

**TENTATIVE AGENDA & MEETING NOTICE  
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, MARCH 5, 2013  
8:30 A.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING  
COMMISSIONERS' BOARD ROOM**

<b>TIME</b>	<b>#</b>	<b>TOPIC</b>	<b>PRESENTER</b>	<b>PAGE</b>
8:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: February 19, 2013, Regular Meeting February 19, 2013, Closed Session		1
	3	APPROVAL OF THE MARCH 5, 2013, AGENDA		11
8:35	4	SHERIFF'S OFFICE MATTERS A. Vehicle Bid Award Requests B. Request for Declaration of Surplus and Sale – WCSO K-9	CAPTAIN KELLY REDMON	13 15
8:40	5	REQUEST TO USE HUMAN SERVICES CENTER PARKING LOT FOR CAR SHOW	MR. JERRY DOTSON	19
8:45	6	PROJECT ON AGING MATTERS A. Request to Appoint the Home and Community Care Block Grant (H&CCBG) Advisory Committee and Lead Agency B. Request to Appoint Watauga County NC Senior Tar Heel Legislature Delegate and Alternate	MS. ANGIE BOITNOTTE	21 25
8:50	7	PROPOSED RESOLUTION - PRESENTATION OF 2012 REGIONAL MITIGATION PLAN	MR. STEVE SUDDERTH	31
8:55	8	TAX MATTERS A. Monthly Collections Report B. Refunds and Releases	MR. LARRY WARREN	35
9:00	9	BUDGET AMENDMENTS	MS. MARGARET PIERCE	37
9:05	10	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Proposed Resolution Requesting DOT Revisit the Justus Road Bridge Enhancement Project B. Sanitation Out-of-State Travel C. Boards & Commissions D. Announcements	MR. DERON GEOUQUE	39 41 47 59
9:10	11	PUBLIC COMMENT		63
10:10	12	BREAK		63
10:15	13	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3) Economic Development – G. S. 143-318.11(a)(4)		63
10:30	14	ADJOURN		

**AGENDA ITEM 2:**

**APPROVAL OF MINUTES:**

February 19, 2013, Regular Meeting

February 19, 2013, Closed Session

**DRAFT****MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS  
TUESDAY, FEBRUARY 19, 2013**

The Watauga County Board of Commissioners held a regular meeting on Tuesday, February 19, 2013, at 5:30 P.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Nathan Miller, Chairman  
David Blust, Vice-Chairman  
Billy Kennedy, Commissioner  
John Welch, Commissioner  
Perry Yates, Commissioner  
Stacy Eggers, IV, County Attorney  
Deron Geouque, County Manager  
Anita J. Fogle, Clerk to the Board

Chairman Miller called the meeting to order at 5:30 P.M.

Commissioner Yates opened the meeting with a prayer and Commissioner Welch led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Chairman Miller called for additions and/or corrections to the February 5, 2013, regular meeting and closed session minutes.

Commissioner Yates, seconded by Commissioner Kennedy, moved to approve the regular meeting minutes as presented.

VOTE: Aye-5  
Nay-0

Commissioner Yates, seconded by Commissioner Kennedy, moved to approve the February 5, 2013, closed session meeting minutes as presented.

VOTE: Aye-5  
Nay-0

**APPROVAL OF AGENDA**

Chairman Miller called for additions and/or corrections to the February 19, 2013, agenda.

County Manager Geouque requested to add consideration of a grant application request from the Department of Social Services and add a closed session to allow for discussion of Personnel

Matters, per G. S. 143-318.11(a)(6) and Economic Development Incentives, per G. S. 143-318.11(a)(4).

County Attorney Eggers requested to add discussion of Attorney/Client Matters, per G. S. 143-318.11(a)(3) to the closed session as well.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the February 19, 2013, agenda as amended.

VOTE: Aye-5  
Nay-0

### **SHERIFF'S OFFICE GRANT REQUEST**

Captain Dee Dee Rominger requested permission to apply for a \$1,000 grant from the Boone Service League. If awarded, the grant would be used to purchase protective equipment to be utilized by Captain Rominger in self-defense classes.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the submission of the grant application as requested by Captain Rominger.

VOTE: Aye-5  
Nay-0

### **PRESENTATION OF FY 2012 AUDIT REPORT**

Ms. Kathy Brown presented the Fiscal Year 2012 County audit. The following highlights were mentioned:

- The total assets of the County exceeded its liabilities at the close of the fiscal year by \$114,159,071, an increase of \$3,352,145.
- The County's unassigned fund balance for the general fund was \$13,483,680 at the end of the year, representing 28.54% of total General Fund expenditures net of the refinancing loan payoffs of \$60,251,201. The state average in 2011 was 26.27% for counties our population in NC. This is an increase of 1,603,324 in unassigned fund balance from the previous year. The additional categories of fund balance (restricted, assigned and committed) consist of \$713,485 assigned fund balance and restricted fund balance of \$3,096,698 in the general fund.
- Although the Board approved general fund balance appropriations of \$8,150,103 a net deduction of only \$4,532,887 was realized due to revenues in excess of budget estimates and expenditures less than budgeted amounts. Within this reduction to general fund balance is the \$4,139,370 transferred to the Capital Projects Fund for the debt service plan. Expenditure savings came from continued conservative budgeting, limited capital purchases and delayed rehiring for positions which became open during the fiscal year.

- The collection rate for property taxes remained steady at 97.71% which was an increase from last year's 97.21%. We are still well above the statewide average of 96.96% in 2011.
- Outstanding debt principal decreased by \$9,066,035. Total outstanding debt principal at June 30, 2012 is \$63,605,549. Watauga County's legal debt limit is \$704,668,390 so the County is well below the state limits.
- No material weaknesses were found in our accounting systems or internal controls.

Ms. Brown stated that submission of the Audit was delayed due to waiting on needed information from the State and AppalCART.

The Local Government Commission (LGC) requested the County respond in thirty (30) days as to how the County planned to ensure the audit for the current fiscal year would be submitted by October 31, 2013.

The County Manager stated that the County was working with AppalCART to make necessary changes to ensure their financial information was completed in a timely manner and did not delay future presentations of the County's audit.

The audit was presented for information only and, therefore, no action was required.

### **DEPARTMENT OF SOCIAL SERVICES' GRANT APPLICATION REQUEST**

Ms. Angela Volpe, Social Worker, requested permission to apply for a \$3,000 grant from the Clabough Foundation. If awarded, the grant would be used in the Department of Social Services' Adult Services Emergency Fund through which crisis situation needs, such as medical, housing, transportation, etc., are met.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to authorize the submission of the grant application as requested by Ms. Volpe.

VOTE: Aye-5  
Nay-0

### **REVISED AUDIT CONTRACT FOR FY 2012**

Ms. Margaret Pierce presented a revised contract for audit services for FY 2012 with Bryce Holder, CPA, PA, in which the Local Government Commission (LGC) required the date of services to be changed to January 31, 2013. The amendment was required due to the tardiness of AppalCART delaying the submission of the County's audit.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the FY 2012 audit contract with Bryce Holder, CPA, PA, with the revised date of services changed to January 31, 2013.

VOTE: Aye-5  
Nay-0

### **PRESENTATION OF THE WATAUGA COUNTY PUBLIC LIBRARY ANNUAL REPORT**

Ms. Monica Caruso, County Librarian, presented the Watauga County Public Library Annual Report.

The report was given for information only, and, therefore, no action was required.

### **PRESENTATION OF THE APPALACHIAN REGIONAL LIBRARY, INC., ANNUAL REPORT**

Ms. Molly Westmoreland, Regional Director, presented the Appalachian Regional Library, Inc., Annual Report.

The report was given for information only, and, therefore, no action was required.

### **PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE RECLASSIFICATION OF A PORTION OF THE SOUTH FORK NEW RIVER WATERSHED**

Vice-Chairman Blust, seconded by Commissioner Kennedy, moved to declare the public hearing open at 6:12 P.M. to allow citizen comment on the reclassification of a portion of the South Fork New River watershed.

VOTE: Aye-5  
Nay-0

Mr. Joe Furman stated that the North Carolina Environmental Management Commission reclassified a segment of the South Fork of the New River as a Class IV Watershed. The reclassification was related to the Town of Boone's water intake project on the New River. The County was required to implement watershed protection rules for the newly classified segment by March 30, 2013. Implementation would include the adoption of an official map designating the watershed as well as the adoption of text amendments to the County's watershed protection ordinance which has been in place since 1994. If the County did not implement the watershed protection rules the Division of Water Quality would regulate the watershed and could fine the County an amount up to \$10,000 per month. Mr. Furman also stated that a Plan of Consistency Statement would need to be adopted as well.

