

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, SEPTEMBER 15, 2015
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: September 1, 2015, Regular Meeting September 1, 2015, Closed Session		1
	3	APPROVAL OF THE SEPTEMBER 15, 2015, AGENDA		7
5:35	4	SANITATION MATTERS	MR. J. V. POTTER	
		A. Bid Award Request for Gas Blower System		9
		B. Bid Award Request for New Wheel Loader		17
5:40	5	TAX MATTERS	MR. LARRY WARREN	
		A. Monthly Collections Report		27
		B. Refunds & Releases		29
		C. Citizen Refund Request		33
5:45	6	MISCELLANEOUS ADMINISTRATIVE MATTERS	MR. DERON GEOUQUE	
		A. Proposed Easement for Frontier Gas		35
		B. Boards and Commissions		45
		C. Announcements		57
5:50	7	PUBLIC COMMENT		58
6:50	8	BREAK		58
6:55	9	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3)		58
7:10	10	POSSIBLE ACTION AFTER CLOSED SESSION		58
7:15	11	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

September 1, 2015, Regular Meeting
September 1, 2015, Closed Session

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 1, 2015**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, September 1, 2015, at 8:30 A.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Jimmy Hodges, Chairman
David Blust, Vice-Chairman
Billy Kennedy, Commissioner
John Welch, Commissioner
Perry Yates, Commissioner
Stacy C. "Four" Eggers, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

Chairman Hodges called the meeting to order at 8:30 A.M.

Commissioner Yates opened the meeting with a prayer and Commissioner Welch led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Hodges called for additions and/or corrections to the August 18, 2015, regular meeting and closed session minutes.

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the August 18, 2015, regular meeting minutes as presented.

VOTE: Aye-5
Nay-0

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the August 18, 2015, closed session minutes as presented.

VOTE: Aye-5
Nay-0

APPROVAL OF AGENDA

Chairman Hodges called for additions and/or corrections to the September 1, 2015, agenda.

County Manager Geouque requested to add Commissioner Comments prior to Miscellaneous Administrative Matters.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the September 1, 2015, agenda as amended presented.

VOTE: Aye-5
Nay-0

HARDIN PARK PARENT/TEACHER ORGANIZATION (PTO) REQUEST FOR COUNTY FORCES

Mr. Brian Johnson, representing the Hardin Park Elementary School Parent/Teacher Organization, presented plans for the construction of a fully-accessible playground at Hardin Park School and requested the use of County forces to assist with the project. The playground is used by the Parks and Recreation Department for summer camp programs. Mr. Johnson stated that mulch would be saved from the current playground, however, fill dirt may be needed. The County Manager stated that County forces are able to incorporate this project into the current workload and schedule.

Commissioner Yates, seconded by Commissioner Welch, moved to allow the use of County forces for the Hardin Park Elementary School playground renovation project including fill dirt from the landfill.

VOTE: Aye-5
Nay-0

APPALACHIAN DISTRICT HEALTH DEPARTMENT DISCUSSION

Mr. Nathan Miller, Attorney at Law, discussed issues with Appalachian District Health Department (ADHD) as related to a current suit against the ADHD. Mr. Miller's client, Mr. Coy Miller, gave a brief history of his issues with ADHD. Mr. Nathan Miller requested the Board withdraw from ADHD and offer services through a County-operated Health Department.

Lengthy discussion was held; however, no action was taken.

PROPOSED PROCLAMATION DECLARING SEPTEMBER 19, 2015, AS WATAUGA COUNTY RIVER CLEAN UP DAY

On behalf of Ms. Wendy Patoprsty with Cooperative Extension, County Manager Geouque presented a proposed proclamation declaring September 19, 2015, as Watauga County River Clean-Up Day.

Commissioner Yates, seconded by Commissioner Welch, moved to adopt the proclamation as presented.

VOTE: Aye-5
Nay-0

PROPOSED CHANGE ORDER FOR GREENWAY PROJECT

Mr. Joe Furman, Planning and Inspections Director, stated that a change order had been granted for the South Fork New River Greenway Extension Project regarding a retaining wall. The change order was in the amount of \$28,003.50 with staff to request additional funding from NCDOT. Staff has received preliminary approval from NCDOT for additional funding in the amount of \$30,000 to cover the change order. However, upon continued review of the retaining walls by NCDOT engineers, an additional change order will be required.

Mr. Furman stated that the amount of the change order and details were not available at this time and requested the Board be willing to call a special meeting prior to the next regularly scheduled meeting to consider approval of the change order for the South Fork New River Greenway Extension Project regarding the retaining wall if necessary.

The schedule for the project remains tight due to when NCDOT released the funding; any delay in considering the new change order has the potential to jeopardize funding and the project. Substantial completion is needed by October 15, 2015, with December 15, 2015, as the scheduled completion date. All state and federal money must be drawn down by the end of December 2015.

COMMISSIONER COMMENTS

Commissioner Kennedy stated that he attended the Rocky Knob Park Pump Track Grand Opening and shared appreciation for all involved in the project stating it was a good example of a joint project.

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Request to Appoint Dr. Jennifer Stoeber as Medical Director

County Manager Geouque stated that Dr. John Stanton is moving from Watauga County and is therefore resigning as Medical Director of the Watauga County Emergency Medical Services Plan. Staff and Watauga Medics recommend Dr. Jennifer Stoeber be appointed as the new Medical Director, effective September 1, 2015. A proposed contract with Dr. Stoeber, which has been reviewed by the County Attorney, was presented for consideration.

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the contract with Dr. Jennifer Stoeber as the new Medical Director for the Emergency Medical Services Plan to be effective September 1, 2015.

VOTE: Aye-5
Nay-0

B. Boards and Commissions

County Manager Geouque reviewed the following appointment recommendations:

Town of Boone Planning Commission

The Boone Town Council recommends the reappointment of Mr. Cameron Lippard and the appointment of Ms. Caroline Catoe to serve as Extraterritorial Jurisdiction (ETJ) representatives on the Town's Planning Commission. No action was taken as this was a first reading.

Town of Boone Board of Adjustment

The Boone Town Council recommends the appointment of Mr. Brandon Paul to serve as an Extraterritorial Jurisdiction (ETJ) representative on the Town's Board of Adjustment. No action was taken as this was a first reading.

Social Services Board

The Social Services Advisory Board recommends the appointment of Ms. Dawn Ward to fill Mary Moretz's term which expired in August 2015.

Commissioner Yates, seconded by Commissioner Welch, moved to waive the second reading and appoint Ms. Dawn Ward to serve on the Social Services Advisory Board.

VOTE: Aye-5
Nay-0

C. Announcements

County Manager Geouque announced the following Grand Openings:

- Appalachian Regional Internal Medicine Specialists at Boone Point on Wednesday September 2, 2015, from 4:00 P.M.–6:00 P.M. - Blue Ribbon
- Breast Center of Appalachian Regional Healthcare Systems at the corner of Furman Road and State Farm Road in the Outpatient Imaging & Lab Building on Wednesday September 30, 2015, from 3:00 P.M.–5:00 P.M. - Pink Ribbon

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

At 9:23 A.M., Commissioner Kennedy, seconded by Commissioner Welch, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3).

VOTE: Aye-5
Nay-0

Commissioner Welch, seconded by Commissioner Yates, moved to resume the open meeting at 9:56 A.M.

VOTE: Aye-5
Nay-0

ADJOURN

Commissioner Kennedy, seconded by Commissioner Welch, moved to adjourn the meeting at 9:56 A.M.

VOTE: Aye-5
Nay-0

Jimmy Hodges, Chairman

ATTEST:
Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE SEPTEMBER 15, 2015, AGENDA

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AGENDA ITEM 4:**SANITATION MATTERS*****A. Bid Award Request for Gas Blower System*****MANAGER'S COMMENTS:**

Due to ongoing maintenance issues with the methane collection system's blower, Mr. J.V. Potter will recommend replacement of the current blower with a direct drive system. The cost of the replacement is \$24,808. The replacement will provide for a more efficient and reliable blower unit. The blower is a key component in controlling methane gas migration at the site. Failure of the blower has the potential to allow for migration of methane gas off the landfill site.

Adequate funds have been budgeted to cover the blower replacement. Staff requests the Board award the bid to Lamson Turbotron in the amount of \$18,808 and the contract with MEI in the amount of \$6,000 for the replacement of the blower system for a total amount of \$24,808.

SANITATION DEPARTMENT

Date: 9/8/2015

To: Deron Geouque, County Manager

From: JV Potter, OSD

Re: Gas Blower System Replacement



We have received three quotes to replace the old landfill gas blower purchased from Gardner Denver in 2006 and they are:

Lamson Turbotron- \$24,808.00

Atlas Copco- \$61,065.00

Parnel Biogas- \$70,032.00

I would like to recommend the Board approve purchase of the gas blower in the amount of \$24,808.00. There are sufficient funds in the current budget for purchase.

