

TENTATIVE AGENDA AND MEETING NOTICE

WATAUGA COUNTY BOARD OF COMMISSIONERS



Tuesday, July 21, 2026 at 5:30 PM



Watauga County Administration
Building, Commissioners' Board Room

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	Call Regular Meeting to Order		
	2	Approval of Minutes - June 16, 2026, Regular Meeting - June 16, 2026, Closed Session - July 6, 2026, Special Meeting		3
	3	Approval of the July 21, 2026, Agenda		17
5:35	4	Public Comment Limited to a maximum of one hour, with time adjusted based on the number of speakers.	Chairman Braxton Eggers	18
5:40	5	Blue Ridge Conservancy Trails Month Proclamation	Mr. Jordan Sellers	19
5:45	6	Watauga County Comprehensive Transportation Plan	Mr. Reuben Crummy Mr. David Graham	21
5:50	7	Sheriff's Office Fleet Vehicles & Equipment Purchase Request	Captain Preston Russell	40
5:55	8	Emergency Services Matters A. Replacement Vehicle Purchase Request B. Automated Quality Assurance System Procurement Request C. North Caldwell District EMS Coverage Agreement Request	Mr. Will Holt	63 79 85
6:00	9	Tax Matters A. Monthly Collections Report B. Refunds and Releases C. Annual Settlement of Tax Collector D. Oath to Collect Taxes	Mr. Tyler Rash	91 93 97 141
6:05	10	Renewal of Memorandum of Understanding with NCDHHS for Social Services Programs (SFY 2026-2028)	Ms. Julie Peck	144
6:10	11	Miscellaneous Administrative Matters A. Goforth Road Closure Petition B. Designation of Voting Delegate for the 2026 NCACC Annual Conference C. Change Order Requests #25 and #26 for Emergency Services Facility D. Boards and Commissions E. Announcements	Mr. Deron Geouque	203 211 212 227 240

TIME	#	TOPIC	PRESENTER	PAGE
6:15	12	Commissioners' Comments	Chairman Braxton Eggers	241
6:20	13	Break		241
6:25	14	Closed Session		241
		- Economic Development Matter per G.S. 143-318.11(a)(4) - Acquisition of Real Property per G.S. § 143-318.11(a)(5) - Personnel Matters per G. S. 143-318.11(a)(6) - Attorney-Client Matters per G. S. § 143-318.11(a)(3)		
6:30	15	Adjourn		

A G E N D A I T E M 2 :

APPROVAL OF MINUTES

- June 16, 2026, Regular Meeting
- June 16, 2026, Closed Session
- July 6, 2026, Special Meeting

MEETING MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS

Tuesday, June 16, 2026

The Watauga County Board of Commissioners held a regular meeting on Tuesday, June 16, 2026, at 5:30 p.m. in the Commissioners' Board Room located in the Watauga County Administration Building in Boone, North Carolina.

1. CALL REGULAR MEETING TO ORDER

Vice-Chairman Castle called the meeting to order at 5:30 p.m. The following were present:

PRESENT: Todd Castle, Vice-Chairman
 Emily Greene, Commissioner
 Tim Hodges, Commissioner
 Ronnie Marsh, Commissioner
 Deron Geouque, County Manager
 Madison Mathis, Clerk to the Board

[Clerk's Note: Chairman Eggers and County Attorney Nathan Miller were not in attendance due to a prior engagement. Mr. Greg Haver, an attorney with Miller and Johnson Law Firm, was present and served as legal counsel during the regular meeting.]

Commissioner Greene offered the prayer and Commissioner Hodges led the Pledge of Allegiance.

2. SPECIAL PRESENTATION – 250TH ANNIVERSARY OF THE UNITED STATES OF AMERICA

The meeting opened with a commemorative American flag presentation celebrating the 250th Anniversary of the United States of America, presented by the Watauga High School JROTC Cadets.

3. APPROVAL OF MINUTES

Vice-Chairman Castle presented the June 2, 2026, regular meeting and closed session minutes.

Commissioner Marsh, seconded by Commissioner Greene, moved to approve the June 2, 2026, regular meeting minutes as presented.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

Commissioner Marsh, seconded by Commissioner Greene, moved to approve the June 2, 2026, closed session minutes as presented.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

4. APPROVAL OF AGENDA

Vice-Chairman Castle called for additions or corrections to the June 16, 2026, agenda.

Commissioner Hodges, seconded by Commissioner Greene, moved to approve the June 16, 2026, agenda as presented.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

5. PUBLIC COMMENT

No one signed up to speak during public comment.

6. APPROVAL OF THE JUVENILE CRIME PREVENTION COUNCIL (JCPC) FY 2027 CERTIFICATION, MEMBERSHIP, AND COUNTY PLAN

Ms. Melissa Johnson, JCPC Western Area Consultant NC DPS Division of Juvenile Justice and Delinquency Prevention, requested the Board approve the Juvenile Crime Prevention Council (JCPC) FY 2027 certification, membership, and County Plan.

Commissioner Marsh expressed appreciation to Ms. Melissa Johnson and the participating agencies for their collaborative efforts to support youth.

Commissioner Marsh, seconded by Commissioner Hodges, moved to approve the Juvenile Crime Prevention Council (JCPC) FY 2027 certification, membership, and County Plan.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

7. WATAUGA LONG TERM RECOVERY GROUP UPDATE

Mr. Steve Marks, Watauga Long Term Recovery Group (LTRG) Executive Director, provided an overview of the activities and ongoing recovery efforts of the Watauga Long Term Recovery Group. The presentation included a brief history of the organization and its leadership structure, an update on the current caseload and case management staffing, a review of current funding sources and future funding projections, highlights of completed projects and ongoing areas of focus, and a discussion of the LTRG's role in responding to future disasters. Mr. Marks was also available to answer questions from the Board.

Mr. Marks noted that the Watauga Long Term Recovery Group was not requesting local funding and encouraged the Commissioners to help raise awareness of the organization's services and available resources.

This item was presented for information purposes only. No Board action was required.

8. PROJECT ON AGING MATTERS

A. Proposed Revision to Home & Community Care Block Grant (H&CCBG) FY 26 Allocation

Ms. Angie Boitnotte, Project on Aging Director, requested the Board revise the original allocation of the Home and Community Care Block Grant (H&CCBG). The request was to move \$5,000 from IHA Level II to IHA Level I. The overall allocation and match remain the same.

Commissioner Marsh, seconded by Commissioner Greene, moved to approve the revised Home and Community Care Block Grant (H&CCBG) allocation as presented in the packet.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

B. Proposed Allocation of Projected FY 27 Home & Community Care Block Grant (H&CCBG) Funds

Ms. Angie Boitnotte, Project on Aging Director, requested Board action to accept the projected allocation of \$328,343 in Home and Community Care Block Grant (H&CCBG) funds for FY 2027. The required local match is \$36,483 and is present in the Project on Aging's FY 2027 requested budget. The allocation is as detailed in Ms. Boitnotte's memo.

Commissioner Greene, seconded by Commissioner Hodges, moved to approve the projected allocations for FY 2027 Home & Community Care Block Grant (H&CCBG) Funds.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

9. EMERGENCY SERVICES MATTERS

A. Request for ES Facility Tower Lines and Antennas Mounting

Mr. Will Holt, Emergency Services Director, requested the Board approve a proposal from Engineered Tower Solutions (ETS) for the installation of transmission lines and antennas on the communications tower at the new Emergency Services Facility. The equipment to be installed is being provided by Mobile Communications America (MCA). Utilizing ETS for the installation is the most cost-effective option, as the company will already be onsite for tower construction activities, reducing mobilization costs associated with deploying a separate tower crew. The proposal was provided in accordance with State contract pricing in the amount of \$27,376.25. Funding for this project has been budgeted through grant funds.

Commissioner Marsh, seconded by Commissioner Hodges, moved to approve the proposal from Engineered Tower Solutions (ETS) in the amount of \$27,376.25 for the installation of transmission lines and antennas on the Emergency Services Facility communications tower.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

B. Emergency Communications Radio System Maintenance Contract Renewals

Mr. Will Holt, Emergency Services Director, requested the Board approve the renewal of three existing maintenance agreements with Mobile Communications America and Motorola Solutions for ongoing support of the County's emergency communications infrastructure. The agreements include maintenance for communications center radio systems, tower site equipment at all radio locations, and mobile radio equipment used by field personnel. These renewals ensure continued reliability and performance of critical public safety radio systems that support law enforcement, fire, and emergency medical response operations. The total cost of the renewal is \$114,570.65, and funding is available within the current budget.

During discussion, Vice-Chairman Castle inquired about competition among vendors for the radio system maintenance. Mr. Holt explained that there are limited alternatives for the existing Motorola-based system and acknowledged concerns regarding increasing costs.

Commissioner Greene, seconded by Commissioner Hodges, moved to approve the renewal of three maintenance agreements with Mobile Communications America and Motorola Solutions in the amount of \$114,570.65 for continued maintenance and support of the County's emergency communications radio systems.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

C. Rural Health Transformation Program (RHTP) Mobile Integrated Health Grant

Mr. Will Holt, Emergency Services Director, presented the Rural Health Transformation Program (RHTP) grant awarded through the North Carolina Office of EMS to establish a Mobile Integrated Health (MIH) program, also known as Community Paramedicine.

The program will provide community-based services for high-utilization EMS patients and support proactive healthcare initiatives. The grant award totals \$495,982.52 and will fund personnel, a program vehicle, equipment, technology, and other implementation costs.

Commissioner Marsh, seconded by Commissioner Hodges, moved to approve the Rural Health Transformation Program (RHTP) grant award in the amount of \$495,982.52 and approve the associated purchases and expenditures as presented.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

10. NCDOT STIP PRIORITY PROJECTS FOR THE 2028-2037 FUNDING

Mr. Jason Walker, Director of Planning and Inspections, presented the current State Transportation Improvement Program (STIP) projects for the Board's review and consideration. Mr. David Graham, Transportation Planner with the High Country Council of Governments, requested this prioritization to support the local input process for NCDOT scoring.

Commissioner Marsh, seconded by Commissioner Greene, moved to approve the prioritized ranking of the State Transportation Improvement Program (STIP) projects for submission to the North Carolina Department of Transportation. The approved ranking was as follows:

Priority	SPOT ID / TIP	Project	What it does	Est. Cost
1	H090163-A R-5903	US 421	Widen US 421 to multiple lanes	\$153,800,000
2	H090163-B R-2615	US 421, US 321	Widen US 421 / US 321 to multiple lanes	\$166,700,000
3	H111016	NC 105 Bypass (SR 1107 / US 321 Truck / US 421 Truck)	Widen the 105 Bypass to 3 lanes with shoulders	\$54,500,000
4	H090921-A R-2566A	NC 105 (Avery & Watauga)	Widen NC 105; reduced-conflict corridor	\$434,500,000
5	H250469	SR 1185 (Poplar Grove Road)	Modernize Poplar Grove Road	\$38,200,000
6	H230697	NC 194	Modernize road; add center turn lane and sidewalks	\$70,600,000
7	H171686 R-5872	US 421	Build a roundabout	\$12,000,000
8	H191026	NC 105	Widen NC 105 to 4 lanes	\$171,600,000
9	H230682	NC 105	Reduced-conflict corridor with bike and pedestrian improvements	\$168,700,000
10	H190480	NC 105 (Avery & Watauga)	Add a climbing lane and turn lanes at NC 184	\$59,000,000
11	H170838-B R-5915B	US 421 (Daniel Boone Parkway)	Daniel Boone Parkway, middle section	\$485,700,000
12	H170838-A R-5915A	US 421 (Daniel Boone Parkway)	Daniel Boone Parkway, west section	\$393,700,000
13	H170838-C R-5915C	US 421 (Daniel Boone Parkway)	Daniel Boone Parkway, east section	\$851,500,000

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

11. TAX MATTERS

A. Monthly Collections Report

Mr. Tyler Rash, Tax Administrator, presented the Monthly Collections Report for May 2026, and was present for questions and discussion.

The report was for information only; therefore, no action was required.

B. Refunds and Releases

Mr. Tyler Rash, Tax Administrator, presented the Refunds and Releases for May 2026, and was present for questions and discussion.

Commissioner Hodges, seconded by Vice-Chairman Castle, moved to accept the Refunds and Releases Reports, as presented.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

C. 2027 Property Tax Reappraisal

Mr. Tyler Rash, Tax Administrator, introduced Mr. Joshua Kleene of Vincent Valuations, LLC, who presented an overview of the upcoming 2027 countywide property reappraisal process. The presentation included information regarding the reappraisal timeline, valuation process, current project status, and statutory requirements for conducting the countywide reappraisal. Mr. Kleene and Mr. Rash responded to questions from the Board.

This item was presented for informational purposes only; therefore, no action was required.

12. RITTLE FORK STREAM RESTORATION PROJECT – GRANT APPLICATION REQUEST

Mr. Brian Bonville, Watauga Soil and Water Conservation Technician, requested the Board consider approval for Watauga County Soil and Water Conservation District to pursue a stream restoration project on Rittle Fork.

The proposed project includes stabilization and restoration of approximately 2,020 linear feet of Rittle Fork and 590 linear feet of unnamed tributaries. The Soil and Water Conservation District has unanimously voted to sponsor the project and is seeking permission to partner with Blue Ridge RC&D to apply for State Water Resources Development Funds to support the restoration effort.

Commissioner Marsh, seconded by Commissioner Greene, moved to approve the partnership with Blue Ridge RC&D and allow submission of the grant application for Water Resources Development funding.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

13. MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Proposed Renewal of Landfill Lease with Appalachian State University

Appalachian State University proposed a renewal of the current lease at the Watauga County Landfill for a research greenhouse and energy facility. The current lease expires June 30, 2026 and ASU requested a three (3) year renewal effective July 1, 2026. The public notice has already been completed. The lease has been reviewed by the County Attorney and is available for Board adoption.

Commissioner Greene, seconded by Commissioner Hodges, moved to approve the renewal of the lease agreement with Appalachian State University for the research greenhouse and energy facility located at the Watauga County Landfill for a three-year term, effective July 1, 2026, through June 30, 2029.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

B. Adoption of Grant Project Ordinance – Old Cove Creek School Park

County Manager Geouque presented a request to the Board to adopt the Grant Project Ordinance for the Old Cove Creek School Park Project. The ordinance establishes a dedicated grant project fund to account for project revenues and expenditures. Total project funding is **\$2,481,513**, consisting of **\$150,451** from the NCACC, **\$1,837,062** from FEMA Public Assistance, and **\$494,000** from the NC PARTF Helene Recovery Fund.

Commissioner Marsh, seconded by Commissioner Hodges, moved to adopt the Grant Project Ordinance for the Old Cove Creek School Park Project.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

C. Adoption of Grant Project Ordinance – Emergency Watershed Protection

County Manager Geouque presented a request to the Board to adopt the Grant Project Ordinance for the Emergency Watershed Protection (EWP) Projects. The ordinance establishes a dedicated grant project fund to account for revenues and expenditures associated with the Natural Resources Conservation Service Emergency Watershed Protection Program. Total project funding is **\$1,500,000**, funded through a transfer from the FEMA Disaster Fund.

Commissioner Marsh, seconded by Commissioner Greene, moved to adopt the Grant Project Ordinance for the Emergency Watershed Protection (EWP) Projects.

VOTE: Aye – 4
 Nay – 0
 Absent – 1 (Eggers)

D. Change Order Requests #18, #19, #20, #22, #23, #24 for Emergency Services Facility

Greene Construction, Inc. submitted Change Order Requests 18, 19, 20, 22, 23, and 24 for the Emergency Services Facility project. The change orders included owner-requested modifications, project reconciliations and credits, repairs to the force main damaged by a third party, lighting improvements, architectural fee adjustments, and flooring modifications. The net change to the contract is a decrease of \$63,779.97. Staff also advised that the County Attorney is pursuing reimbursement for the force main repairs associated with Change Order 19.

Commissioner Marsh, seconded by Commissioner Hodges, moved to approve Change Orders 18, 19, 20, 22, 23, and 24 with Greene Construction, Inc. for the Emergency Services Facility project, resulting in a net contract decrease of \$63,779.97.

VOTE: Aye – 4
 Nay – 0
 Absent – 1 (Eggers)

E. Annual Voting Equipment Service Agreement

Board of Elections Director, Mr. Matt Snyder, requested the Board approve a one (1) year agreement with Election Systems & Software, LLC (“ES&S”) for hardware maintenance, software license, maintenance and support, and firmware license, maintenance and support for the County's voting system as required by NCGS 163-165.9(b)(2). During Fiscal Year 2025-2026, the County's voting equipment was covered under the manufacturer's warranty and only software licensing fees were required. The proposed agreement includes annual maintenance fees in the amount of \$23,875.00 and Ballot on Demand software license renewal fees in the amount of \$7,445.81. Adequate funds have been budgeted to cover this expense.

Commissioner Greene, seconded by Commissioner Hodges, moved to approve the one-year agreement with Election Systems & Software, LLC (ES&S), including annual maintenance fees in the amount of \$23,875.00 and Ballot on Demand software license renewal fees in the amount of \$7,445.81, contingent upon staff confirming that a longer-term agreement is not available.

VOTE: Aye – 4
 Nay – 0

Absent – 1 (Eggers)

F. Budget Amendments

Deron Geouque, Finance Director, presented the budget amendments for approval as included in the Board packet.

Commissioner Marsh, seconded by Commissioner Greene, moved to approve the budget amendments as presented.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

G. Announcements

County Manager Geouque reminded the Board that the first regular meeting in July had been canceled and that the Board's next meeting would be held on July 21, 2026.

14. COMMISSIONERS' COMMENTS

- **Vice-Chairman Castle** - welcomed Mr. Scott Carter as the County's new Parks and Recreation Director.
- **Commissioner Hodges** - thanked Mr. Scott Carter for his years of service as Principal of Cove Creek School and congratulated him on his new role.
- **Commissioner Greene** - shared that she attended the Hunger and Health Coalition's open house celebrating its recent building renovation. She commended the organization on its improvements, encouraged others to visit the facility, and recognized the work of its volunteers.
- **Commissioner Marsh** - encouraged everyone to spend time with family and friends during the Fourth of July holiday, expressed appreciation to fire, law enforcement, emergency services, and other public safety personnel for their service, and wished everyone a safe and enjoyable holiday.

15. BREAK

16. CLOSED SESSION

At 6:50 p.m., Commissioner Greene, seconded by Commissioner Marsh, moved to enter Closed Session pursuant to G.S. § 143-318.11(a)(3) to discuss matters protected by attorney-client privilege, including Case No. 5:25-cv-157; pursuant to G.S. § 143-318.11(a)(5) to consider matters related to the acquisition of real property; and pursuant to G.S. § 143-318.11(a)(6) to discuss personnel matters.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

At 7:59 p.m., Commissioner Greene, seconded by Commissioner Marsh, moved to resume the open meeting.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

Upon returning to open session, Commissioner Hodges, seconded by Commissioner Greene, moved to amend the agenda to consider action regarding the proposed Emergency Medical Services (EMS) site in Blowing Rock.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

Commissioner Hodges, seconded by Commissioner Greene, moved to authorize the execution of the Offer to Purchase contract, as prepared by the County Attorney, for the proposed Blowing Rock EMS site, with language providing that the County agrees to enter into a Memorandum of Understanding (MOU) regarding the commencement of construction of the EMS base.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

17. ADJOURN

At 8:06 p.m., Commissioner Greene, seconded by Vice-Chairman Castle, moved to adjourn the meeting.

VOTE: Aye – 4
Nay – 0
Absent – 1 (Eggers)

Braxton Eggers, Chairman

ATTEST: Madison Mathis, Clerk to the Board

MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS

SPECIAL MEETING, MONDAY, JULY 6, 2026

The Watauga County Board of Commissioners held a special meeting on Monday, July 6, 2026, at 9:00 A.M. in the Commissioners' Board Room located in the Watauga County Administration Building, Boone, North Carolina.

Chairman Eggers called the meeting to order at 9:00 A.M. The following were present:

PRESENT: Braxton Eggers, Chairman
 Todd Castle, Vice-Chairman
 Emily Greene, Commissioner
 Tim Hodges, Commissioner
 Ronnie Marsh, Commissioner
 Nathan Miller, County Attorney
 Deron Geouque, County Manager
 Madison Mathis, Clerk to the Board

Chairman Eggers offered the prayer and Commissioner Marsh led the Pledge of Allegiance.

County Attorney Miller reviewed revisions made to the Agreement for Purchase and Sale of Land between Watauga County and the Town of Blowing Rock for property to be used as the site of a future Emergency Medical Services (EMS) base. He explained the closing timeline and reviewed the conditions of the agreement, including the requirements for construction and continued use of the property as an EMS base.

Commissioner Marsh noted that the Town of Blowing Rock sought to have the five-year continuous use period begin upon closing of the property. Commissioner Hodges discussed site development considerations, noting that existing rock on the property could affect the placement of the EMS base and increase construction costs.

Commissioner Marsh, seconded by Vice-Chairman Castle, moved to approve the Agreement for Purchase and Sale of Land with the Town of Blowing Rock for the acquisition of property to be used for the construction and operation of an Emergency Medical Services base.

VOTE: Aye – 5
 Nay – 0

At 9:11 A.M., Commissioner Greene, seconded by Commissioner Marsh, moved to adjourn the meeting.

VOTE: Aye – 5
Nay – 0

Braxton Eggers, Chairman

ATTEST:
Madison Mathis
Clerk to the Board

DRAFT

A G E N D A I T E M 3 :

APPROVAL OF JULY 21, 2026, AGENDA

A G E N D A I T E M 4 :

PUBLIC COMMENT

Manager's Comments:

Public Comment is limited to a maximum of one hour, with time adjusted based on the number of speakers.

A G E N D A I T E M 5 :

BLUE RIDGE CONSERVANCY TRAILS MONTH PROCLAMATION

Manager's Comments:

Representatives from Blue Ridge Conservancy will present a proclamation recognizing July 2026 as "Blue Ridge Conservancy Trails Month" in Watauga County.

Board action is requested to adopt the proclamation as presented.

STATE OF NORTH CAROLINA

WATAUGA COUNTY

A PROCLAMATION
DECLARING JULY 2026
BRC Trails Month

WHEREAS, Watauga County recognizes the initiative to connect Blowing Rock to Boone with a pedestrian and bicycle friendly greenway through the Middle Fork Greenway, AND the initiative to connect downtown Boone to Mount Jefferson with a hiking trail and several spur parks through the Northern Peaks State Trail, both projects of Blue Ridge Conservancy;

WHEREAS, communities in the High Country need safe access for people of all ages and abilities to recreate which is beneficial for promoting physical activity, lowers stress and improves emotional health;

WHEREAS, green corridors along the Middle Fork Greenway and Northern Peaks State Trail filter and buffer run-off to help stabilize the banks of a key tributary of the New River and water supply of the community, and protect the unique biodiversity of the Amphibolite Mountain range;

WHEREAS, greenways, pocket parks, and hiking trail systems provide economic value to communities as shown by studies of projects in the region such as the Virginia Creeper Trail;

WHEREAS, Blue Ridge Conservancy is partnering with with Watauga County and the towns of Blowing Rock and Boone to seek state and federal grants which require matching funds;

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Commissioners of Watauga County, North Carolina encourages all High Country businesses to participate in the July 2026 BRC Trails Month project to raise private funds to leverage government funding for the construction of the Middle Fork Greenway and the Northern Peaks State Trail;

THEREFORE BE IT FURTHER PROCLAIMED that the Watauga County Board of Commissioners encourage every visitor and citizen patronizing participating Watauga County businesses to Round Up their bill to the nearest dollar to go toward the Middle Fork Greenway and Northern Peaks State Trail construction.

ADOPTED by the Watauga County Board of Commissioners on this 21st day of July, 2026.



Braxton Eggers, Chairman
Watauga County Board of Commissioners

ATTEST: _____
Madison Mathis, Clerk to the Board

A G E N D A I T E M 6 :

WATAUGA COUNTY COMPREHENSIVE TRANSPORTATION PLAN

Manager's Comments:

Mr. Reuben Crummy, North Carolina Department of Transportation (NCDOT) Transportation Planning Division, and Mr. David Graham, High Country Rural Planning Organization (RPO), will provide an overview of the Watauga County Comprehensive Transportation Plan (CTP) update, including the purpose of the CTP and the planning process.

The update is for information only; therefore, no action is required at this time.



NORTH CAROLINA
Department of Transportation

Watauga County Comprehensive Transportation Plan (CTP) “What Is A CTP”

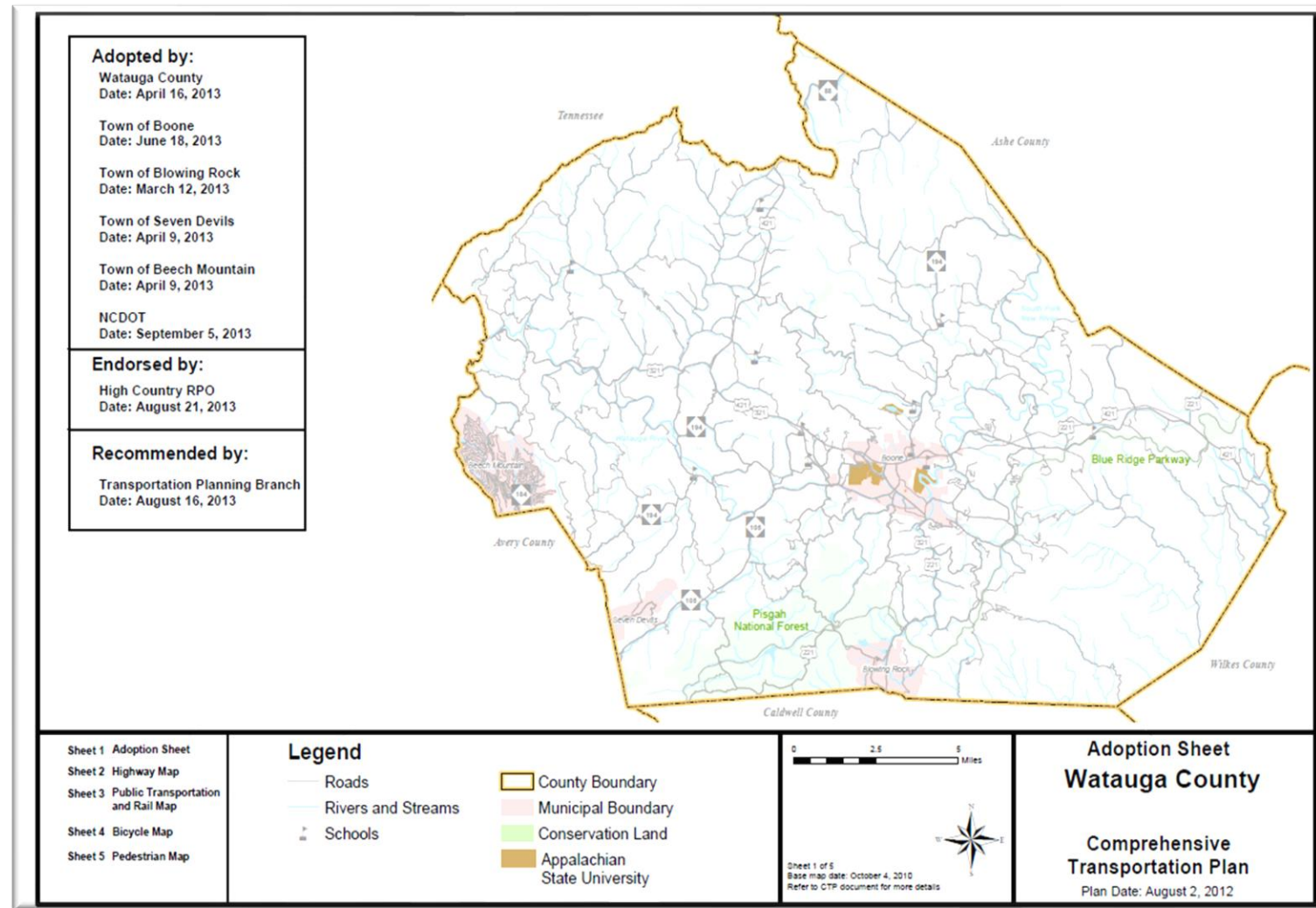
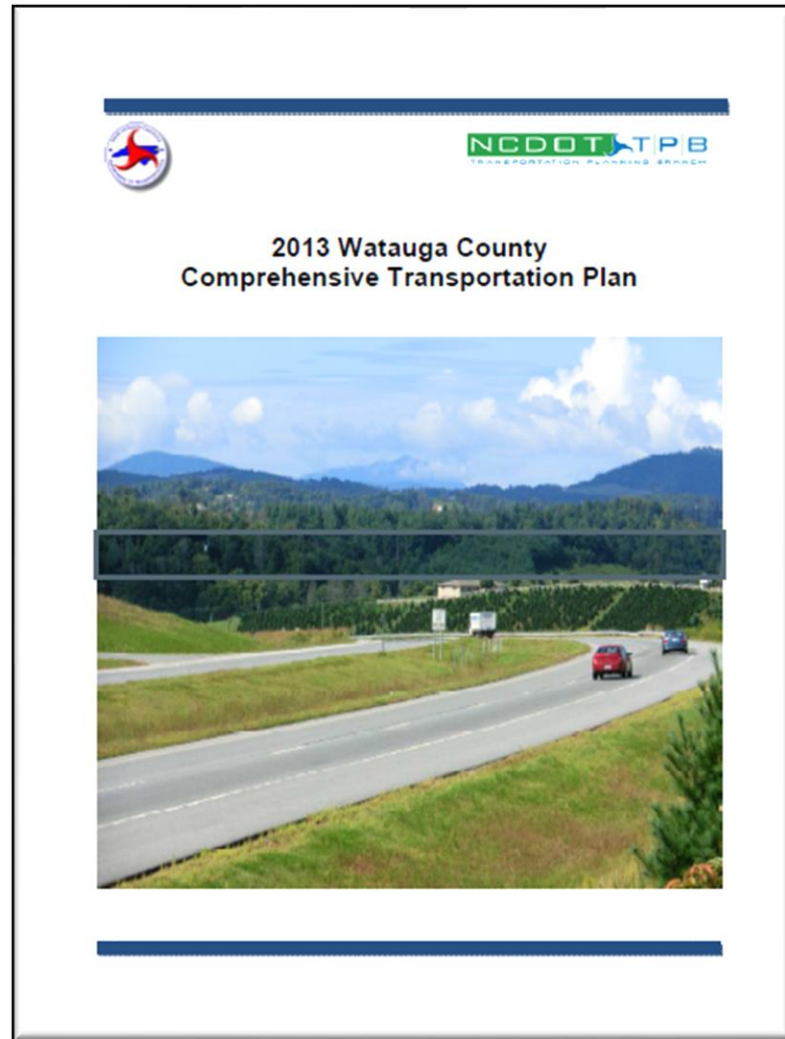
Reuben Crummy NCDOT Transportation Planning Division (TPD)

David Graham High Country Rural Planning Organization (RPO)

July 21, 2026

Connecting people, products and places safely and efficiently with customer focus, accountability
and environmental sensitivity to enhance the economy and vitality of North Carolina

The 2013 Watauga County CTP is Being Updated



State Mandated Plan

Per § G.S. 136-66.2 – Development of a coordinated transportation system and provisions for streets and highways in and around municipalities

First Part of (a):

Each municipality, not located within a metropolitan planning organization (MPO) as recognized in G.S. 136-200.1, with the cooperation of the Department of Transportation, shall develop a comprehensive transportation plan that will serve present and anticipated travel demand in and around the municipality.

A Current Land Use Plan Is Required

Current legislation (§ 136-66.2.b1) requires that local areas have a current land development plan (less than five years old) prior to receiving any planning assistance from the Department.

(b1) The Department of Transportation may participate in the development and adoption of a transportation plan or updated transportation plan when all local governments within the area covered by the transportation plan have adopted land development plans within the previous five years. The Department of Transportation may participate in the development of a transportation plan if all the municipalities and counties within the area covered by the transportation plan are in the process of developing a land development plan. The Department of Transportation may not adopt or update a transportation plan until a local land development plan has been adopted. A qualifying land development plan may be a comprehensive plan, land use plan, master plan, strategic plan, or any type of plan or policy document that expresses a jurisdiction's goals and objectives for the development of land within that jurisdiction.

What is A CTP?

- A long range needs-based plan (25-30 years)
- Represents consensus on a future transportation system
- Multimodal
 - Highway
 - Public Transportation / Rail
 - Bicycle / Pedestrian
- Satisfies NC State Statute § 136-66.2



What is A CTP?

Comprehensive Transportation Plan

Developed cooperatively with:

- NCDOT
- Municipalities
- Counties
- Metropolitan and/or Rural Planning Organizations
- Community Stakeholders
- The public

What is A CTP?

Comprehensive Transportation Plan

It is adopted or endorsed at three levels:

1. Locally (Local Governments)
2. Metropolitan and/or Rural Planning Organization
3. NCDOT Board of Transportation

Adoption is the first step of the development of transportation projects

What are the benefits of a CTP?

- Identifies solutions
- Supports community-adopted vision
- Allows communities to consider all modes

The results of the CTP process feeds into the NCDOT prioritization process and help guide MPOs and RPOs in developing project prioritization.

What are the benefits of a CTP?

Established the Comprehensive Transportation Plan

- Facilitates accountability (through the formal public involvement process (PIP))
- Considers environmental resources and geographic region area constraints
- Provides detailed information for project proposals

Why Develop a CTP?

- First step in the NCDOT project delivery process
- Identify existing and future transportation needs
- Project proposals should be reflected in the CTP before they are submitted for future funding available through NCDOT
- NCDOT refers to the CTP when implementing its Complete Streets Policy that includes multimodal facilities adhere appropriate
- A CTP can provide a link between land use decisions and future transportation decisions

NCDOT PROJECT DELIVERY PROCESS



CTPs are “Needs-Based” Plans

CTP Recommendations:

- Identify transportation needs
- Provide reasonable proposals
- Based on data-driven analysis and public input



CTPs creates project proposals and use data from other plans

A sampling of the data considered in a Comprehensive Transportation Plan

State Transportation Improvement Program (Funded)

Local Land Development or Land Use Plans

Local & Statewide Transportation Plans

Local & Statewide Bike / Ped / Transit Plans



Information from these plans and other data go through the CTP analysis process

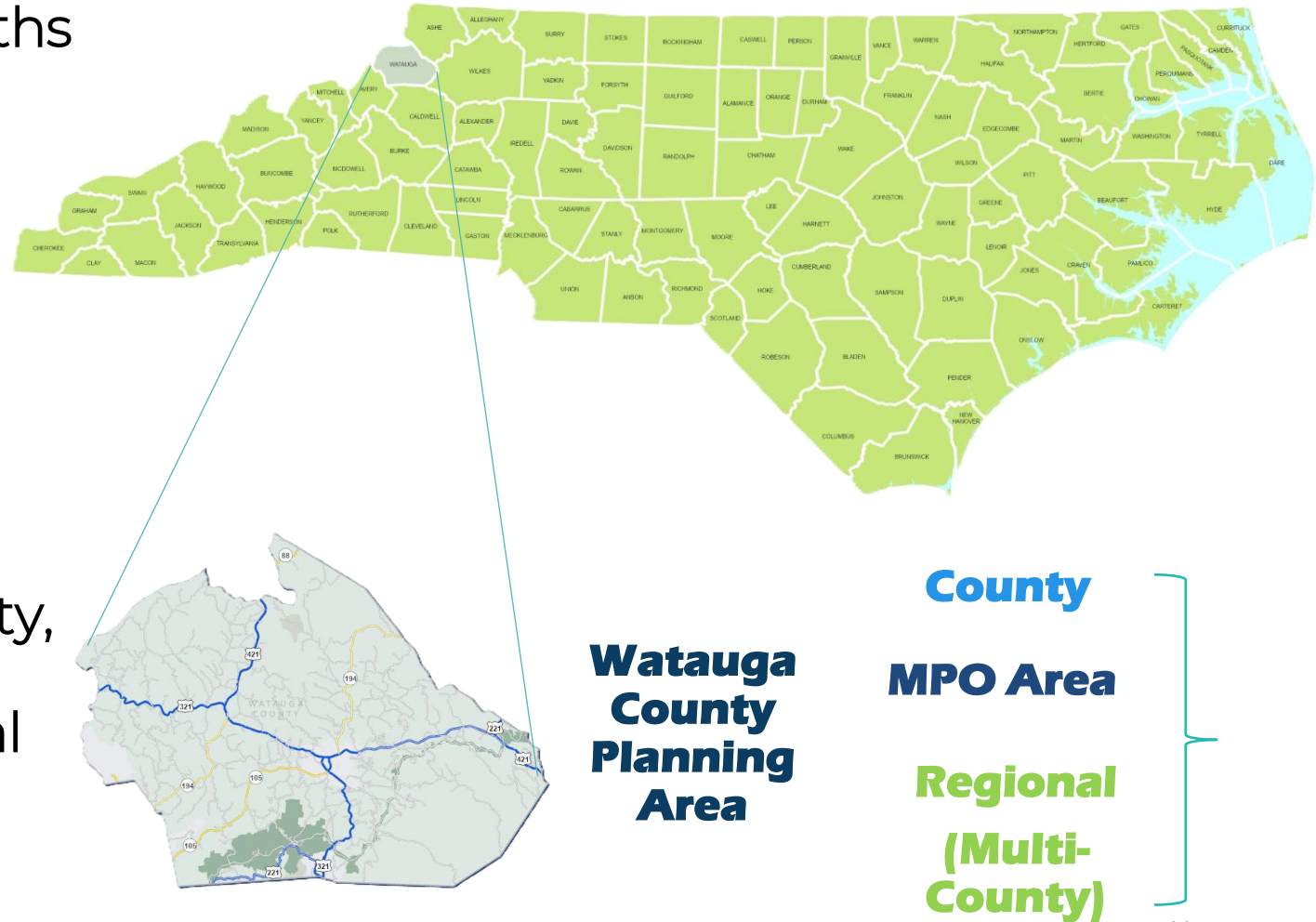
CTP Process

Takes approximately 12-18 months

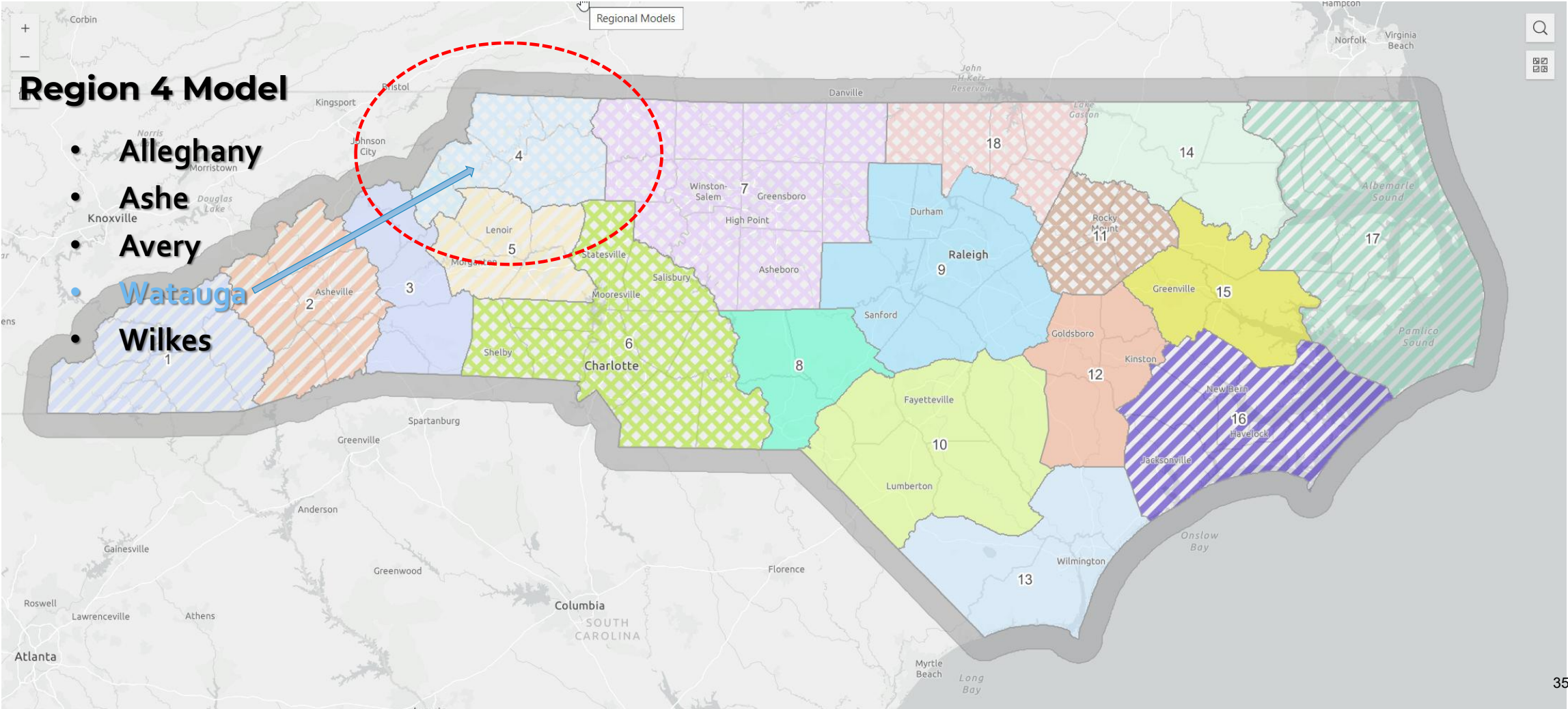
Typical process includes:

- Develop Local Vision
- System Assessment
- Analyze Alternatives
- Develop Draft Plan
- Plan Adoption

Generally developed on a County, Metropolitan Planning Organization (MPO), or Regional level



NCDOT Travel Demand Model Regions in NC



What is a Travel Demand Model?

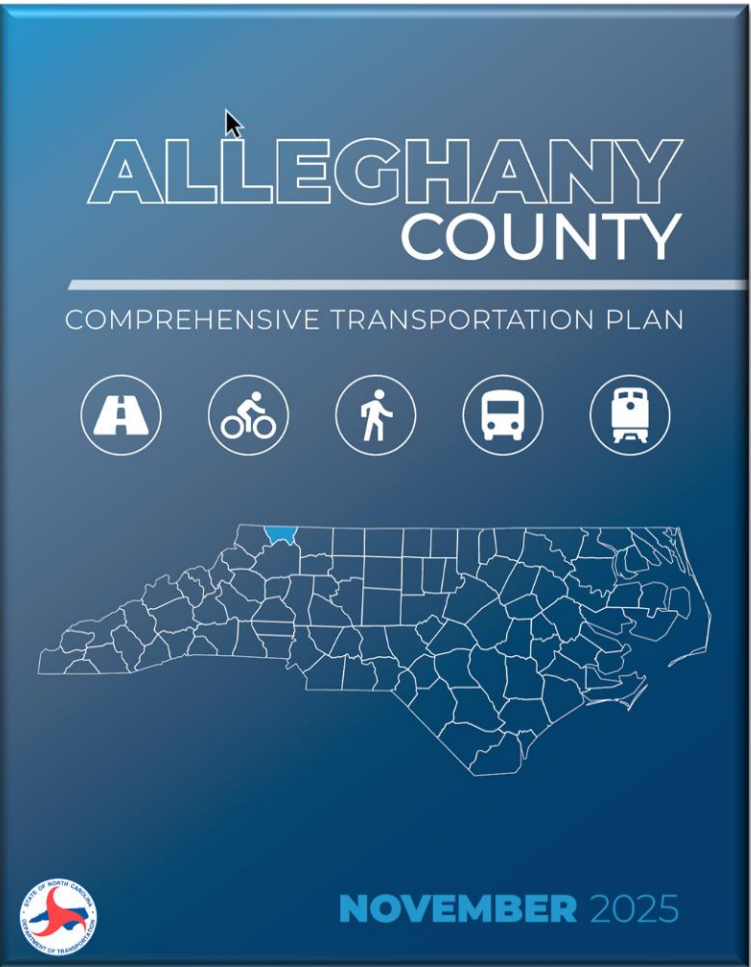
- NCDOT computer generated tool used to simulate existing and future travel patterns and deficiencies within a defined transportation network based on data (certificate of occupancy, employment, school enrollment, public transit, visitor, etc.)
- Predicts how changes in size and character of households, businesses, schools, etc. impact the transportation system in the future.
- Reflects travel behavior based on mode choices, i.e., highway vs transit vs other modes.

