

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, JUNE 4, 2024
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: May 13, 2024, Special Meeting May 14, 2024, Special Meeting May 21, 2024, Regular Meeting May 21, 2024, Closed Session		1
	3	APPROVAL OF THE JUNE 4, 2024, AGENDA		15
5:35	4	PUBLIC COMMENT – Will last up to 1-hour dependent on number of speakers	CHAIRMAN TURNBOW	17
5:40	5	WATAUGA COUNTY SCHOOLS LOTTERY FUNDS REQUEST	MS. LY MARZE	19
5:45	6	JUVENILE CRIME PREVENTION COUNCIL (JCPC) FY 2025 CERTIFICATION, MEMBERSHIP, AND COUNTY PLAN	MS. AUSTIN COMBS	21
5:50	7	PROPOSED ALLOCATION OF PROJECTED FY 2025 HOME & COMMUNITY CARE BLOCK GRANT (H&CCBG) FUNDS	MS. ANGIE BOITNOTTE	67
5:55	8	MAINTENANCE MATTERS A. Health Department Boiler Bid Award Request B. Law Enforcement Center Flooring Project Change Order Request	MR. ROBERT MARSH	71 77
6:00	9	PLANNING & INSPECTIONS MATTERS A. Proposal to Contract with High Country Council of Governments for an Update of the Comprehensive Land Use Plan B. Request for RPO Ranking of Transportation Projects	MR. JASON WALKER	81 89
6:05	10	ADOPTION OF THE FISCAL YEAR 2025 BUDGET ORDINANCE	MR. DERON GEOUQUE	95
6:10	11	DISCUSSION TO CONSIDER A REFERENDUM ADOPTING AN ALTERNATIVE STRUCTURE OF VOTING FOR WATAUGA COUNTY COMMISSIONERS	CHAIRMAN TURNBOW MS. ANDREA CAPUA	105
6:15	12	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Proposed Human Services Parking Lot Agreement with Appalachian State University B. North Carolina Association of County Commissioners (NCAACC) Legislative Goals C. Request to Surplus County Property D. July Meeting Schedule E. Boards and Commissions F. Announcements	MR. DERON GEOUQUE	107 113 115 117 119 121

TIME	#	TOPIC	PRESENTER	PAGE
6:20	13	BREAK		121
6:25	14	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3) Personnel Matters – G. S. 143-318.11(a)(6)		122
6:45	15	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

May 13, 2024, Special Meeting (Budget Work Session)

May 14, 2024, Special Meeting (Budget Work Session)

May 21, 2024, Regular Meeting

May 21, 2024, Closed Session

DRAFT

MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS

SPECIAL MEETING, MONDAY, MAY 13, 2024

The Watauga County Board of Commissioners held a budget work session on Monday, May 13, 2024, at 12:00 P.M. in the Commissioners' Conference Room located in the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Larry Turnbow, Chairman
 Charlie Wallin, Vice-Chairman
 Todd Castle, Commissioner
 Braxton Eggers, Commissioner
 Ray Russell, Commissioner
 Deron Geouque, County Manager
 Misty Watson, Finance Liaison

Chairman Turnbow called the meeting to order at 12:55 P.M.

County Manager Geouque and Finance Liaison Watson reviewed the proposed Fiscal Year 2024-2025 budget for Board discussion.

A break was taken from 3:35 P.M. until 3:50 P.M.

County Manager Geouque and Finance Liaison Watson continued to review the proposed Fiscal Year 2024-2025 budget for Board discussion.

The meeting was adjourned at 6:23 P.M.

Larry Turnbow, Chairman

ATTEST:
Deron T. Geouque
County Manager

DRAFT

MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS

SPECIAL MEETING, TUESDAY, MAY 14, 2024

The Watauga County Board of Commissioners held a budget work session on Tuesday, May 14, 2024, at 9:00 A.M. in the Commissioners’ Conference Room located in the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Larry Turnbow, Chairman
 Charlie Wallin, Vice-Chairman
 Todd Castle, Commissioner
 Braxton Eggers, Commissioner
 Ray Russell, Commissioner
 Deron Geouque, County Manager
 Misty Watson, Finance Liaison

Chairman Turnbow called the meeting to order at 9:06 A.M.

Board of Education Chairman Gary Childers, and Board Member Marshall Ashcraft as well as Superintendent, Dr. Leslie Alexander, Assistant Superintendent and Human Resources Director, Dr. Chris Blanton, and Facilities/Maintenance Director, Mr. Eric Bolick, joined the meeting at 9:06 A.M. to review Watauga County School System budget needs.

County Manager Geouque and Finance Liaison Watson continued to review the proposed Fiscal Year 2024-2025 budget for Board discussion.

A break was held from 10:00 A.M. until 10:15 A.M.

The meeting was adjourned at 12:45 P.M.

Larry Turnbow, Chairman

ATTEST:
Deron T. Geouque
County Manager

DRAFT

MINUTES
WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 21, 2024

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, May 21, 2024, at 5:30 P.M. in the Commissioners' Board Room located in the Watauga County Administration Building, Boone, North Carolina.

Chairman Turnbow called the meeting to order at 5:31 P.M. The following were present:

PRESENT: Larry Turnbow, Chairman
 Charlie Wallin, Vice-Chairman
 Todd Castle, Commissioner
 Braxton Eggers, Commissioner
 Ray Russell, Commissioner
 Andrea Capua, County Attorney
 Deron Geouque, County Manager
 Anita J. Fogle, Clerk to the Board

Vice-Chairman Wallin opened with a prayer and Commissioner Russell led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Turnbow called for additions and/or corrections to the May 7, 2024, regular minutes and closed session minutes.

Commissioner Russell, seconded by Commissioner Eggers, moved to approve the May 7, 2024, regular meeting minutes as presented.

VOTE: Aye-5
 Nay-0

Commissioner Russell, seconded by Commissioner Eggers, moved to approve the May 7, 2024, closed session minutes as presented.

VOTE: Aye-5
 Nay-0

APPROVAL OF AGENDA

Chairman Turnbow called for additions and/or corrections to the May 21, 2024, agenda.

County Manager Geouque requested to add the following:

- A request for a support letter under Miscellaneous Administrative Matters

- A change order request under Maintenance Matters

Vice-Chairman Wallin, seconded by Commissioner Castle, moved to approve the May 21, 2024, agenda as amended.

VOTE: Aye-5
Nay-0

PUBLIC COMMENT

Ms. Emily Sheffield, a nurse with Watauga County Schools advocated for a nurse to be located in each school within the County and for funding for those positions.

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE FY 2025 PROPOSED BUDGET

Chairman Turnbow stated that a public hearing was scheduled to allow citizen comment on the Manager's Recommended Budget for Fiscal Year 2025.

At the recent Budget Work Sessions, the Board indicated the desire to add \$130,000 to the School Board’s budget request for employee supplements. In addition, \$25,000 was included for National Teacher Board certifications. \$50,000 was reallocated from the Children’s Council to a line item for future childcare needs. During Fiscal Year 2024-2025 the Board would review and determine the best use of the \$50,000 to meet childcare needs.

Vice-Chairman Wallin, seconded by Commissioner Eggers, moved to open the public hearing at 5:45 P.M.

VOTE: Aye-5
Nay-0

The following shared comments regarding the proposed budget:

- Joe Furman, representing the Early Childhood Education & Development Fund
- Monica Caruso, representing Watauga County Library
- Marrena Greer, representing Southern Appalachian Historical Society
- Dr. Leslie Alexander, Watauga County Schools Superintendent
- Jeanie Futrelle, representing OASIS
- Shelly Klutz, representing nurses of Watauga County Schools

Commissioner Castle, seconded by Vice-Chairman Wallin, moved to close the public hearing at 6:04 P.M.

VOTE: Aye-5
Nay-0

Each Commissioner thanked those who shared comments and expressed the desire to be fiscally responsible while prioritizing the needs of all. Chairman Turnbow clarified that all budget discussions were done in open meetings where public attendance was welcome.

PROPOSED PARKING DECK CHANGE ORDER #2

Mr. Bill Dixon, Appalachian Architecture, P.A., presented proposed Change Order #2 for the parking deck project. The total amount of the change order was \$116,628.04 including two credits. Adequate funds were available in the project budget to cover the expense.

Change Order # 2 breaks down as follows:

\$15,565.86	Dept. Of Insurance review comments includes: Increase overflow scupper size on upper-level deck, Increase size of fire protection water line from 4" to 6" (Note: Hydraulic calculations from the water line on Water Street indicate a 4" water line will be satisfactory. The \$3,824.00 may be credited back-dependending upon DOI acceptance of the hydraulic calculations) Additional emergency lighting, directional and emergency exit signage Addition of Knox Box for Fire Department access into sprinkler room Addition of 8 fire extinguishers & lockable cabinets
\$ 13,938.00	Remediation of poor foundation soils per ECS site testing recommendations
\$ 16,666.88	Installation of conduit and boxes for security cameras per drawings provided by County
\$ 18,420.00	Installation of brick pavers in Queen Street sidewall< as required for zoning approval from the Town of Boone
\$ 27,000.00 [CREDIT]	Deletion of stucco in false window openings
\$ 27,604.60	Galvanized support angles for pilasters-
\$ 7,636.00	Addition of two small retaining walls to resolve site grading issues around SE corner of the upper deck around power pole & telephone equipment serving the adjacent attorney's offices and installation of rip-rap rock to prevent soil erosion behind adjacent attorney's offices
\$ 31,280.00	Installation of two coats masonry parging to create smooth surface on the below grade brick walls for installation of continuous foundation water proofing to maintain the foundation waterproofing warranty
\$14,467.00 [CREDIT]	For labor cost to NOT install the galvanized steel lintels under the pilasters along the perimeter of the deck as they are self-supporting per Tindall Corporation's recommendation

\$12,636.20	Installation of floor drains in the two stairs to allow cleaning per County Facility Maintenance Director's request
5,704.00	Installation of concrete aprons and curbs at upper level deck entry exit at alley
\$ 2,748.00	Cost of 3rd party testing of emergency services radio coverage as required by DOI and TOB Fire Department
\$ 2,360.00	Additional site work at Queen St. & Water St. intersection to prevent erosion. Includes cost to raise segmented block retaining wall (2' x 6') and installation of filter fabric and large river rock to prevent mulch run-off
\$ 116,628.04	TOTAL

Vice-Chairman Wallin, seconded by Commissioner Russell, moved to approve Change Order # 2 for the parking deck project, in the amount of \$116,628.04, as presented by Mr. Dixon.

VOTE: Aye-3(Turnbow, Wallin, Russell)
Nay-2(Castle, Eggers)

MIDDLE FORK GREENWAY UPDATE AND REQUEST TO APPLY FOR WATER RESOURCES DEVELOPMENT GRANT

Ms. Wendy Patoprsty, Middle Fork Greenway, shared how the Greenway ranked high among citizen support through the Parks and Recreation recent surveys used to compile their Master Plan.

Ms. Patoprsty requested authorization to apply for a North Carolina Division of Water Resources Development Grant (WRDG) in the amount of \$200,000. The grant would be used for construction of the Angler Park which was a part of the Middle Fork Greenway project. No County funds were requested.

Ms. Patoprsty also presented the following documents as required for the grant application:

- State Grant Certification - no overdue taxes
- The Official Resolution
- No Conflict of Interest Form
- DEQ Approved Agency Conflict of Interest Policy (Attachment D)
- Memorandum to Commissioners

Chairman Turnbow read the resolution.

Commissioner Castle, seconded by Vice-Chairman Wallin, moved to authorize the grant application in the amount of \$200,000 for the North Carolina Division of Water Resources Development Grant and to execute the documents as presented by Ms. Patoprsty.

VOTE: Aye-5
Nay-0

PROPOSED PROCLAMATION FOR ELDER ABUSE AWARENESS DAY

Ms. Angie Boitnotte, Project on Aging Director, and Ms. Christie Markham, Social Worker III, presented a proclamation proclaiming June 15, 2024, as “World Elder Abuse Awareness Day” in North Carolina. Ms. Boitnotte stated that elder abuse prevention and awareness was recognized each year from Mother’s Day until Father’s Day with June 15th designated as “World Elder Abuse Awareness Day.” Ms. Markham read the proposed proclamation.

Commissioner Eggers, seconded by Commissioner Castle, moved to adopt the proclamation as presented.

VOTE: Aye-5
Nay-0

MAINTENANCE MATTERS

A. Bid Award Request for Sheriff’s Office Interior Painting

Mr. Robert Marsh, Maintenance Director, presented the following bids received for the Sheriff’s Office interior painting project:

<u>Bidder</u>	<u>Contact</u>	<u>Amount</u>
Custom Coatings, Inc. Hickory, NC	Joe Brindle	\$28,250
Doomy Painting Winston Salem, NC	Bill Doomy	\$43,759
Houck Contracting Hickory, NC	Chad Houck	\$36,100
Southend Painting Charlotte, NC	Todd Cahill	\$9,629

Mr. Marsh stated that Southend Painting had mistakenly submitted an incorrect amount which wasn’t discovered until Maintenance called to confirm the bid amount. Mr. Cahill apologized and verbally resubmitted a new bid of \$19,629; unfortunately, the revised pricing was after the public bid opening and therefore not valid.

Mr. Marsh requested approval of the Custom Coatings, Inc. bid, in the amount of \$28,250. Custom Coatings was currently working for the County repainting and installing wallpaper at the Human Services Center. Funds were budgeted for Fiscal Year 2023-2024 to cover the expense.

Vice-Chairman Wallin, seconded by Commissioner Eggers, moved to accept the bid in the amount of \$28,250 from Custom Coatings, Inc. for interior painting at the Sheriff's Office.

VOTE: Aye-5
Nay-0

B. Bid Award Request for Sheriff's Office Floor Covering Replacement

Mr. Robert Marsh presented the following bids received for floor covering replacement at the Sheriff's Office:

<u>Bidder</u>	<u>Contact</u>	<u>Amount</u>
Bonitz Winston Salem, NC	Hope Vanhoy	\$47,805
Rodney Gibson Flooring Climax, NC	Rodney Gibson	\$41,568
PBI Asheville, NC		No Response
H&A Carpet Hickory, NC		No response

Mr. Marsh requested approval of the bid from Rodney Gibson Flooring, in the amount of \$41,568, for new floor coverings at the Sheriff's Office and Detention Tower.

Commissioner Russell, seconded by Vice-Chairman Wallin, moved to accept the bid in the amount of \$41,568 from Rodney Gibson Flooring for new floor coverings at the Sheriff's Office and Detention Tower.

VOTE: Aye-5
Nay-0

C. Proposed Change Order for Human Services Renovation Project

Mr. Robert Marsh presented a Change Order for the current Human Services Center renovation project which included the following:

1. Delete carpet and install LVL in Mental Health lab and break rooms; delete carpet and add LVL in POA work room. The amount for these two changes was \$7,479. These changes were requested by County staff and, if approved, the work would be performed by Bonitz Flooring.
2. Floor repairs beyond project scope. The amount for this change was \$2,250. This change was requested by Bonitz Flooring.

3. Install wallpaper in the hallway adjacent to the multi-purpose room on the Second Floor of the Human Services Center. The amount for this change was \$1,700. This change was requested by County staff and , if approved, the work would be performed by Custom Coatings, Inc.

Mr. Marsh recommended all three items be approved in the following amounts: \$9,729 for items 1 and 2 with the work to be performed by Bonitz and \$1,700 for item 3 with the work to be performed by Custom Coatings.

Vice-Chairman Wallin, seconded by Commissioner Russell, moved to approve the change order request in the total amount of \$11,429 as presented and recommended by Mr. Marsh.

VOTE: Aye-5
Nay-0

TAX MATTERS

A. Monthly Collections Report

Mr. Larry Warren, Tax Administrator, presented the Tax Collections Report for the month of April 2024. The report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Larry Warren, Tax Administrator, presented the Refunds and Releases Report for April 2024 for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Eggers, seconded by Vice-Chairman Wallin, moved to approve the Refunds and Releases Report for April 2024 as presented.

VOTE: Aye-5
Nay-0

D. Proposed Changes to the License Plate Agency Standard Operating Procedures (SOP)

Mr. Larry Warren presented amendments to the Standard Operating Procedures (SOP) Manual for the License Plate Agency operated by the County. The amendment to the SOP was due to the revisions made by the NCDMV regarding closure for holidays and vacation and bank deposit bags. The changes would become effective July 1, 2024.

Commissioner Eggers, seconded by Commissioner Castle, moved to approve the amendments to the License Plate Agency Standard Operating Procedures as presented by Mr. Warren.

VOTE: Aye-5
Nay-0

REQUEST TO PURCHASE ONE NEW AND ONE USED ROAD TRACTOR

Mr. Phillip Harrison, Operations Services Manager, requested authorization for the purchase of one new 2025 Road Tractor and one used Tandem-Axle Day Cab (TADC) Truck, in Level 1 condition. Mr. Harrison stated that staff recommended the purchase of a 2025 Peterbilt 579 Road Tractor, from Martins Peterbilt of Pikeville, located in London, KY, in the amount of \$152,655.00 and one used 2018 TADC Tractor, from Penske Used Truck, in the amount of \$62,750.00. The trucks would be utilized in the transportation of scrap metal, used automobile tires, baled recycling, electronic waste, and solid waste from the County's Transfer Station and recycling facilities.

The vehicles were required to maintain the replacement schedule of the current fleet of three, which was down by one due to the recent accident of the 2010 truck (newest in the fleet with 390,669 miles) leaving the two oldest 2009 (106,224 miles) and 1997 (700,446 miles) to service the facilities.

County Manager Geouque stated that insurance proceeds, in the amount of \$77,839.49, from the wrecked vehicle would be utilized to offset the purchases. Adequate funds were available in the retained earnings of the department to cover the remainder of the expenses.

Mr. Harrison stated that Martins Peterbilt had indicated that they could deliver the vehicle from KY which would be ideal as the Department was currently short-staffed. County Manager Geouque agreed and added that, if there were issues on the way with the new truck, liability would be on the dealership if they were delivering it.

Vice-Chairman Wallin, seconded by Commissioner Russell, moved to authorize the purchase of a 2025 Peterbilt 579 Road Tractor, from Martins Peterbilt of Pikeville, in London, KY in the amount of \$152,655.00 and one used 2018 TADC Tractor, from Penske Used Truck, in the amount of \$62,750.00.

VOTE: Aye-5
Nay-0

After discussion, Commissioner Eggers, seconded by Vice-Chairman Wallin, moved to approve an amount up to \$2,500 to cover the fee to have the truck delivered from Kentucky.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Proposed Letter of Support for A Forest Legacy Program Grant Application Submitted by the NC Wildlife Resources Commission (NCWRC)

County Manager Geouque presented a proposed letter of support for a Forest Legacy Program Grant application where, if funding was received, the NCWRC would implement the Buffalo Creek Forest Legacy Project and purchase and conserve 1,218 acres in Watauga Country from Mr. Jeffrey Fisher.

After brief discussion, Commissioner Castle, seconded by Vice-Chairman Wallin, moved to approve the letter of support.

Further discussion was held and County Manager Geouque stated that the Board may wish to consult with the County Attorney prior to taking action.

Chairman Turnbow tabled further discussion to allow the Board to seek legal advice during closed session under Attorney/Client Matters, per G. S. 143-318.11(a)(3).

Commissioner Castle and Vice-Chairman Wallin withdrew the motion and second to allow for further discussion.