The following spoke during the public hearing: Karen Carter, Margaret Buck, Deborah Greene, and Frank Packard.

There being no further public comment, Chairman Miller declared the public hearing closed at 6:42 P.M.

County Attorney Eggers stated that the County was under the timeframe to adopt the ordinance to meet compliance by March 30, 2013; however, the County could petition the State to change the reclassification of the watershed at a later date. The County Attorney stated that the North Carolina Division of Water Quality made watershed designations and had the right to penalize the County if their rules were not followed.

After lengthy discussion regarding the County's requirement to implement the watershed protection rules, Commissioner Yates, seconded by Commissioner Welch, moved to approve and submit to the North Carolina Division of Water Quality the official map, including the segment of the South Fork of the New River that was reclassified as a WS-IV watershed, the text amendments to the Watauga County Watershed Ordinance, and the Plan of Consistency Statement as presented.

VOTE: Aye-4(Miller, Kennedy, Welch, Yates)  
Nay-1(Blust)

Commissioner Blust, seconded by Commissioner Yates, moved to set March 30, 2013, as the effective date of the amended Watershed Ordinance.

VOTE: Aye-5  
Nay-0

### **PRESENTATION OF THE 2012 REGIONAL MITIGATION REPORT**

Fire Marshal Steve Sudderth presented the High Country Regional Mitigation Plan which FEMA requires to be updated every five (5) years. In the past, the plan only covered Watauga County and its municipalities; however, a grant for the development of a regional mitigation plan including the Counties of Watauga, Ashe, Alleghany, and Wilkes was received. Adoption of the plan was required in order for the County to receive reimbursements from FEMA in the event of a disaster declaration in the County. The plan was adopted by all Watauga County municipalities, North Carolina Emergency Management, and FEMA.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the Regional Mitigation Plan as presented by Mr. Sudderth.

VOTE: Aye-5  
Nay-0

### **RESOLUTION OPPOSING THE ADOPTION OF SUPPLEMENTARY STANDARDS FOR MULTI-FAMILY HOUSING IN THE TOWN OF BOONE**

Chairman Miller presented a proposed resolution opposing the adoption of the supplementary standards for multi-family housing in the Town of Boone which was on the Town Council's

agenda for consideration at 7:30 P.M. February 19, 2013. Chairman Miller had requested the Town hear the standards at their Thursday, February 21, 2013, meeting in order to allow him to state his concerns and issues with the standards as currently presented. At present time, it was not clear if the Town of Boone planned to consider the new standards at their Tuesday, February 19, 2013, meeting or the Thursday, February 21, 2013, meeting.

Chairman Miller stated that adoption of the supplementary standards for multi-family housing would affect all properties within the Boone city limits and the Town's extra-territorial jurisdiction (ETJ) area. The old high school property, which was under contract with developments plans that included multi-family housing, was within city limits, and, therefore the contract could be in jeopardy. If the contract was not carried through, future sale of the property would be impacted due to devaluation based on the restrictions imposed.

Commissioner Kennedy stated that he did not agree with all parts of the proposed resolution.

Commissioner Welch questioned the value of the resolution as opposed to potentially recessing the Commissioners' meeting to allow for attendance at the Town of Boone's Council meeting.

After discussion, Commissioner Yates, seconded by Vice-Chairman Blust, moved to adopt the resolution as presented by Chairman Miller.

VOTE: Aye-3(Miller, Blust, Yates)  
Nay-2(Kennedy, Welch)

## **MISCELLANEOUS ADMINISTRATIVE MATTERS**

### ***A. Boards & Commissions***

County Manager Geouque stated that two terms on the Watauga County Tourism Development Authority (WCTDA) were set to expire at the end of February 2013. Mr. Gray was willing to continue to serve if so appointed. A second reading was held for Mr. Rob Holton, Mr. David Barker, and Ms. Victoria Smith and a first reading was held for Ms. Marcia Greene, Ms. Linda Walker, and Ms. Sonya Garland all of whom had also expressed interest in serving.

Chairman Miller tabled consideration of the appointments as this was a first reading for some of the applicants.

County Manager Geouque stated that each Commissioner appointed a representative to the Boone Rural Fire Protection Service District Board whose term would run concurrent with the appointing Commissioner's term. Boone Rural Fire Service District Board members must own property and reside within that Fire Service District.

Commissioner Kennedy requested to appoint Mr. Jimmy Marsh as his representative.

Vice-Chairman Blust, seconded by Commissioner Yates, moved to appoint Mr. Jimmy Marsh to the Boone Rural Fire Protection Service District Board.

VOTE: Aye-5  
Nay-0



County Manager Geouque stated that each Commissioner nominated a representative to the Watauga County Planning Board whose term will run concurrent with the term of the appointing Commissioner. Planning Board members must live within the appointing Commissioners District and action must be taken by the entire Board of Commissioners to make these appointments.

Commissioners Kennedy and Welch each tabled their nominations for the Planning Board.

### ***B. Announcements***

County Manager Geouque announced the following:

- The Annual Pre-Budget Retreat will be held on February 22 (12:00–6:00 P.M.), & 23 (9:00 A.M. – 12:00 P.M.), 2013, in the Commissioners’ Board Room.
- An Intergovernmental Retreat is scheduled for Monday, March 4, 2013, from 5:00 P.M. to 7:00 P.M., on the 5<sup>th</sup> floor of the ASU Athletics Center, overlooking the stadium. The meeting will include a discussion of the High Country United Way Vision Council.
- The “Annual Report to the People” will be held on Tuesday, March 5, 2013, at 11:45 A.M. at Cooperative Extension

### **PUBLIC COMMENT**

The following spoke during public comment:

- Ms. Hillary Wilson stated that the North Carolina Department of Transportation (NCDOT) planned enhancements to three bridges located on Justus Road in Valle Crucis which would be detrimental to the farming operations of Maverick Farms, an educational non-profit dedicated to promoting family farming as a community resource and reconnecting local food networks. Ms. Wilson stated that the bridge improvements would cut through the heart of the farm which was located on both sides of the road.

Ms. Wilson requested the Board of Commissioners’ adopt a resolution requesting the NCDOT study all viable options available prior to following through with the planned bridge enhancements. Ms. Wilson stated that she had not yet received a notice of condemnation.

County Manager Geouque stated that the farm was a part of the Voluntary Farmland Preservation Program and, therefore, condemnation of the property needed for the bridge enhancements would have to come before the Voluntary Farm Preservation Program Board to allow for a public hearing to be held. The final decision; however, was ultimately NCDOT’s.

Commissioner Yates suggested Ms. Wilson contact Mr. Jim Palermo, a local resident, who was recently appointed to the State Board of Transportation.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to send a letter to the North Carolina Department of Transportation requesting they revisit the Justus Road bridge enhancement project due to the potential loss of farmland.

The motion died as County Attorney Eggers stated that a motion could not be made during the public comment period.

Chairman Miller directed the County Manager to draft a resolution requesting the North Carolina Department of Transportation requesting they revisit the Justus Road bridge enhancement project due to the potential loss of farmland to present for consideration at the March 5, 2013, Board meeting.

- Ms. Jean Di Cola shared portions of a letter she had submitted to the High Country Press on February 19, 2013, entitled “*The New High School Project: A Study in Financial Management (2006-2010).*”

**CLOSED SESSION**

At 7:38 P.M., Commissioner Welch, seconded by Commissioner Yates, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3), Economic Development Incentive Matters, per G. S. 143-318.11(a)(4), and Personnel Matters, per G. S. 143-318.11(a)(6).

VOTE: Aye-5  
Nay-0

Commissioner Welch, seconded by Commissioner Kennedy, moved to resume the open meeting at 8:23 P.M.

VOTE: Aye-5  
Nay-0

**ADJOURN**

Commissioner Welch, seconded by Chairman Miller, moved to adjourn the meeting at 8:23 P.M.

VOTE: Aye-5  
Nay-0

\_\_\_\_\_  
Nathan A. Miller, Chairman

ATTEST:

\_\_\_\_\_  
Anita J. Fogle, Clerk to the Board

Blank Page

**AGENDA ITEM 3:**

**APPROVAL OF THE MARCH 5, 2013, AGENDA**

Blank Page

**AGENDA ITEM 4:****SHERIFF'S OFFICE MATTERS*****A. Vehicle Bid Award Requests*****MANAGER'S COMMENTS:**

On February 5, 2013, the Board awarded vehicle bids to Boone Ford in the amount of \$99,357.20 for four (4) Ford all-wheel drive police interceptor sedans. Prior to Board approval, Captain Redmon did contact Boone Ford to insure there was not an error in their bid as the price was lower than state contract price and received confirmation the specifications and price were correct. However, Boone Ford later contacted Captain Redmon and informed him that they were unable to honor the bid as the price provided was for another vehicle and not the vehicles specified by the Sheriff's Office. Upon notification staff directed Captain Redmon to solicit additional bids for the specified vehicles. In an effort to save money only two (2) Ford all-wheel drive police interceptor sedans and two (2) Ford interceptor SUVs were bid.