How is a Travel Demand Model Used?

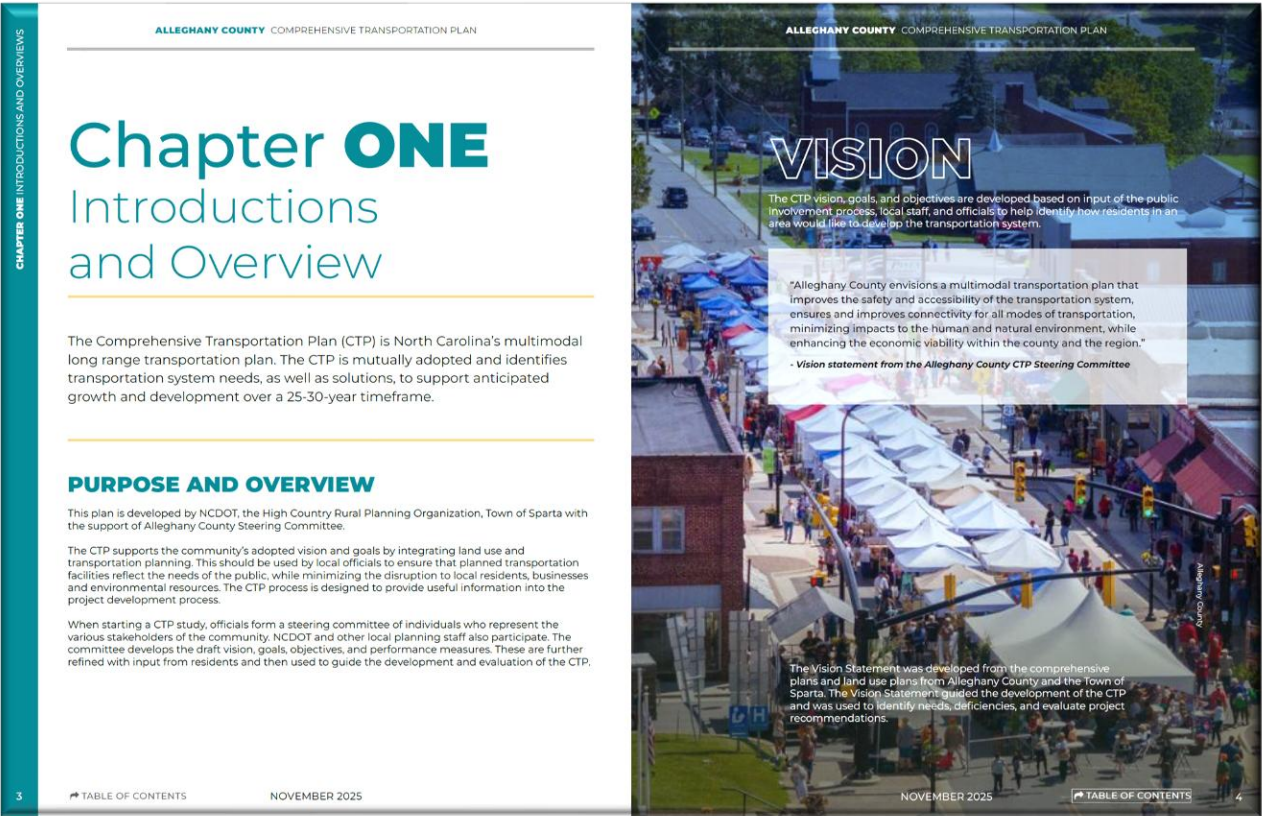
- Used to inform the development of the Watauga CTP and other future CTPs in High Country RPO region.
- Currently being developed for Watauga County
- Guided by input from a local TDM Coordinating Committee in partnership with NCDOT and the High Country RPO

Example CTP Products

Deliverables an area will receive from the CTP Process



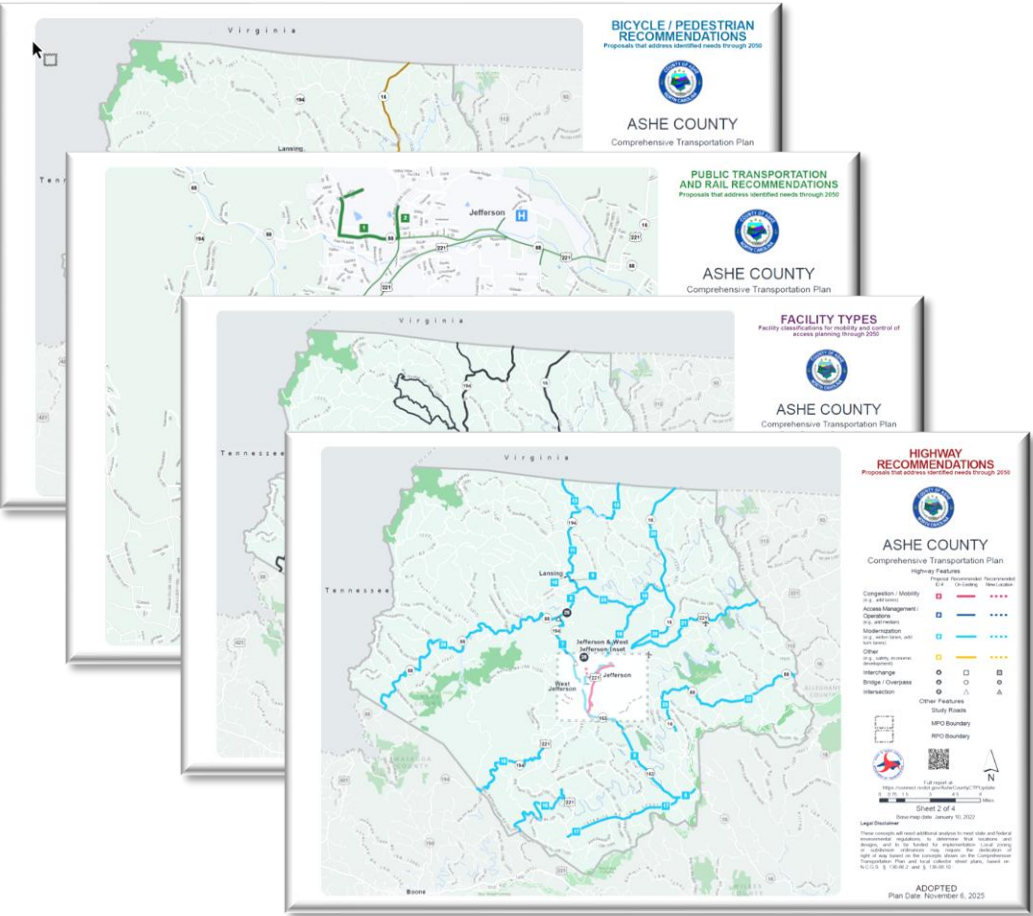
User Friendly Plan Documentation
Covers Study Highlights



Example CTP Products

Deliverables an area will receive from the CTP Process

CTP Recommendation Maps



Recommendations List

CHAPTER THREE CTP PROJECT PROPOSALS

ASHE COUNTY COMPREHENSIVE TRANSPORTATION PLAN

August 2023

Ashe County

Highway Recommendations

1

US 221 BUS, NC 88, South Main St Highway Recommendation: 
From: N Sixth Ave To: US 221 Bus/G Main St (Yamaha) | 1.72 miles
Replace with road diet (3 lanes with bicycle and pedestrian facilities)

2

US 221 BUS, S Main St Highway Recommendation: 
From: US221 Bus/G Main St (Yamaha) To: Hospital Ave (CR-1664) | 0.76 miles
Replace with road diet (3 lanes with bicycle and pedestrian facilities)

3

US 221 BUS, NC Hwy 194 Highway Recommendation: 
From: Hamilton St To: Beaver Creek School Rd (SR 1248) | 1.27 miles
Replace with road diet (3 lanes with bicycle and pedestrian facilities)

4

Mount Jefferson Rd Highway Recommendation: 
From: Walmart To: Lowes Dr | 0.19 miles
Widen to 3 lanes with pedestrian facilities

5

NC Hwy 163 Highway Recommendation: 
From: 750 Feet From US-221 To: NC-16 | 8.95 miles
Improve to roadway standard 12 foot lanes 2 ft shoulders with bicycle and pedestrian facilities

6

NC Hwy 194 Highway Recommendation:
From: E 5th St To: NC 88 | 1.28 miles
Improve to roadway standard 12 foot lanes 2 ft shoulders

7

NC Hwy 194 Highway Recommendation: 
From: NC 88/NC 194 in Warrensville To: NC 88/NC 194 | 3.77 miles
Improve to roadway standard 12 foot lanes 2 ft shoulders with bicycle and pedestrian facilities

Highway Class

Congestion

Access Management

Modernization

Other (Safety, etc.)

Bridges/Intersections

Highway Recommendations

PAGE 1

TABLE OF CONTENTS

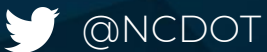
NOVEMBER 2025

- Highway
- Bicycle & Pedestrian
- Public Transportation
- Rail

38 17

Contact Us

- NCDOT Transportation Planning Division (TPD)
 - Reuben Crummy, rcrummy@ncdot.gov
919.707.0971 (Project Manager)
 - Hasan Obias, hmobias@ncdot.gov
919.707.09XX (Project Engineer)
- High Country Rural Planning Organization (RPO)
 - David Graham, dgraham@hccog.org
828.265.5434 x135



@NCDOT



NCDOT



NCDOTcommunications



@NCDOT



ncdotcom



ncdot_comm

A G E N D A I T E M 7 :**SHERIFF'S OFFICE FLEET VEHICLES & EQUIPMENT PURCHASE REQUEST****Manager's Comments:**

Captain Preston Russell, Watauga County Sheriff's Office, will request Board approval to purchase eight (8) vehicles, associated equipment, upfitting, and radio equipment included in the FY 2027 budget. The breakout is as follows:

Vehicles

Two (2) 2027 Dodge Durango K-9 vehicles.

Four (4) 2027 Dodge Durango Patrol vehicles.

One (1) 2027 Dodge Durango Criminal Investigations vehicle.

One (1) 2027 Narcotics vehicle.

Total \$345,337.99

Equipment

Eight (8) Kenwood radios dual band radios including encryption.

Total \$46,655

Upfitting

Two (2) K-9 Vehicles \$38,405.17

Four (4) Marked Patrol Vehicles \$54,376.14

One (1) Investigations Vehicle \$7,505.99

One (1) Narcotics Vehicle \$5,912.41

Total \$106,199.71

Board action is requested to approve the purchase of eight (8) new 2027 vehicles from Ilderton Dodge on the Sheriff's Association Contract in the amount of \$345,337.99, with the Narcotics Fund covering the cost of one (1) vehicle. Approval is also requested for the purchase of vehicle equipment from Two-Way Radio of Carolina, Inc. in the amount of \$46,655.00, and for vehicle upfitting services from Campbell-Brown, Inc. in the amount of \$106,199.71.



WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD
BOONE, NORTH CAROLINA 28607
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.
SHERIFF

To: Deron Geouque
From: Captain Preston Russell
Re: 2027 Fleet Vehicle Order Request

The Watauga County Sheriff's Office respectfully requests the Board's approval to proceed with ordering the vehicles and associated equipment approved in the FY 2027 budget.

The approved fleet replacement plan includes the purchase of the following vehicles:

- Two (2) 2027 Dodge Durango K-9 vehicles
- Four (4) 2027 Dodge Durango Patrol vehicles
- One (1) 2027 Dodge Durango Criminal Investigations Division vehicle
- One (1) 2027 Narcotics Division vehicle

Quotes for each vehicle, along with the associated equipment and upfitting costs, are attached for the Board's review and consideration.

Approving this request will allow the Sheriff's Office to place orders in a timely manner, helping to minimize delivery delays and ensure the vehicles are available for service as scheduled. Maintaining a reliable fleet is essential to supporting daily patrol operations, specialized units, and the safety of both deputies and the public.

Thank you for your consideration of this request.

Respectfully,

Captain Preston Russell
Watauga County Sheriff's Office

A handwritten signature in black ink, appearing to be "PR", written over a horizontal line.



ILBERTON



072126 BCC Meeting

701-712 South Main Street
High Point, NC 27260
(336) 841-6100



7/9/2026

Buyer:	WATAUGA COUNTY	Cell:			
	PRESTON RUSSELL				
Phone:	828-264-3761	Phone:			
E-Mail	preston.russell@watgov.org	Fax:			

		TRADE	
VEHICLE	JEEP GRAND CHEROKEE ALTITUDE 4X4	Make:	
Year:	2026	Model:	
Color:	WHITE	Year:	
Engine:	2.0L HURRICANE 4 TURBO W/ESS	Color:	
Drive	8-SPD AUTO 8HP80	VIN:	
Stock#	TC302084	Stock #:	
		ACV:	

MSRP

Sale Price	NCSA CONTRACT 26-12-0909	\$ 38,316.00
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WLJH74

ITEM# 288

Options Included

CAPRI LEATHERETTE SEATS / 2 ROW SEATING		PARKSENSE REAR PARK ASSIST	
CUSTOMER PREFERRED PACKAGE 2BB	\$ 5,440.00	PARKVIEW REAR BACKUP CAMERA	\$ -
POWER WINDOWS & LOCKS		UCONNECT 5 W/8.4" DISPLAY	\$ -
BLIND SPOT CROSS PATH DETECTION			\$ -
TRAILER TOW GROUP	\$ 896.00		
POWER SUNROOF	\$ 500.00		\$ -

Options Total	\$ 6,836.00
---------------	-------------

Sub Total	\$ 45,152.00
-----------	--------------

1

BALANCE DUE	\$ 45,152.00
-------------	--------------

Manager

Catherine Martin

Customer

DIRECTOR OF FLEET SALES

AUTHORIZED PERSONEL



ILDERTON

701-712 South Main Street
High Point, NC 27260
(336) 841-6100

072126 BCC Meeting

DODGE // RAM // JEEP



7/8/2026

Buyer:	WATAUGA COUNTY	Cell:	
	PRESTON RUSSELL		
Phone:	828-264-3761	Phone:	
E-Mail	preston.russell@watgov.org	Fax:	

		TRADE	
VEHICLE	DODGE DURANGO PURSUIT	Make:	
Year:	2027	Model:	
Color:	TBD	Year:	
Engine:	3.6L V6 24V VVT	Color:	
Drive	AWD 8-SPEED AUTO 850RE	VIN:	
Mileage:		Stock #:	
		ACV:	

MSRP

Sale Price	NCSA CONTRACT 26-12-0909	\$38,940.00
------------	--------------------------	-------------

#236

Options Included	
SPECIAL SERVICE PACKAGE	BLIND SPOT CROSS PATH DETECTION
PARKVIEW REAR CAMERA, U CONNECT	4 KEY FOBs
TRAILER TOW PACKAGE - CLASS IV RECEIVER HITCH	INC NO CONSOLE
3% MY 2027 PRICING UPDATE	\$1,168 SHIFTER IN THE COLUMN
VINYL REAR SEAT	\$160 VINYL FLOOR
18" WHEELS WITH WHEEL COVERS	\$430
PAINT COLOR UPGRADE	\$395
Options Total	\$ 2,153.00

Sub Total	\$41,093.00
-----------	-------------

UNITS	1

BALANCE DUE	\$41,093.00
-------------	-------------

Manager

Kim Tuttle

DIRECTOR OF FLEET SALES

Customer

AUTHORIZED PERSONEL



ILDERTON

072126 BCC Meeting

701-712 South Main Street
High Point, NC 27260
(336) 841-6100

DODGE // CHRYSLER // JEEP

**BUSINESS LINK**

7/8/2026

Buyer:	WATAUGA COUNTY	Cell:	
	PRESTON RUSSELL		
Phone:	828-264-3761	Phone:	
E-Mail	preston.russell@watgov.org	Fax:	

		TRADE	
VEHICLE	DODGE DURANGO PURSUIT	Make:	
Year:	2027	Model:	
Color:	WHITE	Year:	
Engine:	3.6L V6 24V VVT	Color:	
Drive	AWD 8-SPEED AUTO 850RE	VIN:	
Mileage:		Stock #:	
		ACV:	

MSRP

Sale Price	NCSA CONTRACT 26-12-0909	\$38,940.00
------------	--------------------------	-------------

#236

Options Included		
SPECIAL SERVICE PACKAGE		BLIND SPOT CROSS PATH DETECTION
PARKVIEW REAR CAMERA, U CONNECT		4 KEY FOBs
TRAILER TOW PACKAGE - CLASS IV RECEIVER HITCH	INC	NO CONSOLE
MY 2027 PRICING UPDATE	\$1,168	SHIFTER IN THE COLUMN
VINYL REAR SEAT	\$160	VINYL FLOOR
18" WHEELS WITH WHEEL COVERS	\$430	
BLACK LEFT LED SPOTLIGHT	\$750	
Options Total		\$ 2,508.00

Sub Total	\$41,448.00
-----------	-------------

UNITS	1

BALANCE DUE	\$41,448.00
-------------	-------------

Manager

Kim Tuttle

DIRECTOR OF FLEET SALES

Customer

AUTHORIZED PERSONEL



WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD
BOONE, NORTH CAROLINA 28607
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.
SHERIFF

To: Deron Geouque
From: Captain Preston Russell
Re: 2027 Fleet Vehicle Radio Equipment Purchase

The Watauga County Sheriff's Office respectfully requests the Board's approval to purchase radio equipment for the FY 2027 fleet vehicles.

The following equipment has been quoted through **Two Way Radio of Carolina** utilizing **North Carolina State Contract pricing**:

- **Eight (7) Kenwood Dual-Band Mobile Radios plus encryption**
- **Total Cost: \$46,655**

This equipment will be installed in the Sheriff's Office FY 2027 fleet vehicles to ensure reliable communications for patrol operations and specialized units. A copy of the quote is attached for the Board's review and consideration.

Thank you for your consideration of this request.

Respectfully,

Captain Preston Russell
Watauga County Sheriff's Office

A handwritten signature in black ink, appearing to be "P. Russell", written over a horizontal line.

TWO WAY RADIO
OF CAROLINA, INC.



704-372-3444
TWOWAYRADIO.ORG

2016 WEST MOREHEAD, ST. CHARLOTTE, NC 28208



MOTOROLA

WATAUGA COUNTY SHERIFF'S DEPT

Attn: Major Kelly Redmon
184 Hodges Gap Rd
Boone, NC 28607
828-265-7607

7/6/2026

EFJohnson
PLATINUM PARTNER

QTY	DESCRIPTION	EACH	AMOUNT
NC Convenience Contract 725-G Pricing			
	EF Johnson VM7000 Dual Band VHF/700/800Mhz Rem Mnt Mobile Radio	MSRP \$ 8780.00	
	Includes: Bluetooth, Ignition Sense Cable (Qty 2), Speakers (Qty 2), Mounting Hardware, Mobile Microphone, and 3 Year Warranty.		
8	Final Total Pricing After Discounts	\$ 5,785.00	\$ 46,280.00

Includes: Analog FM, P25 CAI AMBE+2, 1024 Channels, Analog Conventional, P25 Conventional, P25 Phase 1 Trunking, P25 Phase 2 TDMA (VIPER Mandate) Multi Key DES-OFB Encryption, ADP Compatible Encryption, True Voice Noise Cancellation, and VIKING Vault Perpetual Software.

INCLUDED

OPTIONS

8	Replace Standard Deck with VHF Hi Power, 100 Watt Mobile Deck	\$ 500.00	\$ 4,000.00
8	add Multi-Key AES Encryption (for FBI, ICE, DHS Joint Operations)	\$ 300.00	\$ 2,400.00
	KCH-21 Hand Held Controller Option	\$ 350.00	
8	QW-152 VHF 1/4 Wave Mobile Antenna, NMO Mnt, Connector	\$ 40.00	\$320.00
8	QW-8063 800 MHz Mobile Antenna, NMO Mnt, Connector	\$ 40.00	\$320.00
8	Programming	FREE	FREE
	Labor TWRC Remote Mount On-Site Installation	\$ 295.00	



TWO WAY RADIO
OF CAROLINA, INC.

Equipment Total	\$ 53,320.00
Tax (6.75%):	\$3,599.10

Total Equipment Cost:	\$ 56,919.10
-----------------------	--------------

KENWOOD



P25 Public Safety Grade Communications
For Law Enforcement

Watauga County Sherriff

Subscriber Overview





WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD
BOONE, NORTH CAROLINA 28607
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.
SHERIFF

The Watauga County Sheriff's Office respectfully requests the Board's approval to purchase fleet vehicle equipment and installation services for the FY 2027 budget year.

The following equipment has been quoted through Campbell-Brown Inc. utilizing North Carolina State Contract pricing. The quoted amounts include both vehicle equipment and labor for installation.

Two (2) K-9 Vehicles

\$38,405.17

Four (4) Marked Patrol Vehicles

\$54,376.14

One (1) Investigations Vehicle

\$7,505.99

One (1) Narcotics Vehicle

\$5,912.41

Total Requested

\$106,199.71

Detailed quotes for each vehicle and equipment package are attached for the Board's review and consideration.

Approval of this request will allow the Sheriff's Office to proceed with the timely purchase and installation of equipment necessary to place the FY 2027 fleet vehicles into service safely and efficiently.

Thank you for your consideration of this request.

Respectfully,

Captain Preston Russell

A handwritten signature in black ink, appearing to read "P. Russell", is written over the name of Captain Preston Russell.

Watauga County Sheriff's Office



Since 1957 2501 Allen Road S./28269
REMIT TO: PO Box 26685
Charlotte, NC 28221
Phone (704) 377-2551
NC WATS (800) 849-5050

1131 White Horse Road
PO Box 8498 Sta. A
Greenville, SC 29604
Phone (864) 277-4372
SC WATS (800) 849-2426

QUOTE

QUOTE ORG

Page 1

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/10/26	8/09/26		BRIAN SLOOP	188251	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080678	JEEP WHELEN	BRI	Prepaid/add		CHARLOTTE STORE

Sold To WATAUGA COUNTY SHERIFF
814 W. KING STREET
SUITE 216
BOONE NC 28607

Ship To WATAUGA COUNTY SHERIFF
184 HODGES GAP RD
BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
		WHELEN EQUIPMENT QUOTE FOR JEEP GRAND CHEROKEE			
2	AVW22EE	FRONT WINDOW DUAL AVENGER II DUO BW/BW WIRE	291.6000	EA	583.20
2	AVW22MM	REAR WINDOW DUAL AVENGER II DUO BA/BA WIRE	291.6000	EA	583.20
2	IONB	GRILLE LIGHTS ION LIGHT BLUE	112.3000	EA	224.60
2	IONB	SIDE CARGO WINDOW ION LIGHT BLUE	67.3800	EA	134.76
2	TSS0M	UNDER HATCH T-SERIES SURFACENT DUO BLU/AMB	119.4000	EA	238.80
1	HHS3200	SIREN AMP W/ HAND-HELD CONTROL	450.0000	EA	450.00
1	SA315U	SA315U SPEAKER, BLACK PLASTIC	247.2000	EA	247.20
1	SAK1	SA-315 MOUNT KIT UNIVERSAL	31.8000	EA	31.80
1	INSTALLATION	Jeep Grand Cherokee Labor \$2350.00 Install-kit \$695.00. INSTALLATION CHARGE	2350.0000		2,350.00
1	INSTALL-KIT	INSTALLATION KIT	695.0000		695.00
			SubTotal		5,538.56
			Freight		
			Sales Tax		373.85
			Quote Total		5,912.41

All warranties are limited to the warranty given by the manufacturer, and in no event does Campbell-Brown, Inc. warrant any product it sells beyond the stated warranty of the product manufacturer.
All quotes are valid for 30 days from the dated issued.



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NC WATS (800) 849-5050

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Greenville, SC 29604
Phone (864) 277-4372
SC WATS (800) 849-2426

QUOTE

QUOTE ORG

Page 2

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/10/26	8/09/26		BRIAN SLOOP	188251	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080679	Admin Durango	BRI	Prepaid/add		CHARLOTTE STORE

Sold To WATAUGA COUNTY SHERIFF
814 W. KING STREET
SUITE 216
BOONE NC 28607

Ship To WATAUGA COUNTY SHERIFF
184 HODGES GAP RD
BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
		Plus Freight on Havis items: Freight Est \$150.00 ***** FacePlates to be included @ N/C C-EB30-KCH-1P (Kenwood) C-EB40-CCS-1P (Whelen) and fillers as needed *****			
1	C-VS-2300-DUR	HAV-CONSOLE 2021 DURANGO	396.8000	EA	396.80
1	C-ARM-103	HAV LARGE PADDED ARM REST	137.6400	EA	137.64
1	CUP2-1001	HAV CUP HOLDER	45.9900	EA	45.99
		.			
		.			
		Plus Freight on Stinger FlashLight Freight est \$25.00			
1	75456	Stinger DS LED HL - 12V DC	168.5100	EA	168.51
		.			
		**** (1) Admin Durango ****			
		.			
		Labor \$2550.00			
		Install-kit \$695.00.			
1	INSTALLATION	INSTALLATION CHARGE	2550.0000		2,550.00
1	INSTALL-KIT	INSTALLATION KIT	695.0000		695.00
		.			
		.			
		***** Vin# ***** .			
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total		**Continued**

All warranties are limited to the warranty given by the manufacturer, and in no event does Campbell-Brown, Inc. warrant any product it sells beyond the stated warranty of the product manufacturer.
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Since 1957 2501 Allen Road S./28269
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QUOTE

QUOTE ORG

Page 1

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/10/26	8/09/26		BRIAN SLOOP	188251	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080679	Admin Durango	BRI	Prepaid/add		CHARLOTTE STORE

Sold To WATAUGA COUNTY SHERIFF
814 W. KING STREET
SUITE 216
BOONE NC 28607

Ship To WATAUGA COUNTY SHERIFF
184 HODGES GAP RD
BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
		**** (1) Admin Durango ****			
1	BW44UFX	Front interior Bar Dual Color BW/BW/BW/BW/BW/BWBW/BW/BW/BW/BW WCX DUO I-E XLP 12-LT DURANGO	823.8600	EA	823.86
1	C399S6	Cemcom CORE Control center items:	934.0900	EA	934.09
1	C399SP	CENCOM CORE SIREN KNOB & SLIDE		EA	
1	SA315U	OBD II SCANPORT KIT DURANGO		EA	
1	SAK54	SA315U SPEAKER, BLACK PLASTIC		EA	
		SA-315 MT KIT DURANGO		EA	
1	WX2230F	Rear Stick Dual Color (CORE Compatible) BA/BA/BA/BA/BA/BA 6-LIGHT 32" FLAT WCX 2250	605.6800	EA	605.68
2	IONB	IONB X2 (In side Window in cargo area) ION LIGHT BLUE	112.3000	EA	224.60
2	IONB	IONB X2 (Tag Lights) ION LIGHT BLUE	112.3000	EA	224.60
2	IONB	Note: Push Bumper deleted Grille Lights added (2) BLUE IONS in Grille ION LIGHT BLUE	112.3000	EA	224.60
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total		**Continued**

All warranties are limited to the warranty given by the manufacturer, and in no event does Campbell-Brown, Inc. warrant any product it sells beyond the stated warranty of the product manufacturer.
All quotes are valid for 30 days from the dated issued.

**QUOTE**

QUOTE ORG

Page 3

Since 1957 2501 Allen Road S./28269
REMIT TO: PO Box 26685
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1131 White Horse Road
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Greenville, SC 29604
Phone (864) 277-4372
SC WATS (800) 849-2426

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/10/26	8/09/26		BRIAN SLOOP	188251	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080679	Admin Durango	BRI	Prepaid/add		CHARLOTTE STORE

Sold To WATAUGA COUNTY SHERIFF
814 W. KING STREET
SUITE 216
BOONE NC 28607

Ship To WATAUGA COUNTY SHERIFF
184 HODGES GAP RD
BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
		NO DECALS FOR ADMIN			
			SubTotal		7,031.37
			Freight		
			Sales Tax		474.62
			Quote Total		7,505.99
All warranties are limited to the warranty given by the manufacturer, and in no event does Campbell-Brown, Inc. warrant any product it sells beyond the stated warranty of the product manufacturer. All quotes are valid for 30 days from the dated issued.					

**QUOTE**

QUOTE ORG

Page 2

Since 1957 2501 Allen Road S./28269
REMIT TO: PO Box 26685
Charlotte, NC 28221
Phone (704) 377-2551
NC WATS (800) 849-5050

1131 White Horse Road
PO Box 8498 Sta. A
Greenville, SC 29604
Phone (864) 277-4372
SC WATS (800) 849-2426

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/09/26	8/08/26		BRIAN SLOOP	188251	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080643	(4)Marked Durang	AUSTIN BARNES	Prepaid/add		CHARLOTTE STORE

Sold To WATAUGA COUNTY SHERIFF
814 W. KING STREET
SUITE 216
BOONE NC 28607

Ship To WATAUGA COUNTY SHERIFF
184 HODGES GAP RD
BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
8	U180E	U-SERIES DUO BLUE/WHITE	185.4000	EA	1,483.20
8	U18044	U-Series brackets, pair 2013-2026 Dodge Durango, Under-the Howler Speaker and Bracket like what we did on the F-150 is not quoted.	21.0000	EA	168.00
4	C-VS-1900-DUR-PM-2	VS CONSOLE PJ8 PRINTER 21-26 DUR	558.8100	EA	2,235.24
4	C-ARM-103	HAV LARGE PADDED ARM REST	139.8600	EA	559.44
4	CUP2-1001	HAV CUP HOLDER	45.9900	EA	183.96
4	C-MD-112	HAV-11" SLIDE OUT WING ARM	246.3300	EA	985.32
4	C-HDM-204	HAV-POLE, TELE, HDM, SDMT, 8h, W-SHRTN	159.3900	EA	637.56
4	C-ADP-101	Universal Adapter Plate	46.6200	EA	186.48
4	7160-0250	Plus Freight on Gamber Cradles Freight Est is \$75.00 GAMBER UNIVERSAL CRADLE	311.9200	EA	1,247.68
4	1K0574DUR11	Plus Freight on Setina Items: Freight Estimate is \$1000.00 Single Prisoner Transport Partitio	830.9700	EA	3,323.88
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total		**Continued**
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REMIT TO: PO Box 26685
Charlotte, NC 28221
Phone (704) 377-2551
NC WATS (800) 849-5050

1131 White Horse Road
PO Box 8498 Sta. A
Greenville, SC 29604
Phone (864) 277-4372
SC WATS (800) 849-2426

QUOTE

QUOTE ORG

Page 1

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/09/26	8/08/26		BRIAN SLOOP	188251	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080643	(4)Marked Durang	AUSTIN BARNES	Prepaid/add		CHARLOTTE STORE

Sold To WATAUGA COUNTY SHERIFF
814 W. KING STREET
SUITE 216
BOONE NC 28607

Ship To WATAUGA COUNTY SHERIFF
184 HODGES GAP RD
BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
		*** (4) Marked Patrol Durango's **			
4	BW44UFX	Front interior Bar Dual Color BW/BW/BW/BW/BW/BWBW/BW/BW/BW/BW/BW WCX DUO I-E XLP 12-LT DURANGO	823.8600	EA	3,295.44
4	C399S6	Cemcom CORE Control center items:	934.0900	EA	3,736.36
4	C399SP	CENCOM CORE SIREN KNOB & SLIDE		EA	
4	SA315U	OBD II SCANPORT KIT DURANGO		EA	
4	SAK54	SA315U SPEAKER, BLACK PLASTIC		EA	
		SA-315 MT KIT DURANGO		EA	
4	WX2230F	Rear Stick Dual Color (CORE Compatible) BA/BA/BA/BA/BA/BA 6-LIGHT 32" FLAT WCX 2250	605.6800	EA	2,422.72
8	IONB	IONB X2 (In Light ready GoRhino Bumper) ION LIGHT BLUE	112.3000	EA	898.40
8	IONB	IONB X2 (In side Window in cargo area) ION LIGHT BLUE	112.3000	EA	898.40
8	IONB	IONB X2 (Tag Lights) ION LIGHT BLUE	112.3000	EA	898.40
		U-Series DUO SMOKED Blue/White - under mirror lights			
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total		**Continued**

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**QUOTE**

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7/09/26	8/08/26		BRIAN SLOOP	188251	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080643	(4)Marked Durang	AUSTIN BARNES	Prepaid/add		CHARLOTTE STORE

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BOONE NC 28607

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BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
4	PK0123DUR112ND	Cargo Area Partition #12VS Stationa	427.7700	EA	1,711.08
4	WK0514DUR11	Window Barrier Steel Vertical *FO	213.5700	EA	854.28
4	GK10271UHKSVSCA	S T-RAIL MOUNT UNIVERSAL HK	188.3700	EA	753.48
4	GK0726	10 SECOND TIMER w/switch	30.8700	EA	123.48
		.			
		.			
		Plus Freight on Stinger FlashLight			
		Freight est \$25.00			
4	75456	Stinger DS LED HL - 12V DC	168.5100	EA	674.04
		.			
		.			
		Plus Freight on Go Rhino Push			
		Bumper:			
		Freight Est is \$450.00			
4	5202-2L61	2-Light-Wheelen Ion-Includes Light	407.7500	EA	1,631.00
		@@			
		Headlight wraps deleted **			
		@@			
		.			
		*** (4) Marked Patrol Durango's **			
		.			
		Labor each \$3675.00			
		Install-kit each \$695.00			
4	INSTALLATION	INSTALLATION CHARGE	3675.0000		14,700.00
4	INSTALL-KIT	INSTALLATION KIT	695.0000		2,780.00
		.			
		.			

		Vin#			
		Vin#			
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total		**Continued**
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**QUOTE**

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Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/09/26	8/08/26		BRIAN SLOOP	188251	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080643	(4)Marked Durang	AUSTIN BARNES	Prepaid/add		CHARLOTTE STORE

Sold To WATAUGA COUNTY SHERIFF
814 W. KING STREET
SUITE 216
BOONE NC 28607

Ship To WATAUGA COUNTY SHERIFF
184 HODGES GAP RD
BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
		Vin#			
		Vin#			

		.			
		See ISG Quotation #16431 for			
		Watauga County Sheriff Durango			
4	GRAPHICS PACKAGE	GRAPHICS PACKAGE	500.0000	EA	2,000.00
4	LABOR	LABOR	175.0000		700.00
			SubTotal		49,087.84
			Freight		1,850.00
			Sales Tax		3,438.30
			Quote Total		54,376.14
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QUOTE

QUOTE ORG

Page 2

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
7/10/26	8/09/26		BRIAN SLOOP	188251	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080669	(2) K9 Durango	BRI	Prepaid/add		CHARLOTTE STORE

Sold To WATAUGA COUNTY SHERIFF
814 W. KING STREET
SUITE 216
BOONE NC 28607

Ship To WATAUGA COUNTY SHERIFF
184 HODGES GAP RD
BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
4	U180E	U-SERIES DUO BLUE/WHITE	185.4000	EA	741.60
2	U18044	U-Series brackets, pair 2013-2026 Dodge Durango, Under-the Howler Speaker and Bracket like what we did on the F-150 is not quoted.	21.0000	EA	42.00
2	C-VS-1900-DUR-PM-2	VS CONSOLE PJ8 PRINTER 21-26 DUR	558.8100	EA	1,117.62
2	C-ARM-103	HAV LARGE PADDED ARM REST	139.8600	EA	279.72
2	CUP2-1001	HAV CUP HOLDER	45.9900	EA	91.98
2	C-MD-112	HAV-11" SLIDE OUT WING ARM	246.3300	EA	492.66
2	C-HDM-204	HAV-POLE, TELE, HDM, SDMT, 8h, W-SHRTN	164.4500	EA	328.90
2	C-ADP-101	Universal Adapter Plate	46.6200	EA	93.24
2	7160-0250	Plus Freight on Gamber Cradles Freight Est is \$75.00 GAMBER UNIVERSAL CRADLE	311.9200	EA	623.84
2	75456	Plus Freight on Stinger FlashLight Freight est \$25.00 Stinger DS LED HL - 12V DC	168.5100	EA	337.02
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total	**Continued**	

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7/10/26	8/09/26		BRIAN SLOOP	188251	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080669	(2) K9 Durango	BRI	Prepaid/add		CHARLOTTE STORE

Sold To WATAUGA COUNTY SHERIFF
814 W. KING STREET
SUITE 216
BOONE NC 28607

Ship To WATAUGA COUNTY SHERIFF
184 HODGES GAP RD
BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
		(2) K9 Durango			
2	BW44UFX	Front interior Bar Dual Color BW/BW/BW/BW/BW/BWBW/BW/BW/BW/BW WCX DUO I-E XLP 12-LT DURANGO	823.8600	EA	1,647.72
2	C399S6	Cemcom CORE Control center items:			
2	C399SP	CENCOM CORE SIREN KNOB & SLIDE	934.0900	EA	1,868.18
2	SA315U	OB2 II SCANPORT KIT DURANGO		EA	
2	SAK54	SA315U SPEAKER, BLACK PLASTIC		EA	
		SA-315 MT KIT DURANGO		EA	
2	WX2230F	Rear Stick Dual Color (CORE Compatible) BA/BA/BA/BA/BA/BA 6-LIGHT 32" FLAT WCX 2250	605.6800	EA	1,211.36
4	IONB	IONB X2 (In Light ready GoRhino Bumper) ION LIGHT BLUE	112.3000	EA	449.20
4	IONB	IONB X2 (In side Window in cargo area) ION LIGHT BLUE	112.3000	EA	449.20
4	IONB	IONB X2 (Tag Lights) ION LIGHT BLUE	112.3000	EA	449.20
		U-Series DUO SMOKED Blue/White - under mirror lights			
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total		**Continued**

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Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080669	(2) K9 Durango	BRI	Prepaid/add		CHARLOTTE STORE

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184 HODGES GAP RD
BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
2	5202-2L61	Freight Est is \$300.00 2-Light-Whelen Ion-Includes Light @@ ***Head light wraps were deleted** @@ . . ***** American Aluminum Plus Freight on the K9 and controls: Freight Est is \$500.00 ***** @@ K9-PLATFORM-K9-2011-CURRENT-DODGE DURANGO-MATTE BLACK WITH NON-TOXIC RUBBER MAT AND 1" RED/WHITE Light Color: Matte Black @@ K9-PLATFORM FULL 2026 DURANGO K9-Cool Guard PLUS M910 w/ 10" Fan @@ E/Z-Cool Guard System PLUS M910 Standard M910 includes the following...Kit: (1)pc Cool Guard Plus display (1)pc Paw Protect (2)pcs Temp Probes w/ temp and humidity1pc Pedestal kit1kt All	407.7500	EA	815.50
2	AA-K9-10-140-1	K9-PLATFORM FULL 2026 DURANGO	3218.8200	EA	6,437.64
2	AA-K9-04-008	K9-Cool Guard PLUS M910 w/ 10" Fan	2117.8600	EA	4,235.72
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total		**Continued**

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Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080669	(2) K9 Durango	BRI	Prepaid/add		CHARLOTTE STORE

Sold To WATAUGA COUNTY SHERIFF
 814 W. KING STREET
 SUITE 216
 BOONE NC 28607

Ship To WATAUGA COUNTY SHERIFF
 184 HODGES GAP RD
 BOONE NC 28607

Quantity	Stock #	Description	Unit Price	UM	Extended Price
2	INSTALLATION	associated wire harnesses for CGPlpc 30A Fuse and In-line Fuse Holder (1) Fan and Fan guard @@@@@@@@@@@@@@@@@@@@@@@@@@@@@@@@@@@@			
2	INSTALL-KIT	Labor \$4550.00 Install-kit \$695.00. INSTALLATION CHARGE INSTALLATION KIT	4750.0000 795.0000		9,500.00 1,590.00
2	WINDOW TINT	***** Vin# ***** @@@ Standard, "not ceramic" @@@ CUSTOM WINDOW TINT-COST VARIES	350.0000	EA	700.00
2	GRAPHICS PACKAGE	See ISG Quotation #16431 for Watauga County Sheriff Durango GRAPHICS PACKAGE ISG/WCS-1	472.7800	EA	945.56
			SubTotal		
			Freight		
			Sales Tax		
			Quote Total		**Continued**

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Page 5

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7/10/26	8/09/26		BRIAN SLOOP	188251	NET 30 DAYS
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/080669	(2) K9 Durango	BRI	Prepaid/add		CHARLOTTE STORE

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Quantity	Stock #	Description	Unit Price	UM	Extended Price
2	LABOR	LABOR . ***** Vin# Vin# *****	164.4400		328.88
			SubTotal		34,776.74
			Freight		1,200.00
			Sales Tax		2,428.43
			Quote Total		38,405.17

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A G E N D A I T E M 8 :

EMERGENCY SERVICES MATTERS

A. Replacement Vehicle Purchase Request

Manager's Comments:

Mr. Will Holt, Emergency Services Director, will request the Board approve the purchase of a replacement 2026 Ford F-150, including vehicle upfitting, to replace a 2019 Emergency Services vehicle at a total cost of \$90,531.42. Funds for the purchase have been budgeted.

Board action is requested to approve the purchase of a replacement vehicle from Parks Ford through the Sheriff's Association Contract, including tax and tag, in the amount of \$93,253.36.

July 13th, 2026

To: Board of Commissioners

CC: Deron Geouque, County Manager
Madison Mathis, Clerk to the Board

Subject: Replacement Vehicle

Board of Commissioners,

Please consider the approval of the replacement 2019 Emergency Services vehicle with a 2026 F-150. The cost of the vehicle is \$90,531.42 (vehicle plus upfit) as noted in the three quotes attached. Funds have been budgeted for this purpose.

Respectfully,

A handwritten signature in black ink, appearing to read 'William Holt', followed by a stylized flourish or second signature.

William Holt, MPA, CEM, NREMT-P
Emergency Services Director

Prepared for: , Watauga County

2026 F-150 4x4 SuperCab 6.5' box 145" WB XLT (X3L)

Price Level: 615



Client Proposal

Prepared by:

Jeff Williams

Office: 182-869-34281

Email: jeffwilliams@parksautogroup.com

Quote ID: 0127202604

Date: 07/07/2026



Parks Ford | 601 DUNCAN HILL RD, HENDERSONVILLE, NC, 28792

Office: 828-693-4281 | Fax: 828-696-8993

Prepared for:

Watauga County

Prepared by: Jeff Williams

07/07/2026

072126 BCC Meeting



Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 F-150 4x4 SuperCab 6.5' box 145" WB XLT (X3L)

Price Level: 615 | Quote ID: 0127202604

, Watauga County

Re: Quote ID 0127202604 07/07/2026

To Whom It May Concern,

All pricing provided in this quote is based on, and follows the guidelines of, the North Carolina Sheriffs' Association Vehicle Procurement Program. Contract # 26-12-0909. Specification # 316

Sincerely,

Jeff Williams

Fleet Manager

182-869-34281

jeffwilliams@parksautogroup.com

Prepared for:
Watauga County
Prepared by: Jeff Williams
07/07/2026

Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 F-150 4x4 SuperCab 6.5' box 145" WB XLT (X3L)

Price Level: 615 | Quote ID: 0127202604

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Description	Page
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As Configured Vehicle.....	4
Pricing Summary - Single Vehicle.....	8

Prepared for:

Watauga County

Prepared by: Jeff Williams

07/07/2026

072126 BCC Meeting



Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 F-150 4x4 SuperCab 6.5' box 145" WB XLT (X3L)

Price Level: 615 | Quote ID: 0127202604

As Configured Vehicle

Code	Description
Base Vehicle	
X3L	Base Vehicle Price (X3L)
Packages	
301A	Equipment Group 301A Standard <i>Includes:</i> - Transmission: Electronic 10-Speed Automatic Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut. - Tires: 275/65R18 BSW A/T - Wheels: 18" Painted Aluminum - Radio: AM/FM Stereo w/SiriusXM 360L Includes 6 speakers and auxiliary audio input jack. Note: includes a three (3)-month prepaid subscription. Service is not available in Alaska and Hawaii. Note: all SiriusXM services require a subscription, sold separately by SiriusXM after the trial period. Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe. If you decide to continue service, the subscription plan chosen will automatically renew and be charged according to your chosen payment method at the then-current rates. Fees and taxes apply. See the SiriusXM customer agreement & privacy policy at http://www.siriusxm.com/ for full terms and how to cancel, which includes online methods or calling 1-866-635-2349. Available in the 48 contiguous United States, D.C., and Puerto Rico (with coverage limits and capable receiver). Visit http://www.siriusxm.com/FAQS for most current service area information. Availability of some services and features is subject to device capabilities and location restrictions. All fees, content and features are subject to change. SiriusXM, Pandora and all related logos are trademarks of Sirius XM Radio Inc. and its respective subsidiaries. - Ford Connectivity Package (1-Year Included) Includes (features may vary by make and model) unlimited Wi-Fi hotspot, audio and video streaming, voice assistant and entertainment. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan. - SYNC 4 w/Enhanced Voice Recognition Includes 12" center display, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition. - Cloth 40/20/40 Front Seat w/Console Includes folding armrest and storage, power driver lumbar and steering column mounted shifter. - Wrapped Steering Wheel - Dual-Zone Electronic Automatic Temperature Control (DEATC).

