

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, MARCH 7, 2017
8:30 A.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
8:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: February 16 & 17, 2017, Special Meeting February 21, 2017, Regular Meeting February 21, 2017, Closed Session February 28, 2017, Special Meeting		1
	3	APPROVAL OF THE MARCH 7, 2017, AGENDA		15
8:35	4	APPALACHIAN DISTRICT HEALTH DEPARTMENT ANNUAL REPORT	MS. BETH LOVETTE	17
8:40	5	WESTERN YOUTH NETWORK UPDATE	MS. JENNIFER WARREN	49
8:45	6	REQUEST TO ADOPT THE MIDDLE FORK GREENWAY MASTER PLAN	MS. WENDY PATOPRSTY	53
8:50	7	PROPOSED AMENDMENTS TO THE HIGH IMPACT LAND USE ORDINANCE	MR. JOE FURMAN	103
8:55	8	PROPOSED CHANGE ORDERS FOR MEDIC BASE 3	MR. ROBERT MARSH	129
9:00	9	TAX MATTERS A. Monthly Collections B. Refunds & Releases	MR. LARRY WARREN	147 149
9:05	10	REPORT ON OLD BOONE READY MIX PROPERTY	MR. ANTHONY DI SANTI	155
9:10	11	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Proposed School Calendar Flexibility Resolution B. Sheriff's Office Vehicle Purchase Request C. Boards and Commissions D. Announcements	MR. DERON GEOUQUE	157 159 169 205
9:15	12	PUBLIC COMMENT		206
10:15	13	BREAK		206
10:20	14	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3)		206
10:30	15	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

February 16 & 17, 2017, Special Meeting

February 21, 2017, Regular Meeting

February 21, 2017, Closed Session

February 28, 2017, Special Meeting

DRAFT**MINUTES**

**WATAUGA COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING
THURSDAY, FEBRUARY 16, 2017 & FRIDAY, FEBRUARY 17, 2017**

The Watauga County Board of Commissioners held a special meeting on Thursday, February 16, 2017, and Friday, February 17, 2017, in order to conduct a retreat to review goals and objectives for the County. The meetings were held in the Commissioners' Board Room located in the Watauga County Administration Building, Boone, North Carolina.

PRESENT: John Welch, Chairman
Billy Kennedy, Vice-Chairman
Jimmy Hodges, Commissioner
Perry Yates, Commissioner
Deron Geouque, County Manager
Margaret Pierce, Finance Director

Lunch was provided at 12:00 P.M. Chairman Welch called the meeting to order on Thursday, February 16, 2017, at 12:37 P.M., welcoming those in attendance. Commissioner Turnbow was excused due to illness.

The following topics were discussed:

- Opening Remarks
- Mr. Deron Geouque
- FY 2017 Review and Discussion of 2018 Budget
- Ms. Margaret Pierce
 - Revenues
 - Expenditures
 - Budget Calendar
- Review of Current Capital Improvement Plan (CIP)
- Mr. Deron Geouque & Mr. Robert Marsh
 - Current CIP Status Report
 - Anderson/Old AppalCART Building
 - Relocation of County Personnel
 - Planning and Inspections
 - Veteran's Services
 - Red Cross
 - Tax Appraisal
 - New River Baseball Fields
 - Landfill Road Relocation
 - Recreation Center
 - Telecommunication Upgrades, Mr. Jeff Virginia
 - Current Infrastructure
 - Proposed Telecommunications Infrastructure Study
 - Wireless Connection Efforts, Dr. Marvin Hoffman
 - School Facilities
- Break at 2:40 to 3:15

Update on Guy Ford Paddle Access
Mr. Joe Furman
Update on Middlefork Greenway
Ms. Wendy Patoprsty, Edwin Peck
Sign Ordinance
Mr. Joe Furman
Caldwell Community College & Technical Institute
Dr. Mark Poarch
School Board Funding Issues
Superintendent Dr. Scott Elliott, School Board Members Ron Henries,
Jason Cornett, Barbara Kinsey, Dr. Jay Fenwick and Staff members Ly
Marze, Dr. Stephen Martin and Danny Clark
 FY 2018 Funding Needs
 Schools' Capital Improvement Plan
 Indoor Practice Facility

A recess was declared at 6:05 P.M. The meeting reconvened on Friday, February 17, 2017, at 9:07 A.M.

Tourism Development Authority (TDA)
Mr. Matt Vincent, Mr. Tony Gray, and Mr. Wright Tilley
Economic Development Partnership of NC
Mr. Bill Slagle and Ms. Melissa Smith
Watauga Housing Trust
Mr. Scott Eggers and Mr. Joe Furman
Break 11:05 to 11:20
Miscellaneous & Commissioner Matters
Mr. Deron Geouque
 State Issues
 Commissioners Matters
 Budget work sessions set for May 4, 12-7 P.M. and May 8, 12-7
 P.M.
 Board discussion and directives

The County Manager concluded the retreat by reviewing the issues addressed and seeking direction from the Board for Fiscal Year 2017-2018.

The meeting adjourned at 12:07 P.M.

John Welch, Chairman

ATTEST:
Deron Geouque, County Manager

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 21, 2017**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, February 21, 2017, at 5:30 P.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: John Welch, Chairman
 Billy Kennedy, Vice-Chairman
 Jimmy Hodges, Commissioner
 Larry Turnbow, Commissioner
 Perry Yates, Commissioner
 Anthony di Santi, County Attorney
 Deron Geouque, County Manager
 Anita J. Fogle, Clerk to the Board

Chairman Welch called the meeting to order at 5:31 P.M.

Commissioner Yates opened with prayer and Vice-Chairman Kennedy led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Welch called for additions and/or corrections to the February 7, 2017, regular and closed session minutes.

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to approve the February 7, 2017, regular meeting minutes as presented.

VOTE: Aye-5
 Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to approve the February 7, 2017, closed session minutes as presented.

VOTE: Aye-5
 Nay-0

APPROVAL OF AGENDA

Chairman Welch called for additions and/or corrections to the February 21, 2017, agenda.

County Manager Geouque requested to add Land Acquisition, per G. S. 143-318.11(a)(5)(i) to the closed session.

Commissioner Yates, seconded by Commissioner Hodges, moved to approve the February 21, 2017, agenda as amended.

VOTE: Aye-5
Nay-0

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON A PROPOSED RESOLUTION REQUESTING THAT SUNDAY HUNTING BE BANNED IN WATAUGA COUNTY

A public hearing was held to allow citizen comment regarding a draft resolution requesting to ban hunting on Sundays in Watauga County.

The North Carolina General Assembly amended the statutes to enact the current Sunday hunting regulations. The North Carolina Association of County Commissioners has recently provided some additional information regarding Sunday hunting. A copy of Session Law 2015-144 House Bill 640 is included. Part V, Section 5 (b) (highlighted) is of significance to the County regarding hunting on Sundays.

SECTION 5.(b) states:

(b) A county may by ordinance prohibit hunting on Sunday as allowed under G. S. 103-2, provided the ordinance complies with all of the following:

- (1) The ordinance shall be applicable from January 1 until December 31 of any year of effectiveness.*
- (2) The ordinance shall allow for individuals hunting in an adjacent county with no restriction on Sunday hunting to retrieve any animal lawfully shot from the adjacent county.*
- (3) The ordinance shall be applicable to the entire county.*

Section 5 continues with:

SECTION 5.(c) *Subsection (b) of this section becomes effective October 1, 2017. A county may adopt an ordinance to prohibit Sunday hunting prior to October 1, 2017, but any such ordinance shall not become effective until October 1, 2017. The remainder of this section becomes effective October 1, 2015.*

A resolution would only be required if the Board wished to pass an ordinance banning Sunday hunting with an effective date prior to October 1, 2017. The Board has two (2) options to consider.

Option 1. Upon closing of the public hearing, the Board determines an ordinance banning Sunday hunting is warranted, and directs staff to develop an ordinance for Board review and schedules an additional public hearing on the proposed ordinance. After the public hearing the Board adopts the ordinance with an effective date of January 1, 2018.

Option 2. The Board reviews and considers citizen input already received and determines an ordinance banning Sunday hunting is **not** warranted; and NCGS 103-2 would address Sunday hunting.

Commissioner Turnbow, seconded by Commissioner Yates, moved to call the public hearing to order at 5:35 P.M.

VOTE: Aye-5
Nay-0

The following citizens shared comments in opposition of banning Sunday hunting in Watauga County:

- | | | |
|-------------------|-------------------|------------------|
| Everette Matheson | Jeff Talbot | Jeremy Bertrand |
| Michael Turbyfill | Jeremiah Farmer | Eric Hiegl |
| Ryan Kirby | Tyler Watson | Micah Greathouse |
| Brita Turbyfill | Michael Testerman | |

There were no comments in support of banning Sunday hunting in Watauga County.

With no further comments, Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to close the public hearing at 6:07 P.M.

VOTE: Aye-5
Nay-0

No action was taken; therefore, the proposed resolution died and the regulations for Sunday hunting in Watauga County remain as they were.

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON A PROPOSED PRE-APPLICATION FOR A \$100,000 GRANT FROM THE RECREATION TRAILS PROGRAM (RTP) FOR THE GUY FORD ROAD WATAUGA RIVER ACCESS, A/K/A LOWER GORGE ACCESS

A public hearing was held to allow citizen comment on a proposed pre-application for a \$100,000 grant from the Recreation Trails Program (RTP) for the Guy Ford Road Watauga River Access, A/K/A Lower Gorge Access. Notification of the grant schedule was released in mid-January with the pre-application due February 24, 2017. If the pre-application is approved by the RTP, a final application will be due July 14. The Guy Ford property was previously deeded to the County and is included in the Watauga Tourism Development Authority’s Outdoor Recreation Plan.

Commissioner Yates, seconded by Commissioner Turnbow, moved to call the public hearing to order at 6:21 P.M.

Mr. Eric Hiegl and Mr. Edgar Peck shared comments of support for the project.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to close the public hearing at 6:24 P.M.

VOTE: Aye-5
Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the pre-application to the Recreation Trails Program for a \$100,000 grant as presented.

VOTE: Aye-5
Nay-0

PROPOSED AMENDMENTS TO THE HIGH IMPACT LAND USE ORDINANCE

Mr. Ric Mattar, Planning Board Chairman, presented proposed amendments to the High Impact Land Use Ordinance (HILU). A public hearing is scheduled for Tuesday, February 28, 2017, to seek citizen input regarding the proposed amendments. After the public hearing, there is a regular meeting scheduled on Tuesday, March 7, 2017, before the current HILU moratorium expires on March 10, 2017.

WATAUGA COUNTY PUBLIC LIBRARY ANNUAL REPORT

Ms. Monica Caruso, County Librarian, presented the Watauga County Public Library Annual Report. The report was given for information only; therefore, no action is required.

SHERIFF'S OFFICE VEHICLE PURCHASE REQUEST

On behalf of Captain Kelly Redmon, County Manager Geouque presented a bid for a 2017 Chevrolet Silverado 2500 Crew Cab 4WD pickup from Ben Mynatt Chevrolet, a vendor through the North Carolina Sheriff's Association. The cost for the vehicle including tax and tags is \$29,818.46. The current cost exceeds the budgeted amount and therefore, if approved, a budget amendment will be forthcoming recognizing additional narcotics funds.

Commissioner Yates, seconded by Commissioner Turnbow, moved to table action to inquire as to whether local vendors were included in the North Carolina Sheriff's Association list.

REQUEST TO APPLY FOR A NORTH CAROLINA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES GRANT

Ms. Pamela Thomas, Recycling Coordinator, requested authorization to submit an application for a Community Waste Reduction and Recycling grant through the North Carolina Department of Environment and Natural Resources (NCDENR) for four 30-yard roll-off containers for use at Parkway, Green Valley, and Blowing Rock Elementary Schools with the fourth to serve as a trade out for emptying the other three. County staff would be responsible for servicing the roll-off containers thus freeing up School staff for other job duties. No County funds are requested for this project as the required \$4,160 match will come from the Board of Education.

Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to approve the submission of the grant application to the North Carolina Department of Environment and Natural Resources Community Waste Reduction and Recycling Grant in the amount of \$20,000 for four 30-yard roll-off containers with the required \$4,160 match to come from the Board of Education.

VOTE: Aye-5
Nay-0

WEST ANNEX ROOF DESIGN REQUEST

Mr. Robert Marsh, Maintenance Director, requested approval for an agreement with MRC to provide design services for roof and HVAC improvements for the West Annex building. MRC provided design and construction oversight for the AppalCART facility. Staff was very satisfied with the services rendered by MRC. MRC has provided design, oversight, and inspection services for Appalachian State University and Watauga County Schools System.

Mr. Marsh stated that staff recommends entering into an agreement with MRC for design services for the installation of a sloped metal roof system for the West Annex in the amount of \$32,100. \$27,000 was allocated in the FY 2016-2017 budget with the overage to come from the Maintenance Department budget.

North Carolina General Statute 143-64.31 requires the hiring of architectural, engineering, surveying, construction management at risk services, design-build services, and public-private partnership construction services to be selected on the basis of demonstrated competence and qualification for the type of professional services required without regard to fee. However, NCGS 143-64.32 allows for an exemption on the above requirement in writing when an estimated professional fee is in an amount less than fifty thousand dollars (\$50,000).

Commissioner Turnbow, seconded by Commissioner Yates, moved to exempt the project in accordance with NCGS 143-64.32 and enter into an agreement for design services for a metal roof system for the West Annex building in the amount of \$32,100.

VOTE: Aye-5
Nay-0

TAX MATTERS

A. Monthly Collections Report

Tax Administrator, Mr. Larry Warren, presented the Tax Collections Report for the month of January 2017. The report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Warren presented the Refunds and Releases Report for January 2017 for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Hodges, seconded by Vice-Chairman Kennedy, moved to approve the Refunds and Releases Report for January 2017 as presented.

VOTE: Aye-5
Nay-0

REQUEST TO SURPLUS EQUIPMENT

On behalf of Finance Director, Ms. Margaret Pierce, County Manager Geouque requested the surplus of a 2008 Condor front loader trash truck to be offered for sale on GovDeals.com.

Vice-Chairman Kennedy, seconded by Commissioner Yates, moved to surplus and authorize the sale of the 2008 Condor front loader trash truck as presented.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Sheriff's Office Requested Award to Retiring Officer

County Manager Geouque stated that G. S. 20-187.2 allows governing bodies of a law enforcement agency to award a retiring member their service side arm at a price determined by the governing body. Captain Al Reed is retiring March 1, 2017. The Sheriff's Office has requested that his respective side arm and badge be awarded upon his retirement and that the price of the side arm be set at \$1.

VOTE: Aye-5
Nay-0

B. Boards and Commissions

County Manager Geouque presented the following:

Tourism Development Authority

The terms of Matt Vincent and Greg Tarbuton on the Watauga County Tourism Development Authority (TDA) Board expire February 28, 2017. Both Mr. Vincent and Mr. Tarbuton are willing to continue to serve and both are eligible for re-appointment to 3-year terms. With recent changes to the TDA Bylaws, a new board seat is also available for appointment. This appointment is a 3 year term beginning March 1, 2017. One of the 3 appointments has to be a person that is involved in the promotion of tourism or whose business is engaged in some element of the tourism product. The requirement for three of the members to be those who collect occupancy tax is currently met and, therefore, the other two seats do not carry specific requirements.

Once the appointments to the TDA Board are made, the appointment of the TDA Board Chair will need to be made. Current board chair, Matt Vincent, is willing to continue serving as Chair, if reappointed to another term and chosen for Chair. A list of current TDA Board Members is attached.

Commissioner Yates, seconded by Commissioner Turnbow, moved to reappoint Matt Vincent and appoint Tina Houston and Lisa Cooper to three-year terms on the Watauga County Tourism Development Authority Board.

VOTE: Aye-5
Nay-0

Commissioner Yates, seconded by Commissioner Turnbow, moved to appoint Matt Vincent as Chair of the Watauga County Tourism Development Authority Board.

VOTE: Aye-5
Nay-0

Economic Development Commission

There are two vacancies on the Economic Development Commission. One vacancy is an unfulfilled term expiring June, 2017, and the other is an unfulfilled term expiring June, 2018. Those seats were occupied by individuals who have moved from Watauga County. The EDC has fourteen members; nine are appointees, the other five serve by virtue of their organizations, including one Commissioner. All members vote.

The County Manager stated that Economic Development Director, Joe Furman, recommended to delay filling the vacancy due to expire in June 2017 until June at which time the vacancy could be filled along with the other three expiring seats. The other current vacancy is for a term expiring in June 2018 which could be filled now or also delayed until June. The EDC meets quarterly and will therefore only have one meeting between now and June.

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to appoint the following to the Economic Development Commission: Robert Hoffman to fill the unexpired term ending June 30, 2017, and Trisha Parrish to fill the unexpired term ending June 30, 2018.

VOTE: Aye-5
Nay-0

C. Announcements

County Manager Geouque announced the following:

- A public hearing will be held at a special meeting on Tuesday, February 28, 2017, at 5:30 P.M. to allow citizen comment regarding proposed amendments to the High Impact Land Use Ordinance.
- Watauga County Cooperative Extension's annual "Report to the People" lunch will be held on Tuesday, March 7, 2017, from 11:45 A.M. to 1:00 P.M.
- Budget Work Sessions have been scheduled beginning at 12:00 P.M. on both Thursday, May 4, 2017, and Monday, May 8, 2017.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

At 7:35 P.M., Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3) and Land Acquisition, per G. S. 143-318.11(a)(5)(i).

VOTE: Aye-5
Nay-0

Commissioner Yates, seconded by Commissioner Turnbow, moved to resume the open meeting at 8:30 P.M.

VOTE: Aye-5
Nay-0

ADJOURN

Commissioner Yates, seconded by Commissioner Turnbow, moved to adjourn the meeting at 8:30 P.M.

John Welch, Chairman

ATTEST: Anita J. Fogle, Clerk to the Board

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS SPECIAL MEETING
TUESDAY, FEBRUARY 28, 2017**

The Watauga County Board of Commissioners held a special meeting on Tuesday, February 28, 2017, at 5:30 P.M. in the Commissioners' Board Room, Watauga County Administration Building, Boone, North Carolina. The purpose of the meeting was to hold a public hearing to allow citizen comment on proposed changes to the High Impact Land Use (HILU) Ordinance.

Present: John Welch, Chairman
 Billy Kennedy, Vice-Chairman
 Jimmy Hodges, Commissioner
 Larry Turnbow, Commissioner
 Perry Yates, Commissioner
 Anthony di Santi, County Attorney
 Deron Geouque, County Manager
 Anita J. Fogle, Clerk to the Board
 Joe Furman, Planning & Inspections Director

Chairman Welch called the meeting to order at 5:31 P.M.

**PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON PROPOSED AMENDMENTS TO THE
HIGH IMPACT LAND USE ORDINANCE**

Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to open the public hearing at 5:33 P.M.

VOTE: Aye - 5
 Nay - 0

The following shared comments including support of the proposed amendments:

Ms. Renee Gamble	Mr. David Sengel
Ms. Christi Menefee	Ms. Shelly Parsons
Ms. Susie Winters	Mr. Stan Chamberlain
Ms. Carol W. B. Conner	Ms. Pam Williamson
Mr. Bill Gulliver	Ms. Anne Ward
Ms. Tena Gulliver	Mr. Lee Stroupe
Ms. Annette Reeves	Ms. Shivonne Quintero

As there were no further comments, Commissioner Hodges, seconded by Vice-Chairman Kennedy, moved to close the public hearing.

VOTE: Aye - 5
 Nay - 0

County Manager Geouque stated that the March 7, 2017, regular meeting would be held prior to the expiration of the Development Moratorium on High Impact Land Uses on March 10, 2017.

Mr. Joe Furman addressed the following concerns raised during comments:

- The proposed amendments do not have a provision for the Board of Adjustment to revoke permits. Staff would have that authority.
- The amount of time for notice to be given would not change the fact that a hearing would have to be conducted as a quasi-judicial, evidentiary hearing which would only allow those who had “standing,” as defined in the North Carolina General Statutes, to speak at the hearing.
- Pre-existing, non-conforming land uses can continue to exist if they don’t cease to operate or exist for two years. County Attorney di Santi stated that he had suggested the “two-year” time table as it was defensible according to the General Statutes.

After discussion, Commissioner Yates, seconded by Commissioner Turnbow, moved to recommend the amendments be changed to require a sixty day notice for permits with the notice to mailed to affected (adjacent and nearby) property owners, run continuous on the County’s website, and published in the paper twice (60 days and two weeks prior)

VOTE: Aye - 5
Nay - 0

Discussion was held regarding the issue of motorsport activities and the County Attorney and staff were directed to address concerns in an updated draft for the March 7, 2017, Board meeting.

To address further concerns mentioned during public comment, Mr. Furman stated that the Citizens’ Plan for Watauga County was voluntary recommendations.

Vice-Chairman Kennedy, seconded by Commissioner Yates, moved to adjourn the meeting at 6:31 P.M.

VOTE: Aye - 5
Nay - 0

John Welch, Chairman

ATTEST:
Anita J. Fogle, Clerk to the Board

Blank Page

AGENDA ITEM 3:

APPROVAL OF THE MARCH 7, 2017, AGENDA

Blank Page

AGENDA ITEM 4:

APPALACHIAN DISTRICT HEALTH DEPARTMENT ANNUAL REPORT

MANAGER'S COMMENTS:

Ms. Beth Lovette, Appalachian District Health Director, will present the health department's annual report for Fiscal Year 2015-2016

The report is for information only; therefore, no action is required.



AppHealthCare

Caring for our Community

ANNUAL REPORT

2015 - 2016

PROMOTE. PREVENT. EMPOWER.

Table of Contents

Message from the Director	3
Message from the Board of Health Chairman	4
Federally Qualified Health Center (FQHC)	5
FQHC Cont. / AppHealthCare - New Brand	6
District at a Glance	7
Technology Updates	8
10 Key Public Health Actions	9
District Health Department Services	10
Community Health	11
Active Routes to School	12
Northwest Tobacco Prevention and Control	13
Innovative Approaches	14
Project Lazarus	15
Triple P: Positive Parenting Program	16
Care Management: CC4C	17
Maternal and Child Health	18
Preganancy Care Management: OBCM	19
Preparedness	20
Communicable Disease	21
Rabies Statistics	22
Environmental Health	23
Health Priorities Across the District	26
District Clinic Visits	27
Clinic Customer Satisfaction Data	29

For more information on health related data and community resources, please visit our website or contact Stephanie Bunch, Community Health Services Director

Message from the Director

Thank you for your support of AppHealthCare. Did you know the Public Health System in NC is the only health care system that includes a strong network of accredited services in all 100 counties?



And your Health Department is only the second health department to receive designation as a Federally Qualified Health Center in our Alleghany and Ashe locations – bringing federal resources to help improve access to comprehensive primary health care.

Our Local Public Health Departments in Alleghany, Ashe and Watauga Counties

a special sliding fee program for those without health insurance.

2. Prevention Activities: Environmental Health water protection (septic and well permitting) and Food and Lodging inspections and permitting, Emergency Preparedness and Response, Health promotion activities including working to improve access to healthy foods and physical

capacity we also respond to local public health emergencies – anything from an illness resulting from food to an outbreak of a reportable contagious illness to an emergency response, such as the evolving Zika crisis.

I work with a terrific leadership team in accomplishing the goals and directives of AppHealthCare including continuous quality improvement and a commitment to excellence in all we do. The Leadership Team consists of: Jen Greene, Deputy Health Director/COO; Angie S. Poole, Finance Officer/CFO; Dr. Danielle Darter, Medical Director/CMO; Sandy Shumate-Busic, Director of Clinical Services; Andy Blethen, Environmental Health Supervisor; Tommy Havelos, Information Systems Director/CIO; Melissa Bracey, Director of Marketing and Regional Services and myself. AppHealthCare employs approximately 90 individuals across the District who are critical to our success. I appreciate each of these valued team members!

Call or come by or check in at www.apphealthcare.com anytime!

Yours in good health,
Beth Lovette,
Local Public Health Director/CEO

AppHealthCare employs approximately 90 individuals across the District who are critical to our success. I appreciate each of these valued team members!

serve residents in 3 different ways which are consistent with state and federal mandates.

1. Clinical Personal Health Care Services: Call us for information about Immunizations, Breast and Cervical Cancer Control, pre-natal care (Ashe and Watauga Counties), primary care for adults and children (Alleghany and Ashe Counties), Nutrition/Diabetes Education, WIC, Lab services, Communicable Disease exams and more. We accept all insurance plans and also offer

activity, tobacco control and prevention and convening community members for the improvement of the health of our entire population through healthier families and youth. And more!

3. Epidemiology (the study of disease in populations) is carried out through the Community Health Needs Assessment, tracking and trending of communicable diseases across the District, other analysis of population health data and more. In this

Message from the Board of Health Chairman

It is my pleasure to serve Alleghany, Ashe and Watauga Counties as Chair of the Appalachian District Board of Health. Our District Health Department is one of six multi-county health departments in North Carolina that take advantage of the cost savings that can be achieved through sharing staff and resources across county lines. Federal, state and county tax dollars help fund the Health Department. Grants and fees for service generate additional funds.

AppHealthCare provides an array of essential public health services to

the citizens of Alleghany, Ashe and Watauga Counties through direct service delivery and community partnerships. These services promote healthy and safe living, prevention of disease, and protection of the environment with a vision of health for all.

AppHealthCare is governed by the District Board of Health, which is composed of 18 members. These members are appointed by caucus of the three County Commissioner members who are appointed from Alleghany, Ashe and Watauga Counties respective Boards of Commissioners. . Many thanks to

Commissioner Karen Leys, Alleghany; Commissioner Brien Richardson, Ashe; and Commissioner Perry Yates, Watauga for their dedication to the health of the counties they serve.

The Board of Health assures that AppHealthCare provides high-quality service in a professional, efficient and fiscally responsible manner while improving the health of the communities we serve

Sincerely,
 Ken Richardson, Chairman
 Appalachian District Board of Health

Board of Health Members

Ken Richardson Chairman
 Karen Leys
 Annette N. Wagoner
 Bob Edwards
 Katrina Miller
 Brien Richardson
 Sue Hampton
 Dr. Brett Summey, Sr.
 Natasha Greer-Pennington

Randy Revis
 Jeffrey Tiller, PE
 Dr. Joseph E. Allen
 Lee Jackson
 Dr. Howard Johnson
 Dr. Bill Herring
 Phyllis Butler
 Perry Yates
 David J. Triplett Vice Chairman

Federally Qualified Health Center (FQHC) & Dental Grant

In November, 2012, AppHealthCare adopted a new strategic plan to provide the organization with goals and objectives to create an integrated system which invests in prevention, safeguard's the public's health, and assures access to quality care for the Alleghany, Ashe, and Watauga county region.



Since that time, the Appalachian District Board of Health worked diligently to identify opportunities for maximizing safety net funding which would support clinical services. After much research, the Board of Health entered into a co-applicant agreement with Appalachian Partners in Public Health, a non-profit agency, to apply to become a Federally Qualified Health Center in 2014.

In August, 2015, AppHealthCare was awarded one of two state grants to become a federally qualified health center to serve Ashe and Alleghany County area. In October, 2015, AppHealthCare attested to the Health and Resource Services Administration (HRSA) that all required elements were established to be an FQHC. Though not unique nationwide, AppHealthCare is currently the only public –entity federally qualified health center in North Carolina. The additional funding through this award provides an opportunity to better ensure that the public health services being provided in Alleghany, Ashe, and Watauga Counties are strong

and meet the needs of the community. Though the district region has similarities, the needs and resources available to meet those needs vary within each county.

Being a public-entity federally qualified health center provides the Board of Health the authority to maintain oversight of personnel and financial management, but provides authority to a patient-majority non-profit co-applicant board, Appalachian Partners in Public Health, to oversee most clinical service operations and assure compliance with federal grant requirements. Both boards collaborate on setting strategic direction for meeting the needs in the community.

Since August 2015, additional funding opportunities have arisen as a result of having the FQHC status that gave the opportunity to apply for additional funding to further enhance services including pursuit of expanded dental services, pursuing Patient Centered Medical Home recognition, and enhancing health information technology infrastructure.

The chart below reflects selected data for the calendar year 2015 for AppHealthCare compared to NC FQHCs and National FQHCs, which was reported to HRSA as part of the Uniform Data System reporting.

Measure	AppHealthCare	NC FQHCs	National FQHCs
Total unduplicated patients served	2,340	471,725	24,295,946
Total visits	7,434	1,637,711	96,951,585
Percent of patients at or below 200% Federal Poverty level	91%	94.24%	92.22%
Percent of patients at or below 100% Federal Poverty level	69.88%	73.78%	70.94%
Total cost per total patient	\$606.46	\$677.46	\$826.84
Total cost per total visit	\$190.90	\$195.08	\$207.21



“AppHealthCare” – New Brand

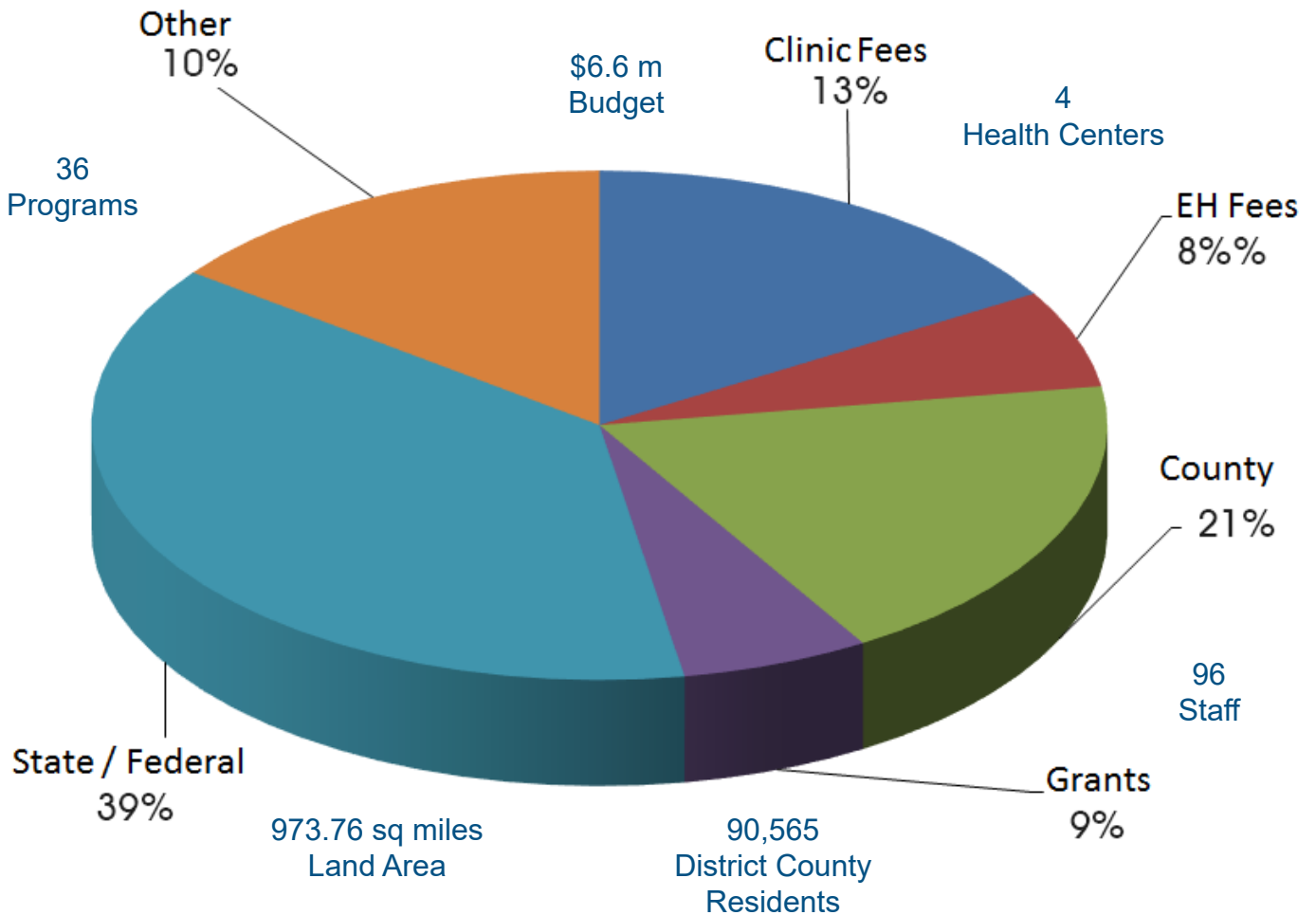
This past year we have started the exciting process of changing our brand with the goal to better serve and meet the needs of our communities. As part of the rebranding process, we were able to adopt a new name and logo.

AppHealthCare is focused on caring for our community by providing essential and important services that promote public health. The new logo represents the many facets of public health: clinical services, environmental health services, nutrition services and community health services.

District at a Glance

Public health services have been provided in the counties of Alleghany, Ashe and Watauga counties as a District since 1980. Prior to this year the District ranged in size from 2 - 6 counties from 1933. Each of the three counties in the District has its own health department providing local clinic and environmental services. Community health, financial and administrative services are provided on a district basis.

The financial office is located in Sparta, NC in the local health department and administrative office and Community Health offices are located in the Boone, NC health department. Ashe County consists of three locations with the clinic services in a separate building from the environmental services office. There is also the School Based Health Center which is located at Ashe Middle School.



Technology Updates

The overall state of the Technology systems at AppHealthCare is very good. Our current computer equipment is up to date and some units are entering their 4th year of life but still capable of handling our needs. The hardware includes approximately 110 active computer systems as well as several temporary extras as needed. As the District's budget allows we will continue to move forward with upgrading our Technology for the Clinic, Nutrition, Environmental Health, Community Health departments and Administrative staff as needed.

There were several projects for the 2015 - 2016 year. All of our computer workstations were upgraded to the new



Windows 10 Operating System. This was done before the deadline to receive the upgrades for free, saving the District approximately 20,000 dollars. Security was enhanced for both the Network WAN and for the Website. Obviously we are well aware of the importance of technology security during these times of repeated attacks against organizations to steal personal



information data. Our data storage protocols and disaster recovery plan were improved and implemented to ward off potential losses due to ransomware attacks, wherein all data can be encrypted and potentially lost.

To better serve our community the Website was redesigned and enhanced to support our new branding initiative. By developing and producing

in-house, there was a considerable savings to the District versus outsourcing.

The telecommunications and printer projects were already in place but we continued to adjust and enhance both of those areas with the support of our vendors.

10 Key Public Health Actions

AppHealthCare protects and improves the health of our community by performing these key actions:

1. Monitor

Finds health problems in the community

2. Diagnose

Finds what causes health problems.

3. Inform, Educate, and Empower

Teaches people how to prevent disease and improve health.

4. Mobilize

Works with the community to find and solve health problems.

5. Develop

Makes rules and plans that help individual and community health.

6. Enforce

Makes sure rules are followed so that people are safe and their health is protected.

7. Link

Helps people gain access to the health care services they need.

8. Assure

Makes sure our employees are prepared to do their job well.

9. Evaluate

Makes sure our programs are working and doing a good job.

10. Research

Studies new ways to solve health problems.

District Health Department Services

Services	Alleghany	Ashe	Watauga
WIC Supplemental Nutrition Program	✓	✓	✓
Prenatal Care	✓	✓	✓
Family Planning / Women's Health	✓	✓	✓
Communicable Disease Control	✓	✓	✓
Primary Care / Child Health	✓	✓	
Primary Care / Adult Health	✓	✓	
Diabetes Self Management	✓	✓	✓
Nutrition Consultation	✓	✓	✓
Immunizations	✓	✓	✓
Pregnancy Care Management	✓	✓	✓
Care Coordination for Children	✓	✓	✓
Innovative Approaches for Children w/ Special Healthcare Needs	✓	✓	✓
Community Health Needs Assessment	✓	✓	✓
Youth Tobacco Prevention	✓	✓	✓
Positive Parenting Program (Triple P)	✓	✓	✓
Community Health Promotion and Wellness	✓	✓	✓
Northwest Tobacco Prevention	✓	✓	✓
Leading Coalitions for Community Health Improvement	✓	✓	✓
Water Protection (Septic and Well Permitting)	✓	✓	✓
Food and Lodging (Permitting and Inspections)	✓	✓	✓
District Business Office	✓		
Emergency Preparedness	✓	✓	✓
Alleghany / Ashe Health Alliance	✓	✓	
Top Dog Clinic (School Based Health Center), Ashe Middle School		✓	

Community Health

The Community Health Team at AppHealthCare works with local stakeholders to identify, assess and address public health. We focus on community health outcomes by cultivating partnerships to strengthen public health through evidence-based prevention, intervention, systems level change and resiliency building.

This year, the Community Health team expanded its reach to our most vulnerable community members - children, aging adults, disabled individuals and low-income families – by working closely with school and community leaders, health care professionals, state partners and many other local stakeholders to implement evidence-based strategies to improve health.



The Community Health Team addresses these needs through the following grant initiatives:

Active Routes to School

Northwest Regional Tobacco Prevention

Innovative Approaches

Project Lazarus

Triple P: Positive Parenting Program

Maternal and Child Health

Care Management CC4C

Pregnancy Care Management OBCM

Public Health Preparedness

Active Routes to School

Active Routes to School is a NC Safe Routes to School Project supported by a partnership between the NC Department of Transportation and the NC Division of Public Health. Through this project there are ten Active Routes to School project coordinators working across North Carolina to make it easier for elementary and middle school students to safely walk and bike to school, and at school, by promoting pedestrian and bicycle safety curriculum and increasing physical activity on the school site.

Learn more here about the state-wide initiative:

www.communityclinicalconnections.com/What_We_Do/Active_Routes_To_School/



Active Routes to School in Appalachian District 2015-2016 year:

Alleghany County: Local Girl Scouts troop in Sparta received bicycle safety training & a Community bike rodeo for all was held immediately following in the Fall 2015. These events were sponsored by Active Routes to School & Safe Kids Alleghany, Ashe, Wilkes, & Watauga Counties. This community effort served approximately 115 children and 100 properly fitted bike helmets were given to children who needed one. Helmets were provided by Active Routes to School and local Safe Kids coalitions.

Ashe County: Active Routes to School partnered with Ashe Cooperative Extension After School Program to offer bicycle education during After School using Let's Go NC! Curriculum In the Spring 2015, through the 4-H LEADS Afterschool Program partnering with a local bicycle expert,

children received weekly bicycle education using the Let's Go NC! curriculum and had the opportunity to receive hands



on practice. Each student participating received a properly fitted bike helmet for those students that did not already have one. The bike safety activities will continue to

be offered through the 4H program each Spring in Ashe County, and the students have so much fun! 140 students participated

Watauga County: Hardin Park School kicked off its four-week Walking Wednesday program in the Spring 2016. Through activities like this, Hardin Park School is encouraging students to walk more often to school as they are offering this safe, buddy system-oriented walking program for students of all grades to walk together with a group to school in the mornings to school. The CDC and Active Living Research suggest that students who are physically active have better grades, better school attendance, and better classroom behavior.



The remote drop off program encourages positive social and physical environments to promote good health and healthy behaviors for students. Approximately 75 students participated.

Northwest Tobacco Prevention and Control

Northwest Tobacco Prevention and Control has been working in the ten counties that make up Local Health Director Region 3. The counties are Alleghany, Ashe, Davidson, Davie, Forsyth, Surry, Stokes, Watauga, Wilkes and Yadkin Counties. In those 10 counties there have been trainings held to help reduce secondhand smoke exposure.

High Country Community Health worked with AppHealthCare to train their employees in the 5 A's. Working with several multi-unit housing properties throughout the region has led to several policies being adopted to help promote healthy living for their residents. In March, a Kick Butts Day event was held in partnership with Western Youth Network to raise awareness about smoke-free lifestyles. All 3 AppHealthCare Health Department locations

(Alleghany, Ashe, and Watauga) promote the North Carolina Quitline (1-800-QUIT-NOW) through fax referrals and prescriptions for patients to call. A partnership with AppHealthCare counties and the North Carolina Quitline was established this year. This allows all residents of Alleghany, Ashe, and Watauga to receive Quitline services as well as free nicotine replacement therapy. This is the second such partnership in the state.

The FDA deeming rule for electronic cigarettes went into effect August 8th. This means that in all states a person has to be 18 years old to purchase electronic cigarettes and e-liquids, which North Carolina already had this rule in place. This also starts the 18 month time period in which electronic cigarette

companies have to submit their products to the FDA for review. The companies will have to submit the ingredients in their review to make sure the liquids are what they say they are.

THE FACTS ABOUT #SMOKEFREE PUBLIC HOUSING

HUD's smoke-free public housing proposed rule would yield an annual cost savings of \$153 million, including:

-  \$94 million in secondhand smoke related health care
-  \$43 million in renovation of units with smoking damage
-  \$16 million in smoke-attributable fire losses

www.hud.gov
@HUDgov

Innovative Approaches



Parents with Children and Youth with Special Health Care Needs (CYSHCN) experience a complex system of services that are challenging to coordinate. The Innovative Approaches Initiative is a family driven, community led systems change initiative that focuses on bridging gaps in systems of care that affect families of CYSHCN.

This May, the first three-year funding cycle for Watauga County Innovative Approaches concluded with many proud accomplishments. In December, AppHealthCare was awarded its second consecutive funding cycle for Innovative Approaches from the NC Division of Public Health, Children & Youth Branch. The Initiative has also expanded from Watauga County to include the rest of the App District. Innovative Approaches will work to improve the systems of care for families of children and youth with special health care needs in Ashe, Alleghany and Watauga Counties through May of 2019.

This year, results from an independent evaluation of Watauga Innovative Approaches conducted by North Carolina State University were released. The evaluation results demonstrated this initiative's growing ability to strengthen coordination of care for CYSHCN in school, primary and specialist health care, behavioral health services, developmental services, local recreational opportunities, law enforcement interactions, parent advocacy and support.

Watauga was the only site out of six sites statewide to demonstrate significant improvements in all five of the Innovative Approaches systems change goal areas. Community stakeholders reported seeing a lot of change as a result of Watauga Innovative Approaches in the following ways:

- Improvements in early identification and screening practices with CYSHCN clients have been implemented (76%)
- Programs/resources for educating families in how to meet the needs of CYSHCN have improved (75%)
- Improvements in early referral and follow up with CYSHCN clients have been implemented (74%)
- New initiatives aimed at increasing community awareness and support of CYSHCN have been created (74%)
- Primary Health Providers have adopted a primary care medical home model (71%)



Watauga Innovative Approaches also hosted an inaugural Autism Summit in October. More than 70 individuals from the High Country attended the Summit to examine results from needs assessment data collected by Watauga Innovative Approaches last year about the needs of autism in seven surrounding counties. A short video summary of the Autism Summit can be viewed here: <http://bit.ly/2aXF8pC>
For more information about Innovative Approaches, contact Elizabeth Kerley: elizabeth.kerley@apphealth.com

Project Lazarus



The Project Lazarus model is intended as a “whole community” approach. We work with coalitions within Alleghany, Ashe, and Watauga Counties to implement the model to reduce overdoses and mortality rates related to prescription drugs.

This year, community partners of AppHealthCare distributed lock boxes and promoted proper disposal of unused or expired prescriptions in each district county. In December, an additional permanent drop box location was established for Watauga County. This spring, Ashe County community partners secured a new policy for law enforcement to carry a nasal form of naloxone and hosted a Naloxone & Opioid Overdose Prevention Education Open House to train community members on administering naloxone. In April, Project Lazarus partners distributed lock boxes and information about prescription drug abuse

at the Family Fun Night in Alleghany County.

This year also marked critical milestones in legislation for overdose prevention. On June 20, North Carolina became the third state in the country to issue a standing prescription order statewide for naloxone. Pharmacies in North Carolina will begin making naloxone available without a prescription. Ashe County partners have begun discussions with local pharmacies about establishing a permanent pharmacy based drop box.

How to Reverse an Opiate Overdose with Naloxone and SAVE A LIFE

FREE Medication Lockboxes
(while they last)

Naloxone and Overdose Prevention Education Open House

Staff from the Appalachian District Health Department, Daymark Recovery Services, and the Western Youth Network and a volunteer from the North Carolina Harm Reduction Coalition will be on hand with information about:

- addiction treatment options, including behavioral therapy and medications such as methadone and buprenorphine
- safe storage of prescription medications and proper disposal of unused medications
- the overdose medication naloxone and how to administer it
- Appalachian District Health Department clinical and health promotion services

Triple P: Positive Parenting Program

Prevention at Its Finest: Positive Parenting Program in the Appalachian District



The evidence-based Positive Parenting Program (Triple P) has helped more than 6 million children and their families in more than 20 countries around the world. Specifically, Triple P is making a difference in AppHealthCare District. Triple P has trained over 100 practitioners across the District and surrounding counties in all Levels of Triple P. As of June 2016, more than 987 interventions have been delivered to about 1000 families and caregivers and around 1,883 children have been reached with some level of Triple P intervention. Partnerships throughout the community continue to be fostered as this is a public health population based approach to support positive parenting culture in the High Country.

AppHealthCare launched the second annual Triple P media and communications campaign

in January 2016 covering Ashe, Watauga, and Alleghany Counties. Campaign strategies included positive parenting messages through local and regional newspapers and magazines, television and radio commercials, community events, a positive parenting newspaper (TipPaper), and digital/online advertisements.

This campaign follows-up on highly successful outreach efforts in 2015 which led hundreds of High Country residents to the Triple P website and to seeking parenting support services locally.

The official start date for 2016 campaign was January 18th and included sixteen weeks of digital advertisements as well as print media, radio, and TV spots through May 31st.

For more information *contact: Jenn Alexander, Triple P Coordinator jennifer.alexander@apphealth.com.*



Care Management: CC4C

Care Coordination for Children (CC4C) is a public health targeted case management program, into an at-risk population management model.

The CC4C Program is administered as a partnership between Community Care of North Carolina (CCNC), the NC Division of Public Health (DPH) and the NC Division of Medical Assistance (DMA). The main goals of the program are to improve health outcomes and reduce costs for enrolled children. Referrals originate from the medical homes, hospitals, community organizations, CCNC care management staff or families and can be submitted on paper or taken by phone. CC4C staff serve children birth to 5 years of age, who meet the following priority risk factors:

- Children with Special Health Care Needs [Title V - Maternal Child Health Block Grant Definition]
- Children Exposed to Toxic Stress in Early Childhood
- Children in the Foster Care System who Need to be Linked to a Medical Home
- Children in the Neonatal Intensive Care Unit who Need Assistance as they Transition Back to the Community and Link to a Medical Home
- Children Flagged on a Priority Population List Based on Above-Expected Potentially Preventable Hospital Costs Given the Person's Disease Burden

Our CC4C Care Managers are: Tiffany Minton, Watauga County, and Sheila Walter, Ashe/Alleghany Counties.



