

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, OCTOBER 1, 2013
8:30 A.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
8:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: September 17, 2013, Regular Meeting September 17, 2013, Closed Session		1
	3	APPROVAL OF THE OCTOBER 1, 2013 AGENDA		13
8:35	4	PRESENTATION OF WATAUGA COUNTY COMMUNITY CHILD PROTECTION TEAM'S 2013 ANNUAL REPORT	MS. GAIL HAWKINSON	15
8:40	5	REQUEST TO SCHEDULE A PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON PROPOSED AMENDMENTS TO THE ANIMAL CONTROL ORDINANCE	MS. LAURIE VIERHELLER	45
8:45	6	PROJECT ON AGING – FISCAL YEAR 2014 ADDITIONAL STATE APPROPRIATION FOR SENIOR CENTERS	MS. ANGIE BOITNOTTE	51
8:50	7	SANITATION VEHICLE BID AWARD REQUEST	MR. J. V. POTTER	55
8:55	8	MAINTENANCE MATTERS	MR. ROBERT MARSH	
		A. Bid Award Request for Parking Lot Sealing and Line Marking		61
		B. Bid Award Request for Asphalt Repair and Paving		65
9:00	9	PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE RURAL OPERATING ASSISTANCE PROGRAM (ROAP) GRANT FOR FISCAL YEAR 2014	MR. CHRIS TURNER	69
9:05	10	BUDGET AMENDMENTS	MS. MARGARET PIERCE	87
9:10	11	EMERGENCY WATERSHED PROTECTION PROGRAM REQUEST FOR ASSISTANCE	MR. JOE FURMAN	89
9:15	12	MISCELLANEOUS ADMINISTRATIVE MATTERS	MR. DERON GEOUQUE	
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10:25	15	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3) Personnel Matters – G. S. 143-318.11(a)(6)		102
10:40	16	BREAK		102
10:45	17	JOINT MEETING WITH THE ECONOMIC DEVELOPMENT COMMISSION		103
11:45	18	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

September 17, 2013, Regular Meeting

September 17, 2013, Closed Session Minutes

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 17, 2013**

The Watauga County Board of Commissioners held a regular meeting on Tuesday, September 17, 2013, at 5:30 P.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Nathan Miller, Chairman
David Blust, Vice-Chairman
Billy Kennedy, Commissioner
John Welch, Commissioner
Perry Yates, Commissioner
Stacy Eggers, IV, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

Chairman Miller called the meeting to order at 5:31 P.M.

[Clerk's Note: Vice-Chairman Blust arrived at 5:37 P.M.]

Commissioner Yates opened the meeting with a prayer and Commissioner Welch led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Miller called for additions and/or corrections to the August 20, 2013, regular meeting minutes.

Commissioner Kennedy, seconded by Commissioner Yates, moved to approve the August 20, 2013, regular meeting minutes as presented.

VOTE: Aye-4(Miller, Kennedy, Welch, Yates)
Nay-0
Absent-1(Blust)

Chairman Miller tabled action for the August 20, 2013, closed session minutes until after the meeting as there were amendments to review during closed session.

APPROVAL OF AGENDA

Chairman Miller called for additions and/or corrections to the September 17, 2013, agenda.

County Manager Geouque requested to the following:

- A public hearing request to allow citizen comment on the Rural Operating Assistance Program (ROAP) grant application
- A request for a letter of support for High Country Community Health
- A proposed proclamation declaring Constitution Week
- Discussion regarding the Smoky Mountain Board

Commissioner Kennedy requested to add Personnel Matters to the scheduled closed session, per G. S. 143-318.11(a)(6).

Commissioner Kennedy, seconded by Commissioner Yates, moved to approve the September 17, 2013, agenda as amended.

VOTE: Aye-4(Miller, Kennedy, Welch, Yates)
Nay-0
Absent-1(Blust)

INTERGOVERNMENTAL RETREAT DISCUSSION

Mr. Phil Trew, High Country Director of Planning, requested direction from the Board on how to proceed with future Intergovernmental Retreats. Mr. Trew has been made aware of the dissatisfaction with the retreats as presently conducted. Mr. Trew requested the Board appoint two elected officials to serve on a committee consisting of elected officials from each of the entities currently involved in the retreats. This committee would then meet with a professional facilitator to review and recommend changes to the retreat process. Mr. Trew stated that any costs, which were estimated to be up to \$3,000, associated with the professional facilitator would be at the expense of the entities involved.

Commissioner Yates, seconded by Commissioner Welch, move to appoint Chairman Miller and Commissioner Kennedy to serve as the Watauga County representatives on the committee to review the Intergovernmental Retreat.

VOTE: Aye-5
Nay-0

SHERIFF'S OFFICE MATTERS

A. Out-of-State Travel Request

Captain Al Reed requested approval for Detective Patrick Anderson to attend the NPLEX leadership conference in Louisville, Kentucky October 28-30, 2013. Associated costs that would be incurred by the County would be for meals, fuel, and personnel time.

Commissioner Yates, seconded by Commissioner Kennedy, moved to approve the out-of-state travel request as presented by Captain Reed.

VOTE: Aye-5
Nay-0

B. Vehicle Bid Requests

Captain Redmon presented vehicle prices for six (6) new Ford all-wheel drive police interceptor SUVs in the amount of \$25,146 each for a total cost of \$150,876, and one (1) new Ford all-wheel drive police interceptor sedan in the amount of \$26,005. The total amount for the purchase of all seven (7) vehicles was to be \$182,229.43 (\$176,881 for the vehicles and \$5,348.43 for taxes and tags). Adequate funds were budgeted to cover the cost of the vehicles which were at the State contract price from Capital Ford. Captain Redmon stated that he would bring an additional bid for equipment and installation at a future meeting.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to accept the state contract price from Capital Ford for the purchase of six (6) new Ford all-wheel drive police interceptor SUVs and one (1) new Ford all-wheel drive police interceptor sedan in the amount of \$176,881 plus \$5,348.43 for taxes and tags for a total purchase amount of \$182,229.43.

VOTE: Aye-5
Nay-0

GREEN VALLEY COMMUNITY PARK, INC., REQUEST FOR AMENDMENTS IN TOURISM DEVELOPMENT AUTHORITY GRANTS

The North Carolina Department of Transportation (NCDOT) Recreation Trails Program awarded the Watauga County Tourism Development Authority a grant in the amount of \$75,000 to develop a river access on Pine Run Road and a walking trail at Green Valley Community Park. In conjunction with that grant the County approved an encroachment agreement with NCDOT for the Pine Run Road portion in June of 2012. Based on conversations with NCDOT, the encroachment was still valid and the Department was awaiting direction as to the status of the project. Since the grant application was submitted, the Watauga County Tourism Development Authority Board chose to not accept the grant award and, therefore, not provide the matching funds required for the grant.

Ms. Janice Carroll stated that the Board of Directors of Green Valley Community Park, Inc. planned to vote on whether to request the NCDOT to transfer the grant award to Green Valley Community Park, Inc. If the transfer was requested and approved, Green Valley Community Park would be responsible for the completion of both projects (the Pine Run Road access and the walking trail at the park) as well as the required matching funds. Ms. Carroll requested the County transfer the encroachment for the Pine Run Road access with the NCDOT to Green Valley Community Park, Inc. The Watauga County Tourism Development Authority submitted a letter to the County supporting Green Valley Community Park's efforts to transfer the grant award.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the transfer of the County's encroachment agreement with the North Carolina Department of Transportation (NCDOT) for the Pine Run Road portion of the project as presented.

VOTE: Aye-5
Nay-0

SOCIAL SERVICES' OUT-OF-STATE TRAVEL REQUEST

Mr. Jim Atkinson, Social Services Director, requested Board approval for out-of-state travel for Ms. Samantha Miller to attend the Annual National Adult Protective Services Association (NAPSA) Conference in St. Paul, Minnesota from October 1-4, 2013. Ms. Miller applied for and received a scholarship to attend the conference. The scholarship pays for all expenses associated with the conference and, therefore, the only expense to the County was Ms. Miller's time while at the conference.

Commissioner Yates, seconded by Vice-Chairman Blust, moved to approve the out-of-state travel request for Ms. Samantha Miller to attend the Annual National Adult Protective Services Association Conference as requested.

VOTE: Aye-5
Nay-0

REQUEST TO APPLY FOR A GRANT FROM THE FOUNDATION FOR RURAL SERVICE

Mr. Richard Boylan, Cooperative Extension's Area Specialized Agent for Agriculture, requested authorization to apply to the Foundation for Rural Service Grant Program. The grant would be utilized to purchase a digital scale/portable head gate for shared use by the Watauga County cattlemen and as an educational tool for the Livestock Agent's programming. Total cost for the equipment would be \$8,000. Mr. Boylan also requested \$4,000 in County matching funds by proposing to use unspent funds set aside for the multiflora rose program for the \$4,000 match. Mr. Hamilton planned to have the Blue Ridge Seeds of Change act as the fiscal agent.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the grant application and to reallocate the \$4,000 local match from the multiflora rose program fund as requested.

VOTE: Aye-5
Nay-0

RURAL OPERATING ASSISTANCE PROGRAM (ROAP) HEARING REQUEST-APPALCART

Mr. Chris Turner, AppalCART Director, requested a public hearing be scheduled in October to allow citizen comment on the Rural Operating Assistance Program (ROAP) grant application for FY 2014. Mr. Turner stated that the final deadline for the grant application was October 18 and, therefore, requested the public hearing be held at the first meeting in October to allow for timely submission of the application.

County Manager Geouque stated that the Board typically scheduled public hearings for the second meeting of the month; however, historically, no speakers have signed up for the public hearing on this topic and, therefore, staff recommended scheduling the public hearing for the October 1, 2013, meeting as well.

Vice-Chairman Blust, seconded by Commissioner Yates, moved to schedule a public hearing on October 1, 2013, at 9:00 A.M. to allow citizen comment on the Fiscal Year 2014 Rural Operating Assistance Program grant application.

VOTE: Aye-5
Nay-0

HIGH COUNTRY COMMUNITY HEALTH

Ms. Alice Salthouse, Chief Executive Officer of High Country Community Health, requested the Board adopt a letter of support for the High Country Community Health to apply for a USDA loan to purchase office space. High Country Community Health was in the process of purchasing a space near the hospital. Currently, High Country Community Health is located in space leased from the Health Department; however, High Country Community Health was informed by the federal government that the space would not allow for financial stability.

Commissioner Yates, seconded by Commissioner Kennedy, moved to approve the letter of support for High Country Community Health as presented.

VOTE: Aye-5
Nay-0

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE FOLLOWING:

A. Watauga County Library's Request to Name A Meeting Room In Memory of Ms. Evelyn Johnson

Vice-Chairman Blust, seconded by Commissioner Welch, moved to declare the public hearing open at 6:35 P.M. to allow citizen comment on Watauga County Library's request to name a meeting room in memory of Ms. Evelyn Johnson.

VOTE: Aye-5
Nay-0

The following individuals addressed the Board in support of naming the meeting room after Ms. Johnson:

Ms. Monica Caruso, Watauga County Librarian stated that Ms. Johnson, who passed away in January 2013, had worked for the Watauga County Library for over 30 years and had often coordinated functions held in the meeting room for which the naming request was made.

Ms. Dot Baker, former Library Board member and current Library volunteer, stated that she followed Ms. Johnson's career and believed naming the meeting room in her memory was very appropriate.

There being no further public comment, Chairman Miller declared the public hearing closed at 6:37 P.M.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the application to name the Watauga County Library meeting room in memory of Ms. Evelyn Johnson as requested.

VOTE: Aye-5
Nay-0

B. Proposed Amendments to the Ordinance to Regulate Signs in Watauga County

Vice-Chairman Blust, seconded by Commissioner Yates, moved to declare the public hearing open at 6:40 P.M. to allow citizen comment on proposed amendments to the Ordinance to Regulate Signs in Watauga County.

VOTE: Aye-5
Nay-0

Ms. Susie Winters addressed the Board supporting the prohibition of billboards.

There being no further public comment, Chairman Miller declared the public hearing closed at 6:42 P.M.

Mr. Joe Furman, Planning and Inspections Director, stated that the proposed amendments were developed by the Planning Board and staff per Commissioner request to afford signage for agritourism and similar businesses, to clarify language regarding campaign signs, and to regulate, rather than prohibit, off premises signage. Mr. Ric Mattar, Planning Board Chairman, stated that the proposed new wording found in Sections J.4 and L.2.d was required by changes in the North Carolina Statutes.

After discussion, Vice-Chairman Blust, seconded by Commissioner Yates, moved to adopt the amended Ordinance to Regulate Signs in Watauga County as presented.

VOTE: Aye-3(Miller, Blust, Yates)
Nay-2(Kennedy, Welch)

C. Proposed Amendments to the Following Ordinances:

- 1. Foscoe-Grandfather Community Zoning Ordinance**
- 2. Valle Crucis Historic District Ordinance**
- 3. Ordinance to Regulate Electronic Access Gates for Gated Communities**
- 4. Ordinance to Regulate Wireless Communications Towers**
- 5. Water Supply Watershed Protection Ordinances**

Vice-Chairman Blust, seconded by Commissioner Welch, moved to declare the public hearing open at 6:52 P.M. to allow citizen comment on proposed amendments to the following: Foscoe-Grandfather Community Zoning Ordinance, Valle Crucis Historic District Ordinance, Ordinance to Regulate Electronic Access Gates for Gated Communities, Ordinance to Regulate Wireless Communications Towers, and the Water Supply Watershed Protection Ordinance.

VOTE: Aye-5
Nay-0

Mr. Joe Furman, Planning and Inspections Director, stated that the amendments to the various ordinances were mandated due to the changes in the North Carolina General Statutes and also included grammatical corrections.

There being no public comment, Chairman Miller declared the public hearing closed at 6:53 P.M.

Commissioner Yates, seconded by Commissioner Welch, moved to adopt the proposed amendments to the following as presented: Foscoe-Grandfather Community Zoning Ordinance, Valle Crucis Historic District Ordinance, Ordinance to Regulate Electronic Access Gates for Gated Communities, Ordinance to Regulate Wireless Communications Towers, and the Water Supply Watershed Protection Ordinance.

VOTE: Aye-4(Miller, Blust, Welch, Yates)
Nay-1(Kennedy)

TAX MATTERS

A. Monthly Collections Report

Tax Administrator Larry Warren presented the Tax Collections Report for the month of August 2013. This report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Warren presented the following Refunds and Releases for August 2013 for Board approval:

TO BE TYPED IN MINUTE BOOK

Chairman Miller, seconded by Vice-Chairman Blust, moved to recuse Commissioner Yates from voting as his business was listed on the report.

VOTE: Aye-5
Nay-0

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the Refunds and Releases Report for August 2013, as presented.

VOTE: Aye-4
Nay-0
Recused-1(Yates)

PROPOSED PROCLAMATION DECLARING CONSTITUTION WEEK

Chairman Miller presented a proposed proclamation declaring September 17-23, 2012, as Constitution Week in Watauga County.

Commissioner Yates, seconded by Commissioner Welch, moved to adopt the proclamation as presented.

VOTE: Aye-5
Nay-0

DISCUSSION REGARDING THE SMOKY MOUNTAIN CENTER BOARD OF TRUSTEES

Commissioner Kennedy, Watauga County representative on the Smoky Mountain Center Board of Trustees, shared that the Smoky Mountain Center Board planned to reconstitute their Board which would result in the loss of most Board of Commissioner representatives on their Board, including Watauga County's seat.

After lengthy discussion Commissioner Yates, seconded by Vice-Chairman Blust, moved to direct the County Manager to draft a letter for the Chairman's signature stating that Watauga County opposed the consolidation of the Smoky Mountain Center Board of Trustees and opposed that there would not be Watauga County representation on that Board.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Proposed Buyer Agency Agreement & Commission Agreement

County Manager Geouque presented a proposed Buyer Agency Agreement and Commission Agreement related to the sale of the old Watauga High School Property. The Buyer Agency Agreement was between Scott Sullivan and Chip Kassinger (Buyers) and Wright Properties, Elliot Wood, and Edward Chapman (the Firm). The Commission Agreement would secure a 5% commission for the Firm (Wright Properties, Elliot Wood, and Edward Chapman) in the event that they brought a successful offer for the sale of the old high school property.

The County Manager stated that the Firm did not plan to bring an offer for sale on the property until the Commission Agreement was approved. The County had not received a signed Buyer Agency Agreement for the above parties. Should the Board desire to approve the Commission Agreement, staff recommended that approval not be given until a signed Buyer Agency Agreement was received.

Vice-Chairman Blust, seconded by Commissioner Welch, moved to approve the Commission Agreement contingent upon the receipt of a fully-executed Buyer Agency Agreement in the same format as the one presented.

VOTE: Aye-4(Miller, Blust, Kennedy, Welch)
Nay-1(Yates)

B. Proposed Bethel Convenience Center Lease Agreement

County Manager Geouque stated that the current lease for the Bethel Convenience Center expired in August 2013. Staff had been working with the owners, Barbara Harmon and Roger Harmon, to negotiate a new lease for the site. As the previous agreement was for \$200 per month for twenty (20) years, the Harmon's requested an increase to \$400 per month. Staff was able to negotiate an incremental increase of \$300 for the first five (5) years; \$325 for the second five (5) years; \$350 for the third five (5) years; and \$375 for the fourth and final five (5) years. The County Manager stated that the County Attorney had reviewed and approved the lease. Staff recommended approval of the lease as presented with additional funds to come from the retained earnings of the solid waste fund if the increase cannot be accommodated within the existing budget or the recognition of additional revenues to cover the increased cost.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the lease agreement as presented and recommended by staff.

VOTE: Aye-5
Nay-0

C. Boards & Commissions

County Manager Geouque stated that one ETJ Alternate position remains to be filled on the Town of Boone Board of Adjustment. Recommendations have not been received from the Town at this time.

County Manager Geouque stated that Mr. Gary Childers' term to the Caldwell Community College and Technical Institute Board expired June 30, 2013. Mr. Childers has expressed his willingness to continue serving if reappointed. Mr. Lowell Younce also submitted an application expressing interest in serving on the Caldwell Community College and Technical Institute Board.

Chairman Miller tabled consideration of the Caldwell Community College and Technical Institute Board position until the October 1, 2013, meeting.

County Manager Geouque stated that the Voluntary Farmland Preservation Program Advisory Board had recommended the appointment of Mr. Andrew Ellis to their Board.

Vice-Chairman Blust, seconded by Commissioner Yates, moved to waive the first reading and appoint Mr. Andrew Ellis to the Voluntary Farmland Preservation Program Advisory Board.

VOTE: Aye-5
Nay-0

D. Announcements

County Manager Geouque stated that the Trustees of Caldwell Community College and Technical Institute invited the Board to a joint meeting on Wednesday, September 18, 2013, at 6:00 P.M. at the Watauga Instructional Facility on Hwy 105 Bypass in Room 112.

County Manager Geouque stated that the Hunger and Health Coalition invited Board members to join their First Annual Homecoming Run for Hunger on October 12, 2013, at 9:00 A.M. The 5K run/walk would benefit the Hunger and Health Coalition.

The Meat Camp Volunteer Fire Department invited the Board to attend their Ribbon Cutting Ceremony and Open House for their new fire station on Sunday, September 22, 2013, from 2:00-4:00 P.M.

County Manager Geouque stated that the Watauga County Economic Development Commission requested a joint meeting with the Board of Commissioners.

