

TENTATIVE AGENDA AND MEETING NOTICE

WATAUGA COUNTY BOARD OF COMMISSIONERS



Tuesday, June 2, 2026 at 5:30 PM



Watauga County Administration
Building, Commissioners' Board Room

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	Call Regular Meeting to Order		
	2	Approval of Minutes - May 7, 2026, Special Meeting - May 8, 2026, Special Meeting - May 19, 2026, Regular Meeting - May 19, 2026, Closed Session		3
	3	Approval of the June 2, 2026, Agenda		19
5:35	4	Public Comment Limited to a maximum of one hour, with time adjusted based on the number of speakers.	Chairman Braxton Eggers	20
5:40	5	Proposed Resolution Commemorating America's 250 th Anniversary	Chairman Braxton Eggers	21
5:45	6	Proposed Proclamation for Elder Abuse Awareness Day	Ms. Christie Markham Ms. Angie Boitnotte Mr. Zack Green Ms. Stevie Welborn	23
5:50	7	Emergency Services Matters A. Request to Purchase New Facility Bi-Directional Amplifier (BDA) System B. Request to Purchase Additional Priority Dispatch Software License C. Request to Purchase New Facility CAD and Mapping License D. Change Order Request for New Facility Tower Construction	Mr. Will Holt	27 31 35 38
5:55	8	Adoption of the Fiscal Year 2027 Budget Ordinance	Mr. Deron Geouque	41
6:00	9	Miscellaneous Administrative Matters A. Request to Purchase Furniture for Medic Base 2 B. Request to Purchase Furniture for Medic Base 3 C. Boards and Commissions D. July Meeting Schedule E. Announcements	Mr. Deron Geouque	51 60 68 70 71
6:05	10	Commissioners' Comments	Chairman Braxton Eggers	72
6:10	11	Break		72

TIME	#	TOPIC	PRESENTER	PAGE
6:15	12	Closed Session - Acquisition of Real Property per G.S. § 143-318.11(a)(5) - Personnel Matters per G. S. 143-318.11(a)(6) - Attorney-Client Matters per G. S. § 143-318.11(a)(3)		72
6:20	13	Adjourn		

A G E N D A I T E M 2 :

APPROVAL OF MINUTES

- May 7, 2026, Special Meeting – Budget Work Session
- May 8, 2026, Special Meeting – Budget Work Session
- May 19, 2026, Regular Meeting
- May 19, 2026, Closed Session

MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS

SPECIAL MEETING, THURSDAY, MAY 7, 2026

The Watauga County Board of Commissioners held a budget work session on Thursday, May 7, 2026, at 12:00 P.M. in the Commissioners' Conference Room located in the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Braxton Eggers, Chairman
 Todd Castle, Vice-Chairman
 Emily Greene, Commissioner
 Tim Hodges, Commissioner
 Ronnie Marsh, Commissioner
 Deron Geouque, County Manager/Finance Director
 Misty Watson, Finance Liaison

Chairman Eggers called the meeting to order at 12:45 P.M.

County Manager Geouque and Finance Liaison Watson reviewed the proposed Fiscal Year 2026-2027 budget for Board discussion.

County Manager Geouque and Finance Liaison Watson continued to review the proposed Fiscal Year 2026-2027 budget for Board discussion.

The meeting was adjourned at 5:30 P.M.

Braxton Eggers, Chairman

ATTEST:
Deron T. Geouque
County Manager

MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS

SPECIAL MEETING, FRIDAY, MAY 8, 2026

The Watauga County Board of Commissioners held a budget work session on Friday, May 8, 2026, at 9:00 A.M. in the Commissioners' Conference Room located in the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Braxton Eggers, Chairman
 Todd Castle, Vice-Chairman
 Emily Greene, Commissioner
 Tim Hodges, Commissioner
 Ronnie Marsh, Commissioner
 Deron Geouque, County Manager/Finance Director
 Misty Watson, Finance Liaison

Chairman Eggers called the meeting to order at 9:00 A.M.

Board of Education Chairman Gary Childers, and Board Member Alison Idol as well as Superintendent, Dr. Leslie Alexander, Assistant Superintendent and Human Resources Director, Dr. Chris Blanton, and Finance Director, Mr. Joe Nash, joined the meeting at 10:00 A.M. to review Watauga County School System budget needs.

County Manager Geouque and Finance Liaison Watson continued to review the proposed Fiscal Year 2026-2027 budget for Board discussion.

The meeting was adjourned at 1:30 P.M.

Braxton Eggers, Chairman

ATTEST:
Deron T. Geouque
County Manager

MEETING MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS

Tuesday, May 19, 2026

The Watauga County Board of Commissioners held a regular meeting on Tuesday, May 19, 2026, at 5:30 p.m. in the Commissioners' Board Room located in the Watauga County Administration Building in Boone, North Carolina.

1. CALL REGULAR MEETING TO ORDER

Chairman Eggers called the meeting to order at 5:30 p.m. The following were present:

PRESENT:

- Braxton Eggers, Chairman
- Todd Castle, Vice-Chairman
- Emily Greene, Commissioner
- Tim Hodges, Commissioner
- Ronnie Marsh, Commissioner
- Nathan Miller, County Attorney
- Deron Geouque, County Manager
- Madison Mathis, Clerk to the Board

Commissioner Marsh offered the prayer and Chairman Eggers led the Pledge of Allegiance.

2. APPROVAL OF MINUTES

Chairman Eggers presented the May 5, 2026, regular meeting and closed session minutes.

Commissioner Marsh, seconded by Commissioner Greene, moved to approve the May 5, 2026, regular meeting minutes as presented.

VOTE: Aye – 5
Nay – 0

Commissioner Marsh, seconded by Commissioner Greene, moved to approve the May 5, 2026, closed session minutes as presented.

VOTE: Aye – 5
Nay – 0

3. APPROVAL OF AGENDA

Chairman Eggers called for additions or corrections to the May 19, 2026, agenda.

County Attorney Miller requested to add Watauga County Voting Rights Task Force v. Watauga County Board of Elections under Attorney/Client Matters in closed session, per G. S. 143-318.11(a)(3).

Commissioner Hodges, seconded by Vice-Chairman Castle, moved to approve the May 19, 2026, agenda as amended.

VOTE: Aye – 5
Nay – 0

4. PUBLIC COMMENT

No one signed up to speak during public comment.

5. PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE FY 2027 PROPOSED BUDGET

Chairman Eggers stated that a public hearing was scheduled to allow citizen comment on the Manager's Recommended Budget for Fiscal Year 2027. County Manager Geouque presented changes to the proposed budget made by the Board and staff during recent budget work sessions.

Commissioner Greene, seconded by Vice-Chairman Castle, moved to open the public hearing at 5:33 p.m.

VOTE: Aye – 5
Nay – 0

The following people spoke during the public hearing:

- **Diane Deal**, on behalf of the Watauga County Heritage Museum, thanked the Board for past and continued support and provided updates on progress toward organizational goals.
- **Joe Furman**, on behalf of the Boone Area Chamber of Commerce, thanked the Board for including requested childcare accreditation pathway funding in the proposed budget and provided updates on recent initiatives and partnerships.

- **Monica Caruso**, on behalf of the Watauga County Public Library, thanked the Board for proposing the full requested funding amount and discussed staff cost-of-living increases, morale, retention, and appreciation for County maintenance support.
- **Martha Gray**, on behalf of the Friends of the Watauga County Public Library, thanked the Board for including funding for the renovation project and requested consideration of increasing the funding amount to \$190,000.
- **Tara Stollenmaier**, on behalf of the Hunger and Health Coalition, thanked the Board for the proposed funding and provided updates on services and increased community needs.
- **Marrena Greer**, on behalf of the Southern Appalachian Historical Association, thanked the Board for its longstanding support, provided updates on projects and events, and requested reconsideration of an additional one-time appropriation for America 250.

Vice-Chairman Castle, seconded by Commissioner Greene, moved to close the public hearing at 5:49 p.m.

VOTE: Aye – 5
Nay – 0

Chairman Eggers inquired about funding previously provided to the Watauga County Public Library through the Capital Improvement Plan, and County Manager Geouque provided clarification regarding the funding amounts.

6. PROPOSED RENEWAL OF ASU GREENHOUSE LEASE

Ms. Melody Pineda, Director of Real Estate for Appalachian State University, requested the renewal of the lease for greenhouse space located at the Watauga County Landfill.

Property owned by the County may be leased or rented for such terms and upon such conditions as the Board may determine, for up to ten (10) years. Property may be rented or leased only pursuant to a resolution of the Board authorizing the execution of the lease or rental agreement adopted at a regular Board meeting upon 10 days' public notice. Notice shall be given by publication describing the property to be leased or rented, stating the annual rental or lease payments, and announcing the Board's intent to authorize the lease or rental at its next regular meeting.

The County Manager presented a proposed resolution which would need to be adopted and published prior to bringing the lease to the Board for approval at the June 16, 2026, Board meeting.

Commissioner Hodges asked about projects and activities that have taken place within the greenhouse space, and Ms. Pineda provided information regarding its use. Commissioner Marsh asked whether the greenhouse space was needed for any County purposes, and it was confirmed that the space was not currently needed for County use.

Commissioner Marsh, seconded by Vice-Chairman Castle, moved to adopt the resolution and direct staff to advertise for ten days prior to presenting the lease at the June 16, 2026, Board meeting for consideration.

VOTE: Aye – 5
Nay – 0

7. MAINTENANCE MATTERS

A. Bid Award Request for Electric Aerial Lift

Mr. Robert Marsh, Maintenance Director, requested the Board award a bid to Aerial Equipment in the amount of \$14,561.37 for the purchase of an electric aerial lift for the new Emergency Services Facility. The lift will be utilized to access upper levels of industrial storage shelving as well as overhead items including garage doors, lighting fixtures, and HVAC equipment. The equipment may also be utilized at other County facilities.

Vice-Chairman Castle inquired whether an appropriate vehicle was available for use with the electric aerial lift and expressed concerns regarding weight capacity. Commissioner Greene requested clarification regarding differences between the proposed models. Commissioner Marsh asked about training costs and the number of individuals covered, and Mr. Robert Marsh explained that training was not included in the purchase price, with training for up to ten individuals costing an additional \$1,600 and additional participants costing \$200 per person. Upon inquiry by Chairman Eggers, Attorney Miller confirmed that he had reviewed the contract.

Commissioner Greene, seconded by Commissioner Hodges, moved to award Aerial Equipment for the purchase of an electric aerial lift for the new Emergency Services Facility in the amount of \$14,561.37.

VOTE: Aye – 5
Nay – 0

B. Bid Award Request for Roof/Gutter Repairs & Asphalt Sealing/Striping

Mr. Robert Marsh, Maintenance Director, requested the Board award bids for roof gutter replacement and ridge vent repairs at the Health Department and Medic Base 2, as well as asphalt sealing and striping for County parking lots. Staff recommends award of the roof gutter replacement and ridge vent repair project to Southern Metal Systems in the amount of \$53,000 and the asphalt sealing and striping project to Carolina Pavement Technology in the amount of \$93,254.

Chairman Eggers asked whether crack repairs were included, and Mr. Marsh confirmed they were not. Mr. Marsh further explained that the project would not cover every County parking lot but was part of the current Capital Improvement Plan analysis for parking lots. Chairman Eggers noted the need for work at the Sheriff's Office parking lot. Commissioner Marsh asked about the process for closing parking lots during the work, and Mr. Robert Marsh stated that work could occur after hours or on weekends and would be coordinated with key personnel at the affected buildings.

Commissioner Marsh, seconded by Commissioner Hodges, moved to award the roof gutter replacement and ridge vent repair project to Southern Metal Systems in the amount of \$53,000.

VOTE: Aye – 5
Nay – 0

Vice-Chairman Castle, seconded by Commissioner Greene, moved to award the asphalt sealing and striping project to Carolina Pavement Technology in the amount of \$93,254.

VOTE: Aye – 5
Nay – 0

C. Bid Award Request for Landscape Services

Mr. Robert Marsh, Maintenance Director, requested the Board award a bid for landscape services at Medic Bases 2 and 3, Watauga River Valle Crucis Access, and Watauga River Gorge Access. Following two rounds of bidding, one proposal was received from Estate Maintenance Company in the amount of \$20,500.

Commissioner Marsh asked whether the landscape services contract would be combined with the other contract or remain separate due to complexity. It was confirmed that for the current fiscal year the contracts would remain separate, but consolidation may be considered in the future if performance is satisfactory.

Vice-Chairman Castle, seconded by Commissioner Marsh, moved to award the landscape services contract to Estate Maintenance Company in the amount of \$20,500.

VOTE: Aye – 5
Nay – 0

D. Mowing Services Contract Renewal

Mr. Robert Marsh, Maintenance Director, requested the Board approve renewal of the mowing services contract with Estate Maintenance. The current contract expires June 30, 2026. Proposed revisions to the agreement include adjustments to the schedule of values, revised payment scheduling, updated mowing height standards, clarification of the renewal process, and an annual renewal option with a 3% cost escalator.

Commissioner Marsh inquired about mowing height standards under the contract, noting concerns regarding turf being maintained at appropriate levels, including baseball fields, and potential impacts of higher grass height on seasonal field use. Mr. Robert Marsh confirmed that mowing height specifications had been corrected and clarified the standard range being used.

Commissioner Hodges, seconded by Commissioner Marsh, moved to approve the mowing services contract renewal with Estate Maintenance in the amount of \$117,665.

