

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, FEBRUARY 2, 2016
8:30 A.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
8:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: January 19, 2016, Regular Meeting January 19, 2016, Closed Session		1
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8:35	4	REQUEST TO SUBMIT PRE-APPLICATION FOR A RECREATION TRAILS PROGRAM (RTP) GRANT	MS. ANN BROWNING	11
8:40	5	WATAUGA WATERSHED PROTECTION PROJECTS	MS. WENDY PATOPRSTY	19
8:45	6	REQUEST TO SUBMIT APPLICATION FOR 2016 COMMUNITY WASTE REDUCTION AND RECYCLING GRANT	MS. HEATHER BOWEN	21
8:50	7	PROPOSED APPOINTMENT OF HOME & COMMUNITY CARE BLOCK GRANT (H&CCBG) ADVISORY COMMITTEE AND LEAD AGENCY	MS. ANGIE BOITNOTTE	37
8:55	8	BUDGET AMENDMENTS	MS. MARGARET PIERCE	41
9:00	9	MISCELLANEOUS ADMINISTRATIVE MATTERS	MR. DERON GEOUQUE	
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10:30	13	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

January 19, 2016, Regular Meeting

January 19, 2016, Closed Session

MINUTES
WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 19, 2016

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, January 19, 2016, at 5:30 P.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Jimmy Hodges, Chairman
David Blust, Vice-Chairman
Billy Kennedy, Commissioner
John Welch, Commissioner
Perry Yates, Commissioner
Austin Eggers, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

Chairman Hodges called the meeting to order at 5:30 P.M.

Vice-Chairman Blust opened the meeting with a prayer and Commissioner Kennedy led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Hodges called for additions and/or corrections to the December 15, 2015, regular meeting and closed session minutes.

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the December 15, 2015, regular meeting minutes as presented.

VOTE: Aye-5
Nay-0

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the December 15, 2015, closed session minutes as presented.

VOTE: Aye-5
Nay-0

APPROVAL OF AGENDA

Chairman Hodges called for additions and/or corrections to the January 19, 2016, agenda.

County Manager Geouque requested to add Personnel Matters per, G. S. 143-318.11(a)(6) to the closed session.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the January 19, 2016, agenda as presented.

VOTE: Aye-5
Nay-0

NEW RIVER ADVOCATES REQUEST

Ms. Deborah Greene, New River Advocates, Inc. Board Member, petitioned the Board to take action regarding the condemnations involved in the Town of Boone's proposed raw water intake.

County Attorney Eggers stated that it would be appropriate for the Board to seek legal advice from counsel during the scheduled closed session.

By consensus, the Board agreed to consult with the County Attorney in closed session.

APPALACHIAN DISTRICT HEALTH DEPARTMENT ANNUAL REPORT

Ms. Beth Lovette, Appalachian District Health Director, presented the health department's annual report for Fiscal Year 2014-2015. The report was given for information only with no action required.

CONNECT NC MATTERS

A. Report on the Benefits of the Connect NC Bond

Mr. Johnny Burlison, Senior Associate Vice-Chancellor for Advancement with Appalachian State University, presented information regarding the Connect NC Bond proposal and shared the benefits that would be seen within Watauga County if approved. The presentation was given for information only with no action required.

B. Consideration of Proposed Resolution of Support

County Manager Geouque presented a draft resolution in support of the Connect NC Bond in the event the Board wished to consider supporting the proposed referendum.

By consensus, the Board recused Commissioner Welch from voting as his employer is proposed to be a recipient of bond funds.

Commissioner Yates, seconded by Vice-Chairman Blust, moved to adopt the resolution in support of the Connect NC Bond Referendum.

VOTE: Aye-4(Hodges, Blust, Kennedy, Yates)
Nay-0
Abstain-1(Welch)

REQUEST FOR SUPPORT OF HOUSE BILL 445

Mr. Matthew Ford shared information regarding House Bill 445 that was considered in 2007 and stated that he was pursuing support as Representative Jonathan Jordan represents bill intended for 2017 long session. The proposed bill has not been filed at this time. Mr. Ford stated that he has support from Representative Jon Hardister, Sen. Ted Davis, and Sponsorship with Representative Lucas. Mr. Ford's goals for the proposed bill include to open more doors for adoptee's especially over 18 and for adequate health care circumstances of inheritable diseases and for parent's names to be release through judge or physician to be able to have contact if so wished.

County Manager Geouque stated that, according to Social Services Director Tom Hughes, Watauga County tries to contact birth parents when requested by adoptees. When this is done the adoptee's contact information is sent to the last address of record for the birth parents; however, it is then up to the birth parent as to whether contact is made.

At this time a bill has not been filed and, therefore, the report was given for information only.

COMMUNITY CARE CLINIC 2015 ANNUAL REPORT

Ms. Melissa Selby, Community Care Clinic Director, shared a report detailing the Clinic's activities in 2015. The report was given for information only with no action required.

FOREST PLANS REVISION UPDATES

Mr. Nicholas Larson, US District Ranger, reviewed revisions to the Forest Plan. The report was for information only with no action required.

PLANNING AND INSPECTIONS MATTERS

A. Request To Schedule A Public Hearing Allowing Citizen Comment Regarding Proposed Amendments To The Wireless Communications Ordinance

Mr. Joe Furman, Planning and Inspections Director, presented changes as recommended by the Planning Board to the Watauga County Wireless Communications Ordinance. The new ordinance is modeled after the North Carolina League of Municipalities version and incorporates federal and state law and court cases. The new ordinance would allow for greater height in some cases to encourage concealed wireless technology and increase collocation. Mr. Furman requested a public hearing be scheduled on February 16 at 5:30 P.M. to allow time for citizen comment regarding the proposed ordinance.

Commissioner Kennedy, seconded by Commissioner Yates, moved to schedule a public hearing to allow for citizen comment on the proposed Watauga County Wireless Communications Ordinance for February 16, 2016, at 5:30 PM.

VOTE: Aye-5
Nay-0

B. Request To Schedule A Public Hearing Allowing Citizen Comment Regarding The Closeout of Scattered Site Housing Community Development Block Grant (CDBG) Project # 12-C-2431

Mr. Furman stated that a public hearing was required to close out the Community Development Block Grant (CDBG) Scattered Site Housing Rehabilitation Program (Project # 12-C-2431). Mr. Furman requests a public hearing be scheduled on February 16 at 5:30 P.M.

Commissioner Kennedy, seconded by Commissioner Yates, moved to schedule a public hearing to allow for citizen comment on the close out of the Community Development Block Grant (CDBG) Scattered Site Housing Rehabilitation Program (Project # 12-C-2431).

VOTE: Aye-5
Nay-0

TAX MATTERS

A. Monthly Collections Report

County Manager Geouque presented the Tax Collections Report for the month of December 2015. This report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

The County Manager presented the Refunds and Releases Report for December 2015 for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Kennedy, seconded by Commissioner Yates, moved to approve the Refunds and Releases Report for December 2015, as presented.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Proposed Amendments to the NC Department of Cultural Resources Retention and Disposition Schedule for the Sheriff's Office

County Manager Geouque shared the recently amended North Carolina Department of Cultural Resources Retention and Disposition Schedule for the Sheriff's Office. The County Manager stated that the Sheriff was in agreement to approve the Schedule as presented.

Commissioner Kennedy, seconded by Commissioner Welch, moved to adopt the North Carolina Department of Cultural Resources Retention and Disposition Schedule for the Sheriff's Office.

VOTE: Aye-5
Nay-0

B. Proposed Lease Renewal for Anne-Marie Park

County Manager Geouque stated that the Town of Boone approved and renewed the lease for the Anne-Marie Park Fields with the stipulation that the Town Manager worked out the details with the County Manager. The new lease was presented. The main changes reflect the new term of twenty (20) years, the removal of references to the construction of the fields, and the allowance of the Town to utilize a portion of the property to store snow during significant winter events. Storing of snow would be in accordance with all state and federal regulations. The County Attorney has reviewed the new lease.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the Anne-Marie Park Fields lease as presented.

VOTE: Aye-5
Nay-0

C. Proposed Dates for the Annual Pre-Budget Retreat

County Manager Geouque presented proposed dates for the Annual Pre-Budget Retreat as February 18 and 19 or 25 and 26, 2016, with times proposed as 12:00-6:00 P.M. on Thursday and 9:00 A.M.-12:00 P.M. on Friday. The County Manager stated that two days would be required for the Retreat.

By consensus, the Board directed the County Manager to schedule the Retreat for Thursday, February 26, from 12:00-6:00 P.M. and Friday, February 27, from 9:00 A.M.-12:00 P.M. with the understanding that the dates would be changed to Friday, February 27, from 12:00 – 6:00 P.M. and Saturday, February 28, from 9:00 A.M.-12:00 P.M. if needed due to scheduling conflicts.

[Clerk's Note: Neither of the above dates mentioned worked for all Commissioners; therefore, additional dates would be considered at the February 2, 2016, meeting.]

D. Boards and Commissions

Watauga Medical Center Board of Trustees

County Manager Geouque stated that the Watauga Medical Center Board of Trustees had recommended Mrs. Kim Miller and Ms. Jan Winkler for reappointment and Mr. Kent Tarbutton for appointment as Board Trustees. Each of their terms would be effective January 1, 2016, through December 31, 2018. A volunteer application had also been submitted directly to the County Manager's Office from Ms. Michaele Hastings Haas who is interested in serving on this Board.

By consensus, the Board agreed to forward Ms. Haas' information to the Watauga Medical Center Board of Trustees and request they consider her application.

Watauga County Adult Care Home Community Advisory Committee

County Manager Geouque stated that the term of Watauga County Adult Care Home Community Advisory Committee member, Ms. Glenda Hodges, will expire February 5, 2016. High Country Council of Governments' Ombudsman, Ms. Laura Jane Ward, has nominated Ms. Hodges for reappointment. Ms. Hodges is willing to continue to serve is so appointed.

Commissioner Yates, seconded by Commissioner Welch, moved to recuse Chairman Hodges due to Ms. Hodges being his wife.

VOTE: Aye-5
Nay-0

Commissioner Yates, seconded by Commissioner Kennedy, moved to waive the second reading

VOTE: Aye-5
Nay-0

Commissioner Kennedy, seconded by Commissioner Welch, moved to reappoint Ms. Glenda Hodges to the Watauga County Adult Care Home Community Advisory Committee.

VOTE: Aye-4(Blust, Kennedy, Welch, Yates)
Nay-0
Abstain-1(Hodges)

Economic Development Commission

Two members of the Economic Development Commission are relocating outside of the County and, therefore, are no longer available to serve. The following have recently submitted volunteer applications indicating their willingness to serve on this Board: Ms. Anne Ward, Ms. Missy Harrill, Mr. Ray Cameron, Ms. Lisa Cooper, Mr. Merrill Littlejohn, and Mr. Tad Dolbier.

The above are first readings and, therefore, action is not required.

Boone Rural Fire Protection Service District

Each Commissioner appoints a representative to the Boone Rural Fire Protection Service District Board whose term will run concurrent with the term of the appointing Commissioner. Boone Rural Fire Service District Board members must own property and reside within that Fire Service District. Vice-Chairman Blust recommended the appointment of Travis Critcher as his representative to fill the vacancy of Weldon Critcher.

Commissioner Yates, seconded by Commissioner Welch, moved to waive the second reading.

VOTE: Aye-5
Nay-0

Vice-Chairman Blust, seconded by Commissioner Yates, moved to waive the second reading and appoint Travis Critcher as Vice-Chairman Blust's appointment to the Boone Rural Fire Protection Service District.

VOTE: Aye-5
Nay-0

E. Announcements

There were no announcements.

PUBLIC COMMENT

Mr. Frank Packard shared comments supporting the New River Advocates request.

CLOSED SESSION

At 7:36 P.M., Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3) and Personnel Matters, per G. S. 143-318.11(a)(6).

VOTE: Aye-5
Nay-0

Commissioner Yates, seconded by Vice-Chairman Blust, moved to resume the open meeting at 8:05 P.M.

VOTE: Aye-5
Nay-0

ADJOURN

Chairman Hodges adjourned the meeting at 8:05 P.M.

Jimmy Hodges, Chairman

ATTEST:
Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE FEBRUARY 2, 2016, AGENDA

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AGENDA ITEM 4:**REQUEST TO SUBMIT PRE-APPLICATION FOR A RECREATION TRAILS PROGRAM (RTP) GRANT****MANAGER'S COMMENTS:**

Ms. Ann Browning, Middle Fork Greenway Executive Director, will request Board authorization to submit a pre-application to the Recreational Trails Program in the amount of \$100,000. The grant would be used to construct a trail to be located on a 12-acre parcel of land along the Middle Fork of the New River. The trail would connect sections of the Middle Fork Greenway. A future application will be requested to be submitted to the Parks and Recreation Trust Fund to supplement the Recreational Trails Program grant. In total, \$600,000 would be potentially available if both applications are successful and funded to the maximum. It is staff's understanding that the property with trail will be requested to be transferred to County ownership in the future. No County match is required.

Board action is requested to approve the pre-application to the Recreational Trails Program in the amount of \$100,000.

Date: January 26,2016

To: Watauga County Commissioners

From: Ann Browning, Middle Fork Greenway Executive Director

Re: Recreational Trails Grant Pre-application

The Blue Ridge Conservancy, which leads the Middle Fork Greenway initiative, in partnership with High Country Pathways, has an option to purchase a 12-acre parcel along the Middle Fork of the New River. The parcel will provide a 200-foot buffer along the river and accommodate approximately 2/3 of a mile of trail. This segment of the greenway will connect to the existing Middle Fork Greenway through a culvert under highway 321 at the north end of the Tweetsie property. Funding has been secured to purchase the property from a grant from North Carolina's Clean Water Management Trust Fund and a private donation from the BlueCross BlueShield of North Carolina Foundation. Once the purchase is complete, Blue Ridge Conservancy wishes to donate the property to Watauga County for use as the Middle Fork Greenway.

Middle Fork Greenway leaders have been working with county staff to identify funding sources to construct the trail once the property is secured. Construction would include extending the existing trail through the highway 321 culvert and building the trail on the purchased tract to connect with Goldmine Branch Park off Niley Cook Road. Our two target sources for grants are the Parks and Recreation Trust Fund (PARTF), for which applications are due May 2, and the Recreational Trails Program (RTP), for which pre-applications are due February 12.

We are requesting permission for Watauga County to submit a pre-application to RTP for up to \$100,000, the maximum request. RTP is administered through the North Carolina Department of Natural and Cultural Resources, and has been a reliable source of funds for many trail and greenway projects across our state. Our organization will provide assistance on the grant application.

We are working on cost estimates for this project. A budget is not required for the RTP pre-application. While we don't yet have an estimate, we are confident that the cost will be less than the combined maximum request of the PARTF and RTP programs. We plan to cite each grant as the source of matching funds for the other. In addition, the appraised value of the land donation from Blue Ridge Conservancy will count as a source of in-kind matching funds, strengthening our application.

We are grateful to have Watauga County as a partner in the project, which will provide a valuable economic, health and recreational asset for our region. Thank you so much for your consideration of this request to pursue funding from the Recreational Trails Program.



Recreational Trails Program Grant Pre-Application 2017

Purpose: To evaluate trail project readiness for 2017 RTP Grant funding cycles Any agency can submit one pre-application which is

Due no later than Friday, February 12, 2016.

Print Form

Pre-Applications received after this date (11:59 p.m.) will not be considered for final funding.

Please contact the State Trails Program if you have questions regarding this application.

If you have specific questions regarding RTP legislation, please reference the FHWA - RTP website

All answer boxes highlighted in RED are required before document can be submitted!

1. Sponsor Agency / Organization Name: [text box]

2. Sponsoring Agency Type: [text box]

3. Federal Tax ID Number: (9 digits; ##-#####) [text box]

ATTENTION: All contacts and correspondence in reference to this project will be sent to the Project Contact that is listed below.

4. Prefix: [text box] Contact First Name: [text box] Middle Initial: [text box]

Last Name: [text box] Suffix: [text box]

5. Contact Title: [text box]

6. Mailing Address: [text box]

City: [text box] State: [text box] ZIP: [text box]

7. Telephone: [text box] Extension: [text box]

8. E-mail Address: [text box]

9. Has your agency received any grants from NC DPR in the past? [text box]

10. Name of proposed Trail Project:

11. Anticipated amount of grant request: (Max = \$100,000 & Min = \$10,000)

12. Project classification (*applies to project deliverable(s) that will be paid for with RTP funding only*):

13. Will completion of your proposed RTP grant project require additional funding other than the RTP grant amount and the required 25% cash and/or in-kind match?

Yes No

14. Have you secured all funding and/or have commitment for your force account and in-kind match for your RTP project?

Yes No

15. Indicate if the trail project is designated as any of the following?

16. What type of connection does your trail project make to the surrounding trail/greenway network?

17. Recreational Trails Program category is: (User categories are applicable for Signs/Blazes and Tools/Equipment)

PROJECT DESCRIPTION REQUIREMENTS

Question # 18 on the following page requires a project description that will determine the overall sustainability of your proposed trail project as compared to peer pre-applications.

The Division of Parks and Recreation, State Trails Program and the North Carolina Trails Committee feel that the definitions listed below best define each level of sustainability required to produce a quality trail project.

Sustainability is defined as: *a project that is economically feasible, environmentally appropriate, structurally sound, with demonstrated, quantifiable social and fiscal support from the sponsoring community, which ultimately provides the greatest return on the investment of public funds.*

It is highly recommended that you read these definitions carefully to ensure you have covered each level in your project description on page 3, question number 18.

Definitions for Components of Sustainability:

Physically Possible: Any potential use must be physically possible given the size, shape, topography, and other characteristics of the site.

Legally Permissible: Only those uses that are, or may be, legally allowed and fall within environmental regulation will be considered for trail projects.

Economically Feasible: the proposed trail project must have adequate funding sources to justify the costs of construction and long term maintenance.

Maximally Productive: the proposed trail project must indicate that all potential opportunities have been leveraged, that the proposed project does not duplicate other efforts of the same scale and location and shows a defined public need for use of public funds.

18. In the space provided below, briefly describe your project. Be sure to include enough detail to convey your project to someone unfamiliar with your project and/or location such as length, width, connectivity, etc. Please define your project description in terms of the components of sustainability referenced above. This description will be used to determine your project's overall sustainability as compared to projects submitted by your peers.

Note: This statement should be suitable for public review, text provided in this box will be published internally and externally without editing by DPR or the State Trails Program. (Text is limited to space provided)

[Empty text box for project description]

TRAIL PROJECT MAP - REQUIRED

Maps will be an important part of your pre-application. The following map will be required as part of your pre-application package.

Note: *The Division of Parks and Recreation, State Trails Program and the North Carolina Trails Committee value trail projects that are legal, safe, and managed, that provide connectivity, reasonable public access and parking. Trail projects that simply dead end or circle athletic fields will not rank highly for funding. Please don't hesitate to contact our staff if you have any questions.*

Please check this box indicating that you understand what maps are required for this pre-application and that you have included those with your pre-application documentation.

Overview Map:

It is required that all projects have a corresponding map that shows the entirety of the planned trail project. For large plans, include counties adjacent to your project area that have existing and planned segments clearly identified. We want to understand how the project you are applying for - fits into the greater trail/greenway plan.

"I am authorized by the Project Sponsor to submit this application and understand that this application will be evaluated on the basis of the information submitted, and the submission of incorrect information can result in this application being withdrawn from consideration."

Typed Name (required):

Title:

Date:

SUBMISSION OF APPLICATION

E-mail submission of this application is required.

Please complete this **entire** pre-application.

Rename the file by selecting "**Save As**" and **include** your *Agency's Name* in the file name.
Submit your applications by e-mail, to dprstate.trails@ncparks.gov, as a separate **.pdf** document attachment.

Also, include the **REQUIRED** map as a separate **.pdf** document attached to your e-mail submission.
ALL submitted documents must be in **.pdf** file types.