Maternal and Child Health

In Session Law 2015-241, the North Carolina General Assembly allocated funding to be distributed to local health departments to implement evidence-based strategies that are proven to lower infant mortality rates, improve birth outcomes, and improve the overall health status of children ages birth to five. This funding enabled AppHealthCare to complete planning and capacity building activities around these outcomes.

These activities included:

- AppHealthCare (Alleghany, Ashe and Watauga Counties), Avery Health Department and Wilkes County Health Department co-sponsor a multi-county meeting on putting collective impact into practice. Collective Impact is a variety of stakeholders, ranging from funders and service providers to advocates and family leaders, working collectively. It is about agreeing on a common goal to a complex problem, developing common measurement of progress towards that goal, and agreeing to work towards these goals in a shared learning environment, over time.
- Partnered with the Children’s Council of Watauga County to host a Postpartum Mood Disorders Workshop. Depression and other mood disorders occur in up to 15% of pregnancies and postpartum women. Perinatal mood disorders are the most common complication of pregnancy, and most often are undiagnosed and untreated.
- Alongside of community partners including funding agencies, non-profit organizations and more, AppHealthCare attended the NC Maternal and Child Health Action Institute.
- Through a dynamic partnership with the NC Quitline, AppHealthCare now offers a Nicotine Replacement Package at state rates to Appalachian District participants who use tobacco to include telephone-based and integrated web-based counseling or web only counseling, texting and free nicotine replacement therapy (NRT) as follows: An initial telephone screening call; up to eight of weeks of free nicotine patches, gum, lozenges or combination therapy mailed in two shipments; up to four counseling calls per member; mailed materials; and unlimited courtesy calls by an Appalachian District participant for additional quitline support. Each participant must speak with a QuitlineNC coach to receive free NRT. An aggregate Appalachian District participant efficacy (outcome) report will be produced through TPCB. AppHealthCare will also be able to take advantage of any statewide or nationwide promotion of 1-800-QuitNow.
- Collaboratively applied to the competitive MCH Initiative grant and was successfully awarded this grant.

Preganancy Care Management OBCM

Better care, better birth outcomes-Pregnancy Care Management services are available to pregnant women enrolled in North Carolina Medicaid statewide, and to a limited number of low income, uninsured pregnant women in some counties.

Pregnancy Care Managers are registered nurses or social workers who will work with pregnant women and prenatal care providers to ensure they receive the best possible care while pregnant and after delivery. The goal is to help mothers have a healthy pregnancy and a healthy baby.

Our Pregnancy Care Managers are:

Jessi Snead, Watauga County and Melissa Bedford, Ashe/Alleghany Counties.



Preparedness

All hazards and all-inclusive planning is currently underway. We are tackling this planning shift by first updating all AppHealthCare preparedness related plans and engaging with key community stakeholders. We are using best practices and data to inform the process. The photo is a snapshot of what preparedness planning looks like.

We have been focused on disseminating public information regarding the Zika virus, as it is an emerging preparedness topic. Our public information messages disseminated through social media have been guided by crisis communication techniques. Those techniques include messages that focus on the following: education about locations and factors that increase or decrease risk, establishing who faces the greatest risk if exposed, providing all information about the risk clearly and as soon as it becomes available, and describing rational reactions.



Much of this planning is guided by AppHealthCare Epidemiology Team (Epi Team). The Epi Team's purpose is to be a well-established and trained team that strengthens the capacity of the local public health agency to respond to events and incidents. The responsibilities of this team include:

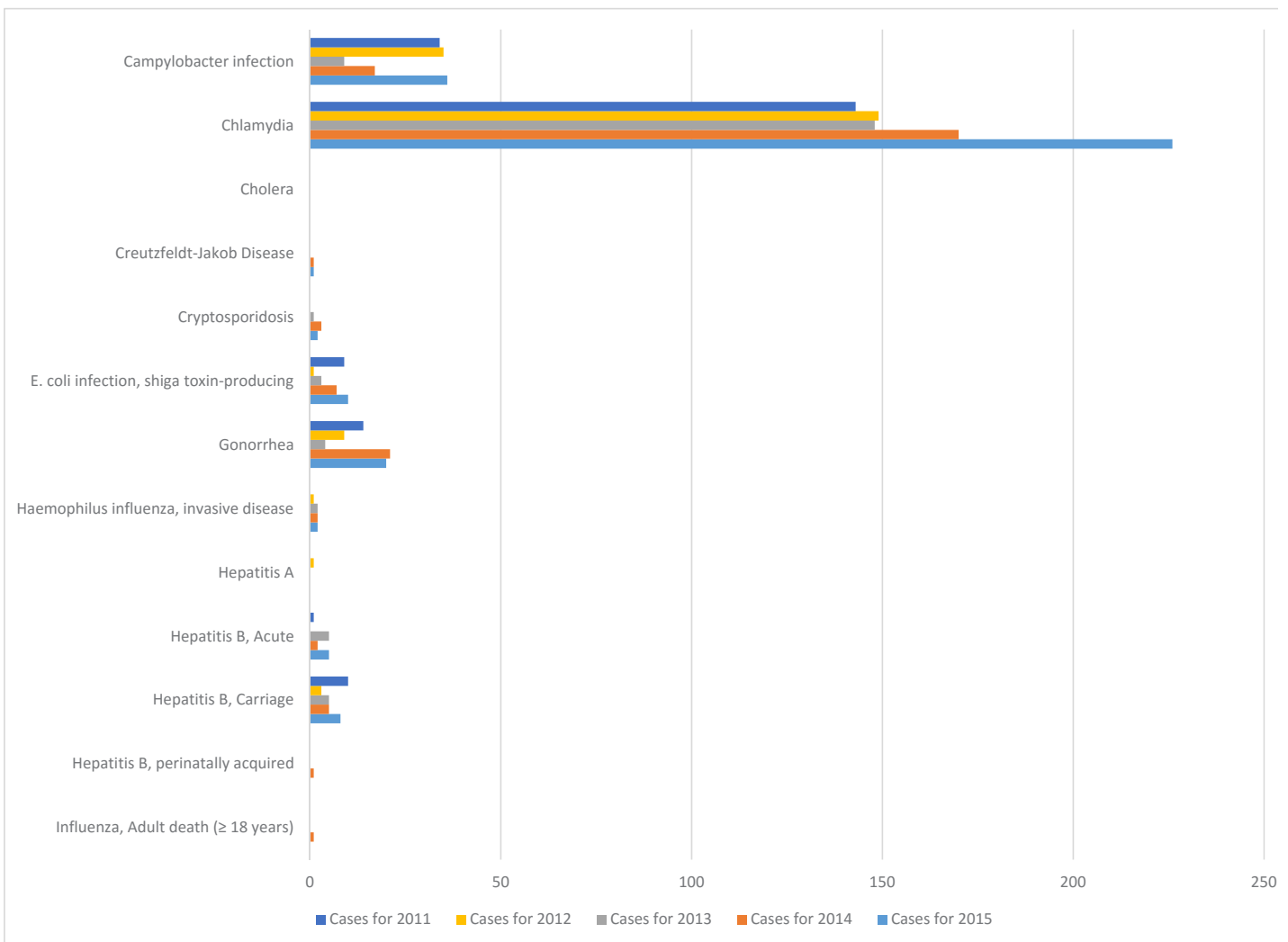
- Coordinating routine and non-routine disease surveillance activities;
- Conducting epidemiological investigations;
- Gathering and analyzing information from investigations;
- Recommending appropriate public health interventions for disease control to the health director;
and
- Educating the public about disease prevention and control measures.

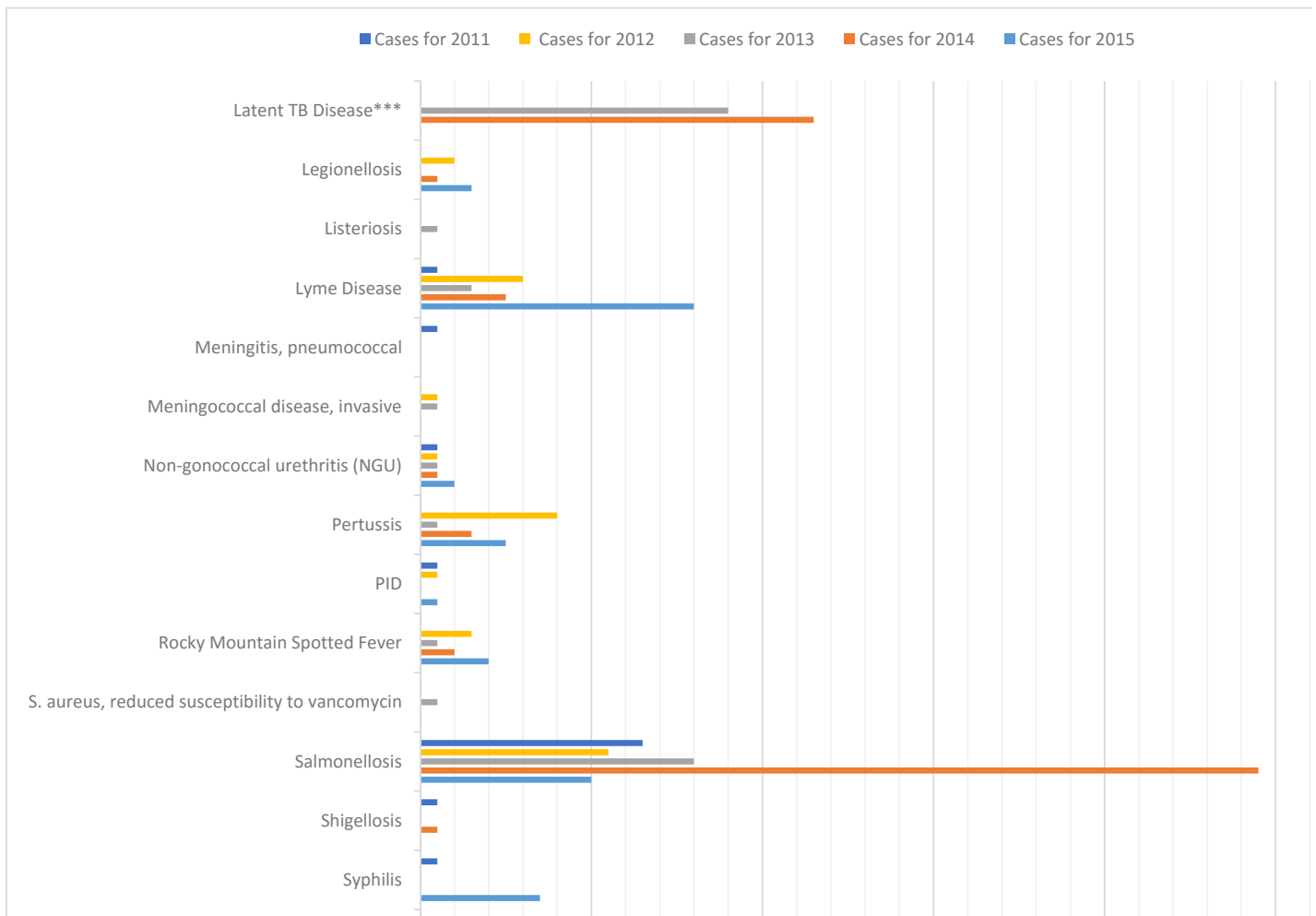
We engage partners throughout Alleghany, Ashe and Watauga Counties to better build a robust preparedness and response system. Currently, we are participating in planning around the topic of active shooters with Watauga County partners, access and functional needs planning with Ashe County partners and exercise planning with Alleghany County partners.

If you would like to learn more about Public Health Preparedness, *please contact Jennifer Schroeder, Public Health Preparedness Program Manager, at jennifer.schroeder@apphealth.com.*

Communicable Disease

This report shows the number of probable and confirmed cases of disease in AppHealthCare counties for the calendar year 2015. Because cases are routinely updated, case number may change. The charts also display trends from 2011 thru 2015.





Rabies Statistics

2015	Watauga	Ashe	Alleghany
# of bites/ exposure reports	173	63	6
# of animals tested positive from reported	2	1	2
# of persons recommended Post Exposure Rabies Therapy	17	10	5
Totals	192	74	13

County	2015 Totals
Watauga	274 reported, 301 investigated
Ashe	74 reported, 144 investigated
Alleghany	34 reported, 65 investigated

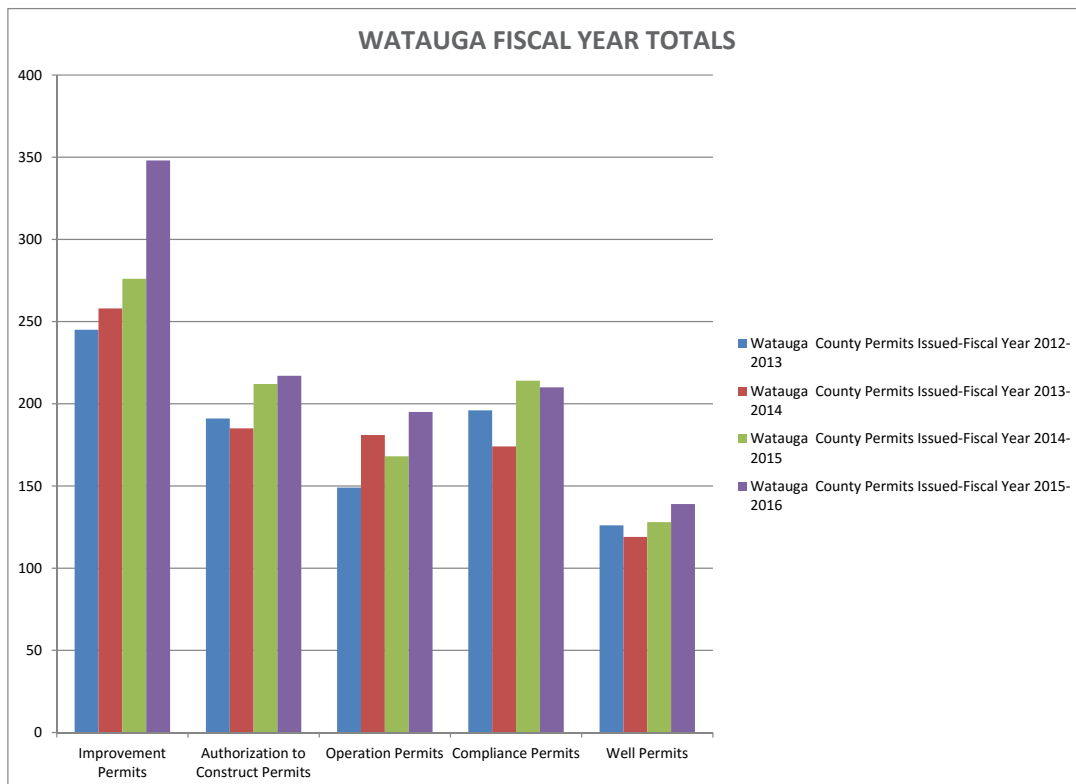
Environmental Health

The goal of the Environmental Health program, as with any service of AppHealthCare, is to promote and protect the public’s health.

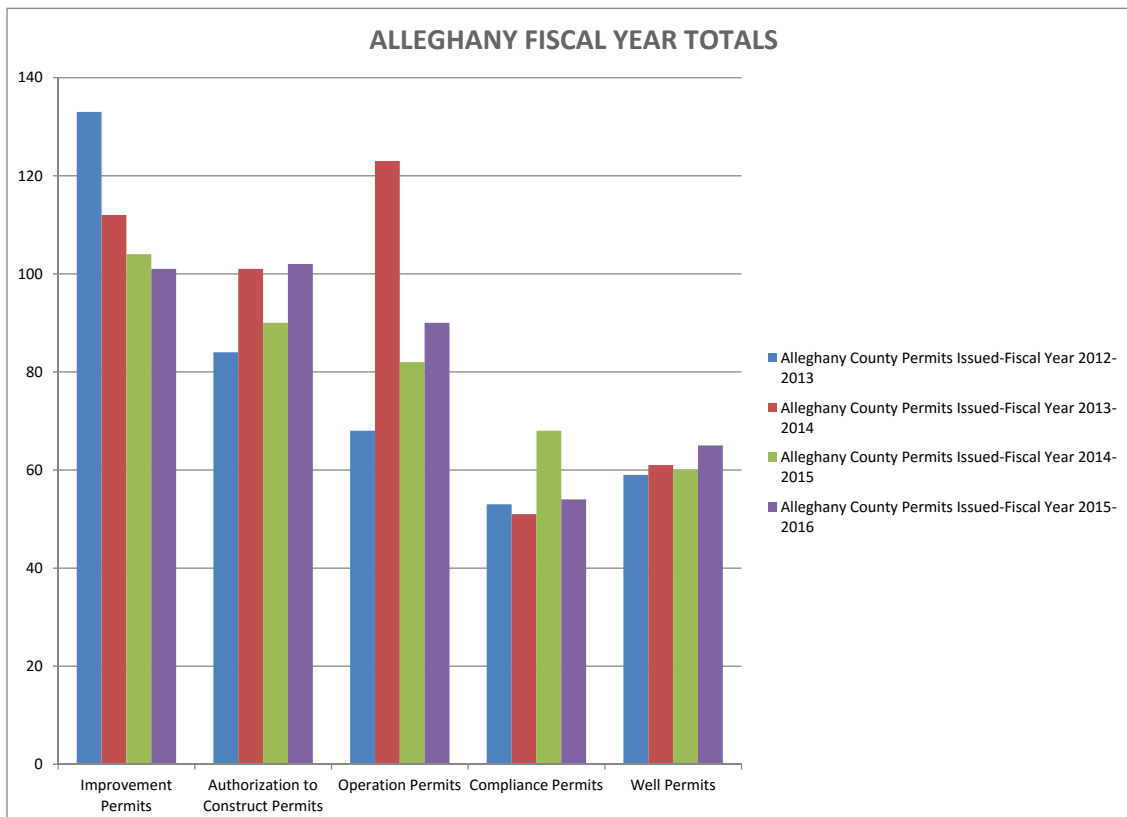
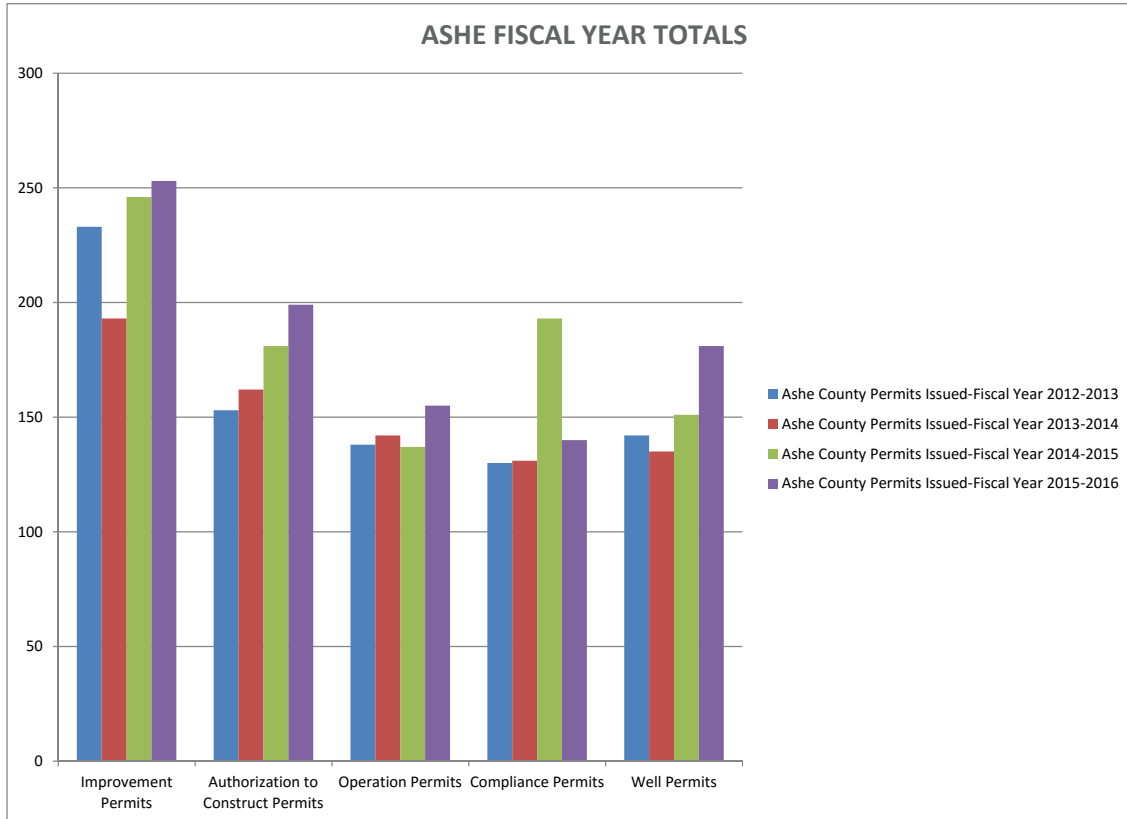


The Environmental Health section does this through the education, inspections and the enforcement of State laws and rules relating to environmental issues which impact human health. The most resource intensive programs are the Food, Lodging & Institution Program and the Water Protection Program. In addition to these, we are also responsible for the following: permitting and/or inspection of migrant housing, child care facilities, public swimming pools, rabies contacts, mosquito/vector control and mitigation, methamphetamine lab remediation, lead exposure investigations, and inspection of tattoo operations. The Environmental Health

Section of the North Carolina Division of Public Health provides technical guidance and delegation of authority to AppHealthCare’s Environmental Health staff.



Well and Septic Permitting



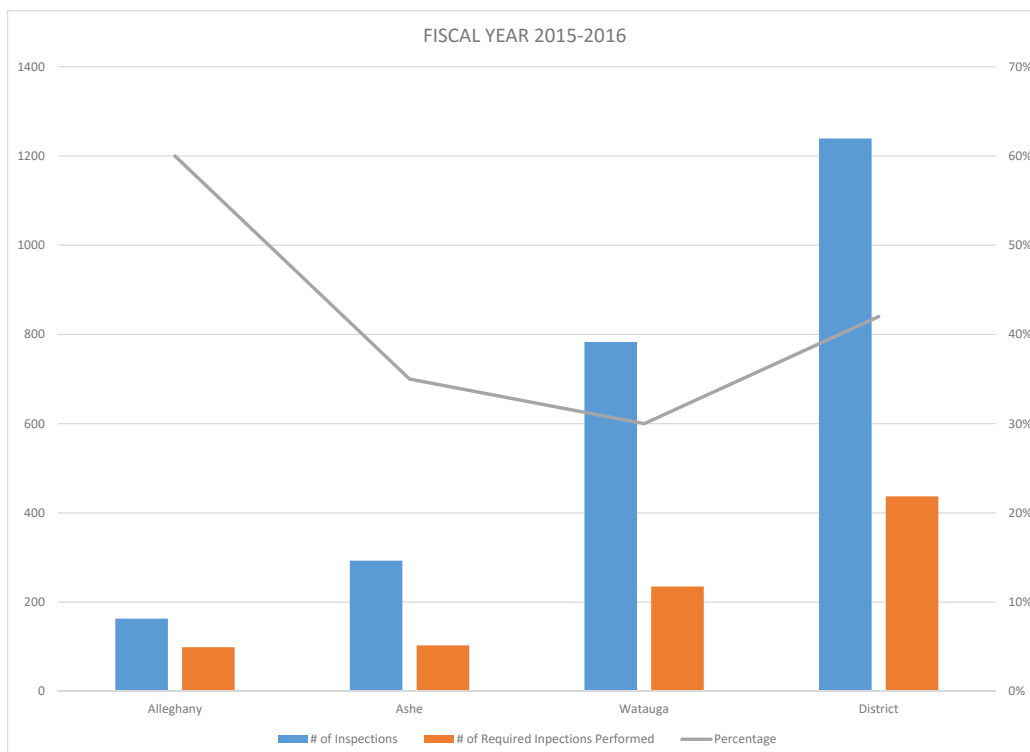
Food and Lodging Permitting

During FY 2015 - 2016, the Food and Lodging section experienced several staffing vacancies which left only 2 full time inspectors to cover 3 counties. During Fall 2015, one of the full time inspectors was also out on maternity leave which left only 1 inspector to cover all 3 counties. A new inspector was hired in January 2016 and began conducting food service inspections in June 2016. Another new inspector was hired in September. We have been working towards these inspectors obtaining authorizations to inspect all of our regulated establishments (i.e. child cares & schools, public swimming pools, tattoo artists).



Once we get through the training process, the Food & Lodging Section is working towards a goal of 100% inspections performed on risk category 4 food service facilities. These are our highest risk establishments since they have the most complicated menus or are serving high risk populations such as a hospital kitchen

or elementary school cafeteria. Please see chart below for the percentages of inspections performed on these type of food service facilities during FY 2015-2016 vs the inspections that have been performed during the first quarter of FY 2016-2017.



Health Priorities across the District

AppHealthCare worked with community partners and coalitions in each county to identify health priorities. These priorities are not all-inclusive, but highlight priority areas the community has identified and this guides the work moving forward. The health priorities are:

Substance Use and Abuse: Drugs, alcohol, and tobacco; including misuse or abuse of prescription drugs and use of e-cigarettes or other devices for nicotine delivery

Physical Activity and Nutrition: Access to physical activity or recreation, accessing healthy foods, and making healthy choices for eating healthy and making physical activity easier for all

Chronic Disease Management and Awareness: Obesity, Heart disease, chronic lower respiratory disease/COPD, stroke, cancer, diabetes, and hypertension.

Chronic Disease

For the first time in history, the current generation of children may have shorter life expectancies than their parents by 5 years¹



¹ Olshansky e al., A Potential Decline in Life Expectancy in the United States in the 21st Century, NEJM

Tobacco, Drugs, Alcohol Use and Abuse



are the Leading Causes of Preventable Death and Disability

¹ Centers for Disease Control and Prevention, 2013

Physical Activity and Nutrition

2 out of 3 adults are overweight or obese¹

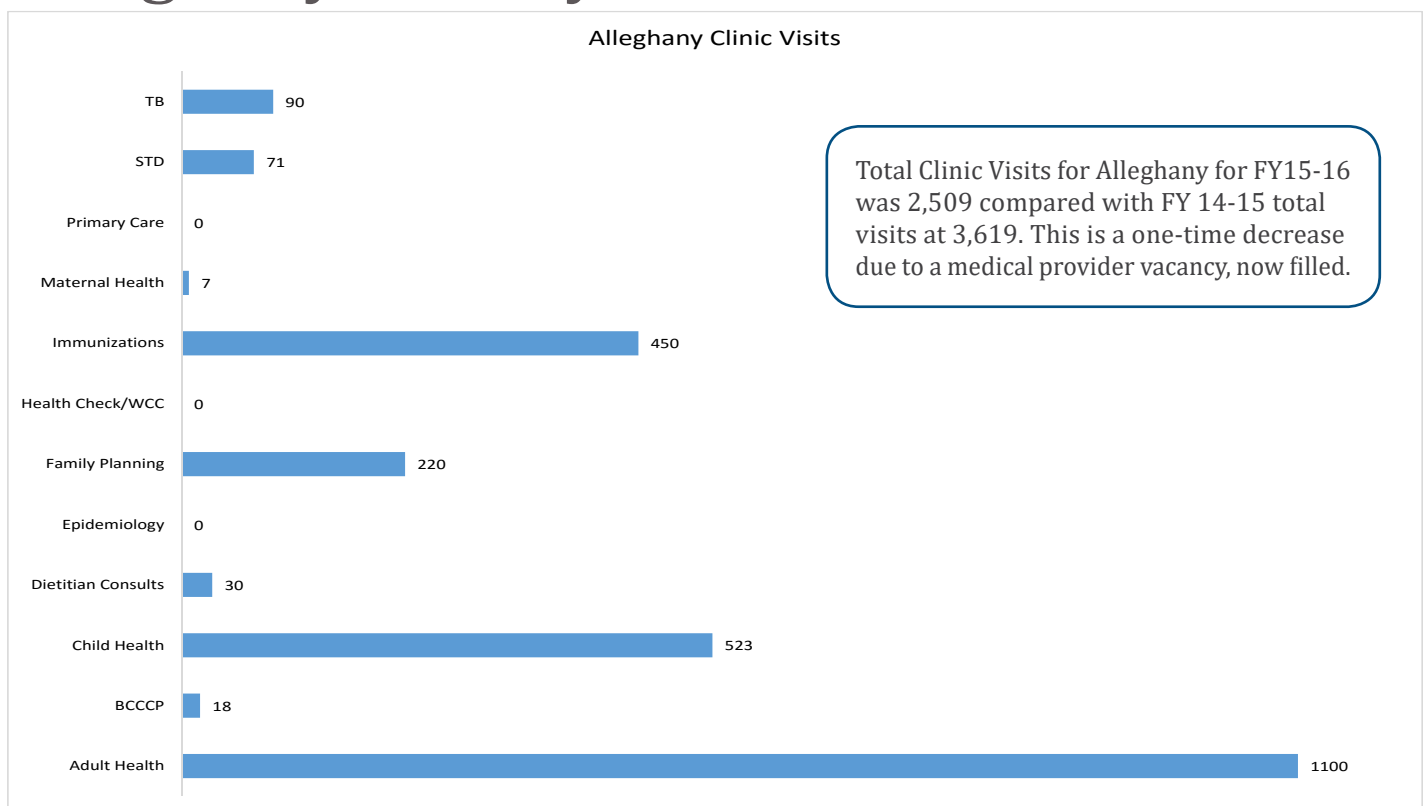


1 out of 3 children are overweight or obese¹

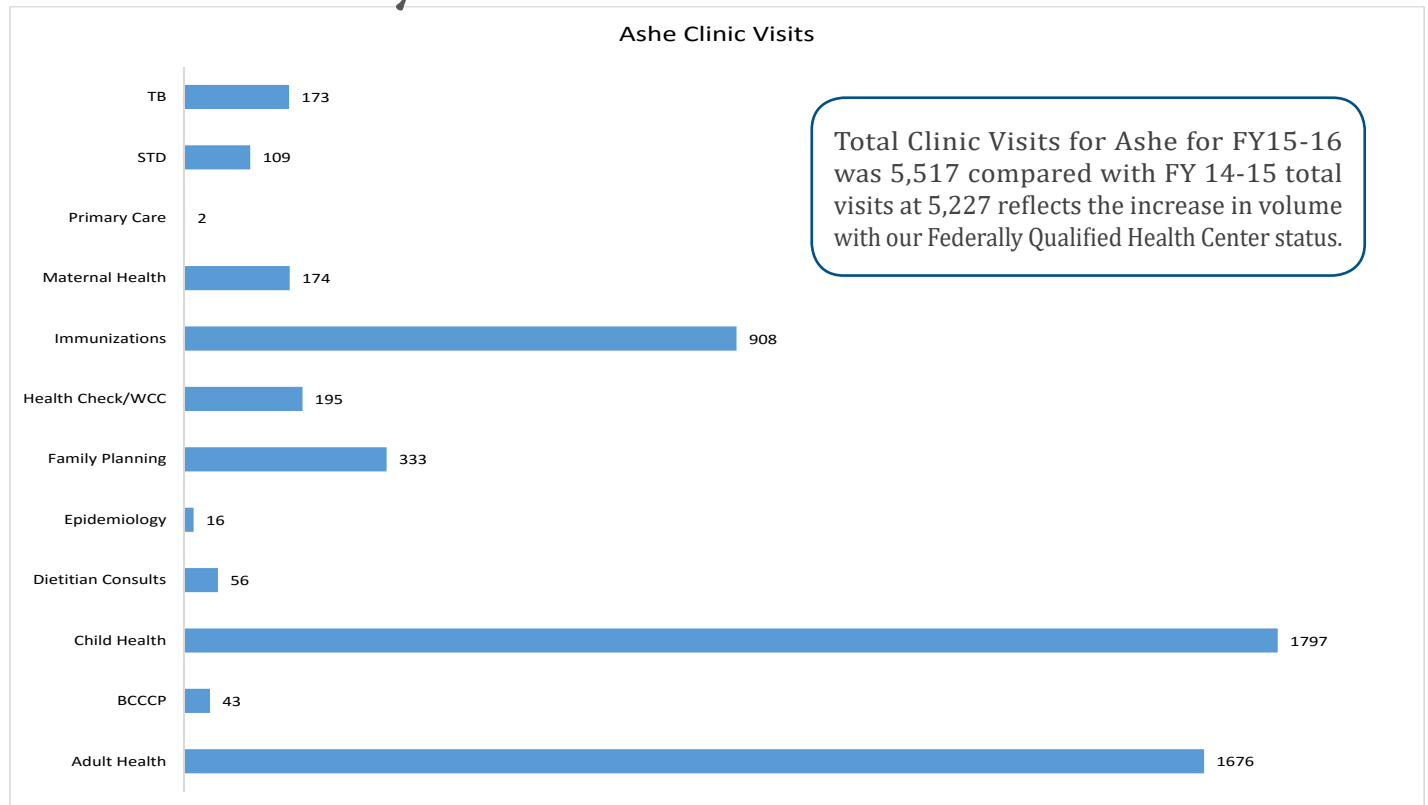


¹ National Institutes of Health, WIN, 2012

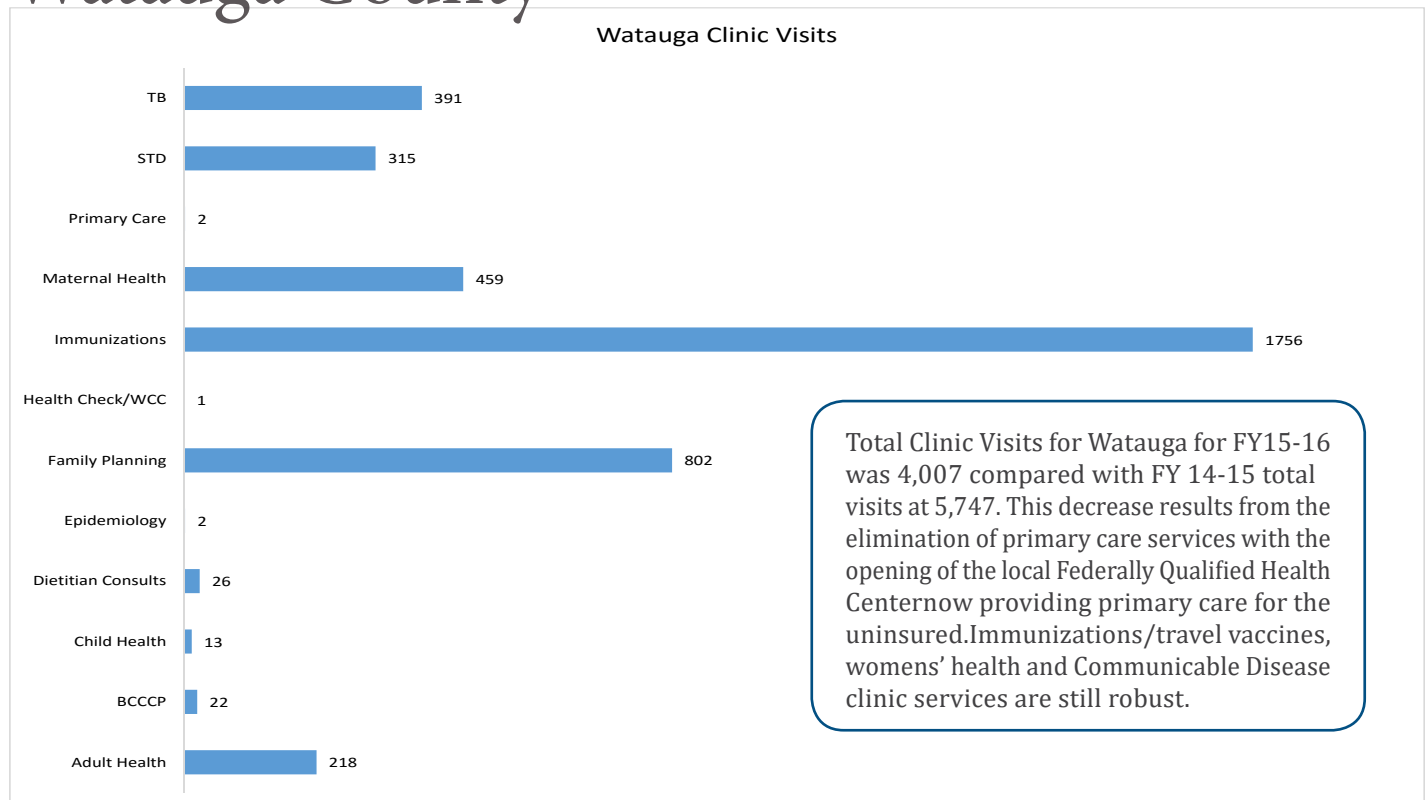
Allegheny County



Ashe County

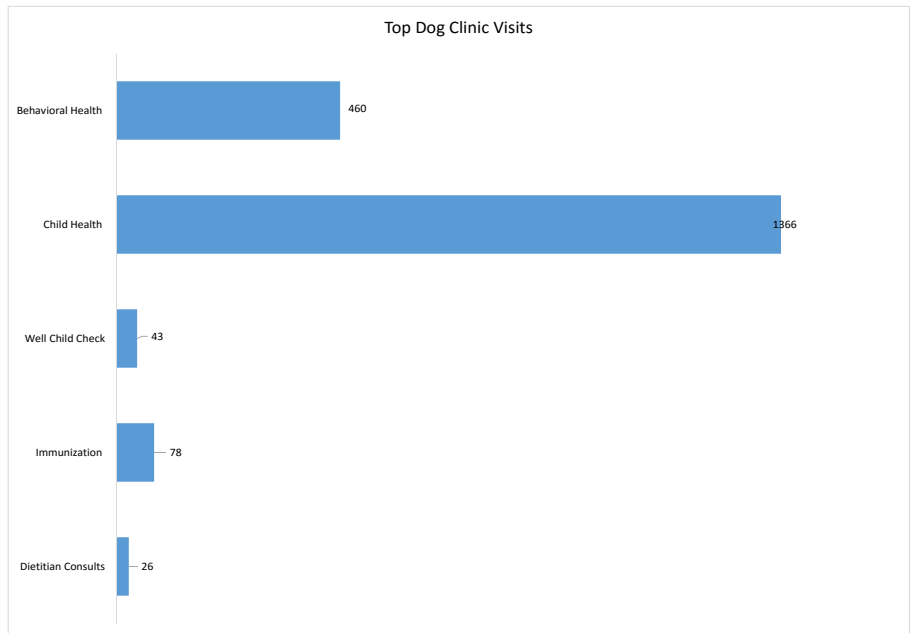


Watauga County



Top-Dog Clinic

School based health centers are considered one of the most effective strategies for delivering preventive care, including mental health services, to adolescents – a population long considered difficult to reach. Top Dog Clinic is a school based health center located at the Ashe County Middle School. It is one of only 52 school based clinics in the state.



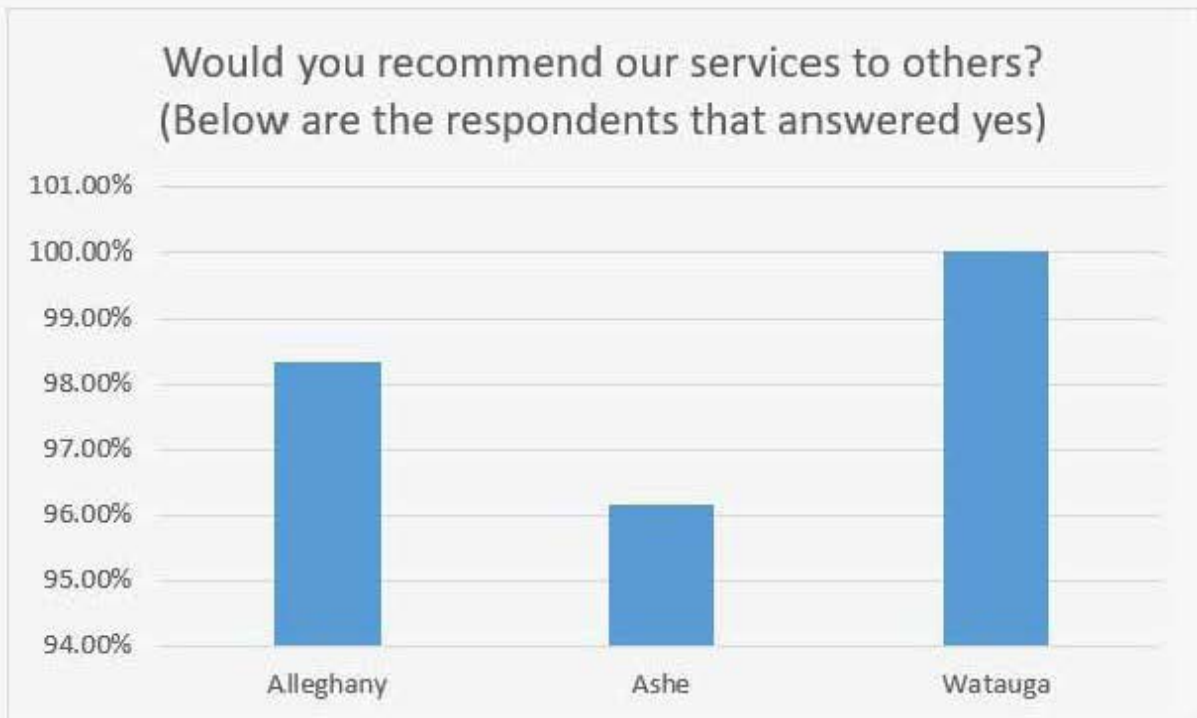
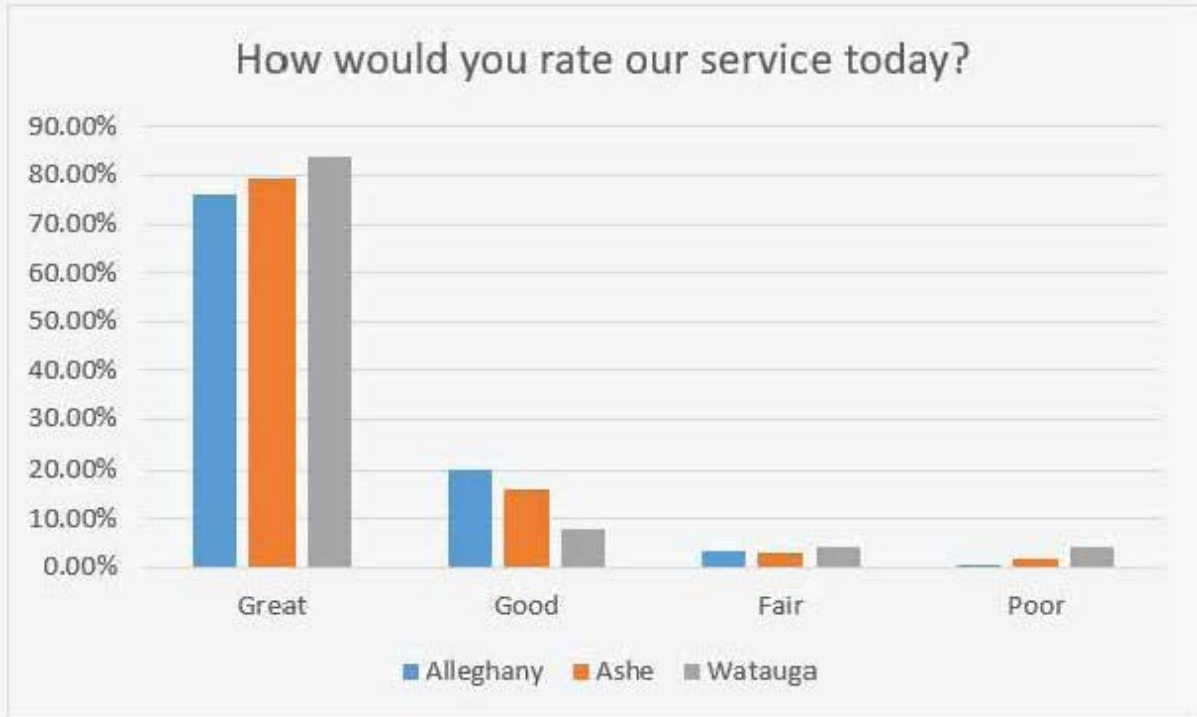
Clinic Customer Satisfaction Data

The clinic customer satisfaction survey assesses the following areas:

- Location visited
- Reason for visit
- Length of visit
- Rating of services received
- Recognition of staff
- Recommendation of services received to others
- Hours of operation
- Suggestions for improvement

Below are the responses for two questions on the survey for clinic: rating of service and recommendation of services to others.

Clinic Customer Satisfaction Data



Ashe Health Center
413 McConnell St
Jefferson, NC 28640

(336) 246-9449
Fax: (336) 246-8163

Ashe Environmental Health
316 Cherry Drive
P.O. Box 208
Jefferson, N.C. 28640

(336) 246-3356
Fax: (336) 846-1039

Watauga Health Center
126 Poplar Grove
Connector
Boone, N.C. 28607

(828) 264-4995
Fax: (828) 264-4997

Alleghany Health Center
157 Health Services Rd
P.O. Box 309
Sparta, NC 28675

(336) 372-5641
Fax: (336) 372-7793

Top Dog Clinic
Ashe Middle School
255 Northwest Lane
P.O. Box 178
Warrensville, NC 28643

(336) 384-1625
Fax: (336) 384-1626

For more information on health related data and community resources, please visit our website or contact

Stephanie Bunch,
Community Health Services
Director

www.apphealthcare.com

AGENDA ITEM 5:

WESTERN YOUTH NETWORK UPDATE

MANAGER'S COMMENTS:

Per Commissioner request, Ms. Jennifer Warren, WYN director, will present a report regarding current activities of the organization.

The report is for information only; therefore, no action is required.