A total of three bids were received with Capital Ford (State Contractor Vendor) being the lowest responsive bidder at \$102,302 plus \$3,181.06 for taxes and tags for a total amount of \$105,483.06, a difference of \$6,125.86 from the previous bid. Adequate funds have been budgeted to cover the cost of the vehicles. Captain Redmon will bring another bid for equipment and installation at a future meeting.

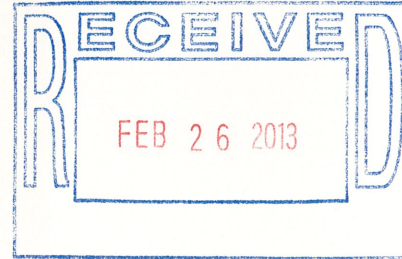
Board action is requested to accept the low bid from Capital Ford in the amount of 102,302 plus \$3,181.06 for taxes and tags for a total amount of \$105,483.06.



# WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD  
 BOONE, NORTH CAROLINA 28607  
 (828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.  
 SHERIFF



To: Deron Geouque- Watauga County Manager  
 From: Kelly Redmon – Watauga County Sheriff's Office  
 Ref: Patrol Vehicle Purchase FY 2012-13

---

The Sheriff's Office has solicited pricing on patrol vehicles for the FY 2012-13. The vehicles that best fit the Sheriff's office needs are the Ford Police interceptor sedan and Police Interceptor SUV. We have requested pricing on two (2) sedans and two (2) SUV all of which are equipped with all wheel drive. The following are the results of the pricing requested. The Sheriff's Office budget will support the purchase of these vehicles.

Vendor	Interceptor Sedan	Interceptor SUV	Total
Boone Ford	\$26,343.68	\$25,499.68	\$103,686.72
Ashe County Ford	\$26,376.68	\$25,594.68	\$103,942.72
NC State Contract Capital Ford	\$26,005.00	\$25,146.00	\$102,302.00

**AGENDA ITEM 4:**

**SHERIFF'S OFFICE MATTERS**

***B. Request for Declaration of Surplus and Sale – WCSO K-9***

**MANAGER'S COMMENTS:**

The Sheriff will present a request to declare “Rex” K-9 police dog as surplus and to sell it to its handler, Deputy Aaron Billings. The Sheriff has indicated that the dog is no longer of use to the Sheriff's Office. The Statute allows that the dog may be sold for a negotiated price by order of the Board of Commissioners. In order for staff to carry out the order, the Board must adopt the enclosed resolution and advertise the sale for ten days prior to completion. The Sheriff requests that the dog be declared surplus and sold for a fee of \$1.00.

Direction from the Board is requested.

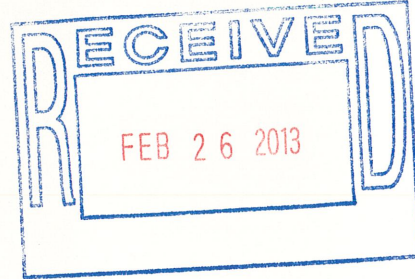




# WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD  
BOONE, NORTH CAROLINA 28607  
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.  
SHERIFF



To: Deron Geouque- Watauga County Manager  
From: Kelly Redmon- Watauga County Sheriff's Office  
Ref: Sheriff K-9 Rex Surplus

---

The working dog "Rex" has been on duty at the Watauga County Sheriff's Office since 2004. Recently, Rex has suffered an age related injury during regular training. The injury has not healed and has increasingly gotten worse. This had prohibited "Rex" from working since January 10 13. Treatments by the veterinarian have not been successful; further treatment would require a costly back surgery which would not extend service period of "Rex" much further as he is 9 ½ years old has gotten to the far end of his service career.

We would request that Rex be declared as surplus and sold to his partner/handler Deputy Aaron Billings for the amount of \$1.00.

STATE OF NORTH CAROLINA  
COUNTY OF WATAUGA

**DRAFT**

**Resolution Authorizing the Sale of Personal Property  
Worth Less Than \$30,000 (G.S. 160A-266; 267)**

WHEREAS, Watauga County owns certain items of personal property that have become surplus for its current needs; and

WHEREAS, the Watauga County Sheriff's Office has a K-9 named Rex that has reached the age and work life for a law enforcement K-9, and has not been in service since January 2013 after suffering an age related injury during regular training; and

WHEREAS, North Carolina General Statute § 160A-266 permits the county to sell such property by private sale, upon authorization by the Board of Commissioners at a regular meeting and notice to the public; and

WHEREAS, the Watauga County Board of Commissioners is convened in a regular meeting.

NOW, THEREFORE, BE IT RESOLVED by the Watauga County Board of Commissioners that:

1. The Board of Commissioners authorizes the County Manager to sell by private sale this K-9 "Rex" according to the North Carolina General Statute 160A-266, and make this K-9 available to Deputy Aaron Billings, who will be responsible for all further medical and housing expenses once K-9 "Rex" is retired.
2. The clerk to the Board of Commissioners shall publish a notice summarizing this resolution, and no sale may be executed pursuant to this resolution until at least 10 days after the date the notice is published.

**ADOPTED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
Nathan A. Miller, Chairman  
Watauga County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Anita J. Fogle, Clerk to the Board

(SEAL)

Blank Page

**AGENDA ITEM 5:**

**REQUEST TO USE HUMAN SERVICES CENTER PARKING LOT FOR CAR SHOW**

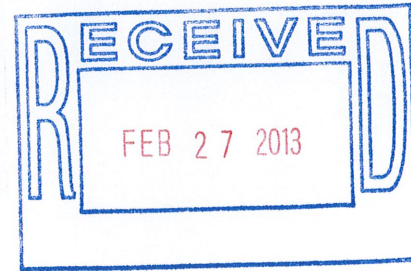
**MANAGER'S COMMENTS:**

The High Country Classics Car Club will present a request to utilize the Human Services Center Parking Lot for the 9<sup>th</sup> Annual High Country Classic Car Show. The funds generated from this event are used to benefit local charities. This request would be for the parking lot and the use of the bathrooms adjacent to the recreational fields. Staff would recommend the Board charge \$200 to cover the cost of the staff to clean and open and close the bathroom facilities at the Human Services Center.

Direction from the Board is requested.

To: Watauga County Commissioners  
Boone, NC

From: High Country Classics Car Club  
Boone, NC



Re: March 5<sup>th</sup> County Commissioners Meeting

To Whom it may concern,

High Country Classics Car Club would like to request attendance at the March 5<sup>th</sup> meeting and to be put on the agenda, to discuss the possibility of using the Watauga County Human Services parking lot to hold our 9<sup>th</sup> Annual High Country Classics Car Show on June 15, 2013.

High Country Classics is a non-profit and all proceeds from our shows go to local charities.

Thank you for your time and consideration in this matter.

High Country Classics Car Club  
Boone, NC

**AGENDA ITEM 6:**

**PROJECT ON AGING MATTERS**

***A. Request to Appoint the Home & Community Care Block Grant Advisory Committee and Lead Agency***

**MANAGER’S COMMENTS:**

Each year the Board is required to appoint a lead agency and advisory committee to make recommendations on how to best expend the County’s allocation from the Home and Community Care Block Grant (H&CCBG) funds. These funds were previously established by the Older American’s Act and are administered by the North Carolina Division of Aging.

Board action is requested to approve the Watauga County Project on Aging as the Lead Agency. In that this is the first reading, you may delay action or waive your policy and appoint the members to the Advisory Board as presented.

Direction from the Board is requested.



# Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: [www.wataugacounty.org/aging](http://www.wataugacounty.org/aging) [angie.boitnotte@watgov.org](mailto:angie.boitnotte@watgov.org)

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

## MEMORANDUM

**TO:** Deron Geouque, County Manager

**FROM:** Angie Boitnotte, Director

**DATE:** February 22, 2013

**SUBJ:** Request for Board of Commissioners' Consideration: Appointment of the Home and Community Care Block Grant Advisory Committee and Lead Agency

Please accept the attached list as nominations for the Home and Community Care Block Grant Advisory Committee for FY 2014. I also recommend that the Watauga County Project on Aging be appointed as the Lead Agency.