Commissioner Yates moved to direct the County Manager and Mr. Joe Furman, Economic Development Director, to present potential meeting dates. Commissioner Yates' motion died due to the lack of a second.

By consensus, the Board agreed to include a joint meeting with the Watauga County Economic Development Commission at the end of the October 1, 2013, regular meeting agenda.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

At 7:30 P.M., Commissioner Kennedy, seconded by Commissioner Yates, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3) and Personnel Matters, per G. S. 143-318.11(a)(6).

VOTE: Aye-5
Nay-0

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to resume the open meeting at 8:11 P.M.

VOTE: Aye-5
Nay-0

ACTION AFTER CLOSED SESSION

Vice-Chairman Blust, seconded by Commissioner Yates, moved to approve the August 20, 2013, closed session minutes as amended.

VOTE: Aye-5
Nay-0

ADJOURN

Commissioner Kennedy, seconded by Vice-Chairman, moved to adjourn the meeting at 8:11 P.M.

VOTE: Aye-5
Nay-0

Nathan A. Miller, Chairman

ATTEST:

Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE OCTOBER 1, 2013, AGENDA

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AGENDA ITEM 4:

**PRESENTATION OF WATAUGA COUNTY COMMUNITY CHILD PROTECTION
TEAM'S 2013 ANNUAL REPORT**

MANAGER'S COMMENTS:

Ms. Gail Hawkinson will present the annual report for the Watauga County Community Child Protection Team. In addition, Ms. Hawkinson will provide a list of the Team members. The Child Protection Team is tasked with reducing the acts of abuse and violence against children in the County.

Board action is required to approve the annual report along with the member list.

Watauga County Community Child Protection Team

Watauga County Human Service Building
132 Popular Grove Conn
Boone, NC 28607

mailing address:
714 Queen Street
Boone, NC 28607

To: Watauga County Board of Commissioner
Nathan Miller, chair
David Blust, Billy Kennedy, John Welch, and Perry Yates

From : Watauga County Community Child Protection Team

Re: 2013 Annual report for Watauga County Community Child Protection Team

Date: 9-3- 2013

Dear Commissioners:

Please accept this report from the Watauga County Child Protection Team which includes the Annual report to the NC Division of DSS, the NC State CPT Annual report(this includes all the counties that submitted their reports- 81 out of 100). There is also included with this report a list of current CCPT members.

The Community Child Protection Team (CCPT) is one of 100 teams mandated by G.S. 7B 1406. CCPT is a body of dedicated and concerned citizens representing agencies, organizations and the community-at-large that as a group function independently to address child protection and reduction of abuse and violence in the county.

CCPTs work closely with the County Department of Social Services (DSS). The team is responsible for reviewing policies, procedures and practices of our local DSS in order to protect families, understand and to assist the county director in the protection of children living in the family being reviewed and to evaluate the extent to which the agencies are effectively discharging their obligation to serve children responsibly.

Other missions include but are not limited to:

Providing a community endorsed approach to child protection for all children in the community.

Meet federal and State law requiring case review by a citizen review panel. In North Carolina, CCPT is recognized as the citizen review panel (as required by the 1996 amendments to the Child Abuse Prevention and Treatment Act [CAPTA]).

Identification of gaps in services, need for additional services or resources needed in the community.

Mr. Billy Kennedy is the appointed Commissioner from The CC Board and he is an active member and liaison to the Board of County Commission and can inform county commissioners about actions needed

to prevent or ameliorate child abuse, neglect, or dependency . Mr. David Blust served in this capacity several years ago when he was the appointed member from the Commission to serve on the Watauga CCPT. The Watauga County CCPT reports to the Division of Human Services our findings and recommendations to enhance safety and improve opportunities for children in our community.

Improve collaboration between agencies that serve families and children.

Bring for review any case requested by a Team member. The purpose of the review is to identify whether gaps and deficiencies exist with the community child protection system which have impact on the incidence of abuse, neglect or dependency.

Please note that the three highest contributory factors that led to the maltreatment based on the cases that were reviewed are the same in Watauga County as reported by the majority of other reporting counties in North Carolina. For Watauga County the three primary factor for cases reviewed were (1) substance abuse involved families,(2) domestic violence and (3) lack of consistent ,accessible, effective mental health service.

A major problem is lack of funding for families who need treatment and the current law that parents lose their Medicaid funding (if they have it) when their child is removed and therefore cannot access SA or MH treatment. This results in their mental health/SA issues not being treated and is a key factor in children not being returned.

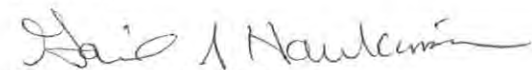
We are indeed fortunate in Watauga County that providers (both non-profits, private partnerships and governmental) agencies, schools and health providers work well together in identifying and attempting to find resources for our children and families. Your support is greatly needed and appreciated.

Watauga CCPT team request your acceptance and approval of this report as well as approving the membership.

Please contact me or Mr. Jim Atkinson (DSS Director) if you have question or desire more information.

Thank you for your attention and support.

Sincerely,



Gail S Hawkinson, Chair

Composition of the CCPT as detailed in NC G. S. 7B1407

2013

1. County Director of DSS	Jim Atkinson
2. Member of the DSS Director's staff	Chad Slagle
3. Local Law Enforcement Officer	Dee Rominger
4. Attorney from Office of the DA	
5. Community Action Agency Director	Crystal Kelly (Children's Council)
6. Superintendent (designee) of school admin.	Ross Gagnon
7. Mental Health (LME)	Karen Brown
8. Member of Bd of DSS (Co. Commission)	Billy Kennedy
9. Guardian ad litem coordinator	Valerie Daniel
10. Local Health Care provider	Merina Church(Blue Ridge Peds)
11. Dir. Of Public Health(designee)	Connie Norris Trivette

Members at large

1. Chair, retired MH psychologist	Gail Hawkinson
2. OASIS community action agency	Kerry Gersonde
3. Appalachian HealthCare (AARHC)	Kim Greene
4. Pediatric Unit Wat. Medical Center(retired)	Mary Reichle
5. Local Mental health provider Director	Murray Hawkinson
6. ASU, Dept. of Social Work	Annette Ward
7. Dept. of Juvenile Justice	Mechelle Miller

Annual Report to NC DSS Division ^{for} (2012)

1. This report covers the work of the CCPT for the period January-December 2012 and is due by January 31, 2013. (Note to CCPT/CFPT combined groups: The CFPT work will be collected in a separate report. Please do NOT include items such as autopsy reports or other CFPT work in this report. Please be as specific as possible in your answers to help us compile an effective, combined Annual Report to the State offices so that it represents the work of all teams and addresses the met and unmet needs of ALL communities. — Q: What Community Child Protection Team work in 2012 is represented in this report?

Watauga County

2. Please provide name and CCPT position of the individual completing this report

Gail Hawkinson, chair and community at large member

3. Please provide Email address for person filing this report

hawkmg@charter.net

4. Please provide phone information for person completing this report

828-264-1774

5. Please provide fax number information for person completing this report

No Response

6. How many times did your CCPT team meet in 2012?

Total times: - 10

7. On what frequency does your CCPT normally meet?

Monthly

When CFT meets (quarterly) CCPT usually meets afterward if time permits, team does not meet in July

8. Is your CCPT combined with the Child Fatality Prevention Team? (Note: If Yes, please remember NOT to report the Child Fatality Prevention Team work here - It will be submitted on a separate report)

Yes

9. IF NO, has combining the CCPT and the CFPT been discussed in your county or at your meetings?

No Response

10. How many TOTAL cases were reviewed between January and December 2012?

TOTAL 2012 Cases Reviewed: - 8

11. NOW, of the Total Cases reported in Q. 10 above,... How many were "State Intensive, On-Site Child Fatality Review Cases?"

0

12. Now, please provide the number of the "non-fatality review cases" for each applicable category below: (Note; the sums of Q#11 and #12 should equal the total number of cases reported in Q#10.)

Abuse Only: - 1

Neglect Only: - 2

Abuse and Neglect: - 2 Dependency: - 3

15. Has your CCPT appointed an Advisory Committee composed of consumers, citizens-at-large, and/or other child focused professionals that meets outside regular CCPT meetings to augment the full CCPT team process?

No

16. Does your CCPT provide an End-of-the Year Report to your County Board of Commissioners?

Yes

17. IF YES, does your team also "present" the report at a public meeting of the County Commissioners?

No

18. NOW THINK ABOUT DEFINING THE PRIMARY FACTOR FOR YOUR CASES: Based on the total number of non-fatality cases reviewed in 2012 reported above (Q11), please select below the CPS situation or condition PRIMARY FACTOR, providing the actual number of cases for each factor that you select:

Substance abuse-involved families - 7

Domestic violence in Families - 6

Improper discipline of children - 3

Inappropriate supervision of children - 4

Lack of consistent, accessible, effective mental health services to diagnose and treat needs - 5

Child sexual abuse - 1

Insufficient services in rural areas - 2

Limited family support - 1

Parent(s) employment status (un- or under-employed) - 2

Reliable "own" transportation - 3

Safe/stable housing - 2

Lack of quality, affordable childcare - 2

19. If you indicated "other" in Q#18 above, please provide below the Primary Factor situation or condition for those cases, adding descriptive text and # of cases for each:

No Response

20. NOW... FOR THE THREE FACTORS WITH THE HIGHEST NUMBER OF CASES REPORTED (in Q#18 or #19 above), please provide (a) The SITUATION, (b) The ACTIONS TAKEN by your CCPT to address the situation locally, (c) A SPECIFIC RECOMMENDATION that you believe can lead to positive action for this situation. (Recommendations must be SMART: Specific, Measurable, Attainable, Realistic and Timely, (d) RECOMMENDATION TO BE DIRECTED TO (see sample) and (e) HOW MANY YEARS THIS HAS BEEN ONE OF YOUR 3 TOP FACTORS: (note: this is a mandatory question. If you have nothing to report, please enter NONE in each of the 5 lines. As an example: SITUATION: "Lack of consistent, effective law enforcement investigation of child fatalities" ACTIONS TAKEN: "We compiled a report of specific instances when this occurred, its effect on the victim's family and the potential for non-prosecution of the perpetrator and/or danger to other siblings. We then met with law enforcement and were able to convince them to include annual training on this issue by DSS and other appropriate agencies (with updates as personnel changed)." PROPOSED RECOMMENDATION: "We propose that a state-wide conversation be initiated with law enforcement, the courts & appropriate interested agencies to develop a protocol that sets forth the importance and necessity for assigning priority to this issue with the ultimate goal of getting the unqualified support of state law enforcement leadership." TO BE DIRECTED TO: "NC Association of Chiefs of Police, NC Sheriff's Association, NC Conference of District Attorneys, NC Medical Examiner" HOW MANY YEARS HAS THIS BEEN ONE OF YOUR THREE TOP FACTORS: "3 years"

SITUATION #1: - Substance Addiction/Abuse example of situation. Mother's SA(Meth) issues long term- treatment has been piecemeal due to strong addiction beginning at early age, lack of transportation etc Need comprehensive treatment program in community that addresses all her needs including housing, transportation, child care and Substance Abuse IOP
ACTIONS TAKEN (#1): - Comprehensive treatment program(family Solutions) has been defunded by State. Members of team from LME, SA Provider,DSS aware and acknowledge need for program
PROPOSED RECOMMENDATION (#1): - New task force being organized to address problem and make proposals to LME/Co Commission and other community stake holders to address need for comprehensive program
TO BE DIRECTED TO (#1): - LME Bd,Co Commission, SA providers and community agencies
HOW MANY YEARS HAS THIS BEEN ONE OF YOUR 3 TOP FACTORS? (#1) - SA issues have been a major part of troubled families for as long as any of us remember.

21. FOLLOWING THE SAME descriptions as above, please provide the answers for the 2nd Top Factor:

SITUATION #2: - Domestic violence- a factor in a majority of cases reviewed. example of one such case... father abusive (physically and verbally and emotionally) toward mother and children-mother in shelter,but needed therapy to learn independence from husband and dynamic of abuse- question of cognitive impairment, MI Diagnosis- array of services for MH no longer provide for psychological testings, limited # licensed therapists to have frequent therapy /time limits of meeting criteria to stay in shelter/ qualify for transitional housing.
ACTIONS TAKEN (#2): - Members of the team that can directly work with this woman are coordinating for a plan of action (OASIS,DSS,DAYMARK).

PROPOSED RECOMMENDATION (#2): - State increase funding for MH treatment, Roster of individual treatment providers that will agree to treat DV victims. (DSS is working on specific contracts currently). DV agencies, DSS, other involved agencies empower consumers to make appeals to local LME.

TO BE DIRECTED TO (#2): - LME, Daymark, County Commissioners

HOW MANY YEARS HAS THIS BEEN ONE OF YOUR 3 TOP FACTORS? (#2) - DV often a factor in cases reviewed by this team. Shortage and strict limitation of treatment has been on-going problem as funding /economics issue.

22. FOLLOWING THE SAME descriptions as above, please provide the answers for the 3rd Top Factor:

SITUATION #3: - MH/SA treatment

ACTIONS TAKEN (#3): - see above

23. NOW... please turn your attention to focus on the TEAM'S efforts for PRIMARY PREVENTION of child abuse/neglect and select the important steps your TEAM and/or its members took to ENGAGE YOUR COMMUNITY, indicating the Impact/Awareness value that your team felt was realized relative to the effort and/or resources expended. (Please do not include any that are a regular offering of your team member agencies):

	BEST Impact or Awareness (1)	GOOD Impact or Awareness (2)	AVERAGE Impact or Awareness (3)	POOR Impact or Awareness (4)
Websites, social media		X		
Billboards				
CAprevention activities April		X		
Legislative education				
Offering programs such as D2Light				
Candlelight vigils				
Blue ribbon awareness campaigns				
Healthy parenting education		X		
Community presentations/forums				
School curriculum, programs, presentations		X		
Family workshops				

**NORTH CAROLINA DIVISION OF SOCIAL SERVICES
COMMUNITY CHILD PROTECTION TEAM
END OF YEAR REPORT 2012**

Community Child Protection Team Overview

Community Child Protection Teams (CCPT) were established by Executive Order Number 142 in 1991, and further defined in General Statute 7B 1406. General Statutes authorized CCPTs and:

- Gave County Department of Social Services Directors authority to establish CCPTs in each county
- Established composition of membership
- Defined CCPT responsibilities and
- Determined the Division's role in CCPT activities

State and Federal Requirements

In North Carolina, CCPTs are required to review active child welfare cases to determine the gaps and deficiencies in services and resources in the child protection system in the county where the team is located. Teams are required to report this information to the County Board of Commissioners annually.

In 1996, Congress amended the Child Abuse Prevention and Treatment Act (CAPTA). In its amendments to CAPTA, Congress required that states, in order to receive funding for the Child Abuse and Neglect State Grants Program, establish Citizen Review Panels (CRP). CAPTA section 106(c)(1)(B)(ii) states that a State may designate as panels for CAPTA purposes, one or more existing entities established under State or Federal Law, if such entities have the capacity to satisfy the requirements of CRP and the State ensures that such entities will satisfy such requirements. In 1997, North Carolina was given permission by Administration for Children and Families (ACF) to use CCPTs as CRP.

Each CRP must examine the practices, policies, and procedures of State and local agencies to evaluate the extent to which the agencies are effectively discharging their child protection responsibilities. Each panel must provide for public outreach and comment in order to assess the impact of current procedures and practices upon children and families in the community. Each panel must make recommendations to the State and public on improving the child protection services system at the State and local levels. The appropriate State agency is to respond to the panel in writing no later than six months after the panel recommendations are submitted. The State agency's response must include a description of whether or how the State will incorporate the recommendations of the panel (where appropriate) to make measurable progress in improving the State and local CPS systems.

2012 State Coordinator Activities

The State CCPT Coordinator position is funded with State funds and is housed with the North Carolina Division of Social Services (NCDSS) Community-Based Programs Team.

During 2012, the State Coordinator attended twenty-seven local CCPT meetings throughout the State. The Coordinator participated in the team review of child welfare cases, provided technical assistance and team training on CCPT responsibilities and opportunities to improve the County's response to child well-being. During the year, the Coordinator conducted four training workshops for new CCPT Chairpersons.

North Carolina continues to assess options for maintaining local CCPTs in each of the 100 counties and meeting the federal requirements of Citizen Review Panels. Local CCPTs are an asset in two key areas. 1- North Carolina's child welfare system is county administered with the Board of County Commissioners having a key role in the operation of the Department of Social Services agencies and responding to child welfare needs of the citizens. 2- All local CCPTs, through the individual team CCPT End of Year Report, have an opportunity to make recommendations directly to the State without the need to filter the recommendations through other entities that may not have a geographical or economical appreciation for the local conditions related to child well-being.

While the CCPT, as currently designed, functions well, a continuing point of concern is an effective method of engaging consumers and other non-agency affiliated individuals in the team process. This factor supports the need to have a CRP that requires the membership of consumers as well as citizens who will not represent government agencies. During 2012, NCDSS developed a proposal to contract with North Carolina State University to manage the development and operation of a CRP. Movement on the proposal is delayed due to budgetary constraints.

In 2012, the CCPT Coordinator assisted in establishing a CCPT Advisory Committee to strengthen the CCPT as a valuable resource for the North Carolina's communities as well as State Government. The team is composed of members from the local CCPT and met three times during 2012. The main task completed by the Committee in 2012 was the development of the CCPT End of Year report (included in this report). This report was composed of data derived from a survey created by the Committee, and administered to the 100 local CCPT for response

Currently, NCDSS is incorporating the Strengthening Families Protective Factors approach within its child welfare continuum. Developed by the Center for the Study of Social Policy (CSSP) this approach is a research-based, cost-effective strategy to increase family strengths, enhance child development and reduce child abuse and neglect. It focuses on building five Protective Factors that also promote healthy outcomes. The five protective factors are:

- **Parental resilience**
- **Social connections**
- **Concrete support in times of need**
- **Knowledge of parenting and child development**
- **Social and emotional competence of children**

During 2012, CCPTs were provided information on Strengthening Families Protective Factors and how CCPTs can incorporate this approach in the CCPT process including identifying gaps in child well-being services and resources, reporting community needs to the Board of County Commissioners, and alerting the community about how the exclusion of the factors in community resources affect children and families.

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I. Introduction

In 1996, Congress amended the Child Abuse Prevention and Treatment Act (CAPTA). In its amendments to CAPTA, Congress required that states, in order to receive funding for the Child Abuse and Neglect State Grants Program, establish Citizen Review Panels (CRP). Section 106(c)(1)(B)(ii) of CAPTA states that a State may designate as panels for CAPTA purposes, one or more existing entities established under State or Federal Law, if such entities have the capacity to satisfy the requirements of CRP and the State ensures that such entities will satisfy such requirements. In 1997, North Carolina was given permission by the Administration for Children and Families (ACF) to use the Community Child Protection Team (CCPT) as the Citizen's Review Panel.

Each CRP must examine the practices, policies, and procedures of State and local agencies to evaluate the extent to which the agencies are effectively discharging their child protection responsibilities. Each panel must provide for public outreach and comment in order to assess the impact of current procedures and practices upon children and families in the community. Each panel must make recommendations to the State and public on improving the child protection services system at the State and local levels. The appropriate State agency is to respond to the panel in writing no later than six months after the panel recommendations are submitted. The State agency's response must include a description of whether or how the State will incorporate the recommendations of the panel (where appropriate) to make measurable progress in improving the State and local CPS systems.

