

**TENTATIVE AGENDA & MEETING NOTICE  
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, FEBRUARY 6, 2018  
8:30 A.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING  
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
8:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: January 16, 2018, Regular Meeting January 16, 2018, Closed Session		1
	3	APPROVAL OF THE FEBRUARY 6, 2018, AGENDA		9
8:35	4	COOPERATIVE EXTENSION UPDATE	MS. PAIGE PATTERSON	11
8:40	5	WATAUGA COUNTY PUBLIC LIBRARY ANNUAL REPORT	MS. MONICA CARUSO	13
8:45	6	PROPOSED APPOINTMENT OF HOME & COMMUNITY CARE BLOCK GRANT (H&CCBG) ADVISORY COMMITTEE AND LEAD AGENCY	MS. ANGIE BOITNOTTE	25
8:50	7	ECONOMIC DEVELOPMENT COMMISSION'S RECOMMENDATION ON APPALACHIAN THEATRE'S REQUEST FOR FUNDS	MR. JOE FURMAN	29
8:55	8	BUDGET AMENDMENTS	MS. MARGARET PIERCE	31
9:00	9	MISCELLANEOUS ADMINISTRATIVE MATTERS	MR. DERON GEOUQUE	
		A. Resolution Ordering The Referendum For A Quarter- Cent Local Option Sales Tax With The Proceeds To Be Utilized For A 2 Cent Property Tax Rate Reduction In Watauga County		33
		B. Tentative Agenda for Annual Pre-Budget Retreat		35
		C. Boards and Commissions		37
		D. Announcements		55
9:05	10	PUBLIC COMMENT		57
10:05	11	BREAK		57
10:10	12	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3) Personnel Matters – G. S. 143-318.11(a)(6)		57
10:25	13	POSSIBLE ACTION AFTER CLOSED SESSION		57
10:30	14	ADJOURN		

**AGENDA ITEM 2:**

**APPROVAL OF MINUTES:**

January 16, 2018, Regular Meeting

January 16, 2018, Closed Session

**DRAFT****MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 16, 2017**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, January 16, 2018, at 5:30 P.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

**PRESENT:** John Welch, Chairman  
 Billy Kennedy, Vice-Chairman  
 Jimmy Hodges, Commissioner  
 Larry Turnbow, Commissioner  
 Anthony di Santi, County Attorney  
 Deron Geouque, County Manager  
 Anita J. Fogle, Clerk to the Board

*[Clerk's Note: Commissioner Yates was not present due to a prior commitment.]*

Chairman Welch called the meeting to order at 5:33 P.M.

Commissioner Hodges opened with a prayer and Commissioner Turnbow led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Chairman Welch called for additions and/or corrections to the December 19, 2017, regular meeting and closed session minutes.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the December 19, 2017, regular meeting minutes as presented.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
 Nay-0  
 Absent-1 (Yates)

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the December 19, 2017, closed session minutes as presented.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
 Nay-0  
 Absent-1 (Yates)

**APPROVAL OF AGENDA**

Chairman Welch called for additions and/or corrections to the January 16, 2018, agenda.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the January 16, 2018, agenda as presented.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
Nay-0  
Absent-1 (Yates)

### **COOPERATIVE EXTENSION UPDATE**

Mr. Jim Hamilton, Cooperative Extension, presented an update on activities of the Watauga County Cooperative Extension. Mr. Hamilton stated that the staff of six was going strong. Christmas tree sales were up. The report was for information only; therefore no action was required.

### **PROPOSED APPLICATION FOR THE 2018 COMMUNITY WASTE REDUCTION AND RECYCLING GRANT**

Ms. Pamela Thomas, Recycling Coordinator, presented a proposed grant application from the North Carolina Department of Environmental Quality and Customer Service which is due on February 16, 2018. If awarded, funds would assist in the purchase of two (2) closed top roll-off containers to collect recycling materials at County schools. Ms. Thomas also reported that she is in communication with Mr. Danny Clark at the school system to work toward having a recycle bin in each classroom. The grant is for \$15,000 with a local match of \$3,000 of which the Watauga County School System has agreed to pay from funds allocated in their 2018-2019 budget. Ms. Thomas reported that between February 2017 and January 2018, 15,900 pounds of paper, 1,280 pounds of aluminum, and 2,160 pounds of plastic were collected for recycle from the containers located at the schools.

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to authorize the submission of the application for a grant from the North Carolina Department of Environmental Quality and Customer Service in the amount of \$15,000 with the \$3,000 match to be paid by the Watauga County School System.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
Nay-0  
Absent-1 (Yates)

### **PROPOSED INCREASE TO FY 2018 HOME AND COMMUNITY CARE BLOCK GRANT (H&CCBG) FUNDS FOR PROJECT ON AGING**

Ms. Angie Boitnotte, Project on Aging Director, requested acceptance of an increase in the FY 2018 Home and Community Care Block Grant (H&CCBG) funds in the amount of \$10,323. Ms. Boitnotte stated that the required local match is \$1,147 and is present in the Project on Aging's current FY 2018 budget.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to accept the \$10,323 increase in Community Care Block Grant (H&CCBG) funds for FY 2018 with a local match of \$1,147.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
Nay-0  
Absent-1 (Yates)

**PROPOSED EXEMPTION OF “REQUEST FOR QUALIFICATIONS” (RFQ) FOR GUY FORD ROAD ACCESS PROJECT**

Mr. Joe Furman, Planning and Inspections Director, stated that N. C. General Statute 143-64.32 allows the County to exempt a project from N. C. General Statute 143-64.31 if the project cost is under \$50,000. Therefore, Mr. Furman requested the Board exempt the Guy Ford Road river access from N.C. General Statute 143-64.31.

Municipal Engineering has already conducted the preliminary design and cost estimates for Blue Ridge Conservancy. The County has now assumed the lead role with the acceptance of grant funds for this project. Due to Municipal Engineering’s working knowledge of the project staff recommended the Board exempt this project from N.C. General Statute 143-64.31 and select Municipal Engineering for the final design, bidding, and construction administration as they would be most qualified for the project. Costs are expected to be well below the \$50,000 threshold.

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to exempt the Guy Ford Road Access project from N.C. General Statute 143-64.31 and select Municipal Engineering for the final design, bidding, and construction administration of the project.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
Nay-0  
Absent-1 (Yates)

**TAX MATTERS**

***A. Monthly Collections Report***

Tax Administrator, Mr. Larry Warren, presented the Tax Collections Report for the month of December 2017. This report was presented for information only and, therefore, no action was required.

***B. Refunds and Releases***

Mr. Warren presented the Refunds and Releases Report for December 2017 for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Hodges, seconded by Vice-Chairman Kennedy, moved to approve the Refunds and Releases Report for December 2017, as presented.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
Nay-0  
Absent-1 (Yates)

## **COMMUNICATIONS AND EMERGENCY SERVICES MATTERS**

### ***A. Proposed Tier II Grant Award and Application***

Mr. Jeff Virginia, Emergency Services Director, requested the acceptance of the Tier II grant in the amount of \$1,000 for 2017 and authorization to apply for the 2018 Tier II grant in the amount of \$1,000. The grant funds are used for hazardous materials emergency response planning, training and related exercises. The grant requires no match from the County.

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to accept the 2017 Tier II grant in the amount of \$1,000 and to authorize staff to submit the 2018 Tier II grant application.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
Nay-0  
Absent-1 (Yates)

### ***B. Proposed Emergency Management Performance Grant (EMPG)***

Mr. Jeff Virginia stated that, each year, the North Carolina Department of Public Safety provides grant monies for Counties completing certain emergency planning activities. These activities serve as the base amount and in the case of Watauga County amounts to \$20,625. The optional components for additional funding have not been determined as of yet. This is a yearly program in which the County has participated for over thirty (30) years.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to authorize the submission of the grant application to the North Carolina Department of Public Safety and complete the required activities to receive, at minimum, the \$20,625.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
Nay-0  
Absent-1 (Yates)

### ***C. Presentation of the High Country Region Hazard Mitigation Plan Update and Proposed Resolution of Approval***

Fire Marshal Taylor Marsh presented the High Country Region Mitigation Plan. Mr. Marsh stated that FEMA requires the plan to be updated every five (5) years. In the past, the plan only covered Watauga County and its municipalities. However, a grant for a regional mitigation plan for Watauga, Ashe, Alleghany, and Wilkes was received. The plan is required to be adopted in order for the County to receive reimbursements from FEMA in the event a disaster is declared in

the County. Mr. Marsh stated that the plan has been adopted by all of the Watauga County municipalities, North Carolina Emergency Management, and FEMA. A proposed resolution was presented approving the adoption of the Plan.

