

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, MAY 21, 2024
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: May 7, 2024, Regular Meeting May 7, 2024, Closed Session		1
	3	APPROVAL OF THE MAY 21, 2024, AGENDA		9
5:35	4	PUBLIC COMMENT – Will last up to 1-hour dependent on number of speakers	CHAIRMAN TURNBOW	11
5:40	5	PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE FY 2025 PROPOSED BUDGET	MR. DERON GEOUQUE	13
5:45	6	PROPOSED PARKING DECK CHANGE ORDER # 2	MR. BILL DIXON	15
5:50	7	MIDDLE FORK GREENWAY UPDATE AND REQUEST TO APPLY FOR WATER RESOURCES DEVELOPMENT GRANT	MS. WENDY PATOPRSTY	53
5:55	8	PROPOSED PROCLAMATION FOR ELDER ABUSE AWARENESS DAY	MS. CHRISTIE MARKHAM MS. LOLA BENFIELD MS. ANGIE BOITNOTTE	61
6:00	9	MAINTENANCE MATTERS A. Bid Award Request for Sheriff's Office Interior Painting B. Bid Award Request for Sheriff's Office Floor Covering Replacement	MR. ROBERT MARSH	65 69
6:05	10	TAX MATTERS A. Monthly Collections Report B. Refunds and Releases C. Proposed Changes to The License Plate Agency Standard Operating Procedures (SOP)	MR. LARRY WARREN	73 75 81
6:10	11	REQUEST TO PURCHASE ONE NEW AND ONE USED ROAD TRACTOR	MR. PHILLIP HARRISON	85
6:15	12	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Proposed Property & Liability Insurance and Workers Compensation Renewals Request B. Boards and Commissions C. Announcements	MR. DERON GEOUQUE	105 115 119

TIME	#	TOPIC	PRESENTER	PAGE
6:20	13	BREAK		119
6:25	14	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3) Personnel Matters – G. S. 143-318.11(a)(6)		120
6:40	15	POSSIBLE ACTION AFTER CLOSED SESSION		121
6:45	16	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

May 7, 2024, Regular Meeting

May 7, 2024, Closed Session

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 7, 2024**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, May 7, 2024, at 5:30 P.M. in the Commissioners' Board Room located in the Watauga County Administration Building, Boone, North Carolina.

Chairman Turnbow called the meeting to order at 5:31 P.M. The following were present:

PRESENT: Larry Turnbow, Chairman
 Charlie Wallin, Vice-Chairman
 Todd Castle, Commissioner
 Braxton Eggers, Commissioner
 Ray Russell, Commissioner
 Andrea Capua, County Attorney
 Deron Geouque, County Manager
 Anita J. Fogle, Clerk to the Board

Commissioner Eggers opened with a prayer and Vice-Chairman Wallin led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Turnbow called for additions and/or corrections to the April 16, 2024, regular minutes and closed session minutes.

Commissioner Castle, seconded by Commissioner Eggers, moved to approve the April 16, 2024, regular meeting minutes as presented.

VOTE: Aye-5
 Nay-0

Commissioner Castle, seconded by Commissioner Eggers, moved to approve the April 16, 2024, closed session minutes as presented.

VOTE: Aye-5
 Nay-0

APPROVAL OF AGENDA

Chairman Turnbow called for additions and/or corrections to the May 7, 2024, agenda.

Commissioner Eggers, seconded by Vice-Chairman Wallin, moved to approve the May 7, 2024, agenda as presented.

VOTE: Aye-5
 Nay-0

PUBLIC COMMENT

There was no public comment.

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON AN ORDINANCE UPDATE

Chairman Turnbow stated that a public hearing was scheduled to allow public comment on the proposed changes to the Watauga County Building Code Ordinance as follows with the highlighted portion being the addition:

Section 1-2.1 Fire Code Adopted

On July 1, 1991, or other date established by the North Carolina Building Code Council, the Standard Fire Prevention Code – 1988 Edition and all appendices therein as adopted by the Building Code Council and as amended ...

Mr. Will Holt, Emergency Services Director, stated that several Fire Chiefs and the Fire Marshal were present and in support of the amendment.

Vice-Chairman Wallin, seconded by Commissioner Russell, moved to open the public hearing at 5:33 P.M.

VOTE: Aye-5
Nay-0

As there were no speakers, Commissioner Eggers, seconded by Vice-Chairman Wallin, moved to close the public hearing at 5:33 P.M.

VOTE: Aye-5
Nay-0

Commissioner Russell, seconded by Commissioner Eggers, moved to adopt the amendment to the Ordinance as presented by Mr. Will Holt and reviewed at several past Board meetings.

VOTE: Aye-5
Nay-0

EMERGENCY OPERATIONS PLAN REVIEW

Mr. Doug Logan, with On Target Preparedness (an Emergency Management Consulting Company), presented the County's proposed updated Emergency Operations Plan (EOP). Mr. Logan reviewed the proposed EOP which has five major sections: 1. Basic Plan, 2. Functional Annexes, 3. Hazard-Specific Annexes, 4. Appendices, and 5. Glossary. Mr. Logan stated that the biggest change was adding additional content as needed. Mr. Will Holt, Emergency Services Director stated that all of the emergency managements in the County were involved in creating the new plan. Chairman Turnbow requested the EOP be forwarded to the County Attorney for review.

Commissioner Eggers, seconded by Commission Castle, moved to approve the Emergency Operations Plan (EOP) contingent upon the County Attorney's review.

VOTE: Aye-5
Nay-0

PAY AND CLASSIFICATION STUDY REVIEW

Mr. David Hill, Piedmont Triad Regional Council, presented the Pay and Classification Plan Study of which the expected outcomes were to determine and make recommendations regarding the geographic market position for Watauga County to support the County's employee recruitment and retention initiatives. Mr. Hill presented the plan, his recommendations, and implementation plan which was as follows:

- adopt the recommended Pay Plan
- move employees' salaries to the minimum salary of their proposed pay grade; or implement 5% COLA to current salary, whichever is greater.
- Begin addressing salary compression by implementing the following years of service recognition:

Years of Employment				
0<3	3<6	6<9	9<12	12+
0%	1%	2%	3%	4%

Implementation costs would be as follows:

Salaries	\$1,534,325
Payroll Associated Costs (26.5%)	\$406,596
Total Implementation Costs	\$1,940,921

Mr. Hill recommended changes to insurance benefits as follows:

The County will pay full premium costs for group term life, vision exam, dental and medical health insurance programs for classified, full-time regular employees.

The County will pay one-half of the premium cost for group term life, **vision exam**, dental and medical health insurance programs for classified, part-time regular employees who choose to participate. Regular part-time (20-30 hours) employees must pay the remaining one-half of the premium cost as a payroll deduction.

Families (dependents and spouses) of the above eligible County employees are offered insurance coverage at group rates at the expense of the employee, upon request and in accordance with provisions of the insurance contract. The premium costs must be paid as a payroll deduction **and are deducted one month in advance of insurance effective date.**

Mr. Hill recommended changes to Retiree Insurance Benefits as follow:

Category I

For employees retiring with a minimum of ten (10) years creditable service in the Local Governmental Employees' Retirement System or the North Carolina Teachers' and State Employees' Retirement System, of which the last five (5) years must be served with Watauga County; the employee may elect to maintain coverage and be responsible for the payment of the premium to the County, or in accordance with provisions of the current insurance contractor. The premium amount for all categories will be the same rate as the County's monthly charge per employee for the group health care plan.

Category II

For Watauga County Employees retiring with a minimum of twenty (20) years **creditable service in the Local Governmental Employees' Retirement System or the North Carolina Teachers' and State Employees' Retirement System, of which the last ten (10) years must be served with Watauga County**; the employee may elect to maintain coverage and be responsible for the payment of the premium less the County supplemental amount to maintain their medical insurance coverage. The County's monthly supplement amount **will be equal to 50% of the per employee premium monthly charge**. Dental and vision exam benefits may be retained upon payment of the full premium by the retired employee.

Category III

For employees retiring **with more than twenty (20) years creditable service in the Local Governmental Employees' Retirement System or the North Carolina Teachers' and State Employees' Retirement System, of which the last (10) years must be served with Watauga County**; the employee may elect to maintain coverage and be responsible for the payment less the County supplement amount to maintain their medical insurance coverage. **For each added year of service after twenty (20), the County will pay an additional 2.5% of the per employee premium monthly charge up to a maximum payment of 75% of the total monthly premium for 30 years or more of service (see table below)**. Dental and vision exam benefits may be retained upon payment of the full premium by the retired employee. The retired employee is expected to enroll for Medicare when eligibility by age or length of disability is obtained.

Mr. Hill recommended changes to Longevity Compensation as follows:

Longevity pay is given to regular, full-time **and part-time benefited** employees with one month or more employment with Watauga County. Years of service are computed as of **November 30th** of the current year **and based on total continuous creditable service under the North Carolina Local Governmental Employees' Retirement System and/or North Carolina Teachers' and State Employees' Retirement System**. **Eligible service time includes continuous years of service within the NC Retirement Systems with less than one-year break in service**. Longevity compensation is not a guaranteed benefit and will only be made contingent upon approval by the Watauga County Commissioners. Payments will be made as follows:

Length of Service	Amount of Payment
1 month but less than 5 years	\$100
5 but less than 10 years	1.0% of annual salary
10 but less than 15 years	1.5% of annual salary
15 but less than 20 years	2.0% of annual salary
20 but less than 25 years	2.5% of annual salary
25 but less than 30 years	3.0% of annual salary

Discussion was held. County Manager Geouque stated that the County had a young workforce with only 12+ employees close to or above the mid-point. Watauga County also has the 3rd highest Cost of Living in the State.

County Manager Geouque clarified that the recommendations were included in his Proposed Budget for FY 2025.

Commissioner Russell, seconded by Commissioner Eggers, moved to approve Mr. Hill's recommendations, as presented, in the FY 2025 Budget.

VOTE: Aye-5
Nay-0

APPALCART CONTRACTS FOR FY 2025

Mr. Craig Hughes, AppalCART Director, gave a brief update on transportation services then presented contracts for transportation services for the Project on Aging and Social Services Departments for FY 2025. The proposed rate for the Project on Aging, Department of Social Services, and other County functions remains the same at \$2.85 per direct mile. The rate remains the same, at \$2.00 per direct mile, for Project on Aging's meal delivery.

Vice-Chairman Wallin, seconded by Commissioner Castle, moved to approve the AppalCART contracts for FY 2025 as presented by Mr. Hughes.

VOTE: Aye-5
Nay-0

PROPOSAL TO CONTRACT WITH HIGH COUNTRY COUNCIL OF GOVERNMENTS FOR AN UPDATE OF THE COMPREHENSIVE LAND USE PLAN

Mr. Jason Walker, Planning and Inspections Director, presented a proposed agreement for High Country Council of Governments to update the Comprehensive Land Use Plan. The cost is a lump sum of \$25,000 and the update would take 18 months to complete. This is a large savings from the average costs, ranging between \$100,000 to \$200,000, associated with this type of update. Mr. Walker stated that the Statutes do not specify a timeframe required for updates; however, the UNC School of Government suggest it be updated every five to ten years. Watauga County's Plan was last updated in 2010. County Attorney Capua stated that she would look into the specific

requirements. Commissioner Castle questioned whether staff could perform the update in-house and save the \$25,000 as well.

Chairman Turnbow tabled consideration and asked Mr. Walker to meet with County Attorney Capua to review the General Statutes and have Ms. Capua follow up on when updates were needed and why the UNC School of Government made the recommendation to update every five to ten years.

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Presentation of the FY 2025 Capital Improvement Plan (CIP)

The County Manager presented the FY 2024-2025 Capital Improvement Plan (CIP) for review prior to discussion during the upcoming budget work sessions.

B. Presentation of the Manager's FY 2025 Recommended Budget

County Manager Geouque presented the Recommended FY 2025 Budget and reviewed highlights. The Budget would be discussed at the budget work sessions scheduled on Monday, May 13, 2024, beginning at 12:00 P.M. and Tuesday, May 14, 2024, at 9:00 A.M. The Recommended Budget would be available for public inspection on the County's website and at the County Manager's Office as well as the Watauga County Library, Blowing Rock Library, and the Western Community Library. A public hearing was set to be held on May 21, 2024, at 5:30 P.M. to allow citizen comment on the recommended budget.

C. Boards and Commissions

County Manager Geouque presented the following:

Social Services Advisory Board

Mr. Matthew Rollins was recommended for appointment to the Social Services Advisory Board for a four-year term. Vice-Chairman Wallin, who sits on the Board stated that Mr. Rollins could give insight to the Board as an officer of the law.

Vice-Chairman Wallin, seconded by Commissioner Eggers, moved to waive the second reading and appoint Matthew Rollins to serve a four-year term on the Social Services Advisory Board.

VOTE: Aye-5
Nay-0

D. Announcements

County Manager Geouque announced the following:

- The Board of Equalization & Review (E&R) has meetings scheduled at 2:00 P.M. on Wednesday, May 8 and Thursday, May 9, 2024. The meetings will be held in the

Commissioners' Conference Room. The Adjournment date for Board of E&R is Friday, May 10, 2024 at 5:00 P.M.

- The following Special Meetings will be held in May 2024:
 - May 13 Budget Work Session at 12:00 P.M. - Commissioners Conference Room
 - May 14 Budget Work Session at 9:00 A.M. - Commissioners Conference Room
 - May 21 Public Hearing to allow for citizen comment on the Proposed Budget at 5:30 P.M. in the Commissioners Board Room.
- The Trustees of Caldwell Community College & Technical Institute have invited the Board of Commissioners to a meeting on Wednesday, May 15, 2024, at 6:00 P.M. at the Watauga Campus on Hwy 105 Bypass, Boone NC, in the Student Services Center.
- The North Carolina Association of County Commissioners will hold the 2024 County Advocacy Days in Raleigh on June 11 & 12. Steering Committee Meetings and a dinner will be on the 11th with the Legislative Program presented on the 12th. The Clerk to the Board will be happy to assist with your registration, if you plan to attend.

CLOSED SESSION

At 7:31 P.M., Commissioner Castle, seconded by Vice-Chairman Wallin, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3).

VOTE: Aye-5
Nay-0

Vice-Chairman Wallin, seconded by Commissioner Eggers, moved to resume the open meeting at 8:13 P.M.

VOTE: Aye-5
Nay-0

ADJOURN

Vice-Chairman Wallin, seconded by Commissioner Castle, moved to adjourn the meeting at 8:13 P.M.

VOTE: Aye-5
Nay-0

Larry Turnbow, Chairman

ATTEST: Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE MAY 21, 2024, AGENDA

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AGENDA ITEM 4:

PUBLIC COMMENT

MANAGER'S COMMENTS:

Public Comment will last up to 1-hour dependent upon the number of speakers.

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AGENDA ITEM 5:**PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE FY 2025 PROPOSED BUDGET****MANAGER'S COMMENTS:**

A public hearing has been scheduled to allow citizen comment on the Manager's Recommended Budget for Fiscal Year 2025. At the conclusion of the public hearing, you may wish to schedule an additional work session to make any additional changes prior to staff preparing the budget ordinance for adoption at one of the Board's June meetings.

Enclosed is a copy of the changes made by the Board and staff during the budget work sessions. The Board indicated the desire to add \$130,000 to the School Board's budget request for employee supplements. In addition, \$25,000 was included for National Teacher Board certifications. \$50,000 was reallocated from the Children's Council to a line item for future childcare needs. During Fiscal Year 2024-2025 the Board will review and determine the best use of the \$50,000 to meet childcare needs.

Direction from the Board is requested.

Budget Change Summary				
General Fund				
		Revenues	Expenditures	
104210-412100	Salaries		6,732	IT reclass for employee
104210-418100	Social security		539	IT reclass for employee
104210-418200	Local gov't retirement		921	IT reclass for employee
104210-418901	Other fringe 401K		337	IT reclass for employee
104210-452000	Capital outlay - Equipment		(15,000)	Duplication
103311-389915	Sales tax agreement with Towns	82,264		Recognize additional revenue
103311-323500	Hold Harmless - Medicaid Relief	82,265		Recognize additional revenue
104199-445100	General Liability & Property Insurance		29,000	To recognize additional property and liability
104199-418300	Retiree health insurance		(29,000)	To recognize additional property and liability
105911-XXXXXX	National Teacher Board certifications		25,000	National teacher board certifications
105911-XXXXXX	School personnel supplement		130,000	Watauga School personnel supplements
104140-437000	Advertising		16,000	Tax liens
105890-463127	Children's council		(50,000)	Increasing childcare slots
105890-XXXXXX	Future childcare		50,000	Increasing childcare slots
	EDC, Children's Council, County, Other provider			
net change		\$ 164,529	\$ 164,529	Overall Budget Increase

AGENDA ITEM 6:

PROPOSED PARKING DECK CHANGE ORDER #2

MANAGER'S COMMENTS:

Mr. Bill Dixon, Appalachian Architecture, P.A., will request the Board approve Change Order #2 for the parking deck. The total amount of the change order is \$111,520.04. One remaining item to be included was the cost for third party testing of emergency services radio in the facility. Bill is hopeful to have that price in time for the meeting. Adequate funds are available in the project budget to cover the expense.

Board action is required to approve Change Order #2 for the parking deck in the amount of \$111,520.04.





APPALACHIAN ARCHITECTURE, P.A.

WILLIAM (BILL) DIXON, JR., AIA, NCARB

DATE: May 17th, 2024

TO: Watauga County Commissioners

RE: CHANGE ORDER REQUEST Watauga County Parking Garage

MEMO: VPC Builders request your consideration and approval of the following Change Order # 2 on the new parking garage:

CO # 1 - \$ 3,535.49 *Previously approved by the commissioners for underground electrical work at SE corner to maintain power and phone service to adjacent attorney's offices.*

CO # 2 - \$ 111,520.04 See outline below and documentation

\$15,565.86 Dept. Of Insurance review comments includes:

Increase overflow scupper size on upper-level deck,

Increase size of fire protection water line from 4" to 6" *(Note: Hydraulic calculations from the water line on Water Street indicate a 4" water line will be satisfactory. The \$3,824.00 may be credited back-dependending upon DOI acceptance of the hydraulic calculations)*

Additional emergency lighting, directional and emergency exit signage

Addition of Knox Box for Fire Department access into sprinkler room

Addition of 8 fire extinguishers & lockable cabinets

\$ 13,938.00 Remediation of poor foundation soils per ECS site testing recommendations.

\$ 16,666.88 Installation of conduit and boxes for security cameras per drawings provided by Drew Eggers.

\$ 18,420.00 Installation of brick pavers in Queen Street sidewalk as required for zoning approval from the Town of Boone

\$ 27,000.00 CREDIT Deletion of stucco in false window openings

\$ 27,604.60 Galvanized support angles for pilasters-See also CO # 10

\$ 7,636.00 Addition of two small retaining walls to resolve site grading issues around SE corner of the upper deck around power pole & telephone equipment serving the adjacent attorney's offices and installation of rip-rap rock to prevent soil erosion behind adjacent attorney's offices.

\$ 31,280.00 Installation of two coats masonry parging to create smooth surface on the below grade brick walls for installation of continuous foundation water proofing in order to maintain the foundation waterproofing warranty.

\$ 14,467.00 CREDIT for labor cost to NOT install the galvanized steel lintels under the pilasters along the perimeter of the deck as they are self-supporting per Tindall Corporation's recommendation.

\$ 12,636.20 Installation of floor drains in the two stairs to allow cleaning per County Facility Maintenance Director's request

\$ 5,704.00 Installation of concrete aprons at upper level deck entry/exit and concrete curb along Eastern wall at alley

\$ 111,520.04

Pending - Not Available . Cost of 3rd party testing of emergency services radio coverage as required by DOI and TOB Fire Department - t.b.d.

Regards,



Bill Dixon, Architect
Appalachian Architecture, PA

Attachments

Prime Contract Change Orders

Number	Revision	Title	Status	Execute	Amount	Date Initiated	Due Date	Review Date	Designated Reviewer
012	0	CE #019 - Added curb east elevation	PENDING - IN REVIEW	No	\$5,704.00	5/17/2024	--	--	
011	0	CE #015 - Added floor drains in stairwells	PENDING - IN REVIEW	No	\$12,636.20	5/14/2024	--	--	
010	0	CE #018 - Credit for Labor for the steel lintels	PENDING - IN REVIEW	No	(\$14,467.00)	5/14/2024	--	--	
009	0	CE #017 - Parge Coating for Water proofing	PENDING - IN REVIEW	No	\$31,280.00	5/14/2024	--	--	
008	0	CE #011 - Revisions at SE corner - added scope	PENDING - IN REVIEW	No	\$7,636.00	2/15/2024	--	--	
007	0	CE #009 - Removal of stucco from storefront openings	APPROVED	Yes	(\$27,000.00)	1/22/2024	--	2/26/2024	
006	0	CE #008 - Support Steel for Pilasters	APPROVED	Yes	\$27,604.60	1/17/2024	--	2/26/2024	
005	0	Brick Pavers Along Queen Street	PENDING - IN REVIEW	No	\$18,420.00	1/9/2024	--	--	DE Deron Qeogue
004	0	CE #006 - Camera locations based on drawings provided	PENDING - IN REVIEW	No	\$16,666.88	1/9/2024	--	--	
003	0	Excavation and additional work per ECS direction	PENDING - IN REVIEW	No	\$13,938.00	1/9/2024	--	--	DE Deron Qeogue
002	0	CE #002 - DCI Comments	PENDING - IN REVIEW	No	\$15,565.86	9/18/2023	--	--	
001	0	CE #005 - Moving Electrical service conflict with shoring	APPROVED	No	\$3,535.49	9/7/2023	--	9/28/2023	
Total: 12 PCCOs					\$111,520.03				



PCO #002

VPC Builders, LLC
 2059 Tynecastle Highway
 Banner Elk, North Carolina 28604
 Phone: (828) 295-0707

Project: 23-005 - Watauga County Parking Garage
 842 West King Street Boone NC
 Boone, 28604
 Phone: 828-295-0707

Prime Contract Potential Change Order #002: CE #002 - DOI Comments

TO:	Watauga County - Board of County Commissioners	FROM:	VPC Builders, LLC 2059 Tynecastle Highway Banner Elk, North Carolina 28604
PCO NUMBER/REVISION:	002 / 0	CONTRACT:	1 - Watauga County Parking Garage
REQUEST RECEIVED FROM:	Bill Dixon (Appalachian Architecture)	CREATED BY:	Ethan Bean (VPC Builders, LLC)
STATUS:	Pending - In Review	CREATED DATE:	9/18/2023
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	#002 - CE #002 - DOI Comments
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	10 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$15,565.86

POTENTIAL CHANGE ORDER TITLE: CE #002 - DOI Comments

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #002 - DOI Comments

DOI Comments provided direction to Design team to have the following included:

- Increase scupper size
- Increase fire line to 6" from 4"
- Added FEC
- Added Emergency Lighting
- Added Exit signs and directional signage E-3 & E-4
- Added Knox box to sprinkler riser room shown on sheet C-6

ATTACHMENTS:

#	Budget Code	Description	Amount
1	33-0101.O Water Utilities, Well.Other	4" line changed to 6" line	\$3,824.00
2	8-0103.O Metal Frames and Doors.Other	FEC Added	\$4,547.55
3	7-0618.O Metal Roofing.Other	Increased Scupper Sizes	\$440.00
4	26-0101.O Electrical .Other	Added Emergency Lighting, Directional Signage, and exit signs.	\$2,700.00
5	21-0101.O Sprinkler Systems.Other	Added Knox Box	\$1,300.00
6	1-0312.O General Conditions.Other	O&P, Admin 8HR, General Conditions for Supervision 8HR	\$2,754.31
Grand Total:			\$15,565.86

Bill Dixon (Appalachian Architecture)

Watauga County - Board of County Commissioners

VPC Builders, LLC

2059 Tynecastle Highway
 Banner Elk, North Carolina 28604

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

3200

Manufactured by KNOX



representative photo
click to zoom

Weight: 8.50 lbs

Estimated Value - \$1,272.00

Save as much as 49 %

Last Value Update: 11/30/2021

[Have you seen this for less?](#)

- Product Description
- Warranty

- 3200
- KEY BOX
- KNOXBOX
- SECURES UP TO 10 KEYS
- ** CUSTOM KEYED **
- MUST SPECIFY BLACK
- ALUMINUM OR DARK BRONZE
- SPECIFY SURFACE MOUNT OR RECESSED MOUNT
- WITH OR W/O TAMPER SWITCH (SECURITY ALARM OR FIRE ALARM/PANEL)
- FACTORY WARRANTY MAY NOT APPLY. RADWELL 2-YEAR WARRANTY INCLUDED

Radwell is **NOT** an authorized distributor for KNOX

NEW OPTION

BROKERAGE / NON AUTHORIZED



Ethan Bean

From: Eric Fisher <eric@advroofingconcepts.com>
Sent: Thursday, July 20, 2023 9:18 AM
To: Jordan Mattar
Cc: Ethan Bean
Subject: RE: Wata Parking Deck Revised Scupper sizes

Jordan,

The larger collector boxes will add \$440 to our price on this one, let me know if you need me to send an updated proposal.