**HOME AND COMMUNITY CARE BLOCK GRANT  
ADVISORY COMMITTEE FY2014**

**LEAD AGENCY**

Angie Boitnotte, Director  
132 Poplar Grove Connector, Suite A  
Boone, NC 28607

Watauga County Project on Aging  
265-8090  
angie.boitnotte@watgov.org

**ADVISORY COMMITTEE**

**NAME**

**REPRESENTING**

Billy Kennedy  
1100 Rock Springs Rd.  
Vilas, NC 28692

Watauga County Board of Commissioners  
297-4123  
billy.kennedy@watgov.org

Anita Davie, Director  
Area Agency on Aging  
468 New Market Blvd.  
Boone, NC 28607

High Country Council of Governments  
265-5434 ext. 122  
adavie@regiond.org

Jim Atkinson, Director  
132 Poplar Grove Connector, Suite C  
Boone, NC 28607

Watauga County Department of Social Services  
265-8100  
jim.atkinson@watgov.org

Mike Birkmire, MS, CRC, Unit Manager  
245 Winklers Creek Rd., Suite A  
Boone, NC 28607

Independent Living  
265-5396  
mike.birkmire@dhhs.nc.gov

Linda Bretz, RN  
PO Box 2528  
Boone, NC 28607

ARHCS Home Health  
266-1166  
lbretz@apprhs.org

Murray Hawkinson, Watauga Clinical Site Director  
132 Poplar Grove Connector, Suite B  
Boone, NC 28607

Daymark Recovery Services  
264-8759  
mhawkinson@daymarkrecovery.org

Margie Mansure, Family & Consumer Ed. Agent  
971 West King St.  
Boone, NC 28607

Cooperative Extension  
264-3061  
margie\_mansure@ncsu.edu

Christy Pruess, Northern Region Director  
895 State Farm Rd., Suite 404  
Boone, NC 28607

Smoky Mountain Center  
263-5637  
prueschr@smokymountaincenter.com

Pam Rush, Public Health Nurse  
126 Poplar Grove Connector  
Boone, NC 28607

Appalachian District Health Department  
264-6635  
prush@apphealth.com



Sara Shoemaker, Medical Social Worker  
136 Furman Road, Suite 2  
Boone, NC 28607

Hospice  
265-3926  
sshoemaker@hchealth.net

Pat Coley  
P. O. Box 307  
Blowing Rock, NC 28605

Senior Citizen (STHL Delegate)  
295-3556  
patcoley@bellsouth.net

Becky Council  
236 Brookside Drive  
Boone, NC 28607

Senior Citizen  
262-1348

Sherry Harmon  
196 Phillips Branch Rd.  
Vilas, NC 28692

Senior Citizen  
297-3828  
sherry.harmon@gmail.com

Gail Hawkinson  
714 Queen St.  
Boone, NC 28607

Senior Citizen  
264-1774  
hawkmg@boone.net

Dick Oehser  
145 Buff Ridge Road  
Boone, NC 28607

Senior Citizen  
265-2732  
dickoehser@charter.net

Bob Parker  
P. O. Box 925  
Blowing Rock, NC 28605

Senior Citizen  
265-6390  
bobcat.p@hotmail.com

Dr. Ed Rosenberg  
220 Sorrento Forest Dr.  
Blowing Rock, NC 28605

Senior Citizen (STHL Alternate)  
262-6146 (w)  
RosenbergE@appstate.edu

Betty Wyse  
314 Meadowview Dr., Apt. 401  
Boone, NC 28607

Senior Citizen  
264-5482

**AGENDA ITEM 6:**

**PROJECT ON AGING MATTERS**

***B. North Carolina Senior Tar Heel Legislature (STHL) Appointment Requests***

**MANAGER'S COMMENTS:**

Ms. Boitnotte will present recommendations for appointments to the NC STHL. Each County in the State has a delegate and an alternate. Ms. Pat Coley, who currently serves as the delegate, and Dr. Ed Rosenberg, who currently serves as the alternate, is interested in continuing to serve as the delegate and alternate, respectively. In that this is the first reading, you may delay action or waive your policy and make the appointments as presented.

Direction from the Board is requested.



# Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: [www.wataugacounty.org/aging](http://www.wataugacounty.org/aging) [angie.boitnotte@watgov.org](mailto:angie.boitnotte@watgov.org)

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

## MEMORANDUM

**TO:** Deron Geouque, County Manager

**FROM:** Angie Boitnotte, Director

**DATE:** February 22, 2013

**SUBJ:** Request for Board of Commissioners' Consideration: NC Senior Tar Heel Legislature Nominations

Enclosed, please find completed nomination forms for the NC Senior Tar Heel Legislature. The Senior Tar Heel Legislature (STHL) was created by an act passed by the NC General Assembly in 1993. The NC STHL serves as a representative body of citizens who voice the needs of older adults to the General Assembly. Each county has a delegate and an alternate who represent the older adults in their home county and who must be re-appointed each year. The STHL also serves as the Advisory Committee on Aging for the High Country Council of Governments.

Pat Coley, who has served as the Alternate since 2006 and the Delegate since 2010, is interested in continuing to serve as the Delegate, and Dr. Ed Rosenberg, who has served as the Alternate since 2010, is interested in continuing to serve as the Alternate on the NC Senior Tar Heel Legislature/Advisory Committee on Aging.

If questions or further information is needed, please call.

# Nomination Form

## North Carolina Senior Tar Heel Legislature

**( X ) Delegate or ( ) Alternate**

Name of Nominee: Pat Coley

Mailing Address: P. O. Box 307, Blowing Rock, NC, 28605

County of Residence: Watauga

Phone Number (including area code): (H) (828)295-3556

Fax Number (including area code): (828)264-2060 (POA)

E-mail Address: patcoley@bellsouth.net

Date of Birth: August 25, 1937

Employment Status (working, retired, etc. and field of current or former employment): Retired

In the space below, describe nominee's experience, background, and knowledge relative to issues important to older adults:

Mrs. Coley received her degree in Political Science in 1959 from UNC-CH and has a genuine interest in legislative issues effecting older adults.

Her most recent employment has been with the Department of Social Services in their Work First program. She was with DSS from November, 1994 to December, 2005. Prior to her employment with DSS, Mrs. Coley was employed in the Jobs Program at Caldwell Community College for four years.

(over)

In the space below, describe the nominee’s participation in groups or organizations for older adults and in councils or committees which advise or oversee programs which have an impact on older persons:

Mrs. Coley has served as the Senior Tar Heel Legislature Alternate since January, 2006. She has attended local meetings on a regular basis and has also attended State meetings as able. She has been on the Watauga County Home and Community Care Block Grant Advisory Committee and the Watauga County Project on Aging Advisory Board since her appointment as a Senior Tar Heel Legislature. She has also assisted the Area Agency on Aging with monitoring services provided by the Project on Aging.

Mrs. Coley served on the Appalcart Board from January, 2000 until December, 2005. She was a member of the NC League of Women’s Voters from 1966 to 1994 during which time she served as Chair. She also served on the Watauga County Council on the Status of Women from 1966 to 2002 and served as Chair for two years. Mrs. Coley was appointed to the WAMY Community Action Board in 2008.

Mrs. Coley has also participated in the congregate nutrition program at the Lois E. Harrill Senior Center since August, 2002.

In the space below, describe any special skills or attributes of nominee which would enhance his/her effectiveness as a delegate to the North Carolina Senior Tar Heel Legislature:

Mrs. Coley’s degree from UNC-CH was in Political Science. She has a keen interest in legislative issues that effect older adults. She has served on many boards and commissions in her community and would like to continue to volunteer her time as an advocate for older adults.

If not a self-nomination, please indicate the name, address and phone number of person or group making nomination:

Name Watauga County Project on Aging

Address 132 Poplar Grove Conn., Suite A, Boone, NC, 28607

Phone Number (including area code) (828)265-8090

SIGNATURE OF NOMINEE \_\_\_\_\_ Date \_\_\_\_\_

(Note: The signature is required for self-nominations as well as for nominations made by other individuals or groups. This signature of the nominee serves as verification that the person being nominated consents to his/her name being placed in nomination and indicates a commitment on the part of the nominee to participate fully in the orientation and training, the legislative sessions and other activities of the Senior Tar Heel Legislature if selected).