Western Youth Network Annual Report 2016

Mentoring Department Statistics

- Number of clients served: **93 Community-based mentoring and 22 school-based mentoring for a total of 115**
- **Number of Clients on the waiting list: 35**
- Number of total **reported** volunteer hours: **3,800**
- **26** matches wrapped-up their service in 2016
54% of these matches lasted over one year

Mentors gather together at Daniel Boone Inn for a Thanksgiving Meal



Prevention Department Statistics

- Conducted 17 key informant interviews among Watauga County faith leaders to gather information about substance use and garner support for future collaboration among the local faith community.
- Reached 127 clients through the evidence-based Prime for Life underage drinking deferral program in partnership with District Attorney's office.

- Conducted 63 Alcohol purchase surveys among merchants permitted to sell alcohol for off-premise consumption. According to alcohol purchase survey data, since 2010, off-premise alcohol retail compliance has increased by nearly 15%.
- Provided training and/or information regarding the dangers of alcohol and drugs to 1390 adults and 1760 youth.
- Placed over 500 warning stickers on dangerous alcoholic beverages in convenience stores.
- Distributed 148 personal prescription medication lockboxes to community members.

The Western Youth Network Prevention team takes on Capitol Hill to advocate for Drug-Free Communities!



After School Department Statistics

- 75 youth served (maximum capacity) who received:
 - 2,000 hours of academic tutoring
 - 8,000 hours of physical activity
 - A healthy snack daily (4,025 snacks distributed)

- WYN provided transportation to and from the program for youth who needed this service. Total miles traveled in 2016 was over 20,000
- New Programs implemented: Runners club, tennis program, Tea Time
- Ongoing programs—music therapy, art therapy, girl's circle, guy's group

WYN students explore the community on a hike and learn new skills at a community tennis play day



Our vision for the future:

In the next 3-5 years, WYN wants to expand our programming to serve youth in Kindergarden-5th grades as well as high school. We also want to provide more evening and weekend activities, career exploration and job shadowing, counseling services and expanded snow day opportunities. Further, WYN wants to relocate to a bigger, more visible facility that better serves the needs of our children.

Related to this vision, the WYN Board, staff, children and supporters wholeheartedly stand behind Watauga County's desire to bring a recreation facility to this community. In fact, we would like to be a part of the conversations when the County knows they will be able to move forward with the facility. If it is determined that WYN might be a good partner in this endeavor, WYN would, of course, be willing to pay rent and/or talk to our donors about helping fund the facility.

AGENDA ITEM 6:

REQUEST TO ADOPT THE MIDDLE FORK GREENWAY MASTER PLAN

MANAGER'S COMMENTS:

The Board approved for staff to apply for a PARTF grant in May for the Middle Fork Greenway construction. In an effort to receive extra points, the Middle Fork Greenway is requesting the Commissioners adopt the Middle Fork Greenway Master Plan. Ms. Patoprsty will be on hand to answer any questions.

Board action is required to adopt the master plan as presented.

Middle Fork Greenway Master Plan



PREPARED FOR:

HIGH COUNTRY PATHWAYS



highcountrypathways.org

PREPARED BY:



DESTINATION by DESIGN

PLANNING + PROMOTING QUALITY OF LIFE

SEPTEMBER 2013



TABLE OF CONTENTS

INTRODUCTION	7
BACKGROUND AND PURPOSE	7
THE STUDY AREA	9
PLANNING SUBSECTIONS	12
SECTION ANALYSIS	14
SECTION 1: BLOWING ROCK	14
SECTION 2. FIRETHORN	20
SECTION 3. THREE RIVERS	24
SECTION 4. TWEETSIE RAILROAD	28
SECTION 5. COOK TO COOK	32
SECTION 6. BOONE	36
STRATEGIC DIRECTION	41



INTRODUCTION

Background and Purpose

High Country Pathways, Inc. (HCP) is working to develop greenways and paddle trails throughout the Boone Area of North Carolina. One of its primary initiatives is to establish a multi-use greenway trail to connect the Town of Blowing Rock, the Town of Boone, and the community of Todd. Collectively, this trail is called the New River Headwaters Trail (NRHT) and includes three trails: Middle Fork Greenway, Boone Greenway, and South Fork Greenway.

The Boone Greenway was constructed by the Town of Boone in the late 1990's and extends approximately 3-miles. The South Fork Greenway Plan, which seeks to connect the Town of Boone and community of Todd, was completed in 2010. A half-mile section of this trail was constructed near Brookshire Park in 2013, while another section connecting this park to the Boone River Access is expected to be constructed in 2014. While HCP continues to work to improve and expand these trail systems, the focus of this plan is the proposed Middle Fork Greenway.

The Middle Fork Greenway will follow the Middle Fork of the New River and begins in the Town of Blowing Rock. This trail will connect the Town of Blowing Rock and the Town of Boone. HCP's most active Task Force – the Middle Fork Greenway Task Force – is spearheading this effort.

The Middle Fork Greenway was identified as a major priority within the Boone Area Outdoor Recreation Plan that was completed in 2010 and the last complete plan for the Middle Fork Greenway was developed by Appalachian State University's Planning and Geography Department in 2001. HCP and its Middle Fork Greenway Task Force recognize the need to update their general master plan and renew their strategic focus to implement this challenging project.

HIGH COUNTRY PATHWAYS
MISSION: TO PLAN,
DEVELOP, AND STEWARD
GREENWAYS, TRAILS, AND
BLUEWAYS THROUGHOUT
THE NORTH CAROLINA
HIGH COUNTRY

This Master Plan is founded upon knowledge that has been accumulated for more than a decade from members of the Middle Fork Greenway Task Force. Also, this planning effort serves as an opportunity to place “fresh eyes” on each segment of the greenway corridor, suggesting trail route options that will allow the Task Force to effectively advance the project and connect Blowing Rock to Boone.

The following goals were developed by the Middle Fork Greenway Task Force to guide the planning effort.

GOALS:

- 1. EXAMINE PREVIOUSLY PLANNED ROUTES AND THEIR FEASIBILITY**
- 2. PROVIDE A RECOMMENDATION FOR ALTERNATIVE TRAIL ROUTES WHERE PRACTICAL**
- 3. ESTABLISH ROUTES THAT ARE FISCALLY AND ENVIRONMENTALLY FEASIBLE, WHILE STRIVING TO MAINTAIN “TRAIL CHARACTER” TO THE EXTENT POSSIBLE**
- 4. DELINEATE SPECIFIC PLANNING SUB-SECTIONS WITHIN THE GREENWAY CORRIDOR THAT REPRESENT FOCUS AREAS AND PROJECT PHASES**



THE MIDDLE FORK GREENWAY WAS IDENTIFIED AS A MAJOR PRIORITY WITHIN THE BOONE AREA OUTDOOR RECREATION PLAN IN 2010, AND THE LAST COMPLETE PLAN FOR THE MIDDLE FORK GREENWAY WAS CONDUCTED IN 2001.

STUDY AREA

Three major river basins originate in the Town of Blowing Rock: the Yadkin, Catawba, and New River. The Middle Fork South Fork New River, referred to as the Middle Fork in this plan, is a major headwater stream of the South Fork New River. The confluence of the Middle Fork and the East Fork New River is located in the Town of Boone where the South Fork New River begins. It is the vision of High Country Pathways, Inc. and the Middle Fork Greenway Task Force to establish a greenway connecting the Town of Blowing Rock and the Town of Boone following the Middle Fork to the extent possible.

From Blowing Rock to Boone, the Middle Fork River extends approximately seven (7) meandering river miles, while Highway 321 connects these two towns within approximately five and a half (5.5) miles. The study area is examined from the south (Blowing Rock) to the north (Boone), following the Middle Fork downstream.

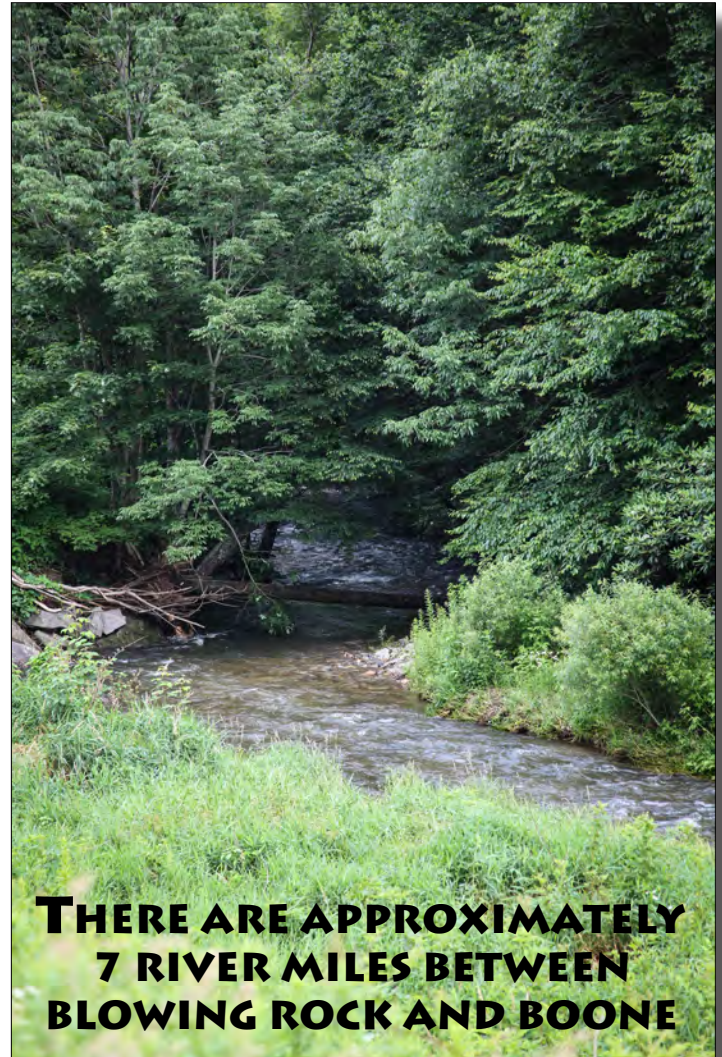
Along the Middle Fork River corridor exists a variety of local and regional assets that have significant bearing on this planning effort (see map: Middle Fork Greenway Study Area and Places of Interest).

Tanger Outlets

The study area begins at the southernmost terminus of the greenway, which is located near the Tanger Outlets shopping center in Blowing Rock. Tanger Outlets is a major regional commercial center that hosts thousands of patrons each year and will serve as a major destination point for future greenway users.

Blue Ridge Parkway

The Middle Fork River traverses National Park Service property for approximately 2,300'. The Blue Ridge Parkway is one of the most visited national parks in the United States and Highway 321 serves as a major access point for visitors entering and exiting this significant national resource.



Mountains-to-Sea Trail

The Mountains-to-Sea Trail (MST) is a state-wide initiative to establish a foot trail across North Carolina from Clingmans Dome in the Great Smoky Mountains to Jockey's Ridge on the Outer Banks. A section of the MST was recently completed along the Blue Ridge Parkway. The Middle Fork Greenway could potentially connect to the MST.

Post Acute Care Facility

Watauga Medical Center is planning a new post acute care health facility north of the Blue Ridge Parkway. The Middle Fork Greenway offers an appropriate amenity for the health-oriented facility. Watauga Medical Center officials have expressed a desire to provide a trail easement for the Middle Fork Greenway and have delineated the trail location in their preliminary site plans.

FaithBridge United Methodist Church

FaithBridge United Methodist Church owns a significant property at the intersection of Aho Road and Highway 321. The Middle Fork extends approximately 1,000' through the church's property. The church has been a long-time supporter of the trail.

Sterling Creek Park

Sterling Creek Park is situated between Highway 321 and the Middle Fork, south of Mystery Hill. This 3.7-acre wooded tract is owned by Watauga County, and Blue Ridge Conservancy has granted HCP an easement allowing for construction of the park and trail, scheduled for completion in 2014. A pedestrian underpass through the adjacent highway culvert to the north will lead to Mystery Hill.

Mystery Hill

Mystery Hill is an established tourist-oriented business that supports the greenway. HCP holds a legal trail easement on this property. HCP and the Task Force are working to construct a trail at Mystery Hill and through the adjacent culvert connecting to Sterling Creek Park.

FRIENDS OF THE
MOUNTAINS TO SEA
TRAIL IS SPEARHEAD-
ING THE CREATION
THE NEARLY 1,000
MILE TRAIL



Tweetsie Railroad Theme Park

Tweetsie Railroad Theme Park opened in 1957 and hosts thousands of visitors each year. The Middle Fork traverses Tweetsie's parking area. The first constructed portion of the Middle Fork Greenway, 2,337' of paved trail along the river, was completed in October, 2012.

Goldmine Branch Park

Goldmine Branch Park is a 1.36-acre tract owned by Watauga County and located between Niley Cook Road and the Middle Fork. Stemming from the south of the park, HCP holds a 50' wide and 1,000' long trail easement.

Payne Branch Park

On the west side of Highway 321, Payne Branch Park is situated on 4-acres adjacent to the Middle Fork. It is a favorite place for fishing, picnicking, and watching wildlife.

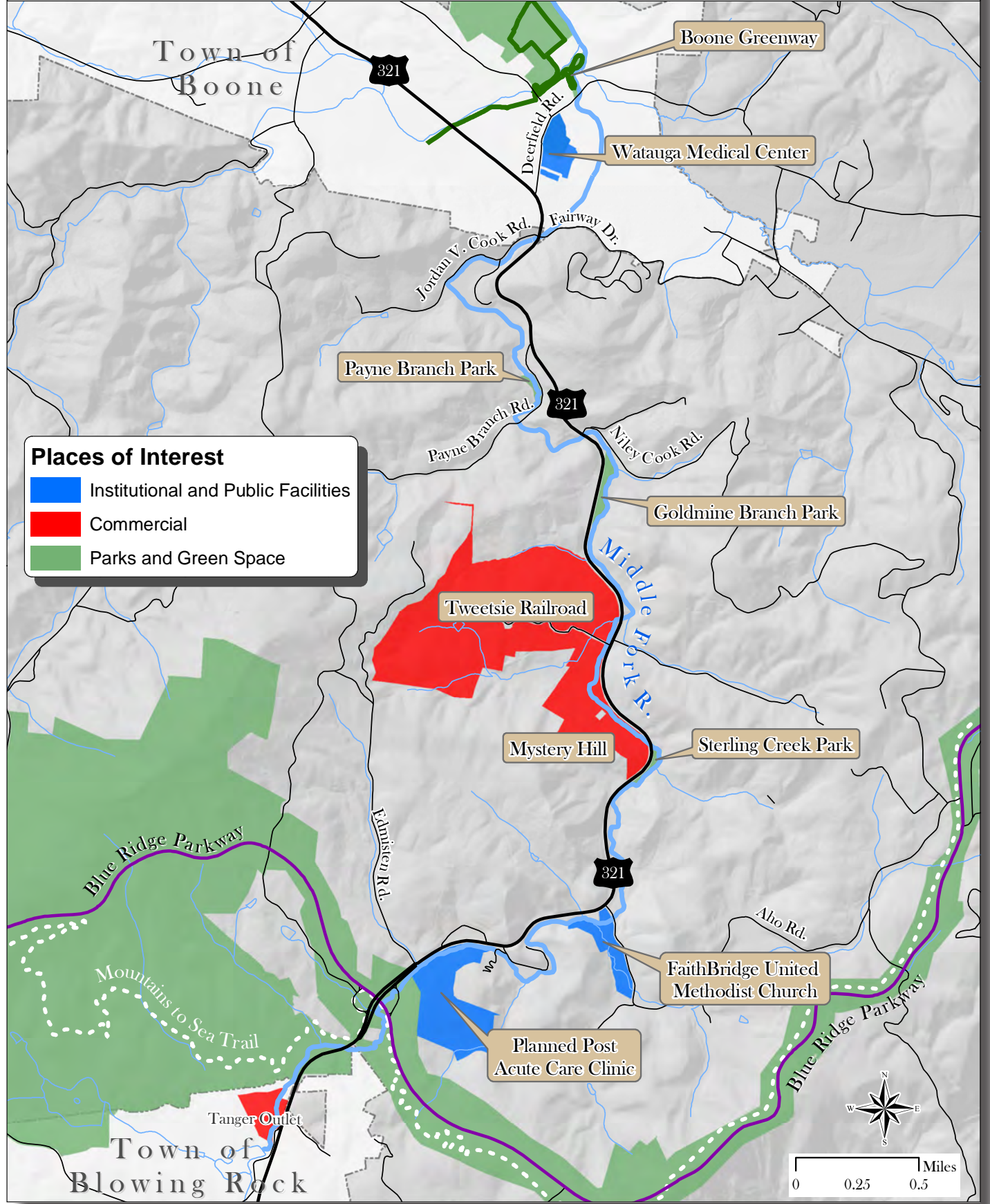
Watauga Medical Center

Watauga Medical Center, a major asset, supports the Town of Boone's position as a regional health care hub. This facility is located between Deerfield Road and the Middle Fork. HCP strengthens its ability to secure grants and political support by connecting health-oriented facilities such as Watauga Medical Center and the Post Acute Care Facility.

Boone Greenway

The Boone Greenway consists of approximately three miles of paved trail that connects residential, commercial, and civic land uses. A major parking area for the trail is located on Deerfield Road and represents the northern terminus of the planning study area.

STUDY AREA & PLACES OF INTEREST



PLANNING SUBSECTIONS

Six (6) planning sections have been established to provide HCP and the Task Force with manageable project phases (see map: Middle Fork Greenway Study Area Sections). These sections begin and end at key properties, roads, and facilities. Within several planning sections, alternative routes (Route A and Route B) are identified. Both of these routes should be given consideration depending upon landowner willingness, engineering challenges, permitting, and cost; generally, Route A is considered the most feasible based on these criteria.

The sections include the following:

SECTION 1: BLOWING ROCK

BEGIN FUTURE HIGHWAY 321 PARKING AREA/TANGER OUTLETS

END PLANNED POST ACUTE CARE FACILITY

SECTION 2: FIRETHORN

BEGIN PLANNED POST ACUTE CARE FACILITY

END FAITHBRIDGE UNITED METHODIST CHURCH/ AHO ROAD

SECTION 3: THREE RIVERS

BEGIN FAITHBRIDGE UNITED METHODIST CHURCH/ AHO ROAD

END STERLING CREEK PARK

SECTION 4: TWEETSIE

BEGIN STERLING CREEK PARK

END GOLDMINE BRANCH PARK/ NILEY COOK ROAD

SECTION 5: COOK TO COOK

BEGIN GOLDMINE BRANCH PARK/ NILEY COOK ROAD

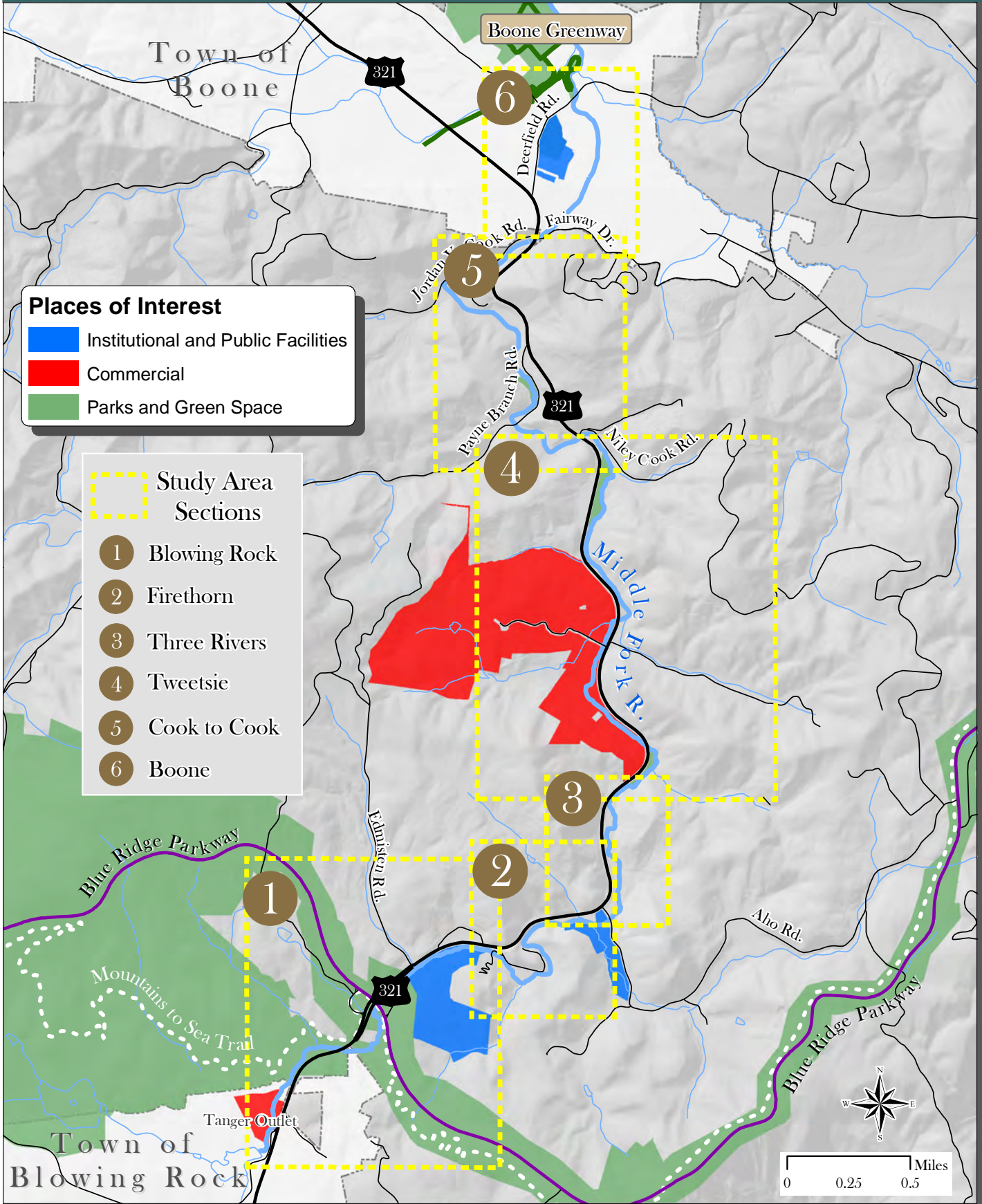
END JORDAN V. COOK ROAD/ TOWN OF BOONE MUNICIPAL BOUNDARY

SECTION 6: BOONE

BEGIN JORDAN V. COOK ROAD/ TOWN OF BOONE MUNICIPAL BOUNDARY

END BOONE GREENWAY ACCESS/ DEERFIELD ROAD

STUDY AREA SECTIONS



SECTION ANALYSIS

SECTION 1: BLOWING ROCK

BEGIN FUTURE HIGHWAY 321 PARKING AREA/TANGER OUTLETS

END PLANNED POST ACUTE CARE FACILITY

This study area section extends from the Town of Blowing Rock north to the Appalachian Regional Healthcare System's planned Post Acute Care Facility.

Route A

Route A is approximately 7,000 feet long and includes the southernmost terminus of the entire Middle Fork Greenway. This route requires the support of four (4) landowners, including: NCDOT, Town of Blowing Rock, National Park Service, and Appalachian Regional Healthcare. All of these landowners have expressed general support of the project, and detailed engineering plans are now necessary.

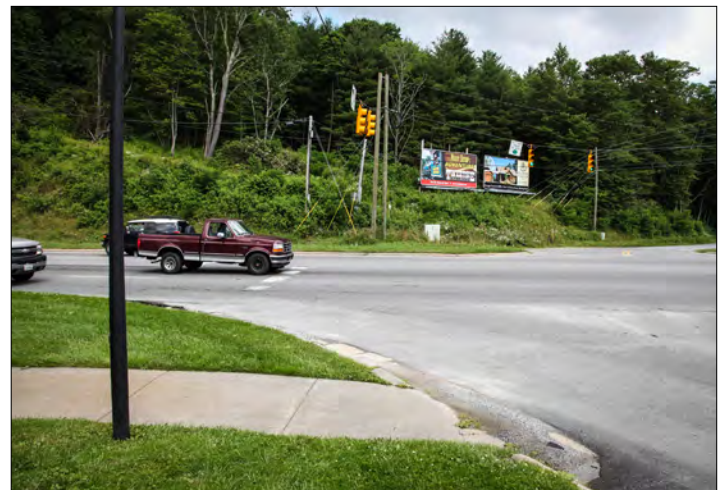
It is expected that an NCDOT encroachment permit can be obtained for the first 2,900 feet of the trail section before reaching National Park Service property. This trail section - and the entire Middle Fork Greenway - would begin at the four-car parking lot to be constructed as part of the current NCDOT Highway 321 expansion project. A multi-use path would be constructed from this trail access node parallel to the west side of Highway 321 to the Tanger Outlets entrance intersection. This intersection will need to accommodate a pedestrian signal crossing before the greenway moves north along the east side of Highway 321. Route A remains on NCDOT property until reaching National Park Service property south of the Town of Blowing Rock Water Plant.



REPRESENTATIVES FROM HIGH COUNTRY PATHWAYS, INC., DISCUSS THE PREFERRED ROUTE WITH NC DEPARTMENT OF TRANSPORTATION AND THE CONSULTANT TEAM.

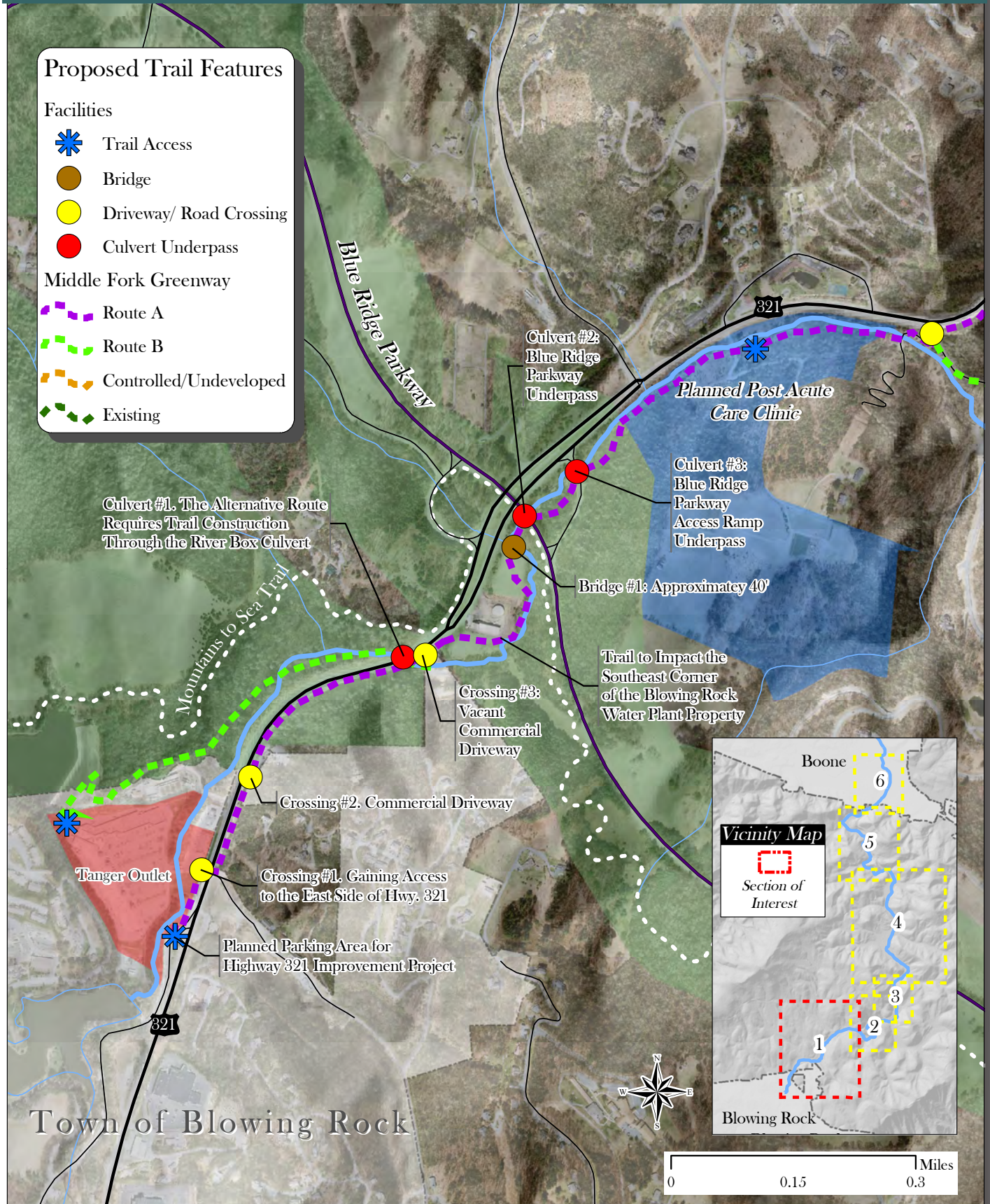


THE CURRENT ENTRANCE FROM HIGHWAY 321 TO DOWNTOWN BLOWING ROCK WILL SOON BE RELOCATED TO THE SOUTH AND REPLACED WITH A SMALL PARKING AREA, WHICH CAN IDEALLY SERVE AS A TRAILHEAD FOR THE MIDDLE FORK GREENWAY.



THE PROPOSED MULTI-PURPOSE PATH WOULD CROSS HIGHWAY 321 AT THE TANGER OUTLET ENTRANCE.

SECTION 1: BLOWING ROCK



Route A remains on National Park Service property for the subsequent 2,300 feet. A detailed survey is needed, but it is expected that the trail will need to cross the southeast corner of the Water Plant property, requiring a legal easement from the Town of Blowing Rock and the relocation of a section of fencing.

The National Park Service trail section has other challenges as well. The trail will need to avoid wetland areas to the north and adjacent to the Water Plant. Also, a bridge approximately 40' in length (Bridge #1) will need to be constructed over the Middle Fork before going through two Blue Ridge Parkway culverts.

This section ends at the northern property boundary of the planned Post Acute Care Facility being developed by Appalachian Regional Healthcare. The trail will traverse this property for approximately 1,800'. This will be a major access node for the greenway. The greenway is included in the site master plan being developed for the facility.

Route B

Route B is more scenic and possesses more "trail character," but is more costly and environmentally challenging. This trail section intersects Route A near the former New River Inn and would go through the adjoining Highway 321 culvert (Culvert #1). Route B would result in a significant impact to the former Inn property; extensive excavation would be necessary to accommodate the trail through the culvert and the property's existing bridge would likely be needed to cross the Middle Fork.

KEY NOTES:

- ROUTE A WILL REQUIRE PERMISSION FROM FOUR LANDOWNERS, ALL WHICH HAVE EXPRESSED THEIR SUPPORT FOR ALLOWING THE GREENWAY.
- ROUTE A IS MORE FEASIBLE AND LESS COSTLY, BUT NOT AS A ESTHETICALLY PLEASING AS THE ALTERNATIVE ROUTE.
- THIS PLANNING SECTION REPRESENTS THE PRIMARY FOCUS AREA FOR THE MIDDLE FORK GREENWAY TASKFORCE AND ENGINEERING WORK SHOULD COMMENCE AS RESOURCES BECOME AVAILABLE.
- ROUTE B IS LESS FEASIBLE DUE TO THE HEIGHT OF CULVERT #1 AND THE POTENTIAL IMPACT TO THE FORMER NEW RIVER INN PROPERTY.



A SHARED-USE PATH IS RECOMMENDED FROM THE FUTURE FOUR-CAR PARKING AREA TO THE TANGER OUTLET INTERSECTION.

Once passing through Culvert #1, a raised boardwalk would need to be constructed through the National Park Service property, which does have staff-level support. This trail alignment would then enter the Town of Blowing Rock's water intake impoundment. Approval is required from United States Homeland Security to allow public access in this area. The character of Route B is more in alignment with the overall goals of the greenway, but it is significantly less practical than Route A.



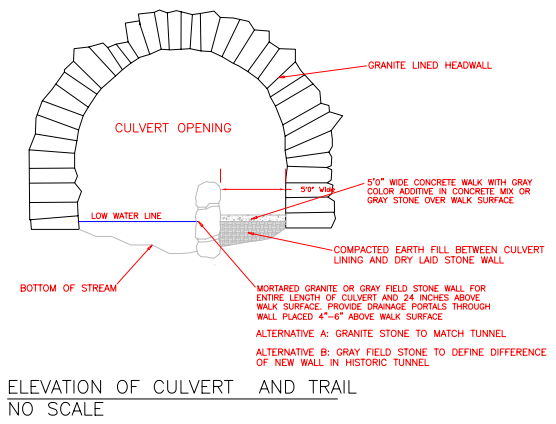
TANGER OUTLETS IS A SIGNIFICANT ASSET ALONG THE MIDDLE FORK GREENWAY AND IS LOCATED NEAR THE GREENWAY'S PROPOSED SOUTHERN TERMINUS.



THE PROPOSED GREENWAY ALIGNMENT WILL NEED TO CROSS THE SOUTHWESTERN EDGE OF THE TOWN OF BLOWING ROCK WATER PLANT PROPERTY.



PHOTO OF CULVERT HEADWALL



ELEVATION OF CULVERT AND TRAIL
NO SCALE

THE NATIONAL PARK SERVICE HAS ALREADY COMPLETED A PRELIMINARY DESIGN ILLUSTRATING HOW THE MIDDLE FORK GREENWAY WILL BE ACCOMMODATED UNDERNEATH THE BLUE RIDGE PARKWAY CULVERTS (CULVERTS #2 AND #3 ON SECTION 1 MAP.)



ROUTE A FOLLOWS U.S. 321 NORTH OF BLOWING ROCK. THIS SECTION WILL LIKELY REQUIRE A RETAINING WALL.



ONCE THE PROPOSED TRAIL REACHES THE BLOWING ROCK WATER PLANT, THE ROUTE LEAVES THE HIGHWAY CORRIDOR TO FOLLOW THE RIVER CORRIDOR ON NATIONAL PARK SERVICE PROPERTY.

SECTION 2: FIRETHORN



PLANNED POST ACUTE CARE FACILITY



FAITHBRIDGE UNITED METHODIST CHURCH/ AHO ROAD

This planning section extends approximately 3,400 linear feet. This section is named after a significant residential development called Firethorn, which is accessed along the privately owned Roaring River Road. Although this section is relatively short, it does have some significant challenges.

Route A

Route A will need to cross an existing private bridge, extend up a small driveway, cross over Roaring River Road (Crossing #4), and then connect to NCDOT Right-of-Way. Roaring River Road is privately owned. The route maneuvers parallel to Highway 321, passes a large rock outcropping, and deviates from NCDOT right-of-way at the 321-Aho Container Site, which is managed by Watauga County. The greenway will maneuver around the south side of the Container Site before crossing the Middle Fork (Bridge #2) and entering property owned by FaithBridge United Methodist Church, an institution sympathetic to the mission of the Middle Fork Greenway Task Force. Another bridge crossing (Bridge #3) will need to be constructed connecting the trail to the west side of the river and accessing the FaithBridge overflow parking area, which is an ideal location for a greenway trailhead.

Route B

There are various options for an alternative route that avoids Highway 321, but any such scenario would require the cooperation of Firethorn developers.

There's an optional route near Aho Road as well, which could avoid a bridge crossing (bridge #3) and place the Aho Road crossing farther away from its intersection with Highway 321.



THE GREENWAY WILL IDEALLY CROSS AN EXISTING PRIVATE BRIDGE NEAR THE SOUTHERN PORTION OF SECTION TWO.



FROM THE PRIVATE BRIDGE, THE TRAIL WILL NEED TO PARALLEL ALPINE VILLAGE DRIVE BEFORE REACHING ROARING RIVER DRIVE.







THE TRAIL WILL CROSS ROARING RIVER DRIVE BEFORE REACHING NCDOT RIGHT-OF-WAY.





SECTION 2: FIRETHORN

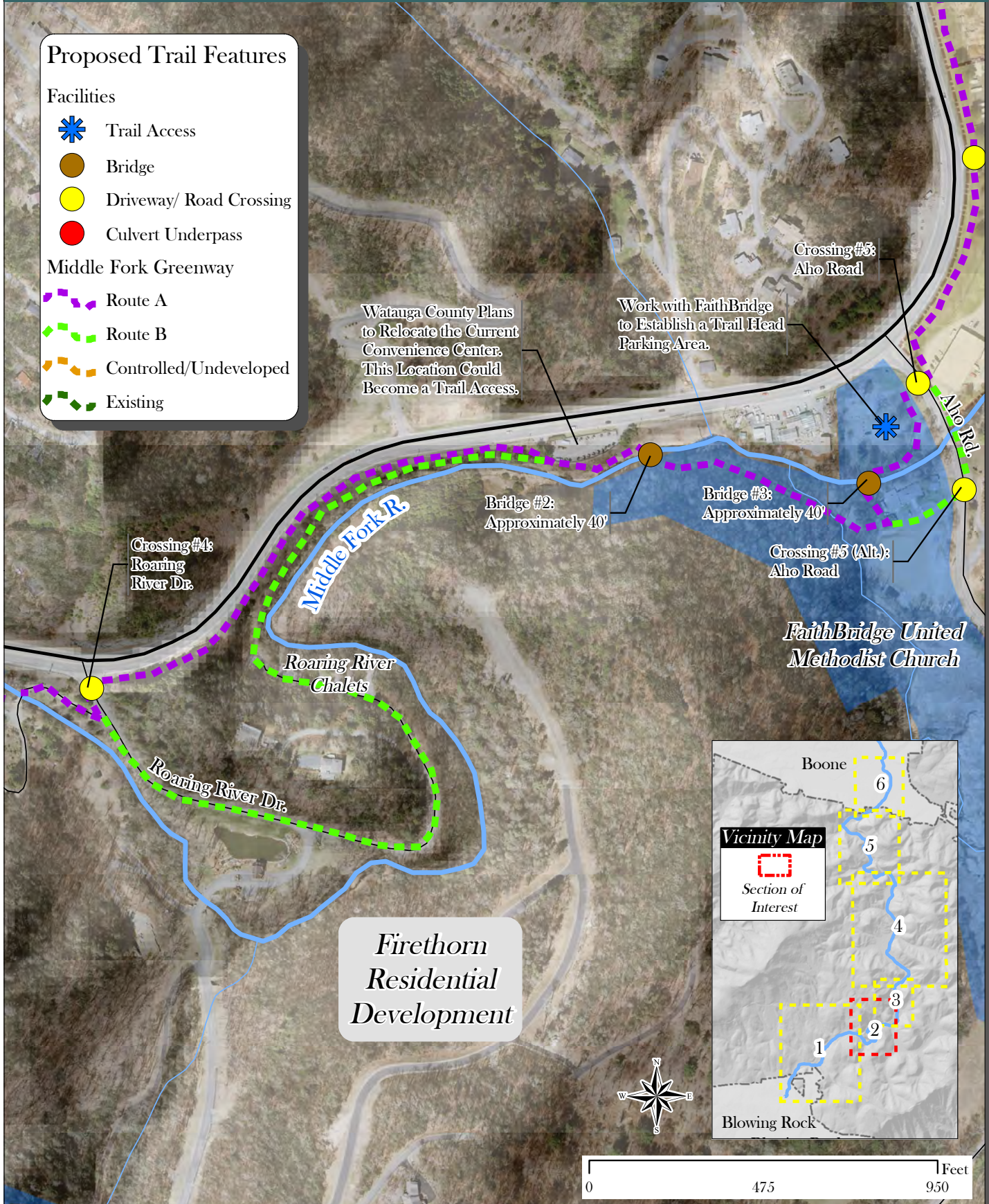
Proposed Trail Features

Facilities

-  Trail Access
-  Bridge
-  Driveway/ Road Crossing
-  Culvert Underpass

Middle Fork Greenway

-  Route A
-  Route B
-  Controlled/Undeveloped
-  Existing





ROUTE A WOULD PARALLEL A MAJOR ROCK OUTCROPPING LOCATED NEAR ROARING RIVER DRIVE.



ROUTE A WOULD UTILIZE THE NCDOT RIGHT-OF-WAY FOR APPROXIMATELY 2,900 LINEAR FEET.



THE TRAIL WILL NEED TO MEANDER AROUND WATAUGA COUNTY'S 321 AHO CONTAINER SITE.

KEY NOTES:

THIS RELATIVELY SHORT SECTION INCLUDES SOME SIGNIFICANT CHALLENGE AREAS, INCLUDING:

- THE SMALL BRIDGE & DRIVEWAY APPROACHING ROARING RIVER DRIVE
- CROSSING ROARING RIVER ROAD SAFELY
- ESTABLISHING A SAFE TRAIL ADJACENT TO HIGHWAY 321 BETWEEN ROARING RIVER ROAD AND THE COUNTY'S CONTAINER SITE
- THERE IS A STEEP SLOPE BEHIND THE CONTAINER SITE
- THERE ARE TWO MAJOR BRIDGE CROSSINGS THAT NEED TO BE CONSTRUCTED
- WHEN SECURING THE SURVEY DATA NECESSARY FOR SECTION 1, CONSIDER PROCURING DATA FOR THIS SECTION AS WELL. A CURSORY REVIEW OF THIS SECTION IS NECESSARY TO DETERMINE FEASIBILITY.
- FIRETHORN IS A CRITICAL PARTNER FOR IMPLEMENTING EITHER ROUTE A OR B IN THIS SECTION. APPROVAL IS NECESSARY FOR ACCESS ON THE DRIVE AND FOR CROSSING ROARING RIVER ROAD. AN ALTERNATIVE ROUTE SHOULD BE EXPLORED IN COOPERATION WITH THE FIRETHORN DEVELOPERS.



A BRIDGE WILL NEED TO BE CONSTRUCTED CONNECTING THE 321 AHO CONTAINER SITE TO PROPERTY OWNED BY FAITHBRIDGE UNITED METHODIST CHURCH.



ROUTE A CALLS FOR A BRIDGE TO CONNECT THE CHURCH OFFICE BUILDING TO THE CHURCH'S OVERFLOW PARKING AREA ON THE WEST SIDE OF THE RIVER.



WATAUGA COUNTY HAS BEEN CONSIDERING RELOCATING ITS 321 AHO CONTAINER SITE TO PROPERTY OWNED BY FAITHBRIDGE METHODIST CHURCH.



FAITHBRIDGE CHURCH IS A LONGTIME SUPPORTER OF THE MIDDLE FORK GREENWAY. THE PREFERRED ROUTE IDENTIFIES TWO BRIDGES THAT WILL NEED TO BE CONSTRUCTED ON THE CHURCH'S PROPERTY.

SECTION 3: THREE RIVERS



FAITHBRIDGE UNITED METH-
ODIST CHURCH/ AHO ROAD



STERLING CREEK PARK

This planned greenway segment extends 3,100' from Aho Road to Sterling Creek Park, which is owned by Watauga County, with an easement to HCP from Blue Ridge Conservancy. The section is named after Three Rivers Building Supply, a major landowner within the planning section.

The trail alignment along this section is particularly uncertain. There has been limited progress made with landowners within this section, leaving uncertainty about where the trail will specifically connect across property boundaries.

The trail will first need to safely cross Aho Road and likely remain on NCDOT Right-of-Way to avoid private property. Some topography issues appear to exist on NCDOT property and short retaining wall sections will likely need to be installed. The trail will need to eventually cross via bridge back to the east side of the river (Bridge #4). Bridge #5 could be as long as 70' (or longer). This bridge will not only cross the river, but will also need to connect at a lower elevation. Maintaining Americans with Disabilities Act (ADA) compliance will require thoughtful design and engineering. This bridge will connect to Sterling Creek Park, which is controlled by HCP.

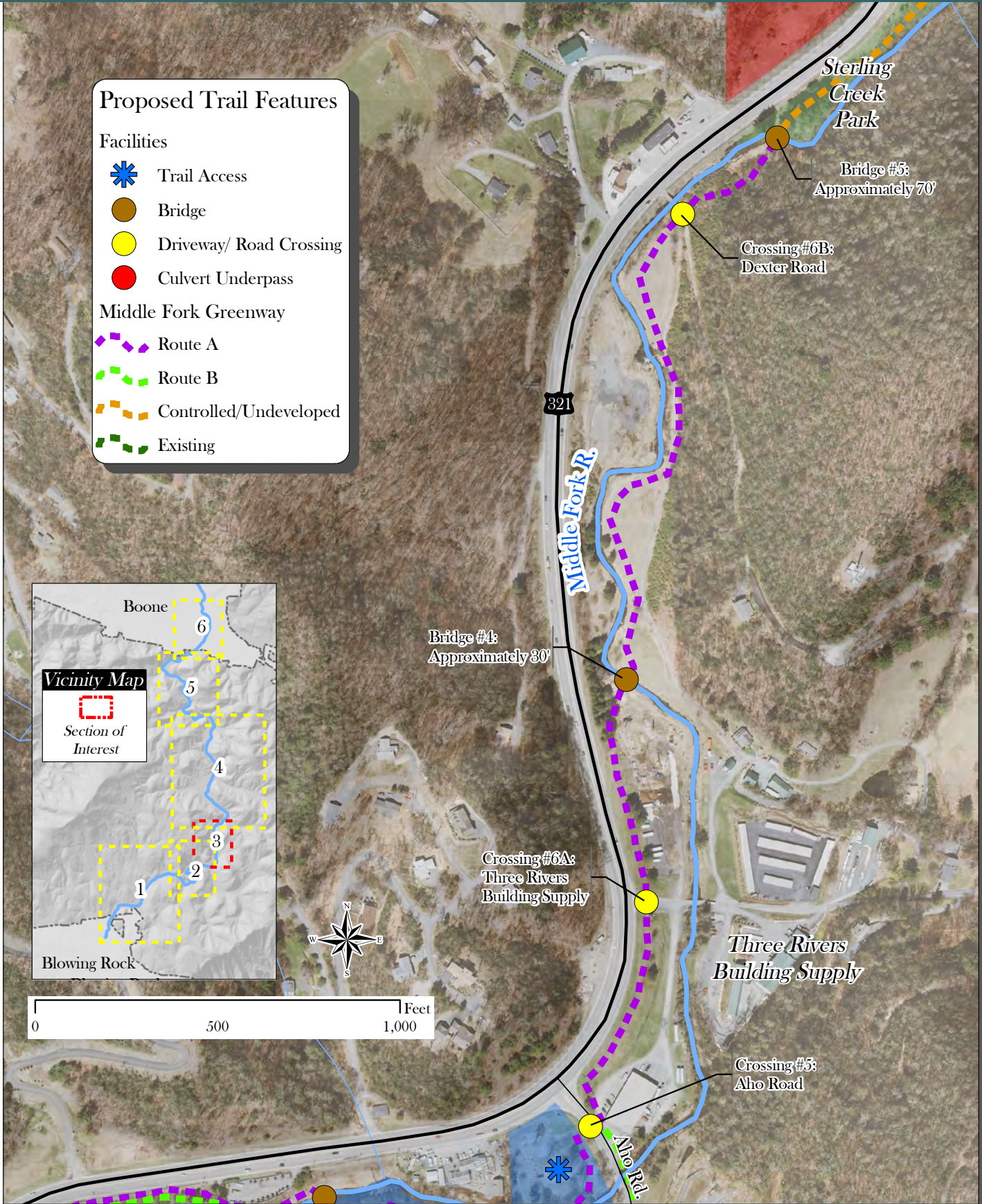


AHO ROAD MARKS THE END OF PLANNING SECTION 2 AND THE BEGINNING OF SECTION 3. A TRAIL CROSSING AT THIS ROAD WILL REQUIRE SIGNIFICANT SAFETY PRECAUTIONS.