Emissions

425	50-State Emissions
-----	--------------------

Prepared for:

Watauga County

Prepared by: Jeff Williams

07/07/2026

072126 BCC Meeting



Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 F-150 4x4 SuperCab 6.5' box 145" WB XLT (X3L)

Price Level: 615 | Quote ID: 0127202604

As Configured Vehicle (cont'd)

Code	Description
Standard equipment on 2.7L (99P) and 5.0L V8 (995). Automatically added to 3.5L EcoBoost (998) and 3.5L PowerBoost full hybrid (99D) orders from dealers located in the following California, Massachusetts, New York, Oregon, Pennsylvania, Vermont, Washington. Available 3.5L EcoBoost (998), 3.5L PowerBoost Full Hybrid (99D) and 3.5L EcoBoost High Output (99G) option for dealers in Federal states for all order types (retail / stock / fleet): Arizona, Connecticut, Delaware, Idaho, Maine, Maryland, Montana, New Hampshire, New Jersey, Nevada, Ohio, Rhode Island and West Virginia. Available option for dealers located in all states for retail orders. Available option for dealers located in all states for fleet orders with "Ship-To" addresses in California emissions states.	
Powertrain	
995	Engine: 5.0L V8 <i>Includes auto start-stop technology.</i> <i>Includes:</i> - 50-State Emissions Standard equipment on 2.7L (99P) and 5.0L V8 (995). Automatically added to 3.5L EcoBoost (998) and 3.5L PowerBoost full hybrid (99D) orders from dealers located in the following California, Massachusetts, New York, Oregon, Pennsylvania, Vermont, Washington. Available 3.5L EcoBoost (998), 3.5L PowerBoost Full Hybrid (99D) and 3.5L EcoBoost High Output (99G) option for dealers in Federal states for all order types (retail / stock / fleet): Arizona, Connecticut, Delaware, Idaho, Maine, Maryland, Montana, New Hampshire, New Jersey, Nevada, Ohio, Rhode Island and West Virginia. Available option for dealers located in all states for retail orders. Available option for dealers located in all states for fleet orders with "Ship-To" addresses in California emissions states. - GVWR: 7,100 lbs Payload Package
44G	Transmission: Electronic 10-Speed Automatic <i>Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.</i>
XL6	Electronic Locking w/3.73 Axle Ratio
NONGV	GVWR: 7,100 lbs Payload Package
Wheels & Tires	
STDTR	Tires: 275/65R18 BSW A/T
STDWL	Wheels: 18" Painted Aluminum
Seats & Seat Trim	
M	Cloth 40/20/40 Front Seat w/Console <i>Includes folding armrest and storage, power driver lumbar and steering column mounted shifter.</i>
Other Options	
145WB	145" Wheelbase

Prepared for:

Watauga County

Prepared by: Jeff Williams

07/07/2026

072126 BCC Meeting



Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 F-150 4x4 SuperCab 6.5' box 145" WB XLT (X3L)

Price Level: 615 | Quote ID: 0127202604

As Configured Vehicle (cont'd)

Code	Description
PAINT	Monotone Paint Application
STDRD	Radio: AM/FM Stereo w/SiriusXM 360L <i>Includes 6 speakers and auxiliary audio input jack. Note: includes a three (3)-month prepaid subscription. Service is not available in Alaska and Hawaii. Note: all SiriusXM services require a subscription, sold separately by SiriusXM after the trial period. Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe. If you decide to continue service, the subscription plan chosen will automatically renew and be charged according to your chosen payment method at the then-current rates. Fees and taxes apply. See the SiriusXM customer agreement & privacy policy at http://www.siriusxm.com/ for full terms and how to cancel, which includes online methods or calling 1-866-635-2349. Available in the 48 contiguous United States, D.C., and Puerto Rico (with coverage limits and capable receiver). Visit http://www.siriusxm.com/FAQS for most current service area information. Availability of some services and features is subject to device capabilities and location restrictions. All fees, content and features are subject to change. SiriusXM, Pandora and all related logos are trademarks of Sirius XM Radio Inc. and its respective subsidiaries.</i> <i>Includes:</i> - Ford Connectivity Package (1-Year Included) <i>Includes (features may vary by make and model) unlimited Wi-Fi hotspot, audio and video streaming, voice assistant and entertainment. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.</i> - SYNC 4 w/Enhanced Voice Recognition <i>Includes 12" center display, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.</i>
53T	Tow/Haul Package <i>Includes:</i> - Integrated Trailer Brake Controller - Electronic Locking w/3.73 Axle Ratio
55A	FX4 Off-Road Package <i>Includes:</i> - Tray Style Floor Liner - 4x4 FX4 Off-Road Bodyside Decal - Hill Descent Control - Off-Road Tuned Front Shock Absorbers - Monotube Rear Shocks - Rock Crawl Mode - Skid Plates <i>Includes fuel tank, transfer case and front differential.</i>
67T	Integrated Trailer Brake Controller
16G	Black Vinyl Flooring

Fleet Options

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:
Watauga County
Prepared by: Jeff Williams
07/07/2026

Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 F-150 4x4 SuperCab 6.5' box 145" WB XLT (X3L)

Price Level: 615 | Quote ID: 0127202604

As Configured Vehicle (cont'd)

Code	Description
	Requires valid FIN code.
WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>
E4_02	Vermillion Red Requires valid FIN code
Interior Color	
MS_01	Black w/Medium Dark Slate w/Cloth 40/20/40 Front Seat w/Console

Prepared for:
Watauga County
Prepared by: Jeff Williams
07/07/2026

Parks Ford | 601 DUNCAN HILL RD HENDERSONVILLE NC | 28792

2026 F-150 4x4 SuperCab 6.5' box 145" WB XLT (X3L)

Price Level: 615 | Quote ID: 0127202604

Pricing Summary - Single Vehicle

		MSRP
Vehicle Pricing		\$58,115.00
Subtotal		\$58,115.00
Pre-Tax Adjustments		
Code	Description	MSRP
Discount	Dealer Discount	-\$4,491.38
Ford Gvmnt GPC	Government GPC	-\$3,800.00
Total		\$49,823.62

Customer Signature

Acceptance Date

QUOTE



Northwestern Emergency Vehicles

Watauga County Emergency Services
184 Hodges Gap Rd. Suite D
Boone, NC 28607

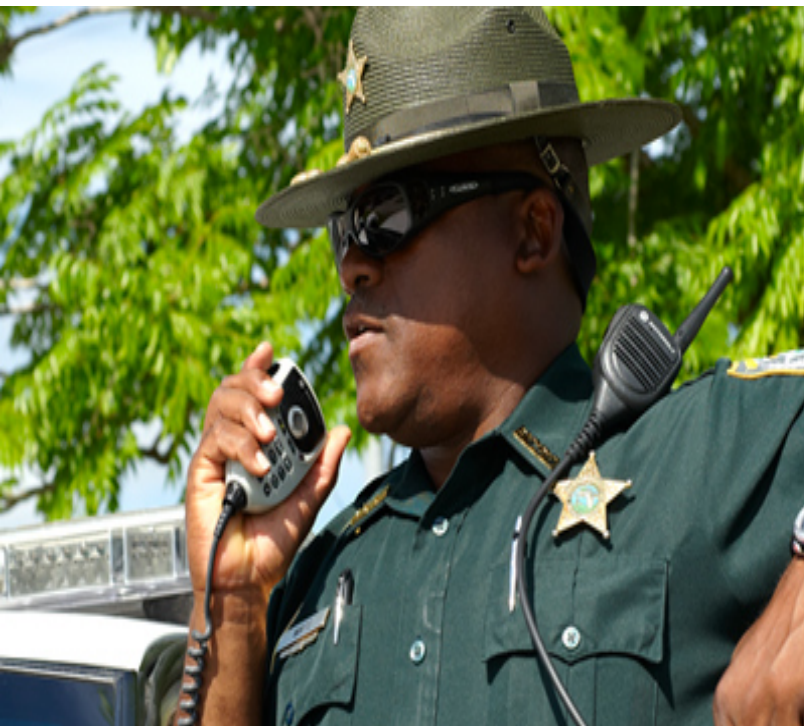
Date		Sales Rep.	FOB	Ship Via	Terms
3/13/26		David Hudler	Destination	Drive	Net on Acceptance

Quantity	Item	Description	Unit Price	Total
1		Upfit Fire Marshal (customer supplied pick up)		\$31,528.00
		Camper Top per customer specs Laptop Mount Cradle Point		
		Sound off lighting and siren package Rear Cabinet built per customer spec (slide out) Graphics per customer specs		
			TOTAL	\$31,528.00

Northwestern Emergency Vehicles
Phone: (800) 536-8488

P.O. Box 790
Fax: (336) 246-8978 E-mail: david@nwev.com

Jefferson, NC 28640



WATAUGA COUNTY EMERGENCY SERVICES

Watauga EM APX 8500

03/12/2026

03/12/2026

WATAUGA COUNTY EMERGENCY SERVICES
184 HODGES GAP ROAD
BOONE, NC 28607

RE: Motorola Quote for Watauga EM APX 8500

Dear Will Holt,

Motorola Solutions is pleased to present WATAUGA COUNTY EMERGENCY SERVICES with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide WATAUGA COUNTY EMERGENCY SERVICES with the best products and services available in the communications industry. Please direct any questions to Stori McIntyre at storimcintyre@callmc.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Stori McIntyre

Motorola Solutions Manufacturer's Representative



QUOTE-3544641
Watauga EM APX 8500

Billing Address:
WATAUGA COUNTY EMERGENCY
SERVICES
184 HODGES GAP ROAD
BOONE, NC 28607
US

Quote Date:03/12/2026
Expiration Date:05/11/2026
Quote Created By:
Stori McIntyre
storimcintyre@callmc.com

End Customer:
WATAUGA COUNTY EMERGENCY
SERVICES
Will Holt

Contract: 19144 - 725G NORTH
CAROLINA, STATE OF (NON-ARIBA
BASED POS)

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8500					
1	M37TSS9PW1CN	APX8500 ALL BAND MP MOBILE	1	\$6,558.00	\$4,918.50	\$4,918.50
1a	HA00694AA	ADD: 7Y ESSENTIAL SERVICE HTM	1	\$604.80	\$604.80	\$604.80
1b	GA00580AA	ADD: TDMA OPERATION	1	\$530.00	\$397.50	\$397.50
1c	GA01513AB	ADD: ALL BAND MOBILE ANTENNA (7/8/V/U)	1	\$112.00	\$84.00	\$84.00
1d	G51AT	SOFTWARE LICENSE ENH:SMARTZONE	1	\$1,766.00	\$1,324.50	\$1,324.50
1e	GA05509AA	DEL: DELETE UHF BAND	1	-\$800.00	-\$800.00	-\$800.00
1f	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
1g	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	1	\$71.00	\$53.25	\$53.25
1h	G843AH	ADD: AES ENCRYPTION AND ADP	1	\$560.00	\$420.00	\$420.00
1i	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
1j	G67EH	ADD: REMOTE MOUNT E5 MP	1	\$350.00	\$262.50	\$262.50
1k	GA01517AA	DEL: NO J600 ADAPTER CABLE NEEDED	1	\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



QUOTE-3544641
Watauga EM APX 8500

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1l	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	1	\$607.00	\$455.25	\$455.25
1m	GA01670AA	ADD: APX E5 CONTROL HEAD	1	\$767.00	\$575.25	\$575.25
1n	W22BA	ADD: STD PALM MICROPHONE APX	1	\$85.00	\$63.75	\$63.75
1o	QA09113AB	ADD: BASELINE RELEASE SW	1	\$0.00	\$0.00	\$0.00
1p	G361AH	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX	1	\$353.00	\$264.75	\$264.75
1q	GA09001AA	ADD: WI-FI CAPABILITY	1	\$353.00	\$264.75	\$264.75
1r	GA01630AA	ADD: SMARTCONNECT	1	\$0.00	\$0.00	\$0.00
1s	W969BG	SOFTWARE LICENSE ENH: MULTIKEY OPERATION	1	\$388.00	\$291.00	\$291.00

Grand Total

\$9,179.80(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Tax Exemption Status

Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.

Once checklist is complete, order still must go through **Order Validation/Credit Approval**

A G E N D A I T E M 8 :

EMERGENCY SERVICES MATTERS

B. Automated Quality Assurance System Procurement Request

Manager's Comments:

Mr. Will Holt, Emergency Services Director, will request the Board approve the procurement of Axon's Automated Quality Assurance (QA) hardware and software to automate the quality assurance process for 911 calls, improve operational efficiency, and support targeted staff training. The project is eligible for funding through the 911 Emergency Telephone System Fund (ETSF), and funds have been budgeted for this purpose.

Board action is requested to approve the procurement of the Axon Automated Quality Assurance hardware and software.

July 13th, 2026

To: Board of Commissioners

CC: Deron Geouque, County Manager
Madison Mathis, Clerk to the Board

Subject: Quality Assurance Project

Board of Commissioners,

Please consider the approval for the procurement of Axon's Automated Quality Assurance (QA) hardware and software. This system automates the quality assurance process for 911 calls and maximizes staff's ability to prioritize efficiency in wear they manually QA calls and develop tailored training in these areas. This project is 911 ETSF eligible and funds have been budgeted for this purpose.

Respectfully,

A handwritten signature in black ink, appearing to read 'William Holt', followed by a stylized flourish or second signature.

William Holt, MPA, CEM, NREMT-P
Emergency Services Director



Axon Enterprise, Inc.

17800 N 85th St.
Scottsdale, AZ 85255
United States of America
Lena Wheeler
lwheeler@prepared911.com

NC - Watauga County Sheriffs Communications

Will Holt

Emergency Services Director
will.holt@watgov.org

Billing Info

814 West King Street
Boone | North Carolina |
US

Client Information

Order

This is an order for a subscription to the Prepared Communications Service specified below, which is offered by Axon Enterprise, Inc. or its affiliate ("Axon").

Initial Subscription Period

12 months

The Initial Subscription Period is the 12-month period commencing on July 1, 2026.

Contract Period

July 01, 2026—June 30, 2027

Effective Date

Date that Client signs the Order for the Prepared Communications Service.

Payment Terms

Net 20

Payment for Service is due on July 1, 2026 and the start date of each Renewal Period and shall be paid in full within 20 days of the due date (Net 20).

Billing Frequency

Custom Schedule

Annually from Contract Period Start Date.

☒ Proposal Expiration Date

August 03, 2026

Annual Subscription Fees

Product	Length	Price per Year
Automated QA Provides quality assurance capabilities for 911 operations, delivering AI-powered evaluation, training, and performance analytics.	12 months	\$18,841.00

Plus applicable taxes.

One-Time Fees

Product	Total Price
072126 BCC Meeting	

Product	072126 BCC Meeting Total Price
Audio Collector Hardware Kit Hardware kit required to run Prepared.	\$2,400.00
Audio Collector Hardware Configuration Technical set-up and configuration of Prepared Audio Collector Hardware.	\$1,000.00
First Year Subtotal for One-Time Fees	\$3,400.00

Plus applicable taxes.

Year 1 Overall Total \$22,241.00

Billing Schedule

Schedule	Amount Due
Year 1 Billed on July 1, 2026	\$22,241.00

The following terms and conditions are incorporated by reference to this Order: (1) the Standard Terms and Conditions for the Prepared Communications Service (the "Prepared Terms and Conditions"), attached as Appendix A, together with any terms or attachments incorporated or referenced in this Order, and (2) any Special Terms, attached as Appendix B (this Order and such terms and conditions collectively referred to as the "Agreement").

This document constitutes the "Order" for purposes of the Prepared Terms and Conditions. Capitalized terms used in this Order and not otherwise defined will have the meanings ascribed to them in the Prepared Terms and Conditions.

This Agreement supersedes and replaces all prior and contemporaneous communications, agreements, understandings, undertakings and obligations with respect to the subject matter of this Order, unless the parties have entered into a separate governing definitive written agreement. Any purchase order issued in response to this Order is subject only to this Agreement and additional or preprinted terms on purchase orders shall have no effect. No modification of the Agreement, including this Order, shall be binding on either party unless it is in writing and signed by both parties. Notwithstanding the foregoing, any Non-Disclosure Agreement or Confidentiality Agreement between the parties, which are currently in effect, shall apply and continue to be in full force and effect for purposes of this Order.

By signing and returning this Order, the undersigned Client accepts and agrees to the terms and conditions of this Order, including the Prepared Terms and Conditions and any other Special Terms.

Appendix A

Prepared Terms and Conditions

The current version of the Prepared Terms and Conditions can be found at <https://www.axon.com/sales-terms-and-conditions>

Appendix B

Non-Appropriation of Funds. If following a good faith effort to do so, Client fails to obtain an appropriation of funds necessary to perform its obligations under this Agreement, Client may terminate this Agreement without penalty following written notice to Invictus.

Billing Information	
Name	_____
Email	_____

Signatures

IN WITNESS WHEREOF, the Client by its duly authorized representative has executed this Agreement as of the date of signature below ("Effective Date").

NC - Watauga County Sheriffs Communications

Name: **Will Holt** _____
Title: **Emergency Services Director** _____
Email: **will.holt@watgov.org** _____
Signed Date: _____
Signature: _____

A G E N D A I T E M 8 :

EMERGENCY SERVICES MATTERS

C. North Caldwell District EMS Coverage Agreement Request

Manager's Comments:

Mr. Will Holt, Emergency Services Director, will request Board direction regarding a proposed agreement with Caldwell County Emergency Services for Watauga County Emergency Services to provide EMS coverage to a portion of Caldwell County following the relocation of Caldwell County's EMS unit in Blowing Rock. A similar agreement is currently in place with Avery County for areas where Watauga County has a closer EMS base.

Board direction is requested.

July 13th, 2026

To: Board of Commissioners

CC: Deron Geouque, County Manager
Madison Mathis, Clerk to the Board

Subject: North Caldwell District

Board of Commissioners,

Caldwell County Emergency Services has approached our Department requesting Watauga County Emergency Services to cover a portion of their County due to the relocation of their EMS unit in Blowing Rock. We currently have a similar arrangement with Avery County for areas where Watauga has a closer EMS Base. The agreement is attached for your review, and Board direction is requested.

Respectfully,

A handwritten signature in black ink, appearing to read 'William Holt', followed by a stylized flourish or second signature.

William Holt, MPA, CEM, NREMT-P
Emergency Services Director

THIS EMERGENCY MEDICAL SERVICES AGREEMENT (hereinafter "Agreement"), is made and entered into effective the 1st day of July 2026, by and between **CALDWELL COUNTY**, a body politic, organized and existing under and by virtue of the laws of the State of North Carolina (hereinafter "Caldwell"), and **WATAUGA COUNTY**, a body politic, organized and existing under and by virtue of the laws of the State of North Carolina (hereinafter "Watauga"):

WITNESSETH

WHEREAS, Caldwell and Watauga are counties located in the mountains of North Carolina; and

WHEREAS, the terrain of these counties is not conducive to quick response by emergency vehicles; and

WHEREAS, Caldwell and Watauga counties desire to decrease response time and provide better ambulance service for the citizens along the Caldwell-Watauga border; and

WHEREAS, both the Caldwell County Board of Commissioners and the Watauga County Board of Commissioners are desirous of maintaining this mutually beneficial relationship for the benefit of their respective constituents; and

WHEREAS, the counties desire to set forth the agreement for Emergency Medical Services;

NOW, THEREFORE, in consideration of the terms and conditions as set forth herein, Caldwell and Watauga hereby agree as follows:

1. Watauga County shall provide emergency medical response service to Northern Caldwell Caldwell County on the following roads and attached streets:

<u>Road</u>	<u>Address Range</u>
Blowing Rock Blvd/US HWY 321	5585 – County Line
Valley Blvd (Town of Blowing Rock)	All
The Rock Rd (Town of Blowing Rock)	All
Pinnacle Ave (Town of Blowing Rock)	All
Green Hill Rd (Town of Blowing Rock)	All
Main St (Town of Blowing Rock)	All
US HWY 221	All
Globe Rd	7450-County Line
Old Johns River Rd	All
Hemlock Ridge Rd	All
Blue Ridge Parkway	All

2. Watauga County shall provide ambulance and emergency medical response service within the municipal limits of the Town of Blowing Rock.
3. Caldwell County shall compensate Watauga County in the sum of \$15,000.00 per year for EMS Coverage in areas identified.
4. For any incident to which an EMS provider responds under this Agreement, the county whose EMS provider responds to and provides services for that incident shall be solely responsible for billing the patient or other responsible party. The responding county shall bill, collect, and retain all payments and revenues from such services in accordance with its EMS rates, policies, and all applicable state and federal laws and regulations.
5. Watauga County shall operate this service on a twenty-four (24) hour basis, seven (7) days per week.
6. Watauga County shall maintain at least the current standard of care currently provided by the emergency medical response services to their respective coverage areas.
7. Caldwell County and Watauga County will continue to provide mutual aid to each other as necessary due to call volume or severity as each EMS system's status allows; provided, however, that Caldwell County will only provide services in Watauga County if there are no other trucks or vehicles available from Watauga County to respond.
8. The term of this agreement shall be until 30 June 2027, and shall automatically renew for successive one-year periods unless either County provides notice to the other at least ninety (90) days prior to the expiration of the then existing term in order to provide ample opportunity for alternative emergency service arrangements to be made. Further, either party may terminate this agreement upon ninety (90) days written notice to the other party.
9. To the extent allowed by law, Caldwell County agrees to indemnify and hold harmless Watauga County for any and all liability arising out of the terms or performance of this contract for actions by Caldwell County. To the extent allowed by law, Watauga County agrees to indemnify and hold harmless Caldwell County for any and all liability arising out of the terms or performance of this contract for actions by Watauga County.
10. No terms of this contract shall be construed as to create a waiver of sovereign immunity as to any third party.
11. Caldwell County and Watauga County shall not be held responsible for incidental or consequential damages to the substation, emergency responder, or third party as a result of any breach of this agreement, or for any Acts of God, riot, war, civil unrest, or impossibility beyond the control of the parties causing them to be unable to perform under this agreement.
12. The terms, covenants and conditions of this agreement herein contained shall be binding upon and inure to the benefit of and shall be enforceable by Caldwell County and Watauga County and by their respective successors and assigns. The duties and responsibilities as well as the rights of each party under this contract may not be assigned by either party without the written consent of the other party.

13. All notices and written consents required under this agreement shall be deemed properly served upon mailing by certified United States Mail, postage prepaid, return receipt requested, addressed to the party to whom directed at the following address or at such other address as may be from time to time designated in writing.
14. This agreement represents the entire and integrated agreement between Caldwell County and Watauga County and supersedes all prior negotiations, representations or agreements between the parties. No modification hereof or other purported agreement of the parties shall be enforceable unless the same is in writing and signed by both Watauga County and Caldwell County.
15. Any and all notices to be sent to the parties shall be sent to the following addresses:

To Caldwell County:

Shane Fox, County Manager
 Caldwell County Board of Commissioners
 P.O. Box 2200
 Lenoir, NC 28645

To Watauga County:

Deron T. Geouque, County Manager
 Watauga County Board of Commissioners
 814 W. King Street, Suite 205
 Boone, NC 28607

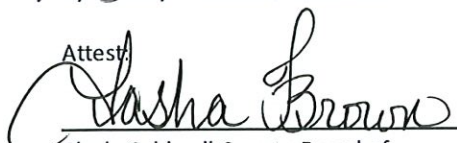
16. If any portion of this contract shall be deemed to be unenforceable by any court of competent jurisdiction all remaining provision of this contract shall remain in full force and effect. This contract shall not be deemed to have been drafted by either party but has been adopted by each party as a statement of their mutual agreement and understanding.

IN WITNESS WHEREOF, both Watauga County and Caldwell County have signed and sealed this agreement, this the 22nd day of June 2026.

CALDWELL COUNTY


 By: Randy T. Church, Chairman

Attest:


 Clerk, Caldwell County Board of Commissioners

**WATAUGA COUNTY**

 By: Braxton Eggers, Chairman

Attest:

 Clerk, Watauga County Board of Commissioners

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.



Caldwell County Finance Officer

Watauga County Finance Officer

A G E N D A I T E M 9 :

TAX MATTERS

A. Monthly Collections Report

Manager's Comments:

Mr. Tyler Rash, Tax Administrator, will present the Monthly Collections Report for June 2026, and be available for questions and discussion.

The report is for information only; therefore, no action is required.

Monthly Collections Report**Watauga County**

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report June 2026

	<u>Current Month</u> <u>Collections</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
<u>General County</u>				
Taxes 2025	62,924.34	44,520,922.11	98.71%	98.50%
Prior Year Taxes	57,156.76	711,481.85		
Solid Waste User Fees	6,900.18	3,781,151.18	97.44%	97.58%
 Total County Funds	 \$126,981.28	 \$49,013,555.14		
<u>Fire Districts</u>				
Foscoe Fire	524.24	705,481.35	99.10%	98.88%
Boone Fire	1,253.52	1,356,672.34	98.88%	98.60%
Fall Creek Service Dist.	187.33	14,136.87	98.04%	96.80%
Beaver Dam Fire	758.58	138,847.09	96.82%	97.15%
Stewart Simmons Fire	1,738.79	459,539.97	99.06%	99.16%
Zionville Fire	369.29	157,159.93	96.85%	97.28%
Cove Creek Fire	517.26	356,841.25	97.90%	98.09%
Shawnechaw Fire	324.71	171,086.42	98.73%	98.51%
Meat Camp Fire	1,245.60	322,271.06	97.13%	96.77%
Deep Gap Fire	432.06	279,619.64	97.84%	96.39%
Todd Fire	2.19	79,420.58	98.97%	98.67%
Blowing Rock Fire	16.47	750,707.86	99.45%	98.46%
M.C. Creston Fire	50.96	7,515.22	94.17%	92.03%
Foscoe Service District	137.47	110,486.50	99.12%	98.44%
Beech Mtn. Service Dist.	2.49	2,874.54	99.55%	99.68%
Cove Creek Service Dist.	0.00	336.65	100.00%	99.40%
Shawnechaw Service Dist	20.18	8,612.71	97.16%	97.05%
 Total Fire Districts	 7,581.14	 4,921,609.98		
<u>Towns</u>				
Boone	11,045.53	9,591,875.44	99.25%	99.13%
Municipal Services	288.26	296,075.66	98.51%	98.77%
 Total Town Taxes	 \$11,333.79	 \$9,887,951.10		
 Total Amount Collected	 \$145,896.21	 \$63,823,116.22		

Regina Houck Tax Collections Director

Lyle Raul Tax Administrator

A G E N D A I T E M 9 :

TAX MATTERS

B. Refunds and Releases

Manager's Comments:

Mr. Tyler Rash, Tax Administrator, will present the Refunds and Releases for June 2026, and be available for questions and discussion.

Board action is requested to accept the June 2026 Refunds and Releases Report.

RELEASES - 06/01/2026 TO 06/30/2026

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	VALUE REF NO	CHARGE	AMOUNT
1724294 COX, RICHARD 7236 OLD 421 SOUTH DEEP GAP, NC 28618	PP 2022 4141 REFUND RELEASE SOLID WASTE FEE INNACCURATELY ASSESSED.	1647	06/12/2026	F10	12721	0 SWF	80.00
1724294 COX, RICHARD 7236 OLD 421 SOUTH DEEP GAP, NC 28618	PP 2023 4141 REFUND RELEASE SOLID WASTE FEE INNACCURATELY ASSESSED.	1402	06/12/2026	F10	12722	0 SWF	102.87
1724294 COX, RICHARD 7236 OLD 421 SOUTH DEEP GAP, NC 28618	PP 2024 4141 REFUND RELEASE SOLID WASTE FEE INNACCURATELY ASSESSED.	1309	06/12/2026	F10	12723	0 SWF	102.87
1640918 INNOVI LLC DBA/JERSEY MIKES SUBS 119 NEW MARKET CENTER BOONE, NC 28607	PP 2024 640918999 REFUND RELEASE BUSINESS SOLD	3298	06/19/2026	C02	12725	0 G01 C02 G01L C02L	145.93 178.97 14.59 17.90 ----- 357.39
1640918 INNOVI LLC DBA/JERSEY MIKES SUBS 119 NEW MARKET CENTER BOONE, NC 28607	PP 2025 640918999 REFUND RELEASE BUSINESS SOLD	3435	06/19/2026	C02	12724	0 G01 C02	129.59 163.00 ----- 292.59
DETAIL SUMMARY	COUNT: 5	RELEASES - TOTAL			0		935.72

RELEASES - 06/01/2026 TO 06/30/2026

RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT
2022	PP	SWF	SANITATION USER FEE
			80.00
		2022 TOTAL	80.00
2023	PP	SWF	SANITATION USER FEE
			102.87
		2023 TOTAL	102.87
2024	PP	C02	BOONE PP
2024	PP	C02L	BOONE LATE LIST
2024	PP	G01	WATAUGA COUNTY PP
2024	PP	G01L	WATAUGA COUNTY LATE LIST
2024	PP	SWF	SANITATION USER FEE
			178.97
			17.90
			145.93
			14.59
			102.87
		2024 TOTAL	460.26
2025	PP	C02	BOONE PP
2025	PP	G01	WATAUGA COUNTY PP
			163.00
			129.59
		2025 TOTAL	292.59
		SUMMARY TOTAL	935.72

RELEASES - 06/01/2026 TO 06/30/2026

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT
C02	2024	C02 BOONE PP	178.97
C02	2024	C02L BOONE LATE LIST	17.90
C02	2024	G01 WATAUGA COUNTY PP	145.93
C02	2024	G01L WATAUGA COUNTY LATE LIST	14.59
C02	2025	C02 BOONE PP	163.00
C02	2025	G01 WATAUGA COUNTY PP	129.59
C02 TOTAL			649.98
F10	2022	SWF SANITATION USER FEE	80.00
F10	2023	SWF SANITATION USER FEE	102.87
F10	2024	SWF SANITATION USER FEE	102.87
F10 TOTAL			285.74
SUMMARY TOTAL			935.72

A G E N D A I T E M 9 :

TAX MATTERS

C. Annual Settlement of Tax Collector

Manager's Comments:

Per G. S. 105-373, an annual settlement of the Tax Collector is required to be prepared and submitted to the Board of Commissioners for review and approval. Mr. Rash, Tax Administrator, will be present to discuss the settlement and answer any questions from the Board.

Board action is required to approve the annual settlement.

MEMORANDUM

TO: WATAUGA COUNTY COMMISSIONERS

FROM: TYLER RASH, TAX ADMINISTRATOR

SUBJECT: ANNUAL SETTLEMENT OF TAX COLLECTOR IN ACCORDANCE
WITH G.S. 105-373

DATE: July 10, 2026

THIS ANNUAL SETTLEMENT OF THE TAX COLLECTOR AS PREPARED BY TYLER RASH, TAX ADMINISTRATOR, IS SUBMITTED FOR YOUR REVIEW AND APPROVAL. UPON YOUR APPROVAL, THIS SETTLEMENT SHALL BE ENTERED IN FULL UPON THE MINUTES OF THIS MEETING OF THIS GOVERNING BODY.

ATTACHMENT: SETTLEMENT

Annual Settlement of Tax Collector FALL CREEK
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>14,370.06</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>48.76</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
TOTAL CHARGE		\$ <u><u>14,418.82</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>14,087,086.00</u>
B.	Interest.	\$ <u>48.76</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>N/A</u>
D.	Releases duly allowed by the governing body.	\$ <u>0.25</u>
E.	Discounts allowed by law.	\$ <u>N/A</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>N/A</u>
TOTAL CREDIT		\$ <u><u>14,136.87</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>281.95</u>
TOTAL	\$ <u><u>14,418.82</u></u>

Annual Settlement of Tax Collector WATAUGA COUNTY
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>45,757,483.38</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>102,667.41</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
TOTAL CHARGE		\$ <u><u>45,860,150.79</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>44,865,287.50</u>
B.	Interest.	\$ <u>102,667.41</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>313,735.84</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>45,281,690.75</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>578,460.04</u>
TOTAL	\$ <u><u>45,860,150.79</u></u>

Annual Settlement of Tax Collector TOWN OF BOONE
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>9,758,110.79</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>17,156.89</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
TOTAL CHARGE		\$ <u><u>9,775,267.68</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>9,578,280.23</u>
B.	Interest.	\$ <u>17,156.89</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>107,803.25</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>9,703,240.37</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>72,027.31</u>
TOTAL	\$ <u><u>9,775,267.68</u></u>

Annual Settlement of Tax Collector FOSCOE FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>716,114.01</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>1,597.13</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
TOTAL CHARGE		\$ <u><u>717,711.14</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>703,891.39</u>
B.	Interest.	\$ <u>1,597.13</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>5,830.05</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>711,318.57</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>6,392.57</u>
TOTAL	\$ <u><u>717,711.14</u></u>

Annual Settlement of Tax Collector BOONE RURAL FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>1,390,155.12</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>2,963.24</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
TOTAL CHARGE		\$ <u><u>1,393,118.36</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>1,354,259.84</u>
B.	Interest.	\$ <u>2,963.24</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>20,577.29</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>1,377,800.37</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>15,317.99</u>
TOTAL	\$ <u><u>1,393,118.36</u></u>

Annual Settlement of Tax Collector BEAVER DAM FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>147,170.53</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>482.09</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
	TOTAL CHARGE	\$ <u><u>147,652.62</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>138,362.75</u>
B.	Interest.	\$ <u>482.09</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>4,257.77</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>143,102.61</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>4,550.01</u>
TOTAL	\$ <u><u>147,652.62</u></u>

Annual Settlement of Tax Collector STEWART SIMMONS FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>481,228.70</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>1,503.49</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
	TOTAL CHARGE	\$ <u><u>482,732.19</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>458,143.20</u>
B.	Interest.	\$ <u>1,503.49</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>18,738.70</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>478,385.39</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>4,346.80</u>
TOTAL	\$ <u><u>482,732.19</u></u>

Annual Settlement of Tax Collector ZIONVILLE FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>165,557.00</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>486.22</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
TOTAL CHARGE		\$ <u><u>166,043.22</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>156,785.65</u>
B.	Interest.	\$ <u>486.22</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>3,668.15</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>160,940.02</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>5,103.20</u>
TOTAL	\$ <u><u>166,043.22</u></u>

Annual Settlement of Tax Collector COVE CREEK FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>372,001.46</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>907.01</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
	TOTAL CHARGE	\$ <u><u>372,908.47</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>356,362.36</u>
B.	Interest.	\$ <u>907.01</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>8,014.66</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>365,284.03</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>7,624.44</u>
TOTAL	\$ <u><u>372,908.47</u></u>

Annual Settlement of Tax Collector SHAWNEEHAW FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>179,086.88</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>528.68</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
	TOTAL CHARGE	\$ <u><u>179,615.56</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>170,668.73</u>
B.	Interest.	\$ <u>528.68</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>6,223.30</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>177,420.71</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>2,194.85</u>
TOTAL	\$ <u><u>179,615.56</u></u>

Annual Settlement of Tax Collector MEAT CAMP FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>338,390.52</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>1,001.27</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
TOTAL CHARGE		\$ <u><u>339,391.79</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>321,379.89</u>
B.	Interest.	\$ <u>1,001.27</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>7,533.71</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>329,914.87</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>9,476.92</u>
TOTAL	\$ <u><u>339,391.79</u></u>

Annual Settlement of Tax Collector DEEP GAP FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>300,101.09</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>741.67</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
	TOTAL CHARGE	\$ <u><u>300,842.76</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>279,598.97</u>
B.	Interest.	\$ <u>741.67</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>14,354.96</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>294,695.60</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>6,147.16</u>
TOTAL	\$ <u><u>300,842.76</u></u>

Annual Settlement of Tax Collector TODD FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>80,916.78</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>190.75</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
	TOTAL CHARGE	\$ <u><u>81,107.53</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>79,229.54</u>
B.	Interest.	\$ <u>190.75</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>863.04</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>80,283.33</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>824.20</u>
TOTAL	\$ <u><u>81,107.53</u></u>

Annual Settlement of Tax Collector BLOWING ROCK FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>762,849.34</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>2,045.39</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
	TOTAL CHARGE	\$ <u><u>764,894.73</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>748,766.26</u>
B.	Interest.	\$ <u>2,045.39</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>9,976.40</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>760,788.05</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>4,106.68</u>
TOTAL	\$ <u><u>764,894.73</u></u>

Annual Settlement of Tax Collector MEAT CAMP-CRESTON FIRE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>7,961.79</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>29.75</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
	TOTAL CHARGE	\$ <u><u>7,991.54</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>7,498.51</u>
B.	Interest.	\$ <u>29.75</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>0.26</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>7,528.52</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>463.02</u>
TOTAL	\$ <u><u>7,991.54</u></u>

Annual Settlement of Tax Collector MUNICIPAL SERVICE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>304,204.28</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>385.46</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
TOTAL CHARGE		\$ <u><u>304,589.74</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>295,689.78</u>
B.	Interest.	\$ <u>385.46</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>4,044.23</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>300,119.47</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>4,470.27</u>
TOTAL	\$ <u><u>304,589.74</u></u>

Annual Settlement of Tax Collector

LANDFILL FEES

FY 25-26 in accordance with G.S. 105-373 (a) (3)

SOLID WASTE USER FEE

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>3,889,415.00</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>8,847.68</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
	TOTAL CHARGE	\$ <u><u>3,898,262.68</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>3,774,353.69</u>
B.	Interest.	\$ <u>8,847.68</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>15,774.81</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>3,798,976.18</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).