Return Form to: High Country Area Agency on Aging, 468 New Market Blvd., Boone, NC, 28607

# Nomination Form

## North Carolina Senior Tar Heel Legislature

( ) Delegate or ( X ) Alternate

Name of Nominee: Ed Rosenberg

Mailing Address: (h) 220 Sorrento Forest Drive, Blowing Rock, NC 28605

(w) Dept. of Sociology, ASU, Chapell Wilson Hall, Boone, NC 28608

County of Residence: Watauga

Phone Number (including area code): (w):828-262-6146 (h):828-262-3767

Fax Number (including area code): 828-262-2294

E-mail Address: RosenbergE@appstate.edu

Date of Birth: April 28, 1949

Employment Status (working, retired, etc. and field of current or former employment): working, full-time

*In the space below, describe nominee's experience, background, and knowledge relative to issues important to older adults:*

Since receiving his PhD in 1978, Dr. Rosenberg has developed and directed academic gerontology programs at Western Washington University, the University of Pittsburgh-Bradford, LaRoche College (Pittsburgh), and Appalachian State University (ASU). Dr. Rosenberg arrived at ASU in 1991 and has directed the Graduate Program in Gerontology since 2000.

Dr. Rosenberg has published in numerous gerontology journals and reference works, and directed the graduate studies of dozens of students currently working in for-profit and non-profit businesses and agencies with elderly clientele.

Among other courses, Dr. Rosenberg's teaching focuses on social gerontology, health care and aging, global aging education and issues, and research methods.

(over)

*In the space below, describe the nominee's participation in groups or organizations for older adults and in councils or committees which advise or oversee programs which have an impact on older persons:*

Dr. Rosenberg has served as the Senior Tar Heel Alternate since July, 2010. He has attended local meetings on a regular basis and has also attended State meetings as able. He has served on the Watauga County Home and Community Care Block Grant Advisory Committee since his appointment on the Senior Tar Heel Legislature.

For many years Dr. Rosenberg was president of the Blowing Rock Adult Day Program's Advisory Board. He is currently a member of the Appalachian Regional Healthcare System's Home Health Care Advisory Board. He has spoken at several aging-related programs in and around Watauga County.

Dr. Rosenberg was the founding chair of the North Carolina Gerontology Consortium, which organizes and makes available on-line gerontology courses across the state. He is a Fellow of the UNC Institute on Aging and of the Association for Gerontology in Higher Education, and a past President of the 13-state Southern Gerontological Society.

Dr. Rosenberg is part of a small team in ASU's Gerontology Program and Sociology Department that manages the Corporation for National Service contracts for multi-county Foster Grandparent and Senior Companion programs.

*In the space below, describe any special skills or attributes of nominee which would enhance his/her effectiveness as a delegate to the North Carolina Senior Tar Heel Legislature:*

Dr. Rosenberg has spent the past 20 years teaching about and advocating for older persons in general, in North Carolina, and in the High Country. He is an effective speaker and writer, and is well networked among North Carolina aging-related academics and practitioners. He can lead when asked or when necessary, and works well in group settings.

*If not a self-nomination, please indicate the name, address and phone number of person or group making nomination:*

Name Watauga County Project on Aging

Address 132 Poplar Grove Conn., Suite A, Boone, NC 28607

Phone Number (including area code) (828)265-8090

SIGNATURE OF NOMINEE \_\_\_\_\_ Date \_\_\_\_\_

(Note: The signature is required for self-nominations as well as for nominations made by other individuals or groups. This signature of the nominee serves as verification that the person being nominated consents to his/her name being placed in nomination and indicates a commitment on the part of the nominee to participate fully in the orientation and training, the legislative sessions and other activities of the Senior Tar Heel Legislature if selected).

Return Form to High Country Area Agency on Aging, 468 New Market Blvd., Boone, NC, 28607.

**AGENDA ITEM 7:**

**PROPOSED RESOLUTION ADOPTING THE REGIONAL MITIGATION PLAN**

**MANAGER'S COMMENTS:**

At the Board's last meeting approval was given to the High Country Regional Mitigation Plan. Mr. Steve Sudderth, Fire Marshal, will present a resolution that is required to also be adopted in addition to the actual plan.

Board action is required to adopt the High Country Regional Mitigation Plan Resolution.



STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

**DRAFT**

**RESOLUTION OF ADOPTION OF THE  
WATAUGA COUNTY HAZARD MITIGATION PLAN**

**WHEREAS**, the citizens and property within Watauga County are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to winter storms, flooding, high winds, earthquakes, wildfires; and

**WHEREAS**, the County desires to seek ways to mitigate the impact of identified hazard risks; and

**WHEREAS**, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

**WHEREAS**, the Legislature of the State of North Carolina has in Section 1 Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 --- Senate Bill 300 effective July 1, 2001), states therein in Item (a) (2) "For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after August 1, 2002, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act"; and

**WHEREAS**, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

**WHEREAS**, the Watauga County Emergency Management Office has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

**WHEREAS**, it is the intent of the Watauga County Board of Commissioners to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County;

**NOW, THEREFORE, BE IT RESOLVED** that the Watauga County Board of Commissioners hereby:

1. Adopts the County Hazard Mitigation Plan; and
2. Vests the Watauga County Emergency Management Office with the responsibility, authority, and the means to:
  - (a) Inform all concerned parties of this action.
  - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
3. Appoints the Watauga County Emergency Management Office to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Watauga County Board of Commissioners for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

ADOPTED on this the 21<sup>st</sup> day of February, 2013.

\_\_\_\_\_  
Nathan A. Miller, Chairman  
Watauga County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Anita J. Fogle, Clerk to the Board

Blank Page

**AGENDA ITEM 8:**

**TAX MATTERS**

*A. Monthly Collections Report*

**MANAGER’S COMMENTS:**

Tax Administrator Larry Warren will present the Monthly Collections Report and be available for questions and discussion.

The report is for information only; therefore, no action is required.

**AGENDA ITEM 8:**

**TAX MATTERS**

*B. Refunds and Releases*

**MANAGER’S COMMENTS:**

Mr. Warren will present the Refunds and Releases Report.

Board action is required to accept the Refunds and Releases Report.

Blank Page

**AGENDA ITEM 9:**

**BUDGET AMENDMENTS**

**MANAGER'S COMMENTS:**

Ms. Margaret Pierce, Finance Director, will review budget amendments as included in your packet.

Board approval is requested.



# WATAUGA COUNTY

## FINANCE OFFICE

814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

### MEMORANDUM

TO: Deron Geouque, County Manager  
 FROM: Margaret Pierce, Finance Director  
 SUBJECT: Budget Amendments-FY 2012/13  
 DATE: February 27, 2013

The following budget amendments require approval of the Watauga County Board of Commissioners:

<u>Account#</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103300-341701	HAVA Grant		\$5,768
104170-435200	HAVA Grant	\$5,768	

Per Board action 1-15-13 approving the grant application; to recognize receipt of HAVA Grant funds to assist in offsetting additional coding costs for the 2012 second primary and the November general election.

<u>Account #</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103839-386000	Rents		\$4,650
104920-449902	AEC Office Expenditures	\$4,650	

To recognize additional rental income due to the change in management at the AEC business space and associated expenditures to be offset by the additional rent received.

**AGENDA ITEM 10:**

**MISCELLANEOUS ADMINISTRATIVE MATTERS**

***A. Proposed Resolution Requesting DOT Revisit the Justus Road Bridge Enhancement Project***

**MANAGER'S COMMENTS:**

Per Board direction, staff has drafted a resolution requesting the North Carolina Department of Transportation consider other alternatives and options in addressing the bridge and road improvements with regards to its impact on Maverick Farms.

Staff seeks direction from the Board.



STATE OF NORTH CAROLINA

**DRAFT**

COUNTY OF WATAUGA

**RESOLUTION**

**REQUESTING THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION CONSIDER ALTERNATIVE PLANS AND OPTIONS REGARDING THE UPGRADE AND REPLACEMENT OF THE FOUR BRIDGES AND ROADWAYS ON JUSTUS AND CLARK’S CREEK ROADS (SR 1136 & SR 1137)**

**WHEREAS**, Maverick Farms has been in operation since 1972 providing agriculture products to the community; and

**WHEREAS**, Maverick Farms is a vital asset to the community as an engine for sustainable agriculture, job training, and providing access to healthy, locally grown food; and

**WHEREAS**, the Watauga County Board of Commissioners passed a resolution May 17, 2011, endorsing and supporting the residents of Justus Road and Clark’s Creek Road (SR 1136 & SR 1137) in their efforts to obtain assistance from the North Carolina Department of Transportation in making the necessary safety improvements to Justus and Clark’s Creek Roads; and

**WHEREAS**, the North Carolina Department of Transportation has completed the preliminary designs for the replacement of the four aging bridges: one at the intersection of Justus Road and Clarks Creek Road (identified in the adopted resolution by the Watauga County Board of Commissioners on May 17, 2013) and the three others on Justus Road; and

**WHEREAS**, the replacement and upgrades of the three bridges on Justus Road has the potential to significantly, if not totally, eliminate Maverick Farms ability to provide agricultural products to the community and the revenue necessary to sustain the farm; and

**WHEREAS**, the Watauga County Board of Commissioners have received an outpouring of support for Maverick Farms and its continued operation.