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to adopt the High Country Region Mitigation Plan and adopt the resolution as presented.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
Nay-0  
Absent-1 (Yates)

## **MISCELLANEOUS ADMINISTRATIVE MATTERS**

### ***A. Proposed Offer to Purchase and Contract for Brookshire Road Property***

County Manager Geouque stated that, at a previous meeting, the Board directed the County Manager to contact the potential buyer of the property located on Brookshire Road and give thirty days for an offer to be submitted. The County Manager presented an offer of \$50,000 which has since been submitted for the property. The due diligence period would end March 30, 2018. The property to be purchased includes approximately 14.5 acres of a 32.62 acre parcel and the entire 2 acres of an adjacent County owned parcel. The 32.62 acre parcel has a total tax value of \$1,602,200. This value includes the soccer complex facility valued at \$378,900. The 2 acre parcel is valued at \$45,000. The County Manager sought direction regarding acceptance of the offer or continuing to work with the Watauga Community Housing Trust's plan to develop the property for workforce housing.

This item was tabled until after closed session to allow for legal counsel by the County Attorney.

### ***B. Proposed Dates for Annual Pre-Budget Retreat***

County Manager Geouque stated that proposed dates for the Annual Pre-Budget Retreat are February 22 and 23, with times proposed as 12:00–7:00 P.M. on Thursday and 9:00 A.M.–1:00 P.M. on Friday. Two days are required for the Retreat and should the Board wish, times and dates may be adjusted accordingly.

By consensus, the Board agreed to tentatively set the dates for the Annual Pre-Budget Retreat for February 22 and 23, 2018, with direction to the County Manager to check with Commissioners' calendars.

### ***C. Announcements***

County Manager Geouque announced the following:

- A public hearing is scheduled for Tuesday, February 20, 2018, at 5:00 P.M. to allow for citizen comment on a proposed Parks and Recreation Trust Fund (PARTF) grant application.

- The Sport Tourism Task Force will be holding a Public Forum on February 1, 2018, from 6-8 P.M. at the Watauga County Commissioners' Board Room. Reservations are not required.

### **PUBLIC COMMENT**

There was no public comment.

### **CLOSED SESSION**

At 6:08 P.M., Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3) and Personnel Matters, per G. S. 143-318.11(a)(6).

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
Nay-0  
Absent-1 (Yates)

Commissioner Turnbow, seconded by Commissioner Hodges, moved to resume the open meeting at 7:27 P.M.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
Nay-0  
Absent-1 (Yates)

### **POSSIBLE ACTION AFTER CLOSED SESSION**

#### ***Proposed Offer to Purchase and Contract for Brookshire Road Property***

County Manager Geouque stated that, at a previous meeting, the Board directed the County Manager to contact the potential buyer of County-owned property located on Brookshire Road and give thirty days for an offer to be submitted prior to the Board reconsidering the Watauga Community Housing Trust's request for support of workforce housing being developed on the property. The County Manager stated that an offer of \$50,000 has been submitted for the property by Mr. James Lawrence. The due diligence period would end March 30, 2018. The property to be purchased includes approximately 14.5 acres of a 32.62 acre parcel and the entire 2 acres of the other county owned parcel. The 32.62 acre parcel has a tax value of \$1,602,200. This value includes the soccer complex facility valued at \$378,900. The 2 acre parcel is valued at \$45,000.

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to reject the offer, in the amount of \$50,000, from Mr. James Lawrence for County-owned property located on Brookshire Road and to direct the County Manager to contact Mr. Scott Eggers with the Watauga Community Housing Trust to request the Trust pursue the development of the property for workforce housing.

VOTE: Aye-4 (Welch, Kennedy, Hodges, Turnbow)  
Nay-0  
Absent-1 (Yates)



**ADJOURN**

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to adjourn the meeting at 7:30 P.M.

John Welch, Chairman

ATTEST:

Anita J. Fogle, Clerk to the Board

**AGENDA ITEM 3:**

**APPROVAL OF THE FEBRUARY 6, 2018, AGENDA**

Blank Page

**AGENDA ITEM 4:**

**COOPERATIVE EXTENSION UPDATE**

**MANAGER'S COMMENTS:**

Ms. Paige Patterson, Cooperative Extension, will present an update on Cooperative Extension matters.

The report is for information only; therefore no action is required.

Blank Page

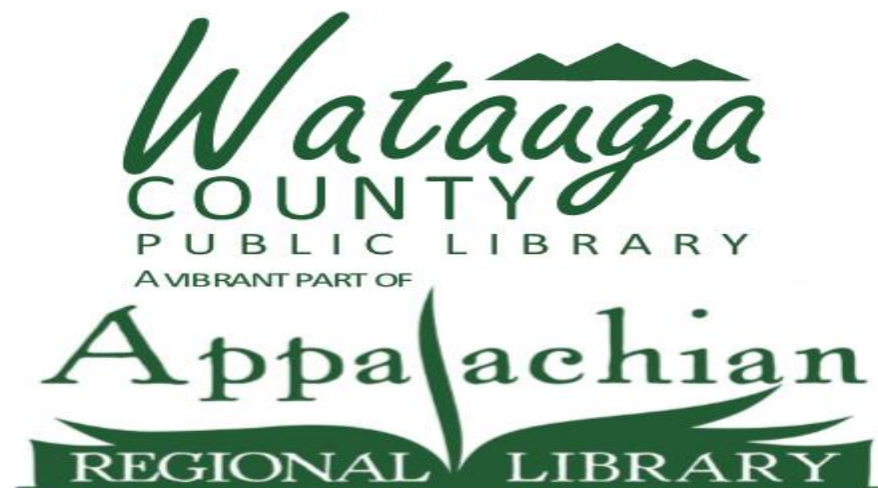
**AGENDA ITEM 5:**

**WATAUGA COUNTY PUBLIC LIBRARY ANNUAL REPORT**

**MANAGER'S COMMENTS:**

Ms. Monica Caruso, County Librarian, will present the Watauga County Public Library Annual Report.

The report is for information only; therefore, no action is required.



# Watauga County Public Library

2017

# Four Service Priorities

Technology  
Lifelong Learning  
Library as Place  
Reading

LONG RANGE PLAN 2015-2020

To create this plan, Appalachian Regional Library sought input from local residents, community leaders, and library staff about what services and programs your library should offer to bring the most value to library users. We distilled these responses into 12 goals, 4 service priorities, and a single purpose that will help our libraries serve you better.

## one MISSION

The Appalachian Regional Library promotes knowledge, reading, and imagination; supports and encourages life-long learning; and contributes to the sense of community and the economic well-being of Ashe, Wilkes, and Watauga Counties.

## four SERVICE PRIORITIES





# Technology



## ABC Mouse

Early Learning Academy

**Now available on the youth computers  
at your library**

ABC mouse features over 5,000 learning activities, including online books, interactive learning activities, games, puzzles, songs, art activities and more.



**Book A Librarian**  
**One-On-One**  
**Technology Help By Appointment**

See staff at the Reference Desk to schedule an appointment  
 -OR-  
 Call (828) 264-8784 ext. 2



# Lifelong Learning



**ALAN GRATZ**  
 THURSDAY, OCTOBER 26TH AT 3PM

AUTHOR OF PRISONER 5 5047, CODE OF HONOR, REFUGEE, PROJECT 1065, AND MORE

SPONSORED BY NW CHILDREN'S LITERATURE SYMPOSIUM



**LEARN ABOUT ECLIPSES**  
**WEDNESDAY, AUGUST 16, 5:30 PM**

**WITH DR. TOM ROKOSKE, PROFESSOR EMERITUS OF  
 PHYSICS & ASTRONOMY, APPALACHIAN STATE UNIVERSITY**  
 IN THE LIBRARY MEETING ROOM



# Library as Place



# Reading



Watauga County Public Library

Watauga County Public Library and Watauga County Schools Present

## Student Access

Students may checkout up to 10 books and access our electronic resources using their Student ID number. No late fees! Some restrictions apply. For more information click [here](#)!