Thank You.



MC GEE ENVIRONMENTAL, INC.

128 VIRGINIA AVE. ASHEVILLE, NC 28806
ENVIRONMENTAL CONTRACTORS AND CONSULTANTS

August 21, 2015
Job Number: 20501.07

Mr. J.V. Potter
Operations Services Director
336 Landfill Road
Boone, NC 28607

Subject: **Proposal for Landfill Gas Blower System Replacement Services at the Watauga County Landfill –Lamson Turbotron**

Dear J.V.:

Per your request, McGee Environmental, Inc. (MEI) is pleased to present this proposal to Watauga County (County) for Landfill Gas (LFG) blower replacement using equipment provided by Carrington Engineering Sales. The equipment will replace the existing Gardner Denver blower. A Lamson Turbotron TBS D Blower Package and Variable Frequency Drive (VFD) control panel will be installed.

WORK SCOPE

McGee Environmental will work with Watauga County to purchase the Lamson Blower Package and VFD control panel directly from Carrington Engineering Sales (Please see Attachment A). MEI will remove the existing Gardner Denver blower and modify the existing Blower/Flare Station (BFS) process piping to work with the new equipment. This will involve placement of a new concrete pad adjacent to the existing facility. Blower inlet piping will be High Density Polyethylene (HDPE) and outlet piping will be stainless steel.

Watauga County will provide electrical contractor to make all electrical connections from the existing control panel to the VFD control panel and to the blower motor. MEI will install the VFD control panel on the BFS skid assembly.

ASSUMPTIONS AND CONDITIONS

1. Unrestricted site access will be provided to MEI.
2. The collection and disposal of condensate will be the responsibility of the County.
3. The responsibility for hazardous waste, flare gas, petroleum products, or any other regulated substance, either federal or state, will at no time pass to MEI.
4. All permits will be provided by others.
5. Watauga County will receive, unload, and place the new equipment at the existing BFS.

Mr. J.V. Potter
August 21, 2015
Page 2 of 2

- 6. Watauga County will purchase the Lamson Turbotron TBS D Blower Package and Variable Frequency Drive (VFD) control panel.
- 7. Watauga County will cover shipping expenses for the blower and control panel above.
- 8. Watauga County will hire an electrician to perform all electrical connections.
- 9. This work will be performed in accordance with the Work Scope described herein and these assumptions and conditions.
- 10. Work will be performed in OSHA Level D protection and in accordance with the SWANA Landfill Gas Division Health and Safety Task Force, "A Compilation of Landfill Gas Laboratory and Field Practices and Procedures", dated March, 1992.

PROJECT FEE

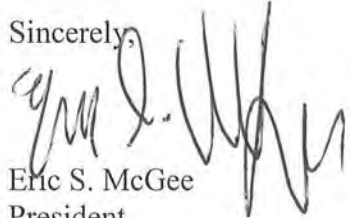
The Project Fee for services detailed under the Work Scope will be performed for a lump sum fee of \$6,000. The entire blower equipment replacement cost to Watauga County with the Lamson Turbotron blower will be \$24,808 (Please See Details below).

1. Lamson Turbotron TBS D Blower Package	\$12,981
2. Blower VFD Panel	\$ 4,152
3. Electrical contractor (estimate)	\$ 1,200
4. Shipping (estimate)	\$ 475
5. MEI Work Scope	\$ 6,000

Total Cost \$24, 808

From time to time, the County may request MEI to perform additional services at the Landfill in conjunction with (or separate from) the services described in this proposal. Unless otherwise agreed, any additional services will be performed on a Time and Materials basis. MEI appreciates the opportunity to provide this proposal to you. If you have any questions, please do not hesitate to call me at (828) 337-5065.

Sincerely,



Eric S. McGee
President
McGee Environmental, Inc.

Attachment

If you are in agreement with the terms of this proposal please select an option, sign, date, and return this document to MEI.

Name: _____ Date: _____

PO/Reference # _____



McGEE ENVIRONMENTAL, INC.

128 VIRGINIA AVE. ASHEVILLE, NC 28806
ENVIRONMENTAL CONTRACTORS AND CONSULTANTS

August 21, 2015
Job Number: 20501.08

Mr. J.V. Potter
Operations Services Director
336 Landfill Road
Boone, NC 28607

Subject: **Proposal for Landfill Gas Blower System Replacement Services at the Watauga County Landfill – Atlas Copco**

Dear J.V.:

Per your request, McGee Environmental, Inc. (MEI) is pleased to present this proposal to Watauga County (County) for Landfill Gas (LFG) blower replacement using equipment provided by Atlas Copco Compressors. The equipment will replace the existing Gardner Denver blower. An Atlas Copco ZM 3110 Blower Package and Variable Speed Drive (VSD) control panel will be installed.

WORK SCOPE

McGee Environmental will work with Watauga County to purchase the ZM Atlas Copco multistage centrifugal pressure and vacuum blower and VSD control panel directly from Atlas Copco Compressors (Please see Attachment A). MEI will remove the existing Gardner Denver blower and modify the existing Blower/Flare Station (BFS) process piping to work with the new equipment. This will involve placement of a new concrete pad adjacent to the existing facility. Blower inlet piping will be High Density Polyethylene (HDPE) and outlet piping will be stainless steel.

Watauga County will provide electrical contractor to make all electrical connections from the existing control panel to the VSD control panel and to the blower motor. MEI will install the VSD control panel on the BFS skid assembly.

ASSUMPTIONS AND CONDITIONS

1. Unrestricted site access will be provided to MEI.
2. The collection and disposal of condensate will be the responsibility of the County.
3. The responsibility for hazardous waste, flare gas, petroleum products, or any other regulated substance, either federal or state, will at no time pass to MEI.
4. All permits will be provided by others.
5. Watauga County will receive, unload, and place the new equipment at the existing BFS.
6. Watauga County will purchase the Atlas Copco ZM 3110 Blower Package and Variable Speed Drive (VSD) control panel.

Mr. J.V. Potter
August 21, 2015
Page 2 of 2

- 7. Watauga County will cover shipping expenses for the blower and control panel above.
- 8. Watauga County will hire an electrician to perform all electrical connections.
- 9. This work will be performed in accordance with the Work Scope described herein and these assumptions and conditions.
- 10. Work will be performed in OSHA Level D protection and in accordance with the SWANA Landfill Gas Division Health and Safety Task Force, "A Compilation of Landfill Gas Laboratory and Field Practices and Procedures", dated March, 1992.

PROJECT FEE

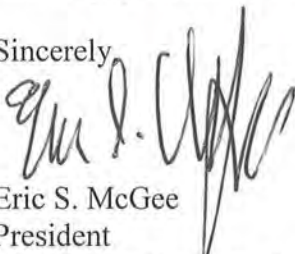
The Project Fee for services detailed under the Work Scope will be performed for a lump sum fee of \$6,000. The entire blower equipment replacement cost to Watauga County with the Atlas Copco blower will be \$61,065 (Please See Details below).

1. Atlas Copco ZM 3110 Blower Package	\$23,010
2. Atlas Copco 1B-31 VSD Controls	\$27,825
3. Blower VSD Drive	\$ 2,530
4. Electrical contractor (estimate)	\$ 1,200
5. Shipping (estimate)	\$ 500
6. MEI Work Scope	\$ 6,000

Total Cost	\$61,065
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From time to time, the County may request MEI to perform additional services at the Landfill in conjunction with (or separate from) the services described in this proposal. Unless otherwise agreed, any additional services will be performed on a Time and Materials basis. MEI appreciates the opportunity to provide this proposal to you. If you have any questions, please do not hesitate to call me at (828) 337-5065.

Sincerely,



Eric S. McGee
President
McGee Environmental, Inc.

Attachment

If you are in agreement with the terms of this proposal please select an option, sign, date, and return this document to MEI.

Name: _____ Date: _____

PO/Reference # _____



MC GEE ENVIRONMENTAL, INC.

128 VIRGINIA AVE. ASHEVILLE, NC 28806
ENVIRONMENTAL CONTRACTORS AND CONSULTANTS

August 21, 2015
Job Number: 20501.09

Mr. J.V. Potter
Operations Services Director
336 Landfill Road
Boone, NC 28607

Subject: **Proposal for Landfill Gas Blower System Replacement Services at the Watauga County Landfill – Parnel Biogas**

Dear J.V:

Per your request, McGee Environmental, Inc. (MEI) is pleased to present this proposal to Watauga County (County) for Landfill Gas (LFG) blower replacement using equipment provided by Parnel Biogas. The equipment will replace the existing Gardner Denver blower. A Parnel Biogas Blower Package and Variable Frequency Drive (VFD) control panel will be installed.

