

**TENTATIVE AGENDA & MEETING NOTICE  
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, NOVEMBER 20, 2018  
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING  
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: October 16, 2018, Regular Meeting October 16, 2018, Closed Session		1
	3	APPROVAL OF THE NOVEMBER 20, 2018, AGENDA		11
5:35	4	PROPOSED PROCLAMATION HONORING MELIA HAURY	CHAIRMAN WELCH	13
5:40	5	PROPOSED AGREEMENT BETWEEN THE WATAUGA COUNTY SHERIFF'S OFFICE AND THE WATAUGA COUNTY BOARD OF EDUCATION	SHERIFF HAGAMAN	15
5:45	6	PROPOSED SOIL AND WATER MEMORANDUM OF UNDERSTANDING (MOU)	MR. DENNY NORRIS	21
5:50	7	SOCIAL SERVICES REPORT	MR. TOM HUGHES MR. CHAD SLAGLE	33
5:55	8	BID AWARD REQUEST FOR TRANSFER STATION TIPPING FLOOR REPAIR	MR. REX BUCK	45
6:00	9	PLANNING & INSPECTIONS MATTERS A. Grant Acceptance Request for Recreational Trail Program (RTP) Funds B. Proposed Land Donation by Blue Ridge Conservancy for Section 4 of the Middle Fork Greenway	MR. JOE FURMAN	49
6:05	10	TAX MATTERS A. Monthly Collections Report B. Refunds & Releases	MR. LARRY WARREN	55 57
6:10	11	FINANCE MATTERS A. Budget Amendments B. Proposed Inmate Catastrophic Insurance Contract	MS. MISTY WATSON	77 79
6:15	12	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Boards and Commissions B. Announcements	MR. DERON GEOUQUE	83 87
6:20	13	PUBLIC COMMENT		89
7:20	14	BREAK		89
7:25	15	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3) Land Acquisition – G. S. 143-318.11(a)(5)(i) Personnel Matters – G. S. 143-318.11(a)(6)		89
7:45	16	ADJOURN		

**AGENDA ITEM 2:**

**APPROVAL OF MINUTES:**

October 16, 2018, Regular Meeting

October 16, 2018, Closed Session

**DRAFT****MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS  
TUESDAY, OCTOBER 16, 2018**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, October 16, 2018, at 5:30 P.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: John Welch, Chairman  
 Billy Kennedy, Vice-Chairman  
 Jimmy Hodges, Commissioner  
 Larry Turnbow, Commissioner  
 Perry Yates, Commissioner  
 Anthony di Santi, County Attorney  
 Deron Geouque, County Manager  
 Anita J. Fogle, Clerk to the Board

Chairman Welch called the meeting to order at 5:33 P.M.

Chairman Welch stated that the Ground Breaking Ceremony for the Community Recreation Center was held earlier in the day and commended the County Manager, staff, and the Board of Commissioners. Chairman Welch also wished County Attorney di Santi a Happy 36<sup>th</sup> Anniversary.

Commissioner Yates opened with a prayer and Vice-Chairman Kennedy led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Chairman Welch called for additions and/or corrections to the October 2, 2018, regular meeting and closed session minutes.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the October 2, 2018, regular meeting minutes as presented.

VOTE: Aye-5  
 Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the October 2, 2018, closed session minutes as presented.

VOTE: Aye-5  
 Nay-0

**APPROVAL OF AGENDA**

Chairman Welch called for additions and/or corrections to the October 16, 2018, agenda.

County Manager Geouque requested to add discussion regarding meeting schedules in November and December. A discussion of the North Carolina Department of Transportation’s proposed super street design for Highway 105 was also requested to be added.

Commissioner Yates, seconded by Commissioner Turnbow, moved to approve the October 16, 2018, agenda as presented.

VOTE: Aye-5  
Nay-0

**PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON PROPOSED ROAD NAMES**

Chairman Welch stated that a public hearing was scheduled to allow citizen comment on the proposed financing of the new Community Recreation Center as required by the Local Government Commission.

Emergency Services Director, Mr. Will Holt, presented the following list of proposed new and changed road names.

<u>BEAVER DAM</u> New Mountain Road	<u>BLUE RIDGE</u> Horton Creek Trail*	<u>STONY FORK</u> Doe Creek Trail*
<u>BLOWING ROCK</u> Autumn Blaze Trail* Fireside Lane* High Hemlock Trail* Lentz Lane* Lolas Lane Starfire Path* Starry Night Trail* Trinity Fields	<u>BRUSHY FORK</u> Solomons Way  <u>ELK</u> Horton Creek Trail*  <u>NEW RIVER</u> Daisys Meadow Lane* Leon Homestead Road	<u>WATAUGA</u> Change Homestead Drive to New Homestead Drive*

Mr. Holt stated that the County does not change road names unless requested by homeowners or if the name is too similar to another for E911 purposes. The proposed names are listed under the township they are in and the “\*” indicates roads named in a recorded Subdivision. To clear recent confusion, Mr. Holt stated that the name of Beaver Dam Road was not changing. New Mountain Road is a new road name within the Beaver Dam community.

Commissioner Hodges, seconded by Commissioner Yates, moved to call the public hearing to order at 5:38 P.M.

VOTE: Aye-5  
Nay-0

There was no public comment.

Commissioner Yates, seconded by Commissioner Turnbow, moved to close the public hearing at 5:39 P.M.

VOTE: Aye-5  
Nay-0

Commissioner Hodges, seconded by Commissioner Yates, moved to approve the road names as presented.

VOTE: Aye-5  
Nay-0

### **PROPOSED PROCLAMATIONS HONORING LOCAL VOLUNTEER FIRE DEPARTMENTS**

Chairman Welch presented two proposed proclamations honoring Beaver Dam and Zionville Volunteer Fire Departments each for 40 years of service to the citizens of Watauga County.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to adopt the Beaver Dam Volunteer Fire Department 40<sup>th</sup> Anniversary Proclamation and the Zionville Volunteer Fire Department 40<sup>th</sup> Anniversary Proclamation as presented.

VOTE: Aye-5  
Nay-0

### **PROPOSED ADDENDUMS TO ELEVATOR CONTRACT**

Mr. Robert Marsh, Maintenance Director, presented proposed amendments to the Schindler elevator contract. Mr. Marsh recommends the Board extend the service contracts with Schindler for an additional five (5) years, which would result in a seven percent (7%) reduction in costs, and move from quarterly to annual payments, resulting in an additional three percent (3%) savings.

Commissioner Yates, seconded by Commissioner Turnbow, moved to approve the contract amendments with Schindler Elevator Corporation as presented.

VOTE: Aye-5  
Nay-0

### **REQUEST FOR ECONOMIC DEVELOPMENT FUNDS TO BE ALLOCATED TO THE HIGH COUNTRY FOOD HUB**

Mr. Joe Furman, Planning and Inspections/EDC Director, stated that the Economic Development Commission (EDC) recommends funding \$25,000 to the High Country Food Hub in Fiscal Year 2019 from the County's Economic Development Capital Reserve account. The Food Hub

planned to spend the funds on equipment, staff, and marketing; however, at the request of County staff, the \$2,500 for staff would be moved to equipment. The reallocation was requested as funding staff is a reoccurring expense. EDC members believe it is an appropriate use of funds because the Food Hub helps local farmers bring products to market, helps build the local food economy, and is appealing to entrepreneurs who may consider moving or expanding in Watauga County. Mr. Furman stated that the EDC placed the following conditions on the funding –1) the Food Hub staff should try to recruit more Watauga County farmers, and 2) a progress report is to be made to the EDC in 2019. Adequate funds are available for this request.

Commissioner Turnbow, seconded by Commissioner Yates, moved to fund \$25,000 to the High Country Food Hub as presented with the funds to be allocated from the Economic Development Capital Reserve account.

VOTE: Aye-5  
Nay-0

### **PARKS AND RECREATION OUT-OF-STATE TRAVEL REQUEST**

Mr. Stephen Poulos, Parks and Recreation Director, requested authorization of out-of-state travel for Ms. Keron Poteat, Recreation Specialist II, to travel to Abingdon, VA, in December. The purpose of the trip is to serve the older adult population in providing transportation and assistance for a play at the Barter Theater and lunch.

Commissioner Turnbow, seconded by Commissioner Yates, moved to authorize the out-of-state travel for Ms. Poteat.

VOTE: Aye-5  
Nay-0

### **EMERGENCY SERVICES OUT-OF-STATE TRAVEL REQUEST**

Mr. Will Holt, Emergency Services Director, requested authorization for a member of the Emergency Services Department to travel out-of-state to Atlanta, GA, to pick up a traffic sign board for use in the County.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to authorize the out-of-state travel as requested.

VOTE: Aye-5  
Nay-0

### **TAX MATTERS**

#### ***A. Monthly Collections Report***

Tax Administrator, Mr. Larry Warren, presented the Tax Collections Report for the month of September 2018. The report was presented for information only and, therefore, no action was required.

**B. Refunds and Releases**

Mr. Warren presented the Refunds and Releases Report for September 2018 for Board approval:

TO BE TYPED IN MINUTE BOOK

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to approve the Refunds and Releases Report for September 2018 as presented.

VOTE: Aye-5  
Nay-0

**BUDGET AMENDMENTS**

Ms. Misty Watson, Finance Director, reviewed the following budget amendments:

Account #	Description	Debit	Credit
103991-399100	Fund Balance Appropriated		\$3,600,000
109800-498099	Transfer to Community Recreation Center Capital Project Fund	\$3,600,000	
493980-398000	Transfer from General Fund		
496120-458000	Capital Outlay-Building	\$3,600,000	

The amendment recognizes the transfer of \$3,600,000 to the Recreation and Community Center Capital Project Fund as approved at the September 18, 2018, Board meeting.

103980-398121	Transfer from Capital Projects Fund		\$716,500
105911-470031	Classroom Presentation Technology	\$79,500	
105911-470030	Sealant to WHS Track	\$35,000	
105911-470032	Facilities – Furniture/Equipment	\$58,500	
105911-470033	Roof Maintenance	\$45,000	
105911-470034	Security Cameras	\$75,000	
105911-470035	Door Replacements	\$20,000	
105911-470036	HVAC/Sewer Pump Replacements	\$10,000	
105911-470037	Gym Floor Replacements	\$75,000	
105911-470038	School Kitchen/Cafeteria Equipment	\$60,000	
105911-470039	Flood Remediation – Valle Crucis	\$37,000	
105911-470040	Pre-K Start Up – Bethel	\$40,000	
105911-470041	Pavement Repair	\$160,000	
105911-470026	Vehicle Replacements	\$21,500	
213991-399101	Fund Balance Appropriation		\$716,500
219800-498010	Transfer to General Fund	\$716,500	

The amendment recognizes the allocation of funds from CIP set aside funds for projects as requested by the Watauga County School System and approved at the October 2, 2018, Board meeting.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the budget amendments as presented by Ms. Watson.

VOTE: Aye-5  
Nay-0

## **MISCELLANEOUS ADMINISTRATIVE MATTERS**

### ***A. Recommended Contract Awards for Employee Medical, Dental, and Life Insurance***

County Manager Geouque presented the renewal rates for employees medical, dental, and life insurance benefits. The renewal rate received from CIGNA for medical insurance is a 2% increase. Staff received two additional quotes from United HealthCare and Blue Cross Blue Shield (BCBS).

United Healthcare submitted a 16.9% increase with no changes to the current plan. BCBS submitted a 7% increase with no plan changes. BCBS submitted a balance funding quote which is similar to CIGNA's level funding quote. Staff continues to believe the long term solution is a self-insured plan. A self-insured plan allows the County to save the profit margin that an insurance company adds to its premium for a fully insured plan.

The County Manager stated that, based on the quotes received, staff recommended CIGNA's proposal with the 2% increase. As a part of negotiations, the County was required to move dental insurance from Delta Dental to CIGNA to secure the 2% medical increase. Dental insurance premiums were scheduled to rise 3% under the current rate lock. The CIGNA dental plan will require a 6.7% increase. This is a 3.7% increase over the current dental renewal. However, the increase paired with 2% medical increase brings the total net increase for medical to 2.23% versus a 7% from BCBS or a difference of \$112,350.

Life insurance premiums through Symetra Financial will increase \$1,961.10. The County received a 43% reduction previously which considering the projected increase still keeps the rate below past levels. In addition, the vision plan will move from CIGNA to Community Eye Care. Staff recommends CIGNA's Level Funding plan for the County's medical plan with a 2% increase and for the County to fund \$1,000 into each employee's HSA account. Staff further recommends CIGNA with a 6.7% increase for dental and Community Eye Care for the vision plan.

County Manager Geouque stated that adequate funds have been budgeted to cover the renewal rates.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to:

approve CIGNA's Level Funding medical plan with a 2% increase; and  
fund \$1,000 into each employee's Health Savings Account (HSA); and  
approve CIGNA with a 6.7% increase for dental; and  
approve Community Eye Care for the vision plan.

VOTE: Aye-5  
Nay-0

### ***B. November and December Meeting Schedules***

At the October 2, 2018, the Board voted to cancel the first regular meeting in November due to the Board of Elections requiring the use of the Board Room as a polling place on Election Day,



November 6, 2018. The Board also voted to move the second regular meeting from November 20 to November 13. County Manager Geouque requested the Board hold the second meeting on November 20 as there were items that would need approval on that date in relation to the Community Recreation Center construction schedule.

Also, County Manager Geouque stated that General Statutes require the swearing in of Commissioners Elect on the first Monday of December following each general election. Therefore, the Board will need to reschedule the December 4, 2018, meeting to Monday, December 3, 2018 at 8:30 A.M.

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to

cancel the first regular meeting in November; and  
not hold a meeting on November 13, 2018; and  
hold the second regular meeting on Tuesday, November 20, 2018, at 5:30 P.M.; and  
reschedule the December 4, 2018, meeting to Monday, December 3, 2018, at 8:30 A.M.

VOTE: Aye-5  
Nay-0

***C. Discussion of North Carolina Department of Transportation (NCDOT) Super Street Proposal for NC Highway 105***

Commissioners shared concerns with the North Carolina Department of Transportation's proposal for NC Highway 105. Comments are being accepted by NCDOT concerning the proposal until October 24, 2018.

Commissioner Turnbow, seconded by Commission Yates, moved to recuse Commissioner Hodges as he had concerns of a conflict of interest.

VOTE: Aye-5  
Nay-0

After discussion, Commissioner Yates, seconded by Commissioner Turnbow, moved to direct the County Manager to draft a letter to NCDOT for Chairman Welch to sign on behalf of the Board agreeing that the plan for safety is important but the Board is opposed to the current design.

VOTE: Aye-4(Welch, Kennedy, Turnbow, Yates)  
Nay-0  
Recused-1(Hodges)

Commissioner Yates, seconded by Commissioner Turnbow, moved to join Commissioner Hodges back into the meeting.

VOTE: Aye-5  
Nay-0

***D. Announcements***

County Manager Geouque announced that the Board was invited to join a 30 Year Celebration of the Western Watauga Community Center and Western Library Branch on Wednesday, November 14, from 12:00 – 2:00 P.M.

**PUBLIC COMMENT**

Mr. Danny Watts requested the Board adopt a proclamation offering encouragement for a child with health issues at Pleasant Grove Church. Chairman Welch directed the County Manager to get the information needed to do so from Mr. Watts.

**CLOSED SESSION**

At 6:12 P.M., Commissioner Turnbow, seconded by Commissioner Hodges, moved to enter Closed Session to discuss Attorney/Client Matters.

VOTE: Aye-5  
Nay-0

Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to resume the open meeting at 7:11 P.M.

VOTE: Aye-5  
Nay-0

**ADJOURN**

Commissioner Turnbow, seconded by Commissioner Yates, moved to adjourn the meeting at 7:12 P.M.

VOTE: Aye-5  
Nay-0

John Welch, Chairman

ATTEST:  
Anita J. Fogle, Clerk to the Board

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**AGENDA ITEM 3:**

**APPROVAL OF THE NOVEMBER 20, 2018, AGENDA**

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**AGENDA ITEM 4:**

**PROPOSED PROCLAMATION HONORING MELIA HAURY**

**MANAGER'S COMMENTS:**

Per Commissioner request, a proclamation honoring Melia Haury will be presented acknowledging her courageous battle against heart disease.

STATE OF NORTH CAROLINA  
COUNTY OF WATAUGA

DRAFT

**PROCLAMATION**

**RECOGNIZING MELIA HAURY**

**WHEREAS**, Melia Haury is a beloved young resident of the Sugar Grove Community; and

**WHEREAS**, Melia was born with a severe congenital heart defect where she was born with half of a heart and has undergone three heart surgeries before the age of three; and

**WHEREAS**, Melia has endured many separations from her family and community while seeking treatments and waiting for a heart transplant; and

**WHEREAS**, Melia has shown great strength, courage and faith during her medical treatments and separation from her family and community; and

**WHEREAS**, Tuesday November 6, 2018 Melia successfully received a heart transplant and is now at home resting and recuperating with love ones.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Commissioners on behalf of the citizens of Watauga County wish to recognize Melia Haury for her bravery in overcoming many difficult obstacles at such a young age while projecting a positive attitude and winning spirit to her family and community.

**ADOPTED** this the 20<sup>th</sup> day of November, 2018.



\_\_\_\_\_  
John Welch, Chairman  
Watauga County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Anita J. Fogle, Clerk to the Board

**AGENDA ITEM 5:****PROPOSED AGREEMENT BETWEEN THE WATAUGA COUNTY SHERIFF'S OFFICE  
AND THE WATAUGA COUNTY BOARD OF EDUCATION****MANAGER'S COMMENTS:**

Sheriff Len Hagaman will present an agreement between the Board of Education and the Sheriff's Office for the school resource officer program. The Sheriff's Office will be hiring two (2) deputies to serve as School Resource Officers (SRO). The Board allocated funds in the current year budget for one SRO in conjunction with the Board of Education receiving grant funding for one SRO. County staff, the Sheriff, and County Attorney have reviewed and approved the agreement as currently presented. Adequate funds are available to cover the expenditure.

