

TENTATIVE AGENDA AND MEETING NOTICE

WATAUGA COUNTY BOARD OF COMMISSIONERS



Tuesday, August 4, 2026 at 5:30 PM



Watauga County Administration
Building, Commissioners' Board Room

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	Call Regular Meeting to Order		
	2	Approval of Minutes - July 21, 2026, Regular Meeting - July 21, 2026, Closed Session		3
	3	Approval of the August 4, 2026, Agenda		14
5:35	4	Public Comment Limited to a maximum of one hour, with time adjusted based on the number of speakers.	Chairman Braxton Eggers	15
5:40	5	International Overdose Awareness Day Requests and Proclamation	Ms. Mary McKinney	16
5:45	6	Cooperative Extension Program Updates and Funding Requests	Dr. Jim Hamilton Ms. Kendra Phipps Ms. Meredith Connell	20
5:50	7	Administration Building HVAC Replacement Units Request	Mr. Robert Marsh	26
5:55	8	Emergency Services Replacement Vehicle Request	Mr. Will Holt	28
6:00	9	Chapter 11 Gated Community Access Gate Proposed Amendments	Mr. Jason Walker	56
6:05	10	Miscellaneous Administrative Matters	Mr. Deron Geouque	
		A. Goforth Road Closure Proposed Resolution		62
		B. North Caldwell District EMS Coverage Agreement		68
		C. Watauga County Ambulance Franchise Proposed Ordinance		73
		D. EMS Facility Utility Easement Request		84
		E. Boards and Commissions		90
		F. Announcements		95
6:10	11	Commissioners' Comments	Chairman Braxton Eggers	96
6:15	12	Break		96
6:20	13	Closed Session Attorney-Client Matters per G. S. § 143-318.11(a)(3)		96

TIME	#	TOPIC	PRESENTER	PAGE
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6:25 14 Adjourn

A G E N D A I T E M 2 :

APPROVAL OF MINUTES

- July 21, 2026, Regular Meeting
- July 21, 2026, Closed Session

MEETING MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS

Tuesday, July 21, 2026

The Watauga County Board of Commissioners held a regular meeting on Tuesday, July 21, 2026, at 5:30 p.m. in the Commissioners' Board Room located in the Watauga County Administration Building in Boone, North Carolina.

1. CALL REGULAR MEETING TO ORDER

Chairman Eggers called the meeting to order at 5:30 p.m. The following were present:

PRESENT: Braxton Eggers, Chairman
 Todd Castle, Vice-Chairman
 Emily Greene, Commissioner
 Tim Hodges, Commissioner
 Ronnie Marsh, Commissioner
 Nathan Miller, County Attorney
 Deron Geouque, County Manager
 Madison Mathis, Clerk to the Board

Commissioner Hodges offered the prayer and Commissioner Marsh led the Pledge of Allegiance.

2. APPROVAL OF MINUTES

Chairman Eggers presented the June 16, 2026, regular meeting and closed session minutes as well as the July 6, 2026, special meeting minutes.

Commissioner Greene, seconded by Vice-Chairman Castle, moved to approve the June 16, 2026, regular meeting minutes as presented.

VOTE: Aye – 5
 Nay – 0

Commissioner Greene, seconded by Vice-Chairman Castle, moved to approve the June 16, 2026, closed session minutes as presented.

VOTE: Aye – 5
 Nay – 0

Commissioner Greene, seconded by Vice-Chairman Castle, moved to approve the July 6, 2026, special meeting minutes as presented.

VOTE: Aye – 5
Nay – 0

3. APPROVAL OF AGENDA

Chairman Eggers called for additions or corrections to the July 21, 2026, agenda.

County Attorney Miller requested an amendment to the agenda to include possible action after closed session regarding the acquisition of property and entering into a purchase contract.

Commissioner Marsh, seconded by Vice-Chairman Castle, moved to approve the July 21, 2026, agenda as amended.

VOTE: Aye – 5
Nay – 0

4. PUBLIC COMMENT

The following people spoke during public comment:

- **Bill Greene** – expressed appreciation to the Board for allowing public comment and thanked the Commissioners for their service. He also commented on the use of cameras and live-streaming Board meetings, stating that it allows more citizens to participate and stay informed.
- **Cary Davenport** – District 4 resident, commented on the lawsuit regarding the County's redistricting.
- **Terry Oldham** – a Meat Camp resident, spoke regarding the proposed changes to the Board of Commissioners' structure. He referenced the referendum survey and questioned how residents were selected to participate.
- **Jerry Hanifan** – commented that many citizens did not fully understand the referendum. He expressed concerns that the proposed changes would reduce local representation and encouraged the Board to reconsider.

- **Jennie Hanifan** – spoke in support of maintaining representation from all five districts. She expressed concerns regarding at-large voting and asked the Board to reconsider the proposed changes.
- **Tom Ross** – a Meat Camp resident, stated that he felt disenfranchised by the proposed changes. He thanked the Commissioners for supporting the current five-district structure, commented that he found the referendum to be deceptive, and expressed his hope that the existing system would remain in place.

5. BLUE RIDGE CONSERVANCY TRAILS MONTH PROCLAMATION

A representative from Blue Ridge Conservancy presented a proclamation recognizing July 2026 as "Blue Ridge Conservancy Trails Month" in Watauga County.

Vice-Chairman Castle, seconded by Commissioner Greene, moved to adopt the proclamation recognizing July 2026 as "Blue Ridge Conservancy Trails Month" in Watauga County.

VOTE: Aye – 5
Nay – 0

6. WATAUGA COUNTY COMPREHENSIVE TRANSPORTATION PLAN

Mr. Reuben Crummy, North Carolina Department of Transportation (NCDOT) Transportation Planning Division, and Mr. David Graham, High Country Rural Planning Organization (RPO), provided an overview of the Watauga County Comprehensive Transportation Plan (CTP) update, including the purpose of the CTP and the planning process.

The update was for information only; therefore, no action was required from the Board.

7. SHERIFF'S OFFICE FLEET VEHICLES & EQUIPMENT PURCHASE REQUEST

Captain Preston Russell, Watauga County Sheriff's Office, requested Board approval to purchase eight (8) vehicles, associated equipment, upfitting, and radio equipment included in the FY 2027 budget.

Vice-Chairman Castle, seconded by Commissioner Marsh, moved to approve the purchase of eight (8) new 2027 vehicles from Ilderton Dodge on the Sheriff's Association Contract in the amount of \$345,337.99, with the Narcotics Fund covering the cost of one (1) vehicle.

VOTE: Aye – 5
Nay – 0

Commissioner Greene, seconded by Commissioner Hodges, moved to approve the purchase of vehicle equipment from Two-Way Radio of Carolina, Inc. in the amount of \$46,655.00, and for vehicle upfitting services from Campbell-Brown, Inc. in the amount of \$106,199.71.

VOTE: Aye – 5
Nay – 0

8. EMERGENCY SERVICES MATTERS

A. Replacement Vehicle Purchase Request

Mr. Will Holt, Emergency Services Director, requested the Board approve the purchase of a replacement 2026 Ford F-150, including vehicle upfitting, to replace a 2019 Emergency Services vehicle at a total cost of \$90,531.42. Funds for the purchase have been budgeted.

Commissioner Marsh, seconded by Commissioner Hodges, moved to approve the purchase of a replacement vehicle from Parks Ford through the Sheriff's Association Contract, including tax and tag, in the amount of \$93,253.36.

VOTE: Aye – 5
Nay – 0

B. Automated Quality Assurance System Procurement Request

Mr. Will Holt, Emergency Services Director, requested the Board approve the procurement of Axon's Automated Quality Assurance (QA) hardware and software to automate the quality assurance process for 911 calls, improve operational efficiency, and support targeted staff training. The project is eligible for funding through the 911 Emergency Telephone System Fund (ETSF), and funds have been budgeted for this purpose.

Chairman Eggers and Commissioner Marsh asked questions regarding the first-year cost, hardware, and funding source. Mr. Holt explained the total first-year cost is \$22,241, and the hardware is a one-time purchase.

Commissioner Marsh, seconded by Commissioner Greene, moved to approve the procurement of the Axon Automated Quality Assurance hardware and software in the amount of \$22,241.00 for the first year.

VOTE: Aye – 5
Nay – 0

C. North Caldwell District EMS Coverage Agreement Request

Mr. Will Holt, Emergency Services Director, requested Board direction regarding a proposed agreement with Caldwell County Emergency Services for Watauga County Emergency Services to provide EMS coverage to a portion of Caldwell County following the relocation of Caldwell County's EMS unit in Blowing Rock. A similar agreement is currently in place with Avery County for areas where Watauga County has a closer EMS base.

Chairman Eggers asked how many EMS calls are received in the proposed coverage area. Commissioner Marsh asked whether Watauga County is currently providing service only through mutual aid, and Mr. Holt confirmed that is the current arrangement. The Board discussed the number of calls, existing agreements with neighboring counties, and the need to periodically review the agreement, including provisions related to costs should service demands increase. Mr. Holt clarified that tabling the agreement would not affect Watauga County's response to mutual aid requests.

Commissioner Marsh, seconded by Commissioner Greene, moved to table consideration of the proposed agreement with Caldwell County Emergency Services until the next regular meeting to allow additional information to be gathered and certain issues to be addressed.

VOTE: Aye – 5
Nay – 0

9. TAX MATTERS

A. Monthly Collections Report

Mr. Tyler Rash, Tax Administrator, presented the Monthly Collections Report for June 2026, and was present for questions and discussion.

The report was for information only; therefore, no action was required.

B. Refunds and Releases

Mr. Tyler Rash, Tax Administrator, presented the Refunds and Releases for June 2026, and was present for questions and discussion.

Commissioner Hodges, seconded by Vice-Chairman Castle, moved to accept the June 2026 Refunds and Releases Report.

VOTE: Aye – 5
Nay – 0

C. Annual Settlement of Tax Collector

Per G.S. § 105-373, an annual settlement of the Tax Collector is required to be prepared and submitted to the Board of Commissioners for review and approval. Mr. Rash, Tax Administrator, was present to discuss the settlement and answer any questions from the Board.

Commissioner Greene, seconded by Commissioner Marsh, moved to approve the Annual Settlement of the Tax Collector as presented by Mr. Rash.

VOTE: Aye – 5
Nay – 0

D. Oath to Collect Taxes

Each year the Board of County Commissioners is required to authorize the Tax Administrator of Watauga County to collect taxes for the upcoming year.

Vice-Chairman Castle, seconded by Commissioner Hodges, moved to authorize the Tax Administrator to begin the process of collection.

VOTE: Aye – 5
Nay – 0

10. RENEWAL OF MEMORANDUM OF UNDERSTANDING WITH NCDHHS FOR SOCIAL SERVICES PROGRAMS (SFY 2026-2028)

Ms. Julie Peck, Social Services Director, requested the Board approve the renewal of the Memorandum of Understanding (MOU) between the North Carolina Department of Health and Human Services (NCDHHS) and Watauga County for State Fiscal Years 2026-2027 and 2027-2028. The MOU establishes the written agreement required by Session Law 2017-41 for social services programs, excluding Medicaid, and will be effective July 1, 2026, through June 30, 2028.

Commissioner Hodges, seconded by Commissioner Marsh, moved to approve the renewal of the Memorandum of Understanding (MOU) between the North Carolina Department of Health and Human Services (NCDHHS) and Watauga County for State Fiscal Years 2026-2027 and 2027-2028.

VOTE: Aye – 5
Nay – 0

11. MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Goforth Road Closure Petition

Mr. Deron Geouque, County Manager, presented a petition received from Continental Divide BR, LLC requesting the closure of a portion of Goforth Road, located within the Town of Blowing Rock municipal limits, from the State Maintained Road System. He reviewed the notification provided to the Town of Blowing Rock pursuant to N.C.G.S. § 136-63 and explained that the Town's response period had expired. He requested Board direction on the petition.

County Attorney Miller explained that the Board's action was not to close the road but to authorize the County Manager to submit a letter to the North Carolina Board of Transportation acknowledging receipt of the petition, documenting that the petitioners had presented evidence demonstrating the closure would be in the best interest of the public, and confirming that the Town of Blowing Rock had been provided an opportunity to be heard as required by law.

Ms. Chelsea Garrett, representing Continental Divide BR, LLC, addressed the Board in support of the petition. She explained the requested closure involves a portion of Goforth Road between the condominiums and the Blowing Rock Country Club property. She stated the roadway no longer provides through access to U.S. 321 and described safety and accessibility concerns associated with the existing roadway.

Commissioner Marsh noted he had just recently received correspondence from the Town of Blowing Rock regarding the request. Commissioner Hodges asked about ownership of the adjoining properties, and Ms. Garrett stated the properties are owned by Blowing Rock Country Club and Continental Divide BR, LLC. Chairman Eggers asked whether safety concerns were a factor in the request, and Ms. Garrett confirmed they were.

Mr. Jon Winkler, a property owner and petitioner, also spoke in support of the request, citing safety concerns and traffic issues experienced by residents and service vehicles.

Commissioner Marsh, seconded by Commissioner Greene, moved to authorize the County Manager to submit a letter to the North Carolina Board of Transportation acknowledging receipt of the petition from Continental Divide BR, LLC requesting the abandonment of a portion of Goforth Road, stating that evidence had been presented demonstrating the closure is in the best interest of the public, and confirming that the Town of Blowing Rock was provided the opportunity to be heard in accordance with N.C.G.S. § 136-63.

VOTE: Aye – 5

Nay – 0

B. Designation of Voting Delegate for the 2026 NCACC Annual Conference

The Board considered designating a voting delegate and alternate for the North Carolina Association of County Commissioners (NCACC) 119th Annual Conference Business Session to be held on August 22, 2026.

Commissioner Marsh, seconded by Vice-Chairman Castle, moved to designate Chairman Eggers as Watauga County's voting delegate for the 2026 NCACC Annual Conference Business Session.

VOTE: Aye – 5
Nay – 0

C. Change Order Requests #25 and #26 for Emergency Services Facility

Greene Construction, Inc. submitted Change Order Requests 25 and 26 for the Emergency Services Facility project. Change Order Request 25 included modifications to the electrical connections at the flooring in the call center at the owner's request, including the removal of the grommet passthrough and the installation of surface electrical boxes. Change Order Request 26 included the cost associated with connecting the owner-provided BDA system to the fire alarm panel and providing the necessary electrical work. Funds for the BDA system connection were included in the project contingency budget.

Commissioner Greene, seconded by Commissioner Hodges, moved to approve Change Order Requests 25 and 26 with Greene Construction, Inc. in the total amount of \$12,299.39.

VOTE: Aye – 5
Nay – 0

D. Boards and Commissions

Parks and Recreation Commission

The Board received the first reading of the Town of Boone's recommendations to appoint Virginia Roseman as the Town Council representative and Katie Eppley as the Town of Boone representative to the Watauga County Parks and Recreation Commission. Chairman Eggers requested clarification regarding the appointment process. County Manager Geouque confirmed that the Board is not required to accept the recommendations and may request additional nominations if it so chooses. No action was taken.

Library Board

The Board received the first reading of the recommendations to appoint Melissa Birkhofer, Jess Bellemer, Cheryl Keller, and Jephrie Foust to the Watauga County Public Library Advisory Board. No action was taken.

Valle Crucis Historic Preservation Commission

The Board received the first reading of the volunteer application submitted by Laura England for appointment to the Valle Crucis Historic Preservation Commission. No action was taken.

E. Announcements

County Manager Geouque reminded the Board of the North Carolina Association of County Commissioners (NCACC) Annual Conference, scheduled for August 20–22, 2026, and asked Commissioners to confirm their attendance so travel arrangements could be made.

12. COMMISSIONERS' COMMENTS

Chairman Eggers expressed appreciation to Senator Ralph Hise, Representative Ray Pickett, and Speaker Destin Hall for their support and the \$755,000 allocation for future Emergency Services or Parks and Recreation projects.

13. BREAK**14. CLOSED SESSION**

At 6:52 p.m., Vice-Chairman Castle, seconded by Commissioner Greene, moved to enter Closed Session pursuant to G.S. § 143-318.11(a)(3) to discuss matters protected by attorney-client privilege, including Case No. 5:25-cv-157; pursuant to G.S. § 143-318.11(a)(4) to discuss an economic development matter; pursuant to G.S. § 143-318.11(a)(5) to consider matters related to the acquisition of real property; and pursuant to G.S. § 143-318.11(a)(6) to discuss personnel matters.

VOTE: Aye – 5
Nay – 0

At 8:40 p.m., Vice-Chairman Castle, seconded by Commissioner Marsh, moved to resume the open meeting.

VOTE: Aye – 5

Nay – 0

Upon returning to open session, Commissioner Marsh, seconded by Commissioner Hodges, moved to amend the agenda to include setting a public hearing on August 18, 2026, regarding the proposed economic development incentive for Rootsii, LLC.

VOTE: Aye – 5
Nay – 0

15. POSSIBLE ACTION AFTER CLOSED SESSION

Hardin Park School

Commissioner Greene, seconded by Vice-Chairman Castle, moved to approve entering into an Agreement for Purchase and Sale of Improved Real Property with New Market Enterprises, LLC for the acquisition of property for the future Hardin Park School project.

VOTE: Aye – 5
Nay – 0

16. ADJOURN

At 8:42 p.m., Vice-Chairman Castle, seconded by Commissioner Marsh, moved to adjourn the meeting.

VOTE: Aye – 5
Nay – 0

Braxton Eggers, Chairman

ATTEST: Madison Mathis, Clerk to the Board

A G E N D A I T E M 3 :

APPROVAL OF AUGUST 4, 2026, AGENDA

A G E N D A I T E M 4 :

PUBLIC COMMENT

Manager's Comments:

Public Comment is limited to a maximum of one hour, with time adjusted based on the number of speakers.

A G E N D A I T E M 5 :

INTERNATIONAL OVERDOSE AWARENESS DAY REQUESTS AND PROCLAMATION

Manager's Comments:

Ms. Mary McKinney, Founder of *Just Love* and *Purple Pantries*, will request the Board consider approval of several requests associated with International Overdose Awareness Day and National Recovery Month. The requests include: (1) temporary placement of the Remembrance and Hope interactive installation in the green space at the Watauga County Human Services Center for approximately one month; (2) use of the green space at the Watauga County Human Services Center for the International Overdose Awareness Day remembrance event on August 28, 2026; (3) consideration of the permanent placement of a Purple Pantry at the Watauga County Human Services Center, if further Board action is determined to be necessary; and (4) adoption of a proclamation recognizing End Overdose in Watauga Day and Overdose Awareness Month. License agreements will be executed as needed.

Board action is requested to grant 1) temporary placement of the Remembrance and Hope interactive installation in the green space at the Watauga County Human Services Center for approximately one month; (2) use of the green space at the Watauga County Human Services Center for the International Overdose Awareness Day remembrance event on August 28, 2026; (3) consideration of the permanent placement of a Purple Pantry at the Watauga County Human Services Center; (4) adoption of a proclamation recognizing August as Overdose Awareness Month and August 31, 2026 as End Overdose in Watauga Day; and waive the license agreement.

MEMORANDUM

To: Watauga County Board of Commissioners

From: Just Love



Just Love
% Mary McKinney
805 State Farm Road, Box #6
Boone, NC 28607
828-263-4113
justlovejustly@gmail.com
<https://justloveem.weebly.com/>

Date: July 28, 2026

Subject: Requests for event space, temporary interactive installation space, permanent Purple Pantry installation, and Proclamations

Our goals include to increase awareness of overdose risks, overdose prevention and harm reduction resources, and grief support, in order to reduce the number of deaths by overdose and poisoning and to support people impacted by risk of overdose and left to remember loved ones lost to overdose. Toward those goals, we ask the Watauga County Board of Commissioners to approve the requests we are presenting for awareness, support, and lifesaving efforts, executing license agreements as needed. Thank you for hearing and considering these requests on August 4, 2026.

Remembrance and Hope interactive Installation

Please approve the temporary placement of an interactive Remembrance and Hope installation in the green space of the Watauga Government Center. We would like to place this installation

as soon as possible and leave it for a month, if possible, to overlap with the start of September as National Recovery Month.

Remembrance and Hope Event on 8-28-26

Please approve a gathering in the green space of the Watauga Government Center on 8-28-26, with set up to begin at 4:00, resource tables to open to the public at 6:30, and a Remembrance event to start at 7:30.

Permanent Placement of a Purple Pantry

On September 16, 2025, the Watauga County Board of Commissioners voted to approve permanent placement of a [Purple Pantry](#) in the green space at the Watauga County Government Center. Deron Geouque, County Manager, was appointed to verify and approve a specific location for it within the green space. Mr. Geouque was unable to respond to my emailed request to meet for this determination that September and I failed to follow up with him again. I am unclear if this matter needs to be considered again or not.

We have hosted an IOAD event every year since 2021.

**An idea of the scope of both the installation and the event can be gained by looking on our website at [pictures](#) from previous years - 2024 is most similar to what we envision for this year.

*On event day, we place a few tables for resource sharing by Community Partners/Collaborators in this work, chairs for attendees/participants, and canopy tents for shade and/or rain protection.

*For the event and the installation, signs and banners show important messages about the event and the purpose, including a [Know Hope NC banner with faces of loved ones lost to overdose deaths](#). We hang flags created for the first of our in-person events by Andi Dandelion of My Loved One, Hope, and You Are Not Alone, as well as pictures of the [Just Love logo](#), and, most importantly, laminated pictures and memories of loved ones remembered by folx in our area.

*The installation, event, and Purple Pantry are best placed in proximity to one another and so that passersby can see them. All of this requires only a portion of the green space and we have shared the full area well with other events in past years.

End Overdose in Watauga Day and Overdose Awareness Month Proclamation

Please find the Proposed Proclamation for your consideration [here](#).

Thank you for your time in considering these requests and for your service to Watauga County.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

**END OVERDOSE IN WATAUGA DAY
AND OVERDOSE AWARENESS MONTH
A PROCLAMATION**

WHEREAS, the Watauga County Board of Commissioners does affirm and acknowledge the harm and hardship caused by drug overdose to those at risk, with lives lost, to the people who love those at risk or who are lost to overdose, and to the community; and

WHEREAS, we recognize the purpose of International Overdose Awareness Day as remembering loved ones lost to overdose and working with the community to reduce the risk of drug-related deaths, end the stigma of drug-related deaths, and support people left to remember loved ones lost to overdose; and

WHEREAS, we resolve to play our part in reducing the toll of overdose in our community, which claimed the lives of more than 12 Watauga County residents in 2025, together with countless more affected forever; and

WHEREAS, we affirm that the people lost to overdose are our children, our parents, our siblings, and our neighbors, and they deserve our love, compassion and support, easy access to life-saving supplies, and treatment; and

WHEREAS, we affirm that the people who love people at risk of overdose or grieve those lost are our children, our parents, our siblings, our neighbors, and deserve our love, compassion and support, and opportunities to remember their loved ones publicly.