In North Carolina, CCPT's are required to review active child welfare cases to determine where the gaps and deficiencies in services and resources are in the child protection system, in the county where the team is located. Each Local Team is required to report this information to the County Board of Commissioners annually. This report summarizes the results of local team activities for 2012.

II. Purpose of the Community Child Protection Team

The Community Child Protection Team is based on the philosophy that the protection of children is the responsibility of the entire community. The North Carolina Division of Social Services (Division) is committed to involving the communities in its child protection activities. The CCPT is a formal process that when used allows the State and local communities to form a partnership to strengthen child protection. In 1991, Child Protection Teams were established through Executive Order 142 and is further defined in N.C. G.S. §7B 1406.

III. 2012 Local Team Summary

The CCPT State Advisory Committee administered and analyzed the annual 2012 Local Team Report Survey. The survey addresses Local Team composition and activities, factors that have contributed to child maltreatment, local team recommendations new and on-going prevention programs, best practices and State involvement with local teams. The following statistical information is compiled from those surveys completed.

Response Rate

Local Team Report Surveys were sent to all CCPT's and a response rate of 81% (81 counties responding) for 2012 is down from a 92% response rate in 2011. For this reason, it is not possible to accurately compare the remaining statistics for Team operations. However, this does not reduce the significance of the information obtained.

Local Team Composition

From the 81% that provided responses to the survey, 70% of these counties have teams that are comprised of both the Community Child Protection Team and the Child Fatality Prevention Team. For those teams that are not currently combined, 46% have had discussions about combining in the future.

North Carolina General Statutes (G.S. §7B-1406) allow for the appointment of five additional members and of those responding, 68% of counties reported that their County Commissioners have appointed additional members to their Teams. When asked who these additional members are, there was a wide variety of valuable community members, but those most commonly reported included professionals or staff from:

- Child advocacy centers
- Department of Juvenile Justice
- Additional law enforcement officers
- Local mental health agencies
- Smart Start
- Domestic Violence service agencies
- Those counties submitting reports that have military installations did report having military liaisons on their Teams.

A small percentage, 12%, of counties reported having advisory committees made up of consumers or other local professionals who meet outside of regular CCPT meetings to augment the Team process.

Quality of Teams

To measure the quality of Teams, elements such as the frequency of meeting, turnover, leadership, team stability and community collaboration were evaluated. A review of the respondents responses show that local Teams are meeting an average of six times a year in 2012, which is down from seven times in 2011.

Encouragingly, 83% of counties reported having low membership turnover, while 87% reported low turnover in Chairpersons. However, the mandated Team members most commonly absent from meetings are:

- District Attorney's Office (The District Attorney's Office was in the top three in 2011 this area)
- DSS Board Member
- Executive Director of the local Community Action Agency

- Director of County Health Department (tied for third place with the District Attorney's Office)

It is also encouraging that 77% of counties reported a high level of leadership and support from the local DSS. This seems to indicate that Teams are stable and that the local communities are engaged with DSS in working toward the common goal of protecting children.

However, there is concern that only 16% of counties reported that their Team was high functioning, while 65% reported functioning at a medium level and 19% reported functioning at a low level. These ratings were the result of self-reporting based on the criteria below.

High functioning teams are those teams that considers that it is functioning well at all levels, requires no additional TA, is addressing appropriate issues and has above average representation, attendance and commitment. Medium functioning teams that are generally pleased with its work on child protection issues, but has some confusion on what cases to review, and suffers from functioning deficiencies including consistent representation, attendance and overall attention to the CCPT mandate or mission. Low functioning teams consider themselves going through the "exercise" with little interest or commitment – not high on anyone's priority list.

Telephone interviews were conducted with local teams to clarify information for this report and it was apparent that some Teams need more guidance on what type of cases to review and how their team can function better. We are hopeful that the travel ban on State employees will be lifted, so that the State CCPT Coordinator can spend more time in counties who report less than a high Team functioning.

Inviting community professionals for specific information enables the Team to be aware of emerging trends and enhance the multi-disciplinary process; however, only 54% of counties reported that their Teams invite other community professionals to make presentations at their meetings. The most common professionals/presentations included:

- Mental Health/substance abuse treatment providers
- Agencies providing services to infants or children under five
- Child Advocacy Centers

Annual Reporting

N.C. General Statute §7B-1406 requires that teams submit recommendations to their County Board of Commissioners in the form of the annual report. From the survey, 86% of counties reported providing an annual report to their Board of Commissioners. In counties where these reports are provided, 56% of these counties present the report at a public County Commissioner's Meeting. It is very concerning that some counties are not complying with North Carolina law.

Counties, who do not submit the report at a Commissioner's meeting, miss out on a great opportunity to raise awareness of the issues of child maltreatment in their communities. The media is usually present at these meetings and the CCPT Annual Report can generate local news articles on child abuse awareness and what is needed

to fill local gaps in services. In addition, having a Citizen Review panel inform the Commissioners of the need for more services can assist the Department of Social Services and other local agencies in acquiring funds to enhance child protection.

CCPT Case Reviews in 2012

Statewide data reveals that 708 cases were reviewed in 2012, compared with 1494 in 2011. The validity of the 2011 case review count and the decrease in the number of counties responding to the survey this year continues to show that there is some lack of understanding on what is counted in the CCPT report versus the CFPT (Child Fatality Prevention Team) report. Many counties with combined Teams report CFPT autopsy reviews in their CCPT counts. To help understand these numbers and after all of this year's surveys were in, phone calls were made to counties whose numbers appeared to be unusually high for the number of total cases reviewed. It was determined that some of these counties were continuing to include in the count, autopsy reviews. When only the actual CCPT cases were counted, the statewide count is reduced by 63 cases.

Please note that according to State CFPT data, 1,312 fatalities were reviewed by the local CFPT in which there had been no child welfare involvement with the family within the twelve months prior to the child's death. This information is captured in the State CFPT Report and not this report.

Child Fatality Reviews

In 1997, the N.C. General Assembly passed legislation which established the State Child Fatality Review Team. A Child Fatality Review Team is convened by the Division to conduct a case review when there is suspicion that abuse or neglect has contributed to a child's death and the county Department of Social Services has had contact with the child or family through its child welfare programs within the 12 months preceding the death. The purpose of the review is to enable the Division, the county DSS, State and local agencies and the local community to identify issues related to child protection and to take appropriate action to improve our collective efforts to prevent child fatalities. The review team involves a staff member from the Division State Review Team as well as mandated local community members. This includes members chosen from the local CCPT, CFPT, DSS, a law enforcement officer, a medical professional and a prevention specialist. The review team issues a formal public report designed to stimulate system improvements.

Due to the stressful nature of these reviews, the survey asked if counties had someone who was experienced in fatality reviews and that were willing to mentor another county during their review. Fifteen counties indicated a willingness to be a mentor. The list of names and contact information will be sent by a separate email in the future after CCPT Coordinator Phyllis Fulton verifies the information and willingness to serve in this capacity.

In the past year, the State has made a concerted effort to eliminate the backlog of child fatality case reviews. In 2012, the State conducted 30 On Site Reviews. However, counties report that more than 70 case reviews were conducted; therefore, it seems that there is not a clear understanding of what constitutes an On Site Review. Including a count of fatality reviews should be included in the CCPT Report, since these

reviews involve cases that were active at DSS in Child Welfare within the previous year. In addition, non-fatality cases (cases not done solely as a State Child Fatality Review or an autopsy review only without DSS involvement) were in the following categories:

- Abuse Only: 17%
- Neglect Only: 51%
- Abuse and Neglect: 19%
- Dependency: 6%
- Other: 7%

IV. Contributory Factors in Child Maltreatment

The 2012 survey asked Teams to identify the primary contributory factor that led to the maltreatment based on the cases that were reviewed. It is important to note that the validity of this data is questionable. It is likely that CFPT cases were not eliminated from this data; therefore, this is not a pure CCPT report. For this reason, we are not including the raw data or percentages but are ranking the issues based on the responses obtained and focusing on the top issues reported. It also appeared that some counties chose more than one factor as a primary factor.

Child Maltreatment Contributory Factor	Rank
Substance abuse involved families	1
Lack of consistent, accessible, effective mental health services	2
Domestic violence	3
Inappropriate supervision of children	4
Limited family support	5
Safe/stable housing	6
Improper discipline of children	7
Insufficient services in rural areas	8
Child sexual abuse	9
"New" substance abuse by parents such as bath salts, etc.	10
Own reliable transportation	11
Lack of psychological testing services	12
Multiple out of home placements	13
Lack of parenting skills	14
No mandated services for domestic violence perpetrators	14
Child on child sexual abuse	15
Lack of out of home placement options	15
Children in kinship care	15
Immigration issues	16
Lack of public transportation services	16
Extreme child custody conflict issues	16
Limited private coverage for non-Medicaid children	17
Human trafficking	18
"New" substance abuse by teens such as bath salts, etc.	19
Multiple placements in group homes	19
Increase in children ordered into DSS custody through delinquency court	19
Teen suicide, attempts/threats	20
Lack of quality, affordable child care	21
Teen motor vehicle accidents with serious injuries	21
Bullying	21
How information should be presented to judges on child abuse/neglect cases	21
Concerns about emotional abuse	22

Lack of consistent, effective law enforcement	22
Lack of consistent, communication between agencies, need for training	22
Invisible children-transient, home schooled, etc.	22
Internet Safety/cyber bullying	22
Access to after hours services such as day care and transportation	23
Repeat maltreatment	23
Gang involvement by children	23
DSS definition of imminent risk	23
Lack of local Child Medical Evaluation providers for timely service	23
Coordination of medical care between multiple providers	23
Grandparents raising grandchildren	23
Refusal to allow children to return home	23
Lack of resources for Munchausen's' Syndrome by proxy cases	23
Juvenile diabetes untreated	23
Childhood obesity	23

In summary, the top three child maltreatment issues, as reported in order by number of cases reviewed where this was the primary factor:

- Substance abuse involved families
- Lack of consistent, accessible mental health services
- Domestic Violence

Substance Abuse Involved Families

Substance abuse involved families also includes prescription drug abuse and drug abuse by teens. Of those counties that responded to the survey, 60 counties or 74% chose this as a primary factor and reported that this has been one of three top issues in child maltreatment for four years. More specifically, some counties had detailed responses about this issue and some were contacted by email to elicit more detailed information about this issue in their county. The following comments were received:

"We reviewed cases where, in a nine month period, five mothers died due to overdose."

"65% of children coming into DSS custody this past fiscal year were due to substance abuse and it is the main reason reunification does not occur."

"One of our case reviews involved parents who used intravenous drugs then slept in the bed with their infant and the child died."

"When children are removed from parents, the parents lose their Medicaid and this becomes a barrier to them being able to obtain substance abuse treatment."

Lack of Consistent, Effective Mental Health Services:

This ranking includes the issues of access to mental health services, lack of consistent/accessible services, lack of psychological testing and lack of out of home placement options and 44 or 54% of counties reporting listed this as a primary factor and indicated it had been one of the three top issues in child maltreatment for the past five years. This issue moved up from 3rd place to 2nd place this year by a slight margin.

Some counties had detailed responses in this area and some were contacted by phone to elicit more detailed information about this issue in their county. The following comments were received:

"We live in a rural area and there are not enough treatment agencies. Our nearest inpatient facility is three hours away."

"There are not enough Psychiatric Residential Treatment Facilities. We have had foster children placed in two other states as there were no local facilities. This puts children so far away from their families. DSS staff still has to visit them in person once a month and have to transport the parents many times."

"Parents who have their children removed lose their Medicaid so there is great difficulty getting them into treatment."

Domestic Violence

Domestic Violence as a primary child maltreatment contributory factor was identified by 43 or 53% of counties reporting, moving from 2nd place last year to third place this year. Counties reporting this issue indicate it has been one of the top three issues in child maltreatment for the last five years. This factor also includes no mandated services for domestic violence perpetrators.

V. 2012 Local Team Recommendations

The top three child maltreatment issues have been identified as: Substance abuse involved families; Lack of consistent, accessible mental health services; and Domestic Violence. The completed survey reiterates some recommendations made in the 2011 annual report and highlights new recommendations for 2012. Recommendations with an asterisk (*) were also made in the 2011 report.

Substance Abuse Involved Families

Issue	Activities already undertaken locally to address the issue	Recommendation	Who is the recommendation Directed to?	Yrs. this has been a top issue
Substance abuse among parents, has reached epidemic proportions with devastating consequences including: child fatalities due to overlay when parents are under the	Community Awareness events; education, Promoted programs in schools; advocated for programs like Project Lazarus Drug Overdose Prevention Program, multi-	*1) That there be a Statewide initiative such as Project Lazarus to reduce the circulation of illegally obtained prescription drugs. As part of participation in this initiative physicians would be required to check the Controlled Substances Reporting System prior to writing a prescription for narcotics/painkillers/opioids. This initiative also includes	State Legislature N.C. Medical Board DHHS	4 yrs.

<p>influence, children not receiving a minimal standard of care and being in dangerous environments; parents dying of drug overdose.</p>	<p>disciplinary teams; met with local mental health entities and System of Care meetings to discuss solutions</p>	<p>community awareness and education to targeted groups. This initiative also supports the pending bill in the Legislature to allow physicians to delegate checking the CSRS to staff.</p> <p>2) That a substance abuse prevention/treatment professional be a mandated member of the CCPT</p>		
<p>Many children are in foster care due to substance abuse by the parents. Parents not completing treatment are a key factor in children not being returned. When children are removed, the parents lose their Medicaid benefits and unable to participate in treatment</p>	<p>Met with local providers, LME, and SOC to discuss</p>	<p>*1)That special provisions be made for parents whose children are in foster care, but parental rights have not been terminated, to continue to receive benefits for six months after DSS custody begins so they can enter treatment.</p> <p>2) That more State funds be allotted for the uninsured to access substance abuse treatment</p>	<p>DMA State Legislature</p>	<p>4 yrs.</p>
<p>Parents of children in foster care due to parental substance abuse do not have access to substance abuse treatment programs</p>	<p>Met with local providers, LME, and SOC to discuss</p>	<p>1)That LME's recruit more providers in rural areas</p> <p>2)That LME's recruit providers that have flexible hours to accommodate parents who work</p>	<p>LME's DMA State Legislature</p>	<p>4 yrs.</p>
<p>Many children are born testing positive for controlled substances. In some cases, these children must endure the painful withdrawal process.</p>	<p>Community Awareness events; education, Promoted programs in schools; advocated for programs like Project Lazarus Drug Overdose Prevention Program, multi-</p>	<p>*1)That legislation be passed to make it a criminal offense to pass non-prescribed controlled substances to an unborn child</p> <p>2) That physicians be educated on the need to make Child Protective Services Reports on children testing positive at birth for controlled substances</p>	<p>State Legislature N.C. Conference of District Attorneys N.C. Medical Board</p>	<p>4 yrs.</p>

	disciplinary teams; met with local mental health entities and System of Care meetings to discuss solutions	3) Require OB/GYN physicians to refer any pregnant women to substance abuse treatment, who test positive for controlled substances.		
Parents are abusing drugs, then while under the influence are co-sleeping with infants, resulting in fatalities	Community Awareness events; education, Promoted programs in schools; advocated for programs like Project Lazarus Drug Overdose Prevention Program, multi-disciplinary teams; met with local mental health entities and System of Care meetings to discuss solutions	*1)That a Statewide initiative such as Project Lazarus be put into place (see details above) 2)That all applicants at DSS for Medicaid For Pregnant Women be given a brochure on Safe Sleeping	DMA DHHA State Legislature	4 yrs.

Lack of consistent, accessible, effective mental health services

Issue	Activities already undertaken locally to address the issue	Recommendation	Who is the recommendation Directed to?	Yrs. this has been a top issue
Lack of services for families and children experiencing a mental health crisis including long waits in the ER and a great distance to travel for services	Discussed issue with LME, invited providers to discuss with CCPT, local CCPT members serving on mental health collaborative, contacted local SOC coordinator; task force to look	1) That there are more crisis services available in all counties, such as local crisis units, mobile crisis units, etc. 2)That the LME recruit more crisis service providers in rural areas	LME's DMA DHHS State Legislature	5 yrs.

	at solutions			
Lack of sufficient treatment facilities for severely disturbed children, resulting in long waits for treatment and children placed far from home	Discussed issue with LME, invited providers to discuss with CCPT, local CCPT members serving on mental health collaboratives, contacted local SOC coordinator; task force to look at solutions	*That LME's recruit more providers for Psychiatric Residential Treatment Facilities (PRTFs, especially in more rural areas and areas not currently served)	LME's DMA State Legislature	5 yrs.
Lack of sufficient services for assessment and ongoing mental health treatment	Discussed issue with LME, invited providers to discuss with CCPT, local CCPT members serving on mental health collaborative, contacted local SOC coordinator; task force to look at solutions	*That LME's recruit more providers in underserved areas	LME's DMA State Legislature	5 yrs.
Many children are in foster care due to the untreated mental illness of parents. Parents not completing treatment are a key factor in children not being returned. When children are removed, the parents lose their Medicaid benefits and unable to participate in treatment	Discussed issue with LME, invited providers to discuss with CCPT, local CCPT members serving on mental health collaborative, contacted local SOC coordinator; task force to look at solutions	*1)That special provisions be made for parents whose children are in foster care, but parental rights have not been terminated, to continue to receive benefits for six months after DSS custody begins so they can enter treatment. 2) That more State funds be allotted to provide for the uninsured to access mental health care.	DMA State Legislature	5 yrs.

Domestic Violence

Issue	Activities already undertaken locally to address the issue	Recommendation	Who is the recommendation directed to?	Years this has been a top issue?

Lack of awareness of the impact of domestic violence on children has lead to underreporting	Community awareness and education events, met with local professionals, involving domestic violence professionals on permanency planning teams	1)State and communities continue to provide education on the impact of domestic violence on children 2)That law enforcement agencies and court officials be educated on the need to timely report incidents of domestic violence where children are present	DHHS Administrative Office of the Courts N.C. Association of Chiefs of Police N.C. Sheriff's Association Prevent Child Abuse N.C.	5 yrs.
Lack of accessible treatment for both victim and abusers	Met with local providers and SOC	1)That local agencies pursue grants and other funding to provide services 2)That the State continue to fund domestic violence programs 3)That a domestic violence professional be a mandated member of the CCPT	Local agencies providing DV services State Legislature DHHS	5 yrs.

VI. New Initiatives or Programs for Primary Prevention

Across the State, counties are engaging their communities in a wide variety of activities to promote the awareness and prevention of child maltreatment. It is anticipated that the development of a NC CCPT website will allow counties to post these activities and communicate with one another regarding these initiatives that are being implemented statewide.

