TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS

TUESDAY, JUNE 17, 2014
5:30 P.M.

WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: June 3, 2014, Regular Meeting		1
	3	APPROVAL OF THE JUNE 17, 2014 AGENDA		
5:35	4	BID AWARD REQUEST FOR BANKING SERVICES	MS. MARGARET PIERCE	9
5:40	5	ADOPTION OF THE FISCAL YEAR 2015 BUDGET ORDINANCE	MR. DERON GEOUQUE	13
5:45	6	BUDGET AMENDMENTS	MS. MARGARET PIERCE	25
5:50	7	MAINTENANCE MATTERS A. Rocky Knob Park Restroom Construction Project Change Order Request # 2 B. Medic Base # 3 Archaeological Survey	MR. ROBERT MARSH	 29 33
5:55	8	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Beaver Dam VFD and Fall Creek VFD Fire District Changes B. Request to Accept Revised Recycling Grant C. July Meeting Schedule D. Boards & Commissions E. Announcements	MR. DERON GEOUQUE	 37 48 54 56 62
6:00	9	PUBLIC HEARING TO ALLOW CITIZEN COMMENT REGARDING THE CONSIDERATION OF PROPOSED AMENDMENTS TO THE FOLLOWING : A. Ordinance To Govern Subdivisions and Multi Unit Structures B. Sign Ordinance	MR. JOE FURMAN	64
6:05	10	PUBLIC COMMENT		69
7:05	11	BREAK		
7:10	12	CLOSED SESSION Personnel Matters – G. S. 143-318.11(a)(6)		69
7:30	13	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

June 3, 2014, Regular Meeting Minutes

DRAFT

MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 3, 2014

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, June 3, 2014, at 8:30 A.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Nathan Miller, Chairman
Billy Kennedy, Commissioner
John Welch, Commissioner
Rebecca Eggers-Gryder, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

[Clerk's Note: Commissioner Yates was absent due to a prior commitment.]

Chairman Miller called the meeting to order at 8:31 A.M.

Vice-Chairman Blust opened the meeting with a prayer and Commissioner Welch led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Miller called for additions and/or corrections to the May 20, 2014, regular meeting.

Vice-Chairman Blust, seconded by Commissioner Kennedy, moved to approve the May 20, 2014, regular meeting minutes as presented.

VOTE: Aye-4(Miller, Blust, Kennedy, Welch)
Nay-0
Absent-1(Yates)

APPROVAL OF AGENDA

Chairman Miller called for additions and/or corrections to the June 3, 2014, agenda.

County Manager Geouque requested to add a vendor award for a hazardous materials exercise. Commissioner Kennedy requested to add discussion regarding Hospitality House funding.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the June 3, 2014, agenda as amended.

VOTE: Aye-4(Miller, Blust, Kennedy, Welch)
Nay-0
Absent-1(Yates)

JUVENILE CRIME PREVENTION COUNCIL (JCPC) FY 2015 CERTIFICATION, MEMBERSHIP, AND COUNTY PLAN

Ms. Karee Mackey presented the Juvenile Crime Prevention Council (JCPC) Certification and County Plan as well as the membership roster for FY 2015.

Commissioner Welch, seconded by Commissioner Kennedy, moved to approve certification, County Plan and membership as presented by Ms. Mackey.

VOTE: Aye-4(Miller, Blust, Kennedy, Welch)
Nay-0
Absent-1(Yates)

PUBLIC HEARING REQUEST TO ALLOW CITIZEN COMMENT REGARDING THE CONSIDERATION OF PROPOSED AMENDMENTS TO THE FOLLOWING:

A. Ordinance To Govern Subdivisions and Multi Unit Structures
B. Sign Ordinance

Mr. Joe Furman, Planning and Inspections Director, presented proposed amendments to two County ordinances as recommended by the Planning Board. The first amendment was to the Ordinance To Govern Subdivisions and Multi Unit Structures. The Planning Board has requested to add Subsection 71.0233 which would provide a mechanism for developers that had preliminary plats approved with 18 foot wide roads and began construction prior to the new 20 foot requirement to receive plat approval, without requesting a variance, if they meet the requirements of the new Subsection. In May, 2012, the ordinance was amended to increase the required road width from 18 to 20 feet in order to be consistent with the NC Fire Code.

The second amendment was to the Sign Ordinance. New electronic billboards are prohibited under the ordinance, however on-premise electronic variable message signs for businesses, churches, etc. are allowed. The Planning Board has requested to change the time the message must remained fixed from one (1) hour to fifteen (15) seconds.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to schedule a public hearing on June 17, 2014, at 6:00 P.M. to allow for citizen comment regarding proposed amendments to both the Ordinance To Govern Subdivision and Multi Unit Structures and the Sign Ordinance.

VOTE: Aye-4(Miller, Blust, Kennedy, Welch)
Nay-0
Absent-1(Yates)

TAX MATTERS

A. Monthly Collections Report

Tax Administrator Larry Warren presented the Tax Collections Report for the month of May 2014. This report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Warren presented the Refunds and Releases Report for May 2014, as well as a report from the new motor vehicle billing system, North Carolina Vehicle Tax System (NCVTS), for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the Refunds and Releases Report for May 2014, as presented.

VOTE: Aye-4(Miller, Blust, Kennedy, Welch)
Nay-0
Absent-1(Yates)

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the North Carolina Vehicle Tax System Refunds and Releases Report for May 2014 as presented.

VOTE: Aye-4(Miller, Blust, Kennedy, Welch)
Nay-0
Absent-1(Yates)

VENDOR AWARD REQUEST FOR HAZARDOUS MATERIALS TRAINING EXERCISE

At the November 19, 2013, Board meeting the Board approved the submission of a grant application to the North Carolina Emergency Management for a hazardous materials exercise in the amount of $10,000. The grant required no County match and would be a pass through grant with Avery County. The exercise scenario would be an accident in which hazardous materials would be released into the Watauga River affecting the counties of Watauga, Avery, Johnson and Carter with the latter two being located in Tennessee.

Fire Marshal Steven Sudderth stated that a Request for Proposal was issued for a vendor to carry out the training exercise. The following proposals were received:

Vendor	Amount
Specialized Consulting Services LLC	$28,250.00
Envirosafe	$24,986.00
RLMC-Group	$25,950.00

Mr. Sudderth recommended RLMC-Group be awarded as the vendor for the training exercise. After review with Avery County and Johnson County Emergency Management Departments it was determined that RLMC-Group would best provide the service of an HSEEP Compliant regional exercise.

Vice-Chairman Blust, seconded by Commissioner Welch, moved to award RLMC-Group as the vendor to provide the regional hazardous materials training exercise which would be funded through the County grants.

VOTE: Aye-4(Miller, Blust, Kennedy, Welch)
Nay-0
Absent-1(Yates)

DISCUSSION REGARDING HOSPITALITY HOUSE FUNDING

Commissioner Kennedy shared that Wilkes County has appropriated $9,500 and Ashe County has appropriated $5,000 to the Hospitality House for FY 2015.

Commissioner Kennedy, seconded by Commissioner Welch, moved to appropriate $7,000 to the Hospitality House in the FY 2015 budget.

VOTE: Aye-2(Kennedy, Welch)
Nay-2(Miller, Blust)
Absent-1(Yates)

[Clerk's Note: The motion failed due to the lack of a majority vote.]

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Boards and Commissions

Watauga County Economic Development Commission

County Manager Geouque stated that the Watauga County Economic Development Commission had one remaining term set to expire in June. The current member was not eligible for reappointment due to having served two consecutive terms. Commissioner Kennedy stated that Ms. Evelyn Asher was not available to serve as she was in the process of moving out of County. A volunteer application was also received from Mr. Walter Kaudelka who had expressed interest in serving; however, this was a first reading and, therefore, no action was required.

Region D Development Corporation

County Manager Geouque stated that Region D Development Corporation was a Certified Development Company that assists the US Small Business Administration in delivering small business loans to the region. They also assist in marketing and packaging loans for small businesses throughout the region. Per their bylaws, each county is required to appoint four persons to serve as members of the Development Corporation in May of each year. Representative categories are local government (1), private lending institution (1), and community organization or a business organization (2).

The County Manager stated that the following were appointed at the May 20, 2014, meeting: Mr. John Spear (local government); Mr. Brian Crutchfield (community organization); Mr. Jim Furman (business organization).

An appointment still needs to be made for the private lending institution representative.

Town of Boone Planning Commission

County Manager Geouque stated that the Boone Town Council recommended appointment of Mr. Thomas Purpur as an ETJ member of the Town of Boone Planning Commission.

Commissioner Kennedy, seconded by Commissioner Welch, moved to appoint Mr. Thomas Purpur as an Extra-Territorial Jurisdiction (ETJ) member of the Town of Boone Planning Commission.

VOTE: Aye-2(Kennedy, Welch)
Nay-2(Miller, Blust)
Absent-1(Yates)

Town of Boone Board of Adjustment

County Manager Geouque stated that the Boone Town Council had recommended appointment of Dr. Robert (Bob) Goddard as a Regular ETJ member of the Town of Boone Board of Adjustment.

Vice-Chairman Blust, seconded by Commissioner Welch, moved to appoint Dr. Robert (Bob) Goddard as a regular Extra-Territorial Jurisdiction (ETJ) member of the Town of Boone Board of Adjustment.

VOTE: Aye-3(Blust, Kennedy, Welch)
Nay-1(Miller)
Absent-1(Yates)

B. Announcements

County Manager Geouque announced that the North Carolina Association of County Commissioners' (NCACC) Annual Conference was scheduled for August 14-17, 2014, in Buncombe County.

PUBLIC COMMENT

There was no public comment.

ADJOURN

Commissioner Kennedy, seconded by Commissioner Welch, moved to adjourn the meeting at 8:58 A.M.

VOTE: Aye-4(Miller, Blust, Kennedy, Welch)
Nay-0
Absent-1(Yates)

_____
Nathan A. Miller, Chairman

ATTEST:

_____
Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE JUNE 17, 2014, AGENDA

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AGENDA ITEM 4:

BID AWARD REQUEST FOR BANKING SERVICES

MANAGER'S COMMENTS:

Ms. Pierce will make a recommendation for a contract for banking services based on her and staff's review of responses to an RFP that was recently issued. A total of seven (7) bids were sent out and six (6) institutions responded including the County's current provider, BB&T. After an extensive analysis of fees and services, staff is recommending Yadkin Bank.

Board action is requested to award the bid for banking services to Yadkin Bank and adopt the resolution to designate Yadkin Bank as the official bank depository for the County.

W A T A U G A C O U N T Y
FINANCE OFFICE

814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

M E M O R A N D U M

TO: **Deron T. Geouque, County Manager**

FROM: **Margaret Pierce, Finance Director**

SUBJECT: **Bank Services Designation**

DATE: **June 11, 2014**

The County's banking services contract expires July 31, 2014. Requests for Proposals were sent to seven banking institutions with six responding. After evaluation of the responses, staff recommends accepting the proposal from Yadkin Bank.