THEREFORE, we, the Watauga County Board of Commissioners, do hereby proclaim August 31, 2026, as End Overdose in Watauga Day and August 2026 as Overdose Awareness Month in Watauga County, North Carolina, and encourage all residents to consider being trained in the use of life-saving overdose reversal medication and having it ready available, to seek education and resources for support of people with Substance Use Disorders and the people who love them, to seek education and support of people who grieve those lost to overdose deaths, and to reach out for personally needed safety and grief support.

ADOPTED, this the 4th day of August, 2026.



Braxton Eggers, Chairman
Watauga County Board of Commissioners

ATTEST:

Madison Mathis, Clerk to the Board

A G E N D A I T E M 6 :**COOPERATIVE EXTENSION PROGRAM UPDATES AND FUNDING REQUESTS****Manager's Comments:**

Dr. Jim Hamilton, Cooperative Extension Director, along with Ms. Kendra Phipps and Ms. Meredith Connell, will provide the Board with updates on Cooperative Extension programs and recent accomplishments, including greenhouse and Agricultural Center improvements, new shared-use agricultural equipment, 4-H programming, agricultural disaster recovery assistance, and the statewide Ag Leads initiative.

Dr. Hamilton will request Board approval of the proposed design for an agricultural-themed steel mosaic to be installed at the Agricultural Center. He will also request Board approval to accept a North Carolina Agricultural Development and Farmland Preservation Trust Fund grant award of \$36,900 for the purchase of additional shared-use agricultural equipment, which will increase the required local match from \$6,000 to \$6,512.

Cooperative Extension Updates (including 2 board action items)

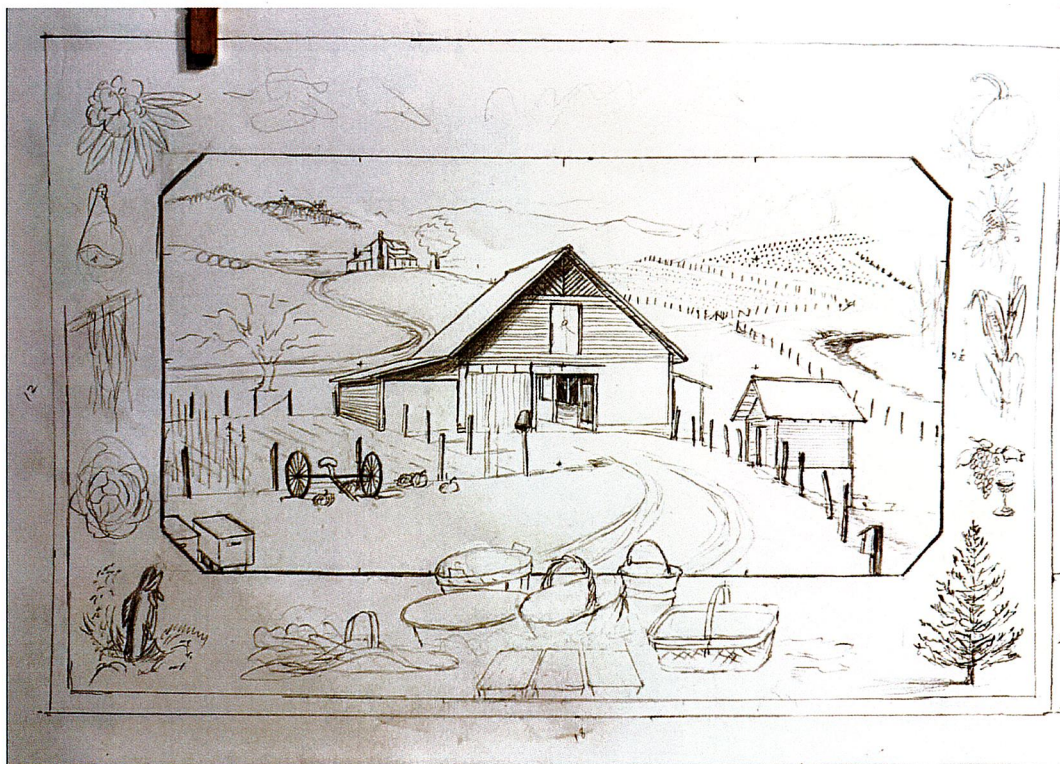
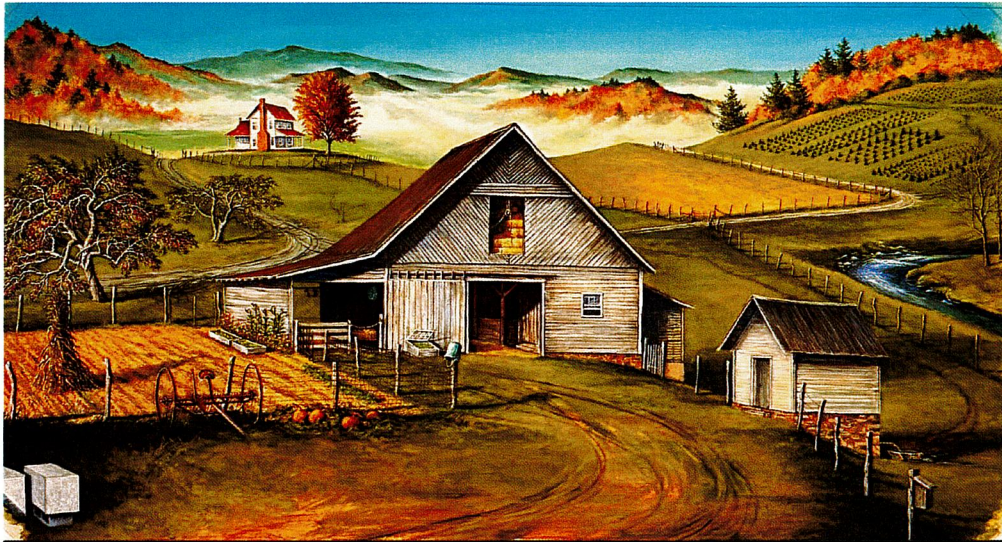
Dr. Jim Hamilton, Kendra Phipps, and Meredith Connell

- Greenhouse & ag center grounds enhancements. Over 100 lbs of greens donated from greenhouse production & multiple workdays and classes/tours for Master Gardeners and others. Garden areas around the Ag Center look amazing. Richard Tumbleston is completing an agricultural mosaic piece that will be transferred to a 4ft x 6ft steel etching which will be mounted to the left side of the Ag Center on the brick wall near the front demonstration garden. All of this supported with funds from the Tobacco Trust Fund. **Action Item: Design requires board approval. (See attachment 1).**
- 2 BCS tractors & implements purchased through the Tobacco Trust Fund grant (\$47,000) arrived three weeks ago & storage for those tractors and their implements is up and running in the impound lot. Richard Boylan is offering training on that equipment, which is already being used by our farmers.
- We'd like to introduce and welcome our new 4-H agent, Meredith Connell. She began her position in June and has already facilitated 3 summer enrichment camps. She is in the process of building her youth program, with an emphasis on STEM & Ag. We also had an App State student intern for us throughout the summer who assisted with the marketing for the High Country Farm Tour which is happening Sept 12: <https://watauga.ces.ncsu.edu/the-high-country-farm-tour/>
- We've continued to facilitate the application process for ag disaster funding through the NCDA, assisting producers & landowners with their assessments and application process for those funds. To date, Watauga has received over 100 for a total of \$1.02 million in disbursements and counting. **(see attachment 2.)**
- Ag Leads: Ongoing statewide initiative to strengthen NC Agriculture through partnership with Golden LEAF, the NC Chamber of Commerce, Farm Bureau, NCDA, and Commodity Groups across the state. Ties in closely with NC State Extension's Strategic Plan and will have implications on Extension's regional and local staffing model...focusing on county ag production and commodity diversity. Should result in enhanced resources for Extension for Ag. For Watauga County, this may lead to additional state funding to support our current staffing. **(see attachment 3)**
- Extension (Watauga County) has been awarded a NC Agricultural Development and Farmland Preservation Trust Fund grant for the purpose of purchasing additional shared use equipment for area farmers. This grant application was submitted with board approval at the end of 2025. The official award letter actually indicates an offer of a bit more funding (\$2,900 more) than we requested in the application, for an award total of \$36,900. I would like to request permission to accept the offered award of \$36,900, which would raise the required match amount from \$6,000 to \$6,512. Funds are expected to be available by October and projects must be completed by September 30, 2028. Final decisions have not yet been made on specific equipment to be purchased, a rock picker was going to be an initial purchase, but folks have indicated it may not be suitable for our region as they are typically manufactured for use on cultivated ground. Potential equipment

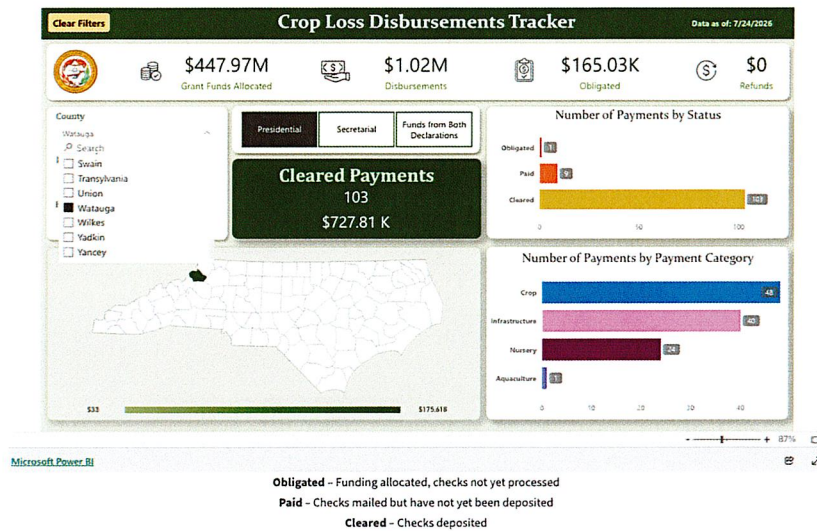
purchases will include a fence post digger, post driver, and fertilizer spreader, which are common requests. **Action Item: Requires board approval.**

Attachments:

Attachment 1. Proposed artwork for Ag Services Center.



Attachment 2. Ag Disaster Dispersements for Watauga County



Attachment 3: Ag Leads program summary

N.C. Ag Leads:

Extension Communications Guidance

NC STATE

EXTENSION

Extension and N.C. Ag Leads: At-a-Glance

Purpose:

Strengthen North Carolina agriculture and promote ongoing prosperity

Timeline:

Long-term implementation through attrition and future hiring

Extension's Role:

Advance our strategic plan by better aligning our expertise with local agricultural needs

Approach:

County-based, data-informed and stakeholder-driven

What Is N.C. Ag Leads?

N.C. Ag Leads is a statewide initiative comprising leaders from agriculture, education, business and government working in tandem to strengthen North Carolina agriculture.

With input from a range of stakeholders, they created the **Strategic Plan for North Carolina Agriculture**, which defines shared priority areas ("HARVEST") for ensuring the industry remains resilient, competitive and prosperous for generations.

Core Partners:

Golden LEAF Foundation • NC Chamber • N.C. Dept. of Agriculture and Consumer Services • NC Farm Bureau • NC State Producers, ag leaders and stakeholders statewide

A statewide partnership...



With shared priorities...

- H**arvest: build and resource use
- A**dapt: technology with farmers
- R**esilience: farmer support systems
- V**alue: a business mindset
- E**mpower and equip the ag work force
- S**trengthen market access
- T**alent and leadership

Strengthening agriculture in North Carolina

How Extension Fits

N.C. Ag Leads' shared vision for North Carolina agriculture aligns closely with key priorities already outlined in NC State Extension's **Strategic Plan 2030** (*Strategic Priorities 2-3*), which was shaped by extensive input from employees and stakeholders. This includes existing plans to further enhance Extension's agricultural expertise and support for farmers in every county.

OUR GOAL: To provide producers the right expertise, in the right places, to support a strong and prosperous agriculture industry across North Carolina.

Local Agricultural Staffing Model

NC State Extension is modernizing how our expertise is applied with a new, still-in-development local staffing model that will guide hiring for agricultural roles based on key factors such as:

- County agricultural production and commodity diversity
- Local stakeholder and county partner input
- Effort required to deliver high-quality Extension programming

✓ What This IS...

- A long-term Extension strategy to strengthen N.C. agriculture
- A county-based approach that aligns expertise with local ag needs (of all sizes)
- A framework that emphasizes agent specialization and collaboration
- A phased implementation through attrition and future investments
- An evolving effort shaped by employee and stakeholder input

✗ What It ISN'T...

- A move to regionalize Extension or diminish local efforts
- A restructuring of current employees' roles or assignments
- A reduction in positions or resources for other areas
- A shift away from Extension's commitment to 4-H, FCS or community programs
- A final, one-size-fits-all plan

Final Talking Points

These key messages summarize the initiative's purpose, goals and Extension's role:

- Extension's direction is guided by our Strategic Plan 2030 and reinforced through the industry's shared strategic priorities.
- We are further aligning Extension's expertise with local agricultural needs.
- We are strengthening support for producers across North Carolina.
- We are implementing plans gradually via attrition and future investments.
- Extension's mission is unchanged as stakeholders help shape our ongoing plans.

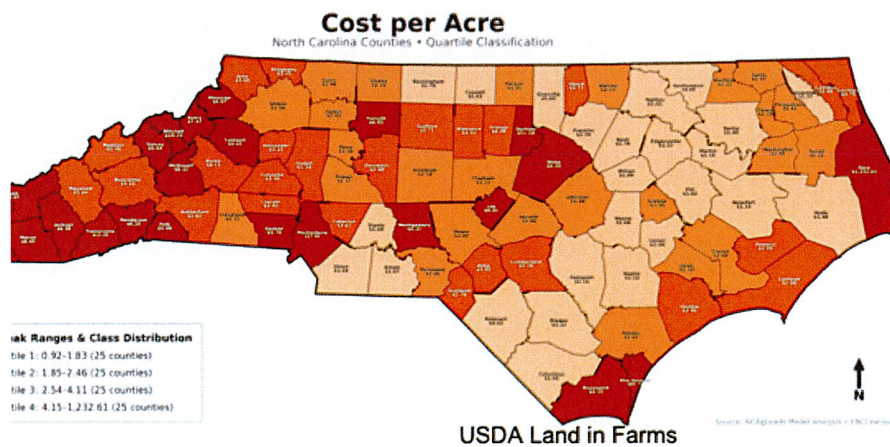
More Resources:

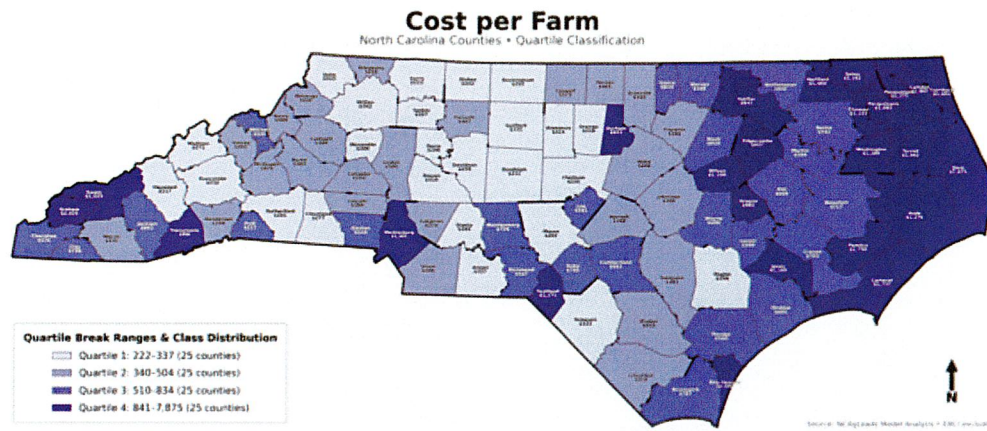
- [NC State Extension Strategic Plan 2030](#)
- [N.C. Ag Leads Website](#)
- [Strategic Plan for N.C. Agriculture](#) →



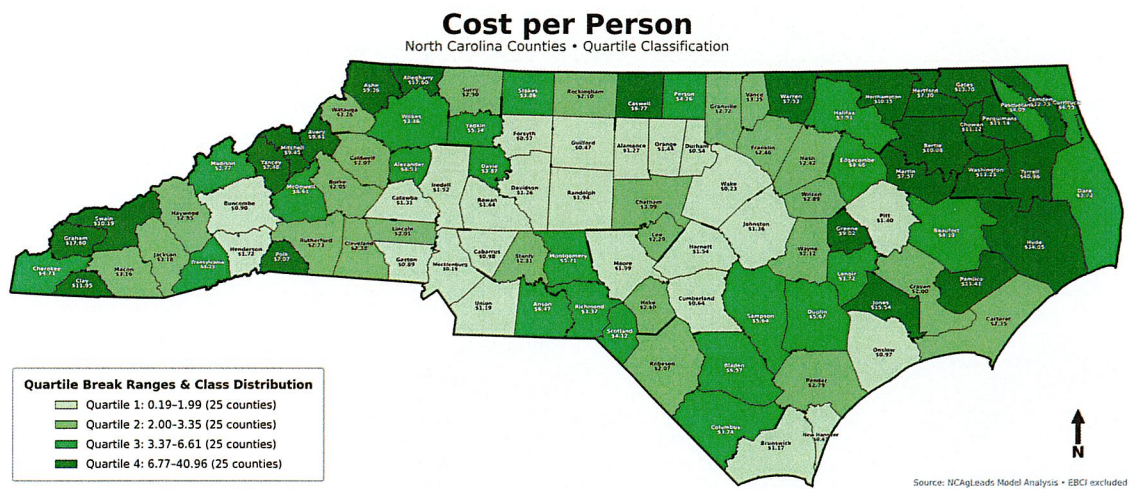
Contact: **Bryant Spivey** | Program Leader for County Strategic Staffing in Agriculture

NC STATE EXTENSION





2022 US Census of Ag Number of Farms



A G E N D A I T E M 7 :**ADMINISTRATION BUILDING HVAC REPLACEMENT UNITS REQUEST****Manager's Comments:**

Mr. Robert Marsh, Maintenance Director, will present a request to replace three failed HVAC units serving the Watauga County Administration Building. The units, which are 21 years old and no longer operational, serve the Commissioners' Board Room, Conference Room, and the County Manager's Conference Room. Due to the age of the equipment, replacement is recommended rather than repair.

Staff has received a proposal from Edmisten Heating and Cooling in the amount of \$48,360 and anticipates receiving additional quotes by August 7, 2026. To avoid delays in ordering and installation, staff recommends authorizing the purchase prior to the August 18, 2026, meeting. An administrative budget amendment will be forthcoming at a future Board meeting to transfer funds from the Capital Improvement Program budget to cover the expense.

Board action is requested to approve the purchase of HVAC replacement units from Edmisten Heating and Cooling in the amount of \$48,360 and approve the transfer of funds from the Maintenance Capital Improvement Program to the Maintenance budget.



WATAUGA COUNTY MAINTENANCE DEPARTMENT

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director *m*

DATE: July 28, 2026

RE: HVAC Replacement Units at Administration Building

BACKGROUND

The Administration Building is served by eight separate HVAC units which provide electric air conditioning and natural gas heating. Last year, units #8 and #5 were replaced when the compressors failed. Recently, units #4, #7 and #2 failed and are inoperable. The failed units are 21 years old, and extensive repairs are not advisable due to the age of the equipment.

The areas without HVAC include the Commissioners' Board and Conference Rooms and the County Manager's Conference Room. These areas are used frequently, and that use will increase in late September when the Board of Elections begins training elections staff in the Board Room.

Staff is currently seeking three bids from HVAC contractors for the replacement of these units. Currently, one bid from Edmisten Heating and Cooling, Boone, NC, has been received in the amount of \$48,360. Additional quotes for this work are anticipated to be received by August 7, 2026.

RECOMMENDATION

Staff is aware the normal procurement process requires three bids and a bid award by the Board of County Commissioners. However, in this case, staff will not be able to bring three bids to the Board until the August 18, 2026, meeting which will result in a three-week delay in the project.

Staff recommends the proposal from Edmisten be accepted so the units can be ordered immediately. Edmisten believes they can replace the smaller units within one week of a notice to proceed. The large unit will take up to two weeks because it is not a normal stock item. Edmisten has successfully completed the replacement of two of the older units in the building.

FISCAL IMPACT

These units are scheduled for replacement in the CIP in FY 2028. An Administrative Budget Amendment will need to be approved in order to move money from the CIP line to the Maintenance budget. The CIP will be adjusted to reflect the installation of the new equipment, however, approximately \$36,000 will still be needed in FY 27-28 to replace the last three pieces of original HVAC equipment.

A G E N D A I T E M 8 :**EMERGENCY SERVICES REPLACEMENT VEHICLE REQUEST****Manager's Comments:**

Mr. Will Holt, Emergency Services Director, will request the Board approve the purchase of a replacement 2027 Ford F-450 AEV ambulance from Northwestern Emergency Vehicles to replace a 2020 Emergency Services ambulance from the legacy Watauga Medics, Inc. fleet. The total cost of the vehicle and upfit is \$311,369.00. Funding for the purchase has been budgeted in the Emergency Services Capital Improvement Program (CIP). The cost of a replacement LUCAS device and radio will be presented at a later date once a production date for the vehicle has been established.

Board action is requested to approve the purchase of a 2027 Ford F-450 AEV ambulance from Northwestern Emergency Vehicles in the amount of \$311,369.00 and approve the transfer of funds from the Emergency Services CIP to the Emergency Services budget.



Watauga County Emergency Services

184 Hodges Gap Rd, Suite D
Boone, NC 28607
Phone 828-264-4235
Fax 828-265-7617



Fire Marshal ♦ Emergency Management ♦ EMS ♦ Communications ♦ County Safety

July 28th, 2026

To: Board of Commissioners

CC: Deron Geouque, County Manager
Madison Mathis, Clerk to the Board

Subject: Replacement Vehicle

Board of Commissioners,

Please consider the approval of the replacement of a 2020 Emergency Services ambulance (legacy WMI fleet) with a 2027 F-450 AEV ambulance from Northwestern Emergency Vehicles. The cost of the vehicle is \$311,369.00 which includes the vehicle plus the upfit all in one package. This does not include the cost of the replacement LUCAS device or radio which will come once we have a production date on the truck, all other equipment is in stock or will be moved from current apparatus. Funds have been budgeted for this purpose as part of the Emergency Services CIP.