WORK SCOPE

McGee Environmental will work with Watauga County to purchase the blower and VFD control panel directly from Parnel Biogas (Please see Attachment A). MEI will remove the existing Gardner Denver blower and modify the existing Blower/Flare Station (BFS) process piping to work with the new equipment. This will involve placement of a new concrete pad adjacent to the existing facility. Blower inlet piping will be High Density Polyethylene (HDPE) and outlet piping will be stainless steel.

Watauga County will provide electrical contractor to make all electrical connections from the existing control panel to the VFD control panel and to the blower motor. MEI will install the VFD control panel on the BFS skid assembly.

ASSUMPTIONS AND CONDITIONS

1. Unrestricted site access will be provided to MEI.
2. The collection and disposal of condensate will be the responsibility of the County.
3. The responsibility for hazardous waste, flare gas, petroleum products, or any other regulated substance, either federal or state, will at no time pass to MEI.
4. All permits will be provided by others.
5. Watauga County will receive, unload, and place the new equipment at the existing BFS.
6. Watauga County will purchase the Parnel Biogas Blower Package and Variable Frequency Drive (VFD) control panel.

Mr. J.V. Potter
August 21, 2015
Page 2 of 2

- 7. Watauga County will cover shipping expenses for the blower and control panel above.
- 8. Watauga County will hire an electrician to perform all electrical connections.
- 9. This work will be performed in accordance with the Work Scope described herein and these assumptions and conditions.
- 10. Work will be performed in OSHA Level D protection and in accordance with the SWANA Landfill Gas Division Health and Safety Task Force, "A Compilation of Landfill Gas Laboratory and Field Practices and Procedures", dated March, 1992.

PROJECT FEE

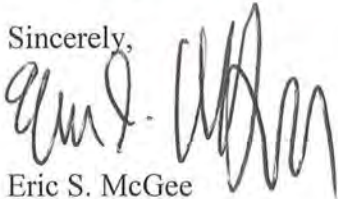
The Project Fee for services detailed under the Work Scope will be performed for a lump sum fee of \$6,000. The entire blower equipment replacement cost to Watauga County with the Parnel Biogas blower will be \$70,032 (Please See Details below).

1. Parnel Biogas and controls Package	\$62,832
2. Electrical contractor (estimate)	\$ 1,200
3. MEI Work Scope	\$ 6,000

Total Cost	\$70,032
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From time to time, the County may request MEI to perform additional services at the Landfill in conjunction with (or separate from) the services described in this proposal. Unless otherwise agreed, any additional services will be performed on a Time and Materials basis. MEI appreciates the opportunity to provide this proposal to you. If you have any questions, please do not hesitate to call me at (828) 337-5065.

Sincerely,



Eric S. McGee
President
McGee Environmental, Inc.

Attachment

If you are in agreement with the terms of this proposal please select an option, sign, date, and return this document to MEI.

Name: _____ Date: _____

PO/Reference # _____

AGENDA ITEM 4:**SANITATION MATTERS*****B. Bid Award Request for New Wheel Loader*****MANAGER'S COMMENTS:**

Mr. J.V. Potter will present bids for a new wheel loader. The loaders are typically replaced every five years with the new loader replacing a 2008 model. Six bids were received and Mr. Potter is requesting the Board approve the low bid submitted by May Heavy Equipment in the amount of \$201,098.34. In addition, staff is requesting the purchase of a five (5) year extended warranty due to the lack of history regarding the Hyundai loader. The cost of the warranty is \$5,803.17. Staff has visited another facility utilizing the Hyundai loader to assess performance and reliability. The loader received positive marks from the facility operators.

Adequate funds are available to cover the expenditure. Board action is requested to authorize the purchase of the Hyundai loader and the extended warranty in the amount of \$206,901.51 from May Heavy Equipment.

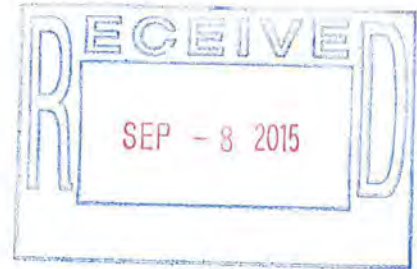
SANITATION DEPARTMENT

Date: 9/8/2015

To: Deron Geouque, County Manager

From: JV Potter, OSD

Re: Bids on New Wheel Loader



After requesting bids on a New Wheel Loader, we have received the following proposals:

VENDOR	MAKE	AMOUNT
May Heavy Equipment	Hyundai	201,098.34
H & E Equipment Services	Doosan	218,000.00
ASC Construction	Volvo	232,036.00
James River Equipment	John Deere	244,197.00
Linder Industrial Machinery	Komatsu	251,480.00
Carolina Tractor	Caterpillar	264,206.25

I would like to recommend the Board accept the bid from May Heavy Equipment as this is the low bid. I would also recommend we purchase the five year extended warranty in the amount of \$5,803.17. The total bid award in the amount of **\$206,901.51**.

There are sufficient funds in the Sanitation budget to cover the cost.

Thank you.

BID FOR FURNISHING WATAUGA COUNTY WITH ONE (1) NEW WHEEL LOADER

PROPOSAL OF May Heavy Equipment, A CORPORATION LICENSED TO DO BUSINESS IN THE STATE OF NORTH CAROLINA TO THE COUNTY OF WATAUGA.

The bidder, in compliance with the County of Watauga's invitation for furnishing bids for one (1) **new Wheel Loader**, hereby proposes and agrees, if this proposal is accepted, to provide the specified equipment to the County of Watauga Sanitation Department within 45 days of the date of the acceptance of this proposal.

THE BID CONSISTS OF ONE (1) Hyundai, MODEL HL760-9A, FOR THE SUM OF \$ 201,098.34.

This amount is payable within 30 days of the delivery of the equipment and acceptance by the Sanitation Department of the WHEEL LOADER.

Furthermore, any and all exceptions to the specifications and/or this document are noted on the page(s) attached to this proposal as specified.

The bidder hereby attests by the signature below that all provisions of this entire document have been complied with.

Respectfully submitted by:

RBA UP
(Signature/seal of Officer)

Richard B. Ambrose
(Typed or printed name of Signee)

UP
(Title)

MAY Heavy Equipment
(Name of Company)

5941 NC HWY 8 Lex. NC 27242
(Address)

336 357 5005
(Telephone Number)

Richie Cell 8059172223

seal

Bruce E. Moore
(Attest)

8/21/2015
(Date)

My commission expires 9/15/2024
Bruce E. Moore

Prices do not include applicable sales tax

BID FOR FURNISHING WATAUGA COUNTY WITH ONE (1) NEW WHEEL LOADER

PROPOSAL OF H & E EQUIPMENT SERVICES, A CORPORATION LICENSED TO DO BUSINESS IN THE STATE OF NORTH CAROLINA TO THE COUNTY OF WATAUGA.

The bidder, in compliance with the County of Watauga's invitation for furnishing bids for one (1) **new Wheel Loader**, hereby proposes and agrees, if this proposal is accepted, to provide the specified equipment to the County of Watauga Sanitation Department within 60 days of the date of the acceptance of this proposal.

THE BID CONSISTS OF ONE (1) Doosan MODEL DL300-5, FOR THE SUM OF \$ 218,000.

This amount is payable within 30 days of the delivery of the equipment and acceptance by the Sanitation Department of the WHEEL LOADER.

Furthermore, any and all exceptions to the specifications and/or this document are noted on the page(s) attached to this proposal as specified.

The bidder hereby attests by the signature below that all provisions of this entire document have been complied with.

Respectfully submitted by:

[Handwritten Signature]
(Signature/seal of Officer)

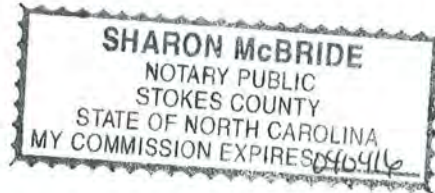
BENJAMIN LACKLAIR
(Typed or printed name of Signee)

BRANCH MANAGER
(Title)

H & E EQUIPMENT SVC INC
(Name of Company)

3760 N. LIBERTY ST., WINSTON SALEM, NC 27105
(Address)

336-767-6900
(Telephone Number)



seal

[Handwritten Signature]
(Attest)

08-17-2015
(Date)

BID FOR FURNISHING WATAUGA COUNTY WITH ONE (1) NEW WHEEL LOADER

PROPOSAL OF ASC Construction Equipment USA, Inc. _____,
A CORPORATION LICENSED TO DO BUSINESS IN THE STATE OF NORTH
CAROLINA TO THE COUNTY OF WATAUGA.