Staff recommends the Board approve the agreement.



**AGREEMENT between  
Watauga County Board of Education and  
Watauga County Sheriff's Office for the School  
Resource Officer Program**

This Agreement, entered into this 13th day of November, 2018, between Watauga County Board of Education, a public body corporate organized and existing under the Constitution and laws of the State of North Carolina, hereinafter referred to as the "School Board," and the Watauga County Sheriff's Office, a law enforcement agency organized and existing under the laws of the State of North Carolina, hereinafter referred to as the "Sheriff's Office",

Witness that:

The School Board and Sheriff's Office mutually agree as follows:

**1. THAT THE SCHOOL BOARD SHALL:**

- a. Provide office space, access to telephone and internet, and basic office supplies.
- b. Develop desired schedule of work for the School Resource Officer, understanding that the School Resource Officer will comply with the Watauga County Sheriff's Office Personnel Policies as a Watauga County employee.
- c. Provide to the Sheriff's Office any funds received from the North Carolina Department of Public Instruction's School Safety Grants program obtained for the purpose of providing School Resource Officers from the Sheriff's Office.

**2. THAT THE POLICE AGENCY SHALL:**

- a. Cause to be provided, at Sheriff's Office expense, for and on behalf of the School Board three School Resource Officers to carry out the duties and responsibilities listed in this agreement. The School Board or their representatives will approve the officers to be assigned.
- b. Assist school officials in lawfully responding to any law enforcement requests for confidential student and employee records pursuant to state law, federal law, and School Board Policy 5120 and associated procedures. If, during the course of service pursuant to this Agreement the Sheriff's Office or the School Resource Officer should obtain any information pertaining to official student records, this Agreement shall not be construed to constitute a waiver of, or to in any manner diminish the provisions for, confidentiality of student records.
- c. For the purpose of reviewing the School Resource Officer's performance as contemplated herein, allow full access to the personnel file of the School Resource Officer to the Superintendent or the Superintendent's designee, provided the Resource Officer consents and signs a written release in accordance with N.C.G.S. 160A-168(c)(6), and provided that the information in such file is kept confidential and not further disclosed.
- d. Provide, to the extent that Sheriff's Office resources permit, an officer to temporarily perform School Resource Officer duties on occasions that the assigned School Resource Officer is unavailable to work.

### 3. REPORTING AUTHORITY:

- a. For issues of school policy, the School Resource Officer will follow recommendations and coordinate activities with the administration of Watauga County Schools.
- b. For all other law enforcement duties and general supervision as per Watauga County and Watauga County Sheriff's Office Personnel Policy, the School Resource Officer will report to the Watauga County Sheriff's Office.

### 4. TERM OF AGREEMENT:

**This agreement shall remain in effect from November 13, 2018, until June 30, 2019, unless terminated sooner pursuant to Section 9 of this Agreement.**

### 5. PERFORMANCE RESPONSIBILITIES:

The purpose of the School Resource Officer position is to create a safe, inviting, and engaging learning environment for all students and school staff members.

In addition to the specific duties set forth in sections 6-8 below, the general duties of the School Resource Officer shall include:

- a. Protect students, staff, visitors and property of the school.
- b. Investigate criminal activity on school property.
- c. Assist other law enforcement agencies as requested.
- d. Assist social services and mental health agencies as requested.
- e. Patrol areas of school campus as directed or needed.
- f. Assist in medical emergencies as needed.
- g. Counsel school staff in crisis prevention and intervention.
- h. Conduct informal counseling with students and families.
- i. Coordinate with school administration to ensure the appropriate delineation of roles and duties between law enforcement and school administration. As such, the School Resource Officer:
  - i. Will be trained in the legal standards governing searches and interrogations of minors by law enforcement officers pursuing criminal investigations, including the standards of juvenile *Miranda*;
  - ii. Will report issues of routine school discipline to school officials and not independently investigate issues of school discipline;
  - iii. Will not ask school officials to initiate a search or interrogation for purely law enforcement purposes;
  - iv. Will not be asked to participate in the investigation of routine school discipline by school officials unless necessary to protect the safety of persons;
  - v. Will promptly notify school officials whenever a student is questioned on school premises for a law enforcement purpose and/or when law enforcement action is taken against any student unless such notice would compromise an active investigation; further, the School Resource Officer will consult with school officials as to whether the parent(s) or guardian of a minor should be contacted with respect to any of the foregoing; and
  - vi. Will assist school officials in lawfully responding to any law enforcement requests for confidential student and employee records consistent with state and federal law.

**6. PREVENTION:**

- a. Establish positive relationships between the officer and the student population.
- b. Assist other agencies such as social services, mental health and other organizations which provide services and care to school system employees, students and families.
- c. Receive training in Conflict Resolution and Peer Mediation.
- d. Assist students and teachers through Conflict Resolution classroom activities, assemblies and informal discussion.
- e. Work with training team to conduct staff development in Conflict Resolution strategies.
- f. Assist in training students in Peer Mediation.
- g. Serve as a resource for parents and students.
- h. Maintain a crime prevention tip-line or website.

**7. INTERVENTION:**

- a. Identify causes of violence in the schools.
- b. Educate students with respect to the consequences of violence and criminal behavior.
- c. Investigate criminal activity against school property, personnel, students and visitors.
- d. Provide and/or coordinate law enforcement at school activities.
- e. Assist local law enforcement authorities in school-related matters as requested.
- f. Serve as liaison between law enforcement and school officials, students and parents.
- g. Keep a log of activities relating to class, student and parent contacts.
- h. Review and access school security video limited to the investigation of suspected crimes.
- i. Any other duties assigned by the Watauga County Sheriff's Office.

**8. CRITICAL KNOWLEDGE, TRAINING OR CERTIFICATION:**

- a. Basic Law Enforcement training.
- b. Certified as a North Carolina Law Enforcement Officer sworn by the Watauga County Sheriff's Office.
- c. General experience in law enforcement with specialized knowledge of and/or experience in dealing with substance abuse, juvenile law and operating standards of accepted School Resource Officer procedures.
- d. Crisis Prevention and Intervention training.
- e. Successful completion of School Resource Officer Certification from the NC Justice Academy.

**9. TERMINATION:**

- (a) Either party may terminate this Agreement without cause on 90 days notice in writing to the other party;
- (b) Either party may terminate this Agreement immediately for cause, upon giving written notice to the other party, in the event that the general counsel of the party terminating the Agreement provides a written statement that in his or her good faith legal opinion it is not legally permissible for that party to continue to substantially comply with this Agreement.

(c) In the event the School Board is dissatisfied with the performance of the assigned SRO, the Board shall consult with the Watauga County Sheriff and the parties shall negotiate in good faith so as to reasonably satisfy the Board, either by improvement in the performance of the SRO or by assignment of a different officer to serve as SRO. In the event the Board remains dissatisfied despite the foregoing efforts, the Board may terminate this Agreement upon 30 days written notice.

In the event of termination, for whatever cause, the School Board shall provide funding as specified herein, prorated through the effective date of the termination.

IN WITNESS WHEREOF, the parties set their hands and seals in Boone, Watauga County, North Carolina.

WATAUGA COUNTY

WATAUGA COUNTY  
BOARD OF EDUCATION

\_\_\_\_\_  
Sheriff

*R. Ivan Rennie*  
Chairman

ATTEST:

ATTEST:  
*J. Elliott*  
Superintendent

\_\_\_\_\_  
County Manager

This instrument has been preaudited in the manner required by the local Government Budget and Fiscal Control Act.

11-15-18 *Andy Water*  
Date Finance Director

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**AGENDA ITEM 6:**

**PROPOSED SOIL AND WATER MEMORANDUM OF UNDERSTANDING (MOU)**

**MANAGER’S COMMENTS:**

Mr. Denny Norris, Watauga County Soil and Water Chairman, will present a Memorandum of Understanding between the United States Department of Agriculture Natural Resources Conservation Service, the North Carolina Department of Agriculture and Consumer Services – Division of Soil and Water Conservation, the Watauga Soil and Water Conservation District and Watauga County.

Board approval is required to approve the MOU as presented.

## **MEMORANDUM OF UNDERSTANDING**

**Between the  
UNITED STATES DEPARTMENT OF AGRICULTURE  
NATURAL RESOURCES CONSERVATION SERVICE  
And the  
NORTH CAROLINA DEPARTMENT OF AGRICULTURE AND  
CONSUMER SERVICES – DIVISION OF SOIL AND WATER  
CONSERVATION  
And the  
WATAUGA SOIL AND WATER CONSERVATION DISTRICT  
And  
WATAUGA COUNTY, NORTH CAROLINA**

**For their Cooperation In the  
Conservation of Natural Resources**

### **BACKGROUND STATEMENT AND PURPOSE**

THIS AGREEMENT is between the Natural Resources Conservation Service (NRCS), an agency of the United States Department of Agriculture (USDA), the North Carolina Department of Agriculture and Consumer Services – Division of Soil and Water Conservation (DSWC) an agency of the State of North Carolina, the Watauga Soil and Water Conservation District (SWCD), and Watauga County collectively referred to as the parties, to clearly define the roles and responsibilities of the parties.

The purpose of this agreement is to supplement the Cooperative Working Agreement between the USDA – Natural Resources Conservation Service, North Carolina Department of Agriculture and Consumer Services, North Carolina Soil and Water Conservation Commission, and Watauga Soil and Water Conservation District. This operational agreement documents those areas of common interest of the federal, state, and local partnership in natural resources conservation.

The parties mutually agree to provide leadership in natural resources conservation. The parties pledge to work together by advancing and practicing teamwork, including input in the decision-making process; communicating, coordinating, and cooperating; promoting mutual respect, and sharing leadership, ownership, credit, and responsibility.

### **AUTHORITIES, STATUTES, LAWS**

NRCS is authorized to cooperate and furnish assistance to the parties in the conservation of natural resources as referenced in the Soil Conservation and Domestic Allotment Act, 16 U.S.C. 590; The Department of Agriculture Reorganization Act of 1994, Public Law 103-354; and Secretary's Memorandum No. 1010-1, Reorganization of the Department of Agriculture, dated October 20, 1994.

DSWC is authorized to enter into this agreement by the North Carolina General Statutes §139-4 and §143B-294 - §143B-297.

The District authority is defined in Soil Conservation Districts Law, General Statutes of North Carolina §139-1 - §139-47.

The County is authorized to enter into this agreement by North Carolina General Statute §153A-11 and §160A-461 - §160A-464.

## **ROLES AND RESPONSIBILITIES:**

### **CONSERVATION PROGRAM IMPLEMENTATION**

The parties recognize the natural resources conservation program as a unique blend of voluntary conservation initiatives and federal, state, and local mandates. Together these address a variety of natural resource, environmental, and educational issues. The parties agree to jointly commit their program authorities and financial and human resources to cooperatively implement a unified natural resource conservation program in areas of mutual concern. The implementation of all programs will be done in accordance with program policy and procedures developed for that specific program – whether federal, state, or local.

Inventories and Data Sharing: The parties agree to identify, define, and coordinate the collection and use of natural resource and other data needed to support the delivery of federal, state, and local conservation program benefits. The parties will cooperate in maintaining data to assure that it supports the mutual needs of the parties for conservation planning, implementation and evaluation. The parties further agree that gathered data will be mutually shared and used in support of conservation delivery framework as needed to facilitate implementation of the programs shown in *Attachment A*. The use and disclosure of information will be consistent with the guidelines provided in the Records, Facilities, and Equipment section of this agreement. Both NRCS and SWCD employees in the office will maintain adequate knowledge of available conservation programs to provide basic customer service including, but not limited to:

1. Interviewing the customer to determine goals and objectives
2. Gathering on farm data to support development of a conservation plan
3. Develop a conservation plan following the NRCS 9-steps of conservation planning process.
4. Districts that are co-located with NRCS shall utilize the latest USDA-NRCS tools for completing conservation planning processes and reporting (i.e., CDSI)
5. Providing basic information about program requirements and signup periods
6. Helping a customer complete a program application

Setting Conservation Program Priorities: The parties agree to implement the conservation program based on mutually developed priorities while recognizing individual responsibilities for federal, state, or local mandates. The parties further to agree to annually re-evaluate established priorities and adjust as warranted. SWCD Board has the responsibility to organize local working groups (LWG) to assess resource conditions and establish local priorities. As well, LWG will develop a single SWCD/NRCS partnership plan of work each fiscal year (July 01 – June 30). Each party will prioritize workload as follows, NRCS employees will first address workload associated with federal conservation programs, NRCS priorities, and required NRCS administrative procedures. As time is available, NRCS employees will assist with the North



Carolina State and local programs listed in Attachment A and other District priorities. Likewise, State and District staff will first address workload associated with the State and local programs listed in Attachment A, District priorities, and required District administrative procedures. As time is available, District staff will assist with federal conservation programs and other NRCS priorities.

**Local Working Groups:** Local working groups (LWGs) are subcommittees of the State Technical Committee and provide recommendations to USDA on local and state natural resource priorities and criteria for conservation activities and programs.

LWGs are responsible for:

- (1) Ensure that a conservation needs assessment is developed using community stakeholder input.
- (2) Utilize the conservation needs assessment to help identify program funding needs and conservation practices.
- (3) Identify priority resource concerns and identify, as appropriate, high-priority areas needing assistance.
- (4) Recommend USDA conservation program application and funding criteria, eligible practices (including limits on practice payments or units), and payment rates.
- (5) Participate in multicounty coordination where program funding and priority area proposals cross county boundaries.
- (6) Assist NRCS and the NRCS conservationist with public outreach and information efforts and identify educational and producers' training needs.
- (7) Recommend State and national program policy to the State Technical Committee based on resource data.
- (8) Utilize the conservation needs assessment to identify priority resource concerns that can be addressed by USDA programs.
- (9) Forward recommendations to the NRCS designated conservationist or Farm Service Agency (FSA) County Executive Director, as appropriate.
- (10) Adhere to standard operating procedures identified in Title 440, Conservation Programs Manual (CPM), Part 501, Subpart B, Section 501.14.

LWG membership should be diverse and focus on agricultural interests and natural resource issues existing in the local community. Membership should include agricultural producers representing the variety of crops, livestock, and poultry raised within the local area; owners of nonindustrial private forest land, as appropriate; representatives of agricultural and environmental organizations; and representatives of governmental agencies carrying out agricultural and natural resource conservation programs and activities. Membership of the local working group may include but is not limited to Federal, State, county, Tribal, or local government representatives.

For the LWGs, Conservation Districts shall:

- (i) Develop the conservation needs assessment as outlined in 440-CPM, Part 500, Subpart A.
- (ii) Assemble the local working group.
- (iii) Set the agenda.
- (iv) Conduct the local working group meetings.
- (v) Transmit the local working group's priority area and funding requests to the NRCS designated conservationist or the State Technical Committee, as appropriate.

It is the NRCS designated conservationist's responsibility to participate in the local working group and to—

- (i) Encourage and assist other USDA agencies to participate in the locally led conservation and working group efforts, as feasible.
- (ii) Assist with identifying members for the local working group.
- (iii) Help identify program priorities and resources available.
- (iv) Assist in the development of program priority area proposals.
- (v) Comply with the National Environmental Policy Act, nondiscrimination statement, and other environmental, civil rights, and cultural resource requirements.
- (vi) Support and advise the local working group concerning technical issues, program policies and procedures, and other matters relating to conservation program delivery.
- (vii) Ensure that populations are—
  - Provided the opportunity to comment before decisions are rendered.
  - Allowed to share the benefits of, not excluded from, and not affected in a disproportionately high and adverse manner by Government programs and activities affecting human health or the environment.
- (viii) Analyze performance indicators and reports.
- (ix) Report the conservation programs' impacts on resources.
- (x) Perform the responsibilities of the conservation district where a conservation district is not present or chooses not to fulfill the responsibilities outlined in 440-CPM, Part 501, Subpart A, Section 501.6A.
- (xi) Give strong consideration to the local working group's recommendations on NRCS programs, initiatives, and activities.
- (xii) Ensure that recommendations, when adopted, address natural resource concerns.

Programs to be implemented: The parties agree to use federal, state, and local programs in a complimentary fashion to address local priorities and concerns. *Attachment A* includes an example of programs that will be utilized to address priorities and concerns. Employees from agencies will work across program lines to assure efficient and effective customer service.

Marketing: The parties agree to conduct a common effort to inform public of program opportunities and benefits. This information will be disseminated to the appropriate media, to promote district activities and programs. See *Attachment A* for a marketing profile and a summary of media outlets.

## **TECHNICAL ADEQUACY**

The parties agree to utilize the NRCS Field Office Technical Guide or Soil and Water Conservation Commission adopted standards as the minimum technical standards for conservation program implementation in areas of mutual concern. The parties may utilize more stringent standards when necessary to comply with locally enacted laws or ordinances. The NRCS will be the lead agency in the development, and maintenance of the Field Office Technical Guide. As well, the NRCS will be the lead agency for all processes associated with Job Approval Authority (JAA) for NRCS conservation practice standards and Conservation Planner Designation (CPD). When program contracts are developed, the District and NRCS employees in the office will provide conservation planning assistance that meets the 9-steps of conservation planning process and applicable policies as described in the 180-GM-Part 409, its supplements and the National Planning Procedures Handbook. At a minimum, the conservation plan will address resource concerns within the client area of interest and objectives. The NRCS recognizes

JAA and the conservation planning process are a dependent, integral part of the conservation delivery in North Carolina. Both parties agree that no practices will be planned, designed or “checked out” based only on JAA parameters. The installation of the practices must be supported by a conservation plan signed by at a minimum a certified conservation planner.