[Clerk's Note: This item was revisited when the Board resumed the open meeting after closed session.]

B. Proposed Property & Liability Insurance and Workers Compensation Renewals Request

County Manager Geouque presented renewal rates for property and liability insurance and workers compensation. The rate for property and liability was \$358,375, which was a \$40,354 increase, and the rate for workers compensation was \$218,385, which was a \$6,361 increase over last year. Based on prior years' claims experience, staff recommended continuing the property deductible at \$5,000. The County Manager stated that the recommended budget included adequate funds to cover the proposed insurance premiums.

Commissioner Russell, seconded by Commissioner Eggers, moved to accept the renewals for property and liability insurance and workers compensation from the North Carolina Association of County Commissioners (NCACC), in the amounts of \$358,375 and \$218,385 respectively.

VOTE: Aye-5
Nay-0

C. Boards and Commissions

County Manager Geouque presented the following:

Tourism Development Authority (TDA)

The Watauga County TDA Board recommended reappointment of Brad Moretz to a new three (3) year term. Mr. Moretz, was both Owner and Operator of Appalachian Ski Mountain and currently occupies a seat on the Board for "a business that collects the occupancy tax." This was a first reading and therefore, no action was required.

Commissioner Russell, seconded by Vice-Chairman Wallin, moved to waive the second reading and reappoint Mr. Brad Moretz to a three-year term on the Tourism Development Authority representing "a business that collects the occupancy tax."

VOTE: Aye-5
Nay-0

D. Announcements

County Manager Geouque announced the following:

The North Carolina Association of County Commissioners will hold the 2024 County Advocacy Days in Raleigh on June 11 & 12. Steering Committee Meetings and a dinner will be on the 11th with the Legislative Program presented on the 12th.

CLOSED SESSION

At 7:37 P.M., Commissioner Castle, seconded by Vice-Chairman Wallin, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3) and Personnel Matters, per G. S. 143-318.11(a)(6).

VOTE: Aye-5
Nay-0

Vice-Chairman Wallin, seconded by Commissioner Castle, moved to resume the open meeting at 9:16 P.M.

VOTE: Aye-5
Nay-0

POSSIBLE ACTION AFTER CLOSED SESSION

Chairman Turnbow opened the floor for discussion regarding the proposed letter of support for a Forest Legacy Program grant application submitted by the NC Wildlife Resources Commission (NCWRC).

General consensus was that there was not enough information for the Board to sign a support letter on County letterhead. County Attorney Capua stated the support letter wasn't necessary for eligibility for the grant and by signing it would, in no way, obligate the County.

County Manager Geouque stated that he would inform Mr. Fisher that the Board didn't have enough information to sign the letter of support and if he wished to pursue it further he would be welcome to attend an upcoming meeting with more information to share.

ADJOURN

Commissioner Eggers, seconded by Commissioner Russell, moved to adjourn the meeting at 9:30 P.M.

VOTE: Aye-5
Nay-0

Larry Turnbow, Chairman

ATTEST: Anita J. Fogle, Clerk to the Board

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AGENDA ITEM 3:

APPROVAL OF THE JUNE 4, 2024, AGENDA

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AGENDA ITEM 4:

PUBLIC COMMENT

MANAGER'S COMMENTS:

Public Comment will last up to 1-hour dependent upon the number of speakers.

Blank Page

AGENDA ITEM 5:

WATAUGA COUNTY SCHOOLS LOTTERY FUNDS REQUEST

MANAGER'S COMMENTS:

Ms. Ly Marze, Watauga County Schools Director of Finance, will request the release of \$717,500 from the State Education Lottery Fund. The project information is attached.

Board approval is required to release the funds as requested.

**DISTRIBUTION REQUEST
PUBLIC SCHOOL BUILDING
REPAIR & RENOVATION FUND
NORTH CAROLINA EDUCATION LOTTERY**

DPI USE ONLY	060424 BCC Meeting
Approved By: _____	
Date: _____	

Date of Request: 5/13/2024

County: WATAUGA COUNTY Contact Person: LY MARZE
 Address: 814 W. KING ST, BOONE, NC 28607 Title: FINANCE OFFICER
 LEA: WATAUGA COUNTY SCHOOLS Phone: 828-264-7190
 Address: 175 PIONEER TRAIL, BOONE, NC 28607 Email: MARZEL@WATAUGASCHOOLS.ORG

Project Title: GREEN VALLEY - ROOFING RENOVATION AND REPLACEMENT
 Project Address: 189 BILL HILL RD
BOONE, NC 28607
 Type of Facility: K-12 SCHOOL

The Public School Building Repair & Renovation Fund was established by S.L. 2021-180, Section 4.4.(a1). The purpose of the Fund is to provide revenue to counties for repair and renovation projects. Per G.S. 115C-546.16, counties are to utilize funds for enlargement, improvement, expansion, repair, or renovation of classroom facilities at public school buildings within local school administrative units (LEAs) located in the county. As used in this context, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include administration, maintenance, or other facilities.

Brief Project Description (include est. start/end dates): Renovation and replacement of worn out roof sections of Green Valley School

Estimated Costs:

Planning and Design Services.....	\$ 27,500
New Construction – Facility Enlargement	\$ _____
New Construction – Addition(s)	\$ _____
Existing Construction – Facility Improvements	\$ _____
Existing Construction – Facility Repairs	\$ _____
Existing Construction – Facility Renovations	\$ 690,000
TOTAL	\$ 717,500

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request the release of \$ 717,500 from the Public School Building Repair & Renovation Fund. We certify that the project herein described is within the parameters of G.S. 115C-546.

 (Signature – Chair, County Commissioners) (Date)
Steph L. Childers 5-13-24
 (Signature – Chair, Board of Education) (Date)

PRINT FORM

CLEAR FORM

AGENDA ITEM 6:

JUVENILE CRIME PREVENTION COUNCIL (JCPC) FY 2025 CERTIFICATION, MEMBERSHIP, AND COUNTY PLAN

MANAGER'S COMMENTS:

Ms. Austin Combs will present the Juvenile Crime Prevention Council (JCPC) Certification and County Plan, as well as the membership roster for FY 2025. Board approval is requested for the Certification, County Plan, and membership roster.

Juvenile Crime Prevention Council County Plan

Watauga County

For FY 2024-2025

Table of Contents

- I. Executive Summary**
- II. County Funding Plan**
- III. Juvenile Crime Prevention Council Organization**
- IV. County Risk and Needs Assessment Summary**
- V. County Juvenile Crime Prevention Council Request for Proposals**
- VI. Funding Decisions Summary**
- VII. Funded Programs Program Enhancement Plan (PEP). (Add brief program description for any program without a PEP)**

1.

Executive Summary

The Watauga County Juvenile Crime Prevention Council (JCPC), in fulfillment of the duties and responsibilities as set forth in the General Statutes of the State of North Carolina, has reviewed and updated this County Plan for FY 2024-2025. In 2019, House Bill 593 passed which approved an optional 1- or 2-year funding cycle for DPS JCPC funds, which is determined locally by each JCPC statewide. Also included in the HB was Raise the Age in N.C. which directs 16 & 17 years old from District Court to Juvenile Court. In order to see any new possible trends in juvenile justice data (now serving 16 & 17 years old) and to plan programming in the community accordingly, the Watauga County JCPC approved a 1-year funding cycle. Data continues to be monitored by the JCPC annually which provides direction to which funding cycle is most beneficial to the community and Council.

The JCPC has identified the issues and factors which have an influence and impact upon vulnerable youth, at-risk youth, delinquent youth, and their families in Watauga County. Further, the JCPC has identified the strategies and services most likely to reduce/prevent delinquent behavior.

Monitoring and Evaluation: Each program funded in the past fiscal year by the JCPC has been monitored by the JCPC Monitoring Committee and programs were found in full compliance with DPS JCPC Policy and within the operating parameters of their budget and, providing the services as described in their program agreement. The monitoring results and program outcome evaluations were considered in making funding allocation decisions. The JCPC will continue to conduct annual implementation monitoring of its funded programs.

Priorities for Funding: Through a review of risk & needs assessment data, the Youth Assessment Screening Inventory (YASD data and a community resource assessment, the JCPC has determined that the following services are needed to reduce/prevent delinquency in Watauga County.

1. Parent/Caregiver Education, Skill Building, and Support
2. Interpersonal Skill Building and Interpersonal Skills
3. Experiential Skills
4. Mediation
5. Teen Court/Restorative Justice (Sentencing Circles)
6. Community Service/Restitution
7. Vocational Skills
8. Substance Use Prevention
9. Tutoring and Academic Enhancement
10. Mentoring

Funding Recommendations: Having advertised a Request for Proposals (RFP) for these needed services for a minimum of thirty (30) days, the JCPC has screened the submitted proposals and has determined which proposals best meet the advertised needed services. As required by statute, the JCPC recommends allocation of the NC Department of Public, Division of Juvenile Justice and Delinquency Prevention funds to the following programs in the amounts specified below for the upcoming fiscal year: (Also, see the Watauga County Funding Plan with this report.)

- | | |
|--------------------------|----------|
| 1. Juvenile Mediation | \$11,500 |
| 2. Sentencing Circles | \$14,600 |
| 3. Project Challenge | \$50,000 |
| 4. Teen Leadership | \$17,552 |
| 5. Youth Resource Center | \$45,024 |

The JCPC further recommends that the following amount be allocated for the administrative costs of the Council for fiscal year 24-25: \$500.

Respectfully Submitted,

_____, Chair, Watauga County Juvenile Crime Prevention Council

Date: _____

11.

Watauga County NC DPS - Community Programs - County Funding Plan

Available Funds: \$ 139,176 Local Match: \$ 41,603 Rate: 30%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

Program Provider	DPS/JCPC Funding	LOCAL FUNDING			OTHER	OTHER	TOTAL	DPS Program Number
		County Cash Match	Local Cash Match	Local In-Kind	State/Federal	Funds		
1 JCPC Admin	\$500						\$500	
2 Juvenile Mediation - Mediation and Restorative Justice Center	\$11,500	\$3,450					\$14,950	
3 Project Challenge - Project Challenge North Carolina Inc.	\$50,000	\$15,000					\$65,000	
4 Sentencing Circles - Mediation and Restorative Justice Center	\$14,600	\$4,380					\$18,980	
5 Teen Leadership Development and After-School Program - Mountain Alliance	\$17,552	\$5,266					\$22,818	
6 Youth Resource Center - Western Youth Network	\$45,024	\$13,507					\$58,531	
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
TOTALS:	\$139,176	\$41,603					\$180,779	

The above plan was derived through a planning process by the Watauga County
Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2024-2025

Amount of Unallocated Funds _____

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

check type initial plan update final

—DPS Use Only—

Reviewed by _____	Date _____
Area Consultant	
Reviewed by _____	Date _____
Program Assistant	
Verified by _____	Date _____
Designated State Office Staff	

Chairperson, Juvenile Crime Prevention Council (Date)

Chairperson, Board of County Commissioners (Date)
or County Finance Officer

|||.

Juvenile Crime Prevention Council Organization

FY 24-25	Name	Organization	Title
Chairperson	Austin Combs	High Country Community Health	Psychologist
Vice-Chairperson	Keron Poteat	Watauga County Parks and Recreation	Assistant Director
Secretary			
Treasurer			
Assessment Committee Chairperson	Mechelle Miller	NCDPS	Court Counselor Supervisor
Funding Committee Chairperson	Stephen Poulos	Retired Watauga County Parks and Recreation	Director

Number of members for FY 23-24:

13

List meeting dates during the current fiscal year and identify the number of JCPC members in attendance for each.

Meeting Date	Number of Members in Attendance	Quorum Present? Yes/No
8-24-23	7	No
9-28-23	11	Yes
10-26-23	12	Yes
12-14-23	12	Yes
1-25-24	11	Yes
2-22-24	12	Yes
3-28-24	11	Yes
4-25-24	Cancelled	No
5-23-24	11	Yes

IV.

SUMMARY REPORT OF THE WATAUGA COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE

- I. **Youth Assessment and Screening Instrument (YASI) Summary**
- II. **Summary of Community Resources**
- III. **Summary of Gaps and Barriers in the Community Continuum of Services**
- IV. **Proposed Priority Services for Funding**

PART I. Youth Assessment and Screening Instrument (Full YASI)

The Risk and Needs Assessment Committee reviewed aggregate data gleaned from the Youth Assessment and Screening Instrument administered by Juvenile Court Counselors in Watauga County during the 2022 -2023 fiscal year. The full assessment consists of over 100 separate items useful for both predictive risk and case management. Data reported from this review will consist of county-level risk factors that may be prioritized by the JCPC for RFP development, as well as for highlighting prevalent issues among court-involved juveniles that individual programs and community-based service organizations will want to consider when working with court-involved juveniles in the county.

At intake to Juvenile Justice services, all youth receive the YASI Pre-Screen (33 questions), which is also embedded in each full assessment (100 questions). The YASI questions are framed in either a historic context (Legal History, for example) or, in some cases, “current” or “prior three months” timeframes for other, more dynamic, questions. Some of the individual item ratings are dependent on information reported by the youth and/or their guardian(s). Some questions are subject to additional information by the DJJ Court Counselors conducting the intake.

The aggregate outputs from full YASI assessments are just one of the data sources used by the Committee and are the focus of summaries that follow in this report.

****Note**** Many of the deviations from the state numbers were suggested to be due to the small population and smaller number of juveniles served giving Court Counselors the ability to gain more insight into each juvenile by working closely with collateral contacts rather than relying solely on self-reporting by the juvenile and family.

Overall Observations

- This year numbers began to recover from COVID – 19 and intakes have slowly started to increase. However, offsetting that increase was a new directive from the District Attorney’s office that we would not be accepting referrals for simple possession of Schedule VI (Marijuana) due to the difficulty in identifying legal products from illegal ones.
- There were 70 Risk Assessments completed during the fiscal year (July 1, 2022, to June 30, 2023) using the full YASI assessment tool. According to the YASI, **56% of Watauga youth fell into the Moderate risk range, which is higher than the State rate of 42%.**

- The overall level of strengths as measured by the YASI showed that youth and families in Watauga County have fewer strengths than the State average. **(65% of youth served had High moderate, High, or Very High strengths compared to 78% for the State).**
- The over all level of needs as measured in the YASI showed that youth and families in Watauga have greater needs than the state average. **(45% of the juveniles served in Watauga had needs at the high moderate, high, or very high level compared to 27% of the state).**

Specific Domain Observations

- Referrals with a result are higher than the state at 87% compared to 72%. Though it has been questioned what this domain is intended to measure because for Watauga as all referrals have a result. This question is answered as the number of referrals received to juvenile justice rather than those with a result.
- Prior detention was much lower that the state. (4% for Watauga, 20% for the state). Prior weapon offenses, referrals for person crimes, and prior YDC custody was also lower than the state.
- Watauga youth are reportedly more likely to have a family member with alcohol/substance abuse history and mental health concerns than the State average. **(SA: 26% vs. 15% State; MH: 26% vs. 14% State)** Also Watauga families are more likely to have a family member with prior criminal history. **(41% Watauga, 29% State).**
- Watauga parent and custodian supervision is more likely to be inadequate than the state average. (41% of Watauga supervision is frequently or consistently inadequate compared to 21% for the State).
- In the category of School Conflict, the number of police reports filed by schools were much higher in Watauga than the state. (43% of youth had police reports filed by the school compared to 27% of the state).
- In Watauga, youth have more negative/delinquent peers and associates **(70%)** than the state **(47%)**.
- YASI scores for Negative/Delinquent Peer Influence for youth in Watauga County were significantly higher than the state average and may be attributable to Court Counselors in a smaller community being more aware of the connections between peers with juvenile justice involvement or other negative influence.
- Of the 70 youth who completed the full YASI in Watauga County, 54% acknowledged alcohol or drug use, which is higher than the State average of 40%.

- Concerningly, Watauga youth report significantly higher rates of physical and sexual abuse history, as well as other forms of victimization.
 - Physical Abuse: 23% vs. 10% State
 - Sexual Abuse: 20% vs. 7% State
 - Sexual vulnerability 27% vs. 7% State
 - Victim of Bullying: 20% vs. 10% State
 - Physical Assault: 17% vs. 9% State
- More juveniles in Watauga reported having no health insurance at 16% compared to the 9% reported for the State.
- Aggression towards others in the form of Bullying and Threatening was much higher in Watauga County than State averages. A very high number of juveniles also reported that they were victims of bullying and negative labeling. Some offenses that were charged were a result of retaliation for bullying.
 - **41% vs. 24% State**
- Juveniles in Watauga reported significantly fewer recreational activities than the state. This may be due to the smaller population and fewer available activities than in the larger areas.
 - **Structured Recreational activity 17% vs 26% State.**
 - **Unstructured Recreational activity 19% vs 35% State**
- Food and housing need in Watauga were somewhat comparable to the state except concern that food would run out in last 3 months was at 7% as compared to 2% for the state; lack of transportation was 9% as compared to 4%;
- Some categories falling in the attitude domain that were discrepant from the state were: Hyper-excited or brags when engaged in anti-social behavior – 16% Watauga, 6% state; Readiness for change – believes there may be a need to change – 17% vs 26% for the state; No support/unwillingness to change – 19% Watauga, 9% state (average).
- For adaptive skills some of the differences for Watauga were: Cannot recognize when problem behaviors/situations occur – 17% Watauga, 4% state. Cannot identify “triggers” – 7% Watauga, 3% state. Cannot express needs without interpersonal conflict 37% Watauga, 3% state. Lacks skills/motivation to set goals or no desire to set goals or plan for future – 24% Watauga, 10% state (average). (These questions may vary widely based on the counselor and their own interpretation of the juvenile).

PART II. Summary of Community Resources

See attached Continuum of Services

PART III. Summary of Gaps and Barriers in the Continuum of Services

School-based therapy (SBT) is available for a small number of elementary and middle school students who are in specific treatment programs but needs to be expanded to serve a broader population.

Watauga County Schools has also implemented a mental health services program embedded within the school system in part to replace the Assessment Support Counseling Center. This program was new as of the start of the 2022-2023 school year and remained understaffed.

Community Day Programming: FOCUS operates an Elementary program but closed the Middle school program during the 22' -23' year. No middle or high school day treatment is available at this time.

Transportation in the County is still a need for accessing resources. Many students would like to join pro-social activities but live far out in the county and have no way to access.

Undocumented youth and families lack access to State-funded mental health or substance abuse treatment, and good alternatives are limited. Further, language is seen as a barrier to using resources to the Hispanic population. Additional Spanish language resources are needed, including support groups for Hispanic parents and children. There has been improvement in this area, but there is still a gap.

Enhanced mental health services are not available to youth who lack either Medicaid or Health Choice coverage or are undocumented. AMI Kids has expanded their Functional Family Therapy to also serve Youth who are on a diversion contract. Previously they only served adjudicated youth.

A resource to help divorced or separated parents with co-parenting is a need. Improved access to in-home services may help. Some options are available through the mediation program (MRJC), but there is no funding for family mediation.

Vaping is prevalent at the high school and seen as a problem. Watauga County Schools has a prevention counselor to address this need, though this resource could be expanded, as well.

Daymark has a 5-step substance abuse treatment program that Watauga High School uses frequently but there remains an extreme need for a higher level of substance use treatment for juveniles.






PART IV. Proposed Priority Services for Funding




















































The Committee compared the services needed to address the elevated Juvenile Risk Factors and Juvenile Needs with the services currently available in the community. Services which are currently available in the community and sufficiently meet the needs of court-involved youth (or those youth at risk for court involvement) are not considered a priority for JCPC funding.

