

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**MONDAY, SEPTEMBER 19, 2011
5:00 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

| TIME | # | TOPIC | PRESENTER | PAGE |
|-------------|----------|---|---------------------|-------------|
| 5:00 | 1 | CALL REGULAR MEETING TO ORDER | | 1 |
| | 2 | APPROVAL OF MINUTES: September 6, 2011, Regular Meeting September 6, 2011, Closed Session | | |
| | 3 | APPROVAL OF SEPTEMBER 19, 2011 AGENDA | | 15 |
| 5:05 | 4 | PLANNING AND INSPECTIONS MATTERS | MR. JOE FURMAN | |
| | A. | PROPOSED LEASE FOR LOCATION OF TOWER - BLUE RIDGE ELECTRIC MEMBERSHIP COOPERATION | | 17 |
| | B. | PROPOSED PURCHASE OF COMMUNICATIONS CONSOLES | | 25 |
| 5:10 | 5 | FINANCE MATTERS | MS. MARGARET PIERCE | |
| | A. | Budget Amendments | | 29 |
| | B. | Presentation of Smoky Mountain Center Quarterly Reports | | 33 |
| | C. | Proposed Resolution Authorizing the Conveyance of Surplus Property by Donation | | 41 |
| 5:15 | 6 | MISCELLANEOUS ADMINISTRATIVE MATTERS | MR. DERON GEOUQUE | |
| | A. | Recommended Contract Awards for Employee Medical, Dental, and Life Insurance | | 45 |
| | B. | Contract Renewal Request for Inmate Medical Care | | 51 |
| | C. | Request for Town of Boone Water Set-A-Side Extension for the Old High School Property | | 57 |
| | D. | NCACC's Request for Appointments to Steering Taskforce Committee | | 61 |
| | E. | Announcements | | 65 |
| 5:20 | 7 | PUBLIC COMMENT | | 69 |
| 6:20 | 8 | BREAK | | 71 |
| 6:25 | 9 | CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3) | | 73 |
| 6:45 | 10 | ADJOURN | | |

AGENDA ITEM 2:

APPROVAL OF THE MINUTES

September 6, 2011, Regular Meeting
September 6, 2011, Closed Session

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AGENDA ITEM 2:

APPROVAL OF THE MINUTES

Separator of 2011 Regular Meeting
Separator of 2011 Closed Session

MINUTES

**WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 6, 2011**

The Watauga County Board of Commissioners held a regular meeting on Tuesday, September 6, 2011, at 8:00 A.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Nathan A. Miller, Chairman
David Blust, Vice-Chairman
Jim Deal, Commissioner
Tim Futrelle, Commissioner
Vince Gable, Commissioner
Stacy C. Eggers, IV, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

Chairman Miller called the meeting to order at 8:01 A.M.

Commissioner Deal opened the meeting with a prayer and Commissioner Gable led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Miller called for additions and/or corrections to the August 16, 2011, regular and closed session minutes.

County Attorney Eggers requested the following be deleted from the first page of the regular minutes: "[Clerk's Note: Votes marked as absent, that are unexcused, count as Aye votes.]"

Commissioner Futrelle, seconded by Commissioner Gable, moved to approve the August 16, 2011, regular meeting minutes as amended.

VOTE: Aye-5
Nay-0

Commissioner Futrelle, seconded by Commissioner Gable, moved to approve the August 16, 2011, closed session minutes as presented.

VOTE: Aye-5
Nay-0

APPROVAL OF AGENDA

Chairman Miller called for additions and/or corrections to the September 6, 2011, agenda.

Commissioner Deal, seconded by Vice-Chairman Blust, moved to approve the September 6, 2011, agenda as presented.

VOTE: Aye-5
Nay-0

SHERIFF'S OFFICE MATTERS

A. Out-of-State Travel Request

Captain Dee Dee Rominger requested to attend a workshop on forensic interviewing of children which was required for certification purposes. Captain Rominger stated that funds had been raised to cover expenses; however, she requested permission to drive the County's vehicle to the training.

Commissioner Deal, seconded by Commissioner Gable, moved to approve the out-of-state travel request as presented by Captain Rominger.

VOTE: Aye-5
Nay-0

B. Repeater Site Upgrades Request

Captain Jeff Virginia presented a bid for \$69,843 from Wireless Communications for repeater site upgrades to comply with 2013 narrow banding mandates. Captain Virginia stated that this was the only product available that met performance objectives and operational needs and had no compatibility issues or negative operational impacts. Only one bid was received as it was the sole source due to product availability. Captain Virginia requested approval of the purchase and stated that the bid for this purchase came in \$907 less than the amount approved in the Sheriff's Office Fiscal Year 2012 budget.

Commissioner Gable, seconded by Vice-Chairman Blust, moved to award the bid, in the amount of \$69,843, to the only bidder, Wireless Communications, that provided product compatible with existing equipment.

VOTE: Aye-5
Nay-0

APPALACHIAN STATE UNIVERSITY (ASU) MATTERS

A. Request to Use the Old High School Softball Field

Mr. John Welch with Appalachian State University (ASU) Athletics requested permission from the Board to use the softball field at the old high school property for the fall practice schedule. Mr. Welch presented the schedule which showed that field lighting would not be needed as

practices were scheduled prior to sundown. ASU would be responsible for all maintenance associated with their use of the facility, included but not limited to mowing the field and the installation of a port-a-john. Mr. Welch stated that ASU would also provide a lock for any storage area that might be available for the softball program as well.

Commissioner Deal, seconded by Commissioner Futrelle, moved to authorize Appalachian State University Athletics' use of the old high school softball field, contingent upon the County Attorney preparing an agreement in which Appalachian State University was responsible for all costs and liabilities associated with their use of the facility.

VOTE: Aye-5
Nay-0

B. Request to Use the Old High School Parking Lot

Mr. Doug Justice, Director of Game Operations with ASU, requested the use of the old high school property parking lot on Saturday, September 17, 2011, for ASU's Open House and home football game. ASU planned to charge \$5 which was to cover the service from the parking lot to the University. The lot would open at 2:00 P.M. with the shuttle service starting at 2:30 P.M. and ending at 11:00 P.M. ASU would provide security for the lot as tailgating would not be permitted at the location.

Chairman Miller requested ASU provide the County with monetary compensation for use of the facility as a fee was being collected from those utilizing that parking area and shuttle service.

After discussion, Commissioner Deal, seconded by Commissioner Futrelle, moved to authorize Appalachian State University's (ASU) use of the old high school parking lot on September 17, 2011, contingent upon the County Attorney preparing a waiver relieving the County of all liability associated with their use of the facility and contingent upon ASU paying the County 25% of the funds collected for use of the parking lot.

VOTE: Aye-5
Nay-0

SMART START ADMIN FUNDING REQUEST

Ms. Freda Smith, Treasurer of the Children's Council, stated that funding from the State's Smart Start Program had been cut by 17% for the current Fiscal Year. Child care subsidies were administered through the Watauga County Department of Social Services (DSS) through three staff positions. The Children's Council had traditionally funded one of the DSS staff positions in the amount of \$42,300. However, in addition to funding cuts, the Children's Council was informed that they could no longer use their State child care subsidy to fund administrative costs.

By reducing the hours of six Children's Council staff members, from 40 hours per week to 32, the Council had identified \$21,150 or half of the funds needed for DSS. Ms. Smith requested the Board of Commissioners provide the remaining \$21,150 needed to maintain the position at DSS. This would also allow the Children's Council to restore three of their positions to 40 hours per

week which would reduce the loss of their services to local daycare centers and the various programs they offer to parents. Ms. Smith stated that this was a one-time request as the Council was exploring grant and other opportunities available for Fiscal Year 2013.

Mr. Jim Atkinson, Director of Social Services, stated that the loss of the third staff position would be devastating to the County's working families who receive child care subsidies. There were 70 children on the current waiting list.

County Manager Geouque stated that, if approved, funding would be allocated from the administrative contingency budget line.

Commissioner Deal, seconded by Commissioner Futrelle, moved to authorize the allocation of \$21,150 from the administrative contingency budget line to fund the other half of the \$42,300 funding cut sustained by the Children's Council.

VOTE: Aye-3(Blust, Deal, Futrelle)
Nay-2(Miller, Gable)

TOURISM DEVELOPMENT AUTHORITY (TDA) MATTERS

A. Annual Report for Fiscal Year 2011

Mr. Wright Tilley, Executive Director, shared the Fiscal Year 2010-11 Annual Report for the Watauga County Tourism Development Authority.

The following are highlights from that report:

- Posted the highest occupancy tax collection year since the TDA's inception in 2006
- FY 10/11 occupancy tax collection was up 13% over the previous year, a \$92,350.48 increase
- Highest recorded monthly collections were for July, October, December, January, and June
- Ranked 19th out of North Carolina's 100 counties in terms of travel impact
- Domestic tourism in Watauga County generated an economic impact of 189.77 million in 2010, a 5.86% increase from 2009
- State and local tax revenues from travel to Watauga County amounted to \$18.26 million, representing a \$355.77 tax savings to each County resident
- The Watauga County TDA was awarded more than \$600,000 in grants for tourism development projects
- Development of Rocky Knob Park began with 3 miles of hiking and mountain biking trails completed and an additional 4.7 miles of trail to be completed by next summer
- Development began of the grant-funded Watauga Gorge Park & Paddle Access

Mr. Tilley presented this report for information only; therefore, no action was required.

B. Rocky Knob Phase II Change Order Request

Mr. Eric Woolridge, Watauga County TDA, presented a change order in the amount of \$10,000 to the existing contract with Benchmark Trails. The original contract in the amount of \$65,000 required a minimum of four miles of trails to be built. Due to the terrain, special features were necessary to traverse rocky areas encountered during construction. The contract was with Watauga County as a part of the County's obligation to meet the requirements of the \$500,000 PARTF grant received on behalf of the Tourism Development Authority for the development of Rocky Knob Park. The change order was to cover the cost to construct the special features. County approval was needed for the Change Order; however, the TDA was expected to authorize funding for the Change Order at their September 13, 2011, meeting.

Commissioner Deal, seconded by Commissioner Futrelle, moved to approve the Change Order in the amount of \$10,000 for the Benchmark Trails contract, contingent upon the Tourism Development Authority's full funding with no costs to the County.

VOTE: Aye-5
Nay-0

C. Bid Award Request for Recreation Support Facilities

Mr. Eric Woolridge presented the following bids for the construction of recreation facilities for Rocky Knob Park and Watauga Gorge Park & Paddle Access:

| | |
|---|--------------|
| Harmony Timberworks/Foscoe Construction | \$114,830 |
| Hardin Creek | \$129,361.60 |
| Al Lewis/Meridian | \$140,678.71 |
| Marlow | \$192,760 |
| 4 Forty Four/Carolina Timberworks | \$194,000 |
| Headwaters | \$216,856 |
| Mike Smith | \$225,922.75 |

Of the total bids received, Harmony Timberworks/Foscoe Construction submitted the lowest bid of \$114,830. Included in the scope of work was the construction of a large picnic pavilion at Rocky Knob Park in the amount of \$38,260. The construction of that pavilion would satisfy a portion of the County's obligation to the \$500,000 PARTF grant.

Mr. Woolridge requested the County approve a contract with Harmony Timberworks/Foscoe Construction in the amount of \$38,260 for the construction of the pavilion with funds to be provided by the Watauga County Tourism Development Authority (TDA). The TDA would then contract with Harmony Timberworks/Foscoe Construction for the remaining \$76,570 to meet other TDA grant requirements. The TDA Board was expected to authorize funding for the entire \$114,830 at their September 13, 2011, meeting.

Commissioner Deal, seconded by Commissioner Futrelle, moved to approve a contract with Harmony Timberworks/Foscoe Construction in the amount of \$38,260 for the construction of a large picnic pavilion at the Rocky Knob Park, contingent upon County Attorney review and the Tourism Development Authority's full funding with no costs to the County.

VOTE: Aye-5
Nay-0

BRUSH GRINDING BID AWARD REQUEST

Mr. J. V. Potter presented the following bids for brush grinding services at the landfill:

| | |
|---------------------|-----------------|
| Superior Mulch, LLC | \$16.75 per ton |
| Eggers Construction | \$24.25 per ton |
| Henson's Inc. | No Bid Received |

Mr. Potter recommended accepting the lowest bid from Superior Mulch, LLC, in the amount of \$16.75 per ton. Superior Mulch, LLC, has satisfactorily provided services to the County in the past, including the grinding and hauling off of materials. Appropriate funds were in the Sanitation Department's budget to fund the contract.

