

Commercial Plan Review Submittal Form

Watauga County Planning & Inspections
126 Poplar Grove Connector Suite 201 Boone, NC 28607

Project Name: _____

Address/Location: _____

New Building Construction
 Building Addition
 Interior Renovation
 Other

Short Description of Project: _____

CONTACT INFORMATION

Property Owner Name:	Applicant Name:
Phone:	Phone:
Email:	Email:
Design Professional Name:	Contractor Name:
Company:	Phone:
Phone:	Email:
Email:	Other Name:
	Phone:
	Email:
Project Contact(s) for Emailing Comments:	
<input type="checkbox"/> Applicant <input type="checkbox"/> Design Professional <input type="checkbox"/> Contractor <input type="checkbox"/> Owner <input type="checkbox"/> Other	

OFFICE USE ONLY

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Date Plans Received: _____ # of Paper Copies Received: _____ Digital Copy Received: _____

Application Received: _____ Application Complete: _____

Fire Marshall Plans (Date/By: _____ Fire Marshall Approved (Date/By): _____

Zoning/Watershed Approved (Date/By): _____

Erosion Control/Subdivision (Date/By): _____

Plans Reviewed (Date/By): _____ Approval/Disapproval Emailed: _____

Resubmitted Date: _____ Reviewed Date/By: _____ Email Sent: _____

Resubmitted Date: _____ Reviewed Date/By: _____ Email Sent: _____

Plans Approved (Date/By): _____ Permit Issued: _____