# WATAUGA COUNTY, NORTH CAROLINA FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2003

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#### Independent Auditor's Report

To the Board of County Commissioners Watauga County, North Carolina

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of Watauga County, North Carolina, as of and for the year ended June 30, 2003, which collectively comprise the County's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Watauga County's management. Our responsibility is to express an opinion on these basic financial statements based on our audit. We did not audit the financial statements of the AppalCART. Those financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinion, insofar as it relates to the amounts included for the AppalCART is based solely on the reports of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of the other auditors provide a reasonable basis for our opinions.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of Watauga County, North Carolina as of June 30, 2003, and the respective changes in financial position and cash flows, where appropriate, thereof and the respective budgetary comparison for the general fund and capital reserve fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1 to the financial statements, the County adopted Governmental Accounting Standards Board (GASB) Statement Number 34 during the year ended June 30, 2003.

Management's Discussion and Analysis, the schedules of funding progress, employer contributions and the notes to the required schedules for the Law Enforcement Officers' Special Separation Allowances are not a required part of the basic financial statements but is supplementary information required by Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit this information and express no opinion thereon.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated September 11, 2003 on our consideration of Watauga County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the basic financial statements of Watauga County, North Carolina. The combining and individual nonmajor fund schedules, as well as the accompanying schedule of expenditures of federal and State awards as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and the State Single Audit Implementation Act, and the statistical information are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole

September 11, 2003

#### **Watauga County**

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Year Ended June 30, 2003

#### Management's Discussion and Analysis

As management of Watauga County, we offer readers of Watauga County's financial statements this narrative overview and analysis of the financial activities of the County for the fiscal year ended June 30, 2003. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the County's financial statements and notes, which follow this narrative.

#### **Financial Highlights**

- The assets of the County exceeded its liabilities at the close of the fiscal year by \$28,524,963.
- The County's total net assets increased by \$6,960,091 primarily due to construction of a new Health Department facility and an increase in revenues over the budgeted amounts.
- The County's unreserved fund balance for the general fund was \$10,212,262 at the end of the year represented 30.4% of total General Fund expenditures.
- Watauga County's total debt decreased by \$2,063,366 during the current fiscal year. The key factor in this
  decrease was the scheduled payments of existing debt.
- Watauga County maintained it's A bond rating.

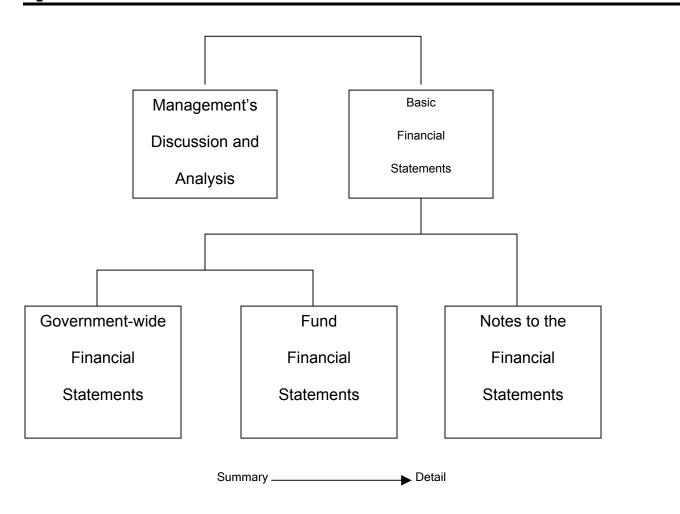
#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to Watauga County's basic financial statements. The County's basic financial statements consist of three components, 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

The basic financial statements present two different views of the County's finances through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of Watauga County.

#### Required Components of Annual Financial Report

#### Figure 1



#### **Basic Financial Statements**

The first two statements (Exhibits A and B) in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the County's financial status.

The next statements (Exhibits C through I) are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the County's government. These statements provide more detail than the government-wide statements. There are four parts to the fund financial statements: 1) the governmental fund statements, 2) the budgetary comparison statement 3) the proprietary fund statements and 4) the fiduciary fund statements.

The next section of the basic financial statements is the **notes**. The notes to the financial statements explain in detail some of the data contained in those statements. After the notes, **supplemental information** is provided to show details about the County's programs. Budgetary information required by the General Statutes also can be found in this part of the statements.

Following the notes is the required supplemental information. This section contains funding information about the County's pension plans.

#### **Government-wide Financial Statements**

The government-wide financial statements are designed to provide the reader with a broad overview of the County's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the County's financial status as a whole.

The two government-wide statements report the County's net assets and how they have changed. Net assets are the difference between the County's total assets and total liabilities. Measuring net assets is one way to gage the County's financial condition.

Government-wide financial statements may be divided into as many as three categories. 1) governmental activities, 2) business-type activities, and 3) component units. The governmental activities include most of the County's basic services such as public safety, parks and recreation, and general administration. Property taxes and state and federal grant funds finance most of these activities. The business-type activities are those that the County charges customers to provide. This includes landfill services offered by Watauga County. The final category is the component units. Watauga Economic Development Commission operates as an Economic Development Commission in Boone, North Carolina. The Watauga County Board of Commissioners appoints a majority of the governing body and provides some financial support. Appalcart is a separate not-for-profit organization which operates a transportation authority primarily in Watauga County. Watauga County Board of Commissioners appoints the seven-member governing body. Watauga County provides some financial support and Appalcart is financially accountable to the County.

The government-wide financial statements are on Exhibits A and B of this report.

#### **Fund Financial Statements**

The fund financial statements provide a more detailed look at the County's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Watauga County, like all governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the General Statutes or the County's budget ordinance. All of the funds of the County can be divided into two categories: governmental funds and proprietary funds.

Governmental Funds - Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Most of the County's activities are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called modified accrual accounting. This method has a current financial resources focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the County's programs. The relationship between government activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

The County adopts an annual budget for its General Fund, as required by the General Statutes. The budget is a legally adopted document that incorporates input from the citizens of the County, the management of the County, and the decisions of the Board about which services to provide and how to pay for them. It also authorizes the County to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the County complied with the budget ordinance and whether or not the County succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows three columns: 1) the final budget as amended by the board, 2) the actual resources, charges to appropriations, and ending balances in the General Fund, and 3) the difference or variance between the final budget and the actual resources and charges. To account for the difference between the budgetary basis of accounting and the modified accrual basis, a reconciliation showing the differences in the reported activities is shown at the end of the budgetary statement.

**Proprietary Funds** - Watauga County has one kind of proprietary funds. *Enterprise Funds* are used to report the same functions presented as business-like activities in the government-wide financial statements. Watauga County uses enterprise funds to account for its solidwaste operations. This fund is the same as those separate activities shown in the business-type activities in the Statement of Net Assets and Statement of Activities.

**Fiduciary Funds** - Fiduciary funds are used to account for resources held for the benefit of parties outside of the government. Watauga County has 4 fiduciary funds, one which is a health insurance trust fund and 3 which are agency funds.

**Notes to the Financial Statements** - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements start on page 13 of this report.

Other Information - In addition to the basic financial statements and accompanying notes, this report includes certain required supplementary information concerning Watauga County's progress in funding its obligation to provide pension benefits to its employees. Required supplementary information can be found beginning on page 41 of this report.

#### **Government-Wide Financial Analysis**

The government-wide financial statements for the fiscal year ended June 30, 2003, are the beginning of a new era in financial reporting for the County and many other units of government across the United States. Prior to this year, Watauga County maintained their governmental, proprietary, and fiduciary fund groups as separate and very distinct types of accounting without any type of consolidated statement that accurately reflected the operations and net assets of the government as a whole. There was a total column that appeared on the financial statements, but it was a memorandum total only. No attempt was made to adjust the statements in such a way that the total column would represent the overall financial condition of Watauga County. These statements were basically the equivalent of the fund financial statements that appear in this report with fiduciary funds and two account groups, the long-term debt and the general fixed assets, added in.

The changes in the financial statement reporting model are mandated by the Government Accounting Standards Board (GASB). GASB Statement 34 dictated the changes you see in Watauga County's financial reports as well as those of many other units of government. While Watauga County was required to implement these changes for the fiscal year ended June 30, 2003, other units were required to implement Statement 34 in 2002, and any remaining governments will be implementing in 2004.

Because of the new reporting model, comparative data for all facets of this report are not available. When comparative numbers are accessible, they have been included, such as with net assets. Future year' reports will have more comparative data that will allow more opportunities for comparative analysis.

#### Watauga County's Net Assets Figure 2

	Governmental	Business	
	<u>Activities</u>	<u>Activities</u>	<u>Total</u>
Current and other assets	\$ 23,340,738	4,192,785	27,533,523
Capital assets	<u>18,972,261</u>	<u>2,752,245</u>	<u>21,724,506</u>
Total assets	<u>42,132,999</u>	<u>6,945,030</u>	49,258,029
Long-term liabilities, outstanding	18,945,663	112,487	19,058,150
Other liabilities	<u>1,218,349</u>	456,567	<u> 1,674,916</u>
Total liabilities	<u>20,164,012</u>	<u>569,054</u>	<u>20,733,066</u>
Net assets:			
Invested in capital assets,			
net of related debt	11,951,013	2,676,466	14,627,479
Restricted	751,525		751,525
Unrestricted	9,446,449	<u>3,699,510</u>	<u>13,145,959</u>
Total net assets	\$ <u>22,148,987</u>	<u>6,375,976</u>	<u>28,524,963</u>

As noted earlier, net assets may serve over time as one useful indicator of a government's financial condition. The assets of the County exceeded liabilities by \$28,524,963 of June 30, 2003. The County's net assets increased by \$6,960,091 for the fiscal year ended June 30, 2003. Net assets is reported in three categories: Invested in capital assets, net of related debt of \$14,627,479, Restricted net assets of \$751,525 and Unrestricted net assets of \$13,145,959.

The invested in capital assets, net of related debt category is defined as the County's investment in County owned capital assets (e.g. land, buildings, automotive equipment, office and other equipment), less any related debt still outstanding that was issued to acquire those items. The County uses these assets to provide services to citizens, consequently, these assets are not available for future spending. Although the County's investment in its capital assets is reported net of the outstanding debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. At June 30, 2003, the increase in this category of net assets is due to current year additions to capital assets being more than offset by current year depreciation expenses and new long-term debt issuances.

Another category of net assets is restricted net assets. This represents resources that are subject to external restrictions on how they may be used.

The final category of net assets is unrestricted net assets. This balance may be used to meet the government's ongoing obligations to citizens and creditors.

Several particular aspects of the County's financial operations positively influenced the total unrestricted governmental net assets:

- Continued diligence in the collection of property taxes by maintaining a collection percentage of 97.57%, higher than the statewide average of 96.50%.
- Increase in charges for services due to economic growth.

#### Watauga County Changes in Net Assets Figure 3

	Government Activities 2003	tal Business-type Activities 2003	Total 2003
Revenues:			
Program revenues:			
Charges for services	\$ 1,423,317	, ,	4,025,951
Operating grants and contributions	4,061,039	17,171	4,078,210
General revenues:			
Property taxes	20,842,919		20,842,919
Other taxes	9,577,490		9,577,490
Grants and contributions not restricted			
to specific programs	10,961		10,961
Other	737,623		793,735
Total revenues	36,653,349	2,675,917	39,329,266
Expenses: General government Public safety Economic and physical development Human services Cultural and recreation	4,523,152 6,106,455 761,863 7,227,905 1,182,737	   	4,523,152 6,106,455 761,863 7,227,905 1,182,737
Education	8,964,209		8,964,209
Interest on long-term debt	924,421		924,421
Solid Waste		2,678,433	2,678,433
Total expenses	29,690,742	2 2,678,433	32,369,175
Increase in net assets before transfers Transfers	6,962,607 (525,592	( ' '	6,960,091 
Increase in net assets Net assets, July 1	6,437,015 15,711,972	•	6,960,091 21,564,872
Net assets, June 30	\$ 22,148,987	6,375,976	28,524,963

**Governmental activities.** Governmental activities increased the County's net assets by \$6,435,966 thereby accounting for 92.4% of the total growth in the net assets of Watauga County. Key elements of this increase are as follows:

- Increase in fee revenue for Register of Deeds operations
- Increased collections of property tax revenue above budgeted amounts
- Solicitation of additional grant revenues for the Public Safety
- Maintenance of the County's high tax collections rate of 97.57%

**Business-type activities**: Business-type activities increased Watauga County's net assets by \$523,078, accounting for 7.6 % of the total growth in the government's net assets. Key elements of this increase are as follows:

- Increase in revenues due to use of County facilities.
- · Reduced debt services costs

#### Financial Analysis of the County's Funds

As noted earlier, Watauga County used fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds** - The focus of Watauga County's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the County's financing requirements. Specifically, unreserved fund balance can be a useful measure of a government's net resources available for spending at the end of the fiscal year.

The general fund is the chief operating fund of the County. At the end of the current fiscal year, unreserved fund balance of the General Fund was \$10,212,262 while total fund balance reached \$15,085,464. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 30.4 percent of total General Fund expenditures, while total fund balance represents 44.9 percent of that same amount.

At June 30, 2003, the governmental funds of Watauga County reported a combined fund balance of \$21,507,019, a 5.38 percent increase over last year. The primary reason for this increase is the increase in fund balance in the General Fund.

**General Fund Budgetary Highlights** - During the fiscal year, the County revised the budget on several occasions. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available; 2) amendments made to recognize new funding amounts from external sources, such as Federal and State grants; and 3) increases in appropriations that become necessary to maintain services. Total amendments to the General Fund increased revenues and expenditures by \$ 1,365,998.

The actual operating revenues for the General Fund were about \$200,000 more than the budgeted amount. Actual operating expense were less than budgeted by \$4,693,396.

**Proprietary Funds** - Watauga County's proprietary funds provide the same type of information found in the government-wide statements but in more detail. Unrestricted net assets of the Solidwaste Landfill Fund at the end of the fiscal year amounted to \$3,699,510. The total growth in net assets was \$523,078.

#### **Capital Asset and Debt Administration**

**Capital Assets.** Watauga County's investment in capital assets for its governmental and business - type activities as of June 30, 2003, totals \$21,724,506 (net of depreciation). These assets include buildings, land, machinery and equipment, park facilities, and vehicles. Major capital asset transactions during the year include:

- Completed the construction of Health Department facilities
- · Purchased land for future park development
- · Purchased new vehicles for County departments

#### Watauga County's Capital Assets

#### Figure 4

#### **WATAUGA COUNTY'S CAPITAL ASSETS**

#### (net of depreciation)

	Governmental Activities	Business Activities	Total
	2003	2003	2003
Land	\$ 2,241,405	1,377,212	3,618,617
Buildings	14,982,437	690,631	15,673,068
Other improvements	16,620	206,281	222,901
Equipment	666,047	138,823	804,870
Vehicles	519,997	186,991	706,988
Construction in progress	545,755	152,307	698,062
Total	\$ 18,972,261	2,752,245	21,724,506

Additional information on the County's capital assets can be found in note 3 of the Basic Financial Statements

**Long-term Debt.** As of June 30, 2003, Watauga County had bonded debt outstanding of \$15,355,000 all of which is backed by the good faith and credit of the County. The County also has several installment purchase notes outstanding. A summary of total long-term debt is shown in Figure 5.

#### Watauga County's Outstanding Debt

#### **General Obligation Bonds**

#### Figure 5

	<b>Governmental Activities</b>		
	<u>2003</u> <u>20</u>		
General obligation bonds	\$ 15,355,000	17,011,200	

Watauga County's total debt decreased by \$2,063,366 or (10.08%) during the past fiscal due to annual debt service payments.

As mentioned in the financial highlights section of this document, Watauga County maintained it's A bond rating. This bond rating is a good indication of the sound financial condition of Watauga County. A good bond rating also helps keep interest costs low on the County's outstanding debt.