The parties agree that their respective employees will provide technical assistance based on assigned conservation practice JAA which is based on acquired experience, knowledge, skills, and demonstrated ability and within applicable laws, regulations, and guidelines. Conservation practice JAA will be determined and documented according to NRCS National Engineering Manual, Part 501, NRCS Ecological Sciences JAA (190-GM, Part 417) and in accordance with the NC NRCS policy and procedures regarding JAA as described in the NC JAA Handbook (180-GM Part 681). JAA for DSWC conservation practices will be supervised, determined and documented by the N.C. Soil and Water Conservation Commission pursuant to NCAC 15A 06F.0105(c)(3). Each technical employee in the office will acquire the necessary skills to qualify for JAA for the routinely used engineering and non-engineering conservation practices prevalent in the county. Both District and NRCS employees will attend available training sessions to maintain their knowledge, skills, and abilities related to conservation planning and practice Inventory & Evaluation, design, layout, checkout, and certification.

## **PERSONNEL AND FISCAL MANAGEMENT**

The parties recognize that natural resources conservation programs are delivered through an intergovernmental system, in which federal, state, and local governments work together.

The parties will provide their own staffing and fiscal resources commensurate with workload, priorities, allocated funding, and expertise necessary to deliver a balanced and diversified conservation delivery framework. There are certain authorities delegated to specific staff as follows:

### Department Head

The parties jointly agree that Denny Norris, District Director, Watauga Soil and Water Conservation District, will serve as the Department Head. The Department Head will represent the District and its employees at county meetings, conferences, and appropriate functions.

### Personnel Management

The management of personnel will be as follows:

- a) Hiring and dismissal of district employees will be in accordance with county personnel policies or district policy.
- b) The management of NRCS personnel is the responsibility of NRCS.
- c) Hiring, supervision, development, evaluation, and dismissal of county employees will be done in accordance with applicable law and county personnel policies.
- d) The management of county employees is the responsibility of the Watauga Soil and Water Conservation District Board of Supervisors. In the interest of facilitating these responsibilities, the Supervisory Soil Conservationist (SSC) is delegated the authority for:

- 1) Technical supervision
    - a. As a condition of assigning CPD or JAA for ecological sciences and engineering practices to District employees, NRCS must periodically review the technical work of these employees to assure adherence to planning and design standards and policy. The SSC is assigned the role of Technical Supervisor. NRCS Area Office personnel will also periodically review the technical work of both NRCS and District employees in the office.
  - 2) Delivery of employee technical training and development.
- e) The Department Head will make recommendations to the Watauga Soil and Water Conservation District Board of Supervisors regarding the following in accordance with county government policy:
- 1) Recruitment and hiring of district employees.
  - 2) Employee performance evaluation, including awards, disciplinary actions, and separation.
  - 3) Leave coordination and approval.
  - 4) Certification of Time and Attendance Reports.
  - 5) Determination and approval of training requiring expenditure of district funds.
  - 6) For counties with technicians cost shared through the state's cost share programs, responsibility for documenting 2080 hours for each funded position spent per year on non-point source pollution control issues by office staff.

In the event that a county employee feels aggrieved, their recourse is according to county government personnel policy.

### Fiscal Management

The parties will work together to maximize available resources and actively seek funding to accomplish natural resource priorities and programs.

Each party is responsible for its own fiscal resources to include equipment, supplies, and accounts.

The Department Head and District Administrative Assistant will actively assist the district with the following:

- 1) Development of operating budgets.
- 2) Tracking of expenditures for maintaining funding accountability.
- 3) Making recommendations regarding expenditure of funds and purchases.

**TECHNICAL AND ADMINISTRATIVE CONTACTS**

<b>NRCS</b>	<b>Technical</b>
Name:	Mark A. Ferguson
Title:	Assistant State Conservationist-Field Operations
Address:	589 Raccoon Rd., Suite 246, Waynesville, NC 28786
Phone No.	828-558-3240
Fax No.	844-325-6819
E-Mail:	mark.ferguson@nc.usda.gov

<b>NRCS</b>	<b>Administrative</b>
Name:	Jeremy Wood
Title:	Management Analyst
Address:	4407 Bland Rd., Suite 117, Raleigh, NC 27609
Phone No.	919-873-2193
Fax No.	844-325-6833
E-Mail:	jeremy.wood@nc.usda.gov

<b>SWCD</b>	<b>Technical</b>
Name:	Timothy Isaac Hodges
Title:	Conservation Technician
Address:	971 West King Street Boone NC 28607
Phone No.	Click here to enter text.
Fax No.	Click here to enter text.
E-Mail:	Click here to enter text.

<b>SWCD</b>	<b>Technical</b>
Name:	Click here to enter text.
Title:	Click here to enter text.
Address:	Click here to enter text.
Phone No.	Click here to enter text.
Fax No.	Click here to enter text.
E-Mail:	Click here to enter text.

<b>SWCD</b>	<b>Administrative</b>
Name:	Janie Poe
Title:	Admin. Asst / Education Coordinator
Address:	971 West King Street Boone NC 28607
Phone No.	828-719-3387
Fax No.	Click here to enter text.
E-Mail:	Janie.poe@watgov.org

**RECORDS**

The parties will agree on the maintenance, update, and disposition of relevant records. Access to records will be governed by the Section 1619 of the Food, Conservation, and Energy Act of 2008, the Federal Freedom of Information Act (FOIA) and/or the North Carolina Public Records Law depending on whether the record is a federal record or a state/local record. Each party accepts responsibility for any security breach caused by their employee(s). District personnel with access to federal records, either electronic or hard copies, will complete the required annual security training, conducted through NRCS.

All parties agree to protect personally identifiable and/or confidential information from customers and employees by securing this information in locked file cabinets. When the information is being used and not in a locked cabinet, the employees will keep it with them personally (folder, memory storage device) to avoid improper disclosure of information or loss of data. Personally identifiable and/or confidential information will only be used for authorized purposes.

### **FEE FOR SERVICES**

From time to time, the Watauga Soil and Water Conservation District may:

- Sell material (i.e. native species plants)
- Solicit sponsorship for special events, or community/educational workshops
- Perform general fundraising

### **ACCOUNTABILITY**

The parties agree to cooperatively develop and utilize natural resource databases to measure effectiveness in program delivery and customer satisfaction. The District will provide a copy of its Annual Report by September 1 and Plan of Operations by July 31 to other signatories of this agreement. The District will also provide a copy of their Long Range Plan which, at no time, will be in excess of five years old.

### **SCOPE OF AGREEMENT**

This agreement covers the basic operating understanding between all parties. Authority to carry out specific projects or activities, transfer of funds, or acquisition of services or property, will be established under separate agreement. The parties agree that contracts, memorandums of understanding, and/or additional agreements may be entered into, as needed, to facilitate the implementation of natural resources conservation programs within the conservation districts.

### **TORT LIABILITY**

The parties will each assume responsibility for the actions of their officials or employees acting within the scope of their employment to the extent provided by federal and state laws and local ordinances.

This instrument has been preaudited in the manner required by the local Government Budget and Fiscal Control Act.

**CIVIL RIGHTS**

11-15-18   
Date Finance Director

The parties recognize the benefit and importance of delivering conservation programs equitably to all customers, having a diverse staff to assist this customer base, and having diversity within the district board. The parties agree to work cooperatively to achieve diversity in all aspects of the conservation program through effective outreach and marketing.

The parties will be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended, the Civil Rights Restoration Act of 1987 (Public Law 100-259) and other nondiscrimination statutes, namely, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, Americans With Disabilities Act of 1990, and in accordance with the regulations of the USDA Secretary of Agriculture (7CFR-15, Subparts A & B) which provide that no person in the United States shall, on the grounds of race, color, national origin, age, sex, religion, marital status, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance from the Department of Agriculture or any agency thereof.

**REVIEW/ MODIFICATION/TERMINATION**

This agreement will be reviewed annually and, unless amended, shall be in effect for a period not to exceed five (5) years from the date of final signature. The agreement can be modified or terminated at any time by mutual consent of all parties or can be terminated by any party giving 60 days written notice to the other parties.

UNITED STATES DEPARTMENT OF  
AGRICULTURE  
NATURAL RESOURCES  
CONSERVATION SERVICE

NCDA&CS – DIVISION OF SOIL AND  
WATER CONSERVATION

By: \_\_\_\_\_  
State Conservationist

By: \_\_\_\_\_  
Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

WATAUGA SOIL AND WATER  
CONSERVATION DISTRICT

WATAUGA COUNTY

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Attachment A

*The following is a detailed list of Resource Inventories, Programs, and Marketing Media used to address local conservation priorities and concerns. The parties agree to utilize these in a complimentary manner, thus maximizing the delivery of conservation benefits to the customers and clients. This list is subject to informal changes or updates.*

### **RESOURCE INVENTORY & DATA SHARING**

Natural Resource Inventory (FSA, NCACSP, 0.200)  
 River Basin Study Reports  
 Natural Heritage Inventory of Onslow County  
 Watauga County GIS  
 Watauga SWCD Long Range Plan  
 Soil Survey of Watauga County  
 County Inventory and Flood Insurance Rate  
 Historical Aerial Photos

NC Agriculture Cost Share Program (NCACSP)  
 Environmental Quality Incentives Program (EQIP)  
 Forest Land Enhancement Program (FLEP)  
 Wildlife Habitat Incentives Program (WHIP)  
 NRCS Toolkit  
 Maps (USGS Topographical, National Wetland Maps)  
 Grassland Reserve Program (GRP)

### **PROGRAMS**

#### **Federally Initiated Programs**

Conservation Technical Assistance (CTA)  
 National Cooperative Soil Survey (NCSS)  
 Small Watershed Program (PL-566)  
 River basin Surveys & Investigations (RB-09)  
 Resource Conservation & Development (RC&D)  
 Emergency Watershed Program (EWP)  
 Environmental Quality Incentives Program (EQIP)  
 Agricultural Conservation Easement Program  
 Conservation Stewardship Program (CSP)  
 Agricultural Conservation Easement Program (ACEP)  
 Other Farm Bill authorized conservation programs

Forest Land Enhancement Program (FLEP)  
 Wetland Reserve Program (WRP)  
 Wildlife Habitat Incentives Program (WHIP)  
 Conservation Reserve Program (CRP/CREP)  
 Emergency Conservation Program (ECP)  
 NC Partners for Wildlife  
 Farmland Protection  
 319 Funds  
 Grassland Reserve Program (GRP)

#### **North Carolina Initiated State Programs**

NC Agriculture Cost Share Program (NCACSP) - DSWC  
 Erosion and Sedimentation Control – Urban Areas  
 Site Plan Reviews – Non-Ag. Developments  
 Confined Animal Permits – NCDENR  
 Farmland Protection  
 NC – Wetland Restoration Program (NC-WRP)  
 NC Agriculture Water Resource Assistance Program (AgWRAP) – DSWC

Comm. Conservation Assistance Program (CCAP)  
 Clean Water Management Trust Fund (CWMTF)  
 Wildlife Biology Technical Assistance – NCWRC  
 Wildlife Restoration Committee  
 State non-discharge rules (0.100, 0.2H200 & 0.2T)  
 Forest Development Plan – (FDP) – NCFS  
 North Carolina Environmental Education Plan  
 North Carolina Big Sweep

#### **Locally Initiated Programs**

Farmland Preservation  
 Site Plan Reviews – Non-Ag. Developments  
 Awards and Recognition Program

Open Spaces Institute Advisory Board  
 Erosion & Sedimentation Control – Urban Areas  
 Environmental Education

### **MARKETING MEDIA**

- Newsletters (SWCD, FSA, CES, County Web.)
- Private & Public Schools
- Church Newsletters
- Local Broadcasting (TV, Radio, Cable)
- Regional Chamber of Commerce
- Community College
- 4-H Groups
- Social Media (Facebook)



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**AGENDA ITEM 7:****SOCIAL SERVICES REPORT****MANAGER'S COMMENTS:**

Mr. Tom Hughes, DSS Director, and Chad Slagle, CPS Supervisor, will present information on changing standards and needs regarding the Social Services Department. The report is for information and the Board may take action or review at the annual budget retreat to determine the actual impact of the new state MOU. Staff would caution adding personnel mid-way through the current fiscal year without a full analysis of the MOU. Also, some of these concerns were voiced with the rollout of NC Fast and the County was able to handle through accumulation of comp time and actual pay out of comp time.

Staff seeks direction from the Board.



**Watauga Department of Social Services**

**Presentation**

**Changing Standards and Needs**

**Tom Hughes, DSS Director**

**Presented to Watauga County Commissioners and County Manager**

**Speakers**

Introduction

Tom Hughes, DSS Dir.

Changing Standards and Needs

Chad Slagle, CPS Supervisor

DSS Board Commentary

Sharon Brietenstein

Watauga Commissioners Meeting, 10/16/2018

Introduction: Thank you for allowing us to appear before you.

Appearing with me is Chad Slagle (CPS Supervisor), and DSS Board members. We are here today to ask for help, so that we can deliver mandated services effectively and decrease detriment to our current Children's Services Social Workers.

I spoke with our County Manager about his concerns about the potential of adding workers in mid budget year and I understand his position completely. The timing is terrible but I feel I have no choice but to advise you about my concerns for our DSS agency's future. Mr. Geoque and I have discussed and contemplated different approaches to the issues, one of which, just fall out of compliance, don't meet the DHHS standard, let DHHS see that their expectations are unrealistic, but I fear such approach will be detrimental to staff, which will cause even more employee turn around.

I have realized that some of you may not fully understand the life of a Social Worker. They often go into very dangerous situations to make sure children are okay. They may be called at all hours through the night to do immediate responses to life or death situations. They leave their own families waiting to care for others. They go to homes in all reaches of our county, often alone or with very little backup. They sometimes spend the night in hospitals to assist an assure child well-being. They are required to make contacts at our law enforcement centers. They sometimes work all day and through the night and drag into work the next day just to meet state deadlines. They investigate neglect, abuse and dependency, they see sickness, injuries and sometimes child death. They hear the inconsolable cries of children on a daily basis, it is tough. They are threatened, cursed, questioned, and sometimes sued for doing the right thing. They put their own problems on hold to make sure others are okay. They are committed to what they do and they sacrifice themselves to get the job done. They come to me at times and break down in tears, expressing they are worried and stressed about crucial child decisions and families in peril. They are often underappreciated and pushed to the limits, sometimes by us. Trust me, you don't want to be a Social Worker in today's world, the demands are too extreme, that is why we need to take care of these great folks that are willing to carry this great load every day. What can you / we do? We can add staff, we can do more to show we appreciate our Social Workers.

As we have discussed in previous commissioners meetings, the MOU is our promise to uphold state imposed standards and mandates to assure continued state and federal reimbursements. As mentioned before, the new Child Welfare regulations further complicate this task by intensifying social worker process, which of course means increased hours. County Manager tells me he spoke with Secretary Cohen who told him that MOU would not mean adding new positions. It is frustrating for Directors to be told one thing while DHHS communicates something different to County Managers. Due to these changes and changes yet to come, we no longer have the necessary Child Protective Services man-power needed to get the job done. As your DSS Director, I have the duty of taking care of our social services and the staff that work there. As our Watauga Administration has observed in past few months, comp time has soared out of control and will continue to do so until we have

additional help. Allowing comp time and in some cases paid overtime is not the answer, it actually creates a bigger problem by causing worker burnout and increased expense to the county to pay and care for overworked employees. Watauga has been lucky to have good social worker retention in the past, but that is no longer the case, we have had 50% turnover just since January of this year. The child welfare unit has been bombarded with turnover that has resulted from worker burnout, sickness, resignations, retirement, all of which are a direct result of insurmountable worker time requirements. We have managed to replace staff, but new workers require more backup and intensified supervision, so we are not out of the woods yet.

With me today is Chad Slagle, who will detail Child Welfare changes that have made our Child Protective Services approach more labor intensive. Thank you.

Commissioners,

The year 2018 has been a significant year of challenges and changes in regards to child welfare in Watauga County. In May of 2018 I was requested as a supervisor of child welfare to attend a meeting in Wilkes County with other DSS agencies from across the region. DHHS reviewed and shared with us the coming policy changes that were going to be impacting child welfare across the State. At that time we were informed that these policies would take effect on July 1<sup>st</sup>, 2018. Many of us who were managers and supervisors expressed grave concern to our State counterparts in regards to nearly all of us had already presented our final budget request to our local County Commissioners for the 2018-19 fiscal year and it was going to very difficult for us to get the needed resources to meet these policies. These changes pose extreme obstacles on us being able to achieve child welfare policy guidelines. Our overall goal is always to try to provide safety to the children in our county but we have to do that by following policies and guidelines that are set forth from both the Federal and State level. Failure to use and follow these policies can lead to legal and funding issues.

I've been the supervisor in Child Welfare for Watauga County for 10 years. I continue to be honored to serve in that position. I've tried to fulfill the county's obligations with the resources and tools that we have been given to complete our mission of safety of all children in our county. At the policy meeting I presented my arguments as to how these expectations were unrealistic, especially for smaller counties who do not have the support staff that many of the other counties have. Many counties have resources such as transportation aids, child and family team facilitators, and other support staff that take much of the burden off of the social workers to better focus directly on the case management. However, here in Watauga County all the functions and areas of each case fall directly on the individual social worker, given the modest resources that are available in our agency to achieve our goal of safety.

Before I share with you some of the policies that have been changed and how they are going to impact our ability to operate with the current personnel, I also want to mention some of the other impacts that are affecting child welfare, not only here but across the state. The state has torn down the mental health system in NC over the past decade and the result has been that child welfare has been forced to take on responsibilities that are outside of our mandate because there's no one left to do them. This includes providing support to law enforcement, the mental health community, the court system, and sometimes even the medical community because there is no one left that has the ability to step in and solve problems that are required to maintain the safety and welfare of the citizens of our community.

We often have to get involved in situations involving mental health needs of children because there is no one is available to do anything, even when there is no abuse or neglect is involved. These children often end up in our custody to get the help they need because of long delays in mental services. As you look at these new policies and how they would impact the time available for each worker to achieve the required expectations, I would ask that you keep in mind that we are expected to do more than just our mandate mission.

