

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, SEPTEMBER 21, 2021
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: September 7, 2021, Regular Meeting September 7, 2021, Closed Session		1
	3	APPROVAL OF THE SEPTEMBER 21, 2021, AGENDA		9
	4	CORONAVIRUS (COVID-19) COMMUNITY UPDATE	MS. JENNIFER GREENE	11
5:35	5	WATAUGA COUNTY LIBRARY MATTERS A. Annual Report B. Proposed Update of Interlocal Agreement for Appalachian Regional Library	MS. JANE BLACKBURN	13 57
5:40	6	PROPOSED APPALCART RURAL OPERATING ASSISTANCE PROGRAM (ROAP) GRANT APPLICATION	MR. CRAIG HUGHES	69
5:45	7	PROPOSED APPROPRIATION OF STATE FUNDS FOR SENIOR CENTERS	MS. ANGIE BOITNOTTE	77
5:50	8	TAX MATTERS A. Monthly Collections Report B. Refunds and Releases	MR. LARRY WARREN	95 97
5:55	9	BUDGET AMENDMENTS	MS. MISTY WATSON	117
6:00	10	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Proposed Daymark Lease Renewal B. Boards and Commissions C. Announcements	MR. DERON GEOUQUE	121 135 137
6:05	11	PUBLIC COMMENT		139
7:05	12	BREAK		139
7:10	13	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3)		139
7:30	14	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

September 7, 2021, Regular Meeting
September 7, 2021, Closed Session

MINUTES
WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 7, 2021

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, September 7, 2021, at 5:30 P.M. in the Commissioners' Board Room located in the Watauga County Administration Building, Boone, North Carolina.

Chairman Welch called the meeting to order at 5:34 P.M. The following were present:

PRESENT: John Welch, Chairman
 Billy Kennedy, Vice-Chairman
 Carrington Peralion, Commissioner
 Larry Turnbow, Commission
 Charlie Wallin, Commissioner
 Andrea Capua, County Attorney
 Deron Geouque, County Manager
 Anita J. Fogle, Clerk to the Board

Commissioner Wallin opened with a prayer and Commissioner Turnbow led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Welch called for additions and/or corrections to the August 17, 2021, regular meeting and closed session minutes.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the August 17, 2021, regular meeting minutes as presented.

VOTE: Aye-5
 Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the August 17, 2021, closed session minutes as presented.

VOTE: Aye-5
 Nay-0

APPROVAL OF AGENDA

Chairman Welch called for additions and/or corrections to the September 7, 2021, agenda.

Chairman Welch recommended adding the introduction of Mr. Dustin Burleson to the agenda.

Vice-Chairman Kennedy, seconded by Commissioner Wallin, moved to approve the September 7, 2021, agenda as amended.

VOTE: Aye-5
Nay-0

INTRODUCTION OF MR. DUSTIN BURLESON

Mr. Dustin Burleson introduced himself to the Board as the Community Relations Regional Director with Vaya Health and stated that he looked forward to bringing future updates regarding operations as well as the ongoing merger with Cardinal Health.

CORONAVIRUS (COVID-19) COMMUNITY UPDATE

Ms. Jennifer Greene, AppHealthCare Director, provided an update on the Coronavirus (COVID-19). The report was for information only and, therefore, no action was required.

PROPERTY TAX APPEAL

Mr. Larry Warren, Tax Administrator, presented an application for property tax exemption that was denied due to untimely filing. The property was purchased by High Country Community Health in August of 2020. An application for exemption was not filed until August of 2021. The property was located on State Farm Road and formerly housed Boone Urology. Mr. Warren recommended allowing the exemption.

Ms. Alice Salthouse, CEO of High Country Community Health, stated that, as a non-profit organization, the building was purchased through an USDA loan and the organization was asking to be exempt for 2021. 2020 taxes would have been pro-rated and paid at the time of the purchase.

Commissioner Peralion, seconded by Vice-Chairman Kennedy, moved to accept the application for exemption.

VOTE: Aye-5
Nay-0

TRANSFER STATION IMPROVEMENTS PROJECT – PADCO CHANGE ORDER # 1

Mr. Rex Buck, Operations Services Director, presented Change Order # 1 regarding the transfer station improvement project. The change order was in the amount of \$39,752 and was necessitated by the relocation of a water and sewer line that were not indicated on previous as-builts. Adequate funds were budgeted to cover the expense. Due to time constraints, staff authorized the Change Order.

Vice-Chairman Kennedy, seconded by Commissioner Wallin, moved to accept the change order from PADCO Excavating Inc. in the amount \$39,752 for Transfer Station Improvements as presented by Mr. Buck.

VOTE: Aye-5
Nay-0

EMERGENCY SERVICES MATTERS

A. Proposed Priority Dispatch License Renewal

Mr. Will Holt, Emergency Services Director, presented a proposed renewal of the Priority Dispatch software license for \$16,800. The software was used for processing of Fire, EMS and Law Enforcement calls with a nationally recognized list of questions that allow for standardization and prioritization of emergency calls. The cost of the software would be 100% funded by 911 surcharge funds.

Vice-Chairman Kennedy, seconded by Commissioner Pertation, moved to approve the contract renewal with Priority Dispatch software license in the amount of \$16,800 as presented by Mr. Holt.

VOTE: Aye-5
Nay-0

B. Replacement Truck Purchase Request

Mr. Holt requested approval of the purchase of a F-250 4x4 pickup truck in the amount of \$34,539 from Modern Ford and the emergency upfit in the amount of \$11,806.42 from Global Public Safety, LLC. Adequate funds were budgeted to cover the expense.

Commissioner Turnbow, seconded by Commissioner Wallin, moved to approve the purchase of a F-250 4x4 pickup truck in the amount of \$35,581.17 (including tax and tag) from Modern Ford and approve the emergency upfit in the amount of \$11,806.42 from Global Public Safety, LLC.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Proposed Easement for Hunting Hills Lane Bridge Replacement

County Manager Geouque stated that Watauga County and the Town of Boone jointly own the National Guard Armory Building located adjacent to the Hunting Hills Lane bridge which was in order to be replaced. The County Manager presented a Temporary Construction Easement as requested by the North Carolina Department of Transportation (NCDOT) for the Armory property as needed for the project.

Commissioner Turnbow, seconded by Commissioner Pertation, moved to grant the temporary easement to NCDOT for the Armory property

VOTE: Aye-5
Nay-0

B. State Highway Patrol Lease Renewal

County Manager Geouque stated that the lease for office space at the Law Enforcement Center for the North Carolina State Highway Patrol (NCSHP) was scheduled for renewal. The requested renewal amount was the same rate as the current amount of \$4,560 annually. The term of the lease was for a three (3) year period commencing on July 1, 2021 and ending June 30, 2024.

County Attorney Capua questioned whether there had been issues with the lease in previous years and County Manager Geouque stated that there had been no issues.

Commissioner Wallin, seconded by Commissioner Turnbow, moved to approve, contingent upon County Attorney review, the lease with the North Carolina State Highway Patrol (NCSHP) from July 1, 2021 to June 30, 2024.

VOTE: Aye-5
Nay-0

C. Boards and Commissions

County Manager Geouque presented the following for consideration:

Valle Crucis Historic Preservation Commission

Mr. Allen Culler has resigned his seat on the Valle Crucis Historic Preservation Commission (VCHPC). The VCHPC consists of five members. Three must reside in the District and two must be members of the Valle Crucis Community Council; however, residence within the District was not required for those two seats. Mr. Culler filled one of the two Community Council seats. Mr. Scott Jensen, a member of the Community Council, was interested in being appointed in Mr. Culler's place. Time was of the essence for this appointment in order for the VCHPC to have full membership to consider the upcoming application for Certificate of Appropriateness for the new Valle Crucis School.

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to waive the second reading and appoint Mr. Scott Jensen as presented.

VOTE: Aye-5
Nay-0

Watauga County Public Library

The Watauga County Library Board recommended Ms. Patricia Swartzbaugh be appointed to a first term to replace Ms. Ala Sue Moretz who just finished her second term.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to waive the second reading and appoint Ms. Patricia Swartzbaugh as presented.

VOTE: Aye-5
Nay-0

Social Services Advisory Board

The Social Services Advisory Board recommended the appointment of Ms. Reagan Breitenstein for a four-year term to replace Ms. Sharon Breitenstein.

Commissioner Wallin, seconded by Commissioner Turnbow, moved to waive the second reading and appoint Ms. Reagan Breitenstein as presented.