THE INITIAL SEGMENT OF SECTION THREE WILL UTILIZE A SIGNIFICANT PORTION OF NCDOT RIGHT-OF-WAY.

SECTION 3: THREE RIVERS







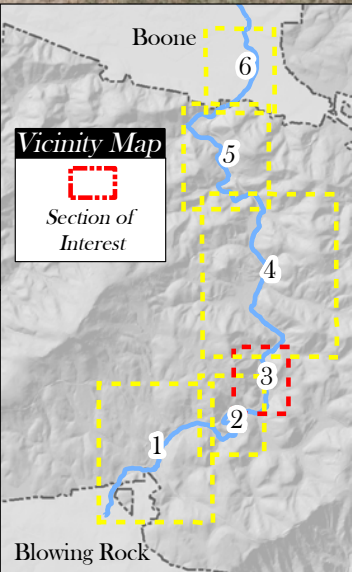
Proposed Trail Features

Facilities

-  Trail Access
-  Bridge
-  Driveway/ Road Crossing
-  Culvert Underpass

Middle Fork Greenway

-  Route A
-  Route B
-  Controlled/Undeveloped
-  Existing





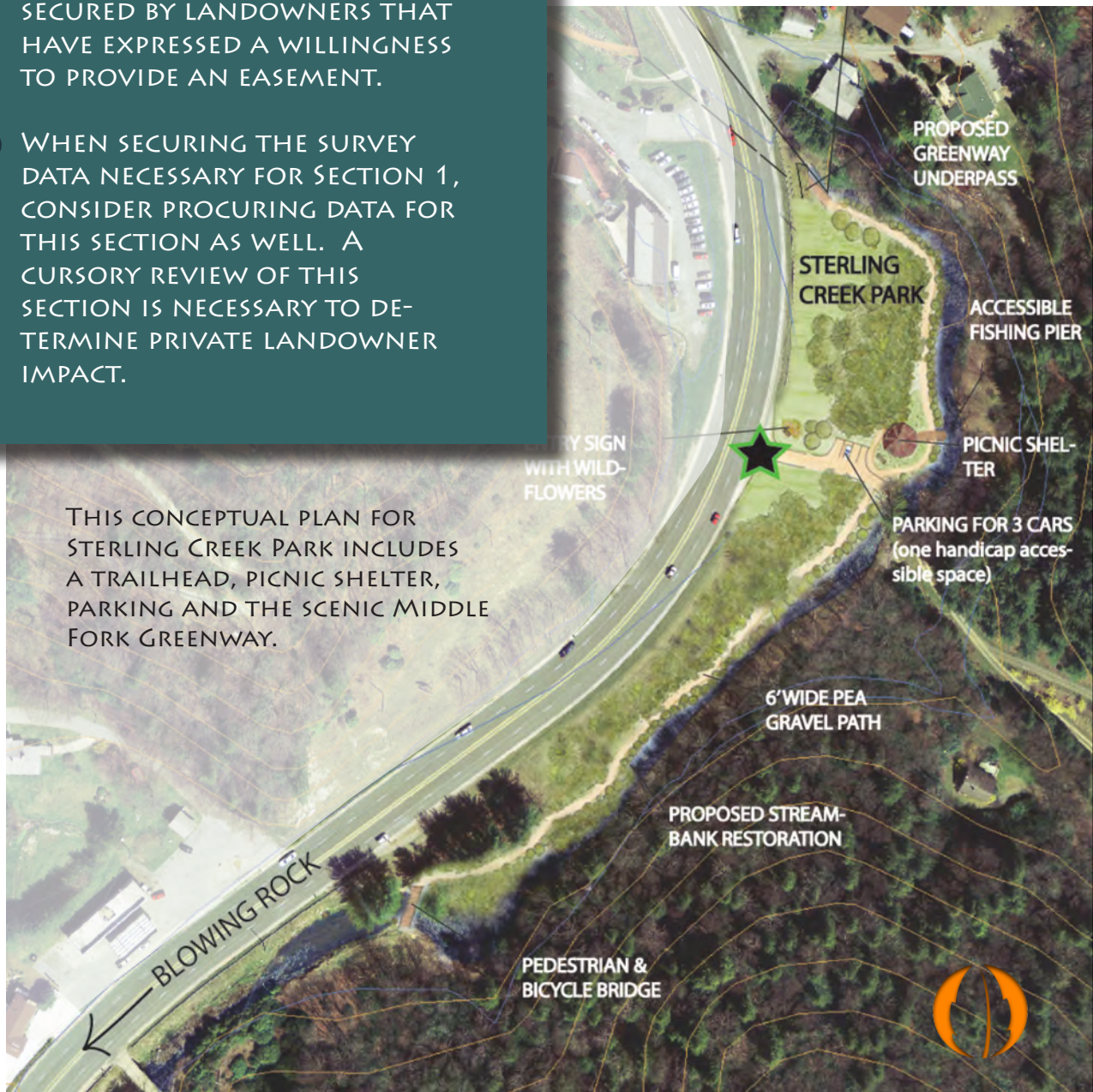
↗ A MARKED CROSSING AT AHO ROAD JUST BEFORE THE INTERSECTION WITH HIGHWAY 321. THE TRAIL THEN CONTINUES ALONG HIGHWAY 321 IN THE D.O.T. RIGHT-OF-WAY. THE EXISTING PINE TREES (RIGHT OF AHO ROAD) WILL NEED TO BE REMOVED TO INCREASE VISIBILITY AND ACCOMMODATE THE TRAIL. A LOW RETAINING WALL MAY BE NEEDED TO ENSURE A LEVEL TRAIL.

KEY NOTES:

- THIS SECTION IS A PRIORITY AREA FOR LANDOWNER OUTREACH.
- A DETAILED SURVEY WILL DETERMINE TO WHAT EXTENT PRIVATE LANDOWNER ENCROACHMENT IS NECESSARY, WHICH COULD BE MINIMAL DEPENDING UPON THE EXACT LOCATION OF NCDOT RIGHT-OF-WAY.
- LETTERS OF INTENT SHOULD BE SECURED BY LANDOWNERS THAT HAVE EXPRESSED A WILLINGNESS TO PROVIDE AN EASEMENT.
- WHEN SECURING THE SURVEY DATA NECESSARY FOR SECTION 1, CONSIDER PROCURING DATA FOR THIS SECTION AS WELL. A CURSORY REVIEW OF THIS SECTION IS NECESSARY TO DETERMINE PRIVATE LANDOWNER IMPACT.



A MAJOR BRIDGE WILL NEED TO BE CONSTRUCTED TO CONNECT STERLING CREEK PARK TO THE TRAIL ON THE EAST SIDE OF THE RIVER.



THIS CONCEPTUAL PLAN FOR STERLING CREEK PARK INCLUDES A TRAILHEAD, PICNIC SHELTER, PARKING AND THE SCENIC MIDDLE FORK GREENWAY.

EXISTING



PROPOSED



Trail along Right-of-Way

IN SECTIONS WHERE THE PROPOSED GREENWAY PARALLELS HIGHWAY 321, A GUARDRAIL WOULD SEPARATE THE TRAIL FROM THE HIGHWAY. GRASSES OR OTHER VEGETATION WOULD BE PLANTED TO PROVIDE A BETTER USER EXPERIENCE.



SECTION 4: TWEETSIE



STERLING CREEK PARK

GOLDMINE BRANCH PARK/
NILEY COOK ROAD

This section is anchored by Tweetsie Railroad theme park, where the first 2,337' of were completed in 2012. This section also includes two additional tracts upon which HCP holds legal trail easements. The total length of existing and planned trail within this section is 9,100' (1 and ¾ mile).

The planning section begins just north of Bridge #5 at Sterling Creek Park. The 3.7-acres park was donated by the Whitener Family, is now owned by Watauga County, and includes a legal trail for the park and greenway. Sterling Creek Park ends at the triple-chambered culvert that carries the river under Highway 321 (Culvert #4). From this culvert, the planned trail will follow the riverside trail easement at Mystery Hill, a tourist attraction and retail store, until connecting to the existing trail and legal easement on Tweetsie Railroad property. This trail segment, from Sterling Creek Park to the end of Mystery Hill, is 2,300' and is fully engineered and designed. Furthermore, Watauga County received funds from NCDOT to construct this section, including the underpass through the culvert. The Tweetsie Railroad section was completed in 2012 and extends approximately 2,300'.

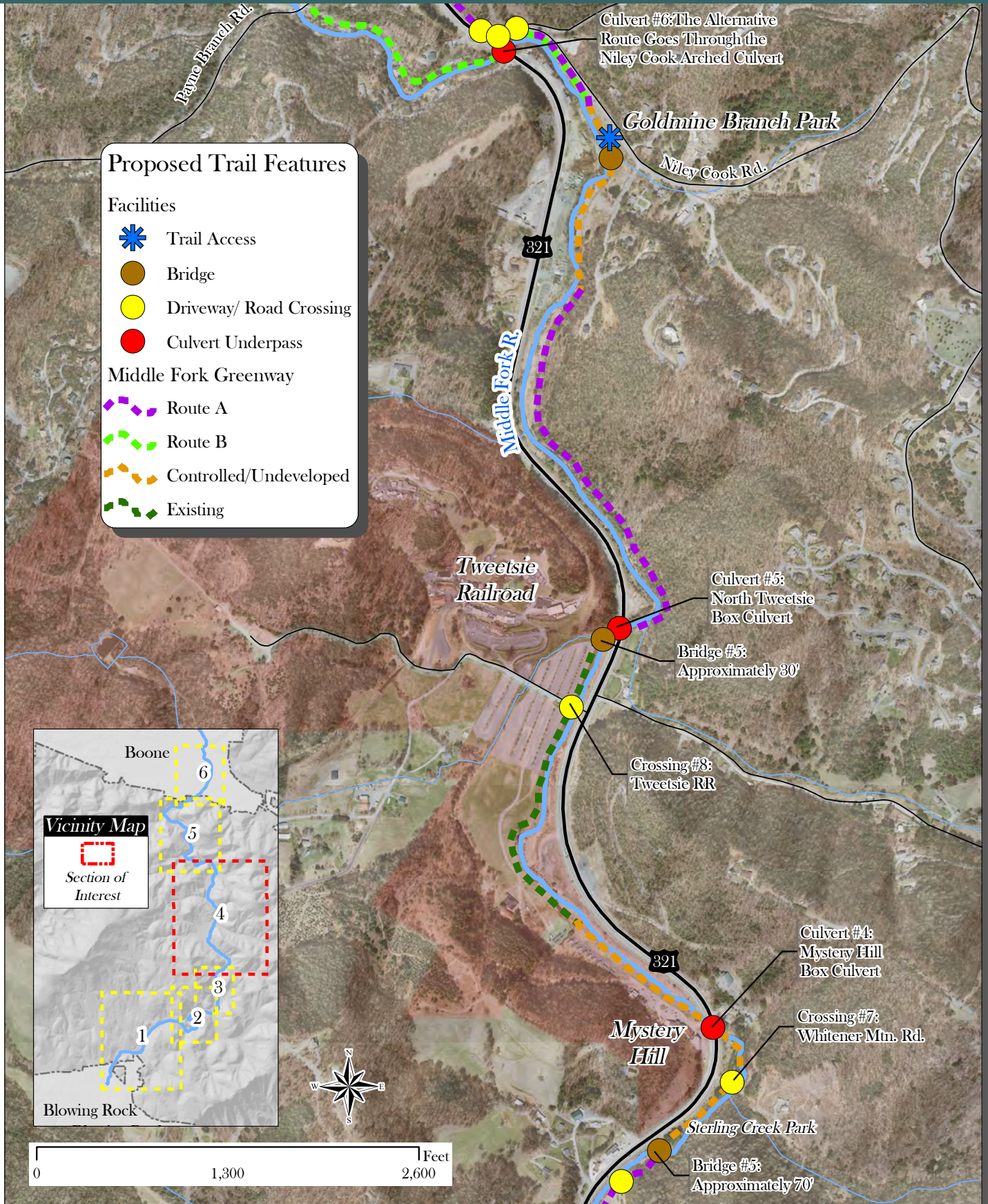


THIS SECTION IS ANCHORED BY TWEETSIE RAILROAD THEME PARK, WHERE THE ONLY SECTION OF PAVED GREENWAY TRAIL EXISTS THROUGHOUT THE CORRIDOR.







THE EXISTING MIDDLE FORK GREENWAY AT TWEETSIE RAILROAD WILL REQUIRE TWO MAJOR IMPROVEMENTS -- A BRIDGE AND HIGHWAY CULVERT UNDERPASS -- BEFORE EXTENDING FARTHER.

SECTION 4: TWEETSIE







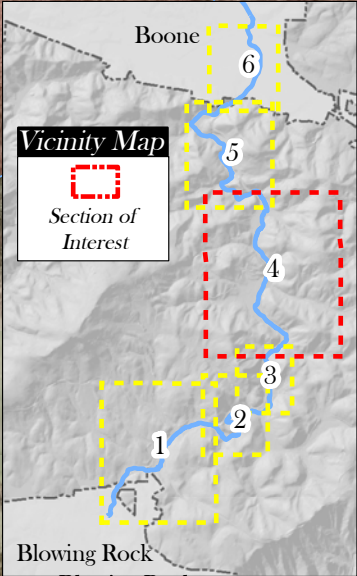
Proposed Trail Features

Facilities

-  Trail Access
-  Bridge
-  Driveway/ Road Crossing
-  Culvert Underpass

Middle Fork Greenway

-  Route A
-  Route B
-  Controlled/Undeveloped
-  Existing



The existing greenway trail ends just before another major culvert (Culvert #5) under Highway 321. From this culvert to the next easement controlled by HCP near Goldmine Branch Park, the planned trail is approximately 3,000' and presents a significant opportunity for HCP and the Middle Fork Greenway Task Force. Presently, this trail segment requires only the support of one landowner, which has the property for sale. Negotiations should begin immediately to hopefully secure an easement for this trail segment.

The planning section ends at Goldmine Branch Park near Niley Cook Road. HCP controls this park along trail easements that connect to the Lillis property.



SECTION FOUR ENDS AND SECTION FIVE BEGINS AT THE FUTURE GOLDMINE BRANCH PARK, UPON WHICH HIGH COUNTRY PATHWAYS HOLDS AN EASEMENT.



KEY NOTES:

- THE LILLIS PROPERTY AND ITS APPROXIMATELY 3,000' OF RIVER FRONTAGE IS THE FOREMOST PRIORITY FOR EASEMENT PROCUREMENT ALONG THE ENTIRE CORRIDOR; BY SECURING THIS TRAIL EASEMENT, THIS ENTIRE 9,100' SECTION COULD BE ENTIRELY CONSTRUCTED.
- IMPROVEMENTS SHOULD NOT BE MADE AT GOLDMINE BRANCH PARK UNTIL THE 3,000' EASEMENT ON THE LILLIS PROPERTY IS SECURED.
- HCP SHOULD EXPLORE THE POSSIBILITY A LAND SUBDIVISION REGULATION WITH WATAUGA COUNTY THAT WOULD REQUIRE THE DEDICATION OF A GREENWAY EASEMENT WHEN THERE IS A PLANNED GREENWAY WITHIN A PROPOSED "MAJOR" SUBDIVISION.
- THE NORTHERN TWEETISE CULVERT (CULVERT #5) APPEARS FEASIBLE TO SERVE AS A TRAIL UNDERPASS.
- HCP AND THE TASKFORCE MUST CONTINUE TO WORK WITH WATAUGA COUNTY TO ENSURE THAT NCDOT FUNDS ARE EXECUTED TO COMPLETE THE MYSTERY HILL AND STERLING CREEK PARK TRAIL SECTION.

AT THE NORTHERN END OF THE EXISTING PAVED TRAIL, A BRIDGE WILL BE NEEDED TO ACCESS THE PROPOSED PEDESTRIAN UNDERPASS THROUGH THE EXISTING HIGHWAY CULVERT.



THE PHOTOGRAPHIC RENDERING SHOWS A PROPOSED SCENARIO WITH A PEDESTRIAN BRIDGE CROSSING THE MIDDLE FORK AND AN UNDERPASS THROUGH CULVERT #5 AT TWEETSIE'S NORTHERN PROPERTY BOUNDARY. ON THE OTHER SIDE OF THE CULVERT THE PROPOSED TRAIL WOULD FOLLOW THE MIDDLE FORK NORTH TO GOLDMINE BRANCH PARK AT NILEY COOK ROAD.

SECTION 5: COOK TO COOK



GOLDMINE BRANCH PARK/
NILEY COOK ROAD



JORDAN V. COOK ROAD/
TOWN OF BOONE MUNICIPAL
BOUNDARY

This planning section extends south to north from Goldmine Branch Park at Niley Cook Road to Jordan V. Cook Road. Route A and Route B present significantly different trail experiences. Route A is more feasible for trail development, while Route B is more scenic, but questionable in regards to feasibility.

Route A

Route A is 6,300' and primarily utilizes NCDOT Right-of-Way. This trail section begins at Goldmine Branch Park, which is currently controlled by HCP. The trail will need to parallel to Niley Cook Road before following Highway 321 into Boone's municipal boundary. Route A is more feasible than Route B from the standpoint of cost, engineering, and environmental permitting.

Route B

From Goldmine Branch Park, Route B would need to traverse a steep embankment before going through a large arched culvert below Highway 321 (Culvert #6). On the west side of Culvert #6 are then numerous small residential properties, which could be significantly impacted from a public greenway. HCP controls nearly 1,000' feet of natural surface trail at Payne Branch Park located along this route. Leaving the park, the trail would continue along the Middle Fork and into one of the most stunning and natural sections of the corridor. Another challenging embankment exists before approaching the northernmost culvert (Culvert #7) where this planning section ends.

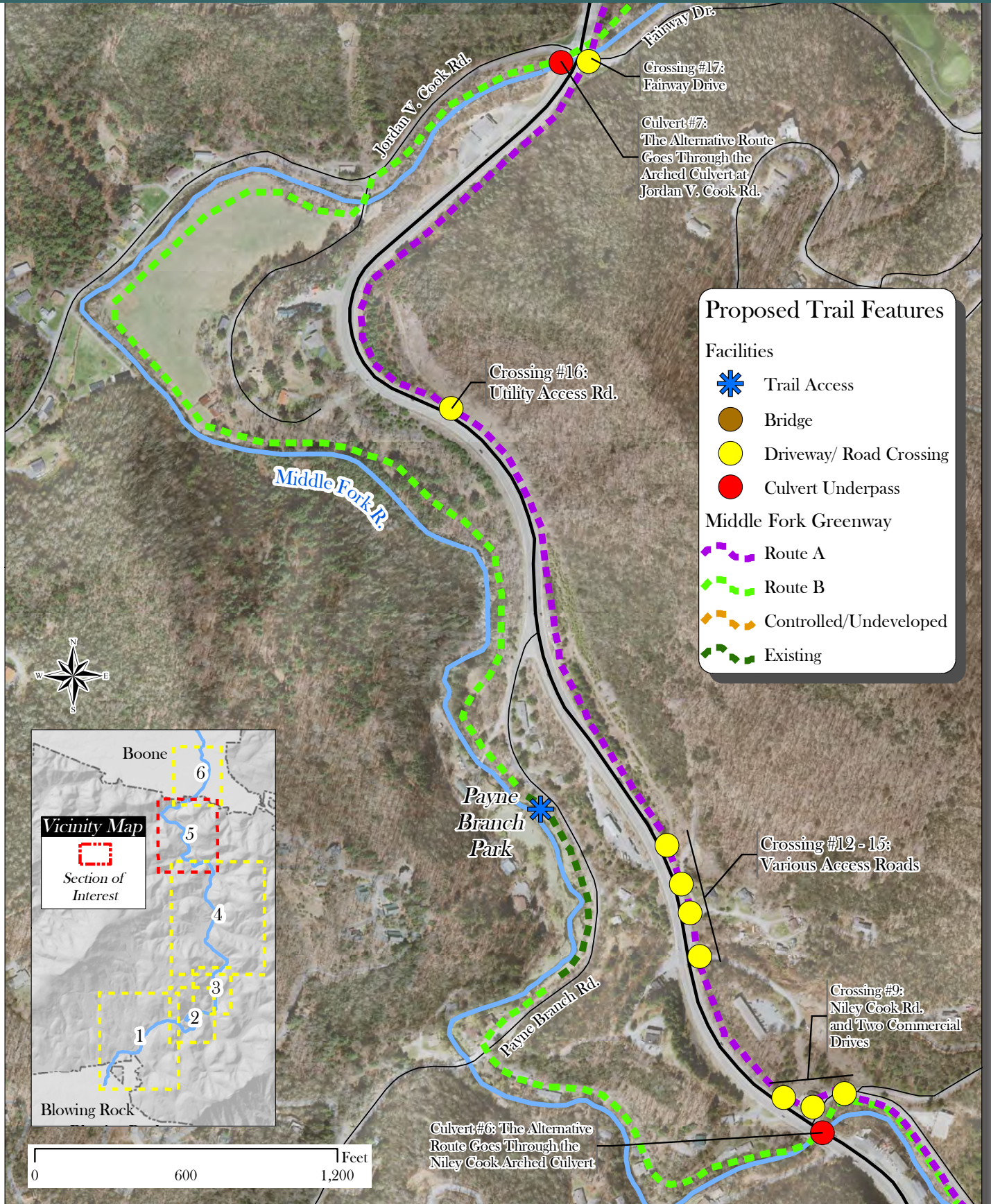


FROM GOLDMINE BRANCH PARK, THE RIVER MAINTAINS A STEEP BANK. THE ALTERNATIVE ROUTE TRAVERSES THIS STEEP BANK AND GOES THROUGH THE ARCHED CULVERT AT NILEY COOK ROAD.



ROUTE A FOLLOWS THE WEST SIDE OF NILEY COOK ROAD BEFORE CROSSING TO THE EAST JUST NORTH OF MINE BRANCH ROAD. THE TRAIL WILL THEN NEED TO CROSS SEVERAL COMMERCIAL DRIVEWAYS BEFORE REACHING NCDOT RIGHT-OF-WAY.

SECTION 5: COOK TO COOK



Proposed Trail Features

Facilities

- Trail Access
- Bridge
- Driveway/ Road Crossing
- Culvert Underpass

Middle Fork Greenway

- Route A
- Route B
- Controlled/Undeveloped
- Existing



FROM GOLDMINE BRANCH PARK, THE RIVER MAINTAINS A STEEP BANK. ROUTE B TRAVERSES THIS STEEP BANK AND GOES THROUGH THE ARCHED CULVERT AT NILEY COOK ROAD.



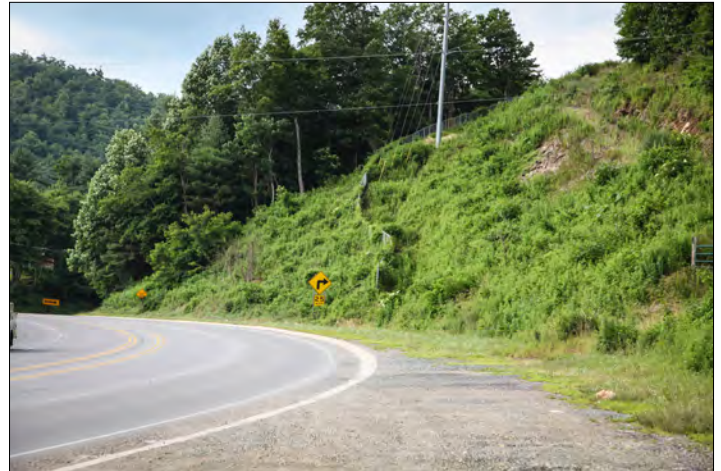
SECTION FOUR ENDS AND SECTION FIVE BEGINS AT THE FUTURE GOLDMINE BRANCH PARK, WHICH IS CONTROLLED BY HIGH COUNTRY PATHWAYS.



PAYNE BRANCH PARK IS PART OF THE MIDDLE FORK GREENWAY AND IS A TREMENDOUS RESOURCE LOCATED ALONG ROUTE B.

KEY NOTES:

- ROUTE A IS NOT SCENIC, BUT IT IS FEASIBLE TO CONSTRUCT.
- ROUTE B IS ONE OF THE MOST SCENIC SECTIONS WITHIN THE CORRIDOR, BUT REQUIRES LOCATING THE TRAIL THROUGH TWO CULVERTS (CULVERTS #6 AND #7), TRAVERSING MULTIPLE STEEP BANKS, AND PASSING THROUGH SMALL RESIDENTIAL TRACTS.
- FOR ROUTE A, TRANSITIONING FROM GOLDMINE BRANCH PARK TO NILEY COOK ROAD AND THEN TO HIGHWAY 321 WILL PRESENT SOME SIGNIFICANT ENGINEERING AND SAFETY CHALLENGES.



ROUTE A UTILIZES NCDOT'S HIGHWAY 321 RIGHT-OF-WAY FROM NILEY COOK ROAD TO DEERFIELD ROAD, WHICH IS LOCATED IN SECTION SIX.



HIGH COUNTRY PATHWAYS, INC. CONTROLS A TRAIL EASEMENT SOUTH OF GOLDMINE BRANCH PARK.

SECTION 6: BOONE



JORDAN V. COOK ROAD/ TOWN OF BOONE MUNICIPAL BOUNDARY



BOONE GREENWAY ACCESS/ DEERFIELD ROAD

This section begins at Fairview Drive and ends at the Boone Greenway trailhead on Deerfield Road, which serves as the northernmost terminus for the Middle Fork Greenway. This planning section is entirely within the Town of Boone's municipal boundary and will require direct coordination with town officials. Other major stakeholders for implementing this section include NCDOT and Watauga Medical Center.

Route A

Route A is approximately 3,500' in length. After crossing Fairway Drive, the route continues on Highway 321 for approximately 900' before turning onto Deerfield Road. A multi-use path is recommended along the east side of Deerfield Road where the trail will need to cross multiple driveways and access roads along this well-developed area. The trail will need to cross to the west side of Deerfield Road at its intersection with State Farm Road.

The proposed trail route continues along the west side of Deerfield Road until reaching the formal parking area and trail access for the Boone Greenway. The trail will need to be developed along the west side of the parking area and connect directly to the existing greenway. There are multiple options for alternative trail routes within this section. The trail would ideally parallel the Middle Fork, but residential development along the river prevents such a direct route. The intersection of Highway 321 and Deerfield Road will ultimately be devel-



SECTION 6 BEGINS AT FAIRWAY DRIVE. AFTER THE TRAIL CROSSES THIS ROAD, IT WILL ENTER INTO THE TOWN OF BOONE'S MUNICIPAL BOUNDARY.

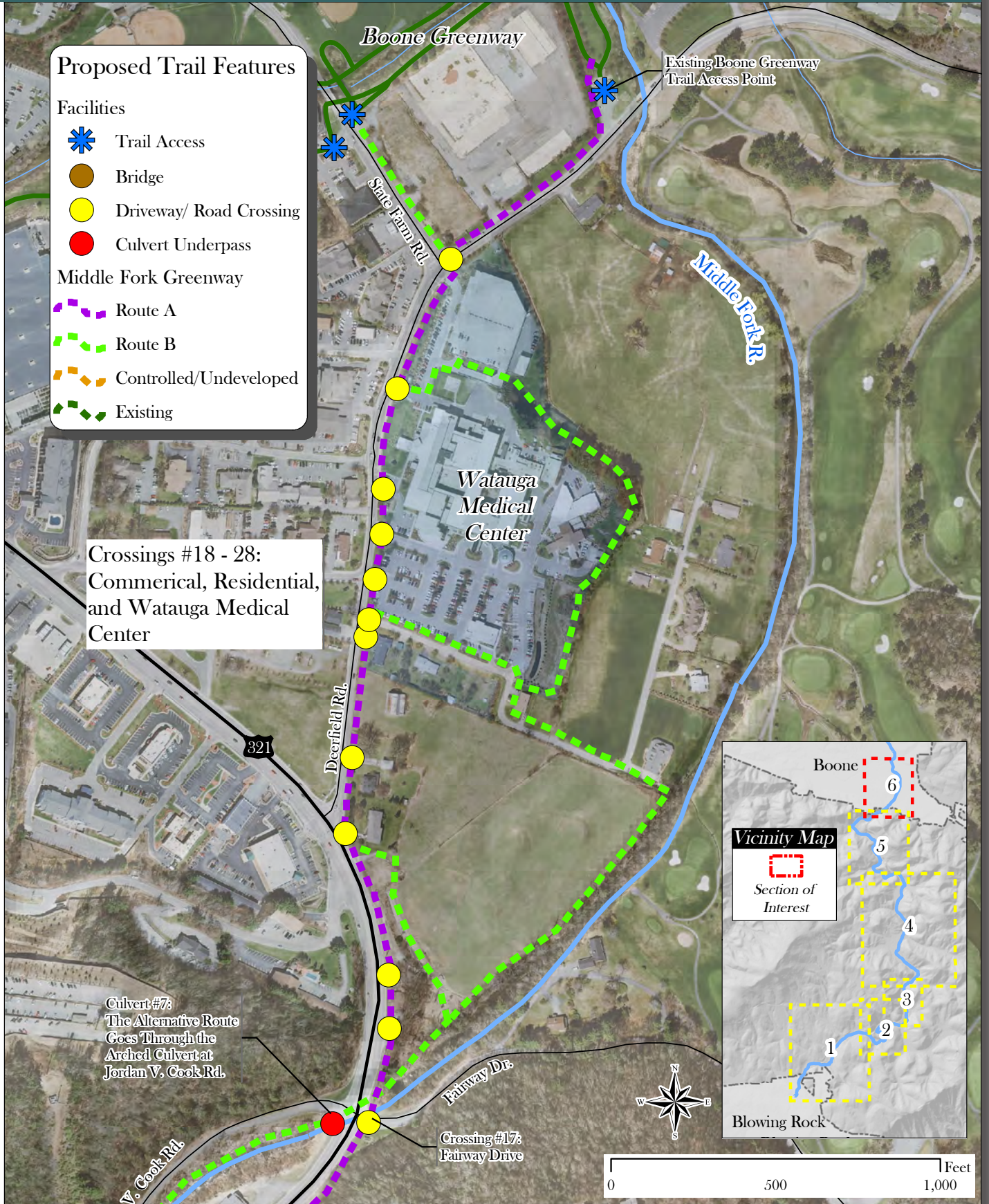


ROUTE A DEVIATES FROM HIGHWAY 321 TO DEERFIELD ROAD.



ROUTE A IS PROPOSED ALONG DEERFIELD ROAD.

SECTION 6: BOONE

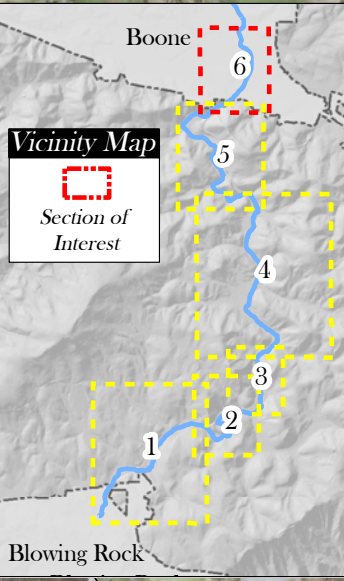


- Proposed Trail Features**
- Facilities**
- Trail Access
 - Bridge
 - Driveway/ Road Crossing
 - Culvert Underpass
- Middle Fork Greenway**
- Route A
 - Route B
 - Controlled/Undeveloped
 - Existing

Crossings #18 - 28:
Commerical, Residential,
and Watauga Medical
Center

Culvert #7:
The Alternative Route
Goes Through the
Arched Culvert at
Jordan V. Cook Rd.

Crossing #17:
Fairway Drive



oped, and the Middle Fork Task Force should work with the future developers to incorporate the greenway trail to the extent possible.

Route B

There are multiple opportunities for connecting directly to the Watauga Medical Center, but a detailed plan should be developed in coordination with Medical Center officials.



THE TRAIL WILL NEED TO PARALLEL DEERFIELD ROAD. THIS AREA IS IDENTIFIED AS A TARGET GROWTH AREA WITHIN THE TOWN OF BOONE'S LAND USE MASTER PLAN. THE GREENWAY TASKFORCE WILL NEED TO WORK WITH POTENTIAL DEVELOPERS TO INCORPORATE THE GREENWAY WITHIN ANY FUTURE DEVELOPMENT.



ROUTE A WILL ESTABLISH A MULTI-PURPOSE PATH ALONG DEERFIELD ROAD.

KEY NOTES:

- WORK WITH THE TOWN OF BOONE TO ENSURE THAT THEIR BICYCLE PLAN INCORPORATES THE MIDDLE FORK GREENWAY PLAN.
- DEVELOP AN AGREEMENT WITH THE TOWN OF BOONE IN WHICH THEY AGREE TO SPEARHEAD THE DEVELOPMENT OF THIS GREENWAY SECTION.
- REQUEST THAT THE TOWN OF BOONE PLANNING DEPARTMENT NOTIFY THE MIDDLE FORK GREENWAY TASKFORCE SHOULD ANY NEW DEVELOPMENT BE PROPOSED AT THE INTERSECTION OF HIGHWAY 321 AND DEERFIELD ROAD.
- WORK WITH WATAUGA MEDICAL CENTER OFFICIALS TO DETERMINE THE FEASIBILITY OF INCORPORATING THE GREENWAY WITHIN THEIR EXISTING COMPLEX AND FUTURE PLANS.





MULTIPLE WAYS WERE EXPLORED FOR INCORPORATING THE PLANNED GREENWAY WITH THE WATAUGA MEDICAL CENTER, BUT THIS ALTERNATIVE WILL NEED TO BE FURTHER EXPLORED WITH HOSPITAL OFFICIALS.



FROM THE BOONE GREENWAY, ROUTE A PARALLELS DEERFIELD ROAD AND THEN CROSSES OVER TO THE WATAUGA MEDICAL CENTER AT STATE FARM ROAD.



THE MIDDLE FORK GREENWAY SHOULD CONNECT DIRECTLY TO THE BOONE GREENWAY ON DEERFIELD ROAD.

STRATEGIC DIRECTION

This Strategic Direction represents the commitment of High Country Pathways, Inc. and the Middle Fork Greenway Taskforce to deliberately and thoughtfully bring to life the Middle Fork Greenway.



GOAL # 1: FINALIZE THE PHASE I CONSTRUCTION OF SECTION 4: TWEETSIE, WHICH CONNECTS TWEETSIE RAILROAD THEME PARK TO STERLING CREEK PARK

GOAL #2: DESIGNATE PLANNING SECTION I: BLOWING ROCK AS THE OFFICIAL PHASE II SECTION AND BEGIN PRELIMINARY ENGINEERING.

1. HCP recently received a technical services grant through the Community Transformation Grant Project to assist with preliminary engineering for this section
2. Preliminary engineering will identify the precise Greenway alignment and provide the specific details necessary for securing approvals from the National Park Service, NCDOT, and the Town of Blowing Rock
3. After preliminary design is complete and landowner approvals are finalized and recorded with the Watauga County Register of Deeds, complete the construction documents and finalize permitting
4. Submit for Recreation Trails Program funding for this trail section in fall 2013 and be prepared to provide up to \$50,000 in matching funds

GOAL #3: ESTABLISH A LAND-OWNER OUTREACH PROGRAM

1. Create a Landowner Outreach Committee (LOC) comprised of three Middle Fork Task Force representatives
2. The LOC should coordinate and direct all communications with landowners on behalf of the Taskforce
3. The LOC should work to first secure a Letter of Intent (see appendix) from landowners
4. Once all Letters of Intent are secured from within one planning section, the Taskforce should immediately conduct a legal survey and preliminary engineering to determine the precise trail alignment. The legal trail easement will then need to be recorded at the Watauga County Register of Deeds.
5. The LOC should spearhead efforts to establish a formal Memorandum of Understanding with Watauga County, in which the County commits to holding all legal trail easements.

OUTREACH MATERIAL DEVELOPED FOR HIGH COUNTRY PATHWAYS ENUMERATES THE BENEFITS OF GREENWAYS & HOW LANDOWNERS CAN PARTNER WITH HCP.



HIGH COUNTRY PATHWAYS



highcountrypathways.org

High Country Pathways, Inc.
Watauga County, North Carolina

Statement of Intent for Middle Fork Greenway

- Date:
- Property Owner:
- Property Address:
- Mailing Address:
- Deed Book and Page:

Statement of Intent

I, _____, whose address being _____
 _____ hereby express my willingness to provide a 20' wide public trail easement for the purpose of establishing the Middle Fork Greenway. Upon completion, the greenway is expected to be 10' wide and paved.

Furthermore, I authorize a licensed surveyor to survey, at the expense of High Country Pathways, Inc., said property to determine the location to be devoted to the trail easement. Upon completion of the survey, I understand that a legal plat will need to be recorded with the Watauga County Register of Deeds.

It is expected that High Country Pathways, Inc. or its assigns will possess general liability insurance for the greenway system.

Signature of Property Owner(s)

_____ Date: _____

_____ Date: _____

LETTER OF INTENT TEMPLATE TO USE WITH LAND-OWNERS WHO ARE INTERESTED IN WORKING WITH HCP TO ESTABLISH A TRAIL EASEMENT



**GOAL #4: INCREASE THE
VISIBILITY OF THE MIDDLE FORK GREENWAY BOTH
LOCALLY AND AT THE STATE LEVEL.**

1. Develop and deliver a professional presentation describing the Middle Fork Greenway Master Plan to the Watauga County Commissioners, Boone Town Council, and Blowing Rock Town Council.
2. Meet with state congressional leaders and provide a copy of the Middle Fork Greenway Master Plan.
3. Meet with NCDOT bicycle and pedestrian leaders in Raleigh and provide a copy of the Middle Fork Greenway Master Plan.

GOAL #5: DEVELOP A FINANCIAL PLAN FOR IMPLEMENTING THE MIDDLE FORK GREENWAY

1. Conduct an Estimate of Probable Cost for each planning section to create realistic fundraising goals
2. Develop a fundraising and grant procurement plan that identifies specifically how the Task Force intends to raise capital for each planning section

Grant Agency	Active Living / Built-Environment Implications	Maximum Grant Amount	Matching Funds Required	Grant Deadlines
Clean Water Management Trust Fund (www.cwmtf.net)	Land Acquisition: Fee Simple or Easement. Must protect floodplain areas. Greenway trails and other park areas are allowed.	N/A	Not specified, but 20% is competitive	February 1st
NC Water Resources (www.ncwater.org)	River access areas or greenways along rivers	N/A	50%	January 1 st and June 1st
Recreation Trails Program (ncparks.gov/About/grants/main.php)	All types of trails and greenways	Normally: \$75,000 2013: \$200,000	25%	February 1 st
Parks and Recreation Trust Fund (ncparks.gov/About/grants/main.php)	All types of parks, trails, and recreation facilities	\$500,000	50%	February 1 st
NC Adopt a Trail Program (ncparks.gov/About/grants/main.php)	Small trail projects and trail signage	\$10,000	0%	February 1 st
Bikes Belong Foundation	Trails and Greenways	\$10,000	20%	May 24 th
NCDOT Transportation Plan For Bike and Pedestrian Projects	Bike and Pedestrian Projects – both engineering and construction	N/A (for major projects)	20% generally	Every two years (next request cycle fall 2013)





Blank Page

AGENDA ITEM 7:

PROPOSED AMENDMENTS TO THE HIGH IMPACT LAND USE ORDINANCE

MANAGER'S COMMENTS:

Mr. Joe Furman, Planning and Inspections Director, will present the changes made to the High Impact Land Use (HILU) Ordinance resulting from the public hearing on February 28, 2017. Mr. Furman's changes are included in your packet. Also included is a copy of the article pertaining to who has standing and quasi-judicial proceedings. The HILU moratorium will expire March 10, 2017.

Staff seeks direction from the Board.

From: Joe Furman
Sent: Thursday, March 02, 2017 10:22 AM
To: Deron.Geouque
Cc: Anita.Fogle; Anthony di Santi
Subject: revised proposed amendments to HIULU ordinance
Attachments: HIGH IMPACT LAND USE ORDINANCE proposed amendments 2017 (2).docx

Deron,

Attached is the HILU Ordinance including revised proposed amendments resulting from the February 28th public hearing. In addition to being in red ink, the latest revisions are highlighted. Specifically, the definition of Motor Sports Facility, Pre-Existing Uses, and notice of hearing are the revised sections.

- 1) Motor Sports Facility definition: self-explanatory, except here is a definition of “immediate family” from <https://definitions.uslegal.com> - “Immediate family refers to a person’s parents, spouse, children, and siblings, and will also include the parent’s spouse. Usually step children and adopted children and their spouses are included under the purview of immediate family”.
- 2) Pre-existing Uses: When the question was raised on February 28, I responded in regard to the vesting period/expiration for issued permits. However, the question was actually in regard to discontinuance of pre-existing non-conforming uses. The current ordinance provides for up to two (2) years discontinuance. The now-proposed amendment is to lessen that period to one hundred eighty (180) days, as is generally found in zoning ordinances.
- 3) Hearing notice: Since February 28th, I reviewed the NC General Statute regarding this and realized that I overstated the possibilities. Here is the statutory language:

“(a2) Notice of Hearing. – Notice of hearings conducted pursuant to this section shall be mailed to the person or entity whose appeal, application, or request is the subject of the hearing; to the owner of the property that is the subject of the hearing if the owner did not initiate the hearing; to the owners of all parcels of land abutting the parcel of land that is the subject of the hearing; and to any other persons entitled to receive notice as provided by the zoning or unified development ordinance. In the absence of evidence to the contrary, the city may rely on the county tax listing to determine owners of property entitled to mailed notice. The notice must be deposited in the mail at least 10 days, but not more than 25 days, prior to the date of the hearing. Within that same time period, the city shall also prominently post a notice of the hearing on the site that is the subject of the hearing or on an adjacent street or highway right-of-way.”

Note: The above is an excerpt from NCGS 160A-388. NCGS 153A-345.1 makes 160A-388 applicable to counties.

As you can see, the statute limits when the county is to post the property and mail hearing notices, but does not address notice above and beyond that, such as the requested sixty (60) day newspaper and web site notices. Hence the wording found in the attached.

Finally the question of who has “standing” to address the Board of Adjustment was raised. Here is a good discussion of that: <http://canons.sog.unc.edu/can-neighbor-speak-can-neighbor-appeal-standing-quasi-judicial-hearings/>.

Thanks.

Joe

Joseph A. Furman, AICP
 Director, Watauga County Planning & Inspections and Economic Development
 331 Queen Street, Suite A
 Boone, NC 28607
 (828) 265-8043
 (828) 265-8080 (fax)
joe.furman@watgov.org

Coates' Canons Blog: Can the neighbor speak? Can the neighbor appeal? Standing and quasi-judicial hearings

By Adam Lovelady

Article: <http://canons.sog.unc.edu/can-neighbor-speak-can-neighbor-appeal-standing-quasi-judicial-hearings/>

This entry was posted on September 27, 2016 and is filed under Land Use & Code Enforcement, Quasi-Judicial Decisions, Zoning

A local development board is set to hold a quasi-judicial hearing for a development permit. The neighbor across the street from the proposed project is set to oppose it. She wants to voice her concerns in the quasi-judicial hearing—and appeal to court if necessary. Does the neighbor have a right to participate in the hearing? What about a right to appeal the decision? This blog considers those questions in light of North Carolina caselaw including a recent decision from the state Court of Appeals.

The situation described above is the situation that played out in a dispute over a contemporary house in a Raleigh historic district, the case of [Cherry v. Wiesner](#) (781 S.E.2d 871 (N.C. Ct. App. 2016), [review denied](#), No. 103P16, 2016 WL 4468152 (N.C. Aug. 18, 2016)). A property owner applied to build a contemporary home in a historic district. After the preservation commission granted the certificate of appropriateness, the neighbor across the street appealed the decision to the board of adjustment. The board of adjustment reversed the decision of the preservation commission. The property owner and the city appealed to superior court claiming, among other things, that the neighbor lacked standing to appeal. The superior court agreed that the neighbor lacked standing and affirmed the approval from the preservation commission. Subsequently the N.C. Court of Appeals upheld the superior court decision, and the N.C. Supreme Court denied a request for review.

The *Cherry* case garnered national media coverage focused on the appropriateness of contemporary design and the possibility of enforcement against a nearly-finished house (including [Vanity Fair](#) and [The New York Times](#)). In the end, though, the court decision did not address substantive questions of congruity or evidence. Rather, the court decision centered on the question of standing: Does the neighbor have a legal right to appeal the decision? The Court of Appeals ruled that in this case the neighbor did not. The neighbor had the opportunity to present information to show standing, but failed to do so.

The holding and additional commentary from the court raise questions for quasi-judicial hearings generally. The discussion below seeks to address several overlapping issues of standing: distinguishing between *participation* and *standing*; determining when a standing determination is needed; when does a party make their case for standing and who decides the issue; and what evidence is needed to show special damages and establish standing.

Note that this discussion is focused on standing in quasi-judicial zoning decisions and appeals from various land use decisions. Participation in public hearings for legislative zoning decisions such as amending the ordinance or rezoning property is a separate discussion. My colleague David Owens has discussed aspects of participation in legislative zoning decisions [here](#).

Participation

It is necessary to separate two related but separate issues: the ability of an individual to participate in a quasi-judicial hearing and the rights of an individual to act as a party with legal standing.