The bidder, in compliance with the County of Watauga's invitation for furnishing bids for
one (1) **new Wheel Loader**, hereby proposes and agrees, if this proposal is accepted, to
provide the specified equipment to the County of Watauga Sanitation Department within
60 - 90 _____ **days** of the date of the acceptance of this proposal.

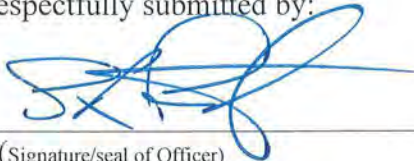
THE BID CONSISTS OF ONE (1)
Volvo _____, MODEL L110H _____,
FOR THE SUM OF \$ 232,036.00 _____.

This amount is payable within 30 days of the delivery of the equipment and acceptance
by the Sanitation Department of the WHEEL LOADER.

Furthermore, any and all exceptions to the specifications and/or this document are noted
on the page(s) attached to this proposal as specified.

The bidder hereby attests by the signature below that all provisions of this entire
document have been complied with.

Respectfully submitted by:



(Signature/seal of Officer)

Shawn Sweet _____
(Typed or printed name of Signee)

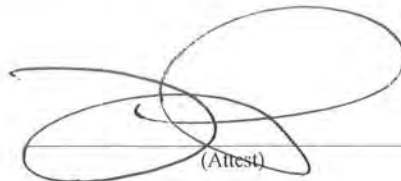
Vice President and COO _____
(Title)

seal

ASC Construction Equipment USA, Inc
(Name of Company)

215 Fanning Fields Rd Mills River, NC 28759
(Address)

828-687-0620 or Cell 864-337-3016
(Telephone Number)



(Attest)

8-20-15
(Date)

BID FOR FURNISHING WATAUGA COUNTY WITH ONE (1) NEW WHEEL LOADER

PROPOSAL OF James River Equipment CORPORATION LICENSED TO DO BUSINESS IN THE STATE OF NORTH CAROLINA TO THE COUNTY OF WATAUGA.

The bidder, in compliance with the County of Watauga's invitation for furnishing bids for one (1) **new Wheel Loader**, hereby proposes and agrees, if this proposal is accepted, to provide the specified equipment to the County of Watauga Sanitation Department within 90 days of the date of the acceptance of this proposal.

THE BID CONSISTS OF ONE (1) John Deere, MODEL 644K, FOR THE SUM OF \$ 244,197.00.

This amount is payable within 30 days of the delivery of the equipment and acceptance by the Sanitation Department of the WHEEL LOADER.

Furthermore, any and all exceptions to the specifications and/or this document are noted on the page(s) attached to this proposal as specified.

The bidder hereby attests by the signature below that all provisions of this entire document have been complied with.

Respectfully submitted by:

Barry L. Neel
(Signature/Seal of Officer)

BARRY L. Neel
(Typed or printed name of Signee)

Governmental Sales
(Title)

seal

James River Equipment
(Name of Company)

Wilkesboro NC
(Address)

Rebecca Hays
(Attest)

336-973-8201
(Telephone Number)

8-21-15
(Date)

BID FOR FURNISHING WATAUGA COUNTY WITH ONE (1) NEW WHEEL LOADER

PROPOSAL OF Linder Industrial Machinery, A CORPORATION LICENSED TO DO BUSINESS IN THE STATE OF NORTH CAROLINA TO THE COUNTY OF WATAUGA

The bidder, in compliance with the County of Watauga's invitation for furnishing bids for one (1) new Wheel loader, hereby proposes and agrees, if this proposal is accepted, to provide the specified equipment to the County of Watauga Simulation Department within **95** days of the date of the acceptance of this proposal.

THE BID CONSISTS OF ONE (1) Komatsu
MODEL WA 430-6 THE TOTAL SUM OF \$ \$251,480

This amount is payable within 30 days of the delivery of the equipment and acceptance by the Simulation Department of the WHEEL LOADER.

Furthermore, any and all conditions or specifications within this document are based on the page(s) attached to this proposal as specified.

The bidder hereby certifies that the amount stated above represents the entire price submitted by the bidder for the work.

Accepted by the bidder:

Chris Wilkes

(Typed name)

Vice President - North Carolina

Linder Industrial Machinery

(Typed name)

1 Business Park Cr. Arden, N.C.

(Typed address)

828-681-5172

(Typed phone number)

8/24/2015

(Typed date)

My Commission Expires October, 17 2019

BID FOR FURNISHING WATAUGA COUNTY WITH ONE (1) NEW WHEEL LOADER

PROPOSAL OF Carolina Tractor & Equipment A CORPORATION LICENSED TO DO BUSINESS IN THE STATE OF NORTH CAROLINA TO THE COUNTY OF WATAUGA.

The bidder, in compliance with the County of Watauga's invitation for furnishing bids for one (1) **new Wheel Loader**, hereby proposes and agrees, if this proposal is accepted, to provide the specified equipment to the County of Watauga Sanitation Department within 120-150 days of the date of the acceptance of this proposal.

THE BID CONSISTS OF ONE (1) CATERPILLAR, MODEL 950M, FOR THE SUM OF \$ 264,206.25.

This amount is payable within 30 days of the delivery of the equipment and acceptance by the Sanitation Department of the WHEEL LOADER.

Furthermore, any and all exceptions to the specifications and/or this document are noted on the page(s) attached to this proposal as specified.

The bidder hereby attests by the signature below that all provisions of this entire document have been complied with.

Respectfully submitted by:

Barry A. Little
(Signature/seal of Officer)

Barry A. Little
(Typed or printed name of Signee)

Asst Secretary
(Title)

CAROLINA TRACTOR & EQUIPMENT
(Name of Company)

9000 STATESVILLE RD CHARLOTTE NC 28269
(Address)

704-546-8880
(Telephone Number)

seal

[Signature]
(Attest)

8/21/15
(Date)

**WATAUGA COUNTY
 BID SPECIFICATION FOR NEW WHEEL LOADER**

GENERAL: The purpose and intent of these specifications is to describe a new wheel loader capable of working in a solid waste transfer and recycling facility. The wheel loader shall be the latest new production model at the time of delivery. The unit must be the same as normally supplied to the construction trade and shall conform to all the following specifications. The successful bidder shall provide working unit with all standard equipment and all parts or attachments not specifically mentioned which are necessary to provide a unit capable of working in a recycling/transfer environment. The unit shall meet all federal and state OSHA safety standards in force at time of delivery. All rating, where applicable shall conform to ICED and SAE standards.

The following manufacturers and models will be considered. Any other manufacturer wishing to submit bids must be approved prior to bid opening. Acceptable models are: Cat 950K, JD 644K, Komatsu WA 430-6. In addition to all standard equipment, the units shall have:

	Comply- Y/N
1) Enclosed cab with heater, Air Conditioning, Wipers & Mirrors	YES
2) AM-FM Weather Band Radio	YES
3) Heavy Duty Batteries with Disconnect	YES
4) Hydraulic Reversible Fan on Timer for Automatic Operation	YES
5) Power shift Transmission with Loader Grip Transmission Controls	YES
6) Four Wheel Drive with Hydraulic Front Differential Lock	YES - Limited slip Recr
7) Inboard Planetary with Wet Disc Brakes	YES
8) JRB or Fusion Coupler to match existing bucket	YES
9) Forks with JRB or Fusion coupler	YES
10) JRB or Fusion 5 Yd Bucket with Rubber cutting edge	YES
11) 23.5 X 25 20PR-L5 Tires soft foam filled	YES
12) Front and Rear Fenders	YES
13) Strobe Light on top of cab	YES
14) Delivery to Watauga County Transfer Station in Boone	YES
15) Operations Manual, Parts Manual, Technical Manual	YES
16) Engine Transmission guards- bottom, side, & Front axle	YES

Manufacturer and Model Bid: Hyundai HL760-9A

Delivery will be ^{up to} 45 days from receipt of order. BID AMOUNT EACHS 201,098.34

Option: Five Year Factory Power Train Warranty: \$ 5,803.17

MAY Heavy Equipment
 BIDDERS NAME
5941 NC HWY 8 Lex. NC 27252
 ADDRESS

RBAUL VP
 BY
8-21-15
 DATE

Phone 336 357 5005
803 917 2223 Rickie Cell

Fax 888 834 0271

Prices Do not Include Applicable Sales Tax.

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AGENDA ITEM 5:

TAX MATTERS

A. Monthly Collections Report

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.

The report is for information only; therefore, no action is required.