Respectfully,

William Holt, MPA, CEM, NREMT-P
Emergency Services Director

QUOTE

**Northwestern Emergency
Vehicles**

Watauga County Emergency Services
184 Hodges Gap Rd. Suite D
Boone, NC 28607

Date		Sales Rep.	FOB	Ship Via	Terms
7/15/26		David Hudler	Destination	Drive	Net on Acceptance

Quantity	Item	Description	Unit Price	Total
1		2027 Ford F-450 4X4 Type I AEV Ambulance per your Shop Order and Drawings		\$311,369.00
			TOTAL	\$311,369.00

Northwestern Emergency Vehicles
Phone: (800) 536-8488

P.O. Box 790
Fax: (336) 246-8978

Jefferson, NC 28640

E-mail: david@nwev.com



Shop Order

NWEV
David Hudler

Watauga County Emergency Services
184 Hodges Gap Road
Boone, NC

Quote No: 10116-0041
07/14/2026

Page 1

DESCRIPTION

== *******BID STANDARDS******* - 38.005 10/01/25 ==

|-- ORDER NUMBER

|-- Order Date: Post October 1, 2025

|-- Ambulance Built to CAAS GVS 4.0 Certification

CAAS GVS 4.0 Certification issued, Sticker issued for completed Vehicle.

Exception report generated as necessary.

Payload Capacity > minimum per vehicle with optional permanently mounted equipment shall be per the ambulance type.

Weight spreadsheet shall calculate each seating position at 175 lbs.

Weight analysis per CAAS GVS table.

Additional Exceptions to print or report out when chosen.

>>>

>> Backup camera is required on every model, please ensure to add <<

|-- Upgrade suggestions to sales to meet CAAS GVS 4.0

The following items shall be reviewed with the customer, and added or take an exception to CAAS GVS 4.0

>> Backup alarm Must NOT have a disable switch. <<

>Front OEM bumper must remain OEM, all others are an exception

>>

>C.18.7 FSAM (AEV) does not provide a final BOM per vehicle, no option to meet.

> C.9.6 rear bumper must contain open bar grate design. (AEV std flip step meets, provided not modified.

>C.10.2 pass thru cab connection must be latching,

>on-board permanent mount suction system required

>trash enclosure to have a latching lid.

> 2nd Fire Extinguisher to be added to the order, installed.

07/14/2026

Page 2

DESCRIPTION*/-- Vehicle Destination any state other than Connecticut**Vehicle Quantity (1 Vehicles)*

CHASSIS VIN NUMBER:

ACCOUNT SPECIALIST: Tammy Miller

SEAT BELT POSITIONS MODS

*/-- CAB SEAT BELT MOD:**/-- Total: 2 Seated Positions in Chassis Cab**/-- REAR SEAT BELT MOD:**/-- Total: 4 Seated Positions & One Floor Mount Secured Patient*

Chassis Axle Digital Alignment

Revision Level: 0 - Zero - ORIGINAL VERSION

Change Order Level: 0 - Zero - ORIGINAL VERSION

== ***F-Series 84ca CHASSIS***** - 38.005 10/01/25 ==**

Type I AEV Traumahawk Modular Ambulance

2027 Ford, F-450 4 x 4 Reg Cab, F4H 169.3" WB 84" CA, XLT Gasoline

GVWR 16,500 lbs.

AEV STD Spec.

Individual tire pressure monitoring system (TPMS)- Std Ford F-series OEM -New for 2026

Halogen fog lamps in bumper (siren speaker location)

Spare tire/ Wheel/ Tools/ Hydraulic Jack

59H high mount stop lamp

Rear camera and prep kit

*/-- Tire, SPARE: Matching, Random Make**/-- Location: Shipped Loose**/-- Jack and Tire Tools: Install behind Passenger's seat**/-- Wheel Finish: Polished SS Wheel Simulators (F-450)**/-- Cab Door Locks: Power XLT- Auto Lock,Auto Unlock Standard**/-- Ford F series High center mount brake light ordered with chassis**/-- Backup Camera fixed system 872 Ford OEM install on module Type 1 F series*

OEM camera with no weather shield, adjustable position,

Displays into OEM Radio

*/-- Camera Color: as received May be black or gray color**/-- Chassis has OEM Tire Pressure Warning System**/-- Urea fill DELETED GASOLINE ENGINE CHASSIS NO HOLE CUT**/-- Ford OEM Front Suspension Coil Spring Std F-450/550**/-- Liquid Spring Rear Suspension: F-450 84" CA 2022+*

NOTE: If Oxygen Lift is installed, then if the O2 Cmpt Door is open, the kneeling suspension will not dump until door is closed

/-- ""DETAIL"" Liquid Rear Suspension Decal Install

Prior to delivery, detail department is to install a Black Decal on the dash:

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DESCRIPTION

|-- *Kneeling Feature: Enable Switch Located in CAB console*
 |-- *Kneeling Feature: Activated by TRAILING rear access door*
 |-- *Exhaust system termination point: OEM Location, Rt Rear*
 |-- *Liquid Spring controller installed into console, rearward of control panel*
 see console drawing.

|-- *Liquid Spring Surcharge Jan 1 2026*
 |-- *Rear Stabilize (Anti-Sway) Bar: OEM, Ford F-450/550*

== 148 x 95 Ford T-1 Module Body, Conversion - 38.005 10/01/25 ==

BODY Generation 10

|-- *Body Certification Provided to Specification -Gen 10*
 The Body Manufacturing group certifies that this Ambulance Modular body has been constructed of materials and methods that meet or exceed the standards as required by the AEV Generation 10 Body Specification of February 24, 2022 as published. The body shall be built and constructed to the submitted work order and the AEV Generation 10 build standards without exception. Any Deviations to the work order or Generation 10 build standards must have written authorization prior to body delivery to AEV by the AEV Body Engineer on file.

-- Body Build Information

Body Number; 33795

Account Manager; Tammy Miller

Chassis Type :2025 Ford, F-450 4 x 2 Reg Cab F4G 169.3" WB 84" CA, XLT V8 Gas MY Closed

|-- *ALL DIMENSIONS ON ORDER WILL HAVE A VARIABLE OF + OR - 1/4"*
 Unless specified as a minimum dimension.

F450/550 4x2/4x4 CHASSIS

|-- *Body, Mod: Ford, 154" x 95" x 72" Interior HR - 6" Body Drop (F450/550 Only)*
 Must Change Dome Lights to 4 C/S, 4 S/S.

|-- *Headroom: 72" Finished Interior - Ducted A/C*

|-- *Compartment and Entry door Full length Stainless Steel Hinges std*

|-- *Compt Door Check: Double Action Gas Shock*

|-- *Door Swing Angle: Set to 90-100 degrees*

|-- *Compartment Construction: STANDARD, Unless Specified Otherwise*

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Ceiling: .090 Aluminum Sheet

|-- *Compt Floors: Sweep-out, even with bottom door jamb*

Unless Specified Otherwise.

|-- *Compartment floor thickness .125" standard*

|-- *Compartment Ventilation - Flap style #VT-2495-A01, STD*

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DESCRIPTION

- /-- Curb side Entry Door (CSE): 78.8 High x 31 Wide*
- /-- C/S Door Check : Double Action Gas Shock*
- /-- Door Swing Angle: Set to 90-100 degrees*
- /-- Curbside Entry Door (CSE) Location: Standard, Rearward of M-7 Compt if*
- Optioned*
- /--*
- /-- Step Well, CURBSIDE Entry Door, 2-Step Diamond Plate*
- /-- ILOS Lts, Step Well: 3" Kin#4302S LED stainless steel surface mount housing*

Light shall come on with CS door or with right flood switch.

/-- M-1 Compt (LF): 61.5" H x 18.6" W x 19.4" D (w/M1a)

- /-- Compartment Construction: STANDARD Diamond Plate*

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Ceiling: .090 Aluminum Sheet

- /-- Compartment Door Panel: Diamond Plate*
- /-- Compartment Door Ventilation - small punched half-moon Louvered Door*
- /-- Compt Floor: Sweep-out, even with bottom door jamb.*
- /-- Compartment floor thickness .125" standard*
- /-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch*
- /-- Compt Door Check: Double Action Gas Shock*
- /-- Door Swing Angle: Set to 90-100 degrees*
- /-- Light, Compt, LED, M-1 (LF): Intertek Model No ZY-156-LEDC,*

MTB 1" Hole, Centered

- /-- Compartment M1 Wall Prep For 02 Lift*

Build out back wall to 14" deep.

!!!!Make sure cmpt is at least 21.6" width minimum with a 10" cab extension to work!!!!

Final compartment interior Dimension wall to wall minimum must be 18 5/8" minimum.

/--

- /-- M-1a Compt (LF Upper): 72 HR, 17.56" H x 18.6" W x 19.4" D*

- /-- Compartment Construction: STANDARD Diamond Plate*

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Ceiling: .090 Aluminum Sheet

- /-- Compartment Door Panel: Diamond Plate*
- /-- Compartment Ventilation - M-1A Pancake Fan & 1-Column of Louvers*
- /-- Compt Floor: Sweep-out, even with bottom door jamb.*
- /-- Compartment floor thickness .125" standard*
- /-- Compartment Door: SINGLE DOOR, 1-point Latch*
- /-- Compt Door Check: Double Action Gas Shock*
- /-- Door Swing Angle: Set to 90-100 degrees*
- /-- Light, Compt, LED, M-1 (LF): Intertek Model No ZY-156-LEDC,*

MTB 1" Hole, Centered

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DESCRIPTION

/--
 /-- **M-2 Compt (LFM): 34.5" H x 29.875" W x 19.4" D**

/-- **Compartment Construction: STANDARD Diamond Plate**

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Ceiling: .090 Aluminum Sheet

/-- **Compartment Door Panel: Diamond Plate**

/-- **Compartment Ventilation - Below Floor Style**

/-- **Compt Floor: Sweep-out, even with bottom door jamb.**

/-- **Compartment floor thickness .125" standard**

/-- **Bio-Waste: Diamond Plate Closeout for Bio in A/A**

Dogleg for interior access bio-waste.

17" W x 13"H and compartment depth less 2".

/-- **Compartment Door: SINGLE DOOR, 1-point Latch**

/-- **Compt Door Check: Double Action Gas Shock**

/-- **Door Swing Angle: Set to 90-100 degrees**

/-- **M-2 Shelf, Adjustable, Ext: .125 Smooth Alum, 2" Upward lip**

/-- **Shelf Bracket: 90 Deg with Slotted Holes**

/-- **Light, Compt, LED, M-2 (LFM): Intertek Model No ZY-156-LEDC, STD**

MTB Note: 1" Hole, Centered In Compartment ceiling

/-- **Condenser, 12V: #25062, Dual Fan, Front of Module**

as part of HWP purchased for the medium duty units.

/-- **COOL BAR Front of Body, (5) - WARNING LIGHTS Pre-Drilled 9x7**

#WEDGE-HVAC900 Works for 900 size std lights, also M9 With Conversion Flanges

Use of the wedge is subject to engineering review and approval for Light duty Type III models.

/-- **Warning Lights installed on Condenser cover**

/-- **Painted Part- Painted White YZ Std**

/-- **Painted Part- Painted White YZ Std**

/-- **Standard Conduit: 1-1/2", with pull wire**

/-- **CONDUIT ORIGATION POINT: M-1A Compartment**

/-- **CONDUIT TERMINATION POINT: Behind A/A Board (Panel)**

/-- **Conduit #2 1-1/2" diameter, with pull wire, Type 1 units Std**

/-- **CONDUIT ORIGATION POINT: Electrical Circuit board cabinet**

/-- **CONDUIT TERMINATION POINT: Behind Driver's seat**

/--

/--

/-- **M-3 Compt (LR): 61.5" H x 25" W x 19.4" D**

/-- **Compartment Construction: STANDARD Diamond Plate**

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Ceiling: .090 Aluminum Sheet

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DESCRIPTION

/-- Compartment Door Panel: Diamond Plate

/-- Compartment Ventilation - Compartment Ceiling O O O O

MTB NOTE: hat channel with three (4") holes above the hat at the ceiling level.

/-- Compt Floor: Sweep-out, even with bottom door jamb.

/-- Compartment floor thickness .125" standard

/-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch

/-- Compt Door Check: Double Action Gas Shock

/-- Door Swing Angle: Set to 90-100 degrees

/-- (2) Shelves, Adjustable, Ext.: 125 smooth Aluminum, 2" Upward Lips IATS

/-- Shelf Bracket: 90 Deg with Slotted Holes

/-- Light, Compt, LED, M-3 (LR): Intertek Model No ZY-156-LEDC, STD

MTB Note: 1" Hole, Centered in Compartment ceiling

/--

/-- M-5 Compt (RR): 72 HR, 82.8" H x 20" W x 21" D

/-- Compartment Construction: STANDARD Diamond Plate

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Ceiling: .090 Aluminum Sheet

/-- Compartment Door Panel: Diamond Plate

/-- Compartment Ventilation - Compartment Ceiling O O O O

MTB NOTE: hat channel with three (4") holes above the hat at the ceiling level.

/-- Compartment Door Ventilation - small punched half-moon Louvered Door

/-- Compt Floor: Sweep-out, even with bottom door jamb.

/-- Compartment floor thickness .125" standard

/-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch

/-- Compt Door Check: Double Action Gas Shock

/-- Door Swing Angle: Set to 90-100 degrees

/-- Strap: 2" Webb Seatbelt buckle chrome footman loops -Custom Length ILOS

/-- 2" Footman Loops: Locate back from jamb

/-- Light, Compartment: Whelen 4" Round LED #20C0CDCR, ILOS

/-- Recess Mount, In Rubber Grommet

MTB Note: 4 1/2" Light hole centered in compartment ceiling

/--

/-- M-6 Compt (RRFwd): 20.25" H x 17.25" (std 148) W x 19.4" D

/-- Compartment Construction: STANDARD Diamond Plate

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Ceiling: .090 Aluminum Sheet

/-- Compartment Door Panel: Diamond Plate

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DESCRIPTION

- /-- Compt Floor: Sweep-out, even with bottom door jamb.*
- /-- Compartment floor thickness .125" standard*
- /-- Compartment Door: SINGLE DOOR, 1-point Latch*
- /-- Compt Door Check: Double Action Gas Shock*
- /-- Door Swing Angle: Set to 90-100 degrees*
- /-- Light, Compt, LED, M-6 (RRF): Intertek Model No ZY-156-LEDC, STD*

MTB Note: 1" Hole, Centered in Compartment ceiling

- /--*
- /-- M-7 Compt (RF): 67.5" H x 15.3" (std 148) W x 1/O (21" D, Below Floor)*
- /-- Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch*
- /-- Compt Door Check: Double Action Gas Shock*
- /-- Door Swing Angle: Set to 90-100 degrees*
- /-- Light, Compt, M-7 (RF): NONE*
- /--*
- /-- M-8 Drawer (RF): None - Batteries Under Hood*
- /-- Rear Access Doors: 46 3/4" Wide x 60 5/8" High*
- /-- Talk through, Cab to Mod Window (T1) With Sliding Window 2020+ F*
- /-- Body Drop: 6" Curbside, Ahead of Rear Wheels*
- /--*
- /--*

WELDING - CELL 1

- /-- Placard Holder (4), 8.5" x 8.5", Steel for magnetic numbers*

Steel plate for magnetic numbers

welding to cut 8.5" x 8.5" steel sheet for customer to attach magnetic numbers.

(2) of them with one edge turned up 1/4" only. for sides of modules..(blocks wind)

(1) of the placards with no lips (installs at back of module.

- /-- Painted Part- Painted Special color to match Body*

/--

Fuel Fill: CPI Housing with Drain 53 FGT0053-1-238

Urea fill DELETED GASOLINE ENGINE CHASSIS NO HOLE CUT

- /-- Wire/Hose Cover : Diamond Plate, Between Cab & Module*

/--

- /-- Pass-Thru cab mounted wind deflector - Aluminum Diamond Plate*

- /-- Bumper, Rear: HD Alum Framed w/DP pontoon covers Type 1*

PURCHASED WITH BODY

- /-- Step, Center: 2" x 7" Grip strut, flip-up*

PURCHASED WITH BODY

- /-- Fenders, Rear: Polished Aluminum (T-1)*

- /-- Skirt Rails: Polished Aluminum Diamond Plate, Box style std*

- /-- Rear Kick Plate: Polished Aluminum Diamond Plate*

- /-- Recessed Tag Area: Polished Aluminum Diamond Plate*

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DESCRIPTION

|-- Location: Centered in the kick plate

|-- Tag Light: Kinequip LED #132703C

|-- Corner Caps: 24.0" High, Alum Diamond Plate

If there is a body drop, add the appropriate height to Corner Caps.

|-- Front Stone Guards: 24.0" High, Alum Diamond Plate

If there is a body drop, add the appropriate height to Stone Guards.

-- Running Boards: DP F-Series Modular - 2 Door 2017+ -F450/550

2 support bracket per side standard.

-- Mud Flaps Front: NONE***-- Mud Flaps Rear: Modular, Rubber AEV LOGO******-- Lights, Cab Step: 2" White LED, chrome flange mounted in box front, Whelen***

Activate by Cab Doors. Constant Hot.

|--

-- Bumper Replacement W/ Grille Guard, Ranch Hand Black FBF235BLR Ford F 24+**"Sport" Model****BUMP-FBF235BLR**

(2) Rear Door Hold Opens: Grabber Style, 1 on each door

EXTERIOR LIGHTING / HEAT/AC / INSULATION - CELL 2**CORNER CAP LED ICC/WARNING LIGHTS**

|-- Front Corner Cap LED ICC/Warning Lights: Warnings RED/WHITE

|-- Front Center ICC Lts: (3) AMBER Kinequip LED No 112401A,

|-- Rear Corner Cap LED ICC/Warning Lights: Warnings RED/AMBER

|-- Rear Center ICC Lts: (3) RED Kinequip LED No 112401R

|--

|-- ICC Warning Lights Switched: Primary Only

|--

Tail Lights, Whelen LED Combinations , ILOS

|-- Side Marker Lights: (2) RED Kinequip LED No 112401RD ILOS

Switch w/ Headlights.

-- Whelen M6 Series, Tail Lights***-- Stop/Tail, Whelen M6 Series, LED, Pair RED LED/ RED LENS******-- Turn, Whelen M6 Series, LED, Pair Amber LED, Amber LENS******-- Back up, Whelen M6 Series, LED, Pair******-- M6 Series Conversion Flange Pkg: Three Pair IATS******-- Note: Standard Back-up Alarm Installed******-- Access Panel: NONE Required*****LED Lights, Door Panel Warning, Interior*****-- Flasher for LED Light(s): None Needed***

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DESCRIPTION

/-- Red LED POB Light, Each

Must state locations for light.

Interior or Exterior and Location

/-- Lights Switched with Entry Door Switch

/-- Over ride switch, spring loaded, in Action Area

Entry Doors Only

Third (3rd) Brake Light: Kinequip KFL-3BLO1 LED

/-- Light is to steady burn, no flash

SCENE/FLOOD LIGHTS (LED-M9 Series)

/-- Front Scene Lights: (2) LED-M9, chrome flange Whelen

Locate on outer corners of Arctic Wedge

/-- M9 Series Flange Chrome Plated, Std: Pair

/-- Left Scene Lights: As part of combination Warning light assembly

/-- Left Flood Activate: Left Flood Switch

/-- Right Scene Lights: As part of combination Warning light assembly

/-- Right Flood Activate: Right Flood Switch and open CSE Door

/-- Rear Load Lights: As part of combination Warning light assembly

/-- Activate: Rear Flood Switch, Reverse and Load RA Door

Secondary Heat/AC: Danhard 125VAC System, 50-3000

All underbody components must be mounted ahead of rear axle if Possible.

With Danhard thermostat 50-2310 mounted in A/A

Danhard Located below CPR seat

A second 20amp Shoreline inlet and/or a generator unit IS REQUIRED to power this unit.

/-- Danhard Compressor/ Condenser Mounted Underbody Forward of Axle

/-- Danhard Front Grille Cover- Std Size Steel with Black Coating

HVAC: Ducted in Ceiling - Vert .att facing aisle T1 Ford 2023+

With Electric heater valve

Mounted Behind the Attendant Seat Base

FILT-1616

VENT-FLOOR1 16x16

/-- Water Pump: Installed required

/-- A/C Condenser: See M2 Cmppt for Condenser Information

/-- Intermotive Module H-CVC-502-A- Gasoline Ford F250-550 23-2026

/-- AC COMPRESSOR: Tee into OEM

/-- AC Evaporator: (AC/Heat unit) w/ dual fans - STD

/-- Heater Hoses: EPDM - Nomex Rubber

/-- Filter, Washable Carbon Pre-Filter

/-- Ducted AC Delivery: insulated & foil wrapped, 10 registers

/-- Optional Thermostat, Rear Digital Kinequip Mini Control

Ther-642

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DESCRIPTION

/-- Install location Main Action Area Streetside

CEILING PANELS: ACM Gloss White - Short Modules

/-- Dome Lts, ,LED K-EDGE (4) Streetside, (4) Curbside ILOS

/-- Timer: Electronic, 15 Min with momentary switch

Located on curbside wall at head of squad bench.

/-- Timer to Power: Street side DOMES, High Intensity

/--

/-- IV Hook No 1: Hook 07 w/ Velcro bag stabilizer - STD

/-- LOCATION: OH chest area, primary patient on COT

/-- IV Hook No 2: Hook 07 w/ Velcro bag stabilizer - STD

/-- LOCATION: OH /chest area, secondary patient on S/B

/--

/-- Recessed C/S Grab Rail, ceiling: 1.25 Dia..... 3 pt, 72 in, Gray Anti microbial

/-- Streetside Grab Rail: None

Insulation PKG: Body Std.

/-- Insulation: Circumferential PKG, Single Layer Reflective w/ Air cell core

/-- 2" White Styrofoam Insulation in all Compartment and Entry Doors-Base Std

/-- Insulation: Entry Door, Reflective w/ Air cell core

/-- Insulation Sound Deadening: Generation 10 Floor

LIGHTBAR(S) / LIGHTBAR ALTERNATIVE LIGHTS

/-- Light Bar Alternative, (2) Across Front

In Addition to Standard Front Three Body Warning Lights. Five (5) Total Lights Across Front of Body.