\$ 99,286.50

TOTAL	\$ <u><u>3,898,262.68</u></u>
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Annual Settlement of Tax Collector FOSCOE SERVICE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>112,948.83</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>204.88</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
TOTAL CHARGE		\$ <u><u>113,153.71</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>110,280.77</u>
B.	Interest.	\$ <u>204.88</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>1,693.80</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>112,179.45</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>974.26</u>
TOTAL	\$ <u><u>113,153.71</u></u>

Annual Settlement of Tax Collector BEECH MTN. SERVICE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>2,883.61</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>3.93</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
TOTAL CHARGE		\$ <u><u>2,887.54</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>2,870.49</u>
B.	Interest.	\$ <u>3.93</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>0.12</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>2,874.54</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>13.00</u>
TOTAL	\$ <u><u>2,887.54</u></u>

Annual Settlement of Tax Collector COVE CREEK SERVICE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>336.65</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>0.00</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
	TOTAL CHARGE	\$ <u><u>336.65</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>336.61</u>
B.	Interest.	\$ <u>0.00</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>0.04</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>336.65</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>0.00</u>
TOTAL	\$ <u><u>336.65</u></u>

Annual Settlement of Tax Collector SHAWNEEHAW SERVICE DISTRICT
 FY 25-26 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>8,877.50</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>50.19</u>
C.	All other sums charged and debits.	\$ <u>0.00</u>
	TOTAL CHARGE	\$ <u><u>8,927.69</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>8,562.18</u>
B.	Interest.	\$ <u>50.19</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>65.24</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>8,677.61</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>250.08</u>
TOTAL	\$ <u><u>8,927.69</u></u>

ANNUAL SETTLEMENT OF TAX COLLECTOR

WATAUGA COUNTY

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2016-2024</u>	\$ <u>1,303,082.53</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>610,755.90</u>
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B.	<u>2016</u> taxes written off	\$ <u>13,556.25</u>
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C.	Adjustments	\$ <u>6,645.48</u>
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TOTAL CREDITS	\$ <u>630,957.63</u>
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Prior Year Taxes	@ <u>6/30/26</u>	\$ <u>672,124.90</u>
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TOTAL	\$ <u>1,303,082.53</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR

TOWN OF BOONE

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2016-2024</u>	\$	<u>191,066.55</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>80,500.25</u>
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B.	<u>2016</u> taxes written off		\$	<u>3,343.91</u>
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C.	Adjustments		\$	<u>518.95</u>
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	TOTAL CREDITS		\$	<u>84,363.11</u>
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	Prior Year Taxes	@ <u>6/30/26</u>	\$	<u>106,703.44</u>
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	TOTAL		\$	<u>191,066.55</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
FOSCOE FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2016-2024</u>	\$ <u>14,288.01</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>6,524.79</u>
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B.	2016 taxes written off	\$ <u>363.53</u>
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C.	Adjustments	\$ <u>0.00</u>
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	TOTAL CREDITS \$ <u>6,887.82</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>7,400.19</u>
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TOTAL	\$ <u>14,288.01</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR

BOONE FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Prior Years Taxes 2016-2024 \$ 40,257.90

TAX COLLECTOR'S CREDIT

A. Collections and Releases \$ 21,382.16

B. 2016 taxes written off \$ 471.36

C. Adjustments \$ 0.00

TOTAL CREDITS \$ 21,853.52

Prior Year Taxes @ 6/30/26 \$ 18,404.38

TOTAL \$ 40,257.90

ANNUAL SETTLEMENT OF TAX COLLECTOR
FALL CREEK

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2016-2024</u>	\$ <u>1,068.18</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$ <u>299.08</u>
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B.	2016 taxes written off		\$ <u>0.00</u>
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C.	Adjustments		\$ <u>0.00</u>
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	TOTAL CREDITS	\$ <u>299.08</u>
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Prior Year Taxes @ <u>6/30/26</u>		\$ <u>769.10</u>
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	TOTAL	\$ <u>1,068.18</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
BEAVER DAM FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2016-2024</u>	\$ <u>7,859.73</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>3,612.67</u>
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B.	2016 taxes written off	\$ <u>31.66</u>
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C.	Adjustments	\$ <u>0.00</u>
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	TOTAL CREDITS \$ <u>3,644.33</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>4,215.40</u>
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TOTAL	\$ <u>7,859.73</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
STEWART SIMMONS FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2016-2024</u>	\$ <u>8,351.55</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>2,523.20</u>
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B.	2016 taxes written off	\$ <u>127.45</u>
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C.	Adjustments	\$ <u>0.00</u>
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	TOTAL CREDITS \$ <u>2,650.65</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>5,700.90</u>
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	TOTAL \$ <u>8,351.55</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
ZIONVILLE FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2016-2024</u>	\$ <u>10,119.79</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>4,815.48</u>
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B.	2016 taxes written off	\$ <u>124.47</u>
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C.	Adjustments	\$ _____
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	TOTAL CREDITS \$ <u>4,939.95</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>5,179.84</u>
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TOTAL	\$ <u>10,119.79</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
COVE CREEK FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2015-2024</u>	\$ <u>15,273.81</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>6,432.27</u>
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B.	2016 taxes written off	\$ <u>114.61</u>
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C.	Adjustments	\$ <u>0.00</u>
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	TOTAL CREDITS \$ <u>6,546.88</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>8,726.93</u>
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	TOTAL \$ <u>15,273.81</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR

SHAWNEEHAW FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Prior Years Taxes 2016-2024 \$ 4,323.02

TAX COLLECTOR'S CREDIT

A. Collections and Releases \$ 2,256.59

B. 2016 taxes written off \$ 1.36

C. Adjustments \$ 0.00

TOTAL CREDITS \$ 2,257.95

Prior Year Taxes @ 6/30/26 \$ 2,065.07

TOTAL \$ 4,323.02

ANNUAL SETTLEMENT OF TAX COLLECTOR

MEAT CAMP FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2016-2024</u>	\$	<u>21,937.55</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$	<u>9,485.83</u>
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B.	<u>2016</u> taxes written off	\$	<u>128.77</u>
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C.	Adjustments	\$	<u>0.00</u>
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TOTAL CREDITS	\$	<u>9,614.60</u>
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Prior Year Taxes	@ <u>6/30/26</u>	\$	<u>12,322.95</u>
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TOTAL	\$	<u>21,937.55</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR

DEEP GAP FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2016-2024</u>	\$	<u>16,342.92</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>4,135.11</u>
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B.	<u>2016</u> taxes written off		\$	<u>240.84</u>
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C.	Adjustments		\$	<u>0.00</u>
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	TOTAL CREDITS		\$	<u>4,375.95</u>
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Prior Year Taxes	@ <u>6/30/26</u>		\$	<u>11,966.97</u>
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	TOTAL		\$	<u>16,342.92</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR

TODD FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2016-2024</u>	\$	<u>1,889.86</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>573.97</u>
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B.	<u>2016</u> taxes written off		\$	<u>2.57</u>
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C.	Adjustments		\$	<u>0.00</u>
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	TOTAL CREDITS		\$	<u>576.54</u>
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Prior Year Taxes	@ <u>6/30/26</u>		\$	<u>1,313.32</u>
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	TOTAL		\$	<u>1,889.86</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
BLOWING ROCK FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2016-2024</u>	\$ <u>15,905.33</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>10,315.18</u>
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B.	2016 taxes written off	\$ <u>87.08</u>
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C.	Adjustments	\$ <u>975.65</u>
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	TOTAL CREDITS \$ <u>11,377.91</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>4,527.42</u>
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	TOTAL \$ <u>15,905.33</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
MEAT CAMP-CRESTON FIRE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2016-2024</u>	\$ <u>1,470.95</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>352.01</u>
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B.	2016 taxes written off	\$ <u>0.00</u>
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C.	Adjustments	\$ <u>0.00</u>
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	TOTAL CREDITS \$ <u>352.01</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>1,118.94</u>
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TOTAL	\$ <u>1,470.95</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
MUNICIPAL SERVICE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2016-2024</u>	\$ <u>10,698.52</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>2,056.71</u>
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B.	2016 taxes written off	\$ <u>10.80</u>
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C.	Adjustments	\$ <u>0.00</u>
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	TOTAL CREDITS \$ <u>2,067.51</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>8,631.01</u>
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	TOTAL \$ <u>10,698.52</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
SOLID WASTE USER FEE

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2016-2024</u>	\$ <u>241,052.60</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>65,377.91</u>
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B.	2016 taxes written off	\$ <u>7,785.53</u>
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C.	Adjustments	\$ <u>0.00</u>
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	TOTAL CREDITS \$ <u>73,163.44</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>167,889.16</u>
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	TOTAL \$ <u>241,052.60</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
SHAWNEEHAW SERVICE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2016-2024</u>	\$ <u>460.84</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>145.74</u>
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B.	2016 taxes written off	\$ <u>0.00</u>
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C.	Adjustments	\$ <u>0.05</u>
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	TOTAL CREDITS \$ <u>145.79</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>315.05</u>
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	TOTAL \$ <u>460.84</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
FOSCOE SERVICE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2016-2024</u>	\$ <u>3,621.63</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>1,256.89</u>
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B.	2016 taxes written off	\$ <u>31.40</u>
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C.	Adjustments	\$ <u>0.00</u>
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	TOTAL CREDITS \$ <u>1,288.29</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>2,333.34</u>
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TOTAL	\$ <u>3,621.63</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR

BEECH MTN. SERVICE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2016-2024</u>	\$	<u>3,621.63</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>1,256.75</u>
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B.	<u>2016</u> taxes written off		\$	<u>31.54</u>
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C.	Adjustments		\$	<u>0.00</u>
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	TOTAL CREDITS		\$	<u>1,288.29</u>
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Prior Year Taxes	@ <u>6/30/26</u>		\$	<u>2,333.34</u>
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	TOTAL		\$	<u>3,621.63</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR
COVE CREEK SERVICE DISTRICT

Prior year FY 25-26 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2016-2024</u>	\$ <u>2.03</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>2.03</u>
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B.	2016 taxes written off	\$ <u>0.00</u>
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C.	Adjustments	\$ <u>0.00</u>
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	TOTAL CREDITS \$ <u>2.03</u>
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Prior Year Taxes @ <u>6/30/26</u>	\$ <u>0.00</u>
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	TOTAL \$ <u>2.03</u>
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A G E N D A I T E M 9 :

TAX MATTERS

D. Oath to Collect Taxes

Manager's Comments:

Each year the Board of County Commissioners is required to authorize the Tax Administrator of Watauga County to collect taxes for the upcoming year.

Board action is requested to authorize the Tax Administrator to begin the process of collection.

OATH AS TO DILIGENT EFFORT TO COLLECT TAXES

N.C.G.S. 105-373

I, TYLER RASH, DO SOLEMNLY SWEAR THAT SINCE THE DATE OF MY APPOINTMENT AS WATAUGA COUNTY TAX ADMINISTRATOR, I HAVE MADE DILIGENT EFFORTS TO COLLECT THE TAXES DUE FROM TAXPAYERS OWNING REAL AND PERSONAL PROPERTY AND WHOSE TAXES FOR THE PRECEDING FISCAL YEAR REMAIN UNPAID.

THAT I HAVE DILIGENTLY ENDEAVORED TO COLLECT TAXES OUT OF THE PERSONAL PROPERTY OF TAXPAYERS THROUGH ATTACHMENT AND GARNISHMENT AND BY OTHER MEANS AVAILABLE.

THAT EFFORTS HAVE BEEN MADE TO COLLECT IN SPECIAL CASES SUCH AS BANKRUPTCY AND FROM ESTATES AND IN OTHER UNUSUAL CASES.

THAT I HAVE MADE EFFORTS TO ESTABLISH PAYMENT SCHEDULES FOR TAXPAYERS FACING FINANCIAL HARDSHIPS OR OTHER UNUSUAL CIRCUMSTANCES.

THAT INFORMATION CONCERNING TAXPAYERS IS ON FILE IN THE WATAUGA COUNTY TAX OFFICE.

TYLER RASH, TAX ADMINISTRATOR

OATH ADMINISTERED BY: _____
(NAME)

(TITLE)

DATE

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
TO THE TAX ADMINISTRATOR OF THE COUNTY OF WATAUGA

YOU ARE HEREBY AUTHORIZED, EMPOWERED, AND COMMANDED TO COLLECT THE TAXES SET FORTH IN THE TAX RECORDS FILED IN THE OFFICE OF THE WATAUGA COUNTY TAX ADMINISTRATOR AND IN THE TAX BILLS HERewith DELIVERED TO YOU, IN THE AMOUNTS AND FROM THE TAXPAYERS LIKEWISE THEREIN SET FORTH. SUCH TAXES ARE HEREBY DECLARED TO BE A FIRST LIEN UPON ALL REAL PROPERTY OF THE RESPECTIVE TAXPAYERS IN THE COUNTY OF WATAUGA, AND THIS ORDER SHALL BE A FULL AND SUFFICIENT AUTHORITY TO DIRECT, REQUIRE, AND ENABLE YOU TO LEVY ON AND SELL ANY REAL OR PERSONAL PROPERTY OF SUCH TAXPAYERS, FOR AND ON ACCOUNT THEREOF, IN ACCORDANCE WITH LAW.

WITNESS MY HAND AND SEAL THIS _____ DAY OF _____ 2026

_____(SEAL)
CHAIRMAN, BOARD OF COMMISSIONERS
OF WATAUGA COUNTY

ATTEST:

CLERK OF BOARD OF COMMISSIONERS
COUNTY OF WATAUGA

A G E N D A I T E M 1 0 :**RENEWAL OF MEMORANDUM OF UNDERSTANDING WITH NCDHHS
FOR SOCIAL SERVICES PROGRAMS (SFY 2026–2028)****Manager's Comments:**

Ms. Julie Peck, Social Services Director, will request the Board approve the renewal of the Memorandum of Understanding (MOU) between the North Carolina Department of Health and Human Services (NCDHHS) and Watauga County for State Fiscal Years 2026-2027 and 2027-2028. The MOU establishes the written agreement required by Session Law 2017-41 for social services programs, excluding Medicaid, and will be effective July 1, 2026, through June 30, 2028.

Board action is requested to approve the renewal of the MOU with NCDHHS.



Watauga County
Department of Social Services

SOCIAL SERVICES BOARD
Reagan Breitenstein, Chair
Tim Hodges, Commissioner
Tiffany Williams
Matthew Rollins
Annette Ward

132 POPLAR GROVE CONNECTOR – SUITE C
BOONE, NORTH CAROLINA 28607
Telephone 828-265-8100
TDD 1-800-735-2962
Voice 1-800-735-8262
Fax 828-265-7638

Julie Peck
Director

MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Julie Peck, Director

DATE: July 15, 2026

SUBJECT: Renewal of Memorandum of Understanding (MOU) between North Carolina Department of Health and Human Services (NCDHHS) and Watauga County for SFY 2026–2027 and SFY 2027–2028

NCDHHS has issued request for all counties to renew written agreements required by Session Law 2017-41 for all social services programs, excluding Medicaid. The attached MOU with NCDHHS is intended to be effective for the two-year SFY 2026-2027 and SFY 2027-2028 period (July 1, 2026-June 30, 2028).

Performance measures remain the same as those included in the previous two-year MOU for SFYs 2024-2026. Request was reviewed and unanimously approved for Board of Commissioners' consideration by the Watauga County DSS Advisory Board at their June 30, 2026 meeting.

Board action is needed to approve renewal of the MOU with NCDHHS.

May 12, 2026

Dear County Manager and County Director of Social Services:

Session Law 2017-41 requires all counties to enter into an annual written agreement—referred to as the Memorandum of Understanding (MOU)—with the North Carolina Department of Health and Human Services (NCDHHS) for all social services programs, excluding Medicaid. SFY 2018–2019 marked the first year of these agreements.

This letter provides an overview of the MOU process for SFY 2026–2027 and SFY 2027–2028. NCDHHS worked jointly with the NC Association of County Directors of Social Services to review all performance measures prior to finalizing the upcoming MOU. The measures remain unchanged from the most recent MOU.

Enclosed is the MOU effective July 1, 2026–June 30, 2028. The performance measures for SFY 2026–2027 and SFY 2027–2028 are included in Attachment I: Mandated Performance Requirements. These are the only measures subject to performance review and potential performance improvement actions.

Attachment II includes information related to the Child and Family Services Review (CFSR). These measures will be reviewed by the Administration for Children and Families (ACF) but will **not** be included in any corrective actions. NCDHHS will continue to monitor these measures, validate related data, and work collaboratively with counties and the Association in the data validation process.

The goal of this work is not punitive. NCDHHS will continue to partner with counties to improve performance using a Continuous Quality Improvement approach.

Beginning in March 2020, COVID-19 significantly impacted daily business operations across the state. In response, NCDHHS leadership chose not to issue formal corrective actions for MOU performance for SFY 2019–2020. Recognizing that counties were focused on supporting families during the pandemic, NCDHHS did not issue a new MOU for SFY 2020–2021; instead, the Department continued to work with counties to support performance improvement. Subsequent MOUs were issued effective January 1, 2021–June 30, 2022; July 1, 2022–June 30, 2024; and July

1, 2024–June 30, 2026.

The MOU effective January 1, 2021, formalized the criteria for implementing a pause in issuing Corrective Action or Development Plans. Consistent with those criteria—and out of recognition of the ongoing challenges counties faced—NCDHHS again chose not to issue corrective actions related to MOU performance for January 1, 2021–December 31, 2024.

In January 2025, NCDHHS determined that the barriers counties were facing no longer met the criteria for a statewide pause in issuing corrective or development plans. However, the pause remained in effect for the 25 counties most heavily impacted by Hurricane Helene. That pause will continue through June 30, 2026. Moving forward, NCDHHS will consider a pause on a county-by-county basis if circumstances outside of a county's control significantly impact its ability to meet performance requirements (e.g., a major hurricane, tornado, or similar event). While a pause is in effect, NCDHHS will continue to monitor performance, share data, and provide support, but no formal performance improvement or corrective actions will be issued.

- **Included with this letter:**

Memorandum of Understanding (SFY 2026–2027 and SFY 2027–2028)

- Addendum A: Data Sharing Memorandum of Agreement
- Attachment I: MOU Performance Measures At-A-Glance
- Attachment II: Child Welfare Performance Measures At-A-Glance
- Program-specific fact sheets for all measures
- MOU Performance Measures Corrective Action Plan Process

Next Steps – Due by June 30, 2026

Please complete the following steps and return signed PDF copies (not DocuSign) of the MOU and Addendum A to Carla West (carla.west@dhhs.nc.gov) and Danielle Upchurch (danielle.upchurch@dhhs.nc.gov):

1. On page 6 of the MOU, add the name and contact information for the county's designated point of contact for all notices related to this agreement.
2. On page 10 of the MOU, have the designated county signature authority sign and date. If county leadership elects to co-sign alongside the DSS Director, both signature lines may be used.
3. On page 12 of Addendum A: Data Sharing Agreement, add the name and contact for the county's designated data sharing/security point of contact.
4. On page 16 of Addendum A, have the designated county signature authority sign and date. Co-signature by county leadership and the DSS Director is optional.
5. After receiving your signed MOU, NCDHHS will submit it to Secretary Devdutta Sangvai for signature. A fully executed copy will be returned for your records.
6. After receiving your signed Addendum A, NCDHHS will process it for signature and return a fully executed copy for your records.

Please note: Any signing statement, resolution, or additional documentation submitted with the signed MOU will be treated as **separate** from the MOU and will not be incorporated. If additional documents are physically attached to the MOU, NCDHHS may return the agreement to the county to be re-signed without the attachments. NCDHHS will review all materials submitted and follow up as needed.

Thank you for your continued partnership and commitment to serving the people of North Carolina. Please contact me directly with any questions or requests for additional information.

Sincerely,



Carla West
Division Director, Human Services
Child Support, Economic Services, Aging and Operations

DCDL_DIR_02_2026

Attachments: SFY2026-27 and SFY2027-28 Memorandum of Understanding
Addendum A: Data Sharing Memorandum of Agreement
Executive Summary
Attachment 1: Performance Measures
Attachment 2: Child Welfare Performance Measures
Program Fact Sheets (Adult Services, Child Support, Child Welfare, Energy, Food and Nutrition
Services, Special Assistance, and WorkFirst
Action Plan Protocol

Cc: Devdutta Sangvai, Secretary
Michael Leighs, Deputy Secretary
Lisa Tucker Cauley, Division Director, Human Services
Julie Cronin, General Counsel
Rajeev Premakumar, General Counsel

**MEMORANDUM OF UNDERSTANDING
(STATE FISCAL YEAR 2026-27 and 2027-28)
BETWEEN
THE NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND
_____ COUNTY**

**A Written Agreement Pursuant to N.C. Gen. Stat. § 108A-74,
an Act of the North Carolina General Assembly**

This Memorandum of Understanding (“MOU”) is made by and between the North Carolina Department of Health and Human Services, (hereinafter referred to as the “Department”) and _____ County a political subdivision of the State of North Carolina (hereinafter referred to as the “County”) to comply with the requirements of law, N.C. Gen. Stat. § 108A-74. The Department and the County may be referred to herein individually as a “Party” and collectively as the “Parties.”

TERMS OF UNDERSTANDING

In consideration of the mutual promises and agreements contained herein, as well as other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Parties, the Parties agree to this MOU, effective July 1, 2026, in compliance with the mandates of law enacted by the North Carolina General Assembly and in recognition of possible amendments by the General Assembly, the Parties further agree to conform to changes made to the law, notwithstanding a contractual term previously agreed upon.

1.0 Parties to the MOU

The only Parties to this MOU are the North Carolina Department of Health and Human Services and _____ County, a political subdivision of the State of North Carolina.

1.1 Relationships of the Parties

Nothing contained herein shall in any way alter or change the relationship of the parties as defined under the laws of North Carolina. It is expressly understood and agreed that the enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Department and the County. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Department and County that any such person or entity, other than the Department or the County, receiving services or benefits under this MOU shall be deemed an incidental beneficiary only.

Subcontracting: The County shall be responsible for the performance of all of its subcontractors. The County shall disclose the names of its subcontractors to the Department within thirty (30) days of the execution thereof. The County shall also provide additional information concerning its subcontractors as may be requested by the Department within thirty (30) days of the request. The County additionally agrees not to enter into any confidentiality agreement or provision with a

subcontractor or other agent to provide services related to this MOU that would prevent or frustrate the disclosure of information to the Department. Subcontractors shall be defined under this MOU to mean any party the County enters into a contractual relationship with for the complete administration of one or more social services programs covered by this MOU. Temporary employees hired by the County shall not be considered subcontractors under this MOU.

Assignment: No assignment of the County's obligations or the County's right to receive any funding made in any way concerning the matters covered by this MOU hereunder shall be permitted.

2.0 Terms of the MOU

This MOU is established for SFY 2026-2027 and will renew automatically for SFY 2027-2028. Either party may decline renewal by providing written notice no later than April 30, 2027.

2.1 Default and Modification

Default: In the event the County fails to satisfy the mandated performance requirements as set forth in **Attachment I** or fails to otherwise comply with the terms of this MOU, the Department may withhold State and/or federal funding. Any such withholding shall be in compliance with, and as allowed by, state and/or federal law.

Performance Improvement: Prior to the Department exercising its authority to withhold State and/or federal funding for a failure to satisfy the mandated performance requirements set forth in **Attachment I** or failure to meet the terms of this MOU, the process for performance improvement set forth in N.C. Gen. Stat. § 108A-74 will govern. Nothing contained in this MOU shall supersede or limit the Secretary's authority to take any action otherwise set forth in N.C. Gen. Stat. § 108A-74.

Waiver of Default: Waiver by the Department of any default or breach in compliance with the terms of this MOU by the County shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this MOU unless stated to be such in writing, signed by an authorized representative of the Department and the County and attached to the MOU.

Force Majeure: Neither Party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, public health emergency or other catastrophic natural event or act of God.

Modification: The terms and conditions of this MOU may only be modified by written agreement of the Parties, signed by an authorized representative of the Parties.

3.0 MOU Documents

The Recitals and the following attachments are incorporated herein by reference and are part of this MOU:

- (1) The portions hereof preceding the Terms of Understanding, including but not limited to the introductory paragraph and the Recitals, which are contractual as well as explanatory.
- (2) The Terms of Understanding
- (3) Addendum A – Data Sharing Memorandum of Agreement
- (4) DSS Performance Measures Summary
- (5) Attachment I – Mandated Performance Requirements:
 - a. Adult Protective Services
 - b. Child Support Services
 - c. Child Welfare – Foster Care
 - d. Energy Programs
 - e. Food and Nutrition Services
 - f. Special Assistance
 - g. I-B: Work First
- (6) Attachment II - Child Welfare - CFSR

4.0 Entire MOU

This MOU and any documents incorporated specifically by reference represent the entire agreement between the Parties and supersede all prior oral or written statements or agreements between the Parties.

5.0 Definitions

While “County” is used as an abbreviation above, the following definitions, some of which are contained in N.C. Gen. Stat. § 108A-74(a), also apply to this MOU:

- (1) "County department of social services" also means the consolidated human services agency, whichever applies.
- (2) "County director of social services" also means the human services director, whichever applies.
- (3) "County board of social services" also means the consolidated human services board, whichever applies.
- (4) "Child welfare services or program" means protective, foster care, and adoption services related to juveniles alleged to be abused, neglected, or dependent as required by Chapter 7B of the General Statutes.
- (5) "Social services programs" or "Social services programs other than medical assistance" means social services and public assistance programs established in Chapter 108A other than the medical assistance program (Part 6 of Article 2 of Chapter 108A). This includes, but is not limited to, child welfare programs, adult protective services, guardianship services for adults, and programs of public assistance established in Chapter 108A. It also includes the child support enforcement program, as established in Article 9 of Chapter 110 of the General Statutes, and the North Carolina Subsidized Child Care Program.

To the extent that any term used herein is defined by a statute or rule applicable to the subject matter of this MOU, the statutory or rule definition shall control. For all remaining terms, which are not defined by statute or rule, those terms shall have their ordinary meaning. Should any further definition be needed, the Parties agree that the meanings shall be those contained in the current version (as of the time the dispute or question arises) of Black's Law Dictionary, and if not defined therein, then of a published unabridged modern American English Language Dictionary published since the year 2000.

6.0 Audit Requirements

The County shall furnish to the State Auditor, upon his/her request, all books, records, and other information that the State Auditor needs to fully account for the use and expenditure of state funds in accordance with N.C.G.S. § 147-64.7. Additionally, as the State funding authority, the Department of Health and Human Services shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions.

7.0 Record Retention

The County shall retain records at its own expense in accordance with applicable State and Federal laws, rules, and regulations. The County shall facilitate and monitor the compliance of its subcontractors with all applicable requirements of record retention and disposition.

In order to protect documents and public records that may be the subject of Department litigation, the Department shall notify the County of the need to place a litigation hold on those documents. The Department will also notify the County of the release of the litigation hold. If there is no litigation hold in place, the documents may be destroyed, disposed of, or otherwise purged through the biannual Records Retention and Disposition Memorandum from the Department's Controller's Office.

8.0 Liabilities and Legal Obligations

Each party hereto agrees to be responsible for its own liabilities and that of its officers, employees, agents or representatives arising out of this MOU. Nothing contained herein is intended to alter or change the relationship of the Parties as defined under the laws of the State of North Carolina.

9.0 Confidentiality

Any medical records, personnel information or other items exempt from the NC Public Records Act or otherwise protected by law from disclosure given to the Department or to the County under this MOU shall be kept confidential and not divulged or made available to any individual or organization except as otherwise provided by law. The Parties shall comply with all applicable confidentiality laws and regulations, including but not limited to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the administrative simplification rules codified at 45 Parts 160, 162, and 164, alcohol and drug abuse patient records laws codified at 42 U.S.C. §290dd-2 and 42 CFR Part 2, and the Health Information Technology for Economics and Clinical Health Act (HITECH Act) adopted as part of the American Recovery and Reinvestment Act of 2009 (Public Law 111-5).

10.0 Secretary's Authority Undiminished

Certain functions delegated to the County pursuant to this MOU are the duty and responsibility of the Department as the grantee of federal grant funds. The Parties understand and agree that nothing in this MOU shall be construed to diminish, lessen, limit, share, or divide the authority of the Secretary of the Department to perform any of the duties assigned to the Department or its Secretary by the North Carolina General Statutes, the terms and conditions of the federal funds and their applicable laws and regulations or other federal laws and regulations regarding any federal funding which is used by the Department to reimburse the County for any of its duties under this MOU.

11.0 MOU does not Diminish Other Legal Obligations

Notwithstanding anything to the contrary contained herein and to facilitate the mandated performance requirements of N.C. Gen. Stat. § 108A-74, the Parties acknowledge and agree that this MOU is not intended to supersede or limit, and shall not supersede or limit, the County's obligations to comply with all applicable: 1) federal and state laws; 2) federal and state rules; and 3) policies, standards, and directions of the Department, as all such currently exist and may be amended, enacted, or established hereafter.

12.0 Notice

The person named below shall be the person to whom notices provided for in this MOU shall be given. Either Party may change the person to whom notice shall be given upon written notice to the other Party. Any notice required under this MOU will only be effective if actually delivered to the Parties named below. Delivery by hand, by first class mail, or by email are authorized methods to send notices.

For the Department of Health and Human Services, Division of Social Services

Carla West
NCDHHS Headquarters
2417 Main Services Center
Raleigh, NC 27699-2001

1915 Health Services Way
Raleigh, NC 27607
Phone: 919-855-4755
E-mail: carla.west@dhhs.nc.gov

For _____ County:

Name: _____

Title: _____

Mailing Address: _____

Phone Number: _____

E-Mail: _____

13.0 Responsibilities of the Department

The Department hereby agrees that its responsibilities under this MOU are as follows:

- (1) The Department shall develop performance requirements for each social services program based upon standardized metrics utilizing reliable data. The performance requirements are identified in Attachments I and II.
- (2) The Department shall provide supervision, program monitoring and technical assistance to the counties in the administration of social services programs.
- (3) The Department shall provide leadership and coordination for developing strategies that address system-level barriers to the effective delivery of social services programs, including but not limited to: the Administrative Office of Courts, the LME/MCO, Department of Public Instruction, and the Department of Public Safety.
- (4) The Department shall have the following administrative responsibilities:
 - a. Staff Training and Workforce Development:
 - i. Develop training requirements for county personnel and provide guidance for adequate staffing patterns related to the provision of social services programs. The Department will publish annually, a list of required and recommended trainings for county personnel directly involved in the administration of social services programs covered under this MOU.
 - ii. Develop training curricula and provide, timely, adequate access to statewide training opportunities for county personnel related to the provision of social services programs. Training opportunities may include in-person, self-guided, web-based and remotely facilitated programs.
 - iii. The Department will publish a training calendar, at least quarterly, notifying the counties of training opportunities.
 - iv. Provide timely written guidance related to new federal or state statutes or regulations. The Department will provide information thirty days in advance of the effective date of new policy to the extent feasible or practicable, including interpretations and clarifications of existing policy.
 - v. Provide technical assistance and training in areas where quality control, monitoring or data indicates a lack of correct application of law, rule or policy.
 - b. Performance Monitoring:
 - i. Monitor and evaluate county compliance with applicable federal and state laws, rules and policies.
 - ii. Provide feedback to counties with recommended changes when necessary.

- iii. Monitor that all financial resources related to the provision of social services programs covered by this MOU are utilized by the county in compliance with applicable federal and state laws.
- c. Data Submission:
 - i. Maintain and review data submitted by counties pursuant to the mandatory performance requirements.
 - ii. Provide counties with reliable data related to their performance requirements as well as accuracy and timeliness of programs in accordance with state and federal program guidelines. This includes but is not limited to processing applications and recertification, quality control standards, program statistics and fiscal information.
 - iii. The Department shall be responsible for the maintenance and functionality of its information systems utilized in the statewide administration of social services programs covered by this MOU.
- d. Communication:
 - i. Provide counties with clarification or explanation of law, rule or policy governing social services programs when necessary or as requested.
 - ii. Disseminate policy on social services programs and provide counties with timely information on any updates to policy.
 - iii. Provide timely information to counties on any changes to federal law or policy made known to the Department.
 - iv. Provide counties with a timely response to requests for technical assistance or guidance.
 - v. Maintain all policies covering social services programs in a central, accessible location. Policies will be updated, to the extent possible, in advance of the effective date of any new policies or policy changes.
 - vi. Provide counties with an opportunity to submit questions, concerns and feedback related to the administration of social services programs to the Department and provide County a timely response to such communication.
 - vii. Communicate proactively with the County Director of Social Services on matters that affect social services programs covered under this MOU. Communication shall be timely, and alerts sent to counties to let them know of the upcoming changes.
 - viii. Communicate directly with the County Manager, Governing Boards, and the County Director of Social Services on matters including but not limited to, corrective action, and significant changes to law, rule and policy that impact the administration of social services programs covered by this MOU.
- e. Inter-agency Coordination:
 - i. Provide guidance to counties in the event they are unable to reach a resolution on a conflict of interest that arises related to the provision of social services programs covered by this MOU.
 - ii. Provide guidance for county DSS personnel on federal and state Emergency Management, mass shelter, Business Continuity Plan (BCP) and Continuity of Operations Plan (COOP) requirements.
 - iii. Coordinate with and communicate to county DSS agencies regarding available and required training opportunities associated with DSS Mass Shelter, BCP and COOP responsibilities.

- iv. Assist and support counties as needed in implementation of operational functions of mass shelter operations and as needed during other emergencies as they arise.
- (5) The Department shall timely meet all of its responsibilities contained in this MOU. “Timely” shall be defined consistent with timeliness requirements set forth in relevant statute, regulation, and policy. Where timeliness is not otherwise defined, “timely” shall mean within a reasonable time under the circumstances.

14.0 Responsibilities of the County

The County hereby agrees that its responsibilities under this MOU are as follows:

- (1) The County shall adhere to the mandated performance requirements for each social services program as identified in Attachment I. The County will ultimately work toward achievement of the Standard Measure for all performance requirements set forth in Attachments I and II.
- (2) The County shall comply with the following administrative responsibilities:
 - a. Staff Requirements and Workforce Development:
 - i. The personnel, including new hires and existing staff, involved in the County’s provision of social services programs covered by this MOU shall complete all required and necessary training, which is documented as required by federal and state law and policy.
 - b. Compliance:
 - i. Perform activities related to its social services programs in compliance with all applicable federal and State laws, rules, regulations and policies. Nothing contained herein is intended to, nor has the effect of superseding or replacing state law, rules or policy related to social services programs.
 - ii. Develop and implement internal controls over financial resources related to the County’s social services programs to ensure that all financial resources are used in compliance with applicable federal and state laws.
 - iii. Provide and adhere to corrective action plans as required based on monitoring findings and the Single Audit.
 - c. Data Submission:
 - i. Maintain accurate, thorough records of all social services programs covered by this MOU, in particular, records related to the mandated performance requirements that can be accessed for the purpose of data collection, service provision, monitoring or consultation.
 - ii. Ensure reliable data entry into state systems utilized for the administration of social services programs covered under this MOU.
 - iii. Provide, upon request, data to the state for the purpose of, but not limited to, conducting monitoring, case file reviews, error analysis and quality control.
 - iv. Utilize data to understand the performance of their county and to conduct analysis and implement changes where needed if performance measures are not being met.
 - d. Communication:
 - i. Respond and provide related action in a timely manner to all communications received from the Department.
 - ii. Provide timely information on all matters that have a potential negative impact on the social services programs they administer, including but not

limited to, litigation risks (not including child welfare cases governed by Chapter 7B or adult services cases governed by Chapter 35A or 108A), network and computer issues, or data breaches.

- iii. Provide timely information regarding temporary or permanent changes to the Social Services Governing Board or the County Social Services Director, including retirements, separations, or any leave of absence greater than two calendar weeks.

e. Inter-agency Cooperation:

- i. Ensure that county social services personnel complete required training and are prepared to engage in Disaster Management, mass shelter, BCP and COOP operations.
- ii. Ensure that all plans and systems are in place to meet potential disaster (natural, technical, otherwise) response requirements.
- iii. Engage with DHHS, state Emergency Management and local leadership in associated efforts.
- iv. Assist or operate mass shelter operations or other required disaster management responsibilities.

- (3) The County shall timely meet all its responsibilities contained in this MOU. “Timely” shall be defined consistent with timeliness requirements set forth in relevant statute, regulation, policy or as otherwise required by the Department. If timeliness is not otherwise defined, “timely” shall mean within a reasonable time under the circumstances.

15.0 Data Security and Reporting

Data Security: The County shall adopt and apply data privacy and security requirements to comply with all applicable federal, state, department and local laws, regulations, and rules. The Parties hereby adopt and incorporate the terms of the Data Sharing Agreement attached as Addendum A as if fully set forth herein.

Duty to Report: To enable NCDHHS to effectively mitigate impact and comply with its own reporting obligations to federal partners, the County shall report any suspected or confirmed privacy or security incidents or breaches involving NCDHHS Data, NCDHHS Information Systems, or other NCDHHS IT Resources to the NCDHHS Office of Privacy and Security via electronic mail and through the Office’s website, <https://www.ncdhhs.gov/about/administrative-offices/privacy-and-security>, within twenty-four (24) hours after the suspected or confirmed incident or breach is first discovered. For reports involving Social Security Administration (SSA) information, the County shall report suspected or confirmed incidents or breaches immediately, but no later than (one) 1 hour after the suspected or confirmed privacy or security incident or breach is first discovered. If reports involving SSA information occur after normal business hours, the County shall also make a report to the NCDHHS Chief Information Security Officer via the phone numbers listed at the link above. See *Addendum A: Data Sharing Memorandum of Agreement Section 8.f* for more information regarding the duty to report.

During the performance of this MOU, the County is to notify the Department of any contact by the federal Office for Civil Rights (OCR) received by the County related to the provision of social services programs covered by the MOU. In case of a privacy and security incident, the County, including any subcontractors or agents it retains, shall fully cooperate with the Department.

16.0 Miscellaneous

Choice of Law: The validity of this MOU and any of its terms or provisions, as well as the rights and duties of the Parties to this MOU, are governed by the laws of North Carolina. The Parties, by signing this MOU, agree and submit, solely for matters concerning this MOU, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this MOU and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

Amendment: This MOU may not be amended orally or by performance. Any amendment must be made in written form and executed by duly authorized representatives of the Department and the County. The Parties agree to obtain any necessary approvals, if any, for any amendment prior to such amendment becoming effective. Also, the Parties agree that legislative changes to state law shall amend this MOU by operation of law to the extent affected thereby.

Effective Date: This MOU shall become effective July 1, 2026, and shall continue in effect until June 30, 2027. This MOU shall renew automatically on July 1, 2027 and continue in effect until June 30, 2028, unless either party declines renewal by providing written notice no later than April 30, 2027.

Signature Warranty: Each individual signing below warrants that he or she is duly authorized by the party to sign this MOU and to bind the party to the terms and conditions of this MOU.

County

BY: _____
Name

BY: _____
Name

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

North Carolina Department of Health and Human Services

BY: _____
Secretary, Department of Health and Human Services

DATE: _____



CHILD WELFARE AND SOCIAL SERVICES REFORM EXECUTIVE SUMMARY

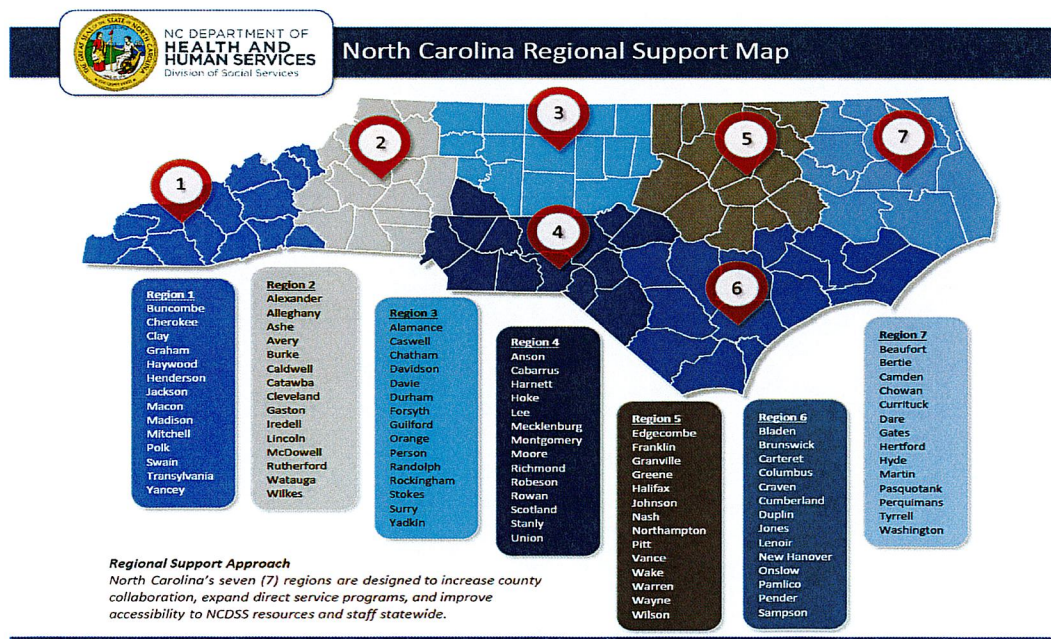
NC Session Law 2017-41, known as Rylan's Law¹, required the Department of Health and Human Services (DHHS) to submit a plan to the Joint Legislative Oversight Committee on Health and Human Services that outlined regional supervision of and collaboration among local social services programs. The law also required DHHS to submit preliminary recommendations to the Committee regarding legislative changes necessary to implement a plan to reform State supervision and accountability for the social services system, including child welfare, adult protective services and guardianship, public assistance, and child support enforcement.

The Social Services Regional Supervision and Collaboration Working Group, known as the Social Services Working Group (SSWG), was formed in 2017 and DHHS contracted with the Center for Support of Families (CSF) to develop and deliver recommendations for reform in a multi-stage process. SSWG and CSF included substantial external stakeholder input gathered through surveys and focus groups held across the state in developing their reports. DHHS senior leadership actively participated as members of the SSWG, and the Secretary's leadership team, along with various DHHS division directors and section chiefs, provided input that informed the CSF report. The preliminary recommendations made by SSWG and CSF were carefully analyzed by DHHS and significantly informed DHHS's recommendations that were presented to the General Assembly on April 10, 2018. The second stage focused on inter-county collaboration, conflicts of interest, and information sharing, leading to a second report that was released on February 20, 2019. All of these efforts culminated in a comprehensive [Social Services Reform Plan](#), which was submitted by the North Carolina Office of State Budget & Management and the Department of Health and Human Services on May 6, 2019.

A. GEOGRAPHIC REGIONS

The Department concurred with the SSWG's recommendations to establish seven regions for the regional supervision of county administered child welfare and other social services. These early considerations included maintaining contiguous regions, avoiding the division of single counties across regions, and accounting for total population, geographic size, and judicial district boundaries. DHHS likewise supported the recommendation to establish physical regional offices, while recognizing that procurement and construction or renovation would require significant time and resources.

We are now operating under the current regional structure, which reflects partnerships, county needs, and implementation realities that have evolved since the initial recommendations were developed.



¹ NC Session Law 2017-41, Rylan's Law: <https://www.ncleg.net/Sessions/2017/Bills/House/PDF/H630v6.pdf>

B. ROLES, RESPONSIBILITIES AND STAFFING FOR REGIONAL SUPERVISION

North Carolina's Department of Health and Human Services (DHHS) structures regional support for its 100 county administered social services agencies through a seven region supervision model established under Session Law 2017 41. While the law directs DHHS to establish regional offices staffed with state personnel to provide closer, more direct supervision and support to counties, dedicated brick and mortar regional office facilities have not been established due to a lack of available funding. In the absence of permanent physical offices, DHHS has implemented the regional model through a combination of virtual operations and the use of existing community or county spaces to support meetings, training, and collaboration.

Each region is led by a Regional Director and supported by a multidisciplinary team of specialists across child welfare, adult services, child support, and economic benefits, typically around eleven staff per region. As of December 2024, all seven Regional Directors had been hired, enabling full activation of the regional leadership model. These directors and the regional teams serve as essential liaisons between DHHS and county DSS agencies, providing coaching, policy guidance, operational support, and monitoring.

Regional teams also identify service trends and systemic issues, driving continuous quality improvement (CQI) and supporting the sharing of best practices across counties. The regional support structure—state supervision with county administration, strengthened by seven regionally aligned support teams—continues to enhance oversight, promote consistency in practice, and improve responsiveness to local needs across North Carolina, even as the Department works toward establishing fully funded, permanent regional office facilities in the future.

C. CURRENT STATUS

In accordance with Session Law 2017-41, Section 3.3, the Department of Health and Human Services (DHHS) is required to submit an annual progress report, outlining the Department's oversight of county-administered social services programs other than medical assistance. The report reviews the implementation and outcomes of the mandated Memorandum of Understanding (MOU) required by N.C.G.S. 108A 74(a2), evaluates county compliance with performance expectations, and details corrective actions taken under State authority.

The MOU, first implemented in SFY 2018–2019, establishes standardized performance expectations and administrative responsibilities for all 100 county social services agencies. DHHS worked closely with county partners during its development, resulting in an agreement that includes 16 core performance measures along with five federally required Child and Family Services Review (CFSR) metrics.

DHHS strengthened its seven region Continuous Quality Improvement (CQI) support model, partnering with Public Knowledge to formalize CQI processes and expand statewide capacity. Each region now includes a Regional Director, fiscal monitor, business liaison, and program specific CQI Specialists across economic services, child support, adult services, special assistance, and child welfare.

In recognition of statewide operational challenges — including the unwinding of pandemic-related program flexibilities - Medicaid Expansion implementation, Tailored Plans rollout, increased service demand, and workforce shortages—DHHS initially paused the issuance of corrective action plans (CAPs), instead continuing to monitor county performance and share best practices. In January 2025, DHHS reinstated the corrective action process as required under amended N.C.G.S. 108A 74(a3). Due to the federal emergency declaration following Hurricane Helene, enforcement was temporarily delayed for 25 western counties.

In 2025, a county–state workgroup was convened to review the MOU. As part of its charge, the group examined both the structure of the MOU itself, and the recommendations associated with the performance measures. This workgroup also developed the protocol that both the state and the county would follow if a county failed to meet their performance measures. The resulting MOU Performance Measures Corrective Action Plan protocol was approved and adopted in July of 2025. The Rylan's Law/HB630 Transparency and Wellness Dashboard was publicly launched and now provides quarterly data updates, offering county leaders and the public a clear view of statewide and county-level performance.



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2026-27 & 2027-28 NCDHHS/COUNTY MEMORANDUM OF AGREEMENT

PERFORMANCE MEASURES AT-A-GLANCE**ATTACHMENT I****PERFORMANCE REQUIREMENTS:**

The Standard Measure is the measure set forth in federal or state law, rule or policy that governs the particular program. This is the Measure that all counties are ultimately aiming to achieve.

The County Performance Measure is the measure that the County is required to achieve to be in compliance with this MOU. For some programs, the County's Performance Measure will be the same as the Standard Measure. For other programs, the County's Performance Measure may be greater or less than the Standard Measure, dependent upon previous year's performance.

The Report of Performance is the period of time in which a County's response to a particular performance requirement is measured and reported.