The JCPC proposes that the following services be approved as funding priorities for FY 2024 - 2025:

- Parent/Caregiver Education, Skill Building, and Support
- Interpersonal Skill Building and an Interpersonal Skills
- Experiential Skills
- Mediation
- Teen Court/Restorative Justice (Sentencing Circles)
- Community Service/Restitution
- Vocational Skills
- Substance Use Prevention
- Tutoring and Academic Enhancement
- Mentoring
- Bullying/ Negative labeling prevention/education

Instructions: Adjust arrows to cover target populations

-  1) JCPC funded
-  2) Available in Community
-  3) Needed - not available
-  4) Available-difficult to access
-  5) Services need to be expanded

		Comprehensive Strategy						
		Prevention			Graduated Sanctions			
		Target Populations						
Program Services & Structures Categories	Programs	All Youth	Youth at Greatest Risk	Pre-Adjudicated Youth	Delinquent- Level I/ Prot. Supervision	Delinquent- Level II Youth	Delinquent- Level III Youth	Post Release Youth
Structured Activities	WYN-Youth Resource Center							
	WYN - Summer Program							
	Mountain Alliance							
	WYN Mentoring							
	NC Works							
	Daymark Individual Placement Support (IPS), mainly adults							
	Youth Villages-Lifeset, Independent Living Skills							
	DARE							
	Junior ROTC							
	Boy Scouts/Girl Scouts							
	4-H							
	Church Youth Groups							
	Police Explorer program							
	Upward Bound							
	Parks and Recreation programming/Youth sports leagues							
	Gear Up, schools-tutoring and mentoring							
	Drug prevention programs							
	Parenting Programs-Love and Logic & STEP							
Triple P Parenting - Levels 2 and 3								
Triple P Parenting - Levels 4 and 5								
Parent/Caregiver resources and support (High Country Caregivers)								
Restorative Services	Mediation							
	Teen Court/Sentencing Circles							
	Project Challenge							
Community Day Programming	Alternative Learning Program (ALP)/Twilight 9-12							
	Day Treatment (K-5) FOCUS							
Assessments	Daymark Recovery Services and Other Private Providers, Youth Villages							
	Western Area Multipurpose, Crisis, & Assessment Ctr.							
Clinical Treatment	Counseling Services -Mental Health & Private							
	Substance Abuse Treatment-Mental Health							
	Sex Offender Services - Children's Hope Alliance							
	Parent Groups (Parents of kids in therapy) - psycho-educational							
	Children's Advocacy Center							
	Enhanced mental Health services for undocumented youth							
	Pregnancy Care Management							
	AMI Kids - Functional Family Therapy							
	Youth Villages-Intercept, in-home counseling							
	Mobile Crisis							
	Case Management (Daymark, VAYA)							
	TASK-Children's Hope Alliance							
	Intensive In Home Services							
	Pinnacle Family Services - Family Centered Treatment							
Watauga County Schools - IMPACT								
MST Multi Systemic Therapy								

V.

**WATAUGA County Juvenile Crime Prevention Council
Request for Proposals**

060424 BCC Meeting

139,176

30%

February 7, 2024

Anticipated Annual Allocation

Required Local Match Rate

Date Advertised

The Juvenile Crime Prevention Council (JCPC) has studied the risk factors and needs of Juvenile Court involved youth in Watauga County and hereby publishes a Request for Proposals. The JCPC anticipates funds from the NC Dept. of Public Safety Juvenile Justice and Delinquency Prevention in the amount stated above to fund the program types specified below. Such programs will serve delinquent and at-risk youth for the state fiscal year 2024-2025 beginning on, or after, July 1, 2024. The use of these funds requires a local match in the amount specified above.

Based on identified needed programs and possible gaps in the service continuum, the following checked program types will be considered for funding:

<input checked="" type="checkbox"/> Mentoring Services	<input checked="" type="checkbox"/> Restitution/Community Service	<input type="checkbox"/> Services Addressing Problem Sexual Behavior
<input checked="" type="checkbox"/> Parent/Family Skill Building	<input checked="" type="checkbox"/> Teen Court – including Sentencing and Responsive Circles	<input type="checkbox"/> Group Home
<input checked="" type="checkbox"/> Interpersonal Skill Building	<input type="checkbox"/> Psychological Assessments	<input checked="" type="checkbox"/> Temporary Shelter Care
<input checked="" type="checkbox"/> Vocational Skills	<input type="checkbox"/> Family Counseling	<input type="checkbox"/> Runaway Shelter Care
<input checked="" type="checkbox"/> Experiential Skills	<input type="checkbox"/> Home Based Family Counseling	<input type="checkbox"/> Specialized Foster Care
<input checked="" type="checkbox"/> Tutoring/Academic Enhancement	<input type="checkbox"/> Individual/Group/Mixed Counseling	<input type="checkbox"/> Temporary Foster Care
<input checked="" type="checkbox"/> Mediation/Conflict Resolution – including Truancy Mediation, Victim-Youth and Family Group Conferencing, Responsive Circles	<input checked="" type="checkbox"/> Substance Abuse Counseling	<input type="checkbox"/> Juvenile Structured Day

Proposed program services should target the following risk factors for delinquency or repeat delinquency: Services for low and moderate risk youth and youth with moderate and high needs; see domain concerns listed below.

Proposed services should address the following concerns as reported in the Youth Assessment Screening Instrument (YAS) for adjudicated youth:

1. Peer Domain: association with negative/delinquent peers, threats/bullying
2. Individual Domain: substance use, history of physical/sexual abuse/victimization, lack of adaptive skills
3. Family Domain: substance use/abuse, mental health needs, inadequate supervision and parent/guardian skills
4. School Domain: school behavior problems, conflicts, bullying

Applicants are being sought that are able to address items below:

1. Program services compatible with research that are shown to be effective with juvenile offenders.
2. Program services are outcome-based.
3. The program has an evaluation component.
4. Program services detect gang participation and divert individuals from gang participation.
5. Awareness of and sensitivity to Racial Ethnic Disparity that exists in the County.
6. Programs are encouraged to provide effective programming that includes restorative justice practices.

Only local public agencies, 501(c)(3) non-profit corporations and local housing authorities can apply for funding.

In order to apply for FY 2024-2025 JCPC funding, you must complete and submit your application online by accessing NC ALLIES. Please read and follow all instructions at: <https://cp.ncdjidp.org/CP>. Additional self-help videos on the NC ALLIES webpage are available by clicking on the HELP tab. Private non-profits are also required to submit, by uploading in NC ALLIES, the following: 1) No Over Due Tax form, 2) DPS Conflict of Interest Statement, 3) Agency Conflict of Interest Policy, and 4) Proof of 501(c)(3) status. (#1 & #2 are available at the above link.)

Austin Combs
JCPC Chairperson / Designee

828-264-8759
Telephone #

The deadline for receiving applications is: March 8, 2024 at 5:00 pm

Email 1 electronic copy to: becky.ballew@watgov.org

For further information or technical assistance in applying for JCPC funds in Madison County, contact DPS Area Consultant [Melissa Johnson](mailto:melissa.johnson@ncdps.gov) at 828-808-3019, 828-641-7169 or melissa.johnson@ncdps.gov.

Watauga Democrat **The Mountain Times** **The Blowing Rock**



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-Ad Proof-

Date: 2/2/2024 Account: HCM106000 File#: Company Name: WATAUGA CO FINANCE Contact: Accounts Payable Address: 814 W King St Ste 216 Boone, NC 28607-3457 Telephone: 828-265-8007 Fax: 828-265-8006	Ad ID: 214593 Start: 2/7/2024 Stop: 2/7/2024 Total Cost: \$144.90 Columns Wide: 1.00 # of Inserts: 2 Ad Class: 1010 Amount Due: \$144.90
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Run Dates: Watauga Democrat 02-07-24 wataugademocrat.com 02-07-24	PSA for RFP PROCESS FY 24-25
--	------------------------------

The Juvenile Crime Prevention Council (JCPC) has studied the risk factors and needs of Juvenile Court involved youth in this county and hereby publishes a Request for Proposals. The JCPC anticipates funds from the NC Department of Public Safety, Division of Adult Correction and Juvenile Justice, Juvenile Community Programs section in the amount of \$139,176 to fund programs to serve delinquent and at-risk youth for the state FISCAL YEAR 2024-2025 beginning on, or after, JULY 1, 2024. The use of these funds requires a local match of 30%. Please see the Watauga County website at www.wataugacounty.org for further details on the application process. **Deadline for applications is March 8th, 2024 at 5:00pm.**

Call us: **828-264-1881**
Visit us: www.wataugademocrat.com
Email us: classifieds@wataugademocrat.com
Stop by: 586 State Farm Rd., Sta. 185, Boone NC 28607

DEADLINE:
Monday, 12 noon
Publishes Wednesday

Classifieds

State Of North Carolina
County Of Watauga
In The General Court
Of Justice
Superior Court Division
Before The Clerk
FILE NO: 24 E 19

2024.

Ray Steven Osborne,
Executor
c/o Miller and Johnson PLLC
PO Box 49, Boone, NC 28607
828-264-1125

NOTICE TO CREDITORS

Having qualified as Administrator of the Estate of **JEFFERY LENN BRYAN**, deceased of 1579 Ball Branch Road, Boone, NC 28607, Watauga County, this is to notify all persons having claims against the Estate of said **JEFFERY LENN BRYAN** to present them to the undersigned on or before April 17, 2024, or this notice will be placed in bar of their recovery. All persons, firms and corporations indebted to said Estate will please make immediate payment.

This the 10th day of January, 2024.

Jessica Bryan
1879 Ball Branch Road
Boone, NC 28607

State Of North Carolina
County Of Watauga
24 E 442
**Estate Notice
To Creditors**

Having qualified as Executor of the Estate of **CAROLYN HAGAMAN ADAMS (AKA NANCY CAROLYN ADAMS)**, deceased on 10/22/2023 of the Sugar Grove community in Watauga County, NC, this is to notify all persons having claims against the Estate of **CAROLYN HAGAMAN ADAMS (AKA NANCY CAROLYN ADAMS)**, to present them to the undersigned on or before April 30, 2024, or this notice will be placed in the bar of their recovery. All persons,

The Juvenile Crime Prevention Council (JCPC) has studied the risk factors and needs of Juvenile Court involved youth in this county and hereby publishes a Request for Proposals. The JCPC anticipates funds from the NC Department of Public Safety, Division of Adult Correction and Juvenile Justice, Juvenile Community Programs section in the amount of \$139,176 to fund programs to serve delinquent and at-risk youth for the state **FISCAL YEAR 2024-2025** beginning on, or after, **JULY 1, 2024**. The use of these funds requires a local match of 30%. Please see the Watauga County website at www.wataugacounty.org for further details on the application process. **Deadline for applications is March 8th, 2024 at 5:00pm.**

Of Justice
Superior Court Division
Before The Clerk
**ESTATE FILE 24 E 16
EXECUTOR'S NOTICE**

Having qualified as Executor of the Estate of **FRANKIE OLIVER STOKES**, deceased of 453 George Wilson Road, Boone, NC 28607, Watauga County, this is to notify all persons having claims against the Estate of said, **FRANKIE OLIVER STOKES**, to present them to the undersigned on or before April 17, 2024, or this notice will be placed in bar of their recovery. All persons, firms and corporations indebted to said Estate will please make immediate payment.

This the 8th day of January, 2024.

Teresa Stokes Johnson
147 Rivendell Ct
Boone, NC 28607

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plus commission
Must be responsible and have
sales experience.
No cold calls!
Call today, start tomorrow!**

The Juvenile Crime Prevention Council (JCPC) has studied the risk factors and needs of Juvenile Court involved youth in this county and hereby publishes a Request for Proposals. The JCPC anticipates funds from the NC Department of Public Safety, Division of Adult Correction and Juvenile Justice, Juvenile Community Programs section in the amount of \$139,176 to fund programs to serve delinquent and at-risk youth for the state **fiscal year 2024-2025** beginning on, or after, **July 1, 2024**. The use of these funds requires a local match of 30%. Please see the Watauga County website at www.wataugacounty.org for further details on the application process. Deadline for applications is March 8th, 2024 at 5:00pm.

VI.

Juvenile Crime Prevention Council Funding Decisions Summary

Funding Decision for:	FY 24-25	Date Completed:	5/17/2024
Program(s) Funded	Select 1-year or 2-year funding and reason(s) for Funding (Check all that apply)		
Juvenile Mediation	<input type="checkbox"/> 2-year Funding approved for FY and OR <input checked="" type="checkbox"/> 1-year Funding approved for FY24-25 Rationale for 2-year Funding approval: <input type="checkbox"/> Funded in past years <input type="checkbox"/> In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) <input type="checkbox"/> Favorable JCPC monitoring <input type="checkbox"/> In compliance with Consultant Monitoring <input type="checkbox"/> Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. <input type="checkbox"/> Provides an essential dispositional option, explain: <input type="checkbox"/> Meets target population as described in Program Agreement (<i>number served, and described target population</i>), with minimal exceptions (i.e. less than 10% variance) <input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Would increase funding to this service if funds were available <input checked="" type="checkbox"/> Other Teaches and models conflict resolution skills Other Ability to address any subject matter		
Sentencing Circles	<input type="checkbox"/> 2-year Funding approved for FY and OR <input checked="" type="checkbox"/> 1-year Funding approved for FY24-25 Rationale for 2-year Funding approval: <input type="checkbox"/> Funded in past years <input type="checkbox"/> In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) <input type="checkbox"/> Favorable JCPC monitoring <input type="checkbox"/> In compliance with Consultant Monitoring <input type="checkbox"/> Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. <input type="checkbox"/> Provides an essential dispositional option, explain: <input type="checkbox"/> Meets target population as described in Program Agreement (<i>number served, and described target population</i>), with minimal exceptions (i.e. less than 10% variance) <input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input checked="" type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Would increase funding to this service if funds were available <input checked="" type="checkbox"/> Other Provides Teen Court component Other		
Youth Resource Center	<input type="checkbox"/> 2-year Funding approved for FY and OR <input checked="" type="checkbox"/> 1-year Funding approved for FY24-25 Rationale for 2-year Funding approval: <input type="checkbox"/> Funded in past years <input type="checkbox"/> In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) <input type="checkbox"/> Favorable JCPC monitoring <input type="checkbox"/> In compliance with Consultant Monitoring <input type="checkbox"/> Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. <input type="checkbox"/> Provides an essential dispositional option, explain: <input type="checkbox"/> Meets target population as described in Program Agreement (<i>number served, and described target population</i>), with minimal exceptions (i.e. less than 10% variance) <input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Would increase funding to this service if funds were available <input checked="" type="checkbox"/> Other Teaches and models social and academic skills Other Provides afterschool for middle school age		
Project Challenge	<input type="checkbox"/> 2-year Funding approved for FY and OR <input checked="" type="checkbox"/> 1-year Funding approved for FY24-25 Rationale for 2-year Funding approval: <input type="checkbox"/> Funded in past years <input type="checkbox"/> In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) <input type="checkbox"/> Favorable JCPC monitoring <input type="checkbox"/> In compliance with Consultant Monitoring <input type="checkbox"/> Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. <input type="checkbox"/> Provides an essential dispositional option, explain: <input type="checkbox"/> Meets target population as described in Program Agreement (<i>number served, and described target population</i>), with minimal exceptions (i.e. less than 10% variance) <input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input checked="" type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Would increase funding to this service if funds were available <input checked="" type="checkbox"/> Other Teaches and models social skills Other Teaches giving and pride in community		

November 2, 2020

Juvenile Crime Prevention Council Funding Decisions Summary

Teen Leadership Development & Support Program	<input type="checkbox"/> 2-year Funding approved for FY and OR <input checked="" type="checkbox"/> 1-year Funding approved for FY24-25 Rationale for 2-year Funding approval: <input type="checkbox"/> Funded in past years <input type="checkbox"/> In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) <input type="checkbox"/> Favorable JCPC monitoring <input type="checkbox"/> In compliance with Consultant Monitoring <input type="checkbox"/> Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. <input type="checkbox"/> Provides an essential dispositional option, explain: <input type="checkbox"/> Meets target population as described in Program Agreement (<i>number served, and described target population</i>), with minimal exceptions (i.e. less than 10% variance) <input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Would increase funding to this service if funds were available <input checked="" type="checkbox"/> Other Teaches and models social and academic skills Other Offers afterschool for older students
	<input type="checkbox"/> 2-year Funding approved for FY and OR <input type="checkbox"/> 1-year Funding approved for FY Rationale for 2-year Funding approval: <input type="checkbox"/> Funded in past years <input type="checkbox"/> In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) <input type="checkbox"/> Favorable JCPC monitoring <input type="checkbox"/> In compliance with Consultant Monitoring <input type="checkbox"/> Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. <input type="checkbox"/> Provides an essential dispositional option, explain: <input type="checkbox"/> Meets target population as described in Program Agreement (<i>number served, and described target population</i>), with minimal exceptions (i.e. less than 10% variance) <input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Would increase funding to this service if funds were available <input type="checkbox"/> Other Other
	<input type="checkbox"/> 2-year Funding approved for FY and OR <input type="checkbox"/> 1-year Funding approved for FY Rationale for 2-year Funding approval: <input type="checkbox"/> Funded in past years <input type="checkbox"/> In good standing with county/JCPC and DPS (following PA, timely reports, reporting to JCPC as requested) <input type="checkbox"/> Favorable JCPC monitoring <input type="checkbox"/> In compliance with Consultant Monitoring <input type="checkbox"/> Quality of Service Assessment (QOS) rating is min 70% (min. score of 14) OR progress made on PEP in QOS. <input type="checkbox"/> Provides an essential dispositional option, explain: <input type="checkbox"/> Meets target population as described in Program Agreement (<i>number served, and described target population</i>), with minimal exceptions (i.e. less than 10% variance) <input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Would increase funding to this service if funds were available <input type="checkbox"/> Other Other
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November 2, 2020

VII.