The State of North Carolina limits the amount of general obligation debt that a unit of government can issue to 8 percent of the total assessed value of taxable property located within that government's boundaries. The legal debt margin for Watauga County is \$406,528,283.

Additional information regarding Watauga County's long-term debt can be found in note 3 beginning on page 36 of this report.

#### **Economic Factors and Next Year's Budgets and Rates**

The following key economic indicators reflect the economic environment the County is working in.

- The County is experiencing a low unemployment rate of 1.8%, one of the lowest in the state
- The County continues to experience growth in the tourism industry.
- Appalachian State University with an economic impact estimated at \$450 million a year provides stability to the local economy

#### Budget Highlights for the Fiscal Year Ending June 30, 2004

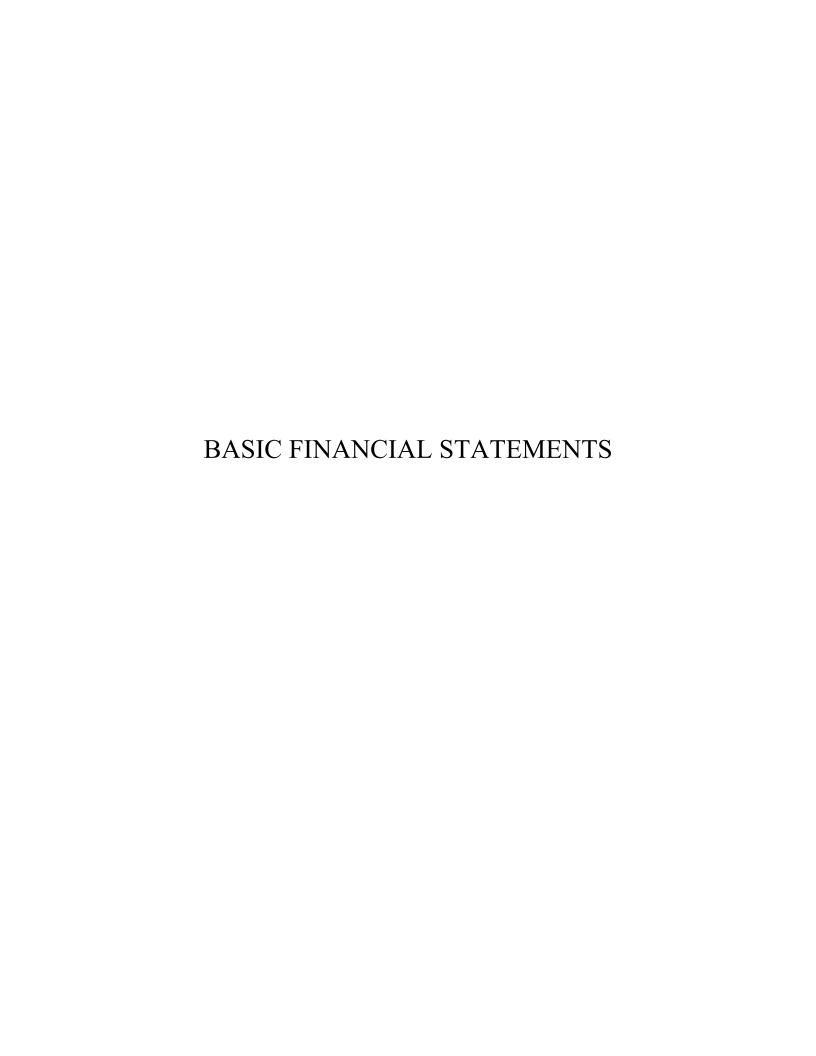
**Governmental activities** - Budgeted revenues in the General Fund are expected to decrease by approximately \$250,000 primarily due to a 2 cent decrease in the property tax rate, which decreased the projected property tax revenue. Sales tax revenue is projected to increase due to the additional half-cent sales tax enacted in December of 2002.

Budgeted expenditures in the General Fund include a 5.6% increase in the current expense appropriation to the school system. Funds are budgeted for the renovation of additional space for administrative offices, renovation of the pool facilities, construction of a new park facility, and to begin construction on a new law enforcement facility.

Businesss-type Activities: The County has not budgeted any increases in tipping fees in the Solidwaste Landfill Fund. Funds are budgeted for the construction of a new transfer and maintenance facility to improve the efficiency of the solidwaste operations.

#### Requests for Information

This report is designed to provide an overview of the County's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Watauga County Finance Director, 842 West King Street, Boone, NC 28607.



	Primary Government			Component Units		
	_	Governmental Activities	Business-type Activities	Total	Watauga County Economic Development Commission	AppalCART
ASSETS						
Cash and cash equivalents	\$	19,010,031	3,974,402	22,984,433	1,049	509,865
Receivables (net)		1,872,487	204,657	2,077,144	·	39,544
Due from other governments		2,246,457	13,726	2,260,183		79,473
Inventories		· · · · ·				86,538
Prepaid items		186,542		186,542		8,300
Intangible asset - advanced funding						
of pension obligation		25,221		25,221		
Capital assets:						
Land, improvements, and						
construction in progress		2,787,160	1,529,519	4,316,679		
Other capital assets, net of						
depreciation	_	16,185,101	1,222,726	17,407,827		590,220
Total capital assets	_	18,972,261	2,752,245	21,724,506		590,220
Total assets	_	42,312,999	6,945,030	49,258,029	1,049	1,313,940
LIABILITIES						
Accounts payable and accrued						
expenses		821,392	325,486	1,146,878		33,096
Unearned revenue		311,395	131,005	442,400		18,819
Due to other governments		·	·	,	1,049	·
Accrued interest payable		85,562		85,562		
Customer deposits		·	76	<sup>'</sup> 76		
Long-term liabilities:						
Due within one year		1,712,536	50,026	1,762,562		
Due in more than one year		17,233,127	62,461	17,295,588		70,664
Total liabilities	_	20,164,012	569,054	20,733,066	1,049	122,579
NET ASSETS						
Invested in capital assets, net of						
related debt		11,951,013	2,676,466	14,627,479		590,220
Restricted for:						
Public safety		729,939		729,939		
Register of Deeds		21,586		21,586		
Unrestricted (deficit)	_	9,446,449	3,699,510	13,145,959		601,141
Total net assets	\$	22,148,987	6,375,976	28,524,963		1,191,361

**Program Revenues** 

Functions/Programs		Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary government:					
Governmental Activities:					
General government	\$	4,523,152	681,485		
Public safety		6,106,455	188,926	378,216	
Economic and physical development		761,863	206,886	35,639	
Human service		7,227,905	15,339	3,527,971	
Cultural and recreation		1,182,737	330,681	68,600	
Education		8,964,209		50,613	
Interest on long-term debt		924,421			
Total governmental activities	_	29,690,742	1,423,317	4,061,039	
Business-type activities:					
Solid waste	_	2,678,433	2,602,634	17,171	
	\$_	32,369,175	4,025,951	4,078,210	
Component units:					
Watauga County Economic					
Development Commission	\$	52,273			
AppalCART	_	1,537,742	775,028		155,390
Total component units	\$_	1,590,015	775,028		155,390

#### General revenues:

Taxes:

Property taxes, levied for general purpose

Local option sales tax

Other taxes and licenses

Grants and contributions not restricted to specific programs

Investment earnings, unrestricted

Miscellaneous, unrestricted

Gain on sale of assets

Transfers

Total general revenues, special items, and transfers

Change in net assets

Net assets - beginning

Net assets - ending

Net (Expense) Revenues and Changes in Net Assets Primary Government **Component Units Watauga County Economic** Governmental **Business-type** Development **Activities** Activities Total Commission **AppaICART** (3,841,667)(3,841,667)(5,539,313)(5,539,313)(519,338)(519,338)(3,684,595)(3,684,595)(783,456)(783,456)(8,913,596) (8,913,596) (924,421) (924,421)(24,206,386)(24,206,386) (58,628)(58,628)(24,206,386)(55,628)(24,265,014)(52,273)(607, 324)(52,273)(607, 324)\$ 20,842,919 20,842,919 8,746,013 8,746,013 831,477 831,477 51,224 10,961 713,324 10,961 325,759 56,112 381,871 5,421 411,864 411,864 --43,363 525,592 (525,592)762,108 31,225,105 30,643,401 581,704 51,224 6,437,015 523,076 6,960,091 (1,049)154,784 1,036,577 1,191,361 15,711,972 5,852,900 21,564,872 1,049

28,524,963

6,375,976

22,148,987

#### Watauga County, North Carolina Balance Sheet Governmental Funds June 30, 2003

		General	Capital Reserve Fund	Other Governmental Funds	Total Governmental Fund
ASSETS	-				
Cash and cash equivalents	\$	12,589,809	5,382,408	1,037,814	19,010,031
Taxes receivable, net		680,945		59,363	740,308
Due from other governments		2,246,457			2,246,457
Accounts receivable, net		1,038,502		42,877	1,081,379
Other assets	-	186,542			186,542
Total assets	=	16,742,255	5,382,408	1,140,054	23,264,717
LIABILITIES AND FUND BALANCES Liabilities:					
Accounts payable and	•	004.070		00.400	004.000
accrued liabilities	\$	801,272		20,120	821,392
Unearned revenue		107,039		11,577	118,616
Deferred revenue Total liabilities	-	748,480 1,656,791	<del></del>	69,210 100,907	817,690 1,757,698
Total liabilities	-	1,030,791		100,907	1,737,090
Fund balances: Reserved for:					
LEO separation allowance		95,840			95,840
State statute		3,283,911		29,377	3,313,288
Encumbrances		1,471,866			1,471,866
Register of Deeds		21,585			21,585
Unreserved		10,212,262	5,382,408		15,594,670
Unreserved, reported in nonmajor:				750 674	750 674
Special revenue funds				758,671	758,671
Capital projects funds Total fund balances	=	15,085,464	5,382,408	251,099 1,039,147	251,099 21,507,019
Total liabilities and fund balances	\$	16,742,255	5,382,408	1,140,054	21,507,019
Total habilities and fand balances	Ψ <u>-</u>	10,7 42,200	0,002,400	1,140,004	
Amounts reported for governmental activities net assets (Exhibit 1) are different because:  The pension assets resulting from contribution of the annual required contribution are not	tions ir	n excess			
and therefore are not required in the funds.		arresources			25,221
Capital assets used in governmental activit resources and therefore are not reported in Other long-term assets are not available to	the fu	ınds.			18,972,261
period expenditures and therefore are defe					50,917
Liabilities for earned but deferred revenues	in fun	d statements.			624,794
Some liabilities, including bonds payable, a payable in the current period and therefore					(40.004.005)
the funds (Note 4).					(19,031,225)
Net assets of governmental activities				\$	22,148,987

## Watauga County, North Carolina Statement of Revenues, Expenditures, and Changes in Fund Balance Governmental Funds For the Year Ended June 30, 2003

		0	Capital Reserve	Other Governmental	Total Governmental
REVENUES	_	General	Fund	Funds	Funds
Ad valorem taxes	\$	19,760,059		1,110,121	20,870,180
Local option sales taxes	Ψ	8,746,013			8,746,013
Other taxes and licenses		553,718		277,759	831,477
Unrestricted intergovernmental		10,961			10,961
Restricted intergovernmental		3,989,632	45,000	119,102	4,153,734
Permits and fees		821,474			821,474
Sales and services		499,837			499,837
Investment earnings		227,130	94,436	13,504	335,070
Miscellaneous		411,864	,	,	411,864
Total revenues	_	35,020,688	139,436	1,520,486	36,680,610
EXPENDITURES					
Current:					
General government		8,455,395		13,500	8,468,895
Public safety		4,660,091		1,441,294	6,101,385
Economic and physical					
development		708,325			708,325
Human services		6,793,934			6,793,934
Cultural and recreational		1,091,731			1,091,731
Intergovernmental:		0.000.404			0.000.404
Education		8,963,194			8,963,194
Capital outlay				1,455	1,455
Debt service:		4 004 007			4 004 007
Principal		1,991,267			1,991,267
Interest	_	935,494 33,599,431	<del></del>	1,456,249	935,494
Total expenditures Excess (deficiency) of	_	33,399, <del>4</del> 31		1,430,249	35,055,680
revenues over expenditures		1,421,257	139,436	64,237	1,624,930
OTHER FINANCING SOURCES (USES)					
Transfers from other funds		1,581,333	1,282,619	57,749	2,921,701
Transfers to other funds		(1,888,865)	(1,558,428)		(3,447,293)
Total other financing sources and	_	(307,532)	(275,809)	57,749	(525,592)
uses	_	(001,002)	(270,000)	37,713	(020,002)
Net change in fund balance		1,113,725	(136,373)	121,986	1,099,338
Fund balances-beginning		13,971,739	5,518,781	917,161	20,407,681
Fund balances-ending	\$	15,085,464	5,382,408	1,039,147	21,507,019

#### Exhibit D

# Watauga County, North Carolina Statement of Revenues, Expenditures, and Changes in Fund Balance Governmental Funds For the Year Ended June 30, 2003

Amounts reported for governmental activities in the statement of activities are different because:

Net changes in fund balances - total governmental funds

\$ 1,099,338

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period

3,412,226

Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when financial resources are available. In addition, interest on long-term debt is not recognized under the modified accrual basis until due, rather than as it accrues. This adjustment combines the net changes for four balances.

Compensated absences	(59,710)
Advance funding of pension obligation	10,082
Accrued interest expense	11,073
Taxes receivable	(27,261)
Combined adjustment	(65,816)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transactions has any effect on net assets. Also, governmental funds report the effect of issuance cost, premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

1,991,267

Total changes in net assets of governmental activities

6,437,015

The notes to the financial statements are an integral part of this statement.

