

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, SEPTEMBER 20, 2016
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

| TIME | # | TOPIC | PRESENTER | PAGE |
|-------------|----------|---|---------------------|-------------|
| 5:30 | 1 | CALL REGULAR MEETING TO ORDER | | |
| | 2 | APPROVAL OF MINUTES: September 6, 2016, Regular Meeting September 6, 2016, Closed Session | | 1 |
| | 3 | APPROVAL OF THE SEPTEMBER 20, 2016 AGENDA | | 13 |
| 5:35 | 4 | APPALACHIAN REGIONAL LIBRARY ANNUAL REPORT | MS. JANE BLACKBURN | 15 |
| 5:40 | 5 | REPORT FROM SMOKY MOUNTAIN CENTER | MS. SHELLY FOREMAN | 49 |
| 5:45 | 6 | TAX MATTERS | MR. LARRY WARREN | |
| | | A. Proposed Resolution to Terminate/Appoint Plat Review Officers | | 61 |
| | | B. Property Tax Appeal | | 63 |
| 5:50 | 7 | BUDGET AMENDMENTS | MS. MARGARET PIERCE | 71 |
| 5:55 | 8 | PROPOSED AMENDMENTS TO THE SOLICITATION ORDINANCE | VICE-CHAIRMAN BLUST | 73 |
| 6:00 | 9 | BOARD OF ELECTIONS MATTERS | MS. STELLA ANDERSON | 93 |
| 6:05 | 10 | MISCELLANEOUS ADMINISTRATIVE MATTERS | MR. DERON GEOUQUE | |
| | | A. Network Storage Solution Request | | 95 |
| | | B. Out-of-State Travel Request – Parks and Recreation | | 105 |
| | | C. Boards and Commissions | | 113 |
| | | D. Announcements | | 125 |
| 6:10 | 11 | PUBLIC COMMENT | | 128 |
| 7:10 | 12 | ADJOURN | | |

AGENDA ITEM 2:

APPROVAL OF MINUTES:

September 6, 2016, Regular Meeting
September 6, 2016, Closed Session

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 6, 2016**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, September 6, 2016, at 8:30 A.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Jimmy Hodges, Chairman
David Blust, Vice-Chairman
Billy Kennedy, Commissioner
John Welch, Commissioner
Perry Yates, Commissioner
Stacy C. Eggers, IV, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

Chairman Hodges called the meeting to order at 8:30 A.M.

Vice-Chairman Blust opened the meeting with a prayer and Commissioner Yates led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Hodges called for additions and/or corrections to the August 2, 2016, regular meeting and closed session minutes.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the July 19, 2016, regular meeting minutes as presented.

VOTE: Aye-5
Nay-0

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the July 19, 2016, closed session minutes as presented.

VOTE: Aye-5
Nay-0

APPROVAL OF AGENDA

Chairman Hodges called for additions and/or corrections to the September 6, 2016, agenda.

Commissioner Yates, seconded by Commissioner Kennedy, moved to approve the September 6, 2016, agenda as presented.

VOTE: Aye-5
Nay-0

WATAUGA COUNTY SCHOOLS MATTERS

- A. Capital Improvement Plan (CIP) Reserve Funds Request***
- B. Lottery Funds Request***

Ms. Ly Marze, Finance Director for Watauga County Schools, requested funds from the Capital Improvement Plan (CIP) Reserve Fund and the Education Lottery Fund. A total amount of \$486,500 was requested from the Capital Improvement Plan (CIP) Reserve Fund and will be allocated as follows: \$218,500 for the Mabel Fuel Tank/Parking lot project; \$100,000 for classroom projectors; \$75,000 for vehicle replacements; and \$93,000 for the replacement of an activity bus.

A total amount of \$337,500 was requested from the Education Lottery fund. \$15,000 is for gym doors at Green Valley Elementary School; \$57,500 will be used for a new fire alarm system at Blowing Rock Elementary; \$120,000 is to alleviate flood issues at Watauga High School; \$25,000 is for bleachers; \$40,000 for window replacement at Green Valley Elementary School; \$30,000 for district wide carpet and tile replacement; and \$50,000 is for the new batting cage facility at Watauga High School.

The total amount requested from both the Capital Improvement Plan Reserve Funds and the Education Lottery Fund is \$824,000.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the allocation of \$486,500 from the Capital Improvement Plan Reserve fund as presented by Ms. Marze.

VOTE: Aye-5
Nay-0

Vice-Chairman Blust, seconded by Commissioner Welch, moved to approve the \$337,500 Public School Building Capital Fund (Lottery Distribution) applications as presented by Ms. Marze.

VOTE: Aye-5
Nay-0

C. Superintendent Update

Dr. Scott Elliott, Watauga County School Superintendent, presented an update on school matters. Countywide enrollment in the school system totals 4,420 which is an increase of 102 students from last year. Dr. Elliot also gave updates on support programs for home-schooled students, grants for professional development and employment matters. Dr. Elliot reported that the graduation rate for Watauga County was at 98.8% which is the highest ever. That rate did not include GEDs. The report was given for information only.

SOLID WASTE MATTERS

County Manager Geouque stated that Mr. Bob Lee had requested to be on the agenda to discuss solid waste fees. When placed on the agenda, staff could not contact Mr. Lee via the phone

number given. The County Manager stated that Mr. Lee owned ten houses in the County. Citizens who own three or more houses get a total of 6,000 pounds of solid waste disposal at no charge which can be used for all of the homes owned by that citizen. The property owner would also receive disposal at no charge for items left behind by renters such as furniture but not for building materials such as drywall. The County Manager stated that to make the changes Mr. Lee was requesting, the fee structure for solid waste would have to be changed and the County did not have the capability to charge in the manner Mr. Lee requested.

Commissioner Yates stated that he had spoken to Mr. Lee who wanted each of the ten houses he owned to receive 2,000 pounds of solid waste disposal each year totaling 20,000 pounds.

No action was taken.

HIGH COUNTRY CHAPTER OF THE MILITARY OFFICERS ASSOCIATION OF AMERICA (MOAA) REQUEST

Colonel John Alley and Lieutenant Colonel George Brudzinski with the High Country Chapter of the Military Officers Association of America (MOAA) requested financial assistance from the County to assist in the construction of a new veteran's memorial. The proposed site for the new memorial is adjacent to the Boone Town Hall.

After discussion, Commissioner Yates, seconded by Commissioner Welch, moved to make a commitment to give \$25,000 to assist in the construction of a veteran's memorial by the High Country Chapter of the Military Officers Association of America (MOAA) with the MOAA to request the funds from the County Manager when the money was needed.

VOTE: Aye-5
Nay-0

FOOD HUB UPDATE

Ms. Carol Coulter, Blue Ridge Women in Agriculture (BRWIA), and Mr. Jim Hamilton, Cooperative Extension Director, provided an update on the Food Hub. There are currently eleven farmers utilizing the Food Hub for storage. The freezer is now full and funding is being sought for a second freezer. Ms. Coulter stated that Tar Heel Basement would be fixing a moisture problem in the area. A website is being developed that will allow for online orders of packed boxes. Ms. Coulter also gave an update on various grants and stated that the Food Hub was independent with separate insurance and electricity. Mr. Hamilton stated that the Food Hub has grown amazingly fast and commended Ms. Coulter. The report was for information only.

RURAL OPERATING ASSISTANCE PROGRAM (ROAP) GRANT APPLICATION REQUEST

Mr. Craig Hughes presented the FY 2017 Rural Operating Assistance Program (ROAP) grant application for transportation services. Watauga County was to be awarded \$157,894 which does not require a local match.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the Rural Operating Assistance Program (ROAP) grant application for FY 2017 and accept the funds awarded in the amount of \$157,894.

VOTE: Aye-5
Nay-0

PLANNING BOARD REPORT REGARDING MOUNTAIN VIEW SPEEDWAY

Mr. Ric Mattar, Planning Board Chairman, gave an update on the Planning Board's recent review of the County's Ordinance Regulating Loud Disturbing Noise and Activities as requested by the Board of Commissioners. Mr. Mattar stated that the Planning Board reviewed the County Ordinance at their July and August meetings and also consulted with the Sheriff's Office. After review, no changes to the Ordinance were recommended.

The Board requested the Planning Board consider the potential use of decibel meters in the enforcement of the ordinance. The Planning Board reviewed the Noise Ordinance and at this time is recommending no changes.

SANITATION MATTERS

A. Bid Award Request for Front Loading Trash Truck

Mr. J.V. Potter, Operations Service Director, presented the following bids for a new front loading trash truck:

| <u>Bidder</u> | <u>Vehicle</u> | <u>Amount</u> |
|------------------------|-----------------------|----------------------|
| Nu Life Environmental | Peterbilt/Wayne | \$222,234.00 |
| Cavalier Equipment | Mack/EZ Pack | \$222,480.00 |
| Amik Equipment | Peterbilt/New Way | \$225,028.00 |
| Transource | Mack/Heil | \$225,361.85 |
| Carolina Environmental | Peterbilt/Heil | \$229,989.00 |
| Cavalier Equipment | Peterbilt/EZ Pack | \$231,489.00 |
| Amik Equipment | Autocar/New Way | \$256,622.00 |
| Cavalier Equipment | Autocar/EZ Pack | \$263,083.00 |

Carolina Environmental submitted the lowest responsive bid in the amount of \$229,989. Four other companies submitted lower bids but did not meet the required specifications. Adequate funds have been budgeted to cover the requested purchase which totals \$230,995, including fees for taxes and a tag.

Commissioner Yates, seconded by Commissioner Kennedy, moved to award Carolina Environmental the bid for a new front loading trash truck in the amount of \$230,995 which includes tax and tag fees.

VOTE: Aye-5
Nay-0

B. Bid Award Request for Used Road Tractor

Mr. Potter presented the following quotes for a used road tractor for hauling recyclables:

| <u>Make & Model</u> | <u>Year</u> | <u>Mileage</u> | <u>Amount</u> |
|--------------------------------|--------------------|-----------------------|----------------------|
| Peterbilt Model 388 | 2011 | 225,000 | \$60,000 |
| Kenworth T-800 | 2010 | 320,000 | \$59,750 |
| Freightliner Cascadia | 2012 | 369,000 | \$54,900 |
| Mack /Transource | 2013 | 423,068 | \$61,000 |

Piedmont Peterbilt LLC submitted the lowest responsive quote in the amount of \$60,000. Two other companies submitted lower quotes but these vehicles had substantially more mileage. Adequate funds have been budgeted to cover the requested purchase which totals \$61,006, including taxes and tag fees.

Commissioner Yates, seconded by Commissioner Welch, moved to award the purchase to Piedmont Peterbilt LLC for the purchase of a used road tractor in the total amount of \$61,006 which includes tax and tag fees.

VOTE: Aye-5
Nay-0

C. Proposed Renewal of Brush Grinding Contract

Mr. Potter requested to renew the brush grinding contract with Superior Mulch in the amount of \$18.24 per ton. This is the same price the County is currently paying. Adequate funds have been budgeted to cover the contract expense.

Vice-Chairman Blust, seconded by Commissioner Welch, moved to approve the contract with Superior Mulch for brush grinding at a rate of \$18.24 per ton for Fiscal Year 2017.

VOTE: Aye-5
Nay-0

REQUEST TO SCHEDULE A PUBLIC HEARING REGARDING FIRE DISTRICT CHANGES

Mr. Jeff Virginia, Emergency Services Director, requested a public hearing be set to allow citizen comment on a proposed fire district boundary change. Mr. Virginia stated that the boundary change would not take effect until July 2017. The change would offer better service for an area currently located in the Beaver Dam Fire district which has to be accessed by traveling through the Cove Creek district. The proposed change would deem Cove Creek Fire Department as the service provider for that area.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to schedule a public hearing on Tuesday, October 18, 2016, at 5:30 P.M. to allow citizen comment on a proposed fire district boundary changes between Beaver Dam and Cove Creek Fire Departments.

VOTE: Aye-5
Nay-0

VEHICLE BID AWARD REQUEST

Mr. Robert Marsh, Maintenance Director, presented bids for two (2) new 2016 F250 4X4 trucks. One vehicle is for the Maintenance Department and the other for the Sanitation Department. The following three (3) bids were received:

| <u>Bidder</u> | <u>Bid</u> |
|-----------------------------|-------------------|
| Ashe County Ford | \$49,054.32 |
| Piedmont Truck Center, Inc. | \$51,026.00 |
| Asheville Ford Lincoln | \$49,827.40 |

After review of the bids, the Ashe County Ford bid was deemed non-responsive due to unmet specifications for the vehicles. Therefore, the lowest responsive bid is from Asheville Ford Lincoln in the amount of \$49,827.40. Including tax and tags, the total amount is \$51,338.22. Adequate funds have been budgeted to cover the requested purchases.

Vice-Chairman Blust, seconded by Commissioner Yates, moved to award Asheville Ford Lincoln the bid for two (2) new 2016 F250 4X4 trucks in the total amount of \$51,338.22 which includes fees for taxes and tags.

VOTE: Aye-5
Nay-0

REQUEST TO ACCEPT FY 2017 SENIOR HEALTH INSURANCE INFORMATION PROGRAM (SHIIP) GRANT/CONTRACT

Ms. Angie Boitnotte, Director of Project on Aging (POA), presented the Fiscal Year 2017 grant/contract for the Senior's Health Insurance Information Program (SHIIP). The grant is for \$2,596 and requires no County funds. The funds are used to provide assistance and outreach to low-income citizens.

Commissioner Yates, seconded by Vice-Chairman Blust, moved to accept the Senior's Health Insurance Information Program (SHIIP) grant in the amount of \$2,596 which requires no County match.

VOTE: Aye-5
Nay-0

TAX MATTERS***A. Monthly Collections Report***

Tax Administrator, Mr. Larry Warren, presented the Tax Collections Report for the months of July and August 2016. These reports were presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Warren presented the Refunds and Releases Reports for July and August 2016 for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the Refunds and Releases Report for July 2016, as presented.

VOTE: Aye-5
Nay-0

Commissioner Kennedy, seconded by Commissioner Yates, moved to approve the Refunds and Releases Report for August 2016, as presented.

VOTE: Aye-5
Nay-0

FINANCE MATTERS***A. Budget Amendments***

Ms. Margaret Pierce, Finance Director, reviewed the following budget amendments:

| Account # | Description | Debit | Credit |
|---------------|-----------------------------------|---------|---------|
| 103991-399100 | Fund Balance | | \$6,682 |
| 109800-498021 | Transfer to Capital Projects Fund | \$6,682 | |
| 213980-398100 | Transfer from General Fund | | \$6,682 |
| 219930-459122 | Watauga County Schools CIP | \$6,682 | |

The amendment returned unused Capital Improvement Plan (CIP) funds from the completed Hardin Park grease trap project to set-aside Capital Project Funds for the schools.

| | | | |
|---------------|--------------------------|----------|----------|
| 143300-343300 | Adoption Promotion Funds | | \$21,600 |
| 145410-440006 | Adoption Promotion | \$21,600 | |

The amendment recognized funds received from North Carolina Department of Health and Human Services (NC DHHS) for the enhancement of programs to encourage and support adoption.

Commissioner Welch, seconded by Commissioner Yates, moved to approve the budget amendments as presented by Ms. Pierce.

VOTE: Aye-5
Nay-0

B. Smoky Mountain Center Quarterly Report

Ms. Margaret Pierce, Finance Director, presented the Smoky Mountain Center Quarterly Financial Report as required by Statute. No action was required.

C. Proposed Sale of Real Properties on GovDeals

- 1. Maggies Lane Off Pine Run Road, Deep Gap**
- 2. Lot EE33, Section III, Mill Ridge, Banner Elk**
- 3. Lot 15 Cascade Cove Homesites, Deep Gap**

Ms. Margaret Pierce, Finance Director, presented three resolutions authorizing the sale of the following properties: Maggies Lane, Lot EE33 Mill Ridge, and Lot 15 Cascade Cove. The properties in question were foreclosed by the County due to failure to pay taxes. The properties would need to be declared surplus and the resolutions adopted to start the sale process. The minimum bid for the properties would be set at the current expenses owed to the County.

Commissioner Yates, seconded by Commissioner Welch, moved to declare the properties surplus and adopt each of the resolutions authorizing the sale of the properties as presented.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Out-of-State Travel Request

County Manager Geouque stated that Planning Director Joe Furman attended a conference located in Johnson City, Tennessee, on August 31, 2016. County policy requires out-of-state travel to be approved by the Board. Due to the cancellation of the August 16, 2016 Board meeting, staff granted authorization. The County Manager requested approval of the authorization.

Commissioner Yates, seconded by Commissioners Welch, moved to approve the out-of-state travel as requested.

VOTE: Aye-5
Nay-0

B. Upcoming Meeting Schedule

County Manager Geouque stated that One-Stop voting would be ongoing November 1, 2016, in the Commissioners' Board Room. Historically, November is a month with very few agenda items. The Board could reschedule or cancel the November 1st meeting.

The County Manager stated that staff recommended canceling the November 1, 2016, meeting due to the Board of Elections requiring the use of the Board room. The November 15, 2016, meeting would be adequate to address County business.

After discussion, Commissioner Welch, seconded by Commissioner Kennedy, moved to cancel the November 1, 2016, regular meeting of the Board of Commissioners if the State deemed the Board Room as a One-Stop venue.

VOTE: Aye-5
Nay-0

C. Boards and Commissions

County Manager Geouque presented the following:

Watauga County Board of Adjustment

Ms. Janet Beck has resigned from the Board of Adjustment. Her 3-year term was set to expire in November. She is an at-large appointee. The Commissioners have the option of appointing someone to finish the term or to make a new 3-year appointment that would expire in November, 2019. Applications have been received from Mr. Crawford Cleveland, III, (second reading) as well as Mr. Charles Phillips and Mr. Cory Harrison (first readings).

Mr. Baxter Palmer is currently an Alternate on the Watauga County Board of Adjustments and is willing to be appointed as a regular member. If so appointed, an appointment would be needed to fill the alternate seat. Also, Mr. David Hill's term on the Board of Adjustment will expire in November. He is willing to be reappointed. This is a first reading.

Consideration of appointments was tabled to allow for second readings.

Economic Development Commission

There are two vacancies on the Economic Development Commission. One vacancy is an unfulfilled term expiring June, 2017, and the other is an unfulfilled term expiring June, 2018. Those seats were occupied by individuals who have moved from Watauga County. The EDC has fourteen members; nine are appointees, the other five serve by virtue of their organizations, including one Commissioner. All members vote. No applications have been received.

Town of Boone's Board of Adjustment Extraterritorial Jurisdiction (ETJ) Appointment

The Boone Town Council recommends Mr. Stephen Taylor for appointment to the Town's Board of Adjustment as a representative of the Extraterritorial Jurisdiction (ETJ). Mr. Taylor's Volunteer Application is attached. This is a second reading.

Commissioner Kennedy, seconded by Commissioner Welch, moved to appoint Mr. Stephen Taylor to the Town of Boone's Board of Adjustment as a representative of the Extraterritorial Jurisdiction (ETJ).

VOTE: Aye-5
Nay-0

Watauga County Library

The Watauga County Library Board recommends Ms. Roberta Jackson be appointed to the Watauga County Library Board. This is a first reading.