VOTE: Aye – 5
Nay – 0

E. Bid Award Request for Window Washing and High Dusting at the Community Recreation Center

Mr. Robert Marsh, Maintenance Director, requested the Board award a contract to Estrada Building Services in the amount of \$24,800 for window washing and high dusting services at the Watauga County Community Recreation Center. Maintenance staff solicited proposals for cleaning of the steel roof trusses, HVAC ductwork, and windows at the facility. Estrada Building Services submitted the only responsive proposal for the project. Administration has identified funds from the miscellaneous project line to cover the cost of the service.

Chairman Eggers inquired about the project timeframe, and Mr. Robert Marsh stated completion could occur within a couple of weeks, though approximately one month was more realistic. Commissioner Marsh asked about maintaining facility access during work and whether the contractor provided references; Mr. Marsh confirmed that references were provided. Vice-Chairman Castle confirmed the scope did not include duct cleaning, and Mr. Marsh clarified that interior duct cleaning was not included as access was not feasible. Chairman Eggers asked about coordination with Parks and Recreation staff and scheduling considerations, and Mr. Marsh stated that dates would be provided for coordination, with evening work identified as a potential option. Commissioner Marsh emphasized the importance of completing the work and suggested continuing on a two- to three-year service schedule.

Commissioner Marsh, seconded by Commissioner Hodges, moved to award the contract to Estrada Building Services in the amount of \$24,800.

VOTE: Aye – 5
Nay – 0

8. EMERGENCY SERVICES MATTERS

A. Civil Work for Transfer Station Tower Access Road Request

Mr. Will Holt, Emergency Services Director, requested the Board approve civil work necessary to improve Hidden Pond Road and extend access to the newly approved transfer station tower site. The work is necessary to begin construction of the new tower, as Hidden Pond Road sustained damage during Hurricane Helene and the existing access does not extend to the final tower site location. Engineered Tower Solutions provided a quote through State contract in the amount of \$245,118. Funds for the project are budgeted within the public safety simulcast infrastructure project.

Commissioner Greene, seconded by Vice-Chairman Castle, moved to approve the civil work proposal from Engineered Tower Solutions in the amount of \$245,118.

VOTE: Aye – 5
Nay – 0

B. Emergency Services Facility Tower Construction Request

Mr. Will Holt, Emergency Services Director, requested the Board approve construction of the communications tower for the new Emergency Services facility. The project includes installation and construction of the tower and associated foundations. The quote for the work was provided in accordance with State contract in the amount of \$106,092.70. Funds for the project are budgeted as part of the construction grant for the new facility.

Commissioner Marsh asked for clarification on the scope of the project, and Mr. Holt confirmed that the work includes construction of the tower foundation.

Commissioner Marsh, seconded by Commissioner Hodges, moved to approve the tower construction proposal in the amount of \$106,092.70.

VOTE: Aye – 5
Nay – 0

C. Memorandum of Agreement with North Carolina Emergency Management

Mr. Will Holt, Emergency Services Director, requested the Board approve a Memorandum of Agreement with North Carolina Emergency Management related to the Hurricane Helene Hazard Mitigation Grant Program (HMGP). The County has completed significant work associated with the HMGP property acquisition and elevation program, and the proposed agreement will allow the State to complete the process with interested property owners identified within the agreement.

Chairman Eggers, seconded by Commissioner Greene, moved to approve the Memorandum of Agreement as presented.

VOTE: Aye – 5
Nay – 0

9. TAX MATTERS

A. Monthly Collections Report

Mr. Tyler Rash, Tax Administrator, presented the Monthly Collections Report for April 2026, and was present for questions and discussion.

The report was for information only; therefore, no action was required.

B. Refunds and Releases

Mr. Tyler Rash, Tax Administrator, presented the Refunds and Releases for April 2026, and was present for questions and discussion.

County Attorney Miller raised concerns regarding Parcel No. 1887-74-1681-000 related to ongoing litigation and information previously provided concerning the property. Discussion ensued regarding the parcel and the appropriateness of including it in the Refunds and Releases Report at this time.

Vice-Chairman Castle, seconded by Commissioner Marsh, moved to approve the Refunds and Releases Report for April 2026 excluding Parcel No. 1887-74-1681-000 pending further review.

VOTE: Aye – 5
Nay – 0

C. Proposed Resolution to Appoint Plat Review Officer

Mr. Tyler Rash, Tax Administrator, requested the Board appoint Albert Huynh of the Land Records Division as an additional Plat Review Officer pursuant to North Carolina General Statute 47-30.2, which requires the Board of Commissioners to appoint one or more persons to serve as Review Officers by resolution.

Commissioner Greene, seconded by Commissioner Hodges, moved to adopt the resolution appointing Albert Huynh as an additional Plat Review Officer.

VOTE: Aye – 5
Nay – 0

10. MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Cooperative Extension Equipment Purchase – Tobacco Trust Fund Grant

The Cooperative Extension Office requested approval to purchase BCS equipment from Earthtools in the amount of \$26,322.80 for a Tobacco Trust Fund grantfunded project. Earthtools is the only BCS dealer able to provide all required equipment and specialized components, including items necessary for project implementation. The purchase will be fully funded by the grant, with no County funds required.

Commissioner Marsh, seconded by Vice-Chairman Castle, moved to approve the purchase from Earthtools in the amount of \$26,322.80.

VOTE: Aye – 5
Nay – 0

B. Lease Agreement with North Carolina Department of Public Safety – Division of Juvenile Justice Request

The County received a lease agreement from the North Carolina Department of Public Safety – Division of Juvenile Justice for office space located at 331 Queen Street, Suite 104, Boone, North Carolina. The lease requires execution by the County and subsequent execution by the State.

County Attorney Miller stated that discussions had taken place regarding the proposed lease agreement and advised that while the County is required to provide space for the North Carolina Department of Public Safety – Division of Juvenile Justice, a formal lease agreement was not required. Attorney Miller explained that entering into a lease could obligate the County to additional liabilities and could limit the County's flexibility to relocate the department in the future should the space be needed for another County purpose. County Manager Geouque reiterated that the County would continue providing space without executing a lease agreement.

Commissioner Marsh, seconded by Commissioner Hodges, moved to continue providing space for the Department without entering into a formal lease agreement.

VOTE: Aye – 5
Nay – 0

C. Surplus Property Request

The Finance Department requested the Board approve the sale of a surplus 2020 Chevrolet Silverado 3500 HD through GovDeals. The vehicle was listed with an expected sale range of \$15,000 to \$20,000 and closed on May 11, 2026, with a high bid of \$41,500. Because the sale exceeds the County Manager approval threshold of \$30,000, Board approval is required to finalize the transaction.

Commissioner Greene, seconded by Vice-Chairman Castle, moved to approve the sale of the surplus 2020 Chevrolet Silverado 3500 HD in the amount of \$41,500.

VOTE: Aye – 5
Nay – 0

D. Department of Social Services Out-of-State Travel Request

Gina Cantando, Department of Social Services, requested approval to travel out of state May 28 through June 2, 2026, to complete a court-ordered face-to-face visit with a child in custody placed at the Sandy Pines facility in Jupiter, Florida. The visit is required to maintain compliance with state policy mandating monthly face-to-face contact for children in custody. All travel expenses will be covered by the Department of Social Services budget.

Commissioner Hodges, seconded by Commissioner Greene, moved to approve the out-of-state travel.

VOTE: Aye – 5
Nay – 0

E. Register of Deeds Records Retention and Disposition Schedule

County Manager Geouque presented the revised 2026 North Carolina Register of Deeds Records Retention and Disposition Schedule issued by the North Carolina State Archives, noting that Board approval was required for adoption and implementation of the updated retention standards and records management requirements.

Vice-Chairman Castle, seconded by Commissioner Marsh, moved to approve the 2026 Register of Deeds Records Retention and Disposition Schedule.

VOTE: Aye – 5

Nay – 0

F. Register of Deeds Software & Support Agreement

The Register of Deeds requested Board approval of the Software and Support Agreement with Courthouse Computer Systems for Register of Deeds software services. The agreement provides two options, with staff recommending Option 2, a three-year contract, to maintain the current annual service fee and avoid annual increases during the contract term in the amount of \$44,880. Courthouse Computer Systems has served as the County's software provider since July 2012, and current costs are comparable to other providers in the Register of Deeds software market.

Commissioner Greene, seconded by Vice-Chairman Castle, moved to approve the Software and Support Agreement with Courthouse Computer Systems in the amount of \$44,880.

VOTE: Aye – 5

Nay – 0

G. Proposed Property & Liability Insurance and Workers Compensation Renewals Request

County Manager Geouque presented renewal rates for property and liability insurance and workers compensation for the Board's consideration. The rate for property and liability is \$460,138 or a \$72,471 increase, and the rate for workers compensation is \$227,186; a \$2,249 increase over last year. Based on prior years' claims experience, staff recommended continuing the property deductible at \$5,000. The Manager's recommended budget includes adequate funds to cover the insurance premiums.

Commissioner Marsh, seconded by Commissioner Hodges, moved to accept the renewals for property and liability insurance and workers compensation from the North Carolina Association of County Commissioners (NCACC), in the amount of \$460,138 and \$227,186.

VOTE: Aye – 5

Nay – 0

H. Boards and Commissions

County Manager Geouque presented a volunteer application from Nicholas Katers of Blowing Rock expressing interest in serving on the Blowing Rock Board of Adjustment (Extraterritorial Representation), the Watauga County Planning Board, and the Economic Development Commission. Mr. Katers is recently retired and seeking to become more involved in the community.

This item was presented as a first reading and no action was taken by the Board.

I. Announcements

County Manager Geouque reminded the Board of an invitation from the Trustees of Caldwell Community College & Technical Institute to attend a meeting scheduled for Wednesday, May 20, 2026, at 6:00 p.m. in the Student Services Center on the Watauga Campus.

11. COMMISSIONERS' COMMENTS

- **Chairman Eggers** recognized National EMS Week and expressed appreciation to Emergency Management Services personnel for their hard work, dedication, and service in protecting and saving the lives of County citizens. Chairman Eggers also congratulated Vice-Chairman Castle on his son signing with the NFL.
- **Commissioner Greene** commented on Watauga High School capping ceremonies and awards events taking place and expressed excitement for the graduating students and their accomplishments.

12. BREAK

13. CLOSED SESSION

At 6:37 p.m., Vice-Chairman Castle, seconded by Commissioner Greene, moved to enter Closed Session pursuant to G.S. § 143-318.11(a)(3) to discuss matters protected by attorney-client privilege, including Case No. 5:25-cv-157; pursuant to G.S. § 143-318.11(a)(5) to consider matters related to the acquisition of real property; and pursuant to G.S. § 143-318.11(a)(6) to discuss personnel matters.

VOTE: Aye – 5
Nay – 0

At 8:03 p.m., Commissioner Greene, seconded by Commissioner Marsh, moved to resume the open meeting.

VOTE: Aye – 5
Nay – 0

14. ADJOURN

At 8:07 p.m., Chairman Eggers, seconded by Vice-Chairman Castle, moved to adjourn the meeting.

VOTE: Aye – 5
Nay – 0

Braxton Eggers, Chairman

ATTEST: Madison Mathis, Clerk to the Board

A G E N D A I T E M 3 :

APPROVAL OF JUNE 2, 2026, AGENDA

A G E N D A I T E M 4 :

PUBLIC COMMENT

Manager's Comments:

Public Comment is limited to a maximum of one hour, with time adjusted based on the number of speakers.

A G E N D A I T E M 5 :

PROPOSED RESOLUTION COMMEMORATING AMERICA'S 250TH ANNIVERSARY

Manager's Comments:

Chairman Braxton Eggers will present a proposed resolution commemorating the 250th Anniversary of the United States of America and recognizing the nation's founding ideals and historical significance.

Board action is requested to adopt the resolution formally recognizing and celebrating this milestone throughout 2026.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

DRAFT

**COMMEMORATING THE 250TH ANNIVERSARY
OF THE
UNITED STATES OF AMERICA**

WHEREAS, the year 2026 marks the 250th Anniversary of the founding of the United States of America, commemorating the adoption of the Declaration of Independence on July 4, 1776; and

WHEREAS, this milestone, commonly known as the **Semi quincentennial**, provides an opportunity to reflect upon the nation's founding ideals of liberty, democracy, equality, and self-government; and

WHEREAS, Watauga County's rich cultural heritage, civic institutions, educators, veterans, community organizations, and residents continue to uphold and strengthen the principles upon which the nation was founded; and

WHEREAS, the 250th Anniversary offers an opportunity to educate current and future generations, promote civic engagement, honor those who have served the nation, and celebrate the diverse stories that shape the American experience.

NOW, THEREFORE, BE IT RESOLVED, by the Watauga County Board of Commissioners that:

1. The County hereby recognizes and celebrates the 250th Anniversary of the United States of America throughout the year 2026; and
2. The County celebrates the opportunities afforded by the United States of America and the freedoms that make those opportunities possible.
3. The County affirms its commitment to the enduring values of democracy, freedom, and civic responsibility that unite our community and nation.

BE IT FURTHER RESOLVED, that the Board of Commissioners encourages residents, schools, businesses, and community organizations to participate in commemorative, educational, and civic activities honoring this historic milestone.

ADOPTED this the 17th day of February, 2026.