#### Watauga County, North Carolina General Fund and Annually Budgeted Major Special Revenue Fund Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual For the Year Ended June 30, 2003

	General Fund				
		Budget		Actual	Variance with Final Budget- Positive
		Original	Final	Amounts	(Negative)
Revenues:	·				_
Ad valorem taxes	\$	18,496,221	18,496,221	19,760,059	1,263,838
Local option sales tax		8,396,156	9,395,988	8,746,013	(649,975)
Other taxes and licenses		1,146,332	446,500	553,718	107,218
Unrestricted intergovernmental		7,000	7,000	10,961	3,961
Restricted intergovernmetal		3,813,905	4,558,850	3,989,632	(569,218)
Permits and fees		737,350	737,350	821,474	84,124
Sales and services		485,604	485,604	499,837	14,233
Investment earnings		251,847	251,847	227,130	(24,717)
Miscellaneous		118,819	439,872	411,864	(28,008)
Total revenues		33,453,234	34,819,232	35,020,688	201,456
Expenditures:					
Current:					
General government		5,473,895	11,268,085	8,455,395	2,812,690
Public safety		4,652,620	4,830,940	4,660,091	170,849
Economic & Physical		728,983	755,559	708,325	47,234
Human services		7,418,251	7,672,538	6,793,934	878,604
Cultural and recreation		1,125,775	1,130,868	1,091,731	39,137
Education		8,884,265	9,729,898	8,963,194	766,704
Debt service:					
Principal retirement		1,991,273	1,991,273	1,991,267	6
Interest and other charges		913,666	913,666	935,494	(21,828)
Total expenditures		31,188,728	38,292,827	33,599,431	4,693,396
Revenues over (under) expenditures		2,264,506	(3,473,595)	1,421,257	4,894,852
Other financing sources (uses):					
Transfers from other funds		189,240	1,558,428	1,581,333	22,905
Transfers to other funds		(2,477,246)	(1,888,865)	(1,888,865)	22,303
Future project funding		(2,+11,2+0)	(1,000,000)	(1,000,000)	
Fund balance appropriated		23,500	3,804,032		(3,804,032)
Total other financing sources (uses)		(2,264,506)	3,473,595	(307,532)	(3,781,127)
Revenues and other sources over (under)					= = =
expenditures and other uses				1,113,725	1,113,725
Fund balances, beginning of year			<b></b>	13,971,739	
Fund balances, end of year	\$			15,085,464	

#### Watauga County, North Carolina General Fund and Annually Budgeted Major Special Revenue Fund Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual For the Year Ended June 30, 2003

Capital Reserve Fund			
Budg	Budget		Variance with Final Budget-
Original	Final	Actual Amounts	Positive (Negative)
Original	ГШа	AIIIUUIIIS	(inegative)
		45,000	45,000
		 04 436	04 436
		94,436	94,436
		139,436	139,436
		.55,.50	.55,700
	<del></del>	<del></del>	
4.074.000	4 202 646	4 000 040	
1,871,000 (189,240)	1,282,619 (1,558,428)	1,282,619	
	(1,032,619)	(1,558,428)	1 022 640
(1,871,000) 189,240	1,308,428		1,032,619 (1,308,428)
105,240	1,300,420	(275,809)	(275,809)
		(213,009)	(213,009)
		(136,373)	(136,373)
		5,518,781	
		5,382,408	

#### Watauga County, North Carolina Statement of Net Assets Proprietary Funds June 30, 2003

		Enterprise Fund	
		Solid Waste Fund	
ASSETS			
Current assets:			
Cash and cash equivalents	\$	3,974,402	
Receivables, net		204,657	
Due from other governments		13,726	
Total current assets	<u> </u>	4,192,785	
Capital assets:			
Land, improvements, and construction in progress		1,529,519	
Other capital assets, net of depreciation		1,222,726	
Total capital assets		2,752,245	
Total assets	_	6,945,030	
LIABILITIES			
Current liabilities:			
Accounts payable		325,486	
Customer deposits		76	
Installment purchase payable		50,026	
Total current liabilities	<u> </u>	375,588	
Noncurrent liabilities:			
Deferred Revenue		131,005	
Compensated absences		36,708	
Installment purchase		25,753	
Total noncurrent liabilities		193,466	
Total liabilities	<u> </u>	569,054	
NET ASSETS			
Invested in capital assets, net of related debt		2,676,466	
Unrestricted		3,699,510	
Total net assets	\$	6,375,976	

# Watauga County, North Carolina Statement of Revenues, Expenses, and Changes in Fund Net Assets Proprietary Funds For the Year Ended June 30, 2003

	-	Enterprise Fund
		Solid Waste Fund
OPERATING REVENUES:	_	
Charges for services	\$	2,532,665
Restricted intergovernmental revenues Miscellaneous		17,171 69,969
Missianisade	-	
Total operating revenues	-	2,619,805
OPERATING EXPENSES:		
Landfill operations		2,532,750
Depreciation	-	141,121
Total operating expenses	-	2,673,871
Operating income (loss)	-	(54,066)
NONOPERATING REVENUES (EXPENSES):		
Interest and investment revenue		56,112
Interest paid on long term debt	_	(4,562)
Total non operating revenue (expenses)	_	51,550
Income (loss) before transfers		(2,516)
Transfers to (from) other funds (net)	-	525,592
Change in net assets		523,076
Total net assets - beginning	-	5,852,900
Total net assets - ending	\$_	6,375,976

#### Watauga County, North Carolina Statement of Cash Flows Enterprise Fund For The Fiscal Year Ended June 30, 2003

		Solid Waste Fund
Cash flows from operating activities:		0 = 10 0 10
Cash received from customers	\$	2,540,013
Cash paid for goods and services		(1,730,963)
Cash paid to employees for services		(670,219)
Customer deposits received		76
Other operating revenue  Net cash provided by operating activities		87,140 226,047
Net cash provided by operating activities	_	220,047
Cash flows from noncapital financing		
Operating transfers (net)		525,592
Cash flows from capital and related financing activities:		(404.004)
Acquisition and construction of capital assets		(181,304)
Principal paid on installment purchase contracts		(72,099)
Interest paid on installment purchase contracts  Net cash used by capital and related financing activities	_	(4,562)
Net cash used by capital and related illianding activities	-	(257,965)
Cash flows from investing activities: Interest on investments		56 112
interest on investments		56,112
Net increase (decrease) in cash and cash equivalents		549,786
Cash and cash equivalents, July 1		3,424,616
Cash and cash equivalents, June 30	\$	3,974,402
Reconciliation of operating income to net cash provided by operating activities:		
Operating income		(54,066)
Adjustments to reconcile operating income to net cash		
provided by operating activities:		
Depreciation		141,121
Changes in assets and liabilities:		
Decrease in accounts receivable		(9,566)
Increase in deferred revenue		16,914
Increase in accounts payable and accrued liabilities		128,461
Increase in customer deposits		76
Increase in accrued vacation pay		3,107
Total adjustments	_	280,113
Net cash used by operating activities	\$ <u></u>	226,047

#### Watauga County, North Carolina Statement of Fiduciary Net Assets Fiduciary Funds For the Year Ended June 30, 2003

	 Agency Fund
Assets	
Cash and cash equivalents	\$ 217,454
Liabilities and Net Assets	
Liabilities: Accounts payable and accrued liabilities	\$ 217,454
Total liabilities	 217,454

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 1 - Summary of Significant Accounting Policies:

The accounting policies of Watauga County and its component units conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

#### A. Reporting Entity:

The County, which is governed by a five-member Board of Commissioners, is one of the 100 counties established in North Carolina under North Carolina General Statute 153A-10. As required by generally accepted accounting principles, these financial statements present the County and its component units, legally-separate entities for which the County is financially accountable. The two discretely presented component units presented below are reported in a separate column in the County's combined financial statements in order to emphasize that they are legally separate from the County.

#### Watauga County Economic Development Commission

The Watauga County Economic Development Commission is an association established pursuant to North Carolina G.S. 158 operating as an Economic Development Commission in Boone, North Carolina. The governing body consists of nine board members appointed by the participating governmental entities. Watauga County Board of Commissioners appoints a majority of the governing body of the Economic Development Commission. The County provides some financial support to the Economic Development Commission, but it is not responsible for the debts of the Economic Development Commission. The Economic Development Commission designates its own management, approves its own budget, and maintains its own accounting system. Watauga County Economic Development Commission, which has a June 30 year-end, is presented as if it were a governmental fund. As of June 30, 2003, the Commission was dissolved and all assets were transferred back to Watauga County to be used for economic development. Watauga County will now handle the economic development program.

#### **AppalCART**

AppalCART operates mainly in Watauga County in the northwest part of North Carolina, providing transportation services to the various areas and residents within Watauga County. Watauga County's Board of Commissioners appoints the seven-member governing board of AppalCART and AppalCART operates within the County's boundaries for the benefit of the County's residents. The County provides some financial support to AppalCART but it is not responsible for the debts of AppalCART except when such are expressly granted by statute or by the consent of the Board of Commissioners of Watauga County. The Board of Commissioners of Watauga County has the authority to terminate the existence of AppalCART at any time, provided a 60-Day written notice is given to AppalCART, and all property and assets of AppalCART shall automatically become the property of Watauga County and the County shall succeed to all rights, obligations and liabilities of AppalCART. AppalCART designates its own management, approves its own budget, and maintains its own accounting system; however, AppalCART is fiscally accountable to Watauga County, and the County has the authority to examine all records and accounts at any time. AppalCART, which has a June 30 year-end, is presented as if it were a proprietary fund.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 1 - Summary of Significant Accounting Policies (continued):

#### B. Basis of Presentation - Basis of Accounting

#### Basis of Presentation, Measurement Focus – Basis of Accounting

Government-wide Statement: The statement of net assets and the statement of activities display information about the primary government (the County) and its component units. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the governmental and business-type activities of the County. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for the difference business-type activities of the County and for each function of the County's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the County's funds, including its fiduciary funds. Separate statements for each fund category – governmental, proprietary, and fiduciary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities.

The County reports the following major governmental funds:

General Fund – This is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Capital Reserve Fund – This is a special revenue fund. It accounts for the County's reserves set aside for further capital asset additions.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 1 - <u>Summary of Significant Accounting Policies (continued)</u>:

The County reports the following major governmental funds:

General Fund – This is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Capital Reserve Fund – This is a special revenue fund. It accounts for the County's reserves set aside for further capital asset additions.

The County reports the following major enterprise fund:

Solid Waste Fund – This fund accounts for the operation, maintenance, and development of the County's landfill and disposal sites.

Agency Funds – Agency funds are custodial in nature and do not involve the measurement of operating results. Agency funds are used to account for assets the County holds on behalf of others. The County maintains the following agency funds: the Social Services Fund, which accounts for moneys deposited with the Department of Social Services for the benefit of certain individuals; the Health Benefits Fund, which accounts for moneys held for the County's self insurance; the Surety Bond Fund, which accounts for moneys held as security deposits for completion of subdivisions; and the Vehicle Tax-Towns Fund, which accounts for registered motor vehicle property taxes that are billed and collected by the County for various municipalities within the County.

#### Measurement Focus and Basis of Accounting

In accordance with North Carolina General Statutes, all funds of the County are maintained during the year using the modified accrual basis of accounting.

Government-wide, Proprietary, and Fiduciary Fund Financial Statements – The government-wide, proprietary, and fiduciary fund financial statements are reported using the economic resources measurement focus, except for the agency funds which have no measurement focus. The government-wide, proprietary fund and fiduciary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 1 - Summary of Significant Accounting Policies (continued):

Governmental Fund Financial Statements – Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent that they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

The County considers all revenues available if they are collected within 60 days after year-end, except for property taxes. Ad valorem property taxes are not accrued as revenue because the amount is not susceptible to accrual. At June 30, taxes receivable are materially past due and are not considered to be an available resource to finance the operations of the current year. Also, as of January 1, 1993, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, Watauga County is responsible for billing and collecting the property taxes on all registered motor vehicles on behalf of all municipalities and special tax districts in the county. For those motor vehicles registered under the staggered system and for vehicles newly registered under the annual system, property taxes are due the first day of the fourth month after the vehicles are registered. The billed taxes are applicable to the fiscal year in which they become due. Therefore, taxes for vehicles registered from March 2002 through February 2003 apply to the fiscal year ended June 30, 2003. Uncollected taxes which were billed during this period are shown as a receivable on these financial statements. For those motor vehicles which are renewed and billed under the annual system, taxes are due on May 1 of each year, and the uncollected taxes are reported as a receivable on the financial statements offset by deferred revenues because the due date and the date upon which the interest begins to accrue passed prior to June 30. The taxes for renewal vehicles registered annually that have already been collected as of year-end are also reflected as deferred revenues at June 30, 2003 because they are intended to finance the County's operations during the 2003 fiscal year.

Sales taxes collected and held by the State at year-end on behalf of the County are recognized as revenue. Intergovernmental revenues, and sales and services are not susceptible to accrual because generally they are not measurable until received in cash. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been satisfied.

Under the terms of grant agreements, the County funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the County's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

All governmental and business-type activities and enterprise funds of the County follow FASB Statements and Interpretations issued on or before November 30, 1989, Accounting Principles Board Opinions, and Accounting Research Bulletins, unless those pronouncements conflict with GASB pronouncements.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 1 - <u>Summary of Significant Accounting Policies (continued)</u>:

The County has implemented GASB Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments and related standards. These new standards provide for significant changes in terminology and presentation and for inclusion of Management's Discussion and Analysis as required supplementary information.

#### C. Budgetary Data

The County's budgets are adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund, the Capital Reserve, the Substance Abuse Tax, the Emergency Telephone, Fire District, and Revaluation Special Revenue Funds, and Enterprise funds. All annual appropriations lapse at the fiscal year-end. Project ordinances are adopted for the CDBG Housing Rehabilitation Special Revenue Fund and the Capital Projects Fund. All budgets are prepared using the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the functional level for all annually budgeted funds and at the object level for thye multi-year funds. The budget officer is authorized by the budget ordinance to transfer appropriation within a fund up to 10% of the total departmental appropriation; however, any revisions that alter the total expenditures of any fund must be approved by the governing board. During the year, several immaterial amendments to the original budget were necessary. The budget ordinance must be adopted by July 1 of the fiscal year or the governing board must adopt an interim budget that covers that time until the annual ordinance can be adopted.

#### D. Assets, Liabilities and Fund Equity

#### 1. Deposits and Investments

All deposits of the County, Watauga County Economic Development Commission, and AppalCART are made in board-designated official depositories and are secured as required by G.S. 159-31. The County, the Economic Development Commission, and AppalCART may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the County, the Economic Development Commission, and AppalCART may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

State law [G.S. 159-30(c)] authorizes the County, the Economic Development Commission, and AppalCART to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances; and the North Carolina Capital Management Trust (NCCMT).

The County, AppalCART, and the Economic Development Commission's investments with a maturity of more than one year at acquisition and non-money market investments are carried at fair value as determined by quoted market prices. The NCCMT Cash Portfolio's securities, an SEC-registered (2a-7) money market mutual fund, are valued at fair value, which is the NCCMT's share

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 1 - Summary of Significant Accounting Policies (continued):

#### 1. Deposits and Investments (continued)

price. The NCCMT Term Portfolio's securities are valued at fair value. Money market investments that have a remaining maturity at the time of purchase of one year or less are reported at amortized cost. Non-participating interest earnings and investment contracts are reported at cost.

#### 2. Cash and Cash Equivalents

The County pools money from several funds to facilitate disbursement and investment and to maximize investment income. Therefore, all cash and investments are essentially demand deposits and are considered cash and cash equivalents. Watauga County Economic Development Commission and AppalCART consider demand deposits and investments purchased with an original maturity of three months or less, which are not limited as to use, to be cash and cash equivalents.

#### 3. Ad Valorem Taxes Receivable

In accordance with State Law [G.S. 105-347 and G.S. 159-13(a)], the County levies ad valorem taxes on property other than motor vehicles on July 1, the beginning of the fiscal year. The taxes are due on September 1 (lien date); however, penalties and interest do not accrue until the following January 6. These taxes are based on the assessed values as of January 1, 2001. As allowed by State law, the County has established a schedule of discounts that apply to taxes which are paid prior to the due date. In the County's General Fund, ad valorem tax revenues are reported net of such discounts.

#### 4. Allowances for Doubtful Accounts

All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. This amount is estimated by analyzing the percentage of receivables that were written off in prior years.

#### 5. Inventory

The inventories of AppalCART are maintained for fuel oil, tires, and vehicle parts; valuation is at lower of cost or market on an average basis.

#### 6. Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation. Minimum capitalization is \$5,000 for all governmental fund assets. On July 1, 1989, the County established the Solid Waste Enterprise Fund to account for the operations of the landfill. At this time, all landfill assets were transferred to this fund at original cost less accumulated depreciation from date of purchase. Property, plant, and equipment acquired after July 1, 1989, are recorded at original cost at time of acquisition. After July 1, 2002, the Enterprise Fund's minimum capitalization costs of \$5,000. Prior to July 1, 2002, the Enterprise Fund did not have a minimum capitalization cost. Plant

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 1 - Summary of Significant Accounting Policies (continued):

#### 6. Capital Assets (continued)

assets of the County are depreciated on a composite straight-line basis for the entire plant, regardless of the year of acquisition, at a 2% annual rate. In the composite rate, gain or loss or disposition is not calculated except in extraordinary circumstances. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets of the County are depreciated on a straight-line basis over the following estimated useful lives:

	<u>Years</u>
Buildings	30 to 50
Improvements	8 to 10
Furniture and equipment	5 to 10
Vehicles	5 to 6
Computer equipment	3 to 6

Capital assets of the AppalCART are depreciated over their useful lives on a straight-line basis as follows:

	Years
Office furniture and equipment	10
Maintenance and shop	8
Vehicles	7-12
Land improvements	10

#### 7. Long-term Obligations

In the government-wide financial statements and in the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

In the fund financial statements for governmental fund types, the face amount of debt issued is reported as another financing source.