Commissioner Yates, seconded by Commissioner Welch, moved to waive the second reading and to appoint Ms. Roberta Jackson to the Watauga County Library Board.

VOTE: Aye-5
Nay-0

Workforce Development Board

High Country Workforce Development has recommended Ms. Sonya Trapp for appointment as a private sector representative. This is a first reading. Consideration of appointment was tabled to allow for a second reading.

AppalCART Board

Appalachian State University has requested that Mr. Paul Forte, Vice-Chancellor for Business Affairs be appointed to replace Dr. Tim Burwell on the AppalCART Board. This is a first reading.

Commissioner Kennedy, seconded by Commissioner Yates, moved to waive the second reading and to appoint Mr. Paul Forte to the AppalCART Advisory Board.

VOTE: Aye-5
Nay-0

Voluntary Farmland Preservation Advisory Board

The Voluntary Farmland Preservation Advisory Board recommends the reappointment of Mr. Andrew Ellis and Ms. Jennifer Mills. These are first readings.

Commissioner Kennedy, seconded by Commissioner Yates, moved to waive the second reading and to reappoint Mr. Andrew Ellis and Ms. Jennifer Mills to the Voluntary Farmland Preservation Advisory Board.

VOTE: Aye-5
Nay-0

Social Services Advisory Board

The Social Services Advisory Board recommends the appointment of Dr. Mary Smalling to fill the seat currently held by Dr. Tom Trexler. This is a first reading.

Commissioner Kennedy, seconded by Commissioner Yates, moved to waive the second reading and to appoint Dr. Mary Smalling to the Social Services Advisory Board.

VOTE: Aye-5
Nay-0

Valle Crucis Historic Preservation Commission

The terms of Ms. Maria Hyde and Mr. Allen Culler expire in September on the Valle Crucis Historic Preservation Commission. Both are willing to be reappointed for three year terms. This board meets infrequently. These are first readings.

Commissioner Kennedy, seconded by Commissioner Yates, moved to waive the second reading and to reappoint Ms. Maria Hyde and Mr. Allen Culler to the Valle Crucis Historic Preservation Commission.

VOTE: Aye-5
Nay-0

D. Announcements

County Manager Geouque announced that the Watauga County Project on Aging planned to celebrate the 30th Anniversary of the Senior Health Insurance Information Program (SHIIP) at the Lois E. Harrill Senior Center on Monday, September 19, 2016, from 2:00 P.M. – 4:00 P.M.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

At 10:03 A.M., Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3).

VOTE: Aye-5
Nay-0

Commissioner Kennedy, seconded by Commissioner Welch, moved to resume the open meeting at 10:27 A.M.

VOTE: Aye-5
Nay-0

ADJOURN

Commissioner Kennedy, seconded by Commissioner Yates, moved to adjourn the meeting at 10:27 A.M.

VOTE: Aye-5
Nay-0

Jimmy Hodges, Chairman

ATTEST:
Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE SEPTEMBER 20, 2016, AGENDA

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AGENDA ITEM 4:

APPALACHIAN REGIONAL LIBRARY ANNUAL REPORT

MANAGER'S COMMENTS:

Ms. Jane Blackburn, Appalachian Regional Library Director, will present the organization's annual report.

The report is for information only; therefore no action is required.

Appalachian Regional Library 2015-2016

Ashe, Wilkes, and Watauga Counties

Our Mission Statement

The Appalachian Regional Library

promotes knowledge, reading, and imagination;
supports and encourages life-long learning;
*and contributes to the sense of community and the
economic well-being of Ashe, Wilkes, and Watauga
Counties.*

ARL's Five Year Plan

2015/2016 to 2019/2020

Four Service Priorities

(Can you name them?)

Twelve

Goals

Forty-five

Objectives

Please see the handout.

Who Cares? How Many of What?

2015-2016 Statistics

Users of our libraries and services

15-16

- **Cardholders** **76,047**
 - Adults 60,946
 - Children 15,101
- Visitors 409,993
- **Programs** **1,871**
- Program Attendees 34,882
- Computer Users **78,741**
- **WiFi Users** **38,312**
- Partners **196**

Previous Year

- Cardholders 72,021
 - Adults 57,713
 - Children 14,308
- Visitors 420,404
- Programs 1,716
- Program Attendees 36,199
- Computer Users 76,165
- WiFi Users 36,300
- Partners 147

Story Walks

- Ashe-- 1 permanent location at Ashe County Park
- Watauga – 2 permanent locations: Blowing Rock Park and the Boone Tot Lot
- Western Watauga – 1 permanent location (uses temporary signs) at old Cove Creek School
- Wilkes – 1 permanent location (uses temporary signs) at Kerr Scott Dam

Little Free Libraries

- Little Free Libraries
 - Ashe – 7 locations
 - Watauga – 3 locations
 - Wilkes – 4 locations

ProgramsProgramsProgramsProg ramsProgramProgramsPrograms

15-16

- **For Children & Families** 1,100
- For Teens 151
- **For Adults** 620
- **Total at the Libraries** 1,681
- **Total Off Site** 190
- **Grand Total Programs** 1,871
- Grand Total Attendees: 34,822

Previous Year

- For Children & Families 1,064
- For Teens 162
- For Adults 490
- Total at the Libraries 1,592
- Total Off Site 124
- Grand Total Programs: 1,716
- Grand Total Attendees: 36,199

LSTA Grants

- EZ Digitization Grant – Watauga (\$25,000)
- EZ EDGE Grants – Region (\$10,000)
- Scholarship for attendance at Evergreen Conference (Carine)
- NCLA Conference scholarships (Randy and Elizabeth)

Other Grants

- ALA Great Stories Club grant – Ashe (books and trip to ALA in Chicago)
- Kulynych Family Foundation grant for the Summer Reading Program – Wilkes (\$5,000 through the FOL)
- ALA/FINRA Smart Investing grant (Spring 2014 – Summer 2016)– Watauga & Ashe (\$58,521 run through Ashe FOL)
- Boone Adult Services Coalition grant – Watauga (\$1,000 through the FOL)
- Water Media Society (Boone) – Watauga (\$450 through the FOL)
- Town of Boone – Watauga (\$10,000 through the FOL)

Our Libraries

and their proudest moments

Wilkes County Public Library

- **Imagination Café**
- **Read with Rudy**
- **Checkout Wilkes!**



Imagination Café 2015 served 1,288 meals to 325 different kids. We continue to feed bodies and fuel minds in our fight against childhood hunger and summer reading loss.

Read with Rudy

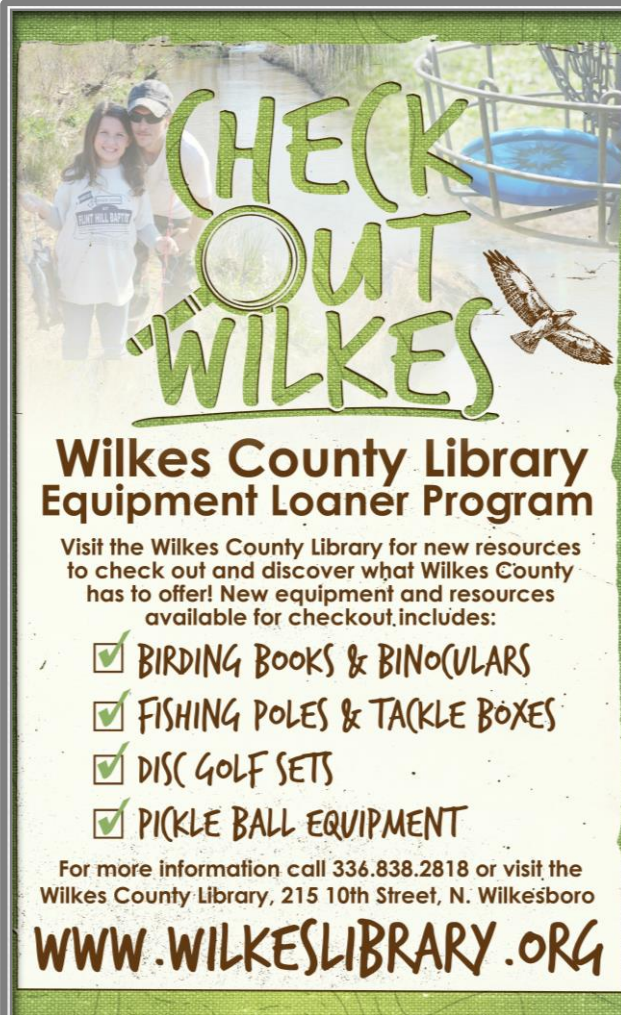
Monday afternoons we welcome Rudy the Therapy Dog.

Rudy has helped struggling readers build confidence and has reinforced a positive association with books, the library, and reading.



Checkout Wilkes!

Through a partnership with the Towns of Wilkesboro and North Wilkesboro we are now circulating a variety of equipment intended to enhance the user experience of our wonderful Wilkes County Parks.



(CHECK OUT WILKES)

**Wilkes County Library
Equipment Loaner Program**

Visit the Wilkes County Library for new resources to check out and discover what Wilkes County has to offer! New equipment and resources available for checkout, includes:

- ✓ BIRDING BOOKS & BINOCULARS
- ✓ FISHING POLES & TACKLE BOXES
- ✓ DISC GOLF SETS
- ✓ PICKLE BALL EQUIPMENT

For more information call 336.838.2818 or visit the Wilkes County Library, 215 10th Street, N. Wilkesboro

WWW.WILKESLIBRARY.ORG

Ashe County Public Library

- Teen Programming
- Adult Reading Challenge
 - Community Read

Ashe Teen Programming

- In a transitional year, numbers did not drop off: 92 programs with 1340 attendees as of 6/16
- Renovation of teen area – new chairs and new mural
- Outreach (Smart Investing and Great Stories Club) extended services outside the building, formed & strengthened partnerships



Ashe 2016 Reading Challenge

- CY 2015, 609 completed challenges; CY 2016 so far, 640 completed challenges
- Businesses donate prizes, patron reviews used for displays, program shared at state and national conferences



Ashe Community Read

- Asheville author Tommy Hays' *What I Came To Tell You*
- 300 participants (real and virtual)
- Partnerships: homeschoolers and their Tales From the Bamboo Forest, off-site programs at local businesses



Watauga County Public Library

- **Digital Watauga**
- **Smart Investing Grant**
- **Alphabet Ready by Five**



Funded by an
LSTA EZ

Digitization Grant,

Digital Watauga is a project that scans photos, maps, postcards, and other items of historical value and makes them available on the internet.

<http://digitalwatauga.omeka.net/>





-
- Provided adult and young adult financial literacy workshops in Watauga and Ashe Counties
 - Purchased books, audiobooks, e-books and e-audiobooks, large print, Spanish books, and DVDs for library collections
 - Built an online program guide with web links, calendar, lists of materials
 - Workshops will continue to be offered after grant period is over

Alphabet Ready By 5 Storytimes

This series of phonetic storytimes teaches preschoolers about the alphabet and its sounds.

The program is now a part of our Five Year Plan and is being provided in each county.



Miscellaneous Staff Stuff

- **NCLA Conference**

A quarter of our staff attended one or more days

4 presentations by ARL staff

- **ARLY**
our new
Mascot



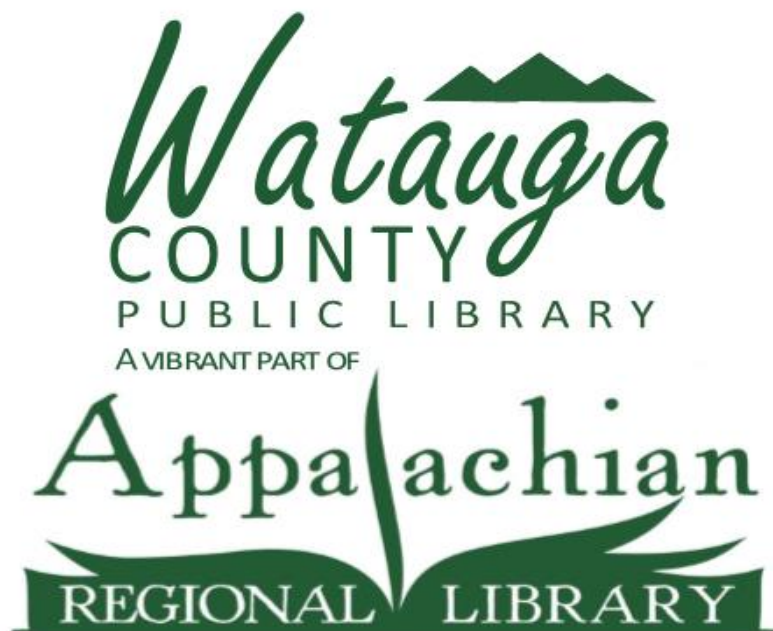
- **NC Cardinal Activity**

- Nicole & Carine helped plan the

2015 Evergreen Conference

- Nicole is on the Cataloging Taskforce
- Carine is now on the Resource Sharing Taskforce
- ARL sent out 37,170 items across the state and borrowed 38,214 for its patrons from across the state.

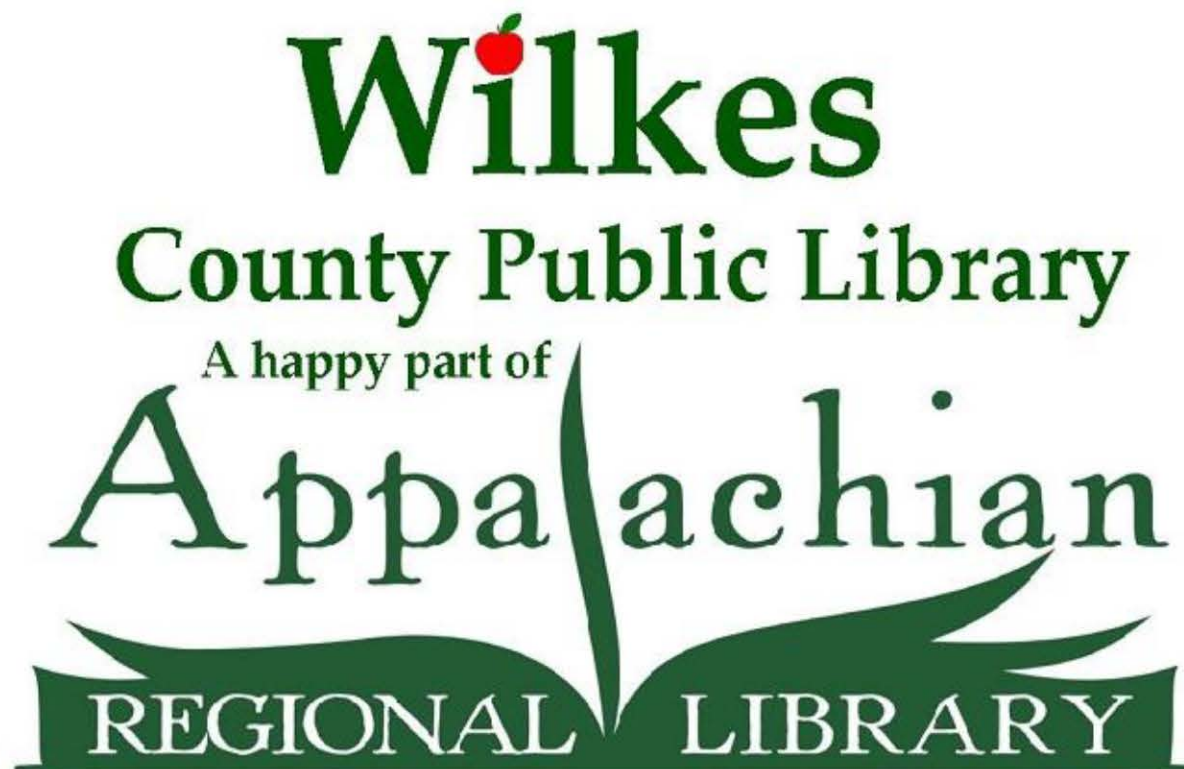
New Logo for Watauga



New Logo for Ashe



New Logo for Wilkes

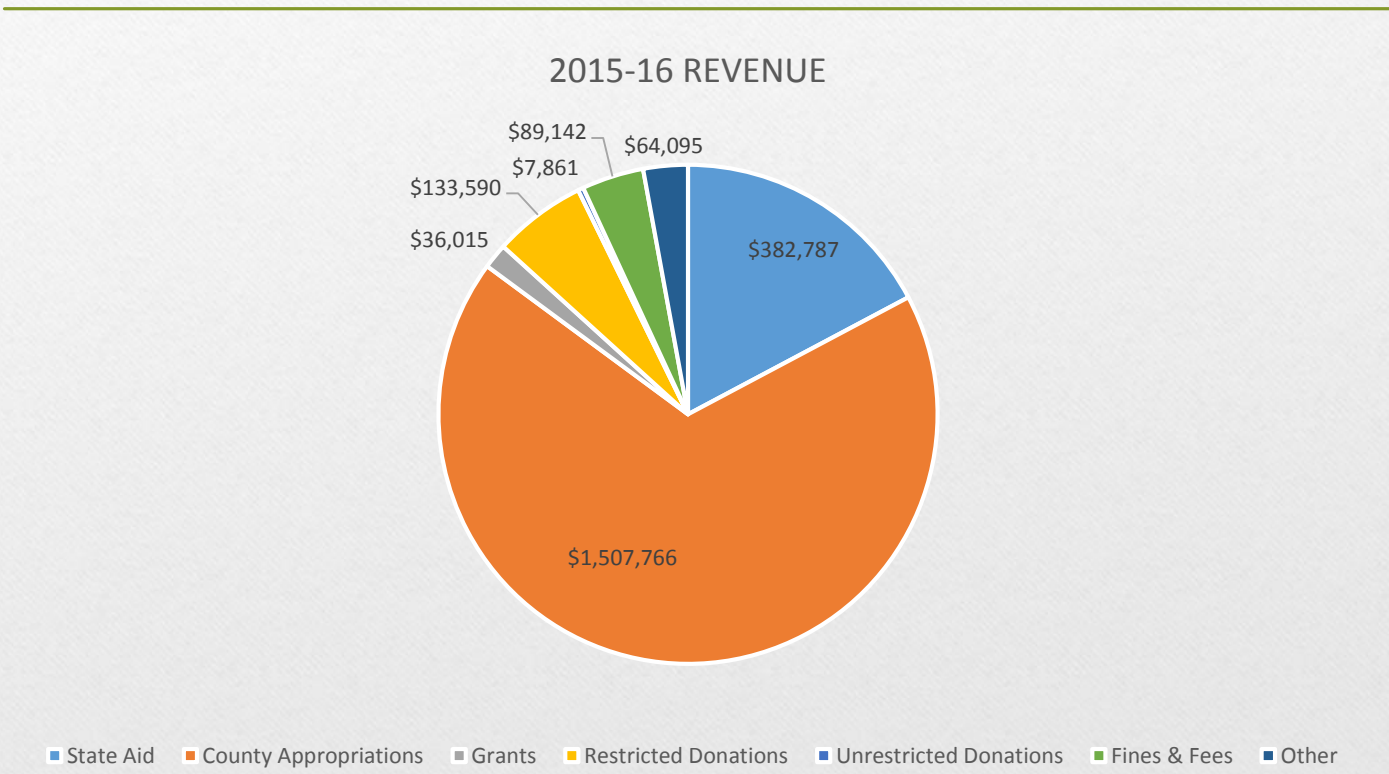


\$\$\$\$\$\$\$\$\$\$\$\$

2015-2016 Budget

ARL Revenues for 15-16

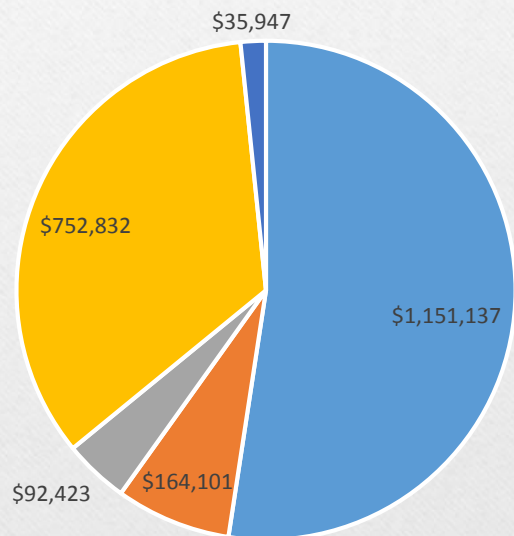
\$2,221,256



ARL Expenditures for 15-16

\$2,196,440

2015-16 EXPENDITURES



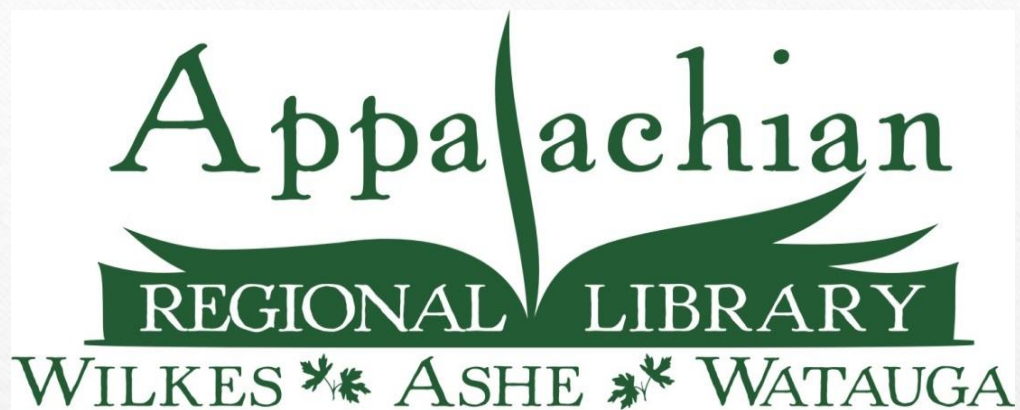
■ Personnel ■ Materials ■ Technology ■ Operations ■ Programming