Thanks,

Eric Fisher – President
Advanced Roofing Concepts
828.465.9955 – office
828.315.0243 – mobile
eric@advroofingconcepts.com

From: Jordan Mattar <jmattar@vpcbuilders.com>
Sent: Wednesday, July 19, 2023 12:31 PM
To: Eric Fisher <eric@advroofingconcepts.com>
Cc: Ethan Bean <eban@vpcbuilders.com>
Subject: Wata Parking Deck Revised Scupper sizes

Eric,

You should have seen my email, but I wanted to make sure you knew about the scupper size changes on the new plans. Take a look and let me know how this affects you.

<https://www.dropbox.com/scl/fo/g!6opavoe6yncizsl56ow/h?rlkey=0q37xq4gozeedabh5jup123ep&dl=0>



Jordan Mattar
Project Manager
O | 828.295.0707 C | 828.406.0290
VPCBuilders.com | [Newsletter](#)



Change Order

359218 - Watauge County Parking Garage

Contemplated Change Order #1 Added FECs per Ethan

1	#FP			
8	Fire Extinguisher Cabinet	ACADEMY C1023F10	VA01	1,860.00
8	Extinguisher ABC 10LB	COSMIC 10E (FE10C) W/ TAG	JL01	1,100.00
			Opening Total:	2,960.00

Section Totals

08 71 11	Finish Hardware			1,860.00
10 44 16	Fire Extinguishers			1,100.00
	On-Site Misc Labor			1,300.00
			Pre-Tax Total:	4,260.00

Taxes

10193	NC-Watauga County	85.20
10202	NC-NORTH CAROLINA STATE TAX 4.75%	202.35
		Tax Total: 287.55
		Grand Total: 4,547.55



990 Spring Street
 Wilkesboro, NC 28697

Phone: (336) 667-1230
 Fax: (336) 667-2515
 Email: dawn@meclassociates.com

Change Order

To: Travis Younger
 VPC Builders
 2059 Tynecastle Hwy
 Banner Elk, NC 28604

Change Order No. 1
Date: August 28, 2023

JOB NAME: Watauga County Parking Deck

Description	Total
Labor, materials and equipment to install electrical per revisions.	\$2,643.94
Change order includes the following: 1—Weatherproof Exit 4—Exits 1—Type OA Wallpack light 1—2head Emergency light 1—Type C (Colonial wall mount) Deduct 1—Type B (Colonial pole light) 1—20amp SqD breaker	
HUB Certified / NCDOT Approved	

Quotation valid for 10 days.

To accept this quotation, sign here and return: _____

Date: _____



Date: 8/1/2023

To: Jordan Mattar
VPC Builders

From: Kim Hayworth

Project: Watauga County Parking Deck

Scope: Upgrade Fireline to 6"

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT	
1	Mobilization	\$2,500.00	\$2,500.00	
1	16"x6" Wet Tap	\$11,669.00	\$11,669.00	969
70	6" DIP Fireline	\$113.00	\$7,910.00	1470
4	6" MJ Bends	\$450.00	\$1,800.00	400
1	6" Post Indicator Valve w/ Tamper Switch	\$4,375.00	\$4,375.00	985
1	6" Stub- in	\$4,500.00	\$4,500.00	
1	Test & Flush	\$1,250.00	\$1,250.00	
Total			\$34,004.00	

*By Others: Staking, Electric to tamper switch, concrete repair and asphalt repair
Thank you for your consideration!*

\$3824.00 Change Order for 6" Line



PCCO #003

VPC Builders, LLC
 2059 Tynecastle Highway
 Banner Elk, North Carolina 28604
 Phone: (828) 295-0707

Project: 23-005 - Watauga County Parking Garage
 842 West King Street Boone NC
 Boone, 28604
 Phone: 828-295-0707

Prime Contract Change Order #003: Excavation and additional work per ECS direction

TO:	Watauga County - Board of County Commissioners	FROM:	VPC Builders, LLC 2059 Tynecastle Highway Banner Elk, North Carolina 28604
DATE CREATED:	1/09/2024	CREATED BY:	Ethan Bean (VPC Builders, LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:	Deron Qeougue (Watauga County - Board of County Commi)	REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	2 days	EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	1:Watauga County Parking Garage	TOTAL AMOUNT:	\$13,938.00

DESCRIPTION:
 Work at the direction of ECS special inspections provided material and labor to over excavate, additional labor and materials for concrete and backfill.

ECS Reports for reference are as follows:
 RPT_17_20231213_M
 RPT_27_20240103_M

ATTACHMENTS:

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
006	CE #007 - Excavation and additional work per ECS direction	2 days	\$13,938.00
Total:			\$13,938.00

CHANGE ORDER LINE ITEMS:

PCO # 006: CE #007 - Excavation and additional work per ECS direction

#	Budget Code	Description	Amount
1	3-0401.O Footings.Other		\$10,500.00
2	1-0312.O General Conditions.Other	PM (8HR) SUPER (20HR)	\$1,620.00
3	1-0312.O General Conditions.Other	O&P	\$1,818.00
Grand Total:			\$13,938.00

The original (Contract Sum)	\$4,992,202.00
Net change by previously authorized Change Orders	\$3,535.49
The contract sum prior to this Change Order was	\$4,995,737.49
The contract sum would be changed by this Change Order in the amount of	\$13,938.00
The new contract sum including this Change Order will be	\$5,009,675.49
The contract time will be increased by this Change Order by 2 days.	



PCCO #003

Bill Dixon (Appalachian Architecture)

Watauga County - Board of County Commissioners

VPC Builders, LLC

2059 Tynecastle Highway
Banner Elk, North Carolina 28604

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

Contractor VPC Builders 2059 Tynecastle Road Banner Elk, NC 28604 Phone # 828-295-0707 Fax # 828-832-3882 Email: ebean@vpcbuilders.com	Project Information Watuaga County Parking Garage 842 West King Street Boone NC Boone 28604 United States Architect: Appalachian Architecture Bill Dixon	Scope Of Work	Work at the direction of ECS special inspections provided material and labor to over excavate, additional labor and materials for concrete and backfill.
---	--	----------------------	--

Description	Quantity	Labor Rate	Labor Total	Labor Burden	Material Unit Cost	Material Price	Material Freight	Taxes on Material & Freight	Rental Equip Unit Cost	Rental Equip Price	Rental Delivery & Pick up	Taxes on Rental Equip	Sub-contractor Cost	Total		Subtotal	Profit	TOTALS
Change oder total cost														\$10,500.00		\$10,500.00	\$1,575.00	\$12,075.00
Labor																		
Project Manager	8	65.00	\$520.00	\$0.00										\$520.00		\$520.00	\$78.00	\$598.00
Superintendent	20	55.00	\$1,100.00	\$0.00										\$1,100.00		\$1,100.00	\$165.00	\$1,265.00
TOTALS			\$1,620.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$12,120.00	\$0.00	\$12,120.00	\$1,818.00	\$13,938.00
			Total Labor	Total Labor Burden		Total Materials	Total Freight	Total Tax on Mat. & Freight		Total Rental Equipment	Total Delivery	Total Tax on Rentals	Total Sub Work	Total	Total Overhead		Total Profit	Total Price

Contractor	Change order	Value	ECS Report	Date	Details
PCM	CD 003	\$7,700.00	RPT 17 20231213_M	12/13/2023	PER CHANGE ORDER DATED 12/13/23 To provide labor, materials and equipment for the following: 2 days, 3 men - to undercut 50'x4.5'x2' footing and fill with 16wd of concrete due to unsuitable soils.
PCM	CD 005	\$2,800.00	RPT 27 20240103_M	1/4/2024	To provide labor, materials and equipment for the following: To undercut and fill w/ 8yds of concrete due to unsuitable soils.
		\$10,500.00			

CHANGE ORDER LOG

PROJECT: Parking Deck

AS OF: January 5, 2024

		A	B	C	D
APPROVED	DATE	C.O.P. NO.	DESCRIPTION OF WORK	PROPOSAL AMOUNT	COMMENTS
PENDING					
STOP ORDER					
	12/13/23	3	2 days, 3 men - to undercut 50"x4.5"x2' footing and fill with 16yd of concrete due to unsuitable soils. * Includes mini ex and skidsteer.	\$7,700.00	
	1/4/24	5	To provide labor, materials and equipment for the following: to undercut and fill w/ 8yd of concrete due to unsuitable soils. * Includes mini ex and skidsteer.	\$2,800.00	
		6		\$0.00	
		7		\$0.00	
		8		\$0.00	
		9		\$0.00	
		10		\$0.00	
		11		\$0.00	
		12		\$0.00	
		13		\$0.00	
		14		\$0.00	
		15		\$0.00	
		16		\$0.00	
		17		\$0.00	
		18		\$0.00	
		19		\$0.00	
		20		\$0.00	



PCCO #004

VPC Builders, LLC
 2059 Tynecastle Highway
 Banner Elk, North Carolina 28604
 Phone: (828) 295-0707

Project: 23-005 - Watauga County Parking Garage
 842 West King Street Boone NC
 Boone, 28604
 Phone: 828-295-0707

Prime Contract Change Order #004: CE #006 - Camera locations based on drawings provided

TO:	Watauga County - Board of County Commissioners	FROM:	VPC Builders, LLC 2059 Tynecastle Highway Banner Elk, North Carolina 28604
DATE CREATED:	1/09/2024	CREATED BY:	Ethan Bean (VPC Builders, LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	10 days	EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	1:Watauga County Parking Garage	TOTAL AMOUNT:	\$16,666.88
DESCRIPTION: CE #006 - Camera locations based on drawings provided			

ATTACHMENTS:
[doc20240105154026.pdf](#)

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
007	CE #006 - Camera locations based on drawings provided	10 days	\$16,666.88
Total:			\$16,666.88

CHANGE ORDER LINE ITEMS:

PCO # 007: CE #006 - Camera locations based on drawings provided

#	Budget Code	Description	Amount
1	26-0101.O Electrical .Other	Labor & Material	\$13,292.94
2	1-0312.O General Conditions.Other	PM (10HR) & SUPER (10HR) - TIME	\$1,200.00
3	1-0312.O General Conditions.Other	O&P	\$2,173.94
Grand Total:			\$16,666.88

The original (Contract Sum)	\$4,992,202.00
Net change by previously authorized Change Orders	\$3,535.49
The contract sum prior to this Change Order was	\$4,995,737.49
The contract sum would be changed by this Change Order in the amount of	\$16,666.88
The new contract sum including this Change Order will be	\$5,012,404.37
The contract time will be increased by this Change Order by 10 days.	



PCCO #004

Bill Dixon (Appalachian Architecture)

Watauga County - Board of County Commissioners

VPC Builders, LLC

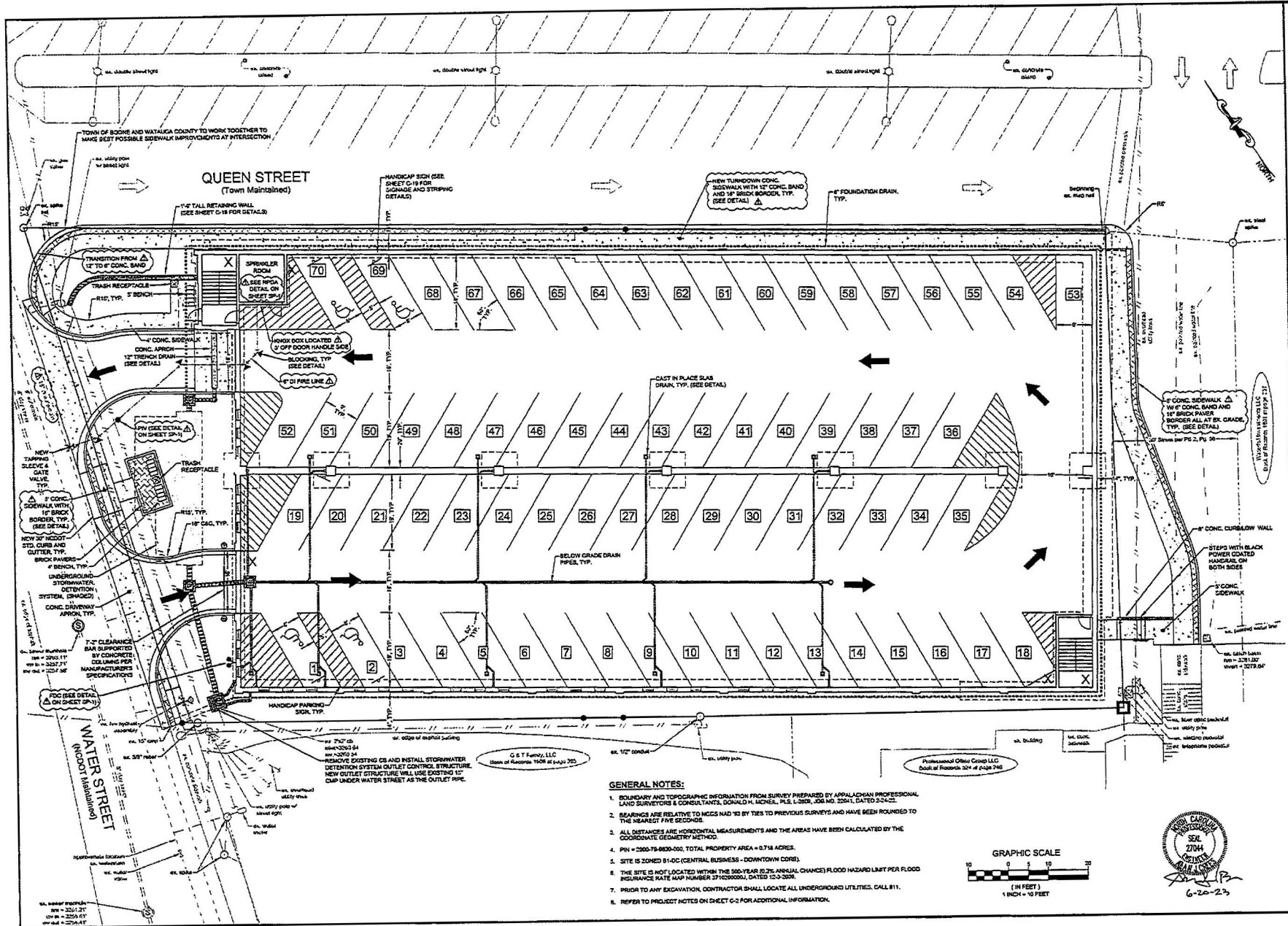
2059 Tynecastle Highway
Banner Elk, North Carolina 28604

SIGNATURE DATE

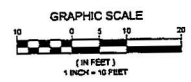
SIGNATURE DATE

SIGNATURE DATE

Contractor VPC Builders 2059 Tynecastle Road Banner Elk, NC 28604 Phone # 828-295-0707 Fax # 828-832-3882 Email: ebean@vpcbuilders.com		Project Information Watuga County Parking Garage 842 West King Street Boone NC Boone 28604 United States Architect: Appalachian Architecture Bill Dixon		Scope Of Work		Camera locations based on drawings provided																					
Description	Quantity	Labor Rate	Labor Total	Labor Burden	Material Unit Cost	Material Price	Material Freight	Taxes on Material & Freight	Rental Equip Unit Cost	Rental Equip Price	Rental Delivery & Pick up	Taxes on Rental Equip	Sub-contractor Cost	Total		Subtotal	Profit	TOTALS									
																	15%										
Change order total cost															\$13,292.94		\$13,292.94	\$1,993.94	\$15,286.88								
Labor																											
Project Manager	10	65.00	\$650.00	\$0.00										\$650.00		\$650.00	\$97.50	\$747.50									
Superintendent	10	55.00	\$550.00	\$0.00										\$550.00		\$550.00	\$82.50	\$632.50									
TOTALS															\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,492.94	\$0.00	\$14,492.94	\$2,173.94	\$16,666.88
			Total Labor	Total Labor Burden		Total Materials	Total Freight	Total Tax on Mat. & Freight		Total Rental Equipment	Total Delivery	Total Tax on Rentals	Total Sub Work	Total	Total Overhead		Total Profit	Total Price									



- GENERAL NOTES:**
- BOUNDARY AND TOPOGRAPHIC INFORMATION FROM SURVEY PREPARED BY APPLADGAN PROFESSIONAL LAND SURVEYORS & CONSULTANTS, DONALD H. MOORE, PLS, L3809, 206 MO. 22541, DATED 2-3-02.
 - BEARINGS ARE RELATIVE TO NCGS NAD '83 BY TIES TO PREVIOUS SURVEYS AND HAVE BEEN ROUNDED TO THE NEAREST FIVE SECONDS.
 - ALL DISTANCES ARE HORIZONTAL MEASUREMENTS AND THE AREAS HAVE BEEN CALCULATED BY THE COORDINATE GEOMETRY METHOD.
 - PIN = 2000-79-8000-000, TOTAL PROPERTY AREA = 0.718 ACRES.
 - SITE IS ZONED B1-C (CENTRAL BUSINESS - DOWNTOWN CORE).
 - THE SITE IS NOT LOCATED WITHIN THE 500-YEAR RETURN ANNUAL CHANCE FLOOD HAZARD LIMIT PER FLOOD INSURANCE RATE MAP NUMBER 2710000A, DATED 12-3-2009.
 - PRIOR TO ANY EXCAVATION, CONTRACTOR SHALL LOCATE ALL UNDERGROUND UTILITIES, CALL 811.
 - REFER TO PROJECT NOTES ON SHEET C-2 FOR ADDITIONAL INFORMATION.