#### 8. Compensated Absences

The vacation policies of the County and AppalCART provide for the accumulation of up to thirty days earned vacation leave with such leave being fully vested when earned. For the County's government-wide and proprietary funds and AppalCART, an expense and a liability for compensated absences and the salary-related payments are recorded as the leave is earned.

The sick leave policies of the County and AppalCART provide for an unlimited accumulation of earned sick leave. Sick leave does not vest, but any unused sick leave accumulated at the time of

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 1 - Summary of Significant Accounting Policies (continued):

#### 8. Compensated Absences (continued)

retirement may be used in the determination of length of service for retirement benefit purposes. Since none of the entities have any obligation for accumulated sick leave until it is actually taken, no accrual for sick leave has been made by the County or its component unit.

#### 9. Net Assets/Fund Balances

#### **Net Assets**

Net assets in government-wide and proprietary fund financial statements are classified as invested in capital assets, net of related debt; restricted; and unrestricted. Restricted net assets represent constraints on resources that are either a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or b) imposed by law through state statutes.

#### **Fund Balances**

In the governmental fund financial statements, reservations or restrictions of fund balance represent amounts that are not appropriable or are legally segregated for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

State law [G.S. 159-13(b)(16)] restricts the appropriation of fund balance to an amount not to exceed the sum of cash and investments minus the sum of liabilities, encumbrances and deferred revenues arising from cash receipts as those amounts stand at the close of the fiscal year preceding the budget year.

The governmental fund types classify fund balances as follows:

#### Reserved

Reserved for inventories – portion of fund balance <u>not</u> available for appropriation because it represents the year-end fund balance of ending inventories, which are not expendable, available resources.

Reserved for encumbrances – portion of fund balance available to pay for any commitments related to purchase orders and contracts that remain unperformed at year-end.

#### 9. Net Assets/Fund Balances

Reserved by State statue – portion of fund balance, in addition to reserves for encumbrances and reserves for inventories, which is <u>not</u> available for appropriation under State law [G.S. 159-8(a)]. This amount is usually comprised of accounts receivable and interfund receivables that are not offset by deferred revenues.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

### Note 1 - <u>Summary of Significant Accounting Policies (continued)</u>:

#### 9. Net Assets/Fund Balances (continued)

Reserved for register of deeds – a portion of the fund balance constituting of the Automation Enhancement and Preservation Fund is funded by 10% of the fees collected and maintained by the register of deeds' office. The funds are available for appropriation but are legally restricted for computer and imaging technology in the register of deeds' office.

Reserved for employees' retirement system – portion of total fund balance available for appropriation to pay retirement benefits when due.

#### Unreserved

Designated for subsequent year's expenditures – a portion of the total fund balance is available for appropriation that has been designated for the adopted 2003-2004 budget ordinance.

Undesignated – a portion of the total fund balance is available for appropriation that is uncommitted at year-end.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 1 - <u>Summary of Significant Accounting Policies (continued)</u>:

#### E. Reconciliation of Government-wide and Fund Financial Statements

## 1. Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets

The government fund balance sheet includes reconciliation between fund balance – total governmental funds and net assets – governmental activities as reported in the government-wide statement of net assets. The net adjustment of \$641,968 consists of several elements as follows:

Description	 Amount
Capital assets used in governmental activities are not financial resources and are therefore not reported in the funds (total capital assets on government-wide statement in governmental activities	
column)	\$ 34,644,623
Less accumulated depreciation	(15,672,362)
The pension assets resulting from contributions in excess of the annual required contribution are not financial resources and therefore are not required in the funds	25,221
Accrued interest receivable less the amount claimed as unearned revenue in the government-wide statements as these funds are not available and therefore deferred in the fund statements	50,917
Liabilities for revenue deferred but earned and therefore reported in the fund statements but not the government-wide	624,794
Liabilities that, because they are not due and payable in the current period, do not require current resources to pay and are therefore not reported in the fund statements:	
Bonds and installment financing	(18,321,752)
Compensated absences	(623,911)
Accrued interest payable	(85,562)
Total adjustment	\$ <u>641,968</u>

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 1 - Summary of Significant Accounting Policies (continued):

#### E. Reconciliation of Government-wide and Fund Financial Statements (continued)

## 2. Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balance and the government-wide statement of activities

The governmental fund statement of revenues, expenditures, and changes in fund balances includes reconciliation between net changes in fund balances – total governmental funds and changes in net assets of governmental activities as reported in the government-wide statement of activities. There are several elements of that total adjustment of \$5,337,677 as follows:

Description	Amount
Capital outlay expenditures recorded in the fund statements but capitalized as assets in the statement of activities	\$ 4,376,276
Depreciation expense, the allocation of those assets over their useful lives, that is recorded on the statement of activities but not in the fund statements	(964,050)
Principal payments on debt owed are recorded as a use of funds on the fund statements but again affect only the statement of net assets in the government-wide	1,991,267
The advance funding of pension obligations	10,082
Expenses reported in the statement of activities that do not require the use of current resources to pay are not recorded as expenditures in the fund statements:  Difference in interest expense between fund statements (modified	
accrual) and government-wide statements (full accrual)	11,073
Compensated absences are accrued in the government-wide statements but not in the fund statements because they do not use current resources	(59,710)
Revenues reported in the statement of activities that do not provide current resources are not recorded as revenues in the fund statements:  Reversal of deferred tax revenue recorded at 7/1/02	(656,172)
Recording of tax receipts deferred in the fund statements as of 6/30/03	624,794
Increase in accrued taxes receivable for year ended 6/30/03	4,117
Total adjustment	\$ <u>5,337,677</u>

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 2 - Stewardship, Compliance, and Accountability

#### A. Material Violations of Finance-Related Legal and Contractual Provisions

#### 

#### Noncompliance with North Carolina General Statutes

There were no instances of noncompliance with North Carolina Statutes.

#### Note 3 - Detail Notes on All Funds

#### A. Assets

#### 1. Deposits

All of the County's, the Economic Development Commission's, and AppalCART's deposits are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits exceeding the federal depository insurance coverage level are collateralized with securities held by the County's, the Economic Development Commission's, and AppalCART's, agents in these units' names. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the County, the Economic Development Commission, and AppalCART, these deposits are considered to be held by their agents in the entities' names. The amount of the pledged collateral is based on an approved averaging method for non-interest bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the County, the Economic Development Commission, or the AppalCART under the Pooling Method, the potential exists for undercollaterization, and this risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method.

At June 30, 2003, the County's deposits had a carrying amount of \$15,186,320 and a bank balance of \$15,526,949. Of the bank balance, \$400,000 was covered by federal depository insurance, and \$25,730 in non-interest bearing deposits and \$15,101,219 in interest bearing deposits were covered by collateral held under the Pooling Method.

At June 30, 2003, Watauga County had \$1,675 cash on hand.

At June 30, 2003, the carrying amount of deposits for Watauga County Economic Development Commission was \$1,049 and the bank balance was \$1,049. All of the bank balance was covered by federal depository insurance.

At June 30, 2003, the AppalCART's deposits had a balance of \$34,743 and a bank balance of \$44,391. All of the bank balance was covered by federal depository insurance.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### 2. Investments

At year end, the County's and AppalCART's investments consisted of investments with the North Carolina Capital Management Trust. The County's and AppalCART's investments in the North Carolina Capital Management Trust are exempt from categorization because the County and AppalCART do not own any identifiable securities in these mutual funds.

At June 30, 2003, the County's investments consisted of \$8,015,805 in the North Carolina Capital Management Trust's Cash Portfolio.

At June 30, 2003, the AppalCART's investments consisted of \$475,122 in the North Carolina Capital Management Trust's Cash Portfolio.

#### 3. Property Tax - Use - Value Assessment on Certain Lands

In accordance with the general statutes, agriculture, horticulture, and forestland may be taxes by the County at the present-use value as opposed to market value. When the property loses its eligibility for use-value taxation, the property tax is recomputed at market value for the current year and the three preceding fiscal years, along with the accrued interest from the original due date. This tax is immediately due and payable. The following are property taxes that could become due if present use-value eligibility is lost. These amounts have not been recorded in the financial statements.

Year		•	
Levied	Tax	Interest	Total
2000	\$ 292,183	82,542	374,725
2001	298,150	57,394	355,544
2002	296,899	30,432	327,331
2003	507,376		507,376
Total	\$ <u>1,394,608</u>	170,368	1,564,976

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

### Note 3 - <u>Detail Notes on All Funds (continued)</u>



### 4. Receivables

Receivables at the government-wide level at June 30, 2003, were as follows:

		Taxes and Related Accrued	Due from Other	
	Accounts	Interest	Governments	Total
Governmental Activities:				
General	\$ 1,038,502	1,111,928	2,246,457	4,396,887
Other Governmental	42,877	58,344		101,221
Total receivables	1,081,379	1,170,272	2,245,457	4,498,108
Allowance for doubtful accounts		(379,164)		(379,164)
Total-governmental activities	\$ <u>1,081,379</u>	791,108	<u>2,245,408</u>	4,118,944
Business-type activities				
Solid Waste	\$ 204,657		13,726	218,383
Allowance for doubtful accounts				
Total-business-type activities	\$ <u>204,657</u>		13,726	218,383

The due from other governments that is owed to the County consists of the following:

Local option sales tax	\$ 2,245,408
Watauga County Economic	, ,
Development Commission	1,049
Scrap tire tax	13,726
Total	\$ 2,260,183

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

### Note 3 - Detail Notes on All Funds (continued)

#### 5. Capital Assets

Capital asset activity for the year ended June 30, 2003, was as follows:

	Beginning			Ending
	Balances	Increases	Decreases	Balances
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 2,241,405			2,241,405
Construction in progress	<u>2,134,117</u>	<u>4,054,496</u>	<u>5,642,858</u>	<u>545,755</u>
Total capital assets not being depreciated	4,375,522	<u>4,054,496</u>	<u>5,642,858</u>	<u>2,787,160</u>
Capital assets being depreciated:				
Buildings	23,049,036	5,642,858	·	28,691,894
Other improvements	33,780			33,780
Equipment	1,723,208	132,516		1,855,724
Vehicles and motor equipment	1,236,583	<u> 189,264</u>	<u>149,782</u>	1,276,065
Total capital assets being depreciated	<u>26,042,607</u>	<u>5,964,638</u>	<u>149,782</u>	<u>31,857,463</u>
Less accumulated depreciation for:				
Buildings	13,036,980	672,477		13,709,457
Improvements	14,390	2,770		17,160
Equipment	1,032,969	156,708		1,189,677
Vehicles and motor equipment	773,755	<u> 132,095</u>	149,782	<u>756,068</u>
Total accumulated depreciation	<u>14,858,094</u>	<u>964,050</u>	149,782	<u>15,672,362</u>
Total capital assets being depreciated, net	<u>11,184,513</u>			<u>16,185,101</u>
Governmental activity capital assets, net	\$ <u>15,560,035</u>			<u>18,972,261</u>

#### **Primary Government**

Depreciation expense was charged to functions/programs of the primary government as follows:

General government	\$ 116,948
Public safety	233,051
Education	1,015
Economic and physical development	53,555
Human services	465,484
Cultural and recreational	93,997
Total depreciation expense	\$ 964,050

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### 5. Capital Assets (continued)

	Beginning Balances	Increases	Decreases	Ending Balances
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 1,377,212			1,377,212
Construction in progress		<u>152,307</u>		<u>152,307</u>
Total capital assets not being depreciated	1,377,212	<u>152,307</u>		<u>1,529,519</u>
Capital assets being depreciated:	<i></i> −			
Improvements	461,081	9,000		470,081
Buildings	877,367			877,367
Equipment	1,118,864			1,118,864
Vehicles	801,882	<u>39,464</u>		841,346
Total capital assets being depreciated	3,259,194	48,464		<u>3,307,658</u>
Less accumulated depreciation for:				
Improvements	247,793	16,007		263,800
Buildings	169,189	17,547		186,736
Equipment	943,475	36,566		980,041
Vehicles	_583,354	71,001		654,355
Total accumulated depreciation	<u>1,943,811</u>	<u>141,121</u>		2,084,932
Total capital assets being depreciated, net	1,315,383		<del></del>	1,222,726
Business-type activities capital assets, net	\$ <u>2,692,595</u>			2,752,245

#### **Construction commitments**

The government has active construction projects as of June 30, 2003. The projects include the Brookshire Park project that includes park construction, and the construction of a transfer station at the solid waste facility. At June 30, 2003, the government's commitments with contractors are as follows:

Project	Spent-to-date	Remaining Commitment
Brookshire Park	\$ 417,734	\$ 247,266
Transfer Station	<u>152,307</u>	<u>1,941,841</u>
Total	\$ <u>570,041</u>	\$ <u>2,189,107</u>

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### 5. Capital Assets (continued)

#### Discretely presented component units

Actively for the AppalCART for the year ended June 30, 2003, was as follows:

	Beginning	T	Daamaaaaa	Ending
	Balances	Increases	Decreases	Balances
Capital assets being depreciated:				
Land improvements	\$ 144,780	44,110		188,890
Office furniture and equipment	121,712	23,758		145,470
Vehicles	2,199,513	105,156	243,420	2,061,249
Shop equipment	<u> 147,492</u>	11,997		<u>159,489</u>
Total capital assets being depreciated	<u>2,613,497</u>	185,021	<u>243,420</u>	<u>2,555,098</u>
Less accumulated depreciation for:				
Land improvements	80,674	12,201		92,875
Office furniture and equipment	83,572	10,142		93,714
Vehicles	1,764,389	126,404	243,092	1,647,701
Shop equipment	<u>121,975</u>	8,613		_130,588
Total accumulated depreciation	<u>2,050,610</u>	<u>157,360</u>	<u>243,092</u>	<u>1,964,878</u>
AppalCART capital assets, net	\$ <u>562,887</u>			_590,220

#### B. Liabilities

#### 1. Payables

Payables at the government-wide level at June 30, 2003, were as follows:

	Vandana	Salaries and Benefits	Accrued	Other	Total
	Vendors	Benefits	Interest	Omer	Total
Governmental activities:					
General	\$ 801,272		85,562		886,834
Other governmental	20,120				20,120
Total-governmental activities	<u>821,392</u>		<u>85,562</u>		<u>906,954</u>
Business-type activities:					
Solid Waste	\$ <u>325,486</u>				<u>325,486</u>

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### 2. Pension Plan Obligations

#### a. Local Governmental Employees' Retirement System

Plan Description. Watauga County contributes to the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS provides retirement and disability benefits to plan members and beneficiaries. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina Assembly. The Local Governmental Employees' Retirement System is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, or by calling (919) 981-5454.

Funding Policy. Plan members are required to contribute six percent of their annual covered salary. The County is required to contribute at an actuarially determined rate. For the County, the current rate for employees not engaged in law enforcement and for law enforcement officers is 4.8% and 4.78%, respectively, of annual covered payroll. The contribution requirements of members and of Watauga County are established and may be amended by the North Carolina General Assembly. The County's contributions to LGERS for the years ended June 30, 2003, 2002, and 2001 were \$763,589, \$715,183, and \$653,821, respectively. The contributions made by the County equaled the required contributions for each year.

#### b. Law Enforcement Officers' Special Separation Allowance

#### 1. Plan Description

Watauga County administers a public employee retirement system (the Separation Allowance), a single-employers defined benefit pension plan that provides retirement benefits to the County's qualified sworn law enforcement officers. The Separation Allowance is equal to .85 percent of the annual equivalent of the base rate of compensation most recently applicable to the officer for each year of creditable service. The retirement benefits are not subject to any increases in salary or retirement allowances that may be authorized by the General Assembly. Article 12D of G.S. Chapter 143 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Separation Allowance is reported in the County's report as a reservation of general fund balance.