# READING

# CHALLENGE

## 2018



# Revenue

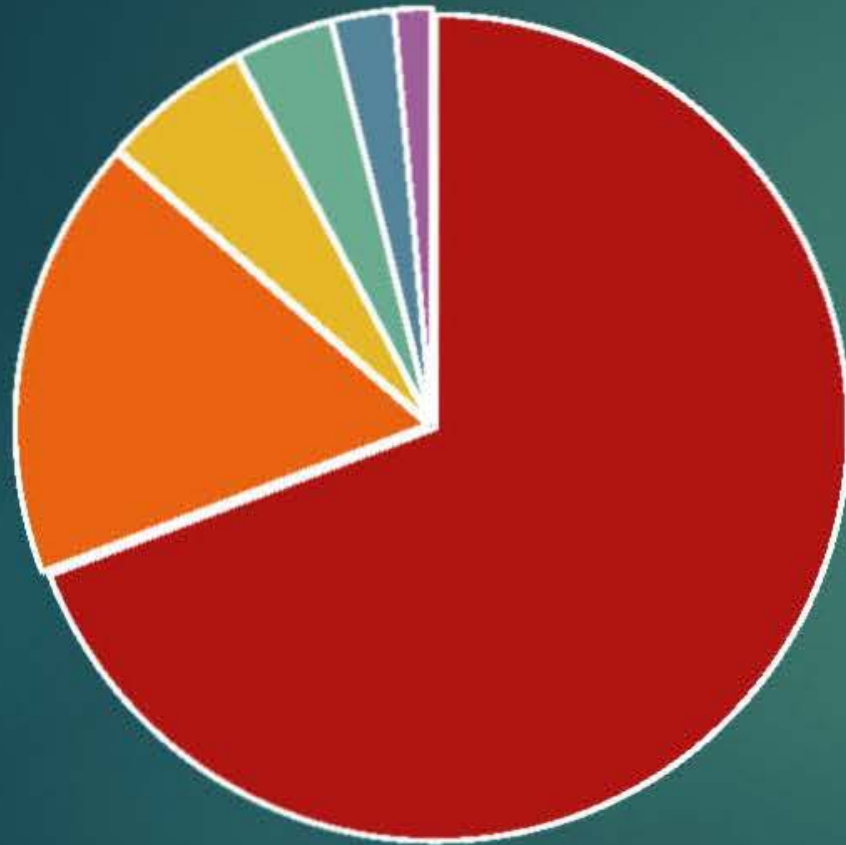
Total = \$780,816

2016-2017

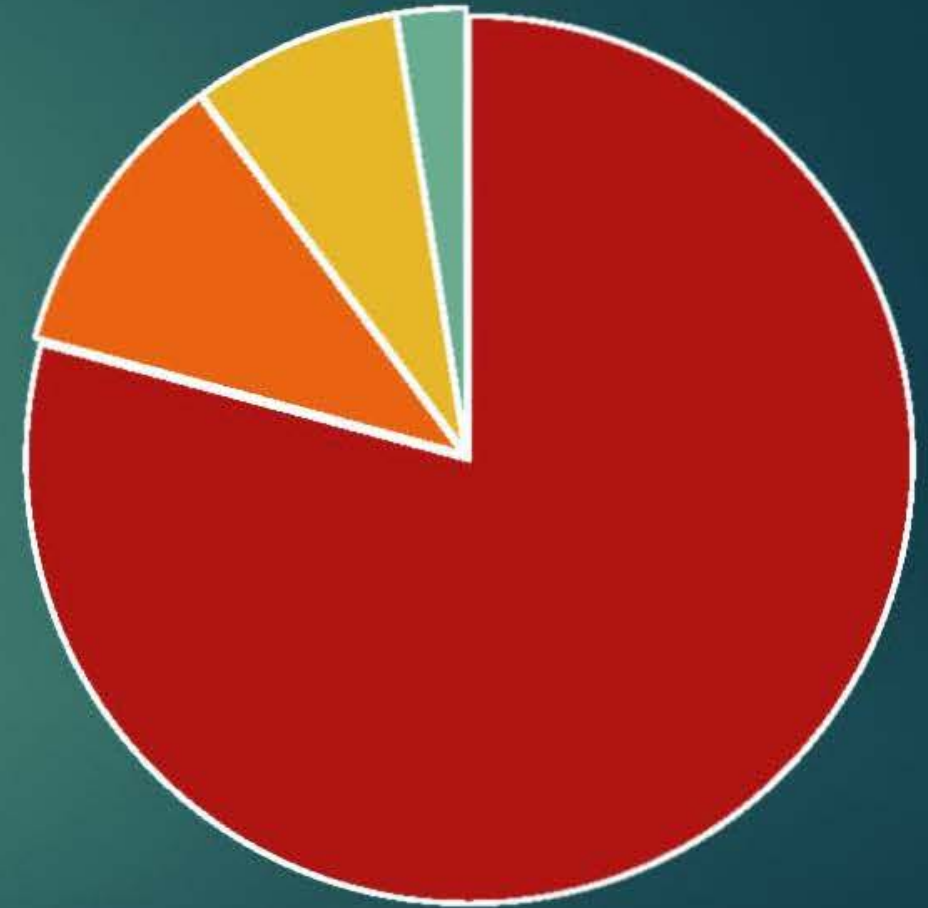
# Expenditures

020618 BCC Meeting

Total = \$677,829



- County
- State
- Friends
- Grants
- Fines/Fees
- Fund Bal



- Personnel
- Collections
- Operations
- Programs



**We love our volunteers!**

**Hours: 5,264**

**Number: 260**

**Value: \$127,072**

**Taken from Independent Sector**

# Testimonials...

“This is a great library! Not only do they have a great selection, they're part of a huge inter-library loan system. They have great youth librarians and tons of exciting stuff for kids of all ages.”

“We drove from Sparta NC on Saturday to attend the Easter Egg Hunt and it was by far one of the best! My children had a wonderful time! Thank you.”

“Beautiful facility with very user friendly technology and work areas. Helpful and happy employees and volunteers! Employee Genevieve was very eager to help and was very knowledgeable.”

“Wonderful facility and helpful, professional staff!”

Thank you for your support!



Blank Page

**AGENDA ITEM 6:**

**PROPOSED APPOINTMENT OF HOME & COMMUNITY CARE BLOCK GRANT (H&CCBG) ADVISORY COMMITTEE AND LEAD AGENCY**

**MANAGER’S COMMENTS:**

Each year the Board is required to appoint a lead agency and advisory committee to make recommendations on how to best expend the County’s allocation from the Home and Community Care Block Grant (H&CCBG) funds. These funds were previously established by the Older American’s Act and are administered by the North Carolina Division of Aging.

Board action is requested to approve the Watauga County Project on Aging as the Lead Agency. In that this is the first reading, you may delay action or waive your policy and appoint the members to the Advisory Board as presented.

Direction from the Board is requested.



# Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: [www.wataugacounty.org/aging](http://www.wataugacounty.org/aging) [angie.boitnotte@watgov.org](mailto:angie.boitnotte@watgov.org)

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

## MEMORANDUM

**TO:** Deron Geouque, County Manager

**FROM:** Angie Boitnotte, Director

**DATE:** January 29, 2018

**SUBJ:** Request for Board of Commissioners' Consideration: Appointment of the Home and Community Care Block Grant Advisory Committee and Lead Agency

Please accept the attached list as nominations for the Home and Community Care Block Grant Advisory Committee for FY 2019. I also recommend that the Watauga County Project on Aging be appointed as the Lead Agency.