Board approval of the attached resolution designating Yadkin Bank the County's official depository effective August 1, 2014 is requested.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

DRAFT

COUNTY OF WATAUGA
RESOLUTION DESIGNATING BANK DEPOSITORY

BE IT RESOLVED by the Watauga County Board of Commissioners and the County of Watauga in a regular meeting assembled that:

The Finance Officer of this unit shall be and is hereby authorized and directed to deposit funds of the County in Yadkin Bank, in the name and to the credit of the County of Watauga. Yadkin Bank, therefore, is hereby designated as an official depository for the County of Watauga.

All checks, drafts, or orders of the County of Watauga drawn against said funds shall be signed by one of the following officers:

Finance Officer
Deputy Finance Officer

and countersigned by the following officer:

Chairman of the Watauga County Board of Commissioners.

The names and signatures of the officers designated shall be duly certified by the Clerk to the Board of Commissioners to the depository as from time to time may be necessary and no check, draft, or order drawn against said depository shall be valid unless so signed.

The said depository shall be required to submit to this unit a bond and/or other collateral securities as may be required by law.

The said depository shall be given written instructions that the proceeds from all checks payable to the order of this unit be deposited to the credit of this unit and under no circumstances shall be converted to cash.

Certified copies of this resolution shall be forwarded to the depository herein designated.

ADOPTED on the 17th day of June, 2014.

_____
Nathan A. Miller, Chairman
Watauga County Board of Commissioners

ATTEST:

_____
Anita Fogle, Clerk to the Board

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AGENDA ITEM 5:

ADOPTION OF THE FISCAL YEAR 2015 BUDGET ORDINANCE

MANAGER'S COMMENTS:

The Fiscal Year 2015 Budget Ordinance is presented for adoption. Below is a list of changes that were requested by the Board and which have been incorporated into the proposed budget:

Budget Change Summary
For FY 2014-2015

Budget Line	Proposed Change	Amount in Recommended Budget	New Amount	Increase/ Decrease
General Fund	Remove 2% from BCC COLA			($815)
	Reduced Beech Mountain Parks & Rec	$2,500	$0	($2,500)
	Blowing Rock Parks & Rec	$15,000	$12,000	($3,000)
	Reduced Children's Playhouse	$2,500	$0	($2,500)
	Reduced Courthouse M/R Grounds based on new rock wall repair estimates received			($50,000)
	Increased West Annex M/R Grounds retaining wall repairs for engineering study			$50,000
	Medicaid Hold Harmless			($8,815)
			Net Change	$0
Fire Districts	Denied Todd VFD's request to increase tax rate from seven cents (7¢) to eight cents (8¢)			($9,817)
			Net Change	($9,817)
Solid Waste	Reduced Sale of Recycling due to updated information received	$275,000	$100,000	($175,000)
			Net Change	($175,000)

The Board may approve the proposed budget ordinance as presented, request changes, or schedule an additional work session. North Carolina General Statutes requires the budget be adopted by June 30th.

Board action is requested.

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2014/15

BE IT ORDAINED by the Board of Commissioners of Watauga County, North Carolina, meeting in regular session this 17th day of June, 2014, that the following fund revenues and departmental expenditures, together with certain restrictions and authorizations, are adopted:

SEC. I **GENERAL FUND**

A. Revenues Anticipated:

	SOURCE	AMOUNT
Taxes, Ad Valorem	Taxes, FY 2014/15	$26,776,370
	Taxes, Prior Years	$400,000
	Tax Advertising and Interest	$120,000
Taxes, Other	1% Local Option Sales Tax - 39	$4,817,500
	1/2% Local Option Sales Tax - 40	$2,357,500
	1/2% Local Option Sales Tax - 42	$2,767,500
	Real Property Transfer Tax (Excise Stamps)	$300,000
	ABC Bottle Tax	$20,000
	Cable TV Franchise Tax	$335,000
	Gross Receipts Tax - Vehicles	$30,000
	Gross Receipts Tax - Heavy Equip.	$3,500
Intergovernmental Revenues	Payments in Lieu of Taxes	$20,000
	Court Facilities Fees	$125,000
Permits and Fees	Gun Permits	$3,500
	Serving Civil Summons	$60,000
	Detention Center and Officers' Fees	$20,000
	Inspection Fees	$200,000
	Register of Deeds Fees	$280,000
	Register of Deeds Fees-Supplemental 10% Fee	$34,000
	Fire Inspection Fees	$4,500
	Occupancy Tax Collections Fee	$19,500
	Concealed Weapons Permits	$32,000
	Concealed Weapons Fingerprints	$3,000
Investment Earnings	Interest Earned on Investments	$60,000
Restricted Intergovernmental	Emergency Management Grant	$30,000
	Bulletproof Vests Grant	$3,000
	Spay and Neuter Grant	$2,000
	Veterans Service Grant	$1,400
	Soil and Water Conservation Grant	$3,600
	Soil Technician Cost Share Program	$22,000
	Juvenile Crime Prevention Council Grant	$111,170
	Project on Aging	
	-In Home Services	$11,500
	-Home and Community Care Block Grant	$248,000
	-Medicaid Reimbursement and Fees	$90,000
	-Donations	$18,000
	-USDA	$24,000
	-Self Supporting Classes	$9,000
	-Contracted Instructor Classes	$1,000
	NC Lottery and ADM Funds	$427,750
	National Forest Service-Schools	$575

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2014/15

Functional Revenues	Recreation Program Revenues	
	Facility Rentals	$7,000
	Aquatics	$78,000
	Athletics	$106,250
	Special Populations	$50,000
	Special Programs	$52,000
	Senior Games	$6,000
	Donations	$750
	Sales and Services	
	TDA Financial Services	$48,000
	Blowing Rock Communications Fee	$170,505
	Sales of Tax Maps	$750
	Town Tax Collection Fees	$100,350
	NC DMV Fees	$90,000
	Passport Fees/Photos	$10,000
	Reimbursement for Prisoners	$6,000
	Tag Office Notary Fees	$28,000
	Sale of Fixed Assets	$25,000
	Election Revenues	$100
	Medical Fees-Inmates	$4,000
	Miscellaneous Revenues	
	Other Miscellaneous Revenues	$75,000
	Rents	$210,000
	Inmate Sales Commissions	$44,000
	Sales Tax Hold Harmless - Medicaid Relief	$743,634
	911 Implementation/Addressing Fee	$60,628
	Sales Tax Agreements with Towns	$1,332,500
	Medical Director	$12,000
	Appropriations of Fund Balance	
	New Appropriations	$517,000
	Register of Deeds Enhancement Fund	$17,015
	TOTAL REVENUES-GENERAL FUND	**$43,586,346**

B. Expenditures Authorized

General Government	Governing Body	$62,082
	Administration	$335,737
	Finance	$376,076
	Tax Administration	$1,118,269
	Tax Revaluation	$27,225
	License Plate Agency	$185,469
	Legal Services	$50,000
	Court Facilities	$2,000
	Elections	$325,406
	Register of Deeds	$479,406
	General Administration	$1,075,720
	Information Technology	$770,339
	Total	**$4,807,729**

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2014/15

General Services	Maintenance	$1,175,962
	Public Buildings	
	-Courthouse	$170,073
	-East Annex - Rock Building	$33,020
	-Administration	$24,525
	-EMS	$518,000
	-Hannah	$8,995
	-Old WHS	$475
	-NRSA Houses	$1,000
	- Health Department	$57,560
	-Appalcart	$6,080
	-Library	$52,038
	-Old CCC&TI	$1,854
	-Western Watauga Community Center	$40,039
	-Parking Lots	$1,600
	-West Annex	$96,300
	-Human Services Center	$84,815
	-Appalachian Enterprise Center	$20,615
	-Law Enforcement Center	$237,600
	-Recreation Administration Offices	$2,000
	-Aquatics Center	$150,000
	-Optimist/Maintenance Facility	$31,921
	-Fields/Parks	$72,260
	-Old Cove Creek School/Gym	$33,285
	-Brookshire Road Park	$19,097
	-Anne Marie Drive Fields	$23,700
	-Brookshire Soccer Complex	$14,225
	-Rocky Knob Park	$32,900
	Total	**$2,909,939**
Public Safety	Sheriff	$3,450,599
	Detention Center	$2,109,541
	Emergency Services	$755,855
	Emergency Management/Fire Protection	$1,312,030
	Planning and Inspections	$629,869
	Medical Examiner	$25,000
	Ambulance and Rescue Squads	$1,191,700
	Animal Care and Control	$123,645
	Forestry	$43,881
	Total	**$9,642,120**
Economic and Physical Development	Appalcart	$67,495
	Economic Development Commission	$73,458
	Cooperative Extension Service	$251,903
	Soil Conservation	$114,609
	Special Appropriations	$421,765
	Total	**$929,230**
Human Services	Public Health	$568,183
	Mental Health	$171,195
	Project on Aging	$1,191,230
	Veteran's Service	$104,601
	Total	**$2,035,209**
Education	Watauga County Board of Education - Current Expense	$12,801,159
	Caldwell Community College & Technical Institute - Watauga Division - Current Expense	$851,709
	Total	**$13,652,868**

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2014/15

Cultural and Recreational	Library	$509,850
	Recreation	$945,924
	Total	**$1,455,774**
Transfers to Other Funds	Transfer to Public Assistance Fund	$1,939,214
	Transfer to Capital Projects Fund	$300,000
	Transfer to Debt Service Fund	$5,914,264
	Total	**$8,153,478**
	Total Expenditures- General Fund	**$43,586,346**

SEC. II **PUBLIC ASSISTANCE FUND**

A. Revenues Anticipated:

SOURCE	AMOUNT
Federal and State Grants	$3,630,058
Misc. Revenue	$24,180
Transfers from General Fund	$1,939,214
Interest Earned on Investments	$100
Total Revenues- Public Assistance Fund	**$5,593,552**

B. Expenditures Authorized:

Administration	$2,903,411
Child Support Enforcement	$181,539
Programs	$2,508,602
Total Expenditures- Public Assistance Fund	**$5,593,552**

SEC. III **CAPITAL PROJECT FUND**

A. Revenues Anticipated:

SOURCE	AMOUNT
Transfer from General Fund	$300,000
Appropriation of Fund Bal-School Debt Service	$1,200,000
Total Revenues- Capital Project Fund	**$1,500,000**

B. Expenditures Authorized:

Transfer to Debt Service Fund	$1,200,000
Watauga County Schools CIP	$300,000
County CIP	$0
Total Expenditures- Capital Project Fund	**$1,500,000**

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2014/15

SEC. IV **STATE SUBSTANCE ABUSE TAX FUND**

A. Revenues Anticipated:

SOURCE	AMOUNT
Controlled Substance Tax	$20,000
Total Revenues- State Substance Abuse Tax Fund	**$20,000**

B. Expenditures Authorized:

Operations	$20,000
Total Expenditures- State Substance Abuse Tax Fund	**$20,000**

SEC. V **EMERGENCY TELEPHONE SURCHARGE FUND**

A. Revenues Anticipated:

SOURCE	AMOUNT
Emergency Telephone Surcharge	$333,953
Total Revenues- Emergency Telephone Surcharge Fund	**$333,953**