New Initiatives

New Initiative	# counties reporting this initiative
Safe Sleeping:	17 for this Category
General Education/Awareness Campaign	8
Recommended that child welfare Social Workers discuss safe-sleeping with all families where there is an infant in the home	5
Recommended that DSS provide safe sleeping brochures to all applicants for Medicaid for pregnant women	1
Developed safe sleeping form to be placed at all primary health care providers' offices	1

Participated in multi-agency effort to provide Pac N Play cribs for families who lack safe infant bedding	1
billboard put up on major highway	1
Focus on Children Under Age Six:	9 for this category
Recommended Social Workers have better follow-up with medical providers on cases involving children under age six	1
Period of Purple Crying Awareness presentation	1
Educate Team and community through targeted media campaign on abuse and neglect risk factors for children under six and how to recognize and report maltreatment	2
Participated in Partnership for Children/Smart Start Conference or Fair	2
TEXT4BABY program for parenting education	1
CCPT Member appointed to multi-disciplinary committee on infant/toddler cases in Juvenile Court	1
Safe Surrender Education	1
Events/Activities On Specific Risk Issues:	15 for this category
Wait to Text Campaign	2
Carbon Monoxide	1
Gun Safety	1
Fire Safety	1
ATV Safety	1
Bike Safety-requested Sheriff's Dept. to include this in Safe Summer education	1
Internet Safety	1
Swimming lessons provided in partnership with YMCA	1
Bullying Awareness Education	1
Meth Labs	1
Project Broadcast-trauma issues for foster children	1
"Children In Between" training for high conflict custody cases	1
Educational Neglect Protocol developed	1
Asthma-partnered with an agency to provide allergen free pillows	1
Substance Abuse:	4 for this category
Involved in community task force or coalition to address substance abuse, especially prescription drug abuse	3
Effects of Substance Abuse-education in the community	1
Child Sexual Abuse:	4 for this category
Community Forum on Child Sexual Abuse	1
Prevent Child Abuse/Sexual Assault Walk	1
Darkness to Light training	1
Involved in coalition to address child trafficking	1
Domestic Violence Prevention/Awareness Education:	3
General Awareness/Education	2
Developed brochure and training for Headstart	1
Awareness/Recognizing/Reporting Activities:	3 for this category
Team defined reporting roles and responsibilities of community partners and	1

professionals	
Sponsored or participated in recognizing or reporting event	1
Public awareness video for recognizing and reporting	1
Local Team Development Activities:	2 for this category
Worked on standard operating procedures for local Team	1
State CCPT Coordinator did Team training	1
Other Activities:	12 for this category
Collaborate with county transportation to enhance transportation services to families	1
Implement Signs of Safety concepts	1
Fishing event pairing volunteers with at risk children	1
Attend ongoing training at medical center on pediatric issues	1
Mapping out location of CPS reports so community education can be targeted	1
Brochures to educate community on services provided to children	1
Safe Kids initiative	1
Recommended that child welfare workers encourage families to seek counseling for traumatic events	1
Established multi-disciplinary team to identify needs and improve communication	1
Family Fun Day	1
Education for professionals involved with families who are in the Juvenile Justice System	1

VII. On-going Primary Prevention Efforts

The survey also asked counties to consider the effectiveness of their efforts to engage their communities in regards to activities that have had the greatest and the least impact. From the counties who responded to the survey the following activities are cited as having the greatest impact:

- Child Abuse Prevention Month activities each April
- Joint training across the disciplines involved in child welfare
- Blue Ribbon campaigns
- Healthy parenting education
- School curriculum, programs and presentations

The activities listed above tend to reach the most citizens and almost all counties have some activity during April. However, the following activities had the least impact:

- Billboards
- Legislative education
- Candlelight vigils
- Family workshops
- Targeted programs such as Darkness to Light

While some counties reported that community presentations are poorly attended, the candlelight vigil does bring the problem of child maltreatment to life. The candlelight vigil does not bring to the forefront the newer focus on prevention. It should be noted that

while legislative education scored in the low impact range, only a few counties had done this type of outreach.

VIII. Best Practices

Resulting from the 2012 survey questions that asked counties what activities they were doing that could benefit other Teams, how would they rate the benefit of each activity and whether they would be willing to provide information or mentor another county in doing these activities, the following information was obtained.

Activity	# reporting this activity	Benefit rating	Will provide info or mentor
Participation in a community drug task force	26	Very good	2
Period of Purple Crying Awareness efforts	29	Good	5
Collaboration with local pharmacies to provide information to parents about proper medicating of children	13	Good	2
Collaboration with Law Enforcement and DSS for joint training on joint response in child abuse cases	19	Very good	3
Community vigils, walks, etc.	24	Good	5
Creation of a CPS Diversion Court without removing the child from the home	10	Good	1
Initiative to educate the community and utilize the Six Protective Factors	13	Good	1
Distribution of materials (bookmarks, etc.) on important issues (i.e. prescription drug abuse) in schools	24	Good	1
Joint DSS/Law Enforcement training on child fatality investigation	25	Very good	1
Development of multi-disciplinary teams between DSS, law enforcement and the court system to improve service delivery and address gaps in investigation of physical and sexual abuse cases	32	Very good	3
Collaboration with other agencies for basic safety programs such as swimming classes	19	Very good	1
Community collaborative newsletter	9	Average	1
Education on electronic usage-texting/sexting and its impact on children	15	Good	2
Invitation to a CCPT member from another county to gain a broader perspective	16	Average	3
Other: Identified high risk community and worked with the community association to provide education and services	1	Not rated	
Other: Fishing event pairing volunteer with at risk youth	1	Not rated	
Other: Recommended that mandatory school age be lowered to 6	1	Not rated	

The information listed above could be posted by counties on the CCPT Website when it becomes operational.

IX. State Involvement

One aspect of the survey sought to elicit from counties what assistance was needed from the State for the local CCPT or for the community:

Need	Greatest need	Significant need	Could use or benefit from	Would be nice to have
Training for chairperson			X	
Training for team members so they clearly understand their role and what is to be reviewed			X	
Updated CCPT Manual with electronic version	X			
Assistance to develop resources in rural areas	X			
Addressing the time it takes to move an ICPC case		X		
Reduced timelines for scheduling of fatality reviews and receiving the post review State report			X	
Training on how teams can become more active in the community and not just meet to review cases	X			
Information on how local gaps in services can be addressed beyond what the local team has already done	X			
Hold Regional CCPT meetings (quarterly)			X	
Hold State Annual CCPT meeting with planning and sharing sessions and a refresher training on CCPT policy and purpose			X	
CCPT Website with county specific links where information can be posted on a timely basis			X	
CCPT List Serve where members can seek the advice of others in training, motivation, fatality reviews, etc.			X	
Training on State policy changes		X		
Training on crime scene investigations		X		
Webinars regarding information updates, training, child wellness reports, etc.		X		
Training on how to read/understand autopsy reports		X		
Rules/info on how to raise funds locally to fund CCPT events (not rated)				

X. Summary and Additional Recommendations

To gather useful information a great deal of effort was put into developing the year end survey, sending it out, and continuing to make efforts to get the data in. Further efforts were made to review comments made by respondents about the survey and planning for how the survey can be enhanced for next year. This information is essential for the development of recommendations.

Survey Summary

In an effort to increase the relevancy of the survey, counties were asked to rate this year's survey and indicate their desire for more involvement in doing the State CCPT Report next year:

Issue	Absolutely	Generally	Somewhat	Not at all
Was it significantly easier to complete this survey compared to the 2011 or other reports?	X			
Did Survey Monkey reduce the office time/skills necessary to complete this report?	X			
Do you feel that you were able to adequately express the needs of your community in this format?		X		
Did you feel that you were adequately able to report the work of your team in this format?		X		
Did you participate in the Advisory Committee to work to develop this format?				X
Are you willing/interested in working on the Committee for the 2013 format?				X
Were you able to gather the information for this Report from existing records without additional workload?		X		

After a discussion of the results, the following is proposed for next year:

- Use the same design with minor changes such as clarification of some questions and requiring a response to each.
- Put instructions on the survey and rely less on email communications.
- Release the survey earlier so Teams can begin to collect data, such as having the survey open from November 15th through January 31st.
- Send an email to all CCPT chairs to determine if the Chair will complete the survey AND confirmation of the email address, as only that person can save and re-enter the survey.
- Sending an announcement email to all DSS Directors, asking for their support in getting accurate, critical and on time data.

For counties who had difficulty completing the survey, some basic steps to get ready to complete the survey are:

- Review all minutes, agendas and notes from all CCPT meeting done in the calendar year.
- Make a list of cases reviewed and Team recommendations for each case.
- Tally the attendance for each member for the year.
- Note any guest speakers.
- Note any activities done by the Team.
- Print off a hard copy of the survey when it becomes available and fill in the information in advance of completing the on line survey.
- Take the survey to your CCPT meeting and review the survey with the Team.
- When sending out the agenda for that CCPT meeting, advise members that you will be reviewing and discussing your activities and accomplishments for the

year.

Recommendations

Overall, these results indicate that the survey was easier to complete and in general enabled counties to showcase their work. However, the survey also reveals that many of the counties completing the survey continue to express through their comments and answers that they do not have a clear understanding of CCPT responsibilities and procedures. For instance, many counties, especially those that have combined Teams still do not understand that the CCPT Report only captures cases reviewed that had DSS Child Welfare involvement and full Team review. It does not include autopsy reviews that did not have DSS involvement as these cases are captured in the CFPT Report. They need guidance on how to create and motivate their Team, how to select cases for review and how to address gaps in services to protect children.

On site training and guidance is needed at the State Level to assist counties with establishing effective Teams and alleviate some of the fear that the consolidation of human services agencies in many counties will further dilute the CCPT process. The summation of the survey also highlights that some local Teams are frustrated by the lack of funding from the State to implement prevention activities. These recommendations are summarized:

Issue	Recommendation	Who Is the Recommendation Addressed To:
<p>There is a continued lack of understanding of the responsibilities and procedures of the CCPT</p>	<p>1) That the travel ban for State employees be lifted so that the CCPT Coordinator can schedule site visits to train all counties that expressed a desire for assistance or indicated that their Teams were functioning at a low level.</p> <p>2) That the CCPT Manual be updated to include the requirement that all Teams have a yearly planning meeting to review policies and procedures, trends in their county and determine a focus for the year.</p> <p>3) That an current list be provided to all CCPT Chairpersons, including notice to all Chairs when changes are made</p> <p>4) That all CCPT Chairpersons be given a list of any Chairs who would be willing to mentor in areas such as teambuilding, case reviews, Intensive Fatality Review preparation, etc.</p> <p>5) That efforts continue to create</p>	<p>DHHS</p>

	an N.C. CCPT Website that would contain links to webinars and other training	
There continues to be great confusion about the work and reporting requirements of the CCPT versus the CFPT	Enact legislation to combine these Teams across the State; creating both one unified Team and one Annual Report	DHHS State Legislature
Many great activities and initiatives are being done across the State and little is shared until the State CCPT Report is done	Continue efforts to create a State N.C. CCPT Website and List serve	DHHS
Funding is needed by local Teams to implement prevention and awareness efforts	Funds be appropriated in the State Budget for these efforts Reinstitute the N.C. CCPT grants so that counties can create innovative local initiatives	State Legislature

Another frustration is that many of the recommendations made this year were made last year. The same issues related to substance abuse, mental health services and domestic violence remain at the forefront of causing child maltreatment in our State. Counties are not aware of what action was taken on those issues after last year's report was submitted.

It should be noted that each year the CCPT Advisory Committee members are told that a citizen group, not State DHHS, has the responsibility for completing the Annual Report. The Advisory Committee never knows how much of the report is passed on to the legislature. The question remains that if the Annual Report is completed each year by a Citizen Review Panel, should the panel present the Report to the Legislature?

There are thousands of dedicated professionals across the State who are passionate about protecting children and who work very hard at this task. There are great programs and activities across the state and some very innovative work is being done. The Committee is hopeful that the ban on State travel will be lifted so that the CCPT Coordinator can resume local CCPT visits/training across the State.

XI. Acknowledgements

Members of the 2012 Community Child Protection Team Advisory Committee are:

- Elizabeth Mandel, Co-Leader, New Hanover County
- Kathy Hitchcock, Co-Leader, Davidson County
- Judith Akers, Currituck
- Cathy Brooks, Polk County
- Terry Brubaker, Craven County
- Sarah Currier, PCANC
- Cheryl Harris and Becky Jones, Gaston County
- Freddie Harris, Warren County
- Wanda Marino, New Hanover County

- Tilda Marshall, Edgecombe County
- Jerrie McFalls, Henderson County
- Dr. Peter Morris, Wake County
- Wendy Stanton, Scotland County
- Felicia Wilson, Cabarrus/Rowan County

The survey and the annual report have been compiled by:

- Elizabeth Mandell, New Hanover County
- Kathy Hitchcock, Davidson County

The Division CCPT Coordinator is Phyllis Fulton.

AGENDA ITEM 5:**REQUEST TO SCHEDULE A PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON PROPOSED AMENDMENTS TO THE ANIMAL CONTROL ORDINANCE****MANAGER'S COMMENTS:**

Ms. Laurie Vierheller, Watauga Humane Society Executive Director, will request the Board amend the Watauga County Animal Care and Control Ordinance to reflect recent legislative changes. Senate Bill 626 requires all animals to be held for 72 hours unless injured, sick or wild. Due to this change feral cats would need to be classified as wild animals as to not burden the Humane Society with trying to hold on to trapped feral cats for the 72 hour period. Feral cats are both a risk and liability to Humane Society staff and animals. A copy of the proposed change to the ordinance has been attached. Ms. Anita Gomez, Chief Animal Care and Control Officer, and Ms. Laurie Vierheller are recommending adding the words or unaltered feral cats under definitions to Section 1.B.24 Wild Animal (attached).

Should the Board wish to accept the Humane Society's request; staff would recommend a public hearing be scheduled for the October 15, 2013 Board meeting to seek citizen input on the proposed change. Another option is for the Board to schedule a work session with the Humane Society to discuss the proposed change.

Staff seeks Board direction.



Watauga Humane Society

PO Box 1835
312 Paws Way
Boone, NC 28607
828.264.7865

To: Watauga Board of County Commissioners
From: Watauga Humane Society
Re: Amendment of Definition of Wild Animal in Watauga County's Animal Care and Control Ordinance
Date: September 25, 2013

Please consider placing an item on the agenda requesting Amendment of the Watauga County Animal Care and Control Ordinance to include feral cats within the definition of Wild Animal, in section 1B.24.

We are requesting this amendment because newly passed SB 626 would require Watauga Humane Society and any other animal shelter or animal welfare organization that falls within the act, to hold stray cats, both domestic and feral, for 72 hours after intake. During that time period the animals would need to be fed, provided with water, be cared for, cleaned, and provided with fresh litter and medical care, like all other Adoption Center animals.

Feral cats have a high incidence of rabies and can carry other diseases that pose a risk to humans and other animals. They are inclined to bite and scratch when in captivity, which increases the risk of disease transmission.

Some feral cats are wilder and more aggressive than others. The more aggressive feral cats can pose a significant risk to our staff if the staff is required to handle them in anyway, which would be necessary during the 72 hour hold period. They also pose a risk to our adoptable pets both because of the risk of disease transmission and because they take up limited space in our holding kennels that could be used for adoptable cats.

Watauga Humane Society helps cats that have the potential to settle down and learn to relate to humans, and tries to socialize them and get them into homes. But this new law will leave us without the option to treat animals that are extremely aggressive any differently than the common domestic cat. All cats will need to be held. This increases the risk of disease transmission to our adoptable cats and increases the risk of injury and illness of our staff as well. The only way to avoid this result and differentiate wild and aggressive feral cats from cats that can be rehabilitated, is to define these cats as feral cats and place them outside the reach of SB 626.

Laurie Vierheller
Executive Director
828.264.7865

www.wataugahumanesociety.org
adopt@wataugahumanesociety.org

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

WATAUGA COUNTY ANIMAL CARE AND CONTROL ORDINANCE

SECTION I. AGENCY AUTHORITY AND RESPONSIBILITY

There is hereby created a Department of Animal Care and Control for Watauga County (herein referred to as Department) with resources and personnel as authorized by the Board of County Commissioners. The Department shall be supervised by the County Manager or his designee subject to the general control and direction of the Board of County Commissioners.

1A. Responsibilities of Animal Care and Control Department

1. The Department, along with other law enforcement agencies, is hereby empowered to enforce all North Carolina laws and Watauga County ordinances pertaining to domestic dogs and cats and other pets unless otherwise specified herein. The Animal Care and Control Officers shall be empowered to issue notices or civil citations for violations of these ordinances and laws.
2. The Department will enforce all North Carolina laws and Watauga County ordinances pertaining to rabies control.
3. The Department will enforce the Watauga County Ordinance regulating wild and dangerous animals.
4. The Department is responsible for the investigation of all reported animal bites, for enforcing the quarantine of any animal involved in or suspected of having rabies, and for reporting investigation results to the District Health Director as soon as practicable.
5. The Department will investigate cruelty, abuse or neglect cases involving animals and record the results of the investigation.
6. The Department will be responsible for the seizure and impoundment, where necessary, of any animal in Watauga County involved in a violation of this ordinance.
7. Animal Care and Control Officers will patrol the County area as necessary to monitor compliance with this ordinance.

8. The Animal Care and Control Officers shall keep the following records:
 - a. Bite cases, rabies suspects, complaints, violations, citations issued and related investigations.
 - b. All fees collected for violations.

1B. Definitions

1. ABANDON: To forsake, desert or give up an animal previously under the custody or possession of a person without having secured another owner or custodian or by failing to make reasonable arrangements for adequate care.
2. ADEQUATE FOOD: The provision at suitable intervals, not to exceed 24 hours, of a quantity of wholesome foodstuff suitable for the species and age, sufficient to maintain the animal's health and well-being. Food will be provided in a suitable and sanitary container.
3. ADEQUATE WATER: Constant access to a supply of water that is clean, fresh and visibly free of debris and organic material, provided in a sanitary manner or provided at suitable intervals (not to exceed 24 hours) for the species.
4. ANIMAL CARE AND CONTROL OFFICER: An employee of the County designated by the County Manager to administer and enforce local and state Animal Control regulations as prescribed by the Watauga County Board of Commissioners and the State of North Carolina.
5. ANIMAL: All living vertebrates, domestic and non-domestic, not to include humans.
6. ANIMAL CARE AND CONTROL FACILITY: Any premises designated by the County for the purpose of impounding and caring for animals in accordance with the provisions of this ordinance.
7. ANIMAL SHELTER: Any private or public facility, either non-profit or for hire, that houses, boards, or maintains any domestic animals for adoptions, rescue, rehabilitation or research within the County.
8. CHIEF ANIMAL CARE AND CONTROL OFFICER: The person who, under the County's personnel policy, is responsible for the management of the Animal Care and Control program, including enforcement of County and State laws pertaining to animal and rabies control, and the supervision of all employees in the Animal Care and Control Department. The Chief Animal Care and Control Officer is under the direct supervision of the Operations Services Director.