All full-time County law enforcement officers are covered by the Separation Allowance. At December 31, 2002, the Separation Allowance's membership consisted of:

Retirees receiving benefits Active plan members Total

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### b. Law Enforcement Officers' Special Separation Allowance (continued)

#### 2. Contributions

The County is required by Article 12D of G.S. Chapter 143 to provide these retirement benefits and has chosen to fund the amounts necessary to cover the benefits earned by reserving fund balance. There were no contributions made by employees. The County's obligation to contribute to this plan is established and may be amended by the North Carolina General Assembly. Administration costs of the Separation Allowance are paid by the County.

The annual required contribution for the current year was determined as part of the December 31, 2002 actuarial valuation using the projected unit credit actuarial cost method. The actuarial assumptions included (a) 7.25% investment rate of return (net of administrative expenses) and (b) projected salary increases of 5.9% to 9.8% per year. Both (a) and (b) included an inflation component of 3.75%. The assumptions did not include postretirement benefits increases. The actuarial value of assets was determined using the market value of investments. The unfunded actuarial accrued liability is being amortized as a level percentage of projected payrolls on a closed basis. The remaining amortization period at December 31, 2002 was 28 years.

3	Vear	Trend	Infor	mation
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For Year Ended June 30	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation
2001	\$ 15,422	104.91 %	\$ (11,455)
2002	24,192	115.23	(15,139)
2003	26,782	134.64	(25,221)

#### c. Supplemental Retirement Income Plan for Law Enforcement Officers

Plan Description. The County contributes to the Supplemental Retirement Income Plan, a defined contribution pension plan administered by the Department of State Treasurer and a Board of Trustees. The Plan provides retirement benefits to law enforcement officers employed by the County. Article 5 of G.S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly.

Funding Policy. Article 12E of G.S. Chapter 143 required the County to contribute each month an amount equal to five percent of each officer's salary, and all amounts contributed are vested immediately. Also, the law enforcement officers may voluntary contributions to the plan. Contributions for the year ended June 30, 2003 were \$58,722, which consisted of \$49,036 from the County and \$9,686 from the law enforcement officers.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### d. Deferred Compensation Plan

The County offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, which is available to all full-time employees (other than those participating in the supplemental retirement income plans) permits then to defer a portion of their salary until future years. This deferred compensation is not available to employees until termination, death or unforeseeable emergency.

#### e. Registers of Deeds' Supplemental Pension Fund

Plan Description. Watauga County also contributes to the Register of Deeds' Supplemental Pension Fund, a noncontributory, defined contribution plan administered by the North Carolina Department of State Treasurer. The Fund provides supplemental pension benefits to any eligible county register of deeds who is retired under the Local Government Employees' Retirement System (LGERS) or an equivalent locally sponsored plan. Article 3 of G.S. Chapter 161 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly.

Funding Policy. On a monthly basis, the County remits to the Department of State Treasurer an amount equal to four and one-half percent (4.5%) of the monthly receipts collected pursuant to Article 1 of G.S. 161. Immediately following January 1 of each year, the Department of State Treasurer divides ninety-three percent (93%) of the amount in the Fund at the end of the preceding calendar year into equal shares to be disbursed as monthly benefits. The remaining seven percent (7%) of the Fund's assets may be used by the State Treasurer in administering the Fund. For the fiscal year ended June 30, 2003, the County's required and actual contributions were \$25,000.

#### f. Other Post Employment Benefits - Watauga County

#### **Health Benefits**

The County has elected to allow retiring employees to extend their health insurance coverage up to the time when they become eligible for Medicare coverage. This policy came into effect September 1, 2001. For employees retiring with a minimum of 10 years service under the Local Government Retirement System with at least the last 5 years with the County, the employees may extend his/her health insurance coverage, but is fully responsible for the premium. With a minimum of 20 years of service, the employee can maintain the health insurance coverage, and the County will pay the lesser of \$300 or 75% of the monthly premium. With a minimum of 25 years of service, the employee can maintain coverage and the County will pay the lesser of \$400 or 100% of the monthly premium. If the employee chooses to make this election, it must be made before the employee's actual retirement date. The employee is expected to enroll in Medicare when eligible, and has the option to remain with the health insurance plan for 30 days after becoming eligible for Medicare.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### f. Other Post Employment Benefits - Watauga County (continued)

#### **Death Benefits**

The County has elected to provide death benefits to law enforcement employees through the Death Benefit Plan for members of the Local Governmental Employees' Retirement System (Death Benefit Plan), a multiple-employer, State administered, cost-sharing plan funded on a one-year term cost basis. The beneficiaries of those employees who die in active service after on year of contributing membership in the System, or who die within 180 days after retirement or termination of service have at least one year of contributing membership service in the System at the time of death are eligible for death benefits. Lump sum death benefit payments to beneficiaries are equal to the employee's 12 highest months salary in a row during the 24 months prior to the employee's death, but the benefit may not exceed \$20,000. All death benefit payments are made from the Death Benefit Plan. The County has no liability beyond the payment of monthly contributions. Contributions are determined as a percentage of monthly payrolls, based upon rates established annually by the State. Because the benefit payments are made by the Death Benefit Plan and not by the County, the County does not determine the number of eligible participants. For the fiscal year ended June 30, 2003, the County made contributions to the State of death benefits of \$1,340. The County's required contributions for employees engaged in law enforcement represented .14% of covered payroll, respectively. The contributions to the Death Benefit Plan cannot be separated between the post employment benefit amount and the other benefit amount.

#### g. Retirement System - AppalCART

The AppalCARt retirement plan is a money purchase plan through Jefferson Pilot Pension Life. Each employee who works 1,000 hours in the fiscal year will be eligible for an 8.25% of gross pay contribution in the retirement system. The vesting schedule after working 1,000 hours in each plan year is as follows:

Years of Service	Percent Vested		
2	40%		
3	60		
4	80		
5 or more	100		

This rate of contribution is subject to change due to funding constraints. The contribution requirement for June 30, 2003 amounted to \$62,671.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### 3. Deferred/Unearned Revenues

The balance in deferred and unearned revenue on the fund statements and unearned revenues on the government-wide statements at year-end is composed of the following elements:

Prepaid taxes not year earned (General)	Unearned or Deferred Revenue \$ 107,309	Full Accrual Unearned Revenue 107,309
Taxes receivable, net (General)	680,945	
Taxes receivable, net (Special Revenue)	69,210	
Prepaid revenue	78,842	204,086
Total	\$ <u>936,306</u>	<u>311,395</u>

#### 4. Risk Management

The County is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The County participates in three self-funded risk-financing pools administered by the North Carolina Association of County Commissioners. Through these, pools, the County obtains property coverage equal to replacement cost values of owned property subject to a limit of \$125.5 million for any one occurrence, general, auto, professional, and employment practices liability coverage of \$2 million per occurrence, auto physical damage coverage for owned autos at actual cash value, crime coverage of \$250,000 per occurrence, workers' compensation coverage up to the statutory limits, and health and dental insurance for county employees. The pools are audited annually by certified public accountants, and the audited financial statements are available to the County upon request. Two of the pools are reinsured through a multi-state public entity captive for single occurrence losses in excess of \$500,000 up to a \$2 million limit for liability coverage, \$600,000 of aggregate annual losses in excess of \$50,000 per occurrence for property, auto physical damage, and crime coverage, and single occurrence losses of \$350,000 for workers' compensation. For health and dental insurance, the county is reinsured through the Pool for individual losses in excess of \$50,000 and aggregate annual losses in excess of 115% of expected claims. The pool is reinsured through commercial carriers for individual losses in excess of \$100,000.

The County carries commercial coverage for all other risks of loss. There have been no significant reductions in insurance coverage from the previous year and settled claims have not exceeded coverage in any of the past three fiscal years.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### 4. Risk Management (continued)

AppalCART is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; natural disasters; and medical malpractice. The Hospital carries commercial insurance for these risks of loss. There have been no significant reductions in insurance coverage for these risks of loss. There have been no significant reductions in insurance coverage from the previous year and settled claims have not exceeded coverage in any of the past three fiscal years.

#### 5. Contingent Liabilities

At June 30, 2003, the County was a defendant to various lawsuits. In opinion of the County's management and the County attorney, the ultimate effect of these legal matters will not have a material adverse effect on the County's financial position.

#### 6. Long-term Obligations

#### a. Capital Leases

The County has no capital lease agreements.

#### b. Installment Purchase

As authorized by State law [G.S.160A-20 and 153A-158.1], the County financed various property acquisitions during previous years by installment purchase. The installment purchases were issued pursuant to security agreements that require that legal title remain with the County as long as the debt is outstanding.

The County has two installment purchases serviced by the general fund. The first installment purchase was executed on November 1, 1997, for the construction and renovation of the Human Services Center and requires sixty quarterly principal and interest payments of \$72,318.

The second installment purchase was executed on December 1, 1998 for the renovation of the East Annex Building, and the construction of the new Watauga County Health Department, and requires forty quarterly principal and interest payments of \$51,219.

The County also has two installment purchases serviced by the Solid Waste Fund. The first installment purchase was executed on November 14, 2001, for the purchase of a 2002 Freightliner Refuse Truck and requires twelve quarterly payments of \$13,065 which includes interest at 3.91% compounded quarterly. The second installment purchase was executed on February 3, 2000, for the purchase of a John Deere Front Loader. This installment purchase was paid in full as of June 30, 2003.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### 6. Long-term Obligations (continued)

For Watauga County, the future minimum payments as of June 30, 2003, including \$619,191 of interest, are:

	Government	tal Activities	Business A	Activities _
Year Ending June 30	Principal	Interest	Principal	Interest
2004	\$ 352,536	141,612	50,026	2,236
2005	370,168	123,981	25,753	378
2006	388,684	105,464		
2007	408,131	86,017		
2008	428,556	65,593		~-
2009-2013	<u>1,018,677</u>	<u>93,910</u>		
Principal payments	\$ <u>2,966,752</u>		<u>75,779</u>	
Total interest payments		\$ <u>616,577</u>		<u>2,614</u>

#### c. General Obligation Indebtedness

All general obligation bonds serviced by the County's general fund are collateralized by the full faith, credit, and taxing power of the County. Principal and interest payments are appropriated when due.

The County's general obligation bonds payable at June 30, 2003 are comprised of the following individual issues:

Serviced by the County's General Fund:

\$7,500,000 1993 School Facility Serial Bonds, due in semi-annual installments through June 1, 2014; interest at 4.40 percent	\$ 4,125,000
\$9,400,000 1994 School Facility Serial Bonds, due in semi-annual installments through June 1, 2004; interest at 5.70-5.90 percent	475,000
\$7,100,000 1995 Serial School Facility Serial Bonds, due in semi-annual installments through June 1, 2015; interest at 5.10-5.20 percent	4,650,000
\$6,425,000 2001 General Obligation Bond Refunding, due in semi-annual installments through June 1, 2015; interest at 3.00-4.25 percent	6,105,000
Total	\$ <u>15,355,000</u>

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### 6. Long-term Obligations (continued)

Annual debt service requirements to maturity for the County's general obligation bonds are as follows:

	Governmental Activities			
Year Ending				
June 30	Principal	Interest		
2004	\$ 1,360,000	685,445		
2005	1,360,000	618,745		
2006	1,345,000	565,345		
2007	1,330,000	511,775		
2008	1,320,000	455,875		
2009-2013	6,285,000	1,415,875		
2014-2018	2,355,000	<u> 169,600</u>		
Total	\$ <u>15,355,000</u>	4,422,660		

At June 30, 2003, Watauga County had a legal debt margin of \$406,528,283.

#### d. Advance Refunding

In December 2001, the County issued \$6,425,000 of general obligation advance refunding bonds to provide resources to purchase U.S. Government securities that were placed in an irrevocable trust for the purpose of general resources for all future debt service payments of \$5,900,000 general obligation bonds. As a result, the refunded bonds are considered to be defeased and the liability has been removed from the governmental activities column of the statement of net assets. This advance refunding was undertaken to reduce total debt service payments over the next 12 years by \$282,135 and resulted in an economic gain of \$231,604.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 3 - Detail Notes on All Funds (continued)

#### 6. Long-term Obligations (continued)

#### e. Long-Term Obligation Activity

The following is a summary of changes in the County's long-term obligations for the fiscal year ended June 30, 2003:

						Current
		Balance			Balance	Portion of
Governmental activities:	Ju	ly 1, 2002	Increases	Decreases	June 30, 2003	Balance
General obligation debt	\$ 1	7,011,200		1,656,200	15,355,000	1,360,000
Installment purchases		3,301,819		335,067	2,966,752	352,536
Compensated absences		564,201	587,442	514,079	637,564	
Total governmental activities	\$ 2	20,877,220	587,442	2,505,346	18,959,316	1,712,536
Business-type activities:						
Installment purchases	\$	147,878		72,099	75,779	50,026
Compensated absences		33,601	25,589	22,482	36,708	
Total business-type activities	\$	181,479	25,589	94,581	112,487	50,026
Discretely presented component units:						
Compensated absences	\$	40,675	34,350	37,891	37,134	

Compensated absences typically have been liquidated in the general fund and are accounted for on a LIFO basis, assuming that employees are taking leave time as it is earned.

#### C. Interfund Balances and Activity

Transfers to/from other funds

Transfers to/from other funds at June 30, 2003, consists of the following: From the General fund to the Capital Reserve fund to accumulate	
resources for the future capital acquisitions	\$ 1,558,428
From the General fund to the Revaluation fund to accumulate resources for the octennial revaluation to real property	57,749
From the Capital Reserve fund to the General fund for the new health department construction	1,282,619
From the General fund to the Solid Waste fund to supplement other funding sources	548,497
From the Solid Waste fund to the General fund to reimburse for an expense paid	22,905
Total	\$ 3,470,198

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 4 - <u>Joint Ventures</u>

The County participates in a joint venture to operate Appalachian Regional Library with two other local governments. Each participating government appoints four board members to the twelve-member Board of the Library. The County has an ongoing financial responsibility for the joint venture because the Library's continued existence depends on the participating governments' continued funding. None of the participating governments have any equity interest in the Library, so no equity interest has been reflected in the financial statements at June 30, 2003. In accordance with the intergovernmental agreement between the participating governments, the County appropriated \$340,184 to the Library to supplement its activities. Complete financial statements for the Library can be obtained from the Library's offices at 148 Library Drive, West Jefferson, NC 28694.

The County, in conjunction with Ashe and Alleghany Counties, participates in a joint venture to operate the Appalachian District Health Department. Each participating government appoints on board member to the Governing Board and they in turn appoint the other member of the Governing Board. None of the participating governments have any equity interest in the Health Department, so no equity interest has been reflected in the financial statements at June 30, 2003.

In accordance with the intergovernmental agreement between the participating governments, the County appropriated \$463,735 to the Health Department to supplement its activities. Complete financial statements for the Health Department can be obtained from the Health Department's offices at 126 Poplar Grove Connector Road, Boone, NC 28607.

The County also participates in a joint venture to operate New River Behavioral Health Center with four other local governments. Each participating governmental appoints one County Commissioner to the Governing Board and they in turn appoint the other members. None of the participating governments have any equity interest in the Behavioral Health Center Department, so no equity interest has been reflected in the financial statements at June 30, 2003. In accordance with the intergovernmental agreement between the participating governments, the County appropriated \$212,687 to the Behavioral Health Care Department to supplement its activities. Complete financial statements for the Behavioral Health Care Department can be obtained at 895 State Farm Road, Suite 508, Boone, NC 28607.

#### Note 5 - Jointly Governed Organization

The County communally governs Caldwell Community College and Technical Institute with one other government and the community college system of the State of North Carolina. The County appoints two members of its fourteen members Board of Trustees. In accordance with the intergovernmental agreement between the participating governments, the County appropriated \$587,368 to Caldwell Community Collage and Technical Institute to supplement its activities. Complete financial statements for the College can be obtained at 2855 Hickory Boulevard, Hudson, NC, 28638.

Notes to the Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 6 - Benefit Payments Issued by the State

The amounts listed below were paid directly to individual recipients by the State from federal and State moneys. County personnel are involved with certain functions, primarily eligibility determinations that cause benefit payments to be issued by the State. These amounts disclose this additional aid to County recipients that do not appear in the basic financial statements because they are not revenues and expenditures of the County.