Commissioner Gable, seconded by Vice-Chairman Blust, moved to award the bid and contract with Superior Mulch, LLC, in the amount of \$16.75 per ton for the grinding and hauling of materials from the landfill, contingent upon the County Attorney's review.

VOTE: Aye-5
Nay-0

PLANNING AND INSPECTIONS OUT-OF-STATE TRAVEL REQUEST

Mr. Joe Furman requested approval for out-of-state travel for Steve Sudderth, Emergency Management Coordinator/Fire Marshal, to attend the International Code Council Annual Conference and Final Action Hearings in Phoenix, Arizona from October 29 through November 5, 2011. All expenses were to be covered by the NC Building Inspectors Association.

Commissioner Gable, seconded by Vice-Chairman Blust, moved to approve the out-of-state travel request as presented by Mr. Furman.

VOTE: Aye-5
Nay-0

TAX MATTERS

A. Monthly Collections Report

Tax Administrator Kelvin Byrd presented the Tax Collections Report for the month of August 2011. This report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Byrd presented the following Refunds and Releases for August 2011 for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Futrelle, seconded by Commissioner Gable, moved to approve the Refunds and Releases Report for August 2011, as presented.

VOTE: Aye-5
Nay-0

FINANCE MATTERS

A. Juvenile Crime Prevention Council (JCPC) Grant Request

Ms. Margaret Pierce, Finance Director, stated that the Juvenile Crime Prevention Council (JCPC) had notified her of a potential grant opportunity that would fund services for Level 2 Youth Court which was to benefit youth with two offenses. The County would not be required to provide any matching funds.

Ms. Pierce stated that the grant application deadline was September 15, 2011; however, she had not received additional information from JCPC and was not certain if the Council planned to apply for the grant.

Commissioner Deal, seconded by Commissioner Gable, moved to authorize the submission of the grant application, contingent upon there being no County match.

VOTE: Aye-5
Nay-0

B. Surplus Requests

Ms. Pierce requested that the Board surplus the Animal Care & Control building, fixtures, fencing, and contents along with a 2000 John Deere Loader currently used by the Sanitation Department.

The Animal Care & Control building was to be demolished and the following items donated to the Humane Society:

- | | |
|------------------------------------|------------------------------------|
| 3 Plastic Food Barrels | 2 Double Stainless Steel Cat Cages |
| 1 Metal Can with Wheels | 1 Mop Bucket |
| 6 Large Plastic Double Food Bowls | 1 Dry Erase Board |
| 1 Garbage Can | 15 Cat Litter Boxes |
| 1 Whirlpool Washing Machine | 25 Stainless Bowls for Cats |
| 1 Hotpoint Dryer | 35 Stainless Bowls for Dogs |
| 1 Frigidaire Dishwasher | Several Blankets and Towels |
| 8 Single Stainless Steel Cat Cages | |

Ms. Pierce presented a resolution authorizing the conveyance of surplus property by donation which, per North Carolina General Statutes, could be adopted after five (5) days of advertisement of the proposed donation in the local newspaper.

The Loader was proposed to be sold by electronic auction through GovDeals. Approval for its sale was requested due to a similar piece of equipment having sold for an amount higher than the \$30,000 threshold that had previously been set to allow for staff authorization of the surplus and sale of smaller items.

Commissioner Deal, seconded by Commissioner Gable, moved to authorize the surplus, donation and sale of the items as presented.

VOTE: Aye-5
Nay-0

C. Real Property Sale Request

Ms. Pierce presented a proposed resolution authorizing the establishment of an electronic auction procedure and the use of existing private or public electronic auction services. The County Attorney stated that an electronic auction avoided the costs of advertising and since the County currently had an agreement with GovDeals, real property could be auctioned through that site after adoption of this resolution.

Commissioner Deal, seconded by Vice-Chairman Blust, moved to approve the resolution authorizing the establishment of an electronic auction procedure and authorizing the use of existing private or public electronic auction services as presented.

VOTE: Aye-5
Nay-0

Ms. Pierce stated that an additional resolution was required to be adopted for each piece of real property that was to be sold through this established process. Therefore, Ms. Pierce presented a resolution authorizing the sale of real property located at 103 Windridge Road, Charter Hills, Lot D-32, Beech Mountain, NC. County Attorney Eggers stated that the resolution set the minimum bid for the property at \$1,500; however, the Board could modify that amount. The County Attorney stated that the Board had the right to approve or reject offers on that property.

Commissioner Deal, seconded by Vice-Chairman Blust, moved to adopt the resolution authorizing the sale of County-owned real property located at 103 Windridge Road, Charter Hills, Lot D-32, Beech Mountain, NC, with the minimum bid set at \$1,500.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Caldwell Community College and Technical Institute (CCC&TI) Joint Meeting Request

County Manager Geouque stated that the Caldwell Community College & Technical Institute (CCC&TI) Board of Trustees had requested a joint meeting with the Board of Commissioners on Wednesday, September 21, 2011, at 6:00 P.M. in Room 112 of the Watauga Instructional Facility at the CCC&TI Campus located on Hwy 105 Bypass. The meeting was an informational meeting and included dinner.

By consensus, the Board agreed to accept the joint meeting request as presented.

B. Proposed E-Verify Memorandum of Understanding

County Manager Geouque stated that the 2011 General Assembly had enacted legislation (S.L. 2011-263 (H 36) enacting new NCGS 153A-99.1 and G.S. 160A-169.1) which required counties, municipalities, and businesses that employ 25 or more workers to use the federal E-Verify program to verify the work authorization of new hires. Counties and municipalities were required to register and participate in the federal E-Verify program effective no later than October 1, 2011. E-Verify was a web-based system operated by the Department of Homeland Security (DHS) in partnership with the Social Security Administration (SSA) and was provided to employers free of charge. The County Manager stated that in order to utilize the E-Verify program, the County was required to enter into a Memorandum of Understanding with the DHS and SSA.

Vice-Chairman Blust, seconded by Commissioner Deal, moved to authorize entering into the Memorandum of Understanding with the Department of Homeland Security and the Social Security Administration as presented.

VOTE: Aye-5
Nay-0

C. Proposed "Moment of Remembrance" Commemorating September 11, 2001

County Manger Geouque stated that the Honorable Frank R. Lautenberg of New Jersey had requested the County participate in "The Moment of Remembrance" for the victims of September 11, 2001. The "Moment of Remembrance" was scheduled to take place for one full minute at 1:00 PM Eastern Time on September 11, 2011, in which cities and towns, firehouses churches and other institutions are asked to sound sirens and ring bells during the minute.

By consensus, the Board directed staff to place a notice of "The Moment of Remembrance" on the County website and to send notices of the Board's support to Department Heads and Fire Departments.

D. Announcements

County Manager Geouque announced that new Courthouse security measures were to be implemented beginning Tuesday, September 6, 2011. From that date forward, the King Street entrance was to be the only public access to the building.

County Manager Geouque announced that the Downtown Boone Post Office was under consideration to be discontinued. A public meeting was scheduled at the Downtown Boone Post Office on Tuesday, September 6, 2011, from 3:00 to 4:00 P.M. A survey was available to be filled out and turned in at the public hearing or Boone Town Hall.

County Manager Geouque announced that Smoky Mountain Center invited the Board to attend an informational meeting entitled, "Medicaid Waiver 101" scheduled for Thursday, September 8, 2011, from 4:00 P.M. to 6:00 P.M. at the Smoky Mountain Center Administrative Office in Sylva.

County Manager Geouque announced that the opening Banquet for the 59th Annual North Carolina Association of Register of Deeds Conference was scheduled for Sunday, September 11, 2011, at 6:30 P.M.

County Manager Geouque announced that a joint meeting with the Town of Boone was scheduled on Monday, September 12, 2011, at 5:00 P.M. in the Commissioners' Board Room. Topics of discussion were to include: ETJ appointments, clarification of the water allocation for the old high school, centralized dispatching, and Greenway expansion.

County Manager Geouque announced that Blue Ridge Electric Membership Corporation was holding a Community Leaders Council Meeting on Tuesday, September 20, 2011, at the Broyhill Inn and Conference Center at 6:00 P.M. The County Manager pointed out that the second regular meeting of the Board of Commissioners was scheduled for the same date beginning at 5:00 P.M.

Commissioner Deal, seconded by Vice-Chairman Blust, moved to reschedule the next regular meeting of the Board of Commissioners to Monday, September 19, 2011, at 5:00 P.M.

VOTE: Aye-5
Nay-0

County Manager Geouque announced that the Watauga County Board of Commissioners and North Carolina Emergency Management had scheduled training for public officials and staff detailing their roles in emergency management on Thursday, September 22, 2011, from 11:00 A.M. to 1:00 P.M. in the Commissioners' Board Room of the Watauga County Administration Building.

County Manager Geouque announced that written comments addressing the proposed reclassification of the South Fork New River could be submitted until September 30, 2011, to Elizabeth Kountis with the North Carolina Department of Environment and Natural Resources – Division of Water Quality, Planning Section.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

At 9:12 A.M., Vice-Chairman Blust, seconded by Commissioner Gable, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3).

VOTE: Aye-5
Nay-0

Commissioner Deal, seconded by Chairman Miller, moved to resume the open meeting at 10:22 A.M.

VOTE: Aye-5
Nay-0

ADJOURN

Commissioner Deal, seconded by Chairman Miller, moved to adjourn the meeting at 10:22 A.M.

ATTEST:

Nathan A. Miller, Chairman

Anita J. Fogle, Clerk to the Board

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OPENED SESSION

At 9:12 A.M., Vice-Chairman [Name] called the House to order. The House then proceeded to discuss Attorney General [Name]'s report.

VOTE: Aye-
Nay-0

The House then proceeded to discuss the report of the [Name] Commission. The report was read by the Chairman.

VOTE: Aye-
Nay-0

ADJOURN

The House adjourned at 10:00 A.M.

[Name]

[Name]

[Name]

AGENDA ITEM 3:

APPROVAL OF THE SEPTEMBER 19, 2011, AGENDA

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AGENDA ITEM 3:

APPROVAL OF THE REPORT OF THE

AGENDA ITEM 4:

PLANNING AND INSPECTIONS MATTERS

A. Proposed Lease for Location of Tower – Blue Ridge Electric Membership Corporation

MANAGER'S COMMENTS:

Mr. Joe Furman, Planning and Inspections Director, will present a lease between the County and Blue Ridge Electric for the current tower located at Howards Knob Park. The tower currently is the location for BREMCO communications, Sheriff's channel 5, Watauga Medics, Blowing Rock Fire and Rescue, Boone Police Department, and Watauga Rescue. BREMCO is willing to maintain the tower and allow co-location of other services as long as they do not interfere with their signal. In addition, BREMCO is willing to provide, free of charge, or expense electric power and LP gas for the generator and facilities. The previous lease expired several years ago.

NC General Statutes 160A-272 requires that any property may be rented or leased only pursuant to a resolution of the council authorizing the execution of the lease or rental agreement adopted at a regular council meeting upon 10 days' public notice. Notice shall be given by publication describing the property to be leased or rented, stating the annual rental or lease payments, and announcing the council's intent to authorize the lease or rental at its next regular meeting.

Staff recommends a motion be made declaring the Board's intent to enter into a 10-year lease agreement with Blue Ridge Electric Membership Corporation to allow the installation, operation and maintenance of a 140-foot tower located on County-owned property at Howards Knob Park and direct staff to advertise the Board's intent of such with finalization of the process to be conducted at the October 4, 2011, Board meeting.

Board direction is requested.

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AGENDA ITEM #

PLANNING AND INSPECTION

Proposed lease for location of Tower - Blank Page

MANAGER'S COMMENTS:

The Planning and Inspection Director will provide a letter between the current tower located at Ridge Electric for the current tower located at Ridge Electric. The letter will provide the location of the tower and show co-location of other towers as well as the location of the tower. The letter will also provide the location of the tower and show co-location of other towers as well as the location of the tower. The letter will also provide the location of the tower and show co-location of other towers as well as the location of the tower.