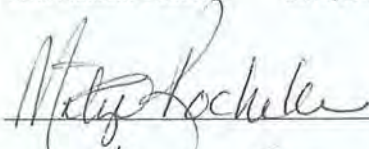
Monthly Collections Report

Watauga County

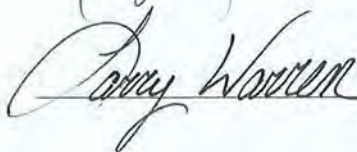
Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report August 2015

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
<u>General County</u>					
Taxes 2015	70,528.87	0.27%	70,832.24	0.27%	
Prior Year Taxes	53,622.10		106,043.58		
Solid Waste User Fee	13,433.33	0.31%	19,449.25	0.31%	
Green Box Fees		NA	1,576.11	NA	
Total County Funds	\$137,584.30		\$197,901.18		
<u>Fire Districts</u>					
Foscoe Fire	1,427.00	0.20%	2,177.55	0.20%	
Boone Fire	2,661.10	0.19%	3,964.53	0.19%	
Fall Creek Serv. Dist.	0.00	0.00%	24.41	0.00%	
Beaver Dam Fire	1,456.46	0.10%	1,740.71	0.10%	
Stewart Simmons Fire	630.45	0.33%	890.33	0.33%	
Zionville Fire	1,258.64	0.67%	1,561.57	0.67%	
Cove Creek Fire	927.11	0.15%	1,095.55	0.15%	
Shawneehaw Fire	589.73	0.48%	728.85	0.48%	
Meat Camp Fire	957.84	0.33%	1,512.47	0.33%	
Deep Gap Fire	1,590.06	0.42%	2,775.73	0.42%	
Todd Fire	30.24	0.03%	197.07	0.03%	
Blowing Rock Fire	2,961.40	0.43%	3,634.36	0.43%	
M.C. Creston Fire	67.96	0.69%	217.05	0.69%	
Foscoe Service District	493.41	0.64%	494.02	0.64%	
Beech Mtn. Service Dist.	0.00	0.00%	0.00	0.00%	
Cove Creek Service Dist.	0.00	0.00%	0.00	0.00%	
Shawneehaw Service Dist	39.05	0.41%	54.56	0.41%	
Total Fire Districts	\$15,090.45		\$21,044.35		
<u>Towns</u>					
Boone	20,795.22	0.25%	27,925.78	0.25%	
Municipal Services	555.93	0.00%	555.93	0.00%	
Boone MV Fee	13.06	NA	68.01	NA	
Blowing Rock	26.02	NA	105.69	NA	
Seven Devils	0.00	NA	58.62	NA	
Beech Mountain	0.00	NA	0.00	NA	
Total Town Taxes	\$21,390.23		\$28,714.03		
Total Amount Collected	\$174,064.98		\$247,659.56		



Tax Collections Director



Tax Administrator

AGENDA ITEM 5:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Mr. Warren will present the Refunds and Releases Reports.

Board action is required to accept the Refunds and Releases Reports.

08/31/2015 17:23
Larry.Warren

WATAUGA COUNTY
RELEASES - 08/31/2015 TO 08/31/2015

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tncrprpt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1576113 GLEN WILDE LLC C/O KUESTER REAL ESTATE SERVIC PO BOX 3340 FORT MILL, SC 29708	RE 2015	38994	08/31/2015			1,062,330 C02	4,355.55
	2910-53-1986-000			C02		G01	3,325.09
	TAX RELEASES				5292		
	BROWNFIELDS AGREEMENT YEAR 4 30% PROJECT ID 04005-00-95						7,680.64
1746279 GREENE, JOEL S 776 POSSUM HOLLOW RD BLOWING ROCK, NC 28605	RE 2014	25406	08/31/2015			90,650 G01	283.73
	2817-37-2980-000			C03			
	REFUND RELEASE SHOULD HAVE RECEIVED ELDERLY EXEMPTION				5295		
1162775 TREXLER, RICHARD P O BOX 712 BLOWING ROCK, NC 28605-0712	RE 2015	23634	08/31/2015			11,300 G01	35.37
	2807-97-4561-000			C03			
	TAX RELEASES PTC APPEAL				5293		
1219179 TREXLER, RICHARD PO BOX 712 BLOWING ROCK, NC 28605-0712	RE 2015	23644	08/31/2015			25,300 G01	79.19
	2807-97-5403-000			C03			
	TAX RELEASES PTC APPEAL				5294		
DETAIL SUMMARY	COUNT: 4	RELEASES - TOTAL				1,189,580	8,078.93

08/31/2015 17:23
 Larry.Warren

WATAUGA COUNTY
 RELEASES - 08/31/2015 TO 08/31/2015

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 tncrarpt

RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT
2014	RE	G01 WATAUGA COUNTY RE	283.73
2014 TOTAL			283.73
2015	RE	C02 BOONE RE	4,355.55
2015	RE	G01 WATAUGA COUNTY RE	3,439.65
2015 TOTAL			7,795.20
SUMMARY TOTAL			8,078.93

08/31/2015 17:23
Larry.Warren

WATAUGA COUNTY
RELEASES - 08/31/2015 TO 08/31/2015

P 3
tncrarpt

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
C02	2015	C02	BOONE RE	4,355.55
C02	2015	G01	WATAUGA COUNTY RE	3,325.09
			C02 TOTAL	7,680.64
C03	2014	G01	WATAUGA COUNTY RE	283.73
C03	2015	G01	WATAUGA COUNTY RE	114.56
			C03 TOTAL	398.29
			SUMMARY TOTAL	8,078.93

AGENDA ITEM 5:**TAX MATTERS***C. Citizen Refund Request***MANAGER'S COMMENTS:**

Mr. Larry Warren, Tax Administrator, will request consideration of the Board to reduce Ms. Jenkins property tax value due to the Town of Beech Mountain condemning her property. Ms. Jenkins is requesting the value be lowered for Fiscal Year 2014. The Town of Beech Mountain condemned the house in July of 2013, however the notification was sent to Ms. Jenkins ex-husband, who was deceased.

The effective value as of January 1, 2014 should have reflected the condemnation by the Town of Beech Mountain. Therefore, Ms. Jenkins is requesting an adjustment in the amount \$98,400 in her value for Fiscal Year 2014. The adjusted value will result in a refund of \$307.99 and \$720.99 from the County and the Town of Beech Mountain, respectively.

Board action is requested to reduce Ms. Jenkins' property tax value by of \$98,400.

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AGENDA ITEM 6:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Proposed Easement for Frontier Gas

MANAGER'S COMMENTS:

Frontier Natural Gas is requesting the County grant two easements so that they may service the Hospitality House with natural gas. One easement is a permanent ten foot (10') wide right of way and easement and the other is a temporary thirty-five foot (35') temporary work space which would expire six (6) months upon completion of construction of the pipeline.

In lieu of payment, the Board may wish to direct staff to discuss cost concessions regarding the potential running of a gas line to the County's jail facility. This issue was discussed several years back with an estimated cost of \$40,000 to \$60,000. The return on investment was estimated at ten (10) years. At the preparation of this packet, staff was awaiting word from Frontier Natural Gas regarding the request.

Staff seeks direction from the Board.

STATE of North Carolina
 COUNTY of Watauga

Tract No.
 2920-07-6399-000

RIGHT-OF-WAY AGREEMENT

Grantor for and in consideration of the sum of zero Dollars (\$0), paid by FRONTIER NATURAL GAS, LLC, having its principal place of business at 110 PGW Drive, Elkin, North Carolina 28621 ("Grantee"), to Watauga County ("Grantor"), the receipt and sufficiency of which is hereby acknowledged, does hereby give, grant, bargain, sell and convey unto Grantee, its successors and assigns, subject to the limitations and reservations herein stated, a permanent ten foot (10') wide right of way and easement for the purpose of laying, constructing, inspecting, maintaining, operating, altering, replacing, repairing, abandoning and removing a pipeline or pipelines, data acquisition, above or below grade valves, tie-overs, meters, regulators, cathodic protection devices, pig launchers/receivers and other appurtenant facilities, all of which shall be and remain the property of Grantee, for the transmission of natural gas and all by-products thereof or any liquids, gases, or substances which can be transported through a pipeline, over, under, across and upon the Property.

Property is located on PIN number 2920-07-6399-000 Book 1766 page 445. Right of way shall be 10-feet (10') in width as it runs through Grantors property starting approximately one hundred eighteen feet (118') from Northwestern corner of said property running North to South approximately three hundred twenty feet (320') then exiting said property approximately forty-one feet (41') from Southwestern corner of said property. Exhibit "A" is attached hereto and made a part of this agreement.

Also included in the herein RIGHT-OF-WAY AGREEMENT is the use of an additional thirty-five foot (35') temporary work space along and adjacent to the **ten foot (10') permanent right-of-way**. Said right to use such temporary work space will expire six (6) months after completion of construction of the pipeline.