Braxton Eggers, Chairman
Watauga County Board of Commissioners

ATTEST:

Deron Geouque, County Manager



A G E N D A I T E M 6 :

PROPOSED PROCLAMATION FOR ELDER ABUSE AWARENESS DAY

Manager's Comments:

Ms. Christie Markham, Ms. Angie Boitnotte, Mr. Zack Green, and Ms. Stevie Welborn will present a proclamation declaring June 15, 2026, as “World Elder Abuse Awareness Day” in North Carolina.

Board action is requested to adopt the proclamation as presented.



MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Christie Markham, Adult Services Supervisor, Watauga DSS

Angie Boitnotte, Director, Watauga County Project on Aging

Zack Green, Director, High Country Area Agency on Aging

Stevie Welborn, Ombudsman, High Country Area Agency on Aging

DATE: May 21, 2026

SUBJECT: Request for Board of Commissioners' Recognition of World Elder Abuse Awareness Day

Please see the attached proposed Watauga County proclamation for World Elder Abuse Awareness Day on June 15, 2026.

In state fiscal year 2025, there were 36,242 reports of abuse, neglect or exploitation of vulnerable and older adults made to North Carolina's 100 County Departments of Social Services. More than half of these reports were evaluated by a social worker to see if conditions in the report merited further action.

Unfortunately, national and international research shows that abuse, neglect and exploitation of vulnerable and older adults are grossly under reported. Reports are made not only by doctors and other professionals, but by family members and concerned citizens in our communities. North Carolina's vulnerable and older adults of all social, economic, racial and ethnic backgrounds may be targets of

abuse, neglect or exploitation which can occur in families, long-term care facilities and communities. Protecting North Carolina's vulnerable and older adults is a community responsibility and all citizens are charged under state law to report suspected abuse, neglect or exploitation to their local County Department of Social Services.

The Division of Social Services partners with County Departments of Social Services, and other agencies at the county and state level, to offer statewide programs for adult protective services and to increase awareness about elder abuse and consumer fraud. Locally, Watauga County has an Adult Services Multi-Disciplinary Team that meets monthly and is a voluntary collaboration of several community-based agencies and organizations whose primary goal is to protect and promote the health and welfare of elderly and disabled adults within Watauga County.

We all have the responsibility to support the safety, welfare, and dignity of North Carolina's vulnerable and older adults. We urge all citizens to work together to help protect adults from abuse, neglect, and exploitation. It is imperative that North Carolinians refuse to tolerate the indignity of Elder Abuse.

Thank you for your consideration.

Enclosures

DRAFT**STATE OF NORTH CAROLINA****COUNTY OF WATAUGA****WORLD ELDER ABUSE AWARENESS DAY****JUNE 15, 2026****A PROCLAMATION**

WHEREAS, Watauga County's seniors deserve to live safely with dignity, and as independently as possible, with the supports they need; and

WHEREAS, Elder abuse is most often defined as any act that harms a senior or jeopardizes his or her health or welfare. Victims of this crime come from all walks of life and does not discriminate among social, racial, ethnic, or religious backgrounds; and

WHEREAS, Eliminating abuse to older persons is each community's responsibility; the County of Watauga is concerned about the risk to our older residents who suffer from neglect or are victims of financial, emotional or physical abuse; and

WHEREAS, All of our residents should watch for signs of abuse such as physical trauma, withdrawal, depression, anxiety, fear of family members, friends or caregivers; and

WHEREAS, all citizens are required under state law to report suspected abuse, neglect or exploitation to their local County Department of Social Services; and

WHEREAS, Watauga County joins North Carolina, this nation, and the world in recognizing World Elder Abuse Awareness Day.

NOW, THEREFORE, BE IT PROCLAIMED that the Watauga Board of Commissioners and the people of our great county, do hereby proclaim June 15, 2026 as Elder Abuse Awareness Day and encourage everyone to commit to build safer communities for our vulnerable adult and elderly residents.

ADOPTED this the 2nd day of June, 2026.



Braxton Eggers, Chairman
Watauga County Board of Commissioners

ATTEST:

Deron T. Geouque, County Manager

A G E N D A I T E M 7 :**EMERGENCY SERVICES MATTERS*****A. Request to Purchase New Facility Bi-Directional Amplifier (BDA) System*****Manager's Comments:**

Mr. Will Holt, Emergency Services Director, will request the Board approve the purchase and installation of a Bi-Directional Amplifier (BDA) system for the new Emergency Services facility. This system is required to meet applicable NFPA and Fire Prevention Code standards for Emergency Responder Communication Enhancement Systems (ERCES). Two quotes were obtained for the project, with the lowest responsive quote submitted by Mobile Communications America (MCA) in the amount of \$52,656.47. Funding for this purchase is included in the approved project budget for the facility.

Board action is required to approve the purchase and installation of the BDA system for the new Emergency Services facility in the amount of \$52,656.47, using budgeted project funds.



Watauga County Emergency Services

184 Hodges Gap Rd, Suite D
Boone, NC 28607
Phone 828-264-4235
Fax 828-265-7617



Fire Marshal ♦ Emergency Management ♦ EMS ♦ Communications ♦ County Safety

May 26th, 2026

To: Board of Commissioners

CC: Deron Geouque, County Manager
Madison Mathis, Clerk to the Board

Subject: ES Facility BDA System

Board of Commissioners,

Please see the attached request for the purchase and installation of the Bi-Directional Amplifier (BDA) system for the new Emergency Services facility. This quote is for the installation and construction of system to meet applicable NFPA and Fire Prevention Code requirements for Emergency Responder Communication Enhancement Systems (ERCES). Two quotes for this work were obtained, with the lowest quote being from Mobile Communications America (MCA) at \$52,656.47. The funds for this are budgeted as part of the project budget for this facility.

Respectfully,

William Holt, MPA, CEM, NREMT-P
Emergency Services Director



Site Name: Watauga County EMS Site Address: 243 Innovation Dr Site City: Boone Site State: NC Site Zip: 28607	Date: 5/12/2026 Version: 1 CRM: 60142323046 MSS Sales Rep: Stori McIntyre MSS Sales Phone: 704-472-3370 MSS Sales Email: stori.mcintyre@callmc.com
Purchasing Company: Watauga County Emergency Services Purchasing Contact: Will Holt	Purch. Contact Email: Purch. Contact Phone:

Description of Work

MCA is pleased to present a Budgetary Quote for Design, Material, Installation, Project Management, Commissioning, and Testing of a 700/800 MHz ERCES to boost NC VIPER (WQPV551). Since th

General Terms

Type of Quote: Budgetary Quote Validity: Quotation valid for 90 days from Quotation Date if Firm Fixed; Budgetary Quotes need to be finalized before PO. Tax Terms: If sales tax is not included in the Tax field, applicable state and local sales tax will be provided to you prior to finalizing the price and contract. If sales tax is included in the Tax field, it is subject to change according to current sales tax laws at the time of invoicing. Tax exempt or reseller certificates will need to be provided for tax exempt status Tariffs: The imposition of tariffs may necessitate a requote within the quote validity period. MCA may withdraw a quote, if necessary. Shipping Terms: Prepay and Add – Standard FedEx Service Freight On Board: Morrisville, NC Labor Warranty: 12 months from date of completion Equipment Warranty: OEM Passthrough Cancellation: Cancelled PO's are subject to 10% equipment restocking fee and any unreturnable equipment due will be invoiced at full cost. Payment Terms: See attached Terms & Conditions Document
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Financial Proposal	Item	Description	Price
	1	Equipment Subtotal	\$ 26,157.12
	2	Installation Subtotal	\$ 18,006.81
	3	Project Management Subtotal	\$ 2,198.83
	4	Engineering Services Subtotal	\$ 4,494.41
	5	Shipping & Handling	\$ 549.30
	6	Permitting	\$ 1,250.00
	7	Benchmarking Subtotal	\$ -
	8		\$ -
	9		\$ -
	10	Total Before Tax	\$ 52,656.47
	11	Tax	\$ -
	12	Total After Tax	\$ -

Assumptions & Limitations

Scope of Work

MCA is pleased to present a Budgetary Quote for Design, Material, Installation, Project Management, Commissioning, and Testing of a 700/800 MHz ERCES to boost NC VIPER (WQPV551). Since this is a fully sprinkled building, the ERCES has been designed and quoted for level 0 survivability as outlined in NFPA 1225, 2022. Fire Alarm interface installation and programming to be provided by others and is not included in this quote.

General

Quote is based on total of 26900 Sq. Ft.

The quotation is based on the scope of work and drawings provided by the Customer.

The customer will coordinate implementation approval from the Facility Owner.

As-built and submittal package including benchmark results will be provided to owner at completion of project.

System frequencies & technologies are limited to those specified by the equipment manufacturer.

Public Safety

For VHF, UHF, 700 MHz, 800 MHz quotes, the customer is responsible for verifying the frequencies required, channels required, and system design with the AHJ.

Facility Owner is responsible for all cabling & conduit between DAS and Fire Alarm Panel, the cost of which is excluded from this quote.

All indoor coax & fiber installed in plenum space is plenum rated. No coaxial or fiber cable in this quotation is rated for burn survivability nor installed in conduit. For burn survivability and conduit, please request a re-quote.

Fire Alarm interface installation and programming provided by others and is not included in this quote.

The Fire Alarm Panel Interface Relay contacts are to be Normally Open.

The Fire Alarm Panel Interface Relays must support 6 alarm inputs.

Venue is responsible to have Fire Alarm Control Panel Relay delivered to within 3' of the PS Repeater and BBU.

Venue shall have Fire Alarm Contractor Program Relay Definitions into Control Panel.

BDA equipment has alarm contacts that comply with IFC section 510- Any additional contacts will result in a change order

Design assumes -95dBm RSSI over 95% of the coverage area.

Design assumes -95 dBm RSSI with 99% reliability for critical areas as defined by local NFPA/IFC requirements.

Design Assumes a grid test consisting of 20 measurements per floor will be acceptable for final inspection results per NFPA requirements.

Remote Monitoring of Alarms by MCA is not included in quote.

As-built and submittal package including benchmark results will be provided to owner at completion of project

Rooftop Donor signal control channel is at least -75 dBm at the donor antenna.

This proposal assumes the donor signal is consistent and does not fluctuate more than 6 dB (+/- 3 dB), as measured outside of the building.

MCA cannot be held responsible for failing amplifiers at the tower providing inconsistent donor signals. The proposal assumes steady/consistent output power from the donor tower.

Sidewall Mounting of the Donor Antenna is allowed by the building owner and will not require stealthing.

Roof Penetration and weather sealing is to be provided by the venue and is not included in this quote.

A 120 VAC, 20 Amp outlet will be provided within 6' of the BDA/Master Unit & each Remote Unit, sourced from a dedicated circuit.

Grounding bars for the BDA/Master Unit, Remote Units and the lightning suppressor will be made available by others.

Customer will provide a suitable Fire-Rated room if required by code.

Fire Code enforced by the AHJ, and other system specifications required by the AHJ may change over time. These changes may impact the cost of this project and result in a contract price modification.

Implementation

Union labor is not included in this quote.

Asbestos abatement is not included in this quote. Customer must disclose the presence of any known asbestos.

The facility has built-in ladders/stairs for accessing the roof and pulley/mechanical lift will be provided to place materials on roof.

Elevator Service is assumed to be available for movement of materials and personnel.

Roof penetrations for donor lines are either existing and accessible or will be provided by the venue.

Vertical floor/ceiling penetrations and horizontal wall penetrations with UL-listed firestop systems are either existing and accessible or will be provided by the venue.

Antennas on Roof or Side of building do not require Stealthing.

All proposed cable paths are accessible via drop ceiling tiles, crawl space, or access panels. J-hooks or existing cable tray will be used to support coaxial cable above ceiling.

Conduit, cable tray, and raceway are not included with this quote.

Riser Space between floors is available. Coring between floors is excluded from this quote.

Adequate space for the equipment exists and is authorized for use within existing Telecom closets.

Adequate Electrical Service and Grounding is available within 6' of the active equipment locations.

If multiple buildings are to be served, this quote assumes that Customer has existing conduit pathways between buildings and that they have space and are serviceable.

Any damage after installation caused by other trades will result in a change order.

Installation services will be conducted during normal business hours (8 am to 5 pm, Monday through Friday).

Patching and painting not included in quote- assumes access panels will be available for access to ceiling.

Phasing is not included in quotation. Quote assumes work will be completed in one deployment. Any additional phasing requirements/trips will result in a change order.

A G E N D A I T E M 7 :**EMERGENCY SERVICES MATTERS*****B. Request to Purchase Additional Priority Dispatch Software License*****Manager's Comments:**

Mr. Will Holt, Emergency Services Director, will request the Board approve the purchase of additional Priority Dispatch software licenses in the amount of \$26,821.30. This software is used for standardized call processing for Fire, EMS, and Law Enforcement, and expands the County's existing licensing across all disciplines. The purchase is funded entirely by 911 surcharge funds.

Board action is required to approve the purchase of Priority Dispatch software licenses in the amount of \$26,821.30, funded through 911 surcharge funds.



Watauga County Emergency Services

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Phone 828-264-4235
Fax 828-265-7617



Fire Marshal ♦ Emergency Management ♦ EMS ♦ Communications ♦ County Safety

May 26th, 2026

To: Board of Commissioners

CC: Deron Geouque, County Manager
Madison Mathis, Clerk to the Board

Subject: IAED Memo

Board of Commissioners,

Please consider my request for \$26,821.30 for the purchase of the additional Priority Dispatch software licenses. This suite of programs is used for call processing of Fire, EMS and Law Enforcement calls with a nationally recognized list of questions that allow for standardization and prioritization of emergency calls. It is also important to note that this set of questions is required by the State for medical emergencies, although the State does not require this specific vendor. This is an expansion of the current license in place and covers all three disciplines in the suite. The cost of this software is 100% funded by 911 surcharge funds.