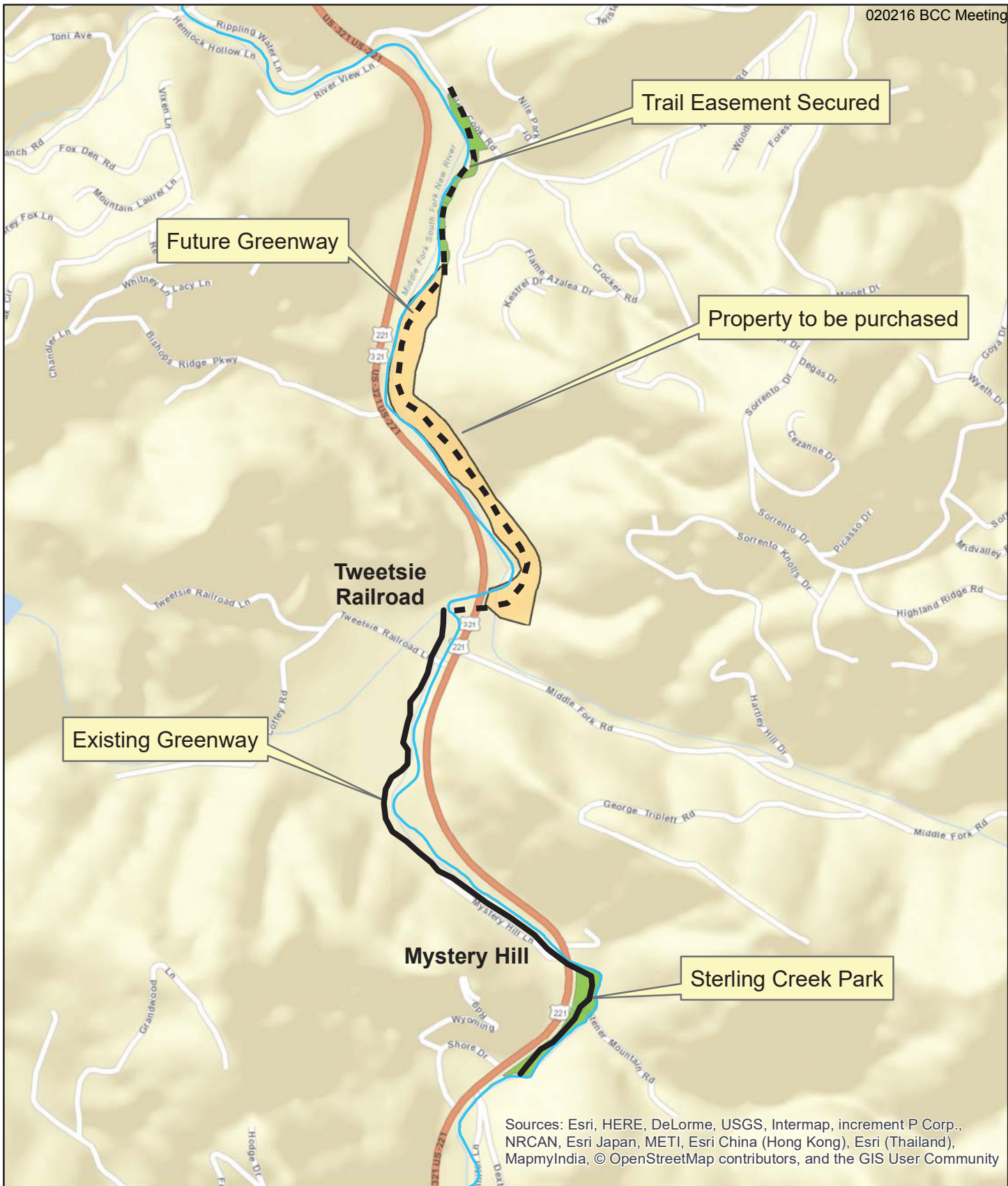
**Please e-mail ALL RTP Grant Pre-Application information as .PDF files
by 11:59 PM on Friday, February 12, 2016 to:**

State Trails Program

dprstate.trails@ncparks.gov

Print Form

Phone: (919) 707-9320



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Middle Fork Greenway

Section 4

- Future Greenway
- Existing Greenway
- Existing Park or Easement
- Middle Fork New River

0 500 1,000 Feet

Prepared by Blue Ridge Conservancy 2016 Source: Watauga County Tax Mapping



Blue Ridge Conservancy
 PO Box 568
 Boone, NC 28607
 (828) 264-2511
www.blueridgeconservancy.org

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AGENDA ITEM 5:

WATAUGA WATERSHED PROTECTION PROJECTS

MANAGER'S COMMENTS:

Ms. Wendy Patoprsty, Extension Agent, will update the Board on current Watershed Projects she is working on.

The presentation is for information only; therefore no Board action is required.

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AGENDA ITEM 6:**REQUEST TO SUBMIT APPLICATION FOR 2016 COMMUNITY WASTE REDUCTION AND RECYCLING GRANT****MANAGER'S COMMENTS:**

Ms. Heather Bowen, Recycling Coordinator, will request approval to apply for a grant from the North Carolina Department of Environment and Natural Resources. The grant would be used to purchase four (4) roll off recycling containers at Cove Creek, Mabel, and Bethel elementary schools. The total cost would be \$24,160 with grant funds to pay \$20,000. No County funds would be required with the School Board paying the required match.

Currently, School personnel pick-up and transport the recyclables to the County transfer station. The new roll off containers would be picked-up and transported by County personnel to the transfer station.

Board action is required to authorize the submittal of the grant to the North Carolina Department of Environment and Natural Resources in the amount of \$20,000 and the County assume the pick-up and transportation of the recyclables to the transfer station in the event the grant is funded.

Watauga County Sanitation
Recycling Office

Memo

To: Deron Geouque
From: Heather Bowen, Recycling Coordinator
cc: JV Potter, Donna Watson
Date: January 25, 2016
Re: Request for Permission to Apply for Grant related to School Recycling

This is a request to apply for grant funds from the North Carolina Department of Environment and Natural Resources “**2016 Community Waste Reduction and Recycling Grant**” to assist Watauga County Board of Education with the purchase of 4 roll off containers. These 30 yard roll off containers would be purchased for the use and placement at the 3 most remote elementary schools; Cove Creek, Mabel and Bethel. The containers would be used to collect recyclable materials including paper, plastic, metal, and cardboard. The containers would be hauled regularly by Watauga County Sanitation Department employees.

Overall Project Cost: Estimated at \$24,160.00)

*See Attached Quote Breakdown.

Total Proposed Grant Request: \$20,000

County Match: \$0.00

School Board Match: \$4,160.00 = 20% of grant total + anything in excess of funded amount.

Project Budget:

Item	State Grant Award	Cash Match (20%+)	Total
4, 30 yd Roll Off Recycling Containers	\$20,000.00	\$5,790.80	\$25,790.80
TOTALS		\$5,790.80	\$25,790.80

2016 Community Waste Reduction and Recycling Grant

-Proposal-

Watauga County Sanitation Department School Recycling Roll Offs

Contact Information- Heather Bowen
Recycling Coordinator
Watauga County Sanitation Dept.
336 Landfill Rd.
Boone, NC 28607
828-264-5305
828-264-1702 (fax)
heather.bowen@watgov.org
Local Government Federal Tax ID: 566001816

Date Proposal Submitted- February 3rd, 2016*

General Requirements:

- *NC Solid Waste Disposal Tax Proceeds-* Watauga County verifies that all tax disposal proceeds are used only for the purpose of providing solid waste and recycling services. The amount Watauga County receives from the disposal funds is approximately \$23,000 per year. The cost to operate our recycling center is approximately \$150,000- \$175,000 per year and these funds are used to supplement the recycling center budget.
- *Recycling at Government Offices-* Watauga County provides recycling bins in all county offices for paper, plastic bottles, and aluminum cans. Recycling is collected weekly by Watauga County Maintenance Department. Cardboard pick up for county offices is provided weekly and as needed by the Watauga County Recycling Department.
- *Collection of Mercury Products-* Watauga County has been providing collection programs for mercury products for the past several years. Watauga County Maintenance Department replaces and collects used bulbs and thermostats from county buildings and brings them to the Watauga County Recycling Department. The Watauga County Recycling Department offers designated recycling containers at each of the 10 container sites for the collection of CFL's, and we also collect larger bulbs and thermostats at our Recycling building/ HHW Building. The containers at each site are collected by our Recycling Department on a regular basis.

Project Description:

Watauga County Sanitation Department seeks to assist our local school systems in the collection of recyclable materials. Watauga County Board of Education has suffered the loss of several positions, including multiple vacancies in the Maintenance Department. The Maintenance Department is responsible for the collection of all recyclable materials (paper, plastic, metal cans, excludes cardboard *see below) at all 10 school locations throughout Watauga County. They currently have only one person and one standard work truck that is obligated to make several back and forth trips (per school) to collect all recyclable materials and haul them to the Watauga County Recycling facility. Because of this issue, created by job loss and funding problems, the schools have increasing problems with overflow of their recyclables and resources to store/haul them. Watauga County Sanitation Department has met with the Watauga County Schools Maintenance Department director and discussed the possibility of taking over the responsibility of collecting the schools recyclables in order to make the program

more manageable for all parties involved. Watauga County Sanitation Department would like to propose the available funding by NC DEACS Grant 2016 be used for the purchase of 4, 30 yard recycling roll off containers. The roll off containers would be placed at 3 of the most remote elementary schools for the collection/storage of their recyclable materials which would include; paper, plastic, cardboard and cans. The 4th container would be used as a rover to haul out in place of those being emptied. Each container would have at least 3 dividers to keep recyclables separated. However, these dividers could be removed should Watauga County ever switch to single stream recycling in the future.

Special Requirements:

Watauga County Sanitation and Recycling Department employees would be scheduled to pick up these recycling containers from the mentioned schools on a regular basis and haul them to our recycling facility where they will be sorted, baled, and sold. Currently each school is equipped with a single roll off container that is used solely for the collection of cardboard. Plastic, paper and metal cans are currently collected from the schools by the Watauga County Board of Education Maintenance Department personnel. Watauga County Sanitation Department is presently responsible for the hauling and emptying of each schools cardboard roll offs on a regular (weekly) basis. If we are funded for this project and roll off containers are purchased for 3 of our schools, we would remove the cardboard containers and replace them with the divided 30 yard roll off containers to save space and increase recyclable collections. This will allow the schools to participate in more efficient recycling. The county will also continue to budget in future years for the purchase of additional roll off containers for recycling for each school in Watauga County until all schools are provide with roll offs for efficiency. All Watauga County Public Schools have previously been supplied with recycling collection bins that are located in classrooms, cafeterias, and public areas such as lobbies. Also, each school participates in a recycling program and has either custodial staff or recycling groups collect from the bins. County schools, as well as Watauga county government buildings/offices, are source separated for recyclable collection. Once recyclables are collected, they are hauled to our county recycling facility where they are then baled and loaded into staged trailers according to material. Once trailers are fully loaded the baled recyclables are then sold to companies for premium market value and the revenue is used for the operational costs of our department. Watauga County is always looking for ways to practically and efficiently grow our recycling programs, and we feel this project will significantly assist our school system as well as the future generations regarding recycling in our community.

Project Timeline:

- *July 2016- Purchase roll off containers.*
- *August 2016- Deliver roll off containers to schools and prep school custodians/ recycling groups for sorting and collecting.*

Project Budget:

Item	State Grant Award	Applicant Cash Match	Total
4, 30 yd Roll Off Recycling Containers	\$20,000.00	\$5,790.80	\$25,790.80
TOTALS		\$5,790.80	\$25,790.80

*Cash match will be paid by Watauga County Board of Education. Items purchased will be planned for their 2016-2017 budgets.



Bakers Waste Equipment, Inc.

1808 Norwood St SW
 Lenoir NC 28645
 USA

QUOTATION

Amended

020216 BCC Meeting
Quote No.: 20764
Date: 01/12/16
Valid Until: 02/12/16
Customer No.: C02008
Customer Ref. No.:
Page No.: Page 1 of 2

BILL TO

Watauga County Finance
 814 West King Street
 Room # 216
 Boone NC 28607
 USA

SHIP TO

Watauga County
 336 LANDFILL RD
 828-264-5305 DONNA WATSON - LA
 Boone NC 28607
 USA

TOTAL

\$ 25,790.80

Sales Employee: HSE Account
Contact Name: Heather Bowen
Terms: N30

Ship Via: BWE Transport, LLC
FOB:

Item No.	Description	Unit Price	Quantity	Total
ROR-20-22(42) (20)	Roll Off 20 cu yd Rect.*	\$ 6,040.00	4.000	\$ 24,160.00

Roll Off Container Body w/ Roof w/ Doors

Capacity: 30yds
 Container Size: 20yds
 Roof Style: 24"H (10yd) Octagon Roof
 Doors / Openings per side: 4 30x30 Sliding Plastic Doors per Side In Roof
 Hinged Dividers: 3
 Load Height (distance from Ground to Bottom of Opening): Aprox 54"H

Container Body Specifications:
 Understructure Cross Members- 3" channel on 16" center
 2 gussets per cross member
 Main Rails - 2" x 6" tubing 3/16" wall, with solid bull nose
 Pull Hook - 1 1/2" w x 5 1/2" h x 2 1/2" eye opening
 Floor - 3/16" steel plate
 Wheels - 8" dia x 6" long with grease fitting
 Guide Rollers - 4" dia x 6" long with recessed grease fitting
 Sides and Front - 12 gauge steel
 Top Cap - 4" x 3" x 11 ga wall tubing
 Side Braces - 3" x 5" formed channels - 4 per side (rectangle)
 Hinges - heavy-duty hinges with grease fitting
 Paint - Primer inside and outside 2.0 mils, Industrial enamel finish to 2.0

We Appreciate Your Interest In BWE Products, And For This Opportunity To Do Business,

Jennifer Ross
 BWE Inside Sales Supervisor
 Bakers Waste Equipment
 Toll Free: 800-221-4153
 Tel: 828-726-3001 (ext 307)
 Fax: 828-726-3010
 Email: jross@bwe-nc.com

*Lead Time: Aprox (5) Weeks After Receipt Of Order - Subject To Change At Time Of Order



Bakers Waste Equipment, Inc.

1808 Norwood St SW
 Lenoir NC 28645
 USA

QUOTATION

Amended

Quote No.: 020216 BCC Meeting
 20764
 Date: 01/12/16
 Valid Until: 02/12/16
 Customer No.: C02008
 Customer Ref. No.:
 Page No.: Page 2 of 2

Item No.	Description	Unit Price	Quantity	Total
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*Prices Quoted Are Good For 30 Days From The Date Of The Quote

*Sales Tax Will Be Applied Unless BWE Has A Tax Exempt Certificate On File

*Customer Is Responsible And Liable For Offloading Equipment Upon Delivery Unless Alternate Methods Have Been Arranged Prior To Delivery

Order Terms and Conditions:

Order Confirmation – quotes are confirmed into orders based on customer verbal or written confirmation.

ALL INFORMATION CONTAINED IN A CONFIRMED QUOTE WILL BE CONSIDERED CORRECT AND ACCURATE AT THE TIME OF THE ORDER

Purchase Orders are recommended and preferred to confirm an order. The quoted product item, price, quantity, and specifications are also acknowledged at the time the order is confirmed.

Prices will be subject to change based on any subsequent alteration to quantity, product design or specification, logistics, or delivery schedule.

Order Cancellations – cancelled or revised orders must be approved by BWE and may be subject to a change order fee of 25% if the order is already in production

Payment Terms – method and payment terms are confirmed at time of order. New accounts will be subject to a deposit, prepayment, and / or COD payment terms until a credit application can be processed for payment term options

Warranty – standard BWE warranty applies to all new products sold. Warranty date begins on the date the product is received and is only valid if the products have been received, and paid for in full

Shipping Damages – any damages must be noted at the time of delivery to the freight company that delivers the product. Failure to do so may jeopardize any damage claim to repair, return, or replace the damaged product. Customer is responsible for offloading equipment and is liable for damages during offloading unless arranged otherwise

Return Policy – products must have return authorization from BWE prior to them being returned. Items returned are subject to restocking fees of 25%. BWE reserves the sole right to waive any return or restocking fees

Subtotal \$ 24,160.00

Shipping Tax \$ 1,630.80

Total \$ 25,790.80

Remarks: 4 ROR-20-22 RC's
 2 Truck Loads of Freight Included
 *Lead Time: Approx (5) Weeks After
 Receipt Of Order

2016 Community Waste Reduction and Recycling Grants

REQUEST FOR PROPOSALS

N.C. Department of Environmental Quality
Division of Environmental Assistance and Customer Service

The purpose of this grant program is to assist local governments with the implementation, expansion, and improvement of waste reduction and recycling programs in North Carolina. The Division of Environmental Assistance and Customer Service (DEACS) administers the Community Waste Reduction and Recycling Grant program through the Solid Waste Management Outreach Program.

With the release of this Request for Proposals (RFP), DEACS is seeking proposals that request grant funding to help initiate or expand public waste reduction programs within the state. **Applicants should carefully read this entire RFP prior to submitting a proposal. Proposals must be received by DEACS by 5:00 p.m. on Friday, February 12, 2016.** Please address any questions about this grant program to Rob Taylor at (919) 707-8139, rob.taylor@ncdenr.gov.

Community Waste Reduction and Recycling Grant Program Parameters and Ideas:

The 2016 Community Waste Reduction and Recycling (CWRAR) Grant Program seeks to fund projects that help communities build lasting capacity to divert materials from the waste stream and / or increase public awareness of waste reduction and recycling. There are two categories of CWRAR Grants: Standard Project Grants and Priority Project Grants. Different levels of grant funding are available for Standard Project Grants and Priority Project Grants. See the Available Funding section of this document for more information.

Standard Project Grants:

Standard Project Grants support a wide range of projects that increase and / or enhance public waste reduction and recycling. The following list provides examples of Standard Projects that are welcomed:

- Projects that demonstrate the potential to significantly increase a community's overall diversion of materials from the solid waste stream;
- Projects that improve recycling program efficiency and / or cost effectiveness while increasing waste reduction;
- Projects that increase the diversion of materials that are banned from disposal in North Carolina;
- Projects that increase the collection and diversion of special and / or hazardous wastes from disposal;
- Projects that implement education and outreach efforts that will grow public awareness about waste reduction and recycling services;
- Projects that implement or expand public school recycling programs. If seeking funding for public school recycling, please see additional provisions for public school recycling projects in the Special Requirements section of this document;
- Projects that increase the efficiency or effectiveness of public electronics recycling programs. If seeking funding for electronics recycling, please see additional provisions for electronics recycling projects in the Special Requirements section of this document.

Priority Project Grants:

Priority Project Grants support investments in public recycling program elements that have been determined to be of particular importance to growing and expanding efficient and effective waste reduction and recycling services throughout North Carolina. Proposals that seek funding for the following Priority Projects are strongly encouraged:

- ★ Projects that create or expand away-from-home recycling opportunities such as recycling infrastructure for parks, sports fields, streetscape / pedestrian recycling, and / or recycling at public venues. If seeking funding for away-from-home recycling, please see additional provisions for away-from-home recycling projects in the Special Requirements section of this document;
- ★ Projects that implement or expand multifamily and / or commercial recycling service;
- ★ Projects that implement or expand Construction and Demolition recycling efforts such as asphalt shingle recycling or carpet recycling;
- ★ Projects that implement or support Hub and Spoke Recycling Systems that consolidate commingled recyclable materials for bulk transfer to a Materials Recovery Facility (MRF);
- ★ Projects that implement or expand recycling programs to collect and manage food waste from residential or commercial sources.

Grant funds **may not** be used for contracted collection costs or for employee salaries. See the Grant Project Planning section of this document for more information on the types of program elements that are eligible for grant funding. Please contact Rob Taylor at (919) 707-8139 or rob.taylor@ncdemr.gov for more information or to discuss your project ideas.

Available Funding and Cash Match Requirement:

Grant Award Amounts:

- **Standard Project:** Applicants are eligible for a Standard Project grant award of up to **\$20,000**.
- **Priority Project:** Applicants are eligible for a Priority Project grant award of up to **\$30,000**.