Many different individuals participate in a hearing without standing. Consider a quasi-judicial evidentiary hearing for a conditional use permit. Planning staff introduces the application and provides staff analysis of the project. The staff-person does not have legal standing, but provides important evidence and analysis for the board. The applicant may call a variety of witnesses or experts to testify on their behalf. These individuals do not have individual standing, but provide testimony and argument on behalf of the applicant who clearly does have standing.

Many boards allow interested individuals to provide sworn testimony even though they have not established legal standing. The board is **not required** to hear from those individuals without standing, but the board **may allow** such individuals to provide competent, relevant, and substantial evidence on the matter. Indeed, a board seeking to make the best decision may welcome additional testimony. Preservation commissions even have statutory authority to seek outside experts ([NCGS 160A-400.9\(d\)](#)). David Owens previously blogged about [who gets to speak at a quasi-judicial hearing](#).

Standing

In contrast to participation, relatively few individuals have legal standing in the quasi-judicial decision. A party with standing is an aggrieved party that would suffer special damages from the outcome of the matter. They are distinct from the general public and enjoy certain due process rights that must be protected.

General Statute [160A-393](#) outlines the rights and procedures for appealing a quasi-judicial decision. It sets forth the following persons that have standing to appeal. This guidance is also instructive for determining standing in the initial quasi-judicial hearing.

- A person with a legal interest in the subject property (this might include ownership; lease interest; an option or contract to purchase the property; or an interest created by an easement, restriction, or covenant)
- The applicant before the decision-making board
- The city or county when the governing board believes the decision was made in error
- A person who will suffer special damages as a result of the decision
- An association organized to promote the interests of a particular area (such as a homeowners association or community association) so long as at least one member would have standing as an individual and the association was not created in response to the development at issue

When does standing matter?

A party must have due process rights in the proceeding to take certain actions. So, standing matters when an individual wants to assert one of those legal rights. Otherwise the proceedings could infringe on the constitutional due process rights of the individuals who do have standing in the matter.

An individual must have standing to:

- Appeal a staff decision to the board of adjustment
- Appeal a preservation commission decision to the board of adjustment
- Act as a party in the quasi-judicial hearing, including to
 - cross-examine witnesses
 - object to evidence
 - offer rebuttal
 - challenge the impartiality of a decision-maker
- Appeal a quasi-judicial decision to superior court
- Intervene in an appeal to superior court

Does an individual have to establish standing in order to participate as a witness? As discussed above, the board may allow individuals to participate (and many boards do), but those individuals do not have a right to participate. Indeed, a board could limit participation to only those individuals with standing. Regardless, mere participation in the hearing does not establish formal legal standing in the hearing.

When is standing determined? And by whom?

As for timing, standing should be addressed in advance of the action the individual is seeking. Oftentimes the question of standing is simple: The individual has standing as the property owner or applicant. Other times standing is not straightforward and the individual must offer evidence to prove standing. An application for an appeal to the board of adjustment should require a statement and substantiation of standing. The board, then, may hear additional evidence and rule upon standing at the start of the hearing. During a quasi-judicial hearing, if a participating individual attempts to act as a party (examples listed above), the board may request evidence for and rule upon standing before the individual asserts those rights.

Standing is a legal question to be determined by the board. Local government staff cannot decide questions of standing (*Morningstar Marinas/Eaton Ferry, LLC v. Warren Cty.*, 368 N.C. 360 (2015)). If a board does not rule formally on the question of standing but allows an individual to proceed as a party, it has implicitly ruled that the party has standing, as found in the *Cherry* decision.

If standing is an issue on appeal to superior court, the court “may, in its discretion, allow the record to be supplemented . . .” (NCGS 160A-393). The court is not required to allow a party to supplement the record, but the court may. In *Cherry*, for example, the neighbor argued that she did not have an opportunity to allege standing before the board of adjustment, and she sought to supplement the record to support her claim of standing. The court found that the neighbor had opportunity to allege standing in her application to appeal before the board of adjustment. The application form provided ample notice and explanation of the requirements for alleging standing. The superior court was not required to permit supplemental evidence, and there was no evidence of abuse of discretion.

Proving special damages

In *Cherry*, the initial application asked the neighbor to explain how she was an aggrieved party. The neighbor stated that she was a resident adjacent to the subject property, that the proposed house was incongruous with the neighborhood, and that the house would harm neighborhood value. The court ruled that the evidence was insufficient to establish standing: “[T]hese allegations do not demonstrate special damages distinct to respondent, other than the view from her front porch; rather, respondent alleges a generalized damage to the overall neighborhood.”

So then, what is sufficient to establish standing? North Carolina caselaw has not established a clear rule for this. Rather, each case is a fact specific inquiry based on a set of factors including proximity, property value, and other adverse impacts. The central question is this: Has the party who claims standing shown that their damages are distinct from those damages to the public at large?

Proximity is a factor in standing, but not determinative. As noted in the case *Mangum v. Raleigh Bd. of Adjustment* (362 N.C. 640, 644 (2008)), while proximity “in and of itself, is insufficient to grant standing, it does bear some weight on the issue of whether the complaining party has suffered or will suffer special damages distinct from those damages to the public at large.”

In *Cherry* the neighbor challenging the certificate of appropriateness lived directly across the street. Such proximity was insufficient to convince the court of standing in this dispute over historic district character and congruity of new structures. This case raises a vexing question, beyond the scope or space of this blog, about standing and preservation regulations. If a regulation is rooted in and justified by aesthetics, does not the visual impact of a new project on a neighbor count as an adverse impact sufficient to establish standing?

Property value is a factor in standing, but not determinative. As noted by the *Cherry* court, “[u]sually, special damages include economic damages such as a decrease in property value and other direct adverse effects on the property” But, NC courts have found standing without an allegation of diminution in property value. In the *Mangum* case the neighbors did not directly allege loss of property value but the court still found standing. (The dissent cited prior caselaw as it argued that evidence of diminution in property value is necessary to allege standing.)

Even with an allegation of diminution in property value, that may be insufficient to establish standing. In the *Cherry* case, the court did not allow additional affidavits for the neighbor’s standing argument. The Court of Appeals noted that even if it

had allowed the affidavit from an appraiser predicting loss of value, that affidavit was insufficient without identifying some secondary impacts such as traffic, noise, light, odors, runoff, or other potential damages generated by the use of the subject property.

Additional adverse impacts need to be shown by the party alleging standing. As noted in *Lloyd v. Town of Chapel Hill* (127 N.C. App. 347 (1997)), in order to establish standing the individual must do more than state that they live in the vicinity of the subject property and allege that the project will harm property values. The party must allege some secondary impacts. These impacts may be key factors in property value loss. The essential element is a credible allegation of harm to the use and enjoyment of a particular property.

In *Mangum*, neighbors challenging a permit for an adult business alleged adverse impacts on their property, including problems related to parking, safety, security, stormwater runoff, littering, and noise. The court accepted those impacts as sufficient to establish standing, even without directly alleging property value damage.

In *Bailey & Associates, Inc. v. Wilmington Bd. of Adjustment* (202 N.C. App. 177 (2010)), neighbors sought to intervene at superior court challenging a property owner's right to develop without adhering to conservation performance standards. Following the reasoning of the *Mangum* decision, the court found that the neighbors had standing based on a combination of proximity and potential injury. The intervenors owned property contiguous to the subject property or in the immediate vicinity; intervenors accessed their property by one road, the same road accessing the subject property; and the proposed increase in density on the subject property would significantly increase traffic, light pollution, noise and other related pollution that would all lead to a pecuniary loss in the value.

Conclusion

A quasi-judicial board may allow an individual to participate as a witness in an evidentiary hearing, and commonly boards do, but the board is not required to allow an individual without standing to participate. If an individual wants to take certain actions and act as a party in the matter, then that individual must establish formal legal standing. For some individuals—such as the property owner or the applicant—standing is straightforward. For other individuals, they must establish standing by showing that they would suffer special damages from the proposed project. Proximity, property value, and other adverse impacts are each factors to determine standing, but none are determinative

Links

- appellate.nccourts.org/opinions/?c=2&pdf=33184
- www.vanityfair.com/culture/2014/04/oakwood-teardown-historic-district
- www.nytimes.com/2014/07/13/opinion/sunday/is-an-ugly-house-grounds-to-sue.html?_r=0
- www.ncleg.net/EnactedLegislation/Statutes/PDF/BySection/Chapter_160A/GS_160A-400.9.pdf
- www.ncleg.net/EnactedLegislation/Statutes/PDF/BySection/Chapter_160A/GS_160A-393.pdf
- appellate.nccourts.org/opinions/?c=1&pdf=33676
- appellate.nccourts.org/opinions/?c=1&pdf=755
- appellate.nccourts.org/opinions/?c=2&pdf=5138



Ordinance to Regulate High Impact Land Uses

Watauga County, NC

Adopted March 18, 2003
Amended February 18, 2014
Amended July 7, 2015
Amended August 4, 2015
Amended October 21, 2015
Amended _____, 2017

TABLE OF CONTENTS

ARTICLE I - INTRODUCTION	4
Section 1. General Purpose	
Section 2. Legal Authority	
Section 3. Territorial Coverage	
ARTICLE II - REGULATED LAND USES	5
Section 1. Regulated Uses	
A. Category 1	
B. Category 2	
C. Category 3	
Section 2. Definitions	
Section 3. Regulations and Standards Imposed	
A. Parking Space Requirements	
B. Building Height Limits	
C. Outdoor Lighting Standards	
D. Setbacks Required	
E. Landscape Buffers Required	
F. Spacing Requirements	
G. Driveway Connection Permit Required	
H. Federal and State Permits	
ARTICLE III – PRE-EXISTING HIGH IMPACT LAND USES	12
Section 1. Grandfathering of Pre-existing High Impact Land Uses	
A. Expansion	
B. Reconstruction	
Section 2. New High Impact Land Uses Regulated	
Section 3. Pre-existing Regulated Land Uses	
ARTICLE IV - PERMIT REQUIRED	13
Section 1. Permitting Process.	
A. Development Permits Special Use Permit Required	
B. Applications for Development Special Use Permits	
C. Administrator to Maintain Permit Records	
D. Remedies for Noncompliance Building Permit	
Section 2. Appeal of Permit Denial Permit Expiration	
Section 3. High Impact Land Use Occupancy Permit	
Section 4. Permit Revocation	
ARTICLE V – APPEALS, SPECIAL USE PERMITS AND VARIANCES	15
Section 1. Board of Adjustment	
Section 2. Board of Adjustment Powers	
Section 3. Administration	
Section 4. Quorum and Vote Required	
Section 5. Application of the Variance Power	
Section 6. Application of Interpretation Power	
Section 7. Appeal Stays Further Proceedings	
Section 8. Exceptions to Stay of Action	

Section 9. Application of Special Use Power

Section 10. Appeals of Board Actions

ARTICLE VI – ENFORCEMENT AND PENALTIES

19

Section 1. Administration and Enforcement

Section 2. Conflict with Other Laws

Section 3. Penalties

Section 4. Severability Clause

Section 5. Ordinance Amendments

ARTICLE I

INTRODUCTION

Section 1 General Purpose. The following regulations of High Impact Land Uses (HILU) are adopted for the purpose of promoting the health, safety and general welfare of the citizens of Watauga County, and to promote the peace and dignity of the county; the Watauga County Commissioners hereby establish certain criteria relating to high impact land uses. These uses by their very nature produce objectionable levels of noise, odors, vibrations, fumes, light, smoke, and other impacts upon the lands adjacent to them. These standards shall allow for the placement and growth of such uses, while maintaining the health, safety, and general welfare standards of established residential and commercial areas in Watauga County.

Section 2 Legal Authority. This ordinance is adopted under the general ordinance authority granted to counties by the General Assembly of North Carolina. (General Statutes 153A-121 *et seq.*, and other pertinent statutes and amendments thereto).

Section 3 Territorial Coverage. Pursuant to NCGS § 153A-122, this ordinance shall apply to all areas of unincorporated Watauga County which are not within the extraterritorial planning jurisdictions of any municipalities. All municipalities, their respective corporate limits, and extra-territorial jurisdiction shall be exempted from the ordinance, unless they choose to adopt this ordinance or some form thereof. This ordinance does not apply to Watauga County owned and operated solid waste facilities or container sites.

ARTICLE II

REGULATED LAND USES

Section 1 Regulated Uses. This ordinance applies to the following High Impact Land Uses:

- A. Category 1. Asphalt Plants, Cement Mixing Facilities, Quarries/Stone Crushers, Chemical Manufacturing, Chemical Storage Facilities, Explosives Manufacturing, and Explosives Storage Facilities, Chip Mills, and Electricity Generating Facilities (excluding Wind and Solar Power Farms), **Motor Sports Facilities.**
- B. Category 2. Automotive Graveyards, Propane, ~~or~~ Gasoline, or Fuel Oil Bulk Storage Facilities, and Junk/Scrap Yards.
- C. Category 3. Electric Substations, Commercial/Industrial Development with aggregate building footprint 50,000 square feet or greater, Recycling Facilities, and Solar Power Farms. (Note: Wind Power Farms are regulated by separate Watauga County Ordinance.)

Section 2 Definitions. The following definitions shall be used for the purposes of interpreting this ordinance. For terms not defined below, the common usage of the term shall prevail.

Agricultural Farm – A bona fide farm whose primary purpose is the production of agricultural products including but not limited to crops, fruits, Christmas trees, vegetables, ornamental or flowering plants, dairy, livestock, poultry, and all other forms of agricultural products having a domestic or foreign market.

Asphalt Plant – A facility utilizing equipment that blends, dries, heats and mixes aggregates with asphalt cement to produce hot mix asphalt (HMA), including *batch* and *drum* plants.

Assisted Living Facility – Any group housing and services program for two or more unrelated adults, however named, that makes available, at a minimum, one meal a day and housekeeping services and provides personal care services directly or through a formal written agreement with one or more NC licensed home care or hospice agencies.

Automobile Graveyard – An outdoor establishment which is used for storing, keeping, processing, buying or selling more than five (5) wrecked, abandoned, scrapped, ruined or dismantled motor vehicles or motor vehicle parts.

Cement Mixing Facility – A facility utilizing equipment that combines materials including but not limited to sand, water, aggregate, ash, and cement to form concrete, including *ready mix* and *central mix* plants.

Chemical – An element, chemical compound, a mixture of elements or compounds or both.

Chemical Manufacturing – A facility involved in the production, synthesis, formation, processing, refining, manufacturing, and/or distribution of chemical products in bulk.

Chemical Storage Facilities – A facility used for the storage of chemical compounds in bulk.

Child Care Facility – Includes child care centers, family child care homes, and any other child care arrangement not excluded by NCGS §110-86(2), that provides child care, regardless of the time of day, wherever operated, and whether or not operated for profit.

- a. A child care center is an arrangement where, at any one time, there are three or more preschool-age children or nine or more school-age children receiving child care.
- b. A family child care home is a child care arrangement located in a residence where, at any one time, more than two children, but less than nine children, receive child care.

Chip Mill – A mechanized facility that grinds whole logs into wood chips for paper, particle board and other products and is capable of producing at least 250,000 tons annually.

Commercial – Used for an occupation, employment, or enterprise that is carried on for profit by the owner, lessee, or licensee.

Dwelling– Any building, structure, manufactured home or mobile home, or part thereof, used and occupied for human habitation.

Educational Facility – ~~Includes~~ Elementary schools, secondary schools, community colleges, colleges, and universities, **including support facilities such as administration for all of the preceding**. Also includes any property owned **or operated** by those facilities used for educational, **vocational or athletic** purposes.

Electricity Generating Facility - A stand-alone plant, not ancillary to another land use which generates electricity to be distributed to consumers including but not limited to fossil fuel burning facilities and solar power farms. This definition shall not include electricity produced on an agricultural farm or residence whose use is limited to on-site consumption which only sells electricity to a public utility incidental to the on-site use.

Explosives Manufacturing – Manufacturing of a chemical compound, mixture, or device the primary or common purpose of which is to function by explosion. This term includes but is not limited to dynamite, black powder, pellet powder, initiating explosives, detonators, safety fuses, squibs, detonating cord, igniting cord, igniters, and display fireworks, but does not include hand-loaded small arms ammunition.

High Impact Land Use – For the purposes of this ordinance, means any and all of the Category 1, Category 2, and Category 3 uses listed in Article II, Section 1. Regulated Uses.

Industrial – Use engaged in the manufacturing, and basic processing of materials or products predominantly from extracted or raw materials, or previously prepared materials, including processing, fabrication, assembly, treatment, packaging, storage, sales, and distribution of such products.

Junk/Scrap Yards – An outdoor establishment primarily engaged in the collection, sorting, outdoor storage and/or distribution of recyclable scrap and waste materials including

automobiles, cans, steel containers, cast iron, appliances, construction materials, and other ferrous metals.

Motor Sports Facility – A facility, track or course open to the general public or accessed by more than five (5) simultaneous riders outside of the owner’s immediate family upon which motor sports racing, racing practice or motor sports related activity is conducted and may include paved or dirt tracks, spectator seating/standing areas, concession areas, restrooms, parking facilities, and broadcast platforms or booths.

Nursing Home – A facility, however named, which is advertised, announced, or maintained for the express or implied purpose of providing nursing or convalescent care for three or more persons unrelated to the operator.

Ordinance Administrator – The Watauga County Department of Planning and Inspections.

Propane – A heavy flammable gaseous alkane C₃H₈, found in crude petroleum and natural gas, also known as LP Gas.

Propane, Gasoline or Fuel Oil Bulk Storage Facilities – A facility whose primary purpose is the storage, distribution, mixing or transfer of flammable or combustible liquids or gases received by or transferred by tank vessel, pipelines, tank car, piping, or portable tank or container. This definition shall not include filling stations used solely for distribution to individual consumers.

Processing – Any technique designed to change the physical, chemical, or biological character or composition of any material so as to render it safe for transport; amenable to recovery, storage or recycling; safe for disposal; or reduced in volume or concentration.

Public Outdoor Recreation Area – A tract of land owned by a government agency or a non-profit community group intended for use for active or passive recreation. This does not include similarly owned land intended for conservation.

Quarry/Stone Crusher – A place from which dimension stone, rock, construction aggregate, riprap, sand, gravel, or slate is excavated from the ground and/or processed for use.

Recovered Material – A material that has known recycling potential, can be feasibly recycled, and has been diverted or removed from the solid waste stream for sale, use, or reuse.

Recycling Facility – A building or structure used for the indoor collection, separation, storage and/or processing of recovered materials including non-ferrous metals and may include a time-limited outdoor material collection area. It does not include a thrift store, antique or secondhand store.

Religious Facility – A facility operated by religious organizations for worship, religious activity or instruction, and related accessory uses on the same site including living quarters and/or child care operations. Solo cemeteries are excluded.

Replacement Value – The cost to restore a structure to its previously existing condition as computed by an appraisal which has been conducted by an appraiser holding a North Carolina State Certified General Real Estate Appraisal License and conducted in compliance with generally accepted practices within the appraisal community.

Section 3. Regulations and Standards Imposed

A. Parking Space Requirements. Adequate parking facilities shall be provided to accommodate the type and intensity of vehicles likely to frequent High Impact Land Uses. Standards for specific land uses are as follows:

- (1) Retail uses shall provide a minimum of three (3) spaces per 1,000 square feet of floor area for buildings up to 10,000 SF in size, and (5) spaces per each 1,000 square feet of floor area in excess of 10,000 square feet.
- (2) Overnight accommodations shall provide a minimum of one and one-half (1.5) spaces per bedroom.
- (3) Factory, Industrial and Commercial (other than specified in (1) and (2) above) uses shall provide one and one-half (1.5) spaces per three employees computed on the total employment.

Parking spaces shall be at least nine (9) by eighteen (18) feet. Accessible spaces shall be provided in accordance with NC Building Code requirements. The Ordinance Administrator may permit deviations from the preceding specified standards based upon the expected parking needs of the establishment while recognizing the desire to limit excess parking area.

B. Building Height Limits. In order to allow for adequate fire protection, no building shall exceed a vertical height of forty (40) feet, measured as defined by the Watauga County Height of Structures Ordinance.

C. Outdoor Lighting Standards. High Impact Land Uses shall use outdoor lighting that does not create a nuisance on adjacent property, roadways, or pollute the night sky. These objectives are easily accomplished by choosing good quality, shielded fixtures. Therefore:

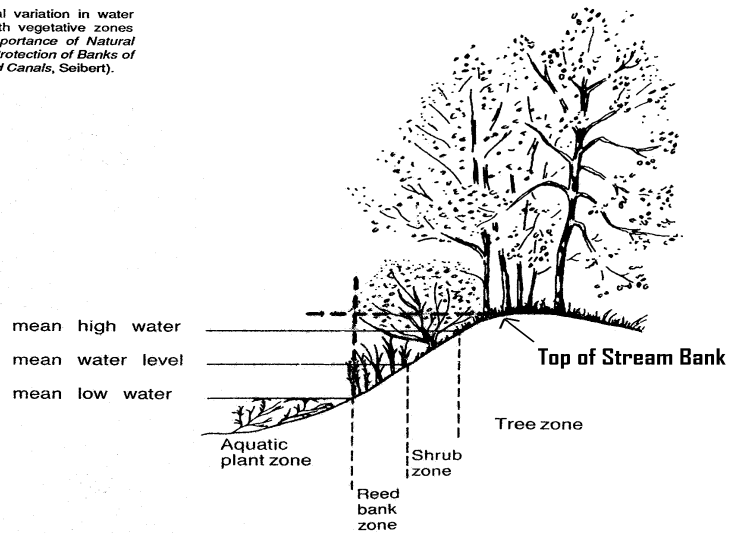
- (1) All parking lot lighting shall use full cutoff lighting fixtures;
- (2) Wall-packs and floodlights shall be either full cutoff design or have shields such that they do not put any light above the horizon and will be mounted to not shine on roadways and neighboring properties. Use of floodlights is discouraged;
- (3) Typical pole-mounted “dusk-to-dawn” security lights shall use reflecting “sky caps” instead of clear plastic refractors;
- (4) Building façade lighting shall not shine above the facades; and

- (5) For buildings required by the NC Building Code to have plans prepared by a design professional, the lighting levels shall be determined as defined by the Recommended Practices of the Illuminating Engineering Society of North America, or other recognized lighting publication. All other buildings comply with the requirement by virtue of compliance with (1) through (4) of this section.

D. Setbacks Required.

- (1) Category 1 & Category 2 High Impact Land Uses shall be set back ~~100~~ 200 feet from side and rear property lines.
- (2) Category 3 High Impact Land Uses shall be set back ~~75~~ 100 feet from side and rear property lines.
- (3) Where High Impact Land Uses adjoin each other, the required setbacks along common boundary lines for each High Impact Use may be reduced as follows:
- (a) Category 1 & Category 2 High Impact Land Uses – ~~45~~ 50 feet;
 - (b) Category 3 High Impact Land Uses – 25 feet.
- (4) Category 1 & 2 High Impact Land Uses shall be set back ~~185~~ 200 feet from the edge of travelled area (stone or paved) of all public roads, **unless spacing requirements (subsection F) apply**. In no instance shall such setbacks be less than 20 feet from any recorded right of way or NCDOT property boundary.
- (5) High Impact Land Uses shall be set back from all perennial waters indicated by blue lines on the most recent versions of USGS 1:24,000 (7.5 minute) scale topographic maps as follows:
- (a) There shall be a 100 foot vegetative buffer (measured from the top of the stream bank as indicated below) for all “blue line” streams; the 30 feet closest to the top of the stream bank being undisturbed and 70 feet managed vegetation. Publicly accessible walkways may be allowed within the managed vegetation area.

Typical variation in water level correlated with vegetative zones (modified from: *Importance of Natural Vegetation for the Protection of Banks of Streams, Rivers and Canals*, Seibert).



- (6) No part of a yard provided around any building or structure for the purpose of complying with the provisions of this ordinance shall be included as a part of a yard required under this ordinance for any other building or structure.

E. Landscape Buffers Required. Each High Impact Land Use shall be effectively buffered by landscaping which lessens the visual impact of the development at road grade level and from all sides with non-High Impact Uses in place and increases the buffering of noise and particulate matter. Each applicant shall submit a landscape plan which describes in detail how the above objectives will be met. The Ordinance Administrator may reasonably require adjustments and/or alterations to any proposed landscape plan necessary to comply with the provisions of this ordinance.

- (1) Category 1 & Category 2 Landscape Buffers. All Category 1 & Category 2 High Impact Land Uses shall be buffered utilizing the following combination of landscape material designed for screening effect:

- (a) Deciduous trees – three (3) per 100 lineal feet of property boundary line; and
- (b) Evergreen trees – six (6) per 100 lineal feet of property boundary line; and
- (c) Shrubs – ten (10) per 100 lineal feet of property boundary line.

- (2) Category 3 Landscape Buffers. All Category 3 High Impact Land Uses shall be buffered utilizing the following combination of landscape material designed for aesthetic effect:

- (a) Deciduous/Evergreen trees – four (4) per 100 lineal feet of property boundary line; and

(b) Shrubs – ten (10) per 100 lineal feet of property boundary line.

Opaque fencing made from conventional material or masonry walls and existing healthy trees and shrubs may be used in combination with a reduced number of required trees and shrubs when landscape buffer objectives are met and plans are approved by the Ordinance Administrator.

(3) Plant material shall be inspected and approved prior to planting and must meet the following minimum size requirements:

(a) Deciduous trees shall be a minimum of 6 feet tall with a 1 ½ -inch caliper measured six inches above grade upon planting;

(b) Evergreen trees shall be a minimum of 6 feet tall upon planting;

(c) Shrubs shall be a minimum of 1 foot tall upon planting.

F. Spacing Requirements.

(1) Category 1 & Category 2 High Impact Land Uses may not be established within 1,500 feet of a public or private Educational Facility, NC licensed Child Care Facility, NC licensed Assisted Living Facility, NC licensed Nursing Home, Public Outdoor Recreation Area, or Religious Facility. In order to establish required spacing, measurement shall be made in a straight line, without regard to intervening structures or objects, from the nearest portion of the building, structure, or outdoor storage area utilized by Category 1 or 2 Land Uses, to the nearest property line of the above-listed facilities.

(2) Category 1 High Impact Land Uses may not be established within 750 feet of a dwelling. In order to establish required spacing, measurement shall be made in a straight line, without regard to intervening structures or objects, from the nearest portion of the building, structure, or outdoor storage area utilized by a Category 1 Land Use, to the nearest property line of a dwelling.

(3) Category 1 High Impact Land Uses may not be established within 1,500 feet of the right-of-way line of a roadway designated by NCDOT as a NC Scenic Byway or within 1,500 feet of the Blue Ridge Parkway.

Presence of a city, county or other political subdivision boundary shall be irrelevant for purposes of calculating and applying the spacing requirements of this Section.

G. Driveway Connection Permit Required: A driveway connection permit issued by NC Department of Transportation shall be obtained. A Traffic Impact Analysis shall be required from the applicant under the following circumstances, unless the Ordinance Administrator and NCDOT concur that one is unnecessary:

(1) The development proposes to have access to any public road at a location where sight distance in any direction along the road is less than 500 feet; or

- (2) The development proposes access onto a public road that does not have a paved width of at least 18 feet; or
- (3) The development proposes access to a public road with current NCDOT traffic counts that are 85% of capacity shown in the most recent Watauga County Comprehensive Transportation Plan and based upon ITE trip generation rates is projected to generate 1,500 or more weekday trips; or
- (4) The Ordinance Administrator determines that the proposed project will have a potential negative impact on the public road system due to the size of the project or existing transportation system or determines that there are safety concerns with the driveway location and design. If a traffic impact analysis is performed and that analysis concludes that improvements are required to the transportation system, the applicant may be required to complete those improvements in connection with the project as a condition of issuing a permit. Unless an agreement is executed by the County in which the time for the improvement is specified, the improvement shall be completed prior to issuance of a certificate of occupancy.

H. Federal and State Permits: The developer shall obtain all applicable federal and state Permits as a condition of issuance of a HILU Special Use Permit. Failure to obtain said permits shall result in revocation of the conditional Special Use Permit.

ARTICLE III

PRE-EXISTING HIGH IMPACT LAND USES

Section 1. Grandfathering of Pre-existing High Impact Land Uses. Any High Impact Land Use existing upon the date of adoption of this ordinance which does not conform to the requirements of this ordinance may continue so long as the use is not discontinued for more than ~~two years~~ **One Hundred Eighty (180) days**. In cases where repair or renovation is necessary to re-occupy a vacant building, **a permit for such construction must commence be obtained within two (2) years one hundred eighty (180) days of last occupancy and repairs must proceed continuously to completion. A High Impact Land Use shall not be deemed to be discontinued during such time as the owner or operator thereof has temporarily suspended operations solely due to the seasonal nature of the business.**

- A. Expansion. Grandfathered nonconforming High Impact Land Uses may be expanded provided the degree of nonconformity is not increased. In addition, the expansion shall comply with the standards of Article II, and the pre-existing development shall comply with the standards of Article II to the extent physically practicable as determined by the Ordinance Administrator, and upon issuance of a Special Use Permit pursuant to Article V, Section 9.
- B. Reconstruction. In cases of damage to grandfathered nonconforming buildings to the extent of seventy-five percent (75%) or less of the replacement value, repairs may be

made, provided the original building footprint is maintained. When such damage exceeds seventy-five percent (75%) of the replacement value, repairs may be made only if the original building footprint is maintained and the standards of Article II are met to the extent physically practicable as determined by the Ordinance Administrator, and upon issuance of a Special Use Permit pursuant to Article V, Section 9.

Compliance with a requirement of this ordinance is not physically practicable if compliance cannot be achieved without adding land to the lot where the nonconforming situation is maintained or moving a substantial structure that is on a permanent foundation. Mere financial hardship caused by the cost of meeting requirements does not constitute grounds for finding that compliance is not physically practicable.

Section 2. New High Impact Land Uses Regulated. After the effective date of this ordinance all new High Impact Land Uses as well as any pre-existing High Impact Land Uses which are moved, altered or enlarged shall conform to the regulations contained in this ordinance except as set forth in Article III, Section 1.

Section 3. Pre-existing Regulated Land Uses. After the effective date of this ordinance, new permits or approvals for any of the protected land uses listed in Article II, Section 3 (F) *Spacing Requirements* shall not have the effect of creating new non-conformities for any lawfully existing High Impact Land Use.

ARTICLE IV

PERMIT REQUIRED

Section 1. Permitting Process.

A. Development Permits **Special Use Permit** Required

No ~~building or other structure~~ **use** subject to this ordinance shall be ~~erected, moved, added to, or structurally altered~~ **established or expanded, and no building used or occupied** without a ~~Development~~ **Special Use** Permit having been issued by the ~~Ordinance Administrator, and upon issuance of a Special Use Permit pursuant to Article V, Section 9. No building permit shall be issued except in conformity with the provisions of this ordinance.~~

B. Applications for Development **Special Use** Permits

All applications for ~~development~~ **Special Use** permits shall be accompanied by plans in duplicate, drawn to scale, showing the actual dimensions and shape of the lot to be built upon; the exact sizes and locations on the lot of any buildings already existing; the location and dimensions of the proposed building or alteration; and compliance with the standards of Article II. The application shall include such other information as may reasonably be required by the Ordinance Administrator, including a description of all existing or proposed buildings or alterations; existing and proposed uses of the buildings and land; conditions existing on the land parcel; and such other matters as may be necessary to determine conformance with, and provide for the enforcement of, this ordinance. ~~One copy of the plans shall be returned to the applicant by the~~

~~Ordinance Administrator, marked either as approved or disapproved and attested to by his signature on such copy. The second copy of the plans, also so marked, shall be retained by the Ordinance Administrator.~~

- C. Administrator to Maintain Permit Records. The Ordinance Administrator shall maintain a record of all ~~Development~~ **Special Use** Permits and copies shall be furnished upon request to any interested person.
- ~~D. Remedies for Noncompliance. The failure to obtain any required Development Permit shall be a violation of this ordinance, punishable under Article VI of this ordinance. Further, Development Permits shall issue on the basis of applications approved by the Ordinance Administrator and authorize only the use, arrangement, and construction applied for and approved. Any use, arrangement or construction not in compliance with that authorized shall be a violation of this ordinance, and shall be subject to penalties and remedies provided by Article VI hereof.~~

D. Building Permit. No permit required under the North Carolina State Building Code shall be issued for any activity for which a HILU Special Use Permit is required until the Special Use Permit has been issued.

~~Section 2. Appeal of Permit Denial. If a Development Permit is denied by the Ordinance Administrator, the applicant may appeal the action of the Ordinance Administrator to the Board of Adjustment, as specified in Article V. Notice of Appeal must be received in writing by the Clerk for the Board of Commissioners within thirty (30) days of the final decision of the Ordinance Administrator or notice to the applicant of the decision, whichever is later. Appeals received after this thirty (30) day period are not timely and shall not be considered.~~

Section 2. Permit Expiration. A HILU Special Use Permit shall expire if a Building Permit or High Impact Land Use Occupancy Permit for such use is not obtained by the applicant within twenty four (24) months from the date of issuance.

Section 3. High Impact Land Use Occupancy Permit.

- A. The Ordinance Administrator shall issue a High Impact Land Use Occupancy Permit certifying that all requirements of this ordinance have been met prior to the occupancy or use of a building hereafter erected, altered or moved and/or prior to the change of use of any building or land.
- B. A High Impact Land Use Occupancy Permit, either for the whole or part of a building, shall be applied for coincident with the application for a Special Use Permit and shall be issued or denied within ten (10) days after the construction or structural alterations of the building, provided all ordinance requirements are met.

Section 4. Permit Revocation

- A. A permit or certificate may be revoked by the Ordinance Administrator for:
- (1) Any substantial departure from the approved application, plans, or specifications;
or

- (2) Refusal or failure to comply with the requirements of state or local laws, or for false statements or misrepresentations made in securing the permit or certificate; or
 - (3) Any permit or certificate mistakenly issued in violation of an applicable state or local law may also be revoked.
- B. Appeal. Permit revocation may be appealed pursuant to Article V of this ordinance.

ARTICLE V

APPEALS, SPECIAL USE PERMITS AND VARIANCES

Section 1. Board of Adjustment. The Watauga County Board of Adjustment shall hear all appeals, requests for special use permits, requests for variances, and all challenges to the decision or interpretation of the Ordinance Administrator.

Section 2. Board of Adjustment Powers. The Board shall have the following powers:

- (a) To hear and decide appeals from a person with legal standing pursuant to NC General Statute §160A-393(d) of any final binding order, requirement, or determination made by the Ordinance Administrator charged with enforcement of the ordinance; ~~and~~
- (b) To hear and decide applications for Special Use Permits in accordance with Article V, Section 9; and
- (c) To hear and decide applications for variances from the requirements of this Ordinance in accordance with Article V, Section 5. Nothing in this Section shall be construed to broaden the power of the Board to permit a use by variance beyond that power given in Article V, Section 5 below.

Section 3. Administration. The Board shall adopt rules of procedures and regulations for the conduct of its affairs.

All meetings of the Board shall be open to the public.

The Board shall keep a record of its meetings, including of the vote of each member on every question, a fair and accurate summary of the evidence submitted to it, the documents (or accurate copies thereof) submitted to it and of all official actions. The Board shall give due notice of matters coming before it. Due notice shall include posting a sign on property being considered by the Board as well as mailed notice to owners of property abutting and other property owners within 500 feet of the subject property twenty-five (25) days in advance of the evidentiary hearing. In addition, notice shall be published in a newspaper of general circulation in the area sixty (60) days and again two (2) weeks in advance of the evidentiary hearing, and an announcement of the hearing shall be placed on the County's web site sixty (60) days in advance of the hearing, and remain there continuously until the hearing.

In presenting an appeal, the petitioner shall bear the burden of proof, which shall be by the greater weight of the evidence. The Board shall rule if the petitioner has legal standing pursuant to NC General Statute § 160A-393 (d) in order to determine whether to hear the appeal.

All evidence presented to the Board shall be sworn.

The person acting as Board Chair is authorized to administer oaths to any witnesses in any matter coming before the Board.

Applications for ~~variances and~~ appeals for review of decisions of the Ordinance Administrator shall be filed with the County Clerk. **It shall be the responsibility of the Ordinance Administrator to provide the notice required pursuant to this Section 3 and NC General Statute 160A-388(a2).**

It shall be the responsibility of the Ordinance Administrator to notify the applicant or appellants of the disposition which the Board makes of any matter before it.

It shall be the responsibility of the Ordinance Administrator to issue or revoke a permit in accordance with the Board's action on an appeal or application, if a permit is authorized by the Board action.

Section 4. Quorum and Vote Required. A concurring vote of a simple majority of the members shall be required to decide upon all matters to come before the Board. For the purpose of this subsection, vacant positions on the Board and members who are disqualified from voting shall not be considered members of the Board for calculation of the requisite majority.

Section 5. Application of the Variance Power. When unnecessary hardships would result from strict application of the ordinance, upon application by an aggrieved party with standing, the Board of Adjustment may hold a hearing pursuant to NCGS §160A-388 (a2) and may grant variances to the provisions of the ordinance in accordance with the standards and procedures established in NCGS §160A-388(d), and as established by County policy.

The Board may impose reasonable conditions upon the granting of any variance in order to protect the public interest or neighboring property owners. Violation of any such conditions shall be a violation of this ordinance and subject to the penalties set forth in Article VI of this ordinance.

With regard to hardships involving the spacing requirements set forth in Article II, Section 3 (F), the Board may consider the character of the land separating the proposed regulated land use from the protected land use(s). The Board may grant a variance from the spacing requirements if natural or man-made conditions, including but not limited to a mountain ridge or highway, or mitigating actions proposed by the developer, offer adequate protection for secondary impacts of the regulated use.

Section 6. Application of Interpretation Power. An appeal from an order, requirement, or decision of the Ordinance Administrator shall be decided by the Board duly supported by competent evidence. In exercising this power, the Board shall act in a prudent manner so that the purposes and intent of the Ordinance shall be served. No decision shall have the effect of varying the terms of the Ordinance or permitting as a matter of right any use otherwise limited or prohibited hereunder.

Section 7. Appeal Stays Further Proceedings. An appeal to the Board of Adjustment from a decision or determination of the Ordinance Administrator stays all proceedings in furtherance of the decision or determination appealed from, except as provided in Section 8, during the pendency of the appeal.

Section 8. Exceptions to Stay of Action. An appeal to the Board of Adjustment of a decision or determination of the Ordinance Administrator shall not stay proceedings in furtherance of the decision or determination appealed from, if the Ordinance Administrator certifies either:

- (a) That a stay would cause imminent peril to life or property; or
- (b) That the situation subject to the appeal is transitory in nature and therefore, an appeal would seriously interfere with enforcement of this Ordinance.

In each instance, the Ordinance Administrator shall set forth in the certificate facts to support its conclusion.

Section 9. Application of Special Use Power

- (a) An application for a special use permit shall be submitted to the Board of Adjustment by filing a copy of the application with the Ordinance Administrator.
- (b) Subject to subsection (c), the Board of Adjustment shall issue the requested permit unless it concludes, based upon the information submitted at the hearing, that:
 - (1) The requested permit is not within its jurisdiction, or
 - (2) The application is incomplete, or
 - (3) If completed as proposed in the application, the development will not comply with one or more requirements of this Ordinance (not including those the applicant is not required to comply with under the circumstances specified in Article III, Pre-Existing High Impact Land Uses).
- (c) Even if the Board finds that the application complies with all other provisions of this chapter, it may still deny the permit if it concludes, based upon the information submitted at the hearing, that if completed as proposed, the development, more probably than not:
 - (1) Will materially endanger the public health or safety, or
 - (2) Will substantially injure the value of adjoining or abutting property, or
 - (3) Will not be in harmony with the area in which it is to be located, or

- (4) Will not be in general conformity with the land-use plan, thoroughfare plan, or other plan officially adopted by the Board of Commissioners.
- (d) The Board shall consider whether the application is complete. If the Board concludes that the application is incomplete and the applicant refuses to provide the necessary information, the application shall be denied. A motion to this effect shall specify either the particular type of information lacking or the particular requirement with respect to which the application is incomplete. A motion to this effect, concurred in by a majority of the Board, shall constitute the Board's finding on this issue. If a motion to this effect is not made and concurred in by a majority of members, this shall be taken as an affirmative finding by the Board that the application is complete.
- (e) The Board shall consider whether the application complies with all of the applicable requirements of this Ordinance. If a motion to this effect passes by a majority of members, the Board need not make further findings concerning such requirements. If such a motion fails to receive the majority vote or is not made, then a motion shall be made that the application be found not in compliance with one or more requirements of this chapter. Such a motion shall specify the particular requirements the application fails to meet. A separate vote may be taken with respect to each requirement not met by the application. It shall be conclusively presumed that the application complies with all requirements not found by the Board to be unsatisfied through this process. As provided in Subsection 9 (c) if the Board concludes that the application fails to meet one or more of the requirements of this section, the application shall be denied.
- (f) If the Board concludes that all such requirements are met, it shall issue the permit unless it adopts a motion to deny the application for one or more of the reasons set forth in Subsection 9 (c). Such motion shall propose specific findings, based upon the evidence submitted, justifying such a conclusion and is carried by a simple majority vote.
- (g) Subject to Subsection (h), in granting a special use permit, the Board of Adjustment may attach to the permit such reasonable requirements in addition to those specified in this chapter as will ensure that the development in its proposed location:
- (1) Will not endanger the public health or safety,
 - (2) Will not injure the value of adjoining or abutting property,
 - (3) Will be in harmony with the area in which it is located, and
 - (4) Will be in conformity with the land-use plan, thoroughfare plan, or other plan officially adopted by the Board of Commissioners.
- (h) The Board may not attach additional conditions that modify or alter the specific requirements set forth in this ordinance unless the development in question presents extraordinary circumstances that justify the variation from the specified requirements.
- (i) Without limiting the foregoing, the Board may attach to a permit a condition limiting the permit to a specified duration.

- (j) All additional conditions or requirements shall be entered on the permit.
- (k) All additional conditions or requirements authorized by this Section are enforceable in the same manner and to the same extent as any other applicable requirements of this Ordinance.
- (l) A vote may be taken on application conditions or requirements before consideration of whether the permit should be denied for any of the reasons set forth in Subsections (b) or (c).

Section 10. Appeals of Board Actions. Every decision of the Board shall be subject to review at the instance of any aggrieved party in the Superior Court by proceedings in the nature of a petition for writ of certiorari. Such proceedings in the Superior Court shall be initiated within thirty (30) days of the filing of the decision in the office of the Ordinance Administrator or the delivery of the notice required in Article VI, Section 3, whichever is later. Appeals not received within this thirty (30) day period are not timely. The Superior Court is authorized to stay enforcement of this ordinance during the pendency of an appeal from the decision of the Board of Adjustment upon a hearing and the posting of a bond sufficient to the Court which will adequately protect the interests of the County.

ARTICLE VI

ENFORCEMENT AND PENALTIES

Section 1. Administration and Enforcement. The Ordinance Administrator shall be responsible for the administration and enforcement of this ordinance.

If the Ordinance Administrator shall determine that any of the provisions of this ordinance are being violated, he shall notify in writing the person responsible for such violation, indicating the nature of the violation and ordering the action necessary to within ten (10) working days correct the violation. He may order the discontinuance of illegal use of land, buildings, or structures; the removal of illegal buildings or structures or of addition, alterations, or structural changes thereto; the discontinuance of any illegal work being done; and may take any other action authorized by this ordinance to insure compliance with, or to prevent violation of, its provisions.

Section 2. Conflict with Other Laws. Wherever the provisions or application of this ordinance impose higher standards than are required in any other local ordinance or regulation, the provisions or application of this ordinance shall govern. Wherever the provisions of any other statute or local ordinance or regulation impose higher standards than are required by the provisions or application this ordinance, the provisions of such other statute or local ordinance or regulation shall govern.

Section 3. Penalties. Any person, firm or corporation who violates any provision of any article of this ordinance; or who shall violate or fail to comply with any order made hereunder; or who shall continue to work upon any structure after having received written

notice from the Ordinance Administrator to cease work, shall, upon conviction, be guilty of a Class 3 misdemeanor as provided by NCGS § 14-4 and shall be punishable by a fine not to exceed fifty (\$50.00) dollars, or imprisonment not to exceed twenty days. Each day such violation shall be permitted to exist shall constitute a separate offense. Notice of violation shall be sufficient if directed to the owner, the agent of the owner, or the contractor and left at his known place of residence or place of business. In lieu of or in addition to the criminal penalties outlined above, each person violating this ordinance shall be subject to a civil penalty, under NCGS § 153A-123(c), in the amount of \$200.00 per day. No penalty shall be assessed prior to notice to the violator. For every day a violator is in violation of this ordinance, it shall be considered a separate offense. If the violator does not pay such penalty within 30 days of notification of its assessment by written citation it and any subsequently accruing penalty may be recovered by the County in a civil action in the nature of a debt. Any contest of said penalty shall be by appropriate action taken in the General Court of Justice for Watauga County.

Section 4. Severability Clause. Should any section or provisions of this ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this ordinance as a whole, or any part hereof other than the part so declared to be unconstitutional or invalid.

Section 5. Ordinance Amendments. This ordinance may be amended by the Board of Commissioners following a public hearing on the proposed changes. The Board shall cause notice of the hearing to be published once a week for two successive calendar weeks. The notice shall be published the first time not less than 10 days nor more than 25 days before the date fixed for the hearing. In computing such period, the day of publication is not to be included but the day of the hearing shall be included.

Should any Federal or State regulation or statute incorporated herein by reference or otherwise referred to herein, be changed or amended, or should either require or mandate a different procedure or change or impose new, different or additional requirements, then, in that event, this ordinance shall be deemed to have been amended without further action to have complied with such new, additional or amended requirements.

AGENDA ITEM 8:

PROPOSED CHANGE ORDERS FOR MEDIC BASE 3

MANAGER'S COMMENTS:

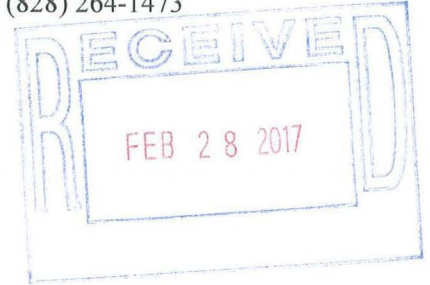
Mr. Robert Marsh, Maintenance Director, will present the final change orders for Medic Base 3. There were four (4) deductive change orders totaling \$14,182.80 and six (6) additive change orders totaling \$13,552.08. The building committee recommended approving the change orders as presented adjusting the contract sum by \$630.72 in the County's favor.