VOTE: Aye-5
Nay-0

D. Announcements

County Manager Geouque announced the following:

- The High Country Council of Governments' 46th Annual Banquet scheduled for Friday, September 10, 2021, has been cancelled due to the COVID pandemic.
- The Caldwell Community College & Technical Institute (CCC&TI) Board of Trustees invite the Board of Commissioners to join the Wednesday, September 15, 2021, Board of Trustees meeting at 6:00 P.M. at the new Student Services Center building located at the Watauga Campus in Boone.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

At 6:18 P.M., Commissioner Wallin, seconded by Commissioner Turnbow, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3) and Personnel Matters, per G. S. 143-318.11(a)(6).

VOTE: Aye-5
Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Wallin, moved to resume the open meeting at 7:42 P.M.

VOTE: Aye-5
Nay-0

ADJOURN

Commissioner Wallin, seconded by Commissioner Peralion, moved to adjourn the meeting at 7:42 P.M.

VOTE: Aye-5
Nay-0

John Welch, Vice-Chairman

ATTEST:
Anita J. Fogle, Clerk to the Board

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AGENDA ITEM 3:

APPROVAL OF THE SEPTEMBER 21, 2021, AGENDA

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AGENDA ITEM 4:

CORONAVIRUS (COVID-19) COMMUNITY UPDATE

MANAGER'S COMMENTS:

Ms. Jennifer Greene, AppHealthCare Director, will provide an update on the Coronavirus (COVID-19).

The report is for information only; therefore, no action is required.

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AGENDA ITEM 5:

LIBRARY MATTERS

MANAGER'S COMMENTS:

A. Annual Report

Ms. Jane Blackburn, Director of Libraries, Appalachian Regional Library, will present the Watauga County Public Library Annual Report.

The report is for information only; therefore, no action is required.

APPALACHIAN REGIONAL LIBRARY 2020-2021

Ashe, Wilkes, and
Watauga Counties

ARL'S NEW FIVE YEAR PLAN

2021-2026

LIVE A LARGER LIFE @ARL

Our New Mission Statement

ARL's mission is to nurture individual and community growth through free and equal access to resources for reading, thinking, learning, and living.

4 REGIONAL GOALS

- Become Known as the Gateway and Centerpiece of our Communities
- Create Innovative Programming, Outreach, and Partnerships
- Deliver Robust Technology and Digital Literacy Programming
- Build High Quality Collections

WATAUGA COUNTY PUBLIC LIBRARY'S GOALS

- Organizational Excellence
- Robust Services to Underserved Communities
- Increased Access and Innovative Programming
- Expansive Print and Digital Collection

ASHE COUNTY PUBLIC LIBRARY'S GOALS

- Become Known as the Gateway and Centerpiece of our Communities
- Create Innovative Programming, Outreach, and Partnerships
- Deliver Robust Technology and Digital Literacy Programming
- Build High Quality Collections

WILKES COUNTY PUBLIC LIBRARY'S GOALS

- Community Collaborations and
- Innovative and Relevant Services and Programming
- Technology and Digital Literacy
- Maintain and expand our collections
- Organizational Excellence

2020-2021 STATISTICS

USERS OF OUR LIBRARIES AND SERVICES

20-21

Cardholders	87,438
▪ Adults	50,726
▪ Children	36,712
Visitors	172,303
Programs	624
Program Attendees	22,191
Computer Users	9,751
WiFi Users	139,800
Circulation	436,873

19-20

Cardholders	84,281
Adults	49,251
Children	35,030
Visitors	285,567
Programs	2,073
Program Attendees	43,703
Computer Users	36,179
WiFi Users	32,653
Circulation	445,339

18-19

Cardholders	77,075
▪ Adults	47,195
▪ Children	29,880
Visitors	405,463
Programs	2,546
Program Attendees	48,124
Computer Users	53,450
WiFi Users	38,608
Circulation	605,967



PANDEMIC SERVICES

rb digital

**Unlimited
access to
thousands of
magazines**



NEW OR AMPED UP PROGRAMS AND SERVICE DUE TO THE PANDEMIC

- Chat Reference
- Telephone Reference
- Facebook Programs
- Youtube Programs
- Live programs presented at outside sites
- Take and Make kits available to children, teens, and adults
- Quarantining of returned materials
- Increased #s of books available through NCKids Digital
- Free access to Ancestry.Lib for patrons at home
- Tumblebooks daily books available for free to patrons at home
- Free online magazines
- Curbside Service
- Virtual Zoom Programs

OUR LIBRARIES

and their proudest
moments

WILKES COUNTY PUBLIC LIBRARY

Story Times in Ronda

Expanded Technology

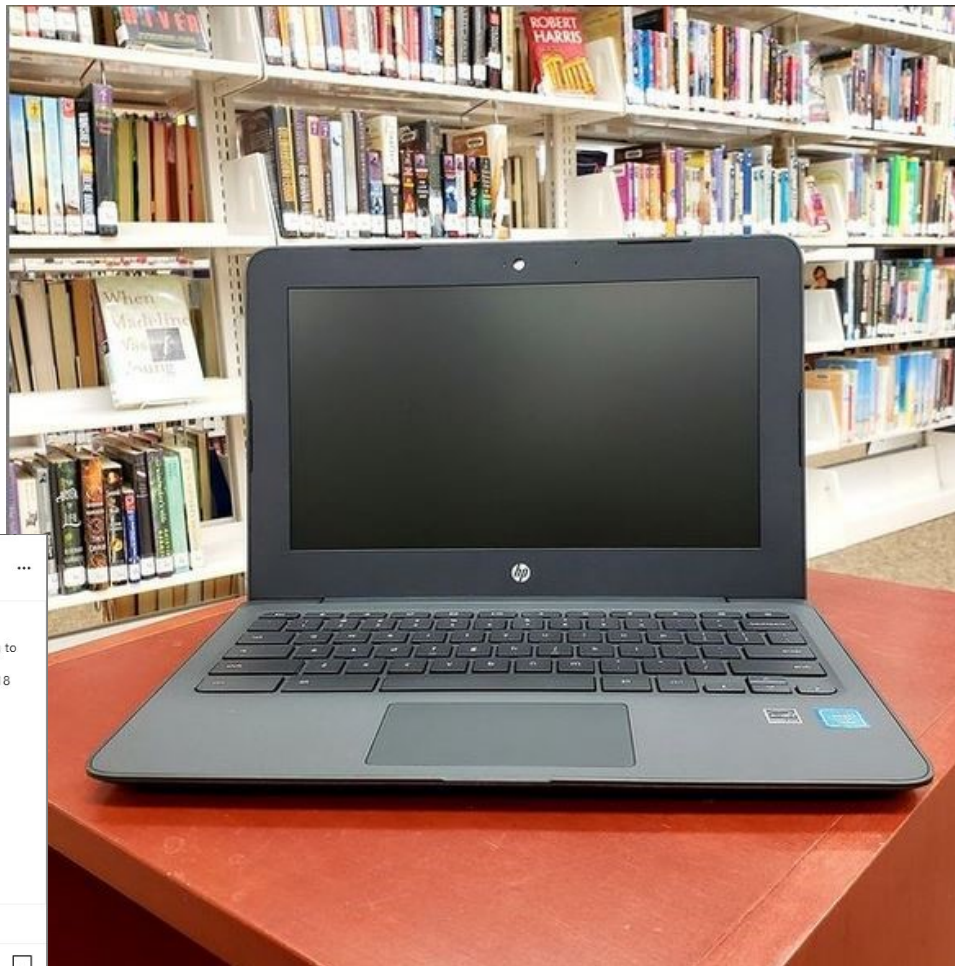
National Poetry Month

Curbside Pick-Up Service

STORY TIME IN RONDA



CHROMEBOOKS HOTSPOTS INCREASED WI-FI



wilkescountypubliclibrary ...

wilkescountypubliclibrary Did you know we have hotspots just waiting to help you with your internet connectivity? Call us at 336.838.2818 to reserve yours!

16w

[View Insights](#)

♥ 💬 📌 🏷

🌐 Liked by [stadtbibliothek_graz](#) and 12 others

MAY 6

😊 Add a comment... [Post](#)

NATIONAL POETRY MONTH

Readings on Wilkes Library YouTube channel by
Nicole de Bruijn, Nolan Belk, Annie Woodford,
and local poets



CURBSIDE SERVICE



Library patrons picked up books to read, movies to watch, and craft kits to teach and entertain!