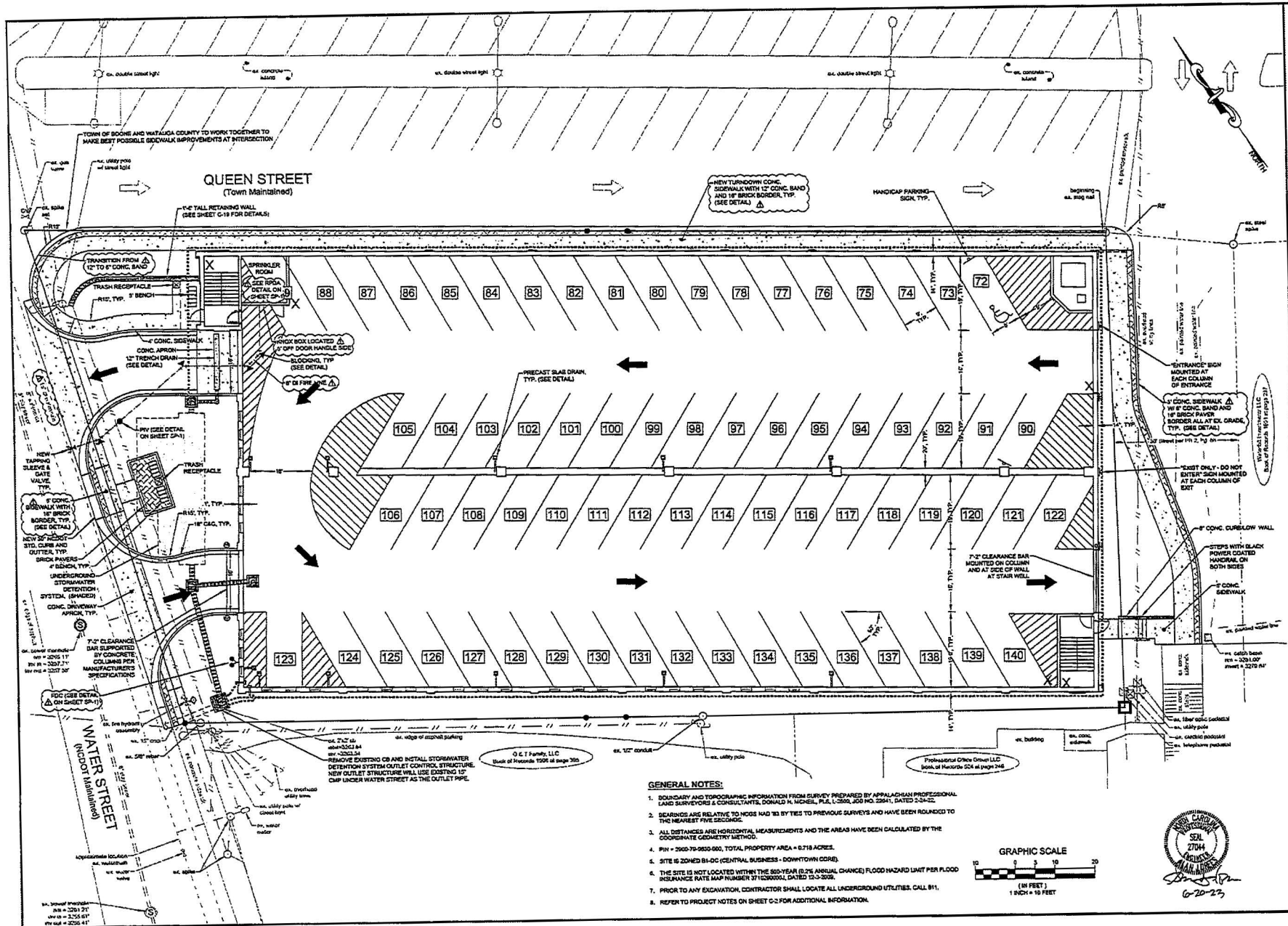


MUNICIPAL ENGINEERING, INC.
438 BURNHAM DRIVE, RAINES, NC 27059 - PHONE: 919-772-5393
8508 STATE FARM ROAD, BOONE, NC 28607 - PHONE: 828-262-1767
LICENSE NUMBERS F08112

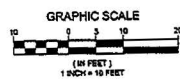
WATAUGA COUNTY PARKING DECK
WATAUGA COUNTY
WATER STREET
BOONE, NORTH CAROLINA

SITE PLAN - LOWER PARKING LEVEL

SCALE:	AS SHOWN
DATE:	06-21-23
DRAWN BY:	250
CHECKED BY:	ACE
PROJECT NUMBER:	021000
SHEET NO.:	2 OF 19



- GENERAL NOTES:**
1. BOUNDARY AND TOPOGRAPHIC INFORMATION FROM SURVEY PREPARED BY APPALACHIAN PROFESSIONAL LAND SURVEYORS & CONSULTANTS, DONALD H. MICHEL, P.L.S., L.S. 2506, AND NO. 2841, DATED 2-3-02.
 2. BEARINGS ARE RELATIVE TO MONS RAD 83 BY TIES TO PREVIOUS SURVEYS AND HAVE BEEN ROUNDED TO THE NEAREST FIVE SECONDS.
 3. ALL DISTANCES ARE HORIZONTAL MEASUREMENTS AND THE AREAS HAVE BEEN CALCULATED BY THE COORDINATE GEOMETRY METHOD.
 4. PIN = 3600-70-900-000, TOTAL PROPERTY AREA = 0.714 ACRES.
 5. THE SITE IS ZONED BI-DC (CENTRAL BUSINESS - DOWNTOWN CORE).
 6. THE SITE IS NOT LOCATED WITHIN THE 600-YEAR (0.2% ANNUAL CHANCE) FLOOD HAZARD LIMIT PER FLOOD INSURANCE RATE MAP NUMBER 371030000L, DATED 12-3-2005.
 7. PRIOR TO ANY EXCAVATION, CONTRACTOR SHALL LOCATE ALL UNDERGROUND UTILITIES. CALL 811.
 8. REFER TO PROJECT NOTES ON SHEET C-2 FOR ADDITIONAL INFORMATION.

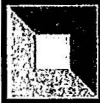


MUNICIPAL ENGINEERING, INC.
 28 BISHOP DRIVE, BANNER, NC 27509 • PHONE: 919-772-5099
 2203 STATE FARM ROAD, BOONE, NC 28603 • PHONE: 828-262-1767
 LICENSE NUMBER: F-0812



WATAUGA COUNTY PARKING DECK
WATAUGA COUNTY
WATER STREET
BOONE, NORTH CAROLINA

SCALE:	AS SHOWN
DATE:	06-27-23
DRAWN BY:	ELC/EC
CHECK BY:	JAC/MP
PROJECT NUMBER:	021030
SHEET NO.:	C-7
TOTAL SHEETS:	7 OF 19



MECI & ASSOCIATES, INC.

Change Order

To: Ethan Bean / Travis Younger
 VPC Builders
 2059 Tynecastle Hwy
 Banner Elk, NC 28604

Change Order No. 2
Date: January 5, 2024

JOB NAME: Watauga County Parking Deck

Description	Total
Labor, materials and equipment to install electrical for (10) camera Locations; 4 on stairwells, 4 covering parking and two covering license plates. Breakdown is attached.	\$13,292.94
HUB Certified / NCDOT Approved	

Quotation valid for 10 days.

To accept this quotation, sign here and return: _____

Date: _____



PCCO #005

VPC Builders, LLC
 2059 Tynecastle Highway
 Banner Elk, North Carolina 28604
 Phone: (828) 295-0707

Project: 23-005 - Watauga County Parking Garage
 842 West King Street Boone NC
 Boone, 28604
 Phone: 828-295-0707

Prime Contract Change Order #005: Brick Pavers Along Queen Street

TO:	Watauga County - Board of County Commissioners	FROM:	VPC Builders, LLC 2059 Tynecastle Highway Banner Elk, North Carolina 28604
DATE CREATED:	1/09/2024	CREATED BY:	Ethan Bean (VPC Builders, LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:	Deron Qeogue (Watauga County - Board of County Comm)	REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	15 days	EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	1:Watauga County Parking Garage	TOTAL AMOUNT:	\$18,420.00
DESCRIPTION:			
ATTACHMENTS:			

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
003	CE #003 - Brick Pavers Along Queen Street	0 days	\$18,420.00
Total:			\$18,420.00

CHANGE ORDER LINE ITEMS:

PCO # 003: CE #003 - Brick Pavers Along Queen Street

#	Budget Code	Description	Amount
1	32-0114.O Landscaping.Other	Brick Pavers Add - Queen Street	\$9,000.00
2	3-0401.O Footings.Other	Prep for Brick Pavers Along Queen Street	\$5,900.00
3	1-0312.O General Conditions.Other	General conditions P&O	\$3,520.00
Grand Total:			\$18,420.00

The original (Contract Sum)	\$4,992,202.00
Net change by previously authorized Change Orders	\$3,535.49
The contract sum prior to this Change Order was	\$4,995,737.49
The contract sum would be changed by this Change Order in the amount of	\$18,420.00
The new contract sum including this Change Order will be	\$5,014,157.49
The contract time will be increased by this Change Order by 15 days.	

Bill Dixon (Appalachian Architecture)	Watauga County - Board of County Commissioners	VPC Builders, LLC
		2059 Tynecastle Highway
		Banner Elk, North Carolina 28604

_____ SIGNATURE	_____ DATE	_____ SIGNATURE	_____ DATE	_____ SIGNATURE	_____ DATE
--------------------	---------------	--------------------	---------------	--------------------	---------------



PCCO #008

VPC Builders, LLC
 2059 Tynecastle Highway
 Banner Elk, North Carolina 28604
 Phone: (828) 295-0707

Project: 23-005 - Watauga County Parking Garage
 842 West King Street Boone NC
 Boone, 28604
 Phone: 828-295-0707

Prime Contract Change Order #008: CE #011 - Revisions at SE corner - added scope

TO:	Watauga County - Board of County Commissioners	FROM:	VPC Builders, LLC 2059 Tynecastle Highway Banner Elk, North Carolina 28604
DATE CREATED:	2/15/2024	CREATED BY:	Elhan Bean (VPC Builders, LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	5 days	EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	1:Watauga County Parking Garage	TOTAL AMOUNT:	\$7,636.00

DESCRIPTION:
 CE #011 - Revisions at SE corner - added scope
 Pricing based on Municipal Engineering Bulletin Drawing dated 1-23-2024 of the Sketch - Revisions at SE Corner and Memo - Revisions at SE Corner.

Change order includes the segmental retaining wall, Class A Rip-Rap installation, painting the uneven step with marking paint yellow, and all associated grading at the area. Any moving of unknown utilities are not included.

ATTACHMENTS:
[Sketch - Revisions at SE Corner.pdf](#), [Memo - Revisions at SE Corner.pdf](#)

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
010	CE #011 - Revisions at SE corner - added scope	5 days	\$7,636.00
Total:			\$7,636.00

CHANGE ORDER LINE ITEMS:

PCO # 010: CE #011 - Revisions at SE corner - added scope

#	Budget Code	Description	Amount
1	32-0114.O Landscaping.Other	Segemental Block wall & Sidewalk step painting yellow	\$3,000.00
2	31-0102.O Grading	Wall backfill, Filter Fabric, Class A Rip rap	\$2,500.00
3	1-0312.O General Conditions.Other	Super Time \$55/HR @ 16HR & PM ADMIN TIME \$65/HR @ 4 HRS	\$1,140.00
4	1-0312.O General Conditions.Other	O&P	\$996.00
Grand Total:			\$7,636.00


The original (Contract Sum)	\$4,992,202.00
Net change by previously authorized Change Orders	\$3,535.49
The contract sum prior to this Change Order was	\$4,995,737.49
The contract sum would be changed by this Change Order in the amount of	\$7,636.00
The new contract sum including this Change Order will be	\$5,003,373.49
The contract time will be increased by this Change Order by 5 days.	



Municipal Engineering, Inc.
820-B State Farm Road Boone NC 28607
828-262-1767 (p) 828-265-2601 (f)
mesco@boone.net

MEMORANDUM

TO: Bill Dixon, AIA Appalachian Architecture

FROM: Alan Crees, PE 

RE: Recommendation for Change Order at
Southeast Corner of Parking Deck

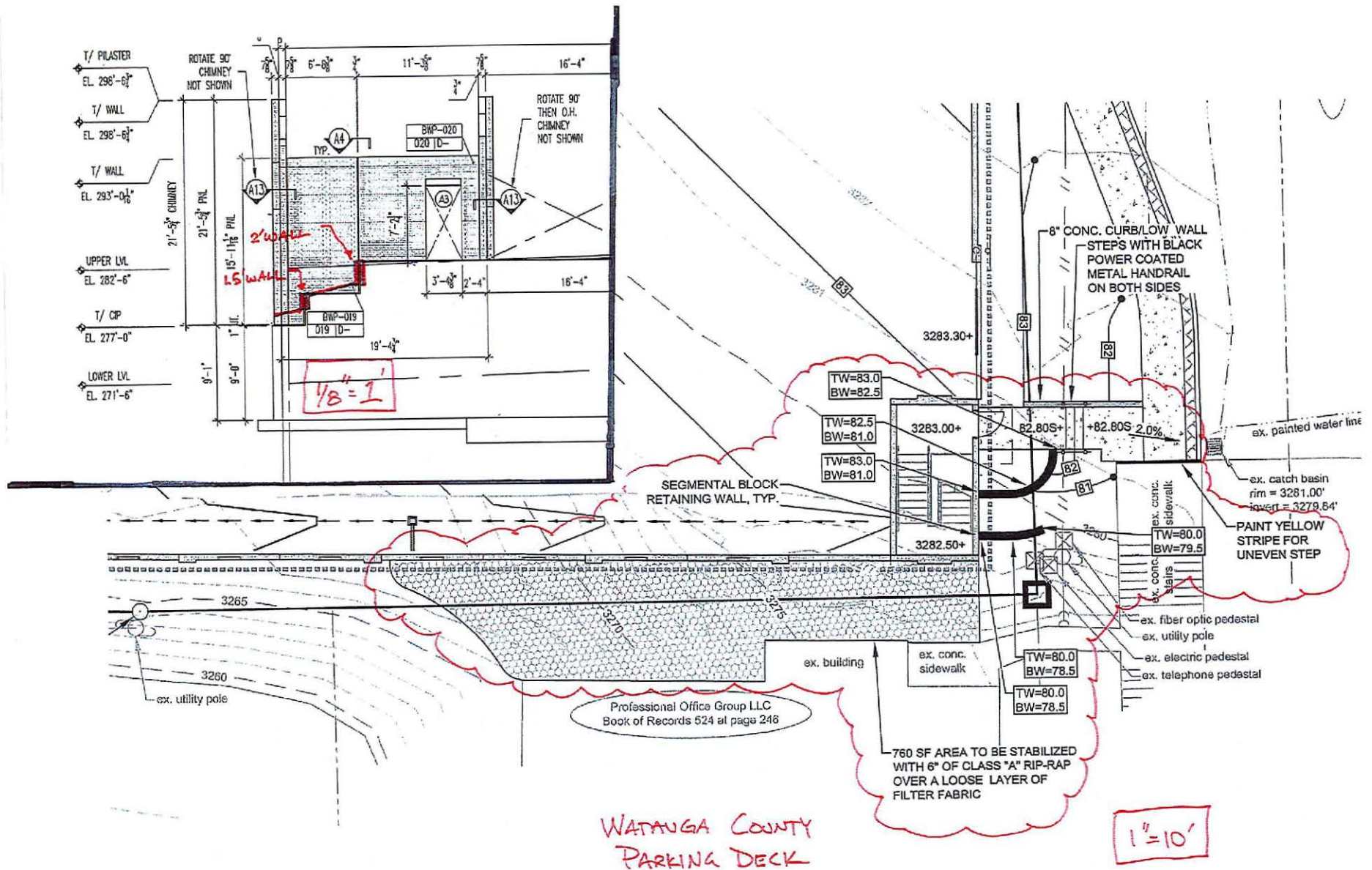
DATE: 1-23-2024

After reviewing the Shop Drawing Plans for the parking deck by Tindall and observing the foundation walls that were installed at the southeast corner of the parking deck, it appears that there will be a small area of exposed concrete foundation. This area has limited capacity for grading due to the proximity of an existing power pole, utility pedestals and adjacent property lines. Therefore, we recommend constructing two short segmental retaining walls at the southeast corner to cover the exposed concrete foundation so only brick veneer will be exposed per the Historic Preservation Commission's requirements.

We recommend that the retaining walls have a maximum height of 2.5' as shown on the attached sketch. The same segmental retaining block used for the retaining wall at the northwest corner of the site should be used in this area as well.

In addition, the sidewalk connection from the parking structure to the alley will create one uneven step. This step will need to have a yellow stripe painted on it to be in compliance.

Finally, we are concerned about the disturbed area between the new parking deck and the adjacent law office building. It will be difficult to establish vegetative ground cover in this area after construction is complete and there will be a high potential for erosion. Therefore, we recommend stabilizing this area with rip-rap as shown on the attached sketch.



Change Order 008



3632 Old 421 South
Boone, NC 28607
Phone: (828) 264-7103
Fax: (828) 264-7107

TO: Ethan Beane, VPC Builders
FROM: Kevin Harward, JW Hampton
SUBJECT: Change Order Request
DATE: 2/8/2024

NOTE: Plan Changes

Project: Watauga County Parking Deck

Please find our change order for the plan changes that came out in reference to the work in the SE corner of the parking deck. The three main areas of concern were a step in the sidewalk needing paint, 2 small segmental retaining walls, and rip rap stabilized area.

	<u>Equipment and Labor</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>15% OHP</u>	<u>Amount</u>
1	Plan Changes					
	a. Paint sidewalk step yellow					
	b. Segmental Block Wall					
	c. Wall Backfill Material					
	d. Filter Fabric under rip rap					
	e. Class A rip rap					

Total = **\$4,936.00**

ACCEPTANCE OF PROPOSAL

Client Signature

J.W. Hampton Company Signature

Owner / Representative

Date

Kevin Harward

Date

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.



PCCO #008

Bill Dixon (Appalachian Architecture)

Watauga County - Board of County
Commissioners

VPC Builders, LLC

2059 Tynecastle Highway
Banner Elk, North Carolina 28604

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

VPC Builders, LLC



PCCO #009

VPC Builders, LLC
 2059 Tynecastle Highway
 Banner Elk, North Carolina 28604
 Phone: (828) 295-0707

Project: 23-005 - Watauga County Parking Garage
 842 West King Street Boone NC
 Boone, 28604
 Phone: 828-295-0707

Prime Contract Change Order #009: CE #017 - Parge Coating for Water proofing

TO:	Watauga County - Board of County Commissioners	FROM:	VPC Builders, LLC 2059 Tynecastle Highway Banner Elk, North Carolina 28604
DATE CREATED:	5/14/2024	CREATED BY:	Ethan Bean (VPC Builders, LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	5 days	EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	1:Watauga County Parking Garage	TOTAL AMOUNT:	\$31,280.00

DESCRIPTION:
CE #017 - Parge Coating for Water proofing
 Parge coating to accept the approved waterproofing system includes labor and materials along the plan North and East elevations.

ATTACHMENTS:

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
011	CE #017 - Parge Coating for Water proofing	5 days	\$31,280.00
Total:			\$31,280.00

CHANGE ORDER LINE ITEMS:

PCO # 011: CE #017 - Parge Coating for Water proofing

#	Budget Code	Description	Amount
1	4-0402.L Concrete Unit Masonry.Labor	Portland Cement & Sand	\$25,400.00
2	1-0312.O General Conditions.Other	PM Time \$70.00/HR @ 10 HR & Admin \$55.00/HR @ 4HR & Supervision Time \$55.00/HR @ 16HR	\$1,800.00
3	1-0312.O General Conditions.Other	O&P @ %15.00	\$4,080.00
Grand Total:			\$31,280.00

The original (Contract Sum)	\$4,992,202.00
Net change by previously authorized Change Orders	\$4,140.09
The contract sum prior to this Change Order was	\$4,996,342.09
The contract sum would be changed by this Change Order in the amount of	\$31,280.00
The new contract sum including this Change Order will be	\$5,027,622.09
The contract time will be increased by this Change Order by 5 days.	



PCCO #009

Bill Dixon (Appalachian Architecture)

Watauga County - Board of County Commissioners

VPC Builders, LLC

2059 Tynecastle Highway
Banner Elk, North Carolina 28604

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

VPC Builders, LLC

Ethan Bean

From: [REDACTED]
Sent: Monday, May 13, 2024 2:55 PM
To: Ethan Bean
Subject: Parking garage stucco

Ethan,

I can't get off the phone.

Two coats of type s stucco on 1400 sf will run \$25,400.00. That's for mortar, sand, and labor. No wire. Work off of a 8' ladder max. I hope this helps.

Blake Taylor, BLA

Watauga Valley Services, LLC

[REDACTED]
Sent from my iPhone

Contractor		Project Information				Scope Of Work				Parge Coating for water proofing North Elevation & East Elevation 5-14-24								
VPC Builders 2059 Tynecastle Road Banner Elk, NC 28604 Phone # 828-295-0707 Fax # 828-832-3882 Email: ebean@vpcbuilders.com		Watuaga County Parking Garage 842 West King Street Boone NC Boone 28604 United States Architect: Appalachian Architecture Bill Dixon																
Description	Quantity	Labor Rate	Labor Total	Labor Burden	Material Unit Cost	Material Price	Material Freight	Taxes on Material & Freight	Rental Equip Unit Cost	Rental Equip Price	Rental Delivery & Pick up	Taxes on Rental Equip	Sub-contractor Cost	Total	Subtotal	Profit	TOTALS	
Change oder total cost														\$25,400.00	\$25,400.00	15%	\$ 29,210.00	
Labor																		
Project Manager	10	70.00	\$700.00	\$0.00										\$700.00	\$700.00	\$105.00	\$ 805.00	
Superintendent	16	55.00	\$880.00	\$0.00										\$880.00	\$880.00	\$132.00	\$ 1,012.00	
Admin	4	55.00	\$220.00	\$0.00										\$220.00	\$220.00	\$33.00	\$ 473.00	
TOTALS			\$1,800.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$27,200.00	\$0.00	\$27,200.00	\$4,080.00	\$31,280.00
			Total Labor	Total Labor Burden		Total Materials	Total Freight	Total Tax on Mat. & Freight		Total Rental Equipment	Total Delivery	Total Tax on Rentals	Total Sub Work	Total	Total Overhead	Total Profit	Total Price	



PCCO #010

VPC Builders, LLC
 2059 Tynecastle Highway
 Banner Elk, North Carolina 28604
 Phone: (828) 295-0707

Project: 23-005 - Watauga County Parking Garage
 842 West King Street Boone NC
 Boone, 28604
 Phone: 828-295-0707

Prime Contract Change Order #010: CE #018 - Credit for Labor for the steel lintels

TO:	Watauga County - Board of County Commissioners	FROM:	VPC Builders, LLC 2059 Tynecastle Highway Banner Elk, North Carolina 28604
DATE CREATED:	5/14/2024	CREATED BY:	Ethan Bean (VPC Builders, LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	0 days	EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	1:Watauga County Parking Garage	TOTAL AMOUNT:	\$14,467.00

DESCRIPTION:
CE #018 - Credit for Labor for the steel lintels
 Credit back for labor of the steel lintel installation - Watauga County asked to have the steel lintel material delivered to Maintenance

ATTACHMENTS:

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
012	CE #018 - Credit for Labor for the steel lintels	0 days	\$14,467.00
Total:			\$14,467.00

CHANGE ORDER LINE ITEMS:

PCO # 012: CE #018 - Credit for Labor for the steel lintels

#	Budget Code	Description	Amount
1	5-0202.O Lintels.Other		\$12,580.00
2	1-0308.O Markup.Other		\$1,887.00
Grand Total:			\$14,467.00

The original (Contract Sum)	\$4,992,202.00
Net change by previously authorized Change Orders	\$4,140.09
The contract sum prior to this Change Order was	\$4,996,342.09
The contract sum would be changed by this Change Order in the amount of	\$14,467.00
The new contract sum including this Change Order will be	\$5,010,809.09
The contract time will not be changed by this Change Order.	



PCCO #010

Bill Dixon (Appalachian Architecture)

Watauga County - Board of County Commissioners

VPC Builders, LLC

2059 Tynecastle Highway
Banner Elk, North Carolina 28604

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

VPC Builders, LLC



PCCO #011

VPC Builders, LLC
 2059 Tynecastle Highway
 Banner Elk, North Carolina 28604
 Phone: (828) 295-0707

Project: 23-005 - Watauga County Parking Garage
 842 West King Street Boone NC
 Boone, 28604
 Phone: 828-295-0707

Prime Contract Change Order #011: CE #015 - Added floor drains in stairwells

TO:	Watauga County - Board of County Commissioners	FROM:	VPC Builders, LLC 2059 Tynecastle Highway Banner Elk, North Carolina 28604
DATE CREATED:	5/14/2024	CREATED BY:	Elhan Bean (VPC Builders, LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	5 days	EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	1:Watauga County Parking Garage	TOTAL AMOUNT:	\$12,636.20

DESCRIPTION:
 CE #015 - Added floor drains in stairwells

Bill Dixon
 Monday, April 29, 2024
 "...see the attached drawings for proposed floor drains in stairs.
 I am thinking 6" drain connecting to existing storm water system w/ 4" pvc pipe.
 No P-trap required.
 Plumbing sub-C to provide specs for approval.