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This instrument drawn by: Eggers, Eggers, Eggers, & Eggers, PLLC
Post Office Box 248, Boone, NC 28607

LEASE AGREEMENT

THIS LEASE AGREEMENT (the "Agreement"), is made and entered into as of the date set forth below, by and between Watauga County, a corporate body politic chartered by the State of North Carolina, having a mailing address of 814 West King Street, Boone, NC 28607, party of the first part, also referred to as "Lessor," and Blue Ridge Electric Membership Corporation, a corporation organized and existing under and by virtue of the laws of the state of North Carolina, party of the second part, also referred to as "Lessee." By means of this agreement, the County wishes to allow BREMCO to lease a fenced portion of the county's property located at Howard Knob Park to install and operate a 140 foot tower if and so long as said installation, operation, and use does not interfere with County's communication needs or use of the property.

W I T N E S S E T H:

That for and in consideration of the mutual covenants, stipulations, and agreements as set forth above and herein contained, the Lessors do hereby demise and lease unto the Lessee, the following described real property, situated and being in the New River Township, Watauga County, North Carolina, and more particularly described as follows:

That certain fenced area at the Howards Knob Park located adjacent to the existing building which presently houses the electrical equipment for communication and the area to be used mutually by Lessor and Lessee within

said building for electrical equipment. THAT SAME BEING a part of that property described in Deed Book 135, Page 212-214, Watauga County Registry. For a period of ten (10) years commencing on the 1st day of September, 2011, and ending the 31st day of August, 2021. This Lease Agreement will be automatically renewed for ten (10) more years unless either party takes action to terminate the Lease Agreement.

In the event there is any interference with either parties communication equipment by the other, the County and BREMCO shall confer as to how to resolve the interfering signals. In the event the parties are unable to agree on a resolution to the signal interference, this lease shall terminate. Within thirty (30) days of the termination or expiration of this Agreement, Lessee shall, to the extent reasonable, restore the tower and property to a condition suitable to Lessor, loss by casualty or other causes beyond Lessee's control excepted except that all property installed by Lessee and all improvements made by Lessee shall become the sole and exclusive property of Lessor.

The Lessee covenants with the Lessor, its heirs, successors, and assigns, as follows:

1. Lessee shall have the right to utilize the tower to place its microwave dishes and antennae at the top, and that Lessee will maintain said tower as necessary on the above-described premises and may place guy as necessary if consistent with the above.

2. Lessor, or any party authorized by Lessor, shall be allowed to attach and/or construct or allow to be attached or constructed such antennae,

microwave dishes, or other communication equipment on said tower, so long as such attachments by other Lessees do not interfere with the communications of BREMCO. Lessor agrees that it will limit its use of the antennae and equipment for purposes of emergency management communication entities only.

3. Lessee will maintain said tower and the access thereto in a condition suitable to handle needs for Lessor, Lessee, and any other party that Lessor allows to use the tower. Either party may place gates and other access control mechanisms across roads and access points. However, each party shall have the right to reasonable access to the communications tower so long as this lease is in effect.

4. Lessee may not assign or sublet this Lease or its rights herein, in whole or in part, without Lessor's written consent.

5. Neither party may take any action which may undermine the structural integrity of the tower, including but not limited to, the drilling of holes in the structure, and shall not take any action which would compromise the use of the tower for communications or other needful purposes by the either party, whether presently or in the future.

7. Lessee agrees to indemnify, defend, and hold harmless Lessor from and against any and all injury, loss, damage, or liability (or any claims in respect of the foregoing), costs or expenses arising directly from any actions or failure to act of Lessee or its employees or agents, or Lessee's breach of any obligation. Any obligations of the parties under this agreement shall survive

the termination of this agreement regarding any liability for acts or omissions that occurred prior to termination or any other liability created by this agreement. Lessee will carry liability insurance to protect both the Lessor and Lessee and shall provide proof of same to Lessor.

8. Lessee will supply, and will solely liable and responsible for supplying free of charge or expense to Lessor, electric power and LP gas to said building and tower for Lessor, Lessee, and any other party using property with consent of Lessor.

9. Lessee will maintain a fence, at its sole expense, around said tower to reasonably deter vandals or other unauthorized persons.

10. When any notice is required to be given by the terms of this Agreement, such notice shall be addressed to:

LESSEE:

Fiber/Communications Manager
Blue Ridge Electric Member Corporation
Post Office Box 112
Lenoir, NC 28645
(828) 264-8895

LESSOR:

FM/EM COORDINATOR
WATAUGA COUNTY
184 HODGES GAP RD BOX D
BOONE, NC 28607
(828) 264-4235

11. Lessor shall maintain the building housing the electrical equipment, provided that the Lessor shall not be responsible for any of Lessee's equipment, fixtures, or property, and no bailment is created by the operation of this lease. Lessee expressly relinquishes Lessor from any liability whatsoever from damage to its equipment, property, or belongings. In no case shall Lessor incur any liability whatsoever for premises liability, failure to maintain the building, or damage to property. Lessor shall maintain insurance on the

building only, and Lessee shall maintain such insurance as will protect the interests of both parties on all other equipment and structures.

12. Lessor shall provide reasonable access at reasonable times to the building for the Lessee, its personnel, and construction and service vehicles.

13. Upon a breach of any term contained in this lease the Lessee shall vacate said premises, surrendering up possession of the same to Lessor, immediately upon thirty (30) days notice.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed in their names by their duly authorized officers, the day and year first above written.

LESSEE:
BLUE RIDGE MEMBERSHIP
CORPORATION

ATTEST:

Michael C. Lowe
(SEAL) Michael C. Lowe, Fiber/Comm MGR.

ATTEST:

Bradford L. Shields
(SEAL) BRADFORD L. SHIELDS, DIRECTOR OF IT/COMMUNICATIONS

LESSOR:
Watauga County, a corporate body politic
chartered by the state of North Carolina.

By: _____
Nathan A. Miller, Chairman

Attest:

Anita Fogle, Clerk to the Board

AGENDA ITEM 4:

PLANNING AND INSPECTIONS MATTERS

B. Proposed Purchase of Communications Consoles

MANAGER'S COMMENTS:

Mr. Joe Furman, Planning and Inspections Director, will request the Board approve Wireless Communications, Inc. quote in the amount of \$193,529 to replace four (4) of the telecommunicators' consoles to meet the 2013 narrow banding requirement. Adequate funds from the 911 surcharge have been budgeted to cover the expense.

Board action is requested.

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ITEM #

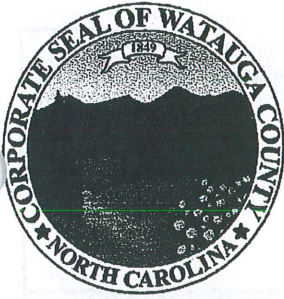
FOR THE PROSECUTOR

FOR THE DEFENSE

FOR THE COURT

The following information was obtained from the records of the [redacted] and is being provided to you for your information. The information is being provided to you for your information and is not to be used for any other purpose. The information is being provided to you for your information and is not to be used for any other purpose.

FOR THE COURT



WATAUGA COUNTY

Department of
Planning & Inspections

331 Queen Street Suite A • Boone, North Carolina 28607

Phone (828) 265-8043
TTY 1-800-735-2962
Voice 1-800-735-8262
or 711
FAX (828) 265-8080

Memorandum

Date: September 13, 2011
To: Deron Geouque
From: Joe Furman *JF*
RE: Communications consoles

Attached is a quote from Wireless Communications, Inc. to replace four (4) telecommunicators' consoles at the Communications Center. The existing consoles will soon be obsolete. In addition, the new consoles will provide the technology necessary to achieve compliance with the federal government's 2013 "narrow banding" requirements. This purchase was included in the 2011-12 budget, and the cost is within the budgeted amount. The funding source is the 911 surcharge proceeds. Commissioners' approval is requested.

Wireless Communications, Inc
 4800 REAGAN DRIVE
 CHARLOTTE, NC 28206

Quotation

Quote Number: 1
 Consultant: Randy Heaton
 Date of Quote: September 7, 2011

| | | | |
|--|--|-------------------------------|--|
| Customer: | | Ship To: | |
| Watauga County Sheriff's Dept 184 Hodges Gap Road Boone, North Carolina Attn. Captain Jeff Virginia | | Same | |
| ph 828-265-6900 | | ph 828-455-2904 | |
| e-mail: | | e-mail rheaton@wirelessnc.com | |
| Tax Exempt Number: | | TERMS: Net 30 days ARO | |
| | | SHIP: best way | |
| Page 1 | | | |

| Line | Qty. | Model number | Description | unit price | extended |
|------|------|--------------|---|-------------|-------------|
| 1a | 4 | L3359 | Motorola MCC5500 operator position | \$7,229.00 | \$28,916.00 |
| 1b | 8 | B1912 | MCC series speakers | \$449.00 | \$3,592.00 |
| 1c | 8 | B1913 | MCC series headset Jack | \$200.00 | \$1,600.00 |
| 1d | 4 | B1914 | MCC series gooseneck microphone | \$250.00 | \$1,000.00 |
| 1e | 4 | BLN6732 | Footswitch traditional | \$106.00 | \$424.00 |
| 1f | 4 | TT2145 | Full hardened CD | \$50.00 | \$200.00 |
| 1g | 4 | DDN1056 | CES/CAB plenum cable 200 ft. | \$829.00 | \$3,316.00 |
| 1h | 4 | 2769219 | HP Z400 workstation 7 pro 32 bit | \$1,175.00 | \$4,700.00 |
| 1i | 4 | 2856774 | HP NVIDIA NVC 300 512MB graphics | \$153.00 | \$612.00 |
| 1j | 4 | 1735957 | Monitor 19" Planar PL 1910M | \$235.00 | \$940.00 |
| 1k | 4 | 1783398 | Mouse, wired laser logitech | \$58.00 | \$232.00 |
| 2 | 1 | TRN7343 | Seven and a half foot rack | \$635.00 | \$635.00 |
| 3 | 4 | L3358 | Electronic shelf CES 11 | \$8,143.00 | \$32,572.00 |
| 4a | 10 | L3550 | DAP 11 for analog SB 9600 astro digital | \$1,972.00 | \$19,720.00 |
| 4b | 10 | TT05249AA | Add 2 digital channel licenses R2.5 | \$2,307.00 | \$23,070.00 |
| 5a | 1 | L3468 | MCC series I/O shelf with cable | \$1,100.00 | \$1,100.00 |
| 5b | 1 | DDN8252 | MCC series I/O module 11 | \$800.00 | \$800.00 |
| 6 | 3 | DDN6918 | T3 cable | \$165.00 | \$495.00 |
| 7 | 1 | DDN6919 | T3 cable and connectors | \$200.00 | \$200.00 |
| 8a | 1 | 2769219 | HP Z400 workstation 7 pro 32 bit | \$1,175.00 | \$1,175.00 |
| 8b | 1 | 2856774 | HP NVIDIA NVC 300 512MB graphics | \$153.00 | \$153.00 |
| 8c | 1 | 1735957 | Monitor 19" Planar PL 1910M | \$235.00 | \$235.00 |
| 8d | 1 | 1783398 | Mouse, wired laser logitech | \$58.00 | \$58.00 |
| 9a | 1 | DDN6916 | CSDM program | \$1,999.00 | \$1,999.00 |
| 9b | 1 | DDN6924 | CSDM computer cable | \$110.00 | \$110.00 |
| 10 | 1 | TT2322 | ML110 server windows 2008 EMB | \$4,200.00 | \$4,200.00 |
| 11 | 1 | DDN8349 | MCC5500 spares package | \$13,368.00 | \$13,368.00 |
| 12 | 3 | DDN8351 | Consolette W9 connect cable | \$115.00 | \$345.00 |
| 13a | 1 | 6881005Y60 | MCC5500 console operator guide | \$0.00 | \$0.00 |
| 13b | 1 | 6881005Y65 | MCC5500 console service manual | \$0.00 | \$0.00 |
| 13c | 1 | 6881005Y70 | MCC5500 console manager manual | \$0.00 | \$0.00 |
| 14 | 1 | OS-LS-6224 | 24 port LAN switch | \$625.00 | \$625.00 |
| 15 | 18 | DDN9996 | 50 pair cable 180 degrees | \$115.00 | \$2,070.00 |
| 16 | 18 | S66M2-5W | 50 pair punch block | \$55.00 | \$990.00 |
| 17a | 18 | MC4 | Snap on cover | \$2.95 | \$54.00 |

| | |
|---------------------------------|---------------------|
| Equipment Total | \$150,115.00 |
| 1st year field service | \$8,352.00 |
| eng. & project mgmt. | \$8,537.00 |
| installation labor | \$22,025.00 |
| Tower Crew labor | |
| Shipping | \$4,500.00 |
| Grand Total: | \$193,529.00 |

| | | |
|-------------------------------|----------------------|----------------|
| Additional Information | | |
| | FCC/LIC REQ. | |
| | Deliver: | x |
| | Ship: | x |
| | Install: | x |
| | Prog on File | |
| | SVC Visit Req | x |
| Client Approval: | X | CWO/COD |
| | | Date: |

| | | |
|--------------------|--------------|--------------|
| Consultant: | Randy Heaton | Date: |
|--------------------|--------------|--------------|

e-mail: rheaton@wirelessnc.com

AGENDA ITEM 5:

FINANCE MATTERS

A. Budget Amendments

MANAGER'S COMMENTS:

Ms. Margaret Pierce will review budget amendments as included in the packet.