Grantor and Grantee acknowledge that after the completion of the construction and installation of the pipeline, a survey of the Property may be conducted by Grantee at Grantee's expense and, in the event the pipeline and its appurtenances are found not located along said Right of way, the foregoing description of the Property will be amended to reflect a description of the Property as shown on the survey which includes ten (10') feet of right-of-way starting at the edge of drive and its appurtenances (the "Amended Description") and this Option and Right-Of-Way Agreement (the "Agreement") will be amended with the Amended Description (the "Amended Agreement").

Grantor reserves the right to use and enjoy said land except as may be necessary for the purpose(s) herein granted, provided Grantor shall not construct or permit to be constructed any house, structure, paving, reservoir, or other obstruction or excavation on, over, or within said RIGHT-OF-WAY and shall not change the grade over any pipeline constructed hereunder without first obtaining the written permission of Grantee. At the conclusion of Grantee's operations, said Grantee will clean up the right-of-way in a workmanlike manner and restore the premises as nearly as practicable to the same condition as it was before construction.

IN WITNESS WHEREOF, the parties hereto have executed the foregoing Agreement under seal this ____ day of _____, 20__.

Grantee: _____

(Print Name)

Frontier Natural Gas Company LLC

(Position)

STATE OF _____

COUNTY OF _____

I, _____, a notary public for said _____ county and state, certify that _____ personally appeared before me this day, and being duly sworn, as a Member of Management of Frontier Natural Gas signed foregoing instrument.

WITNESS my hand and official seal this ____ day of _____, 20__.

Notary Public

My Commission Expires:

EXHIBIT "A"



NAME:
WATAUGA COUNTY

PROPERTY ADD:
139 HEALTH CENTER DR
MAILING ADD:
814 WEST KING ST
BOONE, NC 28607

PARCEL #
2920-07-6399-000
DEED BK: 1766
DEED PG: 445

DRAWN: TMG
DATE: 08/31/15
TOWNSHIP
STONY FORK
CHECKED: GLM

STATE of North Carolina
 COUNTY of Watauga

Tract No.
 2920-07-3190-000

RIGHT-OF-WAY AGREEMENT

Grantor for and in consideration of the sum of zero Dollars (\$0), paid by FRONTIER NATURAL GAS, LLC, having its principal place of business at 110 PGW Drive, Elkin, North Carolina 28621 ("Grantee"), to Watauga County ("Grantor"), the receipt and sufficiency of which is hereby acknowledged, does hereby give, grant, bargain, sell and convey unto Grantee, its successors and assigns, subject to the limitations and reservations herein stated, a permanent ten foot (10') wide right of way and easement for the purpose of laying, constructing, inspecting, maintaining, operating, altering, replacing, repairing, abandoning and removing a pipeline or pipelines, data acquisition, above or below grade valves, tie-overs, meters, regulators, cathodic protection devices, pig launchers/receivers and other appurtenant facilities, all of which shall be and remain the property of Grantee, for the transmission of natural gas and all by-products thereof or any liquids, gases, or substances which can be transported through a pipeline, over, under, across and upon the Property.

Property is located on PIN number 2920-07-3190-000 Book 137 page 160. Right of way shall be 10-feet (10') in width as it runs through Grantors property starting approximately sixty-three feet (63') from Northwestern corner of said property running West to East approximately three hundred seventy-eight feet (378') then exiting said property approximately one hundred eighteen feet (118') from Northeastern corner of said property. Exhibit "A" is attached hereto and made a part of this agreement.

Also included in the herein RIGHT-OF-WAY AGREEMENT is the use of an additional thirty-five foot (35') temporary work space along and adjacent to the **ten foot (10') permanent right-of-way**. Said right to use such temporary work space will expire six (6) months after completion of construction of the pipeline.

Grantor and Grantee acknowledge that after the completion of the construction and installation of the pipeline, a survey of the Property may be conducted by Grantee at Grantee's expense and, in the event the pipeline and its appurtenances are found not located along said Right of way, the foregoing description of the Property will be amended to reflect a description of the Property as shown on the survey which includes ten (10') feet of right-of-way starting at the edge of drive and its appurtenances (the "Amended Description") and this Option and Right-Of-Way Agreement (the "Agreement") will be amended with the Amended Description (the "Amended Agreement").

Grantor reserves the right to use and enjoy said land except as may be necessary for the purpose(s) herein granted, provided Grantor shall not construct or permit to be constructed any house, structure, paving, reservoir, or other obstruction or excavation on, over, or within said RIGHT-OF-WAY and shall not change the grade over any pipeline constructed hereunder without first obtaining the written permission of Grantee. At the conclusion of Grantee's operations, said Grantee will clean up the right-of-way in a workmanlike manner and restore the premises as nearly as practicable to the same condition as it was before construction.

IN WITNESS WHEREOF, the parties hereto have executed the foregoing Agreement under seal this ____ day of _____, 20__.

Grantee: _____

_____ (Print Name)

Frontier Natural Gas Company LLC

_____ (Position)

STATE OF _____

COUNTY OF _____

I, _____, a notary public for said _____ county and state, certify that _____ personally appeared before me this day, and being duly sworn, as a Member of Management of Frontier Natural Gas signed foregoing instrument.

WITNESS my hand and official seal this ____ day of _____, 20__.

Notary Public

My Commission Expires:

EXHIBIT "A"



NAME: SOUTHERN AGRICULTURAL INSECT.	PROPERTY ADD: 395 BROOK HOLLOW RD	PARCEL # 2920-07-3190-000	DRAWN: TMG	DATE: 08/27/15
	MAILING ADD: 395 BROOK HOLLOW RD BOONE, NC 28607-8528	DEED BK: 137	DEED PG: 160	TOWNSHIP STONY FORK
			CHECKED: GLM	

091515 BCC Meeting







AGENDA ITEM 6:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Boards and Commissions

MANAGER'S COMMENTS:

Town of Boone Planning Commission

The Boone Town Council recommends the reappointment of Mr. Cameron Lippard and the appointment of Ms. Caroline Catoe to serve as Extraterritorial Jurisdiction (ETJ) representatives on the Town's Planning Commission.

Town of Boone Board of Adjustment

The Boone Town Council recommends the appointment of Mr. Brandon Paul to serve as an Extraterritorial Jurisdiction (ETJ) representative on the Town's Board of Adjustment.

The above are second readings and, therefore, action may be taken if so desired.

Town of Boone



August 24, 2015

Watauga County Board of Commissioners
814 W. King Street
Boone, NC 28607

RE: ETJ Appointments to Town of Boone's Planning Commission

Dear Board of Commissioners:

At the recent meetings of the Boone Town Council, Cameron Lippard was selected for reappointment and Caroline Catoe was selected for appointment to the Town's Planning Commission as representatives of the ETJ. In accordance with the Town's Unified Development Ordinance, recommendations for ETJ representatives on the Town's Planning Commission must be appointed by the Watauga County Board of Commissioners.

As directed by the Town's Unified Development Ordinance, we ask that you accept this letter as a formal request that the County appoint Cameron Lippard and Caroline Catoe to the Town's Planning Commission as ETJ representatives.

Should you have any questions, please feel free to contact us at 828-268-6200. Attached are the applications submitted for consideration.

Respectfully,

A handwritten signature in black ink that reads "Christine Pope". The signature is written in a cursive, flowing style.

Christine Pope
Town Clerk

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION, TASK FORCE,
ADVISORY BODY OR COMMITTEE
TOWN OF BOONE

FULL NAME: Dr. Cameron Dee Lippard
Title First Middle Initial Last
(Mr./Ms./Mrs./Dr., etc.)

GENDER: Ms./Mrs.

HOME ADDRESS: 417 Coffey Knob Rd, Boone, NC 28607

PREFERRED CONTACT ADDRESS (if different from home address):
Same as above

EMAIL ADDRESS: lippardc@appstate.edu
TELEPHONE: day: 828-262-6396; evening 828-355-9289

JURISDICTION OF RESIDENCE: Town of Boone
 Extra Territorial Jurisdiction (ETJ)
 Watauga County outside Town and ETJ
 Other (please identify):

HOW LONG HAVE YOU BEEN A RESIDENT OF THE ABOVE JURISDICTION: 8 years

DO YOU OWN REAL PROPERTY (land) IN THE TOWN OF BOONE: No

DO YOU OWN REAL PROPERTY IN THE ETJ: yes

NAME OF BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE APPOINTMENT SOUGHT (list one only):
Planning Commission

WHY DO YOU WISH TO OBTAIN THIS APPOINTMENT?
I have served on the commission previously for 4 years and would like to continue my service.