Please review and comment....

Bill"

ATTACHMENTS:
[RE_Watauga Parking Garage - FLOOR DRAINS IN STAIRWAYS.msg, 20240429145120477.pdf](#)

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
013	CE #015 - Added floor drains in stairwells	5 days	\$12,636.20
Total:			\$12,636.20

CHANGE ORDER LINE ITEMS:

PCO # 013: CE #015 - Added floor drains in stairwells

#	Budget Code	Description	Amount
1	1-0303.L Superintendent.Labor	Super @ 55/HR (16) HR	\$880.00
2	22-0101.O Plumbing.Other	Floor drains & labor	\$2,200.00
3	31-0102.O Grading	Underground rough in	\$3,748.00
4	2-0107.O Selective Building Demolition .Other	Concrete core drilling	\$3,000.00
5	1-0312.O General Conditions.Other	O&P	\$1,648.20
6	1-0302.L Project Manager.Labor	PM @ 70/HR for 4HR & Super @ 55/HR for 16HR	\$1,160.00



PCCO #012

VPC Builders, LLC
 2059 Tynecastle Highway
 Banner Elk, North Carolina 28604
 Phone: (828) 295-0707

Project: 23-005 - Watauga County Parking Garage
 842 West King Street Boone NC
 Boone, 28604
 Phone: 828-295-0707

Prime Contract Change Order #012: CE #019 - Added curb east elevation

TO:	Watauga County - Board of County Commissioners	FROM:	VPC Builders, LLC 2059 Tynecastle Highway Banner Elk, North Carolina 28604
DATE CREATED:	5/17/2024	CREATED BY:	Ethan Bean (VPC Builders, LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	5 days	EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	1:Watauga County Parking Garage	TOTAL AMOUNT:	\$5,704.00

DESCRIPTION:
 CE #019 - Added curb east elevation
 Drawings provided by Municipal engineering revised the east elevation with additional curbs and concrete flat work

ATTACHMENTS:
[20240424102025616.pdf](#)

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
014	CE #019 - Added curb east elevation	5 days	\$5,704.00
Total:			\$5,704.00

CHANGE ORDER LINE ITEMS:

PCO # 014: CE #019 - Added curb east elevation

#	Budget Code	Description	Amount
1	3-0405.O Slab On Grade.Other	Curb material & Install	\$3,500.00
2	1-0302.L Project Manager.Labor	\$70/HR @ 2HR	\$140.00
3	1-0303.L Superintendent.Labor	\$55/HR @ 24HR	\$1,320.00
4	1-0312.O General Conditions.Other	%15 O&P	\$744.00
Grand Total:			\$5,704.00

The original (Contract Sum)	\$4,992,202.00
Net change by previously authorized Change Orders	\$4,140.09
The contract sum prior to this Change Order was	\$4,996,342.09
The contract sum would be changed by this Change Order in the amount of	\$5,704.00
The new contract sum including this Change Order will be	\$5,002,046.09
The contract time will be increased by this Change Order by 5 days.	

PROCORE

PCCO #012

Bill Dixon (Appalachian Architecture)

Watauga County - Board of County
Commissioners

VPC Builders, LLC

2059 Tynecastle Highway
Banner Elk, North Carolina 28604

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

VPC Builders, LLC

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AGENDA ITEM 7:

MIDDLE FORK GREENWAY UPDATE AND REQUEST TO APPLY FOR WATER RESOURCES DEVELOPMENT GRANT

MANAGER'S COMMENTS:

Ms. Wendy Patoprsty, Middle Fork Greenway, will request Board authorization to apply for a North Carolina Division of Water Resources Development Grant (WRDG) in the amount of \$200,000. The grant would be used for construction of the Angler Park. No County funds are requested.

Authorization requires the approval of the below documents.

- 1 - State Grant Certification - no overdue taxes
- 2 - Official Resolution
- 3 - No Conflict of Interest Form
- 4 - DEQ Approved Agency Conflict of Interest Policy (Attachment D)
- 5 - Memorandum to Commissioners

Board action is required to authorize applying for the grant in the amount of \$200,000 from the North Carolina Division of Water Resources Development Grant and executing the enclosed documents.



**BLUE RIDGE
CONSERVANCY**
SAVING THE PLACES YOU LOVE

052124 BCC Meeting

PO Box 568
Boone, NC 28607
(828) 264-2511
www.blueridgeconservancy.org

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Ben Lucas

Director of Stewardship

Wendy Patoprsty

Middle Fork Greenway

Project Director

Sydney Phillips

Administrative Assistant

Jordan Sellers

Northern Peaks State Trail

Coordinator

Maria Whaley

Director of Finance and

Operations

Memorandum

Date: May 7, 2024

To: Board of Commissioners, County Manager

From: Wendy Patoprsty

RE: Request to apply for Water Resources Development Grant

I would like to request permission from the Watauga Board of Commissioners at their May 21st meeting to apply in June for a \$200,000 NC Division of Water Resources Development Grant (WRDG) for construction of Angler Park on the Middle Fork Greenway. This park is considered Section 3, and will extend Sterling Creek Park south toward Blowing Rock.

The grant requests documentation from Watauga County Board of Commissioners, including:

- 1 - State Grant Certification - no overdue taxes
- 2 - Official Resolution
- 3 - No Conflict of Interest Form
- 4 - DEQ Approved Agency Conflict of Interest Policy (Attachment D)

As in the past, High Country Council of Governments has agreed to administer the grant for Watauga County (applicant) and Blue Ridge Conservancy (BRC) will donate the land for the park to the County. The value of the land will account for more than the required local match for the grant. No funding from Watauga County is requested. BRC will provide the funds needed for construction. In addition to the WRD grant, various sources including NCPARTE, NCLWF, Watauga TDA, NCSCIF, private donations, and other grants are being pursued this year. Angler Park is currently under contract for design, engineering and permitting and the budget is preliminary. This work should be completed by the end of 2024.

While at the meeting, I would also like to present an update on the Middle Fork Greenway sections under contract.

Thank you for your time and consideration.



ATTACHMENT E

State Grant Certification – No Overdue Tax Debts¹

Instructions: ... should complete this certification for all state funds received. Entity should enter appropriate data in the yellow highlighted areas. The completed and signed form should be provided to the state agency funding the grant to be attached to the contract for the grant funds. A copy of this form, along with the completed contract, should be kept by the funding agency and available for review by the Office of State Budget and Management.

Watauga County

May 21, 2024

To: State Agency Head and Chief Fiscal Officer

Certification:

We certify that the County of Watauga does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1, at the federal, State, or local level. We further understand that any person who makes a false statement in violation of N.C.G.S. 143C-6-23(c) is guilty of a criminal offense punishable as provided by N.C.G.S.) 143C-10-1b.

Sworn Statement:

[Name of Board Chair] and [Name of Second Authorizing Official] being duly sworn, say that we are the Board Chair and [Title of the Second Authorizing Official], respectively, of [Insert Organization's Name] of [City] in the State of [Name of State]; and that the foregoing certification is true, accurate and complete to the best of our knowledge and was made and subscribed by us. We also acknowledge and understand that any misuse of State funds will be reported to the appropriate authorities for further action.

Board Chair Signature

Second Authorizing Official Signature

Board Chair Printed Name

Second Authorizing Official Printed Name

Date Signed

Date Signed

Notary: Sworn to and subscribed before me on the day of the date of said certification.

(Notary Signature and Seal)

My Commission Expires: _____

¹ G.S. 105-243.1 defines: Overdue tax debt. – Any part of a tax debt that remains unpaid 90 days or more after the notice of final assessment was mailed to the taxpayer. The term does not include a tax debt, however, if the taxpayer entered into an installment agreement for the tax debt under G.S. 105-237 within 90 days after the notice of final assessment was mailed and has not failed to make any payments due under the installment agreement.”

No Conflict of Interest Certification

Watauga County hereby certifies that, to the best of its knowledge and belief, there are no present or currently planned interests (financial, contractual, organizational, or otherwise) relating to the work to be performed as part of the Angler Park on Middle Fork Greenway project that would create any actual or potential conflicts of interest (or apparent conflicts of interest) for any of its employees, contractors, subcontractors, designees or other entities or individuals involved in the Angler Park on Middle Fork Greenway project (including conflicts of interest for immediate family members: spouses, parents, or children) that would impinge on its ability to render impartial, technically sound, and objective assistance or advice or result in it being given an unfair competitive advantage.

In this certification, the term "potential conflict" means reasonably foreseeable conflicts of interest. Watauga County further certifies that it has and will continue to exercise due diligence in identifying and removing or mitigating, to the NC Department of Environmental Quality's satisfaction, any such conflict of interest (or apparent conflict of interest).

Print Name: _____

Signature: _____

Title: _____

Date: _____

STATE OF NORTH CAROLINA**COUNTY OF WATAUGA****WATER RESOURCE DEVELOPMENT GRANT RESOLUTION**

WHEREAS, the Watauga County Board of Commissioners desires to sponsor, Angler Park on the Middle Fork Greenway. These funds will go toward park construction that includes stream restoration and fishing access, bridges, parking area, and greenway trail.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) The Council/Board requests the State of North Carolina to provide financial assistance to Watauga County for Angler Park on the Middle Fork Greenway in the amount of \$ \$200,000 or 6 percent of the nonfederal project costs, whichever is the lesser amount;
- 2) The Council/Board assumes full obligation for payment of the balance of project costs;
- 3) The Council/Board will obtain all necessary State and Federal permits;
- 4) The Council/Board will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments.
- 5) The Council/Board will supervise construction of the project to assure compliance with permit conditions and to assure safe and proper construction according to approved plans and specifications;
- 6) The Council/Board will obtain suitable spoil disposal areas as needed and all other easements or rights-of-way that may be necessary for the construction and operation of the project without cost or obligation to the State;
- 7) The Council/Board will assure that the project is open for use by the public on an equal basis with no restrictions;
- 8) The Council/Board will hold the State harmless from any damages that may result from the construction, operation and maintenance of the project;
- 9) The Council/Board accepts responsibility for the operation and maintenance of the completed project.

ADOPTED by the Watauga County Board of Commissioners this 21st day of May, 2024.

Larry Turnbow, Chairman
Watauga County Board of Commissioners

ATTEST:

Anita J. Fogle, Clerk to the Board



County of Watauga

Administration Building, Suite 205 • 814 West King Street • Boone, North Carolina 28607

BOARD OF COMMISSIONERS

Larry Turnbow, Chairman
Charlie Wallin, Vice-Chairman
Todd Castle
Braxton Eggers
Ray Russell

Telephone 828-265-8000

TDD 1-800-735-2962

Voice 1-800-735-8262

COUNTY MANAGER

Deron T. Geouque

COUNTY ATTORNEY

Anthony di Santi

ATTACHMENT D CONFLICT OF INTEREST POLICY

1.0 CONFLICT OF INTEREST DEFINED:

A conflict of interest is defined as an actual or perceived interest by a (Staff Member/Board Member) in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain. A conflict of interest occurs when an Employee/Board Member has a direct or fiduciary interest in another relationship. A conflict of interest could include:

- 1.1 Ownership with a member of the Board of Directors/Trustees or an Employee where one or the other has supervisory authority over the other or with a client who receives services.
- 1.2 Employment of or by a member of the Board of Directors/Trustees or an Employee where one or the other has supervisory authority over the other or with a client who receives services.
- 1.3 Contractual relationship with a member of the Board of Directors/Trustees or an Employee where one or the other has supervisory authority over the other or with a client who receives services.
- 1.4 Creditor or debtor to a member of the Board of Directors/Trustees or an Employee where one or the other has supervisory authority over the other or with a client who receives services.
- 1.5 Consultative or consumer relationship with a member of the Board of Directors/Trustees or an Employee where one or the other has supervisory authority over the other or with a client who receives services.

The definition of conflict of interest includes any bias or the appearance of bias in a decision-making process that would reflect a dual role played by a member of the organization or group. An example, for instance, might involve a person who is an Employee and a Board Member, or a person who is an employee and who hires family members as consultants.

2.0 EMPLOYEE RESPONSIBILITIES:

It is in the interest of the organization, individual staff, and Board Members to strengthen trust and confidence in each other, to expedite resolution of problems, to mitigate the effect and to minimize organizational and individual stress that can be caused by a conflict of interest.

Employees are to avoid any conflict of interest, even the appearance of a conflict of interest. This organization serves the community as a whole, rather than only serving a special interest group.

The appearance of a conflict of interest can cause embarrassment to the organization and jeopardize the credibility of the organization. Any conflict of interest, potential conflict of interest or the appearance of a conflict of interest is to be reported to your supervisor immediately. Employees are to maintain independence and objectivity with clients, the community, and

organization. Employees are called to maintain a sense of fairness, civility, ethics, and personal integrity even though law, regulation, or custom does not require them.

3.0 ACCEPTANCE OF GIFTS:

Employees, members of employee's immediate family, and members of the Board are prohibited from accepting gifts, money, or gratuities from the following:

- 3.1 Persons receiving benefits or services from the organization.
- 3.2 Any person or organization performing or seeking to perform services under contract with the organization.
- 3.3 Persons who are otherwise in a position to benefit from the actions of any employee of the organization.

Employees may, with the prior written approval of their supervisor, receive honoraria for lectures and other such activities while on personal days, compensatory time, annual leave, or leave without pay. If the employee is acting in any official capacity, honoraria received by an employee in connection with activities relating to employment with the organization are to be paid to the organization.

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AGENDA ITEM 8:

PROPOSED PROCLAMATION FOR ELDER ABUSE AWARENESS DAY

MANAGER’S COMMENTS:

Ms. Christie Markham, Ms. Lola Benfield, and Ms. Angie Boitnotte will present a proclamation declaring June 15, 2024, as “World Elder Abuse Awareness Day” in North Carolina.

Board action is requested to adopt the proclamation as presented.



MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Christie Markham, Adult Services Supervisor, Watauga DSS

Lola Benfield, MSW Intern, ASU Interprofessional Clinic

Angie Boitnotte, Director, Watauga County Project on Aging

DATE: May 13, 2024

SUBJECT: Request for Board of Commissioners' Recognition of World Elder Abuse Awareness Day

Please see the attached proposed Watauga County proclamation for World Elder Abuse Awareness Day on June 15, 2024.

In state fiscal year 2023, there were 35,400 reports of abuse, neglect or exploitation of vulnerable and older adults made to North Carolina's 100 County Departments of Social Services. More than half of these reports were evaluated by a social worker to see if conditions in the report merited further action.

Unfortunately, national and international research shows that abuse, neglect and exploitation of vulnerable and older adults are grossly under reported. Reports are made not only by doctors and other professionals, but by family members and concerned citizens in our communities. North Carolina's vulnerable and older adults of all social, economic, racial and ethnic backgrounds may be targets of abuse, neglect or exploitation which can occur in families, long-term care facilities

and communities. Protecting North Carolina's vulnerable and older adults is a community responsibility and all citizens are charged under state law to report suspected abuse, neglect or exploitation to their local County Department of Social Services.

The Division of Aging and Adult Services partners with County Departments of Social Services and other agencies at the county and state level to offer statewide programs for adult protective services and to increase awareness about elder abuse and consumer fraud. Locally, Watauga County has an Elderly and Disabled Adult Abuse Prevention Team that meets monthly and is a voluntary collaboration of several community-based agencies and organizations whose primary goal is to protect and promote the health and welfare of elderly and disabled adults within Watauga County.

We all have the responsibility to support the safety, welfare, and dignity of North Carolina's vulnerable and older adults. We urge all citizens to work together to help protect adults from abuse, neglect, and exploitation. It is imperative that North Carolinians refuse to tolerate the indignity of Elder Abuse.

Thank you for your consideration.

Enclosures

DRAFT

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

**WORLD ELDER ABUSE AWARENESS DAY
JUNE 15, 2024
A PROCLAMATION**

WHEREAS, Watauga County’s seniors deserve to live safely with dignity, and as independently as possible, with the supports they need; and

WHEREAS, Elder abuse is most often defined as any act that harms a senior or jeopardizes his or her health or welfare. Victims of this crime come from all walks of life and does not discriminate among social, racial, ethnic, or religious backgrounds; and

WHEREAS, Eliminating abuse to older persons is each community’s responsibility; the County of Watauga is concerned about the risk to our older residents who suffer from neglect or are victims of financial, emotional or physical abuse; and

WHEREAS, All of our residents should watch for signs of abuse such as physical trauma, withdrawal, depression, anxiety, fear of family members, friends or caregivers; and

WHEREAS, all citizens are required under state law to report suspected abuse, neglect or exploitation to their local County Department of Social Services; and

WHEREAS, Watauga County joins North Carolina, this nation, and the world in recognizing World Elder Abuse Awareness Day.

NOW, THEREFORE, BE IT PROCLAIMED that the Watauga Board of Commissioners and the people of our great county, do hereby proclaim June 15, 2024 as Elder Abuse Awareness Day and encourage everyone to commit to build safer communities for our vulnerable adult and elderly residents.

ADOPTED this the 21st day of May, 2024.



Larry Turnbow, Chairman
Watauga County Board of Commissioners

ATTEST:

Anita J. Fogle, Clerk to the Board

AGENDA ITEM 9:

MAINTENANCE MATTERS

A. Bid Award Request for Sheriff's Office Interior Painting

MANAGER'S COMMENTS:

Mr. Robert Marsh, Maintenance Director, will request the Board approve a bid in the amount of \$28,250 to Custom Coatings, Inc. for painting at the Sheriff's Office. Custom Coatings is currently working for the County repainting and installing wallpaper at the Human Services Center. Funds are budgeted for Fiscal Year 2023-2024 to cover the expense.


Board action is required to accept the bid in the amount of \$28,250 from Custom Coatings, Inc. for interior painting at the Sheriff's Office.



WATAUGA COUNTY MAINTENANCE DEPARTMENT

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director 

DATE: May 8, 2024

RE: Interior Painting Bid Award Request for Sheriff's Office

BACKGROUND

The Maintenance Department received bids for painting the Sheriff's Office on April 11, 2024. The scope of work includes painting the administration building offices.

BID SUMMARY

<u>Bidder</u>	<u>Contact</u>	<u>Amount</u>
Custom Coatings, Inc. Hickory, NC	Joe Brindle (828) 326-0953	\$28,250
Doomy Painting Winston Salem, NC	Bill Doomy (336) 922-0720	\$43,759
Houck Contracting Hickory, NC	Chad Houck	\$36,100
Southend Painting Charlotte, NC	Todd Cahill (704) 400-4200	\$9,629 *

*Southend Painting mistakenly submitted incorrect amount. This was discovered when Maintenance called to confirm bid amount. Mr. Cahill apologized and verbally resubmitted a new bid of \$19,629. Unfortunately, the revised pricing was after the public bid opening and therefore not considered.

RECOMMENDATION

Staff recommends the bid be awarded to Custom Coatings, Inc., in the amount of \$28,250. Custom Coatings is currently working for the County repainting and installing wallpaper at the Human Services Center.

FISCAL IMPACT

There is money for this project in the FY 23-24 budget.



Project: Watauga County Sheriff's Department

Date: April 5, 2024

Areas: Painting – 184 Hodges Gap Rd Boone NC 28607

Proposal Number: 24-332

This proposal includes all labor, paint materials, wallcovering materials, equipment, and supervision to complete the project as specified in the Bid Documents received from Mr. Robert Marsh and noted below.

- All new finishes will match existing- painted surfaces remain painted- there is no wallcovering.
- Owner to remove all wall hangings and move furnishings as needed to allow access.
- Does not include any work in 416, 417, 418.

Scope of work:

- Painted GWB walls: Patch defects, sand smooth and paint with two coats of SW Pro Mar 400 semigloss latex paint.
- Metal door and frames, and metal window frames will be painted with two coats of SW Pro Industrial gloss acrylic latex paint.
- Closet shelving in 405 and 406 will be painted with SW Pro Industrial gloss latex paint.

TOTAL: \$28,250.00

We look forward to working with you very soon. We are very experienced at this type of work. Our crews are very experienced at working with the public at industrial sites, factories, shopping centers, hotels, malls, and multi-family homes so they will be able to work around your clientele and keep disruption to a minimum. Please contact me at 828-326-0953 with questions and scheduling.

Joe Brindle

Signature: _____

Date: _____

Owner will move furniture and wall hangings prior to commencement of the work in coordination with the contractor's schedule.

The contractor shall begin work within 60 days of receiving a "Notice to Proceed".

The contractor shall submit pay request and sales tax reports in a manner acceptable to the Watauga County Finance Office.

All interior walls in the Sheriff's Administration Building are included in this scope of work except storage rooms: 416, 417 and 418.

CUSTOM COATINGS INC bids \$ 28,250.00
for supplying all labor and materials for completing the Scope of Work detailed on this Bid Form.

Watauga County reserves the right to reject any or all bids.

COUNTY OF WATAUGA

CONTRACTOR

By: _____

By: Joe Merrill

Title: _____

Title: President

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Watauga County Finance Director

AGENDA ITEM 9:

MAINTENANCE MATTERS

B. Bid Award Request for Sheriff's Office Floor Covering Replacement

MANAGER'S COMMENTS:

Mr. Robert Marsh will request the Board approve a bid in the amount of \$41,568 to Rodney Gibson Flooring for new floor coverings at the Sheriff's Office and Detention Tower.

Board action is required to accept the bid in the amount of \$41,568 to Rodney Gibson Flooring for new floor coverings at the Sheriff's Office and Detention Tower.



WATAUGA COUNTY

MAINTENANCE DEPARTMENT

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430

Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director *[Signature]*

DATE: May 8, 2024

RE: Floor Covering Replacement Bid Award Request for Sheriff's Office

BACKGROUND

The Maintenance Department received bids for new floor coverings at the Sheriff's Office on April 11, 2024. The scope of work includes new carpet in the Sheriff's Office and the Detention Tower. This project was previously bid in January, however, fewer than three bids were received which led to the second round of bidding.

BID SUMMARY

<u>Bidder</u>	<u>Contact</u>	<u>Amount</u>
Bonitz Winston Salem, NC	Hope Vanhoy (336) 464-9165	\$47,805
Rodney Gibson Flooring Climax, NC	Rodney Gibson (336) 255-1955	\$41,568
PBI Asheville, NC		No Response
H&A Carpet Hickory, NC		No response

RECOMMENDATION

Staff recommends the bid be awarded to the low bidder, Rodney Gibson Flooring, in the amount of \$41,568. Rodney is currently installing all of the floor covering at the Human Services Center working as a subcontractor to Bonitz Flooring.

FISCAL IMPACT

There is money for this project in the FY 23-24 budget.