ASHE COUNTY PUBLIC LIBRARY

Weekly activity kits for all ages

Virtual Events

Take Home Tech

Record Number Summer Learning Participants

KITS FOR ALL AGES: TAKE A LIBRARY PROGRAM HOME WITH YOU

KITS FOR ALL AGES



- Weekly activity kits for all ages
- Topics included art, STEM, and animals for kids; detectives, Shakespeare, and nature for teens; and spring cleaning, Jane Austen, and gardening for adults
- In fiscal year 2020-21, we gave away over 3000 kits

VIRTUAL EVENTS

VIRTUAL EVENTS: BRINGING THE LIBRARY TO YOUR LIVING ROOM



In fiscal year 2020-21, the Ashe County Public Library hosted 120 virtual events with around 3000 attendees.

LOVE YOUR LIBRARY



- **All hours access to wifi is available in our** parking lot, and thanks to grant funding, wifi access points were added to increase coverage.
- **Chromebooks** are available for check out.
- **Wifi hotspots** are also available for checkout.

RECORD SUMMER LEARNING NUMBERS



- 331 active participants in the kids program
- 25 active participants in the teen program
- 20 active participants in the adult program.
- Participants earned books and other prizes as well as having the opportunity to attend special events.

WATAUGA COUNTY PUBLIC LIBRARY

Grow with Google mini-grant

Outdoor Book Scavenger Hunts

NAMI Partnership

Drive-In Bingo at Western Watauga

GROW WITH GOOGLE MINI-GRANT

- Watauga County Public Library received grant funding through a Grow with Google mini-grant which provided:
 - Job search-related print books and e-books
 - workshop on *Resume creation*
 - workshop on *Job Interviewing in a Virtual World*
 - free resume printing, paper and thumb drives to the job seeker



RESUME CREATION AND JOB INTERVIEWING IN A VIRTUAL WORLD: TIPS & TRICKS

This virtual program will help jobseekers learn about a variety of tools and resources that can help with resume creation and virtual interviewing.

March 18, at 4pm via zoom

To register, call (828) 264-8784 ext. 2
Or scan the QR code with your phone's camera to fill out our Google form .



Participants will receive a free copy of the classic book for jobseekers, "What Color is Your Parachute " or a free thumbdrive!





Grow with Google

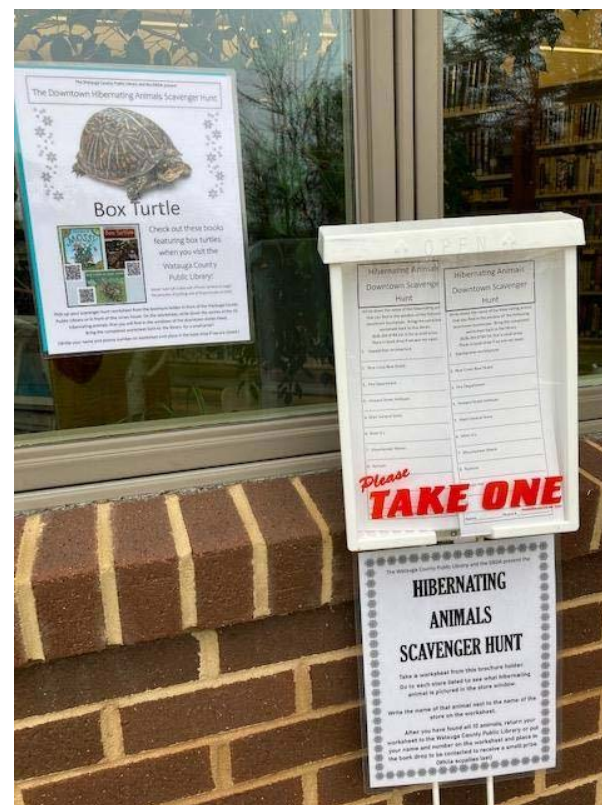
OUTDOOR BOOK SCAVENGER HUNTS

THE GREAT SUMMER READING

Book Scavenger Hunt

Week 8 Clue!

To wrap up summer reading and the Great Book Scavenger Hunt You must return to the beginning and look in the back and in the front **Outside** of the same 2 buildings There you will find 4 new books Cleaned and safely packed Choose 1 for you to keep.



NAMI PARTNERSHIP

Check out our special collection of Mental Health titles , made possible by NAMI-NC, the NCDHHS, and SAMHSA

Click Here to Access These Titles and Much More!

Received grant funding through NAMI-State and worked in partnership with NAMI High Country to promote Inclusivity Grant programming and to purchase more mental health books for our collection.