ARE YOU FAMILIAR WITH THE TOWN'S 2006 COMPREHENSIVE PLAN? (It can be accessed at www.townofboone.net/departments/development/index.html): yes

RATE YOUR SUPPORT FOR THE 2006 COMPREHENSIVE PLAN (with "1" signifying no support and "10" signifying great support):

1 2 3 4 5 6 7 8 9 10

PLEASE EXPLAIN YOUR LEVEL OF SUPPORT FOR THE COMPREHENSIVE PLAN:
It is an important document that guides decision making of course needs, addressing as the town evolves. This is particularly true with the New Town Circle and the call for a Walkways District.

WHAT SKILLS, EDUCATION, TRAINING, EXPERIENCE OR AREA(S) OF EXPERTISE WOULD YOU BRING TO THIS APPOINTMENT? Ph.D. in sociology with research, skills and knowledge expertise in race relations, social movements, immigration, and human studies development

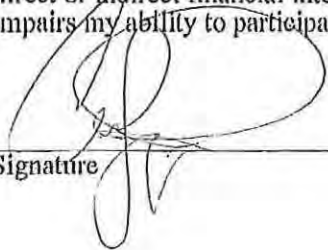
HAVE YOU HAD ISSUES WITH THE TOWN OF BOONE WHICH RELATE TO THE WORK OF THE BODY TO WHICH YOU SEEK APPOINTMENT? IF YES, PLEASE EXPLAIN: No.

DO YOU HAVE ANY KNOWN OR POTENTIAL CONFLICTS OF INTEREST (INCLUDING MEMBERSHIP IN ANY ORGANIZATION, YOUR EMPLOYMENT, AND THE MEMBERSHIPS AND EMPLOYMENT OF ANY FAMILY MEMBER) THAT MIGHT ARISE IF YOU ARE APPOINTED? IF YES, PLEASE EXPLAIN: None

HAVE YOU EVER BEFORE SERVED ON ANY TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE. IF SO, PLEASE STATE THE NAME OF THE BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE AND THE APPROXIMATE DATES OF SERVICE: Housing Commission, Affordable Housing Taskforce

IF YOU HAVE PREVIOUSLY SERVED ON A TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, PLEASE EXPLAIN THE QUALITY OF YOUR EXPERIENCE: My experience has been personally educational and enriching.

I hereby certify that the foregoing answers are true, and that should I be appointed to the board, commission, task force, advisory body or committee, and should a conflict of interest exist or develop with regard to a specific matter, I will disclose the conflict of interest and recuse myself from the deliberations and action involved. Conflicts of interest include, but are not limited to: a direct or indirect financial interest by myself or a member of my family, and other interest which impairs my ability to participate fairly in the deliberations and actions in question.


Signature

7/13/15
Date

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE
TOWN OF BOONE

FULL NAME: Ms. Caroline M Catoe
Title First Middle Initial Last
(Mr./Ms./Ms./Dr., etc.)

GENDER: F

HOME ADDRESS: 1595 Poplar Grove Road Boone NC 28607

PREFERRED CONTACT ADDRESS (if different from home address):

EMAIL ADDRESS: Ccatoe@ecrs.com

TELEPHONE: day: 828-719-6959; evening same

JURISDICTION OF RESIDENCE: Town of Boone
 Extra Territorial Jurisdiction (ETJ)
 Watauga County outside Town and ETJ
 Other (please identify):

HOW LONG HAVE YOU BEEN A RESIDENT OF THE ABOVE JURISDICTION: May '15

DO YOU OWN REAL PROPERTY (land) IN THE TOWN OF BOONE: NO

DO YOU OWN REAL PROPERTY IN THE ETJ: Yes

NAME OF BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE APPOINTMENT SOUGHT (list one only):
Planning Commission

WHY DO YOU WISH TO OBTAIN THIS APPOINTMENT?
Wish to continue serving on the planning commission to represent the Town of Boone as an active civil resident.

ARE YOU FAMILIAR WITH THE TOWN'S 2006 COMPREHENSIVE PLAN? (It can be accessed at www.townofboone.net/departments/development/index.html):

RATE YOUR SUPPORT FOR THE 2006 COMPREHENSIVE PLAN (with "1" signifying no support and "10" signifying great support):

1 2 3 4 5 6 7 8 9 10

PLEASE EXPLAIN YOUR LEVEL OF SUPPORT FOR THE COMPREHENSIVE PLAN:
Strong support for sustainable commercial development, neighborhood zoning, increased bike/walkway access, preserving green space, and improvement to downtown aesthetics.

WHAT SKILLS, EDUCATION, TRAINING, EXPERIENCE OR AREA(S) OF EXPERTISE WOULD YOU BRING TO THIS APPOINTMENT? BSBA from UNCW, event manager for ERS, interest and passion for being active in the political process, life-long resident of Boone, NC


HAVE YOU HAD ISSUES WITH THE TOWN OF BOONE WHICH RELATE TO THE WORK OF THE BODY TO WHICH YOU SEEK APPOINTMENT? IF YES, PLEASE EXPLAIN: NO

DO YOU HAVE ANY KNOWN OR POTENTIAL CONFLICTS OF INTEREST (INCLUDING MEMBERSHIP IN ANY ORGANIZATION, YOUR EMPLOYMENT, AND THE MEMBERSHIPS AND EMPLOYMENT OF ANY FAMILY MEMBER) THAT MIGHT ARISE IF YOU ARE APPOINTED? IF YES, PLEASE EXPLAIN: NO

HAVE YOU EVER BEFORE SERVED ON ANY TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE. IF SO, PLEASE STATE THE NAME OF THE BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, AND THE APPROXIMATE DATES OF SERVICE: Planning commission - Sept. '14 to June '15, reapplying as ETJ member since moving to a home outside of TOB limits, would like to continue serving

IF YOU HAVE PREVIOUSLY SERVED ON A TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, PLEASE EXPLAIN THE QUALITY OF YOUR EXPERIENCE: Experience with wellness district planning, still learning the commission and much about the planning of TOB

I hereby certify that the foregoing answers are true, and that should I be appointed to the board, commission, task force, advisory body or committee, and should a conflict of interest exist or develop with regard to a specific matter, I will disclose the conflict of interest and recuse myself from the deliberations and action involved. Conflicts of interest include, but are not limited to: a direct or indirect financial interest by myself or a member of my family, and other interest which impairs my ability to participate fairly in the deliberations and actions in question.


Signature

8/7/15
Date

Town of Boone



August 24, 2015

Watauga County Board of Commissioners
814 W. King Street
Boone, NC 28607

RE: ETJ Appointment to Town of Boone's Board of Adjustment

Dear Board of Commissioners:

At the July 23, 2015, regular meeting of the Boone Town Council, Brandon Paul was selected for appointment to the Town's Board of Adjustment as a representative of the ETJ. In accordance with the Town's Unified Development Ordinance, recommendations for ETJ representatives on the Town's Board of Adjustment must also be appointed by the Watauga County Board of Commissioners.

The Unified Development Ordinance directs the Town to submit two applications for the Commissioners' consideration, unless the Town has only received a single application or no applications after a period of time. Since we have not received any additional applications for consideration for ETJ positions on this board, we ask that you accept this letter as the Town's formal request that the County appoint Brandon Paul to the Town's Board of Adjustment as an ETJ representative.

Should you have any questions, please feel free to contact us at 828-268-6200. Attached is Mr. Paul's application submitted for consideration.

Respectfully,

A handwritten signature in black ink that reads "Christine Pope". The signature is written in a cursive, flowing style.

Christine Pope
Town Clerk

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION, TASK FORCE,
ADVISORY BODY OR COMMITTEE
TOWN OF BOONE

FULL NAME: Mr. Brandon C Paul
Title First Middle Initial Last
(Mr./Ms./Ms./Dr., etc.)

GENDER: M

HOME ADDRESS: 131 Hummingbird Hill, Boone, NC, 28607

PREFERRED CONTACT ADDRESS (if different from home address):

EMAIL ADDRESS: bpaul2345@gmail.com

TELEPHONE: day: 336 479 3618 ; evening —

JURISDICTION OF RESIDENCE: Town of Boone
Extra Territorial Jurisdiction (ETJ)
Watauga County outside Town and ETJ
Other (please identify):

HOW LONG HAVE YOU BEEN A RESIDENT OF THE ABOVE JURISDICTION: 1 month

DO YOU OWN REAL PROPERTY (land) IN THE TOWN OF BOONE: NO

DO YOU OWN REAL PROPERTY IN THE ETJ: NO

NAME OF BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE
APPOINTMENT SOUGHT (list one only): Board of Adjustments

WHY DO YOU WISH TO OBTAIN THIS APPOINTMENT?