Program Enhancement Plan (PEP)

Program/Component: Juvenile Mediation

Brief Description: The program provides mediation and other restorative processes for juveniles who are involved in conflicts with parents, peers or school personnel, and/or have engaged in personal property crimes. Mediation provides an opportunity for youth to resolve disputes, arrange reparation to victims and repair relationships. Mediation helps hold youth accountable for their actions while providing an opportunity to learn conflict resolution, communication, self-awareness, and empathy skills.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Progress Report: Describe progress made, include date, what has been completed, in process or no progress
Primary Service					
Qualifying Supplemental Service					
Quality of Service Delivery	NA	Implement internal data tracking system improvements in order to integrate across programs.	1. Program Lead will finalize data collection system and prepare for implementation 2. Program Lead will communicate updated data collection protocols to staff for FY, 2023-2024 3. Program Manager will review to ensure continuity	Program Manager Program Lead	
Amount of Service: Duration and Contact Hours					
Risk Level of Youth					
Total SPEP Score					
POP					

This Plan is approved by: Maurice Connel 12/9/23 [Signature] 2/22/2024

Program Manager Signature Date JCPC Chair Signature Date

Program Enhancement Plan (PEP)

Program/Component: Sentencing Circles

Brief Description: The program provides a process for a youth to accept responsibility for their crime/behavior in a safe and constructive environment, participate in discussions and the resolutions of their own negative behaviors, be held accountable for their actions by working with members of the community and peers, and participate in activities that can address the harms done to affected parties as well as the community. The Circle can be used as a diversion process within the criminal justice system.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Progress Report: Describe progress made, include date, what has been completed, in process or no progress
Primary Service					
Qualifying Supplemental Service					
Quality of Service Delivery	NA	Implement internal data tracking system improvements in order to integrate across programs.	1. Program Lead will finalize data collection system and prepare for implementation 2. Program Lead will communicate updated data collection protocols to staff for FY 2023-2024 3. Program Manager will review to ensure continuity	Program Manager Program Lead	
Amount of Service: Duration and Contact Hours					
Risk Level of Youth					
Total SPEP Score					
POP					

This Plan is approved by: *Maurice Cornell* 12/5/23 *Attila Coml* 2/22/2024

Program Manager Signature Date JCPC Chair Signature Date

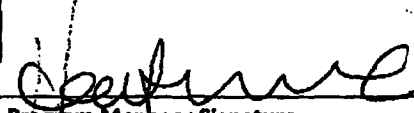
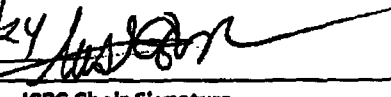
Program Enhancement Plan (PEP)

Program/Component: Youth Resource Center (Western Youth Network)

Brief Description: Western Youth Network's Youth Resource Center (YRC) is a Social Skills Training program for adjudicated and/or at risk middle school youth in Watauga. The program operates for 2:30-6pm, Mon-Fri throughout the school year. YRC staff facilitates skill building, interaction with pro-social peers, and resiliency skills.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Progress Report: Describe progress made, include date, what has been completed, in process or no progress
Primary Service					
Qualifying Supplemental Service	20				
Quality of Service Delivery	20				
Amount of Service: Duration and Contact Hours	18	We would like to increase duration	We will encourage students to attend afterschool by expressing the benefit of attendance to parents and students, creating a safe and welcoming environment at afterschool, building strong relationships with the students, and by building quality programming that is meant to engage students.	Kiersten Kleene	
Risk Level of Youth	5				
Total SPEP Score	63				
POP					

This Plan is approved by:


2/22/24

2/22/2024


Program Manager Signature Date JPCP Chair Signature Date

Program Enhancement Plan (PEP)

Program/Component: Teen Leadership Development and After-School Program

Brief Description: Skill building program that engages both high risk and mainstream Teenagers at Watauga High. Students can be accepted into this and complete this program on a rolling basis throughout the school year. Students will build experiential and social skills through a variety of program offerings including challenge, service, and cultural outings as well as after school programming and academic support. This program will be offered throughout the school year and is led by caring adult mentors.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Progress Report: Describe progress made, include date, what has been completed, in process or no progress
Primary Service	15				
Qualifying Supplemental Service	0				NA
Quality of Service Delivery	13	20	To increase our score in this area we need to improve program evaluation measures, improve staff evaluation & documentation, and enhance the documentation of staff trainings.	Watauga Program Director, Associate Director, and Executive Director	We are creating improved documentation and records of staff training. We are creating and implementing written program evaluation and assessment plans that we will continue next year. We have established a written evaluation for each staff for each program year.
Amount of Service: Duration and Contact Hours	14				
Risk Level of Youth	2				
Total SPEP Score	44				
POP	52%				

This Plan is approved by: 

Program Manager Signature
Date
JCPC Chair Signature
Date



North Carolina Department of Public Safety

Juvenile Justice and Delinquency Prevention

JCPC Program - Program Application

SECTION I A: SPONSORING AGENCY AND PROGRAM INFORMATION			
FUNDING PERIOD:	FY 24-25	DPS/JCPC FUNDING # (cont only)	295-XXXX
COUNTY:	Watauga	AREA:	Western Area
Multi-County:	No	Multi-Components:	No
NAME OF PROGRAM: JCPC Administration			

SPONSORING AGENCY:	Watauga County		
SPONSORING AGENCY PHYSICAL ADDRESS:	*	NC	00000
SPONSORING AGENCY MAILING ADDRESS:	*	NC	00000
TYPE:	Public	FEDERAL ID #:	566001816 01

COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
42807	JCPC Certification	JCPC Certification	\$ 500
Total cost of components:			\$ 500

Program Manager Name & Address *(same person on signature page)*

Name:	Austin Combs	Title:	Therapist
Mailing Address:	240 NC 105 Extension, #100	City:	Boone
		Zip:	28607
Phone:	(919) 889-2440	Fax:	
		E-mail:	austincombs@hcchmail.org

Contact Person *(if different from program manager)*

Name:	Becky Ballew	Title:	
Mailing Address:	814 West King Street	City:	Boone
		Zip:	28607
Phone:	(828) 265-8008	Fax:	(828) 265-8006
		E-mail:	becky.ballew@watgov.org

Program Fiscal Officer *(cannot be program manager)*

Name:	Becky Ballew	Title:	Finance
Mailing Address:	814 West King Street	City:	Boone
		Zip:	28607
Phone:	(828) 265-8008	Fax:	(828) 265-8006
		E-mail:	becky.ballew@watgov.org

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

G.S. 143B-853 allows for a 2-year funding cycle for programs that meet the requirements of the statute and have been awarded funds in a prior funding cycle. Indicate below if the JCPC plans to allow for a 1-year or 2-year funding cycle.

1-Year Funding: FY 2024-2025

Membership

- | | |
|---|-----|
| A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? | Yes |
| B. Are members appointed for two-year terms and are those terms staggered? | Yes |
| C. Is membership reflective of social-economic and racial diversity of the community? | Yes |
| D. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? | No |

If not, which positions are vacant and why?

DSS Director, One person under 21, Juvenile Defense Attorney, Chief District Judge, Member of Business Community, Local Health Director, Rep. United Way/Other Non-Profit , and four County Commissioner Appointee positions. Open positions are being recruited.

Organization

- | | |
|---|---------|
| A. Does the JCPC have written Bylaws? | Yes |
| B. Bylaws are | On file |
| C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. | Yes |
| D. Does the JCPC have written policies and procedures for funding and review? | Yes |
| E. These policies and procedures | On file |
| F. Does the JCPC have officers and are they elected annually? | Yes |

Meetings

- | | |
|--|-----|
| A. JCPC meetings are considered open and public notice of meetings is provided. | Yes |
| B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? | Yes |
| C. Does the JCPC meet six (6) times a year at a minimum? | Yes |
| D. Are minutes taken at all official meetings? | Yes |
| E. Are minutes distributed prior to or during subsequent meetings? | Yes |

Planning

- | | |
|--|-----|
| A. Does the JCPC conduct a biennial planning process which includes a needs assessment, monitoring of programs and funding allocation process? | Yes |
| B. Is this Biennial Plan presented to the Board of County Commissioners and to DPS? | Yes |
| C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? | Yes |

Public Awareness

- | | |
|--|-----|
| A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members?
<input checked="" type="checkbox"/> RFP, Distribution List, and Advertisement attached | Yes |
| B. Does the JCPC complete a biennial needs assessment and make that information available to agencies which serve children or their families, and to interested community members? | Yes |

No Overdue Tax Debt

- | | |
|---|-----|
| A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as | Yes |
|---|-----|

Form JCPC/OP 002 (a) Juvenile Crime Prevention Council Certification Application
Form structure last revised August 2020
NC Department of Public Safety

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

defined by N.C.G.S. §105-243.1, at the Federal, State, or local level?

Briefly outline the plan for correcting any areas of standards non-compliance.

The JCPC is working to fill vacant positions.

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Candis Walker	Counselor	Yes	White	Female
2) Chief of Police or designee	Kat Eller	Community Resource Officer	<input checked="" type="checkbox"/>	White	Female
3) Local Sheriff or designee	Kelly Redmon	Major Watauga County Sheriff's Department	<input checked="" type="checkbox"/>	White	Male
4) District Attorney or designee	Sherry Perry	DA's Office	<input checked="" type="checkbox"/>	White	Female
5) Chief Court Counselor or designee	John Troy Autry	Chief Court Counselor		White	Male
6) Director, Local Management Entity/ Managed Care Organization (LME/MCO), or designee	Christelle Marsh	VAYA Health	<input checked="" type="checkbox"/>	White	Female
7) Director DSS or designee					
8) County Manager or designee	Becky Ballew	Finance Office	<input checked="" type="checkbox"/>	White	Female
9) Substance Abuse Professional					
10) Member of Faith Community	Chris Hughes	Evangelist		White	Male
11) County Commissioner	Ray Russell	Commissioner		White	Male
12) A Person Under the Age of 21					
13) A Person Under the Age of 21, or a member of the public representing the interests of families of at-risk juveniles	Natalie Fitch	WHS Student		White	Female
14) Juvenile Defense Attorney					
15) Chief District Judge or designee					
16) Member of Business Community					
17) Local Health Director or designee					
18) Rep. United Way/other non-profit					
19) Representative/Parks and Rec	Keron Poteat	Parks & Recreation Manager		White	Female
20) County Commissioner appointee	Austin Combs	HCCH		White	Female
21) County Commissioner appointee	Joan Hearn	Guardian Ad Litem		White	Female
22) County Commissioner appointee	Mechelle Miller	Field Specialist		White	Female
23) County Commissioner appointee	Stephen Poulos	Retired Parks & Recreation Director		White	Male
24) County Commissioner appointee					
25) County Commissioner appointee					
26) County Commissioner appointee					

SECTION V: TERMS OF AGREEMENT
<p>NOTE: Details in the Terms of Agreement and Payment to Sponsoring Agency sections are added by NCALLIES once an application is approved for funding.</p> <p>This Agreement is entered into by and between Department of Public Safety, (<i>hereinafter referred to as DPS</i>), and _____ County, (<i>hereinafter referred to as the County</i>), the County's Juvenile Crime Prevention Council (<i>hereinafter referred to as the JCPC</i>) and _____ (<i>hereinafter referred to as the Sponsoring Agency</i>).</p> <p>DPS, the County, the JCPC and the Sponsoring Agency do mutually agree as follows:</p>
Terms of Agreement
<p>This Agreement shall become effective _____ and shall terminate _____.</p>
Payment to Sponsoring Agency
<p>All parties agree that services will be delivered as described in the approved Program Agreement and that funds will be disbursed in an amount not to exceed the amount \$ _____ for the term of this agreement, unless amended by an approved Program Agreement Revision.</p>
Availability of Funds:
<p>All parties to this Agreement agree and understand that the payment of the sums specified in this Program Agreement budget, or most recently approved Program Agreement Revision, is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the DPS.</p>
Responsibilities of the Parties
<p><u>DPS shall:</u></p> <ol style="list-style-type: none"> 1. Disburse funds monthly to County Governments, for payment to the Sponsoring Agency, from funds appropriated by the General Assembly; 2. Reserve the right to suspend payment to the County for any non-compliance of reporting requirements by the Sponsoring Agency set forth in the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy; 3. Immediately notify, in writing, the JCPC, County, and Sponsoring Agency (including the Board of Directors, if applicable), if payments are suspended and again once payments resume; 4. Pay only for work as described in the Program Agreement, or most recently approved Program Agreement Revision, provided by the Sponsoring Agency and approved subcontractors; 5. Provide technical assistance, orientation, and training to the Sponsoring Agency, the County and the JCPC; 6. Monitor the Sponsoring Agency's funded program(s) in accordance with DPS JCPC and Community Programs

Section-Funded Programs Minimum Standards, *DPS JCPC Policy 3. Operations: Program Oversight and Monitoring*;

7. Notify parties entering into this Agreement of all due dates in a timely manner in order for reports to be submitted by the established due dates; and
8. Ensure the Sponsoring Agency is either a public agency or 501(c)(3) private non-profit organization and when applicable, appropriately licensed,(applicable only to the JCPC funding process).

The Sponsoring Agency shall:

1. Comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of Federal, State, and local agencies having jurisdiction and/or authority;
2. Comply with all Federal and State laws relating to equal employment opportunity;
3. Keep as confidential and not divulge or make available to any individual or organization without the prior written approval of DPS any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Sponsoring Agency under this Agreement;
4. Acknowledge that in receiving, storing, processing or otherwise dealing with any confidential information, it will safeguard and not redisclose the information, except as otherwise provided in this Agreement;
5. Comply with the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy and North Carolina Administrative Code procedures;
6. Secure local match, if applicable, pursuant to 14B NCAC 11B.0105, for the approved DPS funds;
7. Create and adopt individualized written agency guidelines specific to the funded program, while also adhering to DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy for the specific funded program type;
8. Ensure that state funds received are spent in accordance with the approved Program Agreement, or most recently approved Program Agreement Revision, and be accountable for the legal and appropriate expenditure of those state funds;
9. Maintain reports, records, and other information to properly document services rendered and outcomes; also maintain an ability to send and receive electronic communication;
10. Have the capacity to use the DPS electronic, internet-based system for tracking clients served; also maintain an ability to electronically sign required DPS documents;
11. Use generally accepted accounting procedures that guarantee the integrity of the expenditure of funds, and maintain reports, records, and other information to properly account for the expenditure of all State funds provided to the Sponsoring Agency;
12. When refunds are requested from the North Carolina Department of Revenue for sales and/or use taxes paid by the agency in the performance of the Program Agreement, or most recently approved Program Agreement Revision, as allowed by NCGS § 105-164.14(c), the agency shall exclude all refundable sales and use taxes from reportable expenditures submitted to the County and DPS;

13. Submit Program Agreement Revisions, Third Quarter Accounting, Final Accounting, and annual detailed expenditures through NCALLIES. These reports must be in accordance with the submission process as outlined in DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy and with the due dates established by DPS;
14. Make personnel reports, records and other information available to DPS, the County, the JCPC, and/or the State Auditor for oversight, monitoring and evaluation purposes;
15. Submit any other information requested by DPS, the County, the JCPC, and/or the State Auditor;
16. Be responsible for the performance of all subcontractors as described in the Program Agreement or most recently approved Program Agreement Revision;
17. Indemnify, defend, and hold harmless DPS, the State of North Carolina, the County, the JCPC and any of their officers, agents and employees, from any claims of third parties arising out of any act or omission of the Sponsoring Agency in connection with the performance of the Program Agreement or most recently approved Program Agreement Revision;
18. Receive written permission and budgetary approval from DPS prior to using the Program Agreement, or most recently approved Program Agreement Revision, as a part of any news release or commercial advertising, and acknowledge DPS funding in partnership with the County;
19. Comply with DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy, *Policy 6: Operations: Program Eligibility for Funding* regarding any trainings and requirements for the United States Department of Justice national standards to prevent, detect, and respond to prison rape under the Prison Rape Elimination Act (PREA) and any additional requirements in 14B NCAC 11C;
20. Be deemed an independent contractor in the performance of services described in the Program Agreement, or most recently approved Program Agreement Revision, and as such shall be wholly responsible for the services to be performed and for the supervision of its employees, interns, volunteers and subcontractors; and
21. Represent that it has, or shall secure at its own expense, all personnel required in performing the services as described in the Program Agreement, or most recently approved Program Agreement Revision. Such personnel shall not be employees of or have any individual contractual relationship with DPS.

Sponsoring Agency and Use of Contractor(s)/Subcontractors

The Sponsoring Agency may engage with independent contractors as needed to perform services or support services described in line item 190 of the Program Agreement, or most recently approved Program Agreement Revision. When independent contractors are providing services the Sponsoring Agency must:

22. Upload a signed Contract for Professional Services (*Form JCPC/PO 001 Contract for Professional Services Template*) into NCALLIES once the Program Agreement or Program Agreement Revision is approved by DPS;
23. Be responsible for the performance of all contractors or subcontractors as described in the Program Agreement, or most recently approved Program Agreement Revision;
24. Hold any contractor or subcontractor to which the Sponsoring Agency provides State funds accountable for the legal and appropriate expenditure of State funds and require compliance with all applicable laws and DPS

JCPC and Community Programs Section-Funded Programs Minimum Standards Policy; and

25. Ensure that all contractors or subcontractors provide all information necessary to comply with the standards set forth in the Program Agreement, or most recently approved Program Agreement Revision.

The JCPC shall:

1. Ensure the Sponsoring Agency uses funds only for the purposes approved in the JCPC Program Agreement or most recently approved JCPC Program Agreement Revision (applicable only to DPS JCPC approved programs);
2. Comply with the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy, the North Carolina Administrative Code procedures (14B NCAC 11B), and N.C.G.S. §§ 143B-845 to -851;
3. Review and locally approve Program Agreements, Program Agreement Revision(s), and Third Quarter Accounting and submit information to the County in a timely manner to meet due dates established by DPS;
4. Submit any other information requested by the County or DPS; and
5. Monitor the Sponsoring Agency's currently funded JCPC program(s) in accordance with DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy, *Policy 3. Operations: Program Oversight and Monitoring* (applicable only to DPS JCPC approved programs).
Reference: 14B NCAC 11B.0202 and DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy (policies 1, 3, 7, 8, 9, 10 and 11).

NOTE: Monitoring by the JCPC ONLY applies to JCPC funded programs and not other projects funded through the DPS Juvenile Community Programs Section.

The County shall:

1. Use funds only for the purposes approved by DPS in the Program Agreement, or most recently approved Program Agreement Revision;
2. Disburse funds monthly and oversee funds to the Sponsoring Agency in accordance with 14B NCAC 11B.0108;
3. Comply with the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy and North Carolina Administrative Code procedures (14B NCAC 11B);
4. Review and locally approve Program Agreement Revisions received from the Sponsoring Agency for final approval from DPS;
5. Review and locally approve Third Quarter Accounting and Final Accounting forms for the JCPC and funded programs according to the procedures and due dates established by DPS; and

Reference: 14B NCAC 11B.0108; DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy (policies 8 and 9).

6. Ensure that programs are public agencies or private 501(c)(3) non-profit organizations and appropriately licensed, when applicable (applicable only to the JCPC funding process).

Headings: The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

Choice of Law: The validity of this Program Agreement and any of its terms or provisions, as well as the rights and duties of the parties to this Program Agreement, are governed by the laws of North Carolina, including the relevant provisions of G.S. Chapter 143B, Article 13, Part 3, Subpart F, and the Rules of 14B NCAC Chapter 11. The parties, by signing this Program Agreement, agree and submit, solely for matters concerning this Program Agreement, to the exclusive jurisdiction of the courts of North Carolina and agree, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this Program Agreement and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in Program Agreement or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

Assignment: No assignment of the Sponsoring Agency's obligations or the Sponsoring Agency's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, DPS may:

- (a) Forward the Sponsoring Agency's payment check(s) directly to any person or entity designated by the Program Manager, or
- (b) Include any person or entity designated by the Sponsoring Agency as a joint payee on the Sponsoring Agency's payment check(s).

In no event shall such approval and action obligate DPS or County Government to anyone other than the Sponsoring Agency, and the Sponsoring Agency shall remain responsible for fulfillment of all Program Agreement, or the most recently approved Program Agreement Revision, obligations.

Beneficiaries: Except as herein specifically provided otherwise, this Program Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this Program Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to DPS, the County Government, and the Sponsoring Agency. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any third person. It is the express intention of DPS and County Government that any such person or entity, other than DPS or the County Government or the Sponsoring Agency receiving services or benefits under this Program Agreement shall be deemed an incidental beneficiary only.

Property Rights

Intellectual Property: All deliverable items produced pursuant to this Program Agreement are the exclusive property of DPS. The Sponsoring Agency shall not assert a claim of copyright or other property interest in such deliverables.