9. COMMERCIAL KENNEL – A kennel that breeds or whelps dogs and/or cats:
 - a. Sells or transfers any dog or cat to a dealer or pet shop-kennel, or;
 - b. Sells or transfers more than 30 dogs or cats per calendar year.
10. DANGEROUS DOG: A dog that:
 - a. Without provocation has killed or inflicted severe injury on a person; or
 - b. Is determined by Animal Care and Control personnel to be potentially dangerous due to the dog having exhibited one or more of the behaviors stated under “Potentially Dangerous Dog” (NCGS 67-4.1(2)); or
 - c. Is determined to be “Any dog owned or harbored primarily or in part for the purpose of dog fighting, or any dog trained for dog fighting” (NCGS 67-4.1).
11. HEALTH DIRECTOR: Director of the Appalachian District Health Department.
12. HYBRID: Any animal that is in part wild, regardless of percentage.
13. KEEPER: A person having custody of an animal, or who keeps or harbors an animal, or who knowingly permits an animal to remain on any premises occupied or controlled by such person, for a period of 5 or more days.
14. KENNEL: Any premises wherein any person, firm or organization boards, lets for hire, trains for fee, breeds, buys or sells animals.
15. OWNER: A person having the legal property rights to an animal.
16. POTENTIALLY DANGEROUS ANIMAL: An animal that has been determined to have:
 - a. Inflicted a bite on a person that resulted in any of the following: broken bones; disfiguring lacerations; injuries requiring cosmetic surgery or hospitalization; or other medical care.
 - b. Killed or inflicted severe injury upon a domestic animal, when not on the owner’s real property.
 - c. Approached a person (if the person was not trespassing on the owner’s property) in a vicious or terrorizing manner in an apparent attitude of attack. (NCGS 67-4.1)

17. PUBLIC NUISANCE: Any animal that damages private or public property; interferes with or attacks a person or other animal; chases, snaps at, or harasses pedestrians, livestock, bicyclists or vehicles; by virtue of number is offensive or dangerous to public health, safety and/or welfare; or is diseased.
18. PUBLIC PLACE – Any street, alley, park, public building, any place of business or assembly open to or frequented by the public, or to which the public has access.
19. RABIES EXPOSURE: A human or other animal bitten by or that comes in contact with the saliva or nervous tissue of an animal suspected of or known to have rabies.
20. RESTRAINT OF A DANGEROUS OR POTENTIALLY DANGEROUS ANIMAL: An animal that is confined in a securely enclosed and locked pen or other structure designed to restrain the animal or an animal which is securely restrained and muzzled when outside of said pen or structure. Tethering a dog does not meet the restraint requirements of this section and is not considered adequate physical control.
21. SHELTER: A place provided for animals of a specific breed that provides sufficient cover from adverse weather; adequate warmth from severe cold weather; and sufficient space for the animal to move around, stand or lie down; and is deemed appropriate by an Animal Care and Control Officer.
22. STRAY: Any at-large dog or cat that has no known owner or keeper.
23. TRESPASSER: A person who has wrongfully invaded the property owned by another person.
24. WILD ANIMAL: Any living member of the animal kingdom including those born or raised in captivity except the following: human beings; domestic dogs (excluding hybrids with wolves, coyotes, or jackals); domestic cats (excluding hybrids with ocelots or marga **or unaltered feral cats**); farm animals; rodents and hybrid animals that are part wild; and captive bred species of common cage birds. Wildlife, other than as indicated by the Watauga County Wild and Dangerous Animals Ordinance, is controlled by North Carolina State Wildlife Officers.

SECTION II. CITIZEN REQUIREMENTS

2A. Vaccination of Dogs, Cats and Other Pets

1. It shall be unlawful for any owner or keeper to fail to provide a current vaccination against rabies (hydrophabis) for any dog, ferret, or cat three (3) months of age or older. Any animal adopted or redeemed through Watauga Humane Society that does not have a current rabies certificate of vaccination shall be required to be vaccinated within 72 hours at the owner's expense. Should it be found necessary

AGENDA ITEM 6:

PROJECT ON AGING – FISCAL YEAR 2014 ADDITIONAL STATE APPROPRIATION FOR SENIOR CENTERS

MANAGER’S COMMENTS:

Ms. Angie Boitnotte will announce that the Project on Aging is eligible to receive an additional \$15,573, in Senior Center funding from the North Carolina General Assembly and the North Carolina Division of Aging. The L.E. Harrill Senior Center is eligible for \$11,680 and the Western Watauga Community Center for \$3,893 of the proposed \$15,573. The amount requires a 25% local match, \$5,191, which is currently in the Agency’s existing budget.

Board approval is requested to accept the additional State funding.



Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: www.wataugacounty.org/aging angie.boitnotte@watgov.org

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Angie Boitnotte, Director

DATE: September 23, 2013

SUBJ: Request for Agenda time for Board of Commissioners' Consideration: Additional Appropriation of State Funds for Senior Centers

The Project on Aging received notification that each of the County's two senior centers are eligible to receive Senior Center General Purpose funding in the amount of \$15,573 on a reimbursement basis through an appropriation from the NC General Assembly and the Division of Aging. The L. E. Harrill Senior Center, as a Center of Excellence, is eligible to receive \$11,680, which requires a 25% local match of \$3,893. The Western Watauga Community Center is eligible to receive \$3,893, which requires a 25% local match of \$1,298. The required match is present in the agency's FY14 budget.

These funds can be used to support and develop programming and general operations including salaries, supplies, equipment, capital outlay, and other operating costs. We plan to use the funds to expand classes at both centers, as well as other various ongoing expenses.

I recommend acceptance of these funds. I will plan to be present for discussion and questions.

Thank you for your consideration.

MEMORANDUM



To: Senior Center Directors

From: Anita Davie, Director
High Country Area Agency on Aging

Date: September 18, 2013

Subject: FY 2014 State Appropriation for Senior Centers

Robert L. Johnson
Chairman of the Board

Gary D. Blevins
Vice-Chairman

Brenda Lyerly
Secretary

Danny McIntosh
Treasurer

Rick Herndon
Executive Director

The North Carolina General Assembly and the Division of Aging authorized \$1,265,316 in general purpose funding for senior centers during FY 2014, with the match remaining at 25%. At the discretion of the senior center, funding may be used to support and develop programming and general operations or to construct, renovate, or maintain senior center facilities.

Each center that is not certified as a Center of Excellence will receive \$3,893 in state funding which requires a 25% local match of \$1,298. The Ashe County Senior Center, Lois E. Harrill Senior Center and the Avery Senior Center, which are certified as Centers of Excellence, will receive \$11,680 each in state funding which requires a 25% local match of \$3,893. The local matching resources for this funding must not be used to match other state or federal funding that the agency may receive. The local match may be in the form of cash and/or in-kind and must directly support the purpose for which the funds are being used. Organizations receiving funding for more than one (1) center are expected to expend the funds designated for each center unless otherwise authorized by the AAA.

Please complete and return an original of the following forms:

- (1) Application form for Senior Center General Purpose Funding with Assurances.
- (2) Certification of the Availability of Required Non-Federal Match for Senior Center General Purpose Funding Form.
- (3) Senior Center General Purpose **project description** indicating how the funding will be used. Organizations receiving funding for more than one (1) center will reference each center in the description. This needs to be submitted in order for reimbursements to be made appropriately.
- (4) State Appropriations for Senior Center Budget Information.
- (5) Contract between the High Country Council of Governments Area Agency on Aging and your agency. Please submit only one executed contract, keeping the other for your records.

468 New Market Blvd.
Boone, NC 28607

Phone: 828-265-5434
Fax: 828-265-5439
TTY: 1-800-735-2962
Voice: 1-800-735-8262

Web: www.regiond.org

Please submit this information to the AAA no later than October 4, 2013. Be advised that an ARMS budget will not be keyed to receive reimbursement for the expenses until all items listed above have been received.

Reimbursement will be made when the senior center expenditure information is entered into the ARMS, and as with all other non-unit reimbursement funding, the senior center is to send invoices or other backup documentation to the AAA monthly or as expenditures are incurred and entered into ARMS. This funding is to be coded as Senior Center General Purpose funds, service code 176, fund source code 7.

The Reimbursement Request form is enclosed for your use, to duplicate, complete, and submit to the AAA when requesting reimbursement on a monthly basis.

Because funding is being provided on a reimbursement basis, all funding must be expended by the state by June 30, 2013. **Therefore, all requests for reimbursement must be submitted to the AAA by June 30, 2013. Note also that the June expenditures must be projected and keyed into ARMS (Aging Resources Management System) by the May ARMS deadline to receive reimbursement.**

ABD/tc
Enclosures

cc: Rick Herndon, Executive Director, High Country COG
Beth Norris, Finance Officer, High Country COG
County Managers
STHL/ACA Members

AGENDA ITEM 7:

SANITATION VEHICLE BID AWARD REQUEST

MANAGER’S COMMENTS:

Bids were recently solicited for the purchase of a new pickup truck for the Sanitation Department. Staff requested quotes from Boone Ford and Mack Brown Chevrolet in which both dealers were nonresponsive. Based on comparison of state contract prices the Ford truck had the lowest price. Ashe County Ford was able to match state contract price in the amount of \$23,797.

Adequate funds are available in the Sanitation Department to cover the cost of the vehicle, tag, and taxes in the amount of \$24,516.91.

Board action is required to accept the bid for one (1) new 2014 pickup truck from Ashe County Ford in the amount of \$23,797 plus \$719.91 for tag and taxes for a total amount of \$24,516.91.

MEMO

SANITATION DEPARTMENT

September 11, 2013

To: Deron Geouque, County Manager

From: JV Potter, OSD

Re: Purchase of new pickup truck



I have solicited bids for the purchase of a new pickup truck for Sanitation Department. I

have received the following:

Ashe County Ford- \$23,797.00

Boone Ford- no quote

Capital Ford-State Contract- \$23,797.00

Bob Murray Chevrolet (state contract)- \$24,508.00

There are sufficient funds in the Sanitation Department budget to cover the cost of the vehicle and I would like to recommend the Board approve the bid from Ashe County Ford in the amount of \$23,797.00.

Please advise.

-->

Dealer 100113 BCC Meeting

2013 F-150

Page: 1 of 1

Order No: 0001 Priority: K1 Ord FIN: QD495 Order Type: 5B Price Level: 345

Ord PEP: 100A Cust/Flt Name: WATAUGA CTY PO Number:

RETAIL

RETAIL

X1E F150 4X4 S/C \$31310

36 GAL TANK

145" WHEELBASE

50S CRUISE CONTROL 225

YZ OXFORD WHITE

413 SKID PLATES 160

A VINYL 40/20/40

535 TRAILER TOW PKG 375

S STEEL GRAY INT

85A POWER EQUIP GRP 1150

100A EQUIP GRP

.PWR BLACK MIRR

.XL SERIES

SP DLR ACCT ADJ

.AM/FM RADIO

SP FLT ACCT CR

.17" GREY STEEL

FUEL CHARGE

99F 5.0L V8 FFV ENG 1000

B4A NET INV FLT OPT NC

446 ELEC 6-SPD AUTO NC

DEST AND DELIV 995

.P235 BSW A-T

TOTAL BASE AND OPTIONS 35785

XL6 3.73 ELEC LOCK 570

TOTAL 35785

7350# GVWR

THIS IS NOT AN INVOICE

SLCT SHFT TRANS

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC097821

23,777.00

Bid Price

Ashe County Ford

Mike Little

Capital Ford, Inc. Government Sales

7/31/13

Watauga County

Donna Watson

2013 Ford F150 Super Cab 4x4 Short Bed

Standard exterior color

Gray vinyl 40/20/40 front seat

Vinyl floor covering

XL series

AM/FM radio

Air conditioner

17" steel wheels

5.0L V8 FFV gasoline engine

6-speed automatic transmission

P235/75R17 BSW AT tires

3.73 e-locking rear axle

7250 # GVWR

36 gallon fuel tank

Cruise control

Skid plates

Trailer tow package

Power windows/locks/mirrors

Daytime running lights

All manufacturer's standard equipment

\$23,797.00

Tom Lowe

Capital Ford, Inc.

Government Sales Manager

This is the most popular super cab 4x4. I can delete things if you don't need them.

Donna.Watson

From: Donna.Watson
Sent: Thursday, September 05, 2013 9:52 AM
To: JV Potter
Subject: FW: Quote for F150 4X4

From: Donna.Watson
Sent: Thursday, September 05, 2013 9:51 AM
To: 'alfredg70@yahoo.com'
Subject: Quote for F150 4X4

Hey Alfred,

JV has asked me to contact you regarding a quote for F150 4X4 (state contract). Please respond with a quote as soon as possible so we may proceed with the purchase.

Thank you

Donna Watson
Watauga County Sanitation
336 Landfill Road
Boone, NC 28607
828-264-5305
Fax 828-264-1702

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AGENDA ITEM 8:**MAINTENANCE MATTERS*****A. Bid Award Request for Parking Lot Sealing and Line Marking*****MANAGER'S COMMENTS:**

Mr. Robert Marsh, Maintenance Director, will present bids for parking lot sealing and line marking. Bids were solicited in which five (5) contractors responded. The primary bid is for a conventional asphalt emulsion sealer with a two (2) year life cycle and the alternate bid is for a thicker product with a four (4) year life cycle.

Staff is recommending the Board award the contract, contingent upon County Attorney review, to Carolina Pavement, the lowest responsible and responsive bidder, in the amount of \$28,532.65. Carolina Paving has satisfactorily performed work for the County in the past. Adequate funds are available in the current budget to cover the cost of this project.

Board action is requested to award the bid to Carolina Paving in the amount of \$28,532.65 for seal coating and stripping the parking lots at the Health Department, Human Services Center, Courthouse Complex, Sports Complex and Brookshire Park.



WATAUGA COUNTY MAINTENANCE DEPARTMENT

969 West King St., Boone, NC 28607 - Phone (828) 264-1430

Fax (828) 264-1473

MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director *RJM*

DATE: September 18, 2013

SUBJECT: Parking Lot Sealing and Line Marking Project



BACKGROUND

The 2013-14 Budget contains money for several asphalt maintenance projects. In late August a bid solicitation was published in the Watauga Democrat and Mountain Times requesting bids for a parking lot sealing and line marking project. Five companies responded with bids. The table below summarizes the bid results.

NAME OF BIDDER	ADDRESS	Certified Check Or Bid Bond	Total Price for Primary Bid	Total Price for Alternate 1 - Bituminous Surface Treatment
RAM Pavement Services, Inc.	Charlotte, NC	Bid Bond	\$47,197.60	\$119,149.50
Carolina Pavement Tech, Inc.	Cary, NC	Check	\$28,532.65	\$107,927.85
Carolina Pavement and Care	Roxboro, NC	Check	\$87,533.00	\$109,168.40
CACTX Surfaces	Winston-Salem, NC	Check	\$36,050.00	\$116,860.00
Hickory Sealing & Striping	Granite Falls, NC	Check	\$33,400.00	NO BID

The scope of the project includes sealing and restriping the parking lots at the Health Department, Human Services Center, Courthouse Complex, Sports Complex and Brookshire Park. The primary bid is for a conventional asphalt emulsion sealer with a durability of approximately two years. The Alternate Bid specifies a premium coating that is thicker and more durable with a life expectancy of approximately four years.

STAFF RECOMMENDATION

I have reviewed all of the bids and I recommend that the County enter into an agreement with the low bidder, Carolina Pavement Technology, Inc. for the Primary Bid of \$28,532.65. Carolina Pavement Technology was awarded a previous bid for this work in 2010 and they completed the scope of work with no problems. Weather permitting, they will begin this work in October.

I have forwarded a copy of the contract documents to the County Attorney for review.

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AGENDA ITEM 8:**MAINTENANCE MATTERS*****B. Bid Award Request for Asphalt Repair and Paving*****MANAGER'S COMMENTS:**

Mr. Robert Marsh will present bids for asphalt repair and paving. Bids were solicited in which three (3) contractors responded. The primary bid included repair and paving at Howard's Knob, Law Enforcement Center, Western Watauga Community Center, and Rocky Knob in the amount of \$98,375. However, due to the bathroom and septic and power lines not being completed the decision was made to delay paving until these items are completed. With the removal of Rocky Knob Park from the overall project, the primary bid was reduced to \$43,675. Mr. Marsh is requesting the Board approve the remaining portion of the primary bid and alternate one (1) in the amount of \$12,000 for paving the access road from the church to the Sheriff's Office auxiliary lot.

Board action is requested to award the bid to Moretz Paving, in the amount of \$55,675 which includes alternate one in the amount of \$12,000 for asphalt repair and paving at Howard's Knob, Law Enforcement Center, and Western Watauga Community Center. The County has been satisfied with Moretz Paving's past performance on County projects. Adequate funds are available in the current budget to cover the cost of this project.



WATAUGA COUNTY MAINTENANCE DEPARTMENT

969 West King St., Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director *RJM*

SUBJECT: Asphalt Repair and Paving Project 2013

DATE: September 25, 2013

BACKGROUND

The 2013-14 Budget contains money for several full depth asphalt repair and overlay projects. In September an ad was placed in the Watauga Democrat and Mountain Times requesting bids for this work. Three bids were received on September 20, 2013 and the results of the bidding are summarized below.

BIDDER	Moretz Paving, Inc.	Carl Rose & Sons Paving	Tri-County Paving, Inc.
ADDRESS	PO Box 270 Zionville, NC 28698	PO Box 786 Elkin, NC 28621	PO Box 863 West Jefferson, NC 28694
CERTIFIED CHECK OR BID BOND	Bond	Bond	Bond
PRIMARY BID	98,375.00	135,667.00	108,107.20
ALTERNATE 1	12,000.00	16,102.00	13,948.00
ALTERNATE 2	114,300.00	131,769.00	138,850.00
ALTERNATE 3	7,520.00	8,887.00	10,724.00
UNIT PRICE FOR ADDITIONAL GRAVEL PER TON	20.00	28.50	20.65

The scope of the project includes extensive full depth repairs and overlay work at the Western Watauga Community Center, Law Enforcement Center and Howard's Knob properties (see attachment, "SECTION C"). Also included is new pavement at the Rocky Knob bicycle park. The Bid Packet included primary bids for the highest priority

sections and alternate bids for other lower priority sections. This was done in order to be certain that a project could be put together within budget.

The work at Rocky Knob Park will be postponed until more progress is made on the construction of the new restroom facility.

STAFF RECOMMENDATION

Upon review of the bids and taking into consideration the pending public restroom project at the Rocky Knob Park, Staff recommends accepting the following portions of the Moretz Paving bid package:

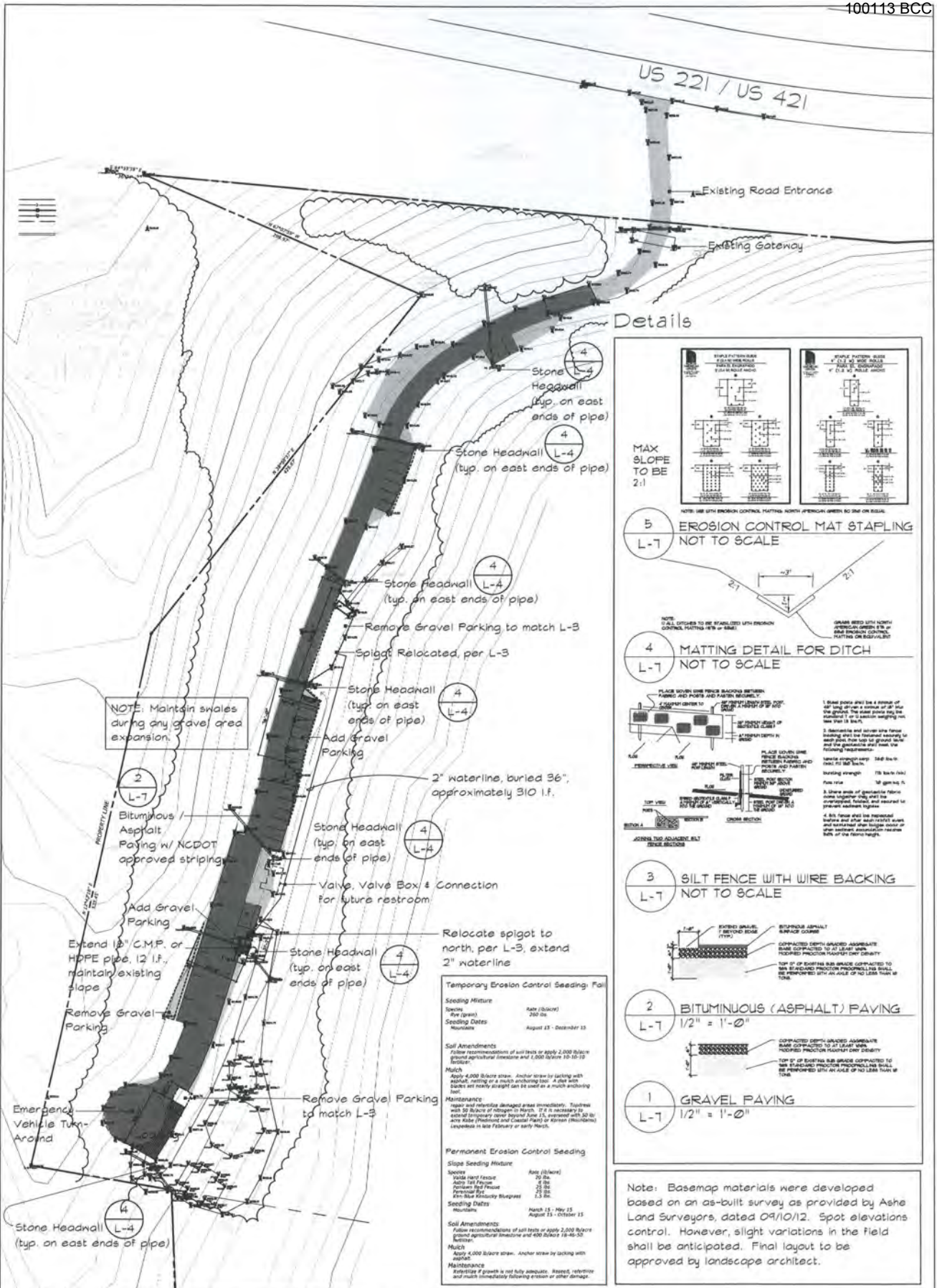
Howard's Knob Park	\$ 5,270 (Primary Bid)
Law Enforcement Center	\$17,675 (Primary Bid) \$12,000 (Alternate 1)
Western Watauga Community Center	<u>\$20,730</u> (Primary Bid)
Total	\$55,675

Moretz has successfully completed many paving jobs for the County. If selected, Moretz Paving, Inc. will begin work in October 2013 and will have all work completed by June 1, 2014.