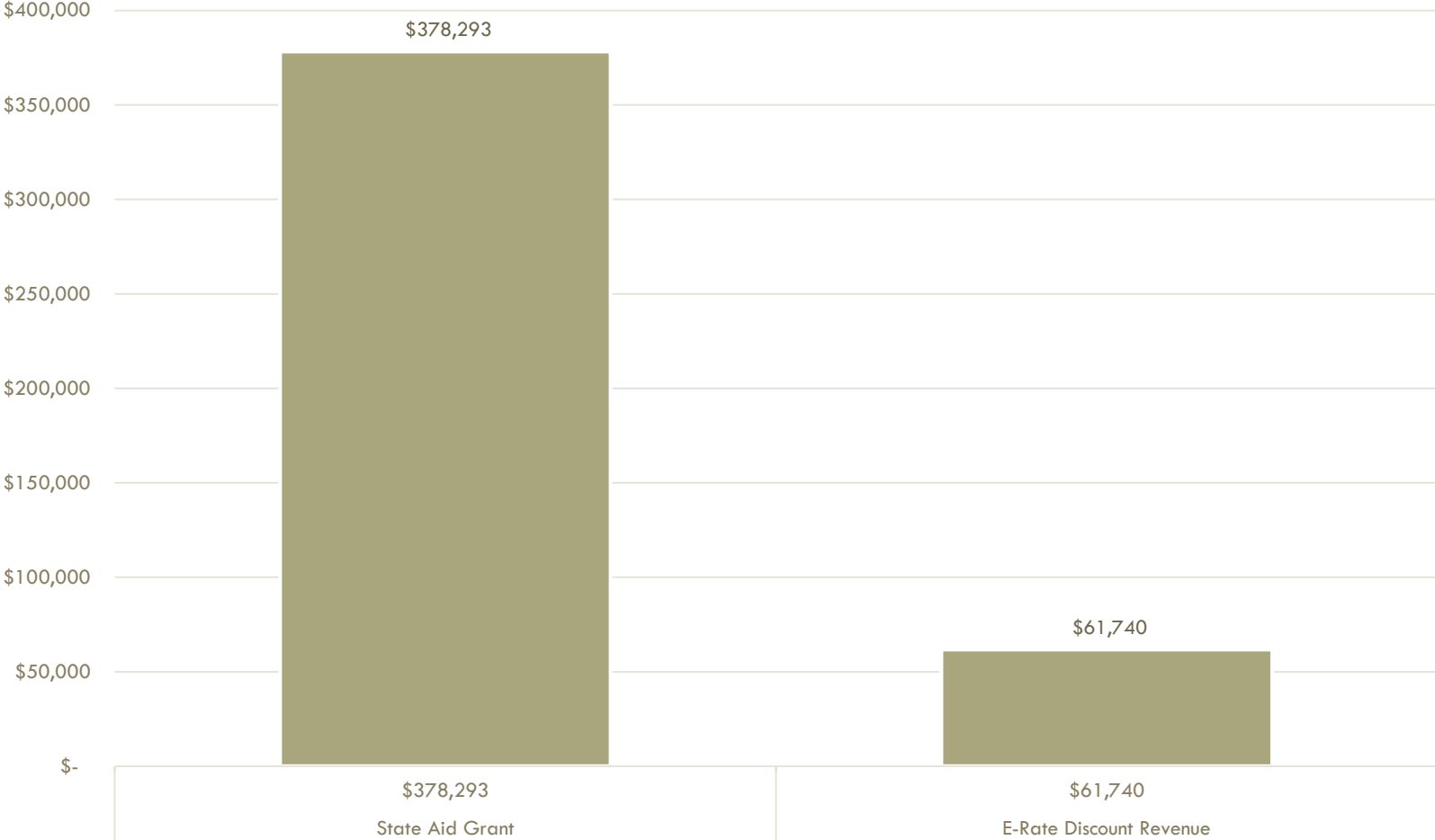
DRIVE-IN BINGO AT WESTERN WATAUGA



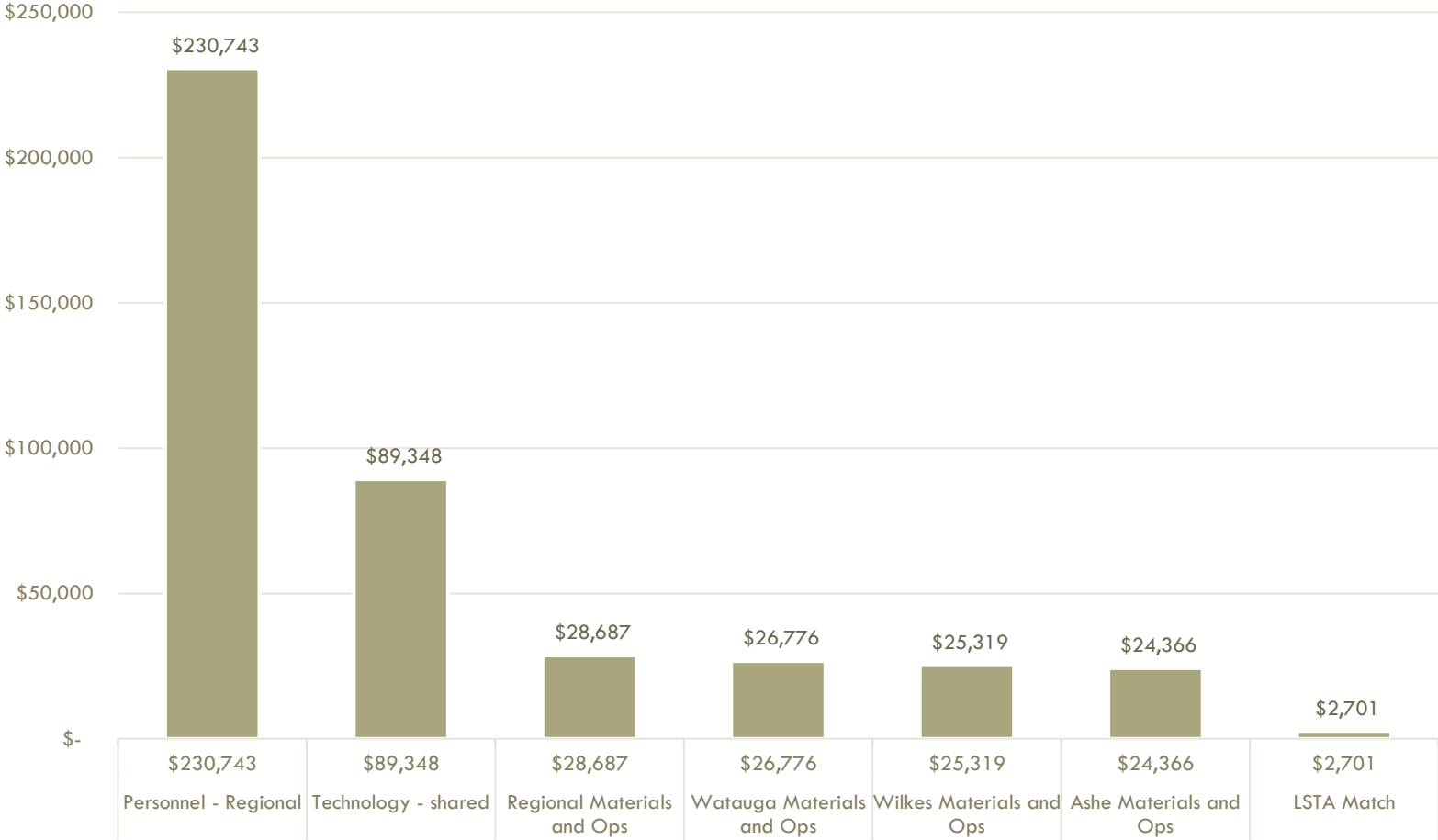
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2020-2021 Budget