B. Expenditures Authorized:

Implemental Functions	$74,133
Software	$40,535
Employee Training	$6,810
Telephone	$101,935
Hardware	$107,335
Furniture	$3,205
Total Expenditures- Emergency Telephone Surcharge Fund	**$333,953**

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2014/15

SEC. VI **RURAL FIRE SERVICE DISTRICT FUND**

A. Revenues Anticipated:

SOURCE	AMOUNT
Interest on Delinquent Taxes	$3,800
Prior Years-Boone Rural	$18,000
Prior Years-Foscoe Rural	$1,350
Prior Years-Shawneehaw Rural	$100
Prior Years-Beech Mtn Rural	$30
Ad Valorem Taxes 2014/15 - Boone Rural	$704,058
Ad Valorem Taxes 2014/15 - Foscoe Rural	$69,256
Ad Valorem Taxes 2014/15 - Shawneehaw Rural	$6,014
Ad Valorem Taxes 2014/15 - Cove Creek Rural	$324
Ad Valorem Taxes 2014/15 - Beech Mtn Rural	$1,755
Total Revenues- Rural Fire Serv. Dist. Fund	**$804,687**

B. Expenditures Authorized:

Boone Rural Fire Service District	$725,258
Foscoe Rural Fire Service District	$71,106
Shawneehaw Rural Fire Service District	$6,164
Cove Creek Rural Fire Service District	$324
Beech Mtn Rural Fire Service District	$1,835
Total Expenditures- Rural Fire Serv. Dist. Fund	**$804,687**

SEC. VII **FIRE TAX DISTRICTS FUND**

A. Revenues Anticipated:

SOURCE	AMOUNT
Interest on Delinquent Taxes	$11,370
Prior Year Taxes - Foscoe	$6,000
Ad Valorem Taxes 2014/15 Foscoe	$465,728
Prior Year Taxes - Beaver Dam	$2,300
Ad Valorem Taxes 2014/15 Beaver Dam	$114,035
Prior Year Taxes-Stewart Simmons	$3,000
Ad Valorem Taxes 2014/15 Stewart Simmons	$119,652
Prior Year Taxes - Zionville	$2,500
Ad Valorem Taxes 2014/15 Zionville	$113,568
Prior Year Taxes - Cove Creek	$6,000
Ad Valorem Taxes 2014/15 Cove Creek	$236,000
Prior Year Taxes - Shawneehaw	$2,500
Ad Valorem Taxes 2014/15 Shawneehaw	$94,819
Prior Year Taxes - Meat Camp	$3,500
Ad Valorem Taxes 2014/15 Meat Camp	$203,385
Prior Year Taxes - Deep Gap	$5,000
Ad Valorem Taxes 2014/15 Deep Gap	$190,773
Prior Year Taxes - Todd	$750
Ad Valorem Taxes 2014/15 Todd	$61,725
Prior Year Taxes - Blowing Rock	$8,500
Ad Valorem Taxes 2014/15 Blowing Rock	$452,213
Prior Year Taxes - Meat Camp/Creston	$600
Ad Valorem Taxes 2014/15 Meat Camp/Creston	$5,284
Total Revenues- Fire Districts Fund	**$2,109,200**

B. Expenditures Authorized:

Foscoe Fire District	$473,528
Beaver Dam Fire District	$117,135
Stewart Simmons Fire District	$123,602
Zionville Fire District	$117,018
Cove Creek	$243,400
Shawneehaw Fire District	$97,789
Meat Camp Fire District	$207,985
Deep Gap Fire District	$196,973
Todd Fire District	$62,725
Blowing Rock Fire District	$463,013
Meat Camp/Creston Fire District	$6,034
Total Expenditures- Fire Districts Fund	**$2,109,200**

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2014/15

SEC. VIII **Watauga District U TDA**

A. Revenues Anticipated:

SOURCE	AMOUNT
Occupancy Tax	$950,000
Total Revenues- Watauga District U TDA	**$950,000**

B. Expenditures Authorized:

Tax Collection Fees	$19,500
Watauga District U TDA	$930,500
Total Expenditures- Watauga District U TDA	**$950,000**

SEC. IX **DEBT SERVICE**

A. Revenues Anticipated:

SOURCE	AMOUNT
Federal Interest Credit on QSCB Loan	$40,995
Transfer from General Fund	$4,756,531
Transfer from General Fund - Sales Tax - Schools	$1,157,733
Transfer from Capital Projects Fund	$1,200,000
Transfer from Solidwaste Fund	$40,392
Total Revenues- Debt Service Fund	**$7,195,651**

B. Expenditures Authorized:

Debt Service-Education	$6,452,110
Debt Service-Other	$743,541
Total Expenditures- Debt Service Fund	**$7,195,651**

SEC. X **SOLID WASTE ENTERPRISE FUND**

A. Revenues Anticipated:

SOURCE	AMOUNT
Landfill/Greenbox User Fee Interest and Advertising	$12,500
Landfill Tipping Fees	$1,200,000
Solid Waste Fees	$2,320,000
Green Box Fees	$10,000
Tire Disposal Tax	$50,000
Solid Waste Disposal Tax	$22,000
White Goods Tax	$14,000
NC Electronics Management Grant	$4,000
Dumpster Pickup	$16,843
Interest Earnings	$3,500
Miscellaneous Revenues	$14,000
Rents	$1,200
Sale of Recycled Scrap	$100,000
Sale of Fixed Assets	$10,000
Fund Balance Appropriated	$409,204
Total Revenues- Solid Waste Enterprise Fund	**$4,187,247**

B. Expenditures Authorized:

Sanitation Department	$4,057,494
Recycling	$89,361
Transfer to Debt Service Fund	$40,392
Total Expenditures- Solid Waste Enterprise Fund	**$4,187,247**

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2014/15

SEC. XI **FOSCOE FIRE DISTRICT TAX**

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Foscoe Fire District for this fiscal year 2014/15. This rate is based on a total base valuation of $945,928,000 and an established 98.47% collection rate, which does not exceed the collection rate experienced during the 2012/13 fiscal year.

SEC. XII **DEEP GAP FIRE DISTRICT TAX**

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Deep Gap Fire District for this fiscal year 2014/15. This rate is based on a total base valuation of $396,494,000 and a 96.23% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XIII **BOONE RURAL FIRE SERVICE DISTRICT TAX**

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Boone Rural Fire Service District for this fiscal year 2014/15. This rate is based on a total base valuation of $1,438,026,000 and a 97.92% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XIV **FOSCOE RURAL FIRE SERVICE DISTRICT TAX**

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Foscoe Rural Fire Service District for this fiscal year 2014/15. This rate is based on total base valuation of $140,266,000 and a 98.75% collection rate which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XV **COVE CREEK RURAL FIRE SERVICE DISTRICT TAX**

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Cove Creek Rural Fire Service District for this fiscal year 2014/15. This rate is based on a total base valuation of $648,000 and a 100% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XVI **SHAWNEEHAW RURAL FIRE SERVICE DISTRICT TAX**

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Shawneehaw Rural Fire Service District for this fiscal year 2014/15. This rate is based on a total base valuation of $12,062,000 and a 99.72% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XVII **BEECH MTN. RURAL FIRE SERVICE DISTRICT TAX**

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Beech Mountain Rural Fire Service District for this fiscal year 2014/15. This rate is based on a total base valuation of $3,736,000 and a 93.97% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XVIII **TODD FIRE DISTRICT TAX**

An ad valorem tax rate of $0.07 per $100 at full valuation is hereby established as the official tax rate for the Todd Fire District for this fiscal year 2014/15. This rate is based on a total base valuation of $89,904,286 and a 98.08% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XIX **BEAVER DAM FIRE DISTRICT TAX**

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Beaver Dam Fire District for this fiscal year 2014/15. This rate is based on a total base valuation of $235,002,000 and a 97.05% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XX **BLOWING ROCK RURAL FIRE DISTRICT TAX**

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Blowing Rock Rural Fire District for this fiscal year 2014/15. This rate is based on a total base valuation of $930,766,000 and a 97.17% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XXI **SHAWNEEHAW FIRE DISTRICT TAX**

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Shawneehaw Fire District for this fiscal year 2014/15. This rate is based on a total base valuation of $193,626,000 and a 97.94% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
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SEC. XXII ZIONVILLE FIRE DISTRICT TAX

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Zionville Fire District for this fiscal year 2014/15. This rate is based on a total base valuation of $233,414,000 and a 97.31% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XXIII COVE CREEK FIRE DISTRICT TAX

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Cove Creek Fire District for this fiscal year 2014/15. This rate is based on a total base valuation of $488,208,000 and a 96.68% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XXIV MEAT CAMP/CRESTON FIRE DISTRICT TAX

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Meat Camp Fire District for this fiscal year 2014/15. This rate is based on a total base valuation of $426,116,000 and a 95.46% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Meat Camp Fire District serviced by Creston Fire Department for this fiscal year 2014/15. This rate is based on a total base valuation of $11,070,000 and a 95.46% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XXV STEWART SIMMONS FIRE DISTRICT TAX

An ad valorem tax rate of $0.05 per $100 at full valuation is hereby established as the official tax rate for the Stewart Simmons Fire District for this fiscal year 2014/15. This rate is based on a total base valuation of $243,220,000 and a 98.39% collection rate, which does not exceed the collection rate experienced in the 2012/13 fiscal year.

SEC. XXVI COUNTY TAX RATE ESTABLISHED

An ad valorem tax rate of $0.313 per $100 at full valuation is hereby established as the official tax rate for Watauga County for this fiscal year 2014/15. This rate is based on a total base valuation of $8,805,713,644 and an estimated 97.15% collection rate, which does not exceed the collection rate experienced during the 2012/13 fiscal year.