**NOW THEREFORE BE IT RESOLVED**, that the Watauga County Board of Commissioners continue to support the replacement, improvement, and upgrades to the bridge and roadway at the intersection of Justus and Clark’s Creek Roads as requested by the residents in May of 2011; and

**BE IT FURTHER RESOLVED**, that the Watauga County Board of Commissioners request that the North Carolina Department of Transportation consider any and all options and alternatives to limit the impact on Maverick Farms with the three additional bridge replacement and road improvements scheduled for Justus Road.

**ADOPTED** this the 5<sup>th</sup> day of March, 2013.

ATTEST:

\_\_\_\_\_  
Nathan A. Miller, Chairman  
Watauga County Board of Commissioners

\_\_\_\_\_  
Anita J. Fogle, Clerk to the Board

**AGENDA ITEM 10:**

**MISCELLANEOUS ADMINISTRATIVE MATTERS**

***B. Sanitation Out-of-State Travel Request***

**MANAGER'S COMMENTS:**

Ms. Lisa Doty, Watauga County Recycling Coordinator, is requesting permission from the Board to attend the Carolina Recycling Association Annual Conference in Myrtle Beach, SC. Ms. Doty has applied for and received a scholarship to cover the cost of the registration and meals. County funds will be required for hotel only.

Board action is required to approve the travel.

## WATAUGA COUNTY SANITATION

### MEMO

Date: February 25, 2013

To: Deron Geoque, County Manager

From: Donna Watson, Sanitation

Re: Out of state travel request

We are requesting approval of out of state travel for Lisa Doty for the upcoming CRA ( Carolina Recycling Association) Conference scheduled for April 9-12<sup>th</sup>, in Myrtle Beach, SC. Following is a list of cost included:

Registration (includes meals): \$359.00 (paid for by scholarship from DENR)

No allowance for meals not covered under registration.

Mileage- no cost

Hotel- \$89.00 per night x3 = \$304.38(includes tax)

Total cost of trip- \$304.38- Hotel only

Thanks

# Agenda



## Monday, April 8

12:00 - 5:00	Golf tournament at Arcadia Shores, Tee Time: 1:00 p.m.
--------------	--

## Tuesday, April 9

7:00 - 5:00	Registration Open
8:00 - 12:00	Green is Good for Business Workshop
9:00 - 12:00	KAB Council Workshop – Building Program Success
9:00 - 12:00	Household Hazardous Waste in a “Nut” Shell
9:00 - 12:00	Horry County Solid Waste Facility Tour
9:00 - 12:00	Coastal Carolina University Recycling Facilities Tour
9:00 - 3:00	Wellman Plastics Tour
11:00 - 5:00	Exhibitor Setup
1:00 - 3:00	Re-TRAC Connect Training
1:00 - 3:00	Council Meetings
3:00 - 4:00	First Timers Meeting
4:00 - 5:00	“Fast Pitch” Speed Networking
5:00 - 7:00	Exhibit Hall Grand Opening Reception

## Wednesday, April 10

8:00 - 9:00	Breakfast in the Exhibit Hall
9:00 - 10:30	General Session 1: Identifying Recycling as an Economic Driver
10:30 - 11:00	Break in Exhibit Hall
11:00 - 12:15	Corporate Responsibility and Greening the Supply Chain
11:00 - 12:15	Advances in Single Stream Recycling
11:00 - 12:15	Boosting Glass Recovery
11:00 - 12:15	Collegiate Panel Discussion
12:15 - 1:30	Lunch in Exhibit Hall
1:30 - 2:45	Under the Radar Screen – Hard to Recycle Materials
1:30 - 2:45	Policy Solutions to Increasing Recycling Recovery
1:30 - 2:45	Recycle Away!
1:30 - 2:45	KAB Council Session – Illegal Dumping and Enforcement
2:45 - 3:30	Break in the Exhibit Hall
3:30 - 5:00	CRA Town Hall and Meet the Board Candidates
5:00 - 10:00	Beachside Reception and Awards Celebration

# Agenda

## Thursday, April 11

8:00 - 9:00	Breakfast in the Exhibit Hall
9:00 - 10:15	General Session 2: Corporate Investment in Recycling
10:15 - 10:45	Break in Exhibit Hall
10:45 - 12:00	Made in the Carolinas
10:45 - 12:00	Smart Outreach: Getting Your Message Across With Stories
10:45 - 12:00	Organics Challenges and Opportunities
10:45 - 12:00	Collegiate Roundtable
12:00 - 2:00	Lunch with the Exhibitors
2:00	Exhibit Hall Breakdown
2:00 - 3:15	Understanding Recycling Markets
2:00 - 3:15	A Day at the Beach
2:00 - 3:15	Waste to Energy Opportunities for Public and Private Sector Recyclers
2:00 - 3:15	Meeting Increasing Expectations on a Shrinking Budget
3:15 - 3:45	Break
3:45 - 5:00	MRF Roundtable
3:45 - 5:00	Doing it Right: Planning and Reporting
3:45 - 5:00	Pollutant Collection and Removal at Recycling and Landfill Sites
3:45 - 5:00	Collegiate Lightning Round
6:00 - 9:00	Dinner at your Leisure
9:00 - until	HHW Mixer

## Friday, April 12

8:00 - 9:30	Breakfast and CRA Annual Business Meeting
9:30 - 11:00	Closing Session – State of the States



# Registration

Please note registration rates vary for members and non-members. We offer full conference registration packages, single-day conference rates, and special rates for speakers, volunteers and students.

To view the full schedule of registration rates and to register, go to [www.cra-recycle.org/2013](http://www.cra-recycle.org/2013).

**Early bird registration rates will be offered through February 22.**

## Conference Pricing Schedule

Member Rates		
Registration Type	Early Bird Price	Regular Price
Attendee - Full Conference	\$289	\$350
Exhibitor, Single Booth	875	975
Exhibitor, Double Booth	1,495	1,595
Exhibitor, Additional Attendees*	155	155
Non-Member Rates		
Registration Type	Early Bird Price	Regular Price
Attendee - Full Conference	\$359	\$450
Exhibitor, Single Booth	1,095	1,195
Exhibitor, Double Booth	1,895	1,995
Exhibitor, Additional Attendees*	155	155

\*Note each booth registration includes 2 registrations. Additional registrations for 3 and more persons are \$155.

Non-Variable Rates	
Registration Type	Price
Speaker - on the day you speak	Free
Speaker - Full Conference	\$175
Single Day Registration	175
Student - Single Day	25
Student - Full Conference	75

## Hilton Myrtle Beach

10000 Beach Club Drive  
Myrtle Beach, SC 29572  
1-843-449-5000

CRA is pleased to partner with the Hilton Myrtle Beach at Kingston Plantation to offer conference attendees with superior accommodations in a unique setting. The AAA 3-diamond Rated Hilton Myrtle Beach sits on a pristine beachfront at the north end of Myrtle Beach's Grand Strand, offering oceanfront dining in both upscale and casual atmospheres.

385 guestrooms offer all the comforts of home, plus private balconies with sweeping views of the Atlantic Ocean. CRA has negotiated a special group rate of \$139/night. Special per diem hotel rates of \$89/night are available on a first-come, first-serve basis for government agencies. Guests may also select from a variety of 2 and 3-bedroom condominiums in the Royal Palms beachfront tower or the residential villas at Kingston Plantation.

For more information about the conference venue, visit: [www.kingstonplantation.com](http://www.kingstonplantation.com)

### Site Conference Committee Co-Chairs

Sandra Solomon  
864-661-1855  
[ssolomon@omnisource.com](mailto:ssolomon@omnisource.com)

Amanda Kain  
828-465-8217  
[amandak@catawbacountync.gov](mailto:amandak@catawbacountync.gov)

Paul Hanna  
843-237-5163  
[paulhanna@metaltechsystems.com](mailto:paulhanna@metaltechsystems.com)

### CRA Staff

Anna Shirley, Office Manager  
877-972-0007  
[Anna@cra-recycle.org](mailto:Anna@cra-recycle.org)

Holly Bullman, Program Manager  
828-215-8548  
[Holly@cra-recycle.org](mailto:Holly@cra-recycle.org)



P.O. Box 1296, Greenville, SC 29602  
877-972-0007  
[staff@cra-recycle.org](mailto:staff@cra-recycle.org)  
[www.cra-recycle.org](http://www.cra-recycle.org)

Blank Page

**AGENDA ITEM 10:**

**MISCELLANEOUS ADMINISTRATIVE MATTERS**

*C. Boards & Commissions*

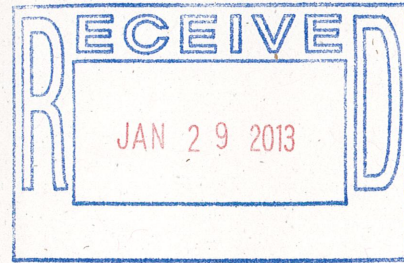
**MANAGER'S COMMENTS:**

Two terms on the Watauga County Tourism Development Authority (WCTDA) are set to expire at the end of February 2013. Mr. Gray is willing to continue to serve if so appointed. Mr. Rob Holton, Mr. David Barker, Ms. Victoria Smith, Ms. Marcia Greene, Ms. Linda Walker, Ms. Sonya Garland, and Ms. Lisa Martin have also expressed interest in serving.