Physical Property: The Sponsoring Agency agrees that it shall be responsible for the proper custody and care of any property purchased for or furnished to it for use in connection with the performance of this Program Agreement, or the most recently approved Program Agreement Revision, and will reimburse DPS for loss of, or damage to, such property. At the termination of this Program Agreement, the Sponsoring Agency, County Government, and JCPC shall follow the guidelines for disposition of property set forth in the North Carolina Administrative Code and *DPS JCPC* and

Community Programs Section-Funded Programs Minimum Standards Policy,
Policy 1. Operations: JCPC Operations. Reference: 14B NCAC 11B.0110.

Disbursements and Internal Controls

Reversion of Unexpended Funds

Any remaining unexpended funds disbursed by DPS to the County for the Sponsoring Agency must be refunded/ reverted back to DPS at the close of the fiscal year or upon termination of this Agreement.

Accountability for Funds

Audit Requirement - Local Government or Public Authority Requirements

Local Governments or Public Authorities in accordance with N.C.G.S. § 159-34 must have an audit performed in conformity with generally accepted auditing standards. The audit shall evaluate the performance of a unit of local government or public authority regarding compliance with all applicable Federal and State agency regulations. This audit, combined with the audit of financial accounts, shall be deemed to be the single audit described by the "Federal Single Audit Act of 1984".

Audit Requirement – Non-Governmental Entities

An audit, when required by law, or requested by the County or DPS shall be performed in conformity with generally accepted auditing standards and audits of non-governmental entities, both for-profit and not-for-profit, and must meet the requirements of OMB Circular A-133. At a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to financial statements. The audit report must be submitted to the State Auditor's office as required by law, to the County, and DPS, and to other recipients as appropriate within nine (9) months after the end of the program's fiscal year.

Oversight

Access to Persons and Records

The State Auditor shall have access to persons and records related to all Program Agreements entered into by State agencies or political subdivisions in accordance with N.C.G.S. § 147-64.7. Additionally, as the State funding authority, DPS shall have access to persons and records related to all Program Agreements entered into by State agencies or political subdivisions.

Record Retention

Records shall not be destroyed, purged, or disposed of without the express written consent of DPS. State of North Carolina basic records retention policy requires all records to be retained for a minimum of five (5) years or until all audit exceptions have been resolved, whichever is longer. If the Program Agreement is subject to Federal policy and regulations, record retention may be longer than five (5) years since records must be retained for a period of three (3) years following submission of the final Federal Financial Status Report, if applicable, or three (3) years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Program Agreement has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later.

No Overdue Tax Debt Not for profit organizations ONLY must comply with this section. This form must be

uploaded in NCALLIES when submitting a Program Agreement.

The Sponsoring Agency shall be responsible for the payment of all State, local, and Federal taxes. Consistent with N.C.G.S. § 143C-6-23(c), not for profit organizations shall file with DPS and the County a written statement completed by that Sponsoring Agency's Board of Directors or other governing body, stating whether or not the Sponsoring Agency has any overdue tax debts, as defined by N.C.G.S. § 105-243.1, at the Federal, State, or local level. This written statement, *No Overdue Tax Debts*, shall be completed by the Sponsoring Agency to certify when there are no overdue taxes. If the agency has overdue taxes, the Sponsoring Agency must notify DPS at the time a Program Agreement is submitted.

Conflict of Interest Not for profit organizations ONLY must comply with this section. This form must be uploaded in NCALLIES when submitting a Program Agreement.

Consistent with the N.C.G.S. § 143C-6-23(b), not for profit organizations shall file with DPS and the County, a copy of that Sponsoring Agency's policy addressing conflicts of interest that may arise involving the Sponsoring Agency's management employees and the members of its Board of Directors or other governing body. The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Sponsoring Agency's employees or members of its Board or other governing body, from the Sponsoring Agency's disbursing of State funds and shall include actions to be taken by the Sponsoring Agency or the individual, or both to avoid conflicts of interest and the appearance of impropriety. The policy shall be filed, before the County or DPS will disburse any funds. The Sponsoring Agency shall also complete the DPS Conflict of Interest Policy Statement (*Form DPS 13 001*) and upload the statement in NCALLIES along with and the Sponsoring Agency's policy addressing conflicts of interests.

Proof of 501(c)(3) Not for profit organizations ONLY must comply with this section. This document must be uploaded in NCALLIES when submitting a Program Agreement.

Not for profit organizations must upload proof of the agency's 501(c)(3) status when submitting a program agreement in NCALLIES.

Amendment: This Agreement may not be amended orally or by performance. Any amendment must be requested by the Sponsoring Agency through submission of a Program Agreement Revision and executed by duly authorized representatives of DPS, the County Government, JCPC, and Sponsoring Agency.

Severability: In the event that a court of competent jurisdiction holds that a provision or requirement of this Program Agreement violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this Program Agreement shall remain in full force and effect.

Termination for Cause: If, through any cause, the Sponsoring Agency shall fail to fulfill its obligations under this Program Agreement in a timely and proper manner, DPS shall have the right to terminate this Program Agreement by giving written notice to the Sponsoring Agency and specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by the Sponsoring Agency under this Program Agreement shall, at the option of DPS, become the property of the Sponsoring Agency and the Sponsoring Agency shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Sponsoring Agency shall not be relieved of liability to DPS for damages sustained by DPS by virtue of the Sponsoring Agency's breach of this agreement, and DPS may withhold any payment due the Sponsoring Agency for the purpose of setoff until such time as the exact amount of damages due DPS from such breach can be determined. The filing of a petition for bankruptcy by the Sponsoring Agency shall be an act of default under this Program Agreement.

Termination without Cause: DPS, the County Government, or the Sponsoring Agency may terminate this Agreement at any time and without cause by giving at least thirty (30) days advance written notice to the other parties. If this Program Agreement is terminated by DPS as provided herein, the Sponsoring Agency shall be reimbursed on a

pro rata basis for services satisfactorily provided to DPS under this Program Agreement, or the most recently approved Program Agreement Revision, prior to Program Agreement termination.

Waiver of Default: Waiver by DPS of any default or breach in compliance with the terms of this Program Agreement, or the most recently approved Program Agreement Revision, by the Sponsoring Agency shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this Program Agreement unless stated to be such in writing, signed by an authorized representative of DPS, County Government, the JCPC, and the Sponsoring Agency.

Force Majeure: Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations as a result of events beyond its reasonable control, including, without limitation, fire, power failures, any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event, pandemic, or act of God.

Survival of Promises: All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Program Agreement expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

Entire Agreement: This Program Agreement (including any documents mutually incorporated specifically herein) represents the entire agreement between the parties and supersedes all prior oral or written statements or agreements.

END OF SECTION V – Terms of Agreement

SECTION VI: BUDGET NARRATIVE			
JCPC Administration		Fiscal Year	FY 24-25
Item #	Justification	Expense	In Kind Expense
220	Food for Meetings	\$200	
260	Paper and Other Office Supplies	\$100	
370	Advertising for RFP	\$200	
390	Contributions to Youth Related Presentations/Forums	\$0	
TOTAL		\$500	\$0

Job Title	Annual Expense Wages	Annual In Kind Wages
TOTAL		

SECTION VII: BUDGET NARRATIVE LINE ITEM SUMMARY			
Program:	JCPC Administration		
Fiscal Year:	FY 24-25	Number of Months:	12
	Cash	In Kind	Total
I. Personnel Services			\$0
120 Salaries & Wages			\$0
180 Fringe Benefits			\$0
190 Professional Services*			\$0
*Contracts MUST be attached			
II. Supplies & Materials	\$300		\$300
210 Household & Cleaning			\$0
220 Food & Provisions	\$200		\$200
230 Education & Medical			\$0
240 Construction & Repair			\$0
250 Vehicle Supplies & Materials			\$0
260 Office Supplies and Materials	\$100		\$100
280 Heating & Utility Supplies			\$0
290 Other Supplies and Materials			\$0
III. Current Obligations & Services	\$200		\$200
310 Travel & Transportation			\$0
320 Communications			\$0
330 Utilities			\$0
340 Printing & Binding			\$0
350 Repairs & Maintenance			\$0
370 Advertising	\$200		\$200
380 Data Processing			\$0
390 Other Services			\$0
IV. Fixed Charges & Other Expenses			\$0
410 Rental or Real Property			\$0
430 Equipment Rental			\$0
440 Service and Maint. Contracts			\$0
450 Insurance & Bonding			\$0
490 Other Fixed Charges			\$0
V. Capital Outlay			\$0
[This Section Requires Cash Match]			
510 Office Furniture & Equipment			\$0
530 Educational Equipment			\$0
540 Motor Vehicle			\$0
550 Other Equipment			\$0
580 Buildings, Structure & Improv.			\$0
Total	\$500	\$0	\$500

SECTION VIII: SOURCES OF PROGRAM REVENUE (ALL SOURCES)		
FY 24-25	Watauga County	Funding ID: 295-XXXX
Sponsoring Agency:	Watauga County	
Program:	JCPC Administration	

\$500	DPS/JCPC Funds	* This is the amount of your request on your application	
0%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
	County Cash		<i>(Specify Source)</i>
	Local Cash		<i>(Specify Source)</i>
	Local Cash		<i>(Specify Source)</i>
	Local In-Kind		<i>(Specify Source)</i>
	Other		<i>(Specify Source)</i>
	Other		<i>(Specify Source)</i>
	Other		<i>(Specify Source)</i>
	Other		<i>(Specify Source)</i>
<u>\$500</u>	TOTAL	<u>\$0</u>	<u>\$0</u>
		Required Local Match	Match Provided

We, the undersigned, have reviewed this JCPC Program Application to be presented to the Juvenile Crime Prevention Council of this County in accordance with the procedures established by the local Juvenile Crime Prevention Council. Agencies seeking funding must be able to meet the applicable requirements of the North Carolina General Statutes, Administrative Code, and the Division of Adult Correction and Juvenile Justice.

We understand and acknowledge that the approval process is first with the Juvenile Crime Prevention Council, second with the County Board of Commissioners, and the final authority with the Department of Public Safety, Division of Adult Correction and Juvenile Justice.

All parties understand that the availability of funds is contingent upon the appropriation of those funds by the General Assembly of the State of North Carolina.

Chair, County Board of Commissioners or County Finance Director	Date
Chair, Juvenile Crime Prevention Council	Date
Austin Combs	5/22/24
Program Manager	Date

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AGENDA ITEM 7:

**PROPOSED ALLOCATION OF PROJECTED FY 2025 HOME & COMMUNITY CARE
BLOCK GRANT (H&CCBG) FUNDS**

MANAGER'S COMMENTS:

Ms. Angie Boitnotte, Project on Aging Director, will request Board action to accept the projected allocation of \$320,160 in Home and Community Care Block Grant (H&CCBG) funds for FY 2025. The required local match is \$35,573 and is present in the Project on Aging's FY 2025 requested budget. The allocation is as detailed in Ms. Boitnotte's memo.

Board approval is requested to accept the projected allocations for FY 2025 Home & Community Care Block Grant (H&CCBG) Funds.



Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: www.wataugacounty.org/aging angie.boitnotte@watgov.org

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Angie Boitnotte, Director

DATE: May 28, 2024

SUBJ: Allocation of Projected FY2025 Home and Community Care Block Grant Funds

The Home and Community Care Block Grant (HCCBG) allocation for FY2025 is projected to be \$320,160, which requires a local match of \$35,573. The match is present in our FY25 County budget request. The HCCBG Advisory Committee met and made the following recommendations for the projected allocation:

HCCBG Service	HCCBG Allocation	Match
In-Home Aide Level I	\$85,089	\$9,454
In-Home Aide Level II	\$70,670	\$7,852
Congregate Meals	\$47,830	\$5,314
Home Delivered Meals	\$110,571	\$12,286
Transportation	\$6,000	\$667

Upon approval, these funds will become part of the Project on Aging FY 2025 budget.

I plan to be present for discussion or questions.

cc: Karin Bare, Administrative Assistant II

Home and Community Care Block Grant for Older Adults

Watauga County Project on Aging
 132 Poplar Grove Conn, Suite A
 Boone, NC 28607

County Funding Plan

Provider Services Summary

DAAS-732

County:

WATAUGA

Budget Period:

July 2024 through June 2025

Revision #:

Date:

Services	Serv. Delivery (Check One)		A				B	C	D	E	F	G	H	I
	Direct	Purchase	Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate*	Projected HCCBG Clients	Projected Total Units
			Access	In-Home	Other	Total								
Transportation (General)		X	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ 667	\$ 6,667	\$ -	\$ 6,667	518	\$ 12.8747	13	2,275
In-Home Aide-Level I - Home Management	X		\$ -	\$ 85,089	\$ -	\$ 85,089	\$ 9,454	\$ 94,543	\$ -	\$ 94,543	3,299	\$ 28.6599	90	13,221
In-Home Aide-Level II - Personal Care	X		\$ -	\$ 70,670	\$ -	\$ 70,670	\$ 7,852	\$ 78,522	\$ -	\$ 78,522	2,596	\$ 30.2439	35	8,890
Congregate Nutrition	X		\$ -	\$ -	\$ 47,830	\$ 47,830	\$ 5,314	\$ 53,144	\$ 12,380	\$ 65,524	6,228	\$ 8.5330	150	15,475
Home Delivered Meals	X		\$ -	\$ 110,571	\$ -	\$ 110,571	\$ 12,286	\$ 122,857	\$ 18,556	\$ 141,413	11,869	\$ 10.3509	100	23,195
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
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Total			\$ 6,000	\$ 266,330	\$ 47,830	\$ 320,160	\$ 35,573	\$ 355,733	\$ 30,936	\$ 386,669	24,510		388	63,056

*Adult Day Care & Adult Day Health Care Proj. Service Cost/Rate

	ADC	ADHC
Daily Care	\$33.07	\$ 40.00
Administrative		
Proj. Reimbursement Rate	\$33.07	\$ 40.00
Administrative %	0.00%	0.00%

Certification of required minimum local match availability.
 Required local match will be expended simultaneously with Block Grant Funding.

Authorized Signature, Title
 Community Service Provider Date

Signature, County Finance Officer

Date

Signature, Chairman, Board of Commissioners

Date

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AGENDA ITEM 8:**MAINTENANCE MATTERS*****A. Health Department Boiler Bid Award Request*****MANAGER'S COMMENTS:**

Mr. Robert Marsh, Maintenance Director, will request the Board award a bid in the amount of \$98,500 to Nor-Well Company, Inc., as the lowest responsive bidder for new boilers and pumps. The FY 23-24 budget includes \$50,000 for boiler replacement at the Health Department. In order to cover the additional expense, staff is requesting approval of an Administrative Budget Amendment to move \$48,500 from the Human Services Renovation budget to cover the cost of the new boilers and pumps.

Staff recommends the bid be awarded to Nor-Well Company, Inc., in the amount of \$98,500 for new boilers and pumps at the Health Department. Additional, approval is required to move \$48,500 from the Human Services Renovation budget to cover the cost of the new boilers and pumps.



WATAUGA COUNTY

MAINTENANCE DEPARTMENT

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430

Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director *[Signature]*

DATE: May 22, 2024

RE: Bid Award Request

Background

The Maintenance Department received bids for the replacement of two natural gas boilers and two circulation pumps that were installed when the Health Department was built in 2003. The existing boilers are currently working as designed, however, their condition is poor. Maintenance solicited bids directly from reputable companies that have the capability to install and provide service for the new boilers.

Bid Summary

<u>Bidder</u>	<u>Contact</u>	<u>High Efficiency</u>	<u>Standard Efficiency</u>
Nor-Well	Brian Jones 423-543-4373	\$98,500	\$77,865
Hoffman Mechanical Solutions	Caitlin Rogich 855-761-4822	No Bid	\$89,974
Hickory Sheet Metal Co., Inc	Lanny Huffman 828-322-3720	\$143,700	\$110,700
Assoc Heating		No Bid	No Bid

Recommendation

Staff recommends the bid be awarded to the low bidder, Nor-Well Company, Inc., in the amount of \$98,500. Nor-Well has successfully completed many projects for the County.

Fiscal Impact

The FY 23-24 budget includes \$50,000 for boiler replacement at the Health Department. Staff will request approval of an Administrative Budget Amendment to move \$48,500 from the Human Services Renovation budget to this line to cover the cost of the new boilers and pumps.



Furnace model

Pumps?

March 19, 2024

Watauga Co Health dept
126 Poplar Grove Connector
Boone, NC

Attn: Derrick Ellison

Re: Replace the Boilers.

We propose to provide labor and material to replace the two existing RBI non-condensing boilers with new RBI condensing boilers. New pumps will be included. We will connect to the existing gas piping, electrical, and controls. We will replace the vent pipe with new stainless vent. Includes factory startup of boilers.

For the Sum of...\$ 98,500.00

Clarifications and Exclusions:

- All work to be done on regular time.
- Nor-Well 1 year Labor warranty.
- RBI 1 year parts warranty.

Thanks for the opportunity to present this proposal. If you should need any further information, please call.

Sincerely,

Brian Jones

Service Manager



PLUMBING-HEATING-COOLING
CONTRACTORS ASSOCIATION
Best People. Best Practices.®

136 East Elk Avenue. Elizabethton, Tennessee 27643. (423)543-4373. (423)928-1779. Fax (423)543-7109

e-mail:norwell@chartertn.net

LICENSED IN TENNESSEE, VIRGINIA & NORTH CAROLINA



March 19, 2024

**Watauga Co Health dept
126 Poplar Grove Connector
Boone, NC**

Attn: Derrick Ellison

Re: Replace the Boilers.

We propose to provide labor and material to replace the two existing RBI non-condensing boilers with new RBI non-condensing boilers. New pumps will be included. We will connect to the existing gas piping, vent piping, electrical, and controls. Includes factory startup of boilers.

For the Sum of...\$ 77,865.00

Clarifications and Exclusions:

- All work to be done on regular time.
- Nor-Well 1 year Labor warranty.
- RBI 1 year parts warranty.

Thanks for the opportunity to present this proposal. If you should need any further information, please call.

Sincerely,

Brian Jones

Service Manager



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136 East Elk Avenue. Elizabethton, Tennessee 27643. (423)543-4373. (423)928-1779. Fax (423)543-7109

e-mail:norwell@chartertn.net

LICENSED IN TENNESSEE, VIRGINIA & NORTH CAROLINA

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AGENDA ITEM 8:

MAINTENANCE MATTERS

B. Law Enforcement Center Flooring Project Change Order Request

MANAGER'S COMMENTS:

Mr. Marsh will request Board approval for a change order (per the Sheriff's Office request) in the amount of \$6,470 for moving furniture and installation of 2,236 square feet of LVT flooring in lieu of carpet tiles in the corridors and several offices in the Sheriff's Administration Building. Adequate funds are available in the current budget.


Board action is required to approve the change order in the amount of \$6,470.