STATE AID REVENUES FOR 2020-21 \$440,033

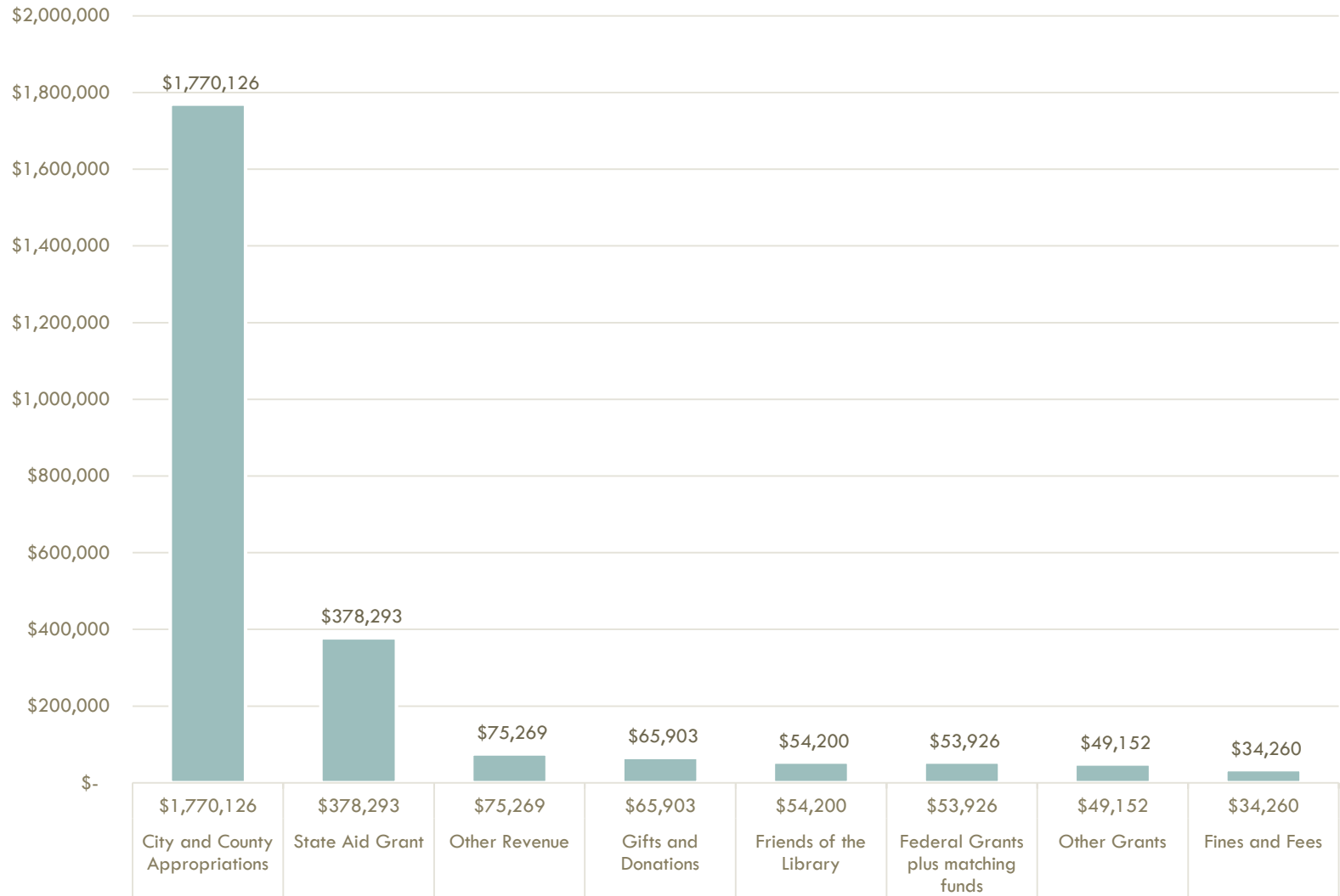


STATE AID EXPENDITURES FOR 2020-21 \$427,940

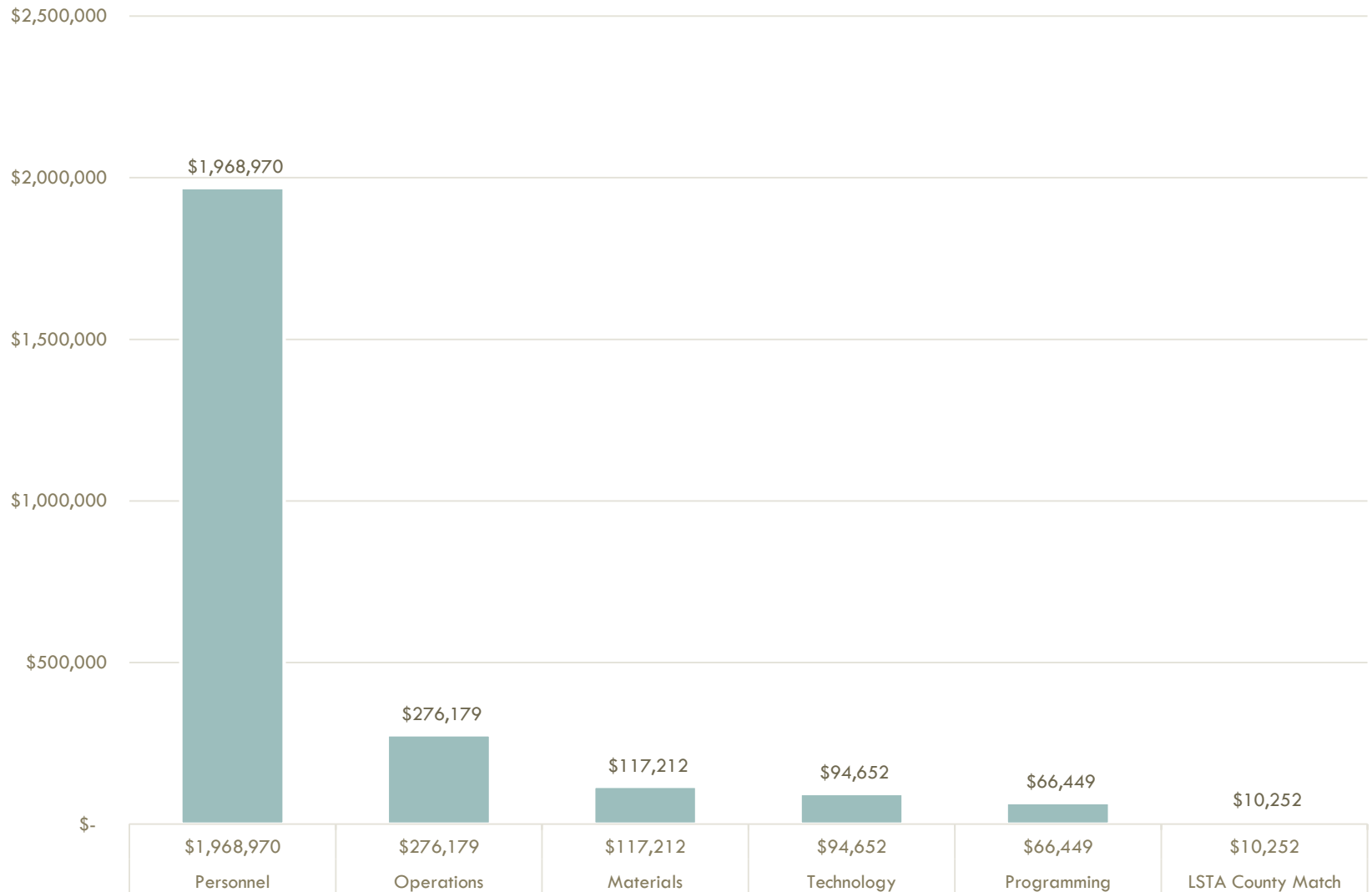


ARL REVENUES FOR 2020-21

\$2,481,129



ARL EXPENDITURES FOR 2020-21 \$2,533,714

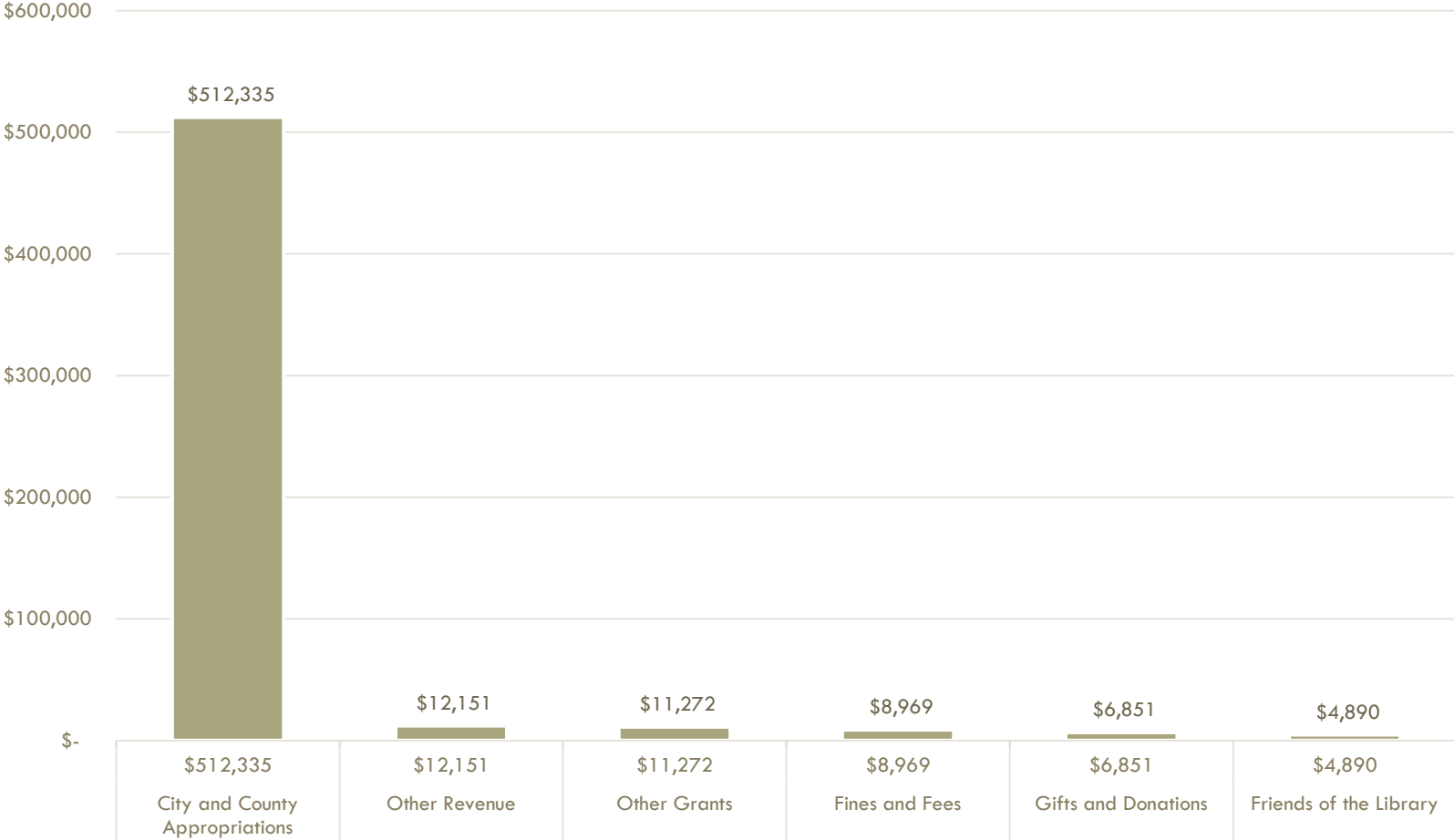


GRANTS for special projects/programs