/-- Front of Module LED System - All Bodies (2)

/-- Flanges: (2) 900-Chrome Flanges for lights above

/-- Light: Whelen 900, Super RED LED/CLEAR LENS, Programmable IATS

/--

/-- Alternative Lightbar Switching, Prim/Sec

WHELEN M- SERIES LED WARNING LT SYSTEM - F-series LTD

/-- Flasher: None, All M Series LED's Are Programmable

Default #1 signal alert unless otherwise specified

/-- Flash Pattern: None, Internal Light Head Flasher

/-- Warning Light SWITCH: center console, Primary / Secondary

/--

/--

/--

/-- (2) Grille Lights: Whelen M2, Wide Angle,

/-- Grill or Int. M2 Chrome Flange Each

/-- Grille or Int M2 Wide Angle Red LED, Clear Lens-Prog. Each

/-- (2) Intersection Lights: Whelen M2 Series, Wide Angle LED

/-- Grill or Int. M2 Chrome Flange Each

/-- Grille or Int M2 Wide Angle Red LED, Clear Lens-Prog. Each

/-- (1) Center Front Body Light: Whelen M9 Series, LED

/-- M9 Series Conversion Flange Pkg: Each ILOS

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DESCRIPTION

/-- Light: Whelen M9, LED, WHITE LED/CLEAR Lens, Programmable ea ILOS

/-- (2) Outer Front Body Lights: Whelen M9 Series, LED

/-- M9 Series Conversion Flange Pkg: Pair

/-- Light: Whelen M9, LED, RED LED/CLEAR Lens, Programmable ILOS

/--

/-- (4) Upper Side Body Lights: Whelen M9V2 Combination Series, LED

/-- Light: Whelen M9V2RC Scene/WarnV-Series Red Light W/ Clear Lens Chrome

ILOS

MTB 2" hole

Includes Chrome flange,

/-- (2) Rear Intersection Lights: Whelen M7 Series, LED

/-- M7 Series Conversion Flange Pkg: Each

/-- Light, Whelen LED M7 Red LED/Clear Lens - Programmable ILOS

/-- (2) Outer Rear Body Lights: Whelen M9 Series combination, LED

/-- M9 Series Flange Chrome Plated, Std: Pair

/-- Light: Whelen M9V2RC Scene/WarnV-Series Red Light W/ Clear Lens Chrome

ILOS

MTB 2" hole

Includes Chrome flange,

/--

/-- (2) Additional Rear Body Lights: Whelen M9 Series, LED

/-- Location: REAR, (1) aligned w/ EACH upper window in RA doors.

/-- Light: Whelen M9, LED, RED LED/CLEAR Lens, Programmable ILOS

/-- M9 Series Conversion Flange Pkg: Each ILOS

/--

/-- (1) Center Rear Body Light: Whelen M6 Series, LED ILOS

/-- M6 Series Conversion Flange Pkg: Each

/-- Light: Whelen M6, LED, AMBER LED/CLEAR Lens, Flash, ILOS

/--

/--

/--

ELECTRICAL - CELL 3**AutoGARD Transmission Shifter Lock Ford F Super Duty**

Kit installed by AEV with push button installed on Dash with labels in chassis cab.

Automatically engages when vehicle placed in park, key in the ignition.

Lock-AG401A06 2021-2024

/-- AEV Traumahawk Telematics Pre-Wire Only, Stock Units

Batteries: 2 - Battery System - Type I OEM AGM Batteries FORD

/-- Batteries: (2) Underhood (Type I) AGM

/-- Battery Make: (2) OEM

Battery Brand must match.

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DESCRIPTION

|-- Battery Switch: Cole Hersee 2484-16 Paddle, T1 center console
SWITCH LOCATION: Drivers' side of center cab console.

|-- Batteries Wired: Parallel for higher amperage

|--

PWR Door Locks: Module Doors - Full Mod T1 Ford

|-- Door Locks, Tied into OEM System Type 1 Ford

|-- OEM Key Fob: Included w/Chassis Unlock Mod Doors

Must also operate the Module Power Door Locks Optioned.

|-- **Door Lock Switches : Integrated in Interior Entry door Handles**

|-- **ONLY the following doors shall have power door locks:**

|-- **Electric Door Lock: (M-1) Left Front Compartment**

|-- **Electric Door Lock: (M-2) Left Middle Compartment**

|-- **Electric Door Lock: (M-3) Left Rear Compartment**

|-- **Electric Door Lock: Rear Access Doors**

|-- **Electric Door Lock: (M-5) Right Rear Compartment**

|-- **Electric Door Lock: (M-6) Right Rear, Forward Compt**

|-- **Electric Door Lock: Curbside Access Door**

|-- **Electric Door Lock: (M-7) Right Front Compt**

|-- **Remote Keypad #1: Installed Horizontal**

MTB to cut mounting holes per provided drawing.

|-- **Location: By Curbside Door**

Door Unlock Switch, Momentary, Exterior, hidden

NOTE: Installation of Remote Door Lock Switch feature may increase likelihood of unauthorized entry into vehicle. By checking this option, purchaser further agrees to hold REV or chassis manufacturer harmless for any loss of vehicle or contents caused by unlawful access.

|-- **Location: Front Grille/Bumper Area**

|--

Ford OEM backup Camera installed, Cable, Displays into OEM Radio
 Ordered with Chassis. This product has no BRAKE light capability.

|-- Camera Color: as received May be black or gray color

Circuit Board: RMR Rail System, W/ LED Diagram - Type I Ford

|-- Circuit Protection, 12 V: Blade Breaker - Manual-reset

|-- Ind Light Flasher: Thru 14S Flasher Unit

|-- Type I - CAB Aluminum Black Powder coat 14" OAW Modular design 2023 - 25-lbs

|-- Type 1 LED Rocker Switches Front and Rear Switch Panels Standard

|-- Master Switch: Front Only

|-- Smart Volt Meter: (1) Kinequip 8.0 thru 16.0 Volts, Digital w Low voltage buzze

|-- Engraved LOGO: AEV TraumaHawk

|-- Indicator Light: Halogen AMBER "Compt Open" light

|-- Flashing light: Activate w/ ANY compartment door switch.

|-- Indicator Light: halogen GREEN "AMB PWR" light

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DESCRIPTION

- |-- Steady burn light: Activate with Conversion power switch
- |-- Indicator Light: Halogen RED "Door Ajar" light
- |-- Flashing light: Activate w/ ANY Mod entry door switch.
- |-- Door/Compartment Ajar Buzzer: None
- |-- Illumination strip LED for Front and rear switch panels 12 v
- |--

|-- Add-on Console: Type 1 CONS-ADDON-4 Alum Mod Black Powder Coated 3-openings

|-- Drink Holder: (2) In Add-on Console, Big Gulp Alum Mod System

|-- Drink Holder Location: Front

|-- Note Book slot (2) removable lexan dividers in ABS track

|-- Item location; Middle, Location 2nd item Front to Rear

|-- One Slot for 3 Glove boxes on End, AEV Modular aluminum console system

No Dividers, One full width, Single slot.

Location; Slot 3 (toward patient area) rearmost

|--

|-- Wire Harness Routed Behind Driver's seat, No Cover Required

Back-up Alarm: Standard 102 DB

|-- Cut Off Switch: NONE

Ground Straps, Module to Frame: (Qty 4) Braided Std With Star Washer

Converter , 125 V to 12 V: NONE

Inverter : Vanner LIFESINE 1100 Pure Sine Wave, w 55 amp 3 stage charger

|-- Portable Equip Charging Circuits: Included in Inverter

|-- PREWIRE LOCATION: (1)Cab Console, (1) Behind A/A

|-- Portable Equip Pwr Source: Ignition and/or Shoreline

|-- Battery Charger/Conditioner: 55 A - Built into Inverter

|-- Built-in Battery Charger: Enable - Wire to Batteries

|-- Lexan Cover: None

|-- Inverter Location: M-1A (ULF) Compartment

COMMUNICATION RADIO(S) RELATED**RADIO POWER**

|-- Radio Power No 1: 30 A, Pos and Neg, 10 awg Wires

|-- Radio Power Source: Battery Switch Hot

|-- LOCATION: Behind Passenger's Seat

|-- Radio Power No 2: 30 A, Pos and Neg, 10 awg Wires

|-- Radio Power Source: Battery Switch Hot

|-- LOCATION: Behind Action Area Board

ANTENNA LEADS

|-- Coaxial Cable, No 1: Type RG-58U, No connectors

|-- ORIGATION POINT: Roof Port No 1

Roof Port No 1 is lined up with the edge of the curbside entry door, and centered side to side as possible

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DESCRIPTION

- |-- Port Plate: None - Access thru center upholstery panel
- |-- TERMINATION POINT: Behind Passenger's seat w/ 36" Tail
- |--

|-- Docking Station: For Dell 5430,7330,5420,5424 & 7424 Notebooks: Installed Docking station and 12V 120W Havis Power converter. supply 12v power to the mounting location. do not mount directly in an airbag deployment zone. LED power indicator, front facing USB-C port, keyed lock

|-- Pole, Havis # C-HDM-205 10" Heavy Duty Telescoping Pole, Short Handle: Install

|-- Non-Compliant to 3.11.3 J3043, Installed component does not meet performance req

- |-- Patient Area Radio : None
- 125 V SHORE LINE AND OUTLETS

|-- Shore Line Inlet: 20 A Super Auto Eject, ILOS

>> Access plate either interior or exterior mounting plate required <<

|-- Inlet location: Aft of Left Front compartment

|-- Cover, Yellow, Shore Line Inlet : 20 A Super Auto Eject, STD

|--

|-- Inpower Timer: VCM-05-01SF, Installed

NOTE: This allows the auto eject to be wired to the ignition switch In lieu of splicing into the OEM starter circuit and is required any this vehicle

|-- ****125 Volt OUTLETS****

|-- 125 V W/ Dual USB (1-A & 1-C) & Power Light Outlet #1: 20 A, White ILOS

|-- LOCATION: Action Area, standard location

|-- Outlet mounting ORIENTATION: Vertical

|-- 125 V W/ Dual USB (1-A & 1-C) & Power Light Outlet #2: 20 A, White ILOS

|-- LOCATION: RF ALS, (See Drawing)

|-- Outlet mounting ORIENTATION: Vertical

|-- 125 V W/ Dual USB (1-A & 1-C) & Power Light Outlet #3: 20 A, Hosp Grade White IA

|-- LOCATION: Telemetry Area, (See Drawing)

|-- Outlet mounting ORIENTATION: Vertical

|--

|-- 125 V W/ Dual USB (1-A & 1-C) & Power Light Outlet #4: 20 A, Hosp Grade White IA

|-- LOCATION: Curbside, see Drawing

|-- Outlet mounting ORIENTATION: Vertical

|--

|-- 125 V W/ Dual USB (1-A & 1-C) & Power Light Outlet #5: 20 A, Hosp Grade White IA

|-- LOCATION: Passenger Side of Cab Console

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DESCRIPTION|-- **Outlet mounting ORIENTATION: Vertical**

|--

****INTERIOR 12 Volt OUTLETS****|-- **12 V Outlet, No 1: Power Point Double Outlet- Wire thru Med Isolator**|-- **LOCATION: Action Area, standard location**|-- **Outlet mounting ORIENTATION: Vertical**|-- **Power Source: Medical Isolator , Batt Sw Hot**

|--

Siren: Whelen, WS295HFSC9, F-Series|-- **Siren Speakers:CPI: SA38323/423 D/P on surface of bumper 2023-25 F + ILOS**
Surface mount speakers for F series with Fog Light holes to cover|-- **Siren / OEM Horn Switch: In Cab Console**|-- **microphone clip not installed Tie to Siren Microphone cord.****CABINET SHOP - Modular**

|--

ALL DIMENSIONS ON ORDER WILL HAVE A VARIABLE OF + OR - 1/4"
Unless specified as a minimum dimension.

|--

Cabinet Configuration**Mica Color: Gloss Gray D355-01**|-- **All Cabinet interiors Standard Pre-laminated > WHITE**

|--

Polycarbonate Type/Color: Lexan - CLEAR Secure Latch|-- **Att Seat:EVS AEV Comfort 1782 6-Deg Black, Vacuum Form,Per4Max Black**|-- **BASE: Swivel base for EVS Seat Option 8 position ILOS****BASE-SWVL8****AC CABINET: Evaporator, Std Location Behind Att Seat**

|--

LF Cabinet, Behind Att Seat: Cabinet "H"/(Elec Cab)|-- **Plastic Vent: (2) Total, 1 column x 8 row, Vent 01**|-- **Door, Single Solid Flush Fitted Electrical Area**|-- **TRIM: U-shaped Door, J-trim opening**|-- **Hinge Orientation: RIGHT**|-- **Hinge: 1 1/2" Stainless Steel Piano Hinge**|-- **Round Pull Latch: Locking - Chrome Finish - 10 lb rated**

|--

Cabinet, (3) Glove Storage, over C/S Entry Door|-- **Door: Overlay He, 3/8" Lexan - 3-glove dispense thru**|-- **Round Pull Latch: Non-locking - Chrome Finish ILOS -10 lb rated**

|--

CURBSIDE UPPER: Over S/B, Mods Wood cabinet, White Interior IATS|-- **Cabinet K1 & K2: (2) Openings with flush center divider**|-- **Door: Single Flip Up 3/8" Lexan**

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DESCRIPTION

/-- Hinges: Reel Torque

/-- Round Pull Latch: Non-locking - Chrome Finish ILOS -10 lb rated

/--

CURBSIDE REAR STORAGE CABINET: NONE

/--

RF ALS Cabinet: Std T-1

/-- Check the specified Walk through Door type (Station 5)

/-- Cabinet I-1: Mermaid Dual Temp Cabinet

/--

/-- Cabinet I-2: Standard

/-- Cargo Net, 2" Webbing, On Cabinet -80 lbs

/-- Outside Access: Thru M-7 (RF) Compartment door.

/-- Interior MICA Color: White cabinet liner

/-- Shelf Track: Small alum Unistrut type

/-- (2) Shelves: Adjustable mica over substrate with Alum Trim

/-- Cabinet I-3: Standard, 15" High

/-- Door, Single Solid, Flush - Drug Locker

/-- TRIM: U-shaped Door, J-trim opening

/-- Hinge Orientation: BOTTOM

/-- Hinge: 1 1/2" Stainless Steel Piano Hinge

/-- Round Pull Latch: Locking - Chrome Finish - 10 lb rated

/-- Outside Access: Thru M-7 (RF) Compartment door.

/-- Interior MICA Color: White cabinet liner

/--

/--

Right Rear Cabinet: Cover over M-5 compartment

Squad bench alternatives

/-- Squad Head storage cabinet

/-- SHARPS SYSTEM Bracket : With 5 qt sharps container IATS

CONT-1210760

CONT-8507SA

/-- Location: Rear of Bench on M5 Filler

/-- 1/2" Solid Surface Squad Head Storage Top Tray:

The tray shall have a lip. The tray lip shall come up to the front and overlay the face. Interior edge will be 90 degree, as of 05/08/2024

/-- Solid Surface Material COLOR: Steel Gray Tempest

/--

/-- (3) Drawers (1) Facing Rearward (2) Facing Aisle

/-- Drawer Front: Flush Fitted

/-- TRIM: U-shaped Door, J-trim opening

/-- Drawer Slides: Full Extension, Detachable 130 LB capacity STD 18" long

Slides installed Vertical at Sides ONLY. 18" Long

/-- Round Pull Latch: Non-locking - Chrome Finish ILOS -10 lb rated

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DESCRIPTION

- /-- Interior MICA Color: White cabinet liner*
- /-- Squad Bench Lid: Single, One PC, 1-section*
- /-- Hinge, Squad Bench Lid(s): Butt Style Hinges*
- /-- Lid Checks: Gas shock, Dual Action*
- /-- Latch, Bench Lid: Slam Action , KITS-SBL - Surface mount 40 LBS each*
- /-- Edge Trim, Lids: Band w/ Laminate and J-Trim Protection*

TOP CABINETS, - Standard T-1

- /-- Cabinet A: Standard*
 - /-- Shelf Track: Small alum Unistrut type*
 - /-- (1) Shelf: Shelf: Adjustable, Mica over substrate*
 - /-- Door: Single Flip Up 3/8" Lexan*
 - /-- Hinges: Reel Torque*
 - /-- Round Pull Latch: Non-locking - Chrome Finish ILOS -10 lb rated*
 - /--*
 - /-- Cabinet B: Ergonomically angled toward the CPR seat*
 - /-- Shelf Track: Small alum Unistrut type*
 - /-- (2) Shelves: Adjustable mica over substrate with Alum Trim*
- (1) Each side of Divider

- /-- Doors; Cabinet B Secure Latch Sliding Window -40 LB*
- /--*

WALL CABINET: CPR Seat w/Telemetry

- /-- Action Area: Standard*
 - /-- 1/2" Solid Surface A/A Tray*
- The tray shall have a lip. The tray lip shall come up to the front and overlay the face. Interior edge will be 90 degree, as of 05/08/2024

- /-- Bio-waste/Sharps No 1 A/A: Gray ABS Rim, Red Lexan Cover*
- Box out in M-2 for Action Area only access Bio-waste.

- /-- SHARPS/Bio Waste CONT. 5-Quart Kendall # 85131 RED(CONT-03)*
- /-- Solid Surface Material COLOR: Steel Gray Tempest 9194TM*
- /-- Action Area Board: Black Grip See Station No 6 for content*
- /--*
- /-- Cabinet C: Standard*
- /-- Doors; Cabinet C Secure Latch Sliding Window -40 lb*
- /-- Inside Access / Outside Access*
- /--*
- /-- Cabinet D: Ergonomically Angled Cabinet Over Tele. Area*
- /-- Doors; Cabinet D Secure Latch Sliding Window -40 pound*
- /-- Shelf Track: Small alum Unistrut type*
- /-- (1) Shelf: Shelf: Adjustable, Mica over substrate*
- /--*
- /-- Cabinet E: DELETE*
- /--*

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DESCRIPTION

|-- Cabinet F: Standard

-- Door; Cabinet Secure Latch Restocking Solid window Side hinged ILOS-30 pound Framed solid window up to 24" wide, Restocking Side hinged with damper. compliant.

|--

|-- CPR Side Seat: 24" inch - Single Position - Standard

-- Back Rest: Fixed to Back Wall of CPR Seat w/clips

|--

|-- Telemetry Area: with armrest pad

-- 1/2" Solid Surface Telemetry Area Tray:

The tray shall have a lip. The tray lip shall come up to the front and overlay the face. Interior edge will be 90 degree, as of 05/08/2024

-- Solid Surface Material COLOR: Steel Gray Tempest

|--

|--

|-- Cylinder Viewing Window: Left Hinged Lexan 3/16"- No latch

|-- P4 - 4-Point PER4MAX Restraint System - W/CPR

|-- (2) on Squad Bench, (1) CPR Side Seat Per4Max above bench black Belts

|-- S/B: (3) Sec patient restraints - 9" Sleeves Face of Bench

|-- S/B: (3) Sec patient restraints - 5" Sleeves By Hinge

|-- Mod Single Color VAC Form Tombstone Backrest with Separate Headrest

-- Single Color Backrest and Headblock Black Each

|--

CABINET SET - CELL 4 - MOD

Sub Floor, 3/4" Plywood, Standard

Flooring: Lonplate II - #P443 Gun Black***-- Flooring Main Edge: 3" Recessed (1/2" deep) roll-up******-- Rear Threshold, Stainless, 6" Wide x Full Width at rear doors***

Install safety yellow with diagonal stripes nonskid tape over threshold.

-- C/S Stepwell Threshold, Polished Diamond Plate

|--

|--

COT MOUNT HARDWARE: (Short Size Mod)

-- Stryker Floor Plate only, for , Power Load, Prep >>NON COMPLIANT

This will have everything need for Customer/Dealer to install the Stryker Power Load system at a later date.

Constant hot and ground service power provided,

Prep will include, installation of Floor Plate Kit

THIS DOES NOT INCLUDE ANY COT MOUNT

>>>>> EXCEPTION TO 3.11.6 >> THIS is an incomplete installation, an exception is required, NON COMPLIANT installation.

-- Non-Compliant to SAE J3027, J3102 3.11.6 Patient Cot Mount Notice***-- mass casualty kit not requested******-- 12 v power for cot mount provided up through floor***

12volt power for power load to be brought through floor, with Heat shrink connectors

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DESCRIPTION

installed

/-- Cot Position No 1: PRIMARY CENTER POSITION,
 Maintain 12" between Cot and S/B.

/-- Primary Cot position under floor reinforcement
 Install 8 inch wide by 5 long 1/2" aluminum reinforcement at primary cot position.
 (Primary cot position only - REV Std)
 **If custom location is desired, must be specified below.

/-- Cot mount set up for: Stryker Power-Pro 6506

/-- Cot mount set up for: Stryker Power-Pro 6506

/--

OXYGEN / AIR / VACUUM System:

/-- O2 Outlet No 1: Ohio/Diamond/Ohmeda

/-- LOCATION: Action Area

/-- O2 Outlet No 2: Ohio/Diamond/Ohmeda

/-- LOCATION: Action Area

/-- O2 Outlet No 3 Ohio/Diamond/Ohmeda

/-- LOCATION: Curbside Wall, over the head of the S/B

/-- O2 Outlet No 4: Ohio/Diamond/Ohmeda

/-- LOCATION: Center Pad of Liner Panel, Over Head/Chest (Non-X Series)

/-- Port Cyl Rack No 1: Zico QR-D-2 - D or Jumbo D - No Strap Req

Through bolt the rack to metal.

/-- Location: Bulkhead

/--

/-- Port Cyl Rack No 2: Zico QR-D-2 - D or Jumbo D - No Strap Req

Through bolt the rack to metal.

/-- Location: Bulkhead

/--

/-- Rack No 1: Zico OTS M/H Cylinder LIFT Switch recessed on door, Motor Left, ILOS
 Lift with QR-MV universal Bracket. QR-OTSL-U
 Make sure Oxygen Hose is long enough for lift to be fully deployed.

/-- Rack Set up for: "M"

Steel M tank 6 5/8" diameter x 47" tall

Aluminum M tank 8" diameter x 36.3" tall

/-- Activation, Zico O2 Lift, Door Mounted

Mounted on compartment inner door panel

/-- Oxygen Hose Retractor: Hubbell Tool Balancer

/-- Cylinder Type: OXYGEN - Green Colored Hose

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DESCRIPTION

|-- Rack Location: M-1(LF), Wall #2

|-- Regulator, Oxygen, Fixed output @ 50 psi +/-5 , CGA 540, Installed STD

Installed on O2 line for pressure test, Tagged with Inspector signature/Date

|-- Regulator Wrench: Cast aluminum, OXYGEN w/ cable lanyard

|--

|-- Vacuum System: SSCOR regulator/gauge panel in A/A

|-- Collection Canister w Clip: Bemis, 1200 CC at Action Area

|-- VAC Plumbing: Direct from panel to canister - NO Outlet

|-- Vacuum Pump: 49 State

|-- Location: M-1a Compartment

|--

TRIM / DOOR ASSEMBLY - CELL 5

|-- Soft Touch Trim Kit: Installed (Per Cabinet) - ILOS

|-- Soft Touch Trim Color: Black

|-- Interior window and aluminum trim with standard satin finish- std

|-- Fire Extinguisher, 5 pound, Kidde ABC Installed, ILOS

|-- Fire Extinguisher installed in chassis cab behind passenger seat

|-- Fire Extinguisher mounting bracket - Use std fork with band included Installed

Compliant mount when mounted vertically ONLY. do not lay down this bracket.

|-- Fire Extinguisher, 5 pound, Installed, IATS

|-- Fire Extinguisher installed on side of cabinet H behind att. seat

|-- Fire Extinguisher mounting bracket - Use std fork with band included Installed

Compliant mount when mounted vertically ONLY. do not lay down this bracket.