Rodney Gibson

6342 Company Mill Road, Climax, NC, USA
3362551955
rgibson6342@gmail.com

TO
**Watauga County
Maintenance**

274 Winklers Creek Road Suite
B Boone NC 28607
(828) 264-1430
susanne.winebarger@watgov.o
rg

ESTIMATE	DATE	TOTAL
EST0410241	04/10/2024	USD \$44,374.30

DESCRIPTION	RATE	QTY	AMOUNT
Replacement of flooring in Watauga detention facility Demo and replacement of carpet and lvp in areas provided in drawing only any changes or additional areas will acquire additional cost all carpet lvp cove base adhesives and labor are included furniture moving is not included thank you	\$41,568.43	1	\$41,568.43
SUBTOTAL			\$41,568.43
TAX (6.75%)			\$2,805.87
TOTAL			USD \$44,374.30

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AGENDA ITEM 10:

TAX MATTERS

A. Monthly Collections Report

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.


The report is for information only; therefore, no action is required.

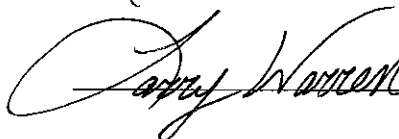
Monthly Collections Report**Watauga County**

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report April 2024

	<u>Current Month Collections</u>	<u>Current FY Collections</u>	<u>Current FY Percentage</u>	<u>Previous FY Percentage</u>
General County				
Taxes 2023	279,063.99	42,703,280.17	98.41%	98.50%
Prior Year Taxes	45,398.25	436,974.33		
Solid Waste User Fees	24,646.27	3,321,069.51	97.03%	97.25%
Total County Funds	\$349,108.51	\$46,461,324.01		
Fire Districts				
Foscoe Fire	30,857.96	5,282,064.22	98.70%	98.77%
Boone Fire	55,382.45	9,019,190.38	98.08%	98.42%
Fall Creek Service Dist.	471.35	104,418.11	95.42%	97.34%
Beaver Dam Fire	12,445.24	1,104,468.34	95.50%	96.56%
Stewart Simmons Fire	21,899.58	1,998,837.91	99.10%	98.85%
Zionville Fire	15,113.92	1,274,640.45	96.69%	97.16%
Cove Creek Fire	18,553.02	2,792,983.89	97.09%	97.60%
Shawneeaw Fire	3,908.14	1,218,792.34	97.36%	99.16%
Meat Camp Fire	21,749.30	2,531,476.17	95.71%	97.05%
Deep Gap Fire	13,804.60	2,151,251.19	97.60%	97.00%
Todd Fire	9,432.07	472,023.74	97.31%	98.86%
Blowing Rock Fire	28,565.39	5,392,037.04	98.92%	98.79%
M.C. Creston Fire	20.32	7,978.38	92.48%	92.95%
Foscoe Service District	404.08	109,991.09	98.84%	98.40%
Beech Mtn. Service Dist.	3.67	2,754.20	99.52%	98.49%
Cove Creek Service Dist.	0.00	336.65	100.00%	100.00%
Shawneeaw Service Dist	153.73	8,341.88	97.86%	97.69%
Total Fire Districts	232,764.82	33,471,585.98		
Towns				
Boone	42,129.94	8,687,879.50	99.26%	98.99%
Municipal Services	1,401.68	229,346.44	98.41%	98.55%
Total Town Taxes	\$43,531.62	\$8,917,225.94		
Total Amount Collected	\$625,404.95	\$88,850,135.93		

 Tax Collections Director

 Tax Administrator

AGENDA ITEM 10:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Mr. Larry Warren will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

RELEASES - 04/01/2024 TO 04/30/2024

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1540730 ALLEN, KEVIN BRUCE KONECNY-ALLEN, MARY DENISE 16677 123RD TER N JUPITER, FL 33478-6007	RE 2023	33345	04/30/2024			28,000	23.80
	2859-08-1199-000			F05		F05 G01	89.04
	REFUND RELEASE INCORRECT SQUARE FOOTAGE				11919		----- 112.84
1517594 BROWN, BOB 285 NC HWY 105 EXT BOONE, NC 28607	RE 2019	37808				0	4.50
	2910-27-8172-000					F09 G01	36.27
	TAX RELEASES PROPERTY OWNED BY STATE OF NC EXEMPT				2037808		----- 40.77
1579963 CHERWATY, JOE H 595 E FOX BRIAR DR GREENSBORO, NC 27455	RE 2013	1098				0	18.00
	1878-36-3971-028					F02 G01	112.68
	TAX RELEASES From CAMA Integration				201098		----- 130.68
1251578 FARTHING, CLIFFORD C/O MARY FARTHING 1000 BROOKSIDE DR, #203 RALEIGH, NC 27604	RE 2024	1000028	04/24/2024			0	35.40
	1953-48-5352-000			F04		F04 G01	225.14
	TAX RELEASES ROLLBACKS WERE CREATED AND PAID IN 2023 WHEN OWNERSHIP CHANGED				11911		----- 260.54
1251578 FARTHING, CLIFFORD C/O MARY FARTHING 1000 BROOKSIDE DR, #203 RALEIGH, NC 27604	RE 2024	1000029	04/24/2024			0	24.50
	1953-48-5352-000			F04		F04 G01	197.47
	TAX RELEASES ROLLBACKS WERE CREATED AND PAID IN 2023 WHEN OWNERSHIP CHANGED				11912		----- 221.97
1609901 MLMP 521 OLD E KING ST BOONE, NC 28607	RE 2020	2599	04/24/2024			0	1,605.56
	2910-79-7730-000			C02		C02 G01	1,578.15
	TAX RELEASES PROPERTY WAS DIVIDED				11910		----- 3,183.71
1573225 REPLOGLE, CURTIS ALAN PO BOX 3736 BOONE, NC 28607	RE 2024	1000032	04/30/2024			0	450.80
	1994-70-7153-000			F06		F06 G01	3,633.45
	TAX RELEASES THE ATTORNEY PREPARED THE DEED WITH THE INCORRECT AMOUNT OF ACREAGE				11918		----- 4,084.25
1851527 REPLOGLE, MICHAEL R, TRUSTEE MICHAEL R. REPLOGLE TRUST P O BOX 3736 BOONE, NC 28607	RE 2024	1000030	04/30/2024			0	584.80
	1994-70-7153-000			F06		F06 G01	3,719.33
	TAX RELEASES THE ATTORNEY PREPARED THE DEED WITH THE INCORRECT AMOUNT OF ACREAGE				11916		----- 4,304.13

RELEASES - 04/01/2024 TO 04/30/2024

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1851527 REPLOGLE, MICHAEL R, TRUSTEE MICHAEL R. REPLOGLE TRUST P O BOX 3736 BOONE, NC 28607	RE 2024 1994-70-7153-000 TAX RELEASES	1000031	04/30/2024	F06	11917	0 F06 G01	584.80 3,719.33 ----- 4,304.13
1500833 SMITH, DEIDRA JO 197 CREEKVIEW LANE BOONE, NC 28607	RE 2023 2900-11-6426-000 REFUND RELEASE INCORRECT SQUARE FOOTAGE	33345			2033345	28,000 F05 G01	23.80 89.04 ----- 112.84
1570927 STATE OF NORTH CAROLINA C/O STATE PROPERTY OFFICE 1321 MAIL SERVICE CENTER RALEIGH, NC 27699	RE 2023 2905-95-1873-001 TAX RELEASES PROPERTY WAS TRANSFERRED IN ERROR	37891	04/29/2024	FX9	11913	0 FX9 G01 SWF	5.85 37.21 102.87 ----- 145.93
1152552 STATE OF NORTH CAROLINA DEPT OF ADMINIST 116 WEST JONES ST RALEIGH, NC 27603-8003	RE 2019 2903-22-8745-000 TAX RELEASES PROPERTY OWNED BY STATE OF NC EXEMPT	37808	04/29/2024	F09	11914	0 F09 G01	4.50 36.27 ----- 40.77
1152552 STATE OF NORTH CAROLINA DEPT OF ADMINIST 116 WEST JONES ST RALEIGH, NC 27603-8003	RE 2020 2903-23-2256-000 TAX RELEASES PROPERTY OWNED BY STATE OF NC EXEMPT	39990	04/29/2024	F09	11915	0 F09 G01	64.70 521.48 ----- 586.18
1157478 TAYLOR, LAWRENCE ALTON 379 GREEN BRIAR RD BOONE, NC 28607-8759	RE 2014 2920-47-0723-000 TAX RELEASES From CAMA Integration	42203			2042203	2,900 F02 G01	1.45 9.08 ----- 10.53
1617562 WWC DEVELOPMENT LLC PO BOX 2675 BOONE, NC 28607	RE 2023 2910-29-4733-000 TAX RELEASES PROPERTY WAS TRANSFERRED IN ERROR	37891			2037891	0 FX9 G01 SWF	5.85 37.21 102.87 ----- 145.93
DETAIL SUMMARY	COUNT: 15	RELEASES - TOTAL				58,900	17,685.20

RELEASES - 04/01/2024 TO 04/30/2024

RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2013	RE	F02	BOONE FIRE RE	234.00
2013	RE	G01	WATAUGA COUNTY RE	1,464.84
			2013 TOTAL	1,698.84
2014	RE	F02	BOONE FIRE RE	18.85
2014	RE	G01	WATAUGA COUNTY RE	118.04
			2014 TOTAL	136.89
2019	RE	F09	MEAT CAMP FIRE RE	63.00
2019	RE	G01	WATAUGA COUNTY RE	507.78
			2019 TOTAL	570.78
2020	RE	C02	BOONE RE	1,605.56
2020	RE	F09	MEAT CAMP FIRE RE	64.70
2020	RE	G01	WATAUGA COUNTY RE	2,099.63
			2020 TOTAL	3,769.89
2023	RE	F05	STEWART SIMMONS FIRE RE	333.20
2023	RE	FX9	MEAT CAMP/CRESTON SERV DIST RE	81.90
2023	RE	G01	WATAUGA COUNTY RE	1,767.50
2023	RE	SWF	SANITATION USER FEE	1,440.18
			2023 TOTAL	3,622.78
2024	RE	F04	BEAVER DAM FIRE RE	59.90
2024	RE	F06	ZIONVILLE FIRE RE	1,620.40
2024	RE	G01	WATAUGA COUNTY RE	11,494.72
			2024 TOTAL	13,175.02
			SUMMARY TOTAL	22,974.20

RELEASES - 04/01/2024 TO 04/30/2024

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
	2013	F02	BOONE FIRE RE	216.00
	2013	G01	WATAUGA COUNTY RE	1,352.16
	2014	F02	BOONE FIRE RE	17.40
	2014	G01	WATAUGA COUNTY RE	108.96
	2019	F09	MEAT CAMP FIRE RE	54.00
	2019	G01	WATAUGA COUNTY RE	435.24
	2023	F05	STEWART SIMMONS FIRE RE	285.60
	2023	FX9	MEAT CAMP/CRESTON SERV DIST RE	70.20
	2023	G01	WATAUGA COUNTY RE	1,515.00
	2023	SWF	SANITATION USER FEE	1,234.44
			TOTAL	5,289.00
C02	2020	C02	BOONE RE	1,605.56
C02	2020	G01	WATAUGA COUNTY RE	1,578.15
			C02 TOTAL	3,183.71
F02	2013	F02	BOONE FIRE RE	18.00
F02	2013	G01	WATAUGA COUNTY RE	112.68
F02	2014	F02	BOONE FIRE RE	1.45
F02	2014	G01	WATAUGA COUNTY RE	9.08
			F02 TOTAL	141.21
F04	2024	F04	BEAVER DAM FIRE RE	59.90
F04	2024	G01	WATAUGA COUNTY RE	422.61
			F04 TOTAL	482.51
F05	2023	F05	STEWART SIMMONS FIRE RE	47.60
F05	2023	G01	WATAUGA COUNTY RE	178.08
			F05 TOTAL	225.68
F06	2024	F06	ZIONVILLE FIRE RE	1,620.40
F06	2024	G01	WATAUGA COUNTY RE	11,072.11
			F06 TOTAL	12,692.51
F09	2019	F09	MEAT CAMP FIRE RE	9.00
F09	2019	G01	WATAUGA COUNTY RE	72.54
F09	2020	F09	MEAT CAMP FIRE RE	64.70
F09	2020	G01	WATAUGA COUNTY RE	521.48
			F09 TOTAL	667.72
FX9	2023	FX9	MEAT CAMP/CRESTON SERV DIST RE	11.70
FX9	2023	G01	WATAUGA COUNTY RE	74.42
FX9	2023	SWF	SANITATION USER FEE	205.74
			FX9 TOTAL	291.86
			SUMMARY TOTAL	22,974.20

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AGENDA ITEM 10:

TAX MATTERS

C. Proposed Changes to the License Plate Agency Standard Operating Procedures (SOP)

MANAGER’S COMMENTS:

Mr. Larry Warren will present an amendment to the Standard Operating Procedures (SOP) Manual for the License Plate Agency operated by the County. The amendment to the SOP is due to the revisions made by the NCDMV regarding closure for holidays and vacation and bank deposit bags. The changes will be effective July 1, 2024.

Board approval is required to accept the amendments to the SOP.

Explanation of Amendment to the License Plate Agency Standard Operating Procedures

Effective Date: July 1, 2024

The Division of Motor Vehicles (DMV) proposes an amendment to Section 6.4. Section 6.5 and Section 39.1 of the License Plate Agency Standard Operating Procedures (SOP) as set out below. These changes will be effective July 1, 2024.

Explanation to Section 6.4 change:

There needed to be clarification of holiday closures in this section. There are LPAs that have advised the Division that their office honors Federal holidays and are closed. These offices have not given proper notice as required by vacation closures, and they have been closed when there were nearby offices already closed for vacations. There needs to be language added to address these closures and be able to hold these offices accountable for the days that they are closed.

There was language added is underlined in the text below.

6.4 Holidays

An LPA office must observe all State holidays for which the Raleigh DMV office is closed. If an LPA office observes any other Federal Holidays, then they will be treated as vacation closures and would need to follow the policy under Section 6.5 for requesting that vacation closure and meet the requirements for the Division to approve that closure.

Explanation to Section 6.5 change:

There needed to be clarification for a calendar year to apply in this section. LPAs were questioning if these applied to the fiscal year or calendar year. To avoid any confusion, the word "calendar" was placed where appropriate and is underlined in the below text.

The LPA should also be noting a minimum of two LPA offices when they are closed for vacation to avoid giving another LPA an unfair advantage. There was language added to note that which is underlined as well.

6.5 Vacation

An LPA office may close for vacation each calendar year for a total of five (5) days. Before closing, an LPA must obtain the written approval of DMV. To obtain approval, the LPA must submit a written request to DMV at least thirty (30) days in advance of the proposed closing and specify the dates of the closing. DMV reviews requests on a first-come first-serve basis.

A closing is not authorized in the following circumstances:

1. On the last day of a month or the day after a holiday.
2. When DMV has already approved a request for vacation for the same day for another LPA office located in the same county.

3. When DMV has already approved a request for vacation for the same day for another LPA office located in the surrounding area of the requester.

When an LPA office obtains approval for closing for vacation, it must notify the public of the pending closure as follows:

1. By posting a conspicuous sign at the LPA office at least thirty (30) days in advance informing customers of the dates the office will be closed, the location of at least two of the nearest LPA offices, and the date the office will reopen after vacation.
2. By notifying the local media at least thirty (30) days in advance and providing the information required in subdivision 1 of this section.

Explanation to Section 39.1 change:

There needed to be clarification for a fiscal year to apply in this section. LPA were questioning if these applied to the fiscal year or calendar year. To avoid any confusion, the word "calendar" was placed where appropriate and is underlined in the below text.

39.1 Authority

A contractor or manager of an LPA has the authority to determine to close the LPA office in the circumstances listed below. A closure may be for part or all of a day. The circumstances warranting a closure are:

1. An emergency that endangers LPA staff or customers.
2. A lack of sufficient staff. Closure of an LPA office based on this circumstance may not exceed five (5) days in a calendar year. If an LPA office exceeds this limit, DMV may initiate a complaint under Section 3.2.
 - a. A Tier 1 LPA office lacks sufficient staff when the contractor or manager of the LPA is not available for work due to illness or otherwise.
 - b. A Tier 2 LPA office lacks sufficient staff when only the contractor or manager of the LPA plus one other individual issued a RACF ID to work in that office are available for work due to illness or otherwise.
 - c. A Tier 3 LPA office lacks sufficient staff when only the contractor or manager of the LPA plus two other individuals issued a RACF ID to work in that office are available for work due to illness or otherwise.
 - d. A Tier 4 or 5 LPA lacks sufficient staff when only the contractor or manager of the LPA plus three other individuals issued a RACF ID to work in that office are available for work due to illness or otherwise.
3. When DMV closes its principal offices.

Explanation of Amendment to the License Plate Agency Standard Operating Procedures

EFFECTIVE DATE: JULY 1, 2024

The Division of Motor Vehicles (DMV) proposed an amendment to Section 14.1 of the License Plate Agency Standard Operating Procedures (SOP) as set out below. Please see further changes below that will coming.

Explanation to Section 14.1 change:

There are some depository banks that do not allow LPAs to use the canvas lock-drop bags and require the use of the clear plastic secured deposit bags. Some banks provide these to the LPAs at no cost, and others do not. This account is established by the state for the deposit of the state's funds which would require the Division to provide the necessary means for the funds to be deposited. There needs to be additional language that references the clear plastic deposit bags. The necessary language is underlined in the below text.

14.1 Specific Items Provided

DMV is responsible for providing, at no charge to the LPA, all required forms and the following equipment and supplies:

1. Computer terminals, printers, and other equipment needed to process title and registration transactions in STARS and to accept payment for these transactions. DMV must provide equipment for the number of workstations requested by an LPA, not to exceed the number of the LPA's employees, whether full-time or part-time, plus one.
2. Supplies, such as toner cartridges and computer paper, required to operate the equipment provided.
3. Two (2) canvas lock-drop deposit bags to be used by the LPA to make deposits if the depository used by the LPA does not provide them.
4. If the depository bank does not allow for the use of the canvas locked bags, then the clear bank deposit bags will be provided if the depository used by the LPA does not provide them, up to a maximum of 50 bags in a 10-week period.

AGENDA ITEM 11:**REQUEST TO PURCHASE ONE NEW AND ONE USED ROAD TRACTOR****MANAGER'S COMMENTS:**

Mr. Phillip Harrison, Operations Service Manager, will request the Board authorize the purchase of one new 2025 Road Tractor and one used Tandem-Axle Day Cab (TADC) Truck, in Level 1 condition. Staff is recommending the purchase of a 2025 Peterbilt 579 Road Tractor, from Martins Peterbilt of Pikeville, in London, KY in the amount of \$152,655.00 and one used 2018 TADC Tractor, from Penske Used Truck, in the amount of \$62,750.00. The trucks will be utilized in the transportation of scrap metal, used automobile tires, baled recycling, electronic waste, and solid waste from the County's Transfer Station and recycling facilities.

The vehicles are required to maintain the replacement schedule of the current fleet of three, which is down by one due to the recent accident of the 2010 truck (newest in the fleet with 390,669 miles) leaving the two oldest 2009 (106,224 miles) and 1997 (700,446 miles) to service the facilities. Insurance proceeds from the wrecked vehicle will be utilized to offset the purchase of the new vehicle. Adequate funds are available in the retained earnings of the department to cover the expense.

Board action is required to authorize the purchase of a 2025 Peterbilt 579 Road Tractor, from Martins Peterbilt of Pikeville, in London, KY in the amount of \$152,655.00 and one used 2018 TADC Tractor, from Penske Used Truck, in the amount of \$62,750.00.



WATAUGA COUNTY

**SANITATION
DEPARTMENT**

336 Landfill Road – Boone, NC 28607 – (828) 264-5305
TDD 1-800-735-2962 – Voice 1-800-735-8262 – FAX (828) 264-3230

May 10, 2024

To: Deron Geouque, County Manager

From: Phillip Harrison, Operations Services Manager

Subject: New Road Tractor / Peterbilt Truck Quotes, Used TADC Tractor Truck

Please see attached quotes, as detailed below, for procurement of a new Road Tractor / 2025 Peterbilt 579 Truck for use by the Watauga County Sanitation Department:

Company	Product	Price
Martins Peterbilt of Pikeville, London, KY	2025 PETERBILT 579	\$152,655.00
Fitzgerald Peterbilt – Birmingham, AL	2025 PETERBILT 579	\$174,076.00
TLG Peterbilt – Greensboro, NC	2025 PETERBILT 579-123	\$167,492.00

The new Road Tractor will replace a 2010 Peterbilt damaged in a motor vehicle accident. The Peterbilt 579 will be used in the transportation of heavy equipment, scrap metal, baled recycling, electronic waste, used automobile tires, and solid waste from the County's Landfill Road Transfer Station and recycling processing facility.

Please also see attached quotes solicited, as detailed below, for procurement of a used Tandem-Axle Day Cab (TADC) Truck, in Level 1 condition, from Penske Used Trucks. The used TADC Truck will also be used, as needed, in the transportation of scrap metal, used automobile tires, baled recycling, electronic waste, and solid waste from the County's Landfill Road Transfer Station and recycling processing facility.

Product	Year	Miles	Price	Location
TADC TRACTOR	2018	140,619	\$62,750	LONGVIEW, TX
TADC TRACTOR	2019	169,391	\$70,000	HOUSTON, TX
TADC TRACTOR	2020	316,766	\$71,750	ROUND ROCK, TX
TADC TRACTOR	2020	342,719	\$73,250	PENSACOLA, FL
TADC TRACTOR	2020	435,693	\$68,000	OKLAHOMA CITY, OK

Staff requests Board of Commissioner's approval to purchase a 2025 Peterbilt 579 from Martins Peterbilt of Pikeville, in London, KY in the total amount of **\$152,655.00**, and approval to purchase the 2018 TADC Tractor, from Penske Used Trucks, in the total amount of **\$62,750.00**. Requested vehicles meet the specifications established and satisfies the requirements of the Sanitation Department. The 2018 TADC Tractor located in Longview, TX has the lowest road miles, is the lowest quote, and can be delivered to Watauga County.

Sufficient funds are available from retained earnings, within the Sanitation Department, to cover the costs associated with the purchase of both the new 2025 Peterbilt 579 Road Tractor Truck and used 2018 TADC Tractor, from Penske Used Trucks.

Please let me know if you have any questions or concerns. Thank you in advance for your consideration.