	Federal	State
Temporary assistance to needy families	\$ 91,161	
Medicaid	12,565,152	6,368,909
Food stamp program	1,431,327	· 
Energy assistance	41,420	
Adoption assistance	84,579	25,986
Adoption subsidy	·	12,316
Adult assistance		168,093
Title IV-E, foster care	55,787	8,316
Total	\$ 14,269,426	6,583,620

### Note 7 - Summary Disclosure of Significant Commitments and Contingencies

#### Federal and State Assisted Programs

The County has received proceeds from several federal and State grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant moneys to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant moneys.

Law Enforcement Officers' Special Separation Allowance Required Supplementary Information Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Reserved Assets (a)	Actuarial Accrued Liability (AAL) Projected Unit Credit (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll for Year Ending on Val Date (c)	UAAL as a % of Covered Payroll ((b-a)/c)
12/31/1997	35,840	101,057	65,217	35.47	703,831	9.26
12/31/1998	45,840	131,268	85,428	34.92	758,755	11.26
12/31/1999	55,840	135,027	79,187	41.35	777,266	10.19
12/31/2000	65,840	237,850	172,010	27.68	809,782	21.24
12/31/2001	75,840	282,522	206,682	26.84	832,870	24.82
12/31/2002	85,840	334,449	248,609	34.53	1,015,925	24.47

<sup>\*</sup> The County has not established a pension trust fund. It has elected to reserve a portion of general fund balance to pay benefits when due. However, this reservation of general fund balance is not legally binding.

Law Enforcement Officers' Special Separation Allowance Required Supplementary Information Schedule of Employer Contributions

	Year Ended	Ar	nual Required	Percentage	
_	June 30		Contribution	Reserved	_
	1998	\$	11,537	81.74	%
	1999		12,835	77.91	
	2000		15,150	66.01	
	2001		15,203	65.78	
	2002		24,419	40.95	
	2003		27,067	36.95	

Reservations of general fund balance were not made in accordance with the actuarially determined contribution requirements.

## Watauga County Law Enforcement Officers' Special Separation Allowance Schedule 3 Required Supplementary Information Notes to the Required Schedules

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation follows.

Valuation date 12/31/02

Actuarial cost method Project unit credit

Amortization method Level percent of pay closed

Remaining amortization period 28 years

Asset valuation method Market value

Actuarial assumptions:

Investment rate of return 7.25%

Projected salary increases 5.9 - 9.8%

Includes inflation at 3.75%

Cost of living adjustments N/A

	2003		
	Budget	Actual	Variance
_			
Revenues: Taxes - ad valorem:			
Current year	\$	19,315,802	
Prior years	Ψ	334,720	
Advertising and interest		109,537	
Total Taxes - ad valorem	18,496,221	19,760,059	1,263,838
Local Option Sales Taxes:		5 400 540	
Article 39 and 44		5,460,549	
Article 40 one-half of one percent		1,652,962	
Article 42 one-half of one percent		1,632,502	
Total Taxes - Local Option Sales	9,395,988	8,746,013	(649,975)
Taxes - other:			
Real estate transfer tax		372,632	
Animal tax		1,868	
ABC05/bottle		15,043	
Gross receipts tax - county		26,862	
Other		137,313	
Total Taxes - other	446,500	553,718	107,218
Unanakista distance access		<del></del>	
Unrestricted intergov. rev.: Payments in lieu of taxes		10,961	
Total Unrestricted intergov. rev.	7,000	10,961_	3,961
B. C. C. C.			
Restricted intergov. revenues:		0.004.040	
Grants-Federal & State		3,831,610	
Public School Facility Funds		50,016	
POA-Town of Boone		6,000	
Court facilities fees	<del></del>	102,006	
Total Restricted intergov. revenues	4,558,850	3,989,632	(569,218)
5 " 16			
Permits and fees:		12,575	
Gun permits			
Serving civil summons  Jail and officer fees		21,510	
Drug fees awarded by court		41,540 2,562	
- · · · · · · · · · · · · · · · · · · ·		2,302	
Planning and inspection fees Marriage license		9,945	
Register of deeds fees		522,272	
Fire inspection fees		4,184	
Total Permits and fees	737,350	821,474	84,124
Sales and service:			
Sales and service: POA income svc soc. serv.		15,339	
Recreation department revenues		330,681	
Sales of tax maps		809	
•		524	
Data processing fees Rich Mtn. antenna rental		2,400	
Copy revenue Tax collection fees-Towns		13,857	
		72,298	
Jail medical service Other		4,549 59,380	
Total Salas and sandas	405 604		44.000
Total Sales and service	485,604	499,837	14,233

	2003						
	Budget	Actual	Variance				
Investment earnings: Interest earned on investments	251,847	227,130	(24,717)				
Miscellaneous:	439,872	411,864	(28,008)				
TOTAL REVENUES	34,819,232	35,020,688	201,456				
EXPENDITURES: General Government Governing body:							
Operating expenses	53,211	39,695	13,516				
Administration: Salaries and benefits Operating expenses		228,533 10,137					
Total Administration	244,465	238,670	5,795				
Finance: Salaries and benefits Operating expenses		279,514 42,374					
Total Finance	358,519	321,888	36,631				
Tax Supervisor: Salaries and benefits Operating expenses		771,652 139,517					
Total Tax Supervisor	959,800	911,169	48,631				
Tax Revaluation: Salaries and benefits Operating expenses		61,485 7,893					
Total Tax Revaluation	83,963	69,378	14,585				
Legal Services: Operating expenses	36,200	42,189	(5,989)				
Court facilities: Operating expenses	6,700	3,417	3,283				
Elections: Salaries and benefits Operating expenses		140,161 75,435					
Total Elections	368,003	215,596	152,407				
Register of Deeds: Salaries and benefits Operating expenses		313,608 55,384					
Total Register of Deeds	410,083	368,992	41,091				
General administration: Operating expenses Capital outlay		334,497 70,270					
Total General administration	1,203,421	404,767	798,654				
Information technologies: Salaries and benefits Operating expenses		192,160 199,845					
Capital outlay  Total Information technologies	572,013	56,000 448,005	124,008				

	2003			
	Budget	Actual	Variance	
Maintenance: Salaries and benefits Operating expenses Capital outlay		804,894 48,963 21,049		
Total Maintenance	896,941	874,906	22,035	
Public Buildings Courthouse: Operating expenses	149,235	97,073	52,162	
East Courthouse Annex: Operating expenses	36,761	23,659	13,102	
Heilig Meyers: Operating expenses	1,041,049	<u>-</u> _	1,041,049	
Emergency Management: Operating expenses	3,950	1,746	2,204	
Hannah: Operating expenses	31,965	30,254	1,711	
Animal Shelter: Operating expenses	12,223	6,373	5,850	
Old Cove Creek School Operating expenses	30,295	20,826	9,469	
New Health Department Operating expenses Capital Outlay		8,601 3,926,771		
Total New Health Department	4,251,386	3,935,372	316,014	
Public Building-APPALCART: Operating expenses	3,623	2,785	838_	
New Library: Operating expenses	40,629	29,144	11,485	
Caldwell College & Tech. Inst: Operating expenses	8,400	<del></del>	8,400	
Watauga Comm. Center: Operating expenses	16,510	13,495	3,015	
Law Enforcement Center: Operating expenses Capital Outlay		51,742 14,869		
Total Law Enforcement Center	60,202	66,611	(6,409)	
West Courthouse Annex: Operating expenses	66,885	54,794	12,091	
Human Services Center: Operating expenses	70,436	59,830_	10,606	
Appalachian Enterprise Center: Operating expenses	31,780	24,201	7,579	
Prison Camp Site Operating expenses	9,776	6,039	3,737	

		2003			
	Budget	Actual	Variance		
Recreation Administration Center: Operating expenses	3,316	2,071	1,245		
Aquatics Center: Operating expenses	129,764	83,010	46,754		
Opt./Maintenance Facility: Operating expenses	26,670	20,262	6,408		
Recreation Fields/Parks: Operating expenses	49,911	39,178_	10,733		
Total Public Buildings	6,074,766	4,429,058	1,645,708		
Total General Government	11,268,085	8,455,395	2,812,690		
Public Safety Sheriff's department:					
Salaries and benefits Operating expenses Capital outlay		1,365,697 146,438 107,078			
Total Sheriff's department	1,635,233	1,619,213	16,020		
Communications: Salaries and benefits Operating expenses		328,526 17,439			
Total Communications	357,791	345,965	11,826		
321 Speed Reduction: Salaries and benefits Operating expenses Capital outlay		22,762 20,894 21,416			
Total 321 Speed Reduction	74,941	65,072	9,869		
Jail: Salaries and benefits Operating expenses		358,293 202,707			
Total Jail	575,665	561,000	14,665		
Emerg. Mgt. & Fire Protect.: Salaries and benefits Operating expenses		157,088 362,698			
Total Emerg. Mgt. & Fire Protect.	571,876	519,786	52,090		
Planning and Inspections: Salaries and benefits Operating expenses Capital outlay		418,012 63,849 21,265			
Total Planning and Inspections	516,748	503,126	13,622		
Medical examiner: Operating expenses	22,000	14,700	7,300		
Ambulance and rescue squad: Operating expenses	883,400	862,265	21,135		

		2003	
	Budget	Actual	Variance
Animal control: Salaries and benefits Operating expenses Capital outlay		103,503 15,669 20,374	
Total Animal control	156,892	139,546	17,346
Forestry: Operating expenses	36,394	29,418	6,976
Total Public Safety	4,830,940	4,660,091	170,849
Economic & Physical Development Elderly & Disabled Transportation:			
Operating expenses	112,900	109,177	3,723
Special Appropriations:	329,049	317,218	11,831_
Economic development:			
Operating expenses	54,965	46,965	8,000
Cooperative extension: Salaries and benefits Operating expenses		141,039 16,241	
Total Cooperative extension	174,245	157,280	16,965
Soil conservation: Salaries and benefits Operating expenses		69,102 8,583	
Total Soil conservation	84,400	77,685	6,715
Total Economic & Physical Development	755,559	708,325	47,234
Human Services Public health:			
Operating expenses	463,735	463,735	
Mental health: Operating expenses	286,610	286,653	(43)
Social services - admin.: Salaries and benefits Operating expenses Capital outlay		1,881,788 228,817 19,132	
Total Social services - admin.	2,200,988	2,129,737	71,251
Beneficiary payments:	2,145,421	1,607,705	537,716
State foster care and daycare Room & Board Other Purchase-daycare XX		8,660 143 675,491	
Total State foster care and daycare	821,788	684,294	137,494
·	,	, - <u>, -                                     </u>	
Project on aging: Salaries and benefits Operating expenses		1,277,769 242,236	
Total Project on aging	1,653,731	1,520,005	133,726

		2003	
	Budget	Actual	Variance
Veterans service officer:			
Salaries and benefits Operating expenses		98,231 3,574	
Total Veterans service officer	100,265	101,805	(1,540)
Total Human Services	7,672,538	6,793,934	878,604
Education Public Schools - current Public Schools - capital outlay Community College - current Community College - capital outlay		7,468,615 898,711 587,368 8,500	
Total Education	9,729,898	8,963,194	766,704
Cultural and recreational Library: Operating expenses	340,184	340,184	
Recreation: Salaries and benefits Operating expenses		448,923 111,967	
Total Recreation	585,981	560,890	25,091
Aquatics: Salaries and benefits Operating expenses		162,550 19,803	
Total Aquatics	195,650	182,353	13,297
Recreation - Maintenance: Operating expenses	9,053	8,304	749
Total Cultural and recreational	1,130,868	1,091,731	39,137
Debt Service Principal retirement Interest & fees		1,991,267 935,494	
Total Debt Service	2,904,939	2,926,761	(21,822)
TOTAL EXPENDITURES	38,292,827	33,599,431	4,693,396
Excess (deficiency) of revenues over expenditures	(3,473,595)	1,421,257	4,894,852
OTHER FINANCING SOURCES (USES):			
Operating transfers from other funds Fund balance appropriated Operating transfers to other funds	1,558,428 3,804,032 (1,888,865)	1,581,333  (1,888,865)	22,905 (3,804,032)
TOTAL OTHER FINANCING SOURCES (USES)	3,473,595	(307,532)	(3,781,127)
Excess (deficiency) of revenues over expenditures & other sources (uses)		1,113,725	1,113,725
Fund balances at beginning of year		13,971,739	
Fund balances at end of yea		\$ 15,085,464	

#### Combining Statement for Non-Major Funds – Watauga County

#### Special Revenue Funds

- E-911 Telephone Surcharge Fund This fund accounts for the 911 revenues collected by the telephone industry to fund the 911 emergency systems.
- Fire Districts Fund This fund accounts for the tax revenues collected by the County on behalf of the various fire districts located within the County.
- Revaluation Fund The County uses this fund to set aside money each year to pay for the revaluation for tax purposes of real property every eight years.
- Substance Abuse Fund This fund accounts for fines and forfeitures collected by the federal and State governments for drug enforcement.
- CDBG Housing Rehabilitation Fund This fund accounts for grant proceeds to be used for housing rehabilitation.

### Capital Projects Funds

• Brookshire Park Capital Projects Fund – The County uses this fund to account for the construction of Brookshire Park facility.

#### Watauga County, North Carolina Combining Balance Sheet Nonmajor Governmental Funds June 30, 2003

	Special Revenue Funds						Capital Proje			
		Substance Abuse Tax Fund	E-911 Telephone Surcharge Fund	Fire Districts Fund	Revaluation Fund	CDBG Housing Rehabilitaion Fund	Total Nonmajor Special Revenue Funds	Brookshire Park Capital Projects Fund	Total Nonmajor Capital Projects Fund	Total Nonmajor Governmental Funds
ASSETS: Cash and cash equivalents Accounts receivable, net Taxes receivable, net	\$	62,512  	644,670 29,377 	21,424  59,246	58,109  	13,500 	786,715 42,877 59,363	251,099  	251,099  	1,037,814 42,877 59,363
Total assets	\$	62,512	674,047	80,670	58,109	13,500	888,955	251,099	251,099	1,140,054
LIABILITIES AND FUND BALANCE Liabilities:    Accounts payable and accrued liabilities    Deferred revenue		2,326	4,294 	 80,670		13,500	20,120 80,787	 		20,120 80,787
Total Liabilities		2,326	4,294	80,670		13,500	100,907			100,907
Fund Balances: Reserved by state statue Unreserved		 60,186	29,377 640,376		58,109	<u></u>	29,377 758,671	 	 251,099	29,377 1,009,770
Total fund balances		60,186	669,753		58,109		788,048	251,099	251,099	1,039,147
Total liabilties and fund balance	\$	62,512	674,047	80,670	58,109	13,500	888,955	251,099	251,099	1,140,054

#### Watauga County, North Carolina Combining Statement of Revenues, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds For the Year Ended June 30, 2003

	Special Revenue Funds					Capital Project			
	Substance Abuse Tax	E-911 Telephone Surcharge	Fire Districts Fund	Revaluation Funds	CDBG Housing Rehabiliation Fund	Total Nonmajor Special Revenue Funds	Brookshire Park Capital Projects Fund	Total Nonmajor Capital Projects Fund	Total Nonmajor Governmental Funds
REVENUES									
Ad valorem taxes Other taxes and licenses Restricted intergovernmental Investment earnings	\$  22,290 	277,759 83,312 9,311	1,110,121   	   360	13,500 	1,110,121 277,759 119,102 9,671	   3,833	   3,833	1,110,121 277,759 119,102 13,504
Total revenues	22,290	370,382	1,110,121	360	13,500	1,516,653	3,833	3,833	1,520,486
EXPENDITURES									
Current: General government Public safety Capital outlay	5,412 	325,761 	 1,110,121 	  	13,500  	13,500 1,441,294 	  1,455	  1,455	13,500 1,441,294 1,455
Total expenditures	5,412	325,761	1,110,121		13,500	1,454,794	1,455	1,455	1,456,249
Excess (deficiency) of revenues over expenditures	16,878	44,621		360_		61,859	2,378	2,378	64,237
OTHER FINANCING SOURCES (USES)									
Transfers from other funds				57,749		57,749			57,749
Total other financing sources and uses				57,749		57,749			57,749
Net change in fund balances	16,878	44,621		58,109		119,608	2,378	2,378	121,986
Fund balances - beginning	43,308	625,132				668,440	248,721	248,721	917,161
Fund balances - ending	\$ 60,186	669,753		58,109		788,048	251,099	251,099	1,039,147