SEC. XXVII SOLID WASTE FEES ESTABLISHED

Commercial and Other Non-Residential Tipping Fees - $49.00 per ton (includes scrap metal and demolitions)
Waste amounts less than one ton will be charged a prorated fee of $49.00 per ton
Solid Waste Fee (per residence County-wide) - $80.00 per year
Brush/Stump tipping fee - $42.00 ton
Small animal carcass disposal fee - $5.00
Large animal carcass disposal fee - $25.00
Tire trailer rental - $75.00 per trailer drop

SEC. XXVIII PLANNING, INSPECTIONS FEES ESTABLISHED

Building Permit	$.30 per square foot heated space
	$.15 per square foot unheated space
Modular Home	$300.00 + $.15 per square foot for basement
Mobile Home	$75.00 single wide / $100 double wide
Penalty for building without permit	Double building permit fees. May be subject to additional trip fees if necessary
Alteration Permit	$75.00
Sign Permit	$50/on premise / $100.00 for billboard
Trip Fee	$75.00
Grading permit	$150.00 per acre or part thereof; Individual home site less than 1 acre exempt
Floodplain Development Permit	$150.00
Compliance and Review	$40.00 per permit / $100.00 per site plan
(For all ordinances not specifically named in fee schedule)	$300.00 appeals, conditional use permits, variances $400.00 amendments
Subdivision Plat Fees/ Manufactured Home Park Fees	$30.00 per lot or building as applicable
Wireless Communication Tower Site	$750.00
Wireless Co-location Permit	$150.00
Wind Energy Systems	$150 small / $750 large
Sexually Oriented Business Permit	$1,000.00
Road Name Change	$500.00
Administrative Fees for Refunds	$30.00+ $75.00 per inspection done

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
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SEC. XXIX FIRE CODE FEES AND PENALTIES ESTABLISHED

Special User Permits for Specific Times:	
Fireworks-Public Display	$25.00
Tents and Air Structures	$25.00
(30 day maximum)	
Temporary kiosks or	$25.00
Merchandising Displays	
Insecticide fogging or fumigation	$25.00
Explosive Materials:	
Blasting Permits:	
Annually (1 Year)	$100.00
48 Hours	$40.00
Special Assembly:	
Gun show, craft show, etc	$25.00
Bowling Pin and Alley:	
Resurfacing and Refinishing	$25.00
Any other Special Function Requiring Fire Prevention:	
Bureau inspection and Approval	$25.00
Special Test, Inspections and Services:	
Fire Report Copies	$2.00
Existing Systems Tests:	
Sprinkler Certification Test	$25.00
Fire Alarm Testing	$25.00
Standpipe Certification Test	$25.00
Grease Removal Test	$25.00
Fixed Fire Suppression Test	$25.00
Day Care Inspection	$25.00
Residential Custodial Care and Nursing Homes	$25.00
Certification of Occupancy Inspections	$25.00
Underground Storage Tanks:	
Removal (per tank)	$30.00
New Installations (per tank)	$50.00
Hydrant Installations:	
Private contractors only	$30.00
New Sprinkler Systems:	
Per square foot	$0.05
Sprinkler Renovations	$50.00
Standpipes	$30.00
New Alarm Systems	$35.00
Alarm System Renovations	$50.00
Fixed Fire Supression Systems	$35.00
Renovations to the Systems	$25.00
Fire Marshall Fire Reports	$5.00

SEC. XXX SPECIAL AUTHORIZATION - COUNTY MANAGER AS BUDGET OFFICER

A. The County Manager shall serve as Budget Officer and shall be authorized to reallocate departmental appropriations among the various objects of expenditure as he believes necessary.

B. The County Manager shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocation is reduced. Notation of all such transfers shall be made to the Board at the next regularly scheduled Board meeting.

C. He may make interfund loans for a period of not more than 60 days.

D. Interfund transfers established in the budget, may be accomplished without recourse to the Board.

E. The County Manager (Budget Officer) shall be compensated $4,285.65 salary on a bi-weekly basis for FY 2014/15.

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA
BUDGET ORDINANCE
FISCAL YEAR 2014/15

SEC. XXXI **RESTRICTIONS - COUNTY MANAGER (BUDGET OFFICER)**

A. The interfund transfers of monies, except as noted in XXXII (paragraphs C and D), shall be accomplished by Board authorization only.

B. Salary increases shall be granted in accordance with the official pay plan of Watauga County, duly adopted by the Board of Commissioners.

C. Utilization of appropriations established in the following funds may be accomplished only with the express approval of the Board:
   1. Debt Service Fund
   2. Capital Projects Fund

D. The County Manager shall be authorized to reallocate contingency funds from the General Administration budget. Such transfers or expenditures shall be reported to the Board at its next regular meeting, and recorded in the minutes per NC General Statute 150-13(b)(3).

SEC. XXXII **UTILIZATION OF BUDGET AND BUDGET ORDINANCE**

This Ordinance and the Budget Document shall be the basis of the financial plan for the Watauga County Government during the 2014/15 fiscal year. The Budget Officer shall administer the budget, and he shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are in accordance with the budget and this ordinance and the appropriate statutes of the State of North Carolina.

State derived reimbursement revenues are budgeted based on current State of North Carolina law. If these reimbursements are eliminated or otherwise altered, these alterations will be reflected by budget amendments at a later date.

Nathan A. Miller, Chairman

ATTEST:

Anita Fogle, Clerk to the Board

(SEAL)

AGENDA ITEM 6:

BUDGET AMENDMENTS

MANAGER'S COMMENT:

Ms. Margaret Pierce, Finance Director, will review budget amendments as included in your packet.

Board approval is requested.

W A T A U G A C O U N T Y
FINANCE OFFICE

814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Margaret Pierce, Finance Director
SUBJECT: Budget Amendments-FY 2013/14
DATE: June 10, 2014

The following budget amendments require the approval of the Watauga County Board of Commissioners.

Account#	Description	Debit	Credit
283102-312119	Tax Revenue Meat Camp/Creston Fire Dist		$350
284340-469919	Pmt to Meat Camp/Creston Fire Dist	$350	
283102-312112	Tax Revenue Blowing Rock Fire Dist		$13,000
284340-469912	Payment to Blowing Rock Fire Dist	$13,000	
283102-312111	Tax Revenue Todd Fire Dist		$2,500
284340-469911	Payment to Todd Fire Dist	$2,500	
283102-312110	Tax Revenue Deep Gap Fire Dist		$3,500
284340-469910	Payment to Deep Gap Fire Dist	$3,500	
283102-312108	Tax Revenue Shawneehaw Fire Dist		$650
284340-469908	Payment to Shawneehaw Fire Dist	$650	
283102-312107	Tax Revenue Cove Creek Fire Dist		$700
284340-469907	Payment to Cove Creek Fire Dist	$700	
283102-312106	Tax Revenue Zionville Fire Dist		$1,800
284340-469906	Payment to Zionville Fire Dist	$1,800	
283102-312105	Tax Revenue St Simmons Fire Dist		$19,000
284340-469905	Payment to St Simmons Fire Dist	$19,000	
283102-312104	Tax Revenue Beaver Dam Fire Dist		$1,750
284340-469904	Payment to Beaver Dam Fire Dist	$1,750	
283102-312101	Tax Revenue Foscoe Fire Dist		$7,500
284340-469901	Payment to Foscoe Fire Dist	$7,500	
243102-312101	Tax Revenue Foscoe Serv Dist		$1,650
244340-469901	Payment to Foscoe Serv Dist	$1,650	
243102-312108	Tax Revenue Shawneehaw Serv Dist		$150
244340-469908	Payment to Shawneehaw Serv Dist	$150	
243102-312100	Tax Revenue Boone Rural Serv Dist		$7,000
244340-469998	Payment to Boone Rural Serv Dist	$7,000	
283102-312109	Tax Revenue Meat Camp Fire Dist		$7,900
284340-469909	Payment to Meat Camp Fire Dist	$7,900	

To recognize additional estimated fire district tax revenues and payments due to departments.

Account#	Description	Debit	Credit
103200-323200	Sales Tax Revenue		$72,000
104330-469901	Foscoe Fire Dist	$13,500	
104330-469904	Beaver Dam Fire Dist	$19,000	
104330-469905	Boone Fire Dist	$2,800	
104330-469906	Zionville Fire Dist	$3,700	
104330-469907	Cove Creek Fire Dist	$2,800	
104330-469908	Stewart Simmons Fire Dist	$5,900	
104330-469910	Meat Camp Fire Dist	$2,500	
104330-469911	Todd Fire Dist	$5,200	
104330-469912	Blowing Rock Fire Dist	$4,600	
104330-469924	Deep Gap Fire Dist	$12,000	

To recognize additional estimated sales tax revenues payable to fire districts.

Account#	Description	Debit	Credit
103200-326600	ABC Bottle Tax		$750
105890-469848	Restorative Justice Drug Court	$750	

To recognize estimated additional revenue and expenditures for Alcohol Beverage Control Bottle Tax funds.

Account #	Description	Debit	Credit
103300-349909	NC Lottery Funds		$35,500
105911-470016	Bethel Roof Replacement	$35,500	

To recognize the award of the NC Lottery funds applied for by the Watauga County Board of Education and approved by NC DPI 5-28-14.

Account #	Description	Debit	Credit
143300-343300	Adoption Promotion Program Funds		$25,200
145410-440006	Adoption Promotion	$25,200	

To recognize the award of funds to be used for enhancement of the DSS adoption services program.

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AGENDA ITEM 7:

MAINTENANCE MATTERS

A. Rocky Knob Park Restroom Construction Project Change Order # 2

MANAGER'S COMMENTS:

Mr. Robert Marsh, Maintenance Director, will present a change order request for the Rocky Knob bathrooms. The requested change order is for $650. The request includes additional insulation to the facility ($350) and trim ($300) to provide weather tightness and a transition between the blocking and framing.

The TDA has already approved the change order and there would be no cost to the County. Staff is recommending the Board approve the change order as presented.

Board action is required.

WATAUGA COUNTY
MAINTENANCE DEPARTMENT

969 West King St., Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director

SUBJECT: Rocky Knob Park Bathroom Facility Change Order Request #2

DATE: June 11, 2014

BACKGROUND

Kanipe Construction was awarded the construction contract for the Rocky Knob Park Bathroom Project on February 18, 2014. Kanipe submitted a very competitive bid by underbidding the closest bidder by $22,210. Construction began mid April and is slated for completion by August 31st. To date, the septic system has been completed, the building has been dried in and the subcontractors are installing plumbing and electrical systems.

On June 10, Kanipe Construction met with Watauga County Planning and Inspections to discuss the Icenene blown in insulation. The inspector recommended increasing the amount of insulation in order to prevent a possible moisture problem in the future. The recommended thickness is approximately double what is specified in the building plan. The cost for adding the additional insulation is $350.

Also, on June 10, I discussed a problematic building detail the contractor has been trying to solve. The building plans do not sufficiently detail the last two timber frame rafters on each end of the building where the framing members are exposed to the weather. Additional trim will need to be added to provide weather tightness and cover the transition from block to framing. The cost to add the additional trim not in the original contract is $300.

FISCAL IMPACT

I have spoken with Wright Tilley and Matt Vincent with the TDA and they both are in agreement that this Change Order Request is in order and they will approve $650 to cover the cost of this Change Order.

STAFF RECOMMENDATION

Staff has reviewed the Change Order #2 for $650 and recommends that it be approved.

Rocky Knob Bathroom Building
Change Order #2

Under the terms of the Contract and without invalidating the original provisions thereof, the following change in work is authorized for the change in contract amount herein set forth:

*Install additional fascia (not in contract). $300.00
*Add additional insulation to ceiling (2 X R-value). $350.00

Contract Cost Summary:

1. Original Contract Amount	$	99,596.20
2. Amount of Previous Change Orders	$	2,200.00
3. Amount of This Change Order ADD	$	650.00
4. Revised Contract Total Amount	$	102,446.20

Kanipe Construction By:_____ Date:_____

Watauga County By:_____ Date:_____

Date approved by Watauga County Board of Commissioners: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

_____ Date:_____

Kanipe Construction

725 Joe Shoemaker Rd.
Vilas N.C. 28692
(828)-390-1502
kanipeconstruction@gmail.com

Project: Rocky Knob Park Bathroom Facility

Location: 333 Mtn Bike Way Boone, NC 28607

Description: Change Order #2

- Install additional fascia (not in contract) $300.00
- Add additional insulation to ceiling (2 X R-value) $350.00

Cost $650.00

AGENDA ITEM 7:

MAINTENANCE MATTERS

B. Medic Base # 3 Archaeological Survey

MANAGER'S COMMENTS:

The County recently purchased a parcel of property in the western part of the County to build a new ambulance base. The County has continued to secure the necessary permits for the facility while preceding to negotiate a contract for architectural services. As part of the process, the North Carolina Historic Preservation Office is requiring an archaeological survey of the disturbed area at the site.