The policy changes I am going to share greatly impact the time in which each and every case is going to require by workers. If you look at these policies from an individual point of view they don't seem overwhelming. When you compound those having to take place with as many as 18 cases by social worker it quickly becomes apparent that it is impossible. We have been told that the state is looking at changing some of the maximum caseload ratios but the division has clearly put the cart before the horse. They have requested that we be prepared to perform these duties without having an opportunity to prepare for them. It's important to note that in my professional opinion that many of these policies are policies that would be effective in helping children and families stay together and reunite when abuse and neglect is a factor. However, in order to complete these policies and enact these measures, the social workers are going to have to have a much smaller caseload size in order to achieve these policies. I also think it's important that we realize that the Child Welfare Team that we currently have at Watauga DSS was designed around a unit that was averaging between 25 and 30 children in foster care at the time. Our agency currently has over 60 children in foster care from many different causes, including but not limited to parental drug addiction, domestic violence, severe mental health disorders, abandonment, medical neglect, physical abuse, and dependency.

These policy changes do not include in anyway the impact that NC FAST is going have on Children Services in the near future. At the previously mentioned policy meeting, it was stated that these new policies are going require social workers to be in the field more than they have before. NC FAST is going to require social workers to be in the office more than they ever have before.

As you review the changes to CPS Assessments and Investigations, it is important to not view this as one case. It is the norm that we can have as many 2-4 new reports arrive at the same time that need to be responded to using this polices.



For the Polices below I will explain the impact and change:

**CPS Assessments and Investigations**

Changes:

Home visits must be completed on the date the cases are initiated with children.

The Multiple Response System is still in place however all children must be interviewed alone at some point during the initiation.

Face to face contact with victim children and parents must occur at a minimum of twice a month and at least 7 calendar days apart.

During assessments every structure on the property in which the family lives must be searched by the social worker for safety.

Every open investigation must have a Two-Level Review at least twice a month and also a concluding Two Level Review.

A 911 log must be obtained for the address of all homes that we are investigating.

Social workers must complete strengths and needs assessment on every case that is investigated.

**Non-Resident Child and Non-Resident Child's Parent/Caretaker**

If a child was present during alleged incidents of child abuse, neglect and/or dependency, the child should be considered a victim child and the child and his/her parent/caretaker should be interviewed within the statutory time requirements. If it is known that the child visits the home but was not present during the alleged incidents of abuse, neglect and/or dependency, the child and his/her parent/caretaker must be interviewed within 7 calendar days and his/her safety assessed in the home where the allegations occurred as a part of the CPS Assessment. If the non-resident child does not visit the home, the child and his/her parent/caretaker must be interviewed within 7 calendar days of initiating the CPS Assessment.

There are changes to the documentation tool for investigations to include global assessment information, referrals for services, and additional props for the worker in regards to risk and safety.

## **In-Home Services**

### Changes:

Contact with the parents and the children on cases that have a moderate risk level will require two face-to-face contacts per month and they have to be a minimum of 7 days apart.

High risk cases will require face-to-face contact at least 3 times per month and a minimum of 7 days apart for each visit with both the children and caretaker.

Face- to- face individual interaction must occur with each victim children at every contact.

At least once a month face- to- face contact must be completed in the home of the family.

Documentation must include observations and references around safe sleeping for infants.

Social workers must assess the entire home environment including other buildings that are on the property at least once a month.

A new documentation tool for In-Home Services has been created and will be required to be completed at a minimum of once a month on all In-Home Services cases.

It's mandatory that case plans be developed at CFT meetings.

Case plans must be updated every 90 days at a CFT meeting.

The case plans for In-Home Services are now encompassing the CFT and all child well-being.

## **Foster care**

### Changes:

All foster care cases will require a Two-Level Review staffing twice per month on every child in custody.

Once a child is placed in care, social worker must make face-to-face contact with the child within 3 days of placement.

5120 Medicaid eligibility and financial eligibility determination forms must be completed within 3 days of the child coming into custody.

There must be a visit between the parents and the children within 7 days of a child coming into care and

it must include all siblings.

There must be a face-to-face home visit with a placement provider within 7 days of the child coming into care.

There must be a physical exam of the child completed within 7 days of the child coming into care.

There must be a meeting to establish the best interest determination on education for the child within 7 days of the child coming into care.

The two state forms, 5027 and 5094 must be completed within 7 days of the child coming into care.

There must be a shared parenting meeting between the foster parent and the biological parent / caretaker within 7 days of the child coming into care.

There must be a visitation schedule and contract plan developed with a parent within 7 days of the child coming into care.

A written notice must be sent to relatives as notification that the child is in custody and to discover whether or not there are any resource they can provide for the welfare of the child. This notice must be sent within the first 30 days.

A child and family team must be developed, contacted, and a meeting established with the family and children within 30 days of the child coming into care to develop a Family Services agreement.

The Family Services agreement must be completed after CFT and must include not only the objectives and needs for the family and children but also the following information; It must include the medical information for the child, educational information for the child, it must establish the permanency planning review team meeting information, it must include concurrent plan information, and child well-being needs. This plan will also include for teenagers a transitional living plan for Independent Living information. All of this must be completed within the first 30 days of the child coming in care.

Life books for foster children must begin within the first 30 days of the child coming into care.

All children in foster care must be seen face-to-face at least monthly and with four out of six of those contacts are required to be inside the Foster placement of the child.

When Reunification is the primary plan, face- to- face contact is required monthly with the parents and four out of six of those contacts require meeting the parents in their home. This also applies to parents who are incarcerated and parents that live in different households.

Monthly face-to-face contact is required with a foster placement and it must include seeing spouses and

any adults living in the home each month. Also, four out of six of these contacts are required in the home.

Family Service Agreements for foster care must be updated every 90 days.

Agency review team must be held for every child every 90 days. This is an addition to having a child and family team meeting for every child every 90 days.

Family Services Agreements must document the efforts and frequency of the agency attempting to make contact with non-resident parents. The agency is required to make contact with non-resident parents and develop case plans with them. All the requirements that are stated for the resident parents apply to non-resident parents regardless of the state in which they live in or if they are in jail or prison.

**Closing Statement**

**Presentation will close with comments made by DSS Board Co-Chair Sharon Brienstein.**

**Presentation should take 20 minutes.**

**Prepared by Tom Hughes, DSS Director**

**AGENDA ITEM 8:**

**BID AWARD REQUEST FOR TRANSFER STATION TIPPING FLOOR REPAIR**

**MANAGER'S COMMENTS:**

Mr. Rex Buck, Operations Services Director, will request the Board approve a contract with Tri-County Paving, in the amount of \$98,635.70, to repair two 25'x 25' sections of the County's Transfer Station floor. Adequate funds are available to cover the expenditure.

Board approval is requested to award Tri-County Paving, Inc. the bid in the amount \$98,635.70 to repair two 25x25 areas of the Transfer Station Tipping Floor.



930 Main Campus Drive, Suite 151  
 Raleigh, North Carolina 27606  
 (919) 827-0864 • Fax (919) 839-8138  
 www.daa.com

November 12, 2018

Rex Buck  
 Operations Services Director  
 Watauga County Solid Waste and Recycling  
 336 Landfill Road  
 Boone, NC 28607

**Re: Recommendation of Award  
 Watauga County Transfer Station Tipping Floor Repair  
 Draper Aden Associates Project No. 06520-56**

Dear Rex:

The bids for the above referenced project were opened on November 2, 2018. They have been carefully reviewed. Attached is a certified bid tabulation of the bids received for your records. The apparent low bidder was Tri-County Paving, Inc. with a base bid in the amount of \$49,317.85 and an alternate bid amount of \$49,317.85 for the additional 25'x25' area. Tri-County Paving's bid contained the appropriate documentation and was executed properly. As such, we recommend the contract be awarded to Tri-county Paving, Inc. in the amount of \$98,635.70 to repair both the base area and the alternate area.

Please give me a call should you have any questions.

C. Gordon Dively, P.E.  
 Senior Engineer

Attachments: Certified Bid Tabulation



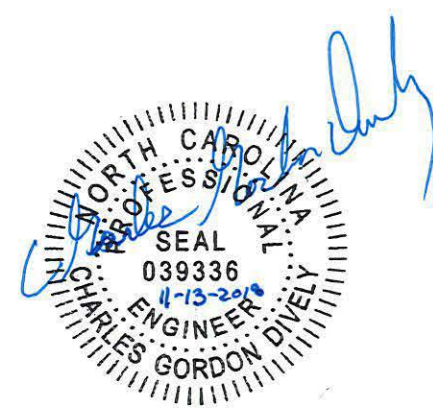
## BID TABULATION WORKSHEET

**PROJECT:** Watauga County Solid Waste and Recycling Center- ReBid Transfer Station Floor Repair  
**PROJECT #:** 06520-56  
**BID DATE:** November 2, 2018  
**BID TIME:** 2:00 P.M.  
**LOCATION:** Watauga County Solid Waste Office, 336 Landfill Rd., Boone, NC 28607

Contractor Name	Tri-County Paving, Inc.	VPC Builders, Inc.
GC License #	30777	70993
Addendum Noted	X	X
Bid Signed	X	X
Proper Bid Security	X	X
Base Bid	49,317.85	66,628.00
Add Alternate #1	49,317.85	50,715.00
Add Additional Undercut (Unit Price after 15 cy)	15.00	64.80
Days to Complete	14	175
Total Project Cost	98,635.70	117,343.00



930 Main Campus Dr., Suite 151 - Raleigh, North Carolina 27606  
 Phone: 919.827.0864 - Fax 919.839.8138 - www.daa.com



This is to certify that the bids tabulated herein were publicly opened and read aloud at 2:00PM on the 2nd day of November at the Watauga County Solid Waste Office in Boone, NC.



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**AGENDA ITEM 9:**

**PLANNING AND INSPECTIONS MATTERS**

*A. Grant Acceptance Request for Recreational Trail Program (RTP) Funds*

*B. Proposed Land Donation by Blue Ridge Conservancy for Section 4 Grant Acceptance Request for Recreational Trail Program (RTP) Funds*

**MANAGER'S COMMENTS:**

In February, the Board authorized staff to submit a pre-application to the North Carolina Recreational Trails Program in the amount of \$100,000 for the Middle Fork Greenway, Section 4. Notification has been received that the County was awarded the \$100,000 Recreational Trails Program grant and a contract will be forthcoming. Additionally, Blue Ridge Conservancy is donating a 12 acre tract to the County for Section 4 of the Middle Fork Greenway.

Staff is requesting the Board accept the \$100,000 grant from the North Carolina Recreational Trails Program and authorize the execution of the grant once received. Further, staff is requesting the Board accept the 12 acre tract donation by the Blue Ridge Conservancy.

Board action is required.



**North Carolina Department of Natural and Cultural Resources  
Office of the Secretary**

Governor Roy Cooper

Secretary Susi H. Hamilton

October 12, 2018

Joseph Furman  
Watauga County  
331 Queen Street; Suite A  
Boone, NC 28607

Dear Joseph:

I am pleased to announce that your 2019 Recreational Trails Program application for the Middle Fork Greenway Section 4 project has been approved for funding. You have been awarded a grant in the amount of \$100,000.

Mr. Scott Crocker, the Recreational Trails Program Coordinator, will contact you with his congratulations as well as information about how to begin the project. Please do not begin work on your project until you have received guidance from the North Carolina Trails Program. If you have any questions, please contact Scott at 919-707-9326 or [scott.crocker@ncparks.gov](mailto:scott.crocker@ncparks.gov).

The Department of Natural & Cultural Resources is pleased to have Watauga County partnering with the Division of Parks and Recreation and the North Carolina Trails Committee to promote the development and management of sustainable trails and greenways across North Carolina.

Sincerely,

A handwritten signature in cursive script that reads "Susi H. Hamilton".

Susi H. Hamilton

Cc: Dwayne Patterson, Director  
Scott Crocker, State Trails Program Manager

MAILING ADDRESS:  
4601 Mail Service Center  
Raleigh, NC 27699-4600

Telephone: (919) 807-7250  
Fax: (919) 733-1564

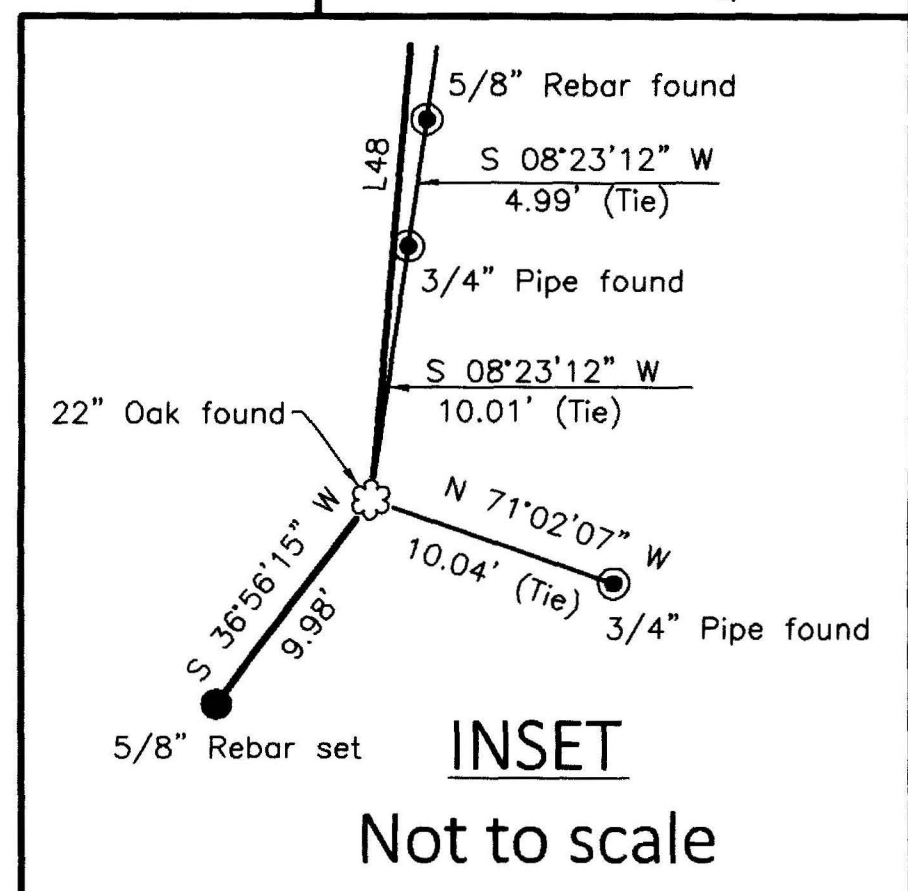
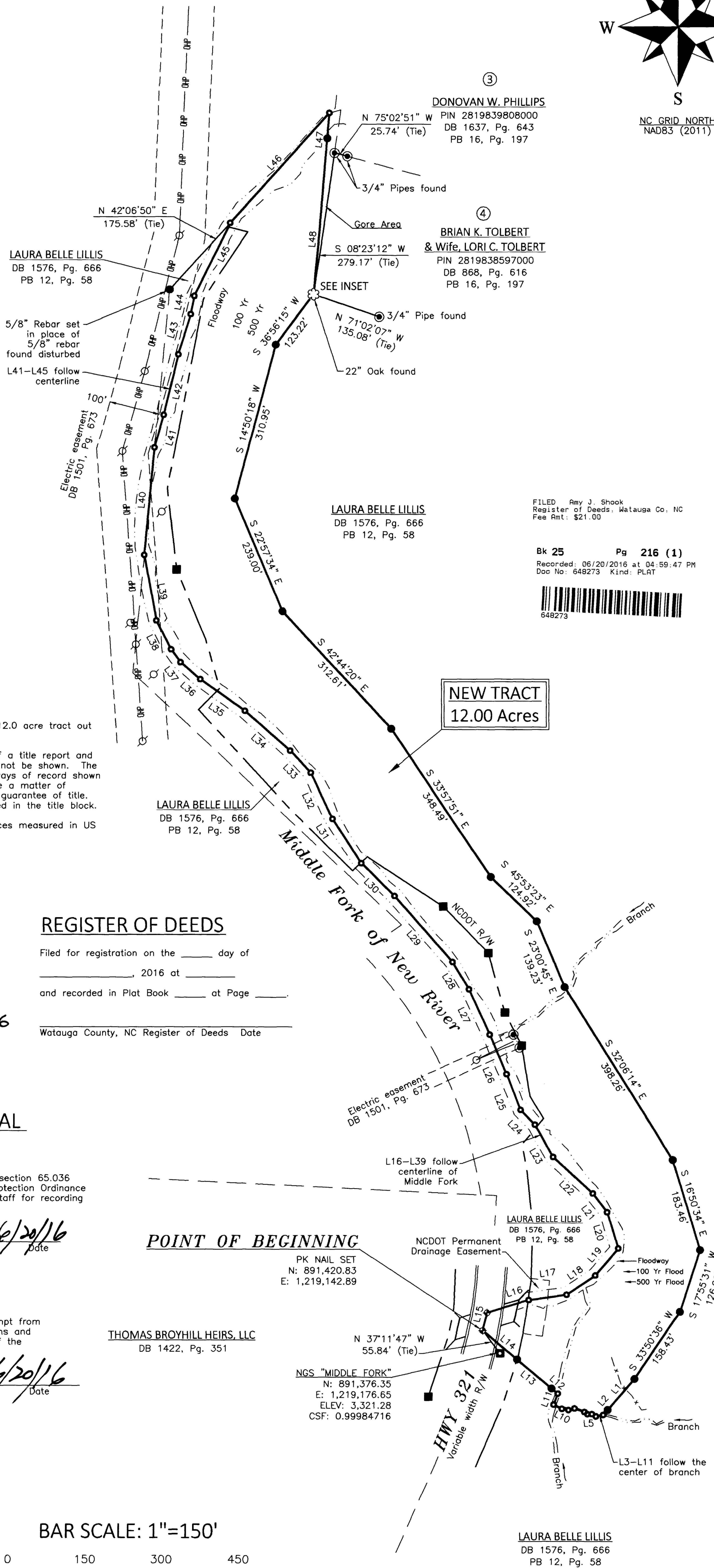
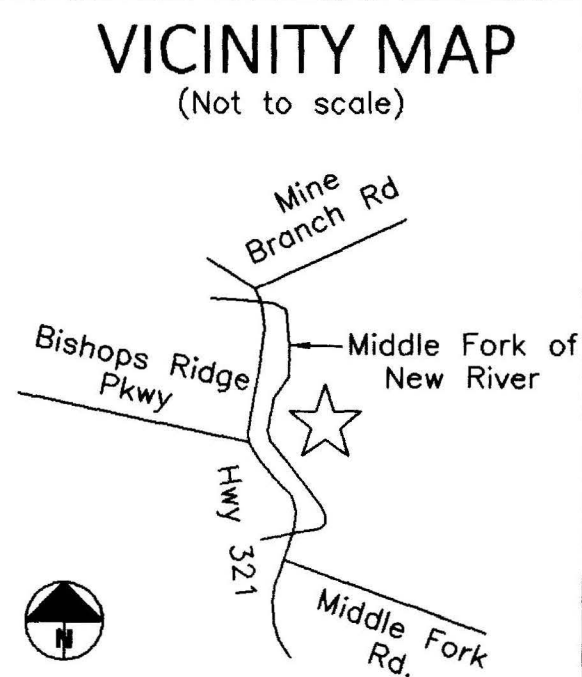
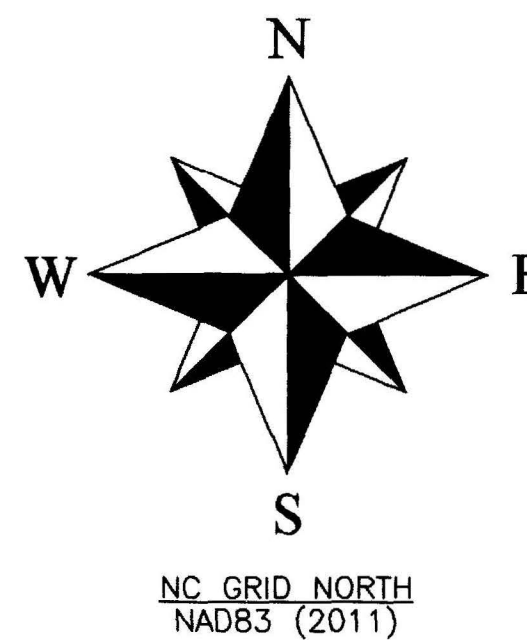
LOCATION:  
109 East Jones Street  
Raleigh, NC 27601