I'm very civic minded and feel like I can really serve my town
in this capacity. I was an BOA until I moved to the ETJ

ARE YOU FAMILIAR WITH THE TOWN'S 2006 COMPREHENSIVE PLAN? (It can be
accessed at <http://www.townofboone.net/departments/development/pdfs/Comp.pdf>):

Yes

RATE YOUR SUPPORT FOR THE 2006 COMPREHENSIVE PLAN (with "1" signifying no
support and "10" signifying great support):

1 2 3 4 5 6 7 8 9 10

PLEASE EXPLAIN YOUR LEVEL OF SUPPORT FOR THE COMPREHENSIVE PLAN:

I feel that a few things miss the mark,
but the comprehensive plan is what I am sworn
to follow & I will do just that.

WHAT SKILLS, EDUCATION, TRAINING, EXPERIENCE OR AREA(S) OF EXPERTISE WOULD YOU BRING TO THIS APPOINTMENT?

I'm a current poli sci student, I was on Town of Boone BoA, I've always been involed civically and I am in love w/ policy at all levels of gov't.

HAVE YOU HAD ISSUES WITH THE TOWN OF BOONE WHICH RELATE TO THE WORK OF THE BODY TO WHICH YOU SEEK APPOINTMENT? IF YES, PLEASE EXPLAIN:

NO

DO YOU HAVE ANY KNOWN OR POTENTIAL CONFLICTS OF INTEREST (INCLUDING MEMBERSHIP IN ANY ORGANIZATION, YOUR EMPLOYMENT, AND THE MEMBERSHIPS AND EMPLOYMENT OF ANY FAMILY MEMBER) THAT MIGHT ARISE IF YOU ARE APPOINTED? IF YES, PLEASE EXPLAIN:

NO

HAVE YOU EVER BEFORE SERVED ON ANY TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE. IF SO, PLEASE STATE THE NAME OF THE BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, AND THE APPROXIMATE DATES OF SERVICE:

Yes, Town of Boone BoA March 2015 - ~~now~~ June 2015

IF YOU HAVE PREVIOUSLY SERVED ON A TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, PLEASE EXPLAIN THE QUALITY OF YOUR EXPERIENCE:

I Learned a lot about planning policy and I loved being involed in local government. I felt I was a great contributing member to the board.

I hereby certify that the foregoing answers are true, and that should I be appointed to the board, commission, task force, advisory body or committee, and should a conflict of interest exist or develop with regard to a specific matter, I will disclose the conflict of interest and recuse myself from the deliberations and action involved. Conflicts of interest include, but are not limited to: a direct or indirect financial interest by myself or a member of my family, and other interest which impairs my ability to participate fairly in the deliberations and actions in question.


Signature

7/9/15
Date

Brandon Charles Paul

131 Hummingbird Hill, Boone, North Carolina 28607
336.479.3818 – bpaul2345@gmail.com

Education

- Appalachian State University (August, 2014), 4.0 GPA, Political Science Major- Honors Program, Communications Minor
- South Davidson High School (2010 - 2014), 5.08 GPA, Salutatorian, AP Scholar with Honor, National Merit Commended
- Davidson County Community College, Associates in Science CORE 44 Diploma (2010-2014), Graduate with High Honors
- Northwestern University (2012 -2014) - School of Education and Public Policy Center for Talent Development- AP Comparative Politics, AP Microeconomics, AP Macroeconomics

Work Experience

- Town of Boone (February, 2015- present), Member of Board of Adjustments
- Watauga County Democratic Party (2015-present), experience with VoteBuilder program, use phone bank and social media avenues to raise constitute awareness of pressing political issues
- Federal State Department, Internship with Departments of Management, Innovation, and Information Technology (2013)
- North Carolina Governor's Office, Page within the Department of Transportation (2011)
- North Carolina Legislature, Page (2011)
- JASA Investments, LLC, Real Estate Investment Company, Duties include deposits, pay bills, post notices, installing insulation/laminate floors, painting, and debris removal (2005 - 2014)
- Outback Steakhouse Blowing Rock (February, 2015-present), Dishwasher 20+ hours per week

Academic Programs, Achievements, Honors

- Congressional Award, Earned Bronze, Silver, and Gold Certificates and Bronze, Silver, and Gold Medals, Achieved 2400+ hours of community service, personal development, and physical fitness activities (2012-2015)
- United States Senate Youth Program, North Carolina state finalist (2013)
- North Carolina Council on Social Studies Outstanding Student (2014)
- North Carolina Governor's School, Davidson County Schools Superintendent's Choice, Social Sciences (2013)
- CIEE Scholarship Recipient, Full scholarship in national competition for cultural trip to South Korea (2012)
- Summer Ventures in Science and Math, Computer Science, Four-week program for academically talented students (2012)
- SDHS Debate Club, Co-founder and President, Helped develop debate teams at 4 additional high schools. Created, organized, and facilitated countywide Davidson County Model UN competitions (2012 – 2014)
 - Model United Nations
 - UNC-Chapel Hill: Cuba (2011), Germany-Outstanding Delegate (2012), France-Outstanding Delegate (2013)
 - Appalachian State: United States - Honorable Mention (2012), France -Best Delegate (2013), Australia-Excellent Delegate (2013), United Kingdom- Excellent Delegate (2014)
- Youth Legislative Assembly of North Carolina (2011-2014)
 - Jimmy Gibbs Award for being the most outstanding delegate within committee (2012)
 - Chairperson Science and Technology Committee, monthly conference preparation meetings (2012-2013)
 - Elected Tri-Speaker- Organized statewide conference for more than 200+ students (2013-2014)
 - Received 2014 Sud-Freemark Service Award for contributions to YLA (2014)
- Harvard Model Congress, Received merit scholarship to attend (2013)
- Davidson County Model Congress, Co-founder, community mentor and facilitator (Fall, 2014)
- Youth Leadership Davidson County, school selected representative for countywide program (2012-2013)
- Hugh O'Brian Youth Leadership , School representative, received scholarship to attend (2012)
- CyberFoundations Competition for Networking, Operating Systems, and System Administration, 3rd place in NC (2012)
- North Carolina State Engineering Summer Program, Computer Science- Developed Android App (2011)
- Auburn University's Digital CSI Camp, Investigating computer crimes and processing digital evidence (2011)
- The Dispatch Newspaper, Writer (2013-2014)
- Lexington Cotillion, Board member and instructor (2010-2014)
- SDHS Student Council, Executive Council Vice President (2010-2014), Class Treasurer (2010), Representative (2012)
- SDHS Quiz Bowl, Team Captain (2010-2014)

- MENSA Member, admission based on scoring at or above 98th percentile on IQ test (2010-present)

Community and Public Service

- Prudential Spirit of Community Award, School honoree for volunteerism (2013)
- The President's Volunteer Service Award, Earned by completing 250+ hours of community service (2014)
- Sigma Alpha Gamma, Service fraternity (2013-2014)
- NC Baptist Aging Ministries, Baptist Children's Homes, Helped create statewide computer database of services for elderly (2011)
- Gifted Program Advisory Council for Davidson County Schools, Student representative (2013-2014)
- Youth Reachout, service projects and community outreach to Jamaica, England, and Trinidad/Barbados (2009-2010)
- Family Services Circles Program, Weekly childcare and client support for anti-poverty initiative (2013-2014)
- "Walk a Mile in Her Shoes", local event for Family Services to raise awareness and financial support to stop sexual assault and gender violence (2014)
- Peer tutor and mentor for elementary student twice per week (2013-2014)
- Pastor's Pantry, Grew home garden for donation to program (2010-2014)

References Available Upon Request

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AGENDA ITEM 6:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Announcements

MANAGER'S COMMENTS:

Caldwell Community College and Technical Institute (CCC&TI) has invited the Board to attend a Trustees of CCC&TI dinner meeting on Wednesday, September 16, 2015, at 6:00 P.M. at the Watauga Instructional Facility on Hwy 105 Bypass, Room 112.

The Grand Opening of the Breast Center of Appalachian Regional Healthcare Systems at the corner of Furman Road and State Farm Road in the Outpatient Imaging & Lab Building will be held on Wednesday September 30, 2015, from 3:00 P.M.–5:00 P.M.

The Watauga County Board of Commissioners will host an Ethics Training Webinar for Local Elected Officials presented by the UNC School of Government. The Webinar will be viewed on Tuesday, September 22, 2015, from 2:00 P.M. To 4:00 P.M. in the Commissioners' Board Room.

AGENDA ITEM 7:

PUBLIC COMMENT

AGENDA ITEM 8:

BREAK

AGENDA ITEM 9:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)

AGENDA ITEM 10:

POSSIBLE ACTION AFTER CLOSED SESSION