Required Cash Match: Standard Project and Priority Project grant winners must provide a cash match equal to or exceeding 20 percent of the requested grant funding. For example, a grantee under this program requesting \$20,000 in grant funding from DEACS must show a minimum expenditure of \$4,000 of local funds on the project. To meet the cash match requirement, a minimum of one (1) local dollar must be spent for every five (5) dollars of grant funding awarded.

Calculating Cash Match: To determine the necessary cash match for any grant project, first determine the total project budget then use the following equation: total project budget ÷ 6 = required cash match. The difference between the total project budget and the required cash match equals the maximum possible grant award.

Distributions from the \$2 per ton Solid Waste Disposal Tax may be used to cover cash match requirements. In-kind contributions will not be accepted in lieu of cash match.

The annual CWRAR Grant cycle typically receives funding requests that exceed available funds. However, it is a priority for DEACS to support as many projects as possible. After close examination of the requested funding and subject to agreement with the applicant, DEACS may award grant amounts lower than the original request. For any amount awarded, grantees must still provide the required cash match.

Grant Project Planning:

Available funding is limited and it is anticipated that the 2016 CWRAR Grant Round will be highly competitive. For this reason it is important that your project be well thought out and well planned, and that you follow the instructions in this RFP and provide all information as outlined in the section addressing Required Proposal Format. Proposals that seek grant funds for the replacement of existing equipment will be scored substantially lower than projects that implement new recycling services or projects that expand existing recycling services.

Examples of **approved uses** of CWRAR Grant funds include site development costs, construction of facilities to handle recyclable materials, equipment purchases, equipment installation costs, key recycling

program components, public awareness programs and materials that support public education such as signs or brochures.

Examples of activities for which CWRAR Grant funds **MAY NOT** be used include employee salaries, land acquisition costs, administrative expenses such as overhead costs, studies or work performed by consultants, contracted collection costs or payment for recycling services such as household hazardous waste events.

Please consider contacting a DEACS Local Government Assistance Team staff member to discuss your grant project prior to submitting your proposal. Local Government Team members are available to provide technical assistance and advice on grant projects. A listing of team member contact information and areas of individual expertise is available on this web site: <http://portal.ncdenr.org/web/deao/recycling/localgov>.

Eligible Entities:

- Counties, municipalities, councils of governments and solid waste authorities in North Carolina are eligible to apply for funding from the CWRAR Grant Program.
- Counties, municipalities, councils of governments and / or solid waste authorities with an **open 2015 CWRAR Grant contract** must have invoiced for 90% of their grant funds by the proposal due-date to be eligible for grant funding during this grant cycle. Applicants that have completed and closed previous CWRAR Grant projects may submit another proposal under this grant round. Proposals will not be accepted from applicants with an open CWRAR Grant from cycles prior to 2015.
- Federal and state agencies are **not eligible** for funding through this grant program.
- Public universities, community colleges and private colleges and universities are **not eligible** for funding through this grant program.
- Not-for-profit entities are **not eligible** for funding through this grant program; however, these entities are eligible for funding through the Recycling Business Development Grant Round. For more information about Recycling Business Development Grants, please contact Wendy Worley at (919) 707-8136 or wendy.worley@ncdenr.gov.
- Public school systems and individual public schools are **not eligible** to apply directly for funding through this grant program. However, local governments (counties or municipalities) may apply for funding to support public school recycling projects. Additional requirements apply for projects seeking grant support for public school recycling projects - see Special Requirements section below.

Conditions on Submittals:

- **ONLY ONE PROPOSAL PER ELIGIBLE ENTITY WILL BE ACCEPTED.** Grant proposals may combine funding requests for multiple types of projects into one proposal. For example, a grant proposal seeking funding for away-from-home recycling receptacles plus an investment in some other public recycling program element unrelated to away-from-home recycling would be considered. If combining different grant project elements into one proposal, the available funding limits still apply and total request may not exceed the grant award amounts noted in the Available Funding section of this document.
- Multi-party initiatives (such as joint projects by two or more local governments where each local government contributes towards project funding) are strongly encouraged. Any group participating in a regional or multi-party project proposal may not submit additional proposals.
- All applicants selected for funding will undergo a compliance review to ensure that they do not have an outstanding Notice of Violation (NOV) related to North Carolina solid waste statutes and rules. Outstanding NOV's must be corrected to the satisfaction of the N.C. Division of Waste Management (DWM) prior to any grant being awarded. Applicants with outstanding NOV's are responsible for providing DEACS with information from DWM indicating that the community is in compliance and that the NOV's have been corrected before a grant contract can be initiated.
- Applications will not be accepted from local governments that have not submitted the required Solid Waste and Materials Management Annual Report for the most recent fiscal year.

- As a condition of grant award DEACS may work with applicants to revise initially submitted proposals before entering into a grant contract. Initial proposals must be received by the due date. Changes to proposals may include adjustments to project scope, project budget, project time line and / or other elements of the proposal. Any changes to initial proposals must be approved by DEACS and the applicant and the resultant Final CWRAR Proposal will become an attachment to the grant contract.

General Requirements:

General requirements for all applicants:

- Certification regarding usage of NC Solid Waste Disposal Tax proceeds: Solid Waste Disposal Tax proceeds are distributed to eligible local governments on a quarterly basis by the Department of Revenue. According to § 150-187.63, these funds must be used by a city or county solely for solid waste management programs and services. CWRAR Grant applicants must certify in writing that all disposal tax proceeds are used only for the purpose of providing solid waste and recycling services. In addition to this written certification, applicants must describe how disposal tax funds are utilized.
- Public Building Recycling Services: CWRAR Grants will not be awarded to applicants that do not have recycling services for cans, bottles and paper available at their government buildings. As part of the grant proposal, all applicants must indicate that employees in the key government buildings operated by the applicant have reasonable access to recycling services and are able and encouraged to recycle materials generated in the course of business. Please include a list of the materials collected for recycling at these facilities.
- Mercury Product Recycling: § 130A-310.60 requires that any public agency using state funds for the construction or operation of public buildings shall establish a program for the collection and recycling of all spent fluorescent lights and thermostats that contain mercury generated in public buildings. As part of the grant proposal, all applicants must indicate that they have a program in place for the collection of fluorescent lights and mercury thermostats from their public buildings. If the applicant does not have a program in place for the collection of these materials, then as a precondition of any grant award the applicant must initiate such services. For more information about these requirements and / or for assistance implementing a mercury products recycling program please contact Joseph Fitzpatrick at 919-707-8121, joseph.fitzpatrick@ncdenr.gov.

Special Requirements:

Applicants seeking funding for public school recycling, away-from-home recycling or electronics recycling **MUST** address the indicated Special Requirement(s) in their submitted proposal.

- **Public School Recycling Projects:** As stated in the section addressing Eligible Entities, only counties, municipalities, councils of governments and solid waste authorities in North Carolina are eligible to apply for CWRAR Grant funding. Proposals seeking funding for public school recycling projects must come from one of these entities. Public school systems and or individual schools **may not** apply directly. Applicants seeking funding for public school recycling projects **must** answer the supplemental questions below to ensure that all necessary program elements are addressed, and to help demonstrate project planning. This is a competitive grant program and projects that institute or expand a school-system wide recycling program will compete better than projects that only serve individual schools. Eligible grant projects may seek funding for equipment (such as bins and roll carts) and / or education materials. As with other CWRAR projects, administrative expenses (staff salaries and contract collection costs) are not eligible for grant funding nor can they be used as matching funds. Please contact Heather Cashwell at 919-707-8127, heather.cashwell@ncdenr.gov for information or assistance with public school recycling projects.

School Recycling Supplemental Questions:

- Provide a description of any existing school recycling program(s).

- Indicate whether collection of recyclables will be provided by the local government or through a contracted collection service provider.
 - Provide a list of the recyclables accepted by the program, and indicate how the materials are collected (single stream, dual stream, source separated)?
 - Where are the recyclables going after collection (who is your market)?
 - Where will recycling containers be placed (classrooms, cafeterias, hallways, athletic fields, administrative offices, library, copy rooms, etc.)?
 - Who will be responsible for emptying containers (cleaning staff, teachers, students, student groups, etc.)?
 - A recycling contact must be established at each school that is recycling as a result of this grant. Please provide a list of schools, contact person, and title. Examples of designated contacts might include the facility manager, head custodian, the faculty coordinator of a leadership group or club, the principle, or an administrator.
 - Describe your plan for promoting recycling and educating staff and students about the program.
- **Electronics Recycling Projects:** Any community seeking grant funds related to an electronics recycling related project must indicate in their proposal whether the local government has ever received funds distributed from the State's Electronics Management Program. For more information on eligibility for Electronics Management Program Funds see this web site: <http://portal.ncdenr.org/web/wm/sw/electronics/localgov>. If the local government has received Electronics Management Fund distributions, then the applicant must include information in its proposal about how those funds have been used in the past and on how the community intends to use the funds that will be distributed in February 2016 and February 2017.

Successful **county** applicants seeking grant funds to support an electronics recycling related project that **have not** previously been eligible for distributions from the State's Electronics Management Program will be required to become eligible for Electronics Management Funds on or before December 31, 2016 as a precondition of receipt of CWRAR Grant funds.

Successful **municipal** applicants seeking grant funds to support an electronics recycling related project that **have not** previously been eligible for distributions from the State's Electronics Management Program must decide whether or not to make themselves eligible for Electronics Management Funds prior to the December 31, 2016 eligibility deadline. This decision should be made in consultation with the county and should be based on how the distribution of funds can best serve the advancement electronics recycling the community. If it is determined that the municipality should seek Electronics Management Funds, the municipality should take action to become eligible for funds on or before December 31, 2016.

- **Away-From-Home Recycling Projects:** Grant funds can only be used for recycling related purchases and cannot be used to pay for the purchase of away-from-home receptacles for the collection of waste (garbage). If a proposal includes the purchase of away-from-home receptacles that collect BOTH waste and recyclables then the standard matching fund requirement will be adjusted so that the applicant (grantee) covers the full cost of the waste portion of the container with their matching funds. For example, if a community seeks to purchase a combo waste / recycling station that has one slot for garbage and one for recyclables and the receptacle costs \$1,000 then the applicant will be expected to provide a match equal to one half of the purchase price or \$500. If seeking funding for an away-from-home recycling project then please indicate in the Special Requirements section of the proposal whether any of the equipment to be purchased will be used to collect waste materials that are intended to be disposed of in a landfill.

In addition, applicants for away-from-home related grant projects are strongly encouraged to specify which particular recycling receptacles are being considered for purchase as a part of their proposal. For assistance with and guidance on the selection of recycling receptacles please contact Heather Cashwell at 919-707-8127 or heather.cashwell@ncdenr.gov.

Funding Period:

Grantees must expend funds within one year of contract execution unless the grant contract term is extended by written agreement between the applicant and the N.C. Department of Environmental Quality (DEQ). Extensions are possible but not guaranteed. It is anticipated that grant contracts resulting from this grant cycle will begin on July 1, 2016 and end on June 30, 2017. **Any funds expended prior to the start of the contract will not be reimbursed.**

Due Date:

Proposals **MUST** be received by DEACS by **5:00 p.m. on Friday, February 12, 2016**. Any proposals received after the deadline will not be considered.

Local governments requiring board approval to apply for grant funds should plan to procure that approval before the submittal deadline.

How to Submit Proposals:

One electronic copy of the proposal must be submitted. Receipt of all acceptable proposals will be acknowledged by e-mail. Submit electronic documents to rob.taylor@ncdenr.gov. Please submit electronic versions as Microsoft Word (preferred) or Adobe (PDF) files. If submittal of an electronic version of your proposal presents a hardship, please contact Rob Taylor to discuss submittal options.

Proposals must be received by 5:00 p.m. on Friday, February 12, 2016. Proposals not received by 5:00 p.m. on Friday, February 12, 2016 will not be accepted.

Required Proposal Format:

The following outline indicates what applicants **must** include in their proposal for their application to be considered complete. Proposals that fail to provide all of the required information or that fail to follow the following format will be deemed inadequate and may not be considered for funding.

- Project Title
- Applicant Contact Information: to include the following:
 - ✓ Name and title of main contact
 - ✓ Organization
 - ✓ Address
 - ✓ Phone number
 - ✓ Fax number
 - ✓ E-mail address
- Date of Proposal Submittal: this must be the date of submission of proposal to DEACS
- General Requirements: (see section on General Requirements for more information)
 - ✓ Written statement certifying that Solid Waste Disposal Tax Proceeds are used only for solid waste management purposes and a description of how proceeds are used.
 - ✓ Written statement indicating that the applicant has recycling services collecting cans, bottles and paper available at the key government buildings and a list of materials collected.
 - ✓ Written statement indicating that the applicant has established a program for the collection and recycling of fluorescent lights and mercury containing thermostats from public buildings owned by the applicant.

~ continued on next page ~

- **Project Description:** Please include the following information in your project description:
 - ✓ Description and quantities of items to be purchased with grant funds;
 - ✓ Description of the anticipated life of service for the items or materials to be purchased with grant funds (estimate how long the project will continue to serve the community);
 - ✓ An estimate of the number of households or businesses that will be impacted by or have access to the recycling services associated with the proposed project;
 - ✓ An estimate of the waste reduction impact of the proposed project; and
 - ✓ A description of whether the grant project will create a new service, enhance or expand an existing service, or support an existing recycling service without expanding that service.
- **Special Requirements:** Proposals for school recycling, electronics recycling or away-from-home recycling must include additional information as stipulated in the Special Requirements section. See Special Requirements on pages 4 - 6 for more information.
- **Project Timeline:** Bulleted list showing project milestones and general implementation dates. Timeline must begin on or after July 1, 2016 and project must be complete by June 30, 2017.
- **Project Budget:** to include the following:
 - ✓ Itemized list of intended expenditures and estimated costs;
 - ✓ Amount of funds requested from the state and amount of matching funds to be provided by the applicant (see Cash Match Requirements);
 - ✓ If the grant project is not a Priority Project Grant, the state grant award cannot exceed \$20,000;
 - ✓ Please submit your budget in a table following the example shown below:

Sample Project Budget	State Grant Award	Applicant Cash Match	Project Total
Recycling Carts for Commercial Recycling Program (100 carts @ \$55 each)	\$ 4,583	\$ 917	\$ 5,500
Labels for Carts and Signs for Recycling Sites	\$ 343	\$ 69	\$ 412
Program Brochures (Design and Printing)	\$ 209	\$ 41	\$ 250
Total	\$ 5,135	\$ 1,027	\$ 6,162

* Note about Project Budgets: state and local sales taxes **are not** reimbursable expenditures and should not be included as part of grant budgets.

Grant Selection Process:

Through a blind vote process, a selection committee will use the pre-established Award Criteria identified below to rank proposals and make award decisions. The review process is expected to be completed and preliminary award announcements made in April, 2016. Applicants are encouraged to consider the Award Criteria as they develop their grant proposals. A total of 100 points is available.

Award Criteria:

1. **Innovation / Creativity (0-5 points):** Is the project innovative? Does the project address a new waste stream or material, create a new recycling service, or take an approach not seen in North Carolina? Does the project set a strong example for other communities to replicate?
2. **Advancement of Public Recycling Service (0-10 points):** Does the project implement a new recycling service in the applicant community? Does the project bring a new aspect of recycling to an area or region of the state? Does the project implement a new program or service that is proven to be effective in another community or region of the state?
3. **Planning (0-20 points):** Did the Project Description include all necessary elements? Is the proposal well thought out, well researched and backed by valid facts and assumptions?
4. **Consistency with Best Management Practices (0-15 points):** Is the project consistent with recycling industry Best Management Practices (BMPs) and / or does the project involve the adoption

or expansion of an industry BMP? Recognized BMPs may include the collection of commingled materials, collection using carts, the use of compacting equipment for collection vehicles, and / or the use of equipment and / or practices proven to reduce contamination and maximize diversion in other communities.

5. **Impact on the Waste Stream (0-15 points):** Will the project contribute substantially toward reduction of the local waste stream or will it substantially increase tonnage recovered through recycling services?
6. **Efficiency / Cost-effectiveness (0-10 points):** Will the project improve the efficiency or cost-effectiveness of the local waste reduction program? Does the project increase the efficiency or effectiveness of an existing service? Does the project reduce the operating cost of a current recycling service or does it adopt practices proven to be cost effective in other communities?
7. **Sustainability / Commitment (0-10 points):** Will the project be ongoing and sustained in subsequent annual budgets? Does the project have the support of the governing body? Does the project make investments that will continue to serve the community for years to come?
8. **Joint Effort (0 or 5 points):** One party proposals will receive zero (0) points; multi-party proposals (involving cash match from all participants) will receive five (5) points.
9. **Priority Project★ (0-10 points):** Is the project seeking funding for a Priority Project Grant, and to what extent does the project support investments targeted in one of the Priority Project Grant categories?

If Your Proposal is Selected for Funding:

DEACS anticipates that applicants selected for funding will be notified by the end of April 2016. DEACS will notify the applicant with a formal offer by e-mail. The applicant must accept or decline the offer. The following will occur once the offer is accepted:

- DEACS will conduct a compliance review with the Division of Waste Management (this may occur before offer is accepted).
- When DEACS requires revisions to the initially submitted proposals as a condition of grant award, DEACS and the applicant must both agree on the revisions to the proposal and the applicant must approve any changes and accept the offered grant in writing. The Final Proposal will become an attachment to the grant contract. Applicants who fail meet this requirement will not be awarded funding.
- Successful applicants will be required to register with the state's e-procurement system using the same address provided in the applicant's proposal. To register in the state's e-procurement system please visit the following link: <http://eprocurement.nc.gov/>.
- DEACS will submit a request through the DEQ contract processing system for a grant contract.

NOTE: Successful applicants that make purchases before a grant contract is signed by both DEQ and the grant recipient will not be reimbursed.

Other General Terms and Conditions:

All grantees are subject to the following terms and conditions. Most of these terms and conditions will be outlined in the grant contract.

- **Publications:** all documents and publications associated with a grant contract should be printed on recycled paper containing at least 30 percent post-consumer content.
- **Cash match:** grantees are required to provide cash match of at least of 20 percent of the grant award.
- **Final reports:** a draft final report is required to be submitted to DEACS at least 30 days prior to the contract end date and a final report is required to be submitted by the contract end date. Final reports and drafts should be submitted electronically. All applicants are strongly encouraged to visit the following web site to review the final reporting format and guidelines: <http://portal.ncdenr.org/web/deao/recycling/lg/financial-assistance>. If you do not have internet

access, please contact Rob Taylor at (919) 707-8139 to receive a copy of the Final Report Guidelines.

- **Extensions:** no-cost time extensions are possible but not guaranteed for grant contracts. Grantees seeking no-cost time extensions should submit a request for a time extension at least sixty (60) days prior to the contract end date. The request for extension must indicate how long the grantee is seeking to extend the project and the reason that the extension is being requested (i.e., why the project cannot be completed on time). Any request for an extension must include a new timeline with revised project milestones as well as a new budget if budget changes are also being requested. DEACS reserves the right to decline any request for extension that is not initiated at least sixty (60) days prior to the contract end date.
- **Reimbursement:** distribution of DEACS grant funds is on a reimbursement basis. Requests for reimbursement can only be made after the grantee has spent funds on the grant project. Reimbursement requests must be submitted on letterhead, must include copies of invoices, and must include proof that the grantee has made payment. Proof of payment may include copies of canceled checks or other financial reports showing that funds were spent. **State and local sales taxes are not reimbursable, may not be counted towards expenditure requirements, and should be excluded from reimbursement requests.**
- **Final 10 Percent of Funds:** DEACS will continue to reimburse grantees until 90 percent of the award amount has been expended. The final 10 percent of grant funds will be held until an acceptable final report has been received by DEACS. The final report must be received and approved prior to the end date of the contract. All final requests for reimbursement must be received within 45 days of the contract end-date or all remaining grant funds will be forfeited.

A Final Word on Grant Writing:

Proposals may receive low scores or even be rejected because applicants fail to follow the instructions outlined in this document. Applicants stand a better chance of success if they include all of the required components of a proposal and if they follow the Required Proposal Format. Project Descriptions should be clear, concise, and should demonstrate thoughtful planning. Poorly prepared proposals create uncertainty about the project goals and intended results. Clear details will provide grant proposal reviewers confidence about the validity and feasibility of a proposal. Applicants with questions are encouraged to contact DEACS for more information.