Board approval is required to accept the change orders as presented.



WATAUGA COUNTY MAINTENANCE DEPARTMENT

969 West King St., Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473



MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director *RM*

DATE: February 27, 2017

RE: Medic Base 3 – Substantial Completion Certificate, Change Orders

BACKGROUND

McGuire Construction was given a Notice to Proceed for the Medic Base project on March 22, 2016. Construction work proceeded without major issue, and minor adjustments (Change Orders) were approved by staff in order to keep from slowing progress on the job.

The contractor has requested approval from the Board for eleven Change Orders. The County Building Committee has met and discussed the merits of these Change Order requests, and there was a consensus by the committee that the Change Orders are justified.

The contractor made request for Change Orders (CO's 1-7) on November 17 for a deductive credit in the County's favor of \$7,203.22. The second request (CO's 8-11) was made on February 14 for an additive charge in the contractor's favor of \$6,572.50. Please note Change Order 11 was made to extend the contract by thirty-four days to accommodate the County's casework contractor, NC Correction Enterprises, extra time to fabricate and install the kitchen and bathroom cabinets.

RECOMMENDATION

Staff and the Building Committee have met and discussed the merits of the Change Order requests. The committee was very appreciative of the good service that McGuire Construction provided, especially their efforts to deliver a quality building without the necessity of adjustments to the contract due to Change Orders. Staff recommends the Board accept the Change Order requests and adjust the contract sum in the County's favor by \$630.72.

AIA[®] Document G701[™] – 2001

Change Order

PROJECT <i>(Name and address):</i> Watauga County Medic Base 3 Intersection of US Highway 321 and Willowdale Church Rd.; Vilas, NC	CHANGE ORDER NUMBER: 001 DATE: 11/17/16	OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i> Douglas L McGuire Construction Co., Inc. 4041 NC HWY 105 South Boone, NC 28607	ARCHITECT'S PROJECT NUMBER: 1403 CONTRACT DATE: March 15, 2016 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

- COP 1 - Delete security fencing
- COP 2 - Change foundation insulation
- COP 3 - Owner request to change to metal foundatin flashing
- COP 4 - Owner request to add PVC sleeves at Riser Room
- COP 5 - Inspector required to add rated walls at Riser Room
- COP 6 - Delete walls at Panel and E Rooms
- COP 7 - Owner request to delete casework from the Contract Backup is attached.


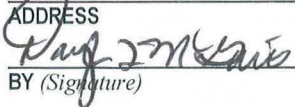
The original Contract Sum was	\$ 558,097.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 558,097.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 7,203.22
The new Contract Sum including this Change Order will be	\$ 550,893.78

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is December 16, 2016

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Innovative Design, Inc.</u> ARCHITECT <i>(Firm name)</i>	<u>Douglas L McGuire Construction Co., Inc.</u> CONTRACTOR <i>(Firm name)</i>	<u>Watauga County Board of Commissioners</u> OWNER <i>(Firm name)</i>
850 W. Morgan St.; Raleigh, NC 27603	4041 NC HWY 105 South, Boone, NC 28607	814 West King St., Boone, NC 28607
<u>ADDRESS</u>	<u>ADDRESS</u>	<u>ADDRESS</u>
 BY <i>(Signature)</i>	 BY <i>(Signature)</i>	 BY <i>(Signature)</i>
Louis J Gerics, AIA <i>(Typed name)</i>	Douglas L. McGuire <i>(Typed name)</i>	Deron Geouque <i>(Typed name)</i>
<u>11/17/16</u> DATE	<u>11/18/16</u> DATE	 DATE



PRIME CONTRACTOR CHANGE PROPOSAL FORM

Project: Medic Base 3
 Contract: _____
 Contractor: Douglas L McGuire
Construction

Proposal #: 2
 Project #: _____
 Contractor #: _____

Description of change:

Change sub-grade rigid insulation from expanded polystyrene to extruded polystyrene

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
	1 Total Direct Cost of Materials	\$206.24	
	2 Overhead & Profit on Item 1. (10% maximum, includes small tools & consumables)	\$20.62	
	3 Sales Tax (7%)	_____	
	4 Shipping & Transportation	\$64.80	
			\$291.66
Labor			
	5 Total Manhours: <u>5</u> MH @ <u>\$31.00</u> /hr.	\$155.00	
	6 Overhead & Profit on Item 5. (10% maximum on straight labor cost, not premium portion) (O & P includes supervisor's time)	\$15.50	
	7 Payroll Taxes & Insurance _____	_____	\$170.50
Equipment Rental	(Include quotes)		
	8 Equipment Rental _____		
	9 Overhead & Profit on Item 8. (10% maximum)	_____	

Subcontractors	(Include quotes with material & equipment backup)		
	10 Subcontractors _____		
	11 Overhead & Profit on Item 10. (10% maximum)	_____	\$0.00

		Subtotal of Proposal	\$462.16
	12 Bonds (% of subtotal of proposal) _____		\$462.16
		TOTAL OF CHANGE PROPOSAL	\$462.16

Time Extension Requests: _____ day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: _____ Date: _____
 Approval Recommended by Design Consultant: Louis J Gerics, AIA Date: 8/30/16
 Owner's Representative Approval: _____ Date: _____



PRIME CONTRACTOR CHANGE PROPOSAL FORM

Project: Medic Base 3
 Contract: _____
 Contractor: Douglas L McGuire
Construction

Proposal #: 3
 Project #: _____
 Contractor #: _____

Description of change:
 Change rubber flashing at bottom of exterior wall to 24ga galvalume

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
	1 Total Direct Cost of Materials	_____	
	2 Overhead & Profit on Item 1. (10% maximum, includes small tools & consumables)	_____	
	3 Sales Tax (7%)	_____	
	4 Shipping & Transportation	\$64.80	\$64.80
Labor			
	5 Total Manhours: <u>5 MH @ \$31.00</u> /hr.	\$155.00	
	6 Overhead & Profit on Item 5. (10% maximum on straight labor cost, not premium portion) (O & P includes supervisor's time)	\$15.50	
	7 Payroll Taxes & Insurance	_____	\$170.50
Equipment Rental	(Include quotes)		
	8 Equipment Rental	_____	
	9 Overhead & Profit on Item 8. (10% maximum)	_____	
Subcontractors	(Include quotes with material & equipment backup)		
	10 Subcontractors	_____	
	11 Overhead & Profit on Item 10. (10% maximum)	_____	\$0.00
		Subtotal of Proposal	\$235.30
12 Bonds (% of subtotal of proposal) _____			
		TOTAL OF CHANGE PROPOSAL	\$235.30

Time Extension Requests: _____ day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: _____ Date: _____
 Approval Recommended by Design Consultant: Louis J Gerics, AIA Date: 8/30/16
 Owner's Representative Approval: _____ Date: _____



PRIME CONTRACTOR CHANGE PROPOSAL FORM

Project: Medic Base 3
 Contract: _____
 Contractor: Douglas L McGuire
Construction

Proposal #: 4
 Project #: _____
 Contractor #: _____

Description of change:

Add 2 - 3" PVC sleeves from riser room to living quarters for underslab install of water lines

	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
Materials	1 Total Direct Cost of Materials	\$220.39	
	2 Overhead & Profit on Item 1. (10% maximum, includes small tools & consumables)	\$22.04	
	3 Sales Tax (7%)	_____	
	4 Shipping & Transportation	_____	
			\$242.43
Labor	5 Total Manhours: <u>20 MH @ \$31.00</u> /hr.	\$620.00	
	6 Overhead & Profit on Item 5. (10% maximum on straight labor cost, not premium portion) (O & P includes supervisor's time)	\$62.00	
	7 Payroll Taxes & Insurance	_____	
			\$682.00
Equipment Rental	(Include quotes)		
	8 Equipment Rental	_____	
	9 Overhead & Profit on Item 8. (10% maximum)	_____	
Subcontractors	(Include quotes with material & equipment backup)		
	10 Subcontractors	_____	
	11 Overhead & Profit on Item 10. (10% maximum)	_____	\$0.00
		Subtotal of Proposal	\$924.43
	12 Bonds (% of subtotal of proposal)	_____	\$924.43
		TOTAL OF CHANGE PROPOSAL	\$924.43

Time Extension Requests: _____ day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: _____ Date: _____
 Approval Recommended by Design Consultant: Louis J Gerics, AIA Date: 8/30/16
 Owner's Representative Approval: _____ Date: _____



PRIME CONTRACTOR CHANGE PROPOSAL FORM

Project: Medic Base 3
 Contract: _____
 Contractor: Douglas L McGuire
Construction

Proposal #: 5
 Project #: _____
 Contractor #: _____

Description of change:
 Addition of walls & fireproofing @ riser room

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
1 Total Direct Cost of Materials	\$1,221.99	
2 Overhead & Profit on Item 1. (10% maximum, includes small tools & consumables)	\$122.20	
3 Sales Tax (7%)	_____	
4 Shipping & Transportation	_____	\$1,344.19
Labor		
5 Total Manhours: <u>35 MH @ \$31.00</u> /hr.	\$1,085.00	
6 Overhead & Profit on Item 5. (10% maximum on straight labor cost, not premium portion) (O & P includes supervisor's time)	\$108.50	
7 Payroll Taxes & Insurance	_____	\$1,193.50
Equipment Rental (Include quotes)		
8 Equipment Rental	_____	
9 Overhead & Profit on Item 8. (10% maximum)	_____	
Subcontractors (Include quotes with material & equipment backup)		
10 Subcontractors	\$1,200.00	
11 Overhead & Profit on Item 10. (10% maximum)	\$120.00	\$1,320.00
<hr/>		
	Subtotal of Proposal	\$3,857.69
12 Bonds (% of subtotal of proposal)	_____	_____
	TOTAL OF CHANGE PROPOSAL	\$3,857.69

Time Extension Requests: _____ day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: _____ Date: _____
 Approval Recommended by Design Consultant: Louis J Gerics, AIA Date: 8/30/16
 Owner's Representative Approval: _____ Date: _____



PRIME CONTRACTOR CHANGE PROPOSAL FORM

Project: Medic Base 3
 Contract: _____
 Contractor: Douglas L McGuire
Construction

Proposal #: 6
 Project #: _____
 Contractor #: _____

Description of change:

Deduction of walls for panel rooms

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)	SUBTOTALS
	1 Total Direct Cost of Materials _____	
	2 Overhead & Profit on Item 1. _____ (10% maximum, includes small tools & consumables)	
	3 Sales Tax (7%) _____	
	4 Shipping & Transportation _____	\$0.00
Labor		
	5 Total Manhours: <u>6 MH @ \$31.00 /hr.</u> \$186.00	
	6 Overhead & Profit on Item 5. _____ \$18.60 (10% maximum on straight labor cost, not premium portion) (O & P includes supervisor's time)	
	7 Payroll Taxes & Insurance _____	\$204.60
Equipment Rental	(Include quotes)	
	8 Equipment Rental _____	
	9 Overhead & Profit on Item 8. _____ (10% maximum)	
Subcontractors	(Include quotes with material & equipment backup)	
	10 Subcontractors \$2,032.00	
	11 Overhead & Profit on Item 10. _____ \$203.20 (10% maximum)	\$2,235.20
	Subtotal of Proposal	(\$2,439.80)
12 Bonds (% of subtotal of proposal) _____		
	TOTAL OF CHANGE PROPOSAL	(\$2,439.80)

Time Extension Requests: _____ day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: _____ Date: _____
 Approval Recommended by Design Consultant: Louis J Gerics, AIA Date: 8/30/16
 Owner's Representative Approval: _____ Date: _____



PRIME CONTRACTOR CHANGE PROPOSAL FORM

Project: Medic Base 3
 Contract: _____
 Contractor: Douglas L McGuire
Construction

Proposal #: 7
 Project #: _____
 Contractor #: _____

Description of change:

Delete casework & countertops - Owner to provide all materials & labor

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)	SUBTOTALS
	1 Total Direct Cost of Materials _____	
	2 Overhead & Profit on Item 1. _____ (15% maximum, includes small tools & consumables)	
	3 Sales Tax (7%) _____	
	4 Shipping & Transportation _____	
Labor	5 Total Manhours: _____ MH @ _____ /hr.	
	6 Overhead & Profit on Item 5. _____ (15% maximum on straight labor cost, not premium portion) (O & P includes supervisor's time)	
	7 Payroll Taxes & Insurance _____	
Equipment Rental	(Include quotes)	
	8 Equipment Rental _____	
	9 Overhead & Profit on Item 8. _____ (10% maximum)	
Subcontractors	(Include quotes with material & equipment backup)	
	10 Subcontractors _____	
	11 Overhead & Profit on Item 10. _____ (5% maximum)	
	Subtotal of Proposal	(\$7,543.00)
12 Bonds (% of subtotal of proposal) _____		
	TOTAL OF CHANGE PROPOSAL	(\$7,543.00)

Time Extension Requests: _____ day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: _____

Date: _____

Approval Recommended by Design Consultant: Louis J Gerics, AIA

Date: 8/30/16

Owner's Representative Approval: _____

Date: _____


AIA Document G701™ – 2001

Change Order

PROJECT (Name and address): Watauga County Medic Base 3 193 US Hwy 321 N, Vilas, NC 28692	CHANGE ORDER NUMBER: 002 DATE: 2/14/17	OWNER: <input type="checkbox"/>
TO CONTRACTOR (Name and address): Douglas L McGuire Construction Co., Inc. 4041 NC HWY 105 South Boone, NC 28607	ARCHITECT'S PROJECT NUMBER: 1403 CONTRACT DATE: March 15, 2016 CONTRACT FOR: General Construction	ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

COP 8 - Add ducts in Day Room & Kitchen
 COP 9 - Change 'Z' furring to 'C' furring at siding
 COP 10 - Delete ceiling paint in Bay
 COP 11 - Add Thirty-four calendar days to Contract


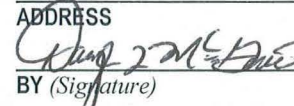
The original Contract Sum was	\$ 558,097.00
The net change by previously authorized Change Orders	\$ -7,203.22
The Contract Sum prior to this Change Order was	\$ 550,893.78
The Contract Sum will be increased by this Change Order in the amount of	\$ 6,572.50
The new Contract Sum including this Change Order will be	\$ 557,466.28

The Contract Time will be increased by Thirty-four (34) days.

The date of Substantial Completion as of the date of this Change Order therefore is January 19, 2017.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Innovative Design, Inc.</u> ARCHITECT (Firm name)	<u>Douglas L McGuire Construction Co., Inc.</u> CONTRACTOR (Firm name)	<u>Watauga County Board of Commissioners</u> OWNER (Firm name)
850 W. Morgan St.; Raleigh, NC 27603	4041 NC HWY 105 South, Boone, NC 28607	814 West King St., Boone, NC 28607
ADDRESS	ADDRESS	ADDRESS
 BY (Signature)	 BY (Signature)	BY (Signature)
Louis J Gerics, AIA (Typed name)	Douglas L. McGuire (Typed name)	Deron Geouque (Typed name)
2/14/17 DATE	2/15/17 DATE	DATE



PRIME CONTRACTOR CHANGE PROPOSAL FORM

Project: Medic Base 3
Contract: _____
Contractor: Douglas L McGuire
Construction

Proposal #: 8
Project #: _____
Contractor #: _____

Description of change:

Modification of Duct for Day room installation.

Materials		SUBTOTALS
<small>(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)</small>		
1 Total Direct Cost of Materials	\$0.00	
2 Overhead & Profit on Item 1. <small>(10% maximum, includes small tools & consumables)</small>	\$0.00	
3 Sales Tax (7%)	_____	
4 Shipping & Transportation	_____	\$0.00
Labor		
5 Total Manhours: <u>0</u> MH @ <u>\$31.00</u> /hr.	\$0.00	
6 Overhead & Profit on Item 5. <small>(10% maximum on straight labor cost, not premium portion)</small> <small>(O & P includes supervisor's time)</small>	\$0.00	
7 Payroll Taxes & Insurance	_____	\$0.00
Equipment Rental <small>(Include quotes)</small>		
8 Equipment Rental	_____	
9 Overhead & Profit on Item 8. <small>(10% maximum)</small>	_____	
Subcontractors <small>(Include quotes with material & equipment backup)</small>		
10 Subcontractors	\$1,500.00	
11 Overhead & Profit on Item 10. <small>(10% maximum)</small>	_____	\$1,500.00
<hr/>		
	Subtotal of Proposal	\$1,500.00
12 Bonds (% of subtotal of proposal)	_____	
	TOTAL OF CHANGE PROPOSAL	\$1,500.00

Time Extension Requests: _____ day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: _____

Date: _____

Approval Recommended by Design Consultant: Louis J Gerics, AIA _____

Date: 2/3/17 _____

Owner's Representative Approval: _____

Date: _____



PRIME CONTRACTOR CHANGE PROPOSAL FORM

Project: Medic Base 3
 Contract: _____
 Contractor: Douglas L McGuire
Construction

Proposal #: 9
 Project #: _____
 Contractor #: _____

Description of change:

The Z-bar studs were upgraded to C-bar studs & the fastener system was improved to accommodate the upgraded stud system.

	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
Materials	1 Total Direct Cost of Materials	<u>\$240.00</u>	
	2 Overhead & Profit on Item 1. (10% maximum, includes small tools & consumables)	<u>\$24.00</u>	
	3 Sales Tax (7%)	_____	
	4 Shipping & Transportation	_____	<u>\$264.00</u>
Labor	5 Total Manhours: <u>185 MH @ \$31.00 /hr.</u>	<u>\$5,735.00</u>	
	6 Overhead & Profit on Item 5. (10% maximum on straight labor cost, not premium portion) (O & P includes supervisor's time)	<u>\$573.50</u>	
	7 Payroll Taxes & Insurance	_____	<u>\$6,308.50</u>
Equipment Rental	(Include quotes)		
	8 Equipment Rental	_____	
	9 Overhead & Profit on Item 8. (10% maximum)	_____	
Subcontractors	(Include quotes with material & equipment backup)		
	10 Subcontractors	_____	
	11 Overhead & Profit on Item 10. (10% maximum)	_____	<u>\$0.00</u>
		Subtotal of Proposal	<u>\$6,572.50</u>
	12 Bonds (% of subtotal of proposal)	_____	
		TOTAL OF CHANGE PROPOSAL	<u>\$6,572.50</u>

Time Extension Requests: _____ day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Douglas McGuire Date: 1/9/17
 Approval Recommended by Design Consultant: accepted by Owner; designer recommended declining 1/16/17 Date: _____
 Owner's Representative Approval: _____ Date: _____



PRIME CONTRACTOR CHANGE PROPOSAL FORM

Project: Medic Base 3
 Contract: _____
 Contractor: Douglas L McGuire
Construction

Proposal #: 10
 Project #: _____
 Contractor #: _____

Description of change:

Deduction for not painting the garage ceiling

Materials	(Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS
1	Total Direct Cost of Materials	\$0.00	
2	Overhead & Profit on Item 1. (10% maximum, includes small tools & consumables)	\$0.00	
3	Sales Tax (7%)		
4	Shipping & Transportation		
			\$0.00
Labor			
5	Total Manhours: <u>0</u> MH @ <u>\$31.00</u> /hr.	\$0.00	
6	Overhead & Profit on Item 5. (10% maximum on straight labor cost, not premium portion) (O & P includes supervisor's time)	\$0.00	
7	Payroll Taxes & Insurance		\$0.00
Equipment Rental (Include quotes)			
8	Equipment Rental		
9	Overhead & Profit on Item 8. (10% maximum)		
Subcontractors (Include quotes with material & equipment backup)			
10	Subcontractors	(\$1,500.00)	
11	Overhead & Profit on Item 10. (10% maximum)		(\$1,500.00)
			Subtotal of Proposal (\$1,500.00)
12	Bonds (% of subtotal of proposal)		
TOTAL OF CHANGE PROPOSAL			(\$1,500.00)

Time Extension Requests: ___ day(s) Schedule Activity # Affected: _____

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: _____

Date: _____

Approval Recommended by Design Consultant: Louis J Geric, AIA

Date: 2/3/17

Owner's Representative Approval: _____

Date: _____



PRIME CONTRACTOR CHANGE PROPOSAL FORM


Project: Medic Base 3 **Proposal #:** 11
Contract: General **Project #:** _____
Contractor: Douglas L. McGuire **Contractor #:** _____
Construction

Description of change:
 Add thirty-four (34) days to Contract due to casework issue. Supplier was Correctional Industries ((CE) and not a sub-contractor to McGuire Const. Co., Inc. CE delivered Kitchen casework sized differently from approved shop drawings, causing McGuire to delay work in Kitchen until casework was completed. Incorrect casework was dicoverd by Robert Marsh October 19, 2016 and reported completed November 22, 2016.

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh, Total \$)		SUBTOTALS	
1 Total Direct Cost of Materials	\$0.00		\$0.00
2 Overhead & Profit on Item 1. (15% maximum, includes small tools & consumables)	\$0.00		
3 Sales Tax (7%)	\$0.00		
4 Shipping & Transportation	\$0.00		
Labor			\$0.00
5 Total Manhours: <u>0</u> MH @ <u>\$31.00</u> /hr.	\$0.00		
6 Overhead & Profit on Item 5. (15% maximum on straight labor cost, not premium portion) (O & P includes supervisor's time)	\$0.00		
7 Payroll Taxes & Insurance <u>40.0%</u>	\$0.00		\$0.00
Equipment Rental (Include quotes)			\$0.00
8 Equipment Rental	\$0.00		
9 Overhead & Profit on Item 8. (10% maximum)	\$0.00		\$0.00
Subcontractors (Include quotes with material & equipment backup)			\$0.00
10 Subcontractors	\$0.00		
11 Overhead & Profit on Item 10. (5% maximum)	\$0.00		\$0.00
Subtotal of Proposal			\$0.00
12 Bonds (% of subtotal of proposal) <u>2.0%</u>			\$0.00
TOTAL OF CHANGE PROPOSAL			\$0.00

Time Extension Requests: 34 day(s) Schedule Activity # Affected: 18 & 20

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: _____ **Date:** _____
Approval Recommended by Design Consultant:  **Date:** 2/3/2017
Owner's Representative Approval: _____ **Date:** _____

AIA[®] Document G704[™] – 2000

Certificate of Substantial Completion

PROJECT:
(Name and address)
Watauga County Medic Base 3
193, US Hwy 321 N, Vilas, NC 28692

PROJECT NUMBER: 1403/
CONTRACT FOR: General Construction
CONTRACT DATE: March 15, 2016

OWNER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

TO OWNER:
(Name and address)
Watauga County Board of
Commissioners
814 West King St.
Boone, NC 28607

TO CONTRACTOR:
(Name and address)
Douglas L McGuire Construction Co., Inc.
4041 NC HWY 105 South
Boone, NC 28607

PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:

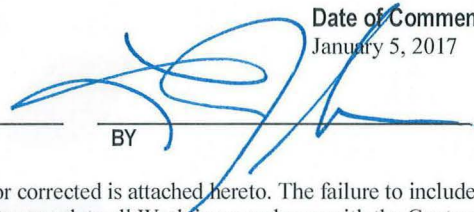
Medic Base 3 building

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty
No Exceptions

Date of Commencement
January 5, 2017

Innovative Design, Inc.



January 5, 2017

ARCHITECT

BY

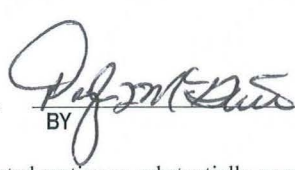
DATE OF ISSUANCE

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$25,000.00

The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Douglas L McGuire Construction
Co., Inc.



1/19/17

CONTRACTOR

BY

DATE

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at _____ (time) on _____ (date).

Watauga County Board of
Commissioners

OWNER

BY

DATE

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

Owner shall be responsible for insurance, security, operation, cost of utilities and all other responsibilities and costs specified in the Contract.

Innovative Design

850 W. Morgan Street Raleigh, NC 27603 919-832-6303 Fax 919-832-3339

Watauga County Medic Base 3 Architect's Punchlist

Update: 1/6/2017

Item #	Description	Room Info		Date Opened	Responsible Party	Party's Check	Date Resolved	Checked by	Remark
		#	Name						

FINAL PUNCHLIST

EXTERIOR									
1	Siding above louver not flat	-	East Elevation	12/08/16	GC	✓	12/12	GM	
2	Siding loose over gas connection	-	South Elevation	12/08/16	GC	✓	12/12	GM	
3	Remove mark on siding lower right of right window	-	South Elevation	12/08/16	GC	✓	12/12	GM	
4	Clean marks and set screw heads in soffit	-	Porch	12/08/16	GC	✓	12/13	GM	
5	Touch paint fascia at west	-	North Elevation	12/08/16	GC	✓	12/12	GM	
6	Clean/touch paint bottom of door and frame at Entry	-	North Elevation	12/08/16	GC	✓	12/13	GM	
7	Set screw heads above and right of left window	-	North Elevation	12/08/16	GC				Can't set screws
8	Clean concrete on window frames	-	North Elevation	12/08/16	GC	✓	12/12	GM	
9	Set screw head under left window	-	North Elevation	12/08/16	GC				Can't set screws
10	Clean asphalt at bottom of Bay door	-	North Elevation	12/08/16	Owner	✓	12/13	GM	GC fixed
11	Cap/seal HVAC wall penetration at 2 units	-	West Elevation	12/08/16	GC	✓	12/12	GM	

INTERIOR									
12	Touch paint plywood edge at FACP	1	Day Room	12/08/16	GC	✓	12/13	GM	
13	Clean/touch paint wall right of Communications doors, especially right of Tsat	1	Day Room	12/08/16	GC	✓	12/12	GM	
14	Clean VCT right of door to Bay	1	Day Room	12/08/16	GC	✓	12/12	GM	
15	Touch paint CMU and frame at bottom door to Bay	1	Day Room	12/08/16	GC	✓	12/13	GM	
16	Add splash at sides of desk per bid docs	1	Day Room	12/08/16	Owner				
17	Clean left side of desk at wall	1	Day Room	12/08/16	Owner				
18	Clean inside desk drawers	1	Day Room	12/08/16	Owner				
19	Touch paint inside corner of half wall near top	1	Day Room	12/08/16	GC	✓	12/12	GM	
20	Repair edge of ACT near middle window	1	Day Room	12/08/16	GC	✓	12/12	GM	
18	Touch paint spots on wall left of west window	2	Kitchen	12/08/16	GC	✓	12/12	GM	
19	Touch paint north window trim	2	Kitchen	12/08/16	GC	✓	12/12	GM	
20	Touch paint door at sill on strike side	2	Kitchen	12/08/16	GC	✓	12/12	GM	
21	Touch paint wall under range hood	2	Kitchen	12/08/16	GC	✓	12/12	GM	
22	Clean tile floor	19	Toilet	12/08/16	GC	✓	12/12	GM	
23	Clean/touch paint door frame strike side	19	Toilet	12/08/16	GC	✓	12/13	GM	
24	Add mirror	19	Toilet	12/08/16	Owner				
25	Set screw heads near strobe opposite Toilet 19	15	Corridor	12/08/16	GC	✓	12/13	GM	
26	Touch paint left of back door	15	Corridor	12/08/16	GC	✓	12/12	GM	
27	Clean putty at drain in sink	23	Laundry	12/08/16	GC	✓	12/12	GM	
28	Add trim at supply/drain box	23	Laundry	12/08/16	GC	✓	12/16	GM	
29	Install wardrobe per Watauga Medics furniture	21	Bedroom	12/08/16	Owner				
30	Install wardrobe per Watauga Medics furniture	8	Bedroom	12/08/16	Owner				
31	Adjust door closer to close door	8	Bedroom	12/08/16	GC	✓	12/12	GM	
32	Clean floor left of toilet	6	Shower	12/08/16	GC	✓	12/12	GM	
33	Caulk FRP corner trim both corners adjacent to toilet	6	Shower	12/08/16	GC	✓	12/12	GM	
34	Clean TP holder	6	Shower	12/08/16	Owner				
35	Touch paint shower wall adjacent to toilet space	6	Shower	12/08/16	GC	✓	12/12	GM	
36	Secure shower escutcheon	6	Shower	12/08/16	GC	✓	12/12	GM	
37	Clean putty at drain in sink	5	Ambulance Bay	12/08/16	GC	✓	12/12	GM	
38	Clean/touch paint man door	5	Ambulance Bay	12/08/16	GC				Owner
39	Below amended 1/6/2017 per Robert Marsh								
40	HVAC Controls			01/06/17	GC	✓	1/9	GM	
41	Weather seal and adjust bay door	5	Ambulance Bay	01/07/17	GC	✓	12/28	GM	
42	Patch Thermostat holes	1 & 2		01/08/17	GC	✓	1/19	GM	
43	Replace top bolt and add t-astagal to Mech. Rm. Door	25	Mechanical	01/09/17	GC	✓	1/19	GM	
44	Install seal to glass/frame @ clearstory window	5	Ambulance Bay	01/10/17	GC	✓	12/24	GM	
45	Repair or replace bathroom exhaust fan			01/11/17	GC	✓	1/16	GM	
46	Furnish unused door hardware for (2) pairs of doors to owner	5	Ambulance Bay	01/12/17	GC	✓	1/16	GM	

Elm Engineering, Inc.
 900 Center Park Drive
 Suite E
 Charlotte, NC 28217
 704-335-0396 Phone
 704-335-0399 Fax



Construction Observation Report Final Punch List

Project Name: **Watauga Medic**

Report By: **Bill Aldridge, PE**

Elm Project Number: **214027.00**

Date: **Site visit Dec. 08, 2016**

Site Visit for the Following Discipline: <input checked="" type="checkbox"/> HVAC <input checked="" type="checkbox"/> Electrical <input checked="" type="checkbox"/> Plumbing <input checked="" type="checkbox"/> Fire Protection	
Weather: <input checked="" type="checkbox"/> Clear <input type="checkbox"/> Partly Cloudy <input type="checkbox"/> Light Rain <input type="checkbox"/> Heavy Rain <input type="checkbox"/> Light Snow <input type="checkbox"/> Heavy Snow Is weather during site visit impacting project <input type="checkbox"/> Yes <input type="checkbox"/> No	Time: 1:00 pm Duration: 2.5 hours
Project Status: <input checked="" type="checkbox"/> On Schedule Estimated percent complete: 50 <input type="checkbox"/> Ahead of Schedule <input type="checkbox"/> Behind Schedule Reason for delay: _____	Work in Progress: <input checked="" type="checkbox"/> HVAC <input checked="" type="checkbox"/> Electrical <input checked="" type="checkbox"/> Plumbing <input checked="" type="checkbox"/> Fire Protection
Observation Notes: <ul style="list-style-type: none"> Mechanical Contractor has installed (1) VVT per diffuser in the building. This is not the design intent nor was this ever approved. (4) t-stats are located in the Kitchen/Living area. This shall be reduced to (2) t-stats with (2) VVT boxes connected to (1) t-stat. The removed t-stats shall be given to the owner for spare parts. HVAC Condensate line is routed in front of filter access. M.C. shall reroute the condensate line to allow for easy access to the HVAC filter access. Gas line routed in front of filter access. M.C. shall reroute the gas line to allow for easy access to the HVAC filter access. Main Bathroom Exhaust fan makes excessive noise. Sounds like a sever balance issue. M.C. shall investigate and remedy fan noise problem. Kitchen Hood Exhaust damper rattle. Placing some form of sticky backed insulation along bottom of damper door should eliminate the problem. HVAC Condensate line is simply placed on top of floor drain cover. Cover should be notched and drain should be turned 90deg down into notch. This will prevent both splashing and any movement of the condensate drain line. There is no gasket on Mechanical Room door. Please provide. Condensing unit pad is below grade and mud is getting on the condensing unit. Please provide final grading and re-mount the condenser pad and condenser. 	
Respectfully Submitted, Bill Aldridge, PE Elm Engineering, Inc.	

AGENDA ITEM 9:

TAX MATTERS

A. Monthly Collections Report

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.

The reports are for information only; therefore, no action is required.

Monthly Collections Report

Watauga County

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported

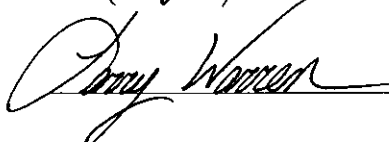
totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report February 2017

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
General County					
Taxes 2016	232,746.09	17.55%	25,571,461.86	95.17%	95.74%
Prior Year Taxes	15,203.51		430,234.17		
Solid Waste User Fees	29,242.17	14.72%	2,364,359.60	93.43%	94.08%
Green Box Fees	612.43	NA	5,997.78	NA	NA
Total County Funds	\$277,804.20		\$28,372,053.41		
Fire Districts					
Foscoe Fire	5,565.28	23.45%	439,586.84	95.74%	96.04%
Boone Fire	7,597.47	18.60%	839,911.49	95.30%	95.17%
Fall Creek Service Dist.	43.48	3.90%	8,379.55	88.92%	93.43%
Beaver Dam Fire	1,652.16	20.14%	96,756.58	92.48%	94.07%
Stewart Simmons Fire	1,124.60	11.22%	118,458.82	93.34%	93.70%
Zionville Fire	1,215.75	13.80%	104,661.32	92.98%	93.83%
Cove Creek Fire	2,860.50	16.54%	222,863.31	93.83%	94.81%
Shawneehaw Fire	2,626.05	37.97%	91,248.67	95.70%	96.17%
Meat Camp Fire	2,035.16	10.88%	187,424.38	91.76%	92.79%
Deep Gap Fire	2,556.91	20.12%	174,950.99	94.44%	95.08%
Todd Fire	660.23	22.77%	58,851.74	95.10%	95.01%
Blowing Rock Fire	2,403.90	10.85%	446,961.55	95.56%	95.83%
M.C. Creston Fire	0.00	0.00%	5,953.72	85.21%	82.08%
Foscoe Service District	218.48	30.07%	68,191.62	96.81%	96.43%
Beech Mtn. Service Dist.	0.09	0.23%	1,431.08	97.33%	99.34%
Cove Creek Service Dist.	0.00	0.00%	324.15	100.00%	100.00%
Shawneehaw Service Dist	133.08	5.29%	4,933.22	75.50%	91.33%
	\$30,649.66		\$2,862,509.48		
Towns					
Boone	35,780.88	16.86%	5,530,820.21	96.63%	97.38%
Municipal Services	2,653.36	24.65%	123,918.35	93.98%	95.03%
Boone MV Fee	NA	NA	2,092.77	NA	NA
Blowing Rock	NA	NA	2,465.40	NA	NA
Seven Devils	NA	NA	1,532.21	NA	NA
Beech Mountain	NA	NA	5,036.65	NA	NA
Total Town Taxes	\$38,434.24		\$5,665,865.59		
Total Amount Collected	\$346,888.10		\$36,900,428.48		



Tax Collections Director



Tax Administrator

AGENDA ITEM 9:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Mr. Warren will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

02/28/2017 16:24
Larry.Warren

WATAUGA COUNTY
RELEASES - 02/01/2017 TO 02/28/2017

P 1
tncrapt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1754401 BLAZING STAR ASSOCIATION INC C/O JIM PITTS PO BOX 1727 BLOWING ROCK, NC 28605	RE 2016	31038	02/28/2017			0	F05 G01	237.50
	2839-20-9130-000			F05				1,486.75
	REFUND RELEASE				6026			
	PROPERTY IS COMMON AREA AND EXCLUDED							1,724.25
1729290 BLUE RIDGE MOUNTAIN CLUB PROPERTY OWNERS PO BOX 1727 BLOWING ROCK, NC 28605	RE 2016	30778	02/28/2017			1,000	F12 G01	.50
	2838-26-6197-000			F12				3.13
	TAX RELEASES				6032			
	POA PROPERTY							3.63
1729290 BLUE RIDGE MOUNTAIN CLUB PROPERTY OWNERS PO BOX 1727 BLOWING ROCK, NC 28605	RE 2016	30850	02/28/2017			130,500	F12 G01	65.25
	2838-36-0508-000			F12				408.47
	TAX RELEASES				6033			
	POA PROPERTY							473.72
1729290 BLUE RIDGE MOUNTAIN CLUB PROPERTY OWNERS PO BOX 1727 BLOWING ROCK, NC 28605	RE 2016	31843	02/28/2017			125,000	F05 G01	62.50
	2848-56-8297-000			F05				391.25
	TAX RELEASES				6034			
	POA PROPERTY							453.75
1729290 BLUE RIDGE MOUNTAIN CLUB PROPERTY OWNERS PO BOX 1727 BLOWING ROCK, NC 28605	RE 2016	31858	02/28/2017			173,900	F05 G01	86.95
	2848-77-6737-000			F05				544.31
	TAX RELEASES				6031			
	POA PROPERTY							631.26
1729290 BLUE RIDGE MOUNTAIN CLUB PROPERTY OWNERS PO BOX 1727 BLOWING ROCK, NC 28605	RE 2016	31863	02/28/2017			31,300	F05 G01	15.65
	2848-77-9864-000			F05				97.97
	TAX RELEASES				6035			
	POA PROPERTY							113.62
1730463 CAROLINE BOGGS dba LUCY'S LUNCHES 114 FAIRFIELD LN BLOWING ROCK, NC 28605	PP 2016	157	02/28/2017			0	G01	4.16
	362			C03				
	TAX RELEASES				6030			
	OUT OF BUSINESS							
1600034 UNDERWOOD, CARL ROBERT 872 CLARK SWIFT RD VILAS, NC 28692-9580	RE 2014	26233	02/28/2017			163,400	G01	511.44
	2818-20-0662-000			C03				
	REFUND RELEASE				6037			
	DOT ACQUIRED PORTION OF PROPERTY AS WELL AS BOARD OF E&R DECISION							

02/28/2017 16:24
Larry.Warren

WATAUGA COUNTY
RELEASES - 02/01/2017 TO 02/28/2017

P 2
tncrprt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE JUR	REF NO	VALUE CHARGE	AMOUNT
1600034 UNDERWOOD, CARL ROBERT 872 CLARK SWIFT RD VILAS, NC 28692-9580	RE 2015 2818-20-0662-000 REFUND RELEASE DOT ACQUIRED PORTION OF PROPERTY AS WELL AS BOARD OF E&R DECISION	26240	02/28/2017 C03	6036	163,400 G01	511.44
1645852 YONAHLOSSEE RESORT ACCOMMODATIONS INC 226 OAKLEY GREEN BOONE, NC 28607	PP 2014 645852999 TAX RELEASES SOLD BUSINESS TO BLUE RIDGE VACA CABINS	3804	02/28/2017 C02	6027	0 G01 C02 G01L C02L	93.05 121.89 9.31 12.19 <hr/> 236.44
1645852 YONAHLOSSEE RESORT ACCOMMODATIONS INC 226 OAKLEY GREEN BOONE, NC 28607	PP 2015 645852999 TAX RELEASES BUSINESS SOLD TO BLUERIDGE VACA CABINS	3700	02/28/2017 C02	6028	0 G01 C02 G01L C02L	91.52 119.88 9.15 11.99 <hr/> 232.54
1645852 YONAHLOSSEE RESORT ACCOMMODATIONS INC 226 OAKLEY GREEN BOONE, NC 28607	PP 2016 645852999 TAX RELEASES BUSINESS SOLD TO BLUERIDGE VACA CABINS	3789	02/28/2017 C02	6029	0 G01 C02	90.14 118.08 <hr/> 208.22
DETAIL SUMMARY	COUNT: 12	RELEASES - TOTAL			788,500	5,104.47

02/28/2017 16:24
 Larry.Warren

WATAUGA COUNTY
 RELEASES - 02/01/2017 TO 02/28/2017

P 3
 tncrpt

RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2014	RE	G01	WATAUGA COUNTY RE	511.44
2014	PP	C02	BOONE PP	121.89
2014	PP	C02L	BOONE LATE LIST	12.19
2014	PP	G01	WATAUGA COUNTY PP	93.05
2014	PP	G01L	WATAUGA COUNTY LATE LIST	9.31
			2014 TOTAL	747.88
2015	RE	G01	WATAUGA COUNTY RE	511.44
2015	PP	C02	BOONE PP	119.88
2015	PP	C02L	BOONE LATE LIST	11.99
2015	PP	G01	WATAUGA COUNTY PP	91.52
2015	PP	G01L	WATAUGA COUNTY LATE LIST	9.15
			2015 TOTAL	743.98
2016	RE	F05	STEWART SIMMONS FIRE RE	402.60
2016	RE	F12	BLOWING ROCK FIRE RE	65.75
2016	RE	G01	WATAUGA COUNTY RE	2,931.88
2016	PP	C02	BOONE PP	118.08
2016	PP	G01	WATAUGA COUNTY PP	94.30
			2016 TOTAL	3,612.61
			SUMMARY TOTAL	5,104.47

02/28/2017 16:24
Larry.Warren

WATAUGA COUNTY
RELEASES - 02/01/2017 TO 02/28/2017

P 4
tncrapt

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
C02	2014	C02	BOONE PP	121.89
C02	2014	C02L	BOONE LATE LIST	12.19
C02	2014	G01	WATAUGA COUNTY PP	93.05
C02	2014	G01L	WATAUGA COUNTY LATE LIST	9.31
C02	2015	C02	BOONE PP	119.88
C02	2015	C02L	BOONE LATE LIST	11.99
C02	2015	G01	WATAUGA COUNTY PP	91.52
C02	2015	G01L	WATAUGA COUNTY LATE LIST	9.15
C02	2016	C02	BOONE PP	118.08
C02	2016	G01	WATAUGA COUNTY PP	90.14
			C02 TOTAL	677.20
C03	2014	G01	WATAUGA COUNTY RE	511.44
C03	2015	G01	WATAUGA COUNTY RE	511.44
C03	2016	G01	WATAUGA COUNTY PP	4.16
			C03 TOTAL	1,027.04
F05	2016	F05	STEWART SIMMONS FIRE RE	402.60
F05	2016	G01	WATAUGA COUNTY RE	2,520.28
			F05 TOTAL	2,922.88
F12	2016	F12	BLOWING ROCK FIRE RE	65.75
F12	2016	G01	WATAUGA COUNTY RE	411.60
			F12 TOTAL	477.35
			SUMMARY TOTAL	5,104.47

Blank Page

AGENDA ITEM 10:

REPORT ON OLD BOONE READY MIX PROPERTY

MANAGER'S COMMENTS:

Mr. Tony DiSanti, County Attorney, will provide an update regarding the Old Boone Ready Mix property.

The report is for information only; therefore, no action is required. Depending on the substance of the questions, if any, the Board may wish to delay asking until closed session.

Blank Page

AGENDA ITEM 11:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Proposed School Calendar Flexibility Resolution

MANAGER’S COMMENTS:

Per Commissioner request, a draft joint resolution regarding school calendar flexibility has been included for review and adoption. If the Board approves the resolution a copy will be sent to the School Board for their approval. The resolution will then be forwarded to our local legislators.

The support of the Board is being requested to restore control over the school calendar to the local Board of Education.

Board action is required to approve the resolution as presented.

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA

DRAFT

A Joint Resolution Supporting Local Control of the Public School Calendar

WHEREAS, the North Carolina General Statutes give local boards of education powers of supervision and control of local school systems; and

WHEREAS, local control over establishing school calendars is an integral component of school system supervision, administrations and operation with which local boards of education have been vested; and

WHEREAS, state law has arrogated local control by imposing a one-size-fits-all decree on how school calendars are to be set; and

WHEREAS, by arrogating local control, the current calendar law has led to the calendar for high schools, community colleges and universities being out of alignment by approximately two weeks, causing scheduling problems as college courses now begin before high school students complete January final exams; and

WHEREAS, restoring local control of school calendars will allow local boards of education to best meet the unique educational needs and school calendar preferences of the children and families within their communities; and

WHEREAS, we believe that our local community of educators, parents, and elected officials are in the best position to determine the calendar needs of our local schools.

NOW THEREFORE, BE IT RESOLVED that the Watauga County Board of Commissioners and the Watauga County Board of Education support the efforts in the North Carolina General Assembly for local school calendar control and request that local control over school calendars be returned to the local boards of education.

ADOPTED this the 7th day of March, 2017 by the Watauga County Board of Commissioners.

John Welch, Chairman
Watauga County Board of Commissioners



ATTEST: _____
Anita J. Fogle, Clerk to the Board

ADOPTED this the ____ day of March, 2017, by the Watauga County Board of Education.

Ron Henries, Chairman
Watauga County Board of Education



ATTEST: _____
Dr. Scott Elliott, Superintendent

AGENDA ITEM 11:**MISCELLANEOUS ADMINISTRATIVE MATTERS*****B. Sheriff's Office Vehicle Purchase Request*****MANAGER'S COMMENTS:**

At the last meeting, action was tabled on the bid for a 2017 Chevrolet Silverado 2500 Crew Cab 4WD pickup from Ben Mynatt Chevrolet the North Carolina Sheriff's Association vendor. The cost for the vehicle including tax and tags is \$29,818.46. The current cost exceeds the budgeted amount and therefore a budget amendment will be forthcoming recognizing additional narcotics funds. The Sheriff's Office has submitted the list of vendors in which local vendors were included. The list of vendors is included in your packet.

Board approval is required to award the bid for a 2017 Chevrolet Silverado 2500 Crew Cab 4WD pickup in the amount of \$29,818.46 to Ben Mynatt Chevrolet the North Carolina Sheriff's Association vendor.



WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD
BOONE, NORTH CAROLINA 28607
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.
SHERIFF

To: Deron Geouque- Watauga County Manager
From: Captain Kelly Redmon
Ref: Narcotics Division Vehicle Purchase



The Watauga Co. Sheriff's Office requests Board of Commissioners approval to purchase a 2017 Chevrolet Silverado 2500 Crew Cab 4 WD pickup from Ben Mynatt Chevrolet on the NC Sheriff's Association Contract #17-03-0912.