LINE TABLE

Table with 3 columns: LINE, BEARING, DISTANCE. Contains 48 line entries (L1-L48) with bearings and distances.

BOUNDARY SURVEY FOR: BLUE RIDGE CONSERVANCY

Clean Water Management Trust Fund Grant Agreement 2015-002



LEGEND section with symbols for 5/8" Iron rebar set, utility poles, boundary lines, and other survey features.

SURVEYOR'S NOTES

- 1. The purpose of this survey is to create a new 12.0 acre tract out of the Lillis property in DB 1576, Pg. 666.
2. This survey was performed without the benefit of a title report and therefore all encumbrances upon the property may not be shown.
3. All distances shown are horizontal ground distances measured in US feet, unless otherwise noted.
4. The area was computed by coordinate geometry.

REVIEW OFFICER

State of North Carolina Watauga County. I, Nathan Bland, Review Officer for Watauga County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording. Date: 6-20-16

REGISTER OF DEEDS

Filed for registration on the \_\_\_ day of \_\_\_, 2016 at \_\_\_ and recorded in Plat Book \_\_\_ at Page \_\_\_. Watauga County, NC Register of Deeds Date

CERTIFICATE OF APPROVAL FOR RECORDING

I certify that the plat shown hereon complies with section 65.036 Public Water Supply Watershed of the Watershed Protection Ordinance and is approved by the Watauga County Planning Staff for recording in the Register of Deeds Office. Date: 6/20/16

EXEMPT STATEMENT

I hereby certify that the plat shown hereon is exempt from the Watauga County Ordinance to Govern Subdivisions and Multi-Unit Structures pursuant to Section 41.162 of the ordinance. No approval is required. Date: 6/20/16

SURVEYOR'S CERTIFICATE

I, Benjamin T. Patton, PLS, certify that this map was drawn under my supervision from an actual survey made under my supervision (DB 1576, Pg. 666); that the boundaries not surveyed are clearly indicated as drawn from information referenced hereon; that the ratio of precision as calculated exceeds 1:5,000; and that this plat was prepared in accordance with NCS 47-30 as amended. Witness my hand and seal this 20th day of June, 2016.

Furthermore, I certify that this survey creates a subdivision of land within an area or county that has an ordinance that regulates parcels of land.

I, Benjamin T. Patton, PLS certify that this map was drawn under my supervision from an actual GPS survey made under my supervision and the following information was used to perform the survey:

- 1) Class of Survey: C
2) Positional Accuracy: 0.02'
3) Type of GPS procedure: VRS (NC Real-Time) using Trimble R6 receiver
4) Dates of survey: 3/3/16
5) Datum: NAD83 (2011)
6) Published/Fixed-control use: NGS "Middle Fork"
7) Geoid Model: 12A
8) Combined grid factor: 0.99984716
9) Units: US Survey Feet

Benjamin T. Patton, PLS #4904 Date: 6-20-16

FLOOD NOTE

A portion of the subject property lies within a flood hazard area according to FEMA FIRM #3710281900J, which has an effective date of 12/3/09.



THOMAS BROYHILL HEIRS, LLC DB 1422, Pg. 351

NGS "MIDDLE FORK" N: 891,376.35 E: 1,219,176.65 ELEV: 3,321.28 CSF: 0.99984716

LAURA BELLE LILLIS DB 1576, Pg. 666 PB 12, Pg. 58

B PLS Ben Patton Land Surveying, PLLC

PHONE: (828) 768-1625

259 DAVES FARM DR. MARION, NC 28752 SERVING NC, SC, & TN FIRM LICENSE NO. P-0907 WEB: BPSURVEYING.COM EMAIL: BEN@BPSURVEYING.COM

BAR SCALE: 1"=150'



Table with project information: BLUE RIDGE CONSERVANCY, Clean Water Management Trust Fund Grant Agreement 2015-002, PIN 2819917206000, DB 1576, PG. 666, DRAWN BY: BTP, DATE: 6/20/16, SHEET: 1 OF 1, SCALE: 1"=150', PROJECT # 16021

Excise Tax: \$-0-

Recording Time, Book & Page  
File Number: 2042506 (hmw)

State of North Carolina

WARRANTY DEED

County of Watauga

This Deed, made this 6<sup>th</sup> day of November, 2018, by and between

**BLUE RIDGE CONSERVANCY**  
a North Carolina non-profit corporation  
P.O. Box 568  
Boone, NC 28607  
(hereinafter called "Grantor")

and

**WATAUGA COUNTY,**  
a North Carolina corporate and body politic chartered by the State of North Carolina  
814 West King Street  
Boone, NC 28607  
(hereinafter called "Grantee")

WITNESSETH

Grantor(s) for and in consideration of the sum of TEN DOLLARS AND OTHER GOOD AND VALUABLE CONSIDERATIONS to them paid by the said Grantee(s), the receipt of all of which is hereby acknowledged, have, subject to any exceptions, conditions, provisions, restrictions or reservations herein contained, bargained and sold, and by these presents do grant, bargain, sell and convey unto the said Grantees, their heirs, successors and assigns, all that certain tract(s) or parcel(s) of land lying and being in **Blue Ridge** Township, **Watauga** County, North Carolina, more particularly described as follows:

BEING all that certain tract or parcel of land containing 12.00 acres as shown on the plat entitled "Boundary Survey for Blue Ridge Conservancy, Clean Water Management Trust Fund Grant Agreement 2015-002" prepared by Benjamin T.

**Return to Grantee**

---

**Prepared by: di Santi Watson Capua & Wilson**  
**P O Box 193, 642 West King Street**  
**Boone, North Carolina 28607**

---

Patton, RLS #L-4904, dated June 20, 2016 and recorded in Plat Book 25, Page 216, Watauga County Public Registry.

This conveyance is made subject to a 50 foot wide right-of-way and easement for purposes of ingress, egress and regress over and across the above-described 12.00 acre parcel in order to provide access to Grantor's remaining property which adjoins the eastern boundary of the 12.00 acre tract.

Grantors do further grant and convey until Grantee, its successors and assigns, a temporary construction easement leading from Middle Fork Road and over and across Grantor's property adjoining the southern boundary of the above-described 12.00 acre parcel in order to provide access to said 12.00 acre parcel during the construction and installation of a greenway on said 12.00 acre parcel. Said temporary construction easement shall terminate upon completion of the installation of the greenway, and Grantee, its successors and assigns, shall be responsible for restoring and stabilizing any area disturbed in connection with this temporary construction easement.

This conveyance is subject to the Blue Ridge Conservancy, Clean Water Management Trust Fund Grant Agreement 2015-002 with the State of North Carolina, the terms of which are incorporated herein by reference, and is conveyed for use as part of the Middle Fork Greenway as stated in the Grant.

This conveyance is subject to the Deed of Conservation Easement between Blue Ridge Conservancy, the State of North Carolina and the North Carolina Clean Water Trust Fund dated July 14, 2016 as recorded at Book of Records 1871 at Page 634 of the Watauga County Register of Deeds Office, the terms of which are incorporated herein by reference.

This property was donated as part of a grant from the N.C. Parks and Recreation Trust Fund, and pursuant to a contractual requirement this property may not be converted to other than public recreation use (whether by transfer, sale or in any other manner) without approval of the N.C. Department of Natural and Cultural Resources.

The property hereinabove described was acquired by Grantor by instrument recorded in Book of Records 1871 at Page 629, Watauga County Public Registry.

Pursuant to NCGS 105-317.2, Grantor represents that the property conveyed herein is not its primary residence.

#### **PREPARED WITHOUT BENEFIT OF TITLE EXAMINATION**

To have and to hold the said premises above described, with every privilege and appurtenance thereunto belonging to the said Grantees, their heirs, successors and assigns, to their only use and behoof forever, subject always to any exceptions, conditions, provisions, restrictions or reservations herein contained.

The Grantor covenants with the Grantee, its successors and assigns: that it is the owner of and is seized of the premises in fee simple; that it has a good right to convey the same in fee simple; that title is marketable and free and clear of all liens and encumbrances, except as herein set forth; and, that it will forever warrant and defend the title thereto against the claims of all persons whomsoever.

---

**Prepared by: di Santi Watson Capua Wilson & Garrett, PLLC  
P O Box 193, 642 West King Street  
Boone, North Carolina 28607**

---

IN TESTIMONY WHEREOF, the said Grantor has hereunto set their hands and seals, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, the day and year first above written.

Blue Ridge Conservancy, a North Carolina non-profit corporation

By: *Franziska Rea*  
Franziska "Zika" Rea, President

Watauga County, North Carolina

I certify that the following person, Franziska "Zika" Rea, President of Blue Ridge Conservancy, personally appeared before me this day, acknowledging to me that she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated.

Date: November 9, 2018  
(Official Seal)

*Charles A. Brady III*  
Print Name: Charles A. Brady III  
My Commission expires: 2-9-19

W:\ASD\Clients\Watauga County\Middle Fork Greenway\Lillis.Prevatte.Tolbert Gore\Blue Ridge Conservancy To Watauga County 12 Acres.Doc



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Prepared by: di Santi Watson Capua Wilson & Garrett, PLLC  
P O Box 193, 642 West King Street  
Boone, North Carolina 28607

---

**AGENDA ITEM 10:**

**TAX MATTERS**

***A. Monthly Collections Report***

**MANAGER'S COMMENTS:**

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.

The reports are for information only; therefore, no action is required.



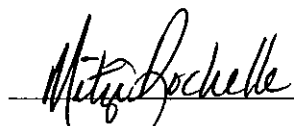
## Monthly Collections Report

### Watauga County

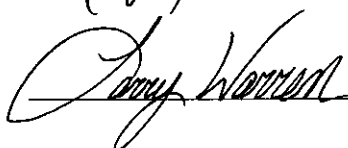
Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report October 2018

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
<b><u>General County</u></b>					
Taxes 2018	3,240,005.45	13.67%	10,453,182.18	33.81%	27.37%
Prior Year Taxes	34,148.24		152,389.87		
Solid Waste User Fees	241,722.97	11.79%	784,308.23	30.21%	26.00%
Green Box Fees	597.94	NA	1,706.56	NA	NA
<b>Total County Funds</b>	<b>\$3,516,474.60</b>		<b>\$11,391,586.84</b>		
<b><u>Fire Districts</u></b>					
Foscoe Fire	50,248.37	15.04%	177,560.21	38.23%	31.79%
Boone Fire	93,872.72	13.34%	282,341.99	31.61%	25.13%
Fall Creek Service Dist.	817.57	10.75%	2,586.35	27.52%	15.98%
Beaver Dam Fire	11,343.63	13.73%	31,485.22	30.48%	26.85%
Stewart Simmons Fire	21,063.34	11.82%	71,090.53	31.23%	24.71%
Zionville Fire	14,201.07	15.63%	37,615.44	32.84%	25.85%
Cove Creek Fire	30,917.99	16.66%	81,297.68	34.31%	25.41%
Shawneehaw Fire	10,378.42	14.42%	35,659.74	36.57%	28.58%
Meat Camp Fire	27,217.55	16.58%	70,077.40	33.60%	24.23%
Deep Gap Fire	21,479.42	13.56%	57,441.03	29.68%	22.85%
Todd Fire	7,343.06	14.97%	20,537.58	33.12%	29.15%
Blowing Rock Fire	57,253.18	16.76%	197,255.26	40.84%	33.24%
M.C. Creston Fire	759.94	14.67%	1,825.88	29.03%	26.90%
Foscoe Service District	5,935.99	10.63%	23,361.99	31.61%	24.22%
Beech Mtn. Service Dist.	83.77	5.41%	124.67	7.85%	25.60%
Cove Creek Service Dist.	0.00	0.00%	12.20	3.76%	28.14%
Shawneehaw Service Dist	831.09	16.72%	2,150.98	34.17%	27.50%
	<b>\$352,929.54</b>		<b>\$1,089,837.80</b>		
<b><u>Towns</u></b>					
Boone	426,955.40	8.85%	1,473,143.74	25.03%	23.42%
Municipal Services	14,569.05	13.07%	40,891.13	30.34%	23.60%
Boone MV Fee	NA	NA	NA	NA	NA
Blowing Rock	NA	NA	NA	NA	NA
Seven Devils	NA	NA	NA	NA	NA
Beech Mountain	NA	NA	NA	NA	NA
<b>Total Town Taxes</b>	<b>\$441,524.45</b>		<b>\$1,514,034.87</b>		
<b>Total Amount Collected</b>	<b>\$4,310,928.59</b>		<b>\$13,995,459.51</b>		



Tax Collections Director



Tax Administrator

**AGENDA ITEM 10:**

**TAX MATTERS**

***B. Refunds and Releases***

**MANAGER'S COMMENTS:**

Mr. Warren will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

10/31/2018 16:10  
Larry.Warren

WATAUGA COUNTY  
RELEASES - 10/01/2018 TO 10/31/2018

P 1  
tncrapt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1610074 BAYS, JOHN DULLES 315 HENSEL'S LANE BOONE, NC 28607	PP 2008	1027931	10/31/2018			0	G01	12.84
	610074999			F02			F02	1.64
	TAX RELEASES				6619		LF	124.00
	DOUBLE BILLED						GB	50.00
								188.48
1610074 BAYS, JOHN DULLES 315 HENSEL'S LANE BOONE, NC 28607	PP 2009	1031069	10/31/2018			0	G01	11.02
	610074999			F02			F02	1.41
	TAX RELEASES				6620		LF	62.00
	DOUBLE BILLED						GB	25.00
								99.43
1764327 BLACKLEDGE, MARION E BLACKLEDGE, JENNIFER R 211 LABRADOR RUN BOONE, NC 28607	RE 2018	3830	10/31/2018			0	F01	43.10
	1888-39-8394-000			F01			G01	304.29
	TAX RELEASES				6691			
	RELEASED AND REBILLED TO INCLUDE BUILDING VALUE							347.39
1567689 BOONE DRUG INC D/B/A FOSCOE PHARMACY 345 DEERFIELD ROAD BOONE, NC 28607	PP 2018	2812	10/31/2018			0	G01	128.07
	567689999			F01			F01	18.14
	TAX RELEASES				6678			
	BUSINESS CLOSED							146.21
1542314 BOONE WHITE LAUREL LLC PO BOX 2510 BOONE, NC 28607-2510	RE 2018	42703	10/31/2018			0	F02	316.20
	2920-06-5530-000			F02			G01	1,860.31
	TAX RELEASES				6692		SWF	880.00
	LOW INCOME HOUSING CONFIRMED WITH NCDOR THEY SHOULD RECEIVE EXEMPTION							3,056.51
1542314 BOONE WHITE LAUREL LLC PO BOX 2510 BOONE, NC 28607-2510	RE 2018	42709	10/31/2018			0	F02	330.30
	2920-06-8476-000			F02			G01	1,943.27
	TAX RELEASES				6693		SWF	1,280.00
	LOW INCOME HOUSING CONFIRMED WITH NCDOR THEY SHOULD RECEIVE EXEMPTION							3,553.57
1542314 BOONE WHITE LAUREL LLC PO BOX 2510 BOONE, NC 28607-2510	RE 2018	42862	10/31/2018			0	F02	322.92
	2920-16-1503-000			F02			G01	1,899.85
	TAX RELEASES				6694		SWF	1,200.00
	LOW INCOME HOUSING CONFIRMED WITH NCDOR THEY SHOULD RECEIVE EXEMPTION							3,422.77
1511643 CANTER, DENNIS LARRY 9468 US HWY 421 N ZIONVILLE, NC 28698	RE 2018	21998	10/31/2018			76,450	F06	38.23
	1993-04-6333-000			F06			G01	269.87
	ELDERLY OR DISABLED EXEMPTION				6677			
	SHOULD BE RECEIVING SENIOR EXEMPTION							308.10