**HOME AND COMMUNITY CARE BLOCK GRANT  
ADVISORY COMMITTEE FY 2019**

**LEAD AGENCY**

Angie Boitnotte, Director  
132 Poplar Grove Connector, Suite A  
Boone, NC 28607

Watauga County Project on Aging  
265-8090  
angie.boitnotte@watgov.org

**ADVISORY COMMITTEE**

**NAME**

**REPRESENTING**

Perry Yates  
789 Stadium Dr.  
Boone, NC 28607

Watauga County Board of Commissioners  
265-5650  
perry.yates@watgov.org

Julie Wiggins  
Area Agency on Aging  
468 New Market Blvd.  
Boone, NC 28607

High Country Council of Governments  
265-5434 ext. 122  
jwiggins@regiond.org

Linda Bretz, RN  
PO Box 2528  
Boone, NC 28607

Gentiva Home Health  
266-1166  
lindabretz@gentiva.com

Vanessa Brumfield, Consumer Relations Team Lead  
895 State Farm Rd., Suite 507  
Boone, NC 28607

Vaya Health  
1-800-893-6246, ext. 4401  
vanessa.brumfield@vayahealth.com

Murray Hawkinson, Watauga Clinical Site Director  
132 Poplar Grove Connector, Suite B  
Boone, NC 28607

Daymark Recovery Services  
264-8759  
mhawkinson@daymarkrecovery.org

Tom Hughes, Director  
132 Poplar Grove Connector, Suite C  
Boone, NC 28607

Watauga County Department of Social Services  
265-8100  
tom.hughes@watgov.org

Jennifer Greene, Health Director  
126 Poplar Grove Connector  
Boone, NC 28607

Appalachian District Health Department  
264-4995  
jen.greene@apphealth.com

Margie Mansure, Family & Consumer Ed. Agent  
971 West King St.  
Boone, NC 28607

Cooperative Extension  
264-3061  
margie\_mansure@ncsu.edu

Sarah McKethan, Medical Social Worker  
902 Kirkwood Street, NW  
Lenoir, NC 28645

Caldwell Hospice & Palliative Care  
(828)754-0101  
mckethan.sarah@gmail.com

Pat Coley  
P. O. Box 307  
Blowing Rock, NC 28605

Senior Citizen (STHL Delegate)  
295-3556  
patcoley@bellsouth.net

Kat Danner  
280 Foster Circle  
Boone, NC 28607

Senior Citizen  
264-7985 or 773-0682  
dannerk@charter.net

Sherry Harmon  
196 Phillips Branch Rd.  
Vilas, NC 28692

Senior Citizen  
297-3828  
sherry.harmon@gmail.com

Gail Hawkinson  
714 Queen St.  
Boone, NC 28607

Senior Citizen  
264-1774  
hawkmg@boone.net

Bob Parker  
P. O. Box 925  
Blowing Rock, NC 28605

Senior Citizen  
265-6390  
bobcat.p@hotmail.com

Dr. Ed Rosenberg  
220 Sorrento Forest Dr.  
Blowing Rock, NC 28605

Senior Citizen (STHL Alternate)  
262-6146 (w)  
RosenbergE@appstate.edu

Betty Wyse  
314 Meadowview Dr., Apt. 401  
Boone, NC 28607

Senior Citizen  
264-5482

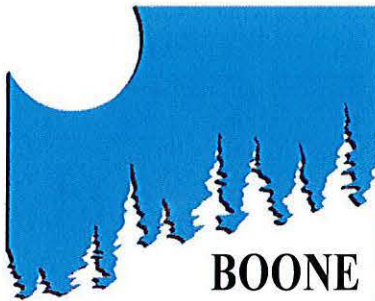
Updated: 01/26/17

**AGENDA ITEM 7:****ECONOMIC DEVELOPMENT COMMISSION'S RECOMMENDATION ON  
APPALACHIAN THEATRE'S REQUEST FOR FUNDS****MANAGER'S COMMENTS:**

Mr. Joe Furman, Planning and Inspections Director, will present a request from the EDC that the Board of Commissioners provide a one-time allocation in the amount of \$25,000 to the Appalachian Theatre. In response to the Theatre's previous request for \$100,000 annually for a ten (10) year period the County allocated \$10,000 for the past three (3) years.

Should the Board wish to grant the request, two funding options are available. The first option would be to fund the request from the EDC Capital Reserve Account. The second option would be to fund the request from fund balance. Staff's recommendation would be for the allocation to come from the EDC Capital Reserve Account as this would be an appropriate expense and the purpose for which the account was established.

Staff seeks direction from the Board.



## BOONE BLOWING ROCK

Watauga County Office of  
Economic Development

phone (828) 264-3082

fax (828) 265-8080

tty use 711

P.O. Box 404  
Boone, North Carolina 28607

[www.WataugaEDC.org](http://www.WataugaEDC.org)




Take Your Business  
To Higher Ground.

### Memorandum

**Date:** January 16, 2018

**To:** Board of Commissioners and County Manager

**From:** Joe Furman 

**RE:** EDC recommendation on Appalachian Theatre

On January 11, 2018, the Economic Development Commission voted to recommend that the Board of Commissioners provide a one-time allocation of \$25,000 to the Appalachian Theatre. This was in response to the Theatre's request to the County for \$100,000 a year for 10 years, and upon the Commissioners' request for an EDC recommendation. The bases for the recommendation are 1) the Theatre recently announced a scaled-back development plan and that there are adequate funds on-hand or pledged to complete the plan, and 2) the ability by local governments to make such multi-year funding commitments is very limited. The EDC considers the theatre project to be viable and likely to contribute to the County's economic development and is amenable to consider additional funding requests under the following circumstances.

1. In light of the 2 reasons listed above, an updated funding request is in order;
2. Since an allocation of tax dollars was requested, the EDC believes it was appropriate to ask some questions, not all of which were answered to their satisfaction. The questions are:
  - What are the planned and projected uses of the community room?
  - Is phasing of the project possible, and if so, could the community room be opened first in order to generate revenue?
  - What is the plan for parking?
  - The Economic Impact Analysis projects the creation of 53 jobs, 42 of them direct, but does not provide detail such as what they are and if they are full-time. Is it possible to provide more detail?

**AGENDA ITEM 8:**

**BUDGET AMENDMENTS**

**MANAGER'S COMMENTS:**

Ms. Margaret Pierce, Finance Director, will review budget amendments as included in your packet.

Board approval is requested.





## WATAUGA COUNTY FINANCE OFFICE

814 West King St., Suite 216, Boone, NC 28607 Phone (828) 265-8007

### MEMORANDUM

**TO:** Deron T. Geouque, County Manager  
**FROM:** Margaret Pierce, Finance Director  
**SUBJECT:** Budget Amendments - FY 2017/18  
**DATE:** January 29, 2018

The following budget amendments require the approval of the Watauga County Board of Commissioners. Board approval is requested.

<u>Account #</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103991 399100	Fund Balance Appropriated		5,496,615
109800 498099	Transfer to Rec Center Capital Project Fund	5,496,615	
493980 398000	Transfer from General Fund		5,496,615
496120 458000	Capital Outlay - Building	5,496,615	

Per Board action 12-5-17; to transfer the FY 16-17 increase in unassigned fund balance plus an additional \$5,000,000 to the Recreation and Community Center Capital Project Fund.

103910 391003	Sale of Fixed Asset		18,319,000
104199 469149	Loan to ASU on Property Transfer	18,319,000	
103910 391000	Loan from ASU on Property Transfer		2,819,000
104199 457000	Property Purchase from ASU	2,819,000	

Per Board action 4-7-17 and purchase finalized 9-28-17. To recognize transaction for purchase of ASU property for the new Recreation and Community Center and sale of the old WHS property.

103300 343309	Homeland Security Grant for Equipment		1,000
104330 449901	Homeland Security Grant for Equipment	1,000	

Per Board action 1-16-18; to recognize grant used to purchase equipment.

**AGENDA ITEM 9:****MISCELLANEOUS ADMINISTRATIVE MATTERS**

- A. Resolution Ordering The Referendum For A Quarter-Cent Local Option Sales Tax With The Proceeds To Be Utilized For A 2 Cent Property Tax Rate Reduction In Watauga County*

**MANAGER'S COMMENTS:**

At the annual budget retreat the Board discussed conducting a special referendum for a quarter-cent local option sales tax. In the event that the quarter-cent local option sales tax is successful the proceeds would be used to reduce the current property tax rate of \$0.353 by 2 cents for new rate of \$0.333. Should the Board wish to conduct a special referendum for the quarter-cent local option sales tax the included resolution would need to be adopted so that the Board of Elections could place the item on the ballot.

If the voters pass the referendum and the Board of Commissioners wishes to levy the tax, it must provide 10 days public notice of its intent to adopt a resolution to levy the tax. After it adopts the resolution, it must send a certified copy of the resolution along with a certified copy of the election results of the referendum to the Department of Revenue.

The earliest the sales tax may become effective is on the first day of any calendar quarter so long as the county gives the Secretary of Revenue at least 90 days' advance notice. For example, if a referendum is held in May during the general election and passes, the earliest a county could begin collecting the revenue would be October.