Martins Peterbilt of Pikeville

174 Old Whitley Road
London KY 40744
(606) 437-1777

052124 BCC Meeting
PURCHASE CONTRACT

Date: 05/31/2024
Quote #: DE-03196
Type: Cash
Salesperson: Russ Martin
PO #:

Bill To: PROS-014076
WATAUGA COUNTY SANITATION
336 LANDFILL RD
BOONE NC 28607
P:(828) 264-5305

Ship To:
WATAUGA COUNTY SANITATION
336 LANDFILL RD
BOONE, NC 28607

Stock#: 727964	VIN:1XPBDP9X2SD727964	2025 PETERBILT 579	Price:	\$159,900.00
		WET LINE KIT 2 LINE		\$8,580.00
		FET CREDIT		<u>\$-15,825.00</u>
			Per Unit:	\$152,655.00
			Total Price	\$152,655.00
			Total	\$152,655.00

THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE MANAGER.

Purchaser's Signature

Date

Sales Representative

Manager



Martins Peterbilt of Pikeville

174 Old Whitley Road
London KY 40744
(606) 437-1777

052124 BCC Meeting
PURCHASE CONTRACT

Date: 05/31/2024
Quote #: DE-03196
Type: Cash
Salesperson: Russ Martin
PO #: _____

Bill To: **PROS-014076**
WATAUGA COUNTY SANITATION
336 LANDFILL RD
BOONE, NC 28607
(828) 264-5305

Ship To:
WATAUGA COUNTY SANITATION
336 LANDFILL RD
BOONE, NC 28607

Stock #: 727964	VIN: 1XPBDP9X2SD727964	2025 PETERBILT 579	Price:	\$159,900.00
Mileage: 1	Color: White			
Engine: PACCAR	E.HP: 455			
Transmission: 12 Spd	Ratio: 2.64			
Sleeper: N/A	Sleeper Size: N/A			
F. Axle: 13200	Rear Axle: 40000			
Suspension: LOW AIR LEAF				
Tire Size: 295/75R22.5				
			Total Price	\$159,900.00
			Total	\$159,900.00
			Total Deposit Net	\$0.00
			Total	\$152,655.00
Remarks/Comments				

THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE MANAGER.

_____ Purchaser's Signature	_____ Date	_____ Sales Representative
		_____ Manager

2025 PETERBILT 579



USD **\$159,900**

Machine Location: [425 Rogers Road Lexington, Kentucky 41501](#)

Seller Information

MARTIN'S PETERBILT - LEXINGTON

Contact: Truck Sales - Lexington

Phone: (859) 241-5036

Lexington, Kentucky 40505

(859) 241-5036

[Video Chat](#)



[Hide Thumbnails](#)

Description

120/110 GAL FUEL TANK, THERMAL INSULATION PACKAGE, MORDURA SEATS, RUBBER FLOOR IPO CARPET, CONCERTCLASS BLUETOOTH PHONE & AUDIO, AM/FM,WB, 3.5 AUX, EXHAUST SINGLE RH HORIZONTAL, STEERING WHEEL W/MULTI FUNCTION, OUTSIDE SUNVISOR - STAINLESS STEEL,

Specifications

Year	2025	Manufacturer	PETERBILT
Model	579	Mileage	1 mi
VIN	1XPBDP9X2SD727964	Condition	New
Stock Number	N727964	Horsepower	455 HP
Engine Manufacturer	PACCAR	Engine Model	MX-13
Fuel Type	Diesel	Engine Brake	Yes
Exhaust Type	Single	Transmission	Automated
Transmission Manufacturer	PACCAR	Number of Speeds	12 Spd

Ratio	2.64	Drive	6x4
Suspension	Pete Low Air Leaf	Number of Rear Axles	Tandem
Front Axle Weight	13,200 lb	Rear Axle Weight	40,000 lb
Tires	295/75R22.5	Wheels	Polished Aluminum
Wheelbase	215 in	Super Singles	Yes
Brake System Type	Disc	Drive Side	Left Hand Drive
Power Steering	Yes	Tilt/Telescope	Yes
Cruise Control	Yes	Power Locks	Yes
Power Windows	Both	A/C	Yes
Seats Upholstery	Cloth	Fuel Capacity	230 gal
Color	WHITE	Cab	Standard Cab
Cab Style	Conventional		

Show As Paragraph

CHASSIS NUMBER: 727964 Plant: 6 MODEL: 0005791 CUSTOMER NAME: NEAT & WILSON INC FIRM DATE: 02/23/24
 REPORT DATE:05/03/24
 CHASSIS NUMBER: 727964 MODEL: 0005791 PLANT CODE: 6
 DEALER NO: M300 OPS STAT: 05/03/24
 PRESENT ID-1: 579 DC MX13 CUSTOMER PO:
 DEALER NAME AND ADDRESS: CUSTOMER NAME AND ADDRESS:
 MARTIN'S TRK PTS&SLS LLC. 107J
 174 OLD WHITLEY ROAD NEAT & WILSON INC
 LONDON, KY 40741
 SHIPPING DESTINATION: M300
 STARTING CHASSIS NO: 727962 ENDING CHASSIS NO: 727966
 REQUESTED: 02/28/24 PRICE EFFECTIVE DATE: 01/01/24
 TENTATIVE DATE: 02/19/24 FIRM DATE: 02/23/24
 WHEELBASE: 215.00 CAB TO AXLE: 140.90
 CAB TO END OF FRAME: 195.60 AXLE TO BACK OF CAB: 74.10

OPTION	DESCRIPTION	PUB WGT
	BASE MODEL	
0005791	MODEL 579 CONVENTIONAL	P 14680
0200614	SMARTWAY DESIGNATED - NOT SELECTED OR UNAVAILABLE FOR VEHICLE CONFIGURATION	P 0
0200700	NOT APPLICABLE	P 0
	SECONDARY MANUFACTURER FRAME AND EQUIPMENT	
0515020	10-5/8" STEEL RAILS 286"-325" 5/16" RAIL THICKNESS	P 93
0611790	ALUMINUM FRAME RAIL CROSSMEMBERS EXCLUDES SUSPENSION	P 0
0644000	EOF TRACTOR TAPERED WITH CROSSMEMBER INCL KINGPIN CUTOUT	P 0
0651010	PB REAR MUDFLAPS,PB HANGER STRAIGHT	P 0
0673010	POLYARMOR BLACK QUARTER FENDERS PETERBILT LOGO ON FLAP	P 24
0835840	HOLLAND FW17 FIFTH WHEEL TOP PLATE 0870000	P 51-
0890090	LH FIFTH WHEEL RELEASE	P 0
0890550	7.6"-8" FIFTH WHEEL HEIGHT	P 15
0890641	HOLLAND LIGHTWEIGHT AIR SLIDE NOT AVAIL W/ SUSPENSIONS >40K	P 20-
0891210	12" AIR SLIDE FOR FIFTH WHEEL	P 0
0898030	FIFTH WHEEL SLIDE CONTROLS	P 0
0960000	FRAME MTD DECK PLATE AND ACCESS PKG, LH SIDE FRONT AXLE AND EQUIPMENT	P 42
1012160	MERITOR MFS 13B 13,200 LBS., 3.5" DROP	P 11
1111200	TAPER LEAF SPRINGS, SHOCKS 13,200 LBS.	P 9
1243040	POWER STEERING SHEPPARD HD94	P 0
1250180	POWER STEERING RESERVOIR, FRAME MOUNTED	P 0
1353550	PHP10 ALUMINUM PRESET HUBS - AIR DISC USE WITH FRONT AXLE	P 0
1380070	GREASABLE FRONT SPRING PINS	P 0
1380290	AIR DISC FRONT BRAKES	P 0
1380380	TENNECO SHOCKS FOR STEER AXLE	P 0
1380470	MERITOR WIDE TRACK IPO STD, FRONT AXLE MFS 3.5" DROP / MFS 3.74"	P 15
1390610	40 MM FRONT SPRING SPACER BLOCKS REAR AXLE AND EQUIPMENT	P 0
1527050	PACCAR DX-40 REAR AXLE 40,000 LBS.	P 0
1616295	PHP10 ALUMINUM PRESET HUBS - AIR DISC	P 0
1680390	BENDIX ESP ELECTRONIC STABILITY PROGRAM WITH ATC, TRACTOR SERVICE	P 0
1680895	BENDIX FUSION NOT SELECTED OR NOT AVAILABLE	P 0

1682710	ANTI-LOCK BRAKING SYSTEM (ABS) 6S6M	P 26
1683235	OMIT SMARTIRE TIRE PRESSURE MONITORING SYSTEM NEXT GEN TPMS	P 0
1684200	SYNTHETIC AXLE LUBRICANT ALL AXLES	P 0
1687040	AIR DISC REAR BRAKES, TANDEM DRIVE AXLE	P 0
1702640	RATIO 2.64 REAR AXLE	P 0
1821970	PB LOW AIR LEAF 40,000 LBS., 52" AS LIGHT WEIGHT	P 60-
1922260	DASH MTD DUMP SWITCH WITH INDICATOR LIGHT FOR SUSPENSION	P 2
2075780	ENGINE AND ENGINE EQUIPMENT PACCAR MX-13 455@1600 GV@2200 1650-1850 @900 MULTI TORQUE (2024 EMISSIONS)	P 0
2091130	VMUX ELECTRONICS ARCHITECTURE	P 0
2091305	ENGINE IDLE SHUTDOWN TIMER ENABLED	P 0
2091315	ENABLE EIST AMBIENT TEMP OVERRULE	P 0
2091372	EFF EIST NA EXPIRATION MILES	P 0
2091638	EFFECTIVE VSL SETTING 65.0 MPH OR GREATER (USA)	P 0
2092015	TYPICAL OPERATING SPEED 70 MPH	P 0
2092027	MX RETARDER STATE CRUISE CONTROL ON (MANUAL MODE ENGINE PARAMETER)	P 0
2092033	POWERTRAIN OPTIMIZED FOR BALANCE	P 0
2092074	POWERTRAIN PROTECT - TORQUE LIMITING (PACCAR MX)	P 0
2092079	DECLINE DRIVER PERFORMANCE ASSISTANT	P 0
2092082	ENGINE MONITORING PROTECTION - DERATE (PACCAR MX)	P 0
2092108	PREDICTIVE CRUISE CONTROL PACKAGE	P 0
N2069	AA086 75....MAX ACCEL PEDAL VEH SPD	
N2070	AA003 75....CC MAX TARGET SPEED	
N2071	AE002 600...IDLE TARGET	
N2074	AE001 NO....ENBL MX RETARDER IN NEUTRAL	
N2075	AA039 0.1...TIME DELAY FOR RTRDR ACT	
N2076	AA038 2.....AUTO RTRDR VEH SPD OFFSET	
N2077	AA037 4.....DSL SPD OFFSET	
N2080	AA004 10....CC MIN ENABLE SPEED	
N2083	AA006 MT...MULTI TORQUE IN CC	
N2084	AA026 5.....EIST PARKED MAX IDLE TIME	
N2085	AA027 5.....EIST STANDSTILL IDLE TIME	
N2086	AA024 39....EIST LO AMBAIR TEMP OVRRDE	
N2087	AA023 80....EIST HI AMBAIR TEMP OVRRDE	
N2090	AA025 600...EIST PTO MAX IDLE TIME	
N2091	AA029 YES...EIST RESET FROM ENG LOAD	
N2093	AE003 ON....FIC ENABLE/DISABLE	
N2094	AA042 1900..FIC MAX ENG SPEED	
N2099	AA055 OFF...CAB: CLUTCH INTLK	
2140410	ENGINE BRAKE CONTROLS LOC ON RH COLUMN	P 0
2140670	EPA EMISSION WARRANTY	P 0
2140700	EPA ENGINE IDLING COMPLIANCE	P 0
N2101	AA058 ON A..CAB: PARK BRK INTLK	
N2102	AA063 6.....CAB:MAX VEH SPEED	
N2103	AA057 ON A..CAB: NEUTRAL INTLK	
N2111	AA075 2000..REM: MAX ENG SPD-SW/ TSC1 CT	
N2112	AA062 2000..CAB: MAX ENG SPD- SW CTRL	
N2113	AA060 OFF...CAB: PRESET /- SWITCH TYPE	
N2114	AA068 YES...CAB: ACCEL ACTV IN CAB PTO	
N2115	AA059 ON A..SER BRK INTLK: NO PTO	
N2117	AA030 NO....EIST OVERRIDE FROM ENG LOAD	
N2118	AA061 2000..CAB: MAX ENG SPD- ACCEL CTRL	
N2119	AA031 0.....EIST EXPIRATION DISTANCE	
N2120	AA064 650...CAB: MIN ENG SPD	
N2122	AA065 800...CAB: DEDICATED PRESET (-)	
N2123	AA032 YES...EIST ACCEL PEDAL RESET	
N2124	AA033 YES...EIST SERVICE BRK RESET	

N2125	AA034 YES...EIST CLUTCH PEDAL RESET	
N2126	AA035 YES...EIST PTO OVERRIDE	
N2127	AA066 900...CAB: DEDICATED PRESET ()	
N2129	AA077 800...REM: DEDICATED PRESET (-)	
N2130	AA087 0.....VSL EXPIRATION DISTANCE	
N2131	AA088 100...LRSL SPD LMT	
N2132	AA076 650...REM: MIN ENG SPD	
N2149	AA078 900...REM: DEDICATED PRESET ()	
N2158	AA079 DEDIC.REM: PRESET /- SWITCH TYPE	
N2160	AA070 OFF...REM: CLUTCH INTLK	
N2164	AA019 YES...EIST PARK BRAKE RESET ENABLE	
N2170	AA072 ON AD.REM: NEUTRAL INTLK	
N2171	AA073 ON AD.REM: SER BRK INTLK: NO PTO	
N2190	AA067 TRQ...CAB: ACCEL PEDAL TYPE IN PTO	
N2191	AA022 30....EIST LO CLNT TEMP OVRDRDE	
N2192	AA013 BOTH..OFFSET MODE	
N2193	AA009 0.....DRIVER REWARD VEH SPD BONUS	
N2194	AA010 -5....DRIVER REWARD VEH SPD PNLTY	
N2195	AA015 3.....MIN SPEED FOR DR SHIFT AID	
N2196	AA016 1.....DSA LOWEST ACTV GEAR	
N2197	AA017 6.....DSA HIGHEST ACTV GEAR	
N2198	AA074 2000..REM:MAX ENG SPD-ACCEL CTRL	
N2199	AA069 YES...PTO REM PEDAL ENABLE	
N2200	AA005 OFF..DYNAMIC CC ENABLE	
N2201	AA049 CNCL..CAB: CUSTOM PRESET 1 FUNC	
N2202	AA050 0.....CAB: CUSTOM PRESET 1	
N2203	AA051 CNCL..CAB: CUSTOM PRESET 2 FUNC	
N2204	AA052 0.....CAB: CUSTOM PRESET 2	
N2205	AA053 CNCL..CAB: CUSTOM PRESET 3 FUNC	
N2206	AA054 0.....CAB: CUSTOM PRESET 3	
N2207	AA056 OFF...CAB: CUSTOM INTLK	
N2208	AA043 CNCL..CAB/REM: CUSTOM PRESET 1 FUN	
N2209	AA044 750...CAB/REM: CUSTOM PRESET 1	
N2210	AA045 CNCL..CAB/REM: CUSTOM PRESET 2 FUN	
N2211	AA046 850...CAB/REM: CUSTOM PRESET 2	
N2212	AA047 CNCL..CAB/REM: CUSTOM PRESET 3 FUN	
N2213	AA048 950...CAB/REM: CUSTOM PRESET 3	
N2214	AA071 OFF...REM: CUSTOM INTLK	
N2217	AQ001 4.....PCC MAX NEGATIVE OFFSET (AQ0	
N2218	AQ002 4.....PCC MAX POSITIVE OFFSET (AQ0	
2512120	300 AMP ALTERNATOR, 40SI BRUSHLESS	P 15
2516070	REMOTE VOLTAGE SENSE WIRING	P 0
2521090	IMMERSION TYPE BLOCK HEATER 110-120V	P 0
	SEE SALES TOOL DESC FOR PLUG LOCATION	
2522080	PACCAR PREMIUM STARTER-MX ENGINES ONLY	P 0
2538050	4 PACCAR PREMIUM 12V DUAL PURPOSE	P 62
	BATTERIES, 2920 CCA	
2539720	LOW VOLTAGE DISCONNECT SYSTEM	P 0
2641010	VARIABLE SPEED DIRECT DRIVE FAN CLUTCH	P 0
	MX-11/MX-13 ENGINES	
2738410	WABCO 25.9 CFM AIR COMPRESSOR - (MX)	P 0
2811160	COMPRESSION BRAKE, MX	P 0
2921180	PACCAR FUEL/WATER SEPARATOR ON ENGINE	P 0
	EXTENDED SERVICE INTERVAL PACCAR MX	
3114270	HIGH EFFICIENCY COOLING SYSTEM	P 0
3211140	(1) AIR CLEANER ENGINE MOUNTED	P 0
3367170	EXHAUST SINGLE RH HORIZONTAL	P 0
	DPF/SCR RH UNDER CAB, SINGLE MODULE	
	TRANSMISSION AND CLUTCH	
4030060	PACCAR TX-12 PO-18F112C12 AUTOMATED	P 0
	12-SPEED, NO COOLER	
4210870	RPL20 DRIVELINE INTERAXLE	P 0
4211360	RPL25 SD DRIVELINE, 1 MIDSHIP BEARING	P 119
4252610	COLUMN MOUNTED SHIFTER RH SIDE	P 0
4253070	ECONOMY SHIFT CALIBRATION	U 0

4257050	ENDURANT/PACCAR TRANSMISSIONS ONLY NEUTRAL COAST MODE	P 0
	AUTOMATED TRANSMISSION	
	AIR AND TRAILER EQUIPMENT	
4510210	BENDIX AD-HF EP AIR DRYER, HEATER	P 7
	COALESCING FILTER, EXTENDED PURGE	
4520420	PULL CORDS ALL AIR TANKS	P 0
4540420	NYLON CHASSIS HOSE	P 0
4543340	ALUMINUM PAINTED AIR TANKS	P 44-
4610920	SELF RETURNING BRAKE HAND VALVE	P 0
	DASH MOUNTED CONTROLS	
4612870	15' AE LINES COILED, (2) 7-WAY PLUGS	P 11
	BOC SOCKET	
4614000	AE CONNECTIONS BOC/BOS W/O HOSE TENNA	P 9-
	TIRES AND WHEELS	
5006890	FF: YO 16PLY 295/75R22.5 RY023	P 2
	PART: Y002375 FET: 58	
5106160	RR: CN 20PLY 445/50R22.5 HDL2 ECO PLUS	P 110-
	PART: CN05210130000 FET: 128	
5190004	CODE-REAR TIRE QTY 04.	
5220770	FF: ALCOA ULA187 22.5X8.25 HIGH POLISH	P 55-
	ALM	
5320730	RR: ALCOA 84U617 22.5X14.00 HIGH POLISH	P 344-
	ALM, 0-OUTSET-OTBD VLV STEM	
5390004	CODE-REAR RIM QTY 04.	
5407640	FF: MIRROR POLISH WHEELS, OUTER SURFACE	P 0
	SGL OR TDM STEER, W/O CHROME WHEEL NUTS	
5407660	RR: MIRROR POLISH WHEELS, OUTER SURFACE	P 0
	TANDEM DRIVE, W/O CHROME WHEEL NUTS	
	FUEL TANKS	
5552250	26" ALUM 120 GAL FUEL TANK RH BOC	P 24
5556220	26" ALUM 110 GAL FUEL TANK LH BOC	P 11
	5603120	
	5604110	
5650820	POLISH (2) ALUMINUM FUEL TANKS	P 0
5652830	POLISH ALL FUEL / HYDRAULIC TANK STRAPS	P 0
5652850	PERFORATED METAL ANTI-SIPHON DEVICE(S)	P 0
	N/A WITH 23" SPLIT TANKS	
5652890	DEF TANK MOUNTED LH BOC	P 0
5652980	DEF TO FUEL RATIO BETWEEN 1:1 AND 2:1	P 0
5653000	POLISHED SS COVER FOR DEF TANK	P 0
5653170	MOUNT DEF TANK REARWARD OF FUEL TANK	P 0
5655029	DEF TANK MEDIUM, 24 GAL	P 22
	BATTERY BOX AND BUMPER	
6010030	ALUMINUM BATTERY BOX LH U/C	P 0
	NON-SLIP STEP	
6030540	POLISH BATTERY/TOOL BOX(S)	P 0
	AFTERTREATMENT CAB ENTRY, COMPLETE	
6040550	AFTERTREATMENT RH U/C ALUM NON-SLIP	P 0
	CAB ENTRY STEP	
6040700	TOW PIN HOLDER	P 7
	MOUNTED RH FRONT SPRING BRACKET	
6111150	AERO BUMPER, MOLDED 3-PIECE	P 0
	PAINTED BODY COLOR	
	CAB AND EQUIPMENT	
6515800	AERO 124 BBC ALUM CAB & METTON HOOD	P 55
	SBFA	
6540160	THERMAL INSULATION PACKAGE IN CAB	P 0
6540660	SMARTSOUND CAB INSULATION PKG	P 0
6700000	NO SLEEPER SELECTED	P 0
6911740	PETERBILT LX DRIVER	P 2
	PREMIUM LEVEL	
6921130	PETERBILT LX PASSENGER SEAT	P 29
	PREMIUM LEVEL	
6930580	DRIVERS ARMRESTS - LH & RH	P 4