Board approval is requested.

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AGENDA ITEM 5.

FINANCE MATTERS

Budget Amendment

MANAGER'S COMMENTS:

The Manager's Office will review budget amendments and make recommendations to the Board.

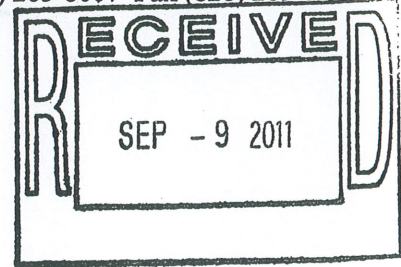
Board approval is required.



WATAUGA COUNTY

FINANCE OFFICE

814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006



MEMORANDUM

TO: Deron Geouque, County Manager
 FROM: Margaret Pierce, Finance Director *MP*
 SUBJECT: Budget Amendments-FY 2011/12
 DATE: September 9, 2011

The following budget amendments require approval of the Watauga County Board of Commissioners.

| <u>Account#</u> | <u>Description</u> | <u>Debit</u> | <u>Credit</u> |
|-----------------|-----------------------------|--------------|---------------|
| 103300-343307 | NCDOT Grant for Trail | | \$30,000 |
| 104285-457002 | Brookshire Park Trail Grant | \$30,000 | |

To recognize additional Transportation Grant funds per contract amendment.

| <u>Account#</u> | <u>Description</u> | <u>Debit</u> | <u>Credit</u> |
|-----------------|----------------------------|--------------|---------------|
| 143531-323000 | Admin Cost Reimbursements | \$21,150 | |
| 143991-399100 | Fund Balance Appropriation | | \$21,150 |

To recognize change in funding source for administrative expenditures for Smart Start due to a reduction from state funds.

| <u>Account#</u> | <u>Description</u> | <u>Debit</u> | <u>Credit</u> |
|-----------------|---------------------------|--------------|---------------|
| 103300-343500 | NCEM Active Shooter Grant | | \$26,403 |
| 104330-449905 | NCEM Active Shooter Grant | \$26,403 | |

To recognize grant awarded by NC Emergency Management to conduct training exercise.

| <u>Account#</u> | <u>Description</u> | <u>Debit</u> | <u>Credit</u> |
|-----------------|-------------------------|--------------|---------------|
| 143839-389000 | Other-Domestic Violence | \$295 | |
| 145410-440004 | Domestic Violence | | \$295 |

To recognize change in funding allocation from state. Budget estimate of \$10,125 used originally; final state allocation received was \$9,830.

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MEMORANDUM

TO: From George, County Manager
FROM: Margaret Fries, Finance Director
SUBJECT: Budget Amendments FY 2011
DATE: September 8, 2011

The following budget amendments were approved by the Finance Committee and the Board of Commissioners:

Account Description
101-00-14100 NCDOT Grant for Fuel
10000 Fuel for the County

Account Description
101-00-14100 Admin. Fund for Fuel
10000 Fuel for the County

Account Description
101-00-14100 Admin. Fund for Fuel
10000 Fuel for the County

Account Description
101-00-14100 Admin. Fund for Fuel
10000 Fuel for the County

Account Description
101-00-14100 Admin. Fund for Fuel
10000 Fuel for the County

Account Description
101-00-14100 Admin. Fund for Fuel
10000 Fuel for the County

AGENDA ITEM 5:

FINANCE MATTERS

B. Presentation of Smoky Mountain Center Quarterly Reports

MANAGER'S COMMENTS:

Ms. Margaret Pierce, Finance Director, will present the Smoky Mountain Center Quarterly Report as required by Statute.

No action is required.

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AGENDA ITEM 5:

GENERAL MATTERS

1. Presentation of Joseph Mounier's (Chairman) Report

MANAGER'S COMMENTS:

The Board has approved the Board's Finance Committee Report and the Board's Report on the Board's Finance Committee Report.

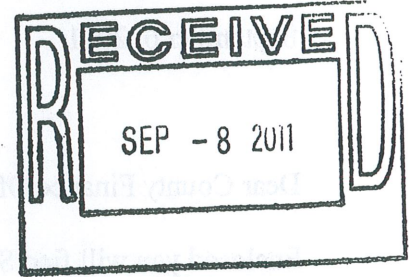
There are no other items on the agenda.



WATAUGA COUNTY FINANCE OFFICE

814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

MEMORANDUM



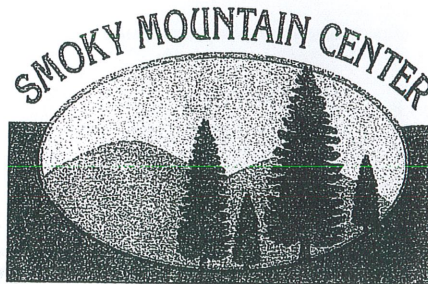
TO: Deron Geouque, County Manager
FROM: Margaret Pierce, Finance Director *MP*
SUBJECT: Smoky Mountain Center Quarterly Reports
DATE: September 7, 2011

Attached is a copy of the quarterly fiscal monitoring report (FMR) from Smoky Mountain Center for the quarter ended June 30, 2011. This fiscal monitoring report was provided by Smoky Mountain Center to comply with the G.S. 122C-117(c).

excerpt from G.S. 122C-117(c)

(c) Within 30 days of the end of each quarter of the fiscal year, the area director and finance officer of the area authority shall provide the quarterly report of the area authority to the county finance officer. The county finance officer shall provide the quarterly report to the board of county commissioners at the next regularly scheduled meeting of the board. The clerk of the board of commissioners shall notify the area director and the county finance officer if the quarterly report required by this subsection has not been submitted within the required period of time. This information shall be presented in a format prescribed by the county. At least twice a year, this information shall be presented in person and shall be read into the minutes of the meeting at which it is presented. In addition, the area director or finance officer of the area authority shall provide to the board of county commissioners ad hoc reports as requested by the board of county commissioners.

Smoky Mountain Center
44 Bonnie Lane
Sylva, NC 28779



Area Administrative Office
828-586-5501
www.smokymountaincenter.org

"Meeting community needs... one person at a time."

September 6, 2011

Dear County Finance Officer:

Enclosed you will find Smoky Mountain Center's unaudited fiscal monitoring report (FMR) for the fiscal year ended June 30, 2011, and the initial Budget for Fiscal year 2011-2012.

To remind all Finance Officers: S.L. 2006-142 amended G.S. 122C-117(c) to require the Area Director and Area Authority Finance Officer to submit quarterly finance reports to the County Finance Officer, instead of submitting to each member of each board of County Commissioners participating in the Area Authority. The County Finance Officer is then to submit the report to the Board of County Commissioners at its next regularly scheduled meeting.

This FMR is the financial report intended to be provided to comply with the general statutes.

If you have any questions regarding the enclosed reports, please e-mail Lisa Slusher, Finance Officer, at: lisa@smokymountaincenter.com; or Sherri Hayes, Accounting Manager, at: sherri@smokymountaincenter.com.

Sincerely,

Sherri L. Hayes, BS
Accounting Manager
Smoky Mountain Center

Enclosure

Division of Mental Health, Developmental Disabilities & Substance Abuse Services
 Quarterly Fiscal Monitoring Report

SMOKY MOUNTAIN CENTER

for the period ending: June 30, 2011

of month in the fiscal year: 12

PRELIMINARY - SUBJECT TO FINAL AUDIT

(July = 1, August = 2, ..., June = 12)

1. REPORT OF BUDGET VS. ACTUAL

| ITEM | Basis of Accounting: | | (1) | (2) | (3) | (4) | (5) | (6) |
|---|----------------------|-------------------|-------------------|-------------------|------------------|------------|------------|----------------|
| | Cash | Accrual | | | | | | |
| | X | | | | | | | |
| | PRIOR YEAR | | CURRENT YEAR | | | | | |
| | 2009-2010 | | BUDGET | ACTUAL | BUDGET | ACTUAL | BALANCE | ANNUALIZED |
| | BUDGET | ACTUAL | | | | YR-TO-DATE | (Col. 3-4) | PERCENTAGE ** |
| REVENUE | | | | | | | | |
| Client Fees | 42,350 | 32,686 | 312 | 12,361 | (12,049) | | | 3961.86% |
| Medicaid - "Regular Fee-for-Service" | 11,066,142 | 10,789,821 | 8,511,964 | 8,110,371 | 401,593 | | | 95.28% |
| Medicaid - CAP/MRDD | 775,000 | 762,428 | 600,000 | 540,283 | 59,717 | | | 90.05% |
| Medicare | 90,444 | 124,358 | 15,000 | 18,226 | (3,226) | | | 121.51% |
| Insurance | 101,364 | 53,062 | 2,500 | 15,239 | (12,739) | | | 609.56% |
| Other Local | 3,177,913 | 4,302,723 | 639,160 | 636,853 | 2,307 | | | 99.64% |
| Appropriation of Fund Balance * | 4,834,680 | - | 550,000 | - | 550,000 | | | 0.00% |
| Total Local Funds | 20,087,893 | 16,065,078 | 10,318,936 | 9,333,333 | 985,603 | | | 90.45% |
| County Appropriations (by county): | | | | | | | | |
| ALEXANDER County | 37,825 | 37,825 | 37,825 | 37,825 | - | | | 100.00% |
| ALLEGHANY County | 117,839 | 117,839 | 115,483 | 115,483 | - | | | 100.00% |
| ASHE County | 189,566 | 189,566 | 189,566 | 189,566 | - | | | 100.00% |
| AVERY County | 92,400 | 92,400 | 92,400 | 92,400 | - | | | 100.00% |
| CALDWELL County | 104,138 | 104,138 | 104,138 | 104,138 | - | | | 100.00% |
| CHEROKEE County | 72,000 | 72,000 | 75,000 | 75,000 | - | | | 100.00% |
| CLAY County | 10,000 | 10,000 | 10,000 | 10,000 | - | | | 100.00% |
| HAYWOOD County | 150,000 | 150,000 | 100,000 | 100,000 | - | | | 100.00% |
| JACKSON County | 123,081 | 123,081 | 123,081 | 123,081 | - | | | 100.00% |
| MACON County | 107,700 | 107,700 | 106,623 | 106,623 | - | | | 100.00% |
| MCDOWELL County | 67,856 | 67,856 | 67,856 | 67,856 | - | | | 100.00% |
| SWAIN County | 25,000 | 25,000 | 25,000 | 25,000 | - | | | 100.00% |
| GRAHAM County | 6,000 | 6,000 | 6,000 | 6,000 | - | | | 100.00% |
| WATAUGA County | 221,194 | 221,194 | 221,194 | 221,194 | - | | | 100.00% |
| WILKES County | 324,000 | 324,000 | 259,200 | 259,200 | - | | | 100.00% |
| Total County Funds | 1,648,599 | 1,648,599 | 1,533,366 | 1,533,366 | - | | | 100.00% |
| Service Management Funds | 7,317,383 | 7,317,383 | 7,242,715 | 7,242,715 | - | | | 100.00% |
| Service Delivery Funds | 25,292,032 | 25,169,757 | 30,279,877 | 29,521,781 | 758,096 | | | 97.50% |
| All Other State/Federal Funds | 1,793 | 1,793 | 1,793 | 1,793 | - | | | 100.00% |
| Total State and Federal Funds | 32,611,208 | 32,488,933 | 37,524,385 | 36,766,289 | 758,096 | | | 97.98% |
| TOTAL REVENUE | 54,347,700 | 50,202,610 | 49,376,687 | 47,632,988 | 1,743,699 | | | 96.47% |
| EXPENDITURES: | | | | | | | | |
| Service Management | 8,092,383 | 7,952,155 | 7,242,715 | 7,106,297 | 136,418 | | | 98.12% |
| Directly Provided Services | 6,747,198 | 6,236,978 | 1,183,444 | 1,083,701 | 99,743 | | | 91.57% |
| Provider Payments | 35,861,066 | 33,219,457 | 38,585,933 | 35,947,603 | 2,638,330 | | | 93.16% |
| All Other | 3,647,053 | 3,383,276 | 2,364,595 | 2,289,419 | 75,176 | | | 96.82% |
| TOTAL EXPENDITURES | 54,347,700 | 50,791,866 | 49,376,687 | 46,427,020 | 2,949,667 | | | 94.03% |
| CHANGE IN CASH BALANCE | | (589,256) | | 1,205,968 | | | | |
| Beginning Unrestricted Fund Balance | | 3,416,154 | | 3,806,910 | | | | |
| Current Estimated Unrestricted Fund Balance and percent of budgeted expenditures | 7.00% | 3,806,910 | 10.17% | 5,022,536 | | | | |