Valor Engineering has arranged for Brushy Fork Environmental to provide the service at a cost of $1,950. Valor Engineering is not charging a fee to process this request as is common practice.

Staff recommends the Board authorize Brushy Fork Environmental conduct the study and invoice Valor Engineering in the amount of $1,900 in which the County will pay the full amount.

Board action is required.

WATAUGA COUNTY
MAINTENANCE DEPARTMENT

969 West King St., Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director

SUBJECT: Medic Base #3 Archaeological Survey

DATE: June 11, 2014

BACKGROUND

The North Carolina Historic Preservation Office is requiring that we conduct an archaeological survey of the disturbed area at the Medic Base #3 site. Apparently, the Historic Office and the Army Corp of Engineers believe there is a possibility that the site may contain artifacts that need to be documented. I have corresponded with the Historic Office and the ACOE and thus far, been unsuccessful in dissuading them to not require this study.

Brushy Fork Environmental has agreed to work with Valor Engineering to complete this study. The cost will be $1,950 and will be invoiced through Valor Engineering.

RECOMMENDATION

Staff recommends approval of this study in order to expedite the permitting process.

Providing Sound Environmental Solutions

5902 Highway 421 South
Mountain City, TN 37683
ph/fax: 423.727.4476
adam@bfec.org

PROJECT PROPOSAL

PROJECT: **WATAUGA COUNTY ARCHAEOLOGICAL SURVEY**

CLIENT: c/o: Jason Gaston, PE
Valor Engineering
215 Boone Heights Dr., Ste. 107
Boone, NC 28607
828.262.9807
770.722.9178

DATE: May 21, 2014

Service	General Rate(s)
Archaeologist (Ph.D)	$95/hr
Field Assistant	$55/hr

Services:

A Phase I Archaeological Survey of the Federally classified wetland area associated with the proposed Emergency Response Base project, located in Watauga County, North Carolina is proposed. In compliance with federal and state guidelines, the survey will minimally require: (1) a review of previous archaeological and historical research within the immediate area and of potential relevance to the project; (2) a visual inspection of the project area surface; and (3) excavation of 40 X 40 cm test pits (approximately ten) spaced at 10-20 m intervals along the southwestern margin of the wetland. These will be excavated by shovel to a depth of ten cm below subsoil (A-B horizon or plow zone) and the soil dry-screened through ¼-inch (6 mm) mesh. In addition, auger testing via a one-inch open faced soils sampling tool will be undertaken within the wetland area to evaluate the potential presence of archaeological evidence buried by alluvium.

Should cultural resources (e.g., artifacts) exceeding 50 years in age be identified by the survey, hand excavation of one or two 1 X 1 m units adjacent to each point of discovery (i.e., test pit) will be undertaken to increase the artifact sample and provide a better view of contextual and material conditions. Soil from these also will be dry-screened through ¼-inch mesh. Any artifacts or other indicators of past human activity recovered will be packaged and labeled for subsequent laboratory processing and analysis. A field map of archaeological explorations and potential discoveries will be drafted on site.

If auger testing identifies the potential existence of deeply buried cultural resources within the wetland, a deeper excavation unit (perhaps up to 1 m) may be required to evaluate their significance. If human remains or any other indication of the presence of human remains are identified by the survey, fieldwork will be immediately halted and the North Carolina Historic Preservation Officer consulted.

Reporting:

Two copies of the resulting archaeological survey report of the archaeological survey and recommendations will be provided in electronic and paper forms for submittal to the North Caroline Department of Cultural Resources SHPO office.

Schedule:

BFEC will make every attempt to perform the initial investigation as soon as site conditions allow for hand excavation of test pits (ideally within 1-2 weeks of contract signing). The report will then be completed within one week of the site visit and submitted to NCSHPO. If significant archaeological relics are found - BFEC will consult with NCSHPO and respond to the client immediately.

Cost Itemization:

Service	Time (hours)	Rate (per hour)	Total
Fieldwork:			
Principal Investigator (PhD)	10	$95	$950.00
Field Assistant	10	$55	$550.00
Report Compilation	5	$95	$450.00
		Total:	**$1,950.00**

Not-to-Exceed Cost Estimate:

- Completion of Phase 1 Survey services outlined above and in this proposal above shall be performed for the **not-to-exceed** proposed price of **$1,950.00.**
- If significant artifacts are found and a phase 2 survey is required - additional services will be required and not covered under this proposal.

Note:

- BFEC will make every effort to minimize client cost while ensuring a complete, professional work product.
- BFEC will only bill for time actually spent on the project in association with the aforementioned general rate schedule.

Payment:

- The client will be billed directly following completion of the services as they are rendered.

Respectfully Submitted: BFEC, Inc. by Adam Williams, President Date: May 10, 2014

Acceptance Of Proposal:

The client can show acceptance of this proposal by email transmission.

AGENDA ITEM 8:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Beaver Dam VFD and Fall Creek VFD Fire District Changes

MANAGER'S COMMENTS:

Jeff Virginia, Emergency Services Director, will request the Board contract with Fall Creek to provide fire service to a portion of the Kellersville area in the Beaver Dam Fire District as identified in the attached map. The change will allow for quicker response times and lower fire insurance ratings for the Beech Creek community.

Board approval is required to contract with Fall Creek VFD to provide fire service to a portion of the Kellersville area in the Beaver Dam Fire District and adopt the corresponding map.

WATAUGA COUNTY

Department of Communications & Emergency Services
184 Hodges Gap Road Suite D ♦ Boone, North Carolina 28607 Phone (828) 264-3761
FAX (828) 265-7617
Jeff Virginia-Director
Email: Jeff.Virginia@watgov.org

June 12, 2014

Memorandum:
To: Watauga County Board of Commissioners
From: Jeff Virginia
Cc: Deron Geouque
Anita Fogle

Beaver Dam VFD in an effort to provide better coverage to the residents of Watauga County in the Beech Creek community would like to request the Watauga County Commissioners to adjust the Beaver Dam Fire District. The reasons for this request are; faster response times and because of this the property owners will receive a better fire insurance rate.

This can be accomplished by:

1. Contracting with Fall Creek VFD to provide primary fire and first responder coverage to this area identified on the referenced map.

2. The Commissioners approval of the contract with Fall Creek VFD, the Commissioners will also need to approve the map for the adjusted Beaver Dam Fire District.

This instrument drawn by: Eggers, Eggers, Eggers and Eggers, PLLC,
Attorneys at Law, Boone, North Carolina 28607

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

THIS AGREEMENT, made and entered into this the _____ day of _____, 2014, by and between the Beaver Dam Volunteer Fire Department of Watauga County, Inc., a non-profit fire department (hereinafter referred to as “Beaver Dam VFD”) and Fall Creek Volunteer Fire Department of Avery County, Inc., a non-profit fire department, (hereinafter "Fall Creek VFD") is for the purpose of providing response by the Fall Creek VFD to certain areas within the fire district of Beaver Dam VFD, and Watauga County, a North Carolina political subdivision and body politic of the State of North Carolina (hereinafter "Watauga County").

Whereas, Beaver Dam VFD is a non-profit fire department established for the purposes of providing fire protection within its fire district for the citizens and property owners within the district; and

Whereas, Fall Creek VFD is a non-profit fire department established for the purposes of providing fire protection within its fire district for the citizens and property owners within the district; and

Whereas, certain areas within the Northwest Watauga Fire District of Watauga County are located within their response district but outside their rated district as defined by the North Carolina Department of Insurance; and

Whereas, Fall Creek VFD is geographically located such that it is in a position wherein it can provide rated coverage for certain areas within the Beaver Dam VFD response district, and is willing to do so subject to the terms and conditions set forth herein.

NOW, THEREFORE, Beaver Dam VFD, Fall Creek VFD, and Watauga County, in mutual consideration of the terms and conditions set forth herein, and upon the recitals set forth above, do hereby agree as follows:

1. Fall Creek VFD shall provide primary response coverage to calls for service within the response district area shown on the map attached hereto as Exhibit A and incorporated by reference. Fall Creek VFD agrees to furnish and provide continuing fire protection service to property within this service area by dispatching upon call of any resident or property owner within the service area described by this agreement, and shall provide adequate personnel to provide such service.

2. Watauga County shall make a quarterly payment to Fall Creek VFD for taxes actually collected from the specified territory as shown on the map attached hereto as Exhibit A for the provision of these services. Such payments shall be made quarterly to Fall Creek VFD. Beaver Dam VFD understands and agrees that pursuant to this agreement it shall not be entitled to receive fire taxes for the area subject to this agreement.

3. Fall Creek VFD shall at all times maintain an approved Fire District

rating through the North Carolina Department of Insurance for the area covered by this agreement, and shall take all steps necessary to remain an approved Fire Department with the appropriate State agencies.

4. This agreement may be terminated by either party without cause effective June 30 of a calendar year by giving written notice to the other and the Watauga County Board of Commissioners no sooner than the preceding January 1 of that calendar year to allow a period of 180 days to make alternate arrangements for fire protection for this area.

5. This Agreement is entered into in Watauga County, North Carolina, and shall be construed in accordance with the laws of the State of North Carolina. The parties hereby agree that Watauga County, North Carolina shall be the exclusive venue for issues arising as a result of this contract.

6. This Agreement shall not become effective until executed by all parties and approved by the Watauga County Board of Commissioners.

{The remainder of this page left intentionally blank}

Contract for Fire Services for portion of the Northwest Watauga Fire District of Watauga County
Signature Page

IN WITNESS WHEREOF the Beaver Dam Volunteer Fire Department of Watauga County, Inc. and the Fall Creek Volunteer Fire Department of Avery County, Inc. have executed this Agreement, the day and year first above written.

_____
Beaver Dam Volunteer Fire Department of Watauga County, Inc.
By:_____
President, Board of Directors

Attest:

_____(SEAL)
Secretary, Beaver Dam Vol. Fire Department of Watauga County, Inc.

_____
Fall Creek Volunteer Fire Department of Avery County, Inc.

By:_____
President, Board of Directors

Attest:

_____(SEAL)
Secretary, Fall Creek Volunteer Fire Department of Avery County, Inc.

County of Watauga

By:_____
Nathan A. Miller, Chairman
Watauga County Board of Commissioners

ATTEST:

By:_____
Anita Fogle, Clerk to the Watauga County Board of Commissioners

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____

Margaret Pierce
Watauga County Finance Officer

Fall Creek Volunteer Fire Department

Station #1

4296 Beech Mountain Road

Elk Park, NC 28622

(828)898-5021

Station #2

2525 Buckeye Road

Elk Park, NC 28622

(828)898-8112

June 11, 2014

Mr. Deron Geouque, Manager
County of Watauga
814 West King Street
Suite 205
Boone NC 28607

Dear Mr. Geouque,

The Beaver Dam Volunteer Fire Department and the Fall Creek Volunteer Fire Department have for some years had a mutual aid agreement and have provided fire protection to the citizens who live in Buckeye area of Watauga County.