Looking Forward

2016-2017

2016-2017

- **Five Year Plan Work**
 - Annual Objectives
 - 15-16 Objectives to continue
 - **16-17 Objectives to meet**
 - **Adult literacy work**
 - **Large print collection increase**
 - **Marketing plans**
 - **Customer service training**
 - **Basic computer first aid**
 - **New website coming soon**
- **Grants and Grant-Writing**
 - **Space Needs Assessment** funded by LSTA to be completed by end of year
 - GlaxcoKlineSmith application for 3 permanent **Story Walks**
 - Wells Fargo application for a **Workforce Development** project
 - Working on proposal for a **Literacy & Lifelong Learning LSTA grant for 17-18**
 - **Alphabet Ready**
 - First in Watauga County, then in other counties



Visit our website at

www.arlibrary.org

AGENDA ITEM 5:

REPORT FROM SMOKY MOUNTAIN CENTER

MANAGER'S COMMENTS:

Ms. Shelly Foreman, Smoky Mountain Center Communications Director, will present the Reinvest 2016 Community and Capital Reinvestment Plan.

The plan is for information only; therefore no action is required.



REINVEST 2016

**Smoky Mountain LME/MCO
Community and Capital Reinvestment Plan**

BACKGROUND

In 2011, Smoky Mountain LME/MCO responded to the second Request for Applications (RFA) issued by the N.C. Division of Medical Assistance (DMA) for statewide expansion of the 1915(b)/(c) Waiver. The goals of waiver expansion were to improve access to services and the quality of services and to achieve greater benefits with lower costs. Although not expressly stated in Session Law 2011-264, the RFA or the waiver itself, it was understood that any savings in the Medicaid capitation would be reinvested in the public mental health, intellectual/developmental disabilities and substance use (MH/IDD/SU) system at the discretion of the managed care organization (MCO). The state believed reinvesting savings into community services and supports, as opposed to corporate profits or other non-MH/IDD/SU reinvestment purposes, was a significant advantage of the public approach. Therefore, given the original intent surrounding the use of savings, some have questioned the decision to use Medicaid savings to offset reductions in state single stream funding.

The N.C. Department of Health and Human Services (DHHS) selected Smoky to begin operation of the combined 1915(b)/(c) Medicaid Waiver in 15 counties on July 1, 2012, and we looked forward to the opportunity to reinvest our potential savings back into our communities. However, less than a year later, DHHS terminated its contract with Western Highlands Network (WHN), and we assumed responsibility for the eight WHN counties effective October 1, 2013. WHN financial operations and claims processing were in grave condition, requiring immediate stabilization and forensic evaluation. The work associated with closing out WHN operations and finances consumed a large amount of resources through the end of 2014 and beyond, necessarily delaying our initial community reinvestment plans.

After closing out WHN operations, our first significant reinvestment project was the development of a Tier IV 24/7 behavioral health urgent care (BHUC) service that is now known in the community as C3356. Full project implementation will take roughly 18 months: planning began in fall 2014, some services started in July 2015, the pharmacy opened in September 2015 and full service availability is scheduled for early summer 2016. This rapid development was the result of a phenomenal collaboration with Buncombe County, RHA Health Services, Mission Health and others. To be successful, reinvestment initiatives require significant research, planning, leadership, staff time and collaboration with community partners, in addition to funding. Simply writing a check does not solve many of the long-term systemic issues and barriers within the MH/IDD/SU system. For example, in 2011 we began working with county commissioners, a local provider and the N.C. Housing Finance Agency to develop a facility-based crisis (FBC) center in Caldwell County. Groundbreaking is on schedule for March 2016, a full five years since we began working on the project.

The Smoky Board of Directors approved a community and capital reinvestment plan for SFY 15-16 totaling more than **\$10.2 million in fund balance reserves**. The reinvestment plan includes the following projects designed to leverage community and grant funding opportunities and enhance the existing crisis services delivery system in western North Carolina:

Vision: Creating a robust crisis continuum will help divert individuals from long waits at and costly visits to hospital emergency departments (EDs).

| Initiative | Description | Cost | Outcome |
|---|--|---|---|
| C3356 and child facility-based crisis center (FBC) | Using state Crisis Solutions Initiative grant funding awarded to Smoky, we developed the C3356 BHUC in partnership with Mission Health, RHA Health Services, Buncombe County Health and Human Services, Asheville Buncombe Community Christian Ministries and NAMI Western North Carolina. The second phase of this project will be the development of one of the first child FBC centers in North Carolina at the previous adult FBC (the Neil Dobbins Center). | We expended nearly \$1.7 million of our fund balance in relocation expenses in 2015 to kick off the project and committed another \$500,000 for ongoing operational expenses this fiscal year. Other funds include \$800,000 (plus \$383,000 in in-kind investments) from Buncombe County Health and Human Services, a \$2 million grant from DHHS/Crisis Solutions Initiative and \$1 million from Mission Health. | C3356 is already diverting individuals from the ED and providing crisis intervention, response and stabilization services and supports within a recovery-oriented system of care. Soon, it will include a peer living room model and community pharmacy under one roof. |
| Caldwell FBC | Smoky has spearheaded construction of a new adult FBC center in Caldwell County to better serve individuals from Smoky's easternmost counties. This is a collaborative project between Smoky, Foothills Foundation and the North Carolina Housing Finance Agency. Other partners include Caldwell County, RHA, Caldwell Memorial and McDowell hospitals and local law enforcement agencies. The FBC is scheduled to break ground in spring 2016. | We contributed \$320,000 toward construction and obtained \$780,000 in grant funding from the Foothills Foundation. The N.C. Housing Finance Agency contributed \$620,000 . | The FBC will help divert individuals from the ED in Alexander, Caldwell, McDowell and surrounding counties. |

Vision: Creating a robust crisis continuum will help divert individuals from long waits at and costly visits to hospital emergency departments (EDs).

| Initiative | Description | Cost | Outcome |
|---|---|---|--|
| McDowell Comprehensive Care Center expansion | As part of Caldwell FBC activities, we will extend hours and provide BHUC and advanced clearance for admission to the Caldwell facility at the existing comprehensive care center in McDowell County. | TBD | This project aims to provide increased access to enhanced MH/SU services in McDowell County and more easily facilitates admission to the Caldwell FBC. |
| Balsam Center FBC | Smoky is working to expand and upgrade the existing FBC center in Haywood County from 12 to 16 beds and develop an enhanced involuntary commitment (IVC) drop-off process at the facility. | We will contribute \$400,000 in funds to support building renovations being conducted by the Evergreen Foundation. | The expansion of beds will provide additional capacity for the westernmost Smoky counties and will assist local law enforcement agencies by providing a secure IVC drop-off site. This will enhance law enforcement efficiency and improve outcomes for individuals. |
| Northern region FBC | Smoky is working to develop a FBC center in our Northern Region starting in 2017. | We have reserved \$1.3 million of fund balance. | The FBC will improve access to crisis care and divert individuals from the ED. |

In addition to the improvements to our crisis continuum, the SFY 15-16 reinvestment plan includes the following initiatives:

Vision: Improve care for the people we serve, support our contracted providers and reinvest in our local communities.

| Initiative | Description | Cost | Outcome |
|--------------------------|---|----------------------|---|
| ICF rate increase | In response to documentation showing that rates had not kept pace with costs and/or were not comparable with similar facilities, we increased rates for our contracted intermediate care facilities (ICFs). | \$1.3 million | We stabilized a critical component of care for individuals with I/DD, ensuring an ongoing level of quality care in the community. |

Vision: Improve care for the people we serve, support our contracted providers and reinvest in our local communities.

| Initiative | Description | Cost | Outcome |
|---------------------------------------|---|-------------------------------|---|
| Integrated care initiatives | In collaboration with the Mountain Area Health Education Center (MAHEC) and Mission Medical Practices, we are developing and expanding whole-person care across our network through broad-based integrated care training and other initiatives. | \$1.3 million reserved | Benefits include increased education for medical practices, practitioners and behavioral health providers; improved integration of behavioral health and I/DD services into medical practices; and improved integration of medical services into Smoky's contracted behavioral health and I/DD providers. |
| Group home bridge funding | These funds offset the loss of group home bridge funding from DHHS. | More than \$250,000 | This funding allows individuals with mental illness and/or I/DD to remain in safe, long-term residential placements. |
| Substance use recovery housing | This entails developing and/or expanding housing for individuals in recovery from substance use who need stable housing to maintain long-term recovery. | \$250,000 | This activity fills a gap in the service system that contributes to the cycle of addiction and, in particular, will assist individuals discharging from state Alcohol Drug Abuse Treatment Centers (ADATC) to continue their recovery post-discharge. |
| Technology expo | We are creating and sponsoring a Health Technology Expo in May 2016 to educate providers, as well as consumers and families, about new technologies that can help individuals to live more independent lives. | \$250,000 | The expo aims to increase levels of wellbeing and community independence for a range of individuals able to benefit from these technologies, thus potentially reducing service costs, crisis interventions and institutional placement. |

Vision: Improve care for the people we serve, support our contracted providers and reinvest in our local communities.

| Initiative | Description | Cost | Outcome |
|----------------------------|--|-----------------------|---|
| Naloxone initiative | In response to the opioid epidemic gripping the country, we invested in supplies of Narcan®, the first FDA-approved nasal spray version of naloxone hydrochloride, to be distributed to targeted agencies throughout our 23 counties. We are working on this initiative in partnership with the Governor’s Office, DHHS and the N.C. Harm Reduction Coalition. | \$100,000 | The initiative will have an immediate impact by saving lives, providing an opportunity for treatment and recovery and avoiding family trauma associated with deaths that would otherwise result from opioid overdose. |
| Heroin summit | Smoky plans to provide financial support for the Spring 2016 Heroin Summit, sponsored by the U.S. Attorney for the Western District of North Carolina. | Up to \$15,000 | This activity builds relationships, educates and promotes anti-stigma awareness for law enforcement and community partners. |

FUNDING UNAVAILABLE FOR REINVESTMENT - RESTRICTED FOR SPECIAL PURPOSES

It should also be noted that as a government agency and contracted MCO, we are required to maintain the following reserves for specific contractual, accounting or statutory purposes. These funds, totaling approximately **\$61.9 million as of December 31, 2015**, are not available to us for community reinvestment initiatives or development of new services:

| | |
|-----------------------|--|
| \$29.5 million | 30 Days Operating Cash required by Waiver Contract |
| \$21.7 million | 1915 (b)/(c) Waiver Risk Reserve required by Contract |
| \$5,952,855 | Non-cash assets reserved pursuant to N.C.G.S. § 159-8(a), which requires us to operate under an annual balanced budget ordinance |
| \$1.2 million | Accrued Annual Leave payout |
| \$1 million | Insurance Premium Liability |
| \$1 million | Retention Risk Pool (reserves to cover insurance deductibles in event of claims) |
| \$994,000 | Post-Employment Benefits under Local Government Employees Retirement System (LGERS) |
| \$500,000 | Unemployment Compensation reserve |

Assuming our fund balance projections remain stable, we plan to remain deeply engaged with our communities about additional reinvestment opportunities. We are currently meeting with representatives from each of our 23 counties to identify which projects and other activities fulfill the greatest needs and have the most impact on our communities. However, a number of factors outside our control will affect the viability of these projects – factors such as development time, annual negotiation around capitation rates, potential funding cuts, increased business operation costs, legislative and public policy changes and future mergers. It should be emphasized that the very nature of our MCO business is that it operates at risk. We must proceed with a degree of financial caution to protect the organization from dynamic changes that cannot be fully planned or predicted. Experience has shown that financial and operational success cannot be guaranteed. As a steward of taxpayer dollars, we must be prudent in our financial planning.

Please also note that as a result of the recent single stream funding reduction in Session Law 2015-241 (House Bill 97), we will expend approximately **\$14.8 million** of our fund balance in SFY 15-16 to maintain state-funded services for uninsured and under-insured individuals in our catchment area. Assuming no changes to the Session Law or the methodology for determining LME/MCO contribution, we will expend approximately **\$20.6 million** of our fund balance in SFY 16-17 to maintain state-funded services, detracting from our ability to move forward on many important, needed reinvestment projects.

Within the context of those limiting factors, additional reinvestment needs under discussion include jail diversion services, expansion of transportation services to increase access in rural area, suicide and substance use prevention efforts, anti-stigma initiatives and further development of integrated and collaborative care pilot projects throughout western North Carolina. Projects identified for the tentative next phase of development include:

Vision: Expand services, reduce stigma and continue to develop integrated and collaborative care efforts across our catchment area.

| Initiative | Description | Cost | Outcome |
|--|---|--------------------------|---|
| I/DD crisis service expansion | This entails expansion of crisis services options for individuals with I/DD, including crisis respite services. | \$1,000,000 | We plan to reduce the numbers and length of stays for I/DD individuals waiting on disposition in hospital EDs. This will improve treatment outcomes for the individuals and reduce hospital ED expenses. |
| Youth Villages Lifeset™ program | We plan to expand the Lifeset™ program to cover all 23 Smoky counties and all individuals aged 16-21 transitioning out of the foster care system. | Up to \$2,000,000 | This program will better assist young adults in their transition from the child treatment system. This program has been shown to reduce costs in the adult treatment and legal systems, while simultaneously demonstrating exceptional outcomes for the individual. |

Vision: Expand services, reduce stigma and continue to develop integrated and collaborative care efforts across our catchment area.

| Initiative | Description | Cost | Outcome |
|--|--|--|--|
| Child/family reunification project | Smoky will reassess all children currently in Psychiatric Residential Treatment Facilities (PRTF) and develop a plan for returning them to their local communities with enhanced wrap-around supports. | \$100,000 | This program will help reduce the number of children currently served in PRTF levels of care and enhance outcomes for successful reunification with the child’s family or other natural supports. |
| Community engagement and awareness project | This project includes placing member education and screening kiosks at local Departments of Social Services or other community gathering spots. | \$1,000,000 | These kiosks will help educate individuals and increase awareness about behavioral health issues, connecting users with available resources and providing information on where to seek support prior to going to an ED. |
| Expansion of Medication Assisted Treatment for opioid users | This project will recruit, train and fund providers across Smoky’s catchment area to provide medication-assisted SU treatment to the Medicaid and the un- and under-insured populations. | \$1,000,000 per year in fund balance reserves | Improved access to treatment will assist individuals in their recovery and allow them to return to active employment and community involvement, thus reducing costs in the legal system and other community programs. |
| Jail diversion program | This program will expand funding to help divert individuals with mental illness and substance use disorders from local jails into treatment services. | \$400,000 per year in fund balance reserves | This will assist us in engaging individuals with MH/SU problems in treatment services and to divert unnecessary detention in local jails. This will also serve to reduce the local jail population and the burden on those jails for treating individuals with MH/SU while incarcerated. |

Vision: Expand services, reduce stigma and continue to develop integrated and collaborative care efforts across our catchment area.

| Initiative | Description | Cost | Outcome |
|--|--|------------------------|---|
| Peer-run recovery centers | These centers will help develop peer-run recovery/ day programs for individuals recovering from substance use disorders. | \$500,000 | This will improve the recovery system for individuals recovering from addiction by providing a supportive day program for them to access after they have completed treatment services, thus increasing recovery supports and reducing potential relapse and re-entry into the treatment system. |
| SOAR expansion and TCLI legal aid | Through a partnership with Pisgah Legal Services, we plan to expand the Social Security Income/Social Security Disability Insurance Outreach, Access and Recovery (SOAR) initiative to targeted areas within the Smoky catchment area. This also funds legal aid services to individuals eligible for the Transitions to Community Living Initiative (TCLI) with eviction prevention and housing barriers, including ADA accommodation needs, criminal records and credit histories. | Up to \$500,000 | This initiative will help homeless individuals obtain Social Security disability benefits. It plays an important role in jail diversion and successful reentry for inmates back into the community, reducing reliance on state-funded services. It will also increase our successes in moving individuals into permanent housing as they transition from long-term care facilities under the TCLI initiative. |



SUMMARY OF FUNDS

| | |
|---|---|
| Fund balance as of December 31, 2015 | \$105,898,943.75 |
| Funds restricted as of December 31, 2015 | \$69.4 million |
| | <i>NOTE: \$61.9 million in current restrictions plus \$7.5 million committed but not yet spent on second half single stream replacement</i> |
| Funds reserved for community and capital reinvestment as of December 31, 2015 | \$10.2 million |
| Funds pending Board approval for identified community reinvestment projects | \$6.33 million |
| Pending FY 2017 single stream replacement | \$20.6 million |

LEVERAGED FUNDING FROM PARTNER ORGANIZATIONS

| | |
|--|-----------------------------------|
| C3356 | |
| N.C. DHHS Crisis Solutions Initiative | \$2 million |
| Mission Health | \$1 million |
| Buncombe County Health and Human Services | \$800,000, plus \$383,000 in-kind |
| C3356 total leveraged | \$4.2 million |
| Caldwell FBC | |
| N.C. Housing Finance Agency | \$620,000 |
| Foothills Foundation | \$780,000 |
| Caldwell FBC total leveraged | \$1.4 million |
| Balsam Center expansion | |
| Evergreen Foundation | \$67,000 |
| Balsam Center expansion total leveraged | \$67,000 |
| TOTAL LEVERAGED FUNDING | \$5,667,000 |

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AGENDA ITEM 6:

TAX MATTERS

A. Proposed Resolution to Terminate/Appoint Plat Review Officers

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present a resolution which, if adopted, will appoint Ms. Betty L. Stevens, Tax Department employee, as a Plat Review Officer. Adopting the proposed resolution will give Ms. Stevens the authority to review plats prior to recording, and to determine if the plats meet statutory requirements for recording.