* "Appropriation of Fund Balance" represents the Area Program Fund Balance that has been incorporated as part of the Approved Budget. Actual Yr-To-Date should reflect Fund Balance utilized to date and an explanation needs to be provided for the specific uses of fund.
 ** annualized Revenue percentage less than 90% and Expenditure percentages greater than 110% must be explained on the attachment and submitted with the Fiscal Monitoring Report

| 2. CURRENT CASH POSITION: | (1) | (2) | (3) | (4) | (5) | Receivables net of Allowance for Uncollectible Receivables |
|-------------------------------------|-----------|---------|---------|--------------|-----------|--|
| | 30 DAYS | 60 DAYS | 90 DAYS | OVER 90 DAYS | TOTAL | |
| Accounts Payable (Accrual Method) | 1,910,446 | - | 15,529 | 268,649 | 2,194,624 | |
| Account Receivable (Accrual Method) | 3,059,241 | 12,301 | 19 | 50,493 | 3,122,054 | 3,121,669 |

Current Cash in Bank: 17,488,378

3. SERVICE EXCEPTIONS: (Provided Based on System Capability)

Services authorized but not billed: -

I hereby certify (a) this report to contain accurate and complete information, (b) explanations are provided for any expenditure item with an annualized expenditure rate greater than 110% and for any revenue item with an annualized receipt rate of less than 90%, and (c) a copy of this report has been provided to each county manager in the catchment area.

Area Director: [Signature] date: 8/31/11
 Area Finance Officer: [Signature] date: 8/31/11
 Area Board Chair: [Signature] date: 8/31/11

CC: County Manager for each county within the catchment area.

Division of Mental Health, Developmental Disabilities & Substance Abuse Services
Quarterly Fiscal Monitoring Report - Explanation of Revenue and Expenditure Variances
SMOKY MOUNTAIN CENTER

Local Management Entity

for the period ending:

June 30, 2011

| ITEM | Explanation | | |
|--|--------------|------------|---|
| These are pre-liminary statements subject final audit. | | | |
| Revenues: | | | |
| Fund Balance Appropriations: | | 550,000.00 | |
| Psychiatric Coverage (56) | Appropriated | 25,000.00 | Services transitioned to new provider |
| | Used | 21,734.00 | 6/30/2010. To support startup |
| Medicaid Waiver Readiness (659) | Appropriated | 375,000.00 | Prepare to apply for Medicaid Waiver |
| | Used | 360,961.00 | |
| Legal Fees (633) | Appropriated | 150,000.00 | Legal fees and associated costs related |
| | Used | 98,032.00 | to Evergreen Foundation. |
| Expenditures: | | | |
| Fund Balance: | | | |

Division of Mental Health, Developmental Disabilities & Substance Abuse Services
 Quarterly Fiscal Monitoring Report

SMOKY MOUNTAIN CENTER

for the period ending:
 # of month in the fiscal year====>>>
 (July = 1, August = 2, . . . , June = 12)

FY 2011/2012 BUDGET REPORT ONLY

1. REPORT OF BUDGET VS. ACTUAL

| ITEM | Cash Accrual | X | (1) PRIOR YEAR 2010-2011 | | (3) | (4) CURRENT YEAR | | (5) | (6) |
|---|-----------------|---|-----------------------------|-------------------|-------------------|------------------|----------------------|----------|----------------|
| | | | BUDGET | ACTUAL | | BUDGET | ACTUAL YR-TO-DATE | | |
| REVENUE | | | | | | | | | |
| Client Fees | | | 312 | 12,361 | - | - | - | - | #DIV/0! |
| Medicaid - "Regular Fee-for-Service" | | | 8,511,964 | 8,110,371 | 6,720,000 | - | 6,720,000 | - | #DIV/0! |
| Medicaid - CAP/IRDD | | | 600,000 | 540,283 | 540,000 | - | 540,000 | - | #DIV/0! |
| Medicare | | | 15,000 | 18,226 | - | - | - | - | #DIV/0! |
| Insurance | | | 2,500 | 15,239 | - | - | - | - | #DIV/0! |
| Other Local | | | 639,160 | 636,853 | 569,861 | - | 569,861 | - | #DIV/0! |
| Appropriation of Fund Balance * | | | 550,000 | - | 2,870,000 | - | 2,870,000 | - | #DIV/0! |
| Total Local Funds | | | 10,318,936 | 9,333,333 | 10,699,861 | - | 10,699,861 | - | #DIV/0! |
| County Appropriations (by county): | | | | | | | | | |
| ALEXANDER County | | | 37,825 | 37,825 | 37,825 | - | 37,825 | - | #DIV/0! |
| ALLEGHANY County | | | 115,483 | 115,483 | 115,483 | - | 115,483 | - | #DIV/0! |
| ASHE County | | | 189,566 | 189,566 | 189,566 | - | 189,566 | - | #DIV/0! |
| AVERY County | | | 92,400 | 92,400 | 92,400 | - | 92,400 | - | #DIV/0! |
| CALDWELL County | | | 104,138 | 104,138 | 104,138 | - | 104,138 | - | #DIV/0! |
| CHEROKEE County | | | 75,000 | 75,000 | 75,000 | - | 75,000 | - | #DIV/0! |
| CLAY County | | | 10,000 | 10,000 | 10,000 | - | 10,000 | - | #DIV/0! |
| HAYWOOD County | | | 100,000 | 100,000 | 100,000 | - | 100,000 | - | #DIV/0! |
| JACKSON County | | | 123,081 | 123,081 | 123,081 | - | 123,081 | - | #DIV/0! |
| MACON County | | | 106,623 | 106,623 | 106,623 | - | 106,623 | - | #DIV/0! |
| MCDOWELL County | | | 67,856 | 67,856 | 67,856 | - | 67,856 | - | #DIV/0! |
| SWAIN County | | | 25,000 | 25,000 | 25,000 | - | 25,000 | - | #DIV/0! |
| GRAHAM County | | | 6,000 | 6,000 | 6,000 | - | 6,000 | - | #DIV/0! |
| WATAUGA County | | | 221,194 | 221,194 | 221,194 | - | 221,194 | - | #DIV/0! |
| WILKES County | | | 259,200 | 259,200 | 259,200 | - | 259,200 | - | #DIV/0! |
| Total County Funds | | | 1,533,366 | 1,533,366 | 1,533,366 | - | 1,533,366 | - | #DIV/0! |
| Service Management Funds | | | 7,242,715 | 7,242,715 | 7,242,715 | - | 7,242,715 | - | #DIV/0! |
| Service Delivery Funds | | | 30,279,877 | 29,521,781 | 29,337,442 | - | 29,337,442 | - | #DIV/0! |
| All Other State/Federal Funds | | | 1,793 | 1,793 | 1,793 | - | 1,793 | - | #DIV/0! |
| Total State and Federal Funds | | | 37,524,385 | 36,766,289 | 36,581,950 | - | 36,581,950 | - | #DIV/0! |
| TOTAL REVENUE | | | 49,376,687 | 47,632,988 | 48,815,177 | - | 48,815,177 | - | #DIV/0! |
| EXPENDITURES: | | | | | | | | | |
| Service Management | | | 7,242,715 | 7,106,297 | 7,242,715 | - | 7,242,715 | - | #DIV/0! |
| Directly Provided Services | | | 1,183,444 | 1,083,701 | 1,036,998 | - | 1,036,998 | - | #DIV/0! |
| Provider Payments | | | 38,585,933 | 35,947,603 | 36,730,303 | - | 36,730,303 | - | #DIV/0! |
| All Other | | | 2,364,594 | 2,289,419 | 3,805,161 | - | 3,805,161 | - | #DIV/0! |
| TOTAL EXPENDITURES | | | 49,376,686 | 46,427,020 | 48,815,177 | - | 48,815,177 | - | #DIV/0! |
| CHANGE IN CASH BALANCE | | | | 1,205,968 | | | | | |
| Beginning Unrestricted Fund Balance | | | | 3,806,910 | | | 5,022,536 | | |
| Current Estimated Unrestricted Fund Balance and percent of budgeted expenditures | | | 10.17% | 5,022,536 | 10.29% | | 5,022,536 | | |

* "Appropriation of Fund Balance" represents the Area Program Fund Balance that has been incorporated as part of the Approved Budget. Actual Yr-To-Date should reflect Fund Balance utilized to date and an explanation needs to be provided for the specific uses of fund.
 ** annualized Revenue percentage less than 90% and Expenditure percentages greater than 110% must be explained on the attachment and submitted with the Fiscal Monitoring Report

| 2. CURRENT CASH POSITION: | (1) | (2) | (3) | (4) | (5) | Receivables net of Allowance for Uncollectible Receivables |
|-------------------------------------|---------|---------|---------|--------------|-------|--|
| | 30 DAYS | 60 DAYS | 90 DAYS | OVER 90 DAYS | TOTAL | |
| Accounts Payable (Accrual Method) | | | | | | |
| Account Receivable (Accrual Method) | | | | | | |

Current Cash in Bank

3. SERVICE EXCEPTIONS: (Provided Based on System Capability)

Services authorized but not billed

* We certify (a) this report to contain accurate and complete information, (b) explanations are provided for any expenditure item with an annualized expenditure rate greater than 110% and/or any revenue item with an annualized receipt rate of less than 90%, and (c) a copy of this report has been provided to each county manager in the attachment area.

[Signature] 8/31/11 Area Director
[Signature] 8/31/11 Area Finance Officer
[Signature] 8/31/11 Area Board Chair

CC: County Manager for each county within the catchment area.

Division of Mental Health, Developmental Disabilities & Substance Abuse Services
Quarterly Fiscal Monitoring Report - Explanation of Revenue and Expenditure Variances
SMOKY MOUNTAIN CENTER

Local Management Entity

for the period ending:

| ITEM | Explanation | Amount | Description |
|--|----------------------|--------------|--|
| Prior Year Presentation is Pre-liminary subject to audit | | | |
| Revenues: | | | |
| Fund Balance Appropriations: | | 2,870,000.00 | |
| Medicaid Waiver Readiness (659) | Appropriated Used | 2,770,000.00 | Prepare to apply for Medicaid Waiver |
| Legal Fees (633) | Appropriated Used | 100,000.00 | Legal fees and associated costs related to Evergreen Foundation. |
| Expenditures: | | | |
| Fund Balance: | | | |

AGENDA ITEM 5:

FINANCE MATTERS

C. Proposed Resolution Authorizing the Conveyance of Surplus Property by Donation

MANAGER'S COMMENTS:

At a previous Board meeting, direction was given to staff to advertise the conveyance of surplus property by donation to the Watauga Humane Society. The advertisement has taken place. The adoption of the resolution is required to surplus the Animal Care and Control property to the Humane Society.

Board approval is requested.

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AGENDA ITEM 2:

FINANCIAL MATTERS

1. Proposed Resolution Authorizing the Company to Purchase 500,000 Shares of Common Stock

MANAGER'S COMMENTS:

As discussed at the meeting, direction was given to staff to review the resolution and report by 4:00 p.m. to the Finance Committee. The resolution is being reviewed and the agreement of the resolution is required to submit the Board with the Finance Committee. The resolution is being reviewed and the agreement of the resolution is required to submit the Board with the Finance Committee.