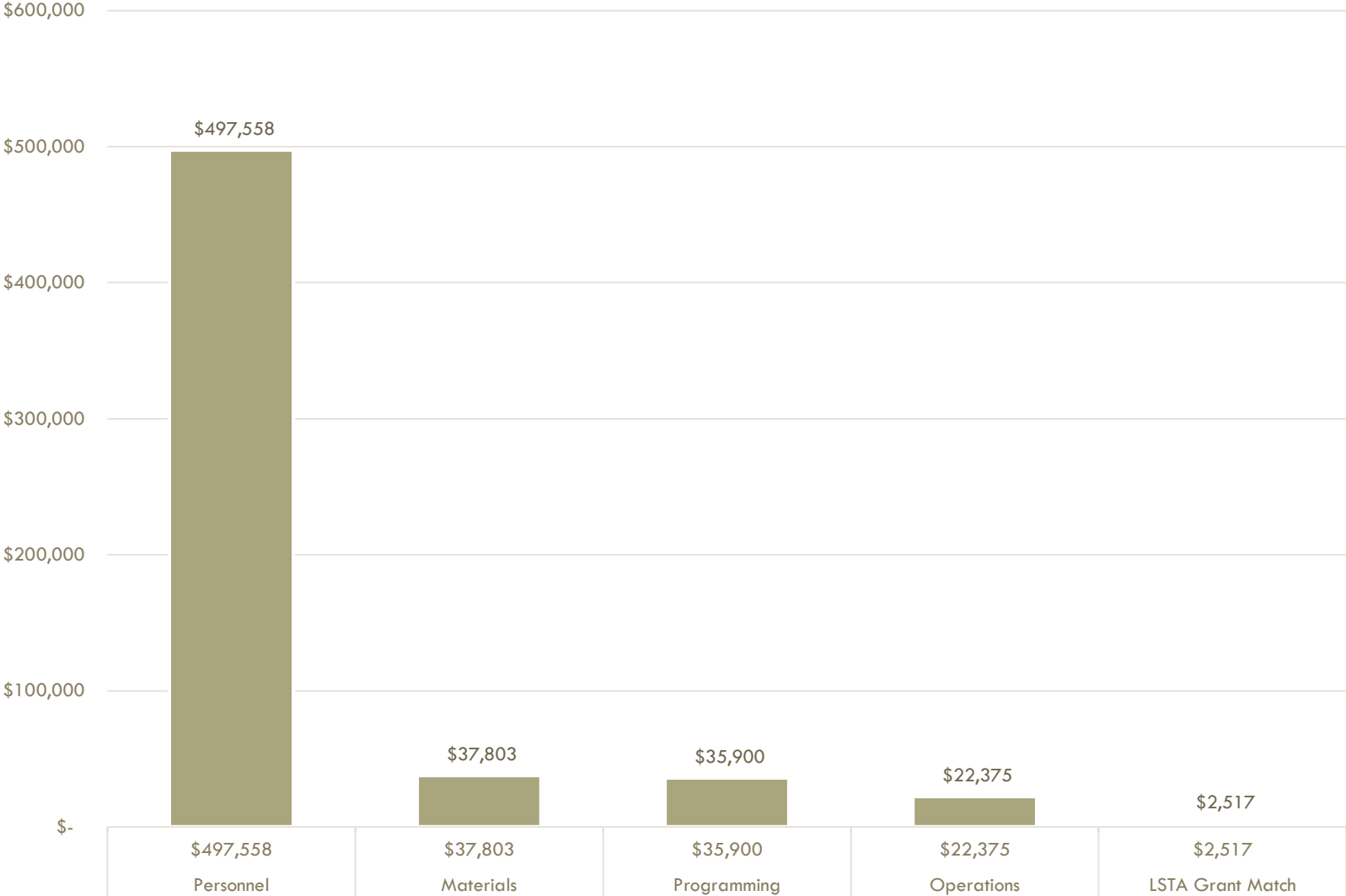
LSTA Planning Grant	\$32,835
NC Humanities Council Grant	\$20,000
LSTA Digital Inclusion Grant	\$10,000
VITA	\$9,000
NC Humanities Council Grants (2)	\$7,000
LSTA COVID mini-grant	\$3,500
NAMI grants (2)	\$2,881
Ashe Co. Community Foundation	\$1,140
Grow with Google	\$1,000
ASU Education Grant	\$500