6930590	PASSENGER ARMREST - LH ONLY	P 2
6931120	SEAT BELT COLOR ORANGE IPO STANDARD BLACK	P 0
6939400	AIR RIDE DRIVER	P 0
6939420	HIGH BACK DRIVER	P 0
6939480	MORDURA DRIVER	P 0
6939500	AIR RIDE PASSENGER	P 0
6939520	HIGH BACK PASSENGER	P 0
6939580	MORDURA PASSENGER	P 0
7000025	STEERING WHEEL W/MULTI FUNCTION WITH PB LOGO, AUDIO AND CC	P 0
7000045	HIGH-VISIBILITY INTERIOR GRABHANDLES PAINTED YELLOW	P 0
7001520	ADJUSTABLE STEERING COLUMN TILT/TELESCOPE	P 0
7037150	PREMIER INTERIOR - STERLING GRAY	P 0
7040150	RUBBER FLOOR IPO CARPET - PLAT/PREMIER INTERIOR FOR CAB	P 7-
7210540	DAY CAB REAR WINDOW	P 0
7210550	1-PIECE GLASS REAR CAB WINDOW FIXED	P 0
7230060	ONE-PIECE CURVED WINDSHIELD	P 0
7230360	POWER DOOR LOCKS AND POWER WINDOW LIFTS STANDARD	P 0
7322010	COMBO FRESH AIR HEATER/AIR CONDITIONER	P 0
7322130	CUP HOLDER (FLOOR MOUNTED)	P 0
7330880	ADTL FINE PARTICULATE FLTR FOR HVAC SYS N/A WITH EMBER FILTER 7330890	P 0
7410040	OUTSIDE SUNVISOR - STAINLESS STEEL N/A W/ 2.1M HR SLEEPER	P 0
7510060	AERO REAR VIEW MIRROR HOUSING BRIGHT FINISH	P 2
7514050	LOOK DOWN MIRROR OVER PASSENGER DOOR WITH BLACK HOUSING	P 0
7514110	PB ADVANCED AERO REAR VIEW MIRROR MOTORIZED & HEATED W/INTEGRATED CONVEX	P 2
7561330	LH/RH RECT HOOD MIRRORS BRIGHT HOUSING BLACK MOLDED ARM & BASE	P 11
7610500	AIR HORN MOUNTED UNDER CAB	P 0
7722120	CONCERTCLASS, AM/FM,WB, 3.5 AUX	P 11
7725710	STANDARD SPEAKER PACKAGE FOR CAB (2) SPEAKERS	P 4
7728030	RADIO MUTE WHEN AUTOMATIC OR AUTOMATED TRANSMISSION IN REVERSE	P 0
7728040	BLUETOOTH PHONE & AUDIO REQUIRES USB PORT	P 0
7728050	USB PORT	P 0
7740150	CB TERMINAL WIRING, MICROPHONE CLIP, SPEAKER, F/O CB RADIO MTD CTR OF HEADER	P 2
7743020	(1) ANTENNA FOR FACTORY INSTALLED OR F/O CB, MTD VERTICAL CENTER BOC/BOS	P 0
7788055	SmartLINQ REMOTE DIAGNOSTICS	P 0
7850015	REAR WALL DEEP RECORD/MAP POCKET	P 0
7851040	REMOVABLE BUGSCREEN BEHIND GRILLE	P 0
7851480	PB ELEC WINDSHIELD WIPERS W/INTERMITTENT FEATURE	P 0
7852020	CAB AIR SUSPENSION	P 0
7852050	AUTO RESET CIRCUIT PROTECTION DAYCAB AND SLEEPER	P 0
7900090	TRIANGLE REFLECTOR KIT SHIP LOOSE	P 13
7900310	FIRE EXTINGUISHER, MTD OUTBOARD DRIVER SEAT	P 9
8011470	ENGINE OIL TEMPERATURE GAUGE 52MM ROUND, BACKLIT	P 0
8011800	DRIVE AXLE #1 FRONT OIL TEMP GAUGE	P 0

8011810	LOCATED IN DIGITAL CLUSTER DISPLAY DRIVE AXLE #2 REAR OIL TEMPERATURE GAUG	P 0
8021530	LOCATED IN DIGITAL CLUSTER DISPLAY AIR SUSPENSION PRESSURE 1 GAUGE 52MM ROUND, BACKLIT	P 0
8021800	AIR FILTER RESTRICTION PRESSURE GAUGE LOCATED IN DIGITAL CLUSTER DISPLAY	P 0
8021810	BRAKE APPLICATION AIR PRESSURE(TRACTOR) LOCATED IN DIGITAL CLUSTER DISPLAY	P 0
8021820	BRAKE APPLICATION AIR PRESSURE(TRAILER) LOCATED IN DIGITAL CLUSTER DISPLAY	P 0
8021830	INCREASED AIR FILTER FULL INDICATION FOR AIR FILTER RESTRICTION GAUGE	P 0
8021880	TRAILER RESERVOIR AIR PRESSURE LOCATED IN DIGITAL CLUSTER DISPLAY	P 0
8022160	FUEL FILTER RESTRICTION GAUGE 52MM ROUND, BACKLIT	P 0
8070000	DISABLE BRAKE LIGHT WITH ENGINE BRAKE	P 0
8070820	ENGINE PERCENT TORQUE LOCATED IN DIGITAL CLUSTER DISPLAY	P 0
8070830	MAIN INSTRUMENTATION PANEL DIGITAL CLUSTER 15" DISPLAY	P 0
8071340	BRIGHT BEZEL GAUGES IPO BLACK	P 0
8071900	MANIFOLD PRESSURE GAUGE 52MM ROUND, BACKLIT	P 2
8072560	(1) ADDITIONAL DASH SWITCH WITH WIRING BEHIND DASH	P 0
8111110	HEADLIGHTS COMPOSITE FENDER MOUNTED INTEGRAL DRL/PARK, TURN, & SIDE MARKER	P 0
8120990	(5) MARKER LIGHTS, AERO LED ON ROOF, VISOR, OR FAIRING	P 0
8133960	DAYTIME RUNNING LIGHTS REQUIRED ON ALL CANADIAN VEHICLES	P 0
8134160	SELF-CANCELING TURN SIGNAL	P 0
8140060	LED OVAL STOP/TURN/TAIL/BACKUP IN TRACTOR TAPER EOF XMBR	P 7-
8151170	(2) LOAD LIGHTS, INCANDESCENT FLUSH MOUNTED LOW INBOARD, BOC/BOS	P 4
8153050	(1) F/O LOAD LIGHT, SWITCH, (2) 10' WIRE COILS UNDER CAB/SLEEPER	P 2
8153400	DASH SWITCH, WIRING AT ROOF LINE FOR LH/RH F/O LOAD LIGHTS PAINT	P 2
8500710	STANDARD PAINT COLOR SELECTION	P 0
8530770	(1) COLOR AXALTA TWO STAGE PAINT CAB/HOOD	P 0
N8502	A - SEE PAINT NARRATIVES	
N8520	FRAME SEE PAINT NARRATIVES	
N8530	FENDER SEE PAINT NARRATIVES	
N8540	HOOD TOP SEE PAINT NARRATIVES	
N8550	CAB ROOF SEE PAINT NARRATIVES	
N8570	BUMPER SEE PAINT NARRATIVES	
N8650	727962-727964 AA L0006EY WHITE	
N8651	727965-727965 AA L0001EY BLACK	
N8652	727966-727966 AA L3781EY VIPER RED	
N8653	727962-727964 BU L0006EY WHITE	
N8654	727965-727965 BU L0001EY BLACK	
N8655	727966-727966 BU L3781EY VIPER RED	
N8656	727962-727964 CR L0006EY WHITE	
N8657	727965-727965 CR L0001EY BLACK	
N8658	727966-727966 CR L3781EY VIPER RED	
N8659	727962-727964 FE L0006EY WHITE	
N8660	727965-727965 FE L0001EY BLACK	
N8661	727966-727966 FE L3781EY VIPER RED	
N8662	727962-727964 FR L0001EA BLACK	

N8663	727965-727965 FR L0001EA BLACK	
N8664	727966-727966 FR L0001EA BLACK	
N8665	727962-727964 HT L0006EY WHITE	
N8666	727965-727965 HT L0001EY BLACK	
N8667	727966-727966 HT L3781EY VIPER RED	
	MISCELLANEOUS	
9400090	PETERBILT CLASS 8 STANDARD COVERAGE	P 0
	1 YEAR/100,000 MILES (160,000 KM)	
9400092	PACCAR MX STANDARD COVERAGE	P 0
	2 YRS/250,000 MI (400,000 KM)/6,250 HRS	
9407147	FUEL PRICE INDEX FACTOR \$84 NET	P 0
9408654	SmartLINQ RD/OTA 3YR SUB	U 0
	PACCAR MX ENGINES	
9408703	BASE WARR: EMISSIONS	P 0
	5YR/100K MI-EPA ENGINE	
9409030	DAY CAB / PREMIER INTERIOR (DR)	P 0
9409067	STATE REGISTRY: KENTUCKY	P 0
9409749	2024 SERIES EMISSIONS ENGINE	P 0
	WARRANTY ONLY	
9490060	APPLICATIONS CONTACT:	U 0
	TODD HAYMAKER (940) 591-4106	
	EMAIL: JORDANWARREN@MARTINSPETERBILT.COM	
N9994	CELL PHONE:	
N9995	SALESPERSON ID: JORDAN WARREN	
N9996	DEALER CONTACT	
N9997	NAME: JORDAN WARREN PH:(606)878-6410	
N9998	TEH 01/04/24 OC002	
N9999		

UNIT TYPE: 1

PRICE EFFECTIVE DATE: 01/01/24

** WEIGHT SHOWN HERE IS AN ENGINEERING ESTIMATE AND DOES NOT INCLUDE UNPUBLISHED OPTION OR FRAME RAIL WEIGHTS. ACTUAL 'SHIPPING' WEIGHT MAY VARY.



Unit	Year	Make	Model	Description	Miles	Price	Sales Terms	Region	City	State	On Rent
181405	2018	FTL	X12564ST	TADC TRACTOR	140,619	\$62,750	Level 1	SOUTH CENTRAL REGION	LONGVIEW	TX	N
237359	2019	FTL	T12664ST	TADC TRACTOR	169,391	\$70,000	Level 1	SOUTH CENTRAL REGION	HOUSTON	TX	N
282927	2020	FTL	T12664ST	TADC TRACTOR	316,766	\$71,750	Level 1	SOUTH CENTRAL REGION	ROUND ROCK	TX	N
338326	2020	FTL	T12664ST	TADC TRACTOR	342,719	\$73,250	Level 1	SOUTHEAST REGION	PENSACOLA	FL	Y
338496	2020	FTL	T12664ST	TADC TRACTOR	435,693	\$68,000	Level 1	SOUTH CENTRAL REGION	OKLAHOMA CITY	OK	Y

THE APPROPRIATE LABEL FROM THE "SENSITIVITY" TAB ON THE HOME

Penske Daycabs Available For Sale



Buyer's Order/Bill of Sale

Salesperson		Sales Order #	Sales Order Date
Chris South csouth@fitzgeraldpeterbilt.com Phone: +1 9315103541 Fax: Fax:		019067	May 13, 2024
Customer Information			
Name	WATAUGA COUNTY SANITATION		
Billing Address	336 Landfill Rd Boone, NC 28607		
Contact	Jim Fink jim.fink@watgov.org (423) 895-2937		
Truck Information	2025 Peterbilt 579 – VIN #1XPBD49X5SD724345 - Peterbilt Spec ID - CS.0001.9058		
Pricing			
Base Price of Truck			\$173,581.00

Amount Subject to FET	\$173,581.00
FET Tire Credit	\$0.00
FET after Tire Credit	\$0.00
Subtotal with FET	\$173,581.00

Doc Fee	\$495.00
FET Exempt Subtotal	\$495.00

Total Customer Cost \$174,076.00

TERMS AND CONDITIONS OF SALE

1. Definitions. As used in this Buyer's Order/Bill of Sale, the following definitions shall apply: (i) "Agreement" shall mean, collectively, this Buyer's Order/Bill of Sale executed by Buyer and Dealer; (ii) "Buyer" shall mean the customer executing this Agreement; (iii) "Dealer" shall mean the authorized dealer to whom the Buyer's Order/Bill of Sale is addressed and its successors and assigns; and (iv) "Manufacturer" shall mean the manufacturer(s) of the vehicle, equipment or accessories described in this Agreement.

2. Representations and Warranties. Any warranties on the vehicle, equipment, or accessories identified above, or components thereof, are those of the Manufacturer. DEALER MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, IN RESPECT OF THE VEHICLE, EQUIPMENT, OR ACCESSORIES, OR COMPONENTS THEREOF, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHETHER ARISING BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE, OR OTHERWISE. BY EXECUTING THIS AGREEMENT, BUYER ACKNOWLEDGES THAT IT HAS NOT RELIED ON ANY REPRESENTATION OR WARRANTY MADE BY DEALER, OR ANY OTHER PERSON ON DEALER'S BEHALF, EXCEPT AS EXPRESSLY PROVIDED IN A WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF DEALER.

3. Modifications by Manufacturer. Manufacturer has reserved the right to change the design, accessories and parts of any new vehicle, equipment or accessories at any time without notice. Dealer reserves the same right with respect to Buyer for any vehicle, equipment or accessories ordered by Buyer

from Manufacturer. The sales price listed in this Agreement is based on the Manufacturer's price to Dealer as of the date Dealer executes this Agreement. Buyer shall be responsible for any increase in Manufacturer's price to Dealer which occurs after Dealer has executed this Agreement. If Manufacturer's price to Dealer decreases after Dealer has executed this Agreement, the sales price listed in this Agreement shall be reduced accordingly.

4. Condition of Items. New vehicles, equipment or accessories may have suffered damage or may have had mechanical repairs performed prior to or after delivery to Dealer by Manufacturer. Used vehicles, equipment or accessories may have undisclosed mechanical or body repairs or may have been involved in accidents. Dealer makes no representations or warranties as to any such damages or repairs.

5. Dealer Remedies. In the event Buyer cancels this Agreement or refuses to accept delivery of the vehicle, equipment or accessories identified in this Agreement, Dealer may elect to (i) retain Buyer's deposit as liquidated damages; (ii) resell the vehicle, equipment or accessories and recover from Buyer all damages suffered as a result of Buyer's default; and/or (iii) pass on any cancellation fees from the manufacturer. All of these remedies are non-exclusive.

6. Taxes. Buyer shall be responsible for payment of all taxes, impositions or charges owed to any federal, state or local governmental authority or entity under applicable law arising from Buyer's purchase of the vehicle, equipment or accessories. Prices set forth in this Agreement include taxes, impositions or charges in effect to the best of

Dealer's knowledge as of the execution of this Agreement.

7. Limitation of Liability. IN NO EVENT SHALL DEALER BE LIABLE TO BUYER OR ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE OR PROFIT OR FOR ANY CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGES WERE FORESEEABLE AND WHETHER OR NOT DEALER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

8. Arbitration. Any controversy or claim arising out of relating to this Agreement, or the breach thereof, shall be determined by final and binding arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The parties agree to arbitrate solely on an individual basis, and that this Agreement does not permit class arbitration or any claims brought as a plaintiff or class member in any class or representative arbitration proceeding. The arbitrator(s) may not consolidate more than one person's claims, and may not otherwise preside over any form of a representative or class proceeding. In the event this prohibition on class arbitration is deemed invalid or unenforceable, then this entire Section 8 shall be null and void.

9. Entire Agreement. These terms and conditions are the only terms and conditions which govern the sale of the vehicle,

Fitzgerald Peterbilt - Birmingham
 2592 Commerce Circle
 Birmingham, AL 35217
 Phone: 205.379.8300
 Fax:



Buyer's Order/Bill of Sale

equipment, or accessories identified in this Agreement. This Agreement comprises the entire agreement between the parties and supersedes and merges all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral.

10. Severability. Except as otherwise provided in Section 8, if any provision of this Agreement

is held by a court of competent jurisdiction or other authority to be invalid, void or unenforceable, the remainder of this Agreement shall remain in full force and effect and shall no way be affected, impaired or invalidated so long as the economic or legal substance of the transactions contemplated hereby is not affected in any manner materially adverse to any party.

11. Fitzgerald Peterbilt does not sell vehicles to customers who will register the vehicle in California. I acknowledge that this vehicle will not be registered as a new vehicle in California.

By signing below, Buyer acknowledges that it has reviewed this Agreement and agrees to purchase the vehicle, equipment, and/or accessories identified above subject to the terms and conditions herein.

Buyer Signature Date

Buyer Name (Printed)

Dealer Signature Date

****THIS BUYER'S ORDER/BILL OF SALE IS NOT BINDING UNLESS AND UNTIL****

SIGNED BY AN AUTHORIZED REPRESENTATIVE OF DEALER



Location: TLG Peterbilt- Greensboro
 Address: 7061 Albert Pick Rd
 City, State Zip: Greensboro, NC 27409
 Phone: (336) -66-8-30

Contract Date: 05/10/2024
 Deal Number: DE-42360
 Customer Number: _____
 Salesman: Howie Dingess

Buyers Order

Stock No. new order Date 05/10/2024 Salesman Howie Dingess
 Purchaser WATAUGA COUNTY Address 336 LANDFILL RD
 City BOONE State NC County Watauga Zip 28607-9568 Phone () - _____
 I hereby agree to purchase from you under the terms and conditions specified, the following New Used Year 2025
 Make PETERBILT Body _____ Model 579-123 Color red Upholstery _____
 VIN new order Ign. Key No. _____ R.D. Key No. _____ Mileage 0

USED VEHICLES ONLY

I hereby acknowledge that I am purchasing this used vehicle "AS IS" and "SHOWN," "WITH ALL FAULTS," and without warranties, either expressed or implied:

X _____

Description of Trade-In:						
VIN			LIC No.			Net Selling Price
						\$167,492.00
Year	Make	Model	Color	Body	Less Trade-In Allowance	
						\$0.00
					Net Trade Difference	\$167,492.00
PURCHASER'S CERTIFICATION 1. I hereby certify that this order includes all of the terms and conditions on both the face and reverse side hereof, that this order cancels and supersedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby. 2. UNLESS THE MANUFACTURER OR THE DEALER HAS ISSUED SPECIFIC WARRANTY ON THIS VEHICLE SEE THAT DISCLAIMER OF WARRANTY ON THE BACK OF THIS CONTRACT. (SEE SECTIONS A3 AND B2 ON REVERSE) 3. I have reviewed this order and fully understand that my new unit will be equipped only with the optional equipment specifically listed on the face of this order plus all standard equipment as designated by the manufacturer at the time of delivery. 4. This order is subject to factory availability and schedule dates cannot be guaranteed at this time.					Balance Owed on Trade-In*	\$0.00
					Tax and Fees	\$0.00
					Total	\$167,492.00
					Total Cash Due On Sale	\$0.00
					Balance Due	\$167,492.00
					Balance Owed To	\$0.00
					Address	_____
					Cash Deposit With Order (Rec't No.)	\$0.00
PAYMENT TERMS 5. Dealer shall provide Buyer written or verbal notification of request to deliver vehicles. Payments shall be due within 7 days of notification. 6. I certify that I am 18 years of age, or older; and that I have read the printed matter on the front and back hereof and agree to it as a part of this order the same as if it were printed above my signature.					Cash To Be Paid At Time Of Delivery	\$0.00
					Howie Dingess Salesman X _____ X _____ MANAGEMENT ACCEPTANCE	
X _____ SIGNATURE OF BUYER/S						

IMPORTANT NOTICE TO BUYERSTHE BUYER(S) **MUST READ AND SIGN** THE APPLICABLE PARAGRAPH.

TERMS AND CONDITIONS CONSTITUTING A PART OF PURCHASE ORDER CONTRACT BETWEEN THE LARSON GROUP, INC. ("Dealer") and the Buyer(s) listed on the reverse page ("Buyer"):

A. PROVISIONS APPLICABLE ON SALE OF NEW VEHICLE

- 1. PRICE REVISION:** In the event the price to Dealer of the series and body type ordered by Buyer is changed by the manufacturer prior to delivery to Buyer the vehicle ordered by Buyer, Dealer has the right to accordingly change the cash delivered price to Buyer, provided that in the event of such price change, Buyer may cancel this Purchase Order. In the event this Purchase Order is so canceled and a used vehicle has been traded in as a part of consideration for the vehicle purchased by Buyer, such traded-in vehicle shall be returned to Buyer upon payment of a reasonable charge for storage and repairs (if any) or, if such traded-in vehicle has been previously sold by Dealer, the amount received by Dealer therefor less a selling commission of 15% and any expenses for storing, insuring, conditioning, or advertising such vehicle for sale, shall be returned to Buyer.
- It is understood that there is no relationship of principal and agent between Dealer and the manufacturer and that Dealer is not authorized to act, or attempt to act, or represent itself, directly or by implication, as agent of the manufacturer, or in any manner assume to create, or attempt to assume to create, any obligation on behalf of or in the name of the manufacturer.
- The only warranties applying to this vehicle are those offered by the manufacturer. **The Dealer hereby expressly disclaims all warranties, either express or implied, including any implied warranties of merchantability of fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of the vehicle.** Buyer shall not be entitled to recover from the selling dealer any consequential damages, damages to property, damages for loss of use, loss of time, loss of profits or income, or any other incidental damages. The manufacturer's printed warranty offered on the sale of new vehicles will be furnished to the Buyer upon delivery of the vehicle. Copies of manufacturer's warranties are available for review in advance of purchase upon request.
- IMPORTANT:** If your new passenger car or light truck purchased on or after January 1, 1985 is defective, and cannot be made to conform to its applicable express warranty coverage after four repair attempts, or it is out of service for more than 30 calendar days during the period of one year or the term of its applicable express warranty, whichever is earlier, you may be entitled under state law to a replacement or to a refund. You must first notify the manufacturer of the problem in writing and provide the manufacturer an opportunity to repair the vehicle.

Buyer acknowledges that he has read, understands and accepts all of the provisions of this Paragraph A, along with all other portions of these terms and conditions.

Signature of New Vehicle Buyer(s) _____ Date **05/10/2024****B. PROVISIONS APPLICABLE ON SALE OF USED VEHICLE:**

- 1. THE INFORMATION YOU SEE ON THE "WINDOW BUYER'S GUIDE FORM," IF ANY, FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE "WINDOW BUYER'S GUIDE FORM" OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.**
- NO DEALER WARRANTY:**

- The vehicle described on the reverse of this page is being sold to you "AS IS" and "SHOWN," "WITH ALL FAULTS," and **THE SELLING DEALER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES EITHER EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE**, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this vehicle. Further, the undersigned acknowledges that he is not relying on any representations in purchasing this vehicle that may have been made by Dealer or its agents or employees concerning the condition of the vehicle which are not stated herein. Buyer shall not be entitled to recovery from the Dealer for any consequential damages, incidental damages, property damage, or damages for loss of use, loss of time, loss of profits, for inconvenience or loss of income.
- The only warranties applying to the sale of this vehicle are those extended by the manufacturer in an unexpired manufacturer's warranty, if any so exists. **DEALER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES EITHER EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** Further, Dealer neither assumes nor authorizes any person to assume for it any liability other than that expressed in such instrument. The undersigned acknowledges that he is not relying on any representations in purchasing this vehicle that may have been made by Dealer or its agents or employees concerning the condition of this vehicle which are not stated herein. Buyer's damages for the condition of this vehicle are limited and restricted to those which are recoverable under the terms of any express written limited warranty, if issued at the time of sale, and Dealer hereby disclaims and excludes liability for any damages not recoverable by Buyer thereunder.
- The Dealer received this vehicle with approximately the mileage shown on the odometer (less miles driving for testing and demonstration). However, Dealer makes no warranty or representation as to the accuracy of said odometer reading, either express or implied, except that said odometer reading has not been altered by Dealer, and that Dealer has no knowledge that it was altered or disconnected prior to the time this vehicle came into Dealer's possession. In consideration of the purchase price state on the reverse side of this page, Buyer hereby releases and forever discharges Dealer, its officers, directors, employees, agents, successors and assigns, from any and all claims, causes of action, liability and damages, which may result or develop from the accuracy of the odometer reading. Buyer agrees to indemnify and hold harmless Dealer therefrom. Buyer understands that Dealer has no control over what may have been done to the odometer by previous owners, and that Dealer has no way to ascertain the correctness of the odometer reading. Dealer has offered to give to buyer the name of the individual or entity from whom Dealer purchased the vehicle and to provide Buyer with information as to how he may contact the previous owners, and to ascertain from the Department of Revenue the mileage shown on the odometer on any previous transactions concerning this vehicle.