ADULT PROTECTIVE SERVICES (APS)

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will complete 85% of APS evaluations involving allegations of abuse or neglect within 30 days of the report.	The County will ensure that 85% of all APS evaluations involving allegations of abuse or neglect are completed and a case decision is made within 30 days of the APS report date.	Responding quickly to allegations of adult maltreatment is essential to case decision-making to protect the adult. State law requires that a prompt and thorough evaluation is made of all reports of adult maltreatment. N.C.G.S. § 108A-103 Article 6	Monthly
2	The County will complete 85% of APS evaluations involving allegations of exploitation within 45 days of the report.	The County will ensure that 85% of all APS evaluations involving allegations of exploitation are completed and a case decision is made within 45 days of the APS report date.	Protecting a disabled adult from exploitation is critical to ensuring their safety and well-being. State law requires a prompt and thorough evaluation is made of all reports of adult exploitation. N.C.G.S. § 108A-103 Article 6	Monthly

CHILD SUPPORT SERVICES

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	Percentage of paternities established or acknowledged for children born out of wedlock.	The County paternity establishment performance level must exceed 50% at the end of the State Fiscal Year (June 30).	Paternity establishment is an essential component in obtaining and enforcing support orders for children. 45 CFR § 305.33 (b) N.C.G.S. 110-129.1	Annual

2	Percentage of child support cases that have a court order establishing support obligations.	The County support order establishment performance level must exceed 50% at the end of the State Fiscal Year (June 30).	A court order creates a legal obligation for a noncustodial parent to provide financial support to their children. 45 CFR § 305.33 (d)N.C.G.S. 110-129.1	Annual
3	Percentage of current child support paid.	The County current collections performance level must exceed 40% at the end of the State Fiscal Year (June 30).	The current collections rate is an indicator for the regular and timely payment of child support obligations. 45 CFR § 305.33 (e)N.C.G.S. 110-129.1	Annual
4	Percentage of cases received a payment toward arrears.	The County arrearage collections performance level must exceed 40% at the end of the State Fiscal Year (June 30).	Collection of child support has been shown to reduce child poverty rates and improve child well-being 45 CFR § 305.33 (h)N.C.G.S. 110-129.1	Annual

CHILD WELFARE - FOSTER CARE

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will ensure that 95% of all foster youth have a face-to-face visit with the social worker each month.	The County will ensure that 95% of all foster youth have a face-to-face visit with the social worker each month.	Ensure the ongoing safety of children and the engagement and well-being of families. Child and Family Services Improvement Act of 2006 (Public Law 109-288, section 7) amending Section 422(b) of the Social Security Act (42 USC 622(b))	Monthly

ENERGY PROGRAMS

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will process 95% of Crisis Intervention Program (CIP) applications, with no heat or cooling source, or applications with a health-related crisis with a disconnect, final, or past due notice within one (1) business day from the date of application or date all verification is received, whichever comes first.	The County will process 95% of Crisis Intervention Program (CIP) applications, with no heat or cooling source, within one (1) business day from the date of application or date all verification is received, whichever comes first.	Ensure that eligible individuals in a household without a heating or cooling source receive relief as soon as possible. 42 USC §§ 8621-8630	Monthly

2	The County will process 95% of Crisis Intervention Program (CIP) applications without a health-related crisis that have heat or cooling source with a past due or final notice, within two (2) business days from the date of application or date all verification is received, whichever comes first.	The County will process 95% of Crisis Intervention Program (CIP) applications, that have heat or cooling source with a past due or final notice, within two (2) business days from the date of application or date all verification is received, whichever comes first.	Ensure that eligible households who are in danger of losing a heating or cooling source receive financial assistance to avert the crisis. 42 USC §§ 8621-8630	Monthly
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FOOD AND NUTRITION SERVICES

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will process 95% of expedited FNS applications within the timeframe that allows the household to have access to the FNS benefits on or before the 7th calendar day from the date of application.	The County will process 95% of expedited FNS applications within the timeframe that allows the household to have access to the FNS benefits on or before the 7th calendar day from the date of application.	Ensure all expedited FNS applications are processed within required timeframes. 7CFR § 273.2 FNS Manual: Section 425 FNS Administrative Letter 1-2015	Monthly
2	The County will process 95% of regular FNS applications within the timeframe that allows the household to have access to the FNS benefits on or before the 30th calendar day from the date of application.	The County will process 95% of regular FNS applications within the timeframe that allows the household to have access to the FNS benefits on or before the 30th calendar day from the date of application.	Ensure all regular FNS applications are processed within required timeframes. 7CFR § 273.2 FNS Manual: Section 420 FNS Administrative Letter 1-2015	Monthly
3	The County will ensure that 95% of FNS recertifications are processed on time, each month.	The County will ensure that 95% of FNS recertifications are processed on time, each month.	Ensure that eligible families have their recertification benefits processed in a timely manner without interruption. 7 CFR § 273.14	Monthly

SPECIAL ASSISTANCE (SA)

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will process 85% of Special Assistance for the Aged (SAA) applications within 45 calendar days of the application date.	The County is responsible for ensuring timely application processing. To meet program standards, at least 85% of all Special Assistance for the Aged (SAA) applications must be completed and processed within 45 calendar days of the application date.	Ensure eligible individuals receive supplemental payments to support stable living arrangements. Timely application processing of SAA benefits is essential to an individual's proper care and treatment. 10A NCAC 71P .0604	Monthly

2	The County will process 85% of Special Assistance for the Disabled (SAD) applications within 60 calendar days of the application date.	The County is responsible for ensuring timely application processing. To meet program standards, at least 85% of all Special Assistance for the Aged (SAA) applications must be completed and processed within 45 calendar days of the application date.	Ensure eligible individuals receive supplemental payments to support stable living arrangements. Timely application processing of SAD benefits is essential to an individual's proper care and treatment. 10A NCAC 71P .0604	Monthly
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WORK FIRST

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will process 95% of Work First applications within 45 days of receipt.	The County will process 95% of Work First applications within 45 days of receipt.	Ensure that eligible families receive Work First benefits in a timely manner. NC TANF State Plan FFY 2026-2028 N.C.G.S. 108A-31	Monthly
2	The County will process 95% of Work First recertifications within 60 calendar days prior to the last day of the current certification period.	The County will process 95% of Work First recertifications within 60 calendar days prior to the last day of the current certification period.	Ensure that Work First families continue to receive assistance and benefits without unnecessary interruption. NC TANF State Plan FFY 2026-2028 N.C.G.S. 108A-31	Monthly



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2026-27 & 2027-28 NCDHHS/COUNTY MEMORANDUM OF AGREEMENT PERFORMANCE MEASURES AT-A-GLANCE

Note: These Performance Measures are not subject to corrective action under 108A-74 for MOU 2026-27 and 2027-28

ATTACHMENT II

PERFORMANCE REQUIREMENTS:

North Carolina completed round four of the Child and Family Services Reviews (CFSR) in 2025. The purpose of these reviews is to determine compliance with Title IV-B and Title IV-E plan requirements, and in doing so, assess the extent to which federally-funded child welfare programs function effectively to promote the safety, permanency, and well-being of children and families with whom they have contact.

The overall goals of the reviews are to:

- Ensure conformity with Title IV-B and Title IV-E child welfare requirements using a framework focused on safety, permanency and well-being through seven outcomes and seven systemic factors;
- Determine what is happening to children and families as they are engaged in child welfare services including the legal and judicial processes; and
- Assist state child welfare systems in helping children and families achieve positive outcomes.*

The review required North Carolina to develop a Program Improvement Plan to address outcomes the state did not meet.

Executive Order No. 14359, titled "Fostering the Future," with a goal of improving child welfare outcomes throughout the United States was signed in November 2025. As part of a broad effort to focus on durable outcome improvement, supported by strong evidence, the initiative — A Home for Every Child — is being launched to orient improvement efforts around outcomes that matter most: ensuring every child has access to a safe, stable, and loving home, and that states are supported in building the capacity and systems to make that possible. **In support of this initiative and in an effort to strengthen the CFSR process, a pilot opportunity for states in various stages of CFSR Round 4 is being created to center their program improvement efforts around the A Home for Every Child goal.**

The NC Department of Health and Human Services, Division of Social Services, is considering adopting this Performance Improvement Plan. However, all statutory and regulatory provisions under 45 CFR §§ 1355.35-36 and 42 U.S.C. 1320a-2a remain in effect. Thus, the statewide assessment and onsite review processes remain the same. Since these measures will be included in the Data Review and performance for CFSR Round IV, counties need to continue monitoring and striving to achieve progress toward accomplishing these measures, to ensure that North Carolina can be determined to be in "substantial conformity." To assist counties in monitoring and achieving these progress measures, please visit the [University of North Carolina-Chapel Hill website](#) to view data provided by UNC-CH.

**Child and Family Services Review Technical Bulletin #12 Announcement of the CFSR Round 4 reviews, August 2020, Section I. Context and Overview of Next Round of CFSR – Round 4, pp 1-3*

Standard Measure	Rationale and Authority
1 The County will initiate 95% of all screened-in reports within required timeframes	Ensure that allegations of abuse, neglect and dependency are initiated timely. The timeframes for initiating an investigation of child maltreatment are defined in state law as immediately, within 24 hours, or within 72 hours depending on the nature and severity of the alleged maltreatment. NC General Statutes § 7B-302; 10A NCAC 70A .0105; NCDHHS Family Services Manual: Vol. 1, Chapter VIII: Child Protective Services, Section 1408 - Investigative & Family Assessments

Standard Measure	Rationale and Authority
2 For all children who were victims of maltreatment during a 12-month period, no more than 9.1% received a subsequent finding of maltreatment.	Ensure that children who have been substantiated as abused, neglected or dependent are protected from further harm. National Standards for State Performance on Statewide Data Indicators established by the Children's Bureau to determine conformity with Title IV-B and Title IV-E of the Social Security Act and the Child and Family Services Review.
3 The County will provide leadership for ensuring that 40.5% of children who enter foster care in a 12-month period are discharged to permanency within 12 months of entering foster care.	Ensure that children in out-of-home placements are able to obtain safe and permanent homes as soon as possible after removal from their home. National Standards for State Performance on Statewide Data Indicators established by the Children's Bureau to determine conformity with Title IV-B and Title IV-E of the Social Security Act and the Child and Family Services Review.
4 The County will provide leadership for ensuring that, of children who enter foster care in a 12-month period who were discharged within 12 months to reunification, kinship care, or guardianship, no more than 8.3% re-enter foster care within 12 months of their discharge.	Ensure that children exiting foster care are in stable homes so that they do not re-enter foster care. CFSR: Safety Outcome 1: Children are, first and foremost, protected from abuse and neglect. National Standards for State Performance on Statewide Data Indicators established by the Children's Bureau to determine conformity with Title IV-B and Title IV-E of the Social Security Act and the Child and Family Services Review.
5 The County will provide leadership for ensuring that, of all children who enter foster care in a 12-month period in the county, the rate of placement moves per 1,000 days of foster care will not exceed 4.1%.	Ensure that children who are removed from their homes experience stability while they are in foster care. CFSR: Permanency Outcome 1: Children have permanency and stability in their living situations. National Standards for State Performance on Statewide Data Indicators established by the Children's Bureau to determine conformity with Title IV-B and IV-E of the Social Security Act and the Child and Family Services Review.



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2026-27 & 2027-28 NCDHHS/COUNTY MEMORANDUM OF AGREEMENT

ADULT SERVICES PERFORMANCE MEASURES**WHAT ARE THE PERFORMANCE MEASURES?**

In 2017, the North Carolina General Assembly passed the Family/Child Accountability and Protection Act/Rylan's Law – [Session Law 2017-41](#). The law requires all counties to enter into an annual agreement with the NC Department of Health and Human Services (NCDHHS) for all social services programs excluding medical assistance (NC Medicaid). The goal of the annual agreements is to support the provision of consistent, quality child welfare and social services that ensure the safety, health and well-being of children, adults and families served across North Carolina.

The law requires the agreement to contain performance requirements and administrative responsibilities. This fact sheet is one of seven fact sheets describing the 21 performance measures in the 2026-27 and 2027-28 Memorandum of Agreement. The seven fact sheets address: 1) Adult Services, 2) Child Support Services, 3) Child Welfare Services, 4) Energy Programs, 5) Food and Nutrition Services, 6) Special Assistance and 7) Work First Services.

Adult Services

Child Support Services

Child Welfare Services

Energy Programs

Food and Nutrition Services

Special Assistance

Work First Services

Why Were These Adult Services Measures Selected?

The NCDHHS-County Memorandum of Agreement includes two Adult Services performance measures focused on ensuring timely response and protection for vulnerable adults. These measures address immediate safety and protection from abuse, neglect and exploitation, as well as longer-term stability and well-being. The goal is to provide services and protections to individuals unable to meet their essential needs, ensuring their safety while supporting them to remain in their homes through the use of the least restrictive interventions and settings possible.

BASIS

[N.C.G.S 108A-103 Article 6](#) requires that a prompt and thorough evaluation be conducted upon receipt of a report that an adult may need protective services. The evaluation must be completed and a case decision made within 30 days for allegations of abuse or neglect and within 45 days for allegations of exploitation.

A Closer Look: Adult Protective Services Performance Measures

- 1. APS evaluations involving allegations of abuse or neglect are completed and a case decision is made within 30 days of the APS report date for 85% of cases.**

RATIONALE

Adult Protective Services are considered emergency services and involve situations of significant risk, including the potential for irreparable harm or death. North Carolina General Statute §108A-103 requires a prompt and thorough evaluation of all reports of adult maltreatment and does not allow for the provision of services until the evaluation is complete. Timely completion and case decision-making are essential to ensuring the safety and protection of vulnerable adults. The 85% standard reflects recognition that extenuating circumstances may impact timeliness while demonstrating substantial compliance with statutory requirements.

BASIS

State law requires the director of social services, upon receipt of a report that an adult may need protective services, to conduct a prompt and thorough evaluation to determine whether the adult needs protective services and what services are needed. The evaluation must be completed and a case decision made within 30 days for allegations of abuse or neglect.

- NC State Statute: [NC G.S 108A-103](#)

2. APS evaluations involving allegations of exploitation are completed and a case decision is made within 45 days of the APS report date for 85% of cases.

RATIONALE

Adult Protective Services are considered emergency services and require timely action to assess financial harm, identify ongoing risk, and prevent further loss. The statute addresses exploitation of both assets and the person. These cases may involve complex financial records, third-party coordination, and legal processes. North Carolina General Statute §108A-103 requires a prompt and thorough evaluation of all reports of adult maltreatment. The 45-day timeframe allows for necessary information gathering while maintaining timely completion and case decision making. The 85% standard reflects expected performance while acknowledging extenuating circumstances.

BASIS

State law requires the director of social services, upon receipt of a report that an adult may need protective services, to conduct a prompt and thorough evaluation to determine whether the adult needs protective services and what services are needed. The evaluation must be completed and a case decision within 45 days for allegations of exploitation.

- NC State Statute: [NC G.S 108A-103](#)



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2026-27 & 2027-28 NCDHHS/COUNTY MEMORANDUM OF AGREEMENT CHILD SUPPORT PERFORMANCE MEASURES

WHAT ARE THE PERFORMANCE MEASURES?

In 2017, the North Carolina General Assembly passed the Family/Child Accountability and Protection Act/Rylan's Law – [Session Law 2017-41](#). The law requires all counties to enter into an annual agreement with the NC Department of Health and Human Services (NCDHHS) for all social services programs excluding medical assistance (NC Medicaid). The goal of the annual agreements is to support the provision of consistent, quality child welfare and social services that ensure the safety, health and well-being of children, adults and families served across North Carolina.

The law requires the agreement to contain performance requirements and administrative responsibilities. This fact sheet is one of seven fact sheets describing the 21 performance measures in the 2026-27 and 2027-28 Memorandum of Agreement. The seven fact sheets address: 1) Adult Services, 2) Child Support Services, 3) Child Welfare Services, 4) Energy Programs, 5) Food and Nutrition Services, 6) Special Assistance and 7) Work First Services.

Adult Services

Child Support Services

Child Welfare Services

Energy Programs

Food and Nutrition Services

Special Assistance

Work First Services

Why Were These Child Support Measures Selected?

The NCDHHS-County Memorandum of Agreement includes four child support performance measures. The aim of the performance measures is to ensure that child support is a reliable, accessible source of income so that custodial families can become self-sufficient. Studies have shown that policies to collect child support not only increase financial resources to families, but their impact on payments increase visitation and contact between the children and their parents.

BASIS

The [Personal Responsibility and Work Opportunity Reconciliation Acts \(PRWORA\) of 1996](#), Section 454 of the Social Security Act ([42 U.S.C. 654](#)), [42 U.S.C. 658a\(b\)\(6\)](#), [Public Law 105-200, Section 201](#), and [N.C.G.S. 110-129.1\(a\)\(9\)](#) establish guidelines for performance and an incentive system to provide additional payments to any State based on its performance under the program. The Child Support Performance and Incentive Act of 1998 (CSPIA) ([Public Law 105-200, Section 201](#)) provides the legal basis for the incentive award system. The purpose of Title IV-D incentives is to reward child support programs for good performance results, while holding these programs accountable for poor performance.

Eligibility for and the amount of incentive funding depends on all of the following:

- The total amount of federal funds that are available for a fiscal year.
- The state performance levels in five program service areas (paternity establishment, support establishment, current support payments, payments toward arrearages, and cost effectiveness). The federal Office of Child Support Enforcement (OCSE) distributes a shared pool of federal incentive funds to the states each year. To receive these funds, states must reach a specific level of performance for each of these program service areas.
- The reliability of the state's data as determined by OCSE's annual Data Reliability Audit (DRA). States must prove that their child support collection data in their computer systems is ninety-five percent (95%) reliable and accurate, based on the DRA (pursuant to 45 CFR 305).
- The relative performance levels of other states.

Each federal fiscal year, 85% of the federal incentive funds is shared with the counties, based on their performance in the program service areas mentioned above. The North Carolina Child Support Services (NCCSS) Central Office retains the remaining 15% to enhance centralized child support services.

Federal Regulations [45 CFR 303.52](#) require state IV-D programs to develop a standard methodology for the disbursement of incentive funds to the county/local agencies that are designated as the administrators of their child support programs.

NOTE: For 2026-27 and 2027-28, the Child Support MOU measures will be separated from the goals designed to ensure continuous quality improvement of our child support program. All Child Support performance measures will be growth measures.

A Closer Look: Child Support Performance Measures

In accordance with Federal Regulations at [45 CFR 305.2](#), the federal Office of Child Support Enforcement (OCSE) determines incentive funding for states by measuring performance levels in these four program areas identified below. County performance measures are established not only to ensure that the child support program meets the performance measures set by the federal government, but that the program remains focused on improving the economic self-sufficiency of families with children. Counties falling below the minimum federal performance measure are subject to a corrective action plan.

1. County paternity establishment performance level must exceed 50% at the end of the State Fiscal Year (June 30).

NOTE: For 2026-27 and 2027-28, all Child Support performance measures will be growth measures.

RATIONALE

Paternity establishment is an essential component in obtaining and enforcing support orders for children. The Paternity Establishment Percentage (PEP) is the percentage of children born out of wedlock for whom paternity has been established or acknowledged.

BASIS

Monthly performance is calculated for county/local agencies by determining the number of children in the IV-D caseload who have been born out-of-wedlock and for whom paternity has been established or acknowledged to the total number of children as of the end of the preceding state fiscal year who were born out-of-wedlock. Federal regulations require states to have a 90% minimum PEP rate to earn full incentives and avoid penalties to TANF block grant funding. To be eligible for any portion of the incentive dollars, the applicable percentage must be no lower than 50%.

- Federal Code: [42 U.S.C. 652\(g\)\(1\)\(A\)](#)
- Federal Code: [42 U.S.C. 658a\(b\)\(6\)\(A\)](#)
- North Carolina General Statute: [110-129.1\(a\)\(9\)](#)

2. County support order establishment performance level must exceed 50% at the end of the State Fiscal Year (June 30).

NOTE: For 2026-27 and 2027-28, all Child Support performance measures will be growth measures.

RATIONALE

A child support order obligates noncustodial parents to provide financial support for their children and stipulates the amount of the obligation and how it is to be paid. Child support payments enable parents who do not live with their children to fulfill their financial responsibility to them by contributing to the payment of childrearing costs.

BASIS

Monthly performance is calculated for county/local agencies by determining the number of IV-D cases with child support orders as a percentage of their overall caseload. The average of these monthly percentages is reported at the end of the federal fiscal year. Federal regulations require states to have an 80% minimum of cases under order rate to earn full

incentives and avoid penalties to TANF block grant funding. To be eligible for any portion of the incentive dollars, the applicable percentage must be no lower than 50%.

- Federal Code: [42 U.S.C. 652\(g\)\(1\)\(A\)](#)
- Federal Code: [42 U.S.C. 658a\(b\)\(6\)\(B\)](#)
- North Carolina General Statute: [N.C.G.S. 110-129.1\(a\)\(9\)](#)

3. County current collections performance level must exceed 40% at the end of the State Fiscal Year (June 30).

NOTE: For 2026-27 and 2027-28, all Child Support performance measures will be growth measures.

RATIONALE

The current collection rate is an indicator for the regular and timely payment of child support. Higher rates mean better compliance with the support order and lower accumulation of arrears.

BASIS

"Current support" is the money that is applied to current support obligations and does not include payments toward arrearages. Monthly performance is calculated by determining the amount of current support that is collected as a percentage of the total amount of current support obligations due. The average of these monthly percentages is reported at the end of the federal fiscal year. Federal regulations require states to have an 80% minimum current support collections rate to earn full incentives and avoid penalties to TANF block grant funding. To be eligible for any portion of the incentive dollars, the applicable percentage must be no lower than 40%.

- Federal Code: [42 U.S.C. 652\(g\)\(1\)\(A\)](#)
- Federal Code: [42 U.S.C. 658a\(b\)\(6\)\(C\)](#)
- North Carolina General Statute: [110-129.1\(a\)\(9\)](#)

4. County arrearage collections performance level must exceed 40% at the end of the State Fiscal year (June 30).

NOTE: For 2026-27 and 2027-28, all Child Support performance measures will be growth measures.

RATIONALE

Child support collections have been shown to reduce the child poverty rate and improve child well-being. Studies also show that receipt of child support has a positive effect on academic achievement and improves young children's cognitive development.

BASIS

Arrearage collections is the money that was applied to past-due support on cases that have a past-due child support obligation. Federal regulations require states to have an 80% minimum current support collections rate to earn full incentives. To be eligible for any portion of the incentive dollars, the applicable percentage must be no lower than 40%.

- Federal Code: [42 U.S.C. 652\(g\)\(1\)\(A\)](#)
- Federal Code: [42 U.S.C. 658a\(b\)\(6\)\(D\)](#)
- NC General Statute: [110-129.1\(a\)\(9\)](#)



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2026-27 & 2027-28 NCDHHS/COUNTY MEMORANDUM OF AGREEMENT CHILD WELFARE SERVICES PERFORMANCE MEASURES

WHAT ARE THE PERFORMANCE MEASURES?

In 2017, the North Carolina General Assembly passed the Family/Child Accountability and Protection Act/Rylan's Law – [Session Law 2017-41](#). The law requires all counties to enter into an annual agreement with the NC Department of Health and Human Services (NCDHHS) for all social services programs excluding medical assistance (NC Medicaid). The goal of the annual agreements is to support the provision of consistent, quality child welfare and social services that ensure the safety, health and well-being of children, adults and families served across North Carolina.

The law requires the agreement to contain performance requirements and administrative responsibilities. This fact sheet is one of seven fact sheets describing the 21 performance measures in the 2026-27 and 2027-28 Memorandum of Agreement. The seven fact sheets address: 1) Adult Services, 2) Child Support Services, 3) Child Welfare Services, 4) Energy Programs, 5) Food and Nutrition Services, 6) Special Assistance and 7) Work First Services.

Adult Services

Child Support Services

Child Welfare Services

Energy Programs

Food and Nutrition Services

Special Assistance

Work First Services

Why Were These Child Welfare Measures Selected?

The NCDHHS-County Memorandum of Agreement includes six child welfare performance measures. Together, the six measures address the immediate safety, ongoing protection from abuse and neglect, and long-term security and well-being for children entering the state's child welfare system.

BASIS

The federal [Child Abuse Prevention and Treatment Act](#) (CAPTA) of 1974 and subsequent amendments provide the foundational guidance for government's role in child protection. CAPTA requires states to identify a minimum set of acts or behaviors that define child abuse and neglect and establish timeframes for responding to reports of abuse and neglect. Other federal law, funding and regulations also govern components of child welfare — for example, both Titles IV-B and IV-E of the Social Security Act (SSA). Title IV-B addresses the provision of child welfare services that can be used for prevention of and response to child abuse and neglect. [Title IV-E of the Social Security Act](#) (SSA) focuses on providing safe and stable care for children who are in out-of-home care due to child maltreatment until they can achieve placement permanency by being safely returned home, placed permanently with adoptive families, or placed in other planned arrangements. The Code of Federal Regulations (CFR) [Part 45 1357.10](#) further defines requirements for child welfare services.

FEDERAL COMPLIANCE INSTRUMENTS

North Carolina participated in round four of the Child and Family Services Reviews (CFSR) in 2025. The purpose of these reviews is to determine compliance with Title IV-B and Title IV-E plan requirements, and in doing so, assess the extent to which federally-funded child welfare programs function effectively to promote the safety, permanency, and well-being of children and families with whom they have contact.

The overall goals of the reviews remain to:

- Ensure conformity with Title IV-B and Title IV-E child welfare requirements using a framework focused on safety, permanency and well-being through seven outcomes and seven systemic factors;
- Determine what is happening to children and families as they are engaged in child welfare services including the legal and judicial processes; and
- Assist state child welfare systems in helping children and families achieve positive outcomes.*

To this end, the NC Department of Health and Human Services, Division of Social Services is advising counties that since these measures will be included in the Data Review and performance for CFSR Round IV, counties need to continue monitoring and striving to achieve progress toward accomplishing these measures, to ensure that North Carolina can be determined to be in "substantial conformity." In an effort to assist counties in monitoring and achieving these progress measures, visit the [University of North Carolina-Chapel Hill's website](#) for data provided by UNC-CH.

* Child and Family Services Review Technical Bulletin #12 Announcement of the CFSR Round 4 reviews, August 2020, Section I. Context and Overview of Next Round of CFSR – Round 4, pp 1-3

The federal Children's Bureau assesses states for "substantial conformity" with federal requirements for child welfare services through a periodic [Child and Family Services Review](#) (CFSR). Federal guidelines define "substantial conformity" to mean the measure is achieved in 95% of cases reviewed. Two relevant tools are used to evaluate state compliance during the CFSR. They are:

- [National Standards for State Performance on Statewide Data Indicators](#): The Data Indicators are aggregate measures, calculated using available administrative data. These measures look at outcomes for children, for example, whether a child is: a victim of child abuse or neglect while in foster care; a repeat victim of abuse or neglect; or able to achieve a permanent home in 12 months.
- [The Onsite Review Instrument](#) (OSRI) includes only a limited sample of case reviews, interviews with children and families engaged in services, and interviews with community stakeholders – such as courts, community agencies, foster families, caseworkers, and service providers. The OSRI looks at **outcomes for children and the type and quality of services children in child welfare services receive**. The OSRI involves an intensive review of small samplings of family case records and looks not only at whether a particular service or action occurred, but whether it was performed in a quality manner. Therefore, the OSRI measures are NOT used as a basis for the NCDHHS County Performance Measures, because data for the Performance Measures must be available for all counties and all cases and recipients of services.

A Closer Look: Child Welfare Performance Measures

1. County will initiate 95% of all screened in reports within required timeframes.

NOTE: This measure is a growth measure. Performance over prior years will be compiled and shared with counties.

RATIONALE

The intent of this measure is to ensure allegations of child abuse, neglect and dependency are initiated within mandated timeframes. This measure addresses how quickly a "screened in" report of child maltreatment (physical, sexual or psychological abuse, neglect, dependency, or human trafficking) must be followed up on with a full investigation. A "screened in report" means that information gathered in the report of child maltreatment has been determined by a county child welfare intake caseworker and supervisors to meet the legal definition of child maltreatment. That same caseworker and their supervisor will determine the urgency of conducting the investigation depending on the nature and severity of the alleged abuse, neglect, exploitation, or dependency.

BASIS

In North Carolina, the timeframes for initiating an investigation of child maltreatment are defined in state law as immediately, 24 or 72 hours, depending on the severity of the alleged abuse. NC Administrative Rule and the NCDHHS Family Services Manual further define the processes for adhering to the state law.

- NC State Statute: [G.S. §7B-302](#)
- NC Administrative Rule: [10A NCAC 70A.0105](#)
- NCDHHS Family Services Manual: [Vol 1, Chapter VIII, Section 1408 Investigative and Family Assessments](#)

2. For children who were victims of maltreatment during a 12-month period, no more than 9.1% received a subsequent finding of maltreatment.

NOTE: This measure is a growth measure. Performance over prior years will be compiled and shared with counties.

RATIONALE

The intent of this measure is to ensure that children who have been substantiated as abused, neglected or dependent are protected from further harm. This measure assesses whether the child welfare agency was successful in preventing subsequent maltreatment of a child if the child was the subject of a substantiated or indicated report of maltreatment.

BASIS

This performance measure is one of the National Standards for State Performance on Statewide Data Indicators that the Children's Bureau uses to determine state's conformity with Titles IV-B and IV-E of the Social Security Act through the Child and Family Services Reviews (CFSRs). The National Standard is that the recurrence of substantiated or indicated maltreatment is 9.1% or less.

- [National Standards for State Performance on Statewide Data Indicators](#): pages 3, 4 and 6

3. The county will ensure that 95% of all foster youth have a face-to-face visit by the social worker each month.

NOTE: This is now a Performance Measure.

RATIONALE

The intent of this measure is to ensure the ongoing safety of children and the engagement and well-being of families. Caseworkers meet with children and families to monitor children's safety and well-being; assess the ongoing service needs of children, families and foster parents; engage biological and foster parents in developing case plans; assess permanency options for the child; monitor family progress toward established goals; and ensure that children and parents are receiving necessary services. Federal funding is contingent on the state ensuring that the safety and well-being of children in foster care is assured by a monthly face-to-face visit.

BASIS

The [Child and Family Services Improvement Act of 2006](#) amended Part B of Title IV of the Social Security Act to require that, "at a minimum ... children are visited on a monthly basis and that the caseworker visits are well-planned and focused on issues pertinent to case planning and service delivery to ensure the safety, permanency, and well-being of the children."

- [Child and Family Services Improvement Act of 2006 Section 7](#) – Monthly Caseworker Standard; revises Section 422(b) of the Social Security Act (42 U.S.C. 622(b))

4. The county will provide leadership for ensuring that 40.5% of children who enter foster care in a 12-month period are discharged to permanency within 12 months of entering foster care.

NOTE: This measure is a growth measure. Performance over prior years will be compiled and shared with counties.

RATIONALE

The intent of this measure is to ensure that children in out-of-home placements are able to obtain safe and permanent homes as soon as possible after removal from their homes. Permanency includes discharges from foster care to reunification with a child's parents or primary caregivers, living with a relative, guardianship, or adoption.

BASIS

This performance measure is one of the National Standards for State Performance on Statewide Data Indicators that the Children's Bureau uses to determine state's conformity with Titles IV-B and IV-E of the Social Security Act through the Child and Family Services Reviews (CFSRs). The National Standard is that at least 40.5% of all children who enter foster care in a 12-month period are discharged to permanency within 12 months of entering foster care.

- [National Standards for State Performance on Statewide Data Indicators](#): pages 3, 4 and 6

5. The county will provide leadership to ensure that, of children who enter foster care in a 12-month period and who were discharged within 12 months to reunification, kinship care, guardianship, or adoption, that no more than 8.3% re-enter foster care within 12 months of their discharge.

NOTE: This measure is a growth measure. Performance over prior years will be compiled and shared with counties.

RATIONALE

The intent of this measure is to ensure that children exiting foster care either through reunification guardianship or adoption are in stable homes so that they do not re-enter foster care. The measure assesses whether the agency's programs and practice are effective in supporting reunification and other permanency goals so that children do not return to foster care.

BASIS

This performance measure is one of the National Standards for State Performance on Statewide Data Indicators that the Children's Bureau uses to determine state's conformity with Titles IV-B and IV-E of the Social Security Act through the Child and Family Services Reviews (CFSRs). The National Standard is that no more than 8.3% of all children who enter into and are discharged from foster care within a 12-month period re-enter foster care within 12 months of their discharge.

- [National Standards for State Performance on Statewide Data Indicators](#): pages 5 and 6

6. The county will provide leadership to ensure that, of all children who enter foster care in a 12-month period in the county, the rate of placement moves per 1,000 days of foster care will not exceed 4.1%.

NOTE: This measure is a growth measure. Performance over prior years will be compiled and shared with counties.

RATIONALE

Research shows that children who experience fewer placement changes are more likely to experience fewer school changes, less trauma and distress, and fewer mental health and behavioral problems. Research also suggests that fewer placements therefore contribute to better academic achievement and lasting positive relationships with an adult. This measure assesses whether the agency ensures that children whom the agency removes from their homes experience stability while they are in foster care.

BASIS

This performance measure is one of the National Standards for State Performance on Statewide Data Indicators that the Children's Bureau uses to determine state's conformity with Titles IV-B and IV-E of the Social Security Act through the Child and Family Services Reviews (CFSRs). The National Standard is that of all children who enter foster care in a 12-month period, the average rate of placement moves per 1,000 days of foster care does not exceed 4.1%.

- [National Standards for State Performance on Statewide Data Indicators](#): pages 5 and 6



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2026-27 & 2027-28 NCDHHS/COUNTY MEMORANDUM OF AGREEMENT ENERGY PROGRAMS PERFORMANCE MEASURES

WHAT ARE THE PERFORMANCE MEASURES?

In 2017, the North Carolina General Assembly passed the Family/Child Accountability and Protection Act/Rylan's Law – [Session Law 2017-41](#). The law requires all counties to enter into an annual agreement with the NC Department of Health and Human Services (NCDHHS) for all social services programs excluding medical assistance (NC Medicaid). The goal of the annual agreements is to support the provision of consistent, quality child welfare and social services that ensure the safety, health and well-being of children, adults and families served across North Carolina.

The law requires the agreement to contain performance requirements and administrative responsibilities. This fact sheet is one of seven fact sheets describing the 21 performance measures in the 2026-27 and 2027-28 Memorandum of Agreement. The seven fact sheets address: 1) Adult Services, 2) Child Support Services, 3) Child Welfare Services, 4) Energy Programs, 5) Food and Nutrition Services, 6) Special Assistance and 7) Work First Services.

Adult Services

Child Support Services

Child Welfare Services

Energy Programs

Food and Nutrition Services

Special Assistance

Work First Services

Why Were These Energy Programs Measures Selected?

The NCDHHS-County Memorandum of Agreement includes two Energy Performance measures. Energy programs help low-income families, seniors and adults with home heating and cooling to protect their health and well-being. These energy programs provide financial assistance so that vulnerable populations in our communities do not have to make difficult choices between heating and cooling their homes or affording other basic necessities such as food, medicine or shelter. Together the two measures address the federal requirements to assist households with the lowest incomes that pay a high proportion of household energy bills.

BASIS

The Federal Low-Income Home Energy Assistance Program (LIHEAP) Statute and Regulations and subsequent amendments provide the foundational guidance for government's role in the administration of the Energy program. The LIHEAP statute is codified in the United States Code at [42 U.S.C. § 8621-8630 \(2008\)](#).

The US HHS regulations for the LIHEAP block grant are found in [45 C.F.R. § 96. Subparts A-F.H](#). The Administration for Children and Families (ACF) conducts compliance reviews. States determined to be in noncompliance face penalties of repayment of misspent funds and/or withholding of federal funds.

A Closer Look: Energy Programs Performance Measures

- 1. The County will process 95% of Crisis Intervention Program (CIP) applications, with no heat or cooling source or applications with a health-related crisis with a disconnect, final, or past due notice, within one (1) business day from the date of application or date all verification is received, whichever comes first.**

RATIONALE

The intent of this measure is to ensure that eligible individuals in a household without a heating or cooling source receive relief as soon as possible.

BASIS

Federal Code requires that within one business day after a household applies for crisis benefits, the State will provide assistance that will resolve the energy crisis if a household is eligible to receive benefits and has services disconnected or is in a health-related life-threatening situation. North Carolina Administrative Code provides regulations on eligibility criteria.

- Federal Regulation: [42 U.S.C. § 8621-8630 \(2008\)](#)
- NC Administrative Code: [10A NCAC 71V](#)

2. The County will process 95% of Crisis Intervention Program (CIP) applications without a health-related crisis that have a heat or cooling source disconnect notice within one 1) business day from the date of application or date all verification is received, whichever comes first.

RATIONALE

The intent of this measure is to ensure that eligible households who are in danger of losing a heating or cooling source receive financial assistance to avert the crisis.

BASIS

Federal Code requires that within 48 hours after a household applies for crisis benefits, the State will provide some form of assistance that will resolve the energy crisis if such household is eligible to receive such benefits and is in a life-threatening situation without a health-related crisis. North Carolina Administrative Code provides regulations on eligibility criteria.

- Federal Regulation: [42 U.S.C. § 8621-8630 \(2008\)](#)
- NC Administrative Code: [10A NCAC 71V](#)



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2026-27 & 2027-28 NCDHHS/COUNTY MEMORANDUM OF AGREEMENT FOOD AND NUTRITION SERVICES PERFORMANCE MEASURES

WHAT ARE THE PERFORMANCE MEASURES?

In 2017, the North Carolina General Assembly passed the Family/Child Accountability and Protection Act/Rylan's Law – [Session Law 2017-41](#). The law requires all counties to enter into an annual agreement with the NC Department of Health and Human Services (NCDHHS) for all social services programs excluding medical assistance (NC Medicaid). The goal of the annual agreements is to support the provision of consistent, quality child welfare and social services that ensure the safety, health and well-being of children, adults and families served across North Carolina.

The law requires the agreement to contain performance requirements and administrative responsibilities. This fact sheet is one of seven fact sheets describing the 21 performance measures in the 2026-27 and 2027-28 Memorandum of Agreement. The seven fact sheets address: 1) Adult Services, 2) Child Support Services, 3) Child Welfare Services, 4) Energy Programs, 5) Food and Nutrition Services, 6) Special Assistance and 7) Work First Services.

Adult Services

Child Support Services

Child Welfare Services

Energy Programs

Food and Nutrition Services

Special Assistance

Work First Services

Why Were These Food and Nutrition Services Measures Selected?

The NCDHHS-County Memorandum of Agreement includes three Food and Nutrition Services (FNS) performance measures. Research shows that FNS Supplemental Nutrition Assistance Program (SNAP) benefits reduce poverty and food insecurity, and that this leads to improved health and economic outcomes over the long-term, especially for those who receive SNAP as children.

BASIS

The [Food and Nutrition Act of 2008](#) (as amended through P.L.113-79, Effective Feb. 7, 2014) provides the foundational guidance for administration of the FNS program.

FEDERAL COMPLIANCE AND STATE INSTRUMENTS

The USDA is mandated by federal regulations to monitor program administration and operation of the FNS program. Monitoring of the state's compliance is completed through the Management Evaluation process. The Management Evaluation addresses and assesses State agency achievement of program objectives and FNS' strategic performance objectives and priorities.

A Closer Look: Food and Nutrition Services Performance Measures

1. The County will process 95% of expedited FNS applications within the timeframe that allows the household to have access to the FNS benefits on or before the 7th calendar day from the date of application.

RATIONALE

The intent of this measure is to ensure all households which are considered expedited FNS applications are processed within the required timeframe. A food-secure household means that all members of the household receiving FNS benefits have access to healthy and nutritious food to support the health and well-being of the family including children, the elderly and people with disabilities.

BASIS

The State is required to ensure benefits are available to the household no later than thirty (30) calendar days following the date of application. To ensure households are provided with benefits in a timely manner, FNS applications and reapplications must be approved no later than the twenty-fifth (25th) calendar day from the date of the application for regular FNS application and no later than four (4) calendar days for households identified as expedited.

- Federal Regulation: [7 CFR 274.2](#)
- Federal Regulation: [FNS Manual: Section 420](#)
- Federal Regulation: [FNS Manual: Section 425](#)
- Federal Program Policy: [FNS Administrative Letter 1-2015](#)

2. The County will process 95% of regular FNS applications within the timeframe that allows the household to have access to the FNS benefits on or before the 30th calendar day from the date of application.

RATIONALE

The intent of this measure is to ensure all regular FNS applications are processed within the required timeframe. A food-secure household means that all members of the household receiving FNS benefits have access to healthy and nutritious food to support the health and well-being of the family including children, the elderly and people with disabilities.

BASIS

The State is required to ensure benefits are available to the household no later than thirty (30) calendar days following the date of application. To ensure households are provided with benefits in a timely manner, FNS applications and reapplications must be approved no later than the twenty-fifth (25th) calendar day from the date of the application for regular FNS application and no later than four (4) calendar days for households identified as expedited.

- Federal Regulation: [7 CFR 274.2](#)
- Federal Regulation: [FNS Manual: Section 420](#)
- Federal Regulation: [FNS Manual: Section 425](#)
- Federal Program Policy: [FNS Administrative Letter 1-2015](#)

3. The County will ensure that 95% of FNS recertifications are processed within the required timeframes each month.

RATIONALE

The intent of this measure is to ensure that families that were previously determined eligible have their recertification for benefits processed in a timely manner to ensure uninterrupted access to healthy and nutritious food to support the health and well-being of families that continue to be eligible for FNS benefits.

BASIS

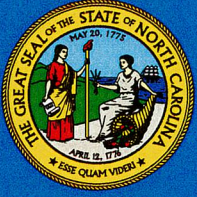
In accordance with federal regulation, the State is required to ensure that households who received a notice of expiration and reapplied, receive either a notice of eligibility or a notice of denial no later than thirty (30) days from the last allotment received.

- Federal Regulation: [7 CFR 273.14 Recertification](#)



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2026-27 & 2027-28 NCDHHS/COUNTY MEMORANDUM OF AGREEMENT

STATE/COUNTY SPECIAL ASSISTANCE PERFORMANCE MEASURES

WHAT ARE THE PERFORMANCE MEASURES?

In 2017, the North Carolina General Assembly passed the Family/Child Accountability and Protection Act/Rylan's Law – [Session Law 2017-41](#). The law requires all counties to enter into an annual agreement with the NC Department of Health and Human Services (NCDHHS) for all social services programs excluding medical assistance (NC Medicaid). The goal of the annual agreements is to support the provision of consistent, quality child welfare and social services that ensure the safety, health and well-being of children, adults and families served across North Carolina.

The law requires the agreement to contain performance requirements and administrative responsibilities. This fact sheet is one of seven fact sheets describing the 21 performance measures in the 2026-27 and 2027-28 Memorandum of Agreement. The seven fact sheets address: 1) Adult Services, 2) Child Support Services, 3) Child Welfare Services, 4) Energy Programs, 5) Food and Nutrition Services, 6) Special Assistance and 7) Work First Services.

Adult Services

Child Support Services

Child Welfare Services

Energy Programs

Food and Nutrition Services

Special Assistance

Work First Services

Why Were These State/County Special Assistance Measures Selected?

The NCDHHS-County Memorandum of Agreement includes two State-County Special Assistance measures. Paired with the two Adult Services measures, these measures address the immediate safety, ongoing protection from abuse and neglect, and long-term security and well-being of older adults and individuals with disabilities. The goal is to provide services and protections to individuals and families experiencing serious health and safety needs who are not, at least temporarily, able to assist themselves with the goal of helping them return to independent, community living.

BASIS

[NC G.S 108A-103 Article 6](#) requires that an APS evaluation shall be completed within 30 days for allegations of abuse or neglect and within 45 days for allegations of exploitation. [NC Administrative Rule: 10A NCAC 71P .0604](#) requires that applications be processed and a notice approving or denying the application stating the effective date be mailed within 45 calendar days from the date the application form is signed for individuals aged 65 and older, and within 60 calendar days for those younger than 65.

A Closer Look: State-County Special Assistance Performance Measures

The NCDHHS-County Memorandum of Agreement includes two State-County Special Assistance Measures. These measures address the timeliness in which the County DSS processes applications for State-County Special Assistance (SA), which pays for room and board for low-income individuals needing care in an assisted living facility. NC Administrative Code (10NCAC 71P.0604) sets the timeliness requirement for processing SA applications.

1. The County will process 85% of Special Assistance for the Aged (SAA) applications within 45 calendar days of the application date.

RATIONALE

Individuals in need of placement in an assisted living facility generally require prompt placement to avoid further decline in health or possible harm. State-County Special Assistance (SA) pays for room and board for eligible individuals in a licensed assisted living facility. Timely receipt of these benefits is essential to ensure proper care and treatment. While state rule does not specify a percentage rate, 85% was selected because counties may encounter extenuating circumstances that preclude them from completing a timely determination of eligibility. Timely determination for 85% of applications indicates substantial compliance with the state rule.

BASIS

State administrative rules require that applications be processed and a notice approving or denying the application stating the effective date be mailed within 45 calendar days from the date the application form is signed for individuals aged 65 and older.

- NC Administrative Rule: [10A NCAC 71P .0604](#)

2. The County will process 85% of Special Assistance for the Disabled (SAD) applications within 60 calendar days of the application date.