Board action is requested to adopt the resolution.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

**RESOLUTION OF THE WATAUGA COUNTY BOARD OF COMMISSIONERS
TERMINATION/APPOINTING PLAT REVIEW OFFICERS**

WHEREAS, North Carolina General Statute 47-30.2 transfers from the Register of Deeds to a Review Officer the responsibility for reviewing land plats to determine whether they meet recording requirements; and

WHEREAS, North Carolina General Statute 47-30.2 requires the Board of Commissioners to, by resolution, appoint one or more persons as the Review Officer(s); and

WHEREAS, the person(s) appointed should “if reasonably feasible be certified as a property mapper pursuant General Statute 147-54.4;” and

WHEREAS, the Watauga County Tax Office previously had three review officers; and

WHEREAS, two of the four employees has left County employment, leaving Nathan Bland and Larry Warren as Review Officers; and

WHEREAS, Betty L. Stevens is a certified property mapper currently employed in the Watauga County Tax Department.

NOW THEREFORE, BE IT RESOLVED that the Watauga County Board of Commissioners hereby removes Marilyn Osborne and Brandon Saunders from their duties as Review Officers, upon their termination of employment with Watauga County; and

BE IT FURTHER RESOLVED that the Board appoints Betty L. Stevens of the Watauga County Tax Department as a Review Officer; and

BE IT FURTHER RESOLVED that the officer(s) shall review all plats (except as exempted by the statute) prior to recording, and determine if the plats meet statutory requirements for recording.

ADOPTED this the 20th day of September, 2016.

Jimmy Hodges, Chairman
Watauga County Board of Commissioners

ATTEST:

Anita Fogle, Clerk to the Board

AGENDA ITEM 6:**TAX MATTERS*****B. Property Tax Appeal*****MANAGER'S COMMENTS:**

Hebron Colony Ministry applied for tax exemption on several properties that have been donated to their organization. In their application the organization stated that the properties were being held for sale. Mr. Warren denied the application based on North Carolina General Statute 105-278.7 due to the properties not being used to meet the organization's mission. Hebron Colony Ministry is entitled to appeal Mr. Warren's decision to the Board of Commissioners since the Board of Equalization and Review has adjourned.

The County Attorney's recommendation is to deny the appeal as a matter of law based on the applicants statements as to the use of the land.

Board action is required to accept or deny Hebron Colony Ministry's application for tax exemption on the requested properties.



WATAUGA COUNTY TAX ADMINISTRATION

*Courthouse, Suite 21 – 842 West King Street – Boone, NC 28607
(828) 265-8021 – FAX (828) 264-3230*

August 19, 2016

Hebron Colony Ministries
356 Old Turnpike Rd.
Boone, NC 28607

Attn: Betty Hodges

RE: Application for Exemption

Dear Ms. Hodges,

An application was submitted requesting property tax exemption for several parcels described as “Friendly Mtn Bldg Sites” which are being held for future sale.

After careful review, the request is denied based on North Carolina General Statute 105-278.7(a)(1) which reads, “Wholly and exclusively used by its owner for nonprofit educational, scientific, literary, or charitable purposes as defined in subsection (f)...”

You may appeal this decision to the County Board of Commissioners by notifying our office within 15 days of the date of this letter. You may notify us in writing and mail it to Watauga County Tax Administrator 842 W. King St., Ste 21 Boone, NC 28607 or you may e-mail me indicating that you wish to appeal at larry.warren@watgov.org.

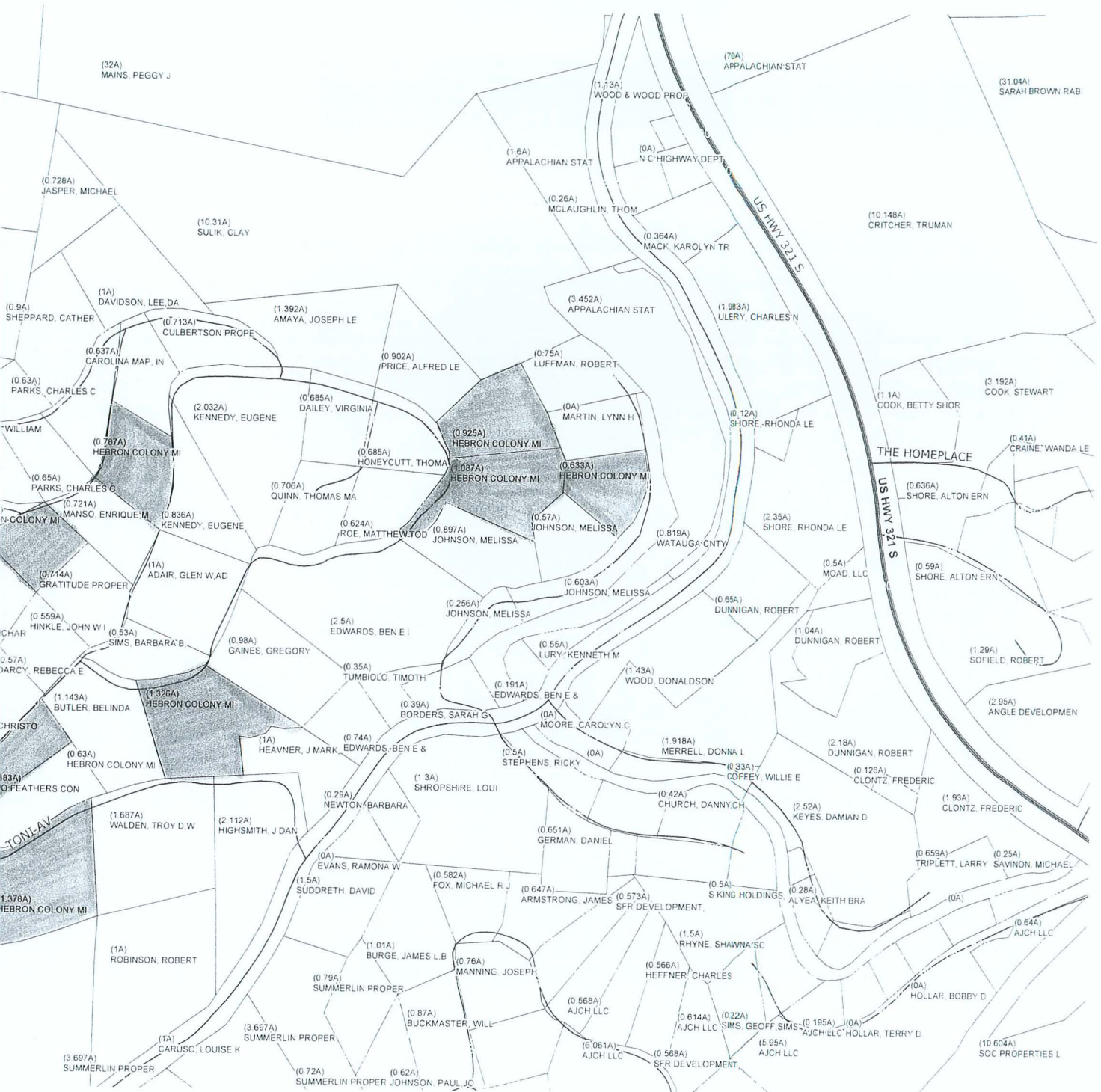
With regards,

Larry Warren, Watauga County Tax Administrator

Properties for which application for exemption was made by Hebron Colony Ministries

| <u>PARCEL</u> | <u>VALUE</u> | <u>LOT #</u> | <u>ACREAGE</u> |
|------------------|----------------|--------------|----------------|
| 2819-55-7156-000 | 43,800 | C | 1.38 |
| 2819-55-7553-000 | 23,400 | 14R | 0.66 |
| 2819-55-7927-000 | 37,700 | 58R | 0.62 |
| 2819-56-9156-000 | 43,200 | 21R | 0.79 |
| 2819-65-1503-000 | 33,300 | 11R | 1.33 |
| 2819-66-8102-000 | 30,900 | 6R | 1.09 |
| 2819-66-8227-000 | 38,200 | 5R | 0.93 |
| 2819-76-0172-000 | 30,400 | 3R | 0.63 |
| 1889-01-2860-000 | 1,100 | Old Turnpike | 0.12 |
| | 282,000 | | |

The first eight (8) parcels are located in the Friendly Mountain subdivision off of Payne Branch Rd.
 The last parcel is located off of Old Turnpike Rd.



APPLICATION for TAX YEAR 2016

Property Tax Exemption or Exclusion

COUNTY: Watauga

MUNICIPALITY: _____

Before applying, please read the statute at the end of this application, and the specific exemption/exclusion statute online at www.ncleg.net.

Full Name of Owner(s): Hebron Colony Ministries
Mailing Address of Owner: 356 Old Turnpike Rd
Phone Numbers: Home: (828) 963-4842 Work: () Cell: ()

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: see Address/Location: _____
Property ID #: attached Address/Location: _____
Property ID #: list Address/Location: _____

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made.

These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

- G.S. 105-275(17) Veterans organizations
- G.S. 105-275(18),(19) Lodges, fraternal & civic purposes
- G.S. 105-275(20) Goodwill Industries
- G.S. 105-277.13 Brownfields-Attach brownfields agreement.
- G.S. 105-278.3 Religious purposes
- G.S. 105-278.4 Educational purposes (institutional)
- G.S. 105-278.5 Religious educational assemblies
- Other: non-profit donation of land
- G.S. 105-278.6 Home for the aged, sick, or infirm
- G.S. 105-278.6 Low- or moderate-income housing
- G.S. 105-278.6 YMCA, SPCA, VFD, orphanage
- G.S. 105-278.6A CCRC-Attach Form AV-11.
- G.S. 105-278.7 Other charitable, educational, etc.
- G.S. 105-278.8 Charitable hospital purposes
- G.S. 131A-21 Medical Care Commission bonds

Tax Deferment Programs—Check the tax deferment program for which this application is made. ***These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.***

- G.S. 105-275(29a) Historic district property held as a future site of a historic structure
- G.S. 105-277.1D Residence held for sale by general contractor (Lic # _____) Attach copy of the certificate of occupancy.
- G.S. 105-277.14 Working waterfront property
- G.S. 105-278 Historic property-Attach copy of the local ordinance designating property as historic property or landmark.
- G.S. 105-278.6(e) Nonprofit property held as a future site of low- or moderate-income housing

Describe the property: Friendly Mtn Bldg Sites

Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: vacant land that will be sold.

AFFIRMATION: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): Billy Hodges Title: Acct Date: 12/31/2015
(All tenants of a tenancy Title: _____ Date: _____
in common must sign.) Title: _____ Date: _____

The Tax Assessor may contact you for additional information after reviewing this application.

OFFICE USE ONLY: [] APPROVED [] DENIED BY: [Signature] REASON FOR DENIAL: 105-287.7 (a)(1)

North Carolina General Statute for Exemption and Exclusion Applications

G.S. 105-282.1. Applications for property tax exemption or exclusion; annual review of property exempted or excluded from property tax.

(a) **Application.** – Every owner of property claiming exemption or exclusion from property taxes under the provisions of this Subchapter has the burden of establishing that the property is entitled to it. If the property for which the exemption or exclusion is claimed is appraised by the Department of Revenue, the application shall be filed with the Department. Otherwise, the application shall be filed with the assessor of the county in which the property is situated. An application must contain a complete and accurate statement of the facts that entitle the property to the exemption or exclusion and must indicate the municipality, if any, in which the property is located. Each application filed with the Department of Revenue or an assessor shall be submitted on a form approved by the Department. Application forms shall be made available by the assessor and the Department, as appropriate.

Except as provided below, an owner claiming an exemption or exclusion from property taxes must file an application for the exemption or exclusion annually during the listing period.

- (1) **No application required.** – Owners of the following exempt or excluded property do not need to file an application for the exemption or exclusion to be entitled to receive it:
 - a. Property exempt from taxation under G.S. 105-278.1 or G.S. 105-278.2.
 - b. Special classes of property excluded from taxation under G.S. 105-275(15), (16), (26), (31), (32a), (33), (34), (37), (40), or (42).
 - c. Property classified for taxation at a reduced valuation under G.S. 105-277(g) or G.S. 105-277.9.
- (2) **Single application required.** – An owner of one or more of the following properties eligible for a property tax benefit must file an application for the benefit to receive it. Once the application has been approved, the owner does not need to file an application in subsequent years unless new or additional property is acquired or improvements are added or removed, necessitating a change in the valuation of the property, or there is a change in the use of the property or the qualifications or eligibility of the taxpayer necessitating a review of the benefit.
 - a. Property exempted from taxation under G.S. 105-278.3, 105-278.4, 105-278.5, 105-278.6, 105-278.7, or 105-278.8.
 - b. Special classes of property excluded from taxation under G.S. 105-275(3), (7), (8), (12), (17), (18), (19), (20), (21), (31e), (35), (36), (38), (39), or (41) or under G.S. 131A-21.
 - c. Special classes of property classified for taxation at a reduced valuation under G.S. 105-277(h), 105-277.1, 105-277.1C, 105-277.10, 105-277.13, 105-278, or 105-277.15.
 - d. Property owned by a nonprofit homeowners' association but where the value of the property is included in the appraisals of property owned by members of the association under G.S. 105-277.8.
 - e. Repealed by Session Laws 2008-35, s. 1.2, effective for taxes imposed for taxable years beginning on or after July 1, 2008.

(a1) **Late Application.** – Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Department of Revenue, the board of equalization and review, the board of county commissioners, or the governing body of a municipality, as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

(b) **Approval and Appeal Process.** – The Department of Revenue or the assessor to whom an application for exemption or exclusion is submitted must review the application and either approve or deny the application. Approved applications shall be filed and made available to all taxing units in which the exempted or excluded property is situated. If the Department denies an application for exemption or exclusion, it shall notify the taxpayer, who may appeal the denial to the Property Tax Commission.

If an assessor denies an application for exemption or exclusion, the assessor must notify the owner of the decision and the owner may appeal the decision to the board of equalization and review or the board of county commissioners, as appropriate, and from the county board to the Property Tax Commission. If the notice of denial covers property located within a municipality, the assessor shall send a copy of the notice and a copy of the application to the governing body of the municipality. The municipal governing body shall then advise the owner whether it will adopt the decision of the county board or require the owner to file a separate appeal with the municipal governing body. In the event the owner is required to appeal to the municipal governing body and that body renders an adverse decision, the owner may appeal to the Property Tax Commission. Nothing in this subsection shall prevent the governing body of a municipality from denying an application which has been approved by the assessor or by the county board provided the owner's rights to notice and hearing are not abridged. Applications handled separately by a municipality shall be filed in the office of the person designated by the governing body, or in the absence of such designation, in the office of the chief fiscal officer of the municipality.

(c) **Discovery of Property.** – When an owner of property that may be eligible for exemption or exclusion neither lists the property nor files an application for exemption or exclusion, the assessor or the Department of Revenue, as appropriate, shall proceed to discover the property. If, upon appeal, the owner demonstrates that the property meets the conditions for exemption or exclusion, the body hearing the appeal may approve the exemption or exclusion. Discovery of the property by the Department or the county shall automatically constitute a discovery by any taxing unit in which the property has a taxable situs.

(d) **Roster of Exempted and Excluded Property.** – The assessor shall prepare and maintain a roster of all property in the county that is granted tax relief through classification or exemption. On or before November 1 of each year, the assessor must send a report to the Department of Revenue summarizing the information contained in the roster. The report must be in the format required by the Department. The assessor must also send the Department a copy of the roster upon the request of the Department. As to affected real and personal property, the roster shall set forth:

- (1) The name of the owner of the property.
- (2) A brief description of the property.
- (3) A statement of the use to which the property is put.
- (4) A statement of the value of the property.
- (5) The total value of exempt property in the county and in each municipality therein.

(e) **Annual Review of Exempted or Excluded Property.** – Pursuant to G.S. 105-296(l), the assessor must annually review at least one-eighth of the parcels in the county exempted or excluded from taxation to verify that the parcels qualify for the exemption or exclusion.

Hebron Colony Ministries, Inc.
Transactions by Account
 As of June 30, 2016

| Type | Date | Num | Name | Memo | Clr | Split | Amount | Balance |
|-------------------------------------|------------|-----------|-----------------------|---|-----|-----------------|-----------------|-----------------|
| 60700 · Administrative | | | | | | | | |
| 60768 · Taxes - Property Tax | | | | | | | | |
| Bill | 09/01/2015 | Bill #... | WataugaCountyTa... | Account #: 1074616 / Parcel: 1899-01-2860-000 | | 20000 · Acco... | 3.99 | 3.99 |
| Bill | 12/01/2015 | 2015 ... | WataugaCountyTa... | 27594-Lot C | | 20000 · Acco... | 158.99 | 162.98 |
| Bill | 12/01/2015 | 2015 ... | WataugaCountyTa... | 27598-Lot 58R | | 20000 · Acco... | 136.85 | 299.83 |
| Bill | 12/01/2015 | 2015 ... | WataugaCountyTa... | 27614-Lot 21R | | 20000 · Acco... | 156.82 | 456.65 |
| Bill | 12/01/2015 | 2015 ... | WataugaCountyTa... | 27711-Lot 11R | | 20000 · Acco... | 120.88 | 577.53 |
| Bill | 12/01/2015 | 2015 ... | WataugaCountyTa... | 27739-Lot 6R | | 20000 · Acco... | 112.17 | 689.70 |
| Bill | 12/01/2015 | 2015 ... | WataugaCountyTa... | 27740-Lot 5R | | 20000 · Acco... | 138.67 | 828.37 |
| Bill | 12/01/2015 | 2015 ... | WataugaCountyTa... | 27837-Lot 3R | | 20000 · Acco... | 110.35 | 938.72 |
| Bill | 12/01/2015 | Lot 1... | WataugaCountyTa... | Friendly Mtn. Parcel Id#: 2819557553000 | | 20000 · Acco... | 84.94 | 1,023.66 |
| Check | 12/04/2015 | 21340 | Lewis J Crowder, T... | 116 East Main Street | | 10001 · Oper... | 1.00 | 1,024.66 |
| Total 60768 · Taxes - Property Tax | | | | | | | 1,024.66 | 1,024.66 |
| Total 60700 · Administrative | | | | | | | 1,024.66 | 1,024.66 |
| TOTAL | | | | | | | 1,024.66 | 1,024.66 |

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AGENDA ITEM 7:

BUDGET AMENDMENTS

MANAGER'S COMMENTS:

Ms. Margaret Pierce, Finance Director, will review budget amendments as included in your packet.