BUDGET IMPACT

The Moretz Paving bid for the work at all of the properties except the Rocky Knob Park is within the Maintenance Budget for FY13-14. The bike park is being funded by the TDA and the cost for paving will be covered from within their budget.

I have forwarded a copy of the bid documents to the County Attorney for review.



NOTE: Maintain swales during any gravel area expansion.

Temporary Erosion Control Seeding: Fall

Seeding Mixture	Rate (lb/acre)
Species	200 lbs
Seeding Dates	November - December 15

Soil Amendments
Follow recommendations of soil tests or apply 2,000 lb/acre ground agricultural limestone and 4,000 lb/acre 10-10-10 fertilizer.

Mulch
Apply 4,000 lb/acre straw. Anchor straw by lacing with asphalt, setting in a mulch anchoring tool. A dial with gauges set nearly straight can be used as a mulch anchoring tool.

Maintenance
Inspect and reseed damaged areas immediately. Topdress with 50 lb/acre of nitrogen in March. If it is necessary to seed (especially after heavy frost), amend with 20 lb/acre Blue Kentucky Bluegrass or other (Resistant).

Permanent Erosion Control Seeding

Slope Seeding Mixture	Rate (lb/acre)
Species	70 lbs
Seeds	5 lbs
Perennial Ryegrass	25 lbs
40% Blue Kentucky Bluegrass	25 lbs

Seeding Dates
November - March 15
August 15 - October 15

Soil Amendments
Follow recommendations of soil tests or apply 2,000 lb/acre ground agricultural limestone and 400 lb/acre 18-46-30 fertilizer.

Mulch
Apply 4,000 lb/acre straw. Anchor straw by lacing with asphalt.

Maintenance
Re-seed if growth is not fully abundant. Assess, reseed, and mulch immediately following erosion or other damage.

Details

MAX SLOPE TO BE 2:1

NOTE: USE 1/4" EROSION CONTROL MATTING NORTH OF PIPERUN GREEN TO THE END OF ROAD.

5 EROSION CONTROL MAT STAPLING
L-7 NOT TO SCALE

NOTE: PILES SHOULD BE STABILIZED WITH EROSION CONTROL MATTING 1/4" WIDE.

4 MATTING DETAIL FOR DITCH
L-7 NOT TO SCALE

NOTE: PLACE SOFTEN UP PIPERUN BACKING BETWEEN MATTING AND PIPERUN AND FASTEN REGULARLY.

3 SILT FENCE WITH WIRE BACKING
L-7 NOT TO SCALE

NOTE: GRASS SHOULD BE STABILIZED WITH EROSION CONTROL MATTING 1/4" WIDE.

4 MATTING DETAIL FOR DITCH
L-7 NOT TO SCALE

NOTE: PLACE SOFTEN UP PIPERUN BACKING BETWEEN MATTING AND PIPERUN AND FASTEN REGULARLY.

3 SILT FENCE WITH WIRE BACKING
L-7 NOT TO SCALE

2 BITUMINOUS (ASPHALT) PAVING
L-7 1/2" = 1'-0"

1 GRAVEL PAVING
L-7 1/2" = 1'-0"

11.17.1 Rocky Knob Park
09/23/2012

Seal:
Name: Frederick Halback, FLSA
Profession: Landscape Architect
License No.: NC 1643

Drawing L-7 Paving, Drainage & Utilities (Asphalt Drive)

N

0" 20" 40" 80"

Scale: 1" = 40'-0"

Marquis Halback
Landscape Architecture
222 Rockwell East
Raleigh, North Carolina 27607
PH 919.853.8002

AGENDA ITEM 9:

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE RURAL OPERATING ASSISTANCE PROGRAM (ROAP) GRANT FOR FISCAL YEAR 2014

MANAGER'S COMMENTS:

A public hearing has been scheduled to allow citizen comment on Watauga County's Rural Operating Assistance Program (ROAP) application. County governments are the only eligible applicants for ROAP funds. All counties must submit an annual application to receive these funds. Mr. Chris Turner, AppalCART Director, will be present to answer questions.

Board action is requested to authorize the submission of the Rural Operating Assistance Program Grant Application.

Application for Transportation Operating Assistance

FY 2014 Rural Operating Assistance Program Funds

Name of Applicant (County)	Watauga County
County Manager	Deron Geouque
County Manager's Email Address	Deron.Geouque@watgov.org
County Finance Officer	Margaret Pierce
CFO's Email Address	Margaret.Pierce@watgov.org
CFO's Phone Number	828-265-8007
Person Completing this Application	Chris Turner
Person's Job Title	Transportation Director
Person's Email Address	Director@appalcart.com
Person's Phone Number	828-297-1300 ext 104
Community Transportation System	AppalCART
Name of Transit Contact Person	Chris Turner
Transit Contact Person's Email Address	Director@appalcart.com

Application Completed by:  Date: 9/18/2013
Signature

I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines.

County Manager: _____ Date: _____
Signature

County Finance Officer: _____ Date: _____
Signature

Application Instructions

County officials should read the ROAP Program State Management Plan which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the **gray rectangle** and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-PTD Mobility Development Specialist assigned to the area served by the transit system.

FY2014 ROAP Program Schedule

ROAP funds will be disbursed based on which deadline the applicant meets.

First Application Deadline	September 16, 2013
Disbursement if 1 st Deadline is met (100%)	September 30, 2013
Second Chance Application Deadline	October 18, 2013
Disbursement if 2 nd Deadline is met (100%)	October 31, 2013

County's Management of ROAP Funds

All counties are eligible to receive Rural Operating Assistance Program (ROAP) funding from the State of North Carolina. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process.
- ROAP funds are expended on eligible activities only.
- Supporting documentation of expenditures is maintained.
- Service recipients meet eligibility requirements and their eligibility is documented.
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance.
- An accounting of trips and expenditures is provided in a semi-annual report to NCDOT.
- ROAP funds received and expended are included in the local annual audit.

Transportation Needs and Public Involvement in Funding Decisions	Yes or No
A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the community transit system, to recommend how the ROAP funds should be sub-allocated?	yes
B. In addition to the public hearing notice and the public hearing, were other outreach efforts conducted to inform the public about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided to sub-allocate the ROAP funds?	yes
C. Does the federally funded Community Transportation System operating in the county have a Community Transportation Service Plan (CTSP) or Community Transportation Improvement Plan (CTIP) that was developed in the last five years or being completed at this time? <i>Date of the plan: March 2011</i>	yes
D. Does your county have a Coordinated Public Transit-Human Services Transportation Plan (LCP) that provides a list of unmet transportation needs and/or gaps in transportation services? <i>Date of the plan: June 2013</i>	yes
E. Does the county have other transportation plans that address public transportation needs?	yes
If yes, list and describe these plans. Watauga County Master Plan	
F. How did the county decide who would receive the ROAP funds? List the names of anyone who participated in the decision to suballocate the ROAP funds and their role in the community. The county has an advisory committee consisting of Margaret Pierce, County Finance Officer; Chris Turner, Transportation Director AppalCART; Angie Boitnotte, Director, Project on Aging; Jim Atkinson, Director Social Services; Michael Maybee, Executive Director Watauga Opportunities	
G. How did the county decide on the amount of ROAP funds to sub-allocate to a subrecipient? Relied on the ROAP advisory committee.	

Financial Management of ROAP Funds	Yes or No
H. Does the county disburse/allocate ROAP funds to any county governmental departments?	yes
I. If yes, how does the county account for these funds within the county's accounting system? Special account numbers are assigned by the Finance Officer	
J. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?	no
K. If yes, does the county have a written agreement with these agencies that addresses the proper use and accountability of these funds? <i>(Include a sample agreement with application)</i>	
L. ROAP funds cannot be used instead of using the existing transportation funding an agency or organization receives from any other funding source. If any of the departments, agencies or organizations receiving ROAP funding from the county get transportation funding from other Federal, State or Local funding sources, list those funding programs: Medicaid, Title III Nutrition,	
M. Do any subrecipients receive ROAP funds before any trips are provided, and refund the unused portion at the end of the period of performance?	no
N. Are ROAP funds being deposited in an interest bearing account?	no
If no, then why aren't ROAP funds deposited in an interest bearing account? The funds are usually spent prior to receipt so they just go into the checking account.	
O. What does the county do with the interest from the ROAP funds? n/a	
P. Does the county provide any local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?	yes
Q. Is supporting documentation maintained for all ROAP grant financial transactions for five years? IMPORTANT: Yes is the only correct answer.	yes
Monitoring and Oversight Responsibilities	Yes or No
R. The Finance Officer OR the Executive Director of an eligible transportation authority will be responsible for the oversight and evaluation of the transportation services provided with the ROAP funding? IMPORTANT: Yes is the only correct answer.	yes
S. Does the county require the subrecipients of ROAP funds to provide progress reports and statistical data about the trips provided with ROAP funds?	yes
T. If progress reports and/or operating statistical reports are required by the county, how frequently are these provided to the county for evaluation? monthly	
U. Does the county require the subrecipients of ROAP funds to use the transportation services of the federally funded Community Transit System operating in the county?	yes
V. Are subrecipients of ROAP funds coordinating transportation services with other subrecipients in the county therefore reducing any duplication of effort?	yes

Accountability to North Carolina Taxpayers	Yes or No
W. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?	yes
X. Is the county prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at the specified cost?	yes
Y. A semi-annual ROAP Report must be completed and sent to NCDOT. Who will be designated to complete these reports in FY2014? <i>(name, title, employer)</i> Margaret Pierce, County Finance Officer, Watauga County	

Elderly and Disabled Transportation Assistance Program

The Elderly and Disabled Transportation Assistance Program (EDTAP), originally enacted by legislation in the 1989 Session of the North Carolina General Assembly (Article 2B, 136-44.27), provides operating assistance funds for the transportation of the state’s elderly and disabled citizens. This transportation assistance allows the elderly and disabled to reside for a longer period in their homes, thereby enhancing their quality of life.

Elderly and Disabled Transportation Assistance Program Questions	Yes or No
A. What will be the purposes of the trips provided with EDTAP funds? <i>(Check all that apply)</i> <input checked="" type="checkbox"/> Personal care activities, medical appointments, pharmacy pick-up, shopping, bill paying, meetings, classes, banking <input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes <input checked="" type="checkbox"/> Transportation to workplace <input type="checkbox"/> Group field trips/tours to community special events (Federal charter regulations apply to transit.) <input type="checkbox"/> Overnight trips to out-of-county destinations (Federal charter regulations apply to transit) <input type="checkbox"/> Human service agency appointments	
B. How will the transportation service be provided? <i>(Check all that apply)</i> <input checked="" type="checkbox"/> Public Transportation System <input checked="" type="checkbox"/> Private Provider <input type="checkbox"/> Taxi Service <input checked="" type="checkbox"/> Agency Staff Driver <input type="checkbox"/> Volunteer Driver Program	
C. Are any of the EDTAP services you are funding, listed as an unmet need or gap in service in the Public Transit-Human Service Coordination Plan or any other transportation plan for your county? <i>See these page numbers in the plan:</i> <i>Plan Title:</i>	no
D. Does the federally funded Community Transit System operating in your county receive a sub-allocation of EDTAP funds?	no
If yes, does the county dictate which agencies and organizations will receive transportation services with any of the EDTAP funds the transit system receives?	
Can the Community Transit System use any of the EDTAP funds it receives to provide transportation for elderly and disabled citizens of the county who do not have a human service agency or organization to pay for the service?	

Elderly and Disabled Transportation Assistance Program Questions (con't)	Yes or No
If the transit system's Community Transportation Service Plan (CTSP) is less than six years old, does it describe and evaluate the services the transit system is providing for the elderly and disabled? <i>See these page numbers in the plan: 2-23</i> <i>Plan Title: AppalCART CTSP</i>	yes
Does the CTSP recommend any new EDTAP funded services for FY2014? <i>See these page numbers in the plan: ES-9</i> <i>Plan Title: AppalCART CTSP</i>	yes
E. Will any of the subrecipients use their EDTAP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance only.)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program	no
F. Will any of the subrecipients of EDTAP funds charge a fare for an EDTAP funded trip?	no
If yes, how much will the fare be?	
If yes, how will the fare revenue be used?	
G. Do any of the subrecipients of EDTAP funds restrict EDTAP funded trips based on the origin, timing or destination of the trip?	yes
H. Is there a process or policy for determining when it is appropriate to transfer EDTAP funds from one sub-recipient to another to prevent there being unspent funds at the end of the period of performance?	yes
I. EDTAP funded trips are expected to be provided throughout the entire year. If the EDTAP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?	no

Employment Transportation Assistance Program

The Employment Transportation Assistance Program (EMPL) is intended to help DSS clients that transitioned off Work First or TANF in the last 12 months, Workforce Development Program participants and/or the general public to travel to work, employment training and/or other employment related destinations.

Employment Transportation Program Questions	Yes or No
A. What will be the purposes of the transportation services provided with EMPL funds? <i>(Check all that apply)</i> <input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes <input checked="" type="checkbox"/> Transportation to workplace (Scheduled by the individual only. No agency scheduled trips.) <input checked="" type="checkbox"/> Child(ren) of working parent transported to Child Care	
B. How will the transportation service be provided? <i>(Check all that apply)</i> <input checked="" type="checkbox"/> Public Transportation System <input type="checkbox"/> Private Provider <input type="checkbox"/> Taxi Service <input type="checkbox"/> Agency Staff Driver <input type="checkbox"/> Volunteer Driver Program	

Rural General Public Program

The Rural General Public Program assistance funds are intended to provide transportation services for individuals from the county who do not have a human service agency or organization that will pay for the transportation service. The county, in consultation with the Community Transportation System, must determine the RGP services to be provided with the RGP funds.

Rural General Public Transportation Program Questions	Yes or No
<p>A. What will be the trip purposes of the transportation services provided with RGP funds? <i>(Check all that apply)</i></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Personal care activities, medical appointments, pharmacy pick-up, shopping, bill paying, meetings, classes, banking <input checked="" type="checkbox"/> Job interviews, job fair attendance, job readiness activities or training, GED classes <input checked="" type="checkbox"/> Transportation to workplace (Scheduled by the individual only. No agency scheduled trips.) <input checked="" type="checkbox"/> Child(ren) of working parent transported to child care <input type="checkbox"/> Group field trips/tours to community special events (Federal charter regulations apply to transit.) <input type="checkbox"/> Overnight trips to out-of-county destinations (Federal charter regulations apply to transit.) <input checked="" type="checkbox"/> Human service agency appointments 	
<p>B. How will the transportation service be provided? <i>(Check all that apply)</i></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Public Transportation System <input type="checkbox"/> Private Provider <input type="checkbox"/> Taxi Service <input type="checkbox"/> Volunteer Driver Program 	
<p>C. Are any of the RGP funded services the transit system will provide listed as an unmet need or gap in service in the Public Transit-Human Service Coordination Plan or any other transportation plan for your county? <i>See these page numbers in the plan:</i> <i>Plan title:</i></p>	no
<p>D. If the transit system's Community Transportation Service Plan (CTSP) is less than six years old, does it describe and evaluate the general public services the transit system does in the county for citizens who need transportation but don't have a human service agency or organization to pay for the service? <i>See these page numbers in the plan: 2-26</i> <i>Plan title: AppalCART CTSP</i></p>	yes
<p>E. Does the CTSP recommend any new RGP funded services for FY2013-14? <i>See these page numbers in the plan: ES-6</i> <i>Plan title: AppalCART CTSP</i></p>	yes
<p>F. Will RGP trips be provided to citizens who need transportation but don't have a human service agency or organization to pay for the trip?</p>	yes
<p>G. Will any of the RGP funded trips be restricted based on origin, timing or destination of the trip to control the expenditure of funds overtime?</p>	yes
<p>H. Since the subrecipient can only use RGP funds to pay for 90% of the cost of a trip, will the Community Transit System use fare revenue to generate the local 10% match requirement for RGP funds?</p>	yes
<p>If yes, how much will the fare be? \$.50 to \$2.00</p>	
<p>If yes, how will the fare revenue be used? To provide the local share</p>	

Rural General Public Transportation Program Questions (con't)	Yes or No
If no, describe the source of the required matching funds?	
I. Will RGP funded trips be coordinated with human service agency trips?	yes
J. How will the Community Transit System market the proposed RGP funded services? AppalCART publishes the rural route schedule in its system brochure and pays to have the brochures distributed to 75 locations. It also mentions rural routes in radio and tv spots.	
K. Will the Community Transit System use any of their RGP sub-allocation as matching funds for any of the following programs? (<i>Matching funds for operating assistance only</i>) 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program	no
L. Is any part of the county in an urbanized area according to the 2010 census?	no
M. RGP funded trips are expected to be provided throughout the entire year. If the RGP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation services?	no

Public Hearing Notice

This is to inform the public of the opportunity to attend a public hearing on the proposed Rural Operating Assistance Program (ROAP) application to be submitted to the North Carolina Department of Transportation no later than October 18, 2013, by the county of **Watauga**. The public hearing will be held on **October 1, 2013** at **9:00 AM** at the **Watauga County** commissioners meeting in the **Watauga County Administrative Building** located at 814 West King Street, Boone, NC. Watauga County will provide auxiliary aids and services under the ADA for disabled persons who wish to participate in the hearing. Anyone requiring special services should contact **Chris Turner (Transportation Director)** as soon as possible so that arrangements can be made.