Fall Creek Volunteer Fire Department agrees to provide fire protection and medical first responder service to the area of Watauga County as indicated on the approved fire district map. Fall Creek also agrees to maintain a minimum of a 9S ISO rating.

Fall Creek Volunteer Fire Department agrees to provide these services for an ad valorem rate agreed on the approved fire district map.

Sincerely,

Scott Stansberry

Scott Stansberry, Chief
Fall Creek Volunteer Fire Department

Beaver Dam Volunteer Fire Department
1928 Bethel Road
Sugar Grove, NC 28679
(828)297-4393
(828)297-4392

June 2, 2014

Deron Geouque
814 West King Street
Boone, NC 28607

Dear Mr. Geouque:

The Beaver Dam Volunteer Fire Department and the Fall Creek Volunteer Fire Department have for some years had a mutual aid agreement and have provided fire protection to the citizens who live in the Kellersville area.

As a result of the 6-mile fire district, a portion of the Kellersville area is outside of serviceable area of Beaver Dam fire district. This has caused the homeowners outside of the 6-mile district to have a significant increase in their homeowners insurance. We propose that Fall Creek Volunteer Fire Department have primary fire coverage for the homes located outside of Beaver Dam Volunteer Fire Department's 6 mile district, this will help those residents with their homeowner's insurance. We will continue to supply mutual aid to Fall Creek VFD, as needed, to the homes located in the Kellersville area.

Sincerely,

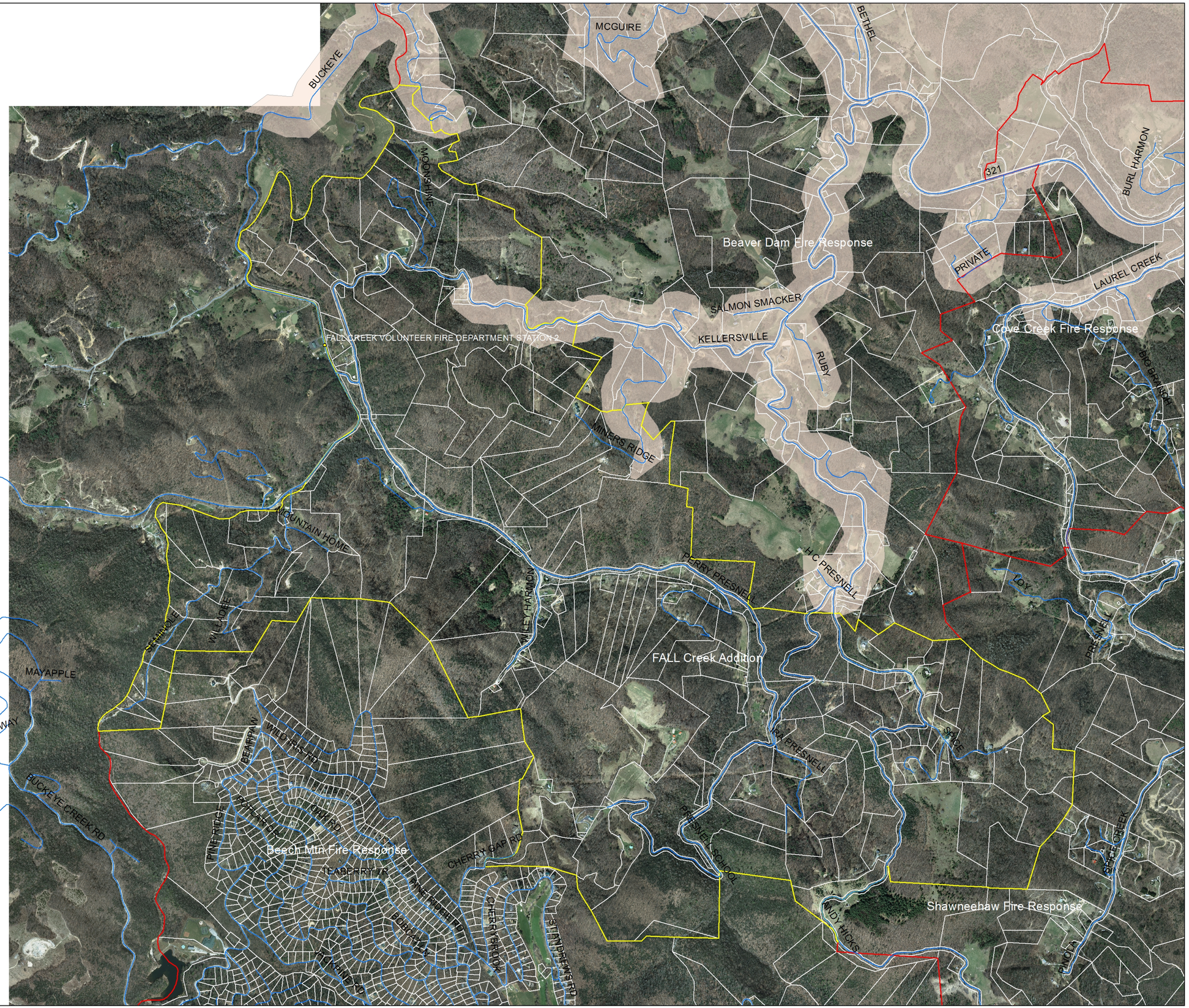
James Sherwood

James Sherwood, Chief
Beaver Dam Volunteer Fire Department

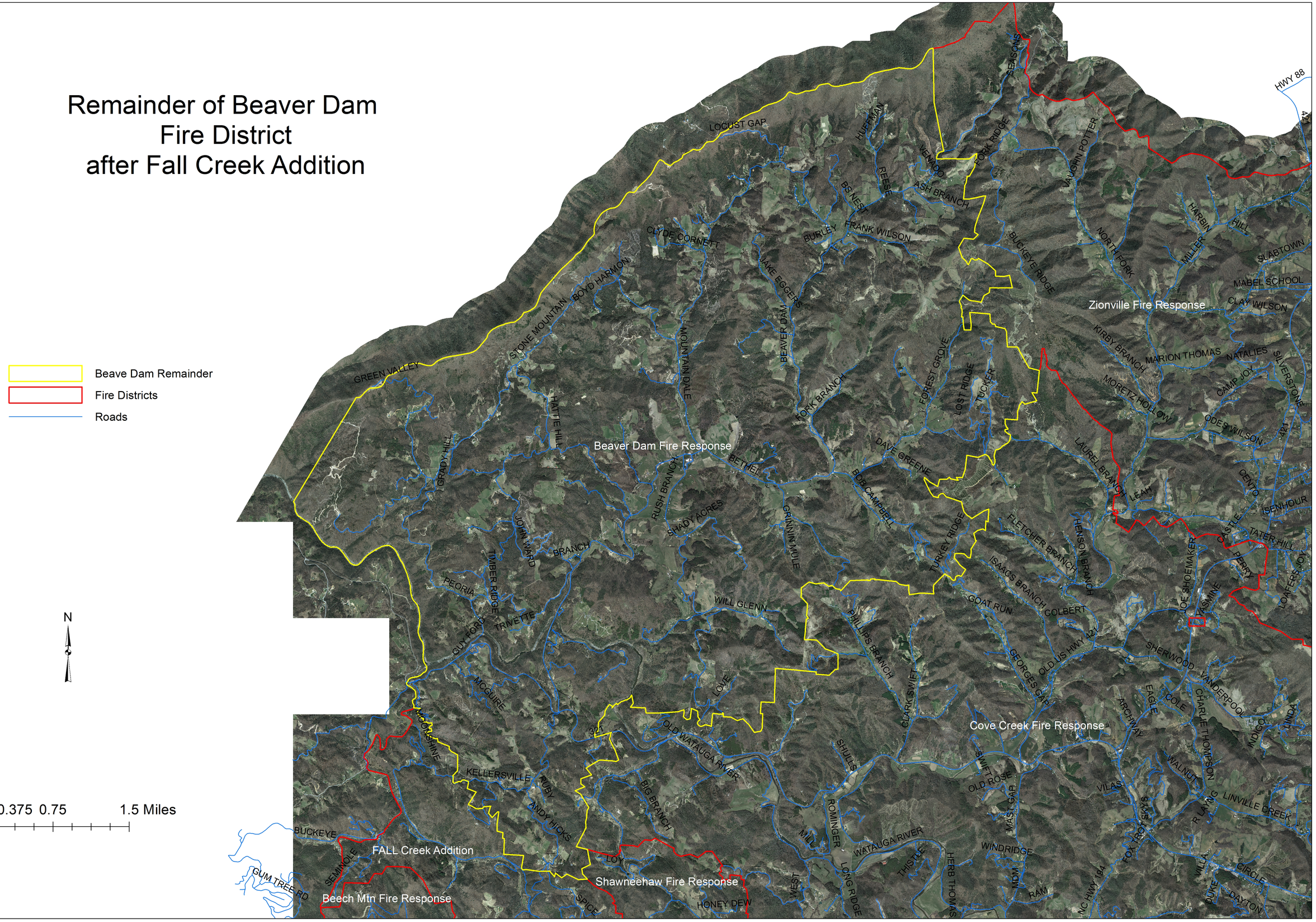
js/akn

Portion of Beaver Dam Fire District to be Serviced by Fall Creek

- Fall Creek Fire Department
- Roads
- Fall Creek Addition
- Fire Districts
- Beaver Dam 6 mile Area



Remainder of Beaver Dam Fire District after Fall Creek Addition



AGENDA ITEM 8:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Request to Accept Recycling Grant Revisions

MANAGER'S COMMENTS:

Staff will present a grant award from the North Carolina Department of Environment and Natural Resources (DENR) to provide new recycling/waste containers for County and School facilities. Total amount of the grant is $4,000 with an $848.68 match requirement which is to be split equally among the School System and County.

The original request was for $12,088 but was reduced by DENR. The match amount is budgeted in the FY 2014-2015 budget proposal.

Board action is required to accept the grant from DENR in the amount of $4,000 with a local match of $848.68.

Watauga County Sanitation Recycling Office

Memo

To: Deron Geouque

From: Lisa Doty, Recycling Coordinator

CC: JV Potter

Date: February 11, 2014

Re: Request to Accept Revised Grant from NC DENR for Increased School & County Office Recycling

---

The Watauga County Sanitation Department, Recycling Office recently applied for funding from the "2014 Community Waste Reduction and Recycling Grant" offered by the NC Department of Environment and Natural Resources. DENR has offered a partial amount of the requested funds to help with this project.