Staff seeks direction for the Board.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

**DRAFT**

**RESOLUTION ORDERING THE REFERENDUM  
FOR A QUARTER-CENT LOCAL OPTION SALES TAX  
WITH THE PROCEEDS TO BE UTILIZED FOR  
A 2 CENT PROPERTY TAX RATE REDUCTION  
IN WATAUGA COUNTY**

**WHEREAS**, Article 46, Subchapter 8, Chapter 105 of the North Carolina General Statutes (§105-535 through 538) provides counties with the authority to levy a local sales and use tax at a rate of one-quarter percent (0.25%); and

**WHEREAS**, the Watauga County property tax rate is currently \$0.353 and is the third lowest in the State of North Carolina; and

**WHEREAS**, the Watauga County Board of Commissioners discussed levying a local sales and use tax at a rate of one-quarter percent (0.25%) at their Annual Budget Retreat in 2017; and

**WHEREAS**, the proceeds from the additional one-quarter percent (0.25%) local sales and use tax would be used to reduce the property tax rate from \$0.353 to \$0.333.

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to North Carolina General Statute 105-537, that the Watauga County Board of Commissioners hereby requests that the Watauga County Board of Elections conduct a special election advisory referendum on the 17<sup>th</sup> day of May, 2018, for all of Watauga County with the following ballot question:

" FOR       AGAINST

Local sales and use tax at the rate of one-quarter percent (0.25%) in addition to all other State and local sales and use taxes."

**FURTHER BE IT RESOLVED** that the Watauga County Board of Commissioners requests that, at such time the special election voting data is tabulated and certified, the Board of Elections forward said advisory referendum results to the Board of Commissioners in order to proceed as allowed in the above referenced statutes in Chapter 105 of the North Carolina General Statutes; and

**BE IT FURTHER RESOLVED** that the proceeds generated from this additional one-quarter percent (0.25%) sales tax shall be utilized to reduce the current property tax rate of \$0.353 by 2 cents and establishing the new property tax rate for Watauga County at \$0.333.

**ADOPTED** this the 6<sup>th</sup> day of February, 2018.

\_\_\_\_\_  
John Welch, Chairman  
Watauga County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Anita J. Fogle, Clerk to the Board

**AGENDA ITEM 9:**

**MISCELLANEOUS ADMINISTRATIVE MATTERS**

*B. Tentative Agenda for Annual Pre-Budget Retreat*

**MANAGER'S COMMENTS:**

Staff is recommending the Board approve the dates of February 19<sup>th</sup> and 21<sup>st</sup> with the times set for 12:00 PM to 7:00 PM and 8:30 AM to 1:00 PM, respectively.

A draft agenda is enclosed for Board review. The agenda may change between now and the retreat based on input from the Board or the County Manager receiving additional items for consideration. County staff will start the process of preparing and compiling the information for the retreat. Please feel free to contact me during the upcoming weeks should you have any questions or require additional information.

Board action is required.

**TENTATIVE RETREAT AGENDA**  
**WATAUGA COUNTY BOARD OF COMMISSIONERS**  
**COMMISSIONERS' BOARD ROOM**  
**WATAUGA COUNTY ADMINISTRATION BUILDING, BOONE, NC**  
**FEBRUARY 19 & 21, 2017**

**DRAFT**

<b>TIME</b>	<b>TOPIC</b>	<b>PRESENTER</b>	<b>PAGE</b>
<b>MONDAY, FEBRUARY 19, 2018</b>			
12:15 PM	<b>OPENING REMARKS AND LUNCH</b>	MR. DERON GEOUQUE	
12:30 PM	<b>COMMUNITY RECREATION CENTER (CRC) UPDATE</b>		
2:30 PM	<b>BREAK</b>		
2:40 PM	<b>FY 2018 REVIEW AND DISCUSSION OF 2019 BUDGET</b> A. Revenues B. Expenditures C. Debt Service Report D. Budget Calendar	MS. MARGARET PIERCE	
3:00 PM	<b>REVIEW OF CURRENT CAPITAL IMPROVEMENT PLAN (CIP)</b> A. Current CIP Status Report B. Relocation of County Personnel 1. Planning and Inspections 2. Veteran's Services 3. Red Cross C. New River Baseball Fields D. Landfill Road Relocation E. Wireless Connection Efforts F. School Facilities	MR. DERON GEOUQUE & MR. ROBERT MARSH	
3:45 PM	<b>UPDATE ON RECREATIONAL PROJECTS</b> A. Guy Ford Paddle Access B. Middle Fork Greenway	MR. JOE FURMAN MS. WENDY PATOPRSTY	
4:15 PM	<b>BREAK</b>		
4:30 PM	<b>CALDWELL COMMUNITY COLLEGE &amp; TECHNICAL INSTITUTE</b>	DR. MARK POARCH	
5:00 PM	<b>SCHOOL BOARD FUNDING ISSUES</b> A. FY 2019 Funding Needs B. Schools' Capital Improvement Plan	DR. SCOTT ELLIOTT & SCHOOL BOARD MEMBERS	
6:00 PM	<b>CHILDREN'S COUNCIL PRESENTATION</b>	MS. CRYSTAL KELLER	
6:30 PM	<b>COUNTY MANAGER'S SUMMARY</b>	MR. DERON GEOUQUE	
7:00 PM	<b>RECESS UNTIL FRIDAY, FEBRUARY 21, 2018, AT 9:00 AM</b>		
<b>WEDNESDAY, FEBRUARY 21, 2018</b>			
8:30 AM	<b>BREAKFAST</b>		
9:00 AM	<b>TOURISM DEVELOPMENT AUTHORITY (TDA)</b>	MR. MATT VINCENT & MR. WRIGHT TILLEY	
9:30 AM	<b>WATAUGA COMMUNITY HOUSING TRUST</b>	MR. SCOTT EGGERS	
10:00 AM	<b>WATAUGA HUMANE SOCIETY FACILITIES</b>	MR. BEN HENDERSON	
10:30 AM	<b>PUBLIC SAFETY AND EMERGENCY COMMUNICATIONS SYSTEMS STUDY UPDATE</b>	DR. MARVIN HOFFMAN	
11:30 AM	<b>MISCELLANEOUS &amp; COMMISSIONER MATTERS</b> A. State Issues B. Commissioner Matters	MR. DERON GEOUQUE	
11:45 PM	<b>WRAP UP, GOALS &amp; OBJECTIVES, BOARD DIRECTIVES</b>		
12:00 PM	<b>ADJOURN</b>		

## **AGENDA ITEM 9:**

### **MISCELLANEOUS ADMINISTRATIVE MATTERS**

#### *C. Boards and Commissions*

#### **MANAGER'S COMMENTS:**

##### AppalCART

The Town of Boone recommends the appointment of Ms. Connie Ulmer and Mr. Marshall Ashcraft as Town representative on AppalCART's Board. These are first readings and, therefore, no action is required.

##### Watauga County Board of Adjustment

The terms of Bill Ragan, Baxter Palmer and Todd Rice expired in November. All three are willing to continue to serve if reappointed. NC Statutes require a representative (resident) of each zoned area in counties that have partial-county zoning such as Watauga. Mr. Rice represents the Valle Crucis Historic District, which is a small area with limited population, therefore small pool of potential representatives. Mr. Palmer is the alternate member and is the representative of the Foscoe-Grandfather zoned area. Mr. Ragan resides in the Howard Creek Watershed, which is not a zoned area in the traditional sense, but since the watershed ordinance was adopted under zoning authority, the County has attempted to appoint residents of those areas when possible.

The Pond Creek (Beech Mountain) Watershed Ordinance was not adopted under zoning authority as it is not large enough to qualify for partial-county zoning. Adam Rhyne resides in the South Fork New River/Winkler Creek/Middle Fork watershed (the boundaries adjoin and form one larger watershed-regulated area). David Hill and Charles Phillips are at-large members. Those 3 terms are not expiring this year. The new South Fork New River Watershed for the new Boone water intake does not have a representative.

Volunteer applications have been received from Mr. John Prickett, Mr. Joe Quinn, and Mr. Michael Moore. All three have requested to serve on the Board of Adjustment.

Upon review, Mr. Moore's application indicates he lives in the Foscoe-Grandfather Community. He does not live within the zoned area or the community council designated area. These are first readings and, therefore, no action is required.

##### Economic Development Commission

Mr. Robert Hoffman recently resigned from the Economic Development Commission (EDC) due to relocation. His term expires in June 2020. A volunteer application has been received from Mr. Wallace Greer who has requested to serve on the EDC. If appointed, he would fill the unexpired term which ends on June 30, 2020. This is a first reading and, therefore, no action is required.