GRAND TOTAL for 20-21: \$87,856

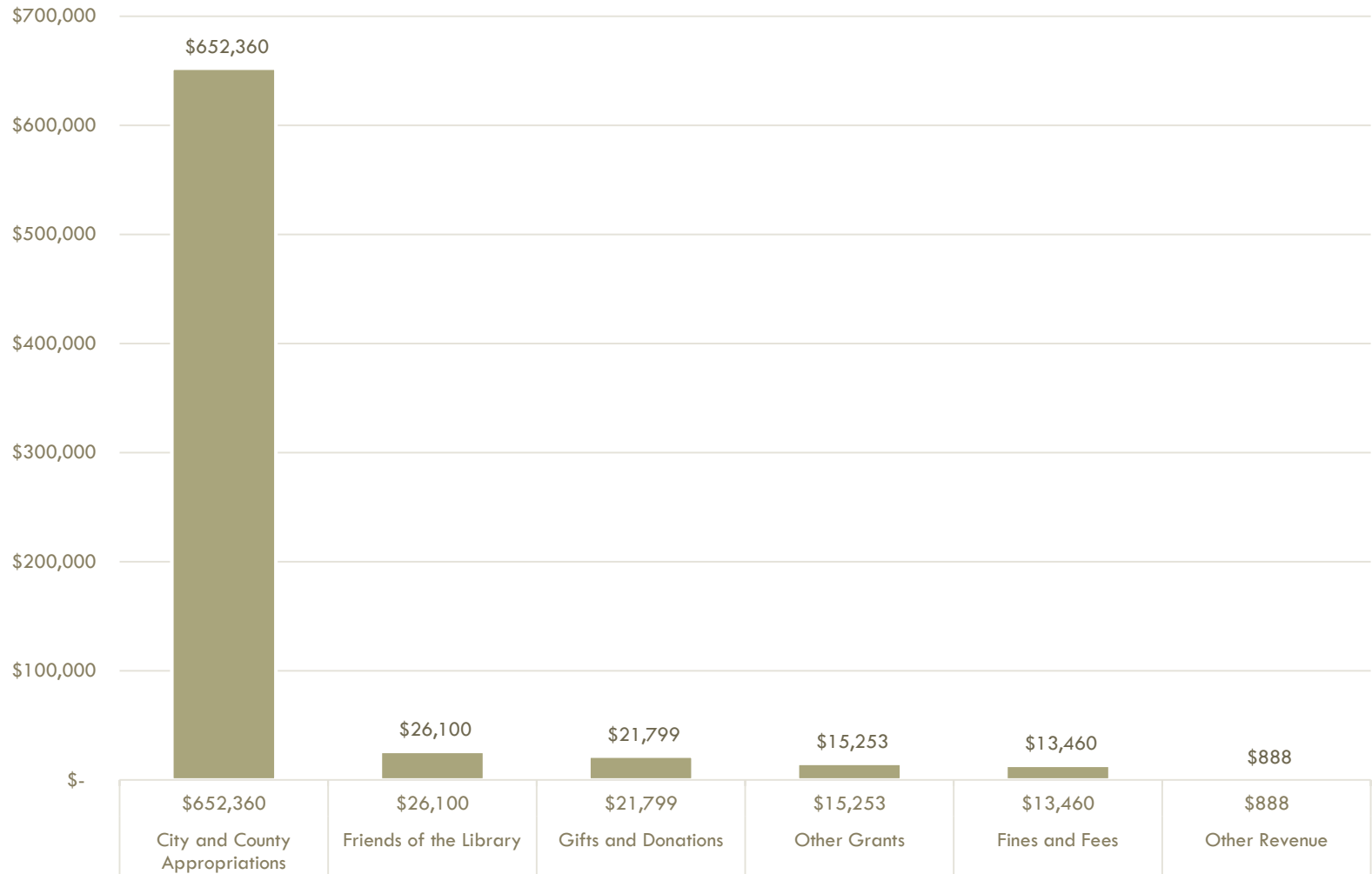
ASHE REVENUES FOR 2020-21 \$556,468



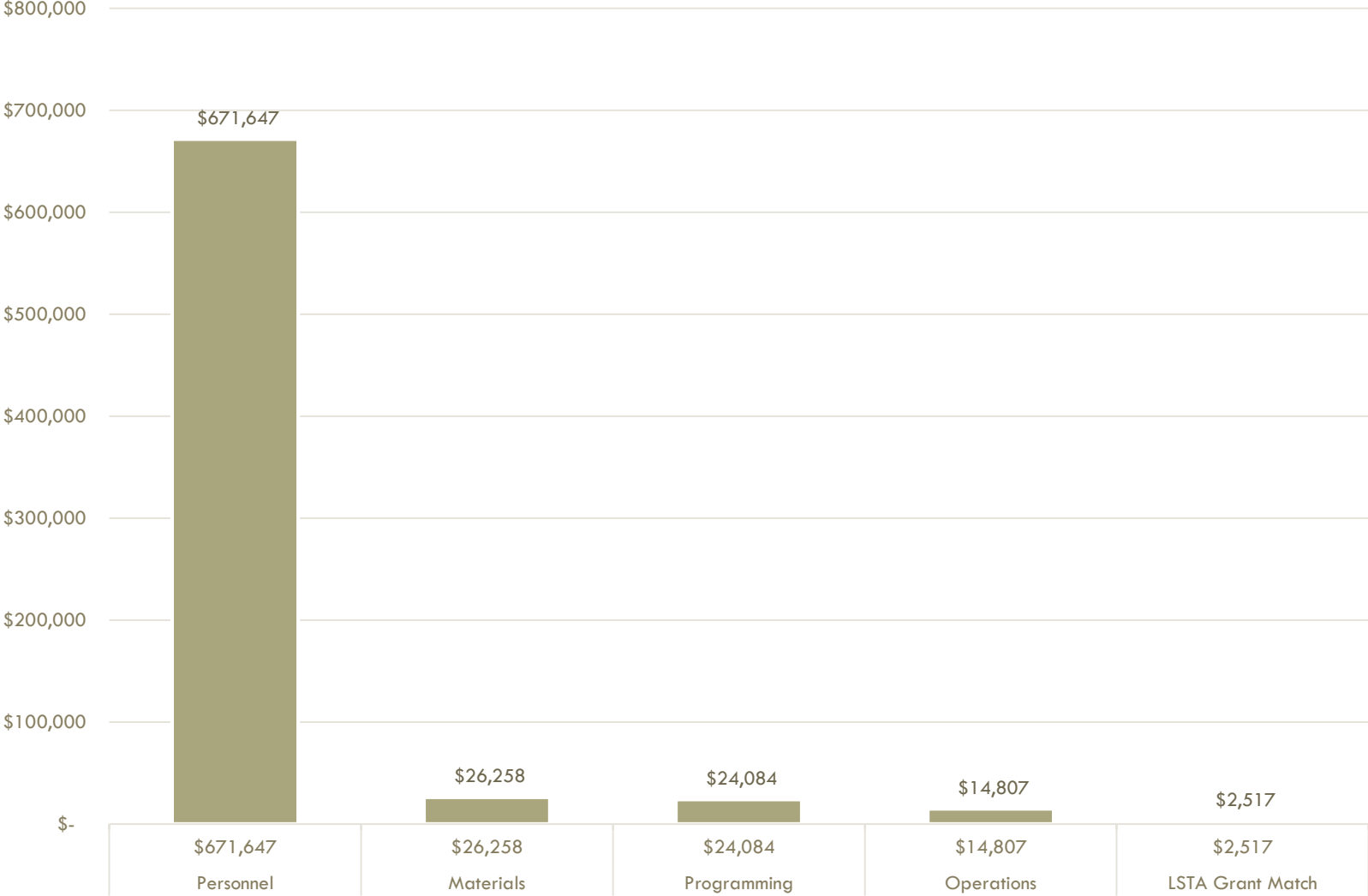
ASHE EXPENDITURES FOR 2020-21 \$596,153



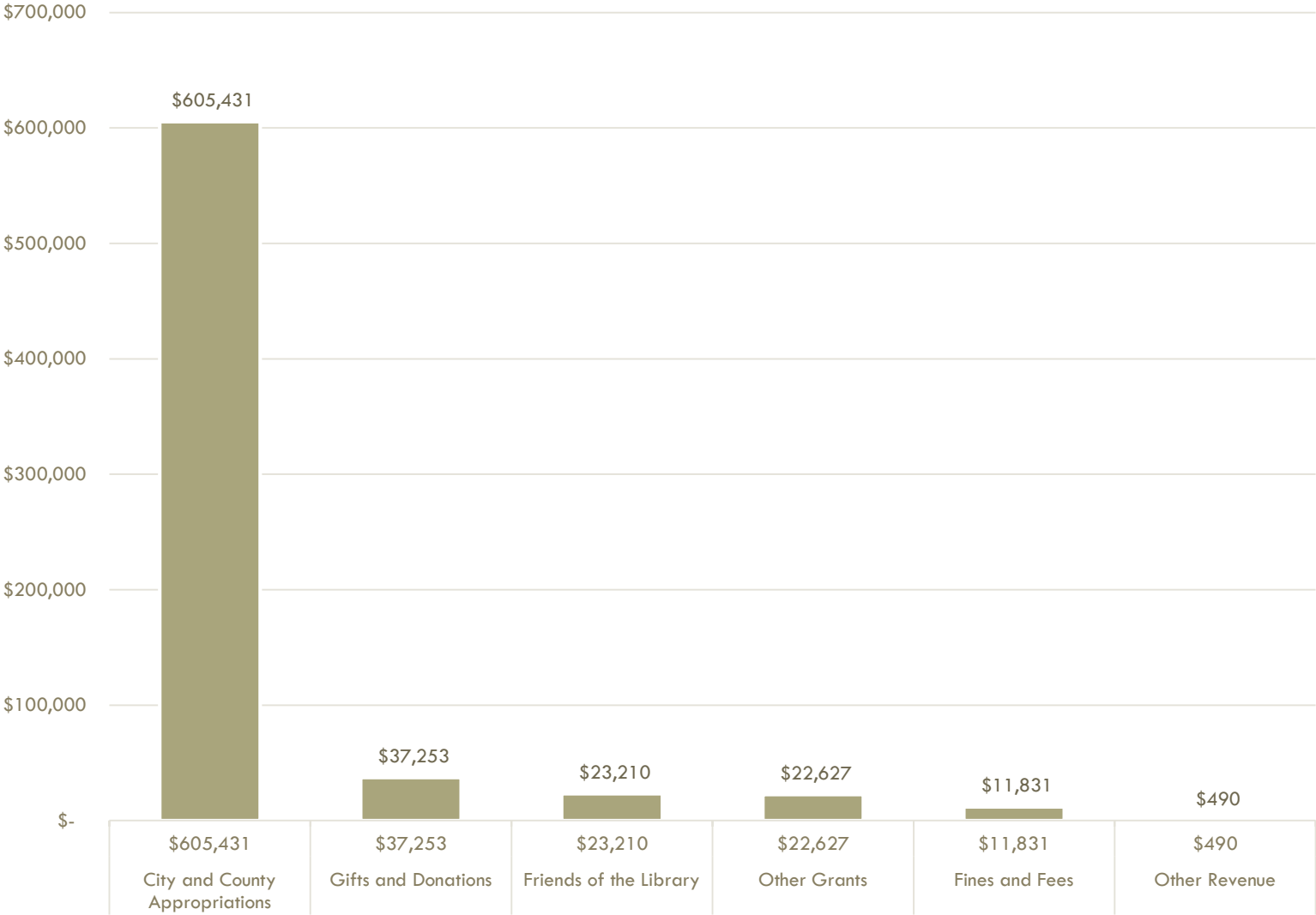
WATAUGA REVENUES FOR 2020-21 \$729,860



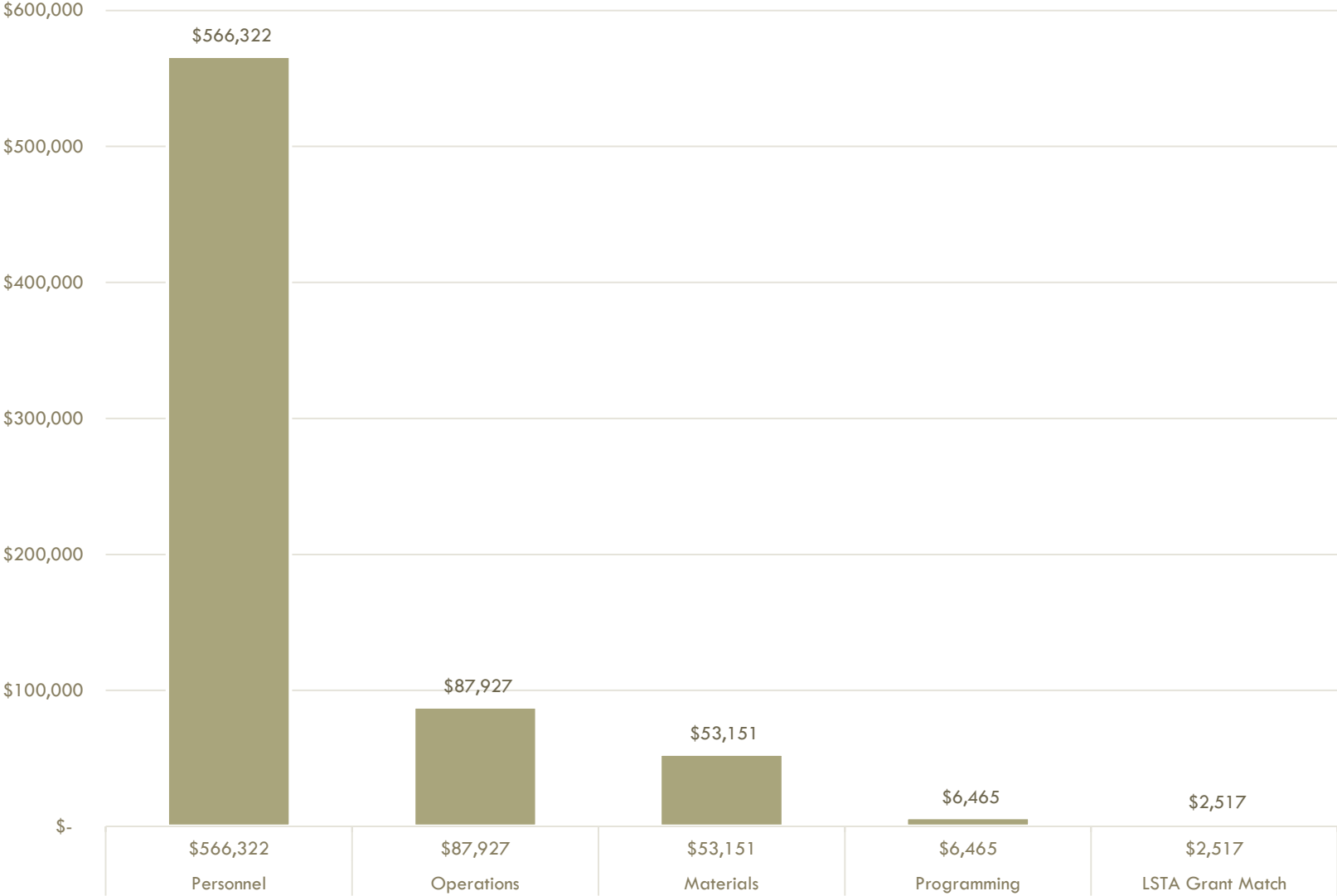
WATAUGA EXPENDITURES FOR 2020-21 \$739,314