WATAUGA COUNTY MAINTENANCE DEPARTMENT

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director 

DATE: May 23, 2024

RE: Law Enforcement Center Flooring Project Change Order Request

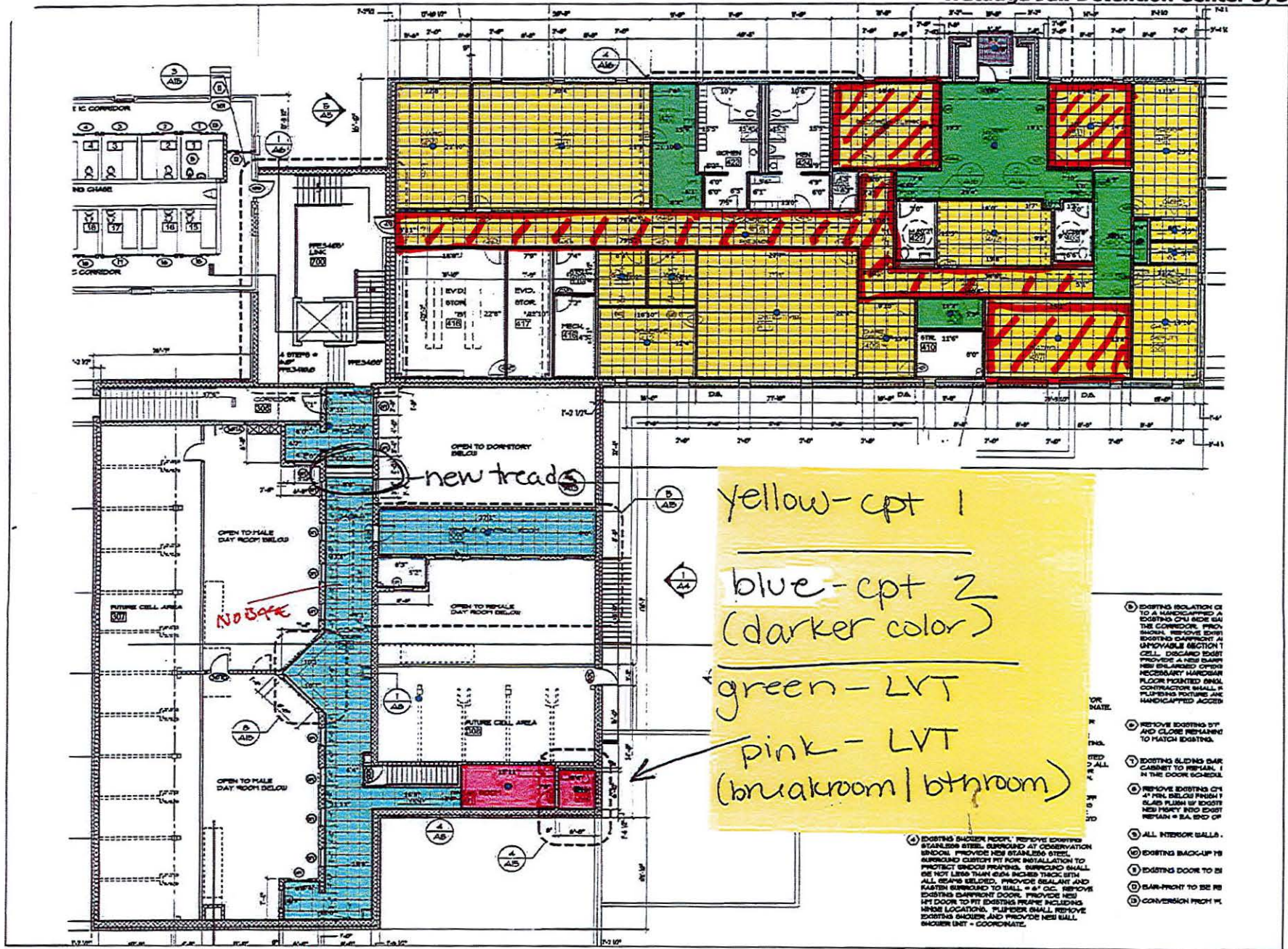
Background

The Sheriff's Office has requested that 2,236 of LVT flooring be installed in lieu of carpet tiles in the corridors and several offices in the Sheriff's Administration building. The contractor, Rodney Gibson, has requested a Change Order in the amount of \$4,270 to install the substitute flooring product and \$2,200 to move the furniture.

Fiscal Impact

The 2024 renovations at the Law Enforcement Center are funded in the FY 23-24 budget. There is enough money in this budget to cover the extra cost for this Change Order

Watauga Jail Detention Center 3/3



* Revised - 5/22/24 Change Order 1 Delete carpet. Add LVL

AGENDA ITEM 9:

PLANNING & INSPECTIONS MATTERS

- A. Proposal to Contract with High Country Council of Governments for an Update of the Comprehensive Land Use Plan*

MANAGER'S COMMENTS:

Mr. Jason Walker, Planning and Inspections Director, will request the Board contract with High Country Council of Governments to update the Comprehensive Land Use Plan in the amount of \$25,000. High Country Council of Governments has reduced the amount of time from 18 to 12 months.

Board action is required to approve the contract with High Country Council of Governments to update the Comprehensive Land Use Plan in the amount of \$25,000.



WATAUGA COUNTY

*Department of
Planning & Inspections*

126 Poplar Grove Connector Suite 201 • Boone, North Carolina 28607 (828) 265-8043

TTY 1-800-735-2962

Voice 1-800-735-8262

or 711

FAX (828) 265-8080

Memorandum

Date: May 29, 2024
To: Deron Geouque
From: Jason Walker
Re: Land Use Plan

Attached is an updated Proposal and Contract from the High Country Council of Governments. They have amended the original proposed time frame from 18 months to 12 months.



PROPOSAL

Watauga County Comprehensive Land Use Plan

Provided to: Watauga County, North Carolina

Submitted by: High Country Council of Governments

High Country Council of Governments (HCCOG) proposes to contract with Watauga County, North Carolina (County) for the development of a Comprehensive Land Use Plan (Project). The Project is intended to assist the County in identifying land use priorities, establishing goals for the future, and complying with the new requirements found in Chapter 160D of the North Carolina General Statutes. This proposal contains a scope of services, process, schedule, and cost for the Project.

Scope of Services

1) Plan Development

- a. Development of a plan that addresses and analyzes the topics listed below:
 - demographics
 - environmental constraints
 - existing land use
 - future land use
 - housing
 - land supply and infill development
 - land use policies and regulations (floodplain, sedimentation and erosion control, Foscoe zoning, High Impact Land Uses, etc.)
 - subdivision regulations
 - utilities
- b. Development of goals and recommendations designed to guide land use policy decisions for the County over a 20-year plan horizon.

2) Public Involvement

- a. Facilitation of meetings of the Plan Oversight Group (or Planning Board, per County preference)
- b. Development of an online survey to gather public input for the plan.
- c. Facilitation of up to two public meetings to discuss the purpose of the plan, present draft recommendations, and solicit public input.
- d. Meet with stakeholders to gather input for the plan. Stakeholders will include:
 - County Department Heads
 - AppalCART
 - AppHealthCare
 - NC Department of Transportation
 - Watauga County School System
 - Caldwell Community College and Technical Institute
 - ASU

- Municipalities in the County
- High Country Council of Governments

Plan Development Process

Development of the Project will include, but not be limited to, the following:

- 1) Hold workshop with County Board of Commissioners to evaluate project goals, desired outcomes, range of preferred recommendations, and any specific topics to be addressed in Plan
- 2) Compilation and analysis of information related to demographics, environmental constraints, housing, land supply, development, transportation, and utilities
- 3) Analysis of existing land use regulations and policies related to zoning and subdivisions
- 4) Development of goals and recommendations
- 5) Public involvement activities detailed above
- 6) Presentation of draft Plan to Watauga County Planning Board
- 7) Presentation of draft Plan to Watauga County Board of Commissioners

Items to be provided by the County

- 1) Digital copies of the County's land use regulations and policies
- 2) A digital or print copy of the County's most up-to-date zoning map
- 3) Cost of advertising, direct mailing, or other means to promote the citizen survey
- 4) Provision of meeting space for Plan Oversight Group meetings and public meetings

Cost

HCCOG proposes to contract with the County to develop the Comprehensive Land Use Plan, as described above, for a lump sum fee of \$25,000.

Schedule

Project could begin on June 1, 2024 HCCOG can complete the Comprehensive Land Use Plan within 12 months of contract execution.

**AGREEMENT FOR PLANNING SERVICES BETWEEN WATAUGA COUNTY AND
HIGH COUNTRY COUNCIL OF GOVERNMENTS**

This **AGREEMENT**, entered into on the _____ day of _____, 20____ by and between High Country Council of Governments (hereinafter referred to as the "Planning Agency") and Watauga County, North Carolina (hereinafter referred to as the "Local Government");

WITNESSETH THAT

WHEREAS, the Planning Agency is empowered to provide technical assistance by the North Carolina General Statutes; technical assistance shall consist of development of a Growth Management (Land Use) Plan as described below; and

WHEREAS, the Local Government has requested the Planning Agency to provide such technical assistance to the Local Government to meet the requirements found in Chapter 160D of the North Carolina General Statutes; and

WHEREAS, the Planning Agency desires to cooperate with the Local Government in every way possible to the end that the proposed activities are carried out in an efficient and professional manner.

1. SCOPE OF SERVICES

a. Plan Development

- i. Development of a plan that addresses and analyzes the topics listed below:
 - demographics
 - environmental constraints
 - existing land use
 - future land use
 - housing
 - land supply and infill development
 - land use policies and regulations (floodplain, sedimentation and erosion control, Foscoe zoning, High Impact Lane Uses, etc.)
 - subdivision regulations
 - utilities
- ii. Development of goals and recommendations designed to guide land use policy decisions for the County over a 20-year plan horizon.

b. Public Involvement

- i. Facilitation of meetings of the Plan Oversight Group (or Planning Board, per County Preference) .
- ii. Development of an online survey to gather public input for the plan.
- iii. Meet with stakeholders to gather input for the plan, including:
 - County Department Heads
 - AppalCART
 - AppHealth Care

- NC Department of Transportation
- Watauga County School System
- Caldwell Community College and Technical Institute
- Appalachian State University
- Municipalities in the County
- High Country Council of Governments

c. Plan Development Process

Development of the Project will include, but not be limited to, the following:

- i. Hold workshop with the County Board of Commissioners to evaluate project goals, desired outcomes, range of preferred recommendations, and any specific topics to be addressed in the Plan
- ii. Compilation and analysis of information related to demographics, environmental constraints, housing, land supply, development, parks and open space, transportation, and utilities
- iii. Analysis of existing land use regulations and policies related to zoning and subdivisions
- iv. Development of goals and recommendations
- v. Public involvement of activities detailed above
- vi. Presentation of draft Plan to Watauga County Planning Board
- vii. Presentation of draft Plan to Watauga County Board of Commissioners

2. **COMPENSATION.** The Local Government will compensate the Planning Agency a lump sum of \$25,000, invoiced upon completion of the project. Additional work and compensation beyond the contracted scope of services, if desired, shall be added through a contract amendment.
3. **PERSONNEL.** During the period of this Contract, the Planning Agency will furnish the necessary trained personnel to the Local Government to perform the work described above.
4. **RESPONSIBILITIES OF THE LOCAL GOVERNMENT.** To ensure successful project development, the Local Government will provide the following:
 - a. Digital copies of the Local Government's land use regulations and policies.
 - b. Copy of the County's most up-to-date zoning map
 - c. Cost of advertising, direct mailing, or other means to promote the citizen survey
 - d. Provision of meeting space to hold Planning Board meetings
5. **DELIVERABLES.** The final Growth Management (Land Use) Plan, as outlined above, will be provided to the Local Government in an electronic PDF format. If printed copies are desired, the Local Government shall be responsible for procuring such services and bearing all costs.
6. **TERMINATION/MODIFICATIONS.** The Local Government may terminate this contract by giving the Planning Agency a thirty-day written notice. Furthermore, if there is a need to amend the proposal, either party may do so with written approval of the other.

- 7. **TIME OF PERFORMANCE.** The Planning Agency shall ensure that all services required herein shall be completed and all deliverables shall be provided between June 1, 2024, and May 31, 2025.
- 8. **NONDISCRIMINATION CLAUSE.** No person in the United States shall on the grounds of race, color, national origin, or sex be excluded from participating in, be denied benefits of, or be subjected to discrimination with any program or activity funded in whole or in part with funds available under the Housing and Community Development Act of 1974, section 109.

IN WITNESS WHEREOF, the Planning Agency and the Local Government have executed this **AGREEMENT** as of the date first above written.

LOCAL GOVERNMENT:

WATAUGA COUNTY

By: _____
Deron Geouque, Watauga County Manager

Attest: _____

PLANNING AGENCY:

HIGH COUNTRY COUNCIL OF GOVERNMENTS

By: _____
Julie Wiggins, Executive Director

Attest: _____

COUNTERPARTS:

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

This instrument has been pre-audited in the manner required by the local government budget and fiscal control act.

Watauga County Finance Officer

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AGENDA ITEM 9:

PLANNING & INSPECTIONS MATTERS

B. Request for RPO Ranking of Transportation Projects

MANAGER'S COMMENTS:

Mr. Walker will request the Board rank in order the sixteen (16) listed projects for possible inclusion in the 2026-2035 State Transportation Improvement Program (STIP). The rankings are due June 30, 2024.

Board direction is requested regarding the ranking of the sixteen included transportation projects.



WATAUGA COUNTY

*Department of
Planning & Inspections*

126 Poplar Grove Connector Suite 201 • Boone, North Carolina 28607 (828) 265-8043

TTY 1-800-735-2962

Voice 1-800-735-8262

or 711

FAX (828) 265-8080

Memorandum

Date: May 29, 2024
To: Deron Geouque
From: Jason Walker
Re: NCDOT STIP Priority Projects for the 2026-2035 STIP funding

David Graham, Transportation Planner with the High Country Council of Governments, is seeking for the Board of Commissioners to Prioritize in order the current projects identified in the current STIP for local scoring and ranking.

Attached cover letter from David and the available Watauga County projects for prioritization.



High Country Rural Planning Organization (RPO)

Municipalities and Counties of
Alleghany, Ashe, Avery, Mitchell, Watauga, Wilkes, and Yancey

*"Serving North Carolina's High Country with Continuing, Cooperative, and
Comprehensive Transportation Planning"*

060424 BCC Meeting



Woodie Young, RTAC Chair

David Graham, Transportation Planner

Kevin Rothrock, RTCC Chair

MEMORANDUM

TO: Michael Carter, Alleghany County Manager
Adam Stumb, Ashe County Manager
Phillip Barrier, Avery County Manager
Allen Cook, Mitchell County Manager
Deron Geouque, Watauga County Manager
John Yates, Wilkes County Manager
Lynn Austin, Yancey County Manager
Amy Davis, Boone Town Manager

FROM: David Graham, Transportation Planner

SUBJECT: High Country RPO – Call for Priority STIP Projects

DATE: May 28, 2024

The High Country RPO has developed a Project Solicitation and Ranking Methodology for scoring and ranking transportation projects that cover all modes of transportation (*highway, bicycle & pedestrian, transit, airport, and rail*) for consideration in the State Transportation Improvement Program (STIP). In accordance with the High Country RPO Project Solicitation and Ranking Methodology, the High Country RPO will score and rank **all** eligible High Country RPO projects in the NCDOT's database.

Therefore, **please submit in order of priority (1st, 2nd, 3rd ...)** your county's projects for scoring and ranking. As individual municipalities (except for the Town of Boone) will not be submitting projects to the RPO for scoring and ranking, the county requests should include both rural and urban projects. I encourage all counties to discuss the priority order of projects with their respective municipalities prior to submitting projects. ***Attached is the NCDOT project scores list of all eligible projects sorted by county for local scoring and ranking. Please review the attached list and submit all of your eligible projects in order of priority.***

Information Needed for Bicycle and Pedestrian Projects

When submitting Bicycle and Pedestrian projects, please indicate if any right-of-way has been secured for the project. This information is needed for local project scoring.

***Note:** The Division Needs category projects including the projects that cascade down from the Regional Impact category to the Division Needs category will automatically be re-ranked for point allocation. For example: If Ashe County submits 5 projects for scoring and ranking in priority order (#1 - #5) and only the top 2 projects are funded at the Regional Impact category the remaining projects (#3 - #5) will be scored and ranked at the Division Needs Category as follows: Project #3 becomes priority #1, Project #4 becomes priority #2, and Project #5 becomes priority #3.*

To have projects included for scoring and ranking, please submit your priority projects in order of priority (1st, 2nd, 3rd, ...) to me by June 30, 2024.

Please give me a call if you would like to discuss individual projects.

Thank you.

Enclosure

cc: Julie Wiggins, Executive Director, High Country Council of Governments
Chris Grubb, Planning Director, High Country Council of Governments
High Country Town Managers/Clerks

SPOT ID	Mode	TIP	Project Category	Route / Facility / Project Name	From / Cross Street / Location	To / Cross Street	Description	Specific Improvement Type	Cost to NCDOT	Statewide Mobility Quantitative Score (Out of 100)	Regional Impact Quantitative Score (Out of 70)	Division Needs Quantitative Score (Out of 50)	County(ies)
H090921-A	Highway	R-2566A	Statewide Mobility	NC 105	US 221 in Avery County	SR 1136 (Clarks Creek Road) in Watauga County	Widen to Multi-Lanes.	4 - Upgrade Arterial to Signalized RCI Corridor	\$ 24,800,000	58.61	40.47	30.87	Avery, Watauga
H230551	Highway		Regional Impact	NC 105	Adam's Apple Drive	US 221	Upgrade Roadway	16 - Modernize Roadway	\$ 105,900,000	N/A	29.90	14.25	Avery, Watauga
B230668	Bicycle & Pedestrian		Division Needs	Middle Fork Greenway Section 1B	South of Blue Ridge Parkway	Chestnut Ridge Parkway	Construct greenway along US 321 south of Blue Ridge Parkway to Chestnut Ridge Parkway	2 - Off-Road/Separated Linear Bicycle Facility (Bicycle)	\$ 1,760,000	N/A	N/A	12.99	Watauga
B230719	Bicycle & Pedestrian		Division Needs	Middle Fork Greenway Section 3A	North of Aho Road	Sterling Creek park	Construct greenway along US 321 north of Aho Road and south of Sterling Creek Park. This segment includes 2 bridges, parking area, river access, and trail and will connect to existing 2 miles of trail.	2 - Off-Road/Separated Linear Bicycle Facility (Bicycle)	\$ 2,720,000	N/A	N/A	16.60	Watauga
B230730	Bicycle & Pedestrian		Division Needs	Middle Fork Greenway Section 5B	South of Jordan Cook Road	Watauga Medical Center	Construct greenway along US 321 to Watauga Medical Center	2 - Off-Road/Separated Linear Bicycle Facility (Bicycle)	\$ 2,640,000	N/A	N/A	23.80	Watauga
B230735	Bicycle & Pedestrian		Division Needs	Middle Fork Greenway Section 5C	Payne Branch Park	Goldmine Branch Park	Construct greenway along US 321 between Payne Branch Park and Goldmine Park	2 - Off-Road/Separated Linear Bicycle Facility (Bicycle)	\$ 5,040,000	N/A	N/A	19.58	Watauga
H090163-A	Highway	R-5903	Regional Impact	US 421	Tennessee Line	US 321/421 junction near Vilas	Widen to Multi-Lanes	1 - Widen Existing Roadway	\$ 125,600,000	N/A	31.41	24.45	Watauga
H111016	Highway		Statewide Mobility	US 321 Truck, US 421 Truck, SR 1107 (NC 105 Bypass Road)	NC 105	US 421, US 321, NC 194	Widen to 3 lanes with 5 foot paved shoulders to accommodate bicycles.	1 - Widen Existing Roadway	\$ 58,500,000	77.43	49.32	31.51	Watauga

H170838-A	Highway	R-5915A	Statewide Mobility	US 421 (Daniel Boone Parkway)	US 321/421 West of Boone	NC 105	Construct freeway on new location south of the City of Boone	5 - Construct Roadway on New Location	\$ 247,700,000	77.21	53.45	30.65	Watauga
H170838-C	Highway	R-5915C	Statewide Mobility	US 421 (Daniel Boone Parkway)	US 221/321	US 221/421 East of Boone	Construct freeway on new location south of the City of Boone	5 - Construct Roadway on New Location	\$ 518,800,000	61.24	40.28	34.13	Watauga
H171686	Highway	R-5872	Statewide Mobility	US 421	SR 1180 (Poplar Grove Connector)	N/A	Construct Roundabout	10 - Improve Intersection	\$ 13,500,000	68.13	44.85	34.10	Watauga
H191026	Highway		Regional Impact	NC 105	SR 1568 (Old Shulls Mill Road)	J.H. Mclean Road	Widen roadway to 3 lanes with 5 foot paved shoulders from Old Shulls Mill Road to J.H. Mclean Road.	1 - Widen Existing Roadway	\$ 103,600,000	N/A	35.32	28.03	Watauga
H230694	Highway		Statewide Mobility	US 221, US 421	SR 1416 (Old US 421 South), SR 1672 (Old US 421 South)	N/A	Construct interchange to improve safety.	7 - Upgrade At-grade Intersection to Interchange or Grade Separation	\$ 62,700,000	14.99	11.12	7.34	Watauga
H230697	Highway		Regional Impact	NC 194	US 221, US 421	SR 1333 (Castle Ford Road)	Modernize Roadway, including construction of center turn lane and sidewalks from US 221/421 to Rainbow Trail (NS).	26 - Upgrade Roadway	\$ 25,000,000	N/A	35.73	28.52	Watauga
H231162	Highway		Division Needs	SR 1524 (Bamboo), SR 1523 (Deerfield)	SR 1523 (Deerfield)	N/A	Improve Intersection	10 - Improve Intersection	\$ 6,500,000	N/A	N/A	10.36	Watauga
H231165	Highway		Statewide Mobility	SR 1233 (Old US Hwy 421), US 321	SR 1233 (Old US Hwy 421)	N/A	Improve Intersection	10 - Improve Intersection	\$ 5,000,000	23.35	15.40	11.13	Watauga

AGENDA ITEM 10:

ADOPTION OF THE FISCAL YEAR 2025 BUDGET ORDINANCE

MANAGER'S COMMENTS:

The Fiscal Year 2025 Budget Ordinance is presented for adoption. Included in the packet are changes recommended by the Board and County Manager:

The Board may approve the proposed Budget Ordinance as presented, request changes, or schedule an additional work session. North Carolina General Statutes requires the budget be adopted by June 30th.