The programs included in the Rural Operating Assistance Program application are:

1. Elderly & Disabled Transportation Assistance (EDTAP) Program provides operating assistance for the public transportation of elderly and disabled citizens.
2. Employment Transportation Assistance Program provides operating assistance for the public transportation of persons with employment related transportation needs.
3. Rural General Public (RGP) Program provides operating assistance for the public transportation of persons living in non-urban areas of the county.

The period of performance for Rural Operating Assistance Program funds is July 1, 2013 through June 30, 2014. The FY2014 ROAP individual program totals are:

PROGRAM	TOTAL
EDTAP	\$59,933
EMPL	\$10,181
RGP	\$71,639
TOTAL	\$141,753

This application may be inspected at the **Watauga County Administrative Building** located at **814 West King Street** from **9:00 AM until 5:00 PM Monday through Friday**. Written comments should be directed to **Chris Turner (Transportation Director name and address)**, before September 30, 2013.

Note: The public hearing notices must be published at least once, not less than seven (7) days and not more than fourteen (14) days before the scheduled public hearing. This notice must be published in Spanish if the county has 1000 or more persons that speak Spanish at home, and have limited English proficiency. A list is provided in Appendix B of the ROAP State Management Plan. An original copy of the published Public Hearing Notice must be attached to a signed Affidavit of Publication. Both the Public Hearing Notice and the Affidavit of Publication must be submitted with the Rural Operating Assistance Program application.

FY2014 ROAP Sub-Allocation Worksheet

Agencies Receiving Sub-Allocations	Elderly and Disabled Transportation Assistance Program		Employment Transportation Assistance Program		Rural General Public Transportation	
	Proposed		Proposed		Proposed	
	Amount of request to be suballocated	Number of One Way Passenger Trips	Amount of request to be suballocated	Number of One Way Passenger Trips	Amount of request to be suballocated	Number of One Way Passenger Trips
Project on Aging	\$24,000	2400	\$0		\$0	
Watauga Opportunities	\$11,100	1110	\$2,000	200	\$0	
Social Services	\$24,833	2483	\$0		\$0	
AppalCART	\$0		\$8,181	818	\$71,639	7164
	\$0		\$0		\$0	
	\$0		\$0		\$0	
	\$0		\$0		\$0	
	\$0		\$0		\$0	
	\$0		\$0		\$0	
	\$0		\$0		\$0	
	\$0		\$0		\$0	
	\$0		\$0		\$0	
TOTAL AMOUNT	\$59,933	5993	\$10,181	1018	\$71,639	7164

Agencies Receiving Sub-Allocations	EDTAP	EMPL	RGP
	Avg Cost of Trip	Avg Cost of Trip	Avg Cost of Serv
Project on Aging	\$10.00	\$10.00	\$10.00
Watauga Opportunities	\$10.00	\$10.00	\$10.00
Social Services	\$10.00	\$10.00	\$10.00
AppalCART	\$10.00	\$10.00	\$10.00
0	\$0.00	\$0.00	\$0.00
0	\$0.00	\$0.00	\$0.00
0	\$0.00	\$0.00	\$0.00
0	\$0.00	\$0.00	\$0.00
0	\$0.00	\$0.00	\$0.00
0	\$0.00	\$0.00	\$0.00
0	\$0.00	\$0.00	\$0.00
0	\$0.00	\$0.00	\$0.00

Name of Applicant (County)

Signature - MDS Reviewer

CERTIFIED STATEMENT
FY2014
RURAL OPERATING ASSISTANCE PROGRAM
 County of Watauga

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CTSP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2013 to June 30, 2014 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Watauga North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips and services for five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2014 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in a semi-annual report and a final year-end report to NCDOT – Public Transportation Division or its designee.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY2014 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	59,933	59,933
Employment Transportation Assistance Program (EMPL)	10,181	10,181
Rural General Public Program (RGP)	71,639	71,639
TOTAL	141,753	141,753

WITNESS my hand and county seal, this ____ day of ____, 20__.

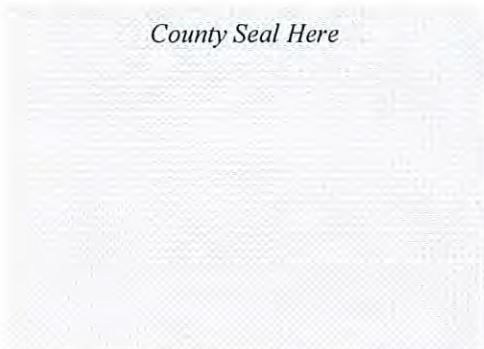
Signature of Board of County Manager/Administrator

Signature of Board of County Commissioners Chairperson

Printed Name of County Manager/Administrator

Printed Name of Chairperson

State of North Carolina County of



Signature of County Finance Officer

Printed Name of County Finance Officer

Important – A public hearing MUST be conducted whether or not requested by the Public.

ROAP PUBLIC HEARING RECORD

Date Public Notice was published: _____

APPLICANT: Watauga County

DATE: October 1,2013

PLACE: Watauga County Administrative Building

TIME: 9:00 AM

How many COMMISSIONERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

(Attached)

(Offered at Public Hearing but none completed)

I, the undersigned, representing (*Legal Name of Applicant*) _____ do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

(NO public comments)

(Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: _____

Signature of Clerk to the Board

Printed Name and Title

Date



COUNTIES	Formula EDTAP 14	Add'l EDTAP 14	TOTAL EDTAP	Formula EMPL 14	Add'l EMPL 14	TOTAL EMPL	Formula RGP 14	Add'l RGP 14	TOTAL RGP	Total 2013-14 ROAP
Alamance	\$69,806	\$32,843	\$102,649	\$53,876	\$0	\$53,876	\$73,224	\$83,268	\$156,492	\$313,017
Alexander	\$40,035	\$18,834	\$58,869	\$11,481	\$0	\$11,481	\$34,374	\$39,090	\$73,464	\$143,814
Alleghany	\$33,021	\$15,534	\$48,555	\$4,867	\$0	\$4,867	\$25,196	\$28,651	\$53,847	\$107,269
Anson	\$38,110	\$17,929	\$56,039	\$15,732	\$0	\$15,732	\$30,746	\$34,962	\$65,708	\$137,479
Ashe	\$38,713	\$18,213	\$56,926	\$8,056	\$0	\$8,056	\$30,959	\$35,205	\$66,164	\$131,146
Avery	\$34,836	\$16,387	\$51,223	\$5,812	\$0	\$5,812	\$27,757	\$31,564	\$59,321	\$116,356
Beaufort	\$44,892	\$21,120	\$66,012	\$17,621	\$0	\$17,621	\$38,003	\$43,216	\$81,219	\$164,852
Bertie	\$36,174	\$17,018	\$53,192	\$11,007	\$0	\$11,007	\$28,824	\$32,778	\$61,602	\$125,801
Bladen	\$40,654	\$19,126	\$59,780	\$21,400	\$0	\$21,400	\$33,520	\$38,119	\$71,639	\$152,819
Brunswick	\$70,444	\$33,142	\$103,586	\$34,864	\$0	\$34,864	\$59,776	\$67,976	\$127,752	\$266,202
Buncombe	\$96,093	\$45,211	\$141,304	\$45,610	\$0	\$45,610	\$75,785	\$86,182	\$161,967	\$348,881
Burke	\$56,746	\$26,697	\$83,443	\$36,163	\$0	\$36,163	\$52,092	\$59,236	\$111,328	\$230,934
Cabarrus	\$70,996	\$33,403	\$104,399	\$22,817	\$0	\$22,817	\$45,261	\$51,469	\$96,730	\$223,946
Caldwell	\$54,083	\$25,443	\$79,526	\$17,505	\$0	\$17,505	\$49,531	\$56,324	\$105,855	\$202,886
Camden	\$32,174	\$15,135	\$47,309	\$6,166	\$0	\$6,166	\$24,982	\$28,408	\$53,390	\$106,865
Carteret	\$51,302	\$24,136	\$75,438	\$22,817	\$0	\$22,817	\$44,835	\$50,984	\$95,819	\$194,074
Caswell	\$37,140	\$17,472	\$54,612	\$7,937	\$0	\$7,937	\$29,678	\$33,749	\$63,427	\$125,976
Catawba	\$69,560	\$32,727	\$102,287	\$23,172	\$0	\$23,172	\$56,361	\$64,092	\$120,453	\$245,912
Chatham	\$48,278	\$22,714	\$70,992	\$16,204	\$0	\$16,204	\$43,554	\$49,527	\$93,081	\$180,277
Cherokee	\$39,198	\$18,441	\$57,639	\$7,584	\$0	\$7,584	\$30,746	\$34,963	\$65,709	\$130,932
Chowan	\$34,228	\$16,102	\$50,330	\$8,410	\$0	\$8,410	\$26,690	\$30,350	\$57,040	\$115,780
Clay	\$33,384	\$15,705	\$49,089	\$4,513	\$0	\$4,513	\$25,196	\$28,651	\$53,847	\$107,449
Cleveland	\$58,076	\$27,322	\$85,398	\$29,550	\$0	\$29,550	\$54,653	\$62,150	\$116,803	\$231,751
Columbus	\$49,010	\$23,058	\$72,068	\$22,226	\$0	\$22,226	\$41,206	\$46,857	\$88,063	\$182,357
Craven	\$56,630	\$26,642	\$83,272	\$38,524	\$0	\$38,524	\$57,215	\$65,063	\$122,278	\$244,074
Cumberland	\$102,131	\$48,051	\$150,182	\$90,719	\$0	\$90,719	\$63,192	\$71,859	\$135,051	\$375,952
Currituck	\$36,165	\$17,014	\$53,179	\$6,994	\$0	\$6,994	\$29,678	\$33,749	\$63,427	\$123,600
Dare	\$38,225	\$17,983	\$56,208	\$10,890	\$0	\$10,890	\$33,520	\$38,119	\$71,639	\$138,737
Davidson	\$73,449	\$34,558	\$108,007	\$38,997	\$0	\$38,997	\$74,932	\$85,210	\$160,142	\$307,146
Davie	\$41,608	\$19,575	\$61,183	\$12,543	\$0	\$12,543	\$35,655	\$40,546	\$76,201	\$149,927
Duplin	\$47,312	\$22,259	\$69,571	\$20,810	\$0	\$20,810	\$42,060	\$47,828	\$89,888	\$180,269
Durham	\$88,860	\$41,808	\$130,668	\$31,674	\$0	\$31,674	\$37,576	\$42,731	\$80,307	\$242,649

2013-14 ROAP Allocation Table

COUNTIES	Formula EDTAP 14	Add'l EDTAP 14	TOTAL EDTAP	Formula EMPL 14	Add'l EMPL 14	TOTAL EMPL	Formula RGP 14	Add'l RGP 14	TOTAL RGP	Total 2013-14 ROAP
Eastern Band of the Cherokee	\$0	\$0	\$0	\$0	\$0	\$0	\$24,555	\$27,923	\$52,478	\$52,478
Edgecombe	\$46,701	\$21,972	\$68,673	\$38,642	\$0	\$38,642	\$34,801	\$39,575	\$74,376	\$181,691
Forsyth	\$110,804	\$52,133	\$162,937	\$50,215	\$0	\$50,215	\$0	\$0	\$0	\$213,152
Franklin	\$45,851	\$21,572	\$67,423	\$15,141	\$0	\$15,141	\$42,700	\$48,556	\$91,256	\$173,820
Gaston	\$86,251	\$40,579	\$126,830	\$32,266	\$0	\$32,266	\$67,674	\$76,957	\$144,631	\$303,727
Gates	\$33,144	\$15,591	\$48,735	\$6,874	\$0	\$6,874	\$25,836	\$29,379	\$55,215	\$110,824
Graham	\$32,539	\$15,307	\$47,846	\$4,277	\$0	\$4,277	\$24,128	\$27,438	\$51,566	\$103,689
Granville	\$44,521	\$20,946	\$65,467	\$15,023	\$0	\$15,023	\$40,779	\$46,372	\$87,151	\$167,641
Greene	\$35,319	\$16,615	\$51,934	\$7,346	\$0	\$7,346	\$29,038	\$33,020	\$62,058	\$121,338
Guilford	\$147,766	\$69,522	\$217,288	\$66,039	\$0	\$66,039	\$65,540	\$74,529	\$140,069	\$423,396
Halifax	\$47,433	\$22,316	\$69,749	\$16,795	\$0	\$16,795	\$40,139	\$45,642	\$85,781	\$172,325
Harnett	\$58,076	\$27,323	\$85,399	\$28,605	\$0	\$28,605	\$62,551	\$71,131	\$133,682	\$247,686
Haywood	\$48,520	\$22,828	\$71,348	\$23,526	\$0	\$23,526	\$41,633	\$47,343	\$88,976	\$183,850
Henderson	\$63,396	\$29,826	\$93,222	\$22,818	\$0	\$22,818	\$53,800	\$61,179	\$114,979	\$231,019
Hertford	\$37,986	\$17,870	\$55,856	\$11,834	\$0	\$11,834	\$30,105	\$34,234	\$64,339	\$132,029
Hoke	\$41,248	\$19,405	\$60,653	\$16,440	\$0	\$16,440	\$38,644	\$43,944	\$82,588	\$159,681
Hyde	\$31,329	\$14,738	\$46,067	\$4,394	\$0	\$4,394	\$23,702	\$26,952	\$50,654	\$101,115
Iredell	\$69,817	\$32,847	\$102,664	\$49,390	\$0	\$49,390	\$76,639	\$87,152	\$163,791	\$315,845
Jackson	\$40,648	\$19,123	\$59,771	\$10,064	\$0	\$10,064	\$33,307	\$37,876	\$71,183	\$141,018
Johnston	\$71,884	\$33,820	\$105,704	\$38,644	\$0	\$38,644	\$80,695	\$91,764	\$172,459	\$316,807
Jones	\$33,267	\$15,649	\$48,916	\$4,985	\$0	\$4,985	\$25,196	\$28,651	\$53,847	\$107,748
Lee	\$44,141	\$20,767	\$64,908	\$16,205	\$0	\$16,205	\$41,633	\$47,343	\$88,976	\$170,089
Lenoir	\$47,180	\$22,197	\$69,377	\$23,999	\$0	\$23,999	\$41,846	\$47,585	\$89,431	\$182,807
Lincoln	\$50,678	\$23,844	\$74,522	\$17,975	\$0	\$17,975	\$48,463	\$55,110	\$103,573	\$196,070
Macon	\$41,257	\$19,410	\$60,667	\$8,765	\$0	\$8,765	\$33,307	\$37,876	\$71,183	\$140,615
Madison	\$35,565	\$16,732	\$52,297	\$6,520	\$0	\$6,520	\$28,824	\$32,778	\$61,602	\$120,419
Martin	\$37,262	\$17,529	\$54,791	\$10,654	\$0	\$10,654	\$29,892	\$33,991	\$63,883	\$129,328
McDowell	\$43,432	\$20,433	\$63,865	\$13,252	\$0	\$13,252	\$0	\$0	\$0	\$77,117
Mecklenburg	\$217,398	\$102,286	\$319,684	\$338,945	\$0	\$338,945	\$92,863	\$105,600	\$198,463	\$857,092
Mitchell	\$34,714	\$16,331	\$51,045	\$5,458	\$0	\$5,458	\$26,903	\$30,593	\$57,496	\$113,999
Montgomery	\$38,108	\$17,928	\$56,036	\$9,827	\$0	\$9,827	\$31,172	\$35,449	\$66,621	\$132,484
Moore	\$56,997	\$26,816	\$83,813	\$19,984	\$0	\$19,984	\$52,305	\$59,479	\$111,784	\$215,581

2013-14 ROAP Allocation Table

COUNTIES	Formula EDTAP 14	Add'l EDTAP 14	TOTAL EDTAP	Formula EMPL 14	Add'l EMPL 14	TOTAL EMPL	Formula RGP 14	Add'l RGP 14	TOTAL RGP	Total 2013-14 ROAP
Nash	\$56,384	\$26,526	\$82,910	\$21,400	\$0	\$21,400	\$40,564	\$46,129	\$86,693	\$191,003
New Hanover	\$81,457	\$38,324	\$119,781	\$38,051	\$0	\$38,051	\$55,934	\$63,607	\$119,541	\$277,373
Northampton	\$37,263	\$17,530	\$54,793	\$10,653	\$0	\$10,653	\$29,038	\$33,020	\$62,058	\$127,504
Onslow	\$62,672	\$29,486	\$92,158	\$41,240	\$0	\$41,240	\$61,057	\$69,432	\$130,489	\$263,887
Orange	\$54,786	\$25,775	\$80,561	\$34,980	\$0	\$34,980	\$43,340	\$49,284	\$92,624	\$208,165
Pamlico	\$33,991	\$15,991	\$49,982	\$5,457	\$0	\$5,457	\$26,263	\$29,865	\$56,128	\$111,567
Pasquotank	\$40,152	\$18,889	\$59,041	\$18,330	\$0	\$18,330	\$35,228	\$40,061	\$75,289	\$152,660
Pender	\$45,617	\$21,462	\$67,079	\$14,905	\$0	\$14,905	\$40,139	\$45,643	\$85,782	\$167,766
Perquimans	\$34,232	\$16,104	\$50,336	\$5,103	\$0	\$5,103	\$26,476	\$30,108	\$56,584	\$112,023
Person	\$40,525	\$19,065	\$59,590	\$16,441	\$0	\$16,441	\$35,015	\$39,818	\$74,833	\$150,864
Pitt	\$67,880	\$31,937	\$99,817	\$55,292	\$0	\$55,292	\$51,238	\$58,265	\$109,503	\$264,612
Polk	\$36,529	\$17,185	\$53,714	\$6,992	\$0	\$6,992	\$28,611	\$32,535	\$61,146	\$121,852
Randolph	\$68,135	\$32,056	\$100,191	\$36,990	\$0	\$36,990	\$69,809	\$79,384	\$149,193	\$286,374
Richmond	\$43,796	\$20,605	\$64,401	\$22,109	\$0	\$22,109	\$37,363	\$42,488	\$79,851	\$166,361
Robeson	\$68,380	\$32,171	\$100,551	\$55,294	\$0	\$55,294	\$67,034	\$76,229	\$143,263	\$299,108
Rockingham	\$56,870	\$26,755	\$83,625	\$41,122	\$0	\$41,122	\$52,946	\$60,207	\$113,153	\$237,900
Rowan	\$67,032	\$31,537	\$98,569	\$24,943	\$0	\$24,943	\$53,800	\$61,179	\$114,979	\$238,491
Rutherford	\$50,699	\$23,853	\$74,552	\$27,895	\$0	\$27,895	\$44,621	\$50,741	\$95,362	\$197,809
Sampson	\$49,130	\$23,114	\$72,244	\$18,920	\$0	\$18,920	\$43,340	\$49,284	\$92,624	\$183,788
Scotland	\$40,644	\$19,121	\$59,765	\$27,423	\$0	\$27,423	\$33,947	\$38,604	\$72,551	\$159,739
Stanly	\$46,332	\$21,798	\$68,130	\$20,338	\$0	\$20,338	\$42,060	\$47,828	\$89,888	\$178,356
Stokes	\$43,310	\$20,376	\$63,686	\$13,252	\$0	\$13,252	\$37,576	\$42,731	\$80,307	\$157,245
Surry	\$50,454	\$23,738	\$74,192	\$19,275	\$0	\$19,275	\$46,542	\$52,925	\$99,467	\$192,934
Swain	\$34,114	\$16,048	\$50,162	\$5,221	\$0	\$5,221	\$23,702	\$26,952	\$50,654	\$106,037
Transylvania	\$40,770	\$19,180	\$59,950	\$12,780	\$0	\$12,780	\$32,880	\$37,391	\$70,271	\$143,001
Tyrrell	\$30,845	\$14,510	\$45,355	\$3,332	\$0	\$3,332	\$0	\$0	\$0	\$48,687
Union	\$73,929	\$34,782	\$108,711	\$51,044	\$0	\$51,044	\$91,795	\$104,386	\$196,181	\$355,936
Vance	\$43,179	\$20,314	\$63,493	\$13,252	\$0	\$13,252	\$37,149	\$42,245	\$79,394	\$156,139
Wake	\$194,964	\$91,729	\$286,693	\$189,211	\$0	\$189,211	\$155,406	\$176,723	\$332,129	\$808,033
Warren	\$36,414	\$17,131	\$53,545	\$9,708	\$0	\$9,708	\$28,824	\$32,778	\$61,602	\$124,855
Washington	\$33,749	\$15,877	\$49,626	\$10,417	\$0	\$10,417	\$26,050	\$29,622	\$55,672	\$115,715
Watauga	\$40,758	\$19,175	\$59,933	\$10,181	\$0	\$10,181	\$33,520	\$38,119	\$71,639	\$141,753

2013-14 ROAP Allocation Table

COUNTIES	Formula EDTAP 14	Add'l EDTAP 14	TOTAL EDTAP	Formula EMPL 14	Add'l EMPL 14	TOTAL EMPL	Formula RGP 14	Add'l RGP 14	TOTAL RGP	Total 2013-14 ROAP
Wayne	\$62,556	\$29,430	\$91,986	\$27,070	\$0	\$27,070	\$51,878	\$58,994	\$110,872	\$229,928
Wilkes	\$50,824	\$23,912	\$74,736	\$35,689	\$0	\$35,689	\$45,261	\$51,469	\$96,730	\$207,155
Wilson	\$54,803	\$25,784	\$80,587	\$22,817	\$0	\$22,817	\$32,880	\$37,391	\$70,271	\$173,675
Yadkin	\$40,281	\$18,950	\$59,231	\$9,828	\$0	\$9,828	\$34,588	\$39,332	\$73,920	\$142,979
Yancey	\$35,685	\$16,788	\$52,473	\$5,812	\$0	\$5,812	\$27,757	\$31,564	\$59,321	\$117,606
TOTALS	\$5,383,706	\$2,532,865	\$7,916,571	\$2,624,210	\$0	\$2,624,210	\$4,269,078	\$4,854,630	\$9,123,708	\$19,664,489

2013-14 ROAP Allocation Table

Voluntary Title VI Public Involvement

Title VI of the Civil Right's Act of 1964 requires North Carolina Department of Transportation to gather statistical data on participants and beneficiaries of the agency's federal-aid highway programs and activities. The North Carolina Department of Transportation collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population affected by a proposed project.