10/31/2018 16:10  
Larry.Warren

WATAUGA COUNTY  
RELEASES - 10/01/2018 TO 10/31/2018

P 2  
tncraprt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1599595 CISCO SYSTEMS CAPITAL CORP C/O PROPERTY TAX ALLIANCE, INC PO BOX 311746 NEW BRAUNFELS, TX 78131	PP 2018 599595999 TAX RELEASES VALUES ASSESSED AT 25% SHOULD BE 18%	3125	10/31/2018	C02	6630	0	F10 G01 C02	.31 8.33 4.53 <hr/> 13.17
1766877 CORNERSTONE MISSIONARY BAPTIST CHURCH PO BOX 565  DEEP GAP, NC 28618	RE 2018 2950-39-0780-000 TAX RELEASES PART OF THE CHURCH PARKING LOT PROPERTY IS EXEMPT	47800	10/31/2018	F10	6618	0	F10 G01	12.90 91.07 <hr/> 103.97
1743768 ECKLER, JOSEPH DEXTER 459 MARLOWE HILL DR  BANNER ELK, NC 28604	PP 2018 1946 TAX RELEASES SOLD PROPERTY AUG 2017	943	10/31/2018	F01	6617	0	F01 G01 F01L G01L	11.84 83.59 1.18 8.36 <hr/> 104.97
1546202 EGGLESTON, DONALD P EGGLESTON, MARGARET W PO BOX 10405  GREENSBORO, NC 27404	RE 2018 1995-71-1069-000 TAX RELEASES INCORRECT ACREAGE	23118	10/31/2018	F06	6675	9,100	F06 G01	4.55 32.12 <hr/> 36.67
1754743 GUARDIOLA, LEONARDO 243 MONTEAGLE DRIVE  BOONE, NC 28607	PP 2018 1530 TAX RELEASES should have been deleted in 2016-no such MH	675	10/31/2018	F02	6682	0	F02 G01 SWF F02L G01L	2.33 13.70 80.00 .23 1.37 <hr/> 97.63
1760731 LANE, JAMES B LANE, JOY R 21201 ISLAND FOREST DR  CORNELIUS, NC 28031-7107	RE 2017 1887-77-9382-000 REFUND RELEASE ASSESSED WITH THE INCORRECT NUMBER OF BATHROOMS	3141	10/31/2018	F12	6686	8,100	F12 G01	4.05 28.59 <hr/> 32.64
1760731 LANE, JAMES B LANE, JOY R 21201 ISLAND FOREST DR  CORNELIUS, NC 28031-7107	RE 2018 1887-77-9382-000 REFUND RELEASE ASSESSED WITH INCORRECT NUMBER OF BATHROOMS	3155	10/31/2018	F12	6685	8,100	F12 G01	4.05 28.59 <hr/> 32.64

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1721526 MILLER, JIMMY FRANKLIN 2504 N PINE RUN RD BOONE, NC 28607	RE 2018	41135	10/31/2018			46,700	F02	28.02
	2911-62-9175-000			F02			G01	164.85
	TAX RELEASES EXISTING DAMAGE TO HOME				6684			192.87
1590317 MOMOT, SANDRA ERNA 225 W 7TH AVE LEXINGTON, NC 27292-2925	PP 2010	1033822	10/31/2018			0	G01	57.19
	590317999			F02			F02	7.31
	TAX RELEASES NO LONGER OWNS/ NOAH GORDON				6621		LF GB	62.00 25.00
								151.50
1590317 MOMOT, SANDRA ERNA 225 W 7TH AVE LEXINGTON, NC 27292-2925	PP 2011	2647	10/31/2018			0	LF	62.00
	590317999			F02			GB	25.00
	TAX RELEASES NO LONGER OWNS/ NOAH GORDON				6622		G01 F02	55.46 7.09
								149.55
1590317 MOMOT, SANDRA ERNA 225 W 7TH AVE LEXINGTON, NC 27292-2925	PP 2012	2599	10/31/2018			0	LF	62.00
	590317999			F02			GB	25.00
	TAX RELEASES NO LONGER OWNS/ NOAH GORDON				6623		G01	53.80
							F02	8.60
							G01L F02L	5.38 .86
								155.64
1590317 MOMOT, SANDRA ERNA 225 W 7TH AVE LEXINGTON, NC 27292-2925	PP 2013	2657	10/31/2018			0	SWF	62.00
	590317999			F02			GB	25.00
	TAX RELEASES NO LONGER OWNS/ NOAH GORDON				6624		G01	52.21
							F02	8.34
							G01L F02L	5.22 .83
								153.60
1590317 MOMOT, SANDRA ERNA 225 W 7TH AVE LEXINGTON, NC 27292-2925	PP 2014	3006	10/31/2018			0	SWF	80.00
	590317999			F02			G01	52.21
	TAX RELEASES NO LONGER OWNS/ NOAH GORDON				6625		F02	8.34
							G01L	5.22
							F02L	.83
								146.60

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1590317 MOMOT, SANDRA ERNA 225 W 7TH AVE LEXINGTON, NC 27292-2925	PP 2015	2949	10/31/2018			0 SWF	80.00
	590317999			F02		G01	52.21
	TAX RELEASES				6626	F02	8.34
	NO LONGER OWNS/ NOAH GORDON					G01L	5.22
						F02L	.83
							146.60
1590317 MOMOT, SANDRA ERNA 225 W 7TH AVE LEXINGTON, NC 27292-2925	PP 2016	3076	10/31/2018			0 SWF	80.00
	590317999			F02		G01	52.21
	TAX RELEASES				6627	F02	10.01
	NO LONGER OWNS/ NOAH JORDON					G01L	5.22
						F02L	1.00
							148.44
1590317 MOMOT, SANDRA ERNA 225 W 7TH AVE LEXINGTON, NC 27292-2925	PP 2017	3158	10/31/2018			0 SWF	80.00
	590317999			F02		G01	58.88
	TAX RELEASES				6628	F02	10.01
	NO LONGER OWNS/ NOAH GORDON					G01L	5.89
						F02L	1.00
							155.78
1590317 MOMOT, SANDRA ERNA 225 W 7TH AVE LEXINGTON, NC 27292-2925	PP 2018	3037	10/31/2018			0 SWF	80.00
	590317999			F02		G01	57.12
	TAX RELEASES				6629	F02	9.71
	NO LONGER OWNS/ NOAH GORDON					G01L	5.71
						F02L	.97
							153.51
1751120 OLIVER, ELAINE H. 127 BATTLE COVE BOONE, NC 28607	PP 2018	591	10/31/2018			0 F02	2.04
	1322			F02		G01	12.00
	TAX RELEASES				6631	SWF	80.00
	House had a tree growing through it-tore down-released prior bills					F02L	.20
						G01L	1.20
							95.44
1765543 REINERT, FINE LLC. 179 KING STREET CHARLESTON, SC 29401	PP 2018	968	10/31/2018			0 G01	29.30
	2000			C03			
	REFUND RELEASE Listed under 1761850				6683		

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1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2010	1034725	10/31/2018			0 G01	-15.15
	634178999			F06		F06	-2.42
	TAX RELEASES				6687	LF	-62.00
	MH DETERMINED NOT TO BE ON THIS PROPERTY					GB	-25.00
	Reversal of release		6672				-104.57
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2010	1034725	10/31/2018			0 G01	9.30
	634178999			F06		F06	1.49
	TAX RELEASES				6688	LF	38.07
	MH DETERMINED NOT TO BE ON THIS PROPERTY					GB	15.35
							64.21
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2010	1034725	10/31/2018			0 G01	-9.30
	634178999			F06		F06	-1.49
	TAX RELEASES				6689	LF	-38.07
	MH DETERMINED NOT TO BE ON THIS PROPERTY					GB	-15.35
	Reversal of release		6688				-64.21
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2010	1034725	10/31/2018			0 G01	6.55
	634178999			F06		F06	1.05
	TAX RELEASES				6690	LF	26.81
	MH DETERMINED NOT TO BE ON THIS PROPERTY					GB	10.81
							45.22
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2010	1034725	10/17/2018			0 G01	15.15
	634178999			F06		F06	2.42
	TAX RELEASES				6672	LF	62.00
	MH DETERMINED NOT TO BE ON THIS PROPERTY					GB	25.00
							104.57
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2011	3486	10/31/2018			0 LF	62.00
	634178999			F06		GB	25.00
	TAX RELEASES				6671	F06	2.35
	MH DETERMINED NOT TO BE ON THIS PROPERTY					G01	14.68
							104.03

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2012	3362	10/31/2018			0 LF	62.00
	634178999			F06		GB	25.00
	TAX RELEASES				6670	G01	14.24
	MH DETERMINED NOT TO BE ON THIS PROPERTY					F06	2.28
						G01L	1.42
					F06L	.23	
							105.17
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2013	3422	10/31/2018			0 SWF	62.00
	634178999			F06		GB	25.00
	TAX RELEASES				6669	G01	13.80
	MH DETERMINED NOT TO BE ON THIS PROPERTY					F06	2.21
						G01L	1.38
					F06L	.22	
							104.61
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2014	3632	10/31/2018			0 SWF	80.00
	634178999			F06		G01	13.80
	TAX RELEASES				6668	F06	2.21
	MH DETERMINED NOT TO BE ON THIS PROPERTY					G01L	1.38
						F06L	.22
							97.61
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2015	3541	10/31/2018			0 SWF	80.00
	634178999			F06		G01	13.80
	TAX RELEASES				6667	F06	2.21
	MH DETERMINED NOT TO BE ON THIS PROPERTY					G01L	1.38
						F06L	.22
							97.61
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2016	3637	10/31/2018			0 SWF	80.00
	634178999			F06		G01	13.80
	TAX RELEASES				6666	F06	2.21
	MH DETERMINED NOT TO BE ON THIS PROPERTY					G01L	1.38
						F06L	.22
							97.61



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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2017	3665	10/31/2018			0 SWF	80.00
	634178999			F06		G01	15.57
	TAX RELEASES				6665	F06	2.21
	MH DETERMINED NOT TO BE ON THIS PROPERTY					G01L F06L	1.56 .22
							99.56
1634178 SIMMONS, KARA 280 BEAR CREEK LANE DEEP GAP, NC 28618	PP 2018	3517	10/31/2018			0 SWF	80.00
	634178999			F06		G01	15.11
	TAX RELEASES				6664	F06	2.14
	MH DETERMINED NOT TO BE ON THIS PROPERTY					G01L F06L	1.51 .21
							98.97
1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15 DEEP GAP, NC 28618	PP 2008	1026488	10/31/2018			0 G01	8.86
	534020999			F06		F06	1.42
	TAX RELEASES				6657	LF	62.00
	MH DETERMINED NOT TO BE ON THIS PROPERTY					GB	25.00
							97.28
1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15 DEEP GAP, NC 28618	PP 2009	1029720	10/31/2018			0 G01	8.61
	534020999			F06		F06	1.38
	TAX RELEASES				6656	LF	62.00
	MH DETERMINED NOT TO BE ON THIS PROPERTY					GB	25.00
							96.99
1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15 DEEP GAP, NC 28618	PP 2010	1032939	10/31/2018			0 G01	8.36
	534020999			F06		F06	1.34
	TAX RELEASES				6655	LF	62.00
	MH DETERMINED NOT TO BE ON THIS PROPERTY					GB	25.00
							96.70
1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15 DEEP GAP, NC 28618	PP 2011	1806	10/31/2018			0 LF	62.00
	534020999			F06		GB	25.00
	TAX RELEASES				6654	F06	1.30
	MH DETERMINED NOT TO BE ON THIS PROPERTY					G01	8.11
							96.41

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15  DEEP GAP, NC 28618	PP 2012	3364	10/31/2018			0 LF	62.00
	534020999			F06		GB	25.00
	TAX RELEASES				6653	G01	7.86
	MH DETERMINED NOT TO BE ON THIS PROPERTY					F06	1.26
						G01L	.79
						F06L	.13
							97.04
1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15  DEEP GAP, NC 28618	PP 2013	3424	10/31/2018			0 SWF	62.00
	534020999			F06		GB	25.00
	TAX RELEASES				6652	G01	7.61
	MH DETERMINED NOT TO BE ON THIS PROPERTY					F06	1.22
						G01L	.76
						F06L	.12
							96.71
1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15  DEEP GAP, NC 28618	PP 2014	2335	10/31/2018			0 SWF	80.00
	534020999			F06		G01	7.61
	TAX RELEASES				6650	F06	1.22
	MH DETERMINED NOT TO BE ON THIS PROPERTY					G01L	.76
						F06L	.12
1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15  DEEP GAP, NC 28618	PP 2015	2312	10/31/2018			0 SWF	80.00
	534020999			F06		G01	7.61
	TAX RELEASES				6651	F06	1.22
	MH DETERMINED NOT TO BE ON THIS PROPERTY					G01L	.76
						F06L	.12
1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15  DEEP GAP, NC 28618	PP 2015	2312	10/31/2018			0 SWF	-80.00
	534020999			F06		G01	-7.61
	TAX RELEASES				6662	F06	-1.22
	MH DETERMINED NOT TO BE ON THIS PROPERTY					G01L	-.76
	Reversal of release			6651		F06L	-.12

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1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15  DEEP GAP, NC 28618	PP 2015	2312	10/31/2018			0 SWF	80.00
	534020999			F06		G01	7.61
	TAX RELEASES				6663	F06	1.22
	MH DETERMINED NOT TO BE ON THIS PROPERTY					G01L	.76
						F06L	.12
							89.71
1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15  DEEP GAP, NC 28618	PP 2016	2473	10/31/2018			0 SWF	80.00
	534020999			F06		G01	7.61
	TAX RELEASES				6649	F06	1.22
	DETERMINED MH IS NOT ON THIS PROPERTY					G01L	.76
						F06L	.12
							89.71
1534020 SIMMONS, ROBERT JEREMIAH 280 BEAR CREEK LN APT 15  DEEP GAP, NC 28618	PP 2018	2491	10/31/2018			0 SWF	80.00
	534020999			F06		G01	8.33
	TAX RELEASES				6644	F06	1.18
	DETERMINED MH IS NOT ON THIS PROPERTY					G01L	.83
						F06L	.12
							90.46
1731584 THOMAS A BARRETT LIVING TRUST PO BOX 1905  BLOWING ROCK, NC 28605	RE 2018	26091	10/31/2018			0 G01	3,697.68
	2817-53-7407-000			C03		SWF	80.00
	TAX RELEASES				6661		
	DOUBLE BILLED						
1731584 THOMAS A BARRETT LIVING TRUST PO BOX 1905  BLOWING ROCK, NC 28605	RE 2018	26092	10/31/2018			0 G01	-3,812.40
	2817-53-7592-000			C03		SWF	-80.00
	TAX RELEASES				6660		
	DOUBLE BILLED						
	Reversal of release				6658		
							-3,892.40
1731584 THOMAS A BARRETT LIVING TRUST PO BOX 1905  BLOWING ROCK, NC 28605	RE 2018	26092	10/31/2018			0 G01	3,812.40
	2817-53-7592-000			C03		SWF	80.00
	TAX RELEASES				6658		
	DOUBLE BILLED						
1731584 THOMAS A BARRETT LIVING TRUST PO BOX 1905  BLOWING ROCK, NC 28605	RE 2018	26094	10/31/2018			0 G01	619.52
	2817-53-8407-000			C03			
	TAX RELEASES				6659		
	DOUBLE BILLED						

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1777431 THOMAS, SCOTT A 207 HUNTING RD BOONE, NC 28607	RE 2018 2911-00-0960-000 TAX RELEASES PROPERTY IS IN A SPLIT JURISDICTION	40349	10/31/2018	C02	6616	0 C02	794.75
1560937 WASHINGTON, RICHARD AND GAYE 6309 SECRET DR RALEIGH, NC 27612	PP 2008 560937999 TAX RELEASES MH HASN'T EXISTED SINCE 2008	1026943	10/31/2018	F12	6643	0 G01 F12 LF GB	19.88 3.18 62.00 25.00 <hr/> 110.06
1560937 WASHINGTON, RICHARD AND GAYE 6309 SECRET DR RALEIGH, NC 27612	PP 2009 560937999 TAX RELEASES MH HASN'T EXISTED SINCE 2008	1030148	10/31/2018	F12	6642	0 G01 F12 LF GB	19.28 3.08 62.00 25.00 <hr/> 109.36
1560937 WASHINGTON, RICHARD AND GAYE 6309 SECRET DR RALEIGH, NC 27612	PP 2010 560937999 TAX RELEASES MH HASN'T EXISTED SINCE 2008	1033362	10/31/2018	F12	6641	0 G01 F12 LF GB	18.72 2.99 62.00 25.00 <hr/> 108.71
1560937 WASHINGTON, RICHARD AND GAYE 6309 SECRET DR RALEIGH, NC 27612	PP 2011 560937999 TAX RELEASES MH HASN'T EXISTED SINCE 2008	2207	10/31/2018	F12	6640	0 LF GB G01 F12	62.00 25.00 18.15 2.90 <hr/> 108.05
1560937 WASHINGTON, RICHARD AND GAYE 6309 SECRET DR RALEIGH, NC 27612	PP 2012 560937999 TAX RELEASES MH HASN'T EXISTED SINCE 2008	3908	10/31/2018	F12	6639	0 LF GB G01 F12 G01L F12L	62.00 25.00 17.62 2.82 1.76 .28 <hr/> 109.48