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AGENDA ITEM 7:

PROPOSED APPOINTMENT OF HOME & COMMUNITY CARE BLOCK GRANT (H&CCBG) ADVISORY COMMITTEE AND LEAD AGENCY

MANAGER'S COMMENTS:

Each year the Board is required to appoint a lead agency and advisory committee to make recommendations on how to best expend the County's allocation from the Home and Community Care Block Grant (H&CCBG) funds. These funds were previously established by the Older American's Act and are administered by the North Carolina Division of Aging.

Board action is requested to approve the Watauga County Project on Aging as the Lead Agency. In that this is the first reading, you may delay action or waive your policy and appoint the members to the Advisory Board as presented.

Direction from the Board is requested.



Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: www.wataugacounty.org/aging angie.boitnotte@watgov.org

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Angie Boitnotte, Director

DATE: January 26, 2016

SUBJ: Request for Board of Commissioners' Consideration: Appointment of the Home and Community Care Block Grant Advisory Committee and Lead Agency

Please accept the attached list as nominations for the Home and Community Care Block Grant Advisory Committee for FY 2017. I also recommend that the Watauga County Project on Aging be appointed as the Lead Agency.

**HOME AND COMMUNITY CARE BLOCK GRANT
ADVISORY COMMITTEE FY 2017**

LEAD AGENCY

Angie Boitnotte, Director
132 Poplar Grove Connector, Suite A
Boone, NC 28607

Watauga County Project on Aging
265-8090
angie.boitnotte@watgov.org

ADVISORY COMMITTEE

NAME

REPRESENTING

Billy Kennedy
1100 Rock Springs Rd.
Vilas, NC 28692

Watauga County Board of Commissioners
297-4123
billy.kennedy@watgov.org

Julie Wiggins
Area Agency on Aging
468 New Market Blvd.
Boone, NC 28607

High Country Council of Governments
265-5434 ext. 122
jwiggins@regiond.org

Linda Bretz, RN
PO Box 2528
Boone, NC 28607

Gentiva Home Health
266-1166
lindabretz@gentiva.com

Murray Hawkinson, Watauga Clinical Site Director
132 Poplar Grove Connector, Suite B
Boone, NC 28607

Daymark Recovery Services
264-8759
mhawkinson@daymarkrecovery.org

Billy Hoilman, Account Executive
136 Furman Road, Suite 2
Boone, NC 28607

Hospice
406-4932
bhoilman@msa-corp.com

Tom Hughes, Director
132 Poplar Grove Connector, Suite C
Boone, NC 28607

Watauga County Department of Social Services
265-8100
tom.hughes@watgov.org

Beth Lovette, Health Director
126 Poplar Grove Connector
Boone, NC 28607

Appalachian District Health Department
264-4995
beth.lovette@apphealth.com

Margie Mansure, Family & Consumer Ed. Agent
971 West King St.
Boone, NC 28607

Cooperative Extension
264-3061
margie_mansure@ncsu.edu

Robin Winkler, Community Outreach Specialist
895 State Farm Rd., Suite 404
Boone, NC 28607

Smoky Mountain Center
263-5637 ext. 4433
robin.winkler@smokymountaincenter.com

Pat Coley
P. O. Box 307
Blowing Rock, NC 28605

Senior Citizen (STHL Delegate)
295-3556
patcoley@bellsouth.net

Kat Danner
280 Foster Circle
Boone, NC 28607

Senior Citizen
264-7985 or 773-0682
dannerk@charter.net

Sherry Harmon
196 Phillips Branch Rd.
Vilas, NC 28692

Senior Citizen
297-3828
sherry.harmon@gmail.com

Gail Hawkinson
714 Queen St.
Boone, NC 28607

Senior Citizen
264-1774
hawkmg@boone.net

Bob Parker
P. O. Box 925
Blowing Rock, NC 28605

Senior Citizen
265-6390
bobcat.p@hotmail.com

Dr. Ed Rosenberg
220 Sorrento Forest Dr.
Blowing Rock, NC 28605

Senior Citizen (STHL Alternate)
262-6146 (w)
RosenbergE@appstate.edu

Betty Wyse
314 Meadowview Dr., Apt. 401
Boone, NC 28607

Senior Citizen
264-5482

Updated: 01/26/16

AGENDA ITEM 8:

BUDGET AMENDMENTS

MANAGER'S COMMENTS:

Ms. Margaret Pierce, Finance Director, will review budget amendments as included in your packet.

Board approval is requested.



WATAUGA COUNTY FINANCE OFFICE

814 West King St., Suite 216, Boone, NC 28607 Phone (828) 265-8007

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Margaret Pierce, Finance Director
SUBJECT: Budget Amendments - FY 2015/16
DATE: January 26, 2016

The following budget amendments require the approval of the Watauga County Board of Commissioners. Board approval is requested.

<u>Account #</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103586 332004	Senior Center Grant		15,200
105550 449900	Senior Center Grant	15,200	

To recognize grant funds awarded from the NC Division of Aging for Senior Center programming.

<u>Account #</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103586 332006	SHIIP Grant		1,131
105550 449901	SHIIP Programming	1,131	

To recognize grant funds awarded from the NC Department of Insurance for Medicare Improvements for Patients and Providers Act (MIPPA) under the Senior Health Insurance Information Program (SHIIP).

<u>Account #</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
234310 429000	Other Supplies		4,100
234310 498010	Transfer to General Fund	4,100	
103980 398023	Transfer from State Substance Abuse Funds		4,100
104310 449903	Tactical Team Expenses	4,100	

Per the request of the Sheriff's Office; to transfer funds to the SWAT budget. These funds will be used with the existing SWAT budget to purchase twenty-six ballistic shields for SWAT team members.

AGENDA ITEM 9:**MISCELLANEOUS ADMINISTRATIVE MATTERS*****A. New Medic Base Bids*****MANAGER'S COMMENTS:**

Upon preparation of the packet, bids for the new medic base were not available. The bid opening is scheduled for Thursday, January 28, 2016. Once bids are received and reviewed staff will send notification to the Board electronically. After review and consideration, the Board will need to accept the bid and issue a notice to proceed; reject the bids and either select another architect and begin the process over; or consider a new method of delivery for the project. There are no guarantees that the latter two (2) options would produce a bid less than the current low bid received on Thursday.

Board action will be requested.

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AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Grant Submittal Request

MANAGER'S COMMENTS:

The Sheriff's Office is requesting approval to submit a grant to the North Carolina Governor's Crime Commission. The grant deadline is January 30, 2016. Staff authorized the Sheriff to submit the application contingent upon Board approval. The grant amount is \$23,000 and will be used to purchase new mobile computers and rifles for patrol officers.

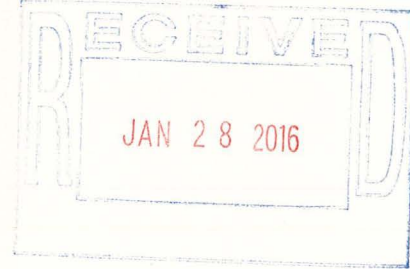
Board action is required to approve the submittal of the grant to the North Carolina Governor's Crime Commission in the amount of \$23,000. Should the Board wish to decline the submittal staff will withdraw the application.



WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD
BOONE, NORTH CAROLINA 28607
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.
SHERIFF



To: Deron Geouque- County Manager

From: Captain Kelly Redmon

Ref: Governor's Crime Commission Grant

The Watauga County Sheriff's Office request Watauga Board of Commissioners approval to submit a Criminal Justice Improvement Grant through the NC Governor's Crime Commission.

The Grant is entitled Equipment Modernization Project. The grant is for purchase of equipment to be utilized for Law Enforcement purpose. The equipment that is being requested is new mobile computers for patrol vehicles and new rifles for the patrol officers.

The total for the grant is \$23,000 and will provide the funds to purchase the new equipment.

There is no match for this grant. The equipment will be assimilated into county property and the only cost involved would be insuring the equipment and maintenance and repairs.

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Proposed Dates for the Annual Pre-Budget Retreat

MANAGER'S COMMENTS:

Proposed dates for the Annual Pre-Budget Retreat are February 22 and 23, 2016, with times proposed as 12–6 P.M. on Monday and 9 A.M.–12 P.M. on Tuesday. Two days are required for the Retreat and should the Board wish times and dates may be adjusted accordingly. A draft agenda is attached for the Board's consideration. Should you wish to add or delete an item, please do so and I will have the agenda reflect the requested change.

Direction from the Board is requested to set the dates of the Annual Pre-Budget Retreat.

**TENTATIVE RETREAT AGENDA
WATAUGA COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' BOARD ROOM
WATAUGA COUNTY ADMINISTRATION BUILDING, BOONE, NC
FEBRUARY 22 & 23, 2015**

TIME	TOPIC	PRESENTER	PAGE
MONDAY, FEBRUARY 22, 2016			
12:00 PM	OPENING REMARKS AND LUNCH	MR. DERON GEOUQUE	
1:00 PM	REVIEW OF CURRENT CAPITAL IMPROVEMENT PLAN (CIP)	MR. DERON GEOUQUE & MR. ROBERT MARSH	
	A. Current CIP Status Report		
	B. Office Space and Facilities Needs Assessment		
	C. Old AppalCART Facility		
	D. Relocation of County Personnel		
	1. Tax Appraisal		
	2. Planning and Inspections		
	3. License Plate Agency		
	4. Red Cross		
	E. New Ambulance Base		
	F. Parking Lot Behind Courthouse		
	G. Recreation Center		
	H. Telecommunication Upgrades		
	I. School Facilities		
3:00 PM	BREAK		
3:15 PM	UPDATE ON GREENWAY PROJECTS		
3:45 PM	CALDWELL COMMUNITY COLLEGE & TECHNICAL INSTITUTE	DR. KENNETH BOHAM	
4:45 PM	SCHOOL BOARD FUNDING ISSUES	DR. SCOTT ELLIOTT SCHOOL BOARD MEMBERS	
	A. Schools' Capital Improvement Plan		
	B. FY 2017 Funding Needs		
	C. Indoor Practice Facility		
6:00 PM	RECESS UNTIL FRIDAY, FEBRUARY 27, 2015, AT 9:00AM		
TUESDAY, FEBRUARY 23, 2016			
9:00 AM	UPDATE – STUDY ON FUTURE MEDIC BASE LOCATIONS	MR. HOFFMAN	
9:30 AM	TOURISM DEVELOPMENT AUTHORITY (TDA)	MR. MATT VINCENT MR. WRIGHT TILLEY	
10:00 AM	FY 2016 REVIEW AND DISCUSSION OF 2017 BUDGET	MS. MARGARET PIERCE	
	A. Revenues		
	B. Expenditures		
	C. Funding of Non-County Departments		
	D. Debt Service Report		
	E. Budget Calendar		
10:45 AM	MISCELLANEOUS & COMMISSIONER MATTERS	MR. DERON GEOUQUE	
	A. STATE ISSUES		
	B. COMMISSIONER MATTERS		
11:45 PM	WRAP UP, GOALS & OBJECTIVES, BOARD DIRECTIVES		
12:00 PM	ADJOURN		

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. Boards and Commissions

MANAGER'S COMMENTS:

Watauga Medical Center Board of Trustees

The Watauga Medical Center Board of Trustees has recommended Mrs. Kim Miller and Ms. Jan Winkler for reappointment and Mr. Kent Tarbutton for appointment as Board Trustees. Each of their terms would be effective January 1, 2016, through December 31, 2018. A volunteer application has also been received and forwarded to the Watauga Medical Center Board of Trustees from Ms. Michaela Hastings Haas who is interested in serving on this Board. These are second readings.

Economic Development Commission

Two members of the Economic Development Commission are relocating outside of the County and, therefore, are no longer available to serve. The following have recently submitted volunteer applications indicating their willingness to serve on this Board: Ms. Anne Ward, Ms. Missy Harrill, Mr. Ray Cameron, Ms. Lisa Cooper, Mr. Merrill Littlejohn, and Mr. Tad Dolbier. These are second readings.

AppalCART Board

The Town of Boone has selected Ms. Loretta Clawson to serve as their representative on the AppalCART Board. The AppalCART Board also recommends Mr. Quint David to fill the position vacated by Ms. Wanda Miller. These are first readings and, therefore, no action is required.

Town of Boone Planning Commission

Boone Town Council recommends the reappointment of Mr. Jeff Templeton to serve as an Extraterritorial Jurisdiction (ETJ) representative on the Town of Boone's Planning Commission. This is a first reading and, therefore, no action is required.

Tourism Development Board

The TDA Board seats currently held by Ms. Kim Rogers and Mr. Tony Gray will expire at the end of February. Both Ms. Rogers and Mr. Gray would like to continue to serve on the TDA Board and are seeking re-appointment to new 3-year terms. The TDA Board supports their consideration for re-appointment. These are first readings and, therefore, no action is required.

Watauga County Planning Board

The four (4) year At-large Planning Board term of Mr. Jamie Hodges expired in December. He is willing to be reappointed. This is a first reading and, therefore, no action is required.



Richard G. Sparks, FACHE
President

December 11, 2015

Mr. Deron Geoque
Watauga County Manager
814 West King Street, Suite 205
Boone, NC 28607

Dear Deron:

The Watauga Medical Center, Inc. Board of Trustees at their December 10, 2015 meeting unanimously approved submitting the following names to be considered by the Watauga County Commissioners for appointment to the Board of Trustees. These will be three year terms beginning January 1, 2016 and ending December 31, 2018.

Mrs. Kim Miller (current Trustee nominated for Reappointment)
Mrs. Jan Winkler (current Trustee nominated for Reappointment)
Mr. Kent Tarbutton

Mr. Tarbutton is the owner/operator of Chetola Resort in Blowing Rock. He is active in Blowing Rock supporting many community programs. He previously served on the Blowing Rock Hospital Board of Trustees and subsequently the Blowing Rock Hospital Advisory Board.

Thank you for your assistance and please feel let me know if you need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Sparks", is written over a light blue circular background.

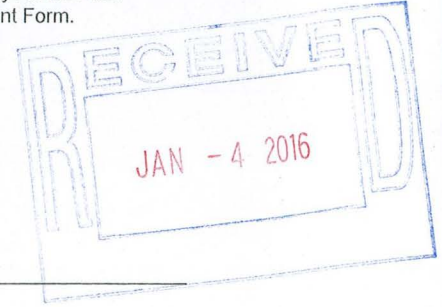
Richard Sparks

Volunteer Application
Watauga County Boards And Commissions

Resume 020216 BCC Meeting
Attached

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Michael Hastings Haas
Home Address: _____
City: _____ Zip: _____
Telephone: (H) _____ (W) _____ (Fax) _____
Email: _____
Place of Employment: _____
Job Title: _____

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain
- Stony Fork
- Watauga
- New River
- Brushy Fork
- Cove Creek
- Beaver Dam
- Meat Camp
- Shawneehaw
- Blue Ridge
- Blowing Rock
- Laurel Creek
- Elk
- North Fork
- Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- Foscoe-Grandfather Community
- Valle Crucis Historic District
- Howards Creek Watershed
- Winklers Creek Watershed
- South Fork New River Watershed
- Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Appalachian Regional Healthcare Hospital Board
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Volunteer
Experience:

Other
Experience:

Other
Comments:

Signature: _____

Date: 1/4/16

Michaele Haas

PO Box 3384, Boone, NC 28607
 Home: 828-264-8799 • Cell: 828-773-6400
 michaelehaas@charter.net

SUMMARY

My passion for investing in others and desire to serve has encouraged me to seek ways to better provide for my community. These interests serve as a foundation for my readiness to serve on the Appalachian Regional Healthcare Hospital Board.

WORK EXPERIENCE

Substitute Teacher, 08/2006 to Current
Watauga County Schools — Boone, NC

Vocalist, 10/1987 to Current
Nightlife Band — Boone, NC

Marketing Director, 06/1986 to 12/1993
The Hastings Company — Boone, NC

Created, implemented, and tracked local restaurant marketing strategies for four restaurants. Coordinated/managed/ordered/ all national and regional advertising merchandise and POP (Point of Purchase) materials for all four restaurants.

Responsible for building and maintaining an in-depth community involvement presence through working with the Chamber of Commerce, local schools and colleges, and non-profit clubs and organizations.

OTHER WORK EXPERIENCE

Vice President, Southern Star Management Group

My husband and I became Hardee's Franchisees with the purchase of three of our own restaurants in 2007. We have grown this business to nine stores and are currently building our tenth. While I am not involved in the day-to-day operations, I am involved in major decision making and serve as a springboard and consultant to my husband in the areas of hiring and retaining employees, controlling costs, advertising and local restaurant marketing, and Insurance/Health Care issues.

We also own and manage nine rental properties in Watauga County.

VOLUNTEER ACTIVITIES

Youth Leader, BUMC, 2006- Present

Singing on various Praise Teams, BUMC, 2002- Present

Chairman, BUMC Graphics Identity Team, 2014-2015

PTA/PTO Member, Hardin Park, 1991-2015

Co- Chair, Hardin Park Big Trucks Project, 2011-2013, 2015

Member, BUMC Visioning Committee, 2013-2014

Vice President, Hardin Park PTO, 2010-2012

Member, Boone Service League, 1992-2009
 (Served in many leadership positions including:
 President, 1998-1999; Vice President; and Chairman of many
 fund-raising and community service projects.)
 Children's Choir Director, BUMC, 1994-2004

ACCOMPLISHMENTS

Wife and Mother of Four Children

I consider it a blessing (and my biggest accomplishment) to have been granted the opportunity to stay home, be available for, and help raise four children. Our youngest is in High School which allows me the time and flexibility needed to serve on the Board at this time.

Member, BUMC Crossroads Visioning/Steering Team

Helped turn the dream of starting a new, casual, praise and worship service into a reality. The Crossroads service began in August 2008, and continues to grow and thrive!

Co-Authored "MeeMa's Memory Quilt"

"MeeMa's Memory Quilt" is a children's book that was sponsored by the Boone Service League commemorating Watauga County's Sesquicentennial. In 2001, a check from the book's proceeds was presented to WMC's Seby B. Jones Regional Cancer Center.

Wrote and recorded a music CD, "Long Time Coming."

EDUCATION

Bachelor of Science: Communications, 1986

Appalachian State University — Boone, NC, USA

Minor in Marketing and Management

Charter Member of Alpha Epsilon Rho

AMENDED AND RESTATED BYLAWS
OF
WATAUGA MEDICAL CENTER, INC.

October 2006

As Amended Effective As Of March 22, 2012

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AMENDED AND RESTATED BYLAWS OF WATAUGA MEDICAL CENTER, INC.

DEFINITIONS

1. Corporation means Watauga Medical Center.
2. Board of Trustees means the governing body of the Corporation.
3. Bylaws means these Amended and Restated Bylaws.
4. Trustee means a member of the Board of Trustees duly appointed by the County Commissioners of Watauga County.
5. Standing Committee of the Board of Trustees means a body authorized by these Bylaws whose members are appointed by the Chairman of the Board of Trustees and which is authorized to exercise a designated portion of the authority of the Board of Trustees.
6. *Ex officio* means service as a member of a body by virtue of an office or position held and, unless otherwise expressly provided, means with voting rights.
7. Medical Staff means that component of the Corporation's chart of organization that stands for all practitioners who are appointed and are privileged to attend patients, or to provide other diagnostic, therapeutic, teaching, or research services in Watauga Medical Center.
8. Medical Staff appointment status or appointment status means all matters related to Medical Staff appointments and reappointments, to department and other clinical unit affiliations, and to Medical Staff category assignments.
9. Clinical privileges or privileges means the permission granted to a practitioner to provide those diagnostic, therapeutic, medical, dental, or surgical services, specifically delineated to him.
10. Practitioner means, unless otherwise limited, any licensed health care professional applying for or exercising clinical privileges in Watauga Medical Center.

ARTICLE I

NAME AND LOCATION

The name of the corporation shall be Watauga Medical Center, Inc. (the "Corporation" or "Watauga Medical Center") and the principal office thereof shall be located in the Town of Boone, County of Watauga, State of North Carolina. The Corporation shall have and continuously maintain in this State a registered office and a registered agent whose office shall

be identical with the registered office, and may have such other offices as the Board of Trustees of the Corporation may determine from time to time.