Board approval is requested.



WATAUGA COUNTY FINANCE OFFICE

814 West King St., Suite 216, Boone, NC 28607 Phone (828) 265-8007

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Margaret Pierce, Finance Director
SUBJECT: Budget Amendments - FY 2016/17
DATE: September 13, 2016

The following budget amendments require the approval of the Watauga County Board of Commissioners. Board approval is requested.

| <u>Account #</u> | <u>Description</u> | <u>Debit</u> | <u>Credit</u> |
|------------------|---|--------------|---------------|
| 103586 332006 | Senior Health Insurance Information Program | | 2,596 |
| 105550 449901 | SHIIP grant | 2,596 | |

To recognize the acceptance of the Senior Health Insurance Information Program grant funds. No County dollars are required as match funds.

| | | | |
|---------------|---------------------------|--------|---------|
| 103300 345000 | ROAP Grant | | 157,894 |
| 104500 469845 | Elderly and Disabled | 61,135 | |
| 104500 469844 | Employment Transportation | 13,551 | |
| 104500 469843 | Rural General Populations | 83,208 | |

To recognize the acceptance of the NC DOT Rural Operating Assistance Program funds. No County dollars are required as a match.

| | | | |
|---------------|-------------------------------------|---------|---------|
| 103980 398121 | Transfer from Capital Projects Fund | | 486,500 |
| 105911 470024 | Mabel Fuel Tank/Parking Lot | 218,500 | |
| 105911 470025 | Classroom Projectors | 100,000 | |
| 105911 470026 | Vehicle Replacements | 168,000 | |
| 213991 399101 | Fund Balance Appropriation | | 486,500 |
| 219800 498010 | Transfer to General Fund | 486,500 | |

To allocate funds for the grease trap replacement and kitchen renovations at Hardin Park School. County match to ADM funds provided by School Capital Project set aside funds.

AGENDA ITEM 8:

PROPOSED AMENDMENTS TO THE SOLICITATION ORDINANCE

MANAGER'S COMMENTS:

Per Commissioner request, a copy of the County's Solicitation Ordinance with recommended changes has been included for your review. Changes incorporated into the ordinance address the safety and protection of children and animals.

After consideration and review, the Board may wish to schedule a work session or a public hearing.

Staff seeks direction from the Board.

**NORTH CAROLINA
WATAUGA COUNTY**

ORDINANCE TO REGULATE SOLICITATION

ARTICLE I. PURPOSE

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to prevent fraud and crime upon its citizens and those visiting and working in Watauga County;

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina finds that the in-person impromptu sale or offering for sale of goods and/or services and the in-person impromptu solicitation of funds from the public presents opportunities for fraud and crime;

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to preserve free speech for all persons;

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to narrowly tailor this Ordinance to prevent fraud and crime, and not to suppress constitutionally protected speech;

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to protect the safety of children;

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to protect domestic animals from situations that increase the risk of harm to the animals;

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to promote the health, safety, and general welfare of its citizens;

THEREFORE, the Board of Commissioners for the County of Watauga, North Carolina hereby adopts the following Ordinance:

ARTICLE II. AUTHORITY

This Ordinance is enacted pursuant to the powers granted to Watauga County by North Carolina Gen. Stat. §§ 153A-121 and 153A-123.

ARTICLE III. JURISDICTION

Pursuant to North Carolina Gen. Stat. § 153A-122, this Ordinance shall apply to all areas of unincorporated Watauga County which are not within the corporate limits of any municipality.

ARTICLE IV. DEFINITIONS

The following definitions apply:

Appeal: The process of contesting the denial or revocation of a Permit.

Application: An application for a Permit.

Applicant: A person who applies for a Permit.

Child: A minor person under sixteen (16) years of age.

Citation: A written notice issued by a law enforcement official to any person who violates this Ordinance.

County Manager: The County Manager of Watauga County, North Carolina, or his or her designee.

Domestic Animal: A domestic dog or domestic cat, as defined under the Watauga County Animal Care and Control Ordinance.

False Statement of Material Fact: An affirmative statement, written or oral, that is untrue or misleading. A False Statement of Material Fact includes, but is not limited to, statement(s) regarding the scope or quality of goods or services offered by the Solicitor, statement(s) that the Solicitor represents a group or charity, statement(s) that a Solicitor is a veteran of the United States Military, or statements regarding family or housing status. A False Statement of Material Fact also includes wearing an identification, badge, emblem, uniform, or symbol that a reasonable person would believe identifies the Solicitor as part of, or as acting on behalf of, any group or charity when the Solicitor is not in fact part of, or acting on behalf of, the identified group or charity.

Hearing: An in-person proceeding to contesting the denial or revocation of a Permit, during which the Applicant may give testimony and present evidence.

Notice of Denial: Written notice that a Permit has been denied.

Notice of Appeal Rights: A written notice of the Applicant's right to appeal the denial or revocation of a Permit, to whom the appeal should be made, and the time limit for making an appeal.

Ordinance: The Watauga County Ordinance to Regulate Solicitation.

Permit: A Written Permit issued by the Sheriff granting the Applicant the right to Solicit.

Permit Holder: A person to whom a Permit is issued.

Service Animal: An animal that that is individually trained to do work or perform tasks for the benefit of an individual with a disability, as allowed by North Carolina General Statutes § 168-4.2.

Solicit: In person use of the spoken, written, or printed word, or other acts conducted with the purpose of selling or offering for sale goods or services or collecting contributions of money or goods.

Solicited Individual: A person whom a Solicitor attempts to Solicit.

Solicitor: A person who Solicits.

Sheriff: The Sheriff of Watauga County, North Carolina, or his or her designee.

Time: In computing any period of time under this Ordinance, the day of the act shall not to be included.

Violation: A violation of this Ordinance.

Warning Citation: A citation given as a warning. A Warning Citation does not subject the Solicitor to penalties resulting from a violation of this Ordinance.

ARTICLE V. ADMINISTRATION

The Watauga County Sheriff's Office is responsible for the administration of the provisions of this Ordinance.

ARTICLE VI. SCOPE OF PERMITTED ACTIVITY

A. Permit Required.

It shall be a Violation of this Ordinance for any person to Solicit for personal gain upon the streets or any other public property, or upon private property without the permission of the owner, proprietor, or person in control of said private property without first obtaining a Permit from the Watauga County Sheriff's Office. The issuance of a permit shall not affect the obligation of the Permittee to obtain permission of an owner of private property to be upon the premises if otherwise required.

B. False Statements.

It shall be a Violation of this Ordinance for any Solicitor to make a False Statement of Material Fact for the purpose of Solicitation.

C. Exempt Activity.

This Ordinance shall not apply to transactions between family members or mutual acquaintances; or any matter that is not Soliciting, as defined herein.

D. Possession of Permit.

A Permit Holder shall keep his or her Permit in his or her possession when Soliciting and shall exhibit his or her Permit when requested to do so by any Solicited Individual or any law enforcement officer.

E. Permit Not Transferrable.

Permits are not transferrable. It shall be a Violation to give a Permit to another person, or to possess a Permit issued to another person unless the person receiving or possessing the Permit of another is the parent, step-parent, or guardian of the Permit Holder, or is acting at the request of a parent, step-parent, or guardian of the Permit Holder.

ARTICLE VII. PERMIT ISSUANCE

A. Sheriff Shall Issue Permit.

The Sheriff shall issue a Permit, or a Temporary Permit, as appropriate, to each Applicant who meets the requirements of this Ordinance.

B. Permit Application Procedure.

The Application shall be on a form issued by the Sheriff, signed by the Applicant and witnessed by the Sheriff, and shall set forth the following information:

1. The Applicant's first and last names and middle initial;
2. The Applicant's date of birth;
3. The Applicant's contact information;
4. The Applicant's emergency contact information;
5. A brief description of the activity to be conducted, including, if applicable, any items or services to be sold or offered for sale; and
6. If the Applicant is soliciting on behalf of a group or charity, the name and address of the group or charity;

The Applicant's contact information may include any of the following:

1. An address serviced by the United States Postal System;
2. An email address;
3. A telephone number(s); or
4. Any information that the Sheriff may reasonably use to contact the Applicant.

The Applicant's emergency contact information may include any of the following:

1. An address serviced by the United States Postal System;
2. An email address;
3. A telephone number(s); or
4. Any information that the Sheriff may reasonably use to contact the emergency contact person(s) specified by the Applicant.

C. Identification Required.

The Applicant shall present identification. Any valid government-issued photo identification shall be deemed sufficient. If the Applicant does not possess valid

government-issued photo identification, the Applicant may present other documentation that reasonably establishes his or her identity.

D. Sheriff to Keep Record of Identification.

The Sheriff shall make a black and white copy of the Applicant's identification and keep the same on file. If the Applicant does not possess valid government-issued photo identification, the Applicant shall allow himself or herself to be photographed by the Sheriff. The Sheriff shall keep the photograph on file.

E. Identification if the Applicant is a Minor.

If the Applicant is a minor and does not possess valid government-issued photo identification, he or she may present a valid photo identification, non-photo identification, or other documentation from any public or private school, including a home school, recognized by any state in the United States of America that reasonably establishes his or her identity.

F. Criminal Background Check.

The Sheriff shall perform a criminal background check on all Applicants.

G. Applicant Shall Provide Sufficient Information.

The Applicant shall provide his or her first and last name, middle initial, and date of birth. If this information is deemed insufficient by the Sheriff, the Applicant shall provide additional information sufficient to allow the Sheriff to conduct a criminal background check. If the Applicant does not provide sufficient information to allow the Sheriff to conduct a criminal background check, the Sheriff shall deny a Permit or a Temporary Permit.

H. Applicant May Provide Social Security Number.

To reduce the potential for confusion when running a criminal background check, the Applicant may choose to provide his or her Social Security Number. The Applicant's provision of his or her Social Security Number is optional, and shall not be required. However, if the Applicant cannot provide sufficient information other than his or her Social Security Number to allow the Sheriff to conduct a criminal background check, and the Applicant elects not to provide his or her Social Security Number, then the Sheriff shall deny a Permit or a Temporary Permit.

I. No Permit Fee.

No Applicant shall be charged a fee for a Permit.

J. Lost Permit.

If an Applicant loses a Permit, he or she may apply for a new Permit.

K. Assistance with Application.

The Sheriff shall provide reasonable assistance completing the Application to any

person who requests the same.

L. List of Volunteers.

The Sheriff shall maintain a list of organizations and/or volunteers, along with their contact information, who have asked the Sheriff to be put on a list of organizations and/or volunteers willing to assist Applicants free of charge. If the Sheriff is unable to provide the assistance needed by the Applicant, the Sheriff shall give a copy of the list to the Applicant.

M. Temporary Permit.

All Applicants who present a properly completed Application shall be issued a Temporary Permit. A Temporary Permit shall be good for fourteen (14) calendar days. A Temporary Permit shall state the date upon which it is granted, and the date upon which it expires.

N. Extension of Temporary Permit.

If the Sheriff has neither issued a Permit nor denied a Permit Application by the time a Temporary Permit expires, the Sheriff shall issue another Temporary Permit.

O. Permit Expiration.

A Permit shall be valid for one (1) year from the date of issuance. A Permit shall state the date upon which it is granted, and the date upon which it expires.

P. Protective Vest.

All individuals engaged in Solicitation under this Ordinance shall wear a reflective vest which meets the standards set by the North Carolina Department of Transportation at all times while engaged in Solicitation activities. Upon the issuance of a Permit, the Sheriff shall have available to Permittee's a vest which complies with these requirements which shall be available to Permittee without charge.

Q. Protective Vest for Minor Accompanying a Solicitor.

All children accompanying or being supervised by individuals engaged in Solicitation under this Ordinance shall wear a reflective vest which meets the standards set by the North Carolina Department of Transportation at all times while the person they are accompanying or being supervised by is engaged in Solicitation activities. Upon the issuance of a Permit, the Sheriff shall have available to all such minor children a vest which complies with these requirements, which shall be available to the minor child(ren) without charge so long as said minor child(ren) appear in person at the office of the Sheriff with the Permittee.

R. Solicitor May Not Be Accompanied By Domestic Animals.

No individual engaged in Solicitation under this Ordinance may be accompanied by any domestic animal if the individual is soliciting within fifteen (15) feet of a

road, street, or highway. Service Animals are exempt from this requirement.

ARTICLE VIII. PERMIT DENIAL AND REVOCATION

A. Permit Denial.

A Permit shall be denied if the Applicant has:

1. Failed to properly complete an Application;
2. Made a False Statement of Material Fact on his or her Application; or
3. Been convicted or has entered a plea of guilty or no contest upon which final judgment has been entered by a court of competent jurisdiction in this State, or any other state, involving a crime of violence, fraud, false pretenses, or a sexual offense; and (b) within ten (10) years if the offense was a felony, or within three (3) years if the offense was a misdemeanor.
4. An outstanding warrant for arrest or is a fugitive from justice

B. Permit Revocation.

If a Permit Holder commits a Violation, the Sheriff shall revoke the Permit Holder's Permit. Upon notice of revocation, the Permit Holder shall immediately surrender the Permit to the Sheriff.

If a Permit is revoked for any reason, the Permit Holder shall not be eligible for a Permit for the following time periods:

1. Upon the first revocation, for one (1) month;
2. Upon the second revocation, for six (6) months; and
3. Upon the third revocation, for one (1) year.

C. False Statements.

Any Applicant who makes a False Statement of Material Fact on an Application shall be guilty of violating this Ordinance, shall not be issued a Permit, and shall not be eligible for a Permit for a period of one (1) year from the initial date of application.

D. Notice of Denial.

If a Permit is denied, the Sheriff shall issue a Notice of Denial to the Applicant, which shall contain the following:

1. The reason(s) for the denial;
2. The applicable section of this Ordinance used as a basis for the denial;
3. A Notice of Appeal Rights; and
4. How to obtain a copy of this Ordinance, including that the Applicant may obtain a free copy of this Ordinance from the Sheriff.

It shall be the duty of the Applicant to maintain a valid address with the Watauga County Sheriff's Office for purpose of receiving notice pursuant to this ordinance. Notice of Denial shall be sufficient if given to the Applicant in one (1) of the following manners:

1. By U.S. Mail, at the address shown on the Application;
2. If the Applicant does not provide an address serviced by the United States Postal Service; then by electronic mail, at the electronic mail address shown on the Application;
3. If the Applicant does not provide an address serviced by the United States Postal Service or an electronic mail address, service may be effectuated at the address listed by the applicant in his paperwork by any reasonable method.

ARTICLE IX. APPEAL OF DENIAL OR REVOCATION

A. Appeal to Sheriff.

Any Applicant may appeal the denial or revocation of a Permit to the Sheriff within ten (10) business days after the denial or revocation by notifying the Sheriff in writing or in person at the office of the Sheriff. The Sheriff shall schedule a Hearing with the Applicant, which hearing shall take place within two (2) business days. The Applicant may give testimony and present evidence at the hearing. The Sheriff shall issue a written decision within two (2) business days of the hearing.

If the Sheriff designates a person to hear the Appeal, the Sheriff shall appoint a person to hear the Appeal who is not the same person who initially denied or revoked the license, and who is not supervised by the person who initially denied or revoked the license.

B. Appeal to County Manager.

Any Applicant may appeal a Decision of the Sheriff to the County Manager within ten (10) business days after the Sheriff's Decision is issued by delivering a written notice of appeal to the County Manager. The County Manager shall schedule a Hearing with the Applicant, which hearing shall take place within five (5) business days. The Applicant may give testimony and present evidence at the hearing. The County Manager shall issue a Final Decision within five (5) business days.

C. Appeal to District Court.

Any Applicant may appeal a Final Decision of the County Manager by filing an appeal in District Court within thirty (30) calendar days after the Final Decision of the County Manager.

D. Providing Copy of Ordinance.

The Sheriff shall provide to each Applicant one (1) copy of this Ordinance without charge upon the Applicant's written or verbal request.

ARTICLE X. PROHIBITED CONDUCT.

A. No person shall engage in Solicitation as defined herein without first having obtained a permit as set forth herein.

B. It shall be unlawful for any person within the jurisdiction set forth in

this Ordinance to engage in any of the following activities:

1. Engage in Solicitation after a permit has been revoked or denied;
2. Use any words or language of a profane, vulgar, lewd, lascivious or indecent character, nature, or connotation;
3. Use any words or language threatening to inflict bodily harm to any person or to that person's child, sibling, spouse, or dependent or physical injury to the property of any person;
4. To follow or request repeatedly, whether or not conversation ensues, for the purpose of abusing, annoying, threatening, terrifying, harassing or embarrassing any person for financial gain;
5. To knowingly make any false statement concerning death, injury, illness, disfigurement, indecent conduct, criminal conduct, veteran status or housing status for financial gain;
6. Solicit during the period from sunset to sunrise;
7. Solicit while impaired by an intoxicating substance, including but not limited to alcohol, drugs, or prescription medications for which the Solicitator does not have a prescription; or
8. Solicit in violation of the terms of this Ordinance.
9. Fail to wear a protective safety vest at all times while engaged in Solicitation which meets the North Carolina Department of Transportation Standards for safety vests.

ARTICLE XI. ENFORCEMENT

A. Warning Citation.

The Sheriff shall issue one (1) Warning Citation to any person Soliciting without a Permit in violation of Section X.A of this Ordinance. If, after receiving one (1) Warning Citation, the Sheriff again finds the person Soliciting without a Permit, the Sheriff may proceed with penalties as set forth herein. Nothing contained in this section shall limit the sheriff from enforcement of an action in violation of the requirements of the permit or other conduct as set forth herein.

B. Penalties.

Violation of this Ordinance shall be a Class 3 Misdemeanor. In addition, a violation of this ordinance may be enforced by any one or more of the remedies authorized by North Carolina Gen. Stat. § 153A-123.

ARTICLE XII. MISCELLANEOUS

A. Severability.

Should any portion of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

This Ordinance shall become effective thirty (30) days after its adoption.

This the ___ day of _____, 2016.

BY: _____
Jimmy Hodges, Chairman
Watauga County Board of Commissioners

I, Anita Fogle, Clerk of the Watauga County Board of Commissioners, do hereby attest that the foregoing ordinance was duly adopted by the governing body of Watauga County after lawful public notice and at a regular meeting thereof, a quorum being present.

This the ___ day of _____, 2016.

_____(SEAL)
Anita Fogle,
Clerk to the Board

**NORTH CAROLINA
WATAUGA COUNTY**

ORDINANCE TO REGULATE SOLICITATION

ARTICLE I. PURPOSE

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to prevent fraud and crime upon its citizens and those visiting and working in Watauga County;

WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina finds that the in-person impromptu sale or offering for sale of goods and/or services and the in-person impromptu solicitation of funds from the public presents opportunities for fraud and crime;

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WHEREAS, the Board of Commissioners for the County of Watauga, North Carolina wishes to narrowly tailor this Ordinance to prevent fraud and crime, and not to suppress constitutionally protected speech;

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Pursuant to North Carolina Gen. Stat. § 153A-122, this Ordinance shall apply to all areas of unincorporated Watauga County which are not within the corporate limits of any municipality.

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The following definitions apply:

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Solicited Individual: A person whom a Solicitor attempts to Solicit.