Respectfully,

William Holt, MPA, CEM, NREMT-P
Emergency Services Director

Quote

Priority Dispatch Corp.

060226 BCC Meeting

110 Regent Street, Suite 500
Salt Lake City, UT 84111
USA
www.prioritydispatch.net
Prepared By: Tony Guido
Phone: (800) 363-9127
Direct:
Email: tony.guido@prioritydispatch.net

Agency: Watauga County Communications
Agency ID #: 7953
Quote #: Q-81722
Date: 9/9/2025
Offer Valid Through: 12/17/2025
Payment Terms: Net 30
Currency: U.S. Dollar

Bill To:
Watauga County Communications
184 HODGES GAP RD STE D
BOONE, North Carolina 28607-8635
United States

Ship To:
Watauga County Communications
184 HODGES GAP RD STE D
BOONE, North Carolina 28607-8635
United States

Product	Discipline	Qty	Amount
ProQA Production/Live License Automated calltaking software	Medical;Fire;Police	1.00	USD 4,207.50
Protocol Pilot Guide Printed For resource, QA/QI, and training reference.	Medical;Fire;Police	6.00	USD 3,223.80
Priority Dispatch System Annual Maintenance (P) License Renewal, Service and Support for ProQA, AQUA, Cardsets, Tech Support and Upgrades	Medical;Fire;Police	1.00	USD 4,500.00
ProQA Backup/Test License Backup Software Licenses Offsite, backup location software	Medical;Fire;Police	5.00	USD 14,850.00
Shipping & Handling		1.00	USD 40.00
Add Primary/Backup Licenses TOTAL:			USD 26,821.30

Product	Discipline	Qty	Amount
Priority Dispatch System Annual Maintenance (P) License Renewal, Service and Support for ProQA, AQUA, Cardsets, Tech Support and Upgrades	Medical;Fire;Police	6.00	USD 27,000.00
Year 2 Annual Maintenance for Additional Licenses TOTAL:			USD 27,000.00

Product	Discipline	Qty	Amount
Priority Dispatch System Annual Maintenance (P) License Renewal, Service and Support for ProQA, AQUA, Cardsets, Tech Support and Upgrades	Medical;Fire;Police	6.00	USD 27,000.00
Year 3 Annual Maintenance for Additional Licenses TOTAL:			USD 27,000.00

"To lead the creation of meaningful change in public safety and health."

Quote

Priority Dispatch Corp.

Product	Discipline	Qty	Amount
Priority Dispatch System Annual Maintenance (P) License Renewal, Service and Support for ProQA, AQUA, Cardsets, Tech Support and Upgrades	Medical;Fire;Police	6.00	USD 28,800.00
Year 4 Annual Maintenance for Additional Licenses TOTAL:			USD 28,800.00

Product	Discipline	Qty	Amount
Priority Dispatch System Annual Maintenance (P) License Renewal, Service and Support for ProQA, AQUA, Cardsets, Tech Support and Upgrades	Medical;Fire;Police	6.00	USD 28,800.00
Year 5 Annual Maintenance for Additional Licenses TOTAL:			USD 28,800.00

Notes	Subtotal	USD 26,821.30
NC State 10% Discount	Discount	USD 2,475.70
	Total	USD 26,821.30

Customer Signature:		Date:	
Customer Name:		Purchase Order ID:	
Expiration Date:			

Terms and Conditions

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

"To lead the creation of meaningful change in public safety and health."

A G E N D A I T E M 7 :**EMERGENCY SERVICES MATTERS*****C. Request to Purchase New Facility CAD and Mapping License*****Manager's Comments:**

Mr. Will Holt, Emergency Services Director, will request the Board approve the purchase of a CAD and mapping software license for the new Emergency Services facility in the amount of \$23,750.30. This license supports the 6th approved CAD position and expands existing system licensing to cover all positions at the primary and backup center. The cost of this license is 100% funded by 911 surcharge funds.

Board action is required to approve the CAD and mapping license purchase in the amount of \$23,750.30, funded 100% by 911 surcharge funds.



Watauga County Emergency Services

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Boone, NC 28607
Phone 828-264-4235
Fax 828-265-7617



Fire Marshal ♦ Emergency Management ♦ EMS ♦ Communications ♦ County Safety

May 26th, 2026

To: Board of Commissioners

CC: Deron Geouque, County Manager
Madison Mathis, Clerk to the Board

Subject: Southern Software Memo

Board of Commissioners,

Please consider my request for \$23,750.30 for the purchase of the CAD and mapping license for the new ES Facility. This license is for the 6th approved CAD position for the new facility. This is an expansion of the current licensing in place and covers all positions at the primary and backup center. The cost of this license is 100% funded by 911 surcharge funds.

Respectfully,

William Holt, MPA, CEM, NREMT-P
Emergency Services Director



SOUTHERN SOFTWARE, INC.
an employee-owned company

Agency: Watauga County Communications, NC

Contact: Emily Wichard

Date: 5/27/2026

CAD SOFTWARE

Qty

CAD - Additional Positions (Software Only)	1	\$16,000.00
Mapping Display System (MDS) - Additional Positions (Software Only)	1	\$5,250.00
Total Software:		\$21,250.00

ASSUMES ASSISTANCE WITH REMOTE INSTALLATION. IF ADDITIONAL ONSITE VISIT IS NECESSARY THERE WILL BE AN ADDITIONAL CHARGES.

ADDITIONAL YEARLY SUPPORT

Qty

CAD Support	24/7 SUPPORT	1	\$1,250.00
Mapping Display System (MDS)	24/7 SUPPORT	1	\$1,250.00
Total Support:			\$2,500.00

TOTAL INVESTMENT (STATE TAX AND SHIPPING NOT INCLUDED)

\$23,750.00

100% DUE UPON SIGNING

CUSTOMER'S SIGNATURE _____ **DATE** _____

Please sign this document and return it to us by fax or mail. When the document is signed and returned to Southern Software, we will begin processing your order.

Contact for Implementation: _____

Phone: _____

NOTE: MICROSOFT® SQL SERVER 2016 OR HIGHER IS REQUIRED (2022 OR HIGHER IS PREFERRED).

Proposal of software is valid for (60) days from date of proposal.

Software includes (30) days of free support, including all updates.

Southern Software will install its software products only on computer configurations compatible with these products.

Hardware specifications are available upon request.

Contact information for Public Safety Representative:

Steve Libera
Southern Software
150 Perry Drive
Southern Pines, NC 28387

Business: 800.842.8190
Mobile: 828.291.9147
Fax: 910.695.0251
E-Mail slibera@southernsoftware.com

A G E N D A I T E M 7 :**EMERGENCY SERVICES MATTERS*****D. Change Order Request for New Facility Tower Construction*****Manager's Comments:**

Mr. Will Holt, Emergency Services Director, will request the Board approve a change order in the amount of \$6,859.70 for the new Emergency Services Facility tower construction. The change is necessary due to utility locations differing from initial 811 utility locates. Ground-penetrating radar identified proximity concerns, and the contractor will utilize vacuum excavation instead of traditional excavation to protect existing utilities and assist with final site restoration.

Board action is required to approve the change order in the amount of \$6,859.70, funded through the Priority 1 grant.



Watauga County Emergency Services

184 Hodges Gap Rd, Suite D
Boone, NC 28607
Phone 828-264-4235
Fax 828-265-7617



Fire Marshal ♦ Emergency Management ♦ EMS ♦ Communications ♦ County Safety

May 26th, 2026

To: Board of Commissioners

CC: Deron Geouque, County Manager
Madison Mathis, Clerk to the Board

Subject: ETS Change Order Request

Board of Commissioners,

Please consider my request for a \$6,859.70 change order for the new ES Facility tower construction. The reason for the change order is due to utilities not being where they initially thought on locate performed by 811 contractors. Ground penetrating radar revealed proximity concerns to the utilities and as such the contractor will be using a vacuum instead of a traditional excavator to remove the dirt. This protects the utilities, and as a positive side effect eliminates the spoil piles while GCI is trying to do final landscaping. Funds for this change order are available as part of the Priority 1 grant.

Respectfully,

William Holt, MPA, CEM, NREMT-P
Emergency Services Director

Date: 5/28/2026

Steven.Quaresima@ets-pllc.com

Email: *Marty.randall@1018consulting.com*

Need for HydroVac Air Knife Trenching due to GPR Findings

TERMS OF CONTRACT	
1	Proposal dates: This proposal is valid for 30 days from the quote date indicated at the top of this document.
2	Payment terms: ETS payment terms shall be Net 30 from the date of invoice.
3	Extra work: Extra work, whether requested or imposed on ETS by the customer, shall be billed at a rate of \$132.50/hour/man.
4	Extra materials: Extra material provided by ETS shall be billed at cost plus 15%.
5	Extra expenses: Extra food & lodging expenses shall be billed at a rate \$65 per man - per diem.

Sign _____ **Print** _____ **Date** _____

A G E N D A I T E M 8 :

ADOPTION OF THE FISCAL YEAR 2027 BUDGET ORDINANCE

Manager's Comments:

The Fiscal Year 2027 Budget Ordinance is presented for adoption. Included in the packet are changes recommended by the Board and County Manager.

The Board may approve the proposed Budget Ordinance as presented, request changes, or schedule an additional work session. North Carolina General Statutes requires the budget be adopted by June 30th.

Board action is required.

Budget Change Summary				
General Fund				
		Revenues	Expenditures	
Initial budget changes discussed in the May 7-8, 2026 budget work sessions				
104330-412100	SALARIES-REGULAR		(58,154)	Remove assistant fire marshal position
104330-412600	SALARIES-FIRE INSPECTOR		8,345	Restore funding for part-time fire inspector
104330-418100	SOCIAL SECURITY EXPENSE		(3,810)	Remove assistant fire marshal position
104330-418200	LOCAL GOV'T RETIREMENT EXPENSE		(8,822)	Remove assistant fire marshal position
104330-418300	HEALTH INSURANCE EXPENSE		(16,800)	Remove assistant fire marshal position
104330-418900	OTHER FRINGE-401K		(2,908)	Remove assistant fire marshal position
104330-418901	OTHER FRINGE-457		(360)	Remove assistant fire marshal position
104199-469500	CONTRACT SERVICES		82,509	Contract management services
105890-463109	WATAUGA OPPORTUNITIES		33,000	Restore funding for Watauga Opportunities
104370-469503	WATAUGA RESCUE SQUAD		50,000	Funding increase for Watauga Rescue Squad
103311-389915	SALES TAX AGREEMENT WITH TOWNS	41,500		Changes for Watauga Opportunities and Watauga Rescue Squad
103831-349100	INVESTMENT EARNINGS	41,500		Changes for Watauga Opportunities and Watauga Rescue Squad
net change		\$ 83,000	\$ 83,000	Overall Budget Increase

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2026/27**

BE IT ORDAINED by the Board of Commissioners of Watauga County, North Carolina, meeting in regular session this 2nd day of June, 2026, that the following fund revenues and departmental expenditures, together with certain restrictions and authorizations, are adopted:

SECTION I**GENERAL FUND***A. Revenues Anticipated:***SOURCE****AMOUNT**

Ad Valorem Taxes	\$ 47,200,694
Local Option Sales Taxes	\$ 21,069,276
Other Taxes	\$ 1,140,000
Intergovernmental Revenues	\$ 8,307,949
Permits and Fees	\$ 898,500
Recreation Programs	\$ 1,881,990
Sales and Services	\$ 1,601,000
Miscellaneous Revenues	\$ 1,617,397
Transfer From Capital Reserve Fund	\$ 110,000

Total Revenues - General Fund**\$ 87,431,028***B. Expenditures Authorized:*

General Government

Governing Body	\$ 88,011
Administration	\$ 762,958
Finance	\$ 704,451
Tax Administration	\$ 1,589,632
Tax Revaluation	\$ 434,150
License Plate Agency	\$ 359,350
Legal Services	\$ 176,000
Court Facilities	\$ 2,000
Elections	\$ 634,591
Register of Deeds	\$ 784,387
General Administration	\$ 1,834,509
Information Technology	\$ 1,840,627
Maintenance	\$ 2,383,880
Public Buildings	\$ 2,244,516
Total	<u>\$ 13,839,062</u>

Public Safety

Sheriff	\$ 8,041,787
Detention Center	\$ 3,558,819
Emergency Services	\$ 2,263,119
Emergency Management	\$ 2,605,142
Planning and Inspections	\$ 964,832
Emergency Medical Services	\$ 7,530,448
Forest Service	\$ 143,932
Animal Care and Control	\$ 322,260
Total	<u>\$ 25,430,339</u>

Environmental Protection

Cooperative Extension Service	\$ 393,025
Soil and Water Conservation	\$ 202,118
Total	<u>\$ 595,143</u>

Transportation

Transportation	\$ 84,715
Total	<u>\$ 84,715</u>

Economic/Physical Development

Economic Development Commission	\$ 124,000
Special Appropriations	\$ 661,119
Total	<u>\$ 785,119</u>

Human Services

Public Health	\$ 1,134,000
Mental Health	\$ 171,794
Project on Aging	\$ 1,979,186
Veteran's Service	\$ 192,320
Total	<u>\$ 3,477,300</u>