ARTICLE II

PURPOSE AND GOALS

Section 1. General. The Corporation is organized for charitable, scientific, and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, or any corresponding provisions of any subsequent federal tax laws, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under said section.

Section 2. Specific. The specific purposes of the Corporation shall be: (a) to establish, support, manage, and furnish facilities, personnel, and services to provide diagnosis, medical, surgical, and hospital care, extended care, outpatient care, home care, and other hospital and medically related services without regard to race, creed, color, sex, or national origin; (b) to carry on such activities related to the promotion of health, which, in the opinion of the Board of Trustees, may be justified by the facilities, personnel, funds, or other requirements that are or can be made available; and (c) to engage in any and all activities consistent with or in furtherance of the above purposes.

ARTICLE III

MEMBERSHIP

The sole member of the Corporation shall be Appalachian Regional Healthcare System, Inc., which shall exercise all rights of membership according to applicable North Carolina law.

ARTICLE IV

FISCAL YEAR

The fiscal year of the Corporation shall begin on October 1 and end on September 30.

ARTICLE V

BOARD OF TRUSTEES

Section 1. Name. The governing body of the Corporation shall be the Board of Trustees of Watauga Medical Center, Inc. (the "Board of Trustees").

Section 2. Composition, Nomination and Election, Term, and Qualifications of Members of the Board of Trustees.

Section 2.1. Composition. The Board of Trustees shall consist of ten (10) members. Nine (9) of the Trustees shall be elected through the nominating procedure set forth below. One (1) of the nine (9) Trustees shall be an active member of the Medical Staff of Watauga Medical Center. The remaining Trustee shall be one (1) of the County Commissioners of Watauga County and selected from time to time by the County Commissioners of Watauga County.

Section 2.2. Nomination.

(a) On or before August 1 of each year, a Nominating Committee shall be appointed by the Chairman of the Board of Trustees to nominate one (1) qualified Watauga County citizen for each vacancy which may occur on the Board of Trustees. The committee shall make its report to the Board of Trustees at its October meeting and at that time the floor will be open for other nominations. The Board of Trustees shall then select one (1) nominee for each vacancy by a majority vote of the Board of Trustees. The list of nominees shall be presented to the County Commissioners of Watauga County by the first of December of each year, from which they will elect the number of Trustees for the total number of vacancies to be filled. In the event that a nominee is not elected by the County Commissioners of Watauga County, then the nomination process set forth above shall be repeated thereafter until a nominee is elected.

(b) The County Commissioners of Watauga County agree that in the future, if circumstances indicate the appropriateness of such action due to the regional expansion of Watauga Medical Center's operations, the County Commissioners of Watauga County shall consider expanding the number of non-County Commissioners Trustees appointed to the Board of Trustees, which is currently nine (9), in order to allow the appointment of residents of neighboring counties other than Watauga County, to also serve as members of the Board of Trustees; provided that: (i) appointment procedures currently in effect for the remaining non-County Commissioners Trustees are followed; (ii) a majority of the Board of Trustees always consists of residents of Watauga County, North Carolina; and (iii) at no time shall more than two (2) non-county resident Trustees serve as members of the Board of Trustees.

(c) Election of members of the Board of Trustees by the County Commissioners of Watauga County as provided in this Section 2.2 shall constitute election of the same individuals as members of the Board of Trustees of Appalachian Regional Healthcare System, Inc.

(d) Section 2.2 of Article V of these Bylaws cannot be altered, amended, or deleted except by a two-thirds ($\frac{2}{3}$) majority vote of the Board of Trustees present at a properly noticed meeting and a majority vote of the County Commissioners of Watauga County at a properly noticed meeting.

Section 2.3. Term. All members of the Board of Trustees at the date of the adoption of these Bylaws shall continue in office until the expiration of their present term of office and until their successors are elected and qualified. All members elected to the Board of Trustees after the date of adoption of these Bylaws shall be elected for a three (3) year term in such manner that one-third ($\frac{1}{3}$) of the Board shall be completing two (2) years of their term, one-third ($\frac{1}{3}$) shall be completing three (3) years of their term, and one-third ($\frac{1}{3}$) shall be elected for a new term of three (3) years. Trustees shall be eligible to serve four (4) successive terms of three (3) years each, subject to the provisions of Article V, Section 5 of these Bylaws, such term limitation to be applicable only to Trustees elected after the date of adoption of these Bylaws, October 26, 2006. Each Trustee shall continue to serve until his successor is elected and qualified.

Section 2.4. Qualifications. Board members shall be chosen for their ability to contribute to and support the objectives of Watauga Medical Center. Members should be chosen from as wide a cross-section of the community as feasible within the limits of size, to include, but not limited to, criteria such as socio-economic levels, geographic area, occupational category, identifiable ethnic groups, and other factors as determined by the Board of Trustees. Each member should possess the qualities of honesty, integrity, a sense of justice, and a sound moral character. Membership on the Board of Trustees should reflect a breadth of diversity that is in keeping with the broadened role of Watauga Medical Center in the community.

Section 2.5. Honorary Trustees. The Board of Trustees may from time to time elect certain individuals to be Honorary Trustees in recognition of distinguished achievement. Honorary Trustees may attend meetings of the Board of Trustees on

invitation by the Board of Trustees, but shall not vote or be counted towards a quorum, nor shall they have any other rights associated with Board of Trustees membership. Honorary Trustees shall be appointed for a three (3) year term and may be reappointed from time to time.

Section 3. Powers. Except as otherwise provided by law, by the Articles of Incorporation, or by these Bylaws, the Board of Trustees shall have and exercise full power and authority to do all things deemed necessary and expedient in the governance, management, and control of the business and affairs of the Corporation, including, but not limited to, establishing policies to guide the operation of Watauga Medical Center and determining the scope of services of Watauga Medical Center. Provided, however, that all new contracts for services, acquisitions of property, or the sale of property valued at \$100,000 or greater, and construction of \$100,000 or greater by the Corporation requires approval by the Board of Trustees of Appalachian Regional Healthcare System, Inc. Equipment purchases or leases by the Corporation valued at greater than \$250,000 also require approval by the Board of Trustees of Appalachian Regional Healthcare System, Inc.

Section 4. Vacancies. Vacancies occurring on the Board of Trustees, including those by resignation or removal, and any vacancy created by an increase in the number of Trustees, shall be filled using the method as described in Article V, Section 2.2 hereof. A Trustee elected to fill a vacancy shall hold office for the remainder of the original Trustee's term.

Section 5. Resignation and Removal.

Section 5.1. Resignation. Any Trustee may resign at any time by giving written notice to the Chairman of the Board of Trustees. Such resignation, which may or may not be made contingent upon formal acceptance, shall take effect upon the date of receipt or at any later time specified in it.

Section 5.2. Removal. A Trustee may be removed from office, with or without cause, by a two-thirds ($\frac{2}{3}$) majority vote of the entire Board of Trustees recommending such removal to the County Commissioners of Watauga County. If the County Commissioners of Watauga County by a majority vote agree with such recommendation, the Trustee shall be removed effective as of the date of the vote by the County Commissioners of Watauga County. This is the only method by which a Trustee may be removed.

Section 6. Conflicts of Interest.

Section 6.1. Definitions. For purposes of this section, the following definitions and rules of construction shall apply:

(a) “Interested Person” shall mean a Trustee, principal officer, or member of a committee of the Board of Trustees, who has a direct or indirect Financial Interest.

(b) A “Financial Interest” exists if an Interested Person has, directly or indirectly, through business, investment, or family:

(i) An ownership or investment interest in any entity with which the Corporation has entered into a transaction or arrangement;

(ii) A compensation arrangement with the Corporation or with any entity or individual with which the Corporation has entered into a transaction or arrangement; or

(iii) A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Corporation is negotiating a transaction or arrangement.

(c) Compensation includes direct and indirect remuneration and gifts or favors which are substantial in nature.

(d) An Interested Person who has a Financial Interest in one (1) or more parent, sister, or subsidiary business entities of the Corporation shall be deemed to have a Financial Interest in the Corporation.

Section 6.2. Procedures.

(a) The Corporation shall cause all Interested Persons to disclose any Financial Interests and all material facts relating thereto.

(b) The Corporation shall adopt procedures for determining whether the Financial Interest of an Interested Person may constitute or result in a conflict of interest. No Interested Person shall attend a meeting at which such person’s Financial Interest is discussed, nor shall any Interested Person be entitled to vote on any action relating to such person’s Financial Interest.

(c) In the event the Corporation determines that a conflict of interest exists, it shall take such actions as it deems necessary to resolve the conflict of interest, including:

(i) Prohibiting the Interested Person from attending any meeting at which is discussed the transaction or arrangement that results in the conflict of interest;

(ii) Prohibiting the Interested Person from voting on any matter relating to the conflict of interest;

(iii) Appointing, if appropriate, a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement;

(iv) Determining, by a majority vote of the disinterested Trustees present at a meeting, whether the transaction or arrangement is in the Corporation's best interest and for its own benefit; is fair and reasonable to the Corporation; and, after exercising due diligence, whether the Corporation can enter into a more advantageous transaction or arrangement with reasonable efforts under the circumstances; and

(v) Taking appropriate disciplinary action with respect to an Interested Person who violates the Corporation's conflicts of interest policy in order to protect the Corporation's best interests.

(d) The minutes of meetings of the Board of Trustees and all committees of the Board of Trustees shall include:

(i) The names of all persons who have disclosed Financial Interests, the nature of the Financial Interest disclosed, and the Board of Trustees' determination of whether a conflict of interest existed; and

(ii) The names of the persons who were present at the meeting for discussions and votes relating to the transaction or arrangement, the content of these discussions (including any alternatives to the proposed transaction or arrangement), and a record of the vote.

(e) The Corporation shall distribute this conflicts of interest policy to all Interested Persons as defined herein. The Corporation shall obtain annually a signed statement from each such person certifying that the person:

- (i) Received a copy of the conflicts of interest policy;
- (ii) Has read and understands the policy;
- (iii) Agrees to comply with the policy;
- (iv) Understands that the policy applies to all committees and subcommittees acting with the authority of the Board of Trustees; and
- (v) Understands that the Corporation is a charitable organization and that in order to maintain its tax-exempt status, it must continuously engage primarily in activities which accomplish one (1) or more of its tax-exempt purposes.

(f) The following restrictions shall apply to any committee which sets compensation for officers, Trustees, or employees of the Corporation, or, if no such committee exists, to the Board of Trustees:

- (i) No practicing physician who receives, directly or indirectly, compensation from the Corporation for services as an employee or independent contractor shall serve on or participate in the actions of such committee; and
- (ii) No member of such committee who has a conflict of interest in the Corporation and who receives compensation from the Corporation shall, directly or indirectly, vote on any matter relating to that member's compensation.

Section 6.3. Periodic Reviews. The Corporation shall conduct periodic reviews of its activities to ensure that it is operating in a manner consistent with accomplishing its charitable purposes and that its operations do not result in private inurement or impermissible benefit to private interests. In conducting such reviews, the Corporation shall evaluate the following:

- (a) Whether the Corporation's compensation arrangements and benefits are reasonable and the result of arm's length negotiations;

(b) Whether acquisitions of physician practices, if any, and other provider services result in private inurement or impermissible private benefit;

(c) Whether partnership and joint venture arrangements and arrangements with health maintenance organizations, management service organizations, and physician hospital organizations conform to written policies, are properly recorded, reflect reasonable payments for goods or services, further charitable purposes, and do not result in private inurement or impermissible private benefit; and

(d) Whether agreements to provide health care services and agreements with other health care providers, employees, and third party payors serve charitable purposes.

Section 6.4. Conflicts Committee. The Corporate Compliance Oversight Committee shall act as a “conflicts committee” to carry out the requirements of this section and to adopt and apply such other procedures as it deems necessary therefor.

Section 7. Indemnification.

Section 7.1. Indemnification Under N.C. Gen. Stat. § 55A-8-51.

(a) Except as provided in subsection (d) of this Section 7.1, the Corporation shall indemnify an individual made a party to a proceeding because the individual is or was a Trustee against liability incurred in the proceeding if the individual (i) conducted himself in good faith; (ii) reasonably believed (y) in the case of conduct in his official capacity with the Corporation, that his conduct was in its best interests, and (z) in all other cases, that his conduct was at least not opposed to its best interests; and (iii) in the case of any criminal proceeding, had no reasonable cause to believe his conduct was unlawful.

(b) A Trustee’s conduct with respect to an employee benefit plan for a purpose the Trustee reasonably believed to be in the interests of the participants in, and beneficiaries of, the plan is conduct that satisfies the requirement of subsection (a) above.

(c) The termination of a proceeding by judgment, order, settlement, conviction, or upon a plea of no contest or its equivalent is not of itself

determinative that the Trustee did not meet the standard of conduct set forth in subsection (a) above.

(d) The Corporation shall not indemnify a Trustee in connection with the proceeding by or in right of the Corporation in which the Trustee is adjudged liable to the Corporation or in connection with any other proceeding charging improper personal benefit to the Trustee, whether or not involving action in his official capacity, in which the Trustee was adjudged liable on the basis that personal benefit was improperly received by the Trustee.

(e) Indemnification hereunder in connection with a proceeding by or in the right of the Corporation that is concluded without a final adjudication on the issue of liability is limited to reasonable expenses incurred in connection with the proceeding.

(f) The authorization, approval, or favorable recommendation by the Board of Trustees of indemnification as authorized hereunder shall not be deemed an act or corporate transaction in which a Trustee has a conflict of interest and no such indemnification shall be void or voidable on such ground.

Section 7.2. Indemnification Under N.C. Gen. Stat. § 55A-8-52. The Corporation shall indemnify a Trustee who is wholly successful on the merits or otherwise in the defense of any proceeding to which the Trustee was a party because he is or was a Trustee of the Corporation, against reasonable expenses actually incurred by the Trustee in connection with the proceeding.

Section 7.3. Advances Under N.C. Gen. Stat. § 55A-8-53. Expenses incurred by a Trustee in defending a proceeding shall be paid by the Corporation in advance of the final disposition of the proceeding upon receipt of an undertaking by or on behalf of the Trustee to repay such amount, unless it is ultimately determined that the Trustee is entitled to be indemnified by the Corporation against such expenses.

Section 7.4. Court-Ordered Indemnification Under N.C. Gen. Stat. § 55A-8-54. A Trustee of the Corporation who is a party to a proceeding may apply for indemnification to the court conducting the proceeding or to another court of competent jurisdiction. The court may order indemnification if it determines that (a) the Trustee is entitled to mandatory indemnification under N.C. Gen. Stat. § 55A-8-52, in which case

the Corporation also shall pay the Trustee's reasonable expenses incurred to obtain court-ordered indemnification, or (b) the Trustee is fairly and reasonably entitled to indemnification in whole or in part in view of all the relevant circumstances, whether or not the Trustee met the standard of conduct set forth in N.C. Gen. Stat. § 55A-8-51 or was adjudged liable as described in N.C. Gen. Stat. § 55A-8-51(d), but if the Trustee is adjudged so liable, such indemnification is limited to reasonable expenses incurred.

Section 7.5. Determination and Authorization of Indemnification Under N.C. Gen. Stat. § 55A-8-55.

(a) The Corporation shall not indemnify a Trustee under N.C. Gen. Stat. § 55A-8-51 unless authorized in the specific case after a determination has been made that indemnification of the Trustee is permissible in the circumstances because the Trustee met the standard of conduct set forth in N.C. Gen. Stat. § 55A-8-51. The determination shall be made by the Board of Trustees by a majority vote of a quorum consisting of Trustees not at the time parties to the proceeding. If such a quorum cannot be obtained, such determination thereupon shall be made by a majority vote of a committee duly designated by the Board of Trustees (in which designation Trustees who are parties may participate), consisting solely of two (2) or more Trustees not at the time parties to the proceeding. If the foregoing two (2) methods of determination cannot be made, then such determination shall be made by special legal counsel selected by the Board of Trustees or a committee in the manner prescribed herein, or if a quorum of the Board of Trustees cannot be obtained and a committee cannot be designated, then selected by a majority vote of the entire Board of Trustees in which selection Trustees who are parties may participate.

(b) Authorization of indemnification and evaluation as to reasonableness of expenses shall be made in the same manner as the determination that indemnification is permissible, except that if the determination is made by special legal counsel, authorization of indemnification and evaluation as to reasonableness of expenses shall be made by those entitled to select counsel hereunder.

Section 7.6. Indemnification of Officers, Employees, and Agents Under N.C. Gen. Stat. § 55A-8-56. An officer, employee, or agent of the Corporation is entitled to indemnification under this subsection to the same extent as a Trustee. The Corporation shall advance expenses to an officer, employee, or agent of the Corporation to the same extent as to a Trustee.

Section 7.7. Immunity from Civil Liability. Trustees and officers of the Corporation shall be immune from civil liability for monetary damages arising out of their service as such to the fullest extent authorized by law, including but not limited to that immunity authorized by N.C. Gen. Stat. §§ 1-539.10, 55A-2-02(b)(4), and 55A-8-60, or any successor provisions of law.

ARTICLE VI

MEETINGS

Section 1. Regular Meetings. The Board of Trustees shall hold regular meetings not less than four (4) times per year, in addition to the Annual Meeting, at a designated time and place. The regular meeting in January shall be known as the Annual Meeting, at which officers for the ensuing year shall be elected. The Executive Committee shall meet on the same days as regular meetings of the full Board of Trustees.

Section 2. Special Meetings. Special meetings of the Board of Trustees may be held at the call of the Chairman, or, in his absence, at the call of the Vice Chairman, or at the call of any three (3) Trustees. The business to be transacted at any special meeting shall be limited to those items of business set forth in the notice of the meeting.

Section 3. Notice. Regular meetings of the Board of Trustees may be held as provided in Article VI, Section 1 herein upon prior notice of the designated time and place of such meeting given by the Corporation. The person or persons calling a special meeting of the Board of Trustees shall, at least two (2) days before the meeting, give notice thereof by mail. Such notice need not specify the purpose for which the meeting is called.

Section 4. Waiver of Notice. Any Trustee may waive notice of any meeting. The attendance by a Trustee at a meeting shall constitute a waiver of notice of such meeting except where a Trustee attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 5. Quorum. A quorum of the Board of Trustees for the transaction of business shall consist of a majority of the members of the Board of Trustees as it is then constituted. In addition to those Trustees who are actually present at a meeting, Trustees shall be deemed as present at such meeting if a telephone or similar communications equipment is used, by means of which all persons participating in the meeting can hear each other at the same time.

Section 6. Procedure. At all meetings of the Board of Trustees, the Chairman, the Vice Chairman, or in their absence, a presiding officer chosen at the meeting shall preside over the transaction of business. The Secretary of the Corporation, or his designee, shall act as secretary and shall prepare a record of all meetings of the Board of Trustees, and maintain the same in the Corporation's principal office.

Section 7. Voting. Each voting Trustee is entitled to one (1) vote on any matter before the Board of Trustees. Voting by proxy is not permitted. A Trustee who is present at a meeting of the Board of Trustees at which action on any matter is taken shall be presumed to have assented to the action taken unless his contrary vote is recorded or his dissent is otherwise entered in the minutes of the meeting, or unless he shall file his written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof or shall forward such dissent by registered mail to the Secretary of the Corporation immediately after the adjournment of the meeting. Such right to dissent shall not apply to a Trustee who voted in favor of such action.

Section 8. Manner of Action. Unless otherwise required by law, the Articles of Incorporation, or these Bylaws, the act of a majority of the Trustees present at a meeting at which a quorum is present shall be the act of the Board of Trustees. Any action required or permitted to be taken by the Board of Trustees under any provision of law, the Articles of Incorporation, or these Bylaws, may be taken without a meeting by the individual or collective consent, in writing, setting forth the action so taken, of all of the Trustees. Such written consent(s) shall be filed with the minutes of the Board of Trustees. Such action by written consent shall have the same force and effect as a unanimous vote of the Trustees. Any certificate or other document filed under law relating to actions so taken shall state that the action was taken by unanimous written consent of the Board of Trustees without a meeting and that the Bylaws authorized the Trustees to so act.