Solicitor: A person who Solicits.

Sheriff: The Sheriff of Watauga County, North Carolina, or his or her designee.

Time: In computing any period of time under this Ordinance, the day of the act shall not to be included.

Violation: A violation of this Ordinance.

Warning Citation: A citation given as a warning. A Warning Citation does not subject the Solicitor to penalties resulting from a violation of this Ordinance.

ARTICLE V. ADMINISTRATION

The Watauga County Sheriff's Office is responsible for the administration of the provisions of this Ordinance.

ARTICLE VI. SCOPE OF PERMITTED ACTIVITY

A. Permit Required.

It shall be a Violation of this Ordinance for any person to Solicit for personal gain upon the streets or any other public property, or upon private property without the permission of the owner, proprietor, or person in control of said private property without first obtaining a Permit from the Watauga County Sheriff's Office. The issuance of a permit shall not affect the obligation of the Permittee to obtain permission of an owner of private property to be upon the premises if otherwise required.

B. False Statements.

It shall be a Violation of this Ordinance for any Solicitor to make a False Statement of Material Fact for the purpose of Solicitation.

C. Exempt Activity.

This Ordinance shall not apply to transactions between family members or mutual acquaintances; or any matter that is not Soliciting, as defined herein.

D. Possession of Permit.

A Permit Holder shall keep his or her Permit in his or her possession when Soliciting and shall exhibit his or her Permit when requested to do so by any Solicited Individual or any law enforcement officer.

E. Permit Not Transferrable.

Permits are not transferrable. It shall be a Violation to give a Permit to another person, or to possess a Permit issued to another person unless the person receiving or possessing the Permit of another is the parent, step-parent, or guardian of the Permit Holder, or is acting at the request of a parent, step-parent, or guardian of the Permit Holder.

ARTICLE VII. PERMIT ISSUANCE

A. Sheriff Shall Issue Permit.

The Sheriff shall issue a Permit, or a Temporary Permit, as appropriate, to each Applicant who meets the requirements of this Ordinance.

B. Permit Application Procedure.

The Application shall be on a form issued by the Sheriff, signed by the Applicant and witnessed by the Sheriff, and shall set forth the following information:

1. The Applicant's first and last names and middle initial;
2. The Applicant's date of birth;
3. The Applicant's contact information;
4. The Applicant's emergency contact information;
5. A brief description of the activity to be conducted, including, if applicable, any items or services to be sold or offered for sale; and
6. If the Applicant is soliciting on behalf of a group or charity, the name and address of the group or charity;

The Applicant's contact information may include any of the following:

1. An address serviced by the United States Postal System;
2. An email address;
3. A telephone number(s); or
4. Any information that the Sheriff may reasonably use to contact the Applicant.

The Applicant's emergency contact information may include any of the following:

1. An address serviced by the United States Postal System;
2. An email address;
3. A telephone number(s); or
4. Any information that the Sheriff may reasonably use to contact the emergency contact person(s) specified by the Applicant.

C. Identification Required.

The Applicant shall present identification. Any valid government-issued photo identification shall be deemed sufficient. If the Applicant does not possess valid government-issued photo identification, the Applicant may present other documentation that reasonably establishes his or her identity.

D. Sheriff to Keep Record of Identification.

The Sheriff shall make a black and white copy of the Applicant's identification and keep the same on file. If the Applicant does not possess valid government-issued photo identification, the Applicant shall allow himself or herself to be photographed by the Sheriff. The Sheriff shall keep the photograph on file.

E. Identification if the Applicant is a Minor.

If the Applicant is a minor and does not possess valid government-issued photo identification, he or she may present a valid photo identification, non-photo identification, or other documentation from any public or private school,

including a home school, recognized by any state in the United States of America that reasonably establishes his or her identity.

F. Criminal Background Check. The Sheriff shall perform a criminal background check on all Applicants.

G. Applicant Shall Provide Sufficient Information. The Applicant shall provide his or her first and last name, middle initial, and date of birth. If this information is deemed insufficient by the Sheriff, the Applicant shall provide additional information sufficient to allow the Sheriff to conduct a criminal background check. If the Applicant does not provide sufficient information to allow the Sheriff to conduct a criminal background check, the Sheriff shall deny a Permit or a Temporary Permit.

H. Applicant May Provide Social Security Number.
To reduce the potential for confusion when running a criminal background check, the Applicant may choose to provide his or her Social Security Number. The Applicant's provision of his or her Social Security Number is optional, and shall not be required. However, if the Applicant cannot provide sufficient information other than his or her Social Security Number to allow the Sheriff to conduct a criminal background check, and the Applicant elects not to provide his or her Social Security Number, then the Sheriff shall deny a Permit or a Temporary Permit.

I. No Permit Fee.
No Applicant shall be charged a fee for a Permit.

J. Lost Permit.
If an Applicant loses a Permit, he or she may apply for a new Permit.

K. Assistance with Application.
The Sheriff shall provide reasonable assistance completing the Application to any person who requests the same.

L. List of Volunteers.
The Sheriff shall maintain a list of organizations and/or volunteers, along with their contact information, who have asked the Sheriff to be put on a list of organizations and/or volunteers willing to assist Applicants free of charge. If the Sheriff is unable to provide the assistance needed by the Applicant, the Sheriff shall give a copy of the list to the Applicant.

M. Temporary Permit.
All Applicants who present a properly completed Application shall be issued a Temporary Permit. A Temporary Permit shall be good for fourteen (14) calendar days. A Temporary Permit shall state the date upon which it is granted, and the date upon which it expires.

N. Extension of Temporary Permit.

If the Sheriff has neither issued a Permit nor denied a Permit Application by the time a Temporary Permit expires, the Sheriff shall issue another Temporary Permit.

O. Permit Expiration.

A Permit shall be valid for one (1) year from the date of issuance. A Permit shall state the date upon which it is granted, and the date upon which it expires.

P. Protective Vest.

All individuals engaged in Solicitation under this Ordinance shall wear a reflective vest which meets standards set by the North Carolina Department of Transportation at all times while engaged in Solicitation activities. Upon the issuance of a Permit, the Sheriff shall have available to Permittee's a vest which complies with these requirements and shall be available to Permittee without charge.

ARTICLE VIII. PERMIT DENIAL AND REVOCATION

A. Permit Denial.

A Permit shall be denied if the Applicant has:

1. Failed to properly complete an Application;
2. Made a False Statement of Material Fact on his or her Application; or
- 3.a. Been convicted or has entered a plea of guilty or no contest upon which final judgment has been entered by a court of competent jurisdiction in this State, or any other state, involving a crime of violence, fraud, false pretenses, or a sexual offense; and (b) within ten (10) years if the offense was a felony, or within three (3) years if the offense was a misdemeanor.
4. An outstanding warrant for arrest or is a fugitive from justice

B. Permit Revocation.

If a Permit Holder commits a Violation, the Sheriff shall revoke the Permit Holder's Permit. Upon notice of revocation, the Permit Holder shall immediately surrender the Permit to the Sheriff.

If a Permit is revoked for any reason, the Permit Holder shall not be eligible for a Permit for the following time periods:

1. Upon the first revocation, for one (1) month;
2. Upon the second revocation, for six (6) months; and
3. Upon the third revocation, for one (1) year.

C. False Statements. Any Applicant who makes a False Statement of Material Fact on an Application shall be guilty of violating this Ordinance, shall not be issued a Permit, and shall not be eligible for a Permit for a period of one (1) year from the initial date of application.

D. Notice of Denial.

If a Permit is denied, the Sheriff shall issue a Notice of Denial to the Applicant, which shall contain the following:

1. The reason(s) for the denial;
2. The applicable section of this Ordinance used as a basis for the denial;
3. A Notice of Appeal Rights; and
4. How to obtain a copy of this Ordinance, including that the Applicant may obtain a free copy of this Ordinance from the Sheriff.

It shall be the duty of the Applicant to maintain a valid address with the Watauga County Sheriff's Office for purpose of receiving notice pursuant to this ordinance. Notice of Denial shall be sufficient if given to the Applicant in one (1) of the following manners:

1. By U.S. Mail, at the address shown on the Application;
2. If the Applicant does not provide an address serviced by the United States Postal Service; then by electronic mail, at the electronic mail address shown on the Application;
3. If the Applicant does not provide a U.S. Mailing address, an electronic mail address; then
4. If the Applicant does not provide an address serviced by the United States Postal Service or an electronic mail address, service may be effectuated at the address listed by the applicant in his paperwork by any reasonable method.

ARTICLE IX. APPEAL OF DENIAL OR REVOCATION

A. Appeal to Sheriff. Any Applicant may appeal the denial or revocation of a Permit to the Sheriff within ten (10) business days after the denial or revocation by notifying the Sheriff in writing or in person at the office of the Sheriff. The Sheriff shall schedule a Hearing with the Applicant, which hearing shall take place within two (2) business days. The Applicant may give testimony and present evidence at the hearing. The Sheriff shall issue a written decision within two (2) business days of the hearing.

If the Sheriff designates a person to hear the Appeal, the Sheriff shall appoint a person to hear the Appeal who is not the same person who initially denied or revoked the license, and who is not supervised by the person who initially denied or revoked the license.

B. Appeal to County Manager.

Any Applicant may appeal a Decision of the Sheriff to the County Manager within ten (10) business days after the Sheriff's Decision is issued by delivering a written notice of appeal to the County Manager. The County Manager shall schedule a Hearing with the Applicant, which hearing shall take place within five (5) business days. The Applicant may give testimony and present evidence at

the hearing. The County Manager shall issue a Final Decision within five (5) business days.

C. Appeal to District Court.

Any Applicant may appeal a Final Decision of the County Manager by filing an appeal in District Court within thirty (30) calendar days after the Final Decision of the County Manager.

D. Providing Copy of Ordinance.

The Sheriff shall provide to each Applicant one (1) copy of this Ordinance without charge upon the Applicant's written or verbal request.

ARTICLE X. PROHIBITED CONDUCT.

A. No person shall engage in Solicitation as defined herein without first having obtained a permit as set forth herein.

B. It shall be unlawful for any person within the jurisdiction set forth in this Ordinance to engage in any of the following activities:

1. Engage in Solicitation after a permit has been revoked or denied;
2. Use any words or language of a profane, vulgar, lewd, lascivious or indecent character, nature, or connotation;
3. Use any words or language threatening to inflict bodily harm to any person or to that person's child, sibling, spouse, or dependent or physical injury to the property of any person;
4. To follow or request repeatedly, whether or not conversation ensues, for the purpose of abusing, annoying, threatening, terrifying, harassing or embarrassing any person for financial gain;
5. To knowingly make any false statement concerning death, injury, illness, disfigurement, indecent conduct, criminal conduct, veteran status or housing status for financial gain;
6. Solicit during the period from sunset to sunrise;
7. Solicit while under the impaired by an intoxicating substance, including but not limited to alcohol, drugs, or prescription medications for which the Solicitor does not have a prescription; or
8. Solicit in violation of the terms of this Ordinance.
9. Fail to wear a protective safety vest at all times while engaged in Solicitation which meets the North Carolina Department of Transportation Standards for safety vests.

ARTICLE XI. ENFORCEMENT

A. Warning Citation.

The Sheriff shall issue one (1) Warning Citation to any person Soliciting without a Permit in violation of Section X.A of this Ordinance. If, after receiving one (1) Warning Citation, the Sheriff again finds the person Soliciting without a Permit, the Sheriff may proceed with penalties as set forth herein. Nothing contained in this section shall limit the sheriff from enforcement of an action in violation of the requirements of the permit or other conduct as set forth herein.

B. Penalties.

Violation of this Ordinance shall be a Class 3 Misdemeanor. In addition, a violation of this ordinance may be enforced by any one or more of the remedies authorized by North Carolina Gen. Stat. § 153A-123.

ARTICLE XII. MISCELLANEOUS

A. Severability.

Should any portion of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

This Ordinance shall become effective thirty (30) days after its adoption.

This the 3rd day of May, 2016.

BY: Jimmy Hodges
Jimmy Hodges, Chairman
Watauga County Board of Commissioners

I, Anita Fogle, Clerk of the Watauga County Board of Commissioners, do hereby attest that the foregoing ordinance was duly adopted by the governing body of Watauga County after lawful public notice and at a regular meeting thereof, a quorum being present.

This the 11th day of May, 2016.

Anita Fogle (SEAL)
Anita Fogle,
Clerk to the Board

AGENDA ITEM 9:

BOARD OF ELECTIONS MATTERS

MANAGER'S COMMENTS:

Ms. Stella Anderson, Watauga Board of Elections Member, will be present to discuss Board of Elections matters.

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AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Network Storage Solution Request

MANAGER'S COMMENTS:

County IT staff is working on upgrading the current technology infrastructure to improve data storage and reduce latency in reading of the stored data. The total cost of the upgrade is \$65,162.88 which includes support and maintenance for four (4) years.

Adequate funds have been budgeted to cover the requested purchase. Staff recommends the Board accept the contract with EMC in the amount of \$65,162.88 which includes support and maintenance for four (4) years.

Board action is required to enter into a contract with EMC in the amount of \$65,162.88 which includes support and maintenance for four (4) years.



WATAUGA COUNTY Information Technologies

Courthouse, Suite 4 • 842 West King Street • Boone, North Carolina 28607 • Phone (828) 265-8015
 FAX (828) 265-8076
 TDD 1-800-735-2962
 Voice 1-800-735-8262

MEMORANDUM

TO: Deron Geouque, County Manager
FROM: Drew Eggers, Information Technologies Director
SUBJECT: New Network Storage Solution (SAN)
DATE: September 9, 2016



Due to ever increasing demands for more data storage as well as the need for less latency reading data from our current storage, it has become important to upgrade our current infrastructure. Funds have been allocated in the budget for this storage area network (SAN) device.

We talked with many different vendors and compared many different options. Ultimately, the EMC product appeared to give us the best value, and it will likely last a long time before we need to replace the unit as it has a lot of room for expansion.

The EMC SAN has all solid state drives which are much faster than conventional spinning disks. It will also have network cards capable of 10Gbps or more. Total usable capacity will be 16.34TB. After compression, expected capacity should be around 32.68TB. There are also 22 open slots for additional drives to be added if necessary.

The attached quote includes four years of support and maintenance at a cost of \$17,011.20 for the entire four year term.

The total cost of the system – including the four years of support – is \$65,162.88.

Board approval is requested.

Thank you for your consideration of this request.

Watauga County Unity Solution

Solution Benefits

- Easy to use solution that provides **consistent performance and scalability up to 150 drives**
- Array includes **4 years of Hardware & Software Maintenance Support**
- **Simple:** Quick to install, HTML5 easy-to-use GUI with intuitive management
- **Modern:** Modern architecture designed for flash with enterprise rich features
- **Flexible:** Unified file and block support for mixed workload consolidation

Technology

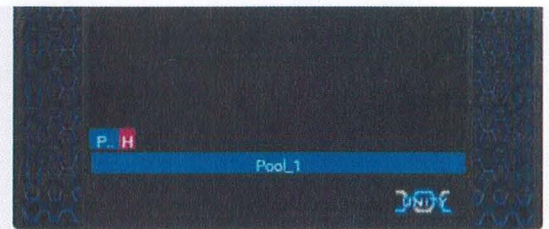
Unity 300 ALL FLASH

General Information

| | | | |
|--------------|------------|-----------------------|----------------------|
| Model Number | Unity 300F | Total Usable Capacity | 16.34 TiB |
| Raw Capacity | 22.40 TB | Total Drive Count | 28 |
| Unit Count | 4 | Workload | 80% Read - 20% Write |
| IOPS | 70000 | Capacity Utilization | NA |

System Tier Information

| Flash | Count | HS | SAS | Count | HS | NL-SAS | Count | HS |
|---------------|-----------|----|-----|-------|----|--------|-------|----|
| 800GB FLASH 3 | 27 | 1 | | | | | | |
| Total | 28 | | | 0 | | | 0 | |
| Capacity | 16.34 TiB | | | 0 TiB | | | 0 TiB | |



XPECT MORE

LIFETIME*
MAINTENANCE
PRICE
PROTECTION

3-YEAR
MONEY-BACK
WARRANTY

LIFETIME*
FLASH ENDURANCE
PROTECTION

Lock-in services pricing and protection for the full service life of Unity

Solution Includes:

- Raw Capacity: 22.40 TBs
- Usable Capacity: 16.34 TB
- Logical Capacity: 32.68 TB (compression)
- IOPS: 70,000
- 15 RecoverPoint for VMs licenses
- 4 years of EMC Maintenance support with lifetime price protection

*22 open slots for additional drives.
Array can expand to 150 total drives*

Investment Summary

| Unity 300 ALL FLASH | |
|--|---------------------------|
| TB Capacity: 22.4 Raw 32.68TB Logical | |
| 48 Months of EMC Maintenance Support | |
| List Price | \$ 159,101.32 |
| <i>EMC Standard Discount (30%)</i> | \$ (47,730.40) |
| Net Price | \$ 111,370.92 |
| <i>Unity All-Flash Promotion</i> | (30,000) |
| <i>Q3- EMC Incentive</i> | \$ (16,208.04) |
| Watauga County Price | <u>\$65,162.88</u> |
| *Incentives are contingent upon the issuance of a PO to SHI 9/31/2016 | |



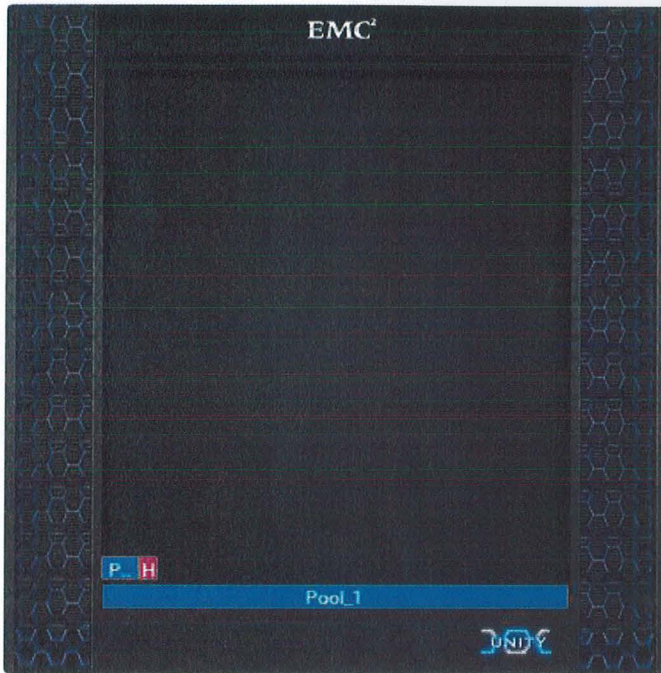
Watauga AFA

Unity 300F

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| System Cabinet Layout | 1 |
| General Information | 1 |
| System Tier Information | 1 |
| Pool Configuration | 2 |
| I/O Configuration | 2 |
| Software Suites | 2 |



Cabinet 1

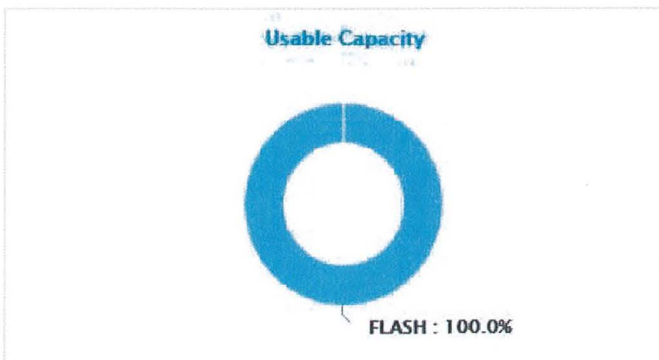


General Information

| | | | |
|--------------|------------|-----------------------|----------------------|
| Model Number | Unity 300F | Total Usable Capacity | 16.34 TB |
| Raw Capacity | 20.37 TB | Total Drive Count | 28 |
| Unit Count | 4 | Workload | 80% Read - 20% Write |
| IOPS | 70000 | Capacity Utilization | NA |

System Tier Information

| Flash | Count | HS | SAS | Count | HS | NL-SAS | Count | HS |
|-----------------|-----------------|----|-----|-------------|----|--------|-------------|----|
| 800GB FLASH 3 | 27 | 1 | | | | | | |
| Total | 28 | | | 0 | | | 0 | |
| Capacity | 16.34 TB | | | 0 TB | | | 0 TB | |



Pool Configuration

Pool_1

| Tier | Form Factor | Drive Type | RAID Type | Drive Count | Capacity | IOPS |
|--------------------------|-------------|---------------|--------------|-------------|-----------------|-------|
| FLASH | 2.5 | 800GB FLASH 3 | RAID 5 (8+1) | 27 | 16.34TB | 70000 |
| Total Drive Count | | | | | 27 | |
| Total Capacity | | | | | 16.34 TB | |
| Total IOPS | | | | | 70000 | |

I/O Configuration

| | |
|-------------|-------------|
| Onboard CNA | 16Gb FC SFP |
|-------------|-------------|

Software Suites

| | |
|-------------------------|--|
| Unity AFA Base Software | <ul style="list-style-type: none"> • Unisphere Suite • File, Block, VVols • Snapshots • Encryption • Anti-virus • Native Replication |
|-------------------------|--|

ATTN: Watauga County

This document ensures the integrity of EMC's Unity solution. If for any reason the solution does not operate in the manner that we have disclosed, we will assume responsibility and replace any faulted parts, and/or accept a return if necessary within 30 days after deployment.