RATIONALE

Individuals in need of placement in an assisted living facility generally require prompt placement to avoid further decline in health or possible harm. State-County Special Assistance (SA) pays for room and board for eligible individuals in a licensed assisted living facility. Eligibility for SA also qualifies an individual to receive Medicaid benefits. Timely receipt of these benefits is essential to ensure proper care and treatment. DSS staff are required to verify several factors to determine eligibility related to income and assets.

While the state rule does not speak to a percentage rate, 85% was selected because counties may encounter extenuating circumstances that preclude them from completing a timely determination of eligibility. Timely determination for 85% of applications indicates substantial compliance with the Rule.

BASIS

State regulations require that applications be processed and a notice approving or denying the application stating the effective date of the payment be mailed within 60 calendar days from the date the application form is signed for individuals younger than 65.

- NC Administrative Rule: [10A NCAC 71P .0604](#)



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2026-27 & 2027-28 NCDHHS/COUNTY MEMORANDUM OF AGREEMENT WORK FIRST PERFORMANCE MEASURES

WHAT ARE THE PERFORMANCE MEASURES?

In 2017, the North Carolina General Assembly passed the Family/Child Accountability and Protection Act/Rylan's Law – [Session Law 2017-41](#). The law requires all counties to enter into an annual agreement with the NC Department of Health and Human Services (NCDHHS) for all social services programs excluding medical assistance (NC Medicaid). The goal of the annual agreements is to support the provision of consistent, quality child welfare and social services that ensure the safety, health and well-being of children, adults and families served across North Carolina.

The law requires the agreement to contain performance requirements and administrative responsibilities. This fact sheet is one of seven fact sheets describing the 21 performance measures in the 2026-27 and 2027-28 Memorandum of Agreement. The seven fact sheets address: 1) Adult Services, 2) Child Support Services, 3) Child Welfare Services, 4) Energy Programs, 5) Food and Nutrition Services, 6) Special Assistance and 7) Work First Services.

Adult Services

Child Support Services

Child Welfare Services

Energy Programs

Food and Nutrition Services

Special Assistance

Work First Services

Why Were These Work First Measures Selected?

The NCDHHS-County Memorandum of Agreement includes two Work First performance measures. Together, the two measures assist families in receiving timely benefits to help with reaching their goals of self-sufficiency and reducing the need for public assistance programs. Providing timely assistance to eligible county residents is a provision of the federal block grant funding.

BASIS

[Title IV-A of the Social Security Act \(SSA\)](#) and The [Personal Responsibility and Work Opportunity Reconciliation Act \(PRWORA\)](#) provide the foundational guidance for the government's accountability in assisting needy families with children. Title IV-A addresses the required submission of a State Plan in which the State program defines timelines for the determination of assistance.

FEDERAL COMPLIANCE INSTRUMENT

The Administration for Children and Families (ACF) assesses states for compliance with federal regulations. [Title IV-A of the SSA](#) requires that eligibility determination must be provided in a reasonable and prompt manner (timely). The [North Carolina TANF State Plan](#) defines reasonable and prompt manner or timeliness for applications as 45 calendar days from the application date. The timeliness for the recertification for a cash assistance is no later than the last day of the current certification period.

A Closer Look: Work First Services Performance Measures

1. The County will process 95% of Work First applications within 45 days of receipt.

RATIONALE

The intent of this measure is to ensure that families receive the Work First benefits for which they are eligible in a timely manner. Families that participate in the Work First Program rely on this service for cash assistance, job placement, training and education. Timely processing of applications ensures that applicants can access these services quickly and begin to receive services that lead to self-sufficiency.

BASIS

This performance measure determines the state's conformity with Title IV-A of the Social Security Act to provide eligibility determination in a reasonable and prompt manner. NC General Statute and the NC State Plan provide the basis for program policy.

- North Carolina General Statute: [NC GS 108A-31](#)
- State Plan: [2026-2028 TANF State Plan Final | NCDHHS](#)

2. The County will process 95% of Work First recertifications no later than the last day of the current certification period.

RATIONALE

The intent of this measure is to ensure that families who were previously determined eligible for the Work First program continue to receive assistance and benefits without an unnecessary interruption in their benefits and case work services.

BASIS

This performance measure determines the state's conformity with Title IV-A of the Social Security Act to provide eligibility determination in a reasonable and prompt manner. NC General Statute and the NC State Plan provide the basis for program policy.

- North Carolina General Statute: [NC GS 108A-31](#)
- State Plan: [2026-2028 TANF State Plan Final | NCDHHS](#)



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

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ADDENDUM A: DATA SHARING AND INFORMATION TECHNOLOGY SECURITY MEMORANDUM OF AGREEMENT

Between

THE NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES

And

_____ COUNTY

This Data Sharing and Information Technology Security Memorandum of Agreement (MOA) between the North Carolina Department of Health and Human Services (NCDHHS) and _____ County (County), collectively with NCDHHS referred to as the “Parties”, establishes the agreement between the Parties regarding the County’s access to, use, and disclosure of all confidential data, information, and NCDHHS IT Systems and NCDHHS IT Resources provided by NCDHHS to the County for purposes of administering North Carolina’s public assistance and public service programs.

1. PURPOSE AND SCOPE

- a. Purpose. The purpose of this MOA is to identify certain roles and responsibilities of each party as it relates to the sharing and use of all confidential data, information, and access to a NCDHHS Information System or other NCDHHS IT Resource provided by NCDHHS to the County and the data collected by the County on behalf of NCDHHS in connection with the administration of North Carolina’s public assistance programs as well as the County’s administration and performance of other public services delegated to it by law (collectively referred to as NCDHHS Data). For purposes of this MOA, NCDHHS Data includes, but is not limited to:
 - i. Social Security Administration (SSA) data;
 - ii. Federal Tax Information (FTI) as defined in the current IRS Publication 1075, Tax Information Security Guidelines for Federal, State and Local Agencies (IRS Publication 1075);
 - iii. Protected health information as defined by 45 CFR 160.103;
 - iv. Identifying information, as defined by N.C.G.S. § 14-113.20(b); and
 - v. Personal information, as defined by the North Carolina Identity Theft Protect Act, N.C.G.S. § 75-61(10);
 - vi. Names or other information concerning persons applying for or receiving public assistance or social services which are confidential pursuant to N.C.G.S. §108A- 80.
 - vii. Sensitive IT Security Information, including but not limited to security features of electronic data processing systems, applications, programs, information technology systems, telecommunications networks, or electronic security systems, including hardware or software security, passwords, or security standards, procedures, processes, configurations, software, and codes.

For purposes of this MOA, “IT Resource” includes NCDHHS Information Systems and all platforms (i.e. operating systems), servers, software, infrastructure, digital devices (e.g.

computers, smart phones, tablets, mainframes, switches, routers, etc.), equipment (e.g. faxes, copiers, phones, etc.), hosted services or infrastructure, network connections, applications (both developed in-house and acquired from third parties) and the data accessed, used, created by, or contained within them that are owned or operated by the Party.

b. Objectives. The objectives of this MOA are to:

- i. Manage the information technology process and systems pertaining to NCDHHS Data and NCDHHS IT Resources to ensure compliance with all applicable federal and state laws, regulations, standards and policies regarding the confidentiality, privacy and security of this NCDHHS Data and NCDHHS IT Resources;
- ii. Enhance the County's and NCDHHS's secure receipt, access to, and use of NCDHHS Data and IT Resources provided by NCDHHS to the County; and
- iii. Permit and facilitate efficient use of and ready access to NCDHHS Data and NCDHHS IT Resources for purposes of administering North Carolina's public assistance and public service programs.

2. BACKGROUND

The NCDHHS administers and oversees a variety of public assistance and public service programs for the State of North Carolina (collectively, Public Assistance Programs), including, but not limited to, the following:

- NC Medicaid Program
- NC Health Choice for Children (North Carolina's CHIP Program)
- Temporary Assistance for Needy Families
- Supplemental Nutrition Assistance Program
- NC Food and Nutrition Services (North Carolina's SNAP Program)
- Work First (North Carolina's Temporary Assistance for Needy Families program)
- Women, Infants and Children (WIC)
- Adult and Family Services
- Child Support Services
- Child Welfare Services

As part of its role pertaining to these Public Assistance Programs, NCDHHS receives, maintains, and stores certain data pertaining to applicants for, and recipients participating in, the Public Assistance Programs, which includes NCDHHS Data.

The County administers the daily operations of many of the Public Assistance Programs at the local level, in accordance with State and Federal law, and policies and rules adopted by NCDHHS. As part of its role pertaining to these Public Assistance Programs, the County collects, accesses, and utilizes certain data pertaining to applicants for, or recipients participating in, the Public Assistance Programs, which includes NCDHHS Data.

NCDHHS and the County agree to work cooperatively to ensure that NCDHHS Data and NCDHHS IT Resources are available to the County for purposes of administering North Carolina's Public Assistance Programs, and that the County accesses and utilizes NCDHHS Data and NCDHHS IT Resources in accordance with applicable federal and state laws, regulations,

standards and policies governing confidentiality, privacy and security of the NCDHHS Data and NCDHHS IT Resources and the terms of this MOA. The parties acknowledge and agree that this MOA is intended to renew and amend prior similar memoranda of agreement in place between the Parties, which was effective on or about October 14, 2016.

3. AUTHORITY OF PARTIES

Each Party is a separate and distinct agency of the government of the State of North Carolina and operates pursuant to their respective statutory authority and obligations. This MOA is authorized under the provisions of N.C.G.S. §§ 108A-25, 108A-54, and 153A-11 and Article 13 of Chapter 153A of the North Carolina General Statutes, and the implementing recommendations or regulations of these laws, if any. For the convenience of the Parties and avoidance of doubt, the Parties acknowledge and agree that NCDHHS is the “NCDHHS” as such term is used in IRS Publication 1075, and that the County is a statutory agent but not a “contractor” or “agent” as such term is used in North Carolina statutory or common law. The NCDHHS and County separately acknowledge their respective organizations are authorized to receive and use FTI pursuant to 26 U.S.C. § 6103.

4. PARTIES’ ROLES AND RESPONSIBILITIES

- a. Pursuant and subject to this MOA, NCDHHS shall provide to the County NCDHHS Data and access to NCDHHS IT Resources, and the County shall provide NCDHHS County Data and access to County IT Resources pertaining to the Public Assistance Programs, through access to NCDHHS’s information technology systems utilized in conjunction with the Public Assistance Programs. These information technology systems include, but are not limited to, the NCDHHS’s current NC FAST case management system (NC FAST), and the legacy information systems which preceded NC FAST (collectively, NCDHHS Information Systems). The NCDHHS Information Systems are secured via NCDHHS access control mechanisms and related procedures, including, but not limited to, Resource Access Control Facility (RACF), North Carolina Identification (NCID), and Web Identity Role Management Portal (WIRM) (collectively, NCDHHS Access Controls).
- b. All NCDHHS Data shall remain confidential and secure at all times. Confidentiality and security of this NCDHHS Data and NCDHHS IT Resources will be maintained by the County in accordance with all applicable federal and state laws, regulations, standards and policies governing this NCDHHS Data and NCDHHS IT Resources and in accordance with the terms of this MOA. Only appropriately authorized County employees and contractors whose job responsibilities require access to the NCDHHS Data and NCDHHS IT Resources will be granted access, only to the minimum extent required, through the NCDHHS Information Systems and NCDHHS Access Controls. Any data, records or other information shared through this MOA are protected from unauthorized use and disclosure and shall be accessed and used by the County only for purposes of administering and operating the Public Assistance Programs and for no other purpose.
- c. NCDHHS Responsibilities:
 - i. To provide NCDHHS Data to the County through access to the NCDHHS Information Systems in strict accordance with the NCDHHS Access Controls and in accordance with the terms of this MOA.

- ii. To allow the County to access and utilize the NCDHHS Data and NCDHHS IT Resources that NCDHHS determines are required to administer and operate the Public Assistance Programs.
- iii. To allow appropriately authorized County employees and contractors whose job responsibilities require access to the NCDHHS Data to access and utilize the NCDHHS Data through access to the NCDHHS Information Systems, to the extent needed to perform their job responsibilities.
- iv. To work cooperatively with the County regarding County employee and contractor access to NCDHHS Data, NCDHHS Information Systems, and other NCDHHS IT Resources in compliance with this MOA and applicable law.
- v. To safeguard all County Data, County IT Resources, and County Sensitive IT Security Information, including but not limited to investigations and reports, in accordance with all applicable federal and state laws, regulations, standards, policies, and this MOA. NCDHHS will not disclose or permit access to County Data, County IT Resource, or County IT Sensitive Security Information to third parties unless permitted under this MOA or required by law to do so. If NCDHHS determines it is required by law to disclose or permit access to County Data, Sensitive IT Security Information, or County IT Resources, NCDHHS shall promptly notify the County prior to disclosure so that County may assert whatever rights and pursue whatever legal remedies to which County may be entitled.
- vi. To perform privacy and security assessments required by CMS, or according to NCDHHS policy and this MOA, on any County IT Resource related to or impacting an NCDHHS Information System or NCDHHS Data based on compliance with NIST Standards, applicable federal and North Carolina statutes, regulations, standards, NCDHHS policies, and this MOA, to the limited extent necessary meet federal, state or NCDHHS requirements.
- vii. To be responsible for supervision of its own employees and contractors.

d. County Responsibilities:

- i. To safeguard all NCDHHS Data, NCDHHS IT Resource, and NCDHHS Sensitive IT Security Information, including but not limited to investigations and reports, in accordance with all applicable federal and state laws, regulations, standards, policies, and this MOA. The County will not disclose or permit access to NCDHHS Data, NCDHHS IT Resource, or Sensitive IT Security Information to third parties unless permitted under this MOA or required by law to do so. If the County determines it is required by law to disclose or permit access to NCDHHS Data, NCDHHS It Resource, or Sensitive IT Security Information, it shall notify the County prior to disclosure so that the County may assert any rights and pursue whatever remedy to which the County may be entitled.
- ii. To ensure County and NCDHHS IT Resources that connect to NCDHHS Information Systems or other NCDHHS IT resource are accessed and utilized only for the purposes authorized by law and under this MOA in the administration and operation of the Public Assistance Programs and for no other purpose.
- iii. To grant access to the NCDHHS Data, NCDHHS Information Systems, and County information systems that connect to NCDHHS Information Systems and other NCDHHS IT Resources only to appropriately authorized County employees and contractors whose job responsibilities require access to the NCDHHS Data or

- NCDHHS IT Resource, and only to the minimum extent necessary for purposes of administering and operating the Public Assistance Programs.
- iv. To ensure access to NCDHHS Data through access to the NCDHHS Information Systems or other NCDHHS IT Resource only to authorized County employees and contractors in strict accordance with the NCDHHS Access Controls and in accordance with the terms of this MOA.
 - v. The County shall conduct background checks for individual employees prior to authorizing their access to FTI.
 - vi. To ensure NCDHHS Information Systems and NCDHHS Data are readily available to persons authorized by law and this MOA to access and use the NCDHHS Information Systems, other NCDHHS IT Resources, and NCDHHS Data.
 - vii. To obtain prior written permission from NCDHHS for the disclosure of any NCDHHS Data or access to any NCDHHS Information System or other NCDHHS IT Resource to any contractor. If NCDHHS approves disclosure of any NCDHHS Data or access to NCDHHS Information System or other NCDHHS IT Resource to County's contractor, the County shall ensure the contractor is provided a copy of this MOA and signs a written agreement with the County acknowledging receipt of a copy of this MOA and agreeing to comply with the terms of this MOA as it relates to the contractor's access to NCDHHS Data, NCDHHS Information Systems, or other NCDHHS IT Resource.
 - viii. To ensure that all information technology systems receiving, storing, processing, or transmitting FTI meet the requirements in IRS Publication 1075, including the requirements set forth in Exhibit 7 to IRS Publication 1075, a copy of which is available at: <https://www.irs.gov/pub/irs-pdf/p1075.pdf>.
 - ix. To maintain a current list of employees and contractors authorized to access and utilize NCDHHS Information Systems, NCDHHS Data, or NCDHHS IT Resource pursuant to this MOA, and to provide NCDHHS a copy of that list upon written request by NCDHHS.
 - x. To submit, when requested by NCDHHS, a written certification that continuous security monitoring has been performed in accordance with applicable requirements. Additionally, the County will submit a written certification that all mainframe and network device configurations supporting the County environment are compliant with all applicable requirements. This certification will be provided to NCDHHS with supporting evidence, such as a recent vulnerability scan.
 - xi. At NCDHHS's request, to work with the IRS, Social Security Administration, or other federal agencies or their agents with respect to periodic safeguard and security reviews. The County will support the resolution of NCDHHS's findings based on a written plan satisfactory to both Parties.
 - xii. Upon notification from the IRS, Social Security Administration, other federal agencies, or NCDHHS of changes to functional and security specifications, to collaborate with NCDHHS to develop and implement plans to meet specified requirements in accordance with guidance and direction provided by the IRS and/or NCDHHS. The County will be responsible for costs arising from such modifications.
 - xiii. To provide annual access and disclosure awareness and incident reporting training to its employees and any approved contractors that may have access to SSA data and/or FTI data (only certain functions in support of Child Support Enforcement may allow contractor access to FTI).

- xiv. To work cooperatively with NCDHHS regarding County employee or contractor access to NCDHHS Data ,NCDHHS Information Systems, and other NCDHHS IT Resources and compliance with this MOA and applicable law.
- xv. To ensure a third party, independent evaluation of IT privacy and security compliance is performed at least annually on any IT resource related to or impacting NCDHHS data or systems and provide the report to NCDHHS upon request.
- xvi. To cooperate with and permit NCDHHS to perform its own privacy and security assessments, along with those required by CMS, on any IT resource related to or impacting NCDHHS Information System, other NCDHHS IT Resources, or NCDHHS Data based on compliance with NIST Standards, applicable federal and North Carolina statutes, regulations, standards, NCDHHS policies, and this MOA.
- xvii. In the case of NCDHHS assessments that CMS requires NCDHHS to perform, to reimburse NCDHHS for the actual cost of those assessments.
- xviii. As required by CMS in the event of breach or other unauthorized access of any FDA, CMS, or Child Support Services data, to provide NCDHHS, who will in turn provide to CMS, the final, detailed, investigation report, including those performed by third parties.
- xix. To sign a BAA, MOA, or other information or information technology security agreement as required by NCDHHS in accordance with federal and state law, rules and regulations, and NCDHHS policies and procedures consistent with this MOA.
- xx. To be responsible for supervision of its own employees and contractors.

5. SAFEGUARDING DATA

- a. Access Controls. The County shall comply with all applicable laws, ordinances, codes, rules, regulations, licensing requirements, and electronic storage standards concerning privacy, data protection, confidentiality, and security including those of federal, state, and local jurisdictions having jurisdiction where business services are provided for accessing, receiving, or processing all confidential information.
- b. Security Measures. The County shall implement internal data security measures, environmental safeguards, firewalls, access controls, and other industry security best practices utilizing appropriate hardware and software necessary to monitor, maintain, and ensure data integrity in accordance with all applicable federal regulations, state regulations, and NCDHHS privacy and security policies.
- c. Credentialing. The County shall be responsible for reviewing, approving, delegating, and monitoring access to NCDHHS Data and IT Resources by County employees and any approved contractors in strict accordance with NCDHHS Access Controls applicable to NCDHHS IT Resources and in accordance with the terms of the MOA. The County shall terminate access privileges to NCDHHS Data of County employees immediately when their employment has been terminated or their job responsibilities no longer require access.
- d. Employee Oversight. The County shall monitor County employees' access to NCDHHS Data, NCDHHS Information Systems, and other NCDHHS IT Resources, especially high-risk data elements such as Social Security numbers, dates of birth, and FTI.

- e. Adherence to Guidelines. The County will adhere to any written standard or guidelines provided by NCDHHS regarding management and implementation of NCDHHS Access Controls, and access to NCDHHS IT Resources, including, but not limited to, the information systems [access control policy](#) in the current version of the [North Carolina Statewide Information Security Manual](#).

6. DATA OWNERSHIP

- a. Data Ownership. NCDHHS and the County acknowledge and agree that NCDHHS Data that NCDHHS provides to the County shall be classified as and shall remain, “NCDHHS Data” or “State Data”, and County Data that the County provides to NCDHHS shall be classified as and shall remain County Data. At no time will NCDHHS Data provided by NCDHHS ever be classified as County data.
- b. Data Quality. The quality and accuracy of any NCDHHS Data that has been manipulated or reprocessed by the County is the responsibility of the County.

7. CONFIDENTIALITY

- a. Data Reidentification. County shall not use NCDHHS Data for any purpose beyond those specified in this MOA or subsequent written agreement. Except as permitted by this MOA, County shall not use NCDHHS Data in an attempt to track individuals, link to an individual’s data from other data sources, determine real or likely identities, or contact any individual who is the subject of NCDHHS Data.
- b. Approved Purposes. The County will be permitted to use NCDHHS Data, NCDHHS Information Systems, and other NCDHHS IT Resources only:
 - i. For the administration and implementation or public assistance and public service programs for the State of North Carolina.
 - ii. To the minimum extent necessary for the specific use case for which the access and use is authorized by NCDHHS.
 - iii. In the manner expressly approved by NCDHHS in this MOA and subsequent writing and in no other manner and for no other purpose.

The County acknowledges and agrees that in accessing, receiving, utilizing, or otherwise handling NCDHHS Data, NCDHHS Information Systems, and other NCDHHS IT Resources it will safeguard and not access, use, or disclose them except for Approved Purposes.

- c. State and Federal Requirements. The County shall protect the confidentiality of NCDHHS Data in accordance with applicable federal and North Carolina laws, regulations, standards and guidelines, including, but not limited to the following:
 - i. Privacy Act of 1974 (5 USC § 552a), as amended by the Computer Matching and Privacy Protection Act of 1988;
 - ii. IRS Publication 1075;
 - iii. Medicaid, 42 U.S.C. § 1396(a)(a)(7), 42 CFR Part 431.300-307;
 - iv. Temporary Assistance to Needy Families, 42 U.S.C. § 602 (a)(1)(A)(iv);

- v. Supplemental Nutrition Assistance Program, 7 U.S.C. § 2020 (e)(8); 7 CFR Part 272.1(c);
 - vi. Social Security Act, 42 U.S.C. § 1396(a)(a)(7);
 - vii. Social Security Administration Disclosure, 20 CFR Part 401;
 - viii. Child Support, 42 U.S.C. § 654(26);
 - ix. Public Assistance Programs (Public Welfare), 45 CFR Part 205.50; and
 - x. U.S. Department of Labor Employment and Training Administration, 20 CFR Part 603;
 - xi. Health Information Portability and Accountability Act and HIPAA Privacy Rule, 45 CFR [Part 160](#) and Subparts A and E of [Part 164](#);
 - xii. North Carolina law governing confidentiality of, and access to, public assistance program data and records, including N.C. Gen. Stat. 108A-80 and implementing regulations; and
 - xiii. North Carolina Identify Theft Protection Act, N.C. Gen. Stat. 75-60 et seq. and 132-1.10 and any implementing regulations.
- d. Identifying Information. The County acknowledges and agrees that some of the data elements within NCDHHS Data can be classified as “Identifying Information” within the meaning of N.C.G.S. § 14-113.20(b). In addition, the combination of certain data elements could classify the data elements as “Personal Information” within the meaning of N.C.G.S. § 75-61(10). Since NCDHHS and the County are subject to the North Carolina Identity Theft Protect Act requirements, N.C.G.S. § 132-1.10 and 75-65, NCDHHS and the County acknowledge and understand that the unauthorized disclosure, misuse, or loss of these certain data elements could subject the County and/or NCDHHS to security breach notification requirements.
- e. HIPAA. NCDHHS is a Hybrid Entity as defined in 45 CFR § 164.103 as that term is designated pursuant to 45 CFR § 164.105(a)(2)(iii)(D) and is comprised of covered and non-covered components. The County may or may not be a Covered Entity and may or may not be a Hybrid Entity with covered and non-covered components. It is possible NCDHHS will provide County access to NCDHHS Data or NCDHHS IT Resources containing Individually Identifiable Health Information (“IIHI”) that is considered Protected Health Information (“PHI”) as defined in 45 CFR § 160.103 or Limited Data set, as defined in 45 CFR § 164.514(e). The Parties agree to the provisions of this MOA in order to address the obligations or requirements enforceable under HIPAA and to protect the interests of both Parties. However, nothing in this MOA shall be construed as creating obligations or liabilities enforceable under HIPAA for NCDHHS or County when HIPAA does not apply.

8. SECURITY

- a. Secure Transport. NCDHHS data will be exchanged between the County and NCDHHS through methods approved by NCDHHS. In accordance with applicable federal and North Carolina statutes, regulations, standards, and policies, the County shall use appropriate physical and technological security safeguards to prevent re-disclosure of NCDHHS Data, and to protect NCDHHS Data in paper and/or electronic forms during transmission, storage or transport. The County shall use encryption during the data transmission process and shall protect NCDHHS Data on portable computers and devices through the use of applicable encryption and strong authentication procedures and other security controls to make NCDHHS Data unusable and inaccessible by unauthorized individuals.

- b. Disposal and Destruction. The County shall dispose of paper, media, and equipment containing NCDHHS Data in a secure manner in accordance with applicable law and information security NIST standards. Data destruction shall be accomplished by destroying, purging or clearing NCDHHS Data so that NCDHHS Data and any related data components are not recoverable, in accordance with all applicable laws, commercially accepted and reasonable standards for the type of data being destroyed, and in compliance with the minimum standards set out in the Guidelines for Media Sanitization (NIST 800-88) guideline issued by the US Dept of Commerce (<https://nvlpubs.nist.gov/nistpubs/SpecialPublications/NIST.SP.800-88r1.pdf>). At the request of NCDHHS, the County shall provide documentation of proper disposal of NCDHHS Data, media, or equipment to NCDHHS.

- c. Unintentional Disclosure. The County shall safeguard and protect the security of NCDHHS Data from loss, theft, or inadvertent disclosure, in accordance with applicable federal and North Carolina laws, regulations, standards and guidelines, and policies including, but not limited to the following:
 - i. Federal Information Security Management Act of 2002 (44 USC 3541 et seq.)
 - ii. SSA's "Electronic Information Exchange Security Requirements and Procedures for State and Local Agencies Exchanging Electronic Information with the Social Security Administration"
 - iii. IRS Publication 1075;
 - iv. Health Information Portability and Accountability Act and HIPAA Security Rule, 45 CFR [Part 160](#) and Subparts A and C of [Part 164](#); and
 - v. National Institute of Standards and Technology (NIST) guidelines.

- d. Security Incidents. The County shall implement procedures for detecting, investigating, reporting and responding to security incidents involving NCDHHS Data and NCDHHS IT Resources. The County shall implement an Incident Management Plan which will be the source for how to handle incident management involving NCDHHS Data and NCDHHS IT Resources, and the Incident Management Plan will be available to NCDHHS upon request.

- e. Duty to Report. The County shall evaluate and report all losses, misuse, or unauthorized disclosure of NCDHHS Data and NCDHHS IT Resource to the NCDHHS Privacy and Security Office without unreasonable delay. Any expenses incurred as a result of the loss, misuse, or unauthorized disclosure of NCDHHS Data or NCDHHS IT Resource by the County will be the responsibility of the County.

- f. Reports to NCDHHS. To enable NCDHHS to effectively mitigate impact and comply with its own reporting obligations to federal partners, the County shall report any suspected or confirmed privacy or security incidents or breaches involving NCDHHS Data, NCDHHS Information Systems, or other NCDHHS IT Resources to the NCDHHS Office of Privacy and Security via electronic mail and

through the Office's website, <https://www.ncdhhs.gov/about/administrative-offices/privacy-and-security>, within twenty-four (24) hours after the suspected or confirmed incident or breach is first discovered. For reports involving Social Security Administration (SSA) information, the County shall report suspected or confirmed incidents or breaches immediately, but no later than (one) 1 hour after the suspected or confirmed privacy or security incident or breach is first discovered. If reports involving SSA information occur after normal business hours, the County shall also make a report to the NCDHHS Chief Information Security Officer via the phone numbers listed at the link above. At a minimum and to the extent known at the time of the report, such privacy and security incident or breach reports shall contain the following information:

- i. The nature of the incident or breach;
 - ii. Information about the system or data affected, including a description of the specific data or system;
 - iii. The date the incident or breach was discovered;
 - iv. The date the incident or breach occurred;
 - v. The date the County was notified of the incident or breach; and
 - vi. The identities of affected or potentially affected individual(s).
- g.** Duty to Mitigate. County will take reasonable steps to limit any further such unauthorized use or disclosure of NCDHHS Data, NCDHHS Information System, or other NCDHHS IT Resource. NCDHHS in its sole discretion may require the County to:
- i. Investigate and respond to NCDHHS regarding any alleged disclosure and promptly resolve any problems identified by the investigation.
 - ii. Submit a corrective action plan with steps designed to prevent any future unauthorized disclosures.
 - iii. Require that all of NCDHHS data files be returned or, if infeasible, be destroyed immediately.
- h.** Contact by OCR. During the performance of this MOA, the County is to notify NCDHHS Privacy and Security Office of any contact by the federal Office for Civil Rights (OCR) received by the County. In addition, the County will reasonably cooperate with NCDHHS Divisions and Offices to mitigate the damage or harm of such security incidents.
- i.** Cooperation with NCDHHS. The County will collaborate and cooperate with NCDHHS regarding investigation, actions and potential remedies pertaining to any suspected or confirmed privacy or security breach or incident involving NCDHHS Data, NCDHHS Information System, or other NCDHHS IT Resource.

- j. Breach Notifications. If the County experiences a security breach involving NCDHHS Data, the County will be responsible for providing notification to all affected persons. The County will collaborate and cooperate with NCDHHS Office of Privacy and Security regarding the content and timing of notification prior to providing the notification.
- k. Notification Costs. When the privacy or security breach arises out of a Party's performance under this MOA, that Party will pay for or reimburse the other Party for the costs associated with giving affected persons written notice of a privacy or security breaches.
- l. Access To NCDHHS Data, U.S. Sensitive Personal Data, and Government-Related Data By Countries Of Concern Or Covered Persons. The County shall fully comply with all restrictions in 28 CFR Part 202 concerning direct or indirect access to or bulk U.S. sensitive personal data or government-related data by Countries of concern or covered persons as identified by the United States or North Carolina Attorney General, including but not limited to China (including Hong Kong & Macau), Cuba, Iran, North Korea, Russia, and Venezuela. For purpose of this MOA, the County shall treat NCDHHS Data as if it were "bulk U.S. sensitive personal data" or "United States Government-related data" as those phrases are defined in 28 CFR 202. The County shall not engage in any acquisition, holding, use, transfer, transportation, or exportation of, or dealing in, any property in which a foreign country or national thereof has any interest ("transaction"), where the transaction: involves United States Government-related data ("government-related data") or bulk U.S. sensitive personal data, as defined by 28 CFR 202; falls within a class of transactions that has been determined by the North Carolina or U.S. Attorney General or NCDHHS to pose an unacceptable risk to the national security of the United States, the state of North Carolina, or NCDHHS because the transactions may enable access by countries of concern or covered persons to government-related data or bulk U.S. sensitive personal data; and meets other criteria specified by Executive Order 14117. This requirement applies to any transaction that takes place after the regulation's effective date, July 1, 2025, even if an agreement was signed prior to that effective date, including but not limited to: Master Service Agreements (MSAs), Data transfer agreements, Research agreements with foreign sites, and Service agreements with cloud, analytics, and tech vendors.

9. NOTICE AND CONTACTS

The Parties mutually agree that the following named individuals will be designated as points of contact for the MOA on behalf of NCDHHS and the County:

For NCDHHS:

The relevant NCDHHS Program Information Security Officers, via the head of the respective program or office.

In the event the head of a program or office head or information security officer cannot be located or contacted, the point of contact will be:

Pyreddy Reddy
 Chief Information Security officer
 N.C. DHHS Privacy and Security Office
 1915 Health Services Way
 Raleigh, NC 27607
 Phone: (919) 855-3090
 Fax: (919) 733-1524
 Email: pyreddy.reddy@dhhs.nc.gov

For County:

[Name]
 [Title]
 [Address]
 [Phone Number]
 [Fax Number]
 [E-Mail]

The Parties agree that if there is a change regarding the information in this section, the party making the change will notify the other party in writing of such change.

10. LIABILITY AND INDEMNIFICATION

- a. Sovereign Immunity. Nothing herein shall be construed as a waiver of the sovereign immunity of either Party or the State of North Carolina, or the assumption by the State of any liability contrary to the laws and statutes of North Carolina. Each Party shall be responsible for its own liabilities and neither Party shall seek indemnification from the other.
- b. Inurement. This MOA shall inure to the benefit of and be binding upon the Parties hereto and their respective successors in the event of governmental reorganization pursuant to N.C.G.S. § 143A-6 or other authority.

11. THIRD PARTY MONITORING AND AUDITING

- a. Federal Access. With advance notice, the IRS, SSA, other legally authorized other federal agency, and NCDHHS shall have the right to send its officers and employees into the offices and facilities of the County for inspection of the County's facilities to ensure that adequate safeguards and security measures have been maintained as required by this MOA. Key areas to be inspected include record keeping, secure storage, limited access areas, disposal areas, and computer security systems such as those described in IRS Publication 1075. The County and NCDHHS will work together to correct any deficiencies identified during any

internal inspection. NCDHHS may opt to utilize the County representatives for compliance validation.

- b. State Access. The State Auditor, NCDHHS internal auditors, and the Joint Legislative Commission on Governmental Operations and legislative employees whose primary responsibility is to provide professional or administrative services to the joint Legislative Commission on Governmental Operations shall have the right, upon prior written notice, to audit and inspect the County's records, systems, processes and facilities as they relate to the use, storage, processing, and protection of NCDHHS Data under this MOA. Such audits may be conducted during normal business hours. The County shall provide reasonable access to all relevant records, personnel, and systems necessary to conduct the audit, including but not limited to electronic records, databases, and networks. The County shall retain the records and information at least one (1) year following the termination or expiration of this MOA, one (1) year following the end of the record retention period, or one year after the resolution of an audit, litigation, or other action related to NCDHHS Data under this MOA, whichever is later.

The following entities may audit the records of this MOA during and after the term of this MOA to verify accounts and data affecting fees or other performance under this MOA:

- i. The State Auditor.
- ii. NCDHHS internal auditors.
- iii. The Joint Legislative Commission on Governmental Operations and legislative employees whose primary responsibility is to provide professional or administrative services to the joint Legislative Commission on Governmental Operations.

12. DURATION OF AGREEMENT

- a. Term. This MOA is effective on July 1, 2026, and shall continue through and including June 30, 2028, after which it will be renewed automatically for up to two additional one-year terms, unless either party provides prior written notice to the other party of its intent not to renew the MOA within 90 days prior to the end of the current term.
- b. Termination. The Parties may terminate this MOA at any time upon mutual written agreement. In addition, either party may terminate this MOA upon ninety (90) days' advance written notice to the other party. Such unilateral termination will be effective 90 days after the date of the notice or at a later date specified in the notice. In the event this MOA is terminated unilaterally by the County, NCDHHS will suspend the flow of NCDHHS Data and access to NCDHHS IT Resources to the County until a superseding written agreement is executed by the Parties.
- c. Effect of Failure to Perform. NCDHHS may immediately and unilaterally suspend the flow of NCDHHS Data and access to NCDHHS IT Resources to the County under this MOA, or terminate this MOA, if NCDHHS, in its sole discretion, determines that the County (including its employees, contractors and agents) has: (i) made an unauthorized use or disclosure of NCDHHS Data; (ii) provided unauthorized access to NCDHHS Information

Systems or other NCDHHS IT Resource; or (iii) violated or failed to follow the terms and conditions of this MOA (Breach of Agreement). At the request of NCDHHS, the County shall immediately discontinue access and use of any NCDHHS Data and NCDHHS IT Resources demanded by NCDHHS.

- d. Termination for Cause. If a Breach of Agreement or other failure to perform as required is not cured within thirty (30) days, or as otherwise agreed to by NCDHHS in writing and in a manner deemed acceptable by NCDHHS, then this MOA will be terminated for cause. If the NCDHHS Data is a HIPAA-covered data set, a matter resolved in an unacceptable manner will result in discontinued access and use of that NCDHHS Data and NCDHHS shall report the problem to the Secretary of the United States Department of Health and Human Services, per 45 CFR 164.514(e)(4)(iii)(A)).

13. MODIFICATION

- a. Regular Review. The Parties shall review this MOA as deemed necessary by NCDHHS and upon the written request of either NCDHHS or the County to the other party, or whenever a State or Federal statute is enacted that material affects the substance of this MOA, in order to determine whether it should be revised or renewed, as applicable.
- b. Amendments. The Parties agree that all changes and amendments to this MOA shall be in writing and executed by both parties.

14. GOVERNING LAW

- a. The Laws of the State of North Carolina. The validity of this MOA and any of its terms or provisions, as well as the rights and duties of the parties to this MOA, are governed by the laws of North Carolina.
- b. Venue. The place of this MOA and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

15. OTHER PROVISIONS/SEVERABILITY

- a. Severability. Nothing in this MOA is intended to conflict with current federal or state laws or regulations, or any governing policies of the County or NCDHHS. If any term of this MOA is found by any court or other legal authority, or is agreed by the Parties to be in conflict with any law or regulation governing its subject, the conflicting term shall be considered null and void. The remaining terms and conditions of this MOA shall remain in full force and effect.
- b. Entire Agreement. This MOA and any amendments hereto and any documents incorporated specifically by reference represent the entire agreement between the Parties and supersede all prior oral and written statements or agreements.
- c. Conflicts. The terms and conditions of this MOA shall override and control any conflicting term or condition of any prior agreement between the Parties pertaining to the NCDHHS Data, NCDHHS Information System, or other NCDHHS It Resource.

- d. Requests from Third Parties and Subpoenas or Other Legal Process. If a subpoena or other legal process in any way concerning the NCDHHS Data, NCDHHS Information System, or other NCDHHS IT Resource is served upon the County, then Recipient shall notify NCDHHS promptly following receipt of such subpoena or other legal process and shall cooperate with NCDHHS in any lawful effort by NCDHHS to contest the legal validity of such subpoena or other legal process. If the County is contacted by a third party for information related to the NCDHHS Data, NCDHHS Information System, other NCDHHS IT Resource, or the terms of this MOA, then the County shall promptly notify NCDHHS of the request and shall not provide any such information to the third party without first receiving written approval from NCDHHS unless otherwise required by law.

16. EFFECTIVE DATE

This MOA shall become effective July 1, 2026 and shall continue in effect until June 30, 2028 unless otherwise extended or terminated under the terms of this MOA.

-----*Signatures on Next Page. The Rest of This Page Left Intentionally Blank.*-----

17. SIGNATURE WARRANTY

Each individual signing below warrants that he or she is duly authorized by the party to sign this MOA and to bind the party to the terms and conditions of this MOA.

For the County

BY: _____
Name

TITLE: _____

DATE: _____

-AND-

BY: _____
Name

TITLE: _____

DATE: _____

For the North Carolina Department of Health and Human Services

BY: _____
Name

TITLE: Secretary, North Carolina Department of Health and Human Services

DATE: _____

MOU Performance Measures Corrective Action Plan Process

Purpose: To ensure cross-programmatic conformity in issuing corrective actions plans to counties who fail to meet the performance measures.

Authority: North Carolina is state supervised and county administered. NCDHHS through NC DSS is the supervising and oversight agency for the administration of social services in North Carolina, and specifically, per G.S. §108A-74, NCDHHS has the responsibility and authority to evaluate a county department of social services; the delivery of services must be in accordance with applicable state laws, rules, and policies

Rylan's Law G.S. §108A-74 requires county social services departments to enter into an annual written agreement for all social services programs other than medical assistance. The annual Memorandum of Understanding outlines the mandated performance requirements and administrative responsibilities that counties must meet. It further outlines the process that the state and county must follow if the county fails to meet the performance measures for three consecutive months or for five months within any consecutive 12-month period for those terms or mandated performance measures that are measured less than annually, or fails to comply for two consecutive 12-month periods for those terms or mandated performance measures that are measured on an annual basis.

Process for Corrective Action Plan:

Step 1: The CQIS will send the Notice of Noncompliance letter to the DSS Director, the letter should be signed by the Deputy Director with a cc to the Division Director over that program and the Regional Director. The Notice of Noncompliance letter can include information on more than one area that needs an action plan developed (i.e. they are failing in more than one area in FNS, only one letter is needed).

Step 2: A meeting is scheduled with the County Director, County Program Leadership, and the Continuous Quality Improvement Specialist (CQIS) to discuss the identified areas of concern. County staff can clarify information, ask questions and provide additional points for consideration such as internal factors that may be affecting performance, external factors that may be affecting performance, etc. At that meeting, NCDSS will inform the group of the need to develop a joint action plan, the process that will be followed, and potential outcomes.

Step 3: The CQIS will work collaboratively with county staff to develop a plan. The plan will include:

- The county's goals and activities;
- The frequency that the CQIS will be on site;
- How progress will be measured by the county and NCDSS;
- Roles and responsibilities of the county and NCDSS staff for overall plan and individual activities; (Examples of NCDSS activities include training, case reviews,

case consultation, observance of supervision, business process review, etc.); and

- Identifying who from NCDSS conducts reviews and timeframe for reviews.

Step 4: Using the CQI process, the County and the CQIS will meet to determine the root cause of the issue and develop a plan to address the identified issues.

Step 5: The County and the CQIS will work together to ensure the implementation of the plan, track and update progress, review the plan frequently with staff, and review progress to ensure that needed improvements are taking place.

Step 6: NCDSS will work in partnership with the county to decide on the best methods for needed technical assistance. NCDSS will be on site at least monthly to review the plan, document progress, and provide any identified technical assistance. During the onsite visits, the CQIS will review processes put into place to address identified deficiencies and provide assistance. Technical Assistance can include training, case reviews, case consultation, observance of supervision, and business process review.

Step 9: The Plan will be reviewed every 90 days. Within 10 business days, the CQIS and their manager will review the county's progress as outlined in the Plan with the DSS Director and county lead. As part of the review, the County Director must be prepared to answer the following questions:

- Is there improvement in practice outside the data?
- What behavioral indicators are present that demonstrate a change in practice?
- What processes have been implemented and incorporated into daily operations?
- What are plans for sustainability?
- How will the county measure progress moving forward?
- What steps will the county take when data takes a downward turn?

Each formal review will result in one of three recommendations:

- There is agreement that progress is being made and more time is needed to increase consistency.
- There is agreement that progress is substantial; that certain progress measures have been achieved, and that a CAP should be lifted.
- There is limited or insufficient progress on areas of need identified in the action plan requiring additional assistance, adjustments to the action plan, and/or divestiture of authority.

NCDSS will decide when the benchmarks have been achieved and the Plan ends. The decision will be shared verbally with the Director the next business day with follow-up in a letter created, signed, and delivered via email and certified mail within 5 business days.

When the action plan is not producing desired results

When the action plan is not producing the desired results, NC DSS will schedule a meeting with the County Director, County Manager, and Chair of the local governing body, the NCDSS Section Chief or Deputy Director, CQIS, and other staff as needed. NCDSS staff will outline concerns noted regarding limited or insufficient progress on areas of need identified in the plan. This will be followed by a discussion of strategies or additional assistance that may be required to address these areas of concern. As a result, adjustments will be made to the plan. Possible outcomes from that meeting:

- Updated Plan is presented to NCDSS leadership for approval.
- NCDSS leadership determines that the County Department of Social Services is not providing services in accordance with State law and with applicable rules adopted by the Social Services Commission and has failed to demonstrate reasonable progress.
- NCDSS Leadership notifies the NCDHHS Secretary of the current level of concern to determine next steps.

Protocol approved July 10, 2025

A G E N D A I T E M 1 1 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Goforth Road Closure Petition

Manager's Comments:

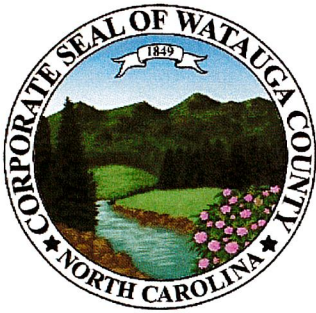
The County received a petition from Continental Divide BR., LLC requesting the closure of a portion of Goforth Road, located within the Town of Blowing Rock municipal limits, from the State Maintained Road System.