Thank you for your attention.

COUNTY OF WATAUGA

**RESOLUTION OF THE
WATAUGA COUNTY BOARD OF COMMISSIONERS
AUTHORIZING CONVEYANCE OF SURPLUS PROPERTY BY DONATION**

WHEREAS, the County of Watauga will be closing their Animal Care and Control office and has surplus property they desire to donate to the Watauga Humane Society, an incorporated nonprofit agency; and

WHEREAS, the Watauga Humane Society is near completion of their new facility and due to an Agreement with Watauga County dated May 3, 2010, will have need for these surplus items; and

WHEREAS, North Carolina General Statute § 160A-280 permits a County to donate any personal property it deems to be surplus, obsolete, or unused to an incorporated nonprofit organization according to the procedures prescribed in 160A-280(a).

NOW THEREFORE BE IT RESOLVED by the Watauga County Board of Commissioners as follows:

- 1. The Watauga County Board of Commissioners hereby authorizes the donation of the following described surplus property to the Watauga Humane Society:

- | | |
|--------------------------------------|--------------------------------------|
| (3) Plastic Food Barrels | (2) Double Stainless Steel Cat Cages |
| (1) Metal Can With Wheels | (1) Mop Bucket |
| (6) Large Plastic double Food Bowls | (1) Dry Erase Board |
| (1) Large Plastic Garbage Can | (15) Cat Litter Boxes |
| (1) Whirlpool Washing Machine | (25) Stainless Bowls for Cats |
| (1) Hotpoint Dryer | (35) Stainless Bowls for Dogs |
| (1) Frigidaire Dishwasher | Several Blankets and Towels |
| (8) Single Stainless Steel Cat Cages | |

- 2. This Resolution is adopted pursuant to the provisions of North Carolina General Statute 160A-280.

ADOPTED this the 19th day of September, 2011.

Nathan A. Miller, Chairman
Watauga County Board of Commissioners

ATTEST:

Anita J. Fogle, Clerk to the Board

(SEAL)

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WATAUGA COUNTY BOARD OF COMMISSIONERS
AUTHORIZING CONVEYANCE OF SURPLUS PROPERTY BY DONATION

WHEREAS, the County of Watauga will be conveying to the Watauga Humane Society, Inc. (the "Recipient") the surplus property that the County of Watauga has designated as surplus property and

WHEREAS, the Watauga Humane Society is now a member of the Watauga County Humane Society (the "Society") and the Watauga County Humane Society is now a member of the Watauga County Humane Society and

WHEREAS, the Watauga Humane Society is now a member of the Watauga County Humane Society and the Watauga County Humane Society is now a member of the Watauga County Humane Society and

NOW THE RECORDER DO HEREBY RECOMMEND TO THE BOARD OF COMMISSIONERS THAT THE BOARD OF COMMISSIONERS SHOULD APPROVE THE CONVEYANCE OF THE SURPLUS PROPERTY TO THE RECIPIENT AND

1. The Watauga Humane Society is now a member of the Watauga County Humane Society and the Watauga County Humane Society is now a member of the Watauga County Humane Society and

2. The Watauga Humane Society is now a member of the Watauga County Humane Society and the Watauga County Humane Society is now a member of the Watauga County Humane Society and

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6. The Watauga Humane Society is now a member of the Watauga County Humane Society and the Watauga County Humane Society is now a member of the Watauga County Humane Society and

AGENDA ITEM 6:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Recommended Contract Awards for Employee Medical, Dental, and Life Insurance

MANAGER'S COMMENTS:

In March of 2011, the North Carolina Association of County Commissioners (NCACC) provided notice that they would no longer be providing healthcare insurance. County staff solicited direct quotes from Blue Cross Blue Shield (BCBS) and CIGNA, the County's current provider through the NCACC. Renewal rates came in at 26% and 22.8%, respectively. In order to bring the rate increases down to the 10% to 15% range substantial reductions in benefits would have to occur.

Staff reviewed alternative plan designs that would provide comparable benefits but a lower increase in premium dollars. BCBS and CIGNA both provided multiple plan designs in which a determination was made to utilize a health savings account (HSA) to replace the existing plan.

The desired outcome in transitioning to a HSA is to stabilize the county's premium increases and bring those increases more in line with medical trend. CIGNA provided the lowest cost for the HSA option with a premium reduction of 8.7%.

Staff is recommending the County fund \$1,000 into each employee's HSA account. The \$1,000 will be provided in increments: the first \$500 will be provided with no requirements, the next \$250 will require the employee to have an annual physical, and the remaining \$250 will require a health assessment. The annual physical will be at no cost to the employee since preventive care is covered at 100% by the plan. The health assessment is an online questionnaire about an individual's medical history and current lifestyle. Funding of the HSA will help reduce the impact of the deductible increase from \$750 to \$2,500. The net effect of funding the HSA to premiums will be a 7.48% increase, which is 3.52% less than medical trend, and 15.92% less than the current renewal quote. A plan has been developed to transition employees from the current plan to the new HSA model.

For dental and life insurance, a total of twenty-one (21) companies, including the current provider, were solicited with eight (8) declining to quote. The County received dental quotes with increases ranging from 30-40%. Staff was able to reduce the increase to 10% with a two-year rate lock by bundling dental and life insurance together. However, a reduction in the maximum yearly benefit from \$2,000 to \$1,000 was required. With regard to life insurance, the County was able secure a new three (3) year guaranteed rate with no increase in rates.

After negotiations with current and prospective providers, staff recommends CIGNA's HSA plan as presented with the County funding up to \$1,000 into each employee's account. In addition, staff recommends LFG to be the County's provider for dental and life insurance. Adequate funds have been budgeted to cover the proposed rates.

Board action is requested.

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MISCELLANEOUS MATTERS

Recommended Contract Award for Employee Health, Dental, and Life Insurance

MANAGER'S COMMENTS:

In March of 2011, the North Carolina Association of County Commissioners (NACC) advised that they would no longer be providing health insurance coverage for their employees. The NACC advised that they would be providing health insurance coverage for their employees through the State Health Plan (SHP) and that the NACC would be providing health insurance coverage for their employees through the State Health Plan (SHP) and that the NACC would be providing health insurance coverage for their employees through the State Health Plan (SHP).

The NACC advised that they would be providing health insurance coverage for their employees through the State Health Plan (SHP) and that the NACC would be providing health insurance coverage for their employees through the State Health Plan (SHP) and that the NACC would be providing health insurance coverage for their employees through the State Health Plan (SHP).

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The NACC advised that they would be providing health insurance coverage for their employees through the State Health Plan (SHP) and that the NACC would be providing health insurance coverage for their employees through the State Health Plan (SHP) and that the NACC would be providing health insurance coverage for their employees through the State Health Plan (SHP).

The NACC advised that they would be providing health insurance coverage for their employees through the State Health Plan (SHP) and that the NACC would be providing health insurance coverage for their employees through the State Health Plan (SHP) and that the NACC would be providing health insurance coverage for their employees through the State Health Plan (SHP).

**Watauga County
HSA Plan Quote
Effective 1/1/2012**

| Benefit | Current Plan | | BCBSNC HSA Plan | | CIGNA HSA Plan | |
|-------------------------------------|-------------------------------|-------------------------------|--|----------------------|--|---|
| | In-Network | Out-of-Network | In-Network | Out-of-Network | In-Network | Out-of-Network |
| | Lifetime Maximum | Unlimited (\$10,000,000/year) | | Unlimited | | Unlimited |
| Deductible | \$750 - Individual | \$1,500 - Individual | \$2,500 - Individual | \$5,000 - Individual | \$2,500 - Individual | \$5,000 - Individual |
| | \$2,250 - Family | \$4,500 - Family | \$5,000 - Family | \$10,000 - Family | \$5,000 - Family | \$10,000 - Family |
| Inpatient / Outpatient Facility | 90% after deductible | 70% after deductible | 100% after deductible | 70% after deductible | 100% after deductible | 70% after deductible |
| Total Out-of-Pocket (ded. + coins.) | \$2,750 - Individual | \$5,500 - Individual | \$2,500 - Individual | \$6,250 - Individual | \$2,500 - Individual | \$5,000 - Individual |
| | \$8,250 - Family | \$16,500 - Family | \$5,000 - Family | \$12,500 - Family | \$5,000 - Family | \$10,000 - Family |
| PCP Office Visit | \$15 Copay | 70% after deductible | 100% after deductible | 70% after deductible | 100% after deductible | 70% after deductible |
| Specialist Office Visit | \$30 Copay | 70% after deductible | 100% after deductible | 70% after deductible | 100% after deductible | 70% after deductible |
| Preventive Care | 100%, no deductible | No coverage | 100%, no deductible | 70% after deductible | 100%, no deductible | No coverage |
| Emergency Room | \$250 Copay + 90% coinsurance | | 100% after deductible | | 100% after deductible | |
| Urgent Care | \$30 Copay | | 100% after deductible | | 100% after deductible | |
| Vision | \$15 Copay | Not available | Preventive - 100% Diagnostic - 100% after ded | Not available | Preventive - \$15 copay Diagnostic - 100% after ded | Preventive - \$45 allowance Diagnostic - 70% after ded |
| Prescription Drugs | \$0/\$20/\$35 | 2X mail-order | 100% after deductible | | 100% after deductible | |

| | Current Rates | BCBSNC Rates | CIGNA Rates |
|--|---------------------|--------------------|--------------------|
| Employee 245 | \$513.88 | \$486.29 | \$468.99 |
| Employee/Spouse 16 | \$1,142.46 | \$988.52 | \$1,042.39 |
| Employee Children 15 | \$948.96 | \$677.03 | \$866.42 |
| Family 6 | \$1,577.58 | \$1,482.65 | \$1,440.00 |
| Annual Premium 282 | \$2,014,558 | \$1,848,105 | \$1,838,605 |
| | Net Increase | -8.3% | -8.7% |
| Cost to County @ 100% employee-only premium: | \$1,738,969.92 | \$1,645,605.36 | \$1,587,062.16 |
| Annual Increase to County: | N/A | -\$93,364.56 | -\$151,907.76 |
| % Increase to County: | N/A | -5.4% | -8.7% |

g \$1000 into each HSA will result in a net 7.48% increase in health insurance premiums.

**Watauga County
Medical Plan Renewal
Effective 1/1/2012**

| Benefit | Current Plan | | BCBSNC PPO Plan Closest Matching | | CIGNA PPO Plan | |
|--|-------------------------------|----------------------|-------------------------------------|----------------------|----------------------|----------------------|
| | Current Plan | | BCBSNC PPO Plan | | CIGNA PPO Plan | |
| | In-Network | Out-of-Network | In-Network | Out-of-Network | In-Network | Out-of-Network |
| Lifetime Maximum | Unlimited | | Unlimited | | Unlimited | |
| Deductible | \$750 - Individual | \$1,500 - Individual | \$750 - Individual | \$1,500 - Individual | \$750 - Individual | \$1,500 - Individual |
| | \$2,250 - Family | \$4,500 - Family | \$1,500 - Family | \$3,000 - Family | \$2,250 - Family | \$4,500 - Family |
| Inpatient / Outpatient Facility | 90% after deductible | 70% after deductible | 90% after deductible | 70% after deductible | 90% after deductible | 70% after deductible |
| Coinsurance Maximum | \$2,000 - Individual | \$4,000 - Individual | \$2,000 - Individual | \$4,000 - Individual | \$2,000 - Individual | \$4,000 - Individual |
| | \$6,000 - Family | \$12,000 - Family | \$6,000 - Family | \$12,000 - Family | \$6,000 - Family | \$12,000 - Family |
| Total Out-of-Pocket (ded. + coins.) | \$2,750 - Individual | \$5,500 - Individual | \$2,750 - Individual | \$5,500 - Individual | \$2,750 - Individual | \$5,500 - Individual |
| | \$8,250 - Family | \$16,500 - Family | \$7,500 - Family | \$15,000 - Family | \$8,250 - Family | \$16,500 - Family |
| PCP Office Visit | \$15 Copay | 70% after deductible | \$15 Copay | 70% after deductible | \$15 Copay | 70% after deductible |
| Specialist Office Visit | \$30 Copay | 70% after deductible | \$30 Copay | 70% after deductible | \$30 Copay | 70% after deductible |
| Preventive Care | 100%, no deductible | No coverage | 100%, no deductible | 70% after deductible | 100%, no deductible | No coverage |
| Emergency Room | \$250 Copay + 90% coinsurance | | \$150 Copay | | \$250 Copay | |
| Urgent Care | \$30 Copay | | \$30 Copay | | \$30 Copay | |
| Vision | \$15 Copay | Not available | \$0 Copay - Preventive | Not available | No coverage | Not available |
| Prescription Drugs | \$0/\$20/\$35 | 2X mail-order | \$4/\$30/\$45/25% | 3X mail-order | \$0/\$20/\$35 | 2X mail-order |

| | Current Rates | BCBSNC Rates | CIGNA Rates |
|--|---------------------------|--------------------|--------------------|
| Employee 245 | \$513.88 | \$646.73 | \$634.23 |
| Employee/Spouse 16 | \$1,142.46 | \$1,403.65 | \$1,331.89 |
| Employee Children 15 | \$948.96 | \$1,163.98 | \$1,205.04 |
| Family 6 | \$1,577.58 | \$2,199.98 | \$1,902.70 |
| Annual Premium 282 | \$2,014,558 | \$2,538,802 | \$2,474,261 |
| | Compared to curren | 26.0% | 22.8% |
| Cost to County @ 100% employee-only premium: | \$1,738,969.92 | \$2,188,534.32 | \$2,146,234.32 |
| Annual Increase to County: | N/A | \$449,564.40 | \$407,264.40 |
| % Increase to County: | N/A | 25.9% | 23.4% |