*****DOOR DEPARTMENT - Full Mod*****

|-- Handles, Ext: Tri-mark 030-1875, Free Float, Polished C/NC finish

|-- Interior Release: All Entry Doors, with bezel Emergency Access

|-- Grab Rail, (1), 18" Gray Antimicrobial Rear Entry Assist std.

Located : Module interior at the rear entry, mounted to the M5 compartment filler. Rail is to be through bolted into M5.

|-- Grab Rail, C/S wall, Various types C/S Entry, NONE

|--

Entry Door Panels, Windows and Hardware

|-- Interior Grab Handle Color: Gray Antimicrobial

|-- Grab Handle, CS Entry: (1) 3-pt "L" Shaped 90, Gray Antimicrobial ILOS

Install CS door handle after cabinet installation. Close the doors and check for pinch points or cabinet interference.

|-- Grab Handles, Rear Access: (2) 3-pt "L" Shaped 90, Gray Antimicrobial

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DESCRIPTION

/-- Door Panels: Mica over smooth alum(upper/lower)/Uph Center

/-- Curbside Lower Door Panel: Mica over Smooth Alum

/-- UPPER Windows: RA Doors, Fixed Tinted Glass 16.3"W x 19.3"H Recessed

/-- UPPER Window: CS Access, Fixed Glass, std tint -Recessed

WIND-FIXED

Talk Through Window: Laminated Wood bezel Gray/ Clear Sliding window

/-- Sliding Window Locking Pin: 1/4" with Lanyard

/-- Defib. Bracket: Technimount 160-10-ZZ Pro 27 Zoll Zenix, std base

Bottom surface swivel mount, works with Zoll Zenix, with or without bags on ends.

Requires separate space if countertop has lip.

Complete assembly surface mounted base, removable support device section

Warranty from manufacturer.

/-- Technimount Spacer 3/4" tall Aluminum

3/4" aluminum spacer to install under mounting plate of tehnmount

HOLD-SPC034

/-- Monitor Mounting: Bolted in place

Location: In Telemetry Area

/--

/--

ELECTRICAL Point to Point - CELL 6

/-- Temp Controlled Cabinet, FMMS Medikool MK Dual Temp- Horizontal, Micro -

Stainless Steel Part No: REFR-MKDUALSSM, dual temp, Dual Compressors,

Install REFR-MICROPAN (2) and drain hose

>>>Unit has DUAL Compressors, Compressors can be mounted on SIDES,

Or alternate <<<?????Top, Side or Rear (Choose desired Location!)

/-- FMMS Medikool Standard Medeco Cam key Lock Installed -std

Includes TWO Medeco coded barrel keys.

/-- Accessory Load Manager: For Cooling Cabinet or Fridge

/-- Refrigerator cabinet (1) Pancake 12 volt fan and 2 ABS vents

(2) vent cover installed on doors, fan is on refrigerator side behind one of the vents.

Action Area Light: 12 V, LED, Surface Mount

/-- Light Location: Action Area

Cabinet Light(s): "DAY BRIGHT" LED White Light, Each

Must state locations for light(s) :

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DESCRIPTION

- Cab Interior Lights Switching: in Patient Area Console*
- Light Track: "DAY BRIGHT" LED Light Track: Installed*

Must state cabinet choice locations

UPHOLSTERY - CELL 7

Upholstery Color: Black UPHO-6905

UPHO-6905

- Center Trough Upholstery Color: Color Key to Rest of Truck*

--

Uph Joint Type: Vacuum Formed - Seamless

Squad Bench seat cushion cut-outs: None

- Post And Wheel Cups: NONE*

Head Protection: Pad over CS Entry Door

Head Protection: 2" Pad over Rear Access Doors, Full Width

PAINT - STRIPES - DECALS PPG

- Undercoating: Per Ford Pro Guidelines, STD*

Reflective Tape: White Reflective On Painted edges of Exterior Door Frame

Primary (Over All) Color: Ford RaceRed (PQ)/ White (YZ)

Box red - White drip rail and above

Cab half red to right above door handles - Top of cab red

- Flip Step Reflective/Prismatic Tape: Red/White/R/W/R/W/R*

- Tape Stripe: NONE (KKK-F Deviation)*

- Non-Compliant to GSA KKK-F 3.16.2 ;Exterior Safety stripe to be Orange*

- Paint Belt: NONE*

- Pin Stripe: NONE*

--

- Roof Paint: White YZ*

--

Lettering: NONE

--

Drip Rails: Bright Aluminum, De-burred and rounded corners

Include a drip rail over the C/S Entry Door.

DETAIL - SHIP LOOSE ITEMS

- Drip Rails: Detail-Refer to Paint Section for Drip Rail Information*

Include a drip rail over the C/S Entry Door.

- *Check front of W/O under chassis section for Add' items**

--

- Owner's Manual USB Flash Drive ship loose*

- Printed Owner's Manual Not Required*

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DESCRIPTION

Glove Holder, Ship Loose: NONE

|--

Decals: KKK / DOT Pkg, Blue/White reflective - Ship Loose

|-- Decals: 32" Star of Life - Ship Loose

|--

Decals: NO SMOKING & SEATBELT, installed, cab & pt. area.

|--

AEV Logos: Installed on unit per AEV standard locations

Fire Extinguisher : Ship Loose : NONE

Reflector Pkg: Body - 2 ea, Side Fr Amber, Side Rear Red, Rear Red

|--

Post And Wheel Cups: NONE

Spare Tire: Refer To Chassis Section to See if it gets one.

Indemnification Statement

The purchaser agrees to defend, indemnify and hold REV harmless from any claims, costs (including actual attorneys' fees), damages and liabilities caused in whole or in part by any alteration or modification of, or changes or additions to the Purchased Products OR use of product for purposes it was not designed or intended for.

== 148 x 95 T-1 Ford Base Price - 38.005 10/01/25 ==

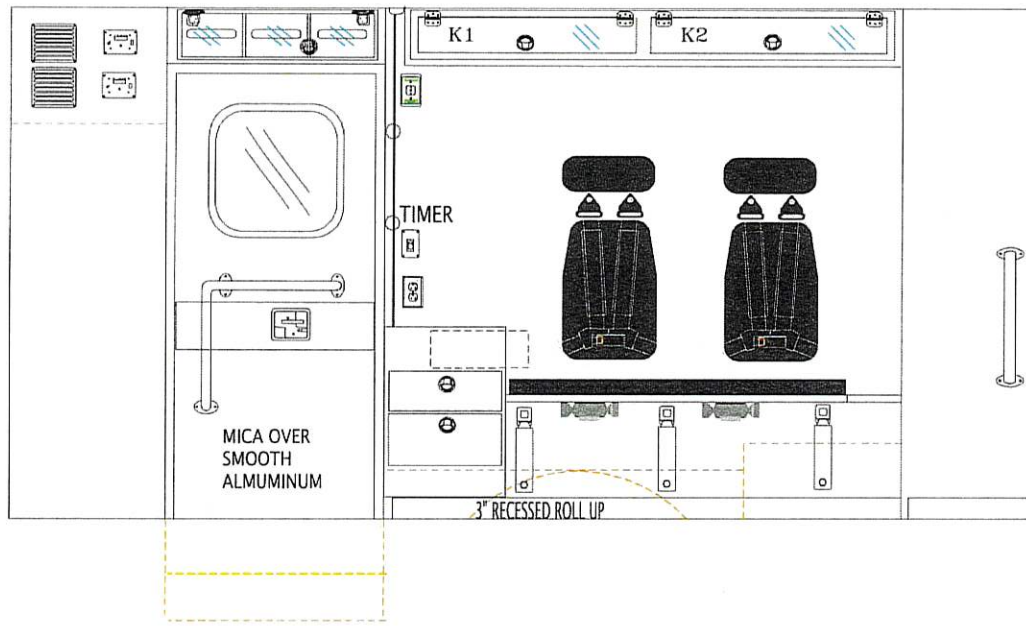
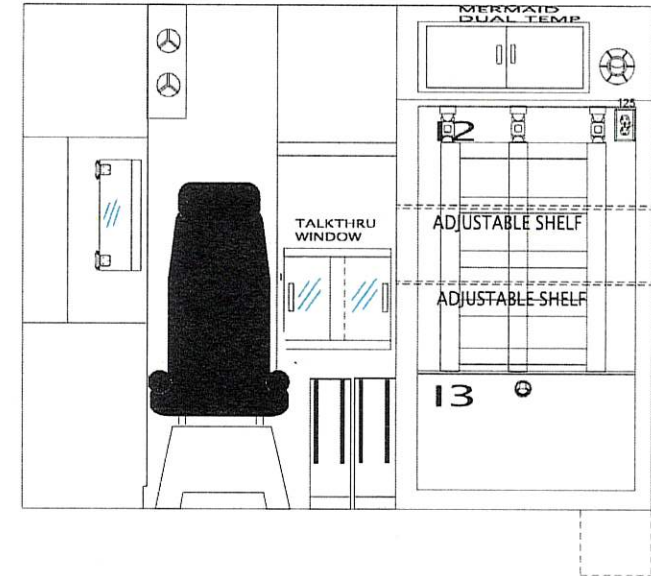
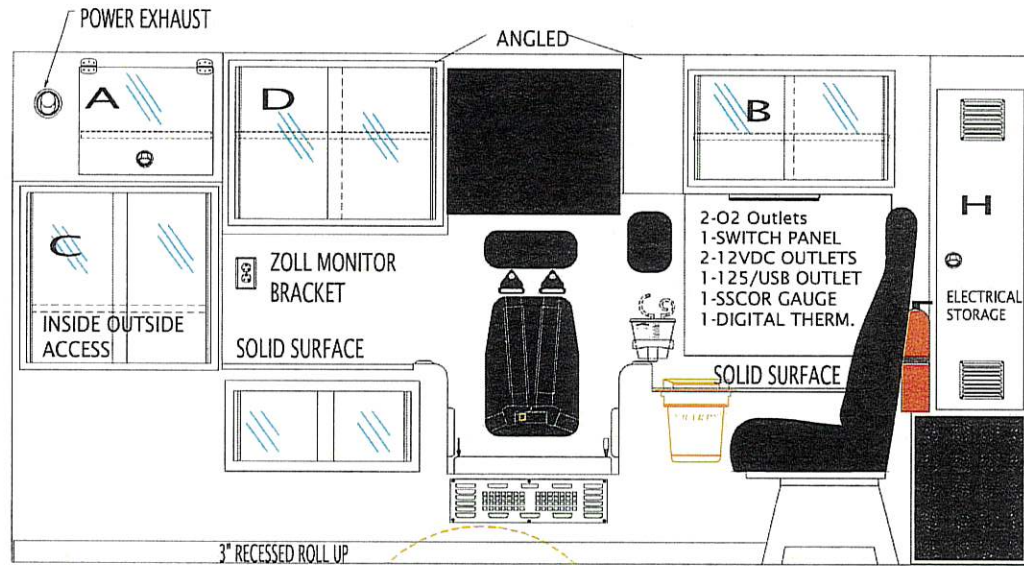
GENERAL CONVERSION

148-157 F-450 4 x 4 Gas/Diesel Conv PKG -24-1 08/10/23

WORK ORDER STATUS:

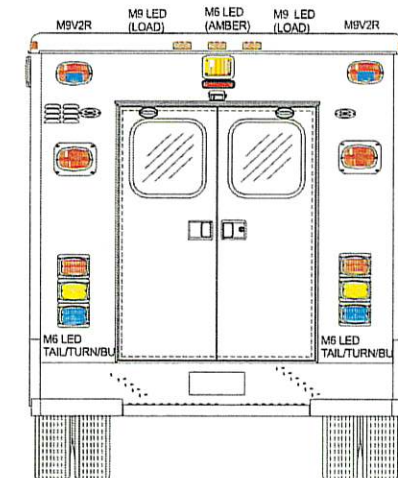
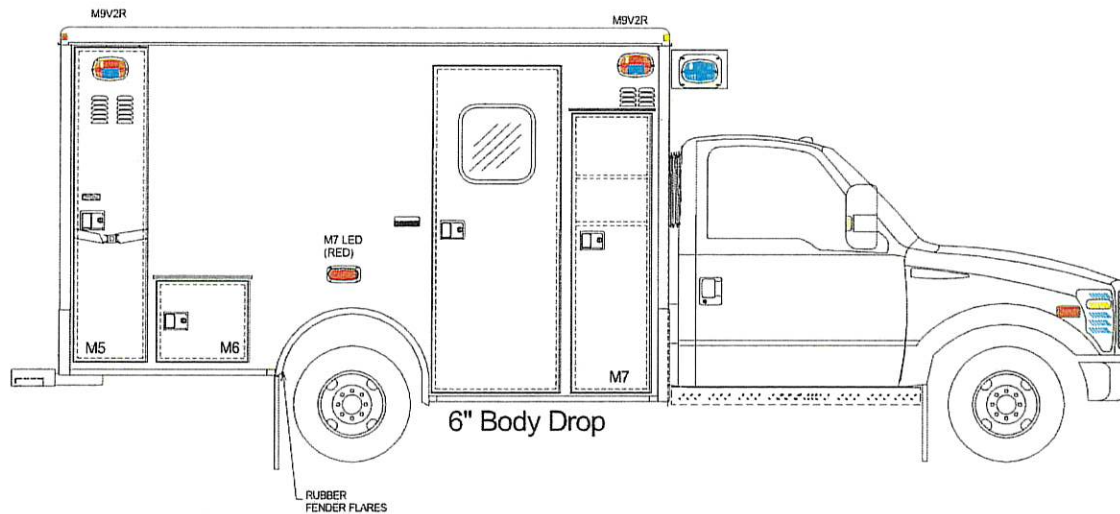
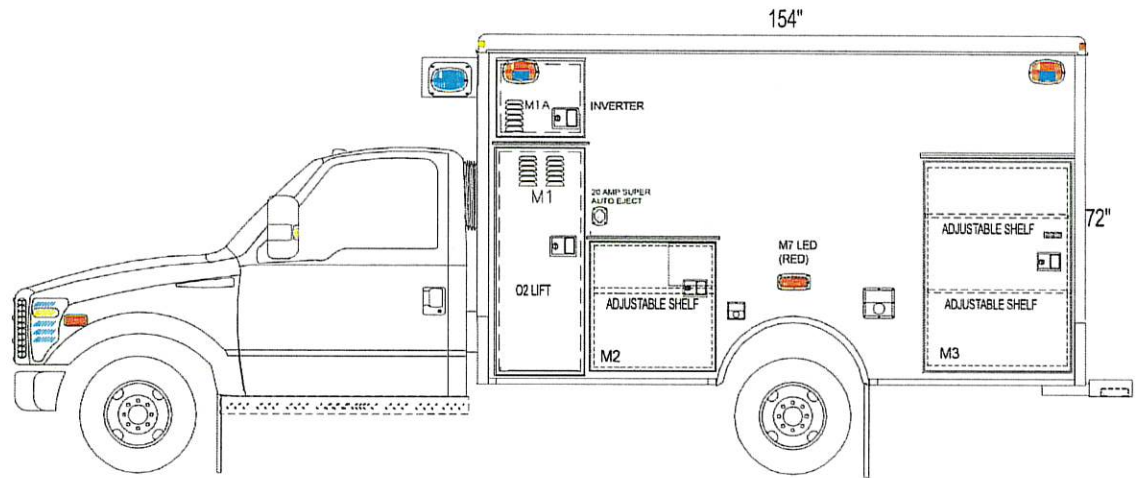
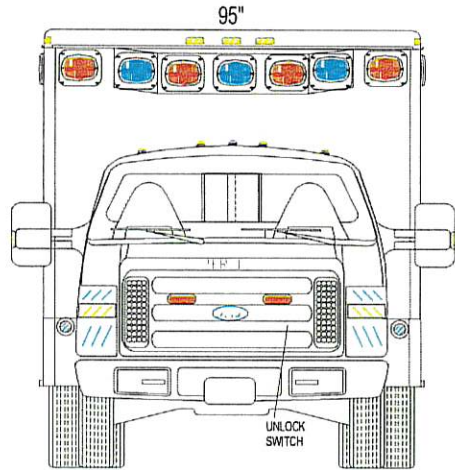
|-- ***END OF ORDER***

CONCEPTIONAL DRAWINGS ONLY: DRAWINGS ARE NOT TO SCALE, ALL MEASURES ARE APPROXIMATE & SUBJECT TO ENGINEERING CHANGE



AMERICAN EMERGENCY VEHICLES		
TITLE	Type I, 154", Interior	WATAUGA COUNTY EMERGENCY SERVICES
DWG.#33795-I	REV.#0	
Truck#33795G		
BY:TLM	DATE2/4/26	

CONCEPTIONAL DRAWINGS ONLY: DRAWINGS ARE NOT TO SCALE, ALL MEASURES ARE APPROXIMATE & SUBJECT TO ENGINEERING CHANGE



Compartment Dimensions

Comp	Height	Width	Depth
M1	61.5"	18.6"	19.4"
M1A	17.5"	18.6"	19.4"
M2	34.5"	29.8"	19.4"
M3	61.5"	25"	19.4"
M5	82.8"	20"	21"
M6	20.2"	17.25"	19.4"
M7	67.5"	15.3"	N/A
C/S Access	78.8"	31"	N/A
Rear Access	60-5/8"	46-3/4"	N/A

*CONCEPTIONAL DRAWINGS
 * Some shown are optional
 * Due to AEV's ongoing improvements, drawings can change.



AMERICAN EMERGENCY VEHICLES		WATAUGA COUNTY EMERGENCY SERVICES	
TITLE	Type I, 154, Exterior		
DWG.#33795-E	REV#0		
TRUCK#33795G			
BY:TLM	DATE 10/1/25		
BODY #:33795			

A G E N D A I T E M 9 :**CHAPTER 11 GATED COMMUNITY ACCESS GATE PROPOSED AMENDMENTS****Manager's Comments:**

Mr. Jason Walker, Planning and Inspections Director, will present proposed amendments to Chapter 11 of the Watauga County Code of Ordinances regarding the installation and maintenance of electronic access gates for gated communities. The proposed amendments were reviewed by the Watauga County Planning Board and are recommended for consideration by the Board of Commissioners.

The amendments update emergency access provisions, including radio transceiver gate activation for public safety agencies, fail-open and manual override requirements, dual key lock boxes, gate identification placards, and maintenance and inspection standards.

Board action is requested to schedule a public hearing for consideration of the proposed amendments to Chapter 11.

MEMORANDUM

TO: Watauga County Board of Commissioners
FROM: Jason Walker, Director, Planning and Inspections Department
DATE: July 21, 2026
RE: Proposed Amendments to Chapter 11, Installation and Maintenance of Electronic Access Gates for Gated Communities

The Watauga County Planning Board has reviewed proposed amendments to Chapter 11 of the Watauga County Code of Ordinances, Installation and Maintenance of Electronic Access Gates for Gated Communities, and voted to recommend the amendments to the Board of Commissioners for adoption. The amendments were developed in coordination with the Fire Marshal's Office and update the chapter's emergency access provisions, including radio transceiver gate activation for public safety agencies, fail open and manual override requirements, dual key lock boxes, gate identification placards, and maintenance and inspection standards. A copy of the chapter showing all additions and deletions is attached for your review.

Staff respectfully requests that the Board review the proposed amendments and schedule a public hearing for their consideration and adoption. I am happy to answer any questions.

CHAPTER 11 INSTALLATION AND MAINTENANCE OF ELECTRONIC ACCESS GATES FOR GATED COMMUNITIES

Article I Authority and Purpose

These regulations are enacted pursuant to the general police powers granted to Watauga County by North Carolina Gen. Stat. §153A-121, N.C. Gen. Stat. §160D-1104, and Section 503 of the 2009 North Carolina State Fire Prevention Code, as amended periodically. The purpose of these regulations is to establish rules and standards for the installation of electronic access gates for gated communities in order to provide for the safe and efficient ingress and egress for fire, law enforcement, and other emergency personnel.

Article II Requirements

New and existing, when applicable, gated communities **consisting of two (2) or more dwelling units shall** comply with the following requirements:

- (A) All streets in the gated community must be private streets.
- (B) The location of the gate(s) shall comply with [Article III](#) of this chapter and the North Carolina State Fire Prevention Code, as applicable.
- (C) The gates shall be maintained in working order and inspected as needed.
- (D) Gates pre-existing to the adoption of these regulations shall not be affected by this chapter provided they are maintained and in working order. If such gates are replaced or modified, they shall conform to the requirements of [Article III, parts C through K](#), of this chapter and the North Carolina State Fire Prevention Code as applicable.
- (E) Applicants shall adhere to [Article IV](#) regarding the process for obtaining approval for gates.

Article III Gate Development Specifics

- (A) Entrance gates shall be located a minimum of 40' from the adjacent public road right-of-way to allow for emergency vehicle clearance at entry.
- (B) Combined entry and exit ways shall provide a minimum unobstructed width of twenty (20) feet. Entry and exit ways separated by landscape medians, guard houses, or other obstructions shall provide a minimum unobstructed width of twelve (12) feet. Entry and exit ways shall have a minimum unobstructed vertical clearance of not less than thirteen feet six inches (13'6").
- (C) ~~It shall be determined if the gates are to be manual or electrical in~~

- ~~operation.~~ All electrical vehicular gates shall be provided with access control using a Radio Transceiver **pass code** for public safety and authorized users. ~~This transceiver will allow emergency vehicles to open the gate from a mobile or portable radio, and must be pre-approved by Watauga County.~~
- (D)** Gates shall be of the horizontal swing, horizontal slide, vertical lift or vertical pivot swinging or sliding type.
 - (E)** Electric gate operators shall be listed in accordance with UL 325.
 - (F)** Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.
 - (G)** All electrical vehicular gates shall be provided with a fail-open device in the event of power failures unless secondary power is provided by battery back-up or generator. During a power failure, the gates will open and remain open. These devices should restore the gate(s) to the closed position after the power is restored. ~~Any residential-gated communities consisting of three (3) or less dwelling units are not subject to this requirement.~~
 - (H)** Gates need to be opened for appropriate personnel to enter the community during an emergency. ~~A fire service recognized/approved dual key activating switch or padlock~~ **A secondary means to hold open the gate shall be required by the Fire Marshal's office in conjunction with the respective Fire Chief and** shall be installed to allow emergency personnel access through vehicular gates.
 - (I)** ~~An approved dual key lock box containing cards, keys, pass codes and operating instructions shall be provided at each entrance gate.~~
 - (J)** Gates shall be designed so that when fully opened do not obstruct the path of travel for vehicles or pedestrians, whether emergency and non-emergency. Gates shall remain fully open during an emergency event, when activated by responding agency, until reset. A 'Hold Open' code must be included in design and functioning of the gate.
 - (K)** If there are two or more gates in any single development, all gates shall be operated in the same fashion.
 - (L)** Gate activation shall not be altered or placed out of service without prior notification to the Watauga County Fire Marshal's Office, Watauga County Planning and Inspections Department and the Local Fire Department.
 - (M)** Each entrance gate shall be provided with an "override" feature to allow the gate(s) to remain open so that multiple fire apparatus can enter without having to wait for intermittent opening of the gate(s).
 - (N)** Each entrance gate shall be equipped with a manual override feature **operable by one person** so as to permit opening during power failures or other emergency.
 - (O)** Each gate shall have a weatherproof placard, not less than three (3) inches by three (3) inches, securely affixed in a visible location. The

placard shall identify the person or entity responsible for the gate and provide current contact information available for emergency and operational purposes.