Pursuant to N.C.G.S. § 136-63, *Change or Abandonment of Roads*, the County provided formal written notice to the Town of Blowing Rock on May 20, 2026, regarding the requested closure. The Town was asked to provide a response within ten (10) business days of receipt of the letter. The correspondence also stated that, if additional time was needed to review the request, the Town should notify the County within the initial ten-day response period.

Additionally, pursuant to applicable North Carolina law, the Town has the option, at its discretion, to keep the road open and assume responsibility for the maintenance of any road located within one mile of its corporate limits if the road is abandoned from the State Maintained Road System. A map identifying the portion of Goforth Road proposed for closure, highlighted in yellow, was included with the County's notification.

The response period has now expired, and in order to provide the petitioner with a timely decision, this matter is being presented to the Board for consideration.

Staff seeks direction from the Board.



WATAUGA COUNTY

OFFICE OF THE
COUNTY MANAGER

*Administration Building, Suite 205 – 814 West King Street – Boone, NC 28607 – (828) 265-8000
TDD 1-800-735-2962 – Voice 1-800-735-8262 – FAX (828) 264-3230*

May 20, 2026

Honorable Mayor Charlie Sellers &
Blowing Rock Town Council Members
1036 Main Street
P.O. Box 47
Blowing Rock, NC 28605

Dear Mayor and Town of Blowing Rock Councilmembers:

The County recently received a petition from Continental Divide BR, LLC requesting the closure of a portion of Goforth Road, located within the Blowing Rock city limits, from the State Maintained System. Pursuant to N.C.G.S. § 136-63, "Change or Abandonment of Roads," this letter shall serve as formal notice to the Town regarding the petition to close a portion of Goforth Road within the Town's municipal limits.

To allow the County to respond to the petitioner in a timely manner, we respectfully request that the Town provide its response within ten (10) business days of receipt of this letter. If additional time is needed to review and respond to the request, please notify the County within the initial 10-day period.

Should the County not receive a response within that timeframe, the County will consider the Town to be in support of the petition.

Additionally, pursuant to applicable law, the Town may, at its discretion, elect to keep the road open and assume responsibility for maintenance of any road located within one mile of its corporate limits once it is abandoned from the State highway system.

Enclosed is a copy of the portion of the road proposed to be closed, highlighted in yellow. Should you have any questions or require additional information, please feel free to contact me. We appreciate your timely attention and response to this matter.

Sincerely,

Respectfully,

Deron T. Geouque
County Manager

**North Carolina Department of Transportation
Division of Highways
Abandonment Petition**

NORTH CAROLINA

COUNTY OF WATAUGA

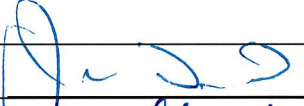
This Petition requests the abandonment by the North Carolina Department of Transportation ("NCDOT") of **a portion of** secondary road known as Goforth Road located in Blowing Rock, North Carolina from the State Maintained System. The portion for which Petitioner is seeking abandonment is shown on Exhibit A attached hereto and incorporated herein by reference, which portion lies partly on the property of Continental Divide BR, LLC (a North Carolina limited liability company) and partly on property owned by the Blowing Rock Country Club, Inc. (a North Carolina corporation) who have signed hereinbelow indicating their consent.

PROPERTY OWNERS

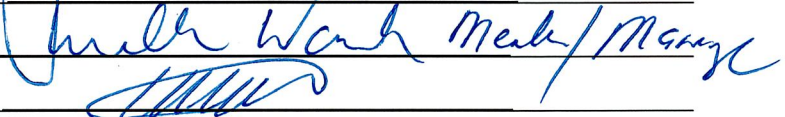
Printed Name and SignatureAddress**CONTINENTAL DIVIDE BR, LLC****215 Boone Heights Dr., Ste 100, Boone, NC 28607**

Date: May _____, 2026

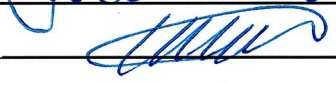
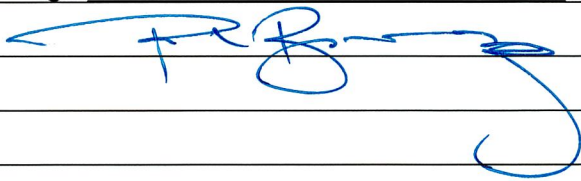
By: John Winkler, Member/ Manager

Sign: 

By: William Warden, Member/ Manager

Sign: 

By: William Miller, Member/ Manager

Sign: **BLOWING ROCK COUNTRY CLUB, INC.****200 Country Club Dr., Blowing Rock, NC 28605**Date: May 16, 2026By: ~~Joe Bogdahn~~, PresidentSign: PAUL BOENZI GM/COO





I, DOMINIC E. WALKER, J., PROFESSIONAL LAND SURVEYOR, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY OF THE LAND SHOWN HEREON, IN ACCORDANCE WITH THE NORTH CAROLINA PLAT ACT OF 1977, P.G. 1861, THAT THE RATIO OF PRECISION AS CALCULATED IS 1:11,000+.

THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30/AS AMENDED.

G.S. 47-30(1)(4)(d) THAT THE SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.

WITNESS MY HAND AND SEAL THIS 8th DAY OF Aug. 2025.

DOMINIC E. WALKER, J.

BLOWING ROCK COUNTRY CLUB DB 228, PG 715

BUILDING SETBACK

FRONT - 25'
SIDE - 12'
REAR - 12'

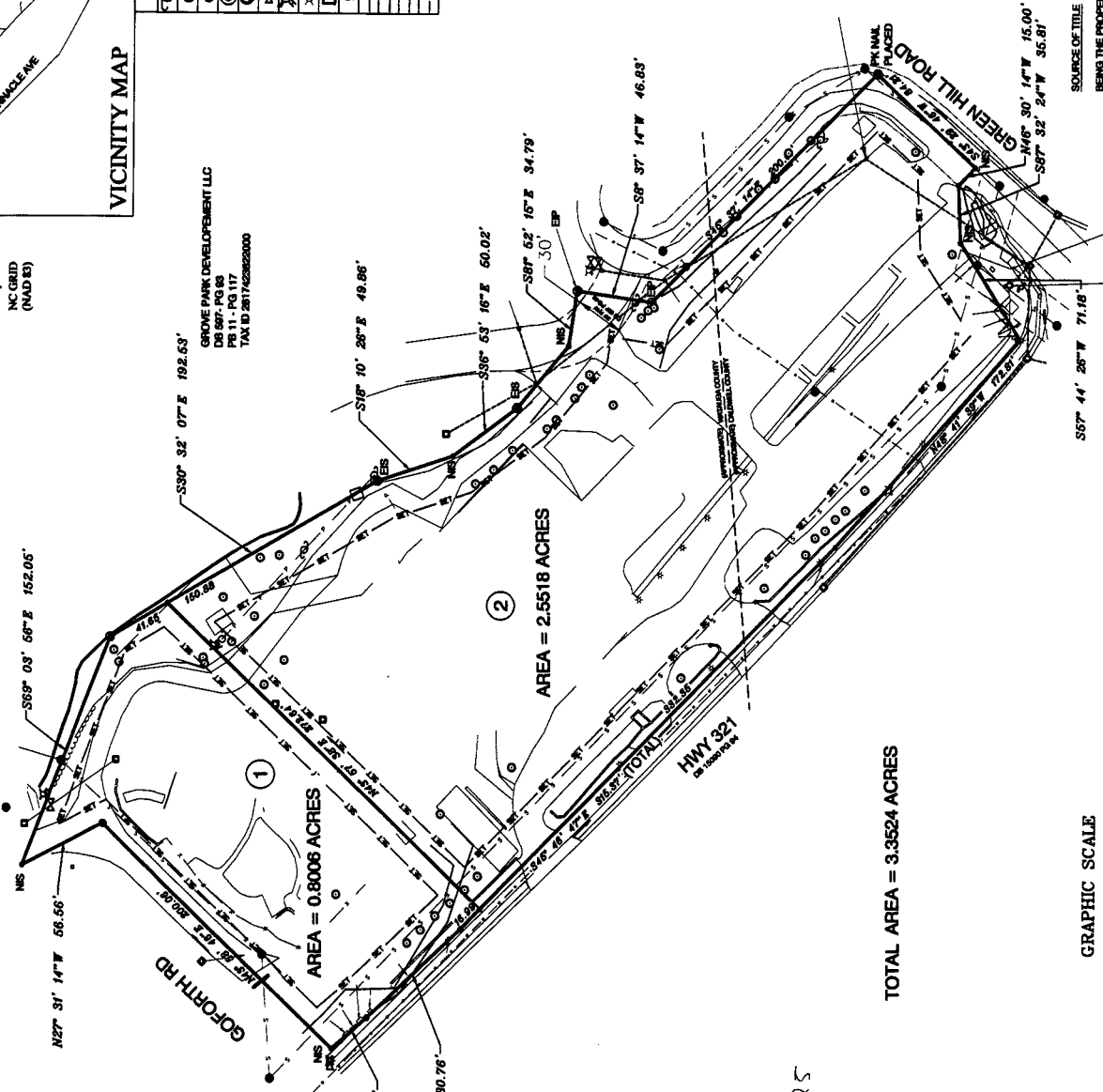
CERTIFICATE OF APPROVAL
I HEREBY CERTIFY THAT THE MINOR SUBDIVISION SHOWN ON THIS PLAT DOES NOT INVOLVE THE CREATION OF NEW PUBLIC STREETS OR ANY CHANGE IN EXISTING PUBLIC STREETS, THAT THE SUBDIVISION SHOWN IS IN ALL RESPECTS IN COMPLIANCE WITH CHAPTER 16 OF THE SUBDIVISION ACT OF 1977, AND THAT THEREFORE THIS PLAT HAS BEEN APPROVED BY THE TOWN OF BLOWING ROCK, SUBJECT TO ITS BEING RECORDED IN THE WATAUGA REGISTRY WITHIN 30 DAYS OF THE DATE BELOW.

ADMINISTRATOR 9-12-25 DATE

CERTIFICATE OF OWNERSHIP
I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED HEREON, WHICH PROPERTY IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF THE TOWN OF BLOWING ROCK, AND THAT I FREELY ADOPT THIS PLAN OF SUBDIVISION.

REVIEW OFFICER CERTIFICATE
STATE OF NORTH CAROLINA, COUNTY OF WATAUGA
I, JENNIFER M. WALKER, REVIEW OFFICER OF WATAUGA COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATE IS ATTACHED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.
REVIEW OFFICER 9-15-25 DATE

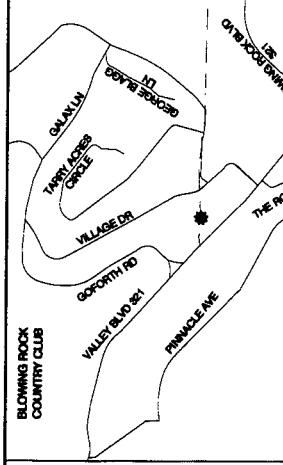
- NOTES**
1. ALL MEASUREMENTS ARE DERIVED FROM COORDINATE COMPUTATIONS AND ARE ROUNDED TO THE VALUE EXPRESSED.
 2. THIS PROPERTY IS SUBJECT TO ANY RIGHTS-OF-WAY, EASEMENTS OF RECORD, OR RESTRICTIVE COVENANTS.
 3. THIS SURVEY DOES NOT CARRY LEGAL TITLE TO THE LAND ITSELF.
 4. USERS OF THIS PLAT SHOULD OBTAIN A CURRENT LEGAL TITLE OPINION TO OWNERSHIP TO THE BOUNDARIES.
 5. ALL DISTANCES SHOWN HEREON ARE HORIZONTAL GROUND DISTANCES.



GRAPHIC SCALE



VICINITY MAP



SYMBOL LEGEND

FO	UTILITY POLE
○	IRON PIN PLACED - NIS
○	NONMONUMENTED POINT
○	IRON PIN FOUND - BK, FRONT POUND - BP
○	IRON PIN PLACED
○	MANHOLE
○	WATER VALVE
○	FIRE HYDRANT
○	LAMP POST/ STREET LIGHT
○	CATCH BASIN, STORM DRAIN, DRAIN INLET
○	UTILITY BOX
○	OVERHEAD POWERLINE
○	SANITARY SEWER LINE
○	TELEPHONE LINE
○	STORM LINE

BK 31 PG 11 - 11 (1)
This document presented and filed:
09/15/2025 02:02:09 PM
PLAT
FOR RECORD

753416
Watauga County, North Carolina
Amy J. Shook, Register of Deeds

DATE
10/9/2024
REVISED
8/8/2025
Job Number
W240802

JOHN WINKLER
SURVEY FOR
BLOWING ROCK TOWNSHIP - WATAUGA COUNTY
PATTERSON TOWNSHIP - CALDWELL COUNTY

SOURCE OF TITLE
BEING THE PROPERTY CONVEYED TO GREEN PARK INN, INC. BY BLOWING ROCK, LLC IN DEED BOOK 1860 PAGE 40, DATED APRIL 28, 2010.
PG 16 PG 886 (WATAUGA)
PG 14 PG 81 (CALDWELL)
TAX ID: 281742589000

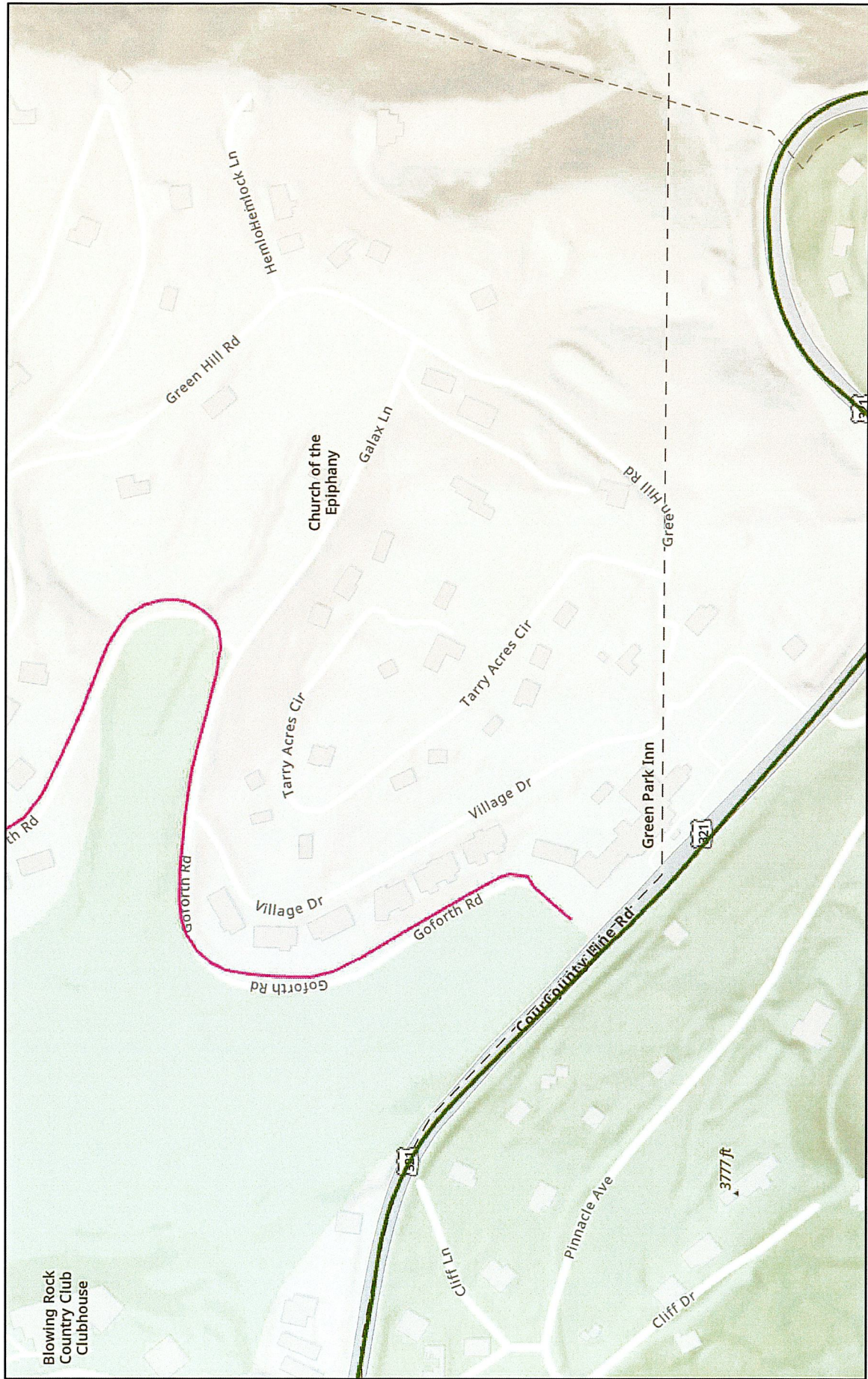
DALTON-WALKER ASSOCIATES, P.C.
SURVEYORS
117 N. MAIN STREET (276) 236-0632
GALAX, VA 24333 (276) 236-0596 fax
Email: daltonwalker@gmail.com
NC Firm No. C-1296

§ 136-63. Change or abandonment of roads.

(a) The board of county commissioners of any county may, on its own motion or on petition of a group of citizens, request the Board of Transportation to change or abandon any road in the secondary system when the best interest of the people of the county will be served thereby. The Board of Transportation shall thereupon make inquiry into the proposed change or abandonment, and if in its opinion the public interest demands it, shall make such change or abandonment. If the change or abandonment shall affect a road connecting with any street of a city or town, the change or abandonment shall not be made until the street-governing body of the city or town shall have been duly notified and given opportunity to be heard on the question. Any request by a board of county commissioners or street-governing body of a city refused by the Board of Transportation may be presented again upon the expiration of 12 months.

(b) In keeping with its overall zoning scheme and long-range plans regarding the extraterritorial jurisdiction area, a municipality may keep open and assume responsibility for maintenance of a road within one mile of its corporate limits once it is abandoned from the State highway system. (1931, c. 145, s. 15; 1957, c. 65, s. 8; 1965, c. 55, s. 13; 1973, c. 507, s. 22 1/2; 1975, c. 19, s. 45; 1977, c. 464, s. 25; 1993, c. 533, s. 14.)

Untitled map



5/18/2026

World_Hillshade

1:4,460
0 0.03 0.06 0.12 mi
0 0.05 0.1 0.2 km
North Carolina Department of Information Technology - Transportation, GIS Unit, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c)

A G E N D A I T E M 1 1 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Designation of Voting Delegate for the 2026 NCACC Annual Conference

Manager's Comments:

The Board will consider designating a voting delegate and alternate, if desired, for the North Carolina Association of County Commissioners (NCACC) 119th Annual Conference Business Session to be held on August 22, 2026. Each county is entitled to one vote on matters brought before the NCACC membership.

Board action is requested to designate a voting delegate and alternate for the 2026 NCACC Annual Conference.

A G E N D A I T E M 1 1 :**MISCELLANEOUS ADMINISTRATIVE MATTERS*****C. Change Order Requests #25 and #26 for Emergency Services Facility*****Manager's Comments:**

Greene Construction, Inc. has submitted Change Order Requests 25 and 26 for the Emergency Services Facility project. Change Order Request 25 includes modifications to the electrical connections at the flooring in the call center per owner request, including removal of the grommet passthrough and installation of surface electrical boxes. Change Order Request 26 includes the cost associated with connecting the owner-provided BDA system to the fire alarm panel and providing the necessary electrical work. Funds for the BDA system connection was included in the project contingency budget.

Board action is requested to approve Change Order Requests 25 and 26 with Greene Construction, Inc. in the total amount of \$12,299.39.



Change Order Request

Greene Construction Inc.
525 George Wilson Rd
Boone, NC, 28607
License #: 1610

Attention: David GoldSmith
Company: CLARKNEXSEN
Address: 301 College Street Suite 300
Asheville, NC, 28801
Email: DGoldsmith@clarknexsen.com
Phone: (828) 232-0608

Project: Watauga County EMS Facility
Estimator: Isaac Webb
Phone: (828) 264-2611
Date: 06/23/2026

This Change Order Request Includes The Following Items

- *This change order is to reconcile the additional cost associated with the following*
 - *Provide and install qty. (08) floor boxes w/qty. (06) 20A 120v receptacles and qty. (08) data cut-ins. Note: product is to be NFUSA 111016-005 -- refer to attached cut sheet/drawing.*
 - *To provide and install electrical materials and labor to tie existing electrical circuitry into (8) NFUSA 111016-005 floor boxes mentioned above.*

This Change Order Request Does Not Include The Following

- Any work not specifically included on the inclusions of this proposal.
- Low voltage cabling.
- Engineering.
- Note: if additional floor covering is required due the installation of these floor boxes, additional funds may be required.
- NOTE: GCI will **not** be held liable for project duration late fees and or funds associated with the additional scope of work found on this proposal that may require additional project duration. This also includes architectural fees of any kind.

Change Order Request Summary

Description	Total Estimate
Change Order Request #25 - Add (8) Floor Outlets in Room #120	6,518.39
Total Estimate	\$6,518.39

Deron Geouque / _____ / _____ (Owner)
 NAME SIGNATURE DATE

David Goldsmith / _____ / _____ (Architect)
 NAME SIGNATURE DATE

Isaac Webb / _____ / _____ (GC)
 NAME SIGNATURE DATE

Change Order Request Breakdown

Description	Quantity	Unit	Unit Cost	Total
0100 General Requirements				
Project Manager	6.00	HR	67.31	403.86
Project Superintendent	10.00	HR	51.00	510.00
0904 Flooring				
Flooring Subcontractor	1.00	LS	3,532.80	3,532.80
2600 Electrical				
Electrical Subcontractor	1.00	LS	1,146.00	1,146.00

Sales Tax

Description	Percentage	Totals
Sub-Total (After Sales Tax)		
Material	6.75%	\$0.00
Labor	0.00%	\$913.86
SubContractor	0.00%	\$4,678.80
Equipment	6.75%	\$0.00
Other	0.00%	\$0.00
Sub-Total (After Sales Tax) Total		\$5,592.66

Overhead - Profit

Description	Percentage	Totals
Sub-Total (After Overhead & Profit)		
Overhead & Profit	15.00%	\$838.90
Sub-Total (After Overhead & Profit) Total		\$6,431.56

Performance & Payment Bonds - Builders Risk

Description	Percentage	Totals
Total Estimate		
P&P Bonds	1.00%	\$64.32
Builders Risk Insurance	0.35%	\$22.51
Unite Price #3	10.17%	\$0.00
Unit Price #5	10.13%	\$0.00
Total Estimate Total		\$6,518.39

Quote # **MMQNUSA-26-115**

NETFLOOR USA Representative		Quotation # MMQNUSA-26-115	
Name	Vicky Hulland	Quotation Date	6/19/26
Address	374 Crompton Street	Company	Greene Construcyion
City, State ZIP	Charlotte, NC 28273	Name	Isaac Webb
Phone	844-638-3566	Address	525 George Wilson Road
Email	vicky@netfloorusa.com	City, State ZIP	Boone, NC 28697
Project Name	Watauga County ADD Floor Boxes	Phone	828-457-1767
Product Type	Netfloor Floor Boxes	Email	isaac@gci.build
Square Foot	Qty. (08)		

NETFLOOR USA

As a SBA Woman Owned Small Business Certification Number 869192377; we are pleased to offer for your consideration our NETFLOOR USA Low Profile Cable Management Access Floor System. Our Netfloor USA solutions simplify cabling in any building, in every vertical market.

QUOTE BASED ON (SPEC, DRAWINGS, ROOM NUMBERS)

One Trip - Standard Adhesive if needed - Open Shop (non-union / non prevailing wage) - Standard Dock & Elevator Unloading

Email request to provide and install qty. (08) floor boxes w/qty. (06) 20A 120v receptacles and qty. (08) data cut-ins. Alternate data plate cut-ins are additional \$30/plate (not included in total cost shown below).

INCLUDED IN QUOTE

Netfloor USA Material Cost, Installation and Estimated Freight.

Netfloor USA's Standard insurance coverage. Manufacturer's standard 1-year Warranty included upon final inspection.

NOT INCLUDED IN QUOTE

Grounding, Demolition, Site Prep (including but not limited to leveling of sub floor.)

Bond, Licensing, Permitting, Compliance with Local Regulations, Codes, etc. Sales Tax, Allowances or Contingencies.

All finish product/material such as but not limited to carpet, vinyl, trim, cove base, etc., and associated labor.

NETFLOOR USA PROPOSAL - (SALES TAX of \$172.80 is INCLUDED)

NETFLOOR USA Low Profile Cable Mgmt Floor Materials, Installation & Freight	\$3,532.80
NETFLOOR USA Low Profile Electrical Floor Boxes as an add each	N/A
NETFLOOR USA Zoneteq Power Distribution System Including Floor Boxes	N/A

Vicky Hulland

Prepared by

6/19/2026

Date

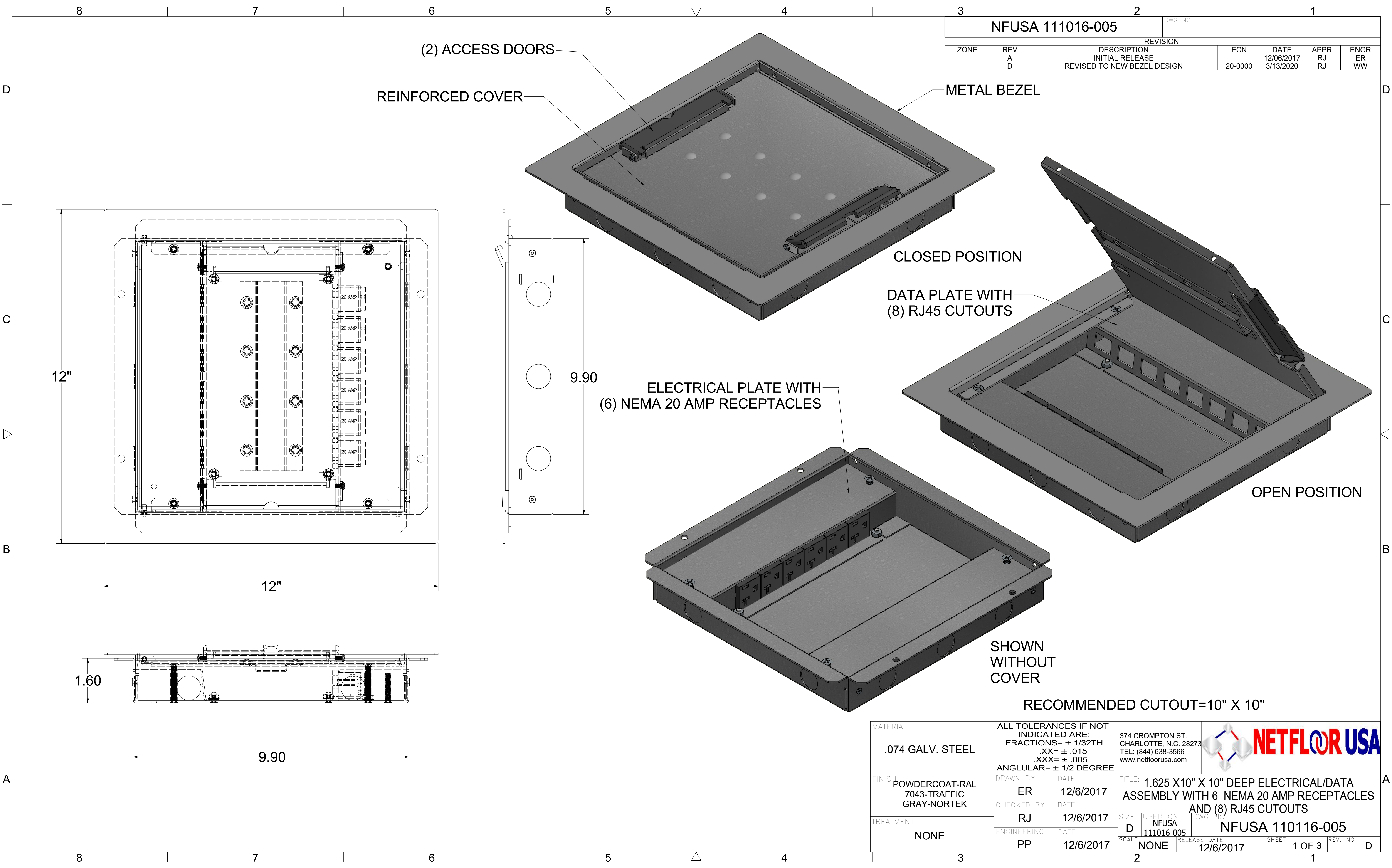
OWNER ACCEPTANCE

Accepted by: Name & Title

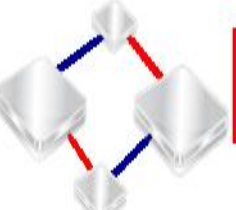
Date

Please make out PO to: NETFLOOR USA, Inc., a division of Monitoring Management, Inc. Terms and conditions apply and supercede all other commitments. Sales Tax is not included. Quote valid for 30 days. Payment terms to be determined upon credit approval. Deposit Required. A 3% fee will be added if paying with a credit card. Freight is Prepaid & Add, FOB Origin. NETFLOOR USA, Inc. 374 B Crompton St. Charlotte, NC 28273. o 844-638-3566 or 704-504-3020

www.netfloorusa.com



NFUSA 111016-005				DWG. NO:		
REVISION						
ZONE	REV	DESCRIPTION	ECN	DATE	APPR	ENGR
	A	INITIAL RELEASE		12/06/2017	RJ	ER
	D	REVISED TO NEW BEZEL DESIGN	20-0000	3/13/2020	RJ	WW

MATERIAL		ALL TOLERANCES IF NOT INDICATED ARE: FRACTIONS= ± 1/32TH .XX= ± .015 .XXX= ± .005 ANGULAR= ± 1/2 DEGREE		374 CROMPTON ST. CHARLOTTE, N.C. 28273 TEL: (844) 638-3566 www.netfloorusa.com				NETFLOOR USA	
.074 GALV. STEEL									
FINISH		DRAWN BY		DATE		TITLE:		1.625 X10" X 10" DEEP ELECTRICAL/DATA	
POWDERCOAT-RAL 7043-TRAFFIC GRAY-NORTEK		ER		12/6/2017		ASSEMBLY WITH 6 NEMA 20 AMP RECEPTACLES		AND (8) RJ45 CUTOUTS	
TREATMENT		CHECKED BY		DATE		SIZE		USED ON	
NONE		RJ		12/6/2017		D		NFUSA 111016-005	
		ENGINEERING		DATE		SCALE		RELEASE DATE	
		PP		12/6/2017		NONE		12/6/2017	
						SHEET		1 OF 3	
								REV. NO	
								D	



Customer

McMillon Electric Company Inc
1576 Fairbanks Dr
Lenoir, NC
28645, US
8287589438

Prepared By:
Jacob Wilkie
8286124739
jacob@mcmilloninc.com

Greene Construction, Inc.
525 George Wilson Rd.
Boone, NC
28607, United States

Isaac Webb
issac@gci.build

Project: **Elec. Watauga County EMS**

Scope of Work

Electrical Changeorder: Floor Receptacle Tie-in

- To provide and install electrical materials and labor to tie existing electrical circuitry into (8) floor receptacles provided and installed by others

Labor / Materials

	Quantity	Unit Cost	Total Cost
Labor	12 ea	\$40.00	\$480.00
3/4" Steel Flex	120 ft	\$2.20	\$264.00
12-THHN-SOL Description: #12 Solid THHN Conductor	250 ft	\$0.32	\$80.00
3/4" Steel Flex Connectors	16 ea	\$2.50	\$40.00
3/4" Steel Flex Straps	16 ea	\$1.50	\$24.00
		--	\$888.00

Notes



Summary

Cost Type	
Labor and Overhead	\$480.00
Materials	\$408.00
Profit	\$222.00
Subtotal	\$1,110.00

\$1,146

Taxes	
Labor Tax	\$0.00
Material Tax	\$35.70
Subtotal	\$35.70

Accepted ByDate

.....



072126 BCC Meeting
1576 Fairbanks Drive – P.O. Box 2095 Lenoir, NC 28645
Telephone (828) 758-9438 Fax (828) 758-4930
Electrical Contracting / Heating & Air Conditioning
Residential, Commercial, and Industrial
Electric Lic#4339 HVAC Lic#6844

Disclaimers:

- Not responsible for lead times, the ability to acquire materials, or penalties for delay of schedule that are from extended lead times of materials on any timeline. Most suppliers will not provide us with any definite lead times therefore we cannot.
- Delays, Costs and Extensions of Time. McMillon's time for performance of the Work shall be extended for such reasonable time as MECO is delayed due to causes reasonably beyond MECO's control, whether such causes are foreseeable or unforeseeable, including pandemics such as coronavirus (provisionally named SARS-CoV-2, with its disease being named COVID-19) including, without limitation, labor, parts or equipment shortages. To the extent MECO or its subcontractors expend additional time or costs related to conditions or events set forth in this provision, including without limitation, expedited shipping, hazard pay associated with site conditions, additional PPE requirements, additional time associated with complying with social distancing.
- Occasionally the situation arises that the material that has been ordered for the project will not arrive on-time because of supply chain issues, sometimes alternate ways can be used to acquire materials such as from individual sellers like Ebay at a higher cost, this additional cost the customer will be responsible for.
- Pricing is based on the fact that the engineer has determined the correct needed power for the project. Pricing is based on electrical system voltage and phase per the blueprints. If the specified electrical system voltage or phase is not available in the area and anyone elects to change said voltages or phasing, all associated costs are responsibility of owner and General contractor.
- Not responsible for any needed egress lighting that is not shown on the drawings represented by a fixture designation from the lighting schedule, if lighting does not meet code or AHJ preferences, owner or general contractor is responsible for the associated costs.
- Not responsible for the added labor and materials needed if the project does not pass a BDA systems test.

Prices remain good for up to 30 days after the date presented on this document.



Change Order Request

Greene Construction Inc.
525 George Wilson Rd
Boone, NC, 28607
License #: 1610

Attention: David GoldSmith
Company: CLARKNEXSEN
Address: 301 College Street Suite 300
Asheville, NC, 28801
Email: DGoldsmit@clarknexsen.com
Phone: (828) 232-0608

Project: Watauga County EMS Facility
Estimator: Isaac Webb
Phone: (828) 264-2611
Date: 06/24/2026

This Change Order Request Includes The Following Items

- ***This change order is to reconcile the additional cost associated with the electrical tie in of the owner provided BDA system.***
 - To provide fire alarm contracting for fire alarm tie-in to owner provided BDA system.
 - To provide power wiring to BDA cabinet located in data room.

This Change Order Request Does Not Include The Following

- Any work not specifically included on the inclusions of this proposal.
- Excludes grounding and bonding for BDA contracting.
- Excludes sleeves, penetrations, cabling etc. for BDA contractor.
- NOTE: GCI will **not** be held liable for project duration late fees and or funds associated with the additional scope of work found on this proposal that may require additional project duration. This also includes architectural fees of any kind.

Change Order Request Summary

Description	Total Estimate
Change Order Request #26 - BDA Electrical Tie In	5,781.00
Total Estimate	\$5,781.00

Deron Geouque / _____ / _____ (Owner)
 NAME SIGNATURE DATE

David Goldsmith / _____ / _____ (Architect)
 NAME SIGNATURE DATE

Isaac Webb / _____ / _____ (GC)
 NAME SIGNATURE DATE

Change Order Request Breakdown

Description	Quantity	Unit	Unit Cost	Total
2600 Electrical				
Electrical Subcontractor	1.00	LS	4,960.00	4,960.00

Sales Tax

Description	Percentage	Totals
Sub-Total (After Sales Tax)		
Material	6.75%	\$0.00
Labor	0.00%	\$0.00
SubContractor	0.00%	\$4,960.00
Equipment	6.75%	\$0.00
Other	0.00%	\$0.00
Sub-Total (After Sales Tax) Total		\$4,960.00

Overhead - Profit

Description	Percentage	Totals
Sub-Total (After Overhead & Profit)		
Overhead & Profit	15.00%	\$744.00
Sub-Total (After Overhead & Profit) Total		\$5,704.00

Performance & Payment Bonds - Builders Risk

Description	Percentage	Totals
Total Estimate		
P&P Bonds	1.00%	\$57.04
Builders Risk Insurance	0.35%	\$19.96
Unite Price #3	10.17%	\$0.00
Unit Price #5	10.13%	\$0.00
Total Estimate Total		\$5,781.00



Customer

McMillon Electric Company Inc
1576 Fairbanks Dr
Lenoir, NC
28645, US
8287589438

Prepared By:
Jacob Wilkie
8286124739
jacob@mcmilloninc.com

Greene Construction, Inc.
525 George Wilson Rd.
Boone, NC
28607, United States

Isaac Webb
issac@gci.build

Project: **Elec. Watauga County EMS**

Scope of Work

Electrical Changeorder: Owner Provided BDA Tie-In

- To provide fire alarm contracting for fire alarm tconnection to owner provided BDA system
- To provide power wiring to BDA cabinet located in data room

Fire Alarm Tie-in (Proposal from Fire Alarm Contractor)

	Quantity	Unit Cost	Total Cost
Subcontractor Labor For Installation	1 ea	\$1,495.00	\$1,495.00
Subcontractor Materials (Firelight Modules)	8 ea	\$345.00	\$2,760.00
		--	\$4,255.00

Materials & Labor

	Quantity	Unit Cost	Total Cost
Labor (Conduit, Power wiring, Receptacles, Etc. for FA Contractor and BDA contractor)	2 ea	\$50.00	\$100.00
		--	\$100.00

Excluded (-)

1. Excludes grounding and bonding for BDA contracting
2. Excludes sleeves, penetrations, cabling etc. for BDA contractor

Notes



Summary

Cost Type	
Labor and Overhead	\$100.00
Materials	\$0.00
Subcontractor	\$4,255.00
Profit	\$605.40
Subtotal	\$4,960.40

\$4,960

Taxes	
Labor Tax	\$0.00
Material Tax	\$0.00
Subcontractor Tax	\$0.00
Subtotal	\$0.00

Accepted ByDate

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072126 BCC Meeting
1576 Fairbanks Drive – P.O. Box 2095 Lenoir, NC 28645
Telephone (828) 758-9438 Fax (828) 758-4930
Electrical Contracting / Heating & Air Conditioning
Residential, Commercial, and Industrial
Electric Lic#4339 HVAC Lic#6844

Disclaimers:

- Not responsible for lead times, the ability to acquire materials, or penalties for delay of schedule that are from extended lead times of materials on any timeline. Most suppliers will not provide us with any definite lead times therefore we cannot.
- Delays, Costs and Extensions of Time. McMillon's time for performance of the Work shall be extended for such reasonable time as MECO is delayed due to causes reasonably beyond MECO's control, whether such causes are foreseeable or unforeseeable, including pandemics such as coronavirus (provisionally named SARS-CoV-2, with its disease being named COVID-19) including, without limitation, labor, parts or equipment shortages. To the extent MECO or its subcontractors expend additional time or costs related to conditions or events set forth in this provision, including without limitation, expedited shipping, hazard pay associated with site conditions, additional PPE requirements, additional time associated with complying with social distancing.
- Occasionally the situation arises that the material that has been ordered for the project will not arrive on-time because of supply chain issues, sometimes alternate ways can be used to acquire materials such as from individual sellers like Ebay at a higher cost, this additional cost the customer will be responsible for.
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- Not responsible for any needed egress lighting that is not shown on the drawings represented by a fixture designation from the lighting schedule, if lighting does not meet code or AHJ preferences, owner or general contractor is responsible for the associated costs.
- Not responsible for the added labor and materials needed if the project does not pass a BDA systems test.

Prices remain good for up to 30 days after the date presented on this document.

PROTECTIVE SECURITY SYSTEMS

P.O.BOX 2462
725 11th Ave Blvd SE
HICKORY, NC 28603

Phone 828-322-5345
Fax 828-322-4001

June 23, 2026

Watauga EMS
c/o Jacob Wilkie
Boone, NC

Jacob,

PROTECTIVE SECURITY SYSTEMS, proposes to furnish all labor and equipment to install the modules for the BDA System Tie in for an installation cost of Four Thousand Two Hundred Fifty Five Dollars, (\$4,255.00)

FOLLOWING IS A LIST OF PROPOSED EQUIPMENT:

(8) Firelite Modules 345 ea	\$2,760.00
Labor	\$1,495.00
Total	\$4,255.00

Price above assumes the BDA System will be installed in the same room that the Fire Alarm panel will be installed in.

If the BDA System is installed in another area, additional charges will incur to run wiring to location of BDA.

Contractor/Electrician responsible for any conduit, boxes, and/or flex needed for installation.

Electrical Contractor will need to supply 120VAC circuit to the fire alarm panel.

Electrical Contractor to supply boxes and stub ups for fire alarm and not included in pricing.

Price does not include lift charges and will be additional if not covered by contractor.

Labor and equipment will be guaranteed for one year from date of installation.

Prices reflected in this quotation will remain in effect for a period of 30 days from the date above.

There will be a 4% surcharge added to all invoices paid by credit card.

Monitoring charges are for paperless billing and additional charges will incur for paper billing.

If you have any questions or concerns I can be reached at 828-322-5345 (office) or at 828-855-5571 (cell). I look forward to hearing from you soon.

Sincerely,

Jack Reid
Protective Security Systems

A G E N D A I T E M 1 1 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. Boards and Commissions

Manager's Comments:

Parks and Recreation Commission

The Town of Boone has recommended Council Member Virginia Roseman to serve as the Town Council representative and Katie Eppley to serve as the Town of Boone representative on the Watauga County Parks and Recreation Commission. Appointments to the Commission are made by the Watauga County Board of Commissioners.

Staff seeks direction on the appointments of Virginia Roseman and Katie Eppley to the Watauga County Parks and Recreation Commission.

Library Board

The Watauga County Public Library Advisory Board recommends the appointment of Melissa Birkhofer, Jess Bellemer, Cheryl Keller, and Jephrie Foust to serve on the Watauga County Public Library Advisory Board. Applications for each nominee are included in the Board packet for review.

These are first readings; however, the Board may waive the first reading requirement and proceed with the appointments at this time if it so chooses.

Valle Crucis Historic Preservation Commission

The County has received a volunteer application from Ms. Laura England of Sugar Grove expressing interest in serving on the Valle Crucis Historic Preservation Commission. Ms. England resides in the Valle Crucis Historic District and has lived there for more than a decade. She has experience working with the Commission on multiple projects at her home and would like to serve to support the work of the Commission and give back to the community.

This is a first reading; therefore, no action is required by the Board.



TOWN OF BOONE

Administration Department

072126 BCC Meeting

567 W. King Street
Boone, NC, 28607

(828) 268-6200 
www.boonenc.gov 

June 29, 2026

Watauga County Board of Commissioners
c/o Deron Geouque
814 W. King Street
Boone, NC 28607

RE: Appointment of Town Council Liaison and Town of Boone Liaison to Watauga
County Parks and Recreation Commission

Dear Board of Commissioners:

At the June 24, 2026, meeting of the Boone Town Council, Council Member Virginia Roseman was recommended to serve as Town Council representative on the Watauga County Parks and Recreation Commission, and Katie Eppley was recommended to serve as Town of Boone representative. It is my understanding that Town Council representatives on the Watauga County Parks and Recreation Commission must also be appointed by the Watauga County Board of Commissioners. The Town Council declined to recommend Ms. Underdown-Collins for reappointment as a second Town of Boone representative.

Should you have questions or concerns, please do not hesitate to contact me at 828-268-6200.

Sincerely,

A handwritten signature in black ink that reads "Nicole Harmon". The signature is fluid and cursive.