Please feel free to reach out to me anytime with questions. We look forward to seeing the benefits that Networker will bring to your business.

Best regards,

James

James Lineberger

EMC District Manager

(401) 829-3037

James.lineberger@emc.com

Drew.Eggers

From: Fewell, Mary <Mary.Fewell@emc.com>
Sent: Wednesday, August 17, 2016 9:48 AM
To: Drew.Eggers
Cc: Lou_Malvasi@shi.com
Subject: FW: SHI Quote 12052807, EMC Unity (All Flash Option)
Attachments: SHI Quote-12052807.pdf

Drew,

Here's the All Flash line item quote

From: [Lou Malvasi@shi.com](mailto:Lou_Malvasi@shi.com) [mailto:Lou_Malvasi@shi.com]
Sent: Wednesday, August 17, 2016 9:44 AM
To: Fewell, Mary
Subject: SHI Quote 12052807, EMC Unity (All Flash Option)



Pricing Proposal
 Quotation #: 12052807
 Created On: 8/16/2016
 Valid Until: 8/31/2016

WATAUGA COUNTY

Drew Eggers
 842 West King Street, Suite 4
 Boone, NC 28607
 UNITED STATES
 Phone: (828) 265-8016
 Fax: (828) 265-8076
 Email: drew.eggers@watgov.org

Inside Account Executive

Lou Malvasi
 33 Knightsbridge Road
 Piscataway, NJ 08854
 Phone: 732-652-0324
 Fax: 732-564-8224
 Email: Lou_Malvasi@shi.com

All Prices are in US Dollar (USD)

| Product | Qty | Your Price | Total |
|---|-----|-------------|-------------|
| 1 UNITY LEARNING CTR VIDEO 1 TITLE=UC EMC - Part#: CE-UNITYLRNCTR | 1 | \$0.00 | \$0.00 |
| 2 UNITY 300 AFA DPE 25X2.5 FLD INS EMC - Part#: D31D24AF25AF | 1 | \$5,584.57 | \$5,584.57 |
| 3 UNITY 2U 25X2.5 12G EXPDAE -FLD INS EMC - Part#: D3122FAF | 1 | \$1,233.64 | \$1,233.64 |
| 4 UNITY AFA 800GB SSD 25X2.5 EMC - Part#: D3F-2S12FXL-800 Note: QUANTITY- (28) | 1 | \$41,153.47 | \$41,153.47 |
| 5 UNITY 25 DRIVE DPE AF FLD INSTALL KIT EMC - Part#: D31DEMCK25KITAF | 1 | \$0.00 | \$0.00 |
| 6 UNITY 4X16GB SFP FC CONNECTION EMC - Part#: D3SFP16FAF | 1 | \$0.00 | \$0.00 |

| | | | | |
|----|---|---|-------------|-------------|
| 7 | ENHANCED HARDWARE SUPPORT EMC - Part#: M-ENHHWE-005 Note: **4 Years of Support Included** | 1 | \$17,011.20 | \$17,011.20 |
| 8 | UNITY AFA BASE SOFTWARE + D@RE=IC EMC - Part#: 458-001-487 | 1 | \$0.00 | \$0.00 |
| 9 | ENHANCED SOFTWARE SUPPORT EMC - Part#: M-ENHSWE-005 | 1 | \$0.00 | \$0.00 |
| 10 | VPLEX MIGRATION PRODUCT EMC - Part#: 458-000-066 | 1 | \$0.00 | \$0.00 |
| 11 | VPLEX 180 DAY MIGRATION LIC=IC EMC - Part#: 456-107-848 | 1 | \$0.00 | \$0.00 |
| 12 | PREMIUM SOFTWARE SUPPORT EMC - Part#: M-PRESW-015 | 1 | \$0.00 | \$0.00 |
| 13 | RECOVERPOINT FOR VM STARTER PACKS EMC - Part#: 458-001-440 | 1 | \$0.00 | \$0.00 |
| 14 | RP4VM ESSENTIAL SW FOR UNITY=IB EMC - Part#: 456-107-803 | 1 | \$0.00 | \$0.00 |
| 15 | PREMIUM SOFTWARE SUPPORT EMC - Part#: M-PRESW-001 | 1 | \$0.00 | \$0.00 |
| 16 | RecoverPoint - Basic License - 1 storage device EMC - Part#: 458-001-374 | 1 | \$0.00 | \$0.00 |
| 17 | PREMIUM SOFTWARE SUPPORT EMC - Part#: M-PRESWE-004 | 1 | \$0.00 | \$0.00 |
| 18 | EMC AppSync - Basic License - 1 storage device - for EMC Unity 300F EMC - Part#: 458-001-734 | 1 | \$0.00 | \$0.00 |
| 19 | APPSYNC BASIC FOR UNITY 300F =IC EMC - Part#: 456-111-473 | 1 | \$0.00 | \$0.00 |
| 20 | PREMIUM SOFTWARE SUPPORT EMC - Part#: M-PRESWE-005 | 1 | \$0.00 | \$0.00 |
| | | | Shipping | \$180.00 |
| | | | Total | \$65,162.88 |

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.

AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Out-of-State Travel Request – Parks and Recreation

MANAGER’S COMMENTS:

Ms. Karen Poteat, Recreation Specialist II, is requesting Board authorization to travel to Hilton Head, SC for the North America Tennis Championships. The tournament is October 12-16, 2016. There will be four local Special Olympics athletes attending. County policy requires all out-of-state travel to be approved by the Board.

Board action is required to authorize the out-of-state travel.



MEMO

To: Watauga County Commissioners
From: Keron J. Poteat, Recreation Specialist II *KJP*
Date: September 15, 2016
Subject: Travel Request for Special Olympics

I am requesting approval of my Travel Request for the Special Olympics North America Tennis Championships in Hilton Head, S.C. The travel dates are October 12-16, 2016. I have attached a tournament schedule with times and events listed for your review.


Four local Special Olympics athletes plus one unified partner will be competing in the tournament: Justin Cordini (with unified partner, Roachel Laney), Stacey Critcher, Jessica Penley, and Cassidy Turley. The athletes will be competing in both singles and doubles competition.

This is a tournament that Watauga County has attended for many years, and that has provided our athletes with valuable experience both on and off the court of play. Thank you for your continued support of Special Olympics Watauga County.



**SPECIAL OLYMPICS
NORTH AMERICA
TENNIS CHAMPIONSHIP
SOUTH CAROLINA 2016**



Presented by  PTR

SCHEDULE OF EVENTS

Thursday Oct 13, 2016

| | | |
|---------------------|--|------------------------------------|
| 9:00 AM -- 11:00 AM | Practice Courts available | Van Der Meer Shipyard Courts |
| 9:00 AM -- 11:00 AM | Athlete and Coach Registration | Conference Room |
| 11:00-11:45 | Lunch | Lunch Tents |
| Noon- 5:00 PM | Divisioning Level 2, 3, 4, 5, 5+ 16 and 17 orange ball only | Courts 7, 8, 12,13,14,15,16,17,18, |
| Noon – 2:00 PM | Level 1 ISC | Courts 1, 2 |
| 4:00 PM | Coaches Meeting | |
| 5:00 PM – 6:00 PM | Dinner | Porch |
| 6:30PM –8:30 PM | Opening Ceremony Pro Exhibition | Court 12 |

Friday Oct 14, 2016

| | | |
|--------------------|--|----------------------------------|
| 8:15 AM – Noon | Singles Competition – Levels 2, 3, 4, 5, 5+ | Courts 1,2,7,8,12,13,14,15,16,17 |
| NOON – 1:00 PM | Lunch | Lunch Tents |
| 12:30 PM – 5:30 PM | Singles Competition – Levels 2, 3, 4, 5, 5+ | Courts 7, 8,12,13,14,15,16,17 |
| 1:30- 3:30 PM | Level 1 Individual Skills Competition | Courts 1,2 |
| 6:30- 9:30 PM | Celebration Dinner /Dance Singles Awards Presentation | TBA |

Saturday Oct 15, 2016

| | | |
|-------------------|---|----------------------------------|
| 7:45 AM | | |
| 8:30 AM – 4:30 PM | Levels 2, 3,4,5, 5+ of Doubles and Unified Doubles Competition | Courts 7,8,12,13,14,15,16,17, 18 |
| 9:00 AM -12:00 PM | Level 1 - ISC Competition | Courts 1, 2 |
| NOON – 1:00 PM | Lunch | Lunch Tents |
| 4:30 PM– 5:00 PM | Ice Cream Social | Van Der Meer Shipyard |
| 5:30 PM | Awards - Level 1, Level 2, 3, 4, 5, 5+Doubles, Unified Doubles | Court 12 |

Sunday Oct 16, 2015

8:00 AM - Noon *Rain Day*



2016 Special Olympics North America

National Tennis Championships



Presented by Professional Tennis Registry



*Van der Meer Tennis Center
Hilton Head Island, South Carolina*

We are proud to invite you and your athletes to the 2016 Special Olympics North America National Tennis Championships. Historically, this event has offered quality competition for all skill levels in the inviting and beautiful setting of Hilton Head Island, SC. This year's event will be no different. Here are a few details that will get you started on the road to Hilton Head.

Quota

Your program's quota is attached. Please review and contact me with any questions. If your athlete number is now less than what is allocated for, please let me know. If you have someone drop from the process before the event, please let me know. We have more interested than slots to accommodate, so there are alternates that are waiting for a call. Please help us get as many people as possible involved and playing.

Heads of Delegation (HOD)

Each state should have a Head of Delegation appointed and marked on the registration form. The HOD will receive tournament information and distribute it to all delegation members in their state, conduct on-site registration on October 13th and bring questions or concerns to the Tournament Committee during the event. All coaches should know who their HOD is and work with that person for a smooth flow of communication.

Registration

Registration fees for the tournament are \$195 per delegation member. Registration forms are due in the Special Olympics South Carolina (SOSC) office **no later than Wednesday, September 6th (This is an extension due to the late turn around from the quota process)**. Fees and medicals are also due at this time. Please mail your registrations to Kelly Garrick, SONA Tennis, 109 Oak Park Dr., Irmo, SC 29063. You may

also fax to 803-772-0094 or email to KGarrick@so-sc.org. Please complete the attached application for EVERYONE that will be in your delegation. Tennis shirts and meals are planned on the number of applications submitted.

Please take note of the timeline listed below.

| | |
|--------------|---|
| September 6 | Registration and payment due from programs |
| September 9 | Delegation Rosters back out to programs for review |
| September 16 | Delegation Roster with corrections due to Special Olympics South Carolina |

Competition Registration Forms

Please complete thoroughly. Delegation, Name, role, gender, DOB, Level, event(s), partner and athlete ratings must be listed. Also, please print legibly to avoid misspellings.

All match players MUST have a rating listed. Use the attached Special Olympics Tennis Rating form to indicate the athlete's tennis ability.

- Doubles teams combine individual ratings of both players.
Ex. 5.0 + 5.5 + 10.5 Rating
- Unified partners play to the level of their athlete partner.

Competition

You will notice on the entry forms, we offer

| <i>Level 1</i> | <i>Individual Skills</i> |
|--|--|
| <i>Level 2 (42' Ct w/red foam ball)</i> | <i>Singles, Doubles, Unified match play</i> |
| <i>Level 3 (60' Ct w/ orange ball)</i> | <i>Singles, Doubles, Unified match play</i> |
| <i>Level 4 (78'Ct w/green dot ball)</i> | <i>Singles, Doubles, Unified match play</i> |
| <i>Level 5 (78'Ct w/yellow ball)</i> | <i>Singles, Doubles, Unified match play</i> |

Athletes may compete in only one level.

However, if a doubles team needs to be comprised of 2 athletes competing in singles at different levels, the doubles team will compete in the higher level.

Please review the attached level information for specific information on the levels themselves.

Clinics, Meeting and Divisioning

The Professional Tennis Registry (PTR) will conduct clinics for athletes, as well as coaches. Clinics are designed to improve coaching techniques, as well as the athlete's skills as a player.

Please note that the Coaches Meeting will be held Thursday, Oct. 13th at 4:00 PM at the Sonesta Hotel. Please plan your travel schedules to arrive on time.

All **Players** not rated at the 2015 SONA NTC or needs an updated rating, who are entered in this year's competition, will be rated Thursday afternoon. *Athletes without at 2015 SONA NTC rating must participate in the rating session to be eligible* to compete in match play. Divisioning will be based on the athlete's current rating and final results from 2015 tournaments.

Housing and Meals

Delegations must book and pay for their own housing. There are several options for housing to choose from.

The *Official Hotel* for this event is The Beach House. You may contact them at 855-433-0341 and ask for the Special Olympics block OR simply click [Special Olympics of SC](#) to make reservations. You will receive a rate of \$159 for standard double queen which includes breakfast. As the *Official Event Hotel*, The Beach House is offering a Welcome Reception the evening of Thursday, Oct 13 for all to attend. Please contact for reservations no later than September 12, 2016.

You may choose to stay at the Holiday Inn Express. The contact number is 843-842-6662 or 800-522-3224. You will receive the \$109 rate for standard double queen and \$119 rate for standard double queen with sleeper sofa. Please ask for the Special Olympics Tennis rate. Please contact them no later than September 12, 2016.

The Sonesta Resort is adjacent to the Van der Meer Tennis Center inside the Shipyard Plantation. It is available for \$169 for Double or King rooms. Call 1-800-SONESTA (766-3782). Please identify yourself as part of the Special Olympics Tennis Championships Group. Please contact them no later than September 24, 2015.

Meals at the tennis venue will begin at Thursday Lunch. Thursday evening will be a cookout on the Porch prior to Opening Ceremonies. Lunch will be served Friday and Saturday at the Tennis Center and dinner will be served Friday at the "Rockin' Rally" Dinner/Dance.

Delegations Please Bring...

- A state flag for Opening Ceremonies
- State swap items (pins, shirts, etc.) if you are interested
- Tennis appropriate attire for competition: Male- shirt, shorts, socks and tennis shoes, Females- tennis dress, skirt or shorts and tennis top. Females need tennis appropriate undergarments. Doubles Teams should have matching uniforms.
- We will provide a shirt for Opening Ceremonies that may be used throughout the tournament.

- Warm-ups: It is very pleasant during October on Hilton Head Island, but warm-ups may be needed for chilly evenings.

Family Members

Family registration information as well as family hotel information can be found on our website at www.so-sc.org. Edwena Lassiter is our Family Services Director and may be reached at 803-772-1555 x 305 or Elassiter@so-sc.org should you have any questions.

Family members may wish to search online for Hilton Head, SC and survey sites if they are interested in booking a condo or staying longer than the tournament time.

Travel

Savannah, GA offers the closest large airport to Hilton Head Island. If you fly, you will need to rent a car as there is no transportation between the Holiday Inn and the Tennis Center. Savannah is about 30 miles away.

**Please make a note of the addresses below for help in arriving at each venue.

Tennis Center, 116 Shipyard Drive, Hilton Head Island, SC, 29928 (843-785-7244)

The Beach House, 1 Forest Beach Dr., Hilton Head Island, SC 29928 (877-935-1725)

Holiday Inn Express, 2 Tanglewood Dr., Hilton Head Island, SC, 29928 (843-842-6662)

Sonesta, 139 Shipyard Drive, Hilton Head Island, SC, 29928 (800-334-1818)

If you have questions, do not hesitate to contact me at 803-772-1555, 302 or KGarrick@so-sc.org. My cell number is 803-237-4233.

We look forward to seeing each of you!

Travel Authorization and Travel Advance Request

| | |
|---------|-----------------------|
| 8/28/16 | Budget Account Number |
|---------|-----------------------|

| | | |
|--|--|--|
| Name: Keron J. Poteat | Title: Recreation Specialist II | Department: WCPR |
| Destination: | Meeting Dates: Thursday, 10/13-Saturday, 10/15 2016 | |
| Is this out of state travel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, Board of County Commissioners approval is required and must be signed by the County Manager. | Departure Date 10/12/16 | Return Date: 10/16/16 |
| | Time: 10 a.m. | Time 3 p.m. |
| Purpose of Trip: SONA Tennis Championship in S.C. (See attached schedule) | | |
| Overnight Accommodations Required? <input checked="" type="checkbox"/> Yes | Rate per night/person \$ <u>paid by Special Olympics</u> | |
| Name of Hotel/Motel _____ Government Discount <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Method of Transportation: | | |
| Cost \$ _____ | <input checked="" type="checkbox"/> County Vehicle | <input type="checkbox"/> Personal Vehicle <input type="checkbox"/> Air |
| <input type="checkbox"/> Other _____ | Explanation _____ | |

| Estimated Expenses | | Totals |
|---|-------------|------------|
| * REGISTRATION FEES: Please indicate meals and/or banquets included in registration fee | | |
| | \$ | |
| MEALS: | Breakfast | \$ |
| | Lunch | \$ |
| | Dinner | \$ |
| * LODGING: | Single Rate | \$ |
| * Other | | |
| Total | | \$0 |

* Receipts Required for Reimbursement

| | | |
|--|--|---|
| Remarks: | | |
| Are funds requested in advance: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount \$ _____ | If settlement has not been made on this advance within 20 working days after completion of travel, I authorize this amount to be deducted from my next paycheck. | I believe this trip to be necessary and beneficial to Watauga County and funds were provided for this purpose in this departments appropriate budget account. |
| Form is Mathematically Correct: <input type="checkbox"/> Yes <input type="checkbox"/> Approved as corrected | <i>Keron J. Poteat</i> _____ Employee 8/28/16 | <i>[Signature]</i> _____ Department Head or County Manager |
| Finance Staff _____ | _____ County Manager (Out of State Travel) | <i>9/7/16</i> _____ Date |
| Date _____ | Date _____ | Date _____ |

AGENDA ITEM 10:**MISCELLANEOUS ADMINISTRATIVE MATTERS***C. Boards and Commissions***MANAGER'S COMMENTS:***Watauga County Board of Adjustment*

Janet Beck has resigned from the Board of Adjustment. Her 3-year term was set to expire in November. She is an at-large appointee. The Commissioners have the option of appointing someone to finish the term or to make a new 3-year appointment that would expire in November, 2019. Applications have been received from Crawford Cleveland, III, Charles Phillips and Cory Harrison (second readings) as well as Ceylon Barclay (first reading).