Substance Abuse Tax Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Fiscal Year Ended June 30, 2003

		2003	
	Budget	Actual	Variance Favorable (Unfavorable)
Revenues: Restricted intergovernmental	\$22,290_	22,290	
Total revenues	22,290	22,290	
Expenditures: Public Safety	22,290	5,412	16,878
Excess (deficiency) of revenues over expenditures	\$	16,878	16,878
Fund balance at beginning of year		43,308	
Fund balance at end of year		60,186	

WATAUGA COUNTY, NORTH CAROLINA
E-911 Telephone Surcharge Fund
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Fiscal Year Ended June 30, 2003

	_	2002				
	_	Budget		Actual		Variance Favorable (Unfavorable)
Revenues:						
Other taxes and licenses: 911 subscriber fees Restricted intergovernmental: Wireless 911 funds Investment earnings	\$	204,132 50,000 6,534		277,759 83,312 9,311		73,627 33,312 2,777
Total revenues	-	260,666		370,382		109,716
Expenditures: Public safety: 911 system subscriber fees:						
Salaries and employee benefits		51,904		51,979		(75)
Operating expenses		162,799		142,694		20,105
Capital outlay	-	84,465		96,598		(12,133)
Total 911 system subscriber fees	-	299,168		291,271		7,897
Wireless 911:						
Operating expenses	_	49,185		34,490		14,695
Total expenditures	_	348,353		325,761		22,592
Excess (deficiency) of revenues over expenditures	-	(87,687)		44,621_		132,308
Appropriated fund balance	=	87,687				(87,687)
Excess (deficiency) of revenues and appropriated fund balance over expenditures	\$_	<u></u>		44,621		44,621
Fund balance at beginning of year				625,132		
Fund balance at end of year			\$	669,753		

## WATAUGA COUNTY, NORTH CAROLINA Fire Districts Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2003

		2003	
	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Ad valorem taxes	\$ 1,112,836	1,110,121	(2,715)
Total revenues	1,112,836	1,110,121	(2,715)
Expenditures:			
Public safety:			
Beaver Dam Fire District	63,706	64,162	(456)
Blowing Rock Fire District	153,763	151,609	2,154
Boone Fire District	195,179	195,709	(530)
Cove Creek Fire District	135,621	135,091	530
Deep Gap Fire District	69,750	68,925	825
Foscoe Fire District	233,466	237,106	(3,640)
Meat Camp Fire District	78,047	75,830	2,217
Meat Camp/Creston Fire District	2,468	2,380	88
Shawneehaw Fire District	50,778	50,529	249
Stewart Simmons Fire District	36,673	36,255	418
Todd Fire District	22,709	21,666	1,043
Zionville Fire District	70,676	70,859	(183)
Total expenditures	1,112,836	1,110,121	2,715
Excess (deficiency) of revenues over			
expenditures	\$		
Fund balance at beginning of year			
Fund balance at end of year		\$	

Revaluation Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2003

		2003					
		Budget		Actual	Variance Favorable (Unfavorable)		
Revenues:							
Investment earnings	\$	<del></del>	-	360	360_		
Expenditures: General government	•	57,749		<u></u>	57,749		
Excess (deficiency) of revenues over expenditures	•	(57,749)		360	58,109_		
Other financing sources (uses): Operating transfers:							
From General Fund		57,749		57,749			
Total Operating Transfers	•	57,749	-	57,749			
Excess (deficiency) of revenues and other sources (uses) over expenditures	\$	<u></u>		58,109	58,109		
Fund balance at beginning of year			-	<u></u>			
Fund balance at end of year			\$	58,109			

#### WATAUGA COUNTY, NORTH CAROLINA

CDBG Housing Rehabilitation
Statement of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual
For the Fiscal Year Ended June 30, 2003

	_			2003		
	_	Project Authorization	Prior Year	Actual	Total to Date	Variance Favorable (Unfavorable)
Revenues: Restricted intergovernmental	\$_	400,000		13,500	13,500	(386,500)
Total revenues	_	400,000		13,500	13,500	(386,500)
Expenditures: Residence rehabilitation Clearance activities Relocation expenses Planning Code enforcement Grant administration  Total expenditures	_	186,000 8,500 160,000 3,500 2,000 40,000	    	3,500  10,000 13,500	3,500  10,000 13,500	186,000 8,500 160,000  2,000 30,000 386,500
Excess (deficiency) of revenues over expenditures	\$_					
Fund balance at beginning of year						
Fund balance at end of year			\$			

#### WATAUGA COUNTY, NORTH CAROLINA

Brookshire Park Capital Project
Statement of Revenues and Expenditures and Changes in
Fund Balance - Budget and Actual
From Inception and For the Fiscal Year Ended June 30, 2003

	-	Budget	Prior Years	Actual Current Year	Total-to Date	Variance Favorable (Unfavorable)
Revenues: Restricted intergovernmental revenues Investment earnings	\$	250,000	250,000	 3,833	250,000 3,833	 3,833_
Total revenues	-	250,000	250,000	 3,833	253,833	3,833
Expenditures: Capital Projects	-	665,000	416,279	 1,455	417,734	247,266
Excess (deficiency) of revenues over expenditures	-	(415,000)	(166,279)	 2,378	(163,901)	251,099
Other financing sources (uses): Operating transfers - in (out): From capital reserve fund	-	415,000	415,000	 <u></u>	415,000	
Total other financing sources (uses)	-	415,000	415,000	 <u></u>	415,000	<u></u>
Increase (decrease) in fund balance	\$	<u></u>	248,721	2,378	251,099	251,099
Fund balance at beginning of year				 248,721		
Fund balance at end of year				\$ 251,099		

## Enterprise Funds

• Solid Waste Fund – accounts for the County's solid waste activities.

#### Watauga County, North Carolina Solid Waste Fund Statement of Revenues and Expenditures Budget and Actual (NON-GAAP) For the Fiscal Year Ended June 30, 2003

•	•	••••	 	 	 ,	

		2003	
			Variance Favorable
_	Budget	Actual	(Unfavorable)
Revenues:			
Operating revenues:	•	0.500.005	
Landfill charges	\$	2,532,665	
Restricted intergovernmental revenues		17,171	
Other operating revenues Total	2 525 210	69,969	04.405
Total	2,525,310	2,619,805	94,495
Non-operating revenues:			
Investment earnings	57,000	56,112	(888)
· ·	<del></del>	<del></del>	
Total revenues	2,582,310	2,675,917	93,607
EXPENDITURES:			
Landfill operations:			
Salaries and employee benefits		670,219	
Other operating expenditures		1,859,424	
Total	2,959,478	2,529,643	429,835
Budgetary appropriations			
Interest paid		4,562	
Debt principal		72,099	
Capital outlay		181,304	
Total budgetary appropriations	207,145	257,965	(50,820)
Total expenditures	3,166,623	2,787,608	379,015
Revenues over expenditures	(584,313)	(111,691)	472,622
Other financing sources (uses):			
Operating transfers from other funds	548,497	548,497	
Operating transfers to other fund		(22,905)	(22,905)
Appropriated fund balance	35,816		(35,816)
Total other financing sources (uses):	584,313	525,592	(58,721)
Revenues over expenditures and other sources (uses	\$	413,901	413,901
Reconciliation from budgetary basis (modified accrual) to full accrual:			
to full accitual.			
Reconciling items:		,	
Capital outlays		181,304	
Depreciation		(141,121)	
Payment of debt principal		72,099	
Increase in accrued vacation pay		(3,107)	
Total reconciling items		109,175	
Change in net assets		\$523,076_	

## Watauga County, North Carolina

# Agency Funds Combining Statement of Changes in Assets and Liabilities For the Fiscal Year Ended June 30, 2003

		Balance July 1, 2002	Additions	Deletions	Balance June 30, 2003
Social Services: Assets:					
Cash and Investments	\$	31,008	184,091	193,717	21,382
Liabilities: Accounts Payable	\$	31,008	184,091	193,717	21,382
Surety Bond Funds: Assets:					
Cash and Investments		18,119	536		18,655
Liabilities:					
Accounts Payable		18,119	536		18,655
Health Benefits:					
Assets: Cash and Investments		161,962	9,193		171,155
Liabilities:					
Accounts Payable		161,962	9,193		<u>171,155</u>
Vehicle Tax-Towns: Assets:					
Cash and Investments		8,585	104,749	107,072	6,262
Liabilities:		0.505	104 740	407.070	6.060
Accounts Payable		8,585	104,749	107,072	6,262
Total - All Agency Funds					
Assets: Cash and Investments	\$	219,674	298,569	300,789	217,454
	Ψ	210,017	200,000	000,100	217,505
Liabilites: Accounts Payable	\$	219,674	298,569	300,789	217,454

#### Watauga County, North Carolina

General Fund Schedule of Ad Valorem Taxes Receivable June 30, 2003

-	- !	ncollected Balance le 30, 2002	Additions	Collections and Credits	Uncollected Balance June 30, 2003
Fiscal year:					
2002 - 2003	\$		19,796,294	19,315,802	480,492
2001 - 2002		393,671		259,039	134,632
2000 - 2001		129,538		44,009	85,529
1999 - 2000		73,952		17,600	56,352
1998 - 1999		54,555		7,332	47,223
1997 - 1998		40,842		3,803	37,039
1996 - 1997		29,717		2,609	27,108
1995 - 1996		27,075		2,548	24,527
1994 - 1995		29,824		2,174	27,650
1993 - 1994		26,772		1,709	25,063
1992 - 1993		33,674		33,674	
	\$	839,620	19,796,294	19,690,299	945,615
Plus: uncollected 20	 02 - 2003 ad	valorem taxe	es receivable		
on annually re			neral Fund		107,309 (397,964)
					(33.,331)
Ad valorem taxes red	eivable - net	General Fun	d		\$ 654,960

#### Reconcilement with revenues:

Watauga County, North Carolina Analysis of Current Tax Levy County-Wide Levy For the Fiscal Year Ended June 30, 2003

						_	Total	Levy
		C	ount	y-Wide			Property excluding Registered	Registered
	-	Property			Amount		Motor	Motor
Original levy:	-	Valuation	-	Rate	of Levy	-	Vehicles	Vehicles
Property taxed at current year's rate	\$	5,078,950,073	\$	0.37	18,792,120	\$	18,064,160	727,960
Motor vehicles taxed at prior year's rate		140,421,135		0.445	624,876			624,876
Penalties	-		ı		2,350	_	2,350	
Total		5,219,371,208			19,419,346	_	18,066,510	1,352,836
Discoveries:								
Current year taxes Prior year taxes Penalties	· <del>-</del>	73,617,609  		0.37	351,043 65,814 34,299	_	351,043 65,814 34,299	  
Total	-	73,617,609	·		451,156	_	451,156	
Abatements:		(19,441,032)			(74,208)	_	(49,538)	(24,670)
Total property valuatior	\$	5,273,547,785	:					
Net levy					19,796,294		18,468,128	1,328,166
Uncollected taxes at June 30, 2003					480,492	_	361,666	118,826
Current year's taxes collected					\$ 19,315,802	=	18,106,462	1,209,340
Current levy collection percentage					97.57%	=	98.04%	91.05%

## WATAUGA COUNTY, NORTH CAROLINA Analysis of Current Tax Levy County-wide Levy

Statement 13-A For the Fiscal Year Ended June 30, 2003

#### **Secondary Market Disclosures:**

Assessed	Valuation:	
Maacaacu	valuation.	

Assessment Ratio	100%
Real Property	\$ 4,727,531,099
Personal Property	478,278,544
Public Service Companies	67,738,142
Total Assessed Valuation	5,273,547,785
Tax Rate per \$100	0.37
Levy (includes discoveries, releases and abatements)	\$ <u>19,796,294</u>

In addition to the County-wide rate, the following table lists the levies by the County on behalf of fire protection districts for the fiscal year ended June 30:

Fire Protection Districts \$ 1,116,863

#### WATAUGA COUNTY, NORTH CAROLINA Ten Largest Taxpayers For the Fiscal Year Ended June 30, 2003

Taxpayer	Type of Business		2003 Assessed Valuation	Percentage of Total Assessed Valuation	
Spiritual Center of					
America	Resort/Real Estate	\$	39,344,926	0.75 %	
Blue Ridge Electric	Electric Utility		37,551,780	0.71	
University Courtyard					
Boone LLC	Student Housing		24,314,800	0.46	
Maharishi Spiritual					
Center of America	Resort/Real Estate		23,453,400	0.45	
Bell South	Telephone Utility		19,451,349	0.37	
Innkeepers of Boone	Hotel		14,291,285	0.27	
Boone Mall	Shopping Center		12,737,700	0.24	
Appalachian South Inc.	Rental Properties		11,782,000	0.22	
Templeton Properties	Rental Properties		10,511,300	0.20	
Heavenly Mtn. Resort, Inc.	Resort	_	10,060,180	0.19	
		\$	203,498,720	3.86 %	

Watauga County, North Carolina Analysis of Current Tax Levy Fire Districts For the Fiscal Year Ended June 30, 2003

	Beaver Dam Fire District	Blowing Rock Fire District	Boone Fire District	Cove Creek Fire District	Deep Gap Fire District	Foscoe Fire District	Meat Camp Fire District	Meat Camp/ Creston Fire District	Shawneehaw Fire District	Stewart Simmons Fire District	Todd Fire District	Zionville Fire District
Tax rate	0.05	0.03	0.02	0.05	0.03	0.05	0.03	0.03	0.05	0.05	0.05	0.05
Net levy \$	64,040	152,045	196,788	136,283	70,074	237,802	76,928	2,428	50,877	36,494	22,128	70,976
Uncollected taxes at June 30, 2003	2,136	2,573	5,162	5,471	3,110	5,213	3,291	288	1,680	1,223	809	3,258
Current year's taxes collected \$	61,904	149,472	191,626	130,812	66,964	232,589	73,637	2,140	49,197	35,271	21,319	67,718
Current levy collection percentage	96.66%	98.31%	97.38%	95.99%	95.56%	97.81%	95.72%	88.14%	96.70%	96.65%	96.34%	95.41%

Compliance Section

## HOLDER, POWELL & ASSOCIATES, P. A.

BRYCE HOLDER, CPA DORINDA POWELL. CPA PO Box 1908 or 820-F State Farm Road Boone, North Carolina, 28607 Phone: 828-264-3595 Or: 800-456-3595

Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

To the Board of County Commissioners Watauga County, North Carolina

We have audited the basic financial statements of Watauga County, North Carolina, as of and for the year ended June 30, 2003, and have issued our report thereon dated September 11, 2003. We did not audit the financial statements of AppalCART. Those financial statements were audited by another auditor whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for AppalCART is based solely on the report of the other auditor. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Watauga County=s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our test disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Watauga County=s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information of management, others within the organization, members of the Board of County Commissioners, and federal and State awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specific parties.