Nicole Harmon
Clerk, Town of Boone

Volunteer Application

Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Melissa Birkhofer

Home Address: 291 Owen Rd

City: Blowing Rock Zip: 28605

Telephone: (H) 563 650 6166 (W) _____ (Fax) _____

Email: melissabirkhofer@gmail.com

Place of Employment: Appalachian State University

Job Title: Assistant Professor

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|---|------------------------------------|
| ☐ Bald Mountain | ☐ Stony Fork | ☐ Watauga |
| ☐ New River | ☐ Brushy Fork | ☐ Cove Creek |
| ☐ Beaver Dam | ☐ Meat Camp | ☐ Shawneehaw |
| ☐ Blue Ridge | ☒ Blowing Rock | ☐ Laurel Creek |
| ☐ Elk | ☐ North Fork | ☐ Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| ☐ Foscoe-Grandfather Community | ☐ Valle Crucis Historic District |
| ☐ Howards Creek Watershed | ☐ Winklers Creek Watershed |
| ☐ South Fork New River Watershed | ☐ Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | Gender | Ethnic Background | |
|---|--|--------------------------------|
| ☐ Male | ☐ African American | ☐ Hispanic |
| ☒ Female | ☒ Caucasian | ☐ Other |
| | ☐ Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Library Board
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work
Experience:**

I am assistant professor of Indigenous and Ethnic American Literatures at App State U. My recent edited collection Teresa Martín and Luisa Menéndez: Indigenous Women from Appalachia in the Spanish Colonial Record. (2025) centers on two Indigenous women from this region and their official testimonies about this region from 1600. I am the Secretary/Treasurer for the Southeastern Association of Cultural Studies (SEACS) 501(c)3. I am co-editor of the open-access journal Label Me Latina/o.

**Volunteer
Experience:**

I have been a long-time patron to the library (and the seed library!) especially when my daughter was younger. Now that she is older, I'd like to be a bit more active in my community and the library seems like a wonderful place to focus my time and energy. As a literary scholar and avid book lover, I'd like to add my expertise to the library board. As far as community volunteer work, I have been on school PTOs, helped coach rec league softball, and fostered cats from the Watauga Humane Society.

**Other
Experience:**

I am a published translator, was the founding director of the Latinx Studies Program at Western Carolina University, and have led speaker series.

**Other
Comments:**

As a teacher-scholar of Indigenous and Latinx Literatures, I would be delighted to help continue important relationships with under-served communities with the library in whatever way I can.

Signature: Melissa Birkhofer

Date: 22 June 2026

Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

072126 BCC Meeting

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Jess Bellemer

Home Address: 288 Fox Cove Rd S

City: Boone Zip: 28607

Telephone: (H) 336-509-7095 (W) 828-898-8770 (Fax) _____

Email: jessica.barnesbellemer@gmail.com

Place of Employment: Lees-McRae College

Job Title: Dean of the Library

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| ☐ Bald Mountain | ☐ Stony Fork | ☒ Watauga |
| ☐ New River | ☐ Brushy Fork | ☐ Cove Creek |
| ☐ Beaver Dam | ☐ Meat Camp | ☐ Shawneehaw |
| ☐ Blue Ridge | ☐ Blowing Rock | ☐ Laurel Creek |
| ☐ Elk | ☐ North Fork | ☐ Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|---|--|
| ☒ Foscoe-Grandfather Community | ☐ Valle Crucis Historic District |
| ☐ Howards Creek Watershed | ☐ Winklers Creek Watershed |
| ☐ South Fork New River Watershed | ☐ Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

Gender

- ☐ Male
☒ Female

Ethnic Background

- | | |
|--|--------------------------------|
| ☐ African American | ☐ Hispanic |
| ☒ Caucasian | ☐ Other |
| ☐ Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Library Board



2. _____

3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

I have worked as a professional librarian for 12 years. I have served as a librarian at Lees-McRae College for the past 7 years. I have a MSLS from the University of North Carolina at Chapel Hill. I have never worked as a public librarian but I do have a public librarian certification from the state of North Carolina.

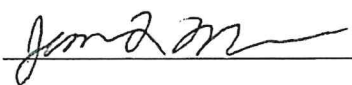
Volunteer
Experience:

Other
Experience:

Other
Comments:

While I have been a professional librarian for some time, I've been a patron of and enthusiast for public libraries for a much longer time. I see public libraries as a vital resource in communities. The Watauga County Library does so well and provides so much to our community. I want an opportunity to use my experience and education to better support and advocate for my library.

Signature: _____



Date: _____

4-15-24

Print Form

Reset Form

**Volunteer Application
Watauga County Boards And Commissions**

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3220

Name: Cheryl Keller
Home Address: 1632 Twin Rivers Drive
City: Boone Zip: 28607
Telephone: (H) 8289637346 (W) 7049960776 (Fax) _____
Email: cherylkeller1632@gmail.com
Place of Employment: retired from Bank of America
Job Title: _____

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| ☐ Bald Mountain | ☐ Stony Fork | ☐ Watauga |
| ☐ New River | ☐ Brushy Fork | ☐ Cove Creek |
| ☐ Beaver Dam | ☐ Mast Camp | ☐ Shawnee Hollow |
| ☐ Blue Ridge | ☐ Blowing Rock | ☐ Laurel Creek |
| ☐ Elk | ☐ North Fork | ☒ Boone |

In addition, Please Indicate if You Live In One Of The Following Areas:

- | | |
|---|---|
| ☒ Foscoe-Grandfather Community | ☐ Valle Cruda Historic District |
| ☐ Howards Creek Watershed | ☐ Winders Creek Watershed |
| ☐ South Fork New River Watershed | ☐ Extrajurisdictional Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| ☐ Male | ☐ African American | ☐ Hispanic |
| ☒ Female | ☒ Caucasian | ☐ Other |
| | ☐ Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Library Board
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
 (Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:	Bank of America (1980 - 2007); roles included - commercial lending officer, Risk management reporting, Credit Review Executive, Market Research and Database Analytics Executive; Customer Information Services and Data Warehouse Executive, and Chief Information Officer for Staff Support Systems
Volunteer Experience:	Goodwill Industries of the Southern Piedmont; board member for almost 20 years; served as vice-chair and chairman of the board for several years 1990s - 2009 Medihome Hospice in Boone -- hospice volunteer for several years Friends of the Watauga County Public Library -- 3+ years as a volunteer -- working in book store and at book sales; serving as Secretary of the Executive Board for the past 2 years
Other Experience:	
Other Comments:	

Signature: Cheryl Keller Date: 3-26-26

On Mar 20, 2026, at 2:46 PM, Monica Caruso <MCaruso@arlibrary.org> wrote:

Thank you.

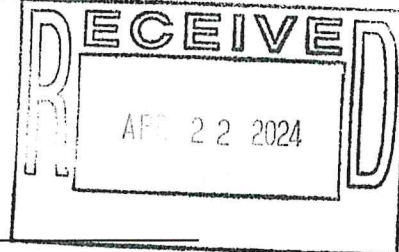
Monica Caruso
 County Librarian
 Watauga County Public Library
 140 Queen Street
 Boone NC 28607

<BoC-app blank Feb 24.pdf>

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
 Please sign and mail or fax to:

Watauga County Commissioners' Office
 814 West King Street, Suite 205
 Boone, NC 28607
 Phone: (828) 265-8000
 Fax: (828) 264-3230



Name: Jephrie Foust

Home Address: 215 Meadow Ridge Rd. #21

City: Boone Zip: 28607

Telephone: (H) 203-331-7603 (W) _____ (Fax) _____

Email: jephrie.foust@gmail.com

Place of Employment: Homemaker

Job Title: _____

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| ☐ Bald Mountain | ☐ Stony Fork | ☒ Watauga |
| ☐ New River | ☐ Brushy Fork | ☐ Cove Creek |
| ☐ Beaver Dam | ☐ Meat Camp | ☐ Shawneehaw |
| ☐ Blue Ridge | ☐ Blowing Rock | ☐ Laurel Creek |
| ☐ Elk | ☐ North Fork | ☐ Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| ☐ Foscoe-Grandfather Community | ☐ Valle Crucis Historic District |
| ☐ Howards Creek Watershed | ☐ Winklers Creek Watershed |
| ☐ South Fork New River Watershed | ☐ Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | Gender | Ethnic Background |
|---|--|
| ☐ Male | ☐ African American |
| ☒ Female | ☒ Caucasian |
| | ☐ Native American |
| | ☐ Hispanic |
| | ☐ Other |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Library Board



2. _____

3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

My husband and I moved to Boone almost two years ago, so he could take a position at ASU. I am currently a stay at home mom, our son Forest is 15 months old. Before his birth, I was a nurse at Yale-New Haven Hospital in New Haven, CT. I worked on a high acuity medical floor and as a nurse circulator in the operatin room. Prior to working as a nurse, I worked as a public school science teacher. My classes were predominatly high school freshmen, although I also taught several science electives to uppperclassmen.

Volunteer
Experience:

I am looking to find volunteer opportunities in our new home, North Carolina. Back in Connecticut, before our move, I was very involved in my community. After I left teaching for nursing, I organized a health career day at my old school. I brought people in a variety of medical professions (nurses, EMTs, CNAs, etc) to the high school to talk to students about career options. As a teacher, I organized an after school study club and an after school yoga class. Both activities were weekly and volunteer passion projects of mine outside of my work contract.

Other
Experience:

I have a Bachelors degree in English literature. I went back to school for science education and again to earn a BSN to become a nurse. I have a deep love of reading and writing and the public library is one of my favorite places to be!

Other
Comments:

The public library is truly one of my favorite places to be. I borrow my own books, but I also love to bring my son, Forest, to the library multiple times a week to browse books and participate in storytime. I've made some of my best mom friends at the library! I would love the opportunity to be involved with the library board.

Signature:

Jplm Sawt

Date:

4/20/24

Print Form

Reset Form

Watauga County

072126 BCC Meeting

BOARDS AND COMMISSIONS

VOLUNTEER APPLICATION FORM

PROFILE

Title:

Ms

First Name: *

Laura

Middle Name:

Erin

Last Name: *

England

Suffix:

Date of Birth: *

03/23/1976

Age Range: *

45-54

Gender: *

Female

Ethnicity: *

Not Hispanic or Latino

Race: *

White

Home Address: *

279 Makenzie Rd

City: *

Sugar Grove

State: *

NC

Zip Code: *

28679

Primary Phone Number: *

828-773-4820

Email Address: *

lauraeengland@yahoo.com

Are you a resident of Watauga County? *

☒ Yes ☐ No

Township of Residence: *

Watauga

Additional Area of Residence:

Select if you live in one of the following areas.

Valle Crucis Historic District

EMPLOYMENT INFORMATION

Please provide your current employment status, employer/organization (if applicable), and job title or former occupation. You may attach a résumé to supplement this information if you wish.

Employment Status: *

Employed

Employer/Organization (if applicable):

Appalachian State University

Job Title/Formal Occupation: *

Practitioner in Residence



BOARDS AND COMMISSIONS INTEREST AND QUALIFICATIONS

Board or Commission of Interest*

Please choose the board or commission for which this application is being submitted.

Valle Crucis Historic Preservation Commission

Relevant Background*

Briefly describe how your background, education, and/or experience relates to the board or commission you are interested in serving on.

I have lived in the Valle Crucis Historic District for more than a decade and have gone through the process with the VC Historic Preservation Commission multiple times for projects at my home.

Motivation for Service*

Please explain why you would like to serve and what goals or perspectives you hope to contribute as a member.

Having benefited from the work of the VC Historic Preservation Commission, I feel that it is time for someone in my family to take a turn serving on this commission.

Conflict of Interest*

Do you have any personal, financial, or business interests that could present a real or perceived conflict of interest if appointed?

☐ Yes ☒ No

If yes, please describe below.

Current Service*

Are you currently serving on any Watauga County boards or commissions?

☐ Yes ☒ No

If yes, please list them below.

ACKNOWLEDGEMENT

By signing this form, I acknowledge and confirm the following (please check each box, then sign and date below).

- ☒ This application is a public record under N.C.G.S. Chapter 132.
- ☒ The information provided in this application is true and complete to the best of my knowledge.
- ☒ I agree to attend meetings, participate in activities, and follow all applicable laws and policies.
- ☒ I agree to disclose any actual or potential conflicts of interest that may arise during my service.

Signature: _____

Laura E. Bl

Date: _____

6/21/26

A G E N D A I T E M 1 1 :
MISCELLANEOUS ADMINISTRATIVE MATTERS

E. Announcements

Manager's Comments:

A G E N D A I T E M 1 2 :

COMMISSIONERS' COMMENTS

A G E N D A I T E M 1 3 :

BREAK

A G E N D A I T E M 1 4 :

CLOSED SESSION

- Economic Development Matter per G.S. 143-318.11(a)(4)
- Acquisition of Real Property per G.S. § 143-318.11(a)(5)
- Personnel Matters per, G. S. 143-318.11(a)(6)
- Attorney-Client Matters per G. S. § 143-318.11(a)(3)



SUPPLEMENTAL MATERIALS

FROM BOARD MEETING



Watauga County
BOARD OF COMMISSIONERS



PUBLIC COMMENT SIGN-IN

WATAUGA COUNTY BOARD OF COMMISSIONERS

MEETING DATE: July 21, 2026

WATAUGA COUNTY BOARD OF COMMISSIONERS PUBLIC COMMENT RULES

At the April 18, 2023, Watauga County Board of Commissioners meeting, the Board amended the policy for public comment before the Board as follows:

In accordance with North Carolina General Statutes 160A-81.1, the Watauga County Board of Commissioners establishes the following policy and rules regarding Public Comment.

- The Board does hereby establish a time period of up to sixty (60) minutes, for an open forum, at the beginning of each regular meeting to hear citizen comments.
- Persons who wish to speak must register on the sign-up sheet located on the information desk outside the meeting room. Sign-up sheets will be available one hour prior to the start of each meeting.
- Speakers shall provide their name and address at the start of their comments.
- Each speaker is allocated up to three (3) minutes to speak. No public comment period shall extend beyond one (1) hour. The Chair reserves the right to reduce the time limitation for individual speakers in order to meet the one (1) hour time limit and as necessary for efficient conduct of business.
- A speaker may not share or relinquish any remaining time they have not used to another speaker and shall only be allowed to speak once during the public comment period.
- Speaker substitutions at the meeting are not allowed.
- Comments are to be directed to the Board as a whole. The forum is intended to provide the Board of Commissioners an opportunity to hear citizens. It is not intended to subject the Board to answering impromptu questions. Citizens will be expected to be civil in their language and presentation and not to engage in slander or name-calling.
- Speakers shall refrain from personal attacks and/or threats directed towards County staff, elected Board members, or members of the public. Insults, profanity, use of vulgar language or gestures, or other inappropriate behavior are not allowed.
- Speakers shall limit their comments to matters that are germane to, or within the jurisdiction of the Watauga County Board of Commissioners.
- Speakers shall address the Board with any, and all public comments. Comments, questions, jeering, or other interruptions from the audience are not allowed. Speakers shall likewise not address or respond to members of the audience.
- The Chair, or presiding officer, has the authority to enforce the Rules of Decorum. Failure to obey these Rules may result in the forfeiture of the remaining speaking time and possible criminal charges. Individuals who engage in egregious or repeated violations may be asked to leave the meeting.
- During the open forum, speakers should not discuss any of the following:
 - a. Matters which concern the candidacy of any person seeking public office, including that of the person addressing the Board.
 - b. Matters in current or anticipated litigation.
 - c. Advertising or promoting the sale of products, services, or private enterprise.
 - d. Promoting any contest or lottery.

Please **clearly** print your name. By printing your name, you **acknowledge** that you have read, understood, and agree to abide by the rules outlined above.

Please state your name before speaking.

SPEAKER LIST

- | | |
|-------------------------|--------------------|
| 1. <u>Bill Greene</u> | 6. <u>Tom Ross</u> |
| 2. <u>Cary Dawen</u> | 7. _____ |
| 3. <u>Sam B. Olden</u> | 8. _____ |
| 4. <u>Jeray Han Fan</u> | 9. _____ |
| 5. <u>Jenna Han Fan</u> | 10. _____ |

ADDITIONAL SIGN-UP SPACE AVAILABLE ON THE BACK.

- | | |
|-----------|-----------|
| 11. _____ | 31. _____ |
| 12. _____ | 32. _____ |
| 13. _____ | 33. _____ |
| 14. _____ | 34. _____ |
| 15. _____ | 35. _____ |
| 16. _____ | 36. _____ |
| 17. _____ | 37. _____ |
| 18. _____ | 38. _____ |
| 19. _____ | 39. _____ |
| 20. _____ | 40. _____ |
| 21. _____ | 41. _____ |
| 22. _____ | 42. _____ |
| 23. _____ | 43. _____ |
| 24. _____ | 44. _____ |
| 25. _____ | 45. _____ |
| 26. _____ | 46. _____ |
| 27. _____ | 47. _____ |
| 28. _____ | 48. _____ |
| 29. _____ | 49. _____ |
| 30. _____ | 50. _____ |



2024 BOC Referendum Survey — Initial Insights

Analysis of 2024 BOC Referendum responses in rows 2–104; charts include data from hidden rows/columns.

Against change	Preferred State bill	Confusing	Saw deception
97%	93%	88%	86%

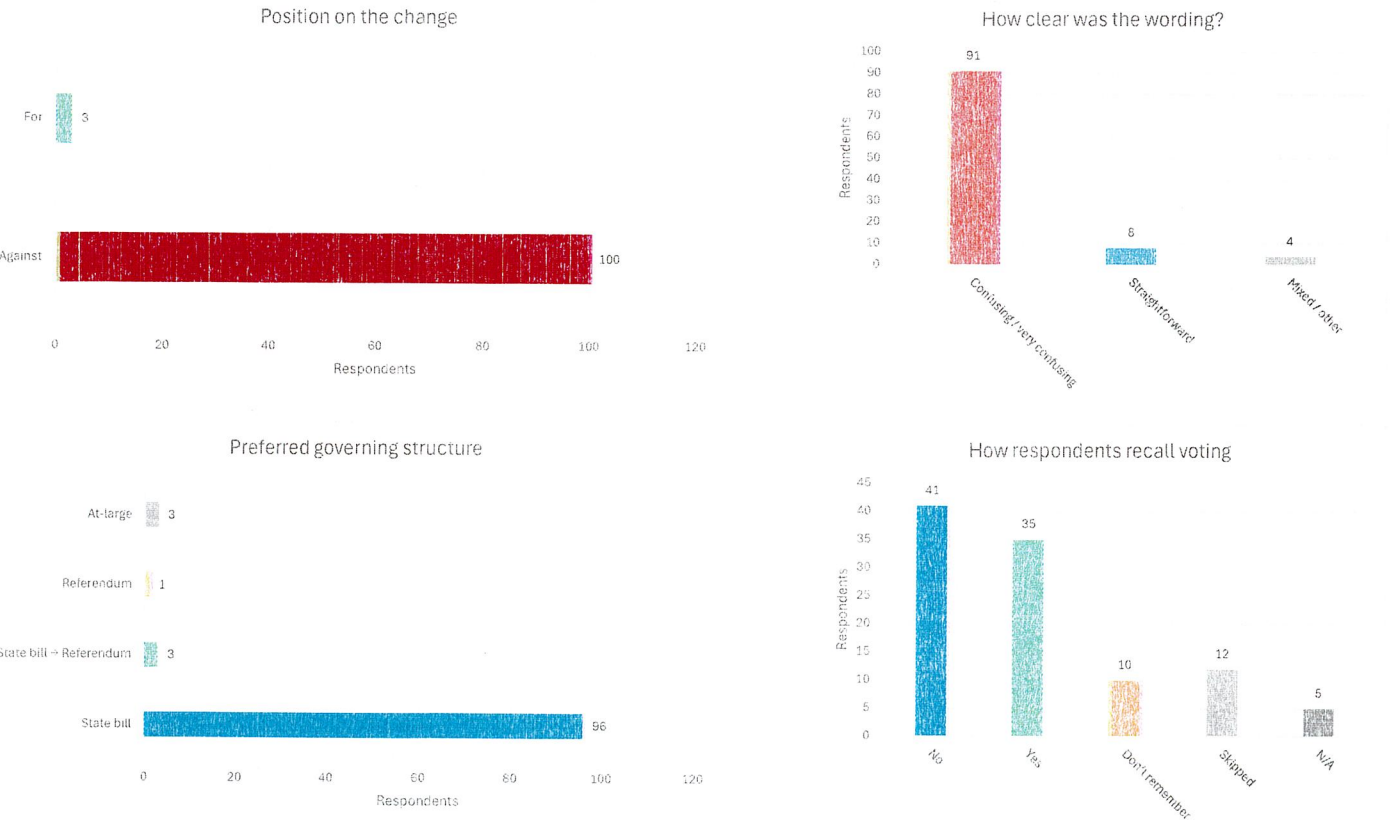
STORY IN BRIEF

The worksheet captures a 103-person survey about the 2024 BOC referendum. The dominant pattern is not simple partisan preference: respondents overwhelmingly said the referendum was confusing/deceiving and preferred the State bill structure. Several respondents who voted Yes still described the wording as confusing or regretted the vote afterward, suggesting messaging clarity was a key issue. Only a small minority favored the referendum/at-large alternatives.

For or Against				Deceiving?				Preferred structure			
Category		Count	Share	Category		Count	Share	Category		Count	Share
Against		100	97%	Yes		89	86%	State bill		96	93%
For		3	3%	No / not deceiving		5	5%	State bill → Referendum		3	3%
				Mixed / unclear		9	9%	Referendum		1	1%
								At-large		3	3%
Total		103		Total		103		Total		103	

Vote cast on referendum				Clarity of wording				Remembered referendum			
Category		Count	Share	Category		Count	Share	Category		Count	Share
No		41	40%	Confusing / very confusing		91	88%	Yes		69	67%
Yes		35	34%	Straightforward		8	8%	No		30	29%
Don't remember		10	10%	Mixed / other		4	4%	N/A		4	4%
Skipped		12	12%								
N/A		5	5%								
Total		103		Total		103		Total		103	

- KEY TAKEAWAYS**
- 1) 97% of respondents were against the change, while only 3% were for it.
 - 2) 93% preferred the State bill structure, with very limited support for at-large or referendum alternatives.
 - 3) 88% described the wording as confusing or very confusing.
 - 4) 86% explicitly answered that the referendum was deceiving.



#	Name	1. Voted in Wautaga in 2024?	2. Remember Referendum?	3. What was the Ref. change?	4. Voted Yes or No?	5. Straightforward or Confusing?	6. For or Against	7. Deceiving?	Which Structure?
1	Meat Camp	No	N/A	N/A	N/A	Confusing	Against	Yes	State bill
2		Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
3		Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
4		Yes	No	Don't Remember	Yes	Confusing	Against	Yes	State bill
5		No	N/A	N/A	N/A	Confusing	Against	Yes	State bill
6		Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
7		Yes	No	Don't Remember	Don't Remember	Confusing	Against	Yes	State bill
8		Yes	No	Don't Remember	Don't Remember	Confusing	Against	Yes	State bill
9	Seth	Yes	Yes	Researched it & knew it well.	No	Confusing	Against	Yes	State bill
10	Hwy 421 (Town)	Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill but changed to Referendum
11	" "	Yes	Yes	Don't Remember	Yes	Mixed	Against	Yes	State bill but changed to Referendum
12	" "	Yes	No	Don't Remember	Don't Remember	Confusing	Against	Yes	State bill but changed to Referendum
13	Hwy. 221	Yes	Yes	Knew it well	No	Confusing	Against	Yes	State bill
14		Yes	No	Don't Remember	Don't Remember	Confusing	Against	Yes	State bill
15		Yes	No	Don't Remember	Don't Remember	Confusing	Against	Yes	State bill
16	Greenway (Yosef)	Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
17	FTC	Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
18	Honeybee	Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
19	J-Lo	Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
20	Terry	Yes	Yes	Yes, knew it well.	No	Confusing	Against	Yes	State bill
21		Yes	No	Don't Remember	Don't Remember	Confusing	Against	Yes	State bill
22		Yes	Yes	Don't Remember	Don't Remember	Confusing	Against	Yes	State bill
23	Dave	Yes	Yes	Knew it was a Commissioner structure change	Yes	Confusing	Against	Yes	State bill
24		Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
25	King St. (Town)	Yes	Yes	Knew it well	No	Confusing	Against	Yes	State bill
26		No	N/A	N/A	N/A	Confusing	Against	Yes	State bill
27		No	N/A	N/A	N/A	Confusing	Against	Yes	State bill
28	Diane	Yes	Yes	Knew it well ("The Deception")	No	Confusing	Against	Yes	State bill
29	Hwy. 321 - Town	Yes	No	Don't Remember	Don't Remember	Confusing	For	No	At-large
30		Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
31		Yes	No	Don't Remember	Yes	Confusing	Against	Yes	State bill
32		Yes	Yes	Don't Remember	Skipped	Skipped	Against	No	State bill
33		Yes	Yes	Yes (generally)	No	Confusing	Against	Yes	State bill
34		Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
35		Yes	No	Don't Remember	No	Confusing	Against	Yes	State bill
36		Yes	No	Don't Remember	No	Confusing	Against	Undecided	State bill
37		Yes	Yes	Don't Remember	No	Straightforward	Against	Yes	State bill
38		Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
39		Yes	No	Don't Remember	Yes	Confusing	Against	Yes	State bill
40		Yes	No	Don't Remember	Skipped	Confusing	Against	Yes	State bill
41		Yes	No	Don't Remember	Yes	Straightforward	Against	Yes	State bill
42		Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
43		Yes	No	Don't Remember	Yes	Confusing	Against	Yes	State bill
44		Yes	Yes	Don't Remember	Skipped	Confusing	Against	Undecided	State bill
45		Yes	Yes	Don't Remember	Don't Remember	Confusing	Against	Yes	State bill
46		Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
47		Yes	Yes	"Conservatives wouldn't go as far as it"	No	Confusing	Against	Yes	State bill
48		Yes	Yes	Don't Remember	Skipped	Confusing	Against	Yes	State bill
49		Yes	Yes	Don't Remember	Skipped	Confusing	Against	Yes	State bill
50		Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
51		Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
52		Yes	Yes	Don't Remember	Yes	Confusing	Against	"It was something"	State bill
53		No	No	N/A	N/A	Confusing	Against	No	State bill
54		Yes	Yes	Don't Remember	Skipped	Confusing	Against	Yes	State bill
55		Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
56		Yes	Yes	"Vote for your district"	Yes	Confusing	Against	Yes	State bill
57		Yes	Yes	Don't Remember	Yes	"No, that's politics"	Against	Yes	State bill
58		Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
59		Yes	Yes	Don't Remember	Skipped	Confusing	Against	Yes	State bill
60	Deep Gap	Yes	Yes	Don't Remember	No	Confusing	Against	Yes	At-Large
61		Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
62		Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
63		Yes	No	Don't Remember	No	Confusing	Against	Yes	State bill
64		Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
65		Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
66		Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
67		Yes	No	Don't Remember	No	"Not Descriptive"	Against	Mixed	State bill
68		Yes	Yes	Don't Remember	Skipped	"Extremely confusing"	Against	Yes	State bill
69		Yes	Yes	Vaguely remembers	Yes	Confusing	Against	Yes	State bill
70	Blowing Rock	Yes	Yes	Don't Remember	No	"Very confusing"	Against	Yes	State bill
71	Catherine	Yes	No	Don't Remember	No	Confusing	Against	Yes	State bill
72	Tensley	Yes	Yes	Don't Remember	Yes	Straightforward	For	No	At-large
73		Yes	No	Don't Remember	Skipped	Confusing	Against	Yes	State bill
74		Yes	No	Don't Remember	Skipped	Confusing	Against	Yes	State bill
75	Fred	Yes	No	Don't Remember	No	Confusing	Against	Yes	State bill
76	Vicky	Yes	No	Don't Remember	No	Confusing	Against	Yes	State bill
77	George	Yes	Yes	Don't Remember	Skipped	Confusing	Against	"Unclear"	State bill
78	Tammy	Yes	No	Don't Remember	Skipped	Confusing	Against	"Lack of clarity"	State bill
79	Gideon	Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill

80	Sarah	Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
81	Ian	Yes	No	Don't Remember	Yes	Confusing	Against	Yes	State bill
82	Sean	Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
83	Laura	Yes	No	Don't Remember	No	Confusing	Against	Yes	State bill
84	Mike	Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
85	Walter	Yes	No	Don't Remember	Yes	Confusing	Against	"Not clear"	State bill
86	Sue (Sweeney)	Yes	Yes	"Redistricted"	Yes	Straightforward	For	No	Referendum
87	Jean	Yes	Yes	Knew it well.	No	"Relatively Straightforward"	Against	"Not if you are paying attention"	State bill
88	Tina	Yes	Yes	Don't Remember	Don't Remember	"Extremely confusing"	Against	Yes	State bill
89	Maggie	Yes	No	Don't Remember	Yes	Straightforward	Against	Yes	State bill
90	Frank	Yes	Yes	Don't Remember	Yes	Confusing	Against	Yes	State bill
91	Michelle	Yes	Yes	"Changing from General to Local"	Yes	Confusing	Against	Yes	State bill
92	David	Yes	Yes	Don't Remember	No	Straightforward	Against	Yes	State bill
93	Jana	Yes	Yes	Don't Remember	"Was told to vote No"	Very Confusing	Against	Yes	State bill
94	Valli Crucis	Yes	No	Don't Remember	No	Confusing	Against	Yes	State bill
95	Susan	Yes	No	Don't Remember	Yes	Confusing	Against	Yes	State bill
96	Jenny	Yes	Yes	Remembered it well	No	Straightforward	Against	Not sure	State bill
97	Kristin	Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
98	Sarah	Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
99	Josie	Yes	Yes	Sort of. New the basics	Yes	Confusing	Against	Yes	State bill
100	Gerard	Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
101	Heidi	Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
102	Hanna	Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
103	Grace	Yes	Yes	Don't Remember	No	Confusing	Against	Yes	State bill
		98 Yes, 5 No (95% & 5%)	69 Yes, 30 No, 4 N/A (67%, 29% & 4%)	83 Don't Remember, 15 Remembered, 5 N/A (80.5%, 14.5%, & 5%)	41 No, 35 Yes, 10 Don't Remember, 12 Skipped, 5 N/A (40%, 34%, 10%, 12% & 5%)	92 Confusing, 9 Straightforward, 1 Mixed, 1 skipped (89%, 9%, 1% & 1%)	100 Against, 3 For 97%, 3%	89 Deceiving, 5 Not Deceiving, 9 Mixed 86%, 5%, & 9%	96 State bill, 4 Referendum, 3 At-Large 93%, 3%, & 3%

2024 BOC Referendum Interview Comments

- 1 "No way!"
- 2 "This would fail in court."
- 3 Looked up Pam's Picks & all three changed their answers for #6 & #7. Originally, they all liked the State bill.
- 4 Referenced/associated this to VA Redistricting. Sees a pattern of deception in the writing of referendums by the Left.
- 5 "The Left's strategy is to deceive."
- 6 "Power to the people!"
- 7 Lives in town & likes the control (At-Large representation)
- 8 "Clean it up"
- 9 "Not totally transparent"
- 10 "Confusing as the dickens!"
- 11 "It's politics"
- 12 Absolutely deceiving. Very."
- 13 "Reference, yes, but against deceiving". Liked at-large representation but is for the Reference.
(Contradiction? young voter)
- 14 (Young voter as well but understood the differences in the 3 structures)
- 15 "Confusing!"
- 16 "Very deceiving!"
- 17 "Possibly intentional, maybe a little deceiving"
- 18 "Absolutely (deceiving)!"
- 19 "After I voted for it, I did some research afterwards. I was highly disappointed that I voted for it. I went against my principles, noting how vague it was. It is way too subjective & at the whim of whoever has the majority."
- 20 "Must have been (deceiving). It was very hard to explain to people."
- 21 Liked the original structure (all at-large)
- 22 "Deceiving!"
- 23 "(Deceiving) on purpose."
- 24 "Vote Local Control" sign was because Ralph Hise does not live in Watauga County. He lives in Spruce Pine." **[Note:** Hise represents the 47th district, which includes Watauga County as part of his jurisdiction. Senator Hise did his Undergraduate studies at ASU with a degree in Statistics)
- 25 "Extremely confusing"
- 26 "It doesn't show you what it was before & what you are changing from."
- 27 "Politics"
- 28 Most likely deceiving"
- 29 "Didn't see the signs"
- 30 "Signage was very deceiving."
- 31 Voted No because husband had been tricked & voted Yes. Signage deceiving. Referendum was misleading and could be deceiving.
- 32 "Voted No, because a friend told me to vote No."
- 33 "Voted No, because the same friend told me to vote No."
- 34 "Voted No, because Husband told me to vote No."
- 35 "Voted No, because Father told me to vote No."

BOC 2024 Referendum Questionnaire

1) *Hello! Did you vote in the Watauga County General Election in 2024?*

Yes

No

2) Do you remember a referendum on the ballot to change the structure of the Watauga County Board of Commissioners?

Yes

No

3) *If yes, what was the structure change, as you remember it?*

4) *How did you vote?*

Yes

No

a) *If you don't remember how you voted, look at the referendum on the ballot and the signage that was used around the county and tell me how you would vote?*

Yes

No

5) *Was the referendum straightforward or confusing?*

Straightforward

Confusing

[Stop! Show the comparison of the previous, current (State) and referendum structure of the B.O.C.]

6) *After showing what exactly the referendum is going to do, would you vote for it or against it?*

For

Against

7) Do you think the wording of the referendum and/or signage were deceiving?

Yes

No

Thank you for your time!

D	Watauga County, North Carolina	E	November 5, 2024	F	Ballot Style B0005
NC Court of Appeals Judge Seat 14 (You may vote for ONE)		NONPARTISAN ELECTIONS		Watauga County Board of Commissioners Structure Change	
☐ Ed Eldred <i>Democratic Party</i>		Watauga County Board of Education (You may vote for THREE)		Shall the structure of the Watauga County Board of Commissioners be changed to: (a) Three electoral districts where commissioners living within a district are nominated and elected by qualified voters within that district and (b) Two at-large seats where qualified voters from the entire county nominate and elect commissioners to those two seats? ☐ Yes ☐ No	
☐ Valerie Zachary <i>Republican Party</i>		☐ Adam Hege			
NC Court of Appeals Judge Seat 15 (You may vote for ONE)		☐ Alison Carroll Idol			
☐ Chris Freeman <i>Republican Party</i>		☐ Charlotte Mizelle Lloyd			
☐ Martin E. Moore <i>Democratic Party</i>		☐ Tom Ross			
NC State Senate District 47 (You may vote for ONE)		☐ Marshall Ashcraft		End of Ballot	
☐ Ralph Hise <i>Republican Party</i>		☐ Chad Cole			
☐ Frank Patton Hughes III <i>Democratic Party</i>		Write-in _____			
NC House of Representatives District 93 (You may vote for ONE)		Write-in _____			
☐ Ben Massey <i>Democratic Party</i>		Write-in _____			
☐ Ray Pickett <i>Republican Party</i>		Write-in _____			
NC Superior Court Judge District 35 Seat 2 (You may vote for ONE)		Watauga County Soil and Water Conservation District Supervisor (You may vote for ONE)			
☐ Ted McEntire <i>Republican Party</i>		☐ Nate Copenbarger			
NC District Court Judge District 35 Seat 2 (You may vote for ONE)		Write-in _____			
☐ Rebecca Eggers-Gryder <i>Republican Party</i>		REFERENDA			
NC District Court Judge District 35 Seat 3 (You may vote for ONE)		Constitutional Amendment			
☐ Milton Fletcher <i>Republican Party</i>		Constitutional amendment to provide that only a citizen of the United States who is 18 years of age and otherwise possessing the qualifications for voting shall be entitled to vote at any election in this State.			
NC District Court Judge District 35 Seat 4 (You may vote for ONE)		☐ For			
☐ Alexandria (Allie) Leake <i>Democratic Party</i>		☐ Against			
Watauga County Register of Deeds (You may vote for ONE)					
☐ Amy J. Shook <i>Republican Party</i>					

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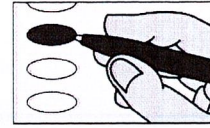
Sample Ballot
Watauga County, North Carolina
November 5, 2024

B0005



BALLOT MARKING INSTRUCTIONS:

- A. With the marking device provided or a black ball point pen, completely fill in the oval to the left of each candidate or selection of your choice as shown.
- B. Where authorized, you may write in a candidate by filling in the oval and writing the name on the Write-in line.
- C. If you tear, deface or wrongly mark this ballot, return it to request a replacement.



PARTISAN ELECTIONS

**President and Vice President
of the United States**
(You may vote for ONE)

☐ Kamala D. Harris
Tim Walz
Democratic Party

☐ Chase Oliver
Mike ter Maat
Libertarian Party

☐ Jill Stein
Rudolph Ware
Green Party

☐ Randall Terry
Stephen E. Broden
Constitution Party

☐ Donald J. Trump
JD Vance
Republican Party

☐ Cornel West
Melina Abdullah
Justice for All Party

☐ _____
Write-in

**US House of Representatives
District 5**
(You may vote for ONE)

☐ Virginia Foxx
Republican Party

☐ Chuck Hubbard
Democratic Party

NC Governor
(You may vote for ONE)

☐ Mark Robinson
Republican Party

☐ Mike Ross
Libertarian Party

☐ Vinny Smith
Constitution Party

☐ Josh Stein
Democratic Party

☐ Wayne Turner
Green Party

NC Lieutenant Governor
(You may vote for ONE)

☐ Rachel Hunt
Democratic Party

☐ Wayne Jones
Constitution Party

☐ Hal Weatherman
Republican Party

☐ Shannon W. Bray
Libertarian Party

NC Attorney General
(You may vote for ONE)

☐ Jeff Jackson
Democratic Party

☐ Dan Bishop
Republican Party

NC Auditor
(You may vote for ONE)

☐ Bob Drach
Libertarian Party

☐ Jessica Holmes
Democratic Party

☐ Dave Boliek
Republican Party

NC Commissioner of Agriculture
(You may vote for ONE)

☐ Sean Haugh
Libertarian Party

☐ Sarah Taber
Democratic Party

☐ Steve Troxler
Republican Party

NC Commissioner of Insurance
(You may vote for ONE)

☐ Natasha Marcus
Democratic Party

☐ Mike Causey
Republican Party

NC Commissioner of Labor
(You may vote for ONE)

☐ Luke Farley
Republican Party

☐ Braxton Winston II
Democratic Party

NC Secretary of State
(You may vote for ONE)

☐ Elaine Marshall
Democratic Party

☐ Chad Brown
Republican Party

**NC Superintendent of
Public Instruction**
(You may vote for ONE)

☐ Maurice (Mo) Green
Democratic Party

☐ Michele Morrow
Republican Party

NC Treasurer
(You may vote for ONE)

☐ Wesley Harris
Democratic Party

☐ Brad Briner
Republican Party

**NC Supreme Court
Associate Justice Seat 6**
(You may vote for ONE)

☐ Jefferson G. Griffin
Republican Party

☐ Allison Riggs
Democratic Party

**NC Court of Appeals Judge
Seat 12**
(You may vote for ONE)

☐ Tom Murry
Republican Party

☐ Carolyn Jennings
Thompson
Democratic Party

Continue voting
next side





Local adjective

lo·cal 'lō-kəl

- 1 :characterized by or relating to position in space : having a definite spatial form or location
- 2 a: of, relating to, or characteristic of a particular place : not general or widespread
b: of, relating to, or applicable to part of a whole
- 3 a: primarily serving the needs of a particular limited district
b: of a public conveyance : making all the stops on a route

(<https://www.merriam-webster.com/dictionary/local>)

Prior to October 25, 2023

The five-member Watauga County Board of Commissioners (Board) are each nominated from a separate district but are elected to the Board in a countywide election on a partisan basis for two and four-year staggered terms. Every two years, three of the five commissioner seats come up for election, with the lowest vote getter serving a two-year term, and the remaining two Commissioners serving four-year terms.

October 25, 2023 – NC Senate Bill 759

The structure of the Watauga County Board of Commissioners changed with the passage of [NC] **Senate Bill 759 on October 25, 2023**, which established five single-member electoral districts and required members to reside in the district from which they are elected, serving staggered four-year terms. This bill also mandated that voters must live in the district where they vote for commissioner, altering the previous system where all voters could vote for any candidate regardless of district.

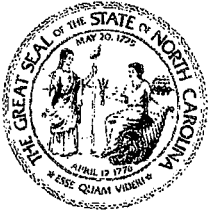
November 5, 2024 Ballot Referendum - Watauga County, North Carolina

Watauga County Board of Commissioners Structure Change

Shall the structure of the Watauga County Board of Commissioners be changed to: (a) Three electoral districts where commissioners living within a district are nominated and elected by qualified voters within that district and (b) Two at-large seats where qualified voters from the entire county nominate and elect commissioners to those two seats?

Yes – 71.30%

No – 28.70%



SENATE BILL 759:

Watauga County Board of Commissioners/LST-

2.

2023-2024 General Assembly

Committee: Senate Redistricting and Elections
Introduced by: Sen. Hise
Analysis of: First Edition

Date: October 20, 2023
Prepared by: Hillary Woodard
Staff Attorney

OVERVIEW: *Senate Bill 759 would establish electoral districts for the Watauga County Board of Commissioners.*

CURRENT LAW: The Watauga County Board of Commissioners (Board) consists of five members, elected at-large on a partisan basis. Members serve staggered terms, with elections held in even-numbered years at the time of the general election for county officers. Every two years, three of the five commissioners are up for election. The candidate receiving the lowest number of votes is elected to serve a two-year term and the remaining members are elected to serve four-year terms.

BILL ANALYSIS: Senate Bill 759 would establish five single-member electoral districts for the Board. One member from each district would be elected and each member would be required to reside in the district from which they are elected. Members would be elected by the qualified voters residing in that district to serve staggered four-year terms.

In order to implement the staggering of terms, in 2024 and every four years after, the members elected from Districts 3, 4, and 5 would serve a four-year term. In 2026 and every four years after, the members elected from Districts 1 and 2 would serve a four-year term.

EFFECTIVE DATE: Effective when it becomes law and applies to elections occurring on or after that date.

Jeffrey Hudson
Director



Legislative Analysis
Division
919-733-2578

This bill analysis was prepared by the nonpartisan legislative staff for the use of legislators in their deliberations and does not constitute an official statement of legislative intent.

From Wikipedia, the free encyclopedia



Ralph E. Hise Jr. (born August 15, 1976) is an American politician. A member of the [Republican Party](#), he represents District 47 in the [North Carolina Senate](#).^[1] Hise joined the Senate in 2011 after winning election on November 2, 2010. He is from [Spruce Pine, North Carolina](#).^[2]

[North Carolina's 47th Senate district](#) is one of 50 districts in the [North Carolina Senate](#). It has been represented by [Republican Ralph Hise](#) since 2011.^[1] Since 2023, the district has included all of [Madison](#), [Yancey](#), [Mitchell](#), [Avery](#), [Watauga](#), [Ashe](#), and [Alleghany](#) counties, as well as parts of [Haywood](#) and [Caldwell](#) counties. The district overlaps with the 85th, 87th, 93rd, and 118th state house districts. The population of the 47th district, as of 2023, is 212,555.

Hise is a native of [Mitchell County, North Carolina](#). He attended Mitchell High School, before graduating from the [North Carolina School of Science and Mathematics](#). He received a B.S. in statistics from [Appalachian State University](#) before going on to complete a master's degree in higher education administration from [North Carolina State University](#).^[1] He is a statistician by trade,^[1] and is currently serving as the Coordinator of Special Projects at [Mayland Community College](#) in [Spruce Pine, North Carolina](#).^[1]

Senate Bill 759, sponsored by Ralph Hise, has been passed and is now designated as Chapter SL 2023-147. This legislation includes provisions that extend certain deadlines until the year 2030.

- The time extension allows for additional time to meet specific requirements outlined in the bill.
- This extension is significant for stakeholders affected by the provisions of the legislation.

Senate Bill 759 reflects ongoing legislative efforts to address various issues within the state, providing necessary flexibility through the extended deadline.