Section 9. Attendance. Members of the Board of Trustees shall strive to attend all meetings. In the event that a member of the Board of Trustees accrues absences from three (3) consecutive meetings, the Chairman of the Board of Trustees shall then be authorized to create a special committee of the Board of Trustees to evaluate the status of the offending Trustee and report recommendations thereon to the Board of Trustees.

Section 10. Open Meetings. Meetings of the Board of Trustees shall be conducted in accordance with the provisions of the North Carolina Open Meetings Law as set forth in Article 33C, Chapter 143 of the North Carolina General Statutes, as now written or hereafter amended.

ARTICLE VII

OFFICERS OF THE BOARD OF TRUSTEES

Section 1. Officers and Election. The Board of Trustees shall elect a Chairman and a Vice Chairman for a term of one (1) year, each of whom shall take office at the Annual Meeting or until their successors have been appointed. The officers of the Board of Trustees shall be eligible to serve three (3) full terms of one (1) year each. An officer of the Board of Trustees cannot be reelected after serving three (3) full terms of one (1) year each until one (1) year next following the expiration of the officer's last full one (1) year term. One (1) person may hold two (2) or more offices, unless otherwise prohibited by law.

Section 2. Duties of Chairman. The Chairman of the Board of Trustees shall exercise general supervision over all of the affairs of the Corporation, he shall preside at all meetings of the Trustees, appoint the Executive Committee, the Finance and Audit Committee, the Nominating Committee, the Joint Conference Committee, the Corporate Compliance Oversight Committee, and such other committees as the Board of Trustees may authorize. The Chairman shall be an *ex officio* member, without privilege to vote, of all committees of the Board of Trustees in which he is not a voting member as provided in these Bylaws. The term of such appointments shall be consistent with Article VIII, Section 9, herein.

Section 3. Duties of Vice Chairman. The Vice Chairman of the Board of Trustees shall perform the duties of the Chairman in his absence, or in the event of his resignation, death, or disability.

Section 4. Vacancies. Vacancies in the offices of Chairman and Vice Chairman of the Board of Trustees shall be filled by the act of a majority of the Trustees present at a meeting at which a quorum is present.

Section 5. Resignation and Removal.

Section 5.1. Resignation. The Chairman of the Board of Trustees may resign at any time by giving written notice thereof to the Vice Chairman, who shall assume the duties of the Chairman upon the effective date of his resignation, pending the appointment of a new Chairman by the Board of Trustees to serve the remainder of the unexpired term of the Chairman. The Vice Chairman of the Board of Trustees may resign at any time by giving written notice thereof to the Chairman. At the meeting of the Board of Trustees next following the effective date of the resignation, the Board of Trustees shall appoint a new Vice Chairman of the Board of Trustees to serve the remainder of the unexpired term of the Vice Chairman. Such resignations, which may or may not be made contingent upon formal acceptance, take effect upon the date of receipt or at any later time specified in it.

Section 5.2. Removal. The Chairman and/or Vice Chairman of the Board of Trustees may be removed from office by a vote of at least two-thirds ($\frac{2}{3}$) of the members of the entire Board of Trustees for the reasons and according to the procedure specified for the removal of a Trustee in Article V, Section 5.2, herein.

ARTICLE VIII

COMMITTEES OF THE BOARD OF TRUSTEES

Section 1. Standing Committees. The Corporation shall have the following standing committees: Executive Committee, Finance and Audit Committee, Nominating Committee, Joint Conference Committee, and Corporate Compliance Oversight Committee.

Section 2. Special Committees.

Section 2.1. Creation. The Board of Trustees may authorize, and the Chairman of the Board of Trustees may appoint, such special committees as are necessary and proper to carry on the affairs of the Corporation. In the event that the Board of Trustees authorizes the creation of a special committee, the resolution of creation shall authorize the Chairman of the Board of Trustees to appoint a chairman and the members of such committee, as well as to designate the authority of the Board of Trustees which the committee shall exercise, and any limitations thereon, as well as the functions that the special committee shall discharge.

Section 2.2. Special Committees with Medical Staff Members. In matters relative to the Corporation and the Medical Staff of Watauga Medical Center, the Chairman of the Board of Trustees may establish a special committee composed of both Trustees and Medical Staff members. The Chairman shall designate the number to serve on the committee which shall be composed of an equal number of Trustees and Medical Staff members, shall appoint the Trustees, shall designate any *ex officio* member from the administrative staff, and shall specify the function and purpose of the committee, subject to the approval of the Board of Trustees. The Chief of the Medical Staff shall appoint the members of the special committee from the Medical Staff of Watauga Medical Center.

Section 2.3. Special Committees with Citizens. In matters relative to the Corporation and the citizens of Watauga County, the Chairman of the Board of Trustees may establish a special committee composed of both Trustees and citizens of Watauga County, selected at large. The Chairman shall designate the number to serve on the committee, appoint the members of the committee, and specify the function and purpose of the committee, subject to the approval of the Board of Trustees.

Section 2.4. Dissolution. Upon acceptance by the Board of Trustees of the final report of any special committee, the committee shall be dissolved.

Section 3. Powers and Reporting.

Section 3.1. General. Each committee of the Board of Trustees shall have and exercise the powers and authority of the Board of Trustees granted to it in the resolution creating it or as provided in these Bylaws. No committee shall have authority to act on behalf of the Board of Trustees as to the following matters:

- (a) The dissolution, merger, or consolidation of the Corporation, the amendment of the Articles of Incorporation of the Corporation, or the sale, lease, or exchange of all or substantially all of the property of the Corporation;
- (b) Filling of the vacancies in the Board of Trustees;
- (c) The amendment or repeal of the Bylaws, or the adoption of new Bylaws;
- (d) The amendment or repeal of any resolution of the Board of Trustees which by its terms shall not be so amendable or repealable.

Section 3.2. Minutes and Report of Action. Each committee of the Board of Trustees shall keep minutes of its proceedings and report its actions to the Board of Trustees. Actions of the committees of the Board of Trustees are effective when approved by the Board of Trustees except in either of the following circumstances, when actions of committees can be made effective when taken:

(a) By the Executive Committee when it exercises the power and authority of the Board of Trustees as provided in these Bylaws; or

(b) Where the Board of Trustees may from time-to-time authorize by resolution that a committee take actions on behalf of the Board of Trustees between meetings of the Board of Trustees.

Rescission by the Board of Trustees of any action taken by a committee thereof shall not affect the rights of third parties accruing prior to such rescission.

Section 3.3. Limitation. When the Executive Committee exercises the power and authority of the Board of Trustees or, when pursuant to a Board of Trustees' resolution, a committee takes action on behalf of the Board of Trustees between meetings of the Board of Trustees, such exercise of authority shall not operate to relieve the Board of Trustees or any member thereof of any responsibility or liability imposed upon it or him by law. If action taken is not thereafter formally considered by the Board of Trustees, a Trustee may dissent from such action by filing his written objection with the Secretary with reasonable promptness upon learning of such action.

Section 4. Meetings. Meetings of a committee of the Board of Trustees may be called by the Chairman of the Board of Trustees, the chairman of the committee, the Chief Executive Officer of the Corporation, or any two (2) of the committee's voting members.

Section 5. Notice. The person or person(s) calling a meeting of a committee of the Board of Trustees shall, at least two (2) days before any meeting, give oral or written notice thereof. Such notice need not specify the purpose for which the meeting is called.

Section 6. Waiver of Notice. Any Trustee may waive notice of any meeting of a committee. The attendance by a Trustee at a meeting shall constitute a waiver of notice of such meeting except where a Trustee attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 7. Quorum. A quorum of a committee of the Board of Trustees shall consist of a majority of the members of the committee as it is then constituted.

Section 8. Manner of Action. The act of a majority of the members of a committee of the Board of Trustees present at a meeting at which a quorum is present shall be the act of the committee so meeting. No action taken at a meeting at which less than a quorum was present is valid unless approved in writing by the absent members. Action may be taken without a meeting by a writing setting forth the action so taken signed by each member of the committee entitled to vote thereat. A member of a committee of the Board of Trustees who is present at a meeting of such committee at which action is taken shall be presumed to have assented to the action taken unless his contrary vote is recorded or his dissent is otherwise entered in the minutes of the meeting of the committee, or unless he shall file his written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof, or shall forward such dissent by registered mail to the Secretary of the Corporation immediately after the adjournment of the meeting. Such right to dissent shall not apply to a Trustee who voted in favor of such action.

Section 9. Term. Each member of a committee of the Board of Trustees shall hold such office until the next annual election of Trustees, and until his successor as a member of such committee of the Board of Trustees is elected, unless he resigns or is removed from the committee. A member of a committee of the Board of Trustees may succeed himself.

Section 10. Vacancies. A vacancy on any committee of the Board of Trustees may be filled for the remainder of the unexpired term of the committee member by the Chairman of the Board of Trustees.

Section 11. Resignation and Removal.

Section 11.1. Resignation. Any member of a committee of the Board of Trustees may resign at any time by giving written notice to the chairman of the committee. Such resignation, which may or may not be made contingent upon formal acceptance, takes effect upon the date of receipt or at any later time specified in it.

Section 11.2. Removal. Any member of a committee of the Board of Trustees, except an *ex officio* member, may be removed by the Chairman of the Board of Trustees for the reasons specified for the removal of a Trustee in Article V, Section 5.2, herein.

Section 12. Executive Committee. The Executive Committee shall consist of the Chairman of the Board of Trustees, the Vice Chairman of the Board of Trustees, the immediate past Chairman of the Board of Trustees (if still a member of the Board of Trustees), a member chosen from the County Commissioners of Watauga County, and two (2) other Trustees. The Chairman shall appoint the members of the Executive Committee and shall serve as its Chairman. In the absence of a quorum of the entire Board of Trustees, the Executive Committee or a majority thereof shall have full authority to act in all matters relating to Watauga Medical Center business, including, but not limited to all things deemed necessary and expedient in the governance, management, and control of the business and affairs of the Corporation, including matters relating to executive compensation, and shall have and exercise the power and authority of the Board of Trustees to transact all regular business of the Corporation when the Board of Trustees is not in session, except as prohibited in Article V, Section 3 herein. Further, the Executive Committee or a majority thereof shall have full authority to act on behalf of Watauga Medical Center at any called or special meeting. When the Executive Committee exercises the power and authority of the Board of Trustees, such action is subject to ratification by the Board of Trustees.

Section 13. Finance and Audit Committee. The Finance and Audit Committee shall consist of at least three (3) Trustees, and shall be advised by the Treasurer of the Corporation. The Chairman shall appoint the members of the Finance and Audit Committee and shall designate its chairman. The Finance and Audit Committee shall have and exercise general oversight responsibility for the investment of all endowment and other capital funds of the Corporation, for the budget and financial planning of the Corporation, and for the coordination of all programs affecting the fiscal affairs or financial condition of the Corporation.

Section 14. Nominating Committee. The Nominating Committee shall be appointed by the Chairman of the Board of Trustees and shall designate its chairman. The Nominating Committee shall develop and maintain a list of persons qualified to serve as members of the Board of Trustees. It shall have the responsibility to (a) obtain from appropriate sources the names of persons well qualified to serve as Trustees who shall be residents of Watauga County; (b) determine whether persons recommended to the Nominating Committee are willing to be considered for appointment to the Board of Trustees; (c) request that such persons who indicate an interest in serving as a Trustee submit to the Nominating Committee such biographical data in

such form as the Nominating Committee deems appropriate; (d) submit to the Corporation's Board of Trustees for recommendation to the County Commissioners of Watauga County nominations to fill a vacancy or vacancies on the Board of Trustees as required by Article V, Section 2.2 herein; and (e) consider in its deliberations the provisions of these Bylaws concerning qualifications and fitness for office, and concerning composition of the Board of Trustees as required by Article V, Section 2.2 herein.

Section 15. Joint Conference Committee. Should the need arise for discussion of a medical-administrative nature and/or for communication of recommendations or concerns between the Board of Trustees and the Medical Staff, the Chairman of the Board of Trustees may call for a meeting of the Joint Conference Committee. The Joint Conference Committee shall consist of the members of the Medical Staff Executive Committee and the Executive Committee of the Board of Trustees. The Chairman of the Board of Trustees shall serve as Chairman and the Chief Executive Officer shall serve as an *ex officio* voting member.

Section 16. Corporate Compliance Oversight Committee. The Corporate Compliance Oversight Committee shall consist of the Chairmen of the Boards of Trustees of Appalachian Regional Healthcare System, Inc., the Corporation, and Charles A. Cannon, Jr. Memorial Hospital, Incorporated, *ex officio*, regardless of whether such offices are held by the same person; the Chief Executive Officer, *ex officio*; and two (2) other Trustees whom the Chairman of the Board of Trustees shall select, one (1) of whom shall be designated by the Chairman of the Board of Trustees to serve as Chairman of the Corporate Compliance Oversight Committee. The Corporate Compliance Oversight Committee shall have and exercise general oversight responsibility for the Corporation's Corporate Compliance Program, which shall have available continuing legal advice in order to assure that the program is effective in preventing and detecting criminal conduct and in providing the Corporation a structure to ensure continued compliance with applicable statutes and regulations.

ARTICLE IX

OFFICERS OF THE CORPORATION

Section 1. Appointment of Officers. The President and Chief Executive Officer of Appalachian Regional Healthcare System, Inc. shall select and appoint the following officers, all of whom shall serve at the pleasure of the President and Chief Executive Officer of Appalachian

Regional Healthcare System, Inc.: a Chief Executive Officer, a President, Vice President, a Secretary, Assistant Secretaries, and a Treasurer.

Section 2. Duties of Chief Executive Officer. The Chief Executive Officer shall be the officer of the Corporation responsible for the Corporation's overall management, and shall act as the duly authorized representative of the Board of Trustees in all matters except those which the Board of Trustees has formally designated to some other person or group. The Chief Executive Officer shall, with the approval of the Board of Trustees, be responsible for overall strategy; establish the strategic orientation and directives of the Corporation; shall see that such directives are carried out by the other officers of the Corporation; and shall be responsible for the general leadership of the Corporation. The Chief Executive Officer shall sign all documents, financial forms, contracts, agreements, and other obligations authorized to be executed by the Board of Trustees. In addition, the Chief Executive Officer shall prepare an annual budget showing the expected receipts and expenditures of the Corporation as required by the Board of Trustees and shall report to the Board of Trustees at designated intervals upon the work performed by the Corporation and upon its financial condition. The Board of Trustees shall be responsible for the evaluation of the Chief Executive Officer. Upon approval of the Board of Trustees, the office of Chief Executive Officer and the office of President may be held by the same individual.

Section 3. Duties of President. The President of the Corporation shall be the officer of the Corporation responsible for the day-to-day on-site management, operations, and leadership of the Corporation. The President shall see that the policies and directives of the Chief Executive Officer and the Board of Trustees are properly carried out. The President shall be given the specific responsibility for:

- (a) Development and submission to the Board of Trustees for approval a plan of organization of the personnel and others connected with the operation of Watauga Medical Center.
- (b) Selection, employment, control, and discharge of employees and development and maintenance of personnel policies and practices of Watauga Medical Center.
- (c) Maintenance of physical properties in a good state of repair and operating condition.

(d) Supervision of business affairs to ensure that funds are collected and expended to the best possible advantage.

(e) Cooperation with the Medical Staff and with all those concerned with the rendering of professional service to the end that high quality care may be rendered to patients.

(f) Presentation to the Board of Trustees, or its authorized committee, of a periodic report reflecting the professional service and financial activity of Watauga Medical Center and preparation and submission of such special reports as may be required by the Board of Trustees.

(g) Attendance of all meetings of the Board of Trustees and committees thereof.

(h) To grant temporary privileges to Medical Staff applicants in accordance with the provisions of the Medical Staff Bylaws.

(i) To suspend all or any portion of the clinical privileges of a Medical Staff appointee or other individual whenever the President believes that failure to take such action would result in imminent danger to the health and/or safety of any individual or to the orderly operation of Watauga Medical Center. Such precautionary suspension shall be deemed an interim precautionary step in the professional review activity related to the ultimate professional review action that will be taken with respect to the suspended individual but is not a complete professional review action in and of itself. It shall not imply any finding of responsibility for the situation that caused the suspension.

(j) Performance of other duties that may be necessary in the best interests of Watauga Medical Center.

In the absence of the Chief Executive Officer, or in the event of his death, inability, or refusal to act, the President, unless otherwise determined by the Board of Trustees, shall perform the duties of the Chief Executive Officer, and when so acting shall have all the powers of, and be subject to, all the restrictions upon the Chief Executive Officer. The President also shall have such other powers and perform such other duties as are provided in these Bylaws and as the Board of Trustees may from time to time determine. The Chief Executive Officer and the Board of Trustees shall be responsible for the evaluation of the President. Upon approval of the Board

of Trustees, the office of Chief Executive Officer and the office of President may be held by the same individual.

Section 4. Duties of Vice Presidents. The Vice Presidents shall be subject to the supervision and control of the President of the Corporation, and shall have authority as may be delegated to them by the President and Chief Executive Officer of Appalachian Regional Healthcare System, Inc.

Section 5. Duties of Secretary. The Secretary of the Corporation shall have custody of the seal of the Corporation and shall affix the same attested to by his signature to all deeds, notes, and obligating instruments to be under the seal of the Board of Trustees. The Secretary shall sign with the Chief Executive Officer in the name of the Board of Trustees all contracts, agreements, and other obligations authorized to be executed by the Board of Trustees. The Secretary shall keep an accurate list of the members of the Board of Trustees and of the dates of their respective terms and the expiration thereof. In general, the Secretary of the Corporation shall perform all such acts as may be described by the Board of Trustees and as are usually incident to the office of Secretary of the Corporation.

Section 6. Duties of Assistant Secretaries. In the absence of the Secretary or in the event of his death, inability, or refusal to act, the Assistant Secretaries in the order of their length of service as Assistant Secretary, unless otherwise determined by the Board of Trustees, shall perform the duties of the Secretary and when so acting shall have all the powers of and be subject to all the restrictions upon the Secretary. They shall perform such other duties as may be assigned to them by the Secretary, or by the President and Chief Executive Officer of Appalachian Regional Healthcare System, Inc.

Section 7. Duties of Treasurer. The Treasurer of the Corporation shall be the Chief Financial Officer of the Corporation. The Treasurer may be required by the Board of Trustees to post bond with adequate sureties, the expense of which shall be paid by the Corporation. The Treasurer shall have the authority and responsibility to receive and safely keep all monies and securities of the Corporation; to pay or cause to be paid all lawful indebtedness of the Corporation; to keep or cause to be kept a record of all receipts and expenditures through an approved accounting system and to see that a true and accurate accounting of the financial transactions of the Corporation are made and kept; to present, or cause to be presented to the Board of Trustees at each regular meeting, a written report of operating results of the

Corporation since the last preceding regular meeting of the Board of Trustees; to present, or cause to be presented to the Board of Trustees at its Annual Meeting, an annual report as to the operating results of the Corporation for the preceding fiscal year; to present to the Board of Trustees a recommendation as to a certified public accountant to annually examine and audit the books of the Corporation and its controlled affiliates; and to exercise and perform such other authority and responsibilities as the Board of Trustees may direct from time to time.

ARTICLE X

MEDICAL STAFF

Section 1. Organization. The Board of Trustees has created a Medical Staff component within the Corporation's chart of organization which shall be comprised of all practitioners who have been determined to satisfy the qualifications for membership and have been appointed by the Board of Trustees. Appointment to the Medical Staff of Watauga Medical Center is a prerequisite to the exercise of clinical privileges at Watauga Medical Center, except as may be otherwise specifically provided in the Medical Staff Bylaws.

Section 2. Medical Staff Appointment and Clinical Privileges.

Section 2.1. Delegation to the Medical Staff. The Board of Trustees delegates to the Medical Staff of Watauga Medical Center the responsibility and authority to investigate and evaluate matters relating to Medical Staff appointment status, clinical privileges, and corrective action and shall require that the appropriate officers and committees of the Medical Staff of Watauga Medical Center adopt and forward to the Board of Trustees specific written recommendations on these matters with appropriate supporting documentation that will allow it to take informed action.