Article IV Application and Approval Process

- (A) The applicant shall submit a detailed plan, including but not limited to, scaled drawings showing the location of the gates, turn radius, dimensions of the gates, pavement, sidewalks, curbs, etc. Information such as topography lines, vegetation, site triangles, etc. shall also be included with the submittal.
- (B) The applicant shall submit these plans for review by the Planning & Inspections Department, who shall forward the plans to the ~~Sheriff's Department, Fire Marshal's Office~~ and respective Fire Chief, ~~EMS, and Local Fire Department~~ for approval.
- (C) ~~The Department of Planning & Inspections shall verify approval by the agencies listed in~~ [Section B.](#) ~~of the gate plan prior to issuance of a permit.~~
- (D) All property owners shall notify the Watauga County Emergency Services Department of any gate access code changes prior to such changes taking effect.
- (E) All gated communities applying for a permit to install a gate shall acknowledge that if the affected properties gate fails to operate in its intended operational capacity, and such failure results in damage to the gate or constitutes the responding emergency agency to alter normal entrance procedures, the responding agency, mutual aid departments and Watauga County shall not be held liable for damages incurred.

Article V Maintenance

Gates subject to this chapter shall be kept in their original working order and shall be repaired and/or replaced in the event they are disabled and/or damaged. It shall not be the responsibility of the County to maintain these gates. Gates subject to this chapter shall be monitored annually by the Local Fire Department and verified by the Watauga County Fire Marshal's Office every three (3) years of their operation or as deemed appropriate by the Watauga County Fire Marshal's Office.

Article VI Modifications

Any gate (new or existing) altered outside the scope of their original installation and/or permitting, will be considered a modification. Notification and plans for

modification shall be submitted to the Watauga County Office of Planning and Inspections for review and decision upon compliance with this chapter.

A G E N D A I T E M 1 0 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Goforth Road Closure Proposed Resolution

Manager's Comments:

The County previously received a petition from Continental Divide BR, LLC requesting the closure of a portion of Goforth Road located within the Town of Blowing Rock municipal limits and removal of the roadway segment from the State Maintained Road System. Pursuant to N.C.G.S. § 136-63, the County provided notice to the Town of Blowing Rock, which responded in support of the requested closure.

The affected portion of Goforth Road was effectively rendered inaccessible following improvements to U.S. Highway 321, which eliminated vehicular access to the roadway. The petitioner also identified safety concerns related to ingress and egress at the intersection of Goforth Road and U.S. Highway 321.

The Board previously approved the petition; however, NCDOT staff said a resolution was required even though it was not referenced in the North Carolina General Statutes. Staff will present a proposed resolution requesting the North Carolina Department of Transportation remove the identified portion of Goforth Road from the State Maintained Road System and complete the necessary procedures to formally close the roadway.

Board action is requested to approve the Resolution Requesting Abandonment of a Portion of Goforth Road from the State Maintained Road System and authorize submission of the request to the North Carolina Department of Transportation.



WATAUGA COUNTY

OFFICE OF THE
COUNTY MANAGER

Administration Building, Suite 205 – 814 West King Street – Boone, NC 28607 – (828) 265-8000
TDD 1-800-735-2962 – Voice 1-800-735-8262 – FAX (828) 264-3230

July 22, 2026

Travis Chrisawn, PE
District Engineer
Division 11/District 2
North Carolina Department of Transportation
PO Box 1460
Boone, NC 28607

Dear Travis:

On behalf of the County, I am writing to request that the North Carolina Department of Transportation (NCDOT) formally remove a portion of Goforth Road, located within the municipal limits of the Town of Blowing Rock, from the State Maintained Road System and complete the necessary procedures to permanently close the roadway, as depicted on the attached map. The Watauga County Board of Commissioners unanimously approved the petitioner's request to close the section of Goforth Road as detailed in the request.

The County received a petition from Continental Divide BR, LLC requesting the closure of this portion of Goforth Road. Pursuant to N.C.G.S. § 136-63, *Change or Abandonment of Roads*, the County provided formal written notice to the Town of Blowing Rock regarding the requested closure. The Town responded in support of the petition and concurred with the proposed closure.

The portion of Goforth Road requested for closure was effectively rendered inaccessible when NCDOT widened U.S. Highway 321 and installed curb and gutter improvements that eliminated vehicular access to the roadway. As a result, this segment has functionally been closed since the completion of those improvements.

In addition, the petitioner identified safety concerns related to ingress and egress at the intersection of Goforth Road and U.S. Highway 321. Formal closure of the affected roadway segment will eliminate these concerns, reflect the current condition of the transportation network, and serve the best interests of the traveling public and the surrounding community.

Enclosed is a copy of the petition, map of the proposed section to be closed, and the letter sent to the Town of Blowing Rock. Based on the petition, the Town of Blowing Rock's concurrence, and the existing conditions, the County respectfully requests that NCDOT remove the portion of Goforth Road identified on the attached map from the State Maintained Road System and complete all actions necessary to formally close the roadway.

Thank you for your consideration of this request. Should you require any additional information or documentation, please do not hesitate to contact me.

Respectfully,

Deron T. Geouque,
County Manager

Date Petition Received by NCDOT: _____

**North Carolina Department of Transportation
Division of Highways
Abandonment Petition**

NORTH CAROLINA

COUNTY OF WATAUGA

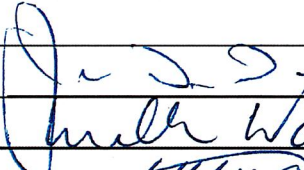
This Petition requests the abandonment by the North Carolina Department of Transportation ("NCDOT") of **a portion of** secondary road known as Goforth Road located in Blowing Rock, North Carolina from the State Maintained System. The portion for which Petitioner is seeking abandonment is shown on Exhibit A attached hereto and incorporated herein by reference, which portion lies partly on the property of Continental Divide BR, LLC (a North Carolina limited liability company) and partly on property owned by the Blowing Rock Country Club, Inc. (a North Carolina corporation) who have signed hereinbelow indicating their consent.

PROPERTY OWNERS

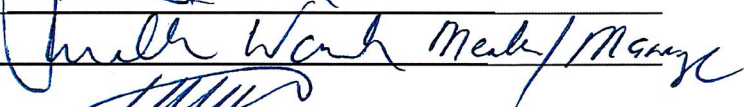
Printed Name and SignatureAddress**CONTINENTAL DIVIDE BR, LLC****215 Boone Heights Dr., Ste 100, Boone, NC 28607**

Date: May _____, 2026

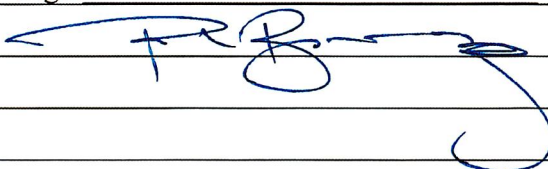
By: John Winkler, Member/ Manager

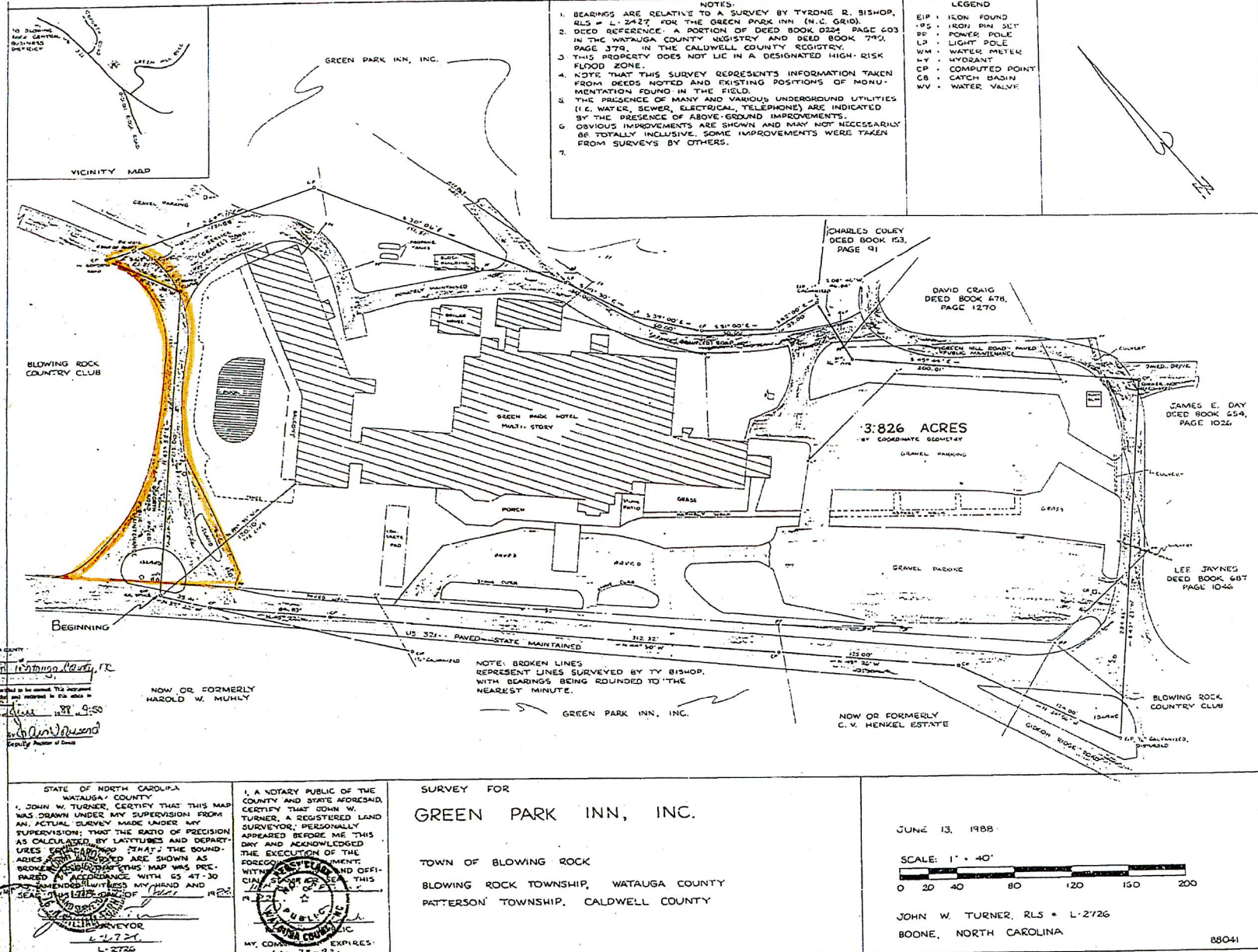
Sign: 

By: William Warden, Member/ Manager

Sign: 

By: William Miller, Member/ Manager

Sign: **BLOWING ROCK COUNTRY CLUB, INC.****200 Country Club Dr., Blowing Rock, NC 28605**Date: May 16, 2026By: ~~Joe Bogdahn~~, PresidentSign: PAUL BOVENTI GM/COO





WATAUGA COUNTY

OFFICE OF THE
COUNTY MANAGER

Administration Building, Suite 205 – 814 West King Street – Boone, NC 28607 – (828) 265-8000
TDD 1-800-735-2962 – Voice 1-800-735-8262 – FAX (828) 264-3230

May 20, 2026

Honorable Mayor Charlie Sellers &
Blowing Rock Town Council Members
1036 Main Street
P.O. Box 47
Blowing Rock, NC 28605

Dear Mayor and Town of Blowing Rock Councilmembers:

The County recently received a petition from Continental Divide BR, LLC requesting the closure of a portion of Goforth Road, located within the Blowing Rock city limits, from the State Maintained System. Pursuant to N.C.G.S. § 136-63, "Change or Abandonment of Roads," this letter shall serve as formal notice to the Town regarding the petition to close a portion of Goforth Road within the Town's municipal limits.

To allow the County to respond to the petitioner in a timely manner, we respectfully request that the Town provide its response within ten (10) business days of receipt of this letter. If additional time is needed to review and respond to the request, please notify the County within the initial 10-day period.

Should the County not receive a response within that timeframe, the County will consider the Town to be in support of the petition.

Additionally, pursuant to applicable law, the Town may, at its discretion, elect to keep the road open and assume responsibility for maintenance of any road located within one mile of its corporate limits once it is abandoned from the State highway system.

Enclosed is a copy of the portion of the road proposed to be closed, highlighted in yellow. Should you have any questions or require additional information, please feel free to contact me. We appreciate your timely attention and response to this matter.

Sincerely,

Respectfully,

Deron T. Geouque
County Manager

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

**PROPOSED RESOLUTION REQUEST FOR ABANDONMENT FROM THE STATE
MAINTAINED ROAD SYSTEM**

WHEREAS, the County received the attached petition filed by Continental Divide BR, LLC, requesting the closure of a portion of Goforth Road located within the town limits of Blowing Rock, North Carolina; and

WHEREAS, pursuant to N.C. Gen. Stat. § 136-63, the County provided formal written notice to the Town of Blowing Rock regarding the requested road closure; and

WHEREAS, the Town of Blowing Rock responded in support of the petition and concurred with the proposed closure; and

WHEREAS, the portion of Goforth Road requested for closure was effectively rendered inaccessible when the North Carolina Department of Transportation (NCDOT) widened U.S. Highway 321 and installed curb and gutter improvements, thereby eliminating vehicular access to the roadway. As a result, this segment has been functionally closed since the completion of those improvements; and

WHEREAS, in addition, the petitioner identified safety concerns related to ingress and egress at the intersection of Goforth Road and U.S. Highway 321. Formal closure of the affected roadway segment will eliminate these concerns, reflect the current condition of the transportation network, and serve the best interests of the traveling public and the surrounding community.

WHEREAS, enclosed is a copy of the petition, map of the proposed section to be closed, and the letter sent to the Town of Blowing Rock. Based on the petition, the Town of Blowing Rock's concurrence, and the existing conditions, the County respectfully requests that NCDOT remove the portion of Goforth Road identified on the attached map from the State Maintained Road System and complete all actions necessary to formally close the roadway.

WHEREAS, the Watauga County Board of Commissioners at their regularly scheduled meeting on July 21, 2026, unanimously approved the petitioner's request to close the section of Goforth Road.

NOW, THEREFORE, BE IT RESOLVED that the Watauga County Board of Commissioners requests the North Carolina Department of Transportation review and grant the above abandonment of a section of Goforth Road.

ADOPTED this the 4th day of August, 2026.

Braxton Eggers, Chairman
Watauga County Board of Commissioners



ATTEST:

Madison Mathis
Clerk to the Board

A G E N D A I T E M 1 0 :**MISCELLANEOUS ADMINISTRATIVE MATTERS*****B. North Caldwell District EMS Coverage Agreement*****Manager's Comments:**

The County Manager will present a revised agreement between Watauga County Emergency Services and Caldwell County Emergency Services for EMS coverage in a portion of the North Caldwell District following the relocation of Caldwell County's EMS unit from Blowing Rock.

The agreement was previously tabled to allow for revisions, including the removal of the requirement that all Watauga County ambulances be committed before mutual aid assistance would be provided by Caldwell County. Additional proposed changes include increasing the annual service fee from \$15,000 and incorporating an annual Consumer Price Index (CPI) adjustment.

The proposed agreement includes an increase in the annual service fee from \$15,000 to \$20,000, the addition of an annual Consumer Price Index (CPI) escalator, and updated terms governing Watauga County Emergency Services' provision of EMS coverage within the designated service area of the North Caldwell District.

Board action is requested to approve the revised agreement with Caldwell County Emergency Services.

THIS EMERGENCY MEDICAL SERVICES AGREEMENT (hereinafter "Agreement"), is made and entered into effective the 1st day of July 2026, by and between **CALDWELL COUNTY**, a body politic, organized and existing under and by virtue of the laws of the State of North Carolina (hereinafter "Caldwell"), and **WATAUGA COUNTY**, a body politic, organized and existing under and by virtue of the laws of the State of North Carolina (hereinafter "Watauga"):

WITNESSETH

WHEREAS, Caldwell and Watauga are counties located in the mountains of North Carolina; and

WHEREAS, the terrain of these counties is not conducive to quick response by emergency vehicles; and

WHEREAS, Caldwell and Watauga counties desire to decrease response time and provide better ambulance service for the citizens along the Caldwell-Watauga border; and

WHEREAS, both the Caldwell County Board of Commissioners and the Watauga County Board of Commissioners are desirous of maintaining this mutually beneficial relationship for the benefit of their respective constituents; and

WHEREAS, the counties desire to set forth the agreement for Emergency Medical Services;

NOW, THEREFORE, in consideration of the terms and conditions as set forth herein, Caldwell and Watauga hereby agree as follows:

1. Watauga County shall provide emergency medical response service to Northern Caldwell Caldwell County on the following roads and attached streets:

<u>Road</u>	<u>Address Range</u>
Blowing Rock Blvd/US HWY 321	5585 – County Line
Valley Blvd (Town of Blowing Rock)	All
The Rock Rd (Town of Blowing Rock)	All
Pinnacle Ave (Town of Blowing Rock)	All
Green Hill Rd (Town of Blowing Rock)	All
Main St (Town of Blowing Rock)	All
US HWY 221	All
Globe Rd	7450-County Line
Old Johns River Rd	All
Hemlock Ridge Rd	All
Blue Ridge Parkway	All

2. Watauga County shall provide ambulance and emergency medical response service within the municipal limits of the Town of Blowing Rock.
3. Caldwell County shall compensate Watauga County in the sum of \$20,000.00 related to the provision of these services, as modified by the formula set forth below, which shall be modified each year on the anniversary date of the signing of this agreement:
 - a. This adjustment shall reflect the annual increase or decrease of the Consumer Price Index (CPI), South Urban Size B/C, as published by the US Department of Labor, Bureau of Labor Statistics.
4. Watauga County shall calculate the adjustment based upon the most recent December annual report of Watauga County as compared to the report of the previous December. (For example, the December 1, 2026, adjustment will reflect the CPI changes between December 2025 and December 2026). Watauga County shall notify Caldwell County of this adjusted rate to be effective for the following fiscal year beginning July 1st.
5. For any incident to which an EMS provider responds under this Agreement, the county whose EMS provider responds to and provides services for that incident shall be solely responsible for billing the patient or other responsible party. The responding county shall bill, collect, and retain all payments and revenues from such services in accordance with its EMS rates, policies, and all applicable state and federal laws and regulations.
6. Watauga County shall operate this service on a twenty-four (24) hour basis, seven (7) days per week.
7. Watauga County shall maintain at least the current standard of care currently provided by the emergency medical response services to their respective coverage areas.
8. The term of this agreement shall be until 30 June 2027, and shall automatically renew for successive one-year periods unless either County provides notice to the other at least ninety (90) days prior to the expiration of the then existing term in order to provide ample opportunity for alternative emergency service arrangements to be made. Further, either party may terminate this agreement upon ninety (90) days written notice to the other party.
9. To the extent allowed by law, Caldwell County agrees to indemnify and hold harmless Watauga County for any and all liability arising out of the terms or performance of this contract for actions by Caldwell County. To the extent allowed by law, Watauga County agrees to indemnify and hold harmless Caldwell County for any and all liability arising out of the terms or performance of this contract for actions by Watauga County.
10. No terms of this contract shall be construed as to create a waiver of sovereign immunity as to any third party.
11. Caldwell County and Watauga County shall not be held responsible for incidental or consequential damages to the substation, emergency responder, or third party as a result of any breach of this agreement, or for any Acts of God, riot, war, civil unrest, or impossibility beyond

the control of the parties causing them to be unable to perform under this agreement.

12. The terms, covenants and conditions of this agreement herein contained shall be binding upon and inure to the benefit of and shall be enforceable by Caldwell County and Watauga County and by their respective successors and assigns. The duties and responsibilities as well as the rights of each party under this contract may not be assigned by either party without the written consent of the other party.
13. All notices and written consents required under this agreement shall be deemed properly served upon mailing by certified United States Mail, postage prepaid, return receipt requested, addressed to the party to whom directed at the following address or at such other address as may be from time to time designated in writing.
14. This agreement represents the entire and integrated agreement between Caldwell County and Watauga County and supersedes all prior negotiations, representations or agreements between the parties. No modification hereof or other purported agreement of the parties shall be enforceable unless the same is in writing and signed by both Watauga County and Caldwell County.
15. Any and all notices to be sent to the parties shall be sent to the following addresses:

To Caldwell County:

Shane Fox, County Manager
Caldwell County Board of Commissioners
P.O. Box 2200
Lenoir, NC 28645

To Watauga County:

Deron T. Geouque, County Manager
Watauga County Board of Commissioners
814 W. King Street, Suite 205
Boone, NC 28607

16. If any portion of this contract shall be deemed to be unenforceable by any court of competent jurisdiction all remaining provision of this contract shall remain in full force and effect. This contract shall not be deemed to have been drafted by either party but has been adopted by each party as a statement of their mutual agreement and understanding.

IN WITNESS WHEREOF, both Watauga County and Caldwell County have signed and sealed this agreement, this the _____ day of _____ 2026.

CALDWELL COUNTY

By: Randy T. Church, Chairman

Attest:

Clerk, Caldwell County Board of Commissioners

WATAUGA COUNTY

By: Braxton Eggers, Chairman

Attest:

Clerk, Watauga County Board of Commissioners

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Caldwell County Finance Officer

Watauga County Finance Officer

A G E N D A I T E M 1 0 :**MISCELLANEOUS ADMINISTRATIVE MATTERS*****C. Watauga County Ambulance Franchise Proposed Ordinance*****Manager's Comments:**

The County Manager will present the revised Watauga County Ambulance Franchise Ordinance for Board review and discussion. The ordinance establishes requirements for the granting of ambulance service franchises within Watauga County, including application requirements, operational standards, vehicle and equipment requirements, reporting requirements, enforcement provisions, and the continuation of the EMS Advisory Committee. The new ordinance reflects the transition from a private provider to a county system. The Board would need to schedule a public hearing and present the ordinance at two (2) Board meetings.

Board action is requested to schedule a public hearing to seek input on the proposed Ambulance Franchise Ordinance.