Buyer acknowledges that he has read, understands and accepts all of the provisions of this Paragraph B, along with all other portions of these terms and conditions.

Signature of Used Vehicle Buyer(s) _____ Date _____

C. OTHER PROVISIONS:

- NOTIFY SELLER WITHIN 20 DAYS:** Buyer shall give notice to Dealer of any breach of contract or breach of express warranty applicable to the vehicle within twenty (20) days of the time he discovers or should have discovered said breach or the Buyer shall be barred from any remedy for such breach. Buyer shall thereafter return the vehicle to Dealer, or anyone designated by Dealer, within twenty (20) days after the notice of breach to allow the Dealer the opportunity to cure the breach or the Buyer shall be barred from any remedy for the breach.
- REAPPRAISAL OF TRADED-IN VEHICLE:** If a vehicle has been traded in as a part of the consideration for the vehicle ordered by Buyer hereunder and such vehicle is not delivered to Dealer until delivery to Buyer of the vehicle purchased by Buyer, such traded-in vehicle shall be reappraised at that time and such reappraisal value shall determine the allowance made for such vehicle. If such reappraised value is lower than the original allowance therefor shown on the face of this Purchase Order, Buyer may, if dissatisfied therewith, cancel this Purchase Order; provided, however that such right to cancel must be exercised prior to delivery of the vehicle ordered hereunder to the Buyer and surrender of the traded-in vehicle to Dealer.
- BUYER'S WARRANTY OF TITLE AND PROMPT DELIVERY OF TITLE:** Buyer warrants that the traded-in vehicle is his property free and clear of all liens and encumbrances except as otherwise noted on the title. Buyer understands that the delivery and assignment of the certificate of title to any traded-in vehicle is an integral part of the entire sale transaction expressed in this retail buyer's order. If Buyer does not simultaneously assign and deliver the certificate of title at the time of trade-in, or falls to do so within fifteen days of the trade-in, seller may: (1) cancel the sale/purchase order and exercise any and all remedies under law including repossession; or (2) treat the sale in every respect as if no trade-in took place and revise the purchase price for the ordered vehicle accordingly. In such cases, Buyer's trade-in will be returned upon payment of a reasonable charge for storage and repairs, if any.
- TRANSIT DAMAGE:** Purchaser acknowledges that there may have been certain transit and/or storage damage to the vehicle sold by the Seller herein, and Purchaser hereby releases the Seller for any and all claims arising out of such transit and/or storage damage.
- FAILURE OR REFUSAL TO ACCEPT DELIVERY:** Unless this Purchase Order shall have been canceled by Buyer under and in accordance with the provisions of paragraphs "A-1" or "C-2" above, Dealer shall have the right, upon failure or refusal of Buyer to accept delivery of the vehicle ordered and to comply with the terms of this Purchase Order, to retain as liquidated damages any cash deposit made by the Buyer, and, in the event a vehicle has been traded in as a part of the consideration for the vehicle ordered by Buyer hereunder to sell such traded-in vehicle and reimburse himself with the proceeds of such sale for the expenses specified in paragraph "A-1" or "C-2" above, and for such other expenses and losses as Dealer may incur or suffer as a result of such failure or refusal by Buyer.
- FAILURE OR DELAY OF DELIVERY:** Dealer shall not be liable for failure to deliver or delay in delivery of the vehicle, accessories, or other parts thereof covered by the Purchase Order where such failure or delay is due, in whole or in part, to any cause other than the gross negligence of the Dealer.
- DISPUTES:** The laws of the State of Missouri shall apply to the interpretation and enforcement of this Purchase Order. Exclusive venue for any litigation arising out of or relating to this Purchase Order shall be in the state or federal courts with jurisdiction in Greene County, Missouri. Buyer submits to the jurisdiction of such courts, and waives any argument regarding lack of personal jurisdiction.

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AGENDA ITEM 12:**MISCELLANEOUS ADMINISTRATIVE MATTERS*****A. Proposed Property & Liability Insurance and Workers Compensation Renewals Request*****MANAGER'S COMMENTS:**

Renewal rates for property and liability insurance and workers compensation will be presented for the Board's consideration. The rate for property and liability is \$358,375 or a \$40,354 increase, and the rate for workers compensation is \$218,385; a \$6,361 increase over last year. Based on prior years' claims experience, staff is recommending continuing the property deductible at \$5,000. The Manager's recommended budget includes adequate funds to cover the insurance premiums.

Board approval is requested to accept the renewals for property and liability insurance and workers compensation from the North Carolina Association of County Commissioners (NCACC), in the amount of \$358,375 and \$218,385 respectively.



**NCACC Risk Management Pools-Workers' Compensation
RENEWAL ESTIMATE JULY 1, 2024 TO JULY 1, 2025**

Quoted on: **4/19/2024**

Member: **WATAUGA COUNTY**
 Limits Coverage A : Workers Compensation: Statutory
 Coverage B: Employer's Liability: \$2,000,000

Class Code	Description	Annual Remuneration	Modified Rate	Modified Contribution
6217	EXCAVATION & DRIVERS	\$286,470	3.039	\$8,704
7710	FIREFIGHTERS & DRIVERS PATROL OR PROTECTIVE CORPS	\$153,999	1.839	\$2,831
7720	SHERIFF'S DEPT. OFFICERS & DRIVERS	\$5,137,815	1.757	\$90,269
8810	CLERICAL	\$5,305,954	0.156	\$8,272
8810x	CLERICAL -DSS - N/A	\$1,820,199	0.156	\$2,838
8831	HOSPITAL VETERINARY & DRIVERS	\$156,750	0.684	\$1,072
8835	NURSING- HOME HEALTH , PUBLIC & TRAVELING ALL EMPLC	\$253,840	1.553	\$3,941
9015	BUILDINGS - NOC	\$1,189,464	1.991	\$23,680
9061	CLUBS & SENIOR CENTERS: NOC & CLERICAL	\$193,909	0.680	\$1,318
9102	PARK NOC ALL EMPLOYEES/DRIVERS	\$864,948	1.218	\$10,537
9403	ASHES GARBAGE OR REFUSE COLLECTION & DRIVERS	\$984,719	4.097	\$40,343
9410	MUNICIPAL TOWNSHIP COUNTY OR STATE EMPLOYEES NOC	\$1,009,726	1.021	\$10,313
9410x	MUNICIPAL TOWNSHIP COUNTY OR STATE EMPLOYEES NOC	\$1,224,596	1.021	\$12,508
9999	VOLUNTEERS (NCACC designated class)	\$10,000	17.595	\$1,760
Total Estimated Payroll		\$18,592,389		
<i>Subject to audit.</i>				
			2024-2025 Contribution:	\$218,385

Please return this document with your signed proposal.



Payment Plan Available: Workers' Compensation Pool
County or Entity: **WATAUGA COUNTY**

Quoted on: **4/19/2024**

Annual Payment Plan:	\$218,385
----------------------	------------------

We appreciate your participation. To insure effective, efficient operation of your Pool we must receive payment in full no later than August 1st. A two percent late payment fee will be assessed on all amounts received after that date.

I understand that changes made to the exposures subsequent to submission of the renewal application may result in changes to the Estimated Contribution:

Accepted by:

Signature _____

Printed Name _____

Print Title _____

Date _____

This instrument has been pre-audited in the manner required by the Government Budget and Fiscal Control Act.

Financial Officer:

Signature _____

Date _____

Please sign and return the accepted proposal by June 15th, 2024.



NCACC RISK MANAGEMENT POOLS - LIABILITY AND PROPERTY

County: Watauga County					
RENEWAL ESTIMATE					
JULY 1, 2024 to JULY 1, 2025					
					Date of Quote
4/19/2024					
Coverage	Contract Limit	Deductible	Renewal Exposure		Contribution
Property	Insured Values	\$5,000	Total Property Values	\$125,870,260	106,012
Named Storm		\$1,000	Total Inland Marine Values	\$9,559,282	9,087
		\$1,000			
Flood, NFIP		\$500,000			
Flood/Earthquake		\$25,000			
			Total		\$115,099
General Liability	\$2,000,000	\$0	Population	54,736	23,415
			Number of EMTs	0	0
			Total		\$23,415
Automobile Liability	\$2,000,000	\$0	Total # of Vehicles (Liability)	155	63,084
Excess Auto Liability					0
Physical Damage	Actual Cash Value	\$1,000	Total # of Vehicles (PD)	155	31,542
Replacement Cost	\$0		Value of Selected Veh.	\$0	\$0
			Total		\$94,626
Crime	\$250,000	\$1,000	Money on Premises	1	\$1,220
	\$0		Great than \$250,000	0	\$0
			Total		\$1,220
Public Officials Liability	\$2,000,000 per claim \$4,000,000 annual aggregate	\$5,000 per claim	Population	54,736	26,692
			Total		\$26,692
Law Enforcement Liability	\$2,000,000 per occurrence \$4,000,000 aggregate	\$5,000	Class A Employees	52	45,689
			Class B Employees	29	14,192
			Class C Employees	23	3,837
			Total		\$63,718
Employment Practices Liability	\$2,000,000 per claim \$4,000,000 per aggregate	\$5,000 per claim	Population	54,736	20,605
			Total		\$20,605
Employee Benefits Liability	\$2,000,000	\$5,000			Included
Environmental Impairment Liability	\$250,000 aggregate	\$0			Included
Privacy or Security Event Liability	\$1,000,000 \$10,000,000 Pool Aggregate	\$5,000			\$13,000
Annual Estimated Contribution					\$355,375

Please return this document with signed proposal. Excess cyber or overall liab on separate page(s) if applicable.

2024 PROPERTY SUBLIMITS

\$2,500,000	ACCOUNTS RECEIVABLE	
\$5,000,000	AUTOMATIC COVERAGE	
\$2,500,000	BUSINESS INCOME AND EXTRA EXPENSE COMBINED	
\$250,000	COST OF EXTINGUISHING LANDFILL FIRES	
\$100,000	CONTINGENT TAX REVENUE INTERRUPTION	
\$250,000	CONTINGENT BUSINESS INCOME/CONTINGENT EXTRA EXPENSE	
\$2,500,000	DEBRIS REMOVAL (LESSOR OF 25% OF PROPERTY DAMAGE LOSS OR THE LIMIT SHOWN)	
\$500,000	DECONTAMINATION COSTS	
\$100,000	DEFERRED PAYMENTS	
\$10,000,000	EARTHQUAKE – SUBJECT TO A \$10,000,000 ANNUAL AGGREGATE	
\$2,500,000	ELECTRONIC DATA AND MEDIA	
\$50,000,000	EQUIPMENT BREAKDOWN, INCLUDING:	
	SPOILAGE	\$500,000
	SERVICE INTERRUPTION	\$2,500,000
	BUSINESS INTERRUPTION	\$25,000,000
	GROSS EARNINGS AND EXTRA EXPENSE	\$1,000,000
	EXPEDITING EXPENSE	\$500,000
	HAZARDOUS SUBSTANCE	\$1,000,000
	AMMONIA CONTAMINATION	\$500,000
	ELECTRONIC DATA & MEDIA	\$1,000,000
	CFC REFRIGERANTS	\$100,000
	COMPUTER EQUIPMENT	\$50,000,000
\$2,500,000	ERRORS AND OMISSIONS	
\$250,000	EVACUATION EXPENSE	
\$1,000,000	EXPEDITING EXPENSE	
\$1,000,000	EXTENDED PERIOD OF INDEMNITY (LESSER OF ACTUAL LOSS SUSTAINED FOR 180 CONSECUTIVE DAYS OR LIMIT SHOWN)	
\$1,000,000	UNSCHEDULED FINE ARTS - SUBJECT TO A MAXIMUM OF \$250,000 PER ITEM	
\$10,000,000	FLOOD - SUBJECT TO A \$10,000,000 ANNUAL AGGREGATE	
\$1,000,000	FLOOD – SUBJECT TO A \$1,000,000 ANNUAL AGGREGATE AS RESPECTS LOCATIONS SITUATED WHOLLY OR PARTIALLY WITHIN SPECIAL HAZARD ZONES FOR FLOOD	
\$2,500,000	INCREASED COST OF CONSTRUCTION	
\$2,500,000	INTERRUPTION BY CIVIL AUTHORITY	
\$100,000	LAW ENFORCEMENT ANIMAL MORTALITY	

\$2,500,000	LEASEHOLD INTEREST
\$2,500,000	MISCELLANEOUS UNNAMED PROPERTY
\$250,000	MOBILE MEDICAL EQUIPMENT
\$50,000,000	NAMED STORM – LIMITED TO TIER ONE COUNTIES ONLY
\$250,000	FIBER OPTICS DISTRIBUTION LINES LOCATED MORE THAN 1,000 FEET FROM A COVERED LOCATION
\$10,000	PERSONAL PROPERTY OF OFFICERS AND EMPLOYEES OF THE PARTICIPANT
\$100,000	PROFESSIONAL FEES
\$2,500,000	PROPERTY IN COURSE OF CONSTRUCTION AND SOFT COSTS - ANY ONE COVERED PROPERTY
\$100,000	LAND AND WATER CONTAMINANT OR POLLUTANT CLEANUP. REMOVAL AND DISPOSAL - SUBJECT TO A \$500,000 ANNUAL AGGREGATE
\$2,500,000	SERVICE INTERRUPTION - PROPERTY DAMAGE AND TIME ELEMENT COMBINED
\$2,500,000	TRANSIT PROPERTY DAMAGE AND TIME ELEMENT COMBINED - PER CONVEYANCE
\$2,500,000	VALUABLE PAPERS & RECORDS & EDP MEDIA
\$2,500,000	INGRESS/EGRESS
\$100,000	LANDSCAPING, SUBJECT TO \$15,000 ANY ONE SHRUB OR TREE, CAUSED BY OR RESULTING FROM A COVERED PERIL
\$150,000	ANY ONE WATERCRAFT, \$1,500,000 ANY ONE OCCURRENCE FOR WATERCRAFT 27 FEET OR LESS IN LENGTH;
\$15,000	PIERS, DOCKS, PILINGS, BULKHEADS, AND WHARVES: ANY UNSCHEDULED LOCATION; \$100,000 MAXIMUM ANY ONE SCHEDULED LOCATION; \$250,000 ANY ONE OCCURRENCE FOR ALL LOCATIONS (SCHEDULED AND UNSCHEDULED)
\$250,000	UNSCHEDULED TUNNELS, BRIDGES, AND DAMS (EXCLUDING COVERAGE FOR THE PERILS OF EARTHQUAKE, FLOOD AND NAMED STORM)
\$10,000	UNSCHEDULED UNMANNED AIRCRAFT/UNMANNED AIRCRAFT SYSTEM - SUBJECT TO A \$50,000 ANNUAL AGGREGATE
\$100,000	UPGRADE TO GREEN



Payment Plan Available: Liability & Property Pool
County or Entity: **Watauga County**

Quoted on: **4/19/2024**

Annual Payment Plan*: **\$358,375**

*Total does not include excess cyber/overall liability or multi-pool/longevity incentives. See separate page(s) if applicable.

We appreciate your participation. To insure effective, efficient operation of your Pool we must receive payment in full no later than August 1st. A two percent late payment fee will be assessed on all amounts received after that date.

I understand that changes made to the exposures subsequent to submission of the renewal application may result in changes to the Estimated Contribution:

Accepted by:

Signature _____

Printed Name _____

Print Title _____

Date _____

This instrument has been pre-audited in the manner required by the Government Budget and Fiscal Control Act.

Financial Officer:

Signature _____

Date _____

Please sign and return the accepted proposal by June 15th, 2024.



County or Entity: **Watauga County**

INCENTIVE ELIGIBILITY

Multi-Pool Incentives can be earned by participating in both Pools. You are rewarded for your participation in our Workers Compensation and Liability & Property Pools with an incentive.

For questions regarding the Longevity Credit, please contact your underwriter.

Participation In Multiple Pools

\$11,830

Longevity Credit

Percentage of Final Signed Contribution (WC & L&P)

3.0%

The contributions are established on the basis that the member remains in both pools. Should the member elect not to renew with both pools then the NCACC Risk Pools reserve the right to adjust the proposal pricing on the basis of single pool membership.

Please note that any applicable incentives will be applied to the Workers Compensation line for 2024-2025.

Please return this document with your signed proposal.



Please return this form with your confirmation indicating deductible choices. If we don't receive the completed form, we will process your renewal using expiring deductibles. (Base deductibles shown in bold, italics type).

Watauga County

LIABILTY AND PROPERTY DEDUCTIBLE OPTIONS

JULY 1, 2024 to JULY 1, 2025

COVERAGE	X	DEDUCTIBLE	COVERAGE	X	DEDUCTIBLE
Property		\$1,000	Inland Marine	<input checked="" type="checkbox"/>	\$1,000
		\$2,500			\$2,500
	<input checked="" type="checkbox"/>	\$5,000			\$5,000
		\$10,000			\$10,000
		\$25,000			\$25,000
		\$50,000			\$50,000
		\$75,000			\$75,000
		\$100,000			\$100,000
Coastal county members only -- You may select a 2% Wind Deduct.		Your proposal includes the standard deductible for wind coverage for all property exposures. To accept a 2% wind deductible for the savings shown in your proposal, check the block at the left.			
Crime		\$1,000	General Liability	<input checked="" type="checkbox"/>	\$0
					\$500
					\$1,000
					\$2,500
					\$5,000
					\$10,000
					\$25,000
					\$50,000
Automobile Liability	<input checked="" type="checkbox"/>	\$0	Auto Phy. Damage	<input checked="" type="checkbox"/>	\$1,000
		\$500			\$2,500
		\$1,000			\$5,000
		\$2,500			\$10,000
		\$5,000			\$25,000
		\$10,000			\$50,000
		\$25,000			\$75,000
		\$50,000			\$100,000
Law Enforcement	<input checked="" type="checkbox"/>	\$5,000	Public Officials	<input checked="" type="checkbox"/>	\$5,000
		\$10,000			\$10,000
		\$25,000			\$25,000
		\$50,000			\$50,000
		\$75,000			\$75,000
		\$100,000			\$100,000
Employment Practices	<input checked="" type="checkbox"/>	\$5,000	Boiler and Machinery Coverage		
		\$10,000	* The deductible for Boiler and Machinery is \$1,000 for Direct Damage and 24 hours for Indirect Damage at the request of the reinsurer. Other options are not available for Boiler & Machinery.		
		\$25,000			
		\$50,000			
		\$75,000			
		\$100,000			

Please return this document with your signed proposal.

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AGENDA ITEM 12:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Boards and Commissions

MANAGER’S COMMENTS:

Tourism Development Authority (TDA)

The Watauga County TDA Board recommends reappointment of Brad Moretz to a new three (3) year term. Mr. Moretz, is both Owner and Operator of Appalachian Ski Mountain and occupies a seat on the Board for “a business that collects the occupancy tax.” This is a first reading and therefore, no action is required.



Watauga County Tourism Development Authority

TO: Watauga County Board of Commissioners
Deron Geouque, Watauga County Manager

FROM: Wright Tilley, WCTDA Executive Director

RE: Brad Moretz Re-nomination to TDA Board

DATE: 5/12/24

Dear Watauga County Commissioners,

Attached please find an updated board application from Brad Moretz for re-appointment to the Watauga County TDA Board. Mr. Moretz has been a valuable member of the TDA board and is seeking re-appointment to a new 3-year term.

Mr. Moretz is the owner/operator of Appalachian Ski Mountain and occupied a seat on our board for "a business that collects the occupancy tax." Appalachian ski Mountain has several short-term lodging rentals in Watauga County near the ski mountain. Our enabling legislation and bylaws require that we have (3) three board members that represent businesses that collect the occupancy tax in Watauga County.

As Mr. Moretz represents both the lodging industry and the ski industry and has been an active member of the TDA board in the past, we are asking the Board of Commissioners to re-appoint him to a new 3-year term on the Watauga County TDA Board.

Volunteer Application
Watauga County Boards And Commissions

052124 BCC Meeting

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: John Bradford Moretz
Home Address: 200 Tower Lane
City: Blowing Rock Zip: 28605
Telephone: (H) 828-295-7824 (W) 828-295-7828 (Fax) 828-295-3277
Email: brad@appskimtn.com
Place of Employment: Appalachian Ski Mtn.
Job Title: President

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|---|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input checked="" type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |


In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority 
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Ski Resort Management, 1984-2024

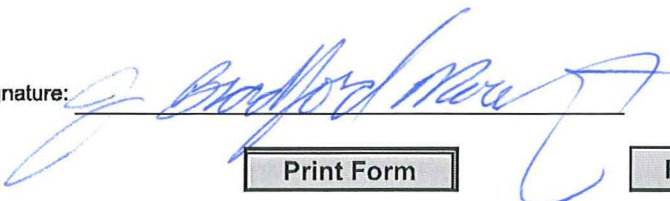
Volunteer
Experience:

President, North Carolina Ski Areas Association, 4 years
President, Southeastern Ski Areas Association, 6 years
Board Member Representing S.E. Region, National Ski Areas Association
President, NC High Country Host, 2 years
Board Member, Blowing Rock Chamber of Commerce, 4 years
Chairman and Board Member, Watauga Community Foundation, Currently
Watauga TDA Board Member, 9 years
Vice Chairman, Grace Lutheran Church Council, 8 years

Other
Experience:

Other
Comments:

Originated and spearheaded Middle Fork Greenway Round-Up Fundraiser

Signature: 

Date: May 7, 2024

Print Form

Reset Form

AGENDA ITEM 12:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Announcements

MANAGER’S COMMENTS:

The North Carolina Association of County Commissioners will hold the 2024 County Advocacy Days in Raleigh on June 11 & 12. Steering Committee Meetings and a dinner will be on the 11th with the Legislative Program presented on the 12th. The Clerk to the Board will be happy to assist with your registration, if you plan to attend.

AGENDA ITEM 13:

BREAK

AGENDA ITEM 14:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)

Personnel Matters – G. S. 143-318.11(a)(6)

AGENDA ITEM 15:

POSSIBLE ACTION AFTER CLOSED SESSION