This is the second reading on the above (with the exception of Ms. Lisa Martin, which is a first reading); therefore, action may be taken if so desired.

Each Commissioner nominates a representative to the Watauga County Planning Board whose term will run concurrent with the term of the appointing Commissioner. Planning Board members must live within the appointing Commissioners District and action must be taken by the entire Board of Commissioners to make these appointments.





## MEMORANDUM

TO: Deron Geouque, Watauga County Manager  
Board of Commissioners

FROM: Wright Tilley, Executive Director - Watauga County TDA  
Matt Vincent, Chairman – Watauga County TDA Board

RE: TDA Board Applications

DATE: 1/29/13

The attached two applications for board seats on the Watauga County District U Tourism Development Authority were submitted directly to the TDA office.

Tony Gray is currently serving on the TDA board and would like to be considered for re-appointment. Rob Holton previously served on the TDA board. Both are eligible for board consideration.

You may also receive some other applications that will be directly submitted to the County for consideration.

Volunteer Application  
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.

Please sign and mail or fax to:

Watauga County Commissioners' Office  
814 West King Street, Suite 205  
Boone, NC 28607  
Phone: (828) 265-8000  
Fax: (828) 264-3230

Name: TONY GRAY  
Home Address: 524 HARRISON ROAD  
City: Zip: BOONE, 28607

Telephone: (H) 828-264-9123 (W) N/A (Fax) N/A

Email: GRAYAI@BELLSOUTH.NET

Place of Employment: APPALACHIAN STATE UNIVERSITY

Job Title: DIRECTOR OF CONFERENCES AND INSTITUTES

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain
- New River
- Beaver Dam
- Blue Ridge X
- Elk
- Stony Fork
- Brushy Fork
- Meat Camp
- Blowing Rock
- North Fork
- Watauga
- Cove Creek
- Shawneehaw
- Laurel Creek
- Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- Foscoe-Grandfather Community
- Howards Creek Watershed
- South Fork New River Watershed
- Valle Crucis Historic District
- Winklers Creek Watershed
- Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions:

Gender Ethnic Background

African American  
Caucasian X  
Native American  
Hispanic  
Other

Male X  
Female

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

- 1.WATAUGA COUNTY TOURISM DEVELOPMENT AUTHORITY ADVISORY BOARD
- 2.
- 3.

Volunteer Application  
Watauga County Boards And Commissions  
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

1966 -1972	Assistant Basketball Coach Appalachian State University
1972 - 2002	Director of Conferences and Institutes Appalachian State University
1977-Present	Owner and Operator of High Country Nursery (Choose and Cut Tree Farm)

Volunteer Experience:

I regret that I am out of town while completing this application and do not have the exact dates of my volunteer service. I will be able to provide a complete list of service and dates after February 4, 2013 if necessary.

Boone Area Chamber of Commerce for 30 years  
Served on Board of Directors for 25 years, Served as President, Chairman of Tourism Development Committee for 15 years

High Country Host Member for 25 years, Board of Directors for 20 years, Served as Chairman of the Advertising and Promotions Committee for 18 years producing the High Country Area Guide Map and Directory

Boone Jaycees Member 10 years, Served as President one term and on the Leadership Team for 8 years, served as Chairman of several fund raising events.

Watauga County Heart Association Member 10-12 years, President and served as chairman of several fund raising events.

Association of Collegiate Conference and Events Directors International (national Professional Association) Member for 15 years, Served as Regional Director, Board Member, Committee Chairman and President

Other Experience:

Served on the Watauga County Tourism Development Commission Advisory Board serving as Vice Chairman since its inception.

Served on the Watauga County Recreation Commission

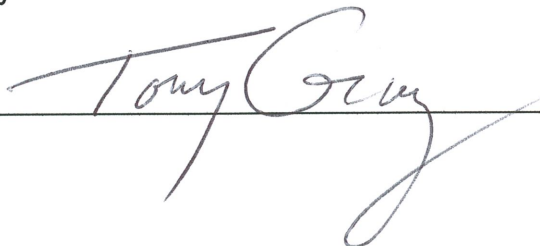
Have served as a Deacon and Elder of First Presbyterian Church of Boone

Have attended the Governors Conference on Travel and Tourism

Have served as a member of the Watauga County Economic Development Commission in the early years.

Other Comments:

I have served on the Watauga County Tourism Development Commission since its inception and would appreciate the opportunity to continue my service. We have a community that is very attractive as a Tourist Destination and I believe I have the experience and desire to work toward maintaining the beauty that the mountains afford all of us while promoting those resources to encourage potential visitors to come and enjoy what we all call home.

Signature: Tony Gray  Date: 1-24-13

Volunteer Application  
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office  
814 West King Street, Suite 205  
Boone, NC 28607  
Phone: (828) 265-8000  
Fax: (828) 264-3230

Name: Robert W. Holton

Home Address: 829 James Hayes Road

City: Deep Gap Zip: 28618

Telephone: (H) 828-264-3600 (W) 828-264-3644 (Fax) 828-264-3725

Email: holton400@gmail.com

Place of Employment: Holton Mountain Rentals

Job Title: Owner, Manager

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain
- New River
- Beaver Dam
- Blue Ridge
- Elk
- Stony Fork
- Brushy Fork
- Meat Camp
- Blowing Rock
- North Fork
- Watauga
- Cove Creek
- Shawneehaw
- Laurel Creek
- Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- Foscoe-Grandfather Community
- Howards Creek Watershed
- South Fork New River Watershed
- Valle Crucis Historic District
- Winklers Creek Watershed
- Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- |                                       |  |                                |
|---------------------------------------|--|--------------------------------|
| Gender                                | Ethnic Background                          |                                |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American     | <input type="radio"/> Hispanic |
| <input type="radio"/> Female          | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other    |
|                                       | <input type="radio"/> Native American      |                                |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County District U Tourism Development Authority
2.
3.

Volunteer Application  
Watauga County Boards And Commissions  
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work  
Experience:

My wife and I owned and operated Holton's a retail electronics store for 10 years.  
My wife and I own and operate Holton Management, Inc dba Holton Mountain Rentals a property management company. Have been in the property management business since 1980.

Volunteer  
Experience:

Have been involved and volunteered with numerous community, civic and other organizations since 1972 in the Watauga County area.  
Served on the Watauga County Economic Development Commission for 6 years.  
Served on the Watauga County District U Tourism Development Authority for 6 years.

Other  
Experience:

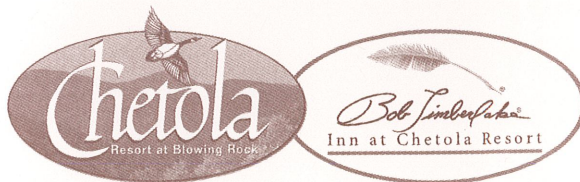
Eagle Scout  
Graduate of Appalachian State University

Other  
Comments:

I feel it is important to give back to your community. Watauga County has the potential to be one of the top tourism destinations in the eastern United States and I would like to be involved with helping make that happen. It is important to our local economy to create more tourism jobs of all types and to have visitors spend their money in Watauga County to generate more sales tax revenue.

Signature: 

Date: 1/28/13



February 14, 2013

Watauga County Board of Commissioners  
Boone, NC  
Att: The Honorable Nathan Miller, Chairman

Dear Commissioner Miller:

I am requesting that the Watauga County Commission consider my appointment to the board of the Watauga County Tourism Development Authority.

As Director of Marketing for Chetola Resort in Blowing Rock, my primary responsibilities are focused on advertising to all forms of media, publicity, research, public relations and event promotion.