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1560937 WASHINGTON, RICHARD AND GAYE 6309 SECRET DR RALEIGH, NC 27612	PP 2013 560937999 TAX RELEASES MH HASN'T EXISTED SINCE 2008	3961	10/31/2018	F12	6638	0 SWF	62.00
						GB	25.00
						G01	17.09
						F12	2.73
						G01L	1.71
						F12L	.27
							108.80
1560937 WASHINGTON, RICHARD AND GAYE 6309 SECRET DR RALEIGH, NC 27612	PP 2014 560937999 TAX RELEASES MH HASN'T EXISTED SINCE 2008	2655	10/31/2018	F12	6637	0 SWF	80.00
						G01	17.09
						F12	2.73
						G01L	1.71
						F12L	.27
							101.80
						1560937 WASHINGTON, RICHARD AND GAYE 6309 SECRET DR RALEIGH, NC 27612	PP 2015 560937999 TAX RELEASES MH HASN'T EXISTED SINCE 2008
G01	17.09						
F12	2.73						
G01L	1.71						
F12L	.27						
	101.80						
1560937 WASHINGTON, RICHARD AND GAYE 6309 SECRET DR RALEIGH, NC 27612	PP 2016 560937999 TAX RELEASES MH HASN'T EXISTED SINCE 2008	2771	10/31/2018	F12	6635		
						G01	17.09
						F12	2.73
						G01L	1.71
						F12L	.27
							101.80
						1560937 WASHINGTON, RICHARD AND GAYE 6309 SECRET DR RALEIGH, NC 27612	PP 2017 560937999 TAX RELEASES MH HASN'T EXISTED SINCE 2008
G01	19.27						
F12	2.73						
G01L	1.93						
F12L	.27						
	104.20						
1560937 WASHINGTON, RICHARD AND GAYE 6309 SECRET DR RALEIGH, NC 27612	PP 2018 560937999 TAX RELEASES MH HASN'T EXISTED SINCE 2008	2766	10/31/2018	F12	6633		
						G01	18.71
						F12	2.65
							101.36

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1753236 WFG SWEETGRASS, LLC 19421 LIVERPOOL PKWY CORNELIUS, NC 28031	RE 2018	5315	10/31/2018			0 F12	1,115.70
	1897-06-1154-000			F12		G01	7,876.84
	TAX RELEASES				6632		8,992.54
PARCEL SHOULD HAVE BEEN DEACTIVATED PROPERTY WAS SUBDIVIDED							
1617562 WWC DEVELOPMENT LLC PO BOX 2675 BOONE, NC 28607	RE 2018	38880	10/31/2018			0 C02	369.41
	2910-29-7801-000			C02		G01	318.05
	TAX RELEASES				6676		687.46
PROPERTY WAS MERGED AND BILLED UNDER NEW PARCEL NUMBER							
DETAIL SUMMARY	COUNT: 70	RELEASES - TOTAL				148,450	31,051.46

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WATAUGA COUNTY  
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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2008	PP	F02	BOONE FIRE PP	1.64
2008	PP	F06	ZIONVILLE FIRE PP	1.42
2008	PP	F12	BLOWING ROCK FIRE PP	3.18
2008	PP	G01	WATAUGA COUNTY PP	41.58
2008	PP	GB	GREEN BOX PP	100.00
2008	PP	LF	SOLID WASTE PP	248.00
			2008 TOTAL	395.82
2009	PP	F02	BOONE FIRE PP	1.41
2009	PP	F06	ZIONVILLE FIRE PP	1.38
2009	PP	F12	BLOWING ROCK FIRE PP	3.08
2009	PP	G01	WATAUGA COUNTY PP	38.91
2009	PP	GB	GREEN BOX PP	75.00
2009	PP	LF	SOLID WASTE PP	186.00
			2009 TOTAL	305.78
2010	PP	F02	BOONE FIRE PP	7.31
2010	PP	F06	ZIONVILLE FIRE PP	2.39
2010	PP	F12	BLOWING ROCK FIRE PP	2.99
2010	PP	G01	WATAUGA COUNTY PP	90.82
2010	PP	GB	GREEN BOX PP	85.81
2010	PP	LF	SOLID WASTE PP	212.81
			2010 TOTAL	402.13
2011	PP	F02	BOONE FIRE PP	7.09
2011	PP	F06	ZIONVILLE FIRE PP	3.65
2011	PP	F12	BLOWING ROCK FIRE PP	2.90
2011	PP	G01	WATAUGA COUNTY PP	96.40
2011	PP	GB	GREEN BOX PP	100.00
2011	PP	LF	SOLID WASTE PP	248.00
			2011 TOTAL	458.04
2012	PP	F02	BOONE FIRE PP	8.60
2012	PP	F02L	BOONE FIRE LATE LIST	.86
2012	PP	F06	ZIONVILLE FIRE PP	3.54
2012	PP	F06L	ZIONVILLE FIRE LATE LIST	.36
2012	PP	F12	BLOWING ROCK FIRE PP	2.82
2012	PP	F12L	BLOWING ROCK FIRE LATE LIST	.28
2012	PP	G01	WATAUGA COUNTY PP	93.52
2012	PP	G01L	WATAUGA COUNTY LATE LIST	9.35
2012	PP	GB	GREEN BOX PP	100.00
2012	PP	LF	SOLID WASTE PP	248.00
			2012 TOTAL	467.33
2013	PP	F02	BOONE FIRE PP	8.34
2013	PP	F02L	BOONE FIRE LATE LIST	.83
2013	PP	F06	ZIONVILLE FIRE PP	3.43
2013	PP	F06L	ZIONVILLE FIRE LATE LIST	.34
2013	PP	F12	BLOWING ROCK FIRE PP	2.73
2013	PP	F12L	BLOWING ROCK FIRE LATE LIST	.27
2013	PP	G01	WATAUGA COUNTY PP	90.71

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WATAUGA COUNTY  
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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2013	PP	G01L	WATAUGA COUNTY LATE LIST	9.07
2013	PP	GB	GREEN BOX PP	100.00
2013	PP	SWF	SOLID WASTE PP	248.00
			2013 TOTAL	463.72
2014	PP	F02	BOONE FIRE PP	8.34
2014	PP	F02L	BOONE FIRE LATE LIST	.83
2014	PP	F06	ZIONVILLE FIRE PP	3.43
2014	PP	F06L	ZIONVILLE FIRE LATE LIST	.34
2014	PP	F12	BLOWING ROCK FIRE PP	2.73
2014	PP	F12L	BLOWING ROCK FIRE LATE LIST	.27
2014	PP	G01	WATAUGA COUNTY PP	90.71
2014	PP	G01L	WATAUGA COUNTY LATE LIST	9.07
2014	PP	SWF	SOLID WASTE USER FEE	320.00
			2014 TOTAL	435.72
2015	PP	F02	BOONE FIRE PP	8.34
2015	PP	F02L	BOONE FIRE LATE LIST	.83
2015	PP	F06	ZIONVILLE FIRE PP	3.43
2015	PP	F06L	ZIONVILLE FIRE LATE LIST	.34
2015	PP	F12	BLOWING ROCK FIRE PP	2.73
2015	PP	F12L	BLOWING ROCK FIRE LATE LIST	.27
2015	PP	G01	WATAUGA COUNTY PP	90.71
2015	PP	G01L	WATAUGA COUNTY LATE LIST	9.07
2015	PP	SWF	SANITATION USER FEE	320.00
			2015 TOTAL	435.72
2016	PP	F02	BOONE FIRE PP	10.01
2016	PP	F02L	BOONE FIRE LATE LIST	1.00
2016	PP	F06	ZIONVILLE FIRE PP	3.43
2016	PP	F06L	ZIONVILLE FIRE LATE LIST	.34
2016	PP	F12	BLOWING ROCK FIRE PP	2.73
2016	PP	F12L	BLOWING ROCK FIRE LATE LIST	.27
2016	PP	G01	WATAUGA COUNTY PP	90.71
2016	PP	G01L	WATAUGA COUNTY LATE LIST	9.07
2016	PP	SWF	SANITATION USER FEE	320.00
			2016 TOTAL	437.56
2017	RE	F12	BLOWING ROCK FIRE RE	4.05
2017	RE	G01	WATAUGA COUNTY RE	28.59
2017	PP	F02	BOONE FIRE PP	10.01
2017	PP	F02L	BOONE FIRE LATE LIST	1.00
2017	PP	F06	ZIONVILLE FIRE PP	2.21
2017	PP	F06L	ZIONVILLE FIRE LATE LIST	.22
2017	PP	F12	BLOWING ROCK FIRE PP	2.73
2017	PP	F12L	BLOWING ROCK FIRE LATE LIST	.27
2017	PP	G01	WATAUGA COUNTY PP	93.72
2017	PP	G01L	WATAUGA COUNTY LATE LIST	9.38
2017	PP	SWF	SANITATION USER FEE	240.00
			2017 TOTAL	392.18



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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2018	RE	C02	BOONE RE	1,164.16
2018	RE	F01	FOSCOE FIRE RE	43.10
2018	RE	F02	BOONE FIRE RE	997.44
2018	RE	F06	ZIONVILLE FIRE RE	42.78
2018	RE	F10	DEEP GAP FIRE RE	12.90
2018	RE	F12	BLOWING ROCK FIRE RE	1,119.75
2018	RE	G01	WATAUGA COUNTY RE	19,106.31
2018	RE	SWF	SANITATION USER FEE	3,440.00
2018	PP	C02	BOONE PP	4.53
2018	PP	F01	FOSCOE FIRE PP	29.98
2018	PP	F01L	FOSCOE FIRE LATE LIST	1.18
2018	PP	F02	BOONE FIRE PP	14.08
2018	PP	F02L	BOONE FIRE LATE LIST	1.40
2018	PP	F06	ZIONVILLE FIRE PP	3.32
2018	PP	F06L	ZIONVILLE FIRE LATE LIST	.33
2018	PP	F10	DEEP GAP FIRE PP	.31
2018	PP	F12	BLOWING ROCK FIRE PP	2.65
2018	PP	G01	WATAUGA COUNTY PP	374.26
2018	PP	G01L	WATAUGA COUNTY LATE LIST	18.98
2018	PP	SWF	SANITATION USER FEE	480.00
2018 TOTAL			26,857.46	
SUMMARY TOTAL			31,051.46	

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
C02	2018	C02	BOONE RE	1,168.69
C02	2018	F10	DEEP GAP FIRE PP	.31
C02	2018	G01	WATAUGA COUNTY PP	326.38
			C02 TOTAL	1,495.38
C03	2018	G01	WATAUGA COUNTY RE	4,346.50
C03	2018	SWF	SANITATION USER FEE	80.00
			C03 TOTAL	4,426.50
F01	2018	F01	FOSCOE FIRE PP	73.08
F01	2018	F01L	FOSCOE FIRE LATE LIST	1.18
F01	2018	G01	WATAUGA COUNTY PP	515.95
F01	2018	G01L	WATAUGA COUNTY LATE LIST	8.36
			F01 TOTAL	598.57
F02	2008	F02	BOONE FIRE PP	1.64
F02	2008	G01	WATAUGA COUNTY PP	12.84
F02	2008	GB	GREEN BOX PP	50.00
F02	2008	LF	SOLID WASTE PP	124.00
F02	2009	F02	BOONE FIRE PP	1.41
F02	2009	G01	WATAUGA COUNTY PP	11.02
F02	2009	GB	GREEN BOX PP	25.00
F02	2009	LF	SOLID WASTE PP	62.00
F02	2010	F02	BOONE FIRE PP	7.31
F02	2010	G01	WATAUGA COUNTY PP	57.19
F02	2010	GB	GREEN BOX PP	25.00
F02	2010	LF	SOLID WASTE PP	62.00
F02	2011	F02	BOONE FIRE PP	7.09
F02	2011	G01	WATAUGA COUNTY PP	55.46
F02	2011	GB	GREEN BOX PP	25.00
F02	2011	LF	SOLID WASTE PP	62.00
F02	2012	F02	BOONE FIRE PP	8.60
F02	2012	F02L	BOONE FIRE LATE LIST	.86
F02	2012	G01	WATAUGA COUNTY PP	53.80
F02	2012	G01L	WATAUGA COUNTY LATE LIST	5.38
F02	2012	GB	GREEN BOX PP	25.00
F02	2012	LF	SOLID WASTE PP	62.00
F02	2013	F02	BOONE FIRE PP	8.34
F02	2013	F02L	BOONE FIRE LATE LIST	.83
F02	2013	G01	WATAUGA COUNTY PP	52.21
F02	2013	G01L	WATAUGA COUNTY LATE LIST	5.22
F02	2013	GB	GREEN BOX PP	25.00
F02	2013	SWF	SOLID WASTE PP	62.00
F02	2014	F02	BOONE FIRE PP	8.34
F02	2014	F02L	BOONE FIRE LATE LIST	.83
F02	2014	G01	WATAUGA COUNTY PP	52.21
F02	2014	G01L	WATAUGA COUNTY LATE LIST	5.22
F02	2014	SWF	SOLID WASTE USER FEE	80.00
F02	2015	F02	BOONE FIRE PP	8.34
F02	2015	F02L	BOONE FIRE LATE LIST	.83
F02	2015	G01	WATAUGA COUNTY PP	52.21
F02	2015	G01L	WATAUGA COUNTY LATE LIST	5.22
F02	2015	SWF	SANITATION USER FEE	80.00

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
F02	2016	F02	BOONE FIRE PP	10.01
F02	2016	F02L	BOONE FIRE LATE LIST	1.00
F02	2016	G01	WATAUGA COUNTY PP	52.21
F02	2016	G01L	WATAUGA COUNTY LATE LIST	5.22
F02	2016	SWF	SANITATION USER FEE	80.00
F02	2017	F02	BOONE FIRE PP	10.01
F02	2017	F02L	BOONE FIRE LATE LIST	1.00
F02	2017	G01	WATAUGA COUNTY PP	58.88
F02	2017	G01L	WATAUGA COUNTY LATE LIST	5.89
F02	2017	SWF	SANITATION USER FEE	80.00
F02	2018	F02	BOONE FIRE PP	1,011.52
F02	2018	F02L	BOONE FIRE LATE LIST	1.40
F02	2018	G01	WATAUGA COUNTY PP	5,951.10
F02	2018	G01L	WATAUGA COUNTY LATE LIST	8.28
F02	2018	SWF	SANITATION USER FEE	3,600.00
			F02 TOTAL	12,067.92
F06	2008	F06	ZIONVILLE FIRE PP	1.42
F06	2008	G01	WATAUGA COUNTY PP	8.86
F06	2008	GB	GREEN BOX PP	25.00
F06	2008	LF	SOLID WASTE PP	62.00
F06	2009	F06	ZIONVILLE FIRE PP	1.38
F06	2009	G01	WATAUGA COUNTY PP	8.61
F06	2009	GB	GREEN BOX PP	25.00
F06	2009	LF	SOLID WASTE PP	62.00
F06	2010	F06	ZIONVILLE FIRE PP	2.39
F06	2010	G01	WATAUGA COUNTY PP	14.91
F06	2010	GB	GREEN BOX PP	35.81
F06	2010	LF	SOLID WASTE PP	88.81
F06	2011	F06	ZIONVILLE FIRE PP	3.65
F06	2011	G01	WATAUGA COUNTY PP	22.79
F06	2011	GB	GREEN BOX PP	50.00
F06	2011	LF	SOLID WASTE PP	124.00
F06	2012	F06	ZIONVILLE FIRE PP	3.54
F06	2012	F06L	ZIONVILLE FIRE LATE LIST	.36
F06	2012	G01	WATAUGA COUNTY PP	22.10
F06	2012	G01L	WATAUGA COUNTY LATE LIST	2.21
F06	2012	GB	GREEN BOX PP	50.00
F06	2012	LF	SOLID WASTE PP	124.00
F06	2013	F06	ZIONVILLE FIRE PP	3.43
F06	2013	F06L	ZIONVILLE FIRE LATE LIST	.34
F06	2013	G01	WATAUGA COUNTY PP	21.41
F06	2013	G01L	WATAUGA COUNTY LATE LIST	2.14
F06	2013	GB	GREEN BOX PP	50.00
F06	2013	SWF	SOLID WASTE PP	124.00
F06	2014	F06	ZIONVILLE FIRE PP	3.43
F06	2014	F06L	ZIONVILLE FIRE LATE LIST	.34
F06	2014	G01	WATAUGA COUNTY PP	21.41
F06	2014	G01L	WATAUGA COUNTY LATE LIST	2.14
F06	2014	SWF	SOLID WASTE USER FEE	160.00
F06	2015	F06	ZIONVILLE FIRE PP	3.43
F06	2015	F06L	ZIONVILLE FIRE LATE LIST	.34
F06	2015	G01	WATAUGA COUNTY PP	21.41
F06	2015	G01L	WATAUGA COUNTY LATE LIST	2.14
F06	2015	SWF	SANITATION USER FEE	160.00