Watauga County Nursing Home Community Advisory Committee

Mr. Fred Badders' term will expire January 20, 2018, on the Watauga County Nursing Home Community Advisory Committee. He is willing to continue to serve an additional three-year term if reappointed. This is a first reading and, therefore, no action is required.

Adult Care Home Community Advisory Committee

Mr. Harold Eller's term will expire March 3, 2018, on the Watauga County Adult Care Home Community Advisory Committee. He is willing to continue to serve an additional three-year term if reappointed. This is a first reading and, therefore, no action is required.

Tourism Development Authority (TDA)

The terms of Mr. Jim Neustadt and Mr. Brad Moretz will expire February 28, 2018. The two seats must be occupied by someone representing a business that collects the occupancy tax in Watauga County. Mr. Wright Tilley, Watauga County TDA Director, has stated that both are willing to continue to serve an additional three-year term if reappointed. This is a first reading and, therefore, no action is required.

WAMY Community Action

Ms. Joy Coffey's final term as a Public Sector representative for Watauga County ends on February 8, 2018. Ms. Melissa Soto, Executive Director of WAMY, requests a Commissioner or appointee be appointed to fill the four-year term. This is a first reading and, therefore, no action is required.

# *Town of Boone*



January 24, 2018

Watauga County Board of Commissioners  
814 W. King Street  
Boone, NC 28607

RE: Appointment of Town Council Liaisons to AppalCART Board


Dear Board of Commissioners:

At the January 18, 2018 regular meeting of the Boone Town Council, Connie Ulmer and Marshall Ashcraft were recommended to serve as Town Council representatives on the AppalCART board. It is my understanding that Town Council representatives on the AppalCART board must also be appointed by the Watauga County Board of Commissioners.

Please accept this letter as the Town's formal request that the County appoint Ms. Connie Ulmer and Mr. Marshall Ashcraft to the AppalCART board as Boone Town Council representatives.

Should you have questions or concerns, please do not hesitate to contact me at 828-268-6200.

Sincerely,

  
Nicole Worley  
Clerk, Town of Boone



Volunteer Application  
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office  
814 West King Street, Suite 205  
Boone, NC 28607  
Phone: (828) 265-8000  
Fax: (828) 264-3230

Name: Joe Quinn  
Home Address: 345 Doe Ridge Road  
City: Boone Zip: 28607  
Telephone: (H) 828-264-7489 (W) \_\_\_\_\_ (Fax) \_\_\_\_\_  
Email: joequinn57@hotmail.com  
Place of Employment: Appalachian State University  
Job Title: Adjunct Faculty

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- |                                     |  |                                    |
|-------------------------------------|--|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork           | <input type="radio"/> Watauga      |
| <input type="radio"/> New River     | <input type="radio"/> Brushy Fork          | <input type="radio"/> Cove Creek   |
| <input type="radio"/> Beaver Dam    | <input checked="" type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw   |
| <input type="radio"/> Blue Ridge    | <input type="radio"/> Blowing Rock         | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk           | <input type="radio"/> North Fork           | <input type="radio"/> Boone        |


In addition, Please Indicate If You Live In One Of The Following Areas:

- |  |  |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community       | <input type="radio"/> Valle Crucis Historic District |
| <input checked="" type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed       |
| <input type="radio"/> South Fork New River Watershed     | <input type="radio"/> Extraterritorial Area          |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- |                                       |  |                                |
|---------------------------------------|--|--------------------------------|
| Gender                                | Ethnic Background                          |                                |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American     | <input type="radio"/> Hispanic |
| <input type="radio"/> Female          | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other    |
|                                       | <input type="radio"/> Native American      |                                |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Board Of Adjustment 
2. \_\_\_\_\_
3. \_\_\_\_\_

Volunteer Application  
Watauga County Boards And Commissions  
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work  
Experience:

Senior Instructor and Course Director, North Carolina Outward Bound School  
Classroom Teacher, New Hanover County Schools, Watauga County Schools  
Director of Outdoor Programs, Appalachian State University  
Adjunct Faculty, Appalachian State University, Caldwell CC&TI

Volunteer  
Experience:

American Alpine Club Grand Teton Climbers Ranch Work Week volunteer  
North Carolina Special Olympics volunteer

Other  
Experience:

Field work survey for Northern Peaks Trail

Other  
Comments:

I have been a county resident for 35 years. I feel I could bring valuable perspective and skills relative to issues to be considered by the board.

Signature: Joe Quinn

Date: 1/30/18

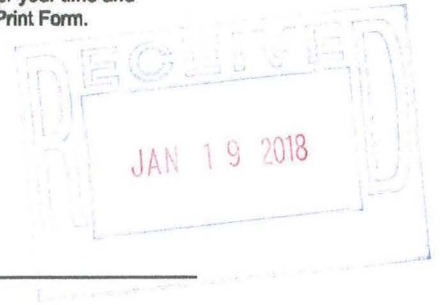
Print Form

Reset Form

Volunteer Application  
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office  
814 West King Street, Suite 205  
Boone, NC 28607  
Phone: (828) 265-8000  
Fax: (828) 264-3230



Name: John Prickett  
Home Address: 5321 Howard's Creek Rd  
City: Boone Zip: 28607  
Telephone: (H) 504 451 2669 (C) (W) \_\_\_\_\_ (Fax) \_\_\_\_\_  
Email: johnprickett222@gmail.com  
Place of Employment: Retired  
Job Title: (Previously) Quality Assurance Manager Rubicon LLC

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- |                                     |                                    |  |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork   | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River     | <input type="radio"/> Brushy Fork  | <input type="radio"/> Cove Creek         |
| <input type="radio"/> Beaver Dam    | <input type="radio"/> Meat Camp    | <input type="radio"/> Shawneehaw         |
| <input type="radio"/> Blue Ridge    | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek       |
| <input type="radio"/> Elk           | <input type="radio"/> North Fork   | <input type="radio"/> Boone              |

In addition, Please Indicate If You Live In One Of The Following Areas:

- |  |  |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community       | <input type="radio"/> Valle Crucis Historic District |
| <input checked="" type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed       |
| <input type="radio"/> South Fork New River Watershed     | <input type="radio"/> Extraterritorial Area          |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- |                                       |  |                                |
|---------------------------------------|--|--------------------------------|
| Gender                                | Ethnic Background                          |                                |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American     | <input type="radio"/> Hispanic |
| <input type="radio"/> Female          | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other    |
|                                       | <input type="radio"/> Native American      |                                |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Board Of Adjustment
2. \_\_\_\_\_
3. \_\_\_\_\_

Volunteer Application  
Watauga County Boards And Commissions  
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work  
Experience:

PhD Organic Chemist retired from chemical industry. Spent 2 years early in my career as a Process Engineer. Worked several years in Canada and the Netherlands, but mainly in southern Louisiana where I managed the laboratories (including the environmental lab), product development, process chemistry, and product quality for Rubicon LLC.  
I had budgetary responsibility for 5 departments (Quality Control, Environmental Lab, Process Chemistry, Product Development/Performance Testing, and the Pilot Plant).

Volunteer  
Experience:

Currently a New River Water Watcher on Howard's Creek.  
Boone Water Use Committee.  
Currently on the Boone Sustainability, Environmental, and Economics Committee.  
High Country Lifelong Learners.

Other  
Experience:

Several years of University teaching.  
Captain US Army Ordinance/Chemical Corps during Vietnam era.  
Member of Blue Ridge Hiking Club.

Other  
Comments:

I have enjoyed supporting the town of Boone on several committees, however I would also like to be involved in activities affecting the actual area where I live (in the Howard's Creek area). This appointment would be an opportunity to do that.