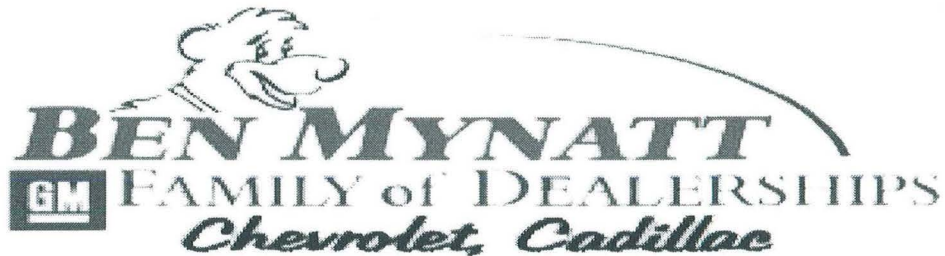
The price of the truck is \$28,935.40 plus \$868.06 for taxes and \$15.00 for tag. Totaling \$29,818.46.

Initially when I budget for this vehicle I had priced a 2017 Ford F150 but delayed purchasing it during the time that other budgeted vehicles were purchased because the vehicle would be utilized by plain clothes officer working narcotics enforcement.

In speaking with the narcotics officers it was suggested that a vehicle outside of normal fleet vehicles (Ford) might be looked at for their usage.

I looked into pricing of the Chevrolet products and discovered that the above vehicle meets their requirements. I had initially budgeted \$28,000 in the line item for a vehicle, however in my delay the pricing increased.

As a result, I am requesting that other narcotics funds be recognized in order to compensate for the deficit of \$1,818.46



281 Concord Parkway S., Concord, NC 28027

Phone 704-786-2151 * Fax 704-262-4820

Cell: 704-668-2270

Email mzalewski@benmynatt.com

December 7, 2016

To: Captain Kelly G. Redmon
Watauga Co. Sheriff's Office
Boone, NC

RE: NC Sheriff's Association Contract #17-03-0912, Spec #12

As per the NC Sheriff's contract; the price on one (1) 2017 Chevrolet 4WD 2500 Crew Cab WT delivered to your location is \$28,935.40. This includes delivery to your location with a minimum of ¼ tank of fuel. Pricing does not include any taxes, tag or registration fees.

The vehicle is as follows;

2017 Silverado 2500 Crew Cab 4WD pickup model # CK25743 with all standard equipment for the WT model.

The following options have been added:

Option PCR; Work Truck Fleet Convenience Package

Package Contains:

Heated Power Mirrors

Remote Keyless Entry

Remote Locking Tailgate

The price of stated options are included in total price listed above.

Thank you,
Mike Zalewski

Dealer	Address	City	State	Zip Code	Contact Name	E-Mail Address	Telephone Number	Cell Number	Fax Number
Abernathy Chrysler Jeep Dodge	1442 E. Main Street	Lincolnton	NC	28092	Government Sales/Fleet Manager		(704) 732-1890		
Abernathy Chevrolet	1445 East Main Street	Lincolnton	NC	28092	Ken Waters	kwaters@chevrolet.com	(704) 735-0401		
Advantage Ford Lincoln, Inc.	1675 Dabney Dr.	Henderson	NC	27536	Government Sales/Fleet Manager		(252) 492-5011		
Alliance Nissan	PO Box 1968	Elizabeth City	NC	27906	Hal Chapel	hchappell@nissanofelizabetchcity.com	(252) 338-5161		
Alliance AutoGas	2091 US Highway 70	Swannanoa	NC	28778	Mike Phillips	mphillips@allianceautogas.com	(704) 574-4927		
Alliance AutoGas	2091 US Highway 70	Swannanoa	NC	28778	Tim N. Clark	tnclark@allianceautogas.com	(228) 215-0544	#####	
Andy Shaw Ford, Inc.	1231 E. Main St.	Sylva	NC	28779	Government Sales/Fleet Manager		(828) 586-0900		
Ashe County Ford, Inc.	PO Box 66	West Jefferson	NC	28694	Don Bradley	donald.bradley@andyshawford.com	(336) 246-7183		
Asheboro Chrysler Dodge Jeep Ram Mazda	1709 East Dixie Dr.	Asheboro	NC	27203	Greg Davis	gregd@asheboroautomall.com	336-625-6123		
Asheboro Ford, Inc.	1602 E. Dixie dr.	Asheboro	NC	27205	Michael Martin	mike.asheboroford@yahoo.com	336-267-7459		
Asheboro Nissan, Inc.	PO Box 1926	Asheboro	NC	27204	Government Sales/Fleet Manager		(336) 625-2500		
Asheville Chevrolet	205 Smokey Park Hwy.	Asheville	NC	28806	Government Sales/Fleet Manager		(828) 348-7326		
Asheville Ford Lincoln	611 Brevard Rd.	Asheville	NC	28806	Jeff Williams, Fleet Manager	jwilliams@ashevilleford.com	828-253-2731x324		
Autopark Chrysler Jeep	400 Autopark Blvd	Cary	NC	27511	Dan Lamer	dan.larmer@autoparkci.com	919-481-2880		
Baker Chevrolet Inc.	914 East 4th Avenue	Red Springs	NC	28377	Government Sales/Fleet Manager	Hung up	(910) 843-5168		
Beachum and Lee Ford Inc	US Highway 74	Wadesboro	NC	28170	Government Sales/Fleet Manager	Rang busy	(704) 694-3104		
Ben Mynatt Chevrolet Cadillac	281 Concord Pkwy. S	Concord	NC	28027	Mike Zalewski	mzalewski@benmynatt.com	(704) 786-2151		
Ben Mynatt Nissan	PO Box 1228	Salisbury	NC	28145	Dwayne Gillespie	dgillespie@benmynatt.com	(704) 633-7270		
Bill Black Chevrolet Cadillac	601 E. Bessemer Ave.	Greensboro	NC	27405	Government Sales/Fleet Manager		(336) 275-9641		
Bill Carone Ford, Inc.	5093 US Highway 117 North	Wallace	NC	28466	Government Sales/Fleet Manager		(910) 285-2139		
Bill Clough Ford Inc	227 US Highway 13 Bypass	Windsor	NC	27983	Government Sales/Fleet Manager		(252) 794-4176		
Black Chrysler Dodge Jeep Ram	831 Salisbury Road	Statesville	NC	28265	Government Sales/Fleet Manager		(704) 924-7070		
Bleecker Chevrolet	1200 East Cumberland St.	Dunn	NC	28334	Government Sales/Fleet Manager		(910) 891-1001		
Bleecker Chrysler Dodge Jeep	1110 E. Cumberland St.	Dunn	NC	28334	Government Sales/Fleet Manager		(910) 892-1800		
Blossman Services, Inc.	2091 US Highway 70	Swannanoa	NC	28778	Ed Hoffman	ehoffman@blossmanservices.com	(828) 232-0910	#####	
Bobby Murray Toyota	943 N. Wesleyan Blvd.	Rocky Mount	NC	27804	Government Sales/Fleet Manager		(252) 977-0224		(252) 442-2448
Boone Ford, Inc.	300 New Market Boulevard	Boone	NC	28607	Alfred Glover	alfredg70@yahoo.com	(828) 264-6111		
Boulevard Chevrolet	105 West Cornelius Harnett Blvd.	Lillington	NC	27546	Government Sales/Fleet Manager		(910) 817-0503		
Boyd Automotive	PO Box 748	Hendersonville	NC	28793	Government Sales/Fleet Manager		(828) 693-3461		
Boyd Automotive	1025 Linden Avenue	Oxford	NC	27565	Government Sales/Fleet Manager		(888) 377-0360		
Boyd Brothers Ford, Inc.	1025 Linden Avenue	Oxford	NC	27565	Government Sales/Fleet Manager		(877) 398-1850		
Brock Motor Co., Inc.	403 NC Highway 58 N.	Trenton	NC	28585	Government Sales/Fleet Manager		(252) 448-2161		
Buchanan & Young, Inc.	713 East Main Street	Burnsville	NC	28714	Government Sales/Fleet Manager		(877) 589-9160		
Butler Chrysler Dodge Jeep	1555 Salem Rd.	Beaufort	SC	29902	Tina Neill, Fleet Manager	tinaneill@butlerchrysler.com	843-522-9696		
Capital Chevrolet	1820 Capital Blvd.	Raleigh	NC	27604	Gilbert Hay	ghay@capitalchevroletnc.com	919-573-8526		
Capital Chevrolet	1820 Capital Blvd.	Raleigh	NC	27604	Mike Brendle	mbrendle@bobbymurray.com	919-612-8791		
Capital Chrysler Dodge Jeep	200 Waterfield Ridge Place	Garner	NC	27529	Stan Warrick	swarrick@capitalcid.com	919-582-0202		
Capital Ford of Raleigh	4900 Capital Blvd.	Raleigh	NC	27616	Jim Torr	jtorr@capitalford.com			
Capital Ford of Raleigh	4900 Capital Blvd.	Raleigh	NC	27616	Jennifer Romano	jromano@capitalford.com			
Capital Ford of Raleigh	4900 Capital Blvd.	Raleigh	NC	27616	Tom Lowe	tlowe@capitalford.com	919-790-4732		
Capital Ford Lincoln of Rocky Mount	2012 Stone Rose Ave.	Rocky Mount	NC	27804	Government Sales/Fleet Manager		(252) 977-1234		
Capital Ford Lincoln of Wilmington	4222 Oleander Dr	Wilmington	NC	28403	James Torr, Sales Manager	jtorr@capitalofwilmington.com	910-442-4042		
Capital Ford of Charlotte, Inc	5411 N. Tryon St	Charlotte	NC	28213	Dale Tesson	dtesson@capitalfordnc.com	704-598-2599X229		
Capital Ford of Hillsborough	350 South Churton St.,	Hillsborough	NC	27278	Government Sales/Fleet Manager		(919) 732-8118		
Capital Nissan of Wilmington	5501 Market St	Wilmington	NC	28405	Jacob Teter	jeter@capitalnissan.com	(910) 392-4300		
Carolina Chrysler Dodge Jeep	1001 Halstead Boulevard	Elizabeth City	NC	27909	Government Sales/Fleet Manager		(803) 438-9160		
Carolina Nissan Inc.	PO Box 910	Burlington	NC	27216	Ricky Duncan	rick@carolinanissan.com	(336) 584-0201		
Carter Chevrolet, Inc.	200 W. Dixon Blvd.	Shelby	NC	28152	Government Sales/Fleet Manager		(704) 482-4341		
Cella Ford Inc	3210 Dr. Martin Luther King, Jr. B	New Bern	NC	28562	Government Sales/Fleet Manager		(252) 638-4011		
Central Ford, Inc.	711 E. Memorial Dr.	Ahoskie	NC	27910	Nate White	natewhite4040@yahoo.com	(252) 332-2133		
Champion Ford Lincoln, Inc.	706 E. US Highway 74	Rockingham	NC	28379	Warner Shelton	championford@carolina.rr.com	910-858-8383x230		
Charles Boyd Chevrolet Cadillac Buick GMC	250 Ruin Creek Rd.	Henderson	NC	27536	Government Sales/Fleet Manager		(252) 492-6161		
Chevrolet Cadillac of Goldsboro	3300 Highway 70 Bypass East	Goldsboro	NC	27530	Government Sales/Fleet Manager		(919) 751-2200		
Chris Leith Chevrolet	10700 Star Rd.	Wake Forest	NC	27588	Government Sales/Fleet Manager		(888) 482-1325		
Chris Leith Dodge	10936 Star Road	Wake Forest	NC	27587	Lee Freeze	parts@chrisleithdodge.com	919-570-5000		
Chrysler FCA	1000 Chrysler Drive	Auburn Hills	MI	48326	Ken Castelloe	ken.castelloe@fcagroup.com	919-210-8339		
Chrysler FCA	13545 Budworth Circle	Orlando	FL	32832	Sean Begley	sean.begley@fcagroup.com	248-794-9564		
Chrysler Jeep Dodge Ram of Indian Trail	5501 W Hwy 74	Indian Trail	NC	28110	Tom Wilson	tom.wilson@indiantrailcdjr.com	704-2204370		
City Chevrolet	5101 E. Independence Blvd.	Charlotte	NC	28212	Government Sales/Fleet Manager		(980) 242-5621		

Clark Chevrolet Cadillac, Inc.	PO Box 1890	Pinehurst	NC	28370 Government Sales/Fleet Manager	(877) 244-0540
Classic Chevrolet of Kannapolis	1520 South Cannon Boulevard	Kannapolis	NC	28083 Government Sales/Fleet Manager	(704) 933-1104
Classic Chrysler Dodge Jeep Ram	306 N. Oak Forest Rd.	Goldsboro	NC	27534 Government Sales/Fleet Manager	(919) 988-8301
Classic Ford Sales	1698 E. Booker Dairy Rd.	Smithfield	NC	27577 Government Sales/Fleet Manager	(919) 934-6500
Classic Nissan Statesville	1244 E Garner Bagnal Blvd	Statesville	NC	28677 Government Sales/Fleet Manager	(704) 872-8500
Classis Nissan of Sanford	3305 NC Highway 87 South	Sanford	NC	27332 Government Sales/Fleet Manager	(877) 399-4830
Cloninger Ford of Hickory	1241 Highway 70 East	Hickory	NC	28602 Government Sales/Fleet Manager	(828) 615-8653
Cloninger Ford, Inc.	511 Jake Alexander Boulevard So	Salisbury	NC	28147 Government Sales/Fleet Manager	(800) 948-5667
Collins Chevrolet Subaru	2300 Rockford St.	Mount Airy	NC	27030 Government Sales/Fleet Manager	(336) 789-9011
County Motor Company Inc	105 Auto Park Dr.	Graham	NC	27253 Government Sales/Fleet Manager	(336) 226-6301
Cox Toyota/Scion	3860 Danbrook Road,	Burlington	NC	27215 Government Sales/Fleet Manager	(336) 226-6361
Crescent Ford, Inc.	100 Old Winston Rd.	High Point	NC	27265 Government Sales/Fleet Manager	(336) 869-2181
Crossroads Ford Lincoln of Morganton	1001 Jamestown Rd.	Morganton	NC	28655 Government Sales/Fleet Manager	(888) 333-1850
Crossroads Ford Lincoln of Sanford	3251 Highway 87 South	Sanford	NC	27332 Government Sales/Fleet Manager	(888) 352-5045
Crossroads Ford Lincoln of Shelby	1775 East Dixon Blvd	Shelby	NC	28152 Government Sales/Fleet Manager	(855) 763-1208
Crossroads Ford Lincoln of Southern Pines	1010 Old US Highway 1	Southern Pines	NC	28387 Government Sales/Fleet Manager	(910) 692-8765
Crossroads Ford of Fuquay-Varina	PO Box 1749	Fuquay Varina	NC	27526 Government Sales/Fleet Manager	(919) 552-2228
Crossroads Ford of Indian Trail	88 Dale Jarrett Boulevard	Indian Trail	NC	28079 Christopher Pratt	christopher.pratt@crossroadscars.com 704-283-8521 x 24516
Crossroads Ford of Kernersville	1330 Highway 66 South	Kernersville	NC	27284 Government Sales/Fleet Manager	(336) 996-3700
Crossroads Ford of Wake Forest	PO Box 2069	Wake Forest	NC	27588 Government Sales/Fleet Manager	(855) 314-6310
Crossroads Ford, Inc.	2333 Walnut St.	Cary	NC	27511 Jimmy Megginson	jimmy.megginson@crossroadscars.com 919-653-1119
Crossroads Nissan Wake Forest	PO Box 2069	Wake Forest	NC	27588 Government Sales/Fleet Manager	(919) 435-5700
Crown Chrysler Dodge Jeep	3710 West Wendover Avenue	Greensboro	NC	27407 Government Sales/Fleet Manager	(336) 790-9850
Crown Dodge of Fayetteville	436 North McPherson Church Roa	Fayetteville	NC	28303 Government Sales/Fleet Manager	(910) 920-9613
Crown Ford	256 Swain Street	Fayetteville	NC	28303 Government Sales/Fleet Manager	(910) 920-9614
Crown Nissan	3900 W Wendover Ave	Greensboro	NC	27407 Government Sales/Fleet Manager	(336) 292-9191
Daimler	One Mercedes Drive	Montvale	NJ	07645 Roger Hawkins, II	hawkins@daimler.com 336-210-0783
Dale Earnhardt Chevrolet	1774 Hwy. 16 N	Newton	NC	28658 Government Sales/Fleet Manager	(828) 465-3251
Dan Wise Chevrolet	6595 US Highway 70 East	La Grange	NC	28551 Government Sales/Fleet Manager	(919) 926-7405
Davis Chevrolet	96 Radio Drive	Lexington	NC	27292 Government Sales/Fleet Manager	(336) 248-5108
Deacon Jones Chevrolet Buick GMC Cadillac	1115 North Bright Leaf Blvd.	Smithfield	NC	27577 Government Sales/Fleet Manager	(919) 300-7683
Deacon Jones Chrysler Dodge Jeep Ram	1109 N. Brightleaf Blvd.	Smithfield	NC	27577 Lane Miller, Comm Veh Mngr	lmiller@deaconmail.com (877) 224-3036
Deacon Jones Ford-Lincoln, Inc	1014 11th Street	Goldsboro	NC	27534 Government Sales/Fleet Manager	(800) 921-7994
Deacon Jones Nissan, LLC	1220 W Grantham St	Goldsboro	NC	27530 Government Sales/Fleet Manager	(919) 734-2411
Department of Public Safety	4227 Mail Service Center	Raleigh	NC	27699 Michael Grimm	Michael.Grimm@ncdps.gov 919-324-6277
Dick Shirley, Inc.	2616 Alamance Rd.	Burlington	NC	27215 Government Sales/Fleet Manager	(336) 229-5501
Dieffenbach Chevrolet	1209 East Broad Avenue	Rockingham	NC	28380 Government Sales/Fleet Manager	(910) 728-4615
Dixie Motor Company	Highway 64 Bypass	Williamston	NC	27892 Government Sales/Fleet Manager	(252) 792-2154
Don Bulluck Chevrolet	1920 North Wesleyan Blvd.	Rocky Mount	NC	27802 Jim Wiggs	jimw@bulluckchevrolet.com 252-977-3355
Don Williamson Nissan	PO Box 790	Jacksonville	NC	28541 Clinton Foye	cnfoye@aol.com (910) 353-7700
Doug Henry Chevrolet Buick GMC	8567 W. Marlboro Rd.	Farmville	NC	27828 Government Sales/Fleet Manager	(252) 753-7700
Doug Henry Chevrolet Tarboro	809 W. Wilson St.	Tarboro	NC	27886 Government Sales/Fleet Manager	(252) 823-3145
Doug Henry Ford, Inc.	1901 North Main Street	Tarboro	NC	27886 Government Sales/Fleet Manager	(252) 823-3166
Dunn-Benson Ford	1700 W. Cumberland St.	Dunn	NC	28334 Government Sales/Fleet Manager	(910) 892-2800
Earl Tindol Ford, Inc.	1901 E. Franklin Blvd	Gastonia	NC	28054 Hank Kale, Fleet manager	hank.kale@tindolford.com (704) 884-2253
Earl Tindol Ford, Inc.	1901 E. Franklin Blvd	Gastonia	NC	28054 Kimberly Carver, Comm/Fleet Sales	kimberly.carver@tindolford.com 814-421-9723
Earl Tindol Ford, Inc.	1901 E. Franklin Blvd	Gastonia	NC	28054 Andy Haynes, Sales Comm/Fleet	andy.haynes@tindolford.com 704-616-9784
East Carolina Chrysler Dodge Jeep Ram	3401 S. Memorial Dr.	Greenville	NC	27834 Government Sales/Fleet Manager	(888) 269-5697
East Charlotte Nissan	6901 E Independence Blvd	Charlotte	NC	28227 Tony Reid	treid1@eastcharlottenissan.com (704) 535-4012
Eastern Carolina Nissan	PO Box 3456	New Bern	NC	28564 Harry Kerns	hkerns@ecnissan.com (252) 636-1000
Egolf Ford of Brevard	1235 Asheville Highway	Brevard	NC	28712 Government Sales/Fleet Manager	(888) 379-8969
Egolf of Brevard, LLC	1161 Asheville Hwy.	Brevard	NC	28712 Government Sales/Fleet Manager	(828) 883-9733
Ellington-Brim Chevrolet, Inc.	107 Lyon St.	Creedmoor	NC	27522 Government Sales/Fleet Manager	(919) 528-1519
Empire Chevrolet Buick	1931 U.S. Highway 421B	Wilkesboro	NC	28697 Government Sales/Fleet Manager	(336) 838-2191
Empire Chrysler Dodge Jeep	2000 W. US Highway 421	Wilkesboro	NC	28697 Government Sales/Fleet Manager	(336) 667-2886
Everett Chevrolet Buick GMC Cadillac	161 Hwy 70 SE	Hickory	NC	28602 Government Sales/Fleet Manager	(828) 327-9171
Everett Chevrolet Buick GMC of Morganton	145 Bush Drive	Morganton	NC	28655 Government Sales/Fleet Manager	(828) 437-0931
Everett Nissan	135 Innovation Drive	Boone	NC	28607 Government Sales/Fleet Manager	(828) 264-7726
Fair Bluff Ford	658 Main Street	Fair Bluff	NC	28439 Government Sales/Fleet Manager	(910) 649-7531
Fairway Ford Inc	444 US Highway 117 S.	Burgaw	NC	28425 Government Sales/Fleet Manager	(800) 291-7714

(336) 222-1080

Feyer Ford and Lincoln, Inc.	1677 US Highway 17	Williamston	NC	27892 Government Sales/Fleet Manager	(252) 793-5123	
Feyer Ford of Edenton, Inc.	504 Virginia Road	Edenton	NC	27932 Government Sales/Fleet Manager	(252) 482-2144	
Feyer Ford, Inc.	454 US Highway 64 West	Plymouth	NC	27962 Government Sales/Fleet Manager	(252) 792-4124	
First Place Ford Lincoln, Inc.	515 Wilkesboro Blvd. NE	Lenoir	NC	28645 Government Sales/Fleet Manager	(828) 754-1524	
Flow GM Auto Center	1400 S. Stratford Rd.	Winston-Salem	NC	27103 Government Sales/Fleet Manager	(336) 937-9049	
Flow Toyota/Scion of Statesville	997 Folger Drive	Statesville	NC	28625 Government Sales/Fleet Manager	(704) 872-2771	
Foothill Ford	3220 Cook School Rd	Pilot Mountain	NC	27041 Government Sales/Fleet Manager	(336) 223-4563	
Ford	877 Greenway Drive	Collierville	TN	38017 James Morgan	901-230-0125	imorqa12@ford.com
Ford of Clinton	213 Southeast Boulevard	Clinton	NC	28328 Government Sales/Fleet Manager	(910) 592-6056	
Four Seasons Ford Inc.	601 Duncan Hill Road	Hendersonville	NC	28792 Government Sales/Fleet Manager	(828) 693-4281	
Franklin Ford, Inc.	4910 Sylva Rd.	Franklin	NC	28734 Government Sales/Fleet Manager	(800) 793-6737	
Fred Anderson Nissan - Asheville	629 Brevard Road	Asheville	NC	28806 Government Sales/Fleet Manager	(828) 252-0000	
Fred Anderson Nissan - Fayetteville	4559 Raeford Road	Fayetteville	NC	28304 Government Sales/Fleet Manager	(910) 323-4400	
Fred Anderson Nissan - Raleigh	9225 Glenwood Ave	Raleigh	NC	27617 Timothy Germain	(919) 787-0254	
Fred Anderson Toyota of Sanford	3321 Highway 87 South	Sanford	NC	27332 Government Sales/Fleet Manager	(919) 708-5000	(919) 774-7198
Fred Anderson Toyota/Scion	9101 Glenwood Avenue	Raleigh	NC	27617 Timothy Germain	(919) 787-0099	(919) 787-9570
Freeman Ford Inc	PO Box 819	Liberty	NC	27298 Elizabeth Burris	336-622-45256	
Friendly Chevrolet Buick	2307 US 52 North	Albemarle	NC	28001 Government Sales/Fleet Manager	(910) 572-3713	
Friendship Chrysler Jeep Dodge	190 Oak Street Extension	Forest City	NC	28043 Government Sales/Fleet Manager	828-919-3001	
Friendship Nissan - Forest City	156 Oak Street Extension	Forest City	NC	28043 Government Sales/Fleet Manager	(828) 245-1661	
Gabe Rowe Nissan	PO Box 7187	Rocky Mount	NC	27804 Government Sales/Fleet Manager	(252) 977-9600	
Gastonia Chrysler Dodge Jeep Ram	2339 E. Franklin Blvd.	Gastonia	NC	28054 Government Sales/Fleet Manager	(704) 874-6000	
Gastonia Nissan	2275 E Franklin Blvd	Gastonia	NC	28054 Government Sales/Fleet Manager	(704) 867-0000	
Gaye Chevrolet, Inc.	6324 W. Marshville Blvd.	Marshville	NC	28103 Government Sales/Fleet Manager	(704) 624-8377	
Gerry Wood Chrysler Dodge Jeep	525 Jake Alexander Boulevard So	Salisbury	NC	28147 Government Sales/Fleet Manager	(704) 638-9090	
GM - Fleet and Commerical	PO Box 844	Oakland	FL	34760 Jim Mellon		james.mellon@gm.com
Go Automotive	1615 Sunset Avenue	Clinton	NC	28329 Government Sales/Fleet Manager	(910) 592-2133	
Go Toyota	1613 Sunset Avenue,	Clinton	NC	28328 Government Sales/Fleet Manager	(910) 592-8951	(910) 592-9340
Green Ford Lincoln	3800 West Wendover Avenue	Greensboro	NC	27407 Government Sales/Fleet Manager	(336) 292-8310	
Greenville Nissan	991 Greenville Blvd SW	Greenville	NC	27834 Donald Askew	(252) 756-1738	
Griffin Chrysler Dodge Jeep	961 US Highway 74 E.	Rockingham	NC	28379 Government Sales/Fleet Manager	(910) 582-1200	
Griffin Ford Mercury Inc	104 South Bickett Blvd	Louisburg	NC	27549 Government Sales/Fleet Manager	(919) 496-4169	
Griffin Nissan, Inc.	1780 E. Broad Ave	Rockingham	NC	28379 Government Sales/Fleet Manager	(910) 997-5516	
Hall of Elizabeth City, LLC	1310 N. Road Street (Route 17)	Elizabeth City	NC	27909 Government Sales/Fleet Manager	(877)241-1706	
Hastings Ford, Inc.	3013 East 10th Street	Greenville	NC	27858 Government Sales/Fleet Manager	(252) 758-0114	
Hendersonville Chrysler Dodge Jeep Ram	401 Duncan Hill Rd.	Hendersonville	NC	28792 Government Sales/Fleet Manager	(828) 692-8777	
Hendrick Chevrolet	100 Auto Mall Dr.	Cary	NC	27511 Government Sales/Fleet Manager	(919) 439-5132	
Hendrick Chevrolet Cadillac	3112 W. Highway 74 West	Monroe	NC	28110 Government Sales/Fleet Manager	(855) 212-8815	
Hendrick Cary Auto Mall	81 Mackenan Drive	Cary	NC	27511 Terri Rogers	919-625-3224	terri.rogers@hendrickauto.com
Hendrick Chrysler Dodge Jeep Ram of Conco	287 Concord Parkway N	Concord	NC	28027 Government Sales/Fleet Manager	(704) 467-8270	
Hendrick Chrysler Jeep	543 N McPherson Church Rd	Fayetteville	NC	28303 Government Sales/Fleet Manager	910-4254200	
Hendrick Dodge Ram	81 Mackenan Drive	Cary	NC	27511 Mark Priest	919-319-9225	mark.priest@hendrickauto.com
Hendrick GM Southpoint	127 Kentington Drive	Durham	NC	27713 Randall Sharpe	919-682-0451	rsharpe@hendauto.com
Hendrick Toyota Scion Apex	1210 Laura Village Drive,	Apex	NC	27523 Government Sales/Fleet Manager	(919) 335-1600	(919) 335-1720
Hendrick Toyota Scion Wilmington	5640 Market Street,	Wilmington	NC	28405 Government Sales/Fleet Manager	(910) 791-9735	(910) 799-9086
Hilbish Motor Co	2600 South Cannon Boulevard	Kannapolis	NC	28083 Bill Overcash	(704) 938-3121	
Hubert Vester Chevrolet	3717 Raleigh Road Parkway West	Wilson	NC	27896 Government Sales/Fleet Manager	(252) 674-0734	
Hubert Vester Toyota Scion of Wilson	3712 Raleigh Road Pkwy.	Wilson	NC	27896 Government Sales/Fleet Manager	(252) 291-5300	(252) 291-8861
Hunter Nissan	1340 Spartanburg Hwy	Hendersonville	NC	28792 Government Sales/Fleet Manager	(828) 697-2222	
Huntersville Ford	Post Office Box 2189	Huntersville	NC	28070 Government Sales/Fleet Manager	(704) 875-6547	
Ilderton Chrysler Dodge Jeep Ram	701 S. Main Street	High Point	NC	27261 Aaron Hampton	336-841-6100	ahampton@ilderton.com
J & M Chevrolet	606 W. Gannon Ave.	Zebulon	NC	27597 Government Sales/Fleet Manager	(800) 844-7478	
Jacky Jones Chevrolet Buick GMC	4226 US Hwy 64	Murphy	NC	28906 Government Sales/Fleet Manager	(828) 835-2050	
Jacky Jones Chrysler Dodge Jeep Ram	222 NC Highway 69	Hayesville	NC	28904 Government Sales/Fleet Manager	(888) 384-3145	
Jacky Jones Ford of Hayesville	1493 Highway 64 West	Hayesville	NC	28904 Government Sales/Fleet Manager	(828) 389-6325	
Jeff Gordon Chevrolet	228 South College Road	Wilmington	NC	28403 Government Sales/Fleet Manager	(910) 338-9336	
Jim Brown Chrysler Dodge Jeep Ram, Inc.	556 Highlands Road	Franklin	NC	28734 Government Sales/Fleet Manager	(828) 369-5003	
Jim Cook Chevrolet Buick GMC	1075 North Main Street	Marion	NC	28752 Government Sales/Fleet Manager	(828) 652-3221	
Joe Alcoke Chevrolet	3405 Dr. Martin Luther King, Jr. Bl	New Bern	NC	28562 Government Sales/Fleet Manager	(252) 649-0690	
John Greene Chrysler Dodge Jeep Ram	910 Jamestown Rodad	Morganton	NC	28655 Government Sales/Fleet Manager	(828) 584-5337	

John Hiester Chevrolet	3100 North Main Street	Fuquay-Varina	NC	27526 Government Sales/Fleet Manager	(919) 648-2967
John Hiester Chrysler Dodge Jeep Ram, LLC	940 N. Main Street	Lillington	NC	27546 Government Sales/Fleet Manager	(910) 893-8088
Jones Ford	2410 Ocean Hwy W	Shallotte	NC	28470 Government Sales/Fleet Manager	(910) 754-4341
Keffer Chrysler Dodge Jeep Ram	8214 E. Independence Boulevard	Charlotte	NC	28227 Government Sales/Fleet Manager	(704) 532-1050
Keith Hawthorne Ford	617 N. Main Street	Belmont	NC	28012 Government Sales/Fleet Manager	(704) 825-5186
Ken Wilson Ford Inc	769 Champion Drive	Canton	NC	28716 Maurice Snyder	mauricesnyder@kwford.com 828-648-2313
Kenly Ford, Inc.	500 S. Gardner Ave.	Kenly	NC	27542 Government Sales/Fleet Manager	(919) 284-3123
Kernersville Chrysler Dodge Jeep Ram	950 North Carolina 66	Kernersville	NC	27284 Government Sales/Fleet Manager	(336) 996-4111
King Ford	88 Butler Mountain Road	Murphy	NC	28906 Government Sales/Fleet Manager	(828) 837-2121
Kurtis Chevrolet	5369 Hwy. 70 West	Morehead City	NC	28557 Government Sales/Fleet Manager	(252) 652-8017
LaFayette Ford Lincoln	5202 Raeford Road	Fayetteville	NC	28304 Government Sales/Fleet Manager	(910) 424-0281
Lake Norman Chrysler Dodge Jeep Ram	20700 Torrence Chapel Rd.	Cornelius	NC	28031 Jamie Walling	jwalling@lakenormanchrysler.com 704-649-4770
Lee Chevrolet Buick	2375 W. 5th Street	Washington	NC	27889 Government Sales/Fleet Manager	(252) 362-0596
Lee Chrysler Dodge Jeep Ram	3700 Raleigh Road Parkway West	Wilson	NC	27896 Government Sales/Fleet Manager	(252) 291-3131
Lee Motor Company Inc	4170 Raleigh Road Parkway West	Wilson	NC	27896 Government Sales/Fleet Manager	(252) 291-6000
Lee Nissan	4170 Raleigh Rd. Pkwy West	Wilson	NC	27896 Government Sales/Fleet Manager	(252) 237-4400
Leith Chrysler Dodge Jeep Ram	11220 North US 15-501 Hwy.	Aberdeen	NC	28315 Government Sales/Fleet Manager	(910) 944-7115
Leith Chrysler Dodge Jeep Ram	5310 Rolesville Road	Wendell	NC	27591 Government Sales/Fleet Manager	(919) 366-7000
Leith Ford	5300 Rolesville Rd.	Wendell	NC	27591 Josh Weimer	josh.weimer@autoparkeast.com 919-588-1773
Leith Nissan	2100 Auto Park Blvd	Cary	NC	27511 Tim Matthews	tmatthews@leithnissan.com (919) 589-0029
Leith Toyota	8005 Capital Blvd.,	Raleigh	NC	27616 Government Sales/Fleet Manager	(919) 876-5900
Leo Venters Motors Inc	4057 Lee St.	Ayden	NC	28513 Government Sales/Fleet Manager	(844) 327-8828
Lookout Ford, Inc.	5557 Highway 70 W.	Morehead City	NC	28557 Government Sales/Fleet Manager	(252) 247-2132
Lumberton Chevrolet Buick GMC Cadillac	500 Linkhaw Road	Lumberton	NC	28358 Government Sales/Fleet Manager	(910) 258-0797
Lumberton Ford Lincoln	5045 Dawn Drive	Lumberton	NC	28360 Jack Barfield	jackbarfield@lumbertonford.com (910) 738-6281
Lum's Ford, Inc.	738 Hwy 27 E.	Albemarle	NC	28128 Government Sales/Fleet Manager	(704) 982-1122
M & L Chrysler Dodge Jeep Ram	406 Piedmont Drive	Lexington	NC	27292 Government Sales/Fleet Manager	(336) 248-5191
Mack Brown Chevrolet Buick GMC	2705 US Highway 421 South	Boone	NC	28607 Government Sales/Fleet Manager	(828) 264-9051
Marburger Chrysler Dodge Jeep Ram	1310 E. Dixon Blvd.	Shelby	NC	28152 Government Sales/Fleet Manager	(704) 484-0049
Marine Chevrolet Cadillac	1408 Western Boulevard	Jacksonville	NC	28546 Government Sales/Fleet Manager	(910) 455-2121
Marion Chrysler Dodge Jeep Ram	44 Worley Road	Marion	NC	28752 Government Sales/Fleet Manager	(828) 652-2858
Mark Jacobson Toyota Scion	4516 Durham Chapel Hill Blvd.	Durham	NC	27707 Government Sales/Fleet Manager	(919) 493-5599
McKenney Chevrolet Cadillac Buick GMC	831 South Main Street	Lowell	NC	28098 Government Sales/Fleet Manager	(704) 825-3306
McNeill Nissan of Wilkesboro	1933 US Highway 421B	Wilkesboro	NC	28697 Scott McNeill	smc2717@yahoo.com (336) 838-3167
Mercedes Benz of Durham	110 Kentington Drive	Durham	NC	27713 Brian Fleming	brian.fleming@hendrickauto.com 919-354-7766
Michael Jordan Nissan	3930 Chapel Hill Blvd	Durham	NC	27707 Government Sales/Fleet Manager	(919) 489-3800
Mike Brown Ford	10994 South 226 Hwy	Spruce Pine	NC	28777 Michelle Patrick	michelle.patrick64@yahoo.com 828-765-1200
Mike Keffer Chrysler Dodge Jeep Ram	1340 South Wesleyan Boulevard	Rocky Mount	NC	27803 Government Sales/Fleet Manager	(252) 977-1340
Mike Toler Chrysler Dodge Jeep Ram	5069 US 70	Morehead City	NC	28557 Government Sales/Fleet Manager	(252) 247-2003
Modern Chevrolet	5955 University Pkwy.	Winston-Salem	NC	27105 Randy Andrews, Fleet Manager	randrews@modernauto.com 336-722-4191
Modern Chevrolet	5955 University Pkwy.	Winston-Salem	NC	27105 Steven Wright	swright@modernauto.com 336-722-4191
Modern Nissan of Lake Norman	18615 Statesville Road	Cornelius	NC	28031 Jason Spruill	jspruill@modernauto.com (704) 237-5100
Modern Nissan of Concord	967 Concord Parkway South	Concord	NC	28027 Marcus Colbert	mcolbert@modernauto.com (704) 788-2110
Modern Nissan of Hickory	PO Box 1770	Clemmons	NC	27012 Government Sales/Fleet Manager	(828) 324-5040
Modern Nissan, LLC	PO Box 1770	Clemmons	NC	27012 Joe Joy	jjoy@modernauto.com (336) 767-8260
Modern Toyota	3178 Peters Creek Parkway,	Winston-Salem	NC	27127 Government Sales/Fleet Manager	(336) 785-3100
Monroe Nissan	5510 West Hwy 74	Indian Trail	NC	28110 Government Sales/Fleet Manager	(980) 313-8400
Montgomery Motors	214 S. Main Street	Troy	NC	27371 Government Sales/Fleet Manager	(910) 572-1351
Mooresville Ford	151 East Plaza Drive	Mooresville	NC	28115 Renee Simpson	reneesimpson@mooresvilleford.com (877) 449-4390
Mount Airy Chrysler Dodge Jeep Ram	538 Andy Griffith Parkway	Mount Airy	NC	27030 Government Sales/Fleet Manager	(336) 789-8105
Mountain Ford, Inc.	100 Slope Street	Bryson City	NC	28713 Government Sales/Fleet Manager	(828) 488-6999
Naber Chrysler Dodge Jeep Ram, Inc.	PO Box 1619	Shallotte	NC	28459 Government Sales/Fleet Manager	(910) 754-2811
National Dodge, Inc.	2223 North Marine Boulevard	Jacksonville	NC	28546 Chris Weaver	tweaver@gs.revrev.com (910) 347-3777
Neuwirth Motors, Inc.	219 S. College Rd.	Wilmington	NC	28403 George Hoback	georgehoback@neuwirthmotors.com 910-799-1815
Nichols Chrysler Dodge Jeep Ram	988 Plantation Drive	Burlington	NC	27216 Government Sales/Fleet Manager	(336) 229-6901
Nissan Commercial Vehicles Division	5021 Whitewell Court	Charlotte	NC	28226 Kelly Muse	kelly.muse@nissan-usa.com (980) 225-4483
Nissan North America	2340 Hemrick Road	Cumming	GA	30041 Jerry Zielinski	jerry.zielinski@nissan-usa.com 407-720-1006
Nissan North America, Inc.	One Nissan Way	Franklin	NC	37067 Scott Bargatze	scott.bargatze@nissan-usa.com 615-495-9645
Nissan of Clinton	PO Box 1700	Clinton	NC	28329 Donnie Lamm	donlamm@nissanofclinton.com (910) 590-2005
Nissan of Roanoke Rapids	407 Premier Drive	Roanoke Rapids	NC	27870 Government Sales/Fleet Manager	(252) 537-1041

Nissan of Shelby	601 S. Post Rd	Shelby	NC	28152 Government Sales/Fleet Manager	(980) 295-1600	
North Point Chrysler Dodge Jeep Ram	7726 Northpoint Blvd.	Winston-Salem	NC	27106 Government Sales/Fleet Manager	(888) 842-2153	
OBX Chevrolet Buick	6166 N. Croatan Hwy.	Kitty Hawk	NC	27949 Government Sales/Fleet Manager	(252) 489-4586	
Ocean City Chevrolet	2366 Ocean Highway West	Shalotte	NC	28459 Government Sales/Fleet Manager	(910) 364-9917	
Outer Banks Chrysler Dodge Jeep Ram	3000 N. Croatan Highway	Kill Devil Hills	NC	27948 Government Sales/Fleet Manager	(888) 231-5491	
Paramount Ford	101 Malcolm Blvd	Valdese	NC	28690 Government Sales/Fleet Manager	(828) 970-8018	
Parks Chevrolet - Charlotte	6441 North Tryon Street	Charlotte	NC	28213 Government Sales/Fleet Manager	(704) 774-4079	
Parks Chevrolet at the Lake	15235 Statesville Road	Huntersville	NC	28078 Government Sales/Fleet Manager	(704) 774-4026	
Parks Chevrolet, Inc.	615 NC Highway 66 South	Kernersville	NC	27285 Bob Kay	bkay@parkschevrolet.com	704 859-5030
Parkway Ford Lincoln	2104 Peters Creek Parkway	Winston-Salem	NC	27127 Government Sales/Fleet Manager	(336) 724-5921	
Parkway Ford Lincoln of Lexington	98 New Highway 64	Lexington	NC	27292 Government Sales/Fleet Manager	(336) 243-2731	
Pecheles Ford	4020 Highway 264 West	Washington	NC	27889 Government Sales/Fleet Manager	(252) 975-1500	
Performance Chevrolet	1810 Durham Chapel Hill Boulevard	Chapel Hill	NC	27514 Government Sales/Fleet Manager	(919) 942-3191	
Performance Chevrolet	1005 West Ehringhaus Street	Elizabeth City	NC	27909 Government Sales/Fleet Manager	(252) 338-3925	
Performance Chrysler Dodge Jeep Ram	605 Warsaw Road	Clinton	NC	28328 Gene Daniel	gdaniel@performancecedir.com	910-592-5337x1201
Performance Ford Lincoln	7601 South Boulevard	Charlotte	NC	28273 Patrick Wilson	pwilson@performancecharlotte.com	704-405-5514
Peterson Chrysler Dodge Jeep Ram	4395 Fayetteville Road	Lumberton	NC	28358 Government Sales/Fleet Manager	(910) 738-5241	
Phelps Chevrolet	3325 S. Memorial Dr.	Greenville	NC	27834 Government Sales/Fleet Manager	(252) 558-1726	
Phillips Ford	5292 US 15 501 Highway	Carthage	NC	28327 Government Sales/Fleet Manager	(910) 947-2244	
Piedmont Truck Center, Inc.	412 S. Regional Road	Greensboro	NC	27409 Spencer Wood	srwood@piedmonttruckcenter.com	336-668-2401
Pinehurst Nissan	PO Box 1359	Southern Pines	NC	28388 Government Sales/Fleet Manager	(910) 684-1010	
Pittsboro Ford	1245 Thompson Street	Pittsboro	NC	27312 Government Sales/Fleet Manager	(919) 542-3131	
Powers Swain Chevrolet	4709 Bragg Blvd.	Fayetteville	NC	28303 Government Sales/Fleet Manager	(910) 864-9500	
Precision Ford	945 N. Main Street	Lillington	NC	27546 Mike Campbell	mcampbell@precisionford.com	(910) 814-2243
Quality Motor Co Inc	1242 S. Madison Street	Whiteville	NC	28472 Government Sales/Fleet Manager	(910) 642-7121	
R D Sawyer Motor Co Inc	PO Box 639	Manteo	NC	27954 Government Sales/Fleet Manager	(252) 473-2141	
Randy Marion Chevrolet	220 West Plaza Drive	Mooresville	NC	28115 Government Sales/Fleet Manager	(866) 906-8109	
Randy Marion Ford Lincoln, LLC	1011 Folger Drive	Statesville	NC	28625 Rob Pixley	rpixley@randymarion.com	704-664-3303x1310
Reed-Lallier Chevrolet	4500 Raeford Rd.	Fayetteville	NC	28304 Government Sales/Fleet Manager	(910) 426-2000	
Reidsville Nissan, Inc.	PO Box 2195	Reidsville	NC	27323 DJ McMullen	djcmullen@reidsvillenissan.com	(336) 342-5741
Rice Toyota/Scion	2630 Battleground Avenue	Greensboro	NC	27408 Andy Slaughter	aslaughter@ricetoyota.com	(336) 288-1190
Rice Toyota/Scion	2630 Battleground Avenue	Greensboro	NC	27408 Fred Carlson	fcarlson@ricetoyota.com	
Rick Hendrick Toyota Scion	1969 Skibo Road	Fayetteville	NC	28314 Government Sales/Fleet Manager	(910) 868-5071	(910) 868-3266
Riverside Chrysler Dodge Jeep Ram	1601 US 70	New Bern	NC	28560 Government Sales/Fleet Manager	(252) 633-4411	
Riverside Ford	101 E Main Street	Havelock	NC	28532 Government Sales/Fleet Manager	(252) 447-3177	
Rooster Bush Chevrolet Buick GMC	2581 Hickory Boulevard Southeast	Lenoir	NC	28645 Dale Williams	dwilliams@roosterbush.com	828-728-4222x231
Ross Chrysler Dodge Jeep Ram	2282 North Carolina 105	Boone	NC	28607 Government Sales/Fleet Manager	(800) 789-0477	
Sale Ford of Kinston	1145 US Highway 258 N.	Kinston	NC	28504 Government Sales/Fleet Manager	(252) 522-3673	
Sanders Ford Inc	1135 Lejeune Boulevard	Jacksonville	NC	28540 Government Sales/Fleet Manager	(910) 455-1911	
Scenic Motors Inc	1992 Rockford Street	Mount Airy	NC	27030 Sheree Gough	sgough@scenicmotors.com	336-789-9591x203
Scott Clark Nissan	9215 South Blvd	Charlotte	NC	28273 Government Sales/Fleet Manager	(704) 552-9191	
Scott Clark's Toyota City/Scion	13000 East Independence Blvd	Stallings	NC	28104 Government Sales/Fleet Manager	(704) 535-1972	(704) 567-9052
Simmons Nissan, Inc.	1994 Rockford St.	Mount Airy	NC	27030 Government Sales/Fleet Manager	(336) 786-8371	
Sir Walter Chevrolet	8501 Glenwood Avenue	Raleigh	NC	27612 Wayne Horan	whoran@sirwalter.com	(919) 787-3700
Sisk Family Ford, Inc.	565 Oak Street	Forest City	NC	28043 Government Sales/Fleet Manager	(828) 245-1626	
Skyland Automotive	255 Smoky Park Highway	Asheville	NC	28806 Government Sales/Fleet Manager	(828) 245-1626	
Smart Chevrolet	4417 NC 704	Madison	NC	27025 Government Sales/Fleet Manager	(877) 276-5101	
Smith Stokes Chevrolet Cadillac Buick	2009 Barnes St.	Reidsville	NC	27323 Government Sales/Fleet Manager	(336) 634-0050	
Smoky Mountain Chevrolet	26 W. Main Street	Franklin	NC	28734 Government Sales/Fleet Manager	(877) 480-0989	
Southeast Toyota Distributors, LLC	100 Jim Moran Boulevard	Deerfield Beach	FL	33442 Mark Johnson	mark.johnson@setoyota.com	(954) 429-2000
Southern Pines Chevrolet Buick GMC	10722 US Hwy 15-501	Southern Pines	NC	28387 Government Sales/Fleet Manager	(910) 684-5149	
Sport Durst Millennium Chrysler Dodge Jeep	4513 Durham-Chapel Hill Blvd.	Durham	NC	27707 Government Sales/Fleet Manager	(919) 724-4677	
Spruce Pine Chevrolet GMC	36 Chevrolet Boulevard	Spruce Pine	NC	28777 Government Sales/Fleet Manager	(828) 592-2713	
Stearns Ford Inc	602 Alamance Road	Burlington	NC	27215 Government Sales/Fleet Manager	(336) 229-6951	
Steve Moore Chevrolet	9325 South Boulevard	Charlotte	NC	28273 Kevin Winger	kw@stevemoorechevy.com	980-298-0469
Steve White Chrysler Dodge Jeep Ram	3470 Highway 70 SE	Newton	NC	28656 Government Sales/Fleet Manager	(828) 324-4410	
Stevenson Chevrolet	1435 West Corbett Avenue	Swansboro	NC	28584 Vince Ferraro	vincent.ferraro@stevensonchevrolet.com	910-326-1804
Stott's Ford Inc	338 N. Trade Street	Tryon	NC	28782 Government Sales/Fleet Manager	(828) 859-6627	
Sunshine Chevrolet	100 Thunderland Circle	Arden	NC	28704 Bob Wilmoth	robertw@sunshinechevy.com	828-209-2034
Superior Chrysler Dodge Jeep Ram	120 U.S. Highway 158 Bypass We	Henderson	NC	27536 Government Sales/Fleet Manager	(252) 438-2717	