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2026/27**

Education	Watauga County Board of Education	\$ 18,494,397
	Caldwell Community College & Technical Institute	\$ 1,298,818
	Total	\$ 19,793,215
Cultural and Recreational	Library	\$ 877,960
	Recreation	\$ 2,428,643
	Total	\$ 3,306,603
Transfers to Other Funds	Transfer to Public Assistance Fund	\$ 3,486,548
	Transfer to Capital Projects Fund	\$ 8,233,300
	Transfer to Debt Service Fund	\$ 8,399,685
	Total	\$ 20,119,533
Total Expenditures - General Fund		\$ 87,431,028

SECTION II**PUBLIC ASSISTANCE FUND***A. Revenues Anticipated:***SOURCE****AMOUNT**

Federal and State Allocations	\$ 4,142,517
Miscellaneous Revenue	\$ 35,500
Transfer from General Fund	\$ 3,486,548
Fund Balance Appropriation	\$ -

Total Revenues - Public Assistance Fund**\$ 7,664,565***B. Expenditures Authorized:*

Administration	\$ 5,393,294
Child Support Enforcement	\$ 239,818
Programs	\$ 2,031,453

Total Expenditures - Public Assistance Fund**\$ 7,664,565****SECTION III****CAPITAL PROJECTS FUND***A. Revenues Anticipated:***SOURCE****AMOUNT**

Transfer from General Fund	\$ 8,233,300
Fund Balance Appropriation	\$ 110,000

Total Revenues - Capital Projects Fund**\$ 8,343,300***B. Expenditures Authorized:*

Watauga County Schools CIPs	\$ 5,260,800
County CIP	\$ 2,972,500
Transfer to General Fund	\$ 110,000

Total Expenditures - Capital Projects Fund**\$ 8,343,300****SECTION IV****FEDERAL EQUITABLE SHARING FUND (SHERIFF'S OFFICE)***A. Revenues Anticipated:***SOURCE****AMOUNT**

Federal Equitable Sharing Funds	\$ 60,789
---------------------------------	-----------

Total Revenues - Federal Equitable Sharing Fund**\$ 60,789***B. Expenditures Authorized:*

Operations	\$ 60,789
------------	-----------

Total Expenditures - Federal Equitable Sharing Fund**\$ 60,789**

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2026/27**

SECTION V**STATE SUBSTANCE ABUSE TAX FUND (SHERIFF'S OFFICE)***A. Revenues Anticipated:*SOURCEAMOUNT

Controlled Substance Tax

\$ 22,050

Total Revenues - State Substance Abuse Tax Fund**\$ 22,050***B. Expenditures Authorized:*

Operations

\$ 22,050

Total Expenditures - State Substance Abuse Tax Fund**\$ 22,050****SECTION VI****EMERGENCY TELEPHONE SURCHARGE FUND***A. Revenues Anticipated:*SOURCEAMOUNT

Emergency Telephone Surcharge

\$ 231,019

Appropriated Fund Balance

\$ 137,669

Total Revenues - Emergency Telephone Surcharge Fund**\$ 368,688***B. Expenditures Authorized:*

Implemental Functions

\$ 500

Software

\$ 74,505

Employee Training

\$ 15,634

Telephone

\$ 44,846

Hardware

\$ 133,290

Furniture

\$ 99,913

Total Expenditures - Emergency Telephone Surcharge Fund**\$ 368,688****SECTION VII****RURAL FIRE SERVICE DISTRICT FUND***A. Revenues Anticipated:*SOURCEAMOUNT

Beech Mtn. Rural Fire Service District

\$ 2,821

Boone Rural Fire Service District

\$ 1,420,977

Cove Creek Rural Fire Service District

\$ 370

Foscoe Rural Fire Service District

\$ 112,316

Shawneehaw Rural Fire Service District

\$ 8,516

Total Revenues - Rural Fire Service Districts Fund**\$ 1,545,000***B. Expenditures Authorized:*

Beech Mtn. Rural Fire Service District

\$ 2,821

Boone Rural Fire Service District

\$ 1,420,977

Cove Creek Rural Fire Service District

\$ 370

Foscoe Rural Fire Service District

\$ 112,316

Shawneehaw Rural Fire Service District

\$ 8,516

Total Expenditures - Rural Fire Service Districts Fund**\$ 1,545,000**

NOTE: In the event the actual proceeds from the fire tax exceed or fall short of the appropriated amounts, the actual proceeds from the tax shall constitute the appropriations from the tax levy and the Budget Officer is authorized to amend the budget upward to cover the actual revenues collected.

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2026/27**

SECTION VIII**FIRE TAX DISTRICTS FUND***A. Revenues Anticipated:*SOURCEAMOUNT

Beaver Dam Fire Department	\$ 155,200
Blowing Rock Fire District	\$ 753,490
Cove Creek Fire District	\$ 388,434
Creston Fire Department	\$ 7,565
Deep Gap Fire District	\$ 295,920
Fall Creek Fire Department	\$ 14,216
Foscoe Fire District	\$ 734,391
Meat Camp Fire Department	\$ 357,153
Shawneehaw Fire District	\$ 176,816
Stewart Simmons Fire District	\$ 463,746
Todd Fire District	\$ 85,442
Zionville Fire District	\$ 174,839

Total Revenues - Fire Districts Fund**\$ 3,607,212***B. Expenditures Authorized:*

Beaver Dam Fire Department	\$ 155,200
Blowing Rock Fire District	\$ 753,490
Cove Creek Fire District	\$ 388,434
Creston Fire Department	\$ 7,565
Deep Gap Fire District	\$ 295,920
Fall Creek Fire Department	\$ 14,216
Foscoe Fire District	\$ 734,391
Meat Camp Fire Department	\$ 357,153
Shawneehaw Fire District	\$ 176,816
Stewart Simmons Fire District	\$ 463,746
Todd Fire District	\$ 85,442
Zionville Fire District	\$ 174,839

Total Expenditures - Fire Districts Fund**\$ 3,607,212**

NOTE: In the event the actual proceeds from the fire tax exceed or fall short of the appropriated amounts, the actual proceeds from the tax shall constitute the appropriations from the tax levy and the Budget Officer is authorized to amend the budget upward to cover the actual revenues collected.

SECTION IX**OCCUPANCY TAX FUND***A. Revenues Anticipated:*SOURCEAMOUNT

Occupancy Tax	\$ 4,000,000
---------------	--------------

Total Revenues - Occupancy Tax Fund**\$ 4,000,000***B. Expenditures Authorized:*

Tax Collection Fees	\$ 50,000
Watauga District U TDA	\$ 3,950,000

Total Expenditures - Occupancy Tax Fund**\$ 4,000,000**

NOTE: In the event the actual proceeds from the occupancy tax exceed or fall short of the appropriated amounts, the actual proceeds from the tax shall constitute the appropriations from the tax levy and the Budget Officer is authorized to amend the budget upward to cover the actual revenues collected.

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2026/27**

SECTION X**DEBT SERVICE***A. Revenues Anticipated:*SOURCEAMOUNT

Transfer from General Fund

\$ 8,399,685

Total Revenues - Debt Service Fund**\$ 8,399,685***B. Expenditures Authorized:*

Debt Service-Education

\$ 6,681,535

Debt Service-Other

\$ 1,718,150

Total Expenditures - Debt Service Fund**\$ 8,399,685****SECTION XI****SOLID WASTE ENTERPRISE FUND***A. Revenues Anticipated:*SOURCEAMOUNT

Intergovernmental Revenues

\$ 159,000

Charges for Services

\$ 7,967,578

Miscellaneous Revenues

\$ 59,013

Total Revenues - Solid Waste Enterprise Fund**\$ 8,185,591***B. Expenditures Authorized:*

Sanitation Department

\$ 8,004,771

Recycling

\$ 180,820

Total Expenditures - Solid Waste Enterprise Fund**\$ 8,185,591****SECTION XII****REPRESENTATIVE PAYEE FUND***A. Revenues Anticipated:*SOURCEAMOUNT

Trust

\$ 184,064

Total Revenues - Representative Fund**\$ 184,064***B. Expenditures Authorized:*

Payee

\$ 184,064

Total Expenditures - Representative Fund**\$ 184,064****SECTION XIII****FINES AND FORFEITURES FUND***A. Revenues Anticipated:*SOURCEAMOUNT

Penalties, fines and forfeitures

\$ 240,000

Total Revenues - Fines and Forfeitures**\$ 240,000***B. Expenditures Authorized:*

Board of Education Fines and Forfeitures

\$ 240,000

Total Expenditures - Fines and Forfeitures**\$ 240,000****SECTION XIV****DEED OF TRUST FUND***A. Revenues Anticipated:*SOURCEAMOUNT

Register of Dees Permits and Fees

\$ 75,000

Total Revenues - Deed of Trust Fund**\$ 75,000***B. Expenditures Authorized:*

Payment of fees to the State of N.C.

\$ 75,000

Total Expenditures - Deed of Trust Fund**\$ 75,000**

NOTE: In the event the actual proceeds from the occupancy tax exceed or fall short of the appropriated amounts, the actual proceeds from the tax shall constitute the appropriations from the tax levy and the Budget Officer is authorized to amend the budget upward to cover the actual revenues collected.

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2026/27**

SECTION XV**COUNTY TAX RATE ESTABLISHED**

An ad valorem tax rate of \$0.318 per \$100 at full valuation is hereby established as the official tax rate for Watauga County for the fiscal year 2026/27. The rate is based on a total base valuation of \$15,021,433,349.

SECTION XVI**COUNTY FIRE DISTRICT TAX RATES ESTABLISHED**

Ad valorem tax rates as listed below per \$100 at full valuation is hereby established as the official tax rates for Watauga County Fire Protection Districts for the fiscal year 2026/27. This rate is based on the estimated taxable property situated in each district.

<u>Fire District</u>	<u>Property Values</u>	<u>Tax Rate Per \$100 of Value</u>
Beech Mountain Rural	\$5,660,112	\$ 0.05
Blowing Rock Rural	\$1,520,734,802	\$ 0.05
Boone Rural	\$2,377,777,203	\$ 0.06
Cove Creek	\$778,376,602	\$ 0.05
Cove Creek Special	\$673,300	\$ 0.05
Deep Gap	\$605,544,950	\$ 0.05
Foscoe	\$1,482,839,525	\$ 0.05
Foscoe Special	\$222,961,490	\$ 0.05
Meat Camp	\$724,625,105	\$ 0.05
Northwest Watauga	\$339,551,700	\$ 0.05
Shawneehaw	\$355,492,955	\$ 0.05
Shawneehaw Special	\$17,834,969	\$ 0.05
Stewart Simmons	\$546,112,926	\$ 0.085
Todd	\$122,350,179	\$ 0.07
Zionville	\$353,444,254	\$ 0.05

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2026/27**

SECTION XVII**SOLID WASTE FEES ESTABLISHED**

Commercial Solid Waste	\$62.00 per ton
Construction and Demolition Waste	\$62.00 per ton
Land-Clearing Inert Debris	\$62.00 per ton
RO Cont. Disposal Fee	\$62.00 per ton
Mixed Recycling	\$62.00 per ton
Coarse-Ground Mulch	\$0 per ton
Passenger Vehicle Minimum	\$10
Solid Waste Fee (per residence County-wide)	\$115.00 per year

SECTION XVIII**SOLID WASTE COLLECTION AND DELIVERY FEES ESTABLISHED**

Boone - Per Lift (Zone - 607)	Industrial	\$	196.88
	Commercial	\$	36.38
	Recycling	\$	36.38
Container rent - per month	Industrial	\$	101.15
	Commercial	\$	18.98
	Recycling	\$	18.98
Extended 607 - Per Lift (Zone - Linear Mile)	Industrial	\$	187.50
	Commercial	\$	43.95
	Recycling	\$	43.95

SECTION XIX**PLANNING, INSPECTIONS FEES ESTABLISHED**

Building Permit	\$.30 per square foot heated space up to 1,000 sq ft; \$.40 per square foot heated space over 1,000 sq ft		
	\$.15 per square foot unheated space		
Modular Home	\$300.00 plus \$.15 per square foot for basement		
Mobile Home	\$75.00 single wide / \$100 double wide		
Penalty for building without permit	Double building permit fees. May be subject to additional trip fees as necessary		
Alteration Permit	\$75.00		
Sign Permit	\$50.00 on premise / \$100.00 for billboard		
Trip Fee	\$75.00		
Remodel Permit	\$75 per trade		
Grading Permit	\$150.00 per acre or part thereof; Individual home site less than 1 acre exempt		
Floodplain Development Permit	\$150.00		
Compliance and Review <i>(For all ordinances not specifically named in fee schedule)</i>	\$40.00 per permit / \$100.00 per site plan		
	\$300.00 appeals, conditional use permits, variances \$400.00 amendments		
Subdivision Plat/Manufactured Home Park Fees	\$100.00 per lot or building as applicable		
Wireless Communication Tower Site	\$750.00		
Wireless Co-location Permit	\$150.00		
Wind Energy Systems	\$150 small / \$750 large		
Sexually Oriented Business Permit	\$1,000.00		
Administrative Fees for Refunds	\$30.00 plus \$75.00 per inspection done		

SECTION XX**FIRE CODE FEES AND PENALTIES ESTABLISHED****Special User Permits for Specific Times:**

Fireworks - Public Display	\$25.00
Tents and Air Structures (30 day maximum)	\$25.00
Temporary Kiosks or Merchandising Displays	\$25.00
Insecticide fogging or fumigation	\$25.00

Explosive Materials/Blasting Permits:

Annually (1 Year)	\$400.00
48 Hours	\$40.00

Special Assembly:

Gun show, craft show, etc	\$25.00
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Bowling Pin and Alley:

Resurfacing and Refinishing	\$25.00
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Any other Special Function Requiring Fire Prevention:

Bureau Inspection and Approval	\$25.00
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Fire Report Copies	\$2.00
Annual Inspection Report	\$50.00
Inspection Report (non-annual)	\$50.00
Inspection Report (multi-tenant up to two buildings)	\$60.00
Inspection Report (multi-tenant up to three buildings)	\$70.00
Inspection Report (multi-tenant up to ten buildings)	\$100.00
Inspection Report (multi-tenant up to twenty buildings)	\$200.00
Inspection Report (multi-tenant over twenty buildings)	\$300.00
Carbon Monoxide Inspections	\$50.00

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2026/27**

Existing Systems Tests:

Sprinkler Certification Test	\$25.00
Fire Alarm Testing	\$25.00
Standpipe Certification Test	\$25.00
Grease Removal Test	\$25.00
Fixed Fire Suppression Test	\$25.00
Day Care Inspection	\$25.00
Residential Custodial Care and Nursing Homes	\$25.00
Certification of Occupancy	\$25.00
Occupancy Permit Inspection (ABC)	\$30.00
Reinspection (per visit)	\$30.00

Underground Storage Tanks:

Removal (per tank)	\$30.00
New Installations (per tank)	\$50.00
Hydrant Installations - private contractors only	\$30.00
New Sprinkler Systems	\$0.05 per square foot
Sprinkler Renovations	\$50.00
Standpipes	\$30.00
New Alarm Systems	\$35.00
Alarm System Renovations	\$50.00
Fixed Fire Suppression Systems	\$35.00
Renovations to the Systems	\$25.00
Fire Marshall Fire Reports	\$5.00
Afterhours Inspections	\$50.00
Life Safety Violations (one warning)	\$200.00
Road Name Change	\$500.00
Illegal Burning (one warning)	\$100.00

SECTION XXI**BUDGET OFFICER**

The County Manager shall serve as Budget Officer and shall be authorized to reallocate departmental appropriations among the various objects of expenditure as necessary.

The County Manager shall be authorized to effect transfers between departments in the same fund, not to exceed 10% of the appropriated monies for the department whose allocation is reduced. Notation of all such transfers shall be made to the Board at the next regularly scheduled Board meeting.

Interfund transfers established in the budget, may be accomplished without recourse to the Board. All other interfund transfers require approval of the Board of Commissioners.

Salary increases shall be granted in accordance with the official pay plan of Watauga County, duly adopted by the Board of Commissioners.

The County Manager shall be authorized to reallocate contingency funds. Such transfers shall be reported to the Board at its next regular meeting, and recorded in the minutes per NC General Statute 159-13(b)(3).

SECTION XXII**UTILIZATION OF BUDGET AND BUDGET ORDINANCE**

This Ordinance shall be the basis of the financial plan for the Watauga County Government during the 2026/27 fiscal year. The Budget Officer shall administer the budget and he shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Finance Director shall establish and maintain records consistent with this ordinance and the appropriate statutes of the State of North Carolina.

A copy of this ordinance shall be furnished to the Clerk to the Board of Commissioners, the County Manager, and the Finance Director to be kept on file by them for direction in the disbursement of funds.

Braxton Eggers, Chairman

ATTEST:

Madison Mathis, Deputy Clerk to the Board

A G E N D A I T E M 9 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Request to Purchase Furniture for Medic Base 2

Manager's Comments:

Staff requests Board approval to purchase the furniture for Medic Base 2 in the amount of \$29,553.83 from PBI, Inc. The County has used PBI for other projects including the new EMS facility and at the Human Services Building.

Board approval is required to formally approve the purchase of furniture for Medic Base 2 in the amount of \$29,553.83 from PBI, Inc.



WATAUGA COUNTY ADMINISTRATION

PRICE PROPOSAL

Date: 4/24/2026

Prepared For: Will Holt

Quote Number: 1413-26090

Valid For 30 Days

Prepared by: Michelle Stevenson

Confidential

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PBI, Inc.
123 Sweeten Creek Rd, Suite A
Asheville, NC 28803
Phone: (828) 277-7001
Fax: (828) 277-7003
pbiasheville.com



SUMMARY PAGE

Quote # 1413-26090

Project Scope

Bill To

DERON GEOUQUE
WATAUGA COUNTY ADMINISTRATION
MAIN ADMINISTRATIVE OFFICE
814 WEST KING ST
Boone, NC 28607

Install To

WILL HOLT
WATAUGA COUNTY EMS-MEDIC BASE 2- FURNITURE
MEDIC BASE 2
133 LONGVUE DR
Boone, NC 28607

Project Investment

Project Total	\$27,685.08
Tax (6.75%)	\$1,868.75
Grand Total	\$29,553.83

Payment Schedule

75% Deposit / Net 10 Days

75% Deposit / Net 10 Days	\$22,165.37
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Price Summary by Phase

Option	Phase / TAG	Price	Tax	Total
New Option	MISC ACCESSORIES	\$27,685.08	\$1,868.75	\$29,553.83
		\$27,685.08	\$1,868.75	\$29,553.83
Grand Total		\$27,685.08	\$1,868.75	\$29,553.83

PBI, Inc.
 123 Sweeten Creek Rd, Suite A
 Asheville, NC 28803
 Phone: (828) 277-7001
 Fax: (828) 277-7003
 pbiasheville.com



06022611001 Meeting **QUOTATION**

1413-26090

VALID UNTIL 5/24/2026

BILL TO

DERON GEOUQUE
 WATAUGA COUNTY ADMINISTRATION
 MAIN ADMINISTRATIVE OFFICE
 814 WEST KING ST
 Boone, NC 28607

INSTALL TO

WILL HOLT
 WATAUGA COUNTY EMS-MEDIC BASE 2-
 FURNITURE
 MEDIC BASE 2
 133 LONGVUE DR
 Boone, NC 28607

Salesperson
 Michelle Stevenson

Payment Terms
 75% Deposit / Net 10 Days

LINE #	QTY	UNIT	PART # / DESCRIPTION	PRICE EA	EXT PRICE
1	4.00	EA	B-165 / 24 X 60 WALL MOUNTED MIRROR. STAINLESS STEEL FRAME	\$207.32	\$829.27
2	1.00	EA	BOBRICK Freight / Freight / Shipping / Packaging	\$295.00	\$295.00
3	4.00	EA	4161 / Three Hook Wall Rack	\$38.50	\$154.00
4	4.00	EA	1009 / Vamp LED Desk Lamp with Wireless Charging	\$112.00	\$448.00
5	1.00	EA	SAFCO MIN. SHIPPING FEE / Freight / Shipping / Packaging for wall racks and lamps	\$110.83	\$110.83
6	3.00	EA	FC1 / Float Micro OPTIONS FC1 Float Micro (Line) BL Carbon Black Base (Base Options) 2214 22" x 14" (Surface Size) BM Bamboo Top (Top Options)	\$453.12	\$1,359.36
7	3.00	EA	DB-PTRN-B-EMB / DUTY BUILT PRO SINGLE SEAT THEATER RECLINER BLACK VINYL ADD CUSTOM EMBROIDERY ON HEADREST	\$1,146.33	\$3,438.99
8	1.00	EA	Embroidery Art Fee / Set up fee for custom embroidery on recliner backs	\$243.40	\$243.40
9	1.00	EA	RECLINER FREIGHT / FREIGHT FOR FIRE STATION RECLINERS	\$298.00	\$298.00
10	4.00	EA	1651.FT4.US.MB.AR1 / Flyte, Stacking & Nesting Chair, Upholstered Seat, Mesh Back, Fixed ArmsFABRIC GRADE 7 CF STINSON DIDI COLOR: BAVARIA FABRIC GRADE 7 CF STINSON DIDI COLOR: BAVARIA OPTIONS FC2 Silver (Base Frame & Caster Color) SC27 Fog (Shell Color) CS6 Hard Floor and Carpet Casters (Caster Selection) MC23 Fog Mesh (Mesh Back Colors) FG7 Fabric/Vinyl Grade 7 (Fabric/Leather Grade Selection) ~ No Selection (Fabric Grade 7 Selections) ?? INCOMPLETE (NOT DEFINED)	\$417.15	\$1,668.60
11	4.00	EA	Q-ALBE3NL6083-Y / ALCOVE FULL BEDS, USES 54"W MATTRESS CHESTNUT FINISH	\$918.12	\$3,672.48
12	4.00	EA	Q-MTQUCL8054 / 54 X 80 MATTRESSES QUILTED CRYSTAL LAKE MED FIRM	\$315.00	\$1,260.00

PBI, Inc.
 123 Sweeten Creek Rd, Suite A
 Asheville, NC 28803
 Phone: (828) 277-7001
 Fax: (828) 277-7003
 pbiasheville.com



0602261100 Meeting **QUOTATION**

1413-26090

VALID UNTIL 5/24/2026

LINE #	QTY	UNIT	PART # / DESCRIPTION	PRICE EA	EXT PRICE
13	4.00	EA	Q-ED0261 / ESSENTIALS DESK; SLAB LEG 36"W LAMINATE CHESTNUT WOODLINE SILVER CHARGING PORT QDPWR	\$266.70	\$1,066.80
14	16.00	EA	Q-ADSUZH979-L / EVOLVE II:STORAGE CART:27D:LAM:CHESTNUT SPECIAL DEPTH EVOLVE II: STORAGE CART MATERIAL: LAMINATE FINISH: CHESTNUT 4 drawers per bed INCLUDES 2 IN-LINE CASTERS AT BACK, 2 GLIDES IN FRONT SIZE: 19.5"W X 27"D X 8.5"H	\$170.10	\$2,721.60
15	4.00	EA	ALSHTX0814-S / AL: SHELF KIT 2 PACK 14 X 8 X .5 SILVER	\$95.34	\$381.36
16	4.00	EA	Q-ALSB1NL0116/ / RT LONDON ALCOVE BED WING CHESTNUT WOODLINE LAMINATE	\$105.00	\$420.00
17	2.00	EA	75 1/8"W X 57 3/4"H SHADE / FLEXSHADE CLUTCH WINDOW SHADE 4400 SERIES 75 1/8"W X 57 3/4"H OUTSIDE MOUNT 3% OPENNESS, FABRIC TBD WHITE FASCIA COVER BEAD CHAIN CONTROL ONE SHADE NEEDS TO BE RIGHT HANDED AND ONE SHADE NEEDS TO BE LEFT HANDED. TAG FOR WINDOWS A AND B	\$369.14	\$738.28
18	1.00	EA	36- 1/8"W X 35"H SHADE / FLEXSHADE CLUTCH WINDOW SHADE 4400 SERIES 36- 1/8"W X 35"H OUTSIDE MOUNT 3% OPENNESS, FABRIC TBD WHITE FASCIA COVER BEAD CHAIN CONTROL LEFT HAND CONTROL. TAG FOR WINDOW I	\$197.50	\$197.50
19	1.00	EA	78 3/8" X 41 1/2"H WINDOW SHADE / FLEXSHADE CLUTCH WINDOW SHADE 4400 SERIES 78 3/8"W X 41- 1/2"H OUTSIDE MOUNT 3% OPENNESS, FABRIC TBD BEAD CHAIN CONTROL LEFT HANDED CONTROL WHITE FASCIA TAG: WINDOW C	\$323.29	\$323.29
20	2.00	EA	53 1/8"W X 57- 1/2"H WINDOW SHADES / FLEXSHADE CLUTCH WINDOW SHADES 4400 SERIES 53 1/8"W X 57- 1/2"H OUTSIDE MOUNT 3% OPENNESS, FABRIC TBD WHITE FASCIA BEAD CHAIN CONTROL RIGHT HAND CONTROL TAG FOR WINDOWS D AND G	\$290.09	\$580.18

PBI, Inc.
 123 Sweeten Creek Rd, Suite A
 Asheville, NC 28803
 Phone: (828) 277-7001
 Fax: (828) 277-7003
 pbiasheville.com



060226 HCL Meeting **QUOTATION**

1413-26090

VALID UNTIL 5/24/2026

LINE #	QTY	UNIT	PART # / DESCRIPTION	PRICE EA	EXT PRICE
21	2.00	EA	53 1/8"W X 57- 1/2"H WINDOW SHADES / FLEXSHADE CLUTCH WINDOW SHADES 4400 SERIES 53 1/8"W X 57- 1/2"H OUTSIDE MOUNT 3% OPENNESS, FABRIC TBD WHITE FASCIA BEAD CHAIN CONTROL LEFT HAND CONTROL TAG FOR WINDOWS E AND F	\$290.09	\$580.18
22	1.00	EA	49-1/4"W X 46-1/4"H WINDOW SHADES / FLEXSHADE CLUTCH WINDOW SHADE 4400 SERIES 49- 1/4"W X 46- 1/4"H INSIDE MOUNT 3% OPENNESS, FABRIC TBD WHITE FASCIA BEAD CHAIN CONTROL RIGHT HAND CONTROL TAG FOR WINDOW H	\$238.21	\$238.21
23	1.00	EA	FREIGHT FOR SHADES / SHIPPING AND PACKAGING FOR 9 WINDOW SHADES - OVERSIZE FEE	\$389.05	\$389.05
24	1.00	EA	DT-T48RNDT / Nineteen20 48" Round Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge OPTIONS ~HPL/W/PP HPL w/ PP EDGE (Worksurface Material) ~HPL OFS HPL (Finish) GRP-S Grey - (Solid Color) (Finish) EY Square (Edge) GR2-S Grey - (Solid Color) (Edge Finish) 6903 Low Profile Disc Table Base (Base) A2K Dining (Standard) (Base Height) MSL Luster Grey (Base Finish)	\$1,221.45	\$1,221.45
25	5.00	EA	1011FT2.PS / Lumin, Wire Rod Frame, Plastic Seat & Back, Armless OPTIONS FC15 Chrome Frame (Frame Information) CGR Clear Glides (Caster/Glide Option Selection) ~ No Tablet Upgrade (Tablet Option Selection) SC5 Navy (Plastic Shell Color Selection) ~ No Selection (CA Technical Bulletin 133 Fire Std Option for Plastic Selection) ~ Std Packaging (Packaging Options)	\$149.85	\$749.25
26	1.00	EA	Furniture Labor / Installation / Labor to receive, deliver and install during normal business hours. All product will be delivered in one trip unless arrangements have been made for phased deliveries.	\$4,300.00	\$4,300.00

PBI, Inc.
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0602261100 Meeting

QUOTATION

1413-26090

VALID UNTIL 5/24/2026

CUSTOMER SIGN OFF

subtotal	\$27,685.08
sales tax	\$1,868.75
total	\$29,553.83

Authorized Signature

Accepted Date

Print Name

PBI, Inc.
123 Sweeten Creek Rd, Suite A
Asheville, NC 28803
Phone: (828) 277-7001
Fax: (828) 277-7003
pbiasheville.com



060226 060226
QUOTATION

1413-26090

VALID UNTIL 5/24/2026

PBI Terms and Conditions

Disclaimer:

-PO and/or Signature along with materials deposit required to process order. We appreciate this opportunity and look forward to a successful project!