ORDINANCE NUMBER XXX

WATAUGA COUNTY AMBULANCE FRANCHISE ORDINANCE

An ordinance governing the granting of franchises for ambulance services and other pre-hospital emergency medical services. The County of Watauga Board of Commissioners does ordain the following:

Section I. Definitions

Unless the context otherwise requires, the following definitions shall apply in the interpretation and enforcement of this ordinance:

- 1.1 Ambulance – The term “ambulance” shall mean any publicly or privately-owned vehicle that is specifically designed, constructed, or modified and equipped, and is intended to be used for and is maintained or operated for the transportation upon the streets and highways in this State of persons who are sick, injured, wounded, or otherwise incapacitated or helpless. All ambulances shall be licensed by the North Carolina Office of EMS.
- 1.2 Ambulance Service – The term “ambulance service” shall mean a public or privately-owned enterprise that is engaged in the transportation of patients to emergency and/or non-emergency medical facilities.
- 1.3 Approved – The terms “approved” or “approval” shall mean approved by the North Carolina Medical Care Commission pursuant to the latter’s rules and regulations promulgated under North Carolina General Statutes 143B-165
- 1.4 Back-up Ambulance Service – The term “back-up ambulance service” shall mean the system of personnel and equipment meeting the same criteria as the ambulance service but not normally dispatched as first call response.
- 1.5 Basic Rescue – "Basic Rescue" shall mean the easiest rescue/transport and generally handled with a minimum of equipment.
- 1.6 County – The term "County" shall mean the County of Watauga Board of Commissioners and its designated representative(s).
- 1.7 Telecommunicator – The term "telecommunicator" shall mean a person who is available at all times to receive requests for emergency services, to dispatch emergency services, and to advise the appropriate resources and personnel of any existing or threatened emergencies. The telecommunicator shall constitute the Communication Center designated by the Board of Commissioners by resolution.
- 1.8 Emergency – The term emergency includes the operation of an ambulance in order to provide medical care and transportation of a patient who needs immediate medical

Treatment in order to prevent loss of life or further aggravation of physiological or psychological illness or injury.

- 1.9 Emergency Medical Facility – The term "emergency medical facility" shall mean a designated area within a hospital where there is available on a twenty-four (24) hour basis, staffing by qualified medical and hospital support personnel, all types of specialists, blood banks, general and special purpose operating rooms, diagnostic facilities, and equipment capable of rendering complex and comprehensive emergency care.
- 1.10 Emergency Medical Responder – The term "emergency medical responder" involves the individual who is responsible for the operation of an ambulance and rendering assistance to the Emergency Medical Technician during the transportation of a patient. The emergency medical responder shall at least be certified as an "emergency medical responder" by the State of North Carolina.
- 1.11 Emergency Medical Technician (EMT) – The term "emergency medical technician" shall mean an individual who has completed the minimum program for emergency medical technician certification, and is so certified by the State of North Carolina. The individual is responsible for medical care during the transportation of patients prior to arrival at a hospital, assuming no other person of higher medical certification or license is available. This term is inclusive of all credentials issues by NCOEMS at or above the EMT-Basic level.
- 1.12 First Responder – The term "first responder" shall mean the first dispatched medical or rescue aid to arrive at the scene and provide emergency medical assistance to stabilize the patient while waiting for further medical aid and/or transport.
- 1.13 Franchise – The term "franchise" shall mean a permit issued by the County to a person for the operation of an ambulance service.
- 1.14 Franchisee – The term "franchisee" shall mean any person having been issued a franchise by the County for the operation of an ambulance service.
- 1.15 Highway or Street – The term "highway or street" shall mean the entire width between property or right-of-way lines of every way or place or whatever nature, when any part thereof is open to the use of the public or as a matter of right for the purpose of vehicular traffic. The terms "highway" or "street" or a combination of the two terms shall be used synonymously.
- 1.16 License – The term "license" shall mean any driver's license or permit to operate a motor vehicle issued under or granted by the laws of the State of North Carolina.

- 1.17 Motor Vehicle – A "motor vehicle" is any device in, upon, or by which any person or property is or may be transported upon a highway, excepting devices moved by human power or used exclusively upon fixed rails or tracks.
- 1.18 Non-Emergency Transportation Services -"Non-emergency transportation service" includes the operation of an ambulance for any purpose other than an emergency.
- 1.19 Operator – The term "operator" shall mean a person in actual physical control of an ambulance which is in motion or which has the engine running.
- 1.20 Owner – The term "owner" shall mean any person or entity who owns and operates an ambulance service.
- 1.21 Patient – The term "patient" shall mean an individual who is sick, injured, wounded, or otherwise incapacitated or in need of care.
- 1.22 Person – The term "person" shall mean any individual, firm, partnership, association, corporation, company, group of individuals acting together for a common purpose, or organization of any kind, including any governmental agency.
- 1.23 Rescue – The term "rescue" shall mean situations where the victim cannot escape an area through the normal exit or under his own power.

Section II. Franchise Required

- 2.1 No person either as owner, agent or otherwise, shall furnish, operate, conduct, maintain, advertise or otherwise be engaged in or profess to be engaged in the business or service of emergency and/or non-emergency transportation of patients within the County of Watauga unless the person holds a valid permit for each ambulance used in such business or service issued by the Office of Emergency Medical Services of the North Carolina Department of Health and Human Services and has a franchise for the operation of such business or service by the County pursuant to this Ordinance.

No individual shall drive, attend, or permit a vehicle to be operated for ambulance purposes within the County of Watauga unless this individual holds a currently valid certification as a medical responder or emergency medical technician issued by the State of North Carolina. An exception to this section shall apply only when the State of North Carolina issues such exemption through the North Carolina Office of EMS.

- 2.2 No franchise shall be required for:

- (A) Any entity rendering assistance as requested in the case of a major catastrophe or emergency where the services of the County of Watauga are insufficient or unable to cope; or,
- (B) Any entity operated from a location or headquarters outside of the County of Watauga in order to transport patients who are picked up beyond the limits of the County of Watauga or to transport patients from within the County of Watauga to other areas, but no such entity shall be used to pick up patients within the County of Watauga for transporting to locations within the County of Watauga unless it is rendering assistance as referred to in 2.3 (A) above; or,
- (C) Law enforcement personnel; or,
- (D) Volunteer rescue squads; or,
- (E) Ambulance owned or operated by an Agency of the United State Government; or,
- (F) The County of Watauga

Section III. Application for Ambulance Franchise

3.1 Application for a franchise to operate ambulances in the County of Watauga hereunder shall be made upon such forms as may be prepared or prescribed by the County and shall contain:

- (A) The name and address of the applicant and of the owner(s) of the business, ambulances, facilities and equipment.
- (B) All trade, DBA, or other names, if any, under which the applicant does business, along with a certified copy of each assumed name certificate stating such name or articles of incorporation stating such name.
- (C) A resume of the training and experience of the applicant in the transportation and care of patients.
- (D) A description and copy of State certification for each ambulance owned, operated or proposed to be owned or operated by the applicant.
- (E) Audited financial statement of the applicant as the same pertains to its ability to provide ambulance service in the County of Watauga and comply with this ordinance. The financial statement to be prepared in accordance with generally accepted accounting procedures by a certified public accountant and in such forms and such detail as the County may require.
- (F) A description of the need the franchise applicant is intending to address and how the applicant will address it.

- (G) The location, description and legal arrangements for occupancy of the place or places from which the applicant intends to operate.
- (H) Specify the Hospital that will serve as sponsoring hospital for the service; it must be a facility located in Watauga County.
- (I) Proof of insurance requirements in accordance with Section X.

Section IV. Granting of Franchise

- 4.1 A non-exclusive franchise may be granted for operating ambulance services within the boundaries of Watauga County, which shall constitute the service district. The Board of County Commissioners shall have the authority to re-district the County at any time at their discretion with the consent and agreement of any then franchisee.
- 4.2 Any franchise granted hereunder shall be for the operation of emergency and/or non--emergency transportation services.
- 4.3 Upon receipt of an application for a franchise, the County shall schedule a time and place for hearing the applicant. Within thirty (30) days after hearing, the County shall cause such investigation as it may deem necessary to be made of the applicant and his proposed operations.
- 4.4 A franchise may be granted if the County finds that:
 - (A) The public convenience and necessity require the proposed ambulance service and it represents a reasonable and cost-effective manner of meeting the need;
 - (B) Each such ambulance of the applicant, his required equipment and the premises designated in the application, has been certified by the County and State of North Carolina;
 - (C) Only duly licensed staff are employed in such capacities; and
 - (D) The applicant can meet state standards and provisions outlined in this ordinance by the commencement date for the service.
 - (E) The granting of the franchise does not negatively impact the operations or efficiency of the Watauga County EMS System as determined in the sole discretion of the County.

Section V. Term of Franchise

- 5.1 The County may issue a franchise hereunder to the owner of an ambulance service, to be valid for a term set by the County, provided that either party at its option, may, terminate with or without cause the franchise upon one hundred eighty (180) calendar days, or less with the concurrence of both parties, upon prior written notice to the other party. After a

notice of service termination is given, the ambulance service shall re-apply for a franchise if continued service is desired.

- 5.2 If any franchisee shall fail to comply with or violate any provision of this Ordinance, or a franchise issued hereunder, the County shall cite franchisee for said violation or failure to comply. The County, after a hearing before the Board or Commissioners pursuant to the citation, may impose a civil penalty or \$100.00 for each separate breach as provided in Section 14.1 hereinafter, and may suspend or revoke the franchise. If the County shall thereafter find that the franchisee has corrected any deficiencies and has brought its operation into compliance with the provisions of this Ordinance, the franchise revocation or suspension may be rescinded by the County but a civil penalty as provided in 14.1 hereinafter may be imposed.
- 5.3 Upon the effective date of any suspension, revocation, or termination of a franchise granted hereunder, such franchised ambulance service immediately shall cease operations.
- 5.4 Upon suspension, revocation, or termination of a driver's license or medical certificate, such person shall cease to drive an ambulance or provide medical care in conjunction with an ambulance service, or attend an ambulance and no person shall employ or permit such individual to drive an ambulance or provide medical care in conjunction with an ambulance service.

Section VI. Standards for Ambulance Franchise

- 6.1 Each franchised ambulance service shall at all times comply with the requirements of this Ordinance, the franchise granted hereunder, and all applicable State and local laws relating to health, sanitation, safety, equipment, and ambulance design and all other laws and ordinances.
- 6.2 Any change of ownership or shareholders, or percentage thereof, or a franchised ambulance service without the approval of the County shall at the County's option terminate the franchise immediately and shall require a new application and a new franchise and conformance with all the requirements of this Ordinance as upon original franchising.
- 6.3 No franchise or any interest therein may be sold, assigned, mortgaged or otherwise transferred without the approval of the County and a finding of conformance with all requirements of this Ordinance as upon original franchising. Each franchised ambulance service, its equipment and the premises designated in the application and all records relating to its maintenance and operation as such, shall be open to inspection by the State, the County, or their designated representatives.

Section VII. Standards for Drivers and Attendants

- 7.1 The franchisee shall comply with all standards for drivers, medical responders and emergency medical technicians as developed by the North Carolina Medical Care Commission as required for certification of ambulance attendants and Emergency Medical Technicians pursuant to Article 7 Chapter 131E-158 and Article 56 Chapter 143 of the General Statutes of North Carolina, and as the same may hereafter be amended, and the same are incorporated hereby in reference.

Section VIII. Standards for Vehicles and Equipment

- 8.1 The franchisee shall comply with Vehicle and Equipment standards as developed by the North Carolina Medical Care Commission pursuant to Article 7, Chapter 131E- 1 57 and Article 56, Chapter 143, of the General Statutes of North Carolina, and as the same may hereafter be amended, and the same are incorporated herein by reference.

Section IX. Standards for Communications

- 9.1 Each ambulance must be equipped with a two-way radio licensed by the Federal Communications Commission and it must be in operative condition at all times. The radio must have a multi-channel capability. The utilized frequencies or talkgroups shall be designated by the County.
- 9.2 The base of operation must have at least one open telephone line. Telephone numbers must be registered with the Communications Center(s) designated by the Board of Commissioners by resolution in the County of Watauga.

Section X. Insurance and Other Security

No ambulance franchise shall be issued under this Ordinance, nor shall such franchise be valid after issuance, nor shall any ambulance be operated in the County of Watauga unless there is at all times in force and effect insurance coverage, issued by an insurance company licensed to do business in the State of North Carolina, or other security as provided for under Part (D) of this Section, for each and every ambulance owned and/or operated by or for the payment of damages which names Watauga County as an additional named insured:

(A) In the sum \$1,000,000 combined single limit coverage for injury or death of individuals in accidents resulting from any cause for which the owner of said vehicle would be liable on account of liability imposed on him by law, regardless of whether the ambulance was being driven by the owner or his agent, and, for the loss of or damage to the property of another, including personal property, under like circumstances, in sums as may be required by the State or as approved by the County of Watauga; and,

(B) Malpractice: \$1,000,000 per claim, \$1,000,000 aggregate, per employee

XII. Records

- 12.1 Each franchisee shall maintain the following records:

- (A) Patient Care Report – A Patient Care Report (PCR) that is National EMS Information System (NEMSIS) compliant along with loaded transport mileage. Deviation from this section shall be coordinated with the EMS System.
- (B) Complaint Report – Shall detail all complaints received by the Franchisee and all action taken to address same.
- (C) Data Sheet - To be submitted quarterly to County (by the 15th of the month following each quarter) stating the following:

- a. Number of total calls
 - b. Number of emergency calls
 - c. Average response time of total emergency calls
 - d. Number transporting non-emergency
 - e. List of vehicles, equipment inventory and operating condition of each vehicle
 - f. Copies of State inspection reports
 - g. Breakdown of number of calls by time of day
 - h. Number emergency transports out-of-county
 - i. Number non-emergency transports out-of-county
- (D) By the 15th of the month following the last quarter, Franchisee shall provide an annual report summarizing and compiling the data provided in 12.1 to, to include copies of all complaint reports maintained pursuant to 12.1B, above.
- (E) By May 15 of each year, if County funds are provided, the Franchisee shall submit to the County Manager a budget of how they intend to spend county funds for the upcoming fiscal year.
- (F) Within ninety (90) days of the end of franchisee's fiscal year, the County shall require the franchisee furnish to the County a full and complete copy, including financial statements, of a certified audit conducted by a CPA in accordance with generally accepted auditing standards.

Section XIII. Rates and Charges

- 13.1 Each franchisee shall submit a schedule of rates to the County for approval at the time of franchise award. A Franchisee shall not charge more than the approved rates without express formal approval by the Board of Commissioners. A Franchisee may request rate and billing adjustments during the contract term.
- 13.2 No ambulance service shall attempt to collect rates on emergency calls until the patient has reached the point of destination, has received medical attention and is in a condition deemed by the physician fit to consult with the ambulance service, but such service may attempt to collect rates with family or guardian of the patient once the patient is in the process of receiving medical attention.
- 13.3 For calls where a person requires transportation to a non-emergency facility such as an interfacility transport, doctor's appointment, or facility discharge to home or facility, attempts to collect payment can be made before the ambulance begins its trip.
- 13.4 Franchisee must accept Medicare/Medicaid assignment from patients.

Section XIV. Violations

Violation of this Ordinance, or the terms of any franchise granted hereunder, shall be a misdemeanor as provided by N.C. General Statutes 14-4. Each such violation also shall subject the offender or Franchisee to a civil penalty in the amount of \$100.00 for each separate breach of the franchise or violation of this Ordinance. This civil penalty must be paid within ten (10) days after the hearing on said citation has been held as provided in Section 5.2 above. If not so paid, the County as provided by N.C. General Statutes 153A-123(c) may recover such penalty. If the civil

penalty is not paid within the ten (10) days as provided for above, the County may suspend or revoke the franchise.

Section XV. EMS Advisory Committee

The Watauga County Board of Commissioners hereby creates the Watauga County EMS Advisory Committee. This committee shall advise the County on matters related to enforcement of this Ordinance and shall develop and recommend to the County such standards of care, policies, procedures and actions which will maintain and improve the quality of EMS service for the residents of Watauga County.

Membership on the Committee will consist of the following:

- (A) Representative of Appalachian Regional Healthcare System
- (B) Representative of each municipality (4)
- (C) Representative of Appalachian State University
- (D) Representative of Watauga Rescue Squad
- (E) Representative of any Franchisees
- (F) Medical Director(s)
- (G) County Manager
- (H) County Commissioner, appointed annually in December
- (I) Fire Chief's Council Chairman or Designee
- (J) Representative(s) of Emergency Services
- (K) Representative of the First Responder Program appointed by the County Commissioners for a 2-year term in December

XVI. Enforcement

The Watauga County Manager's Office shall be the enforcing agency for this Ordinance and any franchise granted hereunder. Such office will:

- (A) Receive all franchise proposals from potential providers.
- (B) Study each proposal for conformance to this Ordinance.
- (C) Recommend to the Board of Commissioners the award of the franchise(s) to the applicant(s) submitting the most appropriate proposal(s).
- (D) Periodically inspect the premises, vehicles, equipment, rates, procedures and personnel of franchisees to assure compliance to this Ordinance. Prepare a compliance report once a year in conjunction with the franchisee's annual report for presentation to the County. Arrange any other inspections that may be required.
- (E) Recommend the temporary or permanent suspension of a franchise in the event of non-compliance with the franchise terms or this Ordinance. Recommend the imposition of misdemeanor or civil penalties as provided.
- (F) Receive quarterly reports from Franchisee and determine their completeness for review by the County.

- (G) Receive complaints from the public, other enforcing agencies, and ambulance services regarding franchise operations. Review the complaint with the County. Obtain corrective action with the approval of the County.
- (H) Recommend improvements to the County which will insure better medical transportation.
- (I) Maintain all records received or generated pursuant to this Ordinance and other applicable County regulations.
- (J) Perform such of the above functions as may be requested by any municipality within the County of Watauga.

Section XVII. Miscellaneous

- 17.1 The County may inspect a franchisee's records, premises and equipment at any time in order to insure compliance with this Ordinance and any franchise granted hereunder. To the extent possible, the County should conduct such inspections by appointment with the Franchisee and in the presence of their representative.
- 17.2 No provision within this ordinance should be construed to reduce the County's authority under 10A NCAC 13P, NCGS 153A-250, NCGS 131E Article 7, or other applicable State or federal law or regulation.

Section XIII. Addendums to Ordinance

The Board of Commissioners of the County of Watauga may through appropriate actions amend or expand this Ordinance to include other emergency departments or agencies as deemed necessary.

Section XX. Effective Date

This Ordinance shall take effect on the ___ day of _____, 2026

Braxton Eggers
Chairman

ATTEST:

Madison Mathis
Clerk to the Board

A G E N D A I T E M 1 0 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

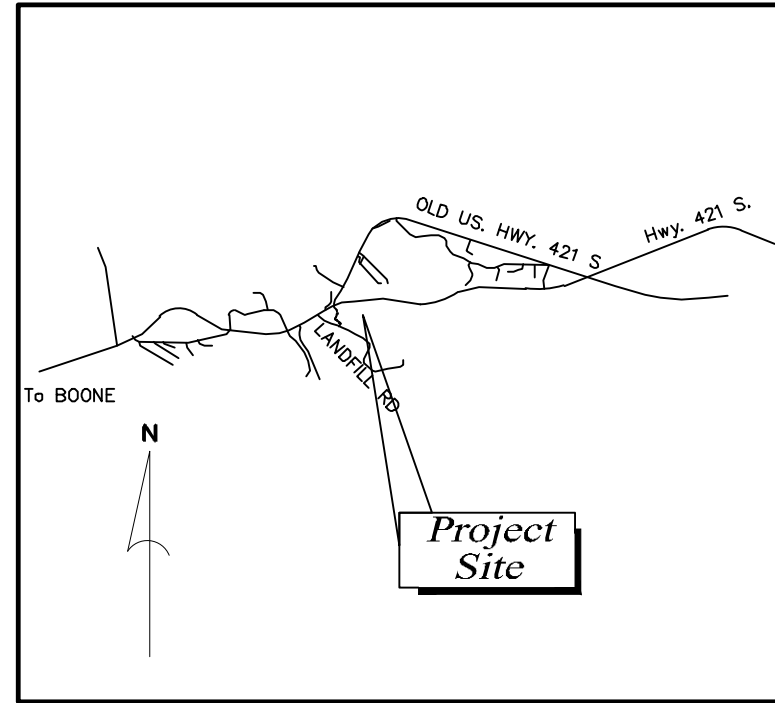
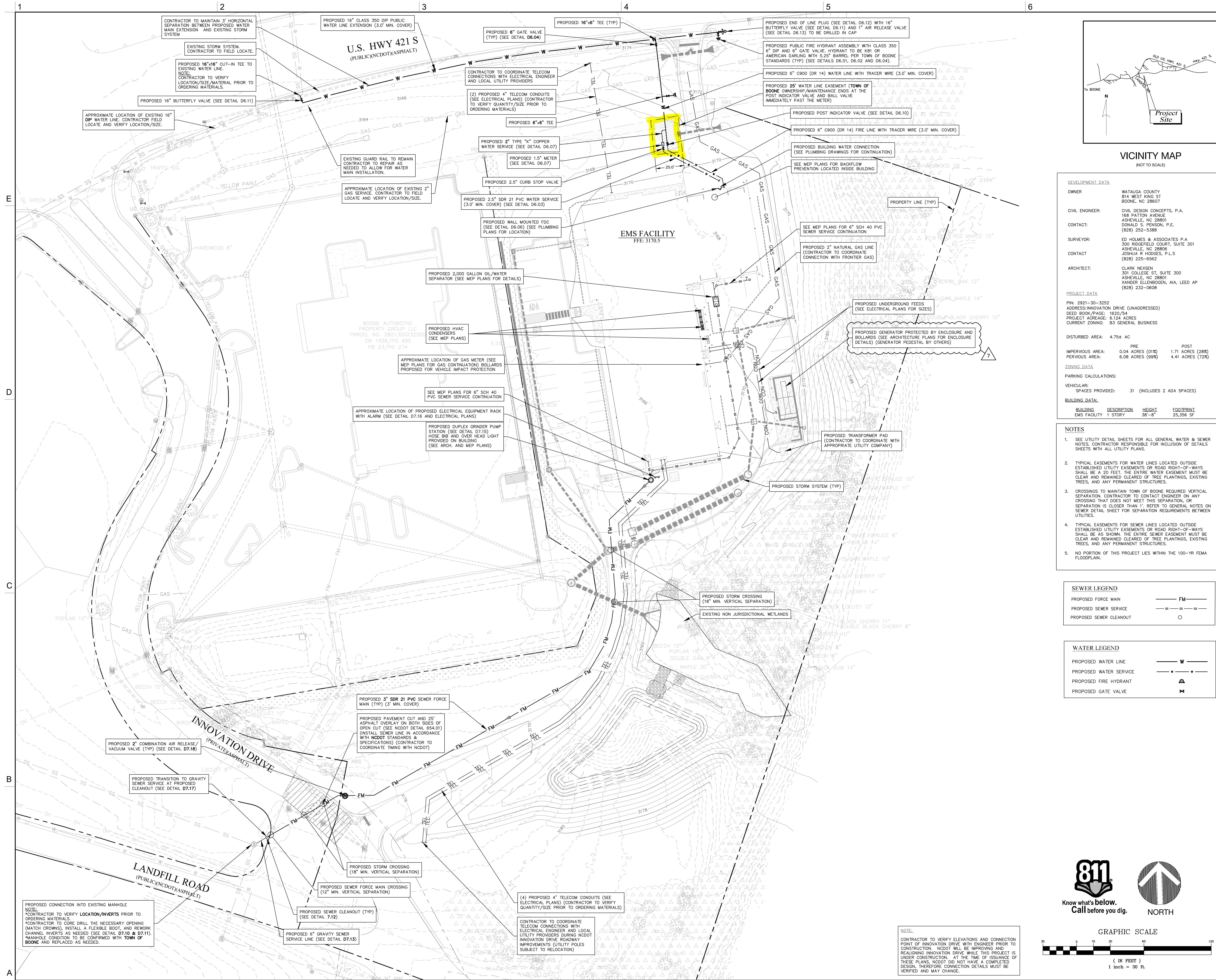
D. EMS Facility Utility Easement Request

Manager's Comments:

The County Manager will present a request for approval of a permanent utility easement associated with the Watauga County Emergency Services facility. The easement is needed to provide access to the water meter serving the EMS site and is located near the U.S. 421 entrance to the property.