Tarheel Chevrolet Buick GMC	1700 Durham Road	Roxboro	NC	27573 Government Sales/Fleet Manager	(336) 459-3015
Taylor Mtr Co-Waynesville	524 Russ Avenue	Waynesville	NC	28786 Government Sales/Fleet Manager	(828) 452-5111
Team Chevrolet - Salisbury NC	404 Jake Alexander Boulevard	Salisbury	NC	28147 Government Sales/Fleet Manager	(888) 710-8973
Terry Chapin Nissan	1949 Roberts Ave	Lumberton	NC	28358 Government Sales/Fleet Manager	(910) 739-8371
Terry Labonte Chevrolet	1401 Bridford Parkway	Greensboro	NC	27407 Government Sales/Fleet Manager	(336) 447-1535
Town & Country Ford Inc	5401 East Independence Blvd	Charlotte	NC	28212 Government Sales/Fleet Manager	(704) 557-0596
Town & Country Toyota - Scion	9101 South Boulevard	Charlotte	NC	28273 Government Sales/Fleet Manager	(704) 552-7600
Toyota Scion of New Bern	5010 Highway 70 East	New Bern	NC	28560 Government Sales/Fleet Manager	(252) 637-7200
Toyota/Scion of Gastonia	4821 Wilkinson Blvd.	Gastonia	NC	28056 Government Sales/Fleet Manager	(704) 824-7777
Tri-City Chrysler Dodge Jeep Ram, Inc.	833 S. Van Buren Road	Eden	NC	27288 Government Sales/Fleet Manager	(336) 623-2186
Tri-City Ford Inc	PO Box 685	Eden	NC	27289 Government Sales/Fleet Manager	(336) 623-2185
Universal Chevrolet	106 N. Main Street	Wendell	NC	27591 Government Sales/Fleet Manager	(919) 365-6351
University Ford Inc	601 Willard St.	Durham	NC	27701 Chris Mink	919-956-9210
US 1 Chrysler Dodge Jeep Ram, LLC	2624 Hawkins Avenue	Sanford	NC	27330 Government Sales/Fleet Manager	(919) 775-5588
Vann Underwood Chrysler Dodge Jeep Ram	501 South Madison Street	Whiteville	NC	28472 Government Sales/Fleet Manager	(910) 642-2000
Vann York Auto Group	321 Eastchester Drive	High Point	NC	27262 Government Sales/Fleet Manager	(336) 841-6200
Vann Yorks High Point Nissan	1810 S Main St	High Point	NC	27260 Government Sales/Fleet Manager	(336) 884-4122
Wayne Thomas Chevrolet	624 S. Fayetteville St.	Asheboro	NC	27203 Government Sales/Fleet Manager	(336) 308-0019
Waynesville Chevrolet Buick	285 Hyatt Creek Rd.	Waynesville	NC	28786 Government Sales/Fleet Manager	(828) 452-2842
Waynesville Chrysler Dodge Jeep Ram	280 Hyatt Creek Road	Waynesville	NC	28786 Government Sales/Fleet Manager	(828) 452-2841
Welford Harris, Inc.	1701 E. 11th Street	Siler City	NC	27344 Government Sales/Fleet Manager	(919) 742-4178
Westgate Chrysler Dodge Jeep Ram	6421 Old Westgate Road	Raleigh	NC	27617 Michael Bardaxis	mbardaxis@westgatejeep.com 919-865-5000
White Chrysler Jeep Dodge Ram	175 Old Farm Rd	Roanoke Rapids	NC	27870 Government Sales/Fleet Manager	252-537-3543
White Ford, LLC	175 Old Farm Rd	Roanoke Rapids	NC	27870 Government Sales/Fleet Manager	(252) 537-6136
Wilkinson Cadillac Chevrolet Buick	1301 Douglas Drive	Sanford	NC	27330 Government Sales/Fleet Manager	(919) 775-3421
Winebarger Motor Co Inc	850 N Bridge St	Elkin	NC	28621 Government Sales/Fleet Manager	(336) 835-2861
Wynn Odom Ford Inc	4743 Washington St	La Grange	NC	28551 Government Sales/Fleet Manager	(252) 566-3141
Yadkin Valley Motor Company	1422 2nd Street	North Wilkesboro	NC	28659 Government Sales/Fleet Manager	(888) 838-5266
Jim Barkley Toyota of Asheville	777 Brevard Road	Asheville	NC	28806 Mark Sexton	828-667-8888
Hendrick Toyota-Scion Concord	7670 Bruton Smith Boulevard	Concord	NC	28027 Donald Moore, Jr.	704-979-7700
Cloninger Toyota	511 Jake Alex Boulevard	Salisbury	NC	28144 Larry Cloninger	704-637-5353
Bryan Easler Toyota	1409 Spartanburg Highway	Hendersonville	NC	28792 Brent Easler	828-693-7261
Mike Johnson's Hickory Toyota	435 Hickory 70 S.E.	Hickory	NC	28602 Jay McFarland	828-328-5586
Victory Toyota Scion	1502 West D Street	N. Wilkesboro	NC	28659 Jeffrey Cappel	336-667-1185
Toyota Scion of North Charlotte	13429 Statesville Road	Huntersville	NC	28078 Paul Kramer	704-875-9199
Modern Toyota Scion of Boone	225 Modern Drive	Boone	NC	28607 Tim Nelson	828-264-1491
Mount Airy Toyota Scion	508 North Andy Griffith Parkway	Mount Airy	NC	27030 R. Scott McCorkle	336-786-2118
Toyota of Rock Hill	640 Galleria Boulevard	Rock Hill	NC	29730 Mike Holland	803-328-2886
Mid-State Toyota	1636 Highway 64 East	Asheboro	NC	27203 Eimon Dale	336-629-9148
Vann York Auto, Inc.	500 Eastchester Drive	High Point	NC	27262 Levan Zura Seperteladze	336-885-9016
Toyota - Scion of Henderson	205 Toyota Lane	Henderson	NC	27537 Dave Ganetti	252-438-2181
Griffin Toyota	949 US Highway 74 East	Hamlet	NC	28345 W. Clinton Ray, III	910-582-3300
Pinehurst Toyota	10760 US Highway 15-501	Southern Pines	NC	28387 D. Thomas Holderfield	910-692-2424
Massey Motor Company	4760 Highway 70 West	Kinston	NC	28504 Gordon Randolph Kelley	252-523-6111
Bone's Toyota, Inc.	1615 East 10th Street	Roanoke Rapids	NC	27870 Lee Bone	252-537-6161
Peterson Automotive, Inc.	4381 Fayetteville Road	Lumberton	NC	28359 Shon Pevia	910-738-5241
Craig Goess, Inc.	3615 South Memorial Drive	Greenville	NC	27834 Craig Goess, Jr.	252-321-3000
Pecheles Toyota	4020 Highway 264 West	Washington	NC	27889 Brian Pecheles	252-975-1500
Stevenson Toyota Scion	3124 North Marine Boulevard	Jacksonville	NC	28546 John Stevenson	910-937-1555
Toyota Scion of Elizabeth City	1002 Halstead Boulevard	Elizabeth City	NC	27909 Tom Simms	252-335-4301
Toyota of Goldsboro	301 North Oak Forest Road	Goldsboro	NC	27534 Benjamin Rodriguez	919-778-3232

Blank Page

AGENDA ITEM 11:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Boards and Commissions

MANAGER'S COMMENTS:

JCPC

The Juvenile Crime Prevention Council (JCPC) recommends the following changes to its membership due to changes in required position: Mr. Andy Ellis to replace Mr. Spencer Sharrits as the Member of the Faith Community; Mr. Josh Teague to replace Mr. Eric Eller as the Juvenile Defense Attorney; and Mr. Josh Johnson to replace Mr. Timothy Eller as a Court Counselor.

These are first readings; therefore, no action is required.

CCC&TI

The Caldwell Community College and Technical Institute (CCC&TI) Board of Trustees recommends the reappointment of Mr. Lowell Younce to the Board. His term expires June 30, 2017.

This is a first reading; therefore, no action is required.

Several volunteer applications have recently been received for various Boards and Commissions and are included in your packet.



WATAUGA COUNTY FINANCE OFFICE

814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

MEMORANDUM

TO: Deron Geouque, County Manager
FROM: Margaret Pierce, Finance Director
SUBJECT: JCPC Membership
DATE: February 28, 2017

Attached please find a revised Juvenile Crime Prevention Council membership recommendation. The JCPC requests the Board approved the revised membership list due to changes in required positions. Andy Ellis will replace Spencer Sharrits as the Member of the Faith Community; Josh Teague will replace Eric Eller as the Juvenile Defense Attorney; and Josh Johnson will replace Timothy Eller as a Court Counselor.

Board approval is requested.

Watauga

County

FY 2016-2017

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Paul Holden	Student Ser. Dir.	<input checked="" type="checkbox"/>	W	M
2) Chief of Police	Kat Eller	Detective	<input checked="" type="checkbox"/>	W	F
3) Local Sheriff or designee	Dee Rominger	Captain	<input checked="" type="checkbox"/>	W	F
4) District Attorney or designee	Matt Rupp	ADA	<input checked="" type="checkbox"/>	W	M
5) Chief Court Counselor or designee	Lisa Garland	Chief Counselor	<input type="checkbox"/>	W	F
6) Director, AMH/DD/SA, or designee	Robin Winkler	Smoky Mt LME	<input checked="" type="checkbox"/>	W	F
7) Director DSS or designee	Jocelyne Bond	Social Worker	<input checked="" type="checkbox"/>	W	F
8) County Manager or designee	Margaret Pierce	Finance Director	<input checked="" type="checkbox"/>	W	F
9) Substance Abuse Professional	Murray Hawkinson	Daymark Recovery Serv.	<input type="checkbox"/>	W	M
10) Member of Faith Community	Andy Ellis	Director of Youth Ministries	<input type="checkbox"/>	W	M
11) County Commissioner	John Welch	County Commissioner	<input type="checkbox"/>	W	M
12) Two Persons under age 18 (State Youth Council Representative, if available)	Emily Whittaker	Student	<input type="checkbox"/>		F
	Owen Warmuth	Student	<input type="checkbox"/>		M
13) Juvenile Defense Attorney	Josh Teague	Attorney	<input type="checkbox"/>	W	M
14) Chief District Judge or designee	Hal Harrison	District Judge	<input type="checkbox"/>	W	M
15) Member of Business Community			<input type="checkbox"/>		
16) Local Health Director or designee	Beth Lovette	Health Director	<input type="checkbox"/>	W	F
17) Rep. United Way/other non-profit	Dick Hearn	United Way	<input type="checkbox"/>	W	M
18) Representative/Parks and Rec.	Stephen Poulos	Director, P&R	<input type="checkbox"/>	W	M
19) County Commissioner appointee	Joan Hearn	Guardian Ad Litem	<input type="checkbox"/>	W	F
20) County Commissioner appointee	Mechelle Miller	Court Counselor	<input type="checkbox"/>	W	F
21) County Commissioner appointee	Raquel Cortes	Wa. Co Schools	<input type="checkbox"/>	H	F
22) County Commissioner appointee	Josh Johnson	Court Counselor	<input type="checkbox"/>	W	M
23) County Commissioner appointee	Judy Winecoff	Youth Services Librarian	<input type="checkbox"/>	W	F
24) County Commissioner appointee			<input type="checkbox"/>		
25) County Commissioner appointee			<input type="checkbox"/>		



Caldwell Community College and Technical Institute

Dr. Mark J. Poarch, President

February 20, 2017

Mr. John Welch, Chairman
Watauga County Board of Commissioners
814 West King St., Suite 205
Boone, NC 28607



RE: Reappointment of Lowell Younce to the Caldwell Community College and Technical Institute Board of Trustees

Dear Chairman Welch:

I am writing on behalf of the Caldwell Community College and Technical Institute (CCC&TI) Board of Trustees regarding the reappointment of Lowell Younce to the Board, as his term expires June 30, 2017. Lowell has been an extremely valuable member of this Board for the past four years. He currently serves as a member of the Board's Building and Grounds Committee and Policy and Legislative Committee. Lowell has always demonstrated an unwavering commitment to this Board, the college, and students through his faithful attendance at Board meetings, functions, and college events.

Lowell's love for Watauga County and his focus on providing opportunities for Watauga County citizens is quite evident and has been very instrumental in helping CCC&TI move forward with quality programs and services to meet the needs of our community. He is a true champion of education and works tirelessly to create opportunities that will improve the lives of Watauga County students.

In our current challenging economic times, it is imperative to maintain stability within the college's Board of Trustees. As a member of the Board's Building and Grounds Committee, Lowell has been actively involved in the planning and development of the new Student Services Center on the Watauga Campus. He is very familiar with the project and the desired outcomes that will greatly enhance the Watauga Campus and provide tremendous opportunities for students. The reappointment of Lowell will help provide the needed consistency for the building project and help ensure a strong, viable governing board for CCC&TI.

I appreciate your consideration to reappoint Lowell Younce to the CCC&TI Board of Trustees.

Sincerely,

Larry W. Taylor, Chairman
CCC&TI Board of Trustees

Caldwell Campus

2855 Hickory Blvd., Hudson, North Carolina 28638
828.726.2200 Fax: 828.726.2216

Watauga Campus

Post Office Box 3318, Boone, North Carolina 28607
828.297.3811 Fax: 828.297.4174

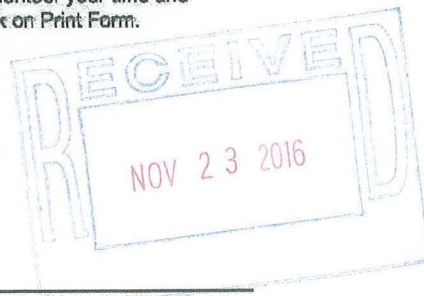
www.cccti.edu

CCC&TI is an equal opportunity educator and employer

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Christina Bailey
Home Address: 107-1 Marion Cornett Rd.
City: Boone Zip: 28607
Telephone: (H) 828-719-1670 (W) _____ (Fax) _____
Email: Christina.spectrum@gmail.com
Place of Employment: Self employed Massage Therapist
Job Title: Massage Therapist

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

30

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga Medical Center Inc. Board of Trustees
2. Juvenile Crime Prevention
3. Recreation Commission

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

I studied Health Promotions at ASU and have lived in Boone for 11 years. I'm passionate about the preventative side of health (emotional, physical, & mental). I am a Massage Therapist, Yoga teacher & community organizer. I direct Village Vision which is a non-profit program under Blue Ridge Women in Agriculture that Celebrates Community, Local Food, & Service.

Volunteer
Experience:

I coached "Girls On The Run", an elementary school program that teaches girls self empowerment while training to run a 5k. I was a mentor for several years through ~~the~~ Western Youth Network's Mentore program. I've done a lot of Massage volunteer work. As listed above I am the volunteer Director of Village Vision.

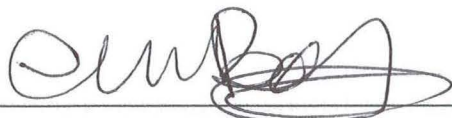
Other
Experience:

My internship was with the Community Outreach Director of Health & Human Services in Boone. I've planned many fund raisers and service projects over the years w/ various non profits.

Other
Comments:

I love this mountain community and am excited to serve in as many ways that I am needed and useful.!!

Signature:



Date:

11/23/16

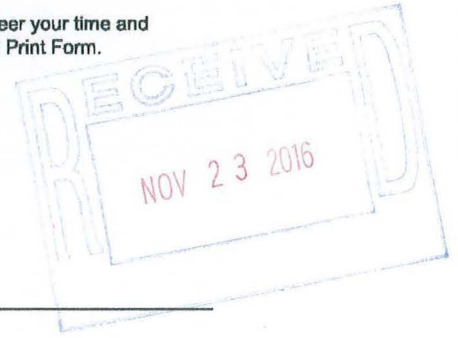
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: TIMOTHY PERRI SR.
Home Address: 300 CHERRY DRIVE
City: BOONE Zip: 28607
Telephone: (H) 828-773-8151 (W) 828-262-0500 (Fax) _____
Email: timjperri@gmail.com
Place of Employment: ROD A. VUSOVIC, BANKRUPTCY ATTY.
Job Title: PARALEGAL

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain
- New River
- Beaver Dam
- Blue Ridge
- Elk
- Stony Fork
- Brushy Fork
- Meat Camp
- Blowing Rock
- North Fork
- Watauga
- Cove Creek
- Shawneehaw
- Laurel Creek
- Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- Foscoe-Grandfather Community
- Howards Creek Watershed
- South Fork New River Watershed
- Valle Crucis Historic District
- Winklers Creek Watershed
- Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- Gender
- Male
 - Female
- Ethnic Background
- African American
 - Caucasian
 - Native American
 - Hispanic
 - Other

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. BOONE PLANNING
 2. LIBRARY
 3. BOARD OF ADJUSTMENT
- BOONE

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

PARALEGAL W/ R. VUSOVIC, ATTY 8/2012 - CURRENT
RECORD/VIDEO/LIFE MANAGER 10/1995 - 7/2012

Volunteer
Experience:

VOLUNTEERED 2-3 TIMES WEEK IN THE '16 ELECTION CAMPAIGN
VOLUNTEERED IN '90 & '92 ELECTIONS IN WATAUGA IN WATAUGA

Other
Experience:

Other
Comments:

I AM EXTREMELY HARD WORKING, SMART, & ORGANIZED AND
I'VE COMMITTED TO BECOME MORE INVOLVED IN THE PARTY AND
COMMUNITY.

Signature: 

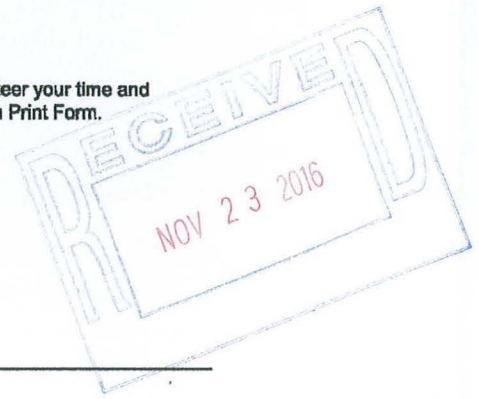
Date: 11/21/16

Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:



Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Thomas W. (Tom) Fisher
Home Address: 385 Kellwood Drive
City: Boone Zip: 28607
Telephone: (H) 828 262 5451 (W) N/A (Fax) _____
Email: fishertw@appstate.edu
Place of Employment: retired from Appalachian State Univ.
Job Title: former Exec. Director, Educational Outreach and Summer Prog.

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input checked="" type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

- Caldwell Community College Advisory Committee
- Caldwell Community College Board Of Trustees

3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

While working for Appalachian, I led the development of the Appalachian Learning Alliance which extended Appalachian degree completion programs into ten Community Colleges in western North Carolina. I worked closely with leadership at Caldwell CC during the development of the Appalachian State University Center on the CCC& TI main campus and actively promoted undergraduate degree completion and graduate programs in that area.

Volunteer
Experience:


I have been a volunteer in the Boy Scouts of America for over 30 years and have been District Chairman, District Commissioner as well as having chaired over 250 Eagle Scout Boards of Review during the past 25 years in Watauga County.

Other
Experience:

Undergraduate Degree NCSU, Recreation Administration 1973
MA Political Science Appalachian State University 1980
Ed.S Higher Education Administration Appalachian State University, 1988

Other
Comments:

I am interested in serving the people of Watauga County in the area of higher education and in helping bridge the gaps between the university and the community college.

Signature: 

Date: 11-20 2016

Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230*

Name: James A Lorello
Home Address: 292 Fieldstream Drive
City: Boone Zip: 28607
Telephone: (H) 727-204-3334 (W) 828-262-2704 (Fax) _____
Email: jalorello@gmail.com
Place of Employment: Appalachian State
Job Title: Assistant Director of Student Conduct

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|--|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input checked="" type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneeshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---------------------------------------|--|
| Gender | Ethnic Background |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Native American |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Juvenile Crime Prevention Council (Jcpc) Juvenile Crime Prevention C
2. _____
3. _____

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

Assistant Director, Office of Student Conduct, Appalachian State- September 2014-Present
Serve as a Conduct Review Officer reviewing and adjudicating student behavior Also serve on the crisis response on the Dean of Students team.
Coordinator, University Housing, Appalachian State - July 2012-September 2014
Hall Director, Office of Residence Life, Georgetown University- June 2011-July 2012

Volunteer Experience:

National Association of Student Personnel Administrators (NASPA), Men and Masculinities Knowledge Community Co-Chair, 2014 - Present
Work on creating initiatives to support college men.
Bradford Park Boys Group
I have volunteered with a local church initiative since 2012 off and on to help support healthy masculinity of a local group.
Men on the Mountain
A student organization at Appalachian State that I advise centered on Mentorship and creating Healthy Masculinity of young men.

Other Experience:

Education:
Doctor of Education, Educational leadership, UNC Greensboro - Anticipated May 2018
Dissertation Title: Disrupting Masculinity and Patriarchy: Stories of Men in Recovery
My work centers on the development of masculinity and hypermasculinity in young men and the harms this may cause to both themselves and others.
Master of Arts, College Student Development, Appalachian State - May 2011
Bachelor of Arts, Religious Studies; Minor: Anthropology, University of South Florida - May 2009

Other Comments:

Really interested in finding more avenues in the community to continue my work with young men. Currently at Appalachian I am working on initiatives to discuss masculinity with college men, but the real work is with younger groups.

Signature: _____



Date: _____

12/1/16

[Print Form](#)

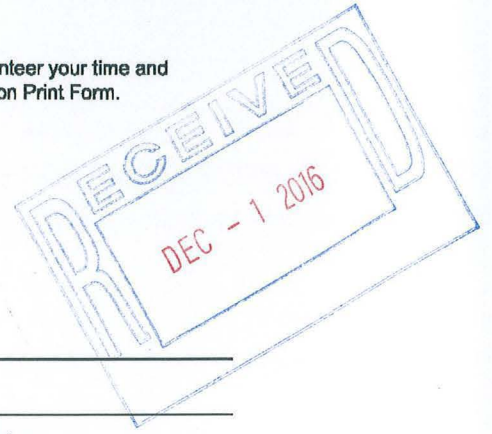
[Reset Form](#)

Volunteer Application
Watauga County Boards And Commissions

030717 BCC Meeting

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Renee Gamble
Home Address: 1807 Vanderpool Rd
City: Vilas Zip: 28692
Telephone: (H) 704 7776922 (W) _____ (Fax) _____
Email: renee.shulman@gmail.com
Place of Employment: ASU + self-employed
Job Title: Administrative Assistant to Faculty Senate + own/manage 3 rental properties in Watauga

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|---|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input checked="" type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga Co. Board of Adjustments
2. Boone Rural Fire Protection
3. Watauga Co. Planning Board
4. Tourism Development Authority
5. Economic Development Commission

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Appalachian State University - Administrative Assistant for Faculty Senate
Self-Employed - manage/own 3 rental properties in Watauga
Temple of the High Country - Office Manager
Ultimate Sleep - Assistant Office Manager
UNC Horizons - ~~Paraprofessionals~~ Para-professional Services
Indoor Environmental Systems - Office Manager

Volunteer
Experience:

Ⓢ OASIS + Women's Fund of the Blue Ridge

Other
Experience:

Other
Comments:

I went to college at ASU, moved away for work & then decided to move back. My husband & I have been living & working in Watauga since then (26 years). We plan to stay here the rest of our lives since we love the area & now have steady income from our rental properties. I would like to give back to this area by serving on a local committee, to learn & to help.

Signature: Kee Gall

Date: 11/28/16

Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
914 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 263-8000
Fax: (828) 264-3230*

Name: Louis B. Gallien, Jr
Home Address: 250 Little Harbour Ct.
City: Vilas Zip: 28692
Telephone: (H) 248-828-5307 (W) _____ (Fax) _____
Email: lbgallien@gmail.com
Place of Employment: Appalachian State
Job Title: Professor and former Dean

In Order To Assure County Wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Mcat Camp | <input type="radio"/> Shamooshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input checked="" type="radio"/> Boone |




In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|---|
| <input type="radio"/> Foscoe-Grandfather Community | <input checked="" type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howard Creek Watershed | <input type="radio"/> Winder Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | | |
|---------------------------------------|--|--------------------------------|--|
| Gender | | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic | |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other | |
| | <input type="radio"/> Native American | | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Valle Crucis Historic Preservation Commission 
2. Caldwell Community College Board Of Trustees 
3. Valle Crucis Community Council 

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work
Experience:**

I have served on numerous historic commissions and one school board.

**Volunteer
Experience:**

Extensive with the Episcopal Church

**Other
Experience:**

**Other
Comments:**

Signature: _____

Date: _____



From: Robert Hoffman, MA, LPCA, Managing Partner
 PIEDMONT COUNSELING & DEVELOPMENT GROUP

Fax: (828)270-3840

Phone: (828)270-3840 x707

FAX

To: WATAUGA COUNTY COMISSIONS OFFICE

Fax: 828.264.3230

Phone:

Pages:

Re: VOLUNTEER APPLICATION PER LARRY TURNBOW

CONFIDENTIAL

Pursuant to Larry Turnbow's request, please find my attached application and summary of qualifications for the EDC.

Thank you,
Robert L. Hoffman

STATEMENT OF CONFIDENTIALITY: The information contained in this facsimile message is a client privileged and confidential information intended only for the use of the individual or entity named above. If the reader of this message IS NOT the intended recipient, you are hereby notified that any dissemination distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify us by telephone and return the original message to us at the above address via the US Postal Service. Thank you.

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 284-3230*

Name: _____

Home Address: _____

City: _____ Zip: _____

Telephone: (H) _____ (W) _____ (Fax) _____

Email: _____

Place of Employment: _____

Job Title: _____

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate if You Live in One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. | _____
2. | _____
3. | _____

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

[Empty text box for Work Experience]

Volunteer
Experience:

[Empty text box for Volunteer Experience]

Other
Experience:

[Empty text box for Other Experience]

Other
Comments:

[Empty text box for Other Comments]

Signature: _____

Date: _____

Print Form

Reset Form

Robert Lowell Hoffman, M.A., LPCA

(917) 696 – 7902 rhoffman@piedmontcdg.com

Experience	Piedmont Counseling and Development Group 2014 – present
	<p><i>Managing Partner and LPCA</i></p> <ul style="list-style-type: none"> • Responsible for the launch and management oversight of new vertically integrated, regional behavioral health practice – all day to day operations, marketing, personnel and internship pipeline in partnership with local universities • Lead design and implementation of Integrated Care with leading ACO system Cornerstone Healthcare (a Wake Forest subsidiary) • Lead oversight of direct to business (non-national) EAP contracts and behavioral health components for on-site employee health clinics with private and public entities for more than 3,000 employees • Paid Lecturer locally to area businesses, government agencies and educational institutions • Paid Consultant advising and leading change around organizational development • Successfully procured, implemented and presently manage meaningful use certified EMR and Practice Management system • Provide counseling services to children/adolescents, adults, and marital/couple units
	Lenoir Rhyne University 2015 – present
	<p><i>Adjunct Professor</i></p> <ul style="list-style-type: none"> • Currently instructing undergraduate students in the psychology department • Designed and teaching course entitled "Race, Gender and Sexual Identity Across the American Religious Landscape" chosen for full year 2016/2017 offering • Employ "flipped class" teaching paradigm • Class cumulative GPA consistently greater than 3.5
	Brookhaven Apparel Group 2011 – 2013
	<p><i>Owner, New York, NY</i></p> <ul style="list-style-type: none"> • Strategically led new business development for proprietary licensed brands Jack & Jinger, Beverly Hills Polo Club, Jackie Rogers and procurement efforts for new licenses Vera Wang, Nicole Miller, and Joseph Abboud • Liaised between manufacturers, licensors, licensees, design and sales to create and execute business plan marketing and pro-formas, P&L projections, and line assortments for brand launches
	The Jones Group 2007 – 2011
	<p><i>Business Unit Manager, New York, NY</i></p> <ul style="list-style-type: none"> • Fortune 500 Manager overseeing \$200mm wholesale and retail portfolio • Successfully led organizational change for department, consolidating 5 locations and streamlining personnel • Designed, implemented, and managed departmental quantitative tools and sales/merchandising systems, streamlining operations, increasing efficiency and accuracy of sales reporting and sell-through performance for \$1B Division • Elected to "RISE" by CEO Wes Card and JAG Excellence Committee – leadership program
	BELINA 2002 – 2006
	<p><i>Partner/Founder, New York, NY</i></p> <ul style="list-style-type: none"> • Founder of successful ladies sportswear firm sold nationwide in Nordstrom • Led strategic turnaround of ailing wholesale business prior to launch of new label; organized and streamlined operations, sales reporting, and merchandising initiatives
Education	
	<p>Montreat College <i>LPC Candidate, M.A. Mental Health Counseling, 2014</i> <i>Chi Sigma Iota Honors Member (3.8 GPA), Commencement Speaker</i></p> <p>Moravian College <i>B.A. English, 2000, Alpha Sigma Lambda Honors Member</i></p>
Service	
	Faith in America 2015 – present
	Co - Chair
	Exodus Homes 2015 – present
	Presently lead coordination of free counseling services for leading area residential facility
	F.E.G.S. -- Suited for Work 2007 – 2011
	<i>Voluntary Advisory Committee Member (Chair, 2008 – 09), New York, NY</i>
	Led voluntary committee responsible for clothing thousands of displaced workers in NYC region

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Jessica Lorello
Home Address: 292 Fieldstream Drive
City: Boone Zip: 28607
Telephone: (H) 9103748468 (W) _____ (Fax) _____
Email: jessica.lorello@gmail.com
Place of Employment: Appalachian State University
Job Title: Director, University Tutorial Services

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Story Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Sheweeshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|---|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input checked="" type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission
2. Watauga County Planning Board
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Director, University Tutorial Services at Appalachian State - current
Catering Manager, Reid's Catering - current
Wedding Coordinator, Events by Elizabeth Ashley - current
Assistant Director, International Student and Scholar Services at Appalachian State
University - August 2012-January 2014

Volunteer
Experience:

Festival of Trees Planning Committee in support of WYN
Previous Community Care Clinic Volunteer

Other
Experience:

Other
Comments:

I have lived in Boone for 6 years, as a graduate student, and now as an active community member. I am invested in this town, and this county to make sure it is the best for those who reside here. Boone has become home for me and I would like to take an active part in the place that I call home.

Signature: _____

Date: _____



Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230*

Name: Tina Houston

Home Address: 920 Odes Wilson Road

City: Zionville Zip: 28698

Telephone: (H) 8282976955 (W) 8282689600 (Fax) 8288989200

Email: tinahouston71@gmail.com

Place of Employment: Reids Cafe & Catering Co.

Job Title: Owner/Operator

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneeshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input checked="" type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---|--|
| Gender | Ethnic Background |
| <input type="radio"/> Male | <input type="radio"/> African American |
| <input checked="" type="radio"/> Female | <input type="radio"/> Hispanic |
| | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Other |
| | <input type="radio"/> Native American |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2. Recreation Commission
3. Juvenile Crime Prevention Council (Jcpc) Juvenile Crime Prevention Cou

Watauga County Boards And Commissions (Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

I have been self-employed for the previous twenty years in the hospitality industry. My company: employees 9 full-time year round staff and 28 part-time seasonal staff and offers internship programs to culinary students from the southeast. My career/ company bridges the private sector, works with many local non-profits, local agencies and with/within Appalachian State University.
I firmly believe a happy, well supported community and local government offers the opportunity for positive growth in: education, safe neighborhoods, the arts, available recreation, local food systems, strong economic viability and as a steward mountains that we call home.

Volunteer
Experience:

My 24 years in Boone have been spent supporting the following non-profits/events:
+Mountain Alliance, 13 years/Board Member/Board Chair
+Watauga Youth Network, 3.5 years/Board Member
+Two River Community School, 4 years/Board Member
+Mountain Pathways Montessori School, 4.5 years/Board Member
+Habitat for Humanity, events
+Children's Council, events
+High Country Recreation Summit, events

Other
Experience:

Other
Comments:

I love my community and feel passionate about all it has to offer and look forward to offering my time and energy in whatever capacity is most helpful.

Signature: _____

Date: _____

[Print Form](#)

[Reset Form](#)

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 284-3230*

Name: PATRICIA PARISH
Home Address: 1957 PEORIA ROAD
City: SUGAR GROVE Zip: 28679
Telephone: (H) 297-5388 (W) 963-8833 (Fax) 963-8833
Email: PPARISH@SKYBEST.COM
Place of Employment: STONEY CREEK REALTY
Job Title: BROKER/OWNER

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|---|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input checked="" type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winkers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---|--|
| Gender | Ethnic Background |
| <input type="radio"/> Male | <input type="radio"/> African American |
| <input checked="" type="radio"/> Female | <input type="radio"/> Hispanic |
| | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Other |
| | <input type="radio"/> Native American |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2. _____
3. _____

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

OWNER- STONEY CREEK ANTIQUES- 1979-PRESENT
BROKER @ CENTURY 21-ELLIOT PROPERTIES-1996-2006
BROKER/OWNER-STONEY CREEK REALTY- 2006-PRESENT

Volunteer
Experience:

VALLE CRUCIS SCHOOL CLASSROOM VOLUNTEER -1984-1987
BLOWING ROCK SCHOOL CLASSROOM VOLUNTEER-1988-1994
MEALS ON WHEELS VOLUNTEER- 2000-2002
WATAUGA/AVERY BOARD OF REALTORS-COMMUNITY ACTION COMMITTEE-
1998-2008

Other
Experience:

MY HUSBAND AND I OWN HIGHWAY ROBBERY IN DOWNTOWN BOONE AND
HAVE BEEN IN BUSINESS THERE SINCE THE FALL OF 1971.

Other
Comments:

Signature:

Patricia Parish

Date:

12-13-16

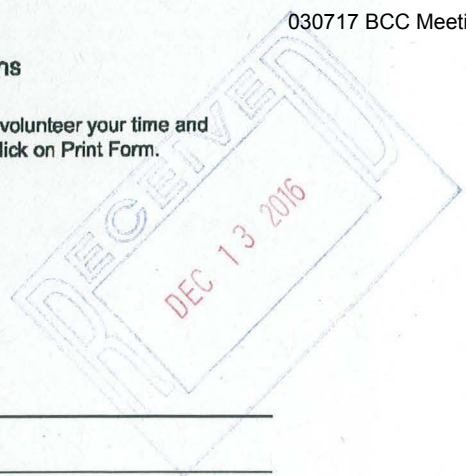
Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230*



Name: Lisa Cooper
Home Address: 223 Sycamore Trail
City: Banner Elk, NC Zip: 28604
Telephone: (H)828-963-6072 (W)828-963-6511 (Fax)828-963-7005
Email: lisa@mastgeneralstore.com
Place of Employment: Mast General Store
Job Title: President

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|---|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input checked="" type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2.
3.

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work
Experience:**

I am currently serving as the President of Mast General Store. I am currently serving on the Wells fargo local board,

**Volunteer
Experience:**

Volunteer board experience.
Watauga County TDA board 7 years
Watauga Community Foundation 3 years
NCSSM Board of Trustees current
Holy Cross Church vestry 3 years

**Other
Experience:**

My commitment to the community has always been strong. I have three children and raising them has been one of my biggest life experiences. This has helped guide me to be involved in the community and give back where possible.

I have always looked back with pride at the commitment we had as we developed the Watauga TDA from the start. I would be proud to be back on the board

**Other
Comments:**

Signature: _____

Date: _____

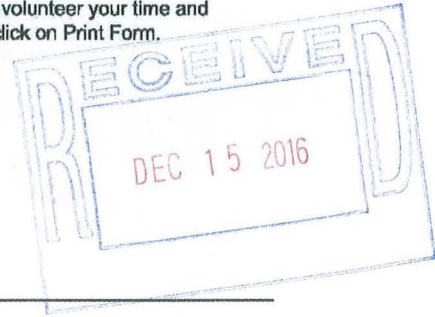
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Matthew Lucas
Home Address: 1220-2 Aho Rd
City: Blowing Rock Zip: 28605
Telephone: (H) 828-263-7614 (W) 828-355-5526 (Fax) _____
Email: mlucas@overmountainstudios.com
Place of Employment: Overmountain Studios
Job Title: Director of Marketing

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|---|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input checked="" type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Social Services Board
2. Watauga County Tourism Development Authority
3. Library Board

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

I am currently the Director of Marketing at Overmountain Studios, Inc, a locally owned and operated corporation. Previously, I worked in the Reservations Office at Appalachian Ski Mountain.

Volunteer Experience:

I am the social media coordinator for Quiet Givers, a local non-profit that works with other area charities and organizations to help fill gaps in community needs. We are a collaborative organization that crowd-sources needs by working with other groups, charities, and anonymous donors to get needs filled in a timely manner. As social media coordinator, I am the gatekeeper between our partner organizations and the public, corresponding with other organization to find the best solution for the needs, then passing them along to the public to fill through Facebook, email newsletters, and our website. We also serve meals at the Cove Creek Community Center every 5th Thursday through the Western Watauga Food Outreach. In addition, I have volunteered at the Back 2 School Festival, for which I also organized fundraisers with local businesses through Quiet Givers.

Other Experience:

I was a Tweetsie cowboy for nine years, during which time I met and formed relationships with many members of the community. My theatrical background has given me strong social and networking skills, and a wide variety of acquaintances. I have also worked as a professional film critic since 2004, and my work has been published in the Lexington Dispatch for 12 years now. I minored in English in college at ASU, which has helped me develop strong writing and communication skills. I have also done education internships/field experience at Blowing Rock Elementary and Reeds Elementary School in Lexington, NC.

Other Comments:

Although there are only three spots listed, I would be willing to serve on any board for which the Commission feels I am qualified.

Signature:



Date:

12/12/16

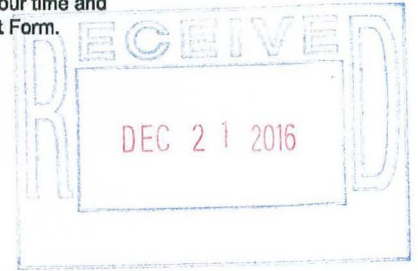
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Robert W. Holton

Home Address: 478 Forestridge Drive

City: Boone Zip: 28607

Telephone: (H) _____ (w) 8282643644 (Fax) 8282643725

Email: holton400@gmail.com

Place of Employment: Holton Mountain Rentals

Job Title: Owner

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|---|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input checked="" type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input checked="" type="radio"/> Extraterritorial Area
<i>f Maybe Not</i> |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---------------------------------------|--|
| Gender | Ethnic Background |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Native American |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority

2. _____

3. _____

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

Owned and operated Holton Mountain Rentals since 1980.

Volunteer Experience:

Have preciously served on the Watauga County Economic Development Commission and on the Watauga County Tourism Development Authority.

Other Experience:

While on Watauga County TDA helped develop the Watauga County Outdoor Recreation Plan and Rocky Knob Park..

Other Comments:

I feel that the Watauga County TDA is important to help us grow our tourism industry while at the same time improving the quality of life for Watauga County citizens. Rocky Knob Park is an example of a capital project that serves a dual purpose by improving recreation opportunities for both locals and tourists. In addition I feel that the better the quality of life is in Watauga County the more Watauga County will be attractive to businesses wanting to locate here.

Signature:



Date:

12-12-2016

Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Matt Vincent
Home Address: 886 Hunting Hills Lane
City: Boone Zip: 28607
Telephone: (H) _____ (W) 8282950707 (Fax) 8288323882
Email: mvincent.vpc@gmail.com
Place of Employment: VPC Builders and Vincent Properties
Job Title: Contractor and Realtor

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input checked="" type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2. Economic Development Commission
3. Watauga County Planning Board

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

General Contractor
Realtor

Volunteer
Experience:

Past President of High Country Home Builders
Chair of Watauga County TDA
Board member on Purple Heart Homes
Town of Boone Planning Board

Other
Experience:

I was born and raised in the Boone and have lived here my entire life.

Other
Comments:

Would love the opportunity to serve on the Watauga County TDA again.

Signature: _____



Date: _____

1/4/17

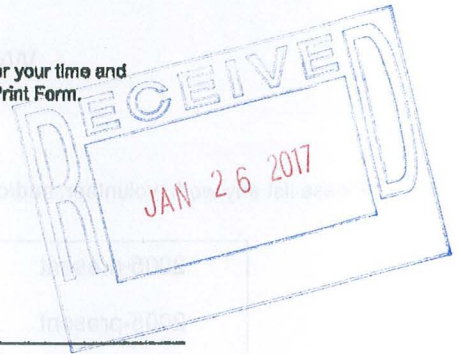
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 285-8000
Fax: (828) 264-3230



Name: Laura Mallard
Home Address: 511 Doe Ridge Rd
City: Boone Zip: 28607
Telephone: (H) 828-773-1853 (M) 828-262-7517 (Fax) _____
Email: polloconqueso@gmail.com
Place of Employment: ASU
Job Title: Senior lecturer department of geology

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|--|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input checked="" type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|---|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input checked="" type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input checked="" type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | | |
|---|--|--------------------------------|--|
| Gender | | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic | |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other | |
| | <input type="radio"/> Native American | | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Recreation Commission
2. Tourism Development Authority
3. _____

Volunteer Application
 Watauga County Board and Commissions
 (Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

2005-present	<u>Owner and Guide</u> River and Earth Adventures, Inc
2005-present	<u>Coordinator of Earth Science, Secondary Education Program</u> ASU
2003-present	<u>Senior Lecturer</u> Department of Geology Appalachian State University
2003-2005	<u>Snowboard Instructor</u> , Hawksnest Ski Resort
2001-2003	<u>Mountain Ambassador</u> Killington Resort, Vt
2001-2003	<u>Visiting Professor of Geology and Chemistry</u> Castleton State College
2002	<u>Visiting Professor of Geology</u> University of Vermont Continuing Ed.
2001-2005	<u>Summer Faculty</u> Governor's Institute of Science and Technology
2000-2001	<u>Director, Landscape Change Project</u> University of Vermont

Volunteer Experience:

Pretzels for kids at *High Country Beer Fest* 2011-present
 Volunteer, *The Childrens' Playhouse* ongoing
 Board of Directors, *Two Rivers Community School* 2015-present
 Advisory Board, *Discovery Place Education Studio at the Bank of America STEM Center for Career Development*
 Mentor and Pen Pal, *Letters to a Pre-Scientist*, 2010-present
 Curriculum Advisor, *Two Rivers Community School*, 2005
 Volunteer Scientist, *Science-By-Mail, Boston Museum of Science*, 1996-2000
 National Earth Science Week, *Geologist in the Park, Vermont* 1999-2000
 Trained volunteers for *Lake Champlain Basin Science Center, Vermont*

Other Experience:

Family involvement in Watauga County Parks and Recreation 2013- present
 Small Business owner in Outdoor Recreation Industry – River and Earth Adventures, Inc.
 13 years working at ASU. I have strong connections around campus.

Other Comments:

I care passionately about getting kids outside and moving. Our public schools are decreasing the number of days that students get outside. We need to make more programs or broaden the reach of existing programs to reach more kids.

I am an organized and hard-working participant when given a task. I look forward to helping Watauga County and its people.

Signature: Rama Mollard Date: Jan 26, 2017

AGENDA ITEM 11:**MISCELLANEOUS ADMINISTRATIVE MATTERS*****D. Announcements*****MANAGER'S COMMENTS:**

The Watauga County Cooperative Extension's annual "Report to the People" lunch is on Tuesday, March 7, 2017, from 11:45 A.M. to 1:00 P.M. A homemade lunch will be served and Extension Director, Jim Hamilton, will present the accomplishments of our County Extension Program and discuss staffing and programming priorities for the coming year. Additionally, Shannon Carroll from Blue Ridge Women in Agriculture will have an update on the Food Hub and the soon-to-be-online ordering system for local meat and produce.

The FY 2018 Proposed Budget will be presented at the May 2, 2017, Board meeting. Budget Work Sessions have been scheduled from 12:00 – 7:00 P.M. on both Thursday, May 4 and Monday, May 8, 2017, to review the Proposed Budget.

AGENDA ITEM 12:

PUBLIC COMMENT

AGENDA ITEM 13:

BREAK

AGENDA ITEM 14:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)