### Holder, Powell & Associates, P.A.

September 11, 2003

## HOLDER, POWELL & ASSOCIATES, P. A.

BRYCE HOLDER, CPA DORINDA POWELL, CPA PO Box 1908 or 820-F State Farm Road Boone, North Carolina, 28607 Phone: 828-264-3595

Or: 800-456-3595

Report on Compliance With Requirements Applicable to Each Major Federal Program and Internal Control Over Compliance in Accordance With OMB Circular A-133 and the State Single Audit Implementation Act

To the Board of County Commissioners Watauga County, North Carolina

#### Compliance

We have audited the compliance of Watauga County, North Carolina, with the types of compliance requirements described in the <u>U.S. Office of Management and Budget</u> (OMB) Circular A-133 Compliance Supplement and the Audit Manual for Governmental <u>Auditors in North Carolina</u>, issued by the Local Government Commission, that are applicable to each of its major federal programs for the year ended June 30, 2003. Watauga County=s major federal programs are identified in the summary of auditor=s results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Watauga County=s management. Our responsibility is to express an opinion on Watauga County=s compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States; and OMB Circular A-133, <u>Audits of States</u>, <u>Local Governments</u>, and <u>Non-Profit Organizations</u>, and the State Single Audit Implementation Act. Those standards, OMB Circular A-133, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Watauga County=s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Watauga County=s compliance with those requirements.

In our opinion, Watauga County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2003.

#### Internal Control Over Compliance

The management of Watauga County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Watauga County=s internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133 and the State Single Audit Implementation Act.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information of the management, others within the organization, members of the Board of County Commissioners, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specific parties.

### Holder, Powell & Associates, P.A.

September 11, 2003

## HOLDER, POWELL & ASSOCIATES, P. A.

BRYCE HOLDER, CPA DORINDA POWELL. CPA PO Box 1908 or 820-F State Farm Road Boone, North Carolina, 28607 Phone: 828-264-3595

Or: 800-456-3595

Report on Compliance With Requirements Applicable to Each Major State Program and Internal Control Over Compliance in Accordance With OMB Circular A-133 and the State Single Audit Implementation Act

To the Board of County Commissioners Watauga County, North Carolina

#### Compliance

We have audited the compliance of Watauga County, North Carolina, with the types of compliance requirements described in the <u>Audit Manual for Governmental Auditors in North Carolina</u>, issued by the Local <u>Government Commission</u>, that are applicable to each of its major State programs for the year ended June 30, 2003. Watauga County=s major State programs are identified in the summary of auditor=s results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major State programs is the responsibility of Watauga County=s management. Our responsibility is to express an opinion on Watauga County=s compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; applicable sections of OMB Circular A-133 as described in the Audit Manual for Governmental Auditors in North Carolina, and the State Single Audit Implementation Act. Those standards, applicable sections of OMB Circular A-133, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major State program occurred. An audit includes examining, on a test basis, evidence about Watauga County=s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Watauga County=s compliance with those requirements.

In our opinion, Watauga County complied, in all material respects, with the requirements referred to above that are applicable to each of its major State programs for the year ended June 30, 2003.

#### Internal Control Over Compliance

The management of Watauga County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to State programs. In planning and performing our audit, we considered Watauga County=s internal control over compliance with requirements that could have a direct and material effect on a major State program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133 and the State Single Audit Implementation Act.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major State program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information of the management, others within the organization, members of the Board of County Commissioners, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other then these specific parties.

### Holder, Powell & Associates, P.A.

September 11, 2003

#### WATAUGA COUNTY, NORTH CAROLINA SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended June 30, 2003

#### I. Summary of Auditor=s Results

- A. An unqualified opinion was issued on the financial statements of Watauga County.
- B. Our audit of the basic financial statements disclosed no reportable conditions in internal controls.
- C. Our audit of the basic financial statements disclosed no instances of noncompliance with laws, regulations and the provisions of contracts and grant agreements that are material to the basic financial statements.
- D. Our audit of compliance with the types of compliance requirements applicable to the County=s major programs disclosed no reportable conditions in internal controls over major programs.
- E. An unqualified opinion was issued on Watauga County=s compliance with the types of compliance requirements applicable to its major federal programs.
- F. An unqualified opinion was issued on Watauga County=s compliance with the types of compliance requirements applicable to its major State programs.
- G. Major federal programs for Watauga County for the fiscal year ended June 30, 2003 are:

Program Name	CFDA#
Title XIX Medicaid	93.778
Food Stamp Program	10.551
Subsidized Child Care Cluster	93.575 93.596 93.667 93.558
Foster Care - Title IV-E	93.658

 ${\rm H.}$  Major State programs for Watauga County for the fiscal year ended June 30, 2003 are:

Program Name	CFDA#
Title XIX Medicaid	93.778

- The threshold for determining Type A programs for Watauga County is \$484,357.
- J. Watauga County qualified as a low risk auditee under Section .530 of Circular No. A-133.

#### II. Findings Related to the Audit of the General Purpose Financial Statements of Watauga County

There were no findings or questioned costs.

#### III. Findings and Questioned Costs Related to the Audit of Federal and State Awards

There were no findings or questioned costs.

#### WATAUGA COUNTY, NORTH CAROLINA SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS For the Year Ended June 30, 2003

The prior year audit report disclosed no audit findings.

WATAUGA COUNTY, NORTH CAROLINA Schedule of Expenditures of Federal and State Awards For the Fiscal Year Ended June 30, 2003

	For the Fiscal Year En	ded June 30, 2003	Federal		
	Federal	Pass-Through	(Direct & Pass-		
Grantor/Pass-Through	CFDA	Grantor's	Through)	State	Local
Grantor/Program Title	Number	Number	Expenditures	Expenditures	Expenditures
			·	-	•
Federal Grants:					
U.S. Dept. of Agriculture					
Passed-through the N.C. Dept. of Health and					
Human Services:					
Division of Social Services:					
Administration:					
Food Stamp Cluster:					
Food Stamp Program-Noncash	10.551		\$ 1,431,327		
State Administrative Matching Grants	40.504		100.050		100.050
for the Food Stamp Program	10.561		193,650 1,624,977		193,650 193.650
Total Food Stamp Cluster			1,024,977		193,030
Passed-through the N.C. Dept. of Health and					
Human Services:					
Nutrition Program for the Elderly	10.570		26,916		
,					
Total U.S. Dept. of Agriculture			1,651,893		193,650
U.S. Dept. of Housing and Urban Development					
Passed-through the N.C. Dept. of Health and					
Human Services: Community Development Block Grant	14,228		13,500		
Community Development Block Grant	14.220		13,300		
U.S. Dept of Transportation					
Passed-through the N.C. Dept of Crime Control					
and Public Safety:					
Hazardous Materials Emergency Planning Grant	20.703		4,452		1,484
U.S. Dept of Homeland Security					
Passed-through the N.C. Dept of Crime Control					
and Public Safety:	40.007		00.574		
Domestic Preparedness Program Grant	16.007		23,571		
Federal Emergency Management Agency					
Passed-through N.C. Dept. of Crime Control					
and Public Safety					
Emergency Management Performance Grant	83.552		9,149		113,158
Hazard Mitigation Grant	97.039		5,003		1,668
Total Federal Emergency Management Agency			14,152		114,826
U.S. Dept. of Health & Human Services					
Administration on Aging					
Aging Cluster:					
Passed-through High Country Council of Governments					
Special Programs for the Aging - Title III F Disease Prevention and Health Promotion Services	93.043		3,788	223	446
Special Programs for the Aging - Title III B	93.043		3,700	223	440
Grants for Supportive Services and Senior Centers	93.044		29,301	9,623	3,745
Special Programs for the Aging - Title III C	00.011		20,00	0,020	0,1.10
Nutritional Services	93.045		57,366	42,262	11,070
In Home Services - State Funds				69,829	6,072
Senior Center				13,563	94
Family Caregiver Support Program	93.052		4,285	284	507
Social Services Block Grant (SSBG)					
In-home Services	93.667		11,188		3,533
Total Aging Cluster			105,928	135,784	25,467
Administration for Children and Families					
Passed-through the N.C. Dept. of Health and					
Human Services:					
Division of Social Services:					
Temporary Assistance for Needy Families					
Administration	93.558		236,939		194,079
Direct Benefit Payments	93.558		91,161		
Low-Income Home Energy Assistance Block Grant:			•		
Administration	93.568		88,856		
Direct Benefit Payments	93.568		41,420		
Childcare Development Fund-Administration	93.596		60,000		

WATAUGA COUNTY, NORTH CAROLINA Schedule of Expenditures of Federal and State Awards For the Fiscal Year Ended June 30, 2003

U.S. Dept. of Health & Human Services (cont.)         93.645         18.625         4.688         1,520           Child Welfare Services         93.645         18.625         4.688         1,520           Child Welfare Services         93.645         — 12.316         4.105           Child Welfare Services         93.645         — 12.316         4.105           Tiffe IV E Foster Can Benefit Payments         93.688         55.787         25.086         25.986           Adoption Assistance - Direct Benefit Payments         93.687         190.329         25.986         25.986           Social Services Block Grant         93.687         190.329         25.986         25.986           Social Services Block Grant         93.687         190.329         42.300         —           Division of Child Development         Subsidized Child Care Cluster         —         —         —           Child Care and Development         Subsidized Child Care Cluster         —         —         —           Child Care and Development         93.575         223.413         —         —         —           Fund - Manchatron         93.596         113.285         —         —         —         —           Child Care and Development         93.667         3.287	Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Federal (Direct & Pass- Through) Expenditures	State Expenditures	Local Expenditures
Child Welfare Services	H.O. Part of Harliff O. H. annu O. a San (and )					
Child Welfare Services:		93 645		18 625	4 688	1 520
Title IV-E Foster Care   93.658   79,139   12,001   67,138   Foster Care   12,001   67,138   Foster Care   12,001   67,138   Foster Care   12,001   67,138   12,001   12,001   12,001   12,001   12,001   12,001   12,001   12,001   12,001   12,001   12,002		00.010		10,020	1,000	1,020
Poster Care - Direct Benefit Payments		93.645			,	,
Scoils Revices Biock Grant   93.669   84.579   25.986   25.986   DCD Smart Start   93.667   150.329   19.152   50.654   DCD Smart Start   93.667   150.329   19.152   50.654   DCD Smart Start   93.667   150.329   19.152   50.654   DCD Smart Start   93.667   93.566   10.000   93.566   10.000   93.566   10.000   93.566   10.000   93.566   10.000   93.566   10.000   93.567   93.267   93.567   93.267   93.567   93.267   93.567   93.267   93.567   93.267   93.567   93.267   93.567   93.267   93.568   93.267   93.267   93.568   93.267   93.26					,	
Social Services Block Grant   93.667   150.329   19.152   50.684   DCD Smart Start   150.329   19.152   50.684   DCD Smart Start   150.329   19.152   50.6854   DCD Smart Start				,		
Division of Child Development:   Subsidized Child Care Cluster:   Child Care and Development					-,	- ,
Subsidiced Child Care Cluster:   Child Care and Development		00.007				
Child Care and Development   Fund Mandatory   93.596   113.285   -   -   -	Subsidized Child Care Cluster: Child Care and Development					
Fund Mandatory		93.575		223,413		
Child Care and Development   Fund - Match   93.596   108.277   55.045		93 596		113 285		
Fund - Match		93.390		113,203		
TANF	·	93.596		108,277	55,045	
Smart Start						
Total Subsidized Child Care Cluster		93.558		52,216		
Total Subsidized Child Care Cluster   500,478   243,108   —						
Health Care Financing Administration				500.478		
N.C. Dept. of Health and Human Services         16,218,726         6,912,751         2,082,020           N.C. Dept. of Health and Human Services         Division of Social Services           State/County Special Assistance for Adults-Direct Benefit Payments	Human Services: Division of Medical Assistance: Direct Benefit Payments: Medical Assistance Program  Division of Social Services: Medical Assistance Program Administration Health Choice	93.778 93.767		409,528 20,763	37,493 2,079	326,100
State Awards:         N.C. Dept. of Health and Human Services         Division of Social Services         State/County Special Assistance for Adults-         Direct Benefit Payments       168,093 168,093         State Foster Care Benefits Program       16,538 16,538         Program Integrity       273 273 273         State Aid to Counties       20,725 26,480 26,480         Foster Care at Risk       8,081 4,341	Total U.S. Department of Health & Human Serv	rices		14,511,158	6,912,751	1,772,060
Division of Social Services       168,093       168,093         State/County Special Assistance for Adults-       - 168,093       168,093         State Foster Care Benefits Program       - 16,538       16,538         Program Integrity       - 273       - 273         State Aid to Counties       - 20,725       - 5         State Adult Protective Service       - 26,480       - 5         Foster Care at Risk       - 8,081       4,341				16,218,726	6,912,751	2,082,020
Division of Social Services       168,093       168,093         State/County Special Assistance for Adults-       - 168,093       168,093         State Foster Care Benefits Program       - 16,538       16,538         Program Integrity       - 273       - 273         State Aid to Counties       - 20,725       - 5         State Adult Protective Service       - 26,480       - 5         Foster Care at Risk       - 8,081       4,341	N.C. Dont of Hoolth and Human Camilage					
Total N.C. Dept. of Health and Human Services - 240 100 188 972	Division of Social Services State/County Special Assistance for Adults- Direct Benefit Payments State Foster Care Benefits Program Program Integrity State Aid to Counties State Adult Protective Service			  	16,538 273 20,725 26,480	16,538   
= 240,190 100,972	Total N.C. Dept. of Health and Human Services				240,190	188,972

#### WATAUGA COUNTY, NORTH CAROLINA

Schedule of Expenditures of Federal and State Awards For the Fiscal Year Ended June 30, 2003

Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Federal (Direct & Pass- Through) Expenditures	State Expenditures	Local Expenditures
Office of the Governor					
Office of Juvenile Justice Community Programs				119,158	33,237
N.C. Dept. of Public Instruction Public School Bond Fund Public School National Forest Service Total N.C. Dept. of Public Instruction			 	49,991 597 50,588	  
N.C. Dept. of Transportation Workfirst/Employment Transportation Operating Assistance Elderly and Disabled Transportation Assistance Program (E&DTAP) Rural General Public Program State and Community Highway Safety			- - - -	3,587 42,101 34,687 50,940	   14,132
Total N.C. Dept. of Transportation				131,315	14,132
N.C. Dept. of Environment, Health, and Natural Resource Soil Conservation Assistance Soil Conservation Cost Sharing Division of Waste Management Scrap Tire Disposal Grant Total N.C. Dept. of Environment, Health, and Natural Res			  	4,000 18,139 17,171 39,310	37,407 18,139  55,546
N.C. Dept. of Cultural Resources Transportation Equity Act of the 21st Century Grant				23,600	5,900
N.C. Dept. of Corrections Criminal Justice Partnership Program N.C. Division of Veteran's Affairs Veteran's Service Program Total State awards		95-0703-I-A		2,000 661,822	99,805 397,592
Total federal and State awards			\$ 16,218,726	7,574,573	2,479,612

#### Notes to the Schedule of Expenditures of Federal and State Financial Awards:

#### 1. Basis of Presentation

The accompanying schedule of expenditures of federal and State awards includes the federal and State grant activity of Watauga County and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133 "Audits of States, Local Governments, and Non-Profit Organizations". Therefore, some amounts presented in this schedule may differ from amounts presented in or used in the preparation of the general purpose financial statements. Benefit payments are paid directly to recipients and are not included in the county's general purpose financial statements. However, due to the county's involvement in determining eligibility, they are considered federal awards to the county and are included on this schedule.

#### 2. Subrecipients

Of the federal and State expenditures presented in the schedule, Watauga County provided federal and state awards to subrecipients as follows:

	CFDA	Federal	State
Program Title	Number	Expenditures	Expenditures
Food Stamp Program-noncash	10.551	\$ 1,431,327	
Temporary Assistance for Needy Families	93.558	91,161	
Medical Assistance Program	93.778	12,565,152	6,368,909
Low Income Home Energy Assistance Block Grant	93.568	41,420	
Child Welfare - Adoption Subsidy	93.645		12,316
Foster Care	93.658	55,787	8,316
Adoption Assistance	93.659	84,579	25,986
Adult Assistance			168,093