A proposed Deed of Easement and exhibit identifying the easement area are provided for Board consideration.

Board action is requested to approve the Deed of Easement associated with the Emergency Services facility and authorize execution of the document.



VICINITY MAP
(NOT TO SCALE)

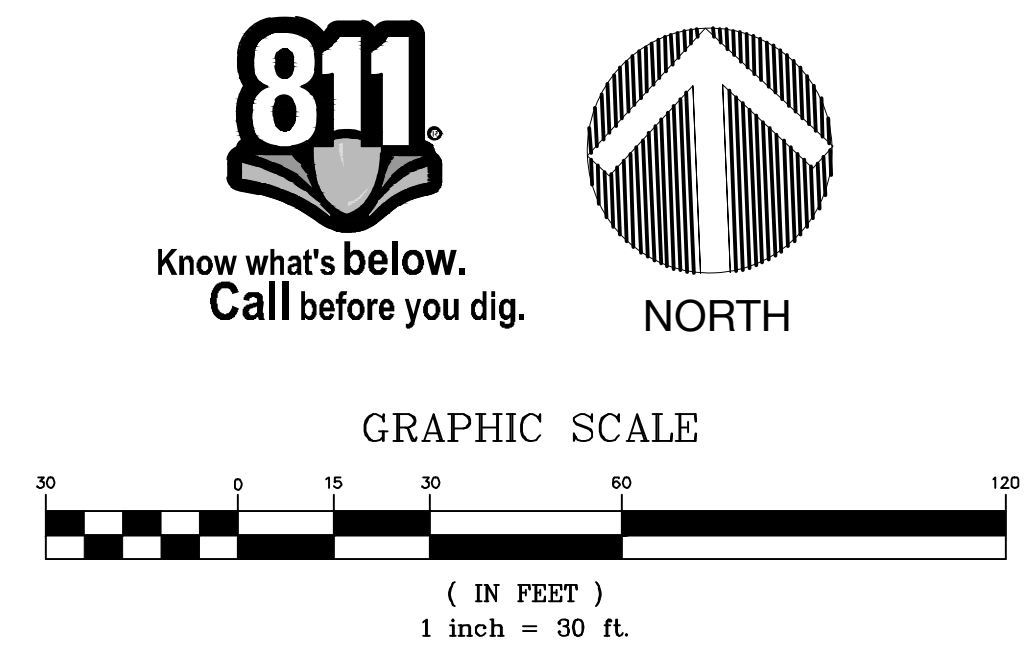
DEVELOPMENT DATA			
OWNER	WATAUGA COUNTY 814 WEST KING ST BOONE, NC 28607		
CIVIL ENGINEER:	CIVIL DESIGN CONCEPTS, P.A. 168 PATTON AVENUE ASHEVILLE, NC 28801		
CONTACT:	DONALD S. PENSION, P.E. (828) 252-5388		
SURVEYOR:	ED HOLMES & ASSOCIATES P.A. 300 RIDGEFIELD COURT, SUITE 301 ASHEVILLE, NC 28806		
CONTACT	JOSHUA R. HODGES, P.L.S. (828) 225-6562		
ARCHITECT:	CLARK NEXSEN 301 COLLEGE ST, SUITE 300 ASHEVILLE, NC 28801 XANDER ELLENBOGEN, AIA, LEED AP (828) 232-0608		
PROJECT DATA			
PIN:	2921-30-3252		
ADDRESS:	INNOVATION DRIVE (UNADDRESSED)		
DEED BOOK/PAGE:	1620/54		
PROJECT ACREAGE:	6.124 ACRES		
CURRENT ZONING:	B3 GENERAL BUSINESS		
DISTURBED AREA:	4.75± AC		
	PRE	POST	
IMPERVIOUS AREA:	0.04 ACRES (01%)	1.71 ACRES (28%)	
PERVIOUS AREA:	6.08 ACRES (99%)	4.41 ACRES (72%)	
ZONING DATA			
PARKING CALCULATIONS:			
VEHICULAR:			
SPACES PROVIDED:	31 (INCLUDES 2 ADA SPACES)		
BUILDING DATA:			
BUILDING	DESCRIPTION	HEIGHT	FOOTPRINT
EMS FACILITY	1 STORY	36'-8"	25,356 SF

- NOTES
- SEE UTILITY DETAIL SHEETS FOR ALL GENERAL WATER & SEWER NOTES. CONTRACTOR RESPONSIBLE FOR INCLUSION OF DETAILS SHEETS WITH ALL UTILITY PLANS.
 - TYPICAL EASEMENTS FOR WATER LINES LOCATED OUTSIDE ESTABLISHED UTILITY EASEMENTS OR ROAD RIGHT-OF-WAYS SHALL BE A 20 FEET. THE ENTIRE WATER EASEMENT MUST BE CLEAR AND REMAINED CLEARED OF TREE PLANTINGS, EXISTING TREES, AND ANY PERMANENT STRUCTURES.
 - CROSSINGS TO MAINTAIN TOWN OF BOONE REQUIRED VERTICAL SEPARATION. CONTRACTOR TO CONTACT ENGINEER ON ANY CROSSING THAT DOES NOT MEET THIS SEPARATION, OR SEPARATION IS CLOSER THAN 1". REFER TO GENERAL NOTES ON SEWER DETAIL SHEET FOR SEPARATION REQUIREMENTS BETWEEN UTILITIES.
 - TYPICAL EASEMENTS FOR SEWER LINES LOCATED OUTSIDE ESTABLISHED UTILITY EASEMENTS OR ROAD RIGHT-OF-WAYS SHALL BE AS SHOWN. THE ENTIRE SEWER EASEMENT MUST BE CLEAR AND REMAINED CLEARED OF TREE PLANTINGS, EXISTING TREES, AND ANY PERMANENT STRUCTURES.
 - NO PORTION OF THIS PROJECT LIES WITHIN THE 100-YR FEMA FLOODPLAIN.

SEWER LEGEND	
PROPOSED FORCE MAIN	FM
PROPOSED SEWER SERVICE	SS
PROPOSED SEWER CLEANOUT	CO

WATER LEGEND	
PROPOSED WATER LINE	W
PROPOSED WATER SERVICE	WS
PROPOSED FIRE HYDRANT	HD
PROPOSED GATE VALVE	GV

NOTE:
CONTRACTOR TO VERIFY ELEVATIONS AND CONNECTION POINT OF INNOVATION DRIVE WITH ENGINEER PRIOR TO CONSTRUCTION. NC DOT WILL BE IMPROVING AND REALIGNING INNOVATION DRIVE WHILE THIS PROJECT IS UNDER CONSTRUCTION. AT THE TIME OF ISSUANCE OF THESE PLANS, NC DOT DID NOT HAVE A COMPLETED DESIGN, THEREFORE CONNECTION DETAILS MUST BE VERIFIED AND MAY CHANGE.



WATAUGA COUNTY
**WATAUGA COUNTY
EMS FACILITY**

TBD INNOVATION DRIVE
BOONE, NC 28607

DESIGNER
CLARK NEXSEN
301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828.232.0608

CDC Civil Design Concepts, PA
NCBELS LICENSE #: C-2184
www.civildesignconcepts.com

168 PATTON AVENUE
ASHEVILLE, NC 28801
PHONE (828) 252-5388
FAX (828) 252-5385

52 WALNUT STREET - SUITE 9
WAYNESVILLE, NC 28798
PHONE (828) 452-4410
FAX (828) 456-5455

PROFESSIONAL SEAL
DONALD S. PENSION
4/10/25

SUBMITAL
8/28/2024

CONSTRUCTION DOCUMENTS

REVISIONS

1.	09.16.2024	APPENDUM 2
4.	01.22.2025	AS001
5.	03.10.2025	CONFIRMED SET
7.	04.10.2025	AS1004

SHEET
UTILITY PLAN

C601

DESIGN: CMB
DRAWN: CMB
REVIEW: AGG

CN 10056

DEED OF EASEMENT

Prepared by and return to: *Meade Law PLLC, PO Box 292, Boone, NC 28607*

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

THIS DEED OF EASEMENT, made this the _____ day of _____, 20____, by and between _____, a _____ corporation, hereinafter referred to as "Grantor," and the Town of Boone, hereinafter referred to as "Grantee," collectively referred to as the "Parties." The designation Grantor and Grantee, as used herein, shall include said Parties, their heirs, successors and assigns, and shall include singular, plural, masculine or feminine, as required by context.

WITNESSETH:

Grant of Permanent Utility Easement. Grantor, for and in consideration of the sum of Ten Dollars (\$10.00), and other good and valuable consideration paid by the Grantee, the receipt and adequacy of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee, a permanent utility easement (referred to hereafter in this Agreement as the "Easement"), within an area containing _____ square feet, more or less, as more particularly described on the attached Exhibit A and shown on the map attached as Exhibit B (the "Easement Area"), both Exhibits A and B being incorporated herein by reference. The Easement shall extend, over, within, and across the real property of the Grantor for the purposes of excavating, installing, inspecting, operating, maintaining, repairing, backfilling, and reconstructing water, sewer, and/or storm water lines, and such pipes, manholes, fittings, fixtures and other structures and accessories as from time to time may be required, together with the full right of access to and egress from the Easement Area. In addition, Grantee may use the Easement Area to excavate, install, inspect, operate, maintain, repair, backfill, and reconstruct other utility lines, including but not limited to sewer, water, storm water and electric lines, and may authorize underground encroachments into the Easement Area by pipes and other utility facilities owned by third parties which connect to Grantee's utility lines.

Servient Property Identified. The property of the Grantor that is subject to this Easement is described in the deed to Grantor recorded in Book of Records _____, Page _____, Watauga County Registry.

IN CONSIDERATION OF THIS GRANT OF EASEMENT, THE GRANTOR AND THE GRANTEE AGREE TO THE FOLLOWING TERMS:

A. Uses of Easement Area by Grantor. Grantor shall at all times, other than while the utility lines are under actual construction or repair, have the right to use the Easement Area, provided such use shall in no manner interfere with or be inconsistent with the use thereof by Grantee as provided herein. Prohibited uses of the Easement Area by the Grantor include, but are not limited to, the following: the erection of a shed, building, structure or other permanent obstruction within the permanent utility easement; the planting of trees within the permanent utility easement; the

placing of additional fill within the permanent utility easement except after prior written consent from Grantee; and the construction of utility lines owned or maintained by entities other than Grantee, including but not limited to lines for electrical, gas, telephone, or cable services, except after prior written approval by Grantee. Grantor shall be entitled to landscape the area within the permanent utility easement with flowers, grass and/or mulch, so long as Grantor does not damage the Grantee's utility lines or accessories. Grantor shall be entitled to use the easement area as part of any building setback, green area, or livability ratio in order to comply with Grantee's zoning ordinances. Grantor retains the right to fully utilize the permanent utility easement area in any development plan submitted to the Town of Boone so long as it does not conflict with this easement and the provisions herein.

B. Grantee's Duties of Restoration and Repair. Grantee shall restore the topography of the Easement Area, after installation, and any future replacement, of any lines and accessories, to approximately the same condition as existed before said installation. The Grantee further agrees to repair any damage it causes to the Grantor's property as the result of any future uses of the Easement Area undertaken in accordance with this Easement instrument.

C. Grantee's Acknowledgment of Consent. Grantee, by its execution of this Agreement, acknowledges its consent to the terms of the Easement as set forth above.

IN WITNESS WHEREOF, the Parties have executed this Easement Deed on the dates shown below.

[SIGNATURES FOLLOW ON THE NEXT PAGE(S)]

GRANTOR:

[COMPANY NAME]

By: [NAME, TITLE]

STATE OF NORTH CAROLINA
COUNTY OF _____

I, certify that _____ personally came before me this day and acknowledged that s/he is the _____ of _____, a North Carolina or _____ corporation/limited liability company/general partnership/limited partnership (strike through the inapplicable), and that by authority duly given and as the act of such entity, s/he signed the foregoing instrument in its name on its behalf as its act and deed.
Date: _____

Official Signature of Notary Public

Notary's Printed/Typed Name

My Commission Expires: _____

GRANTEE:

The foregoing instrument is approved, this ____ day of _____, 20__.

Town of Boone

By: _____
Mayor

Attested By: _____ (SEAL)
Clerk, Town of Boone

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA

I, a Notary Public of the County and State aforesaid, certify that _____ personally appeared before me this day and acknowledged that she is the Clerk for the Town of Boone, a North Carolina municipality, and that by authority duly given and as an act of the Town of Boone, the foregoing instrument was signed in its name by its Mayor, _____, and attested by her as the Town Clerk.

Witness my hand and official stamp or seal, this ____ day of _____, 20__.

Notary Public

Printed Name of Notary Public

My Commission Expires: _____

A G E N D A I T E M 1 0 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

E. Boards and Commissions

Manager's Comments:

Parks and Recreation Commission

The Town of Boone has recommended Council Member Virginia Roseman to serve as the Town Council representative and Katie Eppley to serve as the Town of Boone representative on the Watauga County Parks and Recreation Commission. Appointments to the Commission are made by the Watauga County Board of Commissioners.

This is the second reading. Board action is requested regarding the appointments of Virginia Roseman and Katie Eppley to the Watauga County Parks and Recreation Commission.

Library Board

The Watauga County Public Library Advisory Board has recommended the appointment of Melissa Birkhofer, Jess Bellemer, Cheryl Keller, and Jephrie Foust to serve on the Watauga County Public Library Advisory Board. Applications and letters of recommendation from Monica Caruso, County Librarian for Watauga County, are included in the Board packet for review.

This is the second reading. Board action is requested regarding the appointments of Melissa Birkhofer, Jess Bellemer, Cheryl Keller, and Jephrie Foust to the Watauga County Public Library Advisory Board.

Valle Crucis Historic Preservation Commission

The County received a volunteer application from Ms. Laura England of Sugar Grove expressing interest in serving on the Valle Crucis Historic Preservation Commission. Ms. England resides within the Valle Crucis Historic District and has experience working with the Commission on multiple projects.

This is the second reading. Board action is requested regarding the appointment of Ms. Laura England to the Valle Crucis Historic Preservation Commission.



July 24, 2026

Mr. Braxton Eggers, Chair
Watauga County Board of Commissioners
Administrative Building, Suite 205
814 West King Street
Boone, NC 28607

Dear Mr. Eggers:

At our recent meeting on July 9, the Watauga County Library Board voted unanimously to recommend to Watauga County Commissioners that Cheryl Keller be appointed to the Watauga County Library Board to begin a new term in August. Her term will end in August of 2030

Cheryl is a retiree from Bank of America, having served in many different leadership capacities. She also has served as a hospice volunteer, the Friends Secretary and book sale volunteer, and a board member for Goodwill Industries of the Southern Piedmont, having served as Chair and Vice-Chair.

Please approve this recommendation from the library board and notify Cheryl and me of this appointment. Thanks to you and all of the commissioners for your continued support of the library. Cheryl resides at 1632 Twin Rivers Drive, Boone, NC 28607.

Sincerely,

Patty Swartzbaugh

Patty Swartzbaugh
Watauga County Library Board Chair

cc: Monica Caruso, Watauga County Librarian

Russell Taylor, Regional Director of Appalachian Regional Libraries



July 24, 2026

Mr. Braxton Eggers, Chair
Watauga County Board of Commissioners
Administrative Building, Suite 205
814 West King Street
Boone, NC 28607

Dear Mr. Eggers:

At our recent meeting on July 9, the Watauga County Library Board voted unanimously to recommend to Watauga County Commissioners that Jephrie Foust be appointed to the Watauga County Library Board to begin a new term in August. Her term will end in August of 2030.

Jephrie is a Homemaker and former Science teacher. She now works at Watauga Medical Center.

Please approve this recommendation from the library board and notify Jephrie and me of this appointment. Thanks to you and all of the commissioners for your continued support of the library. Jephrie resides at 215 Meadow Ridge Road, Boone, NC 28607.

Sincerely,

Patty Swartzbaugh

Patty Swartzbaugh
Watauga County Library Board Chair

cc: Monica Caruso
Watauga County Librarian

Russell Taylor
Regional Director of Appalachian Regional Libraries



July 24, 2026

Mr. Braxton Eggers, Chair
Watauga County Board of Commissioners
Administrative Building, Suite 205
814 West King Street
Boone, NC 28607

Dear Mr. Eggers:

At our recent meeting on July 9, the Watauga County Library Board voted unanimously to recommend to Watauga County Commissioners that Jess Bellemer be appointed to the Watauga County Library Board to finish the term of Wendy Jessen. Her term will end in August of 2028.

Jess is the Dean of Lees McRae Library and has worked as a professional librarian for 12 years.

Please approve this recommendation from the library board and notify Jess and me of this appointment. Thanks to you and all of the commissioners for your continued support of the library. Jess resides at 288 Fox Cove Road South, Boone, NC 28607.

Sincerely,

Patty Swartzbaugh

Patty Swartzbaugh
Watauga County Library Board Chair

cc: Monica Caruso
Watauga County Librarian

Russell Taylor
Regional Director of Appalachian Regional Libraries



July 24, 2026

Mr. Braxton Eggers, Chair
Watauga County Board of Commissioners
Administrative Building, Suite 205
814 West King Street
Boone, NC 28607

Dear Mr. Eggers:

At our recent meeting on July 9, the Watauga County Library Board voted unanimously to recommend to Watauga County Commissioners that Melissa Birkhofer be appointed to the Watauga County Library Board to begin a new term. Her term will end in August of 2030.

Melissa is an Assistant Professor of Indigenous and Ethnic American Literatures at App State. She is also the Secretary/Treasurer for the Southeastern Association of Cultural Studies

Please approve this recommendation from the library board and notify Melissa and me of this appointment. Thanks to you and all of the commissioners for your continued support of the library. Melissa resides at 291 Owen Road, Blowing Rock, NC 28605.

Sincerely,

Patty Swartzbaugh

Patty Swartzbaugh
Watauga County Library Board Chair

cc: Monica Caruso
Watauga County Librarian

Russell Taylor
Regional Director of Appalachian Regional Libraries

A G E N D A I T E M 1 0 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

F. Announcements

Manager's Comments:

A G E N D A I T E M 1 1 :

COMMISSIONERS' COMMENTS

A G E N D A I T E M 1 2 :

BREAK

A G E N D A I T E M 1 3 :

CLOSED SESSION

- Attorney-Client Matters per G. S. § 143-318.11(a)(3)



SUPPLEMENTAL MATERIALS

FROM BOARD MEETING



Watauga County
BOARD OF COMMISSIONERS



PUBLIC COMMENT SIGN-IN

WATAUGA COUNTY BOARD OF COMMISSIONERS

MEETING DATE: August 4, 2026

WATAUGA COUNTY BOARD OF COMMISSIONERS PUBLIC COMMENT RULES

At the April 18, 2023, Watauga County Board of Commissioners meeting, the Board amended the policy for public comment before the Board as follows:

In accordance with North Carolina General Statutes 160A-81.1, the Watauga County Board of Commissioners establishes the following policy and rules regarding Public Comment.

- The Board does hereby establish a time period of up to sixty (60) minutes, for an open forum, at the beginning of each regular meeting to hear citizen comments.
- Persons who wish to speak must register on the sign-up sheet located on the information desk outside the meeting room. Sign-up sheets will be available one hour prior to the start of each meeting.
- Speakers shall provide their name and address at the start of their comments.
- Each speaker is allocated up to three (3) minutes to speak. No public comment period shall extend beyond one (1) hour. The Chair reserves the right to reduce the time limitation for individual speakers in order to meet the one (1) hour time limit and as necessary for efficient conduct of business.
- A speaker may not share or relinquish any remaining time they have not used to another speaker and shall only be allowed to speak once during the public comment period.
- Speaker substitutions at the meeting are not allowed.
- Comments are to be directed to the Board as a whole. The forum is intended to provide the Board of Commissioners an opportunity to hear citizens. It is not intended to subject the Board to answering impromptu questions. Citizens will be expected to be civil in their language and presentation and not to engage in slander or name-calling.
- Speakers shall refrain from personal attacks and/or threats directed towards County staff, elected Board members, or members of the public. Insults, profanity, use of vulgar language or gestures, or other inappropriate behavior are not allowed.
- Speakers shall limit their comments to matters that are germane to, or within the jurisdiction of the Watauga County Board of Commissioners.
- Speakers shall address the Board with any, and all public comments. Comments, questions, jeering, or other interruptions from the audience are not allowed. Speakers shall likewise not address or respond to members of the audience.
- The Chair, or presiding officer, has the authority to enforce the Rules of Decorum. Failure to obey these Rules may result in the forfeiture of the remaining speaking time and possible criminal charges. Individuals who engage in egregious or repeated violations may be asked to leave the meeting.
- During the open forum, speakers should not discuss any of the following:
 - a. Matters which concern the candidacy of any person seeking public office, including that of the person addressing the Board.
 - b. Matters in current or anticipated litigation.
 - c. Advertising or promoting the sale of products, services, or private enterprise.
 - d. Promoting any contest or lottery.

Please **clearly** print your name. By printing your name, you **acknowledge** that you have read, understood, and agree to abide by the rules outlined above.

Please state your name before speaking.

SPEAKER LIST

- | | |
|-------------------|-----------|
| 1. Kathryn Watson | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

ADDITIONAL SIGN-UP SPACE AVAILABLE ON THE BACK.

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