Baxter Palmer is currently an Alternate on the Watauga County Board of Adjustments and is willing to be appointed as a regular member. If so appointed, an appointment would be needed to fill the alternate seat.

Also, David Hill's term on the Board of Adjustment will expire in November. He is willing to be reappointed. This is a second reading.

Economic Development Commission

There are two vacancies on the Economic Development Commission. One vacancy is an unfulfilled term expiring June, 2017, and the other is an unfulfilled term expiring June, 2018. Those seats were occupied by individuals who have moved from Watauga County. The EDC has fourteen members; nine are appointees, the other five serve by virtue of their organizations, including one Commissioner. All members vote.

No applications have been received.

Workforce Development Board

High Country Workforce Development has recommended Ms. Sonya Trapp for appointment as a private sector representative. This is a second reading.

The Law Offices of
CRAWFORD H. CLEVELAND III
A Professional Limited Liability Company

184 N. Water Street
Suite 24
Boone, NC 28607

(828) 434-6359 phone
(828) 412-0293 fax
chc@boone-lawyer.com

July 29, 2016

Watauga County Commissioner's Office
814 West King Street, Suite 205
Boone, NC 28607



Re: Watauga County Board of Adjustment

Dear County Commissioner's Office:

Thank you for the opportunity to submit my application to serve on the Watauga County Board of Adjustment. I will be available to meet with the current Board or designee at your request. Please let me know if you have any questions about my application, and I appreciate the time and consideration of those reviewing these documents.

Sincerely,

CRAWFORD H. CLEVELAND III
North Carolina State Bar # 47332

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Crawford Haralson Cleveland III
Home Address: 267 Sourwood Lane
City: Blowing Rock Zip: 28605
Telephone: (H) 828-434-3883 (W) 828-434-6359 (Fax) 828-412-0293
Email: chc@boone-lawyer.com
Place of Employment: Law Offices of Crawford Cleveland, PLLC, 184 N. Water St., Boone, NC
Job Title: Construction Attorney

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain, Stony Fork, Watauga, New River, Brushy Fork, Cove Creek, Beaver Dam, Meat Camp, Shawneehaw, Blue Ridge, Blowing Rock, Laurel Creek, Elk, North Fork, Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

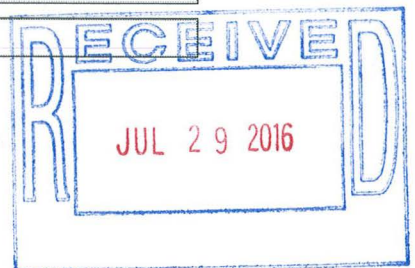
- Foscoe-Grandfather Community, Valle Crucis Historic District, Howards Creek Watershed, Winklers Creek Watershed, South Fork New River Watershed, Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- Gender: Male, Female; Ethnic Background: African American, Hispanic, Caucasian, Other, Native American

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

- 1. Watauga County Board Of Adjustment
- 2.
- 3.



Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Currently, I run my own law office in Boone. Previously, I served as Corporate Counsel to one of Louisiana's largest electrical subcontractors from 2014-2016. The company, All Star Electric, Inc., has 350 employees and performed work on half a dozen large commercial projects at any given time. Typical projects included new construction of public schools, commercial projects like regional hospitals, and military installations. In the course of my work, I worked closely with Planning and Zoning in New Orleans to obtain permits or variances to complete our projects. In addition to this work, I also served as a consultant for Lott Renovations, LLC, a mid-size private construction company specializing in historic renovations. This work included navigating the stringent requirements imposed by the Historic Landmark District Commission to complete residential projects.

In 2012, while in my final year of law school, I served as a Staff Assistant on the legal department of the Democratic National Convention held in Charlotte, NC. My tasks included helping obtain the rights to use the Bank of America Stadium and the Time Warner Cable Arena to hold the convention. In addition, I worked closely with national vendors like Apple and Google to arrange for technology licensing and the temporary use of equipment for the five months of planning leading up to the actual convention. The Mayor's Office was particularly helpful with helping the DNC get access to all of the government offices we were in contact with for this event, and I was fortunate to have worked on the Mayor's re-election campaign the summer before the convention as the lead campaign researcher.

Volunteer
Experience:

I have worked closely with the U.S. Attorney's Office in Baton Rouge on the Angola Prison Release Program. The program is designed to train inmates with a set of construction skills that will make them desirable to companies throughout Louisiana. I helped craft some of the requirements of the program and arranged for workers to be hired by All Star Electric, Inc. starting in late 2016. Another program I helped with in Louisiana was the Youth Empowerment Project, where 10 at-risk youth were sent through an intensive 8-week electrical boot camp and then hired at competitive wages in the construction industry. I helped craft the program parameters and arranged for material and books to be delivered and used for training purposes.

Another place where I have volunteered time in the past is the Jackson, MS state command office of the American Red Cross. At the time, Red Cross needed an updated Disaster Response Plan. I worked closely with the Emergency Preparedness Director to draft a new plan and arrange for improved communications and logistics following a particularly devastating year of tornadoes in the state. That work was done in 2009 and 2010 prior to my admittance to law school.

Most recently, I served on the transportation committee of the Tour of Homes put on by St. Mary's of the Hills Episcopal Church in Blowing Rock. It is the one big fundraiser the church does all year.

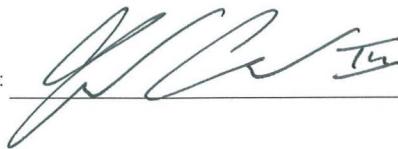
Other
Experience:

I graduated from the University of the South in Sewanee, TN in 2003 with a B.A. in English. After college, I spent seven years working in healthcare management and also took various roles at different law firms in the Southeast. In 2010, I decided to go to law school in Charlotte, NC. I graduated from law school in 2013, and we decided to be closer to family and relocated to New Orleans. It is a great city to visit, but the crime and high price of real estate forced us to start to look elsewhere. We had enjoyed North Carolina while we were here and visited Boone and Beech Mountain frequently while we lived in Charlotte, and it seemed like a natural fit to open a law office here. We have loved living in Boone / Blowing Rock from the moment we got here at the beginning of the summer.

Other
Comments:

I have been married to my wife, Brynn, for five years. We have been fortunate to have two little boys since we have been married, and I like to work hard to make sure they have a good life. Stepping up and volunteering in the community to me is important to me, and I come from a long line of family members who have all taken a role in helping to shape the communities in which they live. I would love the chance to serve Watauga County, and I humbly offer my time to serve honorably on the Watauga County Board of Adjustment.

Signature: _____



Date: 7/27/16

Crawford Haralson Cleveland III

Professional References

Bruce L. Kaplan
Attorney at Law
184 N. Water Street
Boone, NC 28607
(828) 264-7652
bruce.kaplan@att.net

Judge Carl Horn, III
2810 Wamath Drive
Charlotte, NC 28210
(704) 591-6398
ch@carlhornlaw.com

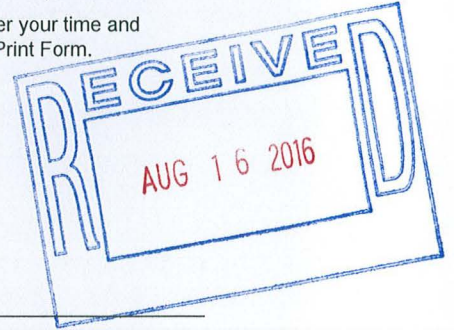
Mr. John A. Morrice, Partner
Johnston, Allison & Hord
1065 East Morehead Street
Charlotte, NC 28204
(704) 998-2232
jmorrice@jahlaw.com

Mr. Jarred P. Bradley, General Counsel
All Star Electric, Inc.
821 Little Farms Avenue
Metairie, LA 70003
(225) 573-2687
jbradley@allstar-electric.com

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: CHARLES C. PHILLIPS
Home Address: 131 SWALEY VIEW (OFFICE ADDRESS)
City: ZIONVILLE Zip: 28698
Telephone: (H) 828 719 0516 (W) SAME (Fax) —
Email: HIGEN SOUTH BUILDERS INC @ YAHOO.COM
Place of Employment: SELF EMPLOYED, GEN. CONTRACTOR
Job Title: OWNER

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain
- Stony Fork
- Watauga
- New River
- Brushy Fork
- Cove Creek
- Beaver Dam
- Meat Camp
- Shawneehaw
- Blue Ridge
- Blowing Rock
- Laurel Creek
- Elk
- North Fork
- Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- Foscoe-Grandfather Community
- Valle Crucis Historic District
- Howards Creek Watershed
- Winklers Creek Watershed
- South Fork New River Watershed
- Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. BOARD OF ADJUSTMENTS
2. (WOULD CONSIDER OTHER)
3.

Volunteer Application
Watauga County Boards And Commissions
(Continued)

092016 BCC Meeting

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

SELF EMPLOYED GEN. CONTRACTOR INCORPORATING
"HIGH SOUTH BUILDERS" IN 1986 BY MY FATHER,
LEWIS L. (JOE) PHILLIPS. HE STEPPED DOWN AS AN
OFFICER A FEW YEARS AGO. WE DO MOSTLY
DESIGN/BUILD TYPE PROJECTS IN WATAUGA & AVERY
COUNTIES AS WELL AS LIGHT COMMERCIAL PROJECTS
AN OVER THE STATE.

Volunteer
Experience:

MOST AN OF MY VOLUNTEER WORK HAS BEEN
THROUGH CHURCH INVOLVEMENT & NC BAPTIST MEN.
ALMOST AN OF IT HAS BEEN IN THE CAPACITY OF
CONSTRUCTION AND THANKFULLY, THIS HAS BEEN
AN ENDEAVOR THAT HAS ALLOWED ME THE
OPPORTUNITY TO SERVE AN OVER THE WORLD AS
WELL AS A GOOD BIT OF THE U.S. MOST OF THE
U.S. WORK HAS BEEN "DISASTER RELIEF" RELATED.

Other
Experience:

I ALSO SERVED FOR A NUMBER OF YEARS ON
THE BOONE CRISIS PREGNANCY CENTER BOARD,
AND WAS ABLE TO SERVE AS BOARD CHAIR
FOR A COUPLE OF YEARS, AS PART OF MY TIME
THERE.

Other
Comments:

IF SELECTED TO SERVE IN A VOLUNTEER CAPACITY
FOR WATAUGA COUNTY, IT WOULD BE AN HONOR
& A PLEASURE!

Signature:



Date:

8/15/16

Volunteer Application
Watauga County Boards And Commissions

092016 BCC Meeting

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Cory Harrison
Home Address: 495 Country Place Dr
City: Boone Zip: 28607
Telephone: (H) 704-996-4589 (W) _____ (Fax) _____
Email: coryharrison@hotmail.com
Place of Employment: Harrison Maintenance Services
Job Title: Owner

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input checked="" type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Board Of Adjustment
2. Watauga County Planning Board
3. Watauga County Tourism Development Authority

Volunteer Application
Watauga County Boards And Commissions
(Continued)

092016 BCC Meeting

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Federal DOD Police / Military Police / Army Veteran
Domestic Violence Intervention Officer

Owner Harrison Maintenance Services (10 yr)

Volunteer
Experience:

DARE / Wounded Warrior / VA

Other
Experience:

Other
Comments:

As a long time resident of Watauga county and small business owner I have a keen understanding of the development and growth of the high country. Keeping in mind of our history, I believe I can be beneficial to protecting the future while bringing a common sense resolutions to issues we face with growth and development.

Signature: _____



Date: 8/15/2016

Print Form

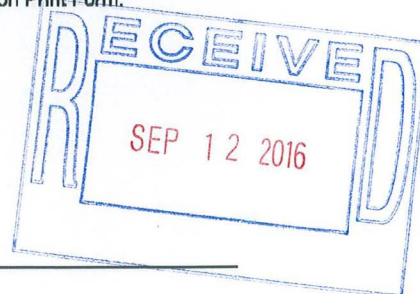
Reset Form

Volunteer Application
Watauga County Boards And Commissions

092016 BCC Meeting

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Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Ceylon L. Barclay
Home Address: 705 Ward Greene Rd
City: Vilas Zip: 28692
Telephone: (H) 828-297-7015 (W) _____ (Fax) _____
Email: SERENDIP62@hotmail.com
Place of Employment: retired
Job Title: N/A

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|---|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input checked="" type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

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- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Planning Board
2. Watauga County Board Of Adjustment
3. Watauga County Tourism Development Authority

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

After graduate school, I progressed up Ford Motor Company's corporate ladder to Field Manager in charge of sales in ten western states before leaving to form my own company in restaurants, construction, coffee (in Nicaragua), dairy (in Sri Lanka), and a sugarcane plantation and rum distillery (in Grenada, WI).

During the last twenty years I have worked as a part-time consultant for the Agency for International Development in Lebanon, Russia, Azerbaijan, Kyrgyzstan, Thailand, Kenya, and Malawi and as an English professor for two years in China where I also was president of world wide marketing for the Great Wall Pharmaceutical Company developing markets for taxol, an anti-breast and ovarian cancer drug.

Volunteer
Experience:

I have served on nine boards of directors and as President of a number of them, including: White Mountain School Board in NH, Chamber of Commerce, President of Two Cultures in Brotherhood in Jalapa, Nicaragua, President of the Upper Volga Foundation in Russia, Chairman of the 4-H Advisory Committee in Jacksonville, FL, and President of the Ormond Beach, FL History Society, Executive Director of the Horn in the West, and several others.

Other
Experience:

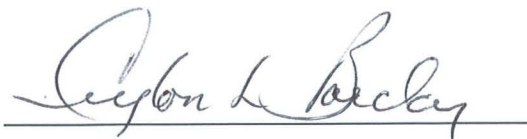
Raised millions of dollars for the organization in Russia, Ormond Beach, and lesser amounts for the Horn in the West along with substantial increases in membership participation.

Author of eight books (The Taxol Thief is being published this Oct)

Other
Comments:

My wife is the tenured Russian professor at ASU and we plan to spend the next twenty years here.

Signature:



Date:



Print Form

Reset Form

Please refer to the attached letter for all membership requirements and current vacancies/term expirations. The Director has confirmed/reviewed with the appointee his/her willingness to serve, the individual's ability to attend daytime board meetings in Boone, and seat requirements.

County: Watauga

Please Return Form By as soon as possible

Term Start: now Term End: 6/30/2018

Type of Seat: Private Sector Appointment

Appointee Name: Sonya Trapp

Seat Designation (Public and At-Large Seats Only): _____

Business / Organization Represented: Hospitality Mints

Appointee's Position/Title: Human Resources Director

Appointee's Mailing Address

Mailing Address (Street / PO Box): 213 Candy Lane

Address Line 2: _____

City: Boone State: NC Zip: 28607

Appointee's Phone and Email

Home Phone (with Area Code): _____ Fax (with Area Code): _____

Work Phone (with Area Code): (828) 264-3045 Extension: 158

Preferred Email: strapp@hospitalitymints.com

Member Performance (only applicable for members being reappointed)

Meeting Attendance %
for previous term: N/A

Director's Comments:

Committees served on during most recent membership term:

- Executive Committee
- Youth Council
- One-Stop Services

Ad Hoc Committees:

Please sign to reflect this is your official appointment to the board.

Chief Elected Official (print your name): Jimmy Hodges

Signature _____ Date: _____

AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

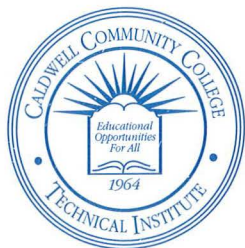
D. Announcements

MANAGER'S COMMENTS:

Caldwell Community College and Technical Institute (CCC&TI) has invited the Board to attend a Trustees of CCC&TI dinner meeting on Wednesday, September 16, 2015, at 6:00 P.M. at the Watauga Instructional Facility on Hwy 105 Bypass, Room 112.

A renaming dedication service will be held at the Optimist Fields on Saturday, September 24, 2016, at 4:00 P.M. by the Optimist Club. There will be a BBQ and chicken dinner after the dedication.

Due to the Board of Elections requiring the use of the Board room the week of October 31, 2016 for one-stop voting the November 1, 2016 Board of Commissioners meeting has been cancelled.



Caldwell Community College and Technical Institute

Office of the President

September 1, 2016



Mr. Deron Geouque
Watauga County Manager
814 West King Street, Suite 205
Boone, NC 28607

Dear Mr. Geouque:

The Trustees of Caldwell Community College and Technical Institute would like to schedule a joint meeting of the College Board of Trustees and the Watauga County Commissioners on Wednesday, September 21, 2016 at 6:00 p.m. at the Watauga Instructional Facility on Hwy 105 By-pass, Room 112.

Will you please check the date and time with the Commissioners and let my assistant, Donna Church know either by e-mail: dchurch@cccti.edu or phone: 828-726-2210, if September 21, 2016 at 6:00 p.m. will accommodate the Watauga County Commissioners schedule. Since a meal will be provided, we will need to know who will attend by Monday, September 19th.

Sincerely,

Mark J. Poarch, Ed.D.
President

dlc

2855 Hickory Blvd., Hudson, NC 28638 • 828.726.2210
Email: mpoarch@cccti.edu • Fax: 828.726.2300 • www.cccti.edu

An Equal Opportunity Educator & Employer

Deron.Geouque

From: Amy Parsons
Sent: Wednesday, September 14, 2016 10:51 AM
To: Stephen Poulos; Keron Poteat; Paul.Krause; Holly Gates; Nate.Harrington; John.Forrest; Josh.Alvaradejo
Cc: Deron.Geouque
Subject: Optimist Fields Dedication - You're invited!

Hello everyone,

There will be a renaming dedication service at the Optimist Fields on Saturday, September 24, 2016 at 4:00pm and we have been invited to attend by the Optimist Club. There will be a BBQ and chicken dinner after the dedication.

If you think you may attend please let me know today or early tomorrow morning as they will be ordering food and need a head count!

Thank you!



Amy Parsons, *Program Assistant*
Watauga County Parks and Recreation
(P) 828-264-9511
(F) 828-264-9523
amy.parsons@watgov.org

AGENDA ITEM 11:

PUBLIC COMMENT