-All prices are based on information discussed. Budgets can vary based on the final selections of materials and accessories. PBI's services are figured for normal business hours unless discussed otherwise. PBI has included all known elements within this good faith estimate. If unknown issues arise, they will be discussed with the team to determine best plan of action to proceed.

-PBI orders are specific to each client/project. Any orders changed or cancelled after order processing will result in change fees, full materials charge, or applicable restocking fees.

-75% deposit required unless client has been approved for credit terms

-PBI to invoice based on progress of job which will include materials delivered to site and/or stored materials in PBI warehouse.

-Storage Fee of \$350 per week will be charged on goods held over 30 days unless arrangements have been made.

-PBI accepts credit card transactions with a 4% transaction fee.

-PBI, Inc reserves the right to raise the material price on this proposal by the percentage increase of any publicly announced tariff that may take place before this proposal is accepted by the (customer/client). If PBI, Inc is awarded the contract, any price increase of material due to tariffs during the performance of the contract through no fault of the Contractor, the contract sum shall be equitably adjusted by change order in accordance with the procedures of the contract documents. A change in price of an item of material shall be considered significant when the price of an item increases 10% or more between the date of the contract and the date of installation.

-Phased installations, trips, and material deliveries to be determined prior to signed proposal. Any additions or changes will result in additional charges. Job sites must have clear and safe access for delivery.

Additional Terms for Flooring-Construction- Windows and Doors

-Any unforeseen circumstances will be discussed with the owner/project manager and additional charges may apply.

- Flooring installation requires-All HVAC and Lighting to be in operation prior to installation. PBI excludes the following unless otherwise noted in proposal: Floor Leveling; Moisture Mitigation; Nights/Weekends; Floor Protection; Expansion Joints; Dumpsters.

-PBI cannot accept responsibility for costs that may be associated with delays and product production and delivery to job site.

-All products delivered to jobsite must be inspected at time of delivery and will require signature. PBI will only accept responsibility for noted missing or damaged items.

PBI, Inc.
123 Sweeten Creek Rd, Suite A
Asheville, NC 28803
Phone: (828) 277-7001
Fax: (828) 277-7003
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00026501 Meeting
DEPOSIT INVOICE

1413-26090-0

Due Upon Receipt
4/24/2026

Bill To

DERON GEOUQUE
WATAUGA COUNTY ADMINISTRATION
MAIN ADMINISTRATIVE OFFICE
814 WEST KING ST
Boone, NC 28607

Install To / End User

WILL HOLT
WATAUGA COUNTY EMS-MEDIC BASE 2- FURNITURE
MEDIC BASE 2
133 LONGVUE DR
Boone, NC 28607

PROJECT #	SALESPERSON	QUOTE NAME	PROJECT NAME
1413	Michelle Stevenson	New Option	Watauga County EMS Medic Base 2- 133 LONGVUE DR BOONE- Furniture

Deposit Details Summarized by Phase

Option	Phase	Price	Tax	Total	Deposit Amount
New Option	MISC ACCESSORIES	\$27,685.08	\$1,868.75	\$29,553.83	\$22,165.37
Total		\$27,685.08	\$1,868.75	\$29,553.83	\$22,165.37

Order Total	\$27,685.08
Sales Tax	\$1,868.75
Total	\$29,553.83
75% Deposit Due	\$22,165.37

A G E N D A I T E M 9 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Request to Purchase Furniture for Medic Base 3

Manager's Comments:

Staff requests Board approval to purchase the furniture for Medic Base 3 in the amount of \$17,620.44 from PBI, Inc. The County has used PBI for other projects including the new EMS facility and at the Human Services Building.

Board approval is required to formally approve the purchase of furniture for Medic Base 3 in the amount of \$17,620.44 from PBI, Inc.



WATAUGA COUNTY ADMINISTRATION

PRICE PROPOSAL

Date: 4/24/2026

Prepared For: Will Holt

Quote Number: 945-25582

Valid For 30 Days

Prepared by: Michelle Stevenson

Confidential

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PBI, Inc.
123 Sweeten Creek Rd, Suite A
Asheville, NC 28803
Phone: (828) 277-7001
Fax: (828) 277-7003
pbiasheville.com



SUMMARY PAGE

Quote # 945-25582

Project Scope

Bill To
DERON GEOUQUE
WATAUGA COUNTY ADMINISTRATION
MAIN COUNTY OFFICE
814 WEST KING ST
Boone, NC 28607

Install To
Will Holt
WATAUGA COUNTY ADMIN. OFFICES- EMS
MEDIC BASE 3
567 US HWY 321 North
Vilas, NC 28692

Project Investment	
Project Total	\$16,506.27
Tax (6.75%)	\$1,114.17
Grand Total	\$17,620.44

Payment Schedule	75% Deposit / Net 10 Days
75% Deposit / Net 10 Days	\$13,215.33

Price Summary by Phase

Option	Phase / TAG	Price	Tax	Total
New Option	MISC ACCESSORIES	\$15,600.03	\$1,053.00	\$16,653.03
	LAPTOP TABLES	\$906.24	\$61.17	\$967.41
		\$16,506.27	\$1,114.17	\$17,620.44
Grand Total		\$16,506.27	\$1,114.17	\$17,620.44

PBI, Inc.
 123 Sweeten Creek Rd, Suite A
 Asheville, NC 28803
 Phone: (828) 277-7001
 Fax: (828) 277-7003
 pbiasheville.com



060226 PBI Client Meeting
QUOTATION

945-25582

VALID UNTIL 5/24/2026

BILL TO

DERON GEOUQUE
 WATAUGA COUNTY ADMINISTRATION
 MAIN COUNTY OFFICE
 814 WEST KING ST
 Boone, NC 28607

INSTALL TO

Will Holt
 WATAUGA COUNTY ADMIN. OFFICES- EMS
 MEDIC BASE 3
 567 US HWY 321 North
 Vilas, NC 28692

Salesperson
 Michelle Stevenson

Payment Terms
 75% Deposit / Net 10 Days

DELIVER TO

WATAUGA COUNTY ADMIN. OFFICES- EMS
 MEDIC BASE 3
 567 US HWY 321 North
 Vilas, NC 28692
 WILL HOLT

**ALL PRICING PER NC STATE CONTRACT IF APPLICABLE
 QUOTE AND/ OR CONTRACT NUMBERS TO BE NOTED ON ALL PO'S**

LINE #	QTY	UNIT	PART # / DESCRIPTION	PRICE EA	EXT PRICE
1	2.00	EA	FC1 / Float Micro	\$453.12	\$906.24
			OPTIONS		
			FC1 Float Micro (Line)		
			BL Carbon Black Base (Base Options)		
			2214 22" x 14" (Surface Size)		
			BM Bamboo Top (Top Options)		
LINE #	QTY	UNIT	PART # / DESCRIPTION	PRICE EA	EXT PRICE
2	2.00	EA	B-165 / 24 X 60 WALL MOUNTED MIRROR. STAINLESS STEEL FRAME	\$207.31	\$414.63
3	1.00	EA	BOBRICK Freight / Freight / Shipping / Packaging	\$292.19	\$292.19
4	4.00	EA	4161 / Three Hook Wall Rack	\$38.50	\$154.00
5	2.00	EA	1009 / Vamp LED Desk Lamp with Wireless Charging	\$112.00	\$224.00
6	1.00	EA	SAFCO MIN. SHIPPING FEE / Freight / Shipping / Packaging for wall racks and lamps	\$56.12	\$56.12
7	1.00	EA	DT-T7236RDT / Nineteen20 72"W x 36"D Rectangular Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge	\$1,379.04	\$1,379.04
			OPTIONS		
			RNDC Radius Corner (Corner Detail)		
			~TFL/W/PP TFL w/ PP EDGE (Worksurface Material)		
			CN2-F Chestnut - (Flat Grain) (Finish, TFL)		
			EY Square (Edge)		
			CN2-F Chestnut - (Flat Grain) (Edge Finish)		
			6703 Tubular Steel Table Base (2 required) (Base)		
			A2L Bar (Base Height)		
			GRPH Graphite (Base Finish)		
8	1.00	EA	SPTR60 / 60" Worksurface Straightener	\$46.41	\$46.41
9	2.00	EA	DB-PTRN-B-EMB / DUTY BUILT PRO SINGLE SEAT THEATER RECLINER BLACK VINYL ADD CUSTOM EMBROIDERY ON HEADREST	\$1,146.33	\$2,292.66
10	1.00	EA	Embroidery Art Fee / Set up fee for custom embroidery on recliner backs	\$243.40	\$243.40

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060226 0101 Meeting **QUOTATION**

945-25582

VALID UNTIL 5/24/2026

LINE #	QTY	UNIT	PART # / DESCRIPTION	PRICE EA	EXT PRICE
11	1.00	EA	RECLINER FREIGHT / FREIGHT FOR FIRE STATION RECLINERS	\$298.00	\$298.00
12	2.00	EA	1651.FT4.US.MB.AR1 / Flyte, Stacking & Nesting Chair, Upholstered Seat, Mesh Back, Fixed Arms GRADE 7 VINYL CF STINSON DIDI IN BAVARIA OPTIONS FC2 Silver (Base Frame & Caster Color) SC27 Fog (Shell Color) CS6 Hard Floor and Carpet Casters (Caster Selection) MC23 Fog Mesh (Mesh Back Colors) FG7 Fabric/Vinyl Grade 7 (Fabric/Leather Grade Selection) ~ No Selection (Fabric Grade 7 Selections) AC Fully Assembled in Carton (Packaging Options)	\$417.15	\$834.30
13	1.00	EA	1073.BK2.MB.L/E3.AR4 / Vectra Task, Highback, Mesh Back, Advanced Synchro with Seat Depth Adj, Height Adjustable Arms OPTIONS LA15 Navy (Accent Color Selection) CH1 Standard Cylinder (Cylinder Height Option) FC11 Graphite Frame (Frame Colors) B14 Graphite Nylon Base (Base Selection) CS6 Hard Floor and Carpet Casters (Caster Selection) MC8 Navy Mesh (Vectra Mesh Back Colors) FABRIC Fabric Grade Selections (Fabric or Leather Upholstery Selection) FG6 Fabric/Vinyl Grade 6 (Fabric Grade Selections) BRISA Brisa Original Color Selection (Fabric Grade 6 Selection) 25-830002-20 Brisa Black Onyx (Brisa Original Color Selection) UC Back Attached to Seat, Base Separate (Packaging Options)	\$620.10	\$620.10
14	2.00	EA	Q-ALBE3NL6083-Y / ALCOVE FULL BEDS, USES 54"W MATTRESS CHESTNUT FINISH	\$918.12	\$1,836.24
15	2.00	EA	Q-MTQUCL8054 / 54 X 80 MATTRESSES QUILTED CRYSTAL LAKE MED FIRM	\$315.00	\$630.00
16	2.00	EA	Q-ED0261 / ESSENTIALS DESK; SLAB LEG 36"W LAMINATE CHESTNUT WOODLINE SILVER CHARGING PORT QDPWR	\$266.70	\$533.40
17	8.00	EA	Q-ADSUZZH979-L / EVOLVE II:STORAGE CART:27D:LAM:CHESTNUT SPECIAL DEPTH EVOLVE II: STORAGE CART MATERIAL: LAMINATE FINISH: CHESTNUT 4 drawers per bed INCLUDES 2 IN-LINE CASTERS AT BACK, 2 GLIDES IN FRONT SIZE: 19.5"W X 27"D X 8.5"H	\$170.10	\$1,360.80
18	2.00	EA	ALSHTX0814-S / AL: SHELF KIT 2 PACK 14 X 8 X .5 SILVER	\$95.34	\$190.68
19	2.00	EA	Q-ALSB1NL0116/ / RT LONDON ALCOVE BED WING CHESTNUT WOODLINE LAMINATE	\$96.60	\$193.20