Section 2.2. Action by the Board of Trustees. Final action on all matters relating to Medical Staff appointment, status, clinical privileges, and corrective action shall be taken by the Board of Trustees after considering the recommendations of the appropriate Medical Staff officers and committees, provided that the Board of Trustees must act in any event if the appropriate Medical Staff officers and committees fail to adopt and submit any such recommendation within the time period set forth in the Medical Staff Bylaws and any of its supporting documents. Such action by the Board of Trustees without a Medical Staff recommendation must be based upon the same kind of

documented investigation and evaluation of current ability, judgment, and character as is required for Medical Staff recommendations.

Section 2.3. Criteria for Action by the Board of Trustees. In acting upon matters of Medical Staff appointment status and in granting and defining the scope of clinical privileges to be exercised by each practitioner, the Board of Trustees shall consider the recommendations of the appropriate Medical Staff officers and committees, the supporting information upon which they are based, and such criteria as have been approved by the Board of Trustees and made known to practitioners through the Medical Staff Bylaws and related manuals or other mechanisms. No aspect of appointment status nor specific clinical privileges shall be limited or denied to a practitioner upon the basis of sex, race, age, creed, color, handicap unrelated to the ability to fulfill professional or Medical Staff duties, or national origin, or upon the basis of any other criterion unrelated to quality or efficient patient care at Watauga Medical Center, to required professional qualifications, or to the Corporation's purposes, needs, capabilities, and economic considerations.

Section 2.4. Terms and Conditions of Medical Staff Appointment Status and Clinical Privileges. The terms and conditions of appointment to the Medical Staff of Watauga Medical Center, and of the exercise of clinical privileges, shall be as specified in the Medical Staff Bylaws or as more specifically defined in the notice of individual appointment, reappointment, or grant of clinical privileges. Each appointee to the Medical Staff shall have appropriate authority and responsibility for the care of his patients subject to limitations contained in these Bylaws and in the Medical Staff Bylaws, rules, and regulations, and subject to any limitations attached to his appointment. Each appointee to the Medical Staff shall, at the time of application for appointment, and at the time of acceptance of appointment and reappointment, agree in writing to be governed by these Bylaws, the Medical Staff Bylaws, rules, and regulations. Further, he shall specifically agree to adhere to those responsibilities required of his Medical Staff category as provided in the Medical Staff Bylaws, and such other duties and responsibilities as shall be assigned to him by the Board of Trustees and appropriate authorities of the Medical Staff. No appointment or reappointment shall take effect until such a statement has been signed by the individual concerned.

Section 2.5. Procedure. The procedure to be followed by the appropriate Medical Staff officers and committees and by the Board of Trustees in acting upon matters of appointment status, clinical privileges, and corrective action shall be as specified in the Medical Staff Bylaws.

Section 3. Hearing and Appeal Procedures. The Board of Trustees shall require that any adverse recommendation made or adverse action taken by the Executive Committee of the Medical Staff, or by the Board of Trustees, with respect to a practitioner's Medical Staff appointment, reappointment, department affiliation, staff category, admitting prerogatives, or clinical privileges, shall, except under circumstances for which specific provision is made in the hearing and appeal procedures of the Medical Staff Bylaws, be accomplished in accordance with the hearing and appeal procedures of the Medical Staff Bylaws then in effect. Such procedures shall assure fair treatment and afford an opportunity for the presentation of all pertinent information. For the purposes of this Section 3, an "adverse recommendation" and an "adverse action" shall be as defined in the Medical Staff Bylaws.

ARTICLE XI

ADOPTION AND AMENDMENT PROCESS

Section 1. Delegation to the Medical Staff. The Board of Trustees holds the Medical Staff responsible for drafting, debating, adopting, and recommending to the Board of Trustees, or its authorized committee, in a timely and good faith manner, such bylaws, rules, regulations, and other organizational protocols, including amendments thereof, as are appropriate for the proper direction and management of the Medical Staff. All such documents and amendments thereto must be consistent with the policies of Watauga Medical Center, as well as all applicable legal and other requirements, and shall not be effective until acted upon favorably in accordance with Article XI, Section 6, herein.

Section 2. Favorable Action by the Board of Trustees. The Board of Trustees shall receive and act upon drafts of bylaws and related documents, and amendments thereto, recommended by the Medical Staff of Watauga Medical Center. The affirmative vote of a majority of the Trustees present at any regular or special meeting shall be deemed the favorable action of the Board of Trustees. Such bylaws, related documents, and amendments shall be effective as of the date such affirmative action is taken or at such later date as the Board of Trustees may specify. Provided, however, that amendments to the bylaws deemed to be

technical modifications or clarifications in the judgment of the Executive Committee of the Medical Staff may be effective upon report to the Board of Trustees but without the necessity of affirmative action by the Board of Trustees.

Section 3. Notice of Special Concerns. Whenever the Board of Trustees believes that the Medical Staff recommendations or existing documents are deficient in one or more respects, it may, by special notice to the Chief of the Medical Staff of Watauga Medical Center, inform the Medical Staff of its concerns, of the reasons therefor, and of the date by which the Medical Staff's response is requested.

Section 4. Action by the Board of Trustees Following Medical Staff Response. If the Medical Staff's response satisfies the concerns of the Board of Trustees that prompted the Article XI, Section 3, notice, the Board of Trustees shall thereupon act upon the matter in accordance with Article XI, Section 2, herein. If the Medical Staff's response fails to satisfy the concerns of the Board of Trustees or if no Medical Staff response is received, the Board of Trustees shall so notify the Medical Staff, through special notice to the Chief of the Medical Staff, and the matter will be added to the agenda of the next regular or special meeting of the Board of Trustees for action by the Board of Trustees.

Section 5. Action by the Board of Trustees. The Board of Trustees, at any regular or special meeting at which the matter is duly considered, may (a) by the affirmative vote of a majority of the Trustees present, accept the Medical Staff's recommendation, either as originally recommended or as changed pursuant to Article XI, Section 3, or advise the Medical Staff of a new position which shall be communicated to the Medical Staff in accordance with Article XI, Section 3, herein; or (b) by the affirmative vote of the majority of the Trustees present, affirm its position and rescind the delegation to the Medical Staff contained in Article XI, Section 1, herein.

Section 6. Effect of Action by the Board of Trustees.

Section 6.1. Medical Staff Recommendation Accepted. If the Board of Trustees accepts the Medical Staff's recommendation as originally submitted or as changed pursuant to Article XI, Section 3, the bylaws, or other documents or amendments thereto at issue shall be deemed to have been acted upon favorably by the Board of Trustees and shall be effective as of the date of action by the Board of Trustees or at such later date as it may specify.

Section 6.2. New Position Communicated. If the Board of Trustees directs that a new position be communicated, the procedures specified in Article XI, Sections 3, 4, 5, and 6, as applicable, shall be repeated.

Section 6.3. Delegation Rescinded. If the action by the Board of Trustees is to rescind the delegation, the Board of Trustees shall, with the aid of such Medical Staff assistance as it is able to enlist, formulate documents or changes responsive to the concerns of the Board of Trustees and submit the same to the Active Medical Staff by special notice. Within sixty (60) days of such submission, the Board of Trustees shall schedule and hold a hearing on the matter open to any member of the Active Medical Staff, subject to reasonable rules concerning time allotted for debate. Thereafter, the Board of Trustees, by the affirmative vote of a majority of the Trustees present, may adopt such document or change, with amendments, if any, and direct that the same be circulated to every Medical Staff member. In the absence of the necessary affirmative vote of the Board of Trustees to adopt such document or change, the disposition of the Board of Trustees shall be in accordance with whatever action is adopted by the Board of Trustees at the meeting at which the vote is taken.

ARTICLE XII

OPERATIONS

Section 1. Inurement. No part of the net income of the Corporation shall inure to the benefit of or be distributable to its Trustees, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services actually rendered and to make payments or distributions in furtherance of the Purpose and Goals set forth in Article II of these Bylaws and in the Articles of Incorporation of the Corporation.

Section 2. Permitted Activities. Notwithstanding any other provision of these Bylaws, no substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or otherwise intervene in (including the publishing or distribution of statements) any political campaign on behalf of, or in opposition to, any candidate for public office. Notwithstanding any other provisions of these Bylaws, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income taxation described in Section 501(c)(3) of the Code; (b) by a corporation, contributions to which are deductible under

Section 170(c)(2) of the Code; or (c) by a “charitable or religious corporation” as that term is defined under the Act.

ARTICLE XIII

AUXILIARY ORGANIZATIONS

Any auxiliary organizations that may be established by the Board of Trustees shall be responsible and accountable to the Board of Trustees for the discharge of those duties and responsibilities delegated to it by the Board of Trustees from time to time. In establishing an auxiliary organization, the Board of Trustees shall initiate or approve bylaws, delineate the purpose and function of the organization, and shall initiate or approve any and all subsequent amendments thereto. Auxiliary organizations shall report to the Board of Trustees in a manner established by the Board of Trustees from time to time. Nothing in this Article shall require the Board of Trustees to establish any auxiliary organizations, and the Board of Trustees shall retain the power to change, restructure, reorganize, or dissolve any such organization if established. All services and functions performed by such auxiliary organizations shall be subject to the overall supervision and direction of the Chief Executive Officer.

ARTICLE XIV

RELIGIOUS MINISTRATIONS

The Chief Executive Officer shall respect the request of any patient for any spiritual advisor whom he or she may desire.

ARTICLE XV

SEAL

The Corporation shall use a seal to authenticate contracts and legal paper, which shall be circular in shape, two (2”) inches in diameter, and with the name of the Corporation around the margin.

ARTICLE XVI

AMENDMENTS

These Bylaws may be altered, amended, repealed, or new bylaws may be adopted by a two-thirds ($\frac{2}{3}$) majority vote of the number present of the Board of Trustees at any meeting of the Board of Trustees, provided that written notice of the proposed changes shall have been given to the Trustees in the notice of the meeting. Any such alterations, amendments, repeals, or

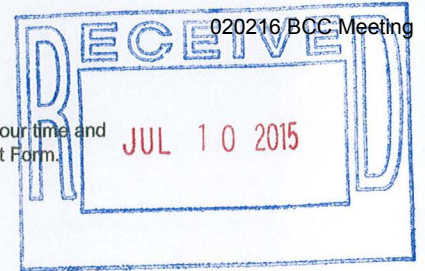
new bylaws, once adopted by the Board of Trustees as provided in this Article XVI, shall be approved by a majority vote of the Board of Trustees of Appalachian Regional Healthcare System, Inc. at any regular or special meeting held for that purpose, prior to such alterations, amendments, repeals, or new bylaws becoming effective; provided, however, that no alteration, amendment, or deletion may be made to Article V, Section 2.2 of these Bylaws by the Board of Trustees except as provided by Article V, Section 2.2 of these Bylaws, which further requires approval by a majority vote of the County Commissioners of Watauga County at a properly noticed meeting, prior to such alteration, amendment, or deletion becoming effective.

ARTICLE XVII

GENDER

When used in these Bylaws, the words “he,” “she,” “his,” “her,” and “they” shall include and mean the singular, plural, masculine, feminine, or neuter, as the case may be, and as required by the text.

Volunteer Application
Watauga County Boards And Commissions



If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Anne C. Ward
Home Address: 710 Chestnut Knob Rd.
City: Boone Zip: 28607
Telephone: (H) 773-972-0360 (cell) (W) _____ (Fax) _____
Email: anne@ward-williams.com
Place of Employment: freelance communication consultant/contingent faculty at App State
Job Title: writer/strategist & contingent faculty in Communication Department

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

-
-
-

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

Writer/Strategist focused on developing strategic communications for clients in a broad range of industries (healthcare, law, technology, food, consumer products.) Creative services include conceptualizing, story development, writing and video production. Client list includes: Abbott, Motorola, Caterpillar, Covidien, AllRecipes.com, Kraft, Baxter, TAP Pharmaceuticals, V-Tech Toys and many others.

Also currently serve as contingent faculty within the Department of Communication at Appalachian State University.

Volunteer Experience:

Volunteer experienced to date focused on serving in my children's schools - and includes co-chair of Carnival Committee and member of playground committee for Adler Family Association at Adler Park School in Libertyville, IL. In the last four years, I volunteer whenever time allows at Hardin Park School.

Currently a member of High Country Watch, focused on responsible economic development within the county.

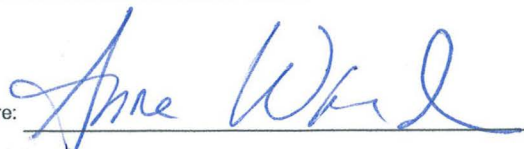
Other Experience:

Served for the last four years as contingent faculty with the Department of Communication at Appalachian State University. Areas of emphasis include: narrative development, documentary production, visual storytelling, message design and delivery, writing across all media platforms, public speaking and presentation skills. Looking forward to my fifth year as lecturer within the Communication department.

Other Comments:

Economic development within Watauga County is a complex issue, with many different aspects to consider. I am interested in using my strategic skills and experience to explore this issue as part of the Economic Development Commission.

Signature: _____



Date: 7/10/15



a peaceful haven

To: WATAUGA Co. COMMISSIONER'S OFFICE

Fax #: 828-264-3230

From: MISSY HARRIS

Date: 7-31-2015

Notes: 5 PAGES INCL. COVER

133 Echota Parkway | Boone, NC 28607 | Local: 828-963-7600 | Fax: 828-963-7247

www.echotanc.com

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Missy Harkin
Home Address: 2246 Russ Corner Rd.
City: Boone Zip: 28607
Telephone: (H) 963-6275 (W) 963-7600 (Fax) 963-7247
Email: missy@foscoe.companies.com
Place of Employment: Foscoe Companies
Job Title: VP Development /owner

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|--|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input checked="" type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|---|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input checked="" type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---|--|
| Gender | Ethnic Background |
| <input type="radio"/> Male | <input type="radio"/> African American |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |
| | <input type="radio"/> Native American |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. EDC
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

PLEASE SEE ATTACHED.

Volunteer
Experience:

Other
Experience:

Other
Comments:

Signature: 

Date: 7-31-2015

Missy Harrill

Vice President Development at Foscoe Companies/Echota

missy@foscoecompanies.com

Experience

Vice President Development at Foscoe Companies/Echota

April 2001 - Present (14 years 4 months)

Owner/Rental Manager at Foscoe Rentals

April 1997 - May 2005 (8 years 2 months)

~ Acquired a failing rental management business representing 18 units which has grown into one of the largest rental management companies in the NC High Country, managing over 150 units to date.

Owner, General Contractor/Interior Designer at The Lakes Community Development Corporation

September 1996 - March 1999 (2 years 7 months)

~Renovated an old ski lodge into 15 resort condominiums and a ballroom/bar/multi-function space including supervision of all sub-contractors; selection and installation of fixtures, finishes, furnishings and accessories.
~Worked with buyers on selections of cabinetry, flooring, finishes and custom work orders for construction division of company; oversaw construction of 30 log cabins and 24 resort condominiums; scheduled and supervised all sub-contractors for construction division.

Interior Designer at Dianne Davant Interiors

October 1992 - February 1996 (3 years 5 months)

~ Worked with clients on design, selection and installation of furnishings and accessories; served as client's liaison with architects, builders and sub-contractors.

Volunteer Experience

WHS Spirit Store Manager at Watauga County Schools

2010 - 2014 (4 years)

Secretary at Touchdown Club of Watauga County

2012 - 2014 (2 years)

Advisory Board Member at Yosef Club, Appalachian State University

2008 - 2010 (2 years)

Board Member at Watauga County Tourism Development Authority

2007 - 2011 (4 years)

Advisory Board Member at Lifestore Bank

2006 - 2011 (5 years)

Advisory Board Member at Clinical Services Advisory Board, Appalachian State University

2006 - 2008 (2 years)

Board Member at Appalachian Regional Healthcare Foundation

2006 - 2010 (4 years)

President/Chairperson/Board Member at Watauga Education Foundation

2005 - 2011 (6 years)

Certifications**NC General Building Contractor**

NC Licensing Board For General Contractors License 47768 October 1995

NC Real Estate Broker

NC Real Estate Commission License 133373 May 1992

Education**Appalachian State University**

Bachelor's Degree, Interior Design & Marketing, 1987 - 1993

Activities and Societies: Sigma Kappa

Skills & Expertise**Construction****Finish****Flooring****Furnishings****Interior Architecture****Management****Strategic Planning****Residential Homes****Contract Negotiation****Customer Service****New Business Development**

Languages**English**

MTH: Joe Furman
Joseph Miller
Ben Shoemake

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: RAY CAMERON

Home Address: 117 Forbes way P.O. Box 2241

City: Blowing Rock NC Zip: 28605

Telephone: (H) 828-964-0827 (M) 828-264-9099 (Fax) 828-264-0103

Email: RCAMERON@moltox.com

Place of Employment: Molecular Toxicology Inc.

Job Title: Dir. Business Development

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|---|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cova Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input checked="" type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Vella Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winkers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race. By Answering The Following Questions

- | | |
|---------------------------------------|--|
| Gender | Ethnic Background |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |
| | <input type="radio"/> Native American |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1.
2.
3.

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Molecular Toxicology Inc
Lees McRae College
Triton Yacht Sales

Volunteer
Experience:

St. Mary of the Hills Vestry
Watauga High School Lacrosse Program
Western Youth Network

Other
Experience:

Other
Comments:

Signature:



Date:

8/3/15

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Lisa Cooper
Home Address: 223 Sycamore trail
City: Valle Crucis, NC Zip: 28691
Telephone: (H) 828-963-6072 (W) 828-963-6511 (Fax) 828-963-1883
Email: lisa@mastgeneralstore.com
Place of Employment: Mast store
Job Title: VP

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
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| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

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- | | |
|---|--|
| Gender | Ethnic Background |
| <input type="radio"/> Male | <input type="radio"/> African American |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |
| | <input type="radio"/> Native American |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County EDC
2. Watauga County TDA district U
3.

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Most General Store VP. I have been involved in all aspects of the business for thirty plus years on a full time basis.

Volunteer
Experience:

Valle Crucis School, V.C. community park, WHS sports, Womens fund

Other
Experience:

currently serve on NCSSTM Board of trustees, Wells Fargo and App Summer Boards, Seven years on the WCTDA district U board.

Other
Comments:

Signature: Lisa Cooper

Date: 8/3/15

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 203
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: MERRILL LITTLESDOWN

Home Address: 126 PHEASANT LN

City: BLOWING ROCK Zip: 28605

Telephone: (H) _____ (W) 828-262-1980 (Fax) _____

Email: m.littlejohn@Samaritan.org

Place of Employment: SAMARITAN'S PURSE

Job Title: VP FINANCE/CFO

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|---|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Mead Camp | <input type="radio"/> Shawneeaw |
| <input type="radio"/> Blue Ridge | <input checked="" type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winkers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | | |
|---------------------------------------|--|--------------------------------|--|
| Gender | | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic | |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other | |
| | <input type="radio"/> Native American | | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. ECONOMIC DEVELOPMENT
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

- 15+ YEARS FINANCIAL MANAGEMENT AT SAMARITAN'S PURSE

- 2.5 YEARS PUBLIC ACCOUNTING EXPERIENCE

- 17.5 YEARS FINANCIAL MANAGEMENT ROLES AT 3 COMPANIES IN CHARLOTTE

Volunteer
Experience:

PREVIOUSLY SERVED ON BOARDS FOR:

- CHARLOTTE-MECKLENBURG UNITED WAY ALLOCATIONS
- THOMSON CHILDREN'S HOME
- ST. JOHN'S EPISCOPAL VESTRY
- ALLIANCE BIBLE FELLOWSHIP ELDER BOARD -BOONE
- GRACE ACADEMY -BOONE

Other
Experience:

Other
Comments:

Signature: C. Merrill Lindy, Jr.