Signature: John P. Puckett

Date: 1/19/18

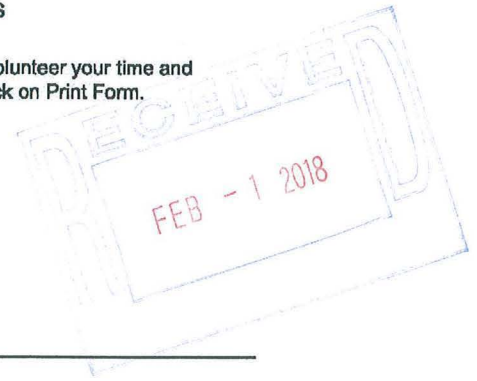
Print Form

Reset Form

Volunteer Application  
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office  
814 West King Street, Suite 205  
Boone, NC 28607  
Phone: (828) 265-8000  
Fax: (828) 264-3230



Name: Michael J. Moore  
Home Address: 150 Houndstooth Trail  
City: Boone, Zip: 28607  
Telephone: (H) 828-963-2720 (C) 828-964-1871 (Fax) \_\_\_\_\_  
Email: michaelmoore@skybest.com  
Place of Employment: Retired  
Job Title: \_\_\_\_\_

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- |                                     |                                    |  |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork   | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River     | <input type="radio"/> Brushy Fork  | <input type="radio"/> Cove Creek         |
| <input type="radio"/> Beaver Dam    | <input type="radio"/> Meat Camp    | <input type="radio"/> Shawneehaw         |
| <input type="radio"/> Blue Ridge    | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek       |
| <input type="radio"/> Elk           | <input type="radio"/> North Fork   | <input type="radio"/> Boone              |

In addition, Please Indicate If You Live In One Of The Following Areas:

- |   |  |
|---|--|
| <input checked="" type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed                 | <input type="radio"/> Winklers Creek Watershed       |
| <input type="radio"/> South Fork New River Watershed          | <input type="radio"/> Extraterritorial Area          |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- |                                       |  |                                |
|---------------------------------------|--|--------------------------------|
| Gender                                | Ethnic Background                          |                                |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American     | <input type="radio"/> Hispanic |
| <input type="radio"/> Female          | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other    |
|                                       | <input type="radio"/> Native American      |                                |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Board of Adjustment
2. \_\_\_\_\_
3. \_\_\_\_\_

Volunteer Application  
Watauga County Boards And Commissions  
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work  
Experience:

Appalachian State Univ., Professor of History 1971-2006  
Managing Partner, Martin House Properties, Blowing Rock 2009-

Volunteer  
Experience:

Watauga County Humane Society 2007-13  
numerous ad hoc activity with Friends of the Library, The  
Jones House, Health & Hunger Coalition, B. Rock Chamber of Commerce  
Board member, Watauga County Arts Council 2010-11

Other  
Experience:

Other  
Comments:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

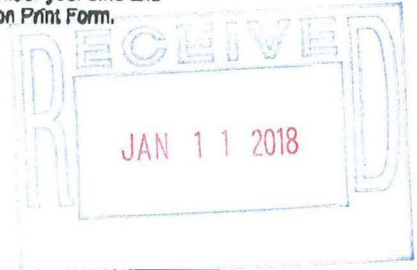
Print Form

Reset Form

Volunteer Application  
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office  
814 West King Street, Suite 208  
Boone, NC 28607  
Phone: (828) 268-8000  
Fax: (828) 264-3230



Name: Wallace Greer  
Home Address: 540 Hwy 105 ext  
City: Boone NC 28684 Zip: 28607  
Telephone: (H) 8289648348 (W) 8282635978 (Fax) \_\_\_\_\_  
Email: wallace.greer@firstcitizens.com  
Place of Employment: First Citizens Bank  
Job Title: Manager of Commercial Banking

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- |                                      |                                    |                                    |
|--------------------------------------|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain  | <input type="radio"/> Stony Fork   | <input type="radio"/> Watauga      |
| <input type="radio"/> New River      | <input type="radio"/> Brushy Fork  | <input type="radio"/> Cove Creek   |
| <input type="radio"/> Beaver Dam     | <input type="radio"/> Meat Camp    | <input type="radio"/> Shawneehaw   |
| <input type="radio"/> Blue Ridge     | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input checked="" type="radio"/> Elk | <input type="radio"/> North Fork   | <input type="radio"/> Boone        |

In addition, Please Indicate if You Live in One Of The Following Areas:

- |   |  |
|---|--|
| <input type="radio"/> Foscoe-Grandfather Community              | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howard's Creek Watershed                  | <input type="radio"/> Winklers Creek Watershed       |
| <input checked="" type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area          |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- |                                       |  |
|---------------------------------------|--|
| Gender                                | Ethnic Background                          |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American     |
| <input type="radio"/> Female          | <input checked="" type="radio"/> Caucasian |
|                                       | <input type="radio"/> Native American      |
|                                       | <input type="radio"/> Hispanic             |
|                                       | <input type="radio"/> Other                |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission
2. \_\_\_\_\_
3. \_\_\_\_\_

**Volunteer Application  
Watauga County Boards And Commissions  
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work  
Experience:**

I continue to work in the banking industry, as I have over the past 25 years. In that time I have worked with numerous Chamber of Commerce's, Governmental Agencies / Authorities, and related entities to advance quality development. My primary office location over the past 16 years as been Boone NC.

**Volunteer  
Experience:**

Presently:  
Boone Chamber of Commerce EDC  
Watauga Opportunities

**Other  
Experience:**

I grew up in the South Fork Watershed and returned to raise my family. As a Commercial Banker I have worked with 1000s of businesses in various communities. I know that the future is inevitable but progress only optional, unless community leaders support from a platform of data, unified vision, and clarity. I desire to serve this area by assisting leadership in any way possible to achieve the long term goals of Watauga County, and to make it one of the most desired locations in NC.

**Other  
Comments:**

Signature:

*Walter Jones*

Date:

1/10/18

**Print Form**

**Reset Form**



Brenda Lyerly  
Chair of the Board

Johnny Riddle  
Vice-Chair



Chris Jones  
Secretary

Valerie Jaynes  
Treasurer

468 New Market Blvd.  
Boone, NC 28607

[www.regiond.org](http://www.regiond.org)

Voice: 800-735-8262

Phone: 828-265-5434  
Fax: 828-265-5439

January 11, 2018



Clerk to the Board  
Ms. Anita J. Fogle  
814 West King Street, Suite 205  
Boone, North Carolina 28607

Dear Ms. Fogle:

The term of appointment of Mr. Fred Badders to the Watauga County Nursing Home Community Advisory Committee will expire January 20, 2018. He has indicated his desire to be reappointed for an additional three-year term.

Please submit Mr. Badder's name to the Commissioners for their consideration and let me know their decision at your earliest convenience. The request for renomination is attached.

Sincerely,

A handwritten signature in black ink that appears to read "Stevie M. John".

Stevie M. John  
Regional Long Term Care Ombudsman

Enclosure  
Renomination form

RENOMINATION FORM

LONG TERM CARE (NURSING HOME)  
COMMUNITY ADVISORY COMMITTEE

Nominee Background Information

Name Fred T. Badders

Home Address: 154 Fairview Drive  
Boone, NC

Phone: (H) 828-264-7677; (cell) 828-963-0068  
Zip Code: 28607-4507

Business Address

Phone (W)  
Zip Code

Email Address: baddersft@charter.net

Occupation: Retired [Professor Emeritus, Human Development & Counseling, Appalachian State University]. Previous includes dean/chief students affairs administrator at colleges.

Number of hours available per month for this position: as needed, minimum of twenty (20) per month

Education: Ph.D., Florida State University; M.Div., Southeastern Baptist Theological Seminary;  
B.A., Furman University

Business and civic experience and skills: [Details and additional available upon request.]  
Current Member, Watauga County Community Nursing Home Advisory Committee (2002-18).

Variety of earlier roles: civic (local and state), including past member and chair, Watauga County Planning Board; member: WAMY Community Action Board; member, Watauga County Plan Oversight Group; member, Town of Boone Water Committee; Precinct Election Judge; member and officer in professional and political associations (state, regional, and national); and roles in churches.

Areas of expertise and interest/skills: Includes counseling, administration, teaching, research/evaluation, speaking, technology, Teaching specialties include legal and ethical issues, administration, and group dynamics (have taught Counseling the Aging).

THE FOLLOWING PERSONS ARE EXCLUDED BY LEGISLATION FROM SERVING ON THE COMMITTEE:

1. Persons or immediate family members of persons with a financial interest in a home served by a committee.
2. An employee or governing board member or immediate family member of an employee or governing board member of a home served by a committee. (A person paid by a home as a consultant is considered an employee).
3. The immediate family member of a patient in a home served by a committee. An "immediate family member" is defined as mother, father, sister, brother, spouse, child, grandmother, grandfather, and in-laws for the above.

I CERTIFY THAT NONE OF THE EXCLUSIONS LISTED ABOVE APPLY TO ME. I UNDERSTAND THAT I MUST NOTIFY THE OMBUDSMAN IMMEDIATELY IF MY SITUATION CHANGES WITH RESPECT TO THE ABOVE EXCLUSIONS.