**Watauga County
Medical Insurance 2012
Implementation Plan**

- | | |
|-------------------------|--|
| September 19, 2011 | Plan approved by the BCC |
| September 26, 2011 | Implementation meeting scheduled with County HR staff to review educational materials and make adjustments/revisions as necessary. |
| October 11 – 20, 2011 | Mandatory educational meetings scheduled for small groups of 10-20 employees per session. Each session will include a HSA plan overview with ample opportunity for questions. |
| November 3, 7 – 9, 2011 | Employees may schedule a personal time to meet with a CIGNA representative on an individual basis. The CIGNA representative will be able to access the employee's past claims experience and analyze the impact of the new plan design on the individual and his/her family. Additional dates will be scheduled if needed. |
| December 1 & 8, 2011 | Annual mandatory open enrollment meetings will be held for all employees. Employees will have an opportunity to ask any final questions and will confirm their insurance election for 2012. |
| January 1, 2012 | HSA Plan becomes effective for all County employees and covered dependents. |

Watauga County

Dental Plan Analysis (\$1,000 Annual Maximum)

January 1, 2012 Renewal Options

| | Current | Option 1 | Option 2 | Option 3 |
|---------------------------------------|------------------------|------------------------|------------------------|------------------------|
| | Citizens Group | LFG | Ameritas | LFG |
| Benefits | | | | |
| Deductible | | | | |
| Individual | \$50 | \$50 | \$50 | \$50 |
| Family | \$150 | \$150 | \$150 | \$150 |
| Annual Max per insured | \$2,000 | \$1,000 | \$1,000 | \$1,000 |
| Diagnostic & Preventive | 100% Deductible Waived | 100% Deductible Waived | 100% Deductible Waived | 100% Deductible Waived |
| Regular Restorative Services | 80% After Deductible | 80% After Deductible | 80% After Deductible | 80% After Deductible |
| Major Services | 50% After Deductible | 50% After Deductible | 50% After Deductible | 50% After Deductible |
| Orthodontia | N/A | N/A | N/A | N/A |
| ORTHODONTICS | | | | |
| Lifetime Maximum | N/A | N/A | N/A | N/A |
| Age Limitation | N/A | N/A | N/A | N/A |
| DEPENDENT ELIGIBILITY | | | | |
| Dependents Eligible to Age | 26 | 26 | 26 | 26 |
| Full-Time Students to Age | 26 | 26 | 26 | 26 |
| Rates | | | | |
| Counts | | | | |
| Single | \$20.74 | \$21.76 | \$22.64 | \$22.85 |
| Employee + Spouse | \$56.04 | \$58.74 | \$52.36 | \$61.68 |
| Employee + Child(ren) | \$56.04 | \$59.69 | \$64.00 | \$61.68 |
| Family | \$92.80 | \$98.40 | \$93.72 | \$102.08 |
| Estimated Monthly Premium | \$10,284.24 | \$10,844.06 | \$10,751.96 | \$11,321.70 |
| Estimated Annual Premium | \$123,410.88 | \$130,128.72 | \$129,023.52 | \$135,860.40 |
| Percentage Change From Current | 0% | 5% | 5% | 10% |
| | | *Bundled with LIFE | | *Bundled with LIFE |

AGENDA ITEM 6:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Contract Renewal Request for Inmate Medical Care

MANAGER'S COMMENTS:

The Sheriff's Office is requesting the Board approve a contract with Competent Correctional Care, Inc. for providing medical care and staffing of the County jail. The cost is \$7,578 per month for services for 90 inmates and increases to \$12,642 for 90-135 inmates. Captain Virginia has indicated funds are available to cover the contract.

Board action is required, contingent upon County Attorney review.

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AGENDA ITEM 6

THE CHAIRMAN'S ADDRESS TO THE MATTER

County Manager Request for Human Medical Care

MANAGER'S COMMENTS:

The Sheriff's Office is requesting the Board approve a contract with a replacement for the Sheriff's Office for providing medical services and staffing of the Sheriff's Office. The contract is for services for 90 months and increases to \$1,000,000 for 90 months. The contract is for 90 months and increases to \$1,000,000 for 90 months. The contract is for 90 months and increases to \$1,000,000 for 90 months. The contract is for 90 months and increases to \$1,000,000 for 90 months.

The contract is for 90 months and increases to \$1,000,000 for 90 months.

Contract for Services:

This contract is between Competent Correctional Care, Inc. (CCC, Inc.), a North Carolina Corporation, whose corporate office is located at 105 North Main Avenue, Newton NC, and the Watauga County Sheriff's Office, 184 Hodges Gap Road, Boone, NC, for, but not limited to, medical services described below.

The contract period shall begin on October 1, 2011 and shall expire on June 30, 2012.

This contract may be terminated with a thirty day written, or verbal, notice, if either party is not satisfied.

Staffing detention facility with a current North Carolina Licensed Registered Nurse (RN).

- Performs "sick call," as scheduled by the administration and/or the detention staff of the Watauga County Detention Facility (Watauga County Sheriff's Office).
- Processes required forms in accordance with Watauga County Sheriff Office guidelines and procedures, government regulations, medical guidelines, and with NC state or US Federal law(s) and codes governing detention facilities.
- Verifies and processes medications according to usual pharmaceutical formularies for inmates and prepare for detention officer's to disperse.
- Update and maintain all patient records for inmates.
- Facilitate services for, but not limited to, Labs, X-rays, or other necessary medical testing (to reduce the need to have inmates leaving the facility for noted outside services).

Direct oversight by Family Nurse Practitioner (FNP) and Medical Doctor (MD)

- Make CCC Inc. weekly visits to facility to assess need for detention nurse and administration.
- Perform sick calls in order to evaluate effectiveness of medical systems in place.
- Review charts of all inmates seen to assure compliance with all legal, standard medical practice, medication dispensing and examinations, and any medical board requirements as required by law or standard operating procedure.
- Meet with administration and/or detention staff, as needed.

Call Service

- A FNP or an MD will be available to the detention nurse and to the correctional officers at all times. The detention officers will be trained with a simple, and approved, system to help assess the health needs of the inmates especially in after hour situations.

Administration

- CCC, Inc. will utilize contractual rates for outside services (e.g. labs, X-Rays, or other necessary medical testing).
- Process and itemize billing of services clearly and concisely for the detention administration. CCC, Inc. will coordinate with the detention administration to format and streamline the medical service process.
- CCC, Inc. will service all payroll and insurance issues in regard to the medical staff.
- CCC, Inc. will be available to the administration of the detention health care, as needed, and will routinely meet with the detention administration to ensure compliance.

Cost of Services

The cost of services is broken into three tiers.

- The first is to operate the facility with Registered Nurse on sight 3 days a week (minimum 24 hours) in addition the Nurse Practitioner or MD will be on sight weekly to manage care of inmates. NP or MD will be available for call at all times. Administration will process all invoices and forms and facilitate the staff and administration.

CCC, Inc. proposes this level will work to a point of 90 inmates - the fee for this service will be \$7578.00 per month

- The second is to operate sick call five days a week. The nurse will be on premises 40 hrs a week. The NP and MD will continue as before, in addition to handling the additional call volume. Administration will continue to process paperwork, payroll, invoicing, and services for detention and handle the additional load.

CCC Inc. proposes this level will work from 90-135 inmates - the fee for this level of services will be \$12,642.00 per month

- The third tier the nurse works full time and a med tech is hired to assist in paperwork and medication setup and distribution. All other processes continue with a larger volume and more infrastructures for calls and administration.

CCC Inc. proposes this level will support 135-180 inmates and is max capacity - the fee for this level of services will be \$17477.00 per month

The contract level should be reviewed monthly to assess the inmate population and need to increase services. When this point is agreed on by CCC and Detention Administration the level will be raised and the times and or employees will be added. If at any time before the end of a month the administration and CCC agree the change is needed. The times and services will be added immediately and the billing will be changed and prorated in the following month. Fees are due by the 10th of the month. They will be billed on the last day of the previous month.

Competent Correctional Care Inc.
105A North Main Ave
Newton, NC 28658
828-465-9737

Watauga County Sheriff Department
185 Hodges Gap Rd
Boone, NC 28607
828-264-3761

Signature of Authorized Party

Signature of Authorized Party

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Wattage County Sheriff's Department
182 Hodges Gap Rd
Boone, NC 28607
828-264-2781

Wattage County Sheriff's Department
182A Hodges Gap Rd
Boone, NC 28607
828-264-2781

Wattage County Sheriff's Department

Wattage County Sheriff's Department

AGENDA ITEM 6:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Request for Town of Boone Water Set-A-Side Extension for the Old High School Property

MANAGER'S COMMENTS:

At the joint meeting with the Town of Boone on September 12, 2011, the Board directed staff to request the extension of the water set aside in the amount of 150,000 GPD. Enclosed is a copy of a letter requesting the extension from the Town of Boone.

Board action is requested.

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AGENDA ITEM 6:

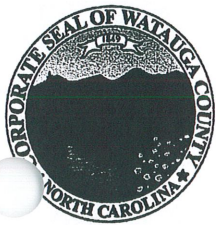
UNFINISHED BUSINESS

1. Report for Town of Boone - Item Set - 21st Excise Tax for 2014 - 2015

MANAGER'S COMMENTS:

The first meeting will be held on Monday, November 17, 2014. The second meeting will be held on Tuesday, November 18, 2014. The third meeting will be held on Wednesday, November 19, 2014. The fourth meeting will be held on Thursday, November 20, 2014. The fifth meeting will be held on Friday, November 21, 2014. The sixth meeting will be held on Saturday, November 22, 2014. The seventh meeting will be held on Sunday, November 23, 2014. The eighth meeting will be held on Monday, November 24, 2014. The ninth meeting will be held on Tuesday, November 25, 2014. The tenth meeting will be held on Wednesday, November 26, 2014. The eleventh meeting will be held on Thursday, November 27, 2014. The twelfth meeting will be held on Friday, November 28, 2014. The thirteenth meeting will be held on Saturday, November 29, 2014. The fourteenth meeting will be held on Sunday, November 30, 2014.

If any action is required.



County of Watauga

Administration Building, Suite 205 • 814 West King Street • Boone, North Carolina 28607

BOARD OF COMMISSIONERS

Nathan A. Miller, Chairman
David Blust, Vice-Chairman
Jim Deal
Tim Futrelle
Vince Gable

Telephone 828-265-8000
TDD 1-800-735-2962
Voice 1-800-735-8262

COUNTY MANAGER
Deron T. Geouque

COUNTY ATTORNEY
Stacy C. Eggers, IV

Draft

September 12, 2011

The Honorable Loretta Clawson and Members of the Town Council
Town of Boone
567 West King Street
Boone, NC 28607

Dear Mayor Clawson and Members of the Town Council:

In an effort to aid Watauga County and spur the sale and development of the old Watauga High School property, the Town Council voted March 15, 2011, to create a water reserve of 70,000 gallons per day (GPD) for development of the property. Subsequently, at the April 26, 2011, meeting of the Town Council, approval was given to increase the amount from 70,000 to 150,000 GPD to be effective until December 2011 when the Town's 11-01 Ordinance ends.