Board action is required.

Budget Change Summary				
General Fund				
		Revenues	Expenditures	
Initial budget changes discussed in the May 13-14, 2024 budget work sessions				
104210-412100	Salaries		6,732	IT reclass for employee
104210-418100	Social security		539	IT reclass for employee
104210-418200	Local gov't retirement		921	IT reclass for employee
104210-418901	Other fringe 401K		337	IT reclass for employee
104210-452000	Capital outlay - Equipment		(15,000)	Duplication
103311-389915	Sales tax agreement with Towns	82,264		Recognize additional revenue
103311-323500	Hold Harmless - Medicaid Relief	82,265		Recognize additional revenue
104199-445100	General Liability & Property Insurance		29,000	To recognize additional property and liability
104199-418300	Retiree health insurance		(29,000)	To recognize additional property and liability
105911-XXXXXX	National Teacher Board certifications		25,000	National teacher board certifications
105911-XXXXXX	School personnel supplement		130,000	Watauga School personnel supplements
104140-437000	Advertising		16,000	Tax liens
105890-463127	Children's council		(50,000)	Increasing childcare slots
105890-XXXXXX	Future childcare		50,000	Increasing childcare slots
	EDC, Children's Council, County, Other provider			
Additional budget changes discussed in the May 21, 2024 public hearing				
104199-469103	Professional services - architect		(15,000)	To recognize funding of School nurses
104199-469199	Professional services		(20,000)	To recognize funding of School nurses
104199-435200	Maintenance and repairs		(5,000)	To recognize funding of School nurses
104199-499100	Contingency		(90,000)	To recognize funding of School nurses
105911-XXXXXX	School nurses		130,000	To recognize funding of School nurses
106110-469300	Library annual appropriation		19,664	Additional funding of requested appropriation
109800-498021	Transfer to CIP		(19,664)	Additional funding of requested appropriation
213980-398100	Transfer from General Fund	(19,664)		Additional funding of requested appropriation
219330-461101	Library expansion		(19,664)	Additional funding of requested appropriation
net change		\$ 144,865	\$ 144,865	Overall Budget Increase

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2024/25**

BE IT ORDAINED by the Board of Commissioners of Watauga County, North Carolina, meeting in regular session this 4th day of June, 2024, that the following fund revenues and departmental expenditures, together with certain restrictions and authorizations, are adopted:

SECTION I**GENERAL FUND***A. Revenues Anticipated:*

<u>SOURCE</u>	<u>AMOUNT</u>
Ad Valorem Taxes	\$ 45,368,982
Local Option Sales Taxes	\$ 21,190,300
Other Taxes	\$ 980,000
Intergovernmental Revenues	\$ 7,522,609
Permits and Fees	\$ 762,750
Recreation Programs	\$ 1,726,834
Sales and Services	\$ 592,700
Miscellaneous Revenues	\$ 802,248
Transfer From Capital Reserve Fund	\$ 3,119,939
Total Revenues - General Fund	<u>\$ 82,066,362</u>

B. Expenditures Authorized:

General Government	Governing Body	\$ 67,352
	Administration	\$ 681,100
	Finance	\$ 630,337
	Tax Administration	\$ 1,317,421
	Tax Revaluation	\$ 382,150
	License Plate Agency	\$ 316,106
	Legal Services	\$ 116,000
	Court Facilities	\$ 2,000
	Elections	\$ 578,105
	Register of Deeds	\$ 724,442
	General Administration	\$ 1,622,300
	Information Technology	\$ 1,355,385
	Maintenance	\$ 2,031,028
	Public Buildings	\$ 2,000,799
	Total	<u>\$ 11,824,526</u>
Public Safety	Sheriff	\$ 6,999,385
	Detention Center	\$ 3,264,306
	Emergency Services	\$ 4,651,634
	Emergency Management	\$ 1,903,553
	Planning and Inspections	\$ 854,341
	Emergency Medical Services	\$ 2,810,383
	Animal Care and Control	\$ 238,570
	Total	<u>\$ 20,722,173</u>
Environmental Protection	Cooperative Extension Service	\$ 370,835
	Soil and Water Conservation	\$ 178,348
	Total	<u>\$ 549,183</u>
Transportation	Transportation	\$ 79,820
	Total	<u>\$ 79,820</u>
Economic/Physical Development	Economic Development Commission	\$ 124,000
	Special Appropriations	\$ 605,395
	Total	<u>\$ 729,395</u>
Human Services	Public Health	\$ 1,030,000
	Mental Health	\$ 171,794
	Project on Aging	\$ 1,855,238
	Veteran's Service	\$ 169,473
	Total	<u>\$ 3,226,505</u>

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2024/25**

Education	Watauga County Board of Education Caldwell Community College & Technical Institute	\$ 16,815,597 \$ 1,129,350 Total \$ 17,944,947
Cultural and Recreational	Library Recreation	\$ 818,990 \$ 2,399,947 Total \$ 3,218,937
Transfers to Other Funds	Transfer to Public Assistance Fund Transfer to Capital Projects Fund Transfer to Debt Service Fund	\$ 2,947,627 \$ 11,851,136 \$ 8,972,112 Total \$ 23,770,875
Total Expenditures - General Fund		\$ 82,066,362

SECTION II

PUBLIC ASSISTANCE FUND

<i>A. Revenues Anticipated:</i>	<u>SOURCE</u>	<u>AMOUNT</u>
	Federal and State Allocations	\$ 4,010,083
	Miscellaneous Revenue	\$ 11,550
	Transfer from General Fund	\$ 2,947,627
	Fund Balance Appropriation	\$ 50,000
	Total Revenues - Public Assistance Fund	\$ 7,019,260
<i>B. Expenditures Authorized:</i>	Administration	\$ 4,845,151
	Child Support Enforcement Programs	\$ 214,414
		\$ 1,959,695
	Total Expenditures - Public Assistance Fund	\$ 7,019,260

SECTION III

CAPITAL PROJECTS FUND

<i>A. Revenues Anticipated:</i>	<u>SOURCE</u>	<u>AMOUNT</u>
	Transfer from General Fund	\$ 11,851,136
	Fund Balance Appropriation	\$ 3,119,939
	Total Revenues - Capital Projects Fund	\$ 14,971,075
<i>B. Expenditures Authorized:</i>	Watauga County Schools CIPs	\$ 5,598,300
	County CIP	\$ 6,252,836
	Transfer to General Fund	\$ 3,119,939
	Total Expenditures - Capital Projects Fund	\$ 14,971,075

SECTION IV

FEDERAL EQUITABLE SHARING FUND (SHERIFF'S OFFICE)

<i>A. Revenues Anticipated:</i>	<u>SOURCE</u>	<u>AMOUNT</u>
	Federal Equitable Sharing Funds	\$ 23,000
	Total Revenues - Federal Equitable Sharing Fund	\$ 23,000
<i>B. Expenditures Authorized:</i>	Operations	\$ 23,000
	Total Expenditures - Federal Equitable Sharing Fund	\$ 23,000

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2024/25**

SECTION V

STATE SUBSTANCE ABUSE TAX FUND (SHERIFF'S OFFICE)

<i>A. Revenues Anticipated:</i>	<u>SOURCE</u>	<u>AMOUNT</u>
	Controlled Substance Tax	\$ 18,350
	Total Revenues - State Substance Abuse Tax Fund	<u>\$ 18,350</u>
<i>B. Expenditures Authorized:</i>	Operations	\$ 18,350
	Total Expenditures - State Substance Abuse Tax Fund	<u>\$ 18,350</u>

SECTION VI

EMERGENCY TELEPHONE SURCHARGE FUND

<i>A. Revenues Anticipated:</i>	<u>SOURCE</u>	<u>AMOUNT</u>
	Emergency Telephone Surcharge	\$ 226,133
	Appropriated Fund Balance	\$ 313,470
	Total Revenues - Emergency Telephone Surcharge Fund	<u>\$ 539,603</u>
<i>B. Expenditures Authorized:</i>	Implemental Functions	\$ 5,000
	Software	\$ 43,715
	Employee Training	\$ 14,884
	Telephone	\$ 46,534
	Hardware	\$ 250,670
	Furniture	\$ 178,800
	Total Expenditures - Emergency Telephone Surcharge F	<u>\$ 539,603</u>

SECTION VII

RURAL FIRE SERVICE DISTRICT FUND

<i>A. Revenues Anticipated:</i>	<u>SOURCE</u>	<u>AMOUNT</u>
	Beech Mtn. Rural Fire Service District	\$ 2,762
	Boone Rural Fire Service District	\$ 1,424,620
	Cove Creek Rural Fire Service District	\$ 319
	Foscoe Rural Fire Service District	\$ 112,763
	Shawneehaw Rural Fire Service District	\$ 8,597
	Total Revenues - Rural Fire Service Districts Fund	<u>\$ 1,549,061</u>
<i>B. Expenditures Authorized:</i>	Beech Mtn. Rural Fire Service District	\$ 2,762
	Boone Rural Fire Service District	\$ 1,424,620
	Cove Creek Rural Fire Service District	\$ 319
	Foscoe Rural Fire Service District	\$ 112,763
	Shawneehaw Rural Fire Service District	\$ 8,597
	Total Expenditures - Rural Fire Service Districts Fund	<u>\$ 1,549,061</u>

NOTE: In the event the actual proceeds from the fire tax exceed or fall short of the appropriated amounts, the actual proceeds from the tax shall constitute the appropriations from the tax levy and the Budget Officer is authorized to amend the budget upward to cover the actual revenues collected.

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2024/25**

SECTION VIII

FIRE TAX DISTRICTS FUND

A. Revenues Anticipated:

<u>SOURCE</u>	<u>AMOUNT</u>
Beaver Dam Fire Department	\$ 150,750
Blowing Rock Fire District	\$ 729,129
Cove Creek Fire District	\$ 380,587
Creston Fire Department	\$ 7,432
Deep Gap Fire District	\$ 297,421
Fall Creek Fire Department	\$ 13,699
Foscoe Fire District	\$ 697,011
Meat Camp Fire Department	\$ 348,944
Shawneehaw Fire District	\$ 172,240
Stewart Simmons Fire District	\$ 431,358
Todd Fire District	\$ 84,236
Zionville Fire District	\$ 172,090
Total Revenues - Fire Districts Fund	<u>\$ 3,484,897</u>

B. Expenditures Authorized:

Beaver Dam Fire Department	\$ 150,750
Blowing Rock Fire District	\$ 729,129
Cove Creek Fire District	\$ 380,587
Creston Fire Department	\$ 7,432
Deep Gap Fire District	\$ 297,421
Fall Creek Fire Department	\$ 13,699
Foscoe Fire District	\$ 697,011
Meat Camp Fire Department	\$ 348,944
Shawneehaw Fire District	\$ 172,240
Stewart Simmons Fire District	\$ 431,358
Todd Fire District	\$ 84,236
Zionville Fire District	\$ 172,090
Total Expenditures - Fire Districts Fund	<u>\$ 3,484,897</u>

NOTE: In the event the actual proceeds from the fire tax exceed or fall short of the appropriated amounts, the actual proceeds from the tax shall constitute the appropriations from the tax levy and the Budget Officer is authorized to amend the budget upward to cover the actual revenues collected.

SECTION IX

OCCUPANCY TAX FUND

A. Revenues Anticipated:

<u>SOURCE</u>	<u>AMOUNT</u>
Occupancy Tax	\$ 4,000,000
Total Revenues - Occupancy Tax Fund	<u>\$ 4,000,000</u>

B. Expenditures Authorized:

Tax Collection Fees	\$ 40,000
Watauga District U TDA	\$ 3,960,000
Total Expenditures - Occupancy Tax Fund	<u>\$ 4,000,000</u>

NOTE: In the event the actual proceeds from the occupancy tax exceed or fall short of the appropriated amounts, the actual proceeds from the tax shall constitute the appropriations from the tax levy and the Budget Officer is authorized to amend the budget upward to cover the actual revenues collected.

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2024/25

<u>SECTION X</u>	<u>DEBT SERVICE</u>	
A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Transfer from General Fund	\$ 8,972,112
	Total Revenues - Debt Service Fund	<u>\$ 8,972,112</u>
B. Expenditures Authorized:	Debt Service-Education	\$ 7,116,712
	Debt Service-Other	\$ 1,855,400
	Total Expenditures - Debt Service Fund	<u>\$ 8,972,112</u>
<u>SECTION XI</u>	<u>SOLID WASTE ENTERPRISE FUND</u>	
A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Intergovernmental Revenues	\$ 158,800
	Charges for Services	\$ 6,814,986
	Miscellaneous Revenues	\$ 55,000
	Total Revenues - Solid Waste Enterprise Fund	<u>\$ 7,028,786</u>
B. Expenditures Authorized:	Sanitation Department	\$ 6,890,312
	Recycling	\$ 138,474
	Total Expenditures - Solid Waste Enterprise Fund	<u>\$ 7,028,786</u>
<u>SECTION XII</u>	<u>REPRESENTATIVE PAYEE FUND</u>	
A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Trust	\$ 108,436
	Total Revenues - Representative Fund	<u>\$ 108,436</u>
B. Expenditures Authorized:	Payee	\$ 108,436
	Total Expenditures - Representative Fund	<u>\$ 108,436</u>
<u>SECTION XIII</u>	<u>FINES AND FORFEITURES FUND</u>	
A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Penalties, fines and forfeitures	\$ 240,000
	Total Revenues - Fines and Forfeitures	<u>\$ 240,000</u>
B. Expenditures Authorized:	Board of Education Fines and Forfeitures	\$ 240,000
	Total Expenditures - Fines and Forfeitures	<u>\$ 240,000</u>
<u>SECTION XIV</u>	<u>DEED OF TRUST FUND</u>	
A. Revenues Anticipated:	<u>SOURCE</u>	<u>AMOUNT</u>
	Register of Dees Permits and Fees	\$ 75,000
	Total Revenues - Deed of Trust Fund	<u>\$ 75,000</u>
B. Expenditures Authorized:	Payment of fees to the State of N.C.	\$ 75,000
	Total Expenditures - Deed of Trust Fund	<u>\$ 75,000</u>

NOTE: In the event the actual proceeds from the occupancy tax exceed or fall short of the appropriated amounts, the actual proceeds from the tax shall constitute the appropriations from the tax levy and the Budget Officer is authorized to amend the budget upward to cover the actual revenues collected.

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2024/25**

SECTION XV

COUNTY TAX RATE ESTABLISHED

An ad valorem tax rate of \$0.318 per \$100 at full valuation is hereby established as the official tax rate for Watauga County for the fiscal year 2024/25. The rate is based on a total base valuation of \$14,445,829,224.

SECTION XVI

COUNTY FIRE DISTRICT TAX RATES ESTABLISHED

Ad valorem tax rates as listed below per \$100 at full valuation is hereby established as the official tax rates for Watauga County Fire Protection Districts for the fiscal year 2024/25. This rate is based on the estimated taxable property situated in each district.