*Fred T. Badders*

Signature of Applicant

*1/2/18*

Date

Nomination form submitted by

*Stu [Signature]*

Name

*1/9/18*

Brenda Lyerly  
Chair of the Board

Johnny Riddle  
Vice-Chair



Chris Jones  
Secretary

Valerie Jaynes  
Treasurer

468 New Market Blvd.  
Boone, NC 28607

[www.regiond.org](http://www.regiond.org)

Voice: 800-735-8262

Phone: 828-265-5434  
Fax: 828-265-5439



January 30, 2018

Clerk to the Board  
Ms. Anita J. Fogle  
814 West King Street, Suite 205  
Boone, North Carolina 28607

Dear Ms. Fogle:

The term of appointment of Mr. Harold Eller to the Watauga County Adult Care Home Community Advisory Committee will expire March 3, 2018. He has indicated his desire to be reappointed for an additional three-year term.

Please submit Mr. Eller's name to the Commissioners for their consideration and let me know their decision at your earliest convenience. The request for renomination is attached.

Sincerely,

Stevie M. John  
Regional Long Term Care Ombudsman

Enclosure  
Renomination form

RENOMINATION FORM

LONG TERM CARE  
COMMUNITY ADVISORY COMMITTEE

Nominee Background Information

Name HAROLD ELLER

Home Address 924 Old Hwy 421 S Phone(H) 828-269-5188

BOOMING, NC Zip Code 28607

Business Address N/A Phone (W) \_\_\_\_\_

Zip Code \_\_\_\_\_

Email Address N/A

Occupation Retired

Number of hours available per month for this position 4-8

Education B.S. DEGREE - BUSINESS - Economics Minor Psychology

Business and civic experience and skills BANKING & REAL ESTATE - ON BOARDS AT SENIOR COMPANION PROGRAM, DEEP GAP FIRE DEPT, DEEP GAP ROTARIAN

Areas of expertise and interest/skills MANAGEMENT & SUPERVISION - ENJOY GOLF FISHING - ALWAYS DESIRE TO BE OF BENEFIT AND HELPING THE ELDERLY.

THE FOLLOWING PERSONS ARE EXCLUDED BY LEGISLATION FROM SERVING ON THE COMMITTEE:

1. Persons or immediate family member of persons with a financial interest in a home served by a committee.
2. An employee or governing board member or immediate family member of an employee or governing board member of a home served by a committee. (A person paid by a home as a consultant is considered an employee).
3. The immediate family member of a patient in a home served by a committee. An "immediate family member" is defined as mother, father, sister, brother, spouse, child, grandmother, grandfather, and in-laws for the above.

I CERTIFY THAT NONE OF THE EXCLUSIONS LISTED ABOVE APPLY TO ME. I UNDERSTAND THAT I MUST NOTIFY THE OMBUDSMAN IMMEDIATELY IF MY SITUATION CHANGES WITH RESPECT TO THE ABOVE EXCLUSIONS.

Harold Eller Date 1-24-18  
Signature of Applicant

Nomination form submitted by Steve [Signature] Name



TO: Deron Geouque, Watauga County Manager  
Watauga County Commissioners

FROM: Wright Tilley, Executive Director – Watauga County TDA

RE: TDA BOARD APPOINTMENTS

DATE: 1/25/18

---

Deron and County Commissioners;

We have (2) seats on the Watauga County Tourism Development Authority (WCTDA) Board that will expire at the end of February. These two seats must be occupied by someone representing a business that collects the occupancy tax in Watauga County. Those seats are currently being held by Jim Neustadt of Valle Crucis Log Cabin Rentals and by Brad Moretz of Appalachian Ski Mountain. In addition to operating the ski resort, Appalachian Ski Mountain also has lodging around the ski resort that they manage and collect the occupancy tax from.

Both Mr. Neustadt and Mr. Moretz are willing and interested in serving another 3-year term on the TDA board.

On behalf of the WCTDA, we would like to ask that both be re-appointed to new 3-year terms. Jim and Brad have been very active board members, have excellent attendance records, and have a wide knowledge of our tourism product. Additionally, both meet the occupancy tax collection requirement for these two seats.

Thank you for your consideration.



Watauga County Tourism Development Authority

815 W. King Street, Suite 10, Boone, NC 28607 828-266-1345 ExploreBoone.com



**W.A.M.Y. COMMUNITY ACTION, INC.**

225 Birch Street, Suite 2, Boone, North Carolina 28607-2688

Telephone: 828.264.2421 Fax: 828.264.0952

1-800-571-WAMY

Email: [info@wamycommunityaction.org](mailto:info@wamycommunityaction.org)

#breakingthecycleofpoverty

January 30, 2018

Mr. John Welch, Chairman  
Watauga County Board of Commissioners  
365 Keystone Drive  
Boone, NC 28607

RE: WAMY Board Appointment

Dear Mr. Welch:

WAMY Community Action, Inc. is required by the NC State Administrative Code to have 1/3 of our Board members appointed by local government officials. Currently, Joy Coffey is serving as the Public Sector representative for Watauga County. Joy’s final term will end February 8, 2018, so we need a new representative.

We would love for you or another one of the Commissioners to serve in that capacity; however, I am aware that may be difficult due to your many other obligations. Our Board meets bi-monthly on the 2<sup>nd</sup> Tuesday at 5:00 p.m. in the Avery County Commissioners Board Room. Our next meeting will be February 6, 2018. Board terms are for four years with an option for an additional four. After eight consecutive years, Members must rotate off the Board for at least one year.

Joy’s banking experience and financial knowledge have been a great asset to our Board and we would love to have someone else appointed who has some expertise in that area. Our other Watauga County Board Members are:

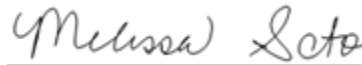
- |                       |                               |
|-----------------------|-------------------------------|
| Bobbie Willard, Chair | Low Income Representative     |
| Sue Counts            | Low Income Representative     |
| Emily Bish            | Private Sector Representative |
| Jennifer Brown        | Low Income Representative     |

I would be more than happy to meet with you or anyone you recommend to give them more information about the agency and their role as a Board Member. As our largest county, it is imperative that our representatives from Watauga County are active and excited about helping

WAMY achieve their mission of working with communities and families to bring the disadvantaged the support and tools they need to become self-sufficient.

Thank you so much for your assistance in filling our vacant Board seat. Please let me know if you have any questions or need any additional information from me.

Respectfully,



Melissa Soto  
Executive Director

Cc: Deron Geouque

**AVERY COUNTY**  
723 Cranberry Street  
Newland, NC 28657  
828-733-0156

**MITCHELL/YANCEY COUNTY**  
261 Oak Avenue  
Spruce Pine, NC 28777  
828-766-9150

"W.A.M.Y. Community Action, Inc. is an equal opportunity employer, program, and lender.  
Auxiliary aids and services are available upon request to individuals with disabilities."

**AGENDA ITEM 9:**

**MISCELLANEOUS ADMINISTRATIVE MATTERS**

*D. Announcements*

**MANAGER'S COMMENTS:**

A public hearing is scheduled for Tuesday, February 20, 2018, at 5:00 P.M. to allow for citizen comment on a proposed Parks and Recreation Trust Fund (PARTF) grant application.

Senator Ballard will be visiting the Project on Aging on February 12, 2018, at 1:30 P.M. to learn more about and tour the Senior Center and to meet the staff.



**PUBLIC HEARING NOTICE**

The Watauga County Board of Commissioners will conduct a public hearing at 5:00 PM, Tuesday, February 20, 2018 to receive comment on a proposed application for a NC Parks and Recreation Trust Fund (PARTF) grant requesting funding for Section 4 of the Middle Fork Greenway. Section 4 connects the existing greenway at Tweetsie Railroad to the planned Goldmine Branch Park on Niley Cook Road. The hearing will be conducted in the Commissioners' Board Room, County Administration Building, 814 West King Street. The public is encouraged to attend and comment. For further information, contact Department of Planning & Inspections, 331 Queen Street, Room 104, (828) 265-8043.

JOHN WELCH  
CHAIRMAN

**AGENDA ITEM 10:**

**PUBLIC COMMENT**

**AGENDA ITEM 11:**

**BREAK**

**AGENDA ITEM 12:**

**CLOSED SESSION**

Attorney/Client Matters – G. S. 143-318.11(a)(3)  
Personnel Matters – G. S. 143-318.11(a)(6)

**AGENDA ITEM 13:**

**POSSIBLE ACTION AFTER CLOSED SESSION**