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
F06	2016	F06	ZIONVILLE FIRE PP	3.43
F06	2016	F06L	ZIONVILLE FIRE LATE LIST	.34
F06	2016	G01	WATAUGA COUNTY PP	21.41
F06	2016	G01L	WATAUGA COUNTY LATE LIST	2.14
F06	2016	SWF	SANITATION USER FEE	160.00
F06	2017	F06	ZIONVILLE FIRE PP	2.21
F06	2017	F06L	ZIONVILLE FIRE LATE LIST	.22
F06	2017	G01	WATAUGA COUNTY PP	15.57
F06	2017	G01L	WATAUGA COUNTY LATE LIST	1.56
F06	2017	SWF	SANITATION USER FEE	80.00
F06	2018	F06	ZIONVILLE FIRE PP	46.10
F06	2018	F06L	ZIONVILLE FIRE LATE LIST	.33
F06	2018	G01	WATAUGA COUNTY PP	325.43
F06	2018	G01L	WATAUGA COUNTY LATE LIST	2.34
F06	2018	SWF	SANITATION USER FEE	160.00
			F06 TOTAL	2,135.88
F10	2018	F10	DEEP GAP FIRE RE	12.90
F10	2018	G01	WATAUGA COUNTY RE	91.07
			F10 TOTAL	103.97
F12	2008	F12	BLOWING ROCK FIRE PP	3.18
F12	2008	G01	WATAUGA COUNTY PP	19.88
F12	2008	GB	GREEN BOX PP	25.00
F12	2008	LF	SOLID WASTE PP	62.00
F12	2009	F12	BLOWING ROCK FIRE PP	3.08
F12	2009	G01	WATAUGA COUNTY PP	19.28
F12	2009	GB	GREEN BOX PP	25.00
F12	2009	LF	SOLID WASTE PP	62.00
F12	2010	F12	BLOWING ROCK FIRE PP	2.99
F12	2010	G01	WATAUGA COUNTY PP	18.72
F12	2010	GB	GREEN BOX PP	25.00
F12	2010	LF	SOLID WASTE PP	62.00
F12	2011	F12	BLOWING ROCK FIRE PP	2.90
F12	2011	G01	WATAUGA COUNTY PP	18.15
F12	2011	GB	GREEN BOX PP	25.00
F12	2011	LF	SOLID WASTE PP	62.00
F12	2012	F12	BLOWING ROCK FIRE PP	2.82
F12	2012	F12L	BLOWING ROCK FIRE LATE LIST	.28
F12	2012	G01	WATAUGA COUNTY PP	17.62
F12	2012	G01L	WATAUGA COUNTY LATE LIST	1.76
F12	2012	GB	GREEN BOX PP	25.00
F12	2012	LF	SOLID WASTE PP	62.00
F12	2013	F12	BLOWING ROCK FIRE PP	2.73
F12	2013	F12L	BLOWING ROCK FIRE LATE LIST	.27
F12	2013	G01	WATAUGA COUNTY PP	17.09
F12	2013	G01L	WATAUGA COUNTY LATE LIST	1.71
F12	2013	GB	GREEN BOX PP	25.00
F12	2013	SWF	SOLID WASTE PP	62.00
F12	2014	F12	BLOWING ROCK FIRE PP	2.73
F12	2014	F12L	BLOWING ROCK FIRE LATE LIST	.27
F12	2014	G01	WATAUGA COUNTY PP	17.09
F12	2014	G01L	WATAUGA COUNTY LATE LIST	1.71
F12	2014	SWF	SOLID WASTE USER FEE	80.00

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT
F12	2015	F12 BLOWING ROCK FIRE PP	2.73
F12	2015	F12L BLOWING ROCK FIRE LATE LIST	.27
F12	2015	G01 WATAUGA COUNTY PP	17.09
F12	2015	G01L WATAUGA COUNTY LATE LIST	1.71
F12	2015	SWF SANITATION USER FEE	80.00
F12	2016	F12 BLOWING ROCK FIRE PP	2.73
F12	2016	F12L BLOWING ROCK FIRE LATE LIST	.27
F12	2016	G01 WATAUGA COUNTY PP	17.09
F12	2016	G01L WATAUGA COUNTY LATE LIST	1.71
F12	2016	SWF SANITATION USER FEE	80.00
F12	2017	F12 BLOWING ROCK FIRE PP	6.78
F12	2017	F12L BLOWING ROCK FIRE LATE LIST	.27
F12	2017	G01 WATAUGA COUNTY PP	47.86
F12	2017	G01L WATAUGA COUNTY LATE LIST	1.93
F12	2017	SWF SANITATION USER FEE	80.00
F12	2018	F12 BLOWING ROCK FIRE RE	1,122.40
F12	2018	G01 WATAUGA COUNTY RE	7,924.14
F12	2018	SWF SANITATION USER FEE	80.00
		F12 TOTAL	10,223.24
		SUMMARY TOTAL	31,051.46

**AGENDA ITEM 11:**

**FINANCE MATTERS**

***A. Budget Amendments***

**MANAGER'S COMMENTS:**

Ms. Misty Watson, Finance Director, will review budget amendments as included in your packet.

Board approval is requested.



## WATAUGA COUNTY FINANCE OFFICE

814 West King St., Suite 216, Boone, NC 28607 Phone (828) 265-8007

### MEMORANDUM

**TO:** Deron T. Geouque, County Manager  
**FROM:** Misty Watson, Finance Director  
**SUBJECT:** Budget Amendments - FY 2018/19  
**DATE:** November 20, 2018

The following budget amendment requires the approval of the Watauga County Board of Commissioners. Board approval is requested.

<u>Account #</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103980 398121	Transfer from Capital Projects Fund		25,000
104920 463000	General appropriation	25,000	
219930 449210	Economic Development Commission		25,000
219800 498010	Transfer to General Fund	25,000	

Per Board action 10/16/18; to allocate funds from CIP set aside funds for projects as requested by the Economic Development Commission to be utilized by the High County Food Hub.

**AGENDA ITEM 11:**

**FINANCE MATTERS**

***B. Proposed Inmate Catastrophic Insurance Contract***

**MANAGER'S COMMENTS:**

Ms. Misty Watson, Finance Director, will present the contract renewal with Insurance Management Consultants for catastrophic insurance for inmates housed in the County jail. The insurance shields the County from large medical claims that occur while inmates are being housed in the Watauga County Jail.

Board action is requested to approve the contract with Insurance Management Consultants, Inc. for catastrophic insurance coverage in the amount of \$42,390 with a \$10,000 deductible. Adequate funds are available to cover the contracted cost.

Board action is required to renew the contract with Insurance Management Consultants, Inc. in the amount of \$42,390.





## WATAUGA COUNTY FINANCE OFFICE

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814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

### MEMORANDUM

**TO:** Deron Geouque, County Manager  
**FROM:** Misty Watson, Finance Director  
**SUBJECT:** Inmate Catastrophic Insurance Contract  
**DATE:** October 20, 2018

Attached please find information on the renewal contract from Insurance Management Consultants, Inc. for the insurance policy for large medical claims incurred on behalf of inmates in the County's care. The renewal amount is \$42,390 with the \$10,000 deductible. This is an \$11,750 increase from last year's premium. The premium is based on average inmate population over the past 12 months, which increased from 63 to 83 in the current fiscal year. Funds of \$35,000 are available in the current detention budget for this contract. Additional funds are available in the workers compensation budget in the amount \$4,237 and \$3,153 in the salaries budget to cover the premium. I recommend acceptance of option 1 with the \$10,000 deductible.

Board approval is requested for the contract.

# Watauga County Sheriff's Office

**Insurance Management Consultants, Inc.  
Catastrophic Inmate Medical Indication of Cost  
Effective November 30, 2018**

## Premium Proposal

	Expiring	Option 1	Option 2
	UHC - Optum Health	Optum	Optum
<b>Limit of Coverage Per Inmate</b>	\$250,000	\$250,000	\$250,000
<b>Deductible per claim</b>	\$10,000	\$10,000	\$15,000
<b>Aggregate Deductible</b>	N/A	N/A	N/A
<b>Number of Inmates</b>	63	83	83
<b>Rate per Inmate per Month</b>	\$40.53	\$42.56	\$41.12
<b>TOTAL PREMIUM - Damages Only</b>	<b>\$30,640.68</b>	<b>\$42,389.76</b>	<b>\$40,955.52</b>

**Disclaimer**

The Proposal of Coverage appearing herein is only illustrative and is not intended as a policy of insurance, binder or statement of coverage, or as an amendment, modification or waiver of the terms and conditions of any policy of insurance. In every instance, the policy is the only accepted statement of coverage.

**If coverage is to be bound with this carrier please sign, confirm limit and deductible and email back to karen@imcipls.com**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Carrier//Limits per claim//annual aggregate

\_\_\_\_\_  
Deductible per claim

**Premium Financing is Available. If you are interested- please indicate below:**

**I am interested in premium financing \_\_\_\_\_. I prefer to pay the annual premium in full \_\_\_\_\_.**

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**AGENDA ITEM 12:****MISCELLANEOUS ADMINISTRATIVE MATTERS*****A. Boards and Commissions*****MANAGER'S COMMENTS:*****Board of Adjustment***

A Board of Adjustment term expires in November. The current member resides in the South Fork New River Watershed. If he is to be replaced, it is recommended that another resident of that area be appointed "if practicable". A map of the area is attached. As you can see, 3 watershed areas adjoin, creating essentially one single residency district.

Mr. Lonnie Webster has expressed interest in serving on the Board of Adjustment and does reside in the South Fork New River Watershed. His volunteer application will be available by the time of the meeting. This is a first reading.

***Valle Crucis Historic Preservation Commission***

Ms. Erin Thompson's 3 year term on the Valle Crucis Historic Preservation Commission expired in September. Ms. Thompson is willing to be reappointed. This is a second reading and, therefore, action may be taken if so desired.

***Watauga Medical Center Board of Trustees***

The Watauga Medical Center Board of Trustees has recommended Ms. Kim Miller, Mr. Kent Tarbuton, and Ms. Jan Winkler for re-appointment as Board Trustees. Each of their terms would be effective January 1, 2019, through December 31, 2021. These are first readings.

**Anita.Fogle**

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**From:** John.Spear  
**Sent:** Friday, September 21, 2018 1:47 PM  
**To:** Deron.Geouque; Anita.Fogle  
**Cc:** Joe Furman  
**Subject:** FW: Boards and Commissions  
**Attachments:** SFNR Watershed.bmp

Please see below from Mr. Furman ..

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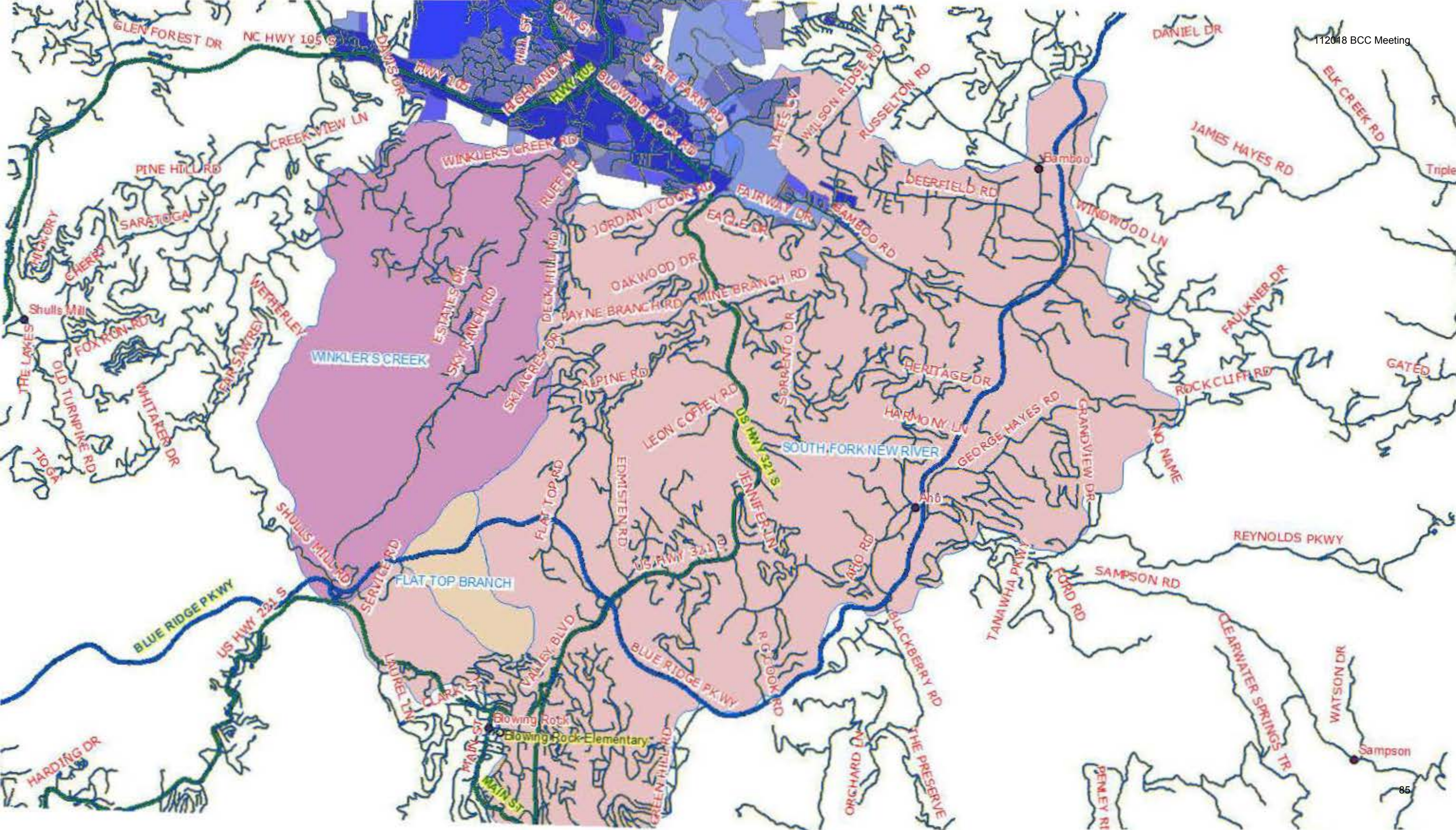
**From:** Joe Furman  
**Sent:** Friday, September 21, 2018 12:55 PM  
**To:** John.Spear  
**Subject:** Boards and Commissions

Deron,  
Adam Rhyne's 3 year term on the Board of Adjustment expires in November. He is willing to be reappointed. There is an active case under consideration by the Board; I expect it to be wrapped up in late October, or in November. He resides in the South Fork New River Watershed. If he is to be replaced, it is recommended that another resident of that area be appointed "if practicable". A map of the area is attached. As you can see, 3 watershed areas adjoin, creating essentially one single residency district.

Also, Erin Thompson's 3 year term on the Valle Crucis Historic Preservation Commission expires this month. She is willing to be reappointed.

Joe

Joseph A. Furman, AICP  
Director, Watauga County Planning & Inspections and Economic Development  
126 Poplar Grove Connector, Suite 201  
Boone, NC 28607  
(828) 265-8043  
(828) 265-8080 (fax)  
[joe.furman@watgov.org](mailto:joe.furman@watgov.org)





Chuck Mantooh, FACHE  
President & CEO

November 12, 2018

Mr. Deron Geouque  
Watauga County Manager  
814 West King Street, Suite 205  
Boone, NC 28607

Dear Deron:

The Watauga Medical Center, Inc. Board of Trustees at their October 25, 2018 meeting unanimously approved submitting the following names to be considered by the Watauga County Commissioners for appointment to the Board of Trustees:

Kim Miller  
Kent Tarbutton  
Jan Winkler

The appointment will be for a three year term beginning January 1, 2019 and ending December 31, 2021.

Thank you for your assistance with this process and please contact me should you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chuck Mantooh", is written over a light blue circular stamp.

Chuck Mantooh

## **AGENDA ITEM 12:**

### **MISCELLANEOUS ADMINISTRATIVE MATTERS**

#### ***B. Announcements***

#### **MANAGER'S COMMENTS:**

The first Board of Commissioners meeting in December has been moved to Monday, December 3, 2018. The meeting will recess to allow for the swearing in ceremony of the Commissioners-Elect.

The High Country Council of Governments will hold a Legislative Breakfast on Wednesday, December 5, 2018, from 9:30 A.M. until 12:00 P.M. in the Blue Ridge Electric Community Room at 2491 Old US 421 S, Boone, NC. If you wish to attend, Anita will be glad to RSVP on your behalf.

The Annual County Christmas Luncheon, scheduled on Thursday, December 13, 2018, will be held at Dan'l Boone Inn from 11:45 A.M. to 2:00 P.M.



**Johnny Riddle**  
Chair of the Board

**Valerie Jaynes**  
Vice-Chair



**Mark Evans**  
Secretary

**Chris Jones**  
Treasurer

468 New Market Blvd.  
Boone, NC 28607

[www.regiond.org](http://www.regiond.org)

Voice: 800-735-8262

Phone: 828-265-5434  
Fax: 828-265-5439

## Legislative Breakfast

Wednesday, December 5, 2018

9:30am - 12:00pm

Blue Ridge Electric Community Room  
2491 Old US 421 S, Boone, NC

RSVP Deadline: November 30, 2018

RSVP Online: <https://form.jotform.com/83085684798174>

RSVP by Phone: 828-265-5434 ext.100

9:30 - 10:00am	<p><b>Welcome and HCCOG Overview</b> Julie Wiggins, Executive Director, HCCOG</p> <p><b>Workforce Development Overview</b> Keith Deveraux, Director</p> <p><b>Planning and Development Overview</b> Phil Trew, Director</p> <p><b>Area Agency on Aging Overview</b> Nicole Hiegl, Director</p>
10:00am - 10:50am	<p><b>Legislative Priorities and Impacts on Municipalities</b> Valerie Jaynes, Mayor, Town of Newland; Vice Chair, HCCOG Executive Board</p> <ul style="list-style-type: none"> <li>• Q&amp;A session with previously submitted questions from member governments</li> </ul>
10:50am - 11:00am	<p><b>Break</b></p>
11:00am - 11:50am	<p><b>Legislative Priorities and Impacts on Counties</b> Johnny Riddle, Commissioner, Yancey County; Chair, HCCOG Executive Board</p> <ul style="list-style-type: none"> <li>• Q&amp;A session with previously submitted questions from member governments</li> </ul>
11:50am - 12:00pm	<p><b>Closing Remarks / Open-Ended Q&amp;A</b> Julie Wiggins, Executive Director, HCCOG</p>

**AGENDA ITEM 13:**

**PUBLIC COMMENT**

**AGENDA ITEM 14:**

**BREAK**

**AGENDA ITEM 15:**

**CLOSED SESSION**

Attorney/Client Matters – G. S. 143-318.11(a)(3)

Land Acquisition – G. S. 143-318.11(a)(5)(i)

Personnel Matters – G. S. 143-318.11(a)(6)