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 pbiasheville.com



060226110101 Meeting **QUOTATION**

945-25582

VALID UNTIL 5/24/2026

LINE #	QTY	UNIT	PART # / DESCRIPTION	PRICE EA	EXT PRICE
20	4.00	EA	46.25W X 46.5H WINDOW SHADES / FLEXSHADE CLUTCH WINDOW SHADE 46.25 X 46.5H INSIDE MOUNT SHEERWEAVE 4400 3% OPENNESS, FABRIC SNOWY WHITE/ CHALK WHITE FASCIA BEAD CHAIN CONTROL TAG 1 FOR BEDROOM #2, 1 FOR BEDROOM #1 AND 2 FOR DAY ROOM	\$226.22	\$904.88
21	1.00	EA	47"W X 46.5H WINDOW SHADES / WINDOW SHADE 47W X 46.5H INSIDE MOUNT SHEERWEAVE 4400 3% OPENNESS, FABRIC SNOWY WHITE/ CHALK WHITE FASCIA BEAD CHAIN CONTROL TAG FOR KITCHEN	\$221.11	\$221.11
22	1.00	EA	30- 7/8"W X46"H WINDOW SHADES / WINDOW SHADE 30- 7/8"W X 46H INSIDE MOUNT SHEERWEAVE 4400 3% OPENNESS, FABRIC SNOWY WHITE/ CHALK WHITE FASCIA BEAD CHAIN CONTROL TAG for KITCHEN WINDOW	\$176.87	\$176.87
23	1.00	EA	Furniture Freight / Freight / Shipping / Packaging for 6 shades	\$198.00	\$198.00
24	1.00	EA	Furniture Labor / Installation / Labor to receive, deliver and install during normal business hours. All product will be delivered in one trip unless arrangements have been made for phased deliveries.	\$2,500.00	\$2,500.00

CUSTOMER SIGN OFF

subtotal	\$16,506.27
sales tax	\$1,114.17
total	\$17,620.44

 Authorized Signature

 Accepted Date

 Print Name

PBI, Inc.
123 Sweeten Creek Rd, Suite A
Asheville, NC 28803
Phone: (828) 277-7001
Fax: (828) 277-7003
pbiasheville.com



060226 060226
QUOTATION

945-25582

VALID UNTIL 5/24/2026

PBI Terms and Conditions

Disclaimer:

-PO and/or Signature along with materials deposit required to process order. We appreciate this opportunity and look forward to a successful project!

-All prices are based on information discussed. Budgets can vary based on the final selections of materials and accessories. PBI's services are figured for normal business hours unless discussed otherwise. PBI has included all known elements within this good faith estimate. If unknown issues arise, they will be discussed with the team to determine best plan of action to proceed.

-PBI orders are specific to each client/project. Any orders changed or cancelled after order processing will result in change fees, full materials charge, or applicable restocking fees.

-75% deposit required unless client has been approved for credit terms

-PBI to invoice based on progress of job which will include materials delivered to site and/or stored materials in PBI warehouse.

-Storage Fee of \$350 per week will be charged on goods held over 30 days unless arrangements have been made.

-PBI accepts credit card transactions with a 4% transaction fee.

-PBI, Inc reserves the right to raise the material price on this proposal by the percentage increase of any publicly announced tariff that may take place before this proposal is accepted by the (customer/client). If PBI, Inc is awarded the contract, any price increase of material due to tariffs during the performance of the contract through no fault of the Contractor, the contract sum shall be equitably adjusted by change order in accordance with the procedures of the contract documents. A change in price of an item of material shall be considered significant when the price of an item increases 10% or more between the date of the contract and the date of installation.

-Phased installations, trips, and material deliveries to be determined prior to signed proposal. Any additions or changes will result in additional charges. Job sites must have clear and safe access for delivery.

Additional Terms for Flooring-Construction- Windows and Doors

-Any unforeseen circumstances will be discussed with the owner/project manager and additional charges may apply.

- Flooring installation requires-All HVAC and Lighting to be in operation prior to installation. PBI excludes the following unless otherwise noted in proposal: Floor Leveling; Moisture Mitigation; Nights/Weekends; Floor Protection; Expansion Joints; Dumpsters.

-PBI cannot accept responsibility for costs that may be associated with delays and product production and delivery to job site.

-All products delivered to jobsite must be inspected at time of delivery and will require signature. PBI will only accept responsibility for noted missing or damaged items.

PBI, Inc.
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Asheville, NC 28803
Phone: (828) 277-7001
Fax: (828) 277-7003
pbiasheville.com



000296801 Meeting
DEPOSIT INVOICE

945-25582-0

Due Upon Receipt
4/24/2026

Bill To

DERON GEOUQUE
WATAUGA COUNTY ADMINISTRATION
MAIN COUNTY OFFICE
814 WEST KING ST
Boone, NC 28607

Deliver To

WATAUGA COUNTY ADMIN. OFFICES- EMS
MEDIC BASE 3
567 US HWY 321 North
Vilas, NC 28692
WILL HOLT

Install To / End User

Will Holt
WATAUGA COUNTY ADMIN. OFFICES- EMS
MEDIC BASE 3
567 US HWY 321 North
Vilas, NC 28692

PROJECT #	SALESPERSON	QUOTE NAME	PROJECT NAME
945	Michelle Stevenson	WATAUGA EMS- MEDIC BASE 3	Watauga County EMS Medic Base 3- 567 US HWY 321, North Vilas NC- Furniture

Deposit Details Summarized by Phase

Option	Phase	Price	Tax	Total	Deposit Amount
New Option	MISC ACCESSORIES	\$15,600.03	\$1,053.00	\$16,653.03	\$12,489.78
	LAPTOP TABLES	\$906.24	\$61.17	\$967.41	\$725.56
Total		\$16,506.27	\$1,114.17	\$17,620.44	\$13,215.33

Order Total	\$16,506.27
Sales Tax	\$1,114.17
Total	\$17,620.44
75% Deposit Due	\$13,215.33

A G E N D A I T E M 9 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Boards and Commissions

Manager's Comments:

The term of Pat Brown on the Valle Crucis Historic Preservation Commission has ended due to relocation outside the Valle Crucis Historic District. Membership on the Commission requires residency within the historic district; therefore, Mr. Brown is no longer eligible to serve, resulting in a vacancy.

Staff will seek qualified applicants to fill the vacancy. Individuals interested in serving must meet the residency requirement and may submit a volunteer application for Board consideration.

No action is required from the Board at this time.



WATAUGA COUNTY

*Department of
Planning & Inspections*

126 Poplar Grove Connector Suite 201 • Boone, North Carolina 28607 (828) 265-8043

TTY 1-800-735-2962

Voice 1-800-735-8262

or 711

FAX (828) 265-8080

Memorandum

Date: May 27, 2026
To: Watauga County Board of Commissioners
Deron Geouque, County Manager
Madison Mathis, Clerk
From: Jason Walker, Director of Planning & Inspections
Re: Valle Crucis Historic Preservation Commission - Vacancy

Pat Brown, a member of the Valle Crucis Historic Preservation Commission, has moved outside the Valle Crucis Historic District and is no longer eligible to serve on the Commission.

This creates a vacancy that needs to be filled. Because members of the Valle Crucis Historic Preservation Commission must reside within the historic district, any applicant will need to meet that residency requirement.

We would like to fill this vacancy as soon as possible. We will search for volunteers, but if you know of anyone who would be interested, please have them complete the volunteer application.

A G E N D A I T E M 9 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. July Meeting Schedule

Manager's Comments:

Due to the upcoming holiday, the County Manager recommends cancelling the first meeting in July. Should a meeting be necessary, a Special Called meeting could be scheduled. July 21, 2026 would be the only scheduled meeting of the Board for that month.

Board action is required to cancel the July 7, 2026 regularly scheduled Board meeting.

A G E N D A I T E M 9 :

MISCELLANEOUS ADMINISTRATIVE MATTERS

E. Announcements

Manager's Comments:

A G E N D A I T E M 1 0 :

COMMISSIONERS' COMMENTS

A G E N D A I T E M 1 1 :

BREAK

A G E N D A I T E M 1 2 :

CLOSED SESSION

- Acquisition of Real Property per G.S. § 143-318.11(a)(5)
- Personnel Matters per, G. S. 143-318.11(a)(6)
- Attorney-Client Matters per G. S. § 143-318.11(a)(3)



SUPPLEMENTAL MATERIALS

FROM BOARD MEETING



Watauga County
BOARD OF COMMISSIONERS



PUBLIC COMMENT SIGN-IN

WATAUGA COUNTY BOARD OF COMMISSIONERS

MEETING DATE: June 2, 2026

WATAUGA COUNTY BOARD OF COMMISSIONERS PUBLIC COMMENT RULES

At the April 18, 2023, Watauga County Board of Commissioners meeting, the Board amended the policy for public comment before the Board as follows:

In accordance with North Carolina General Statutes 160A-81.1, the Watauga County Board of Commissioners establishes the following policy and rules regarding Public Comment.

- The Board does hereby establish a time period of up to sixty (60) minutes, for an open forum, at the beginning of each regular meeting to hear citizen comments.
- Persons who wish to speak must register on the sign-up sheet located on the information desk outside the meeting room. Sign-up sheets will be available one hour prior to the start of each meeting.
- Speakers shall provide their name and address at the start of their comments.
- Each speaker is allocated up to three (3) minutes to speak. No public comment period shall extend beyond one (1) hour. The Chair reserves the right to reduce the time limitation for individual speakers in order to meet the one (1) hour time limit and as necessary for efficient conduct of business.
- A speaker may not share or relinquish any remaining time they have not used to another speaker and shall only be allowed to speak once during the public comment period.
- Speaker substitutions at the meeting are not allowed.
- Comments are to be directed to the Board as a whole. The forum is intended to provide the Board of Commissioners an opportunity to hear citizens. It is not intended to subject the Board to answering impromptu questions. Citizens will be expected to be civil in their language and presentation and not to engage in slander or name-calling.
- Speakers shall refrain from personal attacks and/or threats directed towards County staff, elected Board members, or members of the public. Insults, profanity, use of vulgar language or gestures, or other inappropriate behavior are not allowed.
- Speakers shall limit their comments to matters that are germane to, or within the jurisdiction of the Watauga County Board of Commissioners.
- Speakers shall address the Board with any, and all public comments. Comments, questions, jeering, or other interruptions from the audience are not allowed. Speakers shall likewise not address or respond to members of the audience.
- The Chair, or presiding officer, has the authority to enforce the Rules of Decorum. Failure to obey these Rules may result in the forfeiture of the remaining speaking time and possible criminal charges. Individuals who engage in egregious or repeated violations may be asked to leave the meeting.
- During the open forum, speakers should not discuss any of the following:
 - a. Matters which concern the candidacy of any person seeking public office, including that of the person addressing the Board.
 - b. Matters in current or anticipated litigation.
 - c. Advertising or promoting the sale of products, services, or private enterprise.
 - d. Promoting any contest or lottery.

Please **clearly** print your name. By printing your name, you **acknowledge** that you have read, understood, and agree to abide by the rules outlined above.

Please state your name before speaking.

SPEAKER LIST

- | | |
|------------------------------|-----------|
| 1. <u>GEORGE BARTHOLOMEW</u> | 6. _____ |
| 2. <u>Stella Anderson</u> | 7. _____ |
| 3. <u>Misty Mayfield</u> | 8. _____ |
| 4. <u>Cathy Williamson</u> | 9. _____ |
| 5. <u>Donna Lisenby</u> | 10. _____ |

ADDITIONAL SIGN-UP SPACE AVAILABLE ON THE BACK.

- | | |
|-----------|-----------|
| 11. _____ | 31. _____ |
| 12. _____ | 32. _____ |
| 13. _____ | 33. _____ |
| 14. _____ | 34. _____ |
| 15. _____ | 35. _____ |
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| 22. _____ | 42. _____ |
| 23. _____ | 43. _____ |
| 24. _____ | 44. _____ |
| 25. _____ | 45. _____ |
| 26. _____ | 46. _____ |
| 27. _____ | 47. _____ |
| 28. _____ | 48. _____ |
| 29. _____ | 49. _____ |
| 30. _____ | 50. _____ |



Dear Commissioners Eggers, Castle, Greene, Hodges, Marsh and County Manager Geouque,

I am writing to you today representing the Watauga Amateur Radio Club (WARC). WARC is a group of enthusiastic amateur radio ("ham radio") operators with multi-faceted talents and equipment.

We work closely with the American Red Cross during emergencies to provide communications when traditional communication infrastructure may be overloaded or damaged. During Helene, we provided communications 24/7 to the congregate sheltering facility at the App State Convocation Center.

We also provided backup emergency communications when the VIPER and cellular systems went down in western Watauga County - relaying messages between first responders and Watauga Emergency Management.

Every year in June, the amateur radio community engages in an event called "Field Day". The purpose of Field Day is to demonstrate "that [ham radio] operators can rapidly deploy a fully functioning radio station in less-than-ideal environments without relying on commercial infrastructure".

We would like to extend an invitation for you to visit our Field Day operation, to be held on **Saturday, June 27, 2026 at the Davant [baseball] Field Pavilion off of Clark Street in Blowing Rock**. We plan to begin setting up around 10AM, host a picnic lunch and wrap up by 6PM. Please feel free to stop by so we can showcase some of our capabilities.

Thank you for your time, and we sincerely hope to see you on the 27th.