The North Carolina Department of Transportation wishes to clarify that this information gathering process is **completely voluntary** and that you are not required to disclose the statistical data requested in order to participate in this meeting. This form is a public document.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact Sharon Lipscomb, the Title VI Manager at telephone number 919.508.1808 or email at slipscomb@ncdot.gov.

Project Name:		Date:
Meeting Location:		
Name (please print)	Gender:	
	<input type="checkbox"/> Male <input type="checkbox"/> Female	
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other: _____
Color:	National Origin:	

After you complete this form, please fold it and place it inside the designated box on the registration table.

Thank you for your cooperation.

AGENDA ITEM 10:

BUDGET AMENDMENTS

MANAGER'S COMMENTS:

Ms. Margaret Pierce, Finance Director, will review budget amendments as included in your packet.

Board approval is requested.



WATAUGA COUNTY

FINANCE OFFICE

814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Margaret Pierce, Finance Director
SUBJECT: Budget Amendments-FY 2013/14
DATE: September 25, 2013

The following budget amendments require the approval of the Watauga County Board of Commissioners.

<u>Account#</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103300-342600	NCDOA Spay/Neuter Grant		\$2,000
104380-449902	Spay/Neuter Grant	\$2,000	

To allocate the grant award from the NC Department of Agriculture and Consumer Service for spay and neuter services contracted with Watauga Humane Society. This is a pass-through grant with no County match for low income clients of the Humane Society. Pass through grant was approved by BCC on 5-12-12.

<u>Account#</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103586-332006	NC Dept of Insurance Grant		\$2,767
105550-449901	SHIP Grant	\$2,767	

Per Board action 8-20-13; to allocate the grant award from the NC Department of Insurance to allow Project on Aging to provide assistance and outreach to low-income citizens on Medicare Part D. This grant has no County match.

AGENDA ITEM 11:

EMERGENCY WATERSHED PROTECTION PROGRAM REQUEST FOR ASSISTANCE

MANAGER'S COMMENTS:

Mr. Joe Furman, Planning and Inspections Director, will discuss Watauga County qualifying for the Natural Resources Conservation Services (NRCS) Emergency Watershed Protection (EWP) program. The program provides federal assistance to areas damaged by the January 2013 rain event. The NRCS has obtained a waiver of the trout moratorium for the qualifying EWP projects. The Morrison site was the only surveyed area that qualified for this program. Mr. Morrison has agreed to be responsible for the 25% match required by the program.

The Board will need to adopt the attached letter and direct the County Attorney to draft an agreement obligating Mr. Morrison for the twenty-five percent (25%) match.

Staff requests Board direction.

United States Department of Agriculture

- file

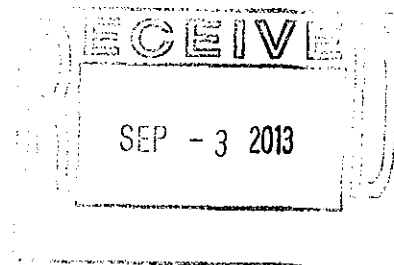


Natural Resources Conservation Service
4407 Bland Road, Suite 117
Raleigh, North Carolina 27609-6387

Timothy A. Beard, State Conservationist
Phone: (919) 873-2101
Fax: (919) 873-2156
E-mail: Timothy.Beard@nc.usda.gov

August 27, 2013

Mr. Deron Geouque
County Manager
Watauga County
814 West King Street
Admin Bldg., Ste. 205
Boone, NC 28607



RE: Emergency Watershed Protection Program Request for Assistance

Dear Mr. Geouque:

The USDA Natural Resources Conservation Service (NRCS) has reviewed damage from the January 2013 heavy rain and flooding and completed eligibility determinations for the requested locations in Watauga County. It was determined that the sites inspected in Watauga County for damage resulting from the January 2013 storm did not meet the criteria for Emergency Watershed Protection Program (EWP) assistance, except for the Morrison site.

I expect this may be disappointing news. Members of your community may ask why EWP cannot provide assistance for the January 2013 storm damage similar to what was provided in response to storm damage that happened in the past. The fact is NRCS has learned that some of the EWP assistance provided in the past was beyond the scope of the program's statutory authority and cannot be repeated. NRCS is working within the EWP's authority now.

The NRCS understands locations in Watauga County may still need treatment to mitigate risks or prevent further damage. However, the EWP does not provide NRCS with authority to correct the threat of a future impairment to a watershed. This is the reason why most damage sites inspected in western North Carolina after the January 2013 storms have been determined ineligible for EWP assistance.

To improve access to EWP and a faster response by NRCS in the future, it may be helpful to explain that the following criteria are both required in conjunction with one another to meet EWP eligibility:

Mr. Geouque

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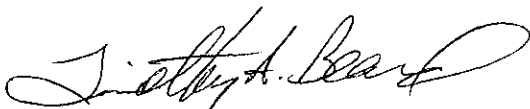
- The watershed function is currently impaired which, in most cases, means that there is a stream blocked completely, or to an extent that the stream overtops its banks during runoff events that are much less severe than the common bank full event.
- The impairment of the watershed poses an imminent threat to life, health, or property. For EWP, the “property” means a building or infrastructure – not lawn, field, pasture, or forest.

At the Morrison site, the EWP eligibility criteria were met. The January 2013 storm caused sudden erosion and deposition in the channel that causes a threat to the foundation of a commercial building and a septic line crossing the stream. The NRCS preliminary plan for recovery measures at the Morrison site includes grade control structures at the upper, middle and lower end of the stream reach. Those structures will direct flow toward the channel’s center and raise the streambed elevation back above the septic line. Additionally, some shaping and vegetation will be needed to stabilize soil on the repaired stream bank. This is a tight area to operate equipment in. The NRCS preliminary estimate is that recovery measures will cost at least \$16,500 to install. The EWP can provide up to 75% of the cost to implement eligible recovery measures. A 25% match is required from the EWP local sponsor. If you would like to discuss details involved in development of an EWP agreement between Watauga County and NRCS to address the damage at the Morrison site, please contact Matt Flint, the Acting EWP Program Manager for North Carolina at (919) 873-2124.

I realize that heavy rains have been frequent in western North Carolina throughout the summer; and we are still in the middle of the hurricane season. Although NRCS is not a first responder to emergencies, there is no need to wait for a federal or state disaster declaration to request EWP assistance when storm damage occurs. If new damage has occurred in your community that you think could meet the conditions for EWP eligibility, please send me a new request for NRCS to complete an assessment for program eligibility using the enclosed form letter. Our staff will contact your designee promptly to gather information and make program decisions.

The NRCS appreciates your patience and offers its cooperation whenever you need our assistance. Please feel free to contact Matt Flint, or me, if you have any questions regarding the program.

Sincerely,



Timothy A. Beard
State Conservationist

Enclosure

Mr. Geouque

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cc:

Matt Flint, Assistant State Conservationist for Technology, NRCS, Raleigh, NC
Perry Wilkerson, Acting Assistant State Conservationist for Field Operations, NRCS,
Waynesville, NC

David Tucker, District Conservationist, NRCS, Jefferson, NC

Brian Chatham, Watauga County Conservation Technician, 971 West King St.,
Boone, NC 28607



County of Watauga

Administration Building, Suite 205 • 814 West King Street • Boone, North Carolina 28607

BOARD OF COMMISSIONERS

Nathan A. Miller, Chairman
David Blust, Vice-Chairman
Billy Kennedy
John Welch
Perry Yates

Telephone 828-265-8000

TDD 1-800-735-2962

Voice 1-800-735-8262

COUNTY MANAGER

Deron T. Geouque

COUNTY ATTORNEY

Stacy C. Eggers, IV

October 1, 2013

Mr. Timothy Beard, State Conservationist
US Department of Agriculture
Natural Resources Conservation Service
4407 Bland Road, Suite 117
Raleigh, NC 27609

DRAFT

Dear Mr. Beard:

The County of Watauga requests Federal assistance under the provisions of the Emergency Watershed Protection (EWP) program (Section 216 of the Flood Control Act of 1950, Public Law 81-516 or Section 403 of the Agricultural Credit Act of 1978, Public Law 95-334), to restore damages caused by the heavy rain and flooding January 30 & 31, 2013. That event caused sudden erosion and deposition in the channel of Cove Creek on said dates. This assistance is needed to remove watershed impairments that threaten lives, public health, or developed property from an imminent hazard of threat to the foundation of a commercial building and a septic line crossing the stream. Copies of maps and photos depicting the most severe impairments and threat situations are attached.

We understand, as sponsor(s) of an Emergency Watershed Protection project that we would enter into an agreement in which our responsibilities will include acquiring land rights and any permits needed to construct, and if required, to operate and maintain the proposed measures. We are also prepared to provide not less than 25% of the cost of construction work in dollars or in-kind services. Other sources of funds either have been exhausted or are insufficient to provide adequate recovery from the problems described above.

The names, addresses, and telephone numbers of the administrative and technical contact persons in our organization are as follows:

Joe Furman, administrative contact
Planning & Inspections Director
331 Queen Street
Boone, NC 28607
(828)265-8043

Brian Chatham, technical contact
Watauga County Conservation Technician
971 West King Street
Boone, NC 28607
(828)264-3067

Please contact Brian Chatham for any additional information that you might need in assessing our request.

Sincerely,

Nathan A. Miller, Chairman
Watauga County Board of Commissioners

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AGENDA ITEM 12:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Boards & Commissions

MANAGER'S COMMENTS:

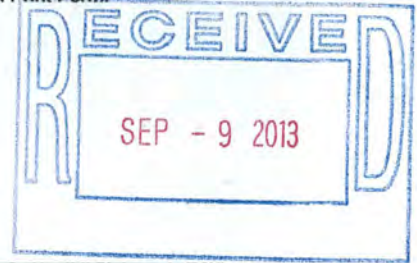
One ETJ Alternate position remains to be filled on the Town of Boone Board of Adjustment. Recommendations have not been received from the Town at this time.

Mr. Gary Childers' term to the Caldwell Community College and Technical Institute Board expired June 30, 2013. Mr. Childers has expressed his willingness to continue serving if reappointed. Mr. Lowell Younce has submitted an application and expressed interest in serving on this Board as well. This is a second reading and, therefore, action may be taken if so desired.

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Lowell K. Younce

Home Address: P.O. Box 130

City: Zionville

Zip: 28698

Telephone: (H) 828-297-3634

(W) 828-297-3634

(Fax) 828-297-4650

Email: lowell_younce@us.afiac.com

Place of Employment: Aflac

Job Title: sales associate

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain
- New River
- Beaver Dam
- Blue Ridge
- Elk
- Stony Fork
- Brushy Fork
- Meat Camp
- Blowing Rock
- North Fork
- Watauga
- Cove Creek
- Shawneehaw
- Laurel Creek
- Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- Foscoe-Grandfather Community
- Howards Creek Watershed
- South Fork New River Watershed
- Valle Crucis Historic District
- Winklers Creek Watershed
- Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- Gender
- Male
 - Female
- Ethnic Background
- African American
 - Caucasian
 - Native American
 - Hispanic
 - Other

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Caldwell Community College Board Of Trustees
2. Medical Center Board Of Trustees
3. Watauga County Planning Board

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work
Experience:**

I have been a self-employed business/sales associate with Aflac 1973 to present.
Lifelong farmer
School bus driver and part-time janitor for Watauga County School System 1965-1970
Dock worker at Carolina Freight Co. in Cherryville, N.C. summers of 1968 and 1969

**Volunteer
Experience:**

Member of Watauga County Board of Education, 2000-2010; Vice-chairman 2004-2006; Chairman 2006-2010
Member of Watauga County Planning Board 1980-2000: Chairman 1991-1998
Member of Watauga Medical Center Board of Trustees, 1985-1988
Member of Watauga County Parks and Recreation Commission, 2006-2011
Member of Zionville Volunteer Fire Tax Committee, 1996-present
Member of Boone Area Chamber of Commerce, 2000-present
Member of Cove Creek Preservation and Development Board, 2006-2009
Member of Watauga Cattlemen's Association, 1982-present: President 1984
Member of Mabel/Cove Creek Grange, 1976-present: President 1976-1980
Member of Mountaineer Ruritan, 1976-1990: President-1983
Member of Blue Ridge Electric Member Advisory Committee, 2003-2009: Chairman 2006-2009
Member of Blue Ridge Electric Member Foundation, 2006-2009: Chairman 2006-2009
Member of Blue Ridge Electric Community Leaders Council, 2010-present

**Other
Experience:**

In addition to my being elected to three terms to the Watauga County Board of Education, I have been a supporter of our local school system in many different positions:
Mabel Elementary School PTA 1976-1991: Vice President 1976 and 1980: President 1987-1991
Mabel Elementary School Advisory Council 1986-1992: Chairman 1991-1992
Watauga High School Booster Club Board of Directors 1987-1992
Friends of Watauga High School 1987-1988

**Other
Comments:**

I have been active in my community, county, schools, and my church all my entire adult life. My being able to give back and serve my fellow man has and is a huge priority of mine as my resume for volunteering and serving clearly shows.
My support of education has included being greatly involved in the design and construction of Mabel Elementary School as well as the new Watauga High School. However my priority for my support of education in the area has and will always be that we invest wisely in the future of our children. Our best investment is to assure that every child is afforded an education that will prepare them for a successful future in our global economy.
I would forever be honored to be appointed to the Caldwell Community College Board of Trustees.

Signature: *Louelle K. Young*

Date: 9/9/13

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AGENDA ITEM 12:**MISCELLANEOUS ADMINISTRATIVE MATTERS*****B. Announcements*****MANAGER'S COMMENTS:**

The Hunger and Health Coalition has invited Board members to "Save the Date" of October 12, 2013, at 9:00 A.M. to join their First Annual Homecoming Run for Hunger. The 5K run/walk will benefit the Hunger and Health Coalition.

A Household Hazardous Waste Day will be held for Watauga County Citizens from 9:00 A.M. until 2:00 P.M. on Saturday, October 19, 2013, at the Watauga County Sanitation Department located on Landfill Road.

Operation Medicine Cabinet will be held on Saturday, October 19, 2013, from 10:00 A.M. until 2:00 P.M. All prescription and over-the-counter medications will be accepted for disposal with no questions asked. This event will take place at Foscoe Volunteer Fire Department and the three Food Lions (located in Boone, Blowing Rock, and Deep Gap).



REGISTER NOW

First Annual
5K HOMECOMING
RUN FOR HUNGER

When

SATURDAY
OCTOBER 12, 2013

Registration starts at 8am / Race starts at 9am

Where

CLAWSON-BURNLEY PARK
GREENWAY TRAIL IN BOONE, NC

[Register Now](#)

**Please help us spread the word and share the following information
with friends and associates!!**

HOUSEHOLD HAZARDOUS WASTE DAY

- WHEN:** Saturday, Oct. 19,
9:00 a.m.—2:00 p.m.
- WHERE:** Watauga County Sanitation
336 Landfill Road
- WHO:** Watauga County RESIDENTS ONLY
NO COMMERCIAL WASTE
- WHAT:** Paint, Antifreeze, Ethylene, Gasoline, Lighter Fluid, Solid and Liquid Pesticides, Oxidizers, Cleaners, etc.
Used Oil, Lead Acid Batteries, and Tube-like Fluorescent Bulbs are accepted at the Sanitation Dept. during regular business hours M—F, 8—4 and Sat., 8 – 12. Household Batteries and CFLs are accepted at all Convenience Centers. *These items also will be accepted during HHW event.*

In order to ensure the safe collection of these materials:

- Please stay in your vehicle during the entire collection. This is for your safety and is required by our disposal contractor's permit.
- Bring waste in their original containers whenever possible. Please make sure containers are closed tightly.
- Collect your HHW in disposable boxes or bins and transport in the trunk. Do not put hazardous waste in the backseat with children or pets.
- No smoking during the event – most HHW are flammable.

OPERATION MEDICINE CABINET -- DRUG TAKE-BACK DAY

- WHEN:** Saturday, Oct. 19
10:00 a.m.—2:00 p.m.
- WHERE:** Food Lions (Boone, Blowing Rock and Deep Gap)
Foscoe Fire Department
- WHAT:** All prescription and over-the-counter medications. **NO questions asked.**

CALL 265-4852 or 264-5305 FOR MORE INFORMATION.

Lisa Doty
Watauga County Recycling Manager
lisa.doty@watgov.org
828-265-4852

AGENDA ITEM 13:

PUBLIC COMMENT

AGENDA ITEM 14:

BREAK

AGENDA ITEM 15:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)

Personnel Matters – G. S. 143-318.11(a)(6)

AGENDA ITEM 16:

BREAK

AGENDA ITEM 17:

JOINT MEETING WITH THE ECONOMIC DEVELOPMENT COMMISSION