The original proposal was a request for $12,088 (DENR) with $3,022 (in matching funds). NC DENR will fund $4,000 of this to help purchase recycling containers for County Offices and Schools. Matching funds in the amount of $848.68 will be split between Watauga County Schools and the Watauga County Recycling Office. The grant match is in the FY 2014-2015 budget.

Funds from this grant will be used to:

- purchase new recycling/waste containers for County Offices,
- purchase more recycling containers for Watauga County Schools

See attached revised grant proposal for more information and complete budget.

Total Amount of NC DENR Grant = $4,000

20% Match (Recycling Office and Schools will split) = $848.68 ($424.34 each)

2014 Community Waste Reduction and Recycling Grant
PROPOSAL Revised
Watauga County Office and School Recycling

Contact Information

Lisa Doty, Watauga County Recycling Manager
Watauga County Sanitation Department, Recycling Office
336 Landfill Road
Boone, NC 28607
828-265-4852 - phone
828-264-1702 - fax
lisa.doty@watgov.org
Local Government Federal Tax ID: 566001816

Date Proposal Submitted: February 18, 2014

General Requirements

- **NC Solid Waste Disposal Tax Proceeds**: Watauga County verifies that all tax disposal proceeds are used only for the purpose of providing solid waste and recycling services. The amount Watauga County receives from the disposal funds is approximately $23,000 per year. The cost of running the recycling center is $100,000 – $125,000 per year and these funds are used to supplement the recycling center budget.
- **Recycling at Government Offices**: Watauga County provides recycling bins in all county offices for paper, plastic bottles and cans. Recycling is collected weekly by Watauga County Maintenance Department. Cardboard pickup for county offices is provided as needed by Watauga County Recycling Office.

Project Description

County Offices: Grant funds would allow for the purchase of (350) 28-quart recycling bins with a small waste container attached to it. These containers would be placed at every county employee's desk where the employee would be responsible for taking recyclables and separating (plastic bottles, paper and aluminum cans) into larger roll carts that would be set up in six convenient locations in county office buildings. The recycling from these larger bins will be collected by Watauga County Maintenance weekly and delivered to the Watauga County Recycling Facility to be baled and sold to current markets. Currently, there are recycling bins in the halls for employees to recycle, but we expect to see a large increase in recycling, especially plastic bottles and aluminum cans, if everyone has a recycling bin at their desk.

All County Department Heads have approved and support this new system. Watauga County Recycling Office would help distribute these bins and provide education for employees through personal contact, e-mail announcements, newsletters, county memos and at departmental meetings. This process would be continued indefinitely with ongoing education for current and new employees.

The Watauga County Board of Commissioners has approved and supports this grant request as well as the Watauga Sanitation and Maintenance departments and the Watauga County School Board.

Schools: Please see project description below in the "School Recycling Special Requirements" section

School Recycling Special Requirements

- **Existing Program:** There are eight public elementary schools, one charter and one private school in Watauga County that have greatly benefitted from NC DENR grant funding in 2011 that helped supply recycling bins for all school classrooms, cafeterias, hallways, offices and libraries to collect paper, plastic bottles and aluminum cans and helped fund the production of "Jason's Dream", a recycling education puppet show, with the Ekland Art Center for all third grade classes. The recycling program in all of the schools continues to grow and one to two more of the 60-gallon indoor/outdoor recycling bins are needed at each school to expand the collection of plastic bottles and aluminum cans. Each school has also requested a few more of the 18-gallon bins for classroom paper recycling.
- **Collection from Schools:** Watauga County School Maintenance to picks up plastic, paper and aluminum cans from each school on a weekly basis. Watauga County Sanitation collects cardboard from all county schools on a weekly basis.
- **Recycling Market:** All recycling materials (paper, plastic bottles, aluminum cans, steel cans and cardboard) from schools are brought to the Watauga County Recycling Center where they are baled and sold to current markets.
- **Location of Containers**: There are currently recycling containers in each classroom and in offices for paper and containers in the cafeteria, hallways, break rooms and gymnasiums for plastic bottles and aluminum cans.
- **Collection in Schools:** Student groups at each school collect recycling (bottles, cans and paper) weekly from classrooms, hallways, break rooms and cafeterias and place in a central location for Watauga County School Maintenance to pick up. Cardboard is placed in bins behind the school by staff and is picked up by Watauga County Sanitation.
- **Watauga County School Recycling Contacts:**

School Name	Phone Number	Recycling Contact	3rd Grade Teacher
Bethel	828-297-2240	Randy Bentley	Jennifer Brown
Blowing Rock	828-295-3204	Liz Tencher	Lara Whiteside
Cove Creek	828-297-2781	Eric Hoffman	Charity Austin
Green Valley	828-264-3606	Maria Jamell	Laurie Gill
Hardin Park	828-264-8481	Jamie Ward	Kelly Beckley
Mabel	828-297-2512	Pace Cooper	Bronwyn Merritt
Parkway	828-264-3032	Rainie Ratchford	Temple Jones
Valle Crucis	828-963-4712	Leslie Howser	Gina Holste
Two River Charter	828-262-5411	Leanne Cronk	Kelly Snider
Mountain Pathways	828-262-0115	Glenn Grizzard	Kristy Hackler

- **Promotion and Education:** The Watauga County Recycling Office will continue to work with all schools to provide ongoing recycling education through classroom presentations for all grade levels, work with individual student groups, participate in the annual "Environmental Field Days" where every 5th grader in school system attends recycling and other environmental presentations, as well as promote and provide tours of the recycling center for field trips. The Recycling Office also attends school assemblies at the beginning of each school year to educate students and teachers about recycling opportunities at school and at home.

Project Timeline: The purchase and distribution of recycling bins and containers for schools and county offices would begin immediately following grant approval (July 2014). Education for county employees would begin with distribution of the recycling containers and would continue on a regular basis throughout the year.

Project Budget

Item	Total #	Cost Per	Total Cost	County Match	School Match	DENR Total Funds
cone type container (schools)	12	$119.12	$1,429.44			
18 gallon bins (schools)	50	$7.50	$375.00			
roll cart (county)	10	$55.00	$550.00			
28qt recycle container (county)	350	$4.70	$1,970.00			
shipping	1		$524.24			
			$4,848.68	**$424.34**	**$424.34**	**$4,000.00**

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AGENDA ITEM 8:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. July Meeting Schedule

MANAGER'S COMMENTS:

Historically, the Board cancels the first meeting in July due to the adoption of the annual budget and the beginning of a new fiscal year. The primary run-off is slated for July 15, 2014, requiring the use of the Commissioners' Board Room as a polling place.

Staff would recommend the Board cancel the July 1, 2014 meeting and reschedule the July 15, 2014 meeting to July 8th or 16th, 2014, at 5:30 PM.

Board direction is requested.

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AGENDA ITEM 8:

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. Boards and Commissions

MANAGER'S COMMENTS:

Watauga County Economic Development Commission

The Watauga County Economic Development Commission has one remaining term set to expire in June. The current member is not eligible for reappointment due to having served two consecutive terms.

A volunteer application was received from Mr. Walter Kaudelka who has expressed interest in serving. This is a second reading for Mr. Kaudelka and, therefore, action may be taken if so desired.

Region D Development Corporation

The Region D Development Corporation is a Certified Development Company that assists the US Small Business Administration in delivering small business loans to the region. They also assist in marketing and packaging loans for small businesses throughout the region. Per their bylaws, each county is required to appoint four persons to serve as members of the Development Corporation in May of each year. Representative categories are local government (1), private lending institution (1), and community organization or a business organization (2).

The following were appointed at the May 20, 2014, meeting: Mr. John Spear (local government); Mr. Brian Crutchfield (community organization); Mr. Jim Furman (business organization).

An appointment still needs to be made for the private lending institution representative.

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

RECEIVED MAY 28 2014

Name: Walter Kaudelka

Home Address: 143 Southview Drive

City: Boone Zip: 28607

Telephone: (H) 828-263-0772 (W) 828-264-3045 (Fax) 828-264-6933

Email: wkaudelka@hospitalitymints.com

Place of Employment: Hospitality Mints, LLC

Job Title: CFO

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- ○ Bald Mountain
- ○ New River
- ○ Beaver Dam
- ○ Blue Ridge
- ○ Elk
- ○ Stony Fork
- ○ Brushy Fork
- ○ Meat Camp
- ○ Blowing Rock
- ○ North Fork
- ○ Watauga
- ○ Cove Creek
- ○ Shawneehaw
- ○ Laurel Creek
- ● Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- ○ Foscoe-Grandfather Community
- ○ Howards Creek Watershed
- ○ South Fork New River Watershed
- ○ Valle Crucis Historic District
- ○ Winklers Creek Watershed
- ○ Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

Gender
- ● Male
- ○ Female

Ethnic Background
- ○ African American
- ● Caucasian
- ○ Native American
- ○ Hispanic
- ○ Other

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission
2.
3.

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

Hospitality Mints, LLC
CFO
2001-current - Boone, NC

ETS Communications
CFO
1999 - 2001 Atlanta, GA

TSC Communications
CFO
1998 - 1999 Dallas, TX

Summit Publishing
CFO
1992 - 1998 Dallas, TX

Volunteer Experience:

Troutman Foundation - Board member - Treasurer (Local fund dedicated to serving local charities - WeCan, Hospitality House, Community Care Clinc and other Christian based organizations)

Mission work in St. Croix, San Antonio and other events sponsored by local churches and groups

Rotarian from 2001 - 2005

Hospitality Mints - contributions to local fund raisers affiliated with employees

Other Experience:

Other Comments:

Signature: Walter Carroll Jr. Date: 5/27/14

REGION D DEVELOPMENT CORPORATION, INC.

SERVING ALLEGHANY, ASHE, AVERY, MITCHELL, WATAUGA, WILKES & YANCEY COUNTIES
AN SBA CERTIFIED DEVELOPMENT CORPORATION

RECEIVED
APR 28 2014

MEMORANDUM

468 New Market Blvd.
Boone, NC 28607

Phone: 828-265-5437
Fax: 828-265-5439
E-mail: ptrew@regiond.org

TO: County Managers in High Country Region

FROM: Phillip Trew, AICP
Director, Planning and Development

SUBJECT: Region D Development Corporation Membership Appointments

DATE: April 24, 2014

According to the By-Laws of the Region D Development Corporation, Boards of County Commissioners are requested each year to appoint **four** persons to serve as members of the Development Corporation. Of the four members appointed, **one** shall be a full-time employee (or retiree) of a private lending institution, **one** shall be a person designated as a local government representative, and **two** shall be representatives of business and community organizations. Please find enclosed a copy of the 2013-14 member appointments. You may wish to reappoint these current members or to appoint new members.

The Region D Development Corporation is a Certified Development Company (CDC), and partners with lending institutions and the US Small Business Administration (SBA) to deliver the SBA 504 Loan Program. The Development Corporation contracts with Kendrick and Associates (Bob Kendrick, owner) for assistance in marketing and packaging loans for small businesses throughout the region.

Please schedule these appointments for an upcoming board meeting, and notify me by mail or email of your appointments when they are made. With new appointments, please include their address, employment, email address, and telephone number. Thank you for your assistance.