On September 12, 2011, at a joint meeting with the Town, an indication was made that once the Town's water ordinance ended, the County would be required to request an extension of the 150,000 GPD water reserve. Further, the Town stated that the Water Committee recommended extending the water ordinance for two (2) additional years. Based on the Town granting extension of the ordinance, it was unclear as to why the water reserve for the old high school would not renew automatically.

As you are aware, potential buyers have expressed the importance of a water allocation/reserve for the property in order for an offer to be forthcoming. The County appreciates the Town's commitment in setting aside the 150,000 GPD water reserve and welcomes the Town's continue support in this set aside. The Town's willingness to provide an appropriate amount of water significantly impacts the sale price of the property.

The County still seeks and would respectfully request that the Town extend the water reserve, in the amount of 150,000 GPD, for an additional two (2) years from December 2011. Please advise what further action is required of the County to ensure the reserve is continued.

Should you have any questions or require additional information, please feel free to contact County Manager Geouque or me.

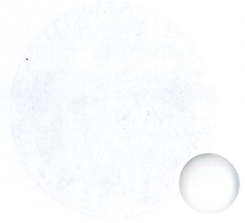
Thank you for your attention and response to this important issue.

Sincerely,

Nathan Miller, Chairman
Watauga County Board of Commissioners

cc: Mr. Greg Young, Town Manager, Town of Boone

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COUNTY CLERK
1001

COUNTY CLERK
1001

BOARD OF COMMISSIONERS

Chairman
Deputy Chairman
Member

Text

December 12, 2011

The Stanislaus County Board of Commissioners and Members of the Board of

County Offices
1001

The Mayor, City Council, and Board of the Town Council

Dear Sirs: We are pleased to inform you that the date and day of the election for the Board of Commissioners for the Town Council, March 13, 2012, has been set. The election will be held at the Stanislaus County Courthouse, 1001 West 10th Street, Stanislaus County, California 95209. The election will be held from 10:00 a.m. to 5:00 p.m. on the day of the election. The election will be held at the Stanislaus County Courthouse, 1001 West 10th Street, Stanislaus County, California 95209.

On December 12, 2011, the Board of Commissioners and the Board of the Town Council met in a public hearing to discuss the proposed date and day of the election for the Board of Commissioners for the Town Council, March 13, 2012. The Board of Commissioners and the Board of the Town Council agreed to set the date and day of the election for the Board of Commissioners for the Town Council, March 13, 2012, at the Stanislaus County Courthouse, 1001 West 10th Street, Stanislaus County, California 95209, from 10:00 a.m. to 5:00 p.m. on the day of the election.

The Board of Commissioners and the Board of the Town Council are pleased to announce that the date and day of the election for the Board of Commissioners for the Town Council, March 13, 2012, has been set. The election will be held at the Stanislaus County Courthouse, 1001 West 10th Street, Stanislaus County, California 95209. The election will be held from 10:00 a.m. to 5:00 p.m. on the day of the election. The election will be held at the Stanislaus County Courthouse, 1001 West 10th Street, Stanislaus County, California 95209.

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AGENDA ITEM 6:

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. NCACC's Request for Appointments to Steering and Taskforce Committees

MANAGER'S COMMENTS:

The North Carolina Association of County Commissioners is seeking members to serve on their steering and taskforce committees. Should you wish to be placed on one of the steering or taskforce committees, please mark accordingly and submit to Anita who will forward to the NCACC for their consideration. If you are already enrolled on an NCACC steering committee and wish to remain on that committee, you do not need to reapply.

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AGENDA ITEM 6:

MISCELLANEOUS ADMINISTRATION

WACAC's Request for Appointment to the North Carolina Council

MANAGER'S COMMENTS:

The North Carolina Association of County Commissioners and Managers (NCCACM) is a non-profit organization that represents local government leaders in North Carolina. The NCCACM is currently seeking to appoint a representative to the North Carolina Council on Governmental Administration (NCCGA). The NCCGA is a state-level organization that provides technical assistance and training to local government leaders. The NCCACM is currently seeking to appoint a representative to the NCCGA who will represent the interests of local government leaders in North Carolina. The NCCACM is currently seeking to appoint a representative to the NCCGA who will represent the interests of local government leaders in North Carolina. The NCCACM is currently seeking to appoint a representative to the NCCGA who will represent the interests of local government leaders in North Carolina.

Anita.Fogle

From: Deron Geouque
Sent: Thursday, September 08, 2011 4:05 PM
To: Anita.Fogle
Subject: FW: NCACC soliciting membership for task forces, steering committees
Attachments: 2011 Steering Taskforce Committee Sign-UP Sheets.doc

9-20-2011 Meeting.

Deron Geouque
County Manager
Watauga County
814 West King Street
Boone, NC 28607
(P) 828-265-8000
(F) 828-264-3230
Deron.Geouque@watgov.org

From: Todd McGee [<mailto:todd.mcgee@ncacc.org>]
Sent: Thursday, September 08, 2011 3:53 PM
To: Commissioners
Cc: County Clerks; County Managers
Subject: NCACC soliciting membership for task forces, steering committees

On behalf of President Kenneth Edge, we are inviting commissioners and county staff to become a part of our policy-making process by serving on our steering committees and special task forces. Attached is a sign-up form. The process is simple: all you need to do is let us know of your interest and willingness to serve.

Our steering committees and task forces provide an excellent opportunity to help influence the NCACC positions and to stay current on statewide policy issues. In addition to our seven standing steering committees, this year we have two special task forces. The Healthy Living Task Force will study wellness programs and recommend ways to improve the health outcomes of our county employees. The Veterans Outreach and Services Task Force will continue the work begun last year to improve county services to our military veterans and their families. You can learn more about our steering committees by visiting the NCACC website at the link below:

www.ncacc.org/committees/steering.html

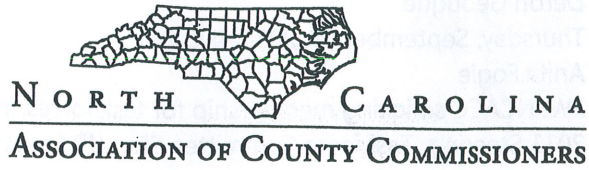
Our steering committees and task forces meet approximately four times during the year, beginning in October. Instructions on how to join are included in the attached form. We are looking forward to an exciting year and hope you will participate.

Thank you.



David F. Thompson
Executive Director





2011-12 Steering Committees & Task Forces Sign-Up Form

The NCACC Board of Directors relies on the Association's steering committees and any special committees for advice and recommendations. Committees meet regularly to study emerging, county-related issues. The steering committees and task forces provide great opportunity for commissioners to be involved in the Association's activities. Membership is open to all county commissioners, as well as county staff who have a particular area of expertise. If you would like to serve on a committee, please fill out this form and return it to the NCACC. **NOTE: If you are already enrolled on an NCACC steering committee and wish to remain on that committee, you do not need to reapply.**

Name: _____
 County: _____
 Phone: _____
 Email: _____

Please indicate below the committee(s) you would like to serve on. You may serve on as many committees as you wish. Please note, however, that on rare occasions some committees may meet concurrently.

Task Forces:

Veterans Outreach and Services Healthy Living

Steering Committees:

Agriculture Intergovernmental Relations
 Justice and Public Safety Public Education
 Environment Taxation and Finance
 Health and Human Services

Please fax this form to (919) 733-1065: ATTN: Alisa Cobb. You may also send your information in the body of an email to alisa.cobb@ncacc.org or mail to: NCACC, 215 N. Dawson St., Raleigh, NC 27603. If you have any questions, please contact Kevin Leonard at (919) 715-4369 or kevin.leonard@ncacc.org.

AGENDA ITEM 6:

MISCELLANEOUS ADMINISTRATIVE MATTERS

E. Announcements

MANAGER'S COMMENTS:

Blue Ridge Electric Membership Corporation is holding a Community Leaders Council Meeting on Tuesday, September 20, 2011, at the Broyhill Inn and Conference Center at 6:00 P.M.

The Watauga County Board of Commissioners and North Carolina Emergency Management have scheduled a training for public officials and staff detailing their roles in emergency management on Thursday, September 22, 2011, from 11:00 A.M. to 1:00 P.M. in the Commissioners' Board Room of the Watauga County Administration Building. Lunch will be provided.

An Intergovernmental Retreat is scheduled for Monday, September 26, 2011. The agenda has not been set at this time. Additional information will be forwarded prior to the meeting date.

The Watauga County Board of Education invites the Board to attend the NC School Boards Association District 7 Meeting. This invitation has been extended in appreciation of the Board of Commissioners' invaluable gift of support and service toward the new Watauga High School. The meeting will include a complimentary dinner and tour of the facility. If you wish to attend, please inform Anita who will be happy to RSVP on your behalf. The deadline date for RSVP's is September 19, 2011.

Written comments addressing the proposed reclassification of the South Fork New River may be submitted until September 30, 2011, to Elizabeth Kountis with the North Carolina Department of Environment and Natural Resources – Division of Water Quality, Planning Section.

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AGENDA ITEM 6:

MISCELLANEOUS ADMINISTRATION MATTERS

1. ANNOUNCEMENTS

MANAGER'S COMMENTS:

The Ridge Electric Membership Corporation is holding a Community Meeting on Tuesday, September 20, 2011 at the BSA Hill Inn and Conference Center at 600 Hill Street, Ridge, Georgia 30169.

The Waukegan County Board of Commissioners and Board of Health Managers have agreed to have a meeting on Thursday, September 22, 2011, from 10:00 AM to 12:00 PM at the Board Room of the Waukegan County Administration Building, 100 West Washington Street, Waukegan, Illinois 60093.

A public comment period is scheduled for Monday, September 26, 2011, from 6:00 PM to 8:00 PM at the Board Room of the Waukegan County Administration Building, 100 West Washington Street, Waukegan, Illinois 60093. Additional information will be provided to the public as it becomes available.

The Waukegan County Board of Commissioners invites the Board of Health Managers to meet on Monday, September 26, 2011, from 10:00 AM to 12:00 PM at the Board Room of the Waukegan County Administration Building, 100 West Washington Street, Waukegan, Illinois 60093. The meeting will include a presentation by the Board of Health Managers and a public comment period from 11:00 AM to 11:45 AM. The meeting will be held in the Board Room of the Waukegan County Administration Building, 100 West Washington Street, Waukegan, Illinois 60093.

The Waukegan County Board of Commissioners is pleased to announce that the Board of Health Managers has been elected to the Board of Health Managers for the term ending on September 30, 2012. The Board of Health Managers will include a public comment period from 11:00 AM to 11:45 AM. The meeting will be held in the Board Room of the Waukegan County Administration Building, 100 West Washington Street, Waukegan, Illinois 60093.

*The Watauga County Board of Education
cordially invites you to attend the
NC School Boards Association District 7 Meeting*

Wednesday, September 28

6:00 p.m.

Watauga High School

*As your gift of support and service toward the new
Watauga High School was invaluable, we invite you to join
us at this event for a complementary dinner and perhaps a
tour of the facility.*

*Please RSVP by September 19th to Jennifer Combs at
828-264-7190 or combsj@watauga.k12.nc.us*

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The Wilson School Board
is pleased to announce the
award of a grant to the
Wilson School Board for the

Wilson School Board
for the year 2000-2001
for the purpose of

the purchase of equipment for the
Wilson School Board for the
purpose of the purchase of
equipment for the Wilson School Board

Wilson School Board
for the year 2000-2001

AGENDA ITEM 7:

PUBLIC COMMENT

MANAGER'S COMMENTS:

Time has been reserved to allow citizen comment to address the Board for any area of interest or concern.

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AGENDA ITEM 7:

PUBLIC COMMENT

MANAGER'S COMMENTS:

Time has been reserved to allow citizen comment on items on the Board agenda. If you have any comments, please speak now.

AGENDA ITEM 8:

BREAK

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APPENDIX B

TABLE



AGENDA ITEM 9:

CLOSED SESSION

MANAGER'S COMMENTS:

Attorney/Client Matters – G. S. 143-318.11(a)(3)

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AGENDA ITEM 9:

LEADER'S COMMENT

LEADER'S COMMENT:

Address: 1000 Lakes - R. 2, 143-0121, 1400