Date: 8/3/15

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Terrill A. (Tad) Dolbier
Home Address: 658 Parkcrest Dr.
City: Boone Zip: 28607
Telephone: (H) 828-263-9198 (W) 828-262-1811 (Fax) 828-264-2391
Email: tdolbier@tarheecapital.com
Place of Employment: Tar Heel Capital Corporation (Wendy's Restaurants)
Job Title: President

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|--------------------------------------|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input checked="" type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---------------------------------------|--|
| Gender | Ethnic Background |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |
| | <input type="radio"/> Native American |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission
2.
3.

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

As the President of Tar Heel Capital I am responsible for the operation of a \$100 Million + company with Wendy's restaurants in Boone and across North and South Carolina. Our corporate office in Boone employs 30 full time people with another 2500 full and part time employees across the Carolinas.

Volunteer Experience:

I have served on the Board of the Hope Center in Boone for more than 10 years, 6 years as board chair. I have also served on various food service industry boards and committees. I am the President of two Wendy's advertising cooperatives, making decisions on local advertising programs and initiatives in the Greensboro and Greenville, Spartanburg, Asheville DMA's. I teach youth Sunday school at Mt. Vernon Baptist Church. I have also been a part of mission trips in foreign countries, helping to establish churches and schools in underprivileged areas.. I assist with Watauga County Band Booster.

Other Experience:

I have a BS Degree from the University of Florida in Food and Resource Economics.

Other Comments:

Signature: *David A. Williams*

Date: 7/30/15

Town of Boone



Jan. 25, 2016

Watauga County Board of Commissioners
814 W. King Street
Boone, NC 28607

RE: ETJ Appointment to Town of Boone's Planning Commission

Dear Board of Commissioners:

At the Jan. 21 meeting of the Boone Town Council, Jeff Templeton was selected for reappointment to the Town's Planning Commission as a representative of the ETJ. In accordance with the Town's Unified Development Ordinance, recommendations for ETJ representatives on the Town's Planning Commission must be appointed by the Watauga County Board of Commissioners.

As directed by the Town's Unified Development Ordinance, we ask that you accept this letter as a formal request that the County appoint Jeff Templeton to the Town's Planning Commission as an ETJ representative.

Should you have any questions, please feel free to contact us at 828-268-6200. Attached is Mr. Templeton's application submitted for consideration.

Respectfully,

A handwritten signature in black ink that reads "Christine Pope". The signature is written in a cursive, flowing style.

Christine Pope
Town Clerk

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE TOWN OF BOONE

FULL NAME: Jeffrey B. Templeton
Title First Middle Initial Last
(Mr./Ms./Ms./Dr., etc.)

GENDER: male

HOME ADDRESS: P.O. Box 3601 Boone, NC 28607
804 Peak Hill Rd Boone, NC 28607

PREFERRED CONTACT ADDRESS (if different from home address):

EMAIL ADDRESS: jeff@templeton-tours.com

TELEPHONE: day: 828 264-8800 ; evening 828 262-9970

JURISDICTION OF RESIDENCE: Town of Boone
X Extra Territorial Jurisdiction (ETJ)
Watauga County outside Town and BTJ
Other (please identify):

HOW LONG HAVE YOU BEEN A RESIDENT OF THE ABOVE JURISDICTION: 14 yrs

DO YOU OWN REAL PROPERTY (land) IN THE TOWN OF BOONE: yes

DO YOU OWN REAL PROPERTY IN THE ETJ: yes

NAME OF BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE APPOINTMENT SOUGHT (list one only): Boone Planning Board

WHY DO YOU WISH TO OBTAIN THIS APPOINTMENT? To represent the citizens of the ETJ and help craft the regulations that effect our town.

ARE YOU FAMILIAR WITH THE TOWN'S 2006 COMPREHENSIVE PLAN? (It can be accessed at www.townofboone.net/departments/development/index.html); yes

RATE YOUR SUPPORT FOR THE 2006 COMPREHENSIVE PLAN (with "1" signifying no support and "10" signifying great support):

1 2 3 4 5 6 7 8 9 10

PLEASE EXPLAIN YOUR LEVEL OF SUPPORT FOR THE COMPREHENSIVE PLAN: Following the economic recession of 2008 and the continuing ramifications, the assumptions made in the 2006 Comprehensive plan need to be re-evaluated.

WHAT SKILLS, EDUCATION, TRAINING, EXPERIENCE OR AREA(S) OF EXPERTISE WOULD YOU BRING TO THIS APPOINTMENT? I have a degree in Business Administration with a concentration in real estate. I own two small businesses in Boone. I have limited experience in commercial development and residential management.

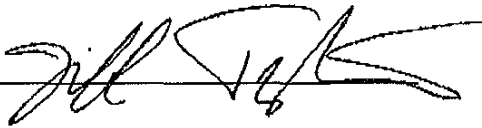
HAVE YOU HAD ISSUES WITH THE TOWN OF BOONE WHICH RELATE TO THE WORK OF THE BODY TO WHICH YOU SEEK APPOINTMENT? IF YES, PLEASE EXPLAIN: I haven't always agreed with the decisions that were made by the Planning Board. However, the decisions were made according to the UDO procedures.

DO YOU HAVE ANY KNOWN OR POTENTIAL CONFLICTS OF INTEREST (INCLUDING MEMBERSHIP IN ANY ORGANIZATION, YOUR EMPLOYMENT, AND THE MEMBERSHIPS AND EMPLOYMENT OF ANY FAMILY MEMBER) THAT MIGHT ARISE IF YOU ARE APPOINTED? IF YES, PLEASE EXPLAIN: No.

HAVE YOU EVER BEFORE SERVED ON ANY TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE. IF SO, PLEASE STATE THE NAME OF THE BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, AND THE APPROXIMATE DATES OF SERVICE: Planning Commission 2011 - Present

IF YOU HAVE PREVIOUSLY SERVED ON A TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, PLEASE EXPLAIN THE QUALITY OF YOUR EXPERIENCE: I have enjoyed working with town staff and other members of the Planning Board. I feel that my perspective as a business owner has benefited to the discussions of the Planning Board.

I hereby certify that the foregoing answers are true, and that should I be appointed to the board, commission, task force, advisory body or committee, and should a conflict of interest exist or develop with regard to a specific matter, I will disclose the conflict of interest and recuse myself from the deliberations and action involved. Conflicts of interest include, but are not limited to: a direct or indirect financial interest by myself or a member of my family, and other interest which impairs my ability to participate fairly in the deliberations and actions in question.

Signature 

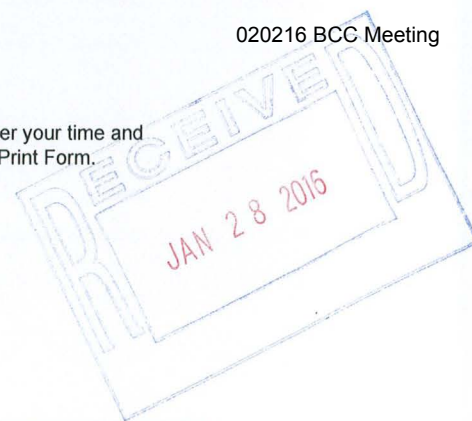
Date 2/13/2014

Volunteer Application
Watauga County Boards And Commissions

020216 BCC Meeting

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Kim J. Rogers

Home Address: P. O. Box 102

City: Blowing Rock Zip: 28605

Telephone: (H) 828-262-9994 (W) 828-295-9888 (Fax) 828-295-6249

Email: kim@jenkinsrealtors.com

Place of Employment: Jenkins Realtors, Inc.

Job Title: Owner/Broker

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2.
3.

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

I have been in the tourism business since 1978, working for my parents as they began Jenkins Realtors, growing from one vacation rental home to the diversified business my sister and I operate today. We manage 80+ vacation rentals, 90 long term rentals, 15 Home Owner Associations and a full sales staff accommodating vacations and ownership in the High Country for generations. We have continually revamped our business model to reflect the changing lifestyles of the traveling public, the demands of year round tenants, and the dreams of home purchasers. We also run a year round cleaning company and maintenance team that solve everyday problems.

Volunteer
Experience:

I have been active with The Blowing Rock Chamber, Blowing Rock Rotary, Blowing Rock Stage Company, Blowing Rock Community Arts and High Country Host. I have enjoyed serving on their Boards and continue to help with events and projects that enhance the visitors experience. I have organized and continue to run The Blowing Rock Trout Derby, a one day event that celebrates the beginning of trout season each April. Through Rotary I enjoy volunteering at Blowing Rock Elementary helping with their tutoring program providing help during testing time.

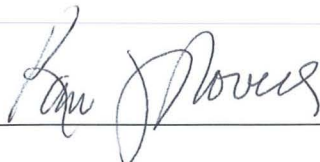
Other
Experience:

I attend Ruple Memorial Presbyterian where I am a resting elder, teach adult Sunday School and help on the Properties and Grounds committee with maintenance and work day events.

Other
Comments:

I have served on the Watauga County TDA for 4 years and have enjoyed learning and understanding the logistics of helping to administrator tax dollars for the benefit of the traveling public while accommodating local interests and funding requests.

Signature: _____



Date: 1/25/16

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Antony Gray (Tony)
Home Address: 524 Harrison Road
City: Boone Zip: 28607
Telephone: (H) 264-9123 (W) N/A (Fax) _____
Email: grayai@bellsouth.net
Place of Employment: ASU Retired 2002
Job Title: Director of Conferences and Institutes

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|---|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input checked="" type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
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In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
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- | | | |
|---------------------------------------|--|--------------------------------|
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| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Served Appalachian State University as the Director of Conferences and Institutes for 30 years. My primary responsibility was to develop, recruit and manage programs that encouraged people to come to the Appalachian Campus during the summer months to participate in the conferences, workshops, meetings, camps and other forms of programming. I was hired in 1972 to start the Office of Conferences and Institutes and upon my retirement the Office had grown to 12 full time employees providing support services for hundreds of programs with over 12,000 participants during the 10 weeks of Summer School. The programs generated 1.3 Million dollars while providing continued employment through the summer month for employees in Food Services, Housing and many other departments that would have otherwise been laid off . The efforts of the Office of Conferences and Institutes over the course of my tenure provided a significant economic impact on the University, the Town of Boone and Watauga County each year as well as exposed many people to the beautiful High Country with likelihood of returning sometime in the future as a visitor or University student.

Volunteer
Experience:

Please see Attached

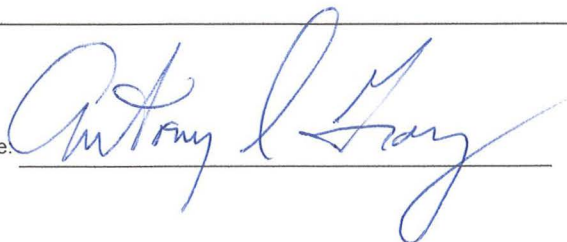
Other
Experience:

Please see Attached

Other
Comments:

I would like to continue my service in the Watauga County Tourism Development Authority Board of Directors. Tourism is a very important aspect of the Watauga County economy and I would like to continue being part of the growth and development of our promotional efforts and capital improvement projects to encourage visitors to come to our area and enjoy the natural beauty we all have enjoyed as residents.

Signature:



Date:

1/25/16

Tony Gray
524 Harrison Road
Boone, NC 28607

Education:

1989 – Appalachian State University; ED.S. Adult Education

1967 – Appalachian State Teachers College; M.A. Degree, Major: Health Physical Education and Recreation; Minor: Junior College Administration and Supervision

1966 – Appalachian State Teachers College; B.S. Degree, Major: Health Physical Education and Recreation; Minor: Biology

Experience:

1972 – 2002 – Director, Office of Conferences and Institutes, Division of Continuing Education (Retired with 35 Years Service)

1971 – 1972 – Instructor of Health Physical Education and Recreation, Appalachian State University

1969 – 1971 – Assistant Basketball Coach and Instructor of Health Physical Education and Recreation, Appalachian State University

1967 – 1969 – Assistant Basketball Coach and Resident Manager of High Rise Residence Hall, Appalachian State University

1966 – 1967 – Assistant Basketball Coach and Resident Manager of High Rise Residence Hall as a Graduate Student, Appalachian State University

Professional Organizations:

American Camping Association, Association of Experiential Education, North Carolina State Employees Association, National University Continuing Education Association, North Carolina Adult Education Association, Association for Continuing Higher Education

Association of Collegiate Conference and Events Directors International 1980 – 2003
Regional Director 1988-89; Board of Directors 1989 – 97 & 1998 – 2002; President Elect, President and Immediate Past President – 1992 – 95; Chairman Hospitality Committee 1992 Annual Conference; Chairman Education Committee 1989 – 1993 (Developed ACCED-I Certification Program); Chairman Scholarship Committee 1989 & 1995- 2002; Chairman Resource Center Advisory Committee 1994 – 95; Chairman Economic Impact Task Force Committee 1994 – 97; Committees served on: Scholarship Committee, Awards and Recognition Committee, Annual conference Site Selection Committee, Regional Development Committee, Annual Conference Committee, Future Directions Task Force, Publications committee, Electronic communication Committee, Foundation

Scholarship Committee, New Member Recruitment Project Team, and CCEP Advisory Committee

Civic Activities:

Member First Presbyterian Church of Boone 1967 – Present), has served on the Board of Deacons, Men of the Church, Church Council, and currently serving as a Ruling Elder Moderator of Capital Improvements Committee and Building and Grounds 2002-2005

Boone Area Chamber of Commerce 1974 – 2002 – Member of Directors, Vice President for Community Affairs 1984, Vice President for Business Affairs 1987 – 88, President and Chairman of the Board 1985 – 86, Chairman ASU Discover Boone Business Fair 1989 – 90, Chairman Ambassadors Program 1990, Member of the Travel and Tourism Committee and Business Affairs Committee 1989 – 90, Vice President for Tourism and Convention Development 1991 – 2001.

North Carolina High Country Host 1980 – 2001; Board of Directors 1985 - 2001; Chairman Advertising and Publicity Committee 1982-86; Chairman Area Guide Map Project 1982, 1984, 1986, 1988, 1990; participated in the 1984 North Carolina Trade Mission to Florida; Chairman of Hunting, Fishing, Hiking Guide and NCHCH General Brochure; Executive Committee Member at Large 1988-89; Treasure 1989 – 90, 1995 – 2001, Second Vice President 1990 – 91

Watauga County Recreation Commission from inception to 1982 and 1988 – 1994

Member Boone Jaycees 1972 - 1980 (Offices Held – Internal Director, Internal Vice President, President and two terms as Chairman of the Board

Appalachian State University Former Athletes Association member 1985 – 2007; Board of Directors 1988 – 2007; Chairman of Alumni Basketball Game 1986 – 89, President and Chairman of the Board 1992- 93, Chairman of the Hall of Fame Committee 1999 – 2002; Chairman of Annual Major Fund Raiser 1992 – 2005

Appalachian State University Yosef Club 1967 – 2006

Watauga High School Boosters Club 1985 – 1990

High Country Senior Games Board of Directors and Executive Committee 1989 – 90, Chairman of the Facilities Committee

Coach Junior Girls Softball 1985 – 89, All Star Coach 1986 – 88

Coach Women's Recreation League Softball Team 1990 – 2001

Boy Scouts of America, sustaining Membership Drive 1985 – 1993
Boone Jaycees and Watauga County Junior Champ Track and Field Day Event Coordinator 1982 – 1997

Habitat for Humanity Work Team 2003 – 2005

Watauga County tourism Development Authority March 2006 to Present (Vice Chairman)

Watauga County Humane Society Capital Campaign (In-kind Contributions) 2004 – 2005

Awards and Honors:

Elected Mr. Appalachian by Student body 1966; Appalachian Basketball Awards – MVP 1966, All NAIA District 26 – 1966, Honorable Mention Small College All American 1966, All Carolinas Conference 1965 & 1966, All Tournament 1966, Served as Co-Captain 1965 – 66

Boone Jaycee – Freedom Guard 1973, Speak-up 1973, Presidential Award of Honor 1974, Keyman II 1976, Outstanding Young Men of America 1975, Spark Plug of the Year 1977, Jaycee of the Year 1976 & 1977, Nominee for Five Outstanding Men in North Carolina 1979, Watauga County Distinguished Service Award 1979

Watauga County Heart Association – Founders Award 1977, Achievement Recognition Award 1979, Bronze Service award 1981, Silver Service Award 1983

Watauga High school Booster Club – Distinguished Service Award for Fund Raising 1989

Boone Area Chamber of Commerce – Special Service Award 1992, Ben Suttle Distinguished Service Award 1994

Appalachian State University Athletic Department – Jackson A. Branch Volunteer Service Award 2002

Appalachian State University Former Athletes Association Special Service Award - 2005

Association Of Collegiate Conference and Events Directors International – Outstanding Individual Achievement Award 1990, Earned Collegiate Conference and Events Director Certification 1997, Jack Thornton Distinguished Service Award 1997, Accepted the Outstanding Institutional Achievement Award on behalf of Appalachian State University for its role in the Economic Impact Study 1998, Lifetime Honorary Membership in ACCED-I 2003

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

E. Announcements

MANAGER'S COMMENTS:

You are invited to attend the Grand Opening of the new Goodwill Store located at 128 Crossing Way on February 11, 2016, at 10:00 A.M.

A public hearing will be held on Tuesday, February 16, 2016, at 5:30 P.M. in the Commissioners Board Room to allow citizen comment on the closeout of the Community Development Block Grant Scattered Site Housing Program #12-C-2431.

A public hearing will be held on Tuesday, February 16, 2016, at 5:30 P.M. in the Commissioners' Board Room to allow citizen comment on proposed amendments to the Ordinance to Regulate Wireless Communication Towers in Watauga County including the title change to: The Watauga County Wireless Telecommunications Ordinance.

New Goodwill in Boone!

Please join us for the Grand Opening of Goodwill's newest store

Thursday, February 11 • 10am
128 Crossing Way • Boone

time to goodwill



goodwillnwc.org



Goodwill Boone Store

128 Crossing Way | Boone, NC | www.goodwillnwc.org

WATAUGA COUNTY TO HOLD PUBLIC HEARING

Watauga County seeks to closeout its Community Development Block Grant Scattered Site Housing Program #12-C-2431. A public hearing to obtain citizen input will be held on Tuesday, February 16, 2016 at 5:30 pm in the Commissioners Boardroom located at the Watauga County Administration Building at 814 W. King Street, Boone, NC. All home repairs proposed in the project are complete. Watauga County invites the participation and input of all its citizens at the hearing.

This information is available in Spanish or any other language upon request. Please contact Joe Furman, County Planner at (828) 265-8043 or at 331 Queen Street, Boone, NC, for accommodations for this request at least 48 hours prior to the hearing.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Póngase en contacto con la Joe Furman, County Planner en el (828) 265-8043 on en 331 Queen Street, Boone, NC, de alojamiento para esta solicitud al menos 48 horas antes de la audiencia.

Hearing impaired persons desiring additional information or having questions regarding this subject should call Relay North Carolina at 711 or 1-800-735-8262.

Jimmy Hodges

Chairman, Watauga County Board of Commissioners

PUBLIC SERVICE ANNOUNCEMENT

THE WATAUGA COUNTY BOARD OF COMMISSIONERS WILL HOLD A PUBLIC HEARING AT 5:30 P.M. ON TUESDAY, FEBRUARY 16, 2016, IN THE COMMISSIONERS' BOARD ROOM OF THE WATAUGA COUNTY ADMINISTRATION BUILDING LOCATED AT 814 WEST KING STREET, BOONE, NORTH CAROLINA. THE PURPOSE OF THE HEARING SHALL BE TO ALLOW PUBLIC COMMENT ON PROPOSED AMENDMENTS TO THE ORDINANCE TO REGULATE WIRELESS COMMUNICATION TOWERS IN WATAUGA COUNTY INCLUDING THE TITLE CHANGE TO: THE WATAUGA COUNTY WIRELESS TELECOMMUNICATIONS ORDINANCE. INTERESTED PARTIES ARE ENCOURAGED TO ATTEND. FOR INFORMATION OR QUESTIONS, PLEASE CALL (828) 265-8000.

JIMMY HODGES
CHAIRMAN

AGENDA ITEM 10:

PUBLIC COMMENT

AGENDA ITEM 11:

BREAK

AGENDA ITEM 12:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)