Please give me a call if you have any questions.

Enclosure

cc: Rick Herndon, Executive Director

Region D Development Corporation, Inc. 2013-14 Board of Directors

COUNTY	NAME	ORGANIZATION
Alleghany	Don Adams	Local Government
Alleghany	Bryan Edwards	Community Organization
Alleghany	Dennis Gambill	Private Lending Institution
Alleghany	Clark Hunter	Business Organization
Ashe	Martin Little	Private Lending Institution
Ashe	Sam Yearick	Local Government
Ashe	Karen Powell	Business Organization
Ashe	Kay Sexton	Business Organization
Avery	Tommy Burleson	Community Organization
Avery	Daryl Smith	Business Organization
Avery	Tena Trice	Private Lending Institution
Avery	Robert Wiseman	Local Government
Mitchell	Dean Duncan	Private Lending Institution
Mitchell	Doug Harrell	Community Organization
Mitchell	Joe Street	Local Government
Mitchell	Doug Young	Business Organization
Watauga	John Spear	Local Government
Watauga	Brian Crutchfield	Community Organization
Watauga	Jim Furman	Business Organization
Watauga	Brian Riggins	Private Lending Institution
Wilkes	Dr. Keith Bentley	Business Organization
Wilkes	Gary L. Blevins	Local Government
Wilkes	Matt Daye	Community Organization
Wilkes	Johann Louchez	Private Lending Institution
Yancey	Nathan Bennett	Local Government
Yancey	Ron Deyton	Private Lending Institution
Yancey	Walter Savage	Community Organization
Yancey	John Young	Business Organization

Officers	
President	Vacant
Vice President	Brian Crutchfield
Secretary/Treasurer	Johann Louchez
Asst. Sec./Treas.	Phil Trew

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AGENDA ITEM 8:

MISCELLANEOUS ADMINISTRATIVE MATTERS

E. Announcements

MANAGER'S COMMENTS:

The North Carolina Association of County Commissioners' (NCACC) Annual Conference is scheduled for August 14-17, 2014, in Buncombe County. Please click on the links in the attached email for detailed information. If you plan to attend, please inform Anita who will be happy to make hotel reservations and RSVP on your behalf.

A Groundbreaking Ceremony has been scheduled for Chestnut Ridge at Blowing Rock on June 24 at 2:00 pm. Parking will be at Shoppes on the Parkway. Access to event will be by shuttles, which will run between 1:15pm to 2:00pm. If you plan to attend, please inform Anita who will be happy to make hotel reservations and RSVP on your behalf.

Anita.Fogle

From: Todd McGee <todd.mcgee@ncacc.org>
Sent: Tuesday, May 20, 2014 5:12 PM
To: Anita.Fogle
Subject: Registration opens for 2014 NCACC Annual Conference

NCACC Annual Conference

August 14-17, Buncombe County

Registration opens for 2014 NCACC Annual Conference

Just as a farmer faces each growing season with a plan based on experience and knowledge of soil conditions, weather and available resources, county leaders know economic stability requires preparation, patience and trust in their citizens and other assets. “Cultivating Economic Growth” is the theme for the NCACC’s 107th Annual Conference, which will be held August 14-17 in Buncombe County.

While commissioners are not likely to find a single “silver bullet” that cures their county’s economic ills, by learning from others’ successes (or shortcomings), realizing their county’s existing assets and existing resources, and forging synergy around economic development, county leaders can help create an environment for jobs to sprout and the economy to blossom. Recruitment of large corporations draw the majority of media attention, but more often economic development occurs in other forms such as expansion of an existing business or the creation of a small or microbusiness.

A diverse community of stable and growing employers is the lifeblood of a healthy county. County boards will have differences in vision and policies, but commissioners play a crucial role in cultivating that economic growth. The Association’s Annual Conference will help showcase those various approaches, provide a forum for attendees to learn from others’ successes and failures and talk with experienced economic development professionals.

Conference Highlights

Keynote Speaker Neal Petersen (Friday General Session)
Plenary Speaker Vincent Covello (Saturday General Session)
Horn O' Plenty at N.C. Arboretum (Friday evening)
President's Banquet and Reception (Saturday evening)

- Click here to register for 2014 Annual Conference.

AGENDA ITEM 9:

PUBLIC HEARING TO ALLOW CITIZEN COMMENT REGARDING THE CONSIDERATION OF PROPOSED AMENDMENTS TO THE FOLLOWING:

A. ***Ordinance To Govern Subdivisions and Multi Unit Structures***
B. ***Sign Ordinance***

MANAGER'S COMMENTS:

A public hearing was scheduled to allow citizen comment regarding proposed amendments to two County ordinances as recommended by the Planning Board. The first amendment is to the Ordinance To Govern Subdivisions and Multi Unit Structures. The Planning Board is requesting to add Subsection 71.0233 which would provide a mechanism for developers that had preliminary plats approved with 18 foot wide roads and began construction prior to the new 20 foot requirement to receive plat approval, without requesting a variance, if they meet the requirements of the new Subsection. In May, 2012, the ordinance was amended to increase the required road width from 18 to 20 feet in order to be consistent with the NC Fire Code. The proposal is attached.

The second amendment is to the Sign Ordinance. New electronic billboards are prohibited under the ordinance, however on-premise electronic variable message signs for businesses, churches, etc. are allowed. The Planning Board is requesting to change the time the message must remained fixed from one (1) hour to fifteen (15) seconds. The proposal is also attached.

At the conclusion of the public hearing the Board may take action, if so desired.

Public Hearing Notice

The Watauga County Board of Commissioners will hold a public hearing at 6:00 PM, Tuesday, June 17, 2014 in the Commissioners Board Room, Watauga County Administration Building, 814 West King Street, to consider amendments to the "Ordinance To Govern Subdivisions and Multi Unit Structures" and the "Sign Ordinance." Proposed amendments affect subdivision road width and the message interval for on-premise electronic signs. For further information, contact the Watauga County Planning and Inspections Department, 331 Queen Street, Room 104, 265-8043, http://www.wataugacounty.org/main/App_Pages/Dept/Planning/contact.aspx.

Nathan A. Miller, Chairman
Watauga County Board of Commissioners

Anita.Fogle

From: Joe Furman
Sent: Thursday, May 22, 2014 11:40 AM
To: Deron.Geouque
Cc: Anita.Fogle
Subject: BCC meeting agenda items
Attachments: Proposed Amendment to Ordinance To Govern Subdivisions and Multi.docx; Proposed Amendment to Sign Ordinance.docx

Deron,
The Planning Board is proposing minor amendments to two County ordinances as follows.

Ordinance To Govern Subdivisions And Multi Unit Structures: In May, 2012, the ordinance was amended to increase the required road width from 18 to 20 feet in order to be consistent with the NC Fire Code. Recently, we have discovered several instances of subdivisions that received preliminary plat approval prior to the recession that had 18 foot wide roads constructed, but due to the economy never returned for final plat approval. The preliminary plats have long since expired, meaning the 20 foot requirement would be applicable when the developers seek preliminary plat renewal. It is impractical to require the additional two feet of roadway; relief can be provided through granting of a variance, which because of NC Statute changes is now a more complicated and expensive process than was previously needed for this ordinance. Accordingly, the Planning Board is proposing an amendment that will provide for the needed relief without going through the variance process. The proposal is attached.

Sign Ordinance: The sign ordinance does not allow new electronic billboards but does allow on-premise electronic variable message signs for businesses, churches, etc. Section C. 2. of the ordinance sets forth the regulations for such signs. Subsection b. provides that the sign's message must remain in a fixed position for 1 hour before changing. The Planning Board has been considering that provision and believes it is unreasonably long. Unfortunately, standards for such signs statewide and nationwide vary dramatically so there is no consistent standard to embrace. The national standard for highway billboards is that messages can change every 8 seconds; there is no national standard for these smaller on-premise variable message signs. In NC, standards for these types of signs range from allowing changes every 8 seconds to 8 times daily. After much consideration, the Planning Board is suggesting a 15 second change interval. That proposal is also attached.

Should the Commissioners desire to consider these proposals, a public hearing is necessary prior to adoption.
Joe

Joseph A. Furman, AICP
Director, Watauga County Planning & Inspections and Economic Development
331 Queen Street, Suite A
Boone, NC 28607
(828) 265-8043
(828) 265-8080 (fax)
joe.furman@watgov.org

Proposed Amendment to Ordinance To Govern Subdivisions and Multi-Unit Structures

Add new subsection 71.0233 as follows.

71.0233 In the case of roads which were approved and for which construction began prior to the adoption of the 20-foot width requirement on May 15, 2012, the Planning Board may allow 18-foot road width provided the Board determines the following.

a) the subject road received a preliminary plat approval prior to May 15, 2012, and
b) the road was substantially completed to the formerly-required 18-foot width, and
c) it is impractical from an engineering or environmental perspective to increase the width to 20 feet. Examples include, but are not limited to: 1) underground utilities have been placed in the road right-of-way, 2) cut and fill slopes have been stabilized and additional grading would unnecessarily affect the slopes, 3) the subject road segment is the final segment of an existing road.

C. Prohibited Signs.

1. Signs that are structurally unsafe and thereby endanger the public safety shall be removed unless they are repaired and made to comply with the requirements of the North Carolina State Building Code.

2. Flashing and moving signs are prohibited. A sign provided as a public service showing the time and temperature shall not be considered a flashing sign. Changeable electronic variable message signs are not considered flashing and moving provided the signs comply with the following provisions:
   a. The sign does not contain or display flashing, intermittent, or moving lights, including animated or scrolling advertising;
   b. The sign facing remains in a fixed position for at least ~~one (1) hour~~ fifteen (15) seconds (for on-premise signs);
   c. If a message is changed electronically, it must be accomplished within an interval of two (2) seconds or less;
   d. The sign must contain a default design that will freeze the sign in one position if a malfunction occurs;
   e. A changeable electronic variable message sign shall be equipped with a control system that automatically adjusts light emission level to ambient light conditions so as to not cause glare or excessive brightness. In no case shall the light level of any such sign exceed 300 nits (candelas per square meter) between the time of sunset and sunrise, nor 5,000 nits at other times. No more than 25% of the sign message may be white. Notwithstanding the acceptable light levels, internal illumination shall not be at an intensity that is distracting to vehicular traffic; and
   f. Subsequent to installation, Watauga County shall have the ongoing discretion to require that brightness, frequency, colors or other qualities be adjusted in order to address safety concerns.

3. Advertising and business signs that are tacked, nailed, posted, pasted, painted, glued, or otherwise attached to trees or rocks.

4. No source of illumination on a sign, such as floodlights, spotlights, unshielded bulbs, etc. shall shine directly into any public right-of-way. Internal illumination shall not be at an intensity that is distracting to vehicular traffic.

AGENDA ITEM 10:

PUBLIC COMMENT

AGENDA ITEM 11:

BREAK

AGENDA ITEM 12:

CLOSED SESSION

Personnel Matters – G. S. 143-318.11(a)(6)