<u>Fire District</u>	<u>Property Values</u>	<u>Tax Rate Per \$100 of Value</u>
Beech Mountain Rural	\$5,643,024	\$ 0.05
Blowing Rock Rural	\$1,457,055,012	\$ 0.05
Boone Rural	\$2,391,120,620	\$ 0.06
Cove Creek	\$763,304,590	\$ 0.05
Cove Creek Special	\$673,300	\$ 0.05
Deep Gap	\$592,421,220	\$ 0.05
Foscoe	\$1,414,521,029	\$ 0.05
Foscoe Special	\$227,946,782	\$ 0.05
Meat Camp	\$720,572,092	\$ 0.05
Northwest Watauga	\$334,228,287	\$ 0.05
Shawneehaw	\$335,278,820	\$ 0.05
Shawneehaw Special	\$17,338,868	\$ 0.05
Stewart Simmons	\$491,831,393	\$ 0.085
Todd	\$120,259,960	\$ 0.07
Zionville	\$350,204,374	\$ 0.05

**STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2024/25**

SECTION XVII**SOLID WASTE FEES ESTABLISHED**

Commercial Solid Waste	\$59.00 per ton
Construction and Demolition Waste	\$59.00 per ton
Land-Clearing Inert Debris	\$59.00 per ton
RO Cont. Disposal Fee	\$59.00 per ton
Mixed Recycling	\$59.00 per ton
Coarse-Ground Mulch	\$0 per ton
Passenger Vehicle Minimum	\$9
Solid Waste Fee (per residence County-wide)	\$102.87 per year

SECTION XVIII**SOLID WASTE COLLECTION AND DELIVERY FEES ESTABLISHED**

Boone - Per Lift (Zone - 607)	Industrial	\$ 187.50
	Commercial	\$ 34.65
	Recycling	\$ 34.65
Container rent - per month	Industrial	\$ 91.95
	Commercial	\$ 17.25
	Recycling	\$ 17.25
Extended 607 - Per Lift (Zone - Linear Mile)	Industrial	\$ 187.50
	Commercial	\$ 43.95
	Recycling	\$ 43.95

SECTION XIX**PLANNING, INSPECTIONS FEES ESTABLISHED**

Building Permit	\$.30 per square foot heated space \$.15 per square foot unheated space
Modular Home	\$300.00 plus \$.15 per square foot for basement
Mobile Home	\$75.00 single wide / \$100 double wide
Penalty for building without permit	Double building permit fees. May be subject to additional trip fees as necessary
Alteration Permit	\$75.00
Sign Permit	\$50.00 on premise / \$100.00 for billboard
Trip Fee	\$75.00
Remodel Permit	\$75 per trade
Grading Permit	\$150.00 per acre or part thereof; Individual home site less than 1 acre exempt
Floodplain Development Permit	\$150.00
Compliance and Review <i>(For all ordinances not specifically named in fee schedule)</i>	\$40.00 per permit / \$100.00 per site plan \$300.00 appeals, conditional use permits, variances \$400.00 amendments
Subdivision Plat/Manufactured Home Park Fees	\$30.00 per lot or building as applicable
Wireless Communication Tower Site	\$750.00
Wireless Co-location Permit	\$150.00
Wind Energy Systems	\$150 small / \$750 large
Sexually Oriented Business Permit	\$1,000.00
Administrative Fees for Refunds	\$30.00 plus \$75.00 per inspection done

SECTION XX**FIRE CODE FEES AND PENALTIES ESTABLISHED****Special User Permits for Specific Times:**

Fireworks - Public Display	\$25.00
Tents and Air Structures (30 day maximum)	\$25.00
Temporary Kiosks or Merchandising Displays	\$25.00
Insecticide fogging or fumigation	\$25.00

Explosive Materials/Blasting Permits:

Annually (1 Year)	\$400.00
48 Hours	\$40.00

Special Assembly:

Gun show, craft show, etc	\$25.00
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Bowling Pin and Alley:

Resurfacing and Refinishing	\$25.00
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Any other Special Function Requiring Fire Prevention:

Bureau Inspection and Approval	\$25.00
Fire Report Copies	\$2.00
Annual Inspection Report	\$50.00
Inspection Report (non-annual)	\$50.00
Inspection Report (multi-tenant up to two buildings)	\$60.00
Inspection Report (multi-tenant up to three buildings)	\$70.00
Inspection Report (multi-tenant up to ten buildings)	\$100.00
Inspection Report (multi-tenant up to twenty buildings)	\$200.00
Inspection Report (multi-tenant over twenty buildings)	\$300.00
Carbon Monoxide Inspections	\$50.00

AGENDA ITEM 11:

**DISCUSSION TO CONSIDER A REFERENDUM ADOPTING AN ALTERNATIVE
STRUCTURE OF VOTING FOR WATAUGA COUNTY COMMISSIONERS**

MANAGER'S COMMENTS:

Chairman Turnbow and County Attorney Capua will discuss Board consideration of a referendum adopting an alternative structure of voting for Watauga County Commissioners.

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AGENDA ITEM 12:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Proposed Human Services Parking Lot Agreement with Appalachian State University

MANAGER’S COMMENTS:

The current lease with Appalachian State University has expired. The University is requesting no changes to the terms and amount of the lease. The current lease amount is \$5,000 and has remained that amount for five years, since 2019.

Board action is required to approve the lease with Appalachian State University to utilize the Human Services Parking Lot for football game days and special events as detailed in the lease.

WATAUGA COUNTY, NORTH CAROLINA

and

APPALACHIAN STATE UNIVERSITY

USE AGREEMENT

THIS USE AGREEMENT ("Agreement"), made and entered into as of the second signature below ("Execution Date") by and between Watauga County ("County"), and Appalachian State University, a constituent institution of the University of North Carolina ("University"). Watauga County and Appalachian State University may each be referred to herein individually as a "Party" or collectively as the "Parties."

WITNESSETH:

WHEREAS, Appalachian State University desires to utilize the parking lot at 132 Poplar Grove Road Connector as set forth below;

WHEREAS, the Board of County Commissioners has resolved to allow Appalachian State University use of the parking lot at 132 Poplar Grove Road Connector for the term set forth below; and

NOW, THEREFORE, subject to the terms and conditions hereinafter set forth, said County does hereby agree to allow University to use parking spaces marked by lines in paved lots in the parking lot located at 132 Poplar Grove Road Connector, Boone, lying and being in Watauga County, North Carolina.

The terms and conditions of this Agreement are as follows:

1. **TERM:** The Parking lot located at 132 Poplar Grove Road Connector shall be available to University for the pre- and postgame events during the 2023 football season. Such dates and times shall be determined in accordance with University's football schedule. Notice of game dates and times shall be provided to the County prior to the event. The term of this Agreement shall extend from September 1, 2023 through December 15, 2023.
2. **PAYMENTS:** University shall pay to the County for the use of said lot the sum of Five Thousand Dollars (\$5,000) in one lump sum payment, annually, for the use of the premises. Such payment shall be made every year before the start of the first event. The University shall be responsible for providing security on the dates of use during the term of this Agreement and for removing all unauthorized vehicles. University is responsible for ensuring that no individuals shall enter any structures or buildings located on the premises. County shall provide a parking pass to each individual who pays for the use of the parking facilities, which shall include indemnification language. University shall also provide portajohns for use at the lot on event dates.
3. **USE OF PREMISES:** The premises shall not be used for any illegal purposes, nor in any manner to create any nuisance or trespass, nor in any manner to vitiate the insurance or increase the rate of insurance on the premises. University agrees there shall be no tailgating, no consumption of alcohol, no open flame, and no picnicking at the parking lot

located at 132 Poplar Grove Road Connector. The University shall only use the agreed-upon space for the parking of vehicles for the football game festivities and for the purposes as set forth above, and shall be responsible for providing employees of the University who will secure the premises, the occupants, and the property during the time period of this Agreement and until the property is vacated by any and all persons, vehicles, or remnants of use by University, its sub-University, assigns and authorized or unauthorized users. Upon the end of this Agreement, University shall return the premises to an equal to or better-than condition than it was as of the start date of the Agreement. Specifically, the University shall be responsible for towing unauthorized users of the space. University shall bear the sole cost of removal and towing for any vehicle left on the premises at the termination of the Agreement.

4. **ALTERATIONS:** The University shall not paint or decorate the premises or make any alterations, additions or improvements in or to the premises without the County's prior written consent, and then only in a workmanlike manner using materials and contractors approved by the County. All such work shall be done at the University's expense and at such times and in such manner as the County may approve. All alterations, additions, and improvements upon the premises, made by either the County or the University, shall become the property of the County and shall remain upon and become a part of the premises at the end of the use.
5. **INDEMNIFICATION:** To the extent permitted by law, University agrees to indemnify and hold harmless County from any liability arising from any breach of contract or any other action related to, or incidental to, the performance of this contract. The parties to this Agreement agree that nothing in this Agreement constitutes a waiver of University's sovereign immunity, and that University's obligations in this paragraph shall be limited to the extent and manner of recovery provided in North Carolina's State Tort Claims Act, N.C. Gen. Stat. § 143-291, *et. seq.*
6. **INSURANCE:** University represents and warrants that it is self-insured with respect to tort claims and shall remain self-insured therefor to the extent permitted by North Carolina law for the entire term of this Agreement. A certificate of insurance shall be provided to the County upon request.
7. **DESTRUCTION OF OR DAMAGES TO PREMISES:** If the premises are destroyed by storm, fire, lightning, earthquake or other casualty, or if the spaces become unavailable or unusable for any reason whatsoever, this Agreement shall terminate as of the date of such destruction or unavailability and Agreement shall be accounted for as between the County and the University as of that date. If the premises are damaged, but not wholly destroyed by any such casualties, payment shall abate in such proportion as effective use of the premises has been affected.
8. **GOVERNMENT ORDERS:** University agrees to comply promptly with all requirements of any legally constituted public authority made necessary by reason of University's use of the premises or any other person/entity's use of the premises on University's behalf. In the event a governmental authority, private action, or any other event occurs, which imposes a requirement upon the County, which would result in a hardship to County to remedy, the County may declare this Agreement void and the term of this Agreement shall cease.
9. **EVENTS OF DEFAULT:** The happening of any one or more of the following events (hereinafter any one of which may be referred to as "Event of Default") during the term of

this Agreement, shall constitute a breach of this Agreement on the part of the University;

- (a) University fails to make payments as provided for herein;
- (b) University fails to comply with or abide by and perform any other obligation imposed upon University under this Agreement; or any unlawful or unauthorized use of the premises occurs, as set forth in paragraph above, entitled "Use of Premises."
- (c) A permanent receiver is appointed for University's property and such receiver is not removed within sixty (60) days after written notice from County to University to obtain such removal;
- (d) University, either voluntarily or involuntarily, takes advantage of any debt or relief proceedings under any present or future law, whereby the payment or any part thereof is, or is proposed to be reduced or payment thereof deferred;
- (e) University makes an assignment for benefit of creditors;
- (f) Any other violation of the terms and conditions of the Agreement.

- 10. TERMINATION:** Either Party to this Agreement may terminate this Agreement at any time, and for any reason, by providing thirty (30) days notice to the other party.
- 11. COUNTY'S ENTRY OF PREMISES:** At any time during University's use, County or any representative of County may enter the premises to inspect the premises, exhibit it to prospective University/Purchasers, and to make repairs.
- 12. NOTICES:** All notices required or permitted under this Agreement shall be in writing and shall be personally delivered to or sent by U.S. certified mail, return receipt requested, postage prepaid. Notices to University shall be delivered or sent to the address shown at the beginning of this Agreement with a copy sent to Appalachian State University, Office of General Counsel, Attn: General Counsel, ASU Box 32126, Boone, North Carolina 28608-2126.
- 13. NO BAILMENT CREATED:** No bailment is created by this agreement, and County assumes no liability, whatsoever, for any vehicle, any person located therein, any personal property on the premises, or any item in a vehicle, or any person being in or parked on the premises except to the extent that any such damage or injury occurs due to the negligence or intentional acts of County or its officers, employees or agents. Nothing in this Agreement shall constitute a waiver of the County's governmental immunity.
- 14. ENTIRE AGREEMENT:** This Agreement contains the entire agreement of the parties hereto, and no representations, inducements, promises or agreements, oral or otherwise, between the parties, not embodied herein shall be of any force or effect. This Agreement may not be modified except by a writing signed by all of the parties hereto. This Agreement shall supersede any prior agreement made between the parties, relating to the subject matter of this agreement, whether oral or in writing.

15. **NONWAIVER:** Failure of the County to insist upon strict compliance with the Agreement at any point shall not be construed as a waiver of any terms contained in his Agreement or prohibit full enforcement of the rights contained in the Agreement herein.

16. **ASSIGNMENT:** The University shall not assign this Agreement or sublet the premises in whole or in part.

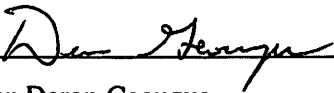
17. **GENERAL RULES AND REGULATIONS:**

- (a) No boats, trailers, or campers shall be parked in the parking area;
- (b) No trash or personal property shall be left on the property. University Agreements the spaces as designated herein only. Any trash, vehicles or personal property left on the premises will be removed at the University's expense.
- (c) Portable toilet facilities shall be provided by the University at its sole expense in both parking lot locations in amounts sufficient for the comfort of those utilizing the premises.

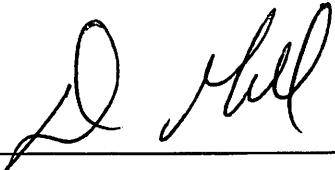
IN TESTIMONY WHEREOF, the said parties of the first and second part herein, have hereunto set their hands and affixed their seals, the day and year first above written.

WATAUGA COUNTY

APPALACHIAN STATE UNIVERSITY



 By: Deron Geouque
 County Manager



 By: Doug Gillin
 Director of Athletics

8-2-2023

 Date Signed

8-2-23

 Date Signed

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AGENDA ITEM 12:**MISCELLANEOUS ADMINISTRATIVE MATTERS*****B. North Carolina Association of County Commissioners (NCACC) Legislative Goals*****MANAGER'S COMMENTS:**

Per Commissioner request, enclosed is a copy of the NCACC's legislative goals. The top three priorities of the Association in 2023-2024 were:

1. Seek legislation, funding, and other efforts to expand digital infrastructure/broadband capability to the unserved and under-served areas and residents of the state.
2. Seek additional revenue sources to address statewide public school and community college capital needs and ensure methods used to distribute school capital funding considers the needs of both low-wealth and growing counties. Revisions to the Needs-Based Public School Capital Fund that will allow for more access to counties and allow for faster school construction to include allowing projects that have not previously been awarded a grant to commence and remain eligible for future grant application periods.
3. Support expansion of Medicaid as well as related funding and operational flexibility for counties to expand county workforce and necessary infrastructure.

Other potential goals are:

Support legislation to allow counties to include specific language on the ballot referendum designating how the proposed quarter-cent local sales tax levy will be spent.

Increase state funding and support legislation for behavioral health services and facilities, including dedicated resources for community paramedicine projects; inpatient crisis beds; substance use disorders; specialty courts; individuals with mental health issues in county jails; and single stream funding for area authorities.

Oppose efforts to divert to the state, fees or taxes currently allocated to the counties or to erode existing county revenue streams with unfunded mandates.

Goals 1 and 3 have been addressed. Staff seeks direction from the Board on the top three legislative goals that they would like to submit to the Association for consideration and ranking.



Legislative Goals Submission Form Overview

Be prepared with the following information in order to complete the goals submission form.

Preparing goal submissions tips:

- Goal proposals should be written exactly as you would want them to appear as a final goal.
- Proposed goals should be statements that are directed to legislation that you'd like to have changed, added, or eliminated.
- Proposed goals should be written as policy action statements.

Examples of Proposed Goal Language:

- Seek legislation, funding, and other efforts to expand digital infrastructure/broadband capability to the unserved and under-served areas and residents of the state.
- Seek legislation to give counties flexibility with use of occupancy taxes.
- Support legislation amending NCGS §90A-53 to shorten the work experience in the field of environmental health practice necessary to receive a certificate as a Registered Environmental Health Specialists from two years to one year.

Information required for goal(s) submission:

- County or organization
- Proposed goal language.
Please remember to provide a “seek” or “support” goal.
- Please share how the proposed goal is applicable to or impacts all 100 counties.
- Please provide any additional context for your county’s proposal. If you are able, please reference relevant statutes.
- The form requires a file to be uploaded that support the goal proposal.
File(s) may be an adopted resolution from a full board, a letter from board chairs on behalf of the full boards, or a letter from the president of an affiliate and related county organization.

As a reminder, submissions are sent through an online form and you can direct any questions about the process to legislativegoals@ncacc.org.

AGENDA ITEM 12:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Request to Surplus County Property

MANAGER'S COMMENTS:

The Board has previously granted the Manager authority to sell surplus property under the \$30,000 threshold. The County will surplus a 2015 Hyundai Wheel Loader which may exceed the \$30,000 threshold and a 1986 International Dump Truck.

Therefore, Board approval is required to surplus the vehicles and approve disposal via electronic sale on GovDeals.



WATAUGA COUNTY FINANCE OFFICE

814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Deidre Guy, Assistant Finance Director
SUBJECT: Surplus Properties
DATE: May 28, 2024

This is a request to surplus County properties – Hyundai Wheel Loader and 1986 International Dump Truck. I request the Board of Commissioners declare the items surplus and approve disposal by electronic auction on GovDeals. This approval is necessary as we anticipate the sale prices on the wheel loader and truck could exceed the County resolution allowing the County Manager to approve surplus under \$30,000.

Board action is requested.

AGENDA ITEM 12:

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. July Meeting Schedule

MANAGER'S COMMENTS:

Historically, only one meeting has been held in July due to all the work which has been done on the budget as well as the July 4th holiday. Also, historically, at the beginning of a new fiscal year there is limited business for the Board's consideration. The Manager recommends cancelling the first meeting in July (Tuesday the 2nd) and holding the second meeting as currently scheduled for the third Tuesday which is July 16.

Direction from the Board is requested.

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AGENDA ITEM 12:**MISCELLANEOUS ADMINISTRATIVE MATTERS***E. Boards and Commissions***MANAGER'S COMMENTS:***Workforce Development Board*

Ms. Misty Bishop-Price with the High Country Council of Governments Workforce Development Board (WDB) has indicated that Ms. Jessica Auten's appointment as a private sector member representing Watauga County will end on June 30, 2024. A new appointment will be needed to fill this position as Ms. Auten has not been able to participate. The only person who has expressed interest in serving at this time is Mr. JD Kern who works with Blue Ridge Realty and is very involved in both the Boone and Blowing Rock Chambers of Commerce. However, Mr. Kern resides in Banner Elk. Ms. Bishop-Price stated that this has happened on the WDB where members represent one county while living in another. This is a first reading and there may be other recommendations from the WDB and/or Commissioners.

Anita.Fogle

From: Misty Price <misty.bishopprice@highcountrywdb.com>
Sent: Tuesday, May 28, 2024 4:06 PM
To: Anita.Fogle
Cc: Larry Turnbow; Deron.Geouque
Subject: Watauga Workforce Development Board member appointment

Good afternoon, Anita—was nice talking with you this afternoon! Deron—sorry we keep missing each other!

To follow-up on our discussion, your private sector member Jessica Auten’s term is expiring June 30, 2024 and will need to be replaced by another private sector member. Unfortunately, Jessica has not been able to actively participate and will need a new appointment for this seat. As a reminder, your other private sector member is Tara Brossa/Hampton Inn with term expiring June 2025.

I will also reach out to our partners for suggestions on someone but it may be good to also include this as a discussion in your next meeting that a new private sector member is needed in case someone has a suggestion/contact. As we have discussed at our Consortium meetings, the state is closely reviewing our WDB membership this year and has said workforce funding will not be released without a compliant board.

Each county has two private sector members who are officially appointed by their local county. Members should be in a leadership position within their company and have a general interest in workforce development. We typically meet every other month in Boone.

As I mentioned to Commissioner Turnbow, JD Kern is interested in serving who works with Blue Ridge Realty and very involved in in Boone/Blowing Rock Chambers—however, he resides in Banner Elk. We have seen counties where this has happened before and where counties prefer they work and live in their county.

Please let me know if you have any questions or need additional information—we really appreciate your time in filling this seat. If I get any suggestions, I will also pass them along to you.

Have a great evening!

Thanks,
 Misty Bishop-Price
 High Country Workforce Development Board



468 New Market Blvd.
 Boone, NC 28607
 828.265.5434 ext. 119

Services and activities funded by the High Country Workforce Development Board are equal opportunity employers/programs. Auxiliary aids and services are available upon request to persons with disabilities. To place a free relay call in North Carolina, dial 711.

AGENDA ITEM 12:

MISCELLANEOUS ADMINISTRATIVE MATTERS

F. Announcements

MANAGER’S COMMENTS:

The North Carolina Association of County Commissioners will hold the 2024 County Advocacy Days in Raleigh on June 11 & 12. Steering Committee Meetings and a dinner will be on the 11th with the Legislative Program presented on the 12th. The Clerk to the Board will be happy to assist with your registration, if you plan to attend.

AGENDA ITEM 13:

BREAK

AGENDA ITEM 14:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)

Personnel Matters – G. S. 143-318.11(a)(6)