With more than 30 years experience in the marketing industry, my earliest marketing training was at the Plaza Hotel in New York City. Following the Plaza, I was a Marketing Director for a chain of oceanfront hotels in central Florida. I have been the Marketing Director for Chetola Resort for over 15 years.

I have served on the boards of High Country Host, the Boone Chamber of Commerce (currently a Board member), and Blowing Rock Winterfest. From their inception, I created and implemented the marketing plan and ad placements for both Blowing Rock Winterfest and the Blue Ridge Wine and Food Festival. I Co-Chair the High Country Host Marketing Committee and have partnered in numerous tourism promotions with the State of North Carolina, UNC-TV, the Orvis Company, The Blue Ridge Parkway Foundation and several others.

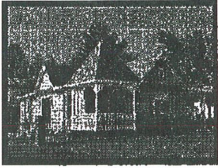
I am devoted to seeing the High Country succeed and surpass their tourism expectations. The magnificent scenery, unsurpassed recreational activities, cultural offerings and unique attractions are second to none and we have an obligation to our lodging, dining and all business owners to make sure we do everything possible to convince travelers that this is where they should be. I have worked very hard to expand tourism in the High Country and look forward to continuing that effort as we move forward.

Thank you for your consideration. I believe my participation on the Watauga TDA Board can offer valuable marketing experience and insight toward our future tourism endeavors.

Sincerely,

A handwritten signature in cursive script that reads 'Marcia Greene'.

Marcia Greene  
Director of Marketing  
Chetola Resort



**BLOWING ROCK RESORT  
RENTALS AND SALES, INC.**



February, 15, 2013

Nathan Miller, Chairman  
Watauga County Commissioners

Dear Nathan,

I would like to be considered for a board seat for the Watauga County TDA. I have been involved with vacation rentals since 1990. I am the owner of Blowing Rock Resort Rentals & Sales Inc. We currently manage over 100 rentals, with the majority being in Watauga County. I am very interested and would like to be involved in how the funds are spent for tourism.

Thank you for this consideration.

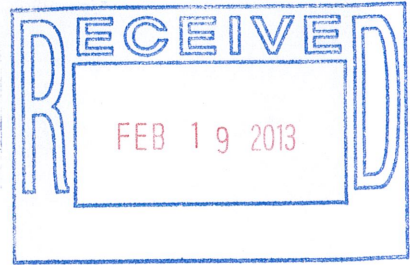
Sincerely,

A handwritten signature in cursive script that reads "Linda B. Walker".

Linda B. Walker  
Owner/Broker  
Blowing Rock Resort Rentals & Sales, Inc.



Sonya A. Garland  
351 Lance Trail  
Banner Elk, NC 28604  
828-260-0452



February 18, 2013

Dear Watauga County Commisioners:

My name is Sonya Garland and I am the owner of Hawk Mountain Garden Center and also am a partner of Hawk Mountain Tree Farm and Highland House Ski Shop. I have lived in Watauga County most of my life and am very familiar with tourism in the high country. I feel that I would be a person who would be very qualified and offer much insight to the Watauga county TDA and would be happy to serve as a board member if you all would be interested in the perspective of a Christmas tree farmer and a local enthusiast. I love the high country and am always giving directions and advising tourists on all the wonderful activities our area has to offer. If you would like to contact me my cell phone number is 828-260-0452.

Thank you,

Sonya A. Garland

### Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office  
814 West King Street, Suite 205  
Boone, NC 28607  
Phone: (828) 265-8000  
Fax: (828) 264-3230*

Name: Lisa Martin  
Home Address: 223 Sycamore Trail  
City: Banner Elk Zip: 28604  
Telephone: (H)828-963-6072 (W)828-963-6511 (Fax)828-963-1883  
Email: lisa@mastgeneralstore.com  
Place of Employment: Mast General Store  
Job Title: Vice President

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- |                                     |                                    |  |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork   | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River     | <input type="radio"/> Brushy Fork  | <input type="radio"/> Cove Creek         |
| <input type="radio"/> Beaver Dam    | <input type="radio"/> Meat Camp    | <input type="radio"/> Shawneehaw         |
| <input type="radio"/> Blue Ridge    | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek       |
| <input type="radio"/> Elk           | <input type="radio"/> North Fork   | <input type="radio"/> Boone              |

In addition, Please Indicate If You Live In One Of The Following Areas:

- |  |   |
|--|---|
| <input type="radio"/> Foscoe-Grandfather Community   | <input checked="" type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed        | <input type="radio"/> Winklers Creek Watershed                  |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area                     |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- |   |  |
|---|--|
| Gender                                  | Ethnic Background  |
| <input type="radio"/> Male              | <input type="radio"/> African American <input type="radio"/> Hispanic  |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian <input type="radio"/> Other |
|   | <input type="radio"/> Native American                                  |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County TDA District U
2. Economic Development Commission
3.

Volunteer Application  
Watauga County Boards And Commissions  
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work  
Experience:

Vice President of Mast General Store. Overseeing both Merchandising and financial operations. Employed in current roll for eleven years.

Volunteer  
Experience:

Valle Crucis Park, Watauga Community Foundation, Hospitality House, Board member for seven years on Watauga County TDA district U. Valle Crucis School. Appalachian Women's Fund, Watauga High School.

Other  
Experience:

I have worked with and supported many local organizations over the years. I have three children who where all born in Watauga County. They all have been successful in academics and sports.

Other  
Comments:

I have watched this board continue to grow and improve every year since it was started. I am proud of the time I have served and feel great about the impact we have had in developing tourism in Watauga County. The results and growth in questionable economic times have been very rewarding.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

2/25/13

**AGENDA ITEM 10:**

**MISCELLANEOUS ADMINISTRATIVE MATTERS**

*D. Announcements*

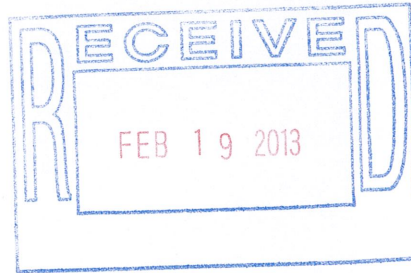
**MANAGER’S COMMENTS:**

The Board is invited to attend the Cooperative Extension’s Annual “Report to the People” luncheon which is scheduled for Tuesday, March 5, 2013, at the Watauga County Agricultural Conference Center at 11:45 A.M.

The 2013 Watauga County Economic Development Summit is scheduled for Wednesday, April 17, 2013, from 1:00 to 5:00 P.M. at the Blowing Rock Art and History Museum in Downtown Blowing Rock.

North Carolina Cooperative Extension Service

NC STATE UNIVERSITY



Watauga County Center  
North Carolina Cooperative Extension  
971 West King Street  
Boone, NC 28607  
828-264-3061 (Phone)  
828-264-3067 (Fax)

TO: Watauga County Commissioners, Manager, and Department Heads  
Town of Boone Mayor, Council Members, Manager, and Department Heads  
Watauga County Advisory Council Members  
Boone Area Chamber of Commerce President  
Members of Local News Media  
Members of the US House of Representatives  
Members of the State House of Representatives and State Senate  
District Extension Director  
A & T State University Administration  
Other Interested Citizens

FROM: Dr. Jim Hamilton  
County Extension Director

DATE: February 14, 2013

RE: Report to the People Luncheon

Please join us for our annual "Report to the People" luncheon on Tuesday, March 5, 2013, at the Watauga County Agricultural Conference Center, 252 Poplar Grove Road. A "local food" lunch will be provided at 11:45 a.m.

After lunch, there will be a presentation on Watauga Extension's *highlights, accomplishments, and future goals* and time to visit with our county agents to share information about their programs.

**Please call 828.264.3061 to RSVP by Monday, March 4.**



**SAVE THE DATE!!!!**

**2013 Watauga County Economic Development Summit  
Blowing Rock Art and History Museum  
Downtown Blowing Rock  
April 17, 2013**

**1:00 PM – 5:00 PM**

**Agenda will include:**

**Overview of the Regional Economy**

**Update on Activities of Economic Development Commission**

**Thought provoking session led by Jared Nichols**

**<http://www.thejarednicholsgroup.com/>**

**What If.....**

**How can we thrive in a volatile and uncertain future?**

**Sponsored By**

**Watauga County Economic Development Commission**

**Plenty of Parking on Site & nearby!**

**For additional information contact:**

**Watauga County Economic Development Office**

**828-264-3082**

Blank Page

**AGENDA ITEM 11:**

**PUBLIC COMMENT**

**AGENDA ITEM 12:**

**BREAK**

**AGENDA ITEM 13:**

**CLOSED SESSION**

Attorney/Client Matters – G. S. 143-318.11(a)(3)  
Economic Development – G. S. 143-318.11(a)(4)