WILKES REVENUES FOR 2020-21 \$700,842



WILKES EXPENDITURES FOR 2020-21 \$716,382

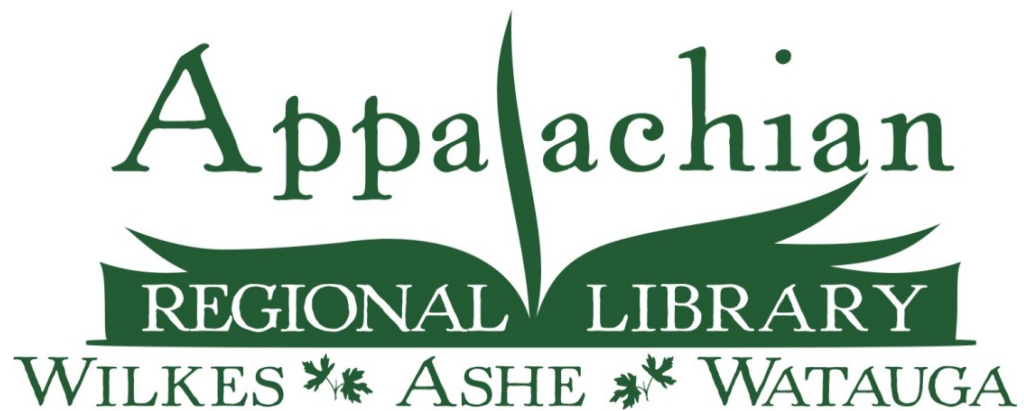


LOOKING FORWARD

2021-2022

2021-2022

- **New Five Year Plan**
- **New County Librarians in Wilkes County and Ashe County**
- **New Adult Services Manager in Ashe County**
- **Continuing to Go with the Flow**
 - Virtual Programming
 - Modified Services
 - Digital Resources
 - More Technology to Check-out
- **Watching the Budget**



Visit our website at

www.arlibrary.org

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AGENDA ITEM 5:**LIBRARY MATTERS****MANAGER'S COMMENTS:*****B. Proposed Update of Interlocal Agreement for Appalachian Regional Library***

Ms. Blackburn will present a revised interlocal agreement with the Appalachian Regional Library. The only request from Ms. Blackburn was to add language to Section III. Board of Trustees (B) Membership that would require ARL members to be selected from the county's local library advisory boards. This would ensure the ARL Board members are familiar with their local county library. At this time, it is unclear if Ashe or Wilkes have any additional changes to be made to the agreement.

Staff would recommend the Board adopt the revised agreement after Ashe and Wilkes have made any necessary changes.

COUNTIES OF ASHE, WATAUGA, AND WILKES, NORTH CAROLINA
INTERLOCAL AGREEMENT
FOR THE APPALACHIAN REGIONAL LIBRARY SYSTEM

THIS INTERLOCAL AGREEMENT FOR THE APPALACHIAN REGIONAL LIBRARY SYSTEM (hereinafter "Agreement") is made and entered into effective as of that date set forth hereinbelow, by and between the **COUNTY OF ASHE**, a body politic, party of the first part; the **COUNTY OF WATAUGA**, a body politic, party of the second part; and the **COUNTY OF WILKES**, a body politic, party of the third part;

WITNESSETH:

WHEREAS, the mission of the Appalachian Regional Library (ARL) is to be an integral part of the lives of the people in the three counties by promoting the power of knowledge, the joy of reading, and the spirit of imagination; supporting and encouraging life-long learning; and contributing significantly to the sense of community and the economic well-being of Ashe, Wilkes, and Watauga Counties;

WHEREAS, recognizing the diverse communities served and the specific individual needs of their residents, three governments and their three libraries collaboratively are committed to the education, economic development, and quality-of-life contributions that libraries uniquely are able to provide and;

WHEREAS, this collaboration provides for the most effective and efficient use of local resources for the benefit of their residents and;

WHEREAS, this collaboration provides opportunities for service and resource allocations otherwise beyond the financial and service capacities of the individual governments and libraries;

NOW, THEREFORE, the parties hereto, having previously entered into an agreement in 1979 for the purposes set forth herein, and desiring to renew their commitment for the organization of the Appalachian Regional Library upon the terms set forth below, do hereby agree as follows:

SECTION I. Governments Involved

The local governments constituting the parties to this Agreement, which are hereinafter referred to as the member counties, are:

- A. Ashe County
- B. Watauga County
- C. Wilkes County

SECTION II. Purpose Statement

The purpose of this Agreement is to perpetuate excellent library and information services to the residents of the areas included within the jurisdiction of the member counties in compliance with NCGS §153A-270 and Chapter 160A, Article 20, Part 1.

SECTION III. Board of Trustees

- A. The Appalachian Regional Library Board (ARLB) shall be the governing body of the ARL.
- B. Membership
 - 1. The membership of the ARLB shall consist of twelve (12) members, four (4) each to be appointed by the Boards of County Commissioners of Ashe County, Watauga County, and Wilkes County upon the approval of this Agreement.
 - 2. Following initial appointments by the Boards of County Commissioners under paragraph 1 above, appointments thereafter shall be in August of each year with an effective date to be the annual meeting of the ARLB in September.
 - 3. In the initial appointments under paragraph 1 above, terms of one (1) to four (4) years will be used to achieve a staggering of terms. Terms will be considered staggered when each year the terms of only three (3) members of the twelve (12) member board expire, one member from each of the member counties.
 - 4. Once staggering of terms has been achieved, each member county will appoint members for four (4) year terms. Subject to paragraph 5 below, no individual will be appointed to more than two (2) consecutive terms.
 - 5. In case of a vacancy on the ARLB, the Board of County Commissioners of the member county for which the vacancy occurs shall appoint a new member to serve the remainder of the unexpired term. ARLB members who are appointed to fill unexpired terms are eligible to be appointed for one (1)

additional full term; provided, that if the new member is fulfilling an unexpired term for less than 24 months, that member is eligible to serve two (2) consecutive full terms. All ARLB members shall serve until their successors have been appointed.

C. Powers and Duties delegated to the ARLB by the Counties of Ashe, Watauga, and Wilkes

1. The ARLB shall be delegated the power to adopt such bylaws, rules, and regulations for its own guidance and for the government of the library as may be necessary and in conformity with law.
2. The ARLB shall be delegated the power to adopt policies for the regional library system's administration and operation.
3. The ARLB shall be delegated the power to select, appoint, remove, determine salary and other terms of employment of a regional library director (the ARL Director), and delegate to that person executive powers. The ARL Director shall:
 - a. Have a valid North Carolina Public Librarian Certificate; and
 - b. Be the chief executive and administrative officer of the ARL System and function in accordance with the approved policies and by-laws of the ARLB.
4. The ARLB shall develop and approve an annual budget which shall:
 - a. Be administered under the provisions of NCGS Chapter 159 and be subject to an independent audit in that ARL is a local governmental agency pursuant to NCGS§159-7(10) with all state funds administered by the regional library and expended throughout the region as described in 07 NCAC 02I.0202.
 - b. Include the separate budgets of each member county library, with the understanding that funds appropriated by each separate member county will be spent for that county; it will include an agreed upon amount paid by each member county for the materials, salaries, and operating expenses which shall be sent to the ARL Finance Officer in

monthly or quarterly payments as negotiated by the ARL Finance Officer and the member county; and

- c. Include a specified amount of funding for each library's operating costs with gifts, special memorials, endowment and trust income, and appropriations for capital outlay earmarked for the designated purpose.
5. The ARLB shall be delegated the power to appoint a regional library finance officer (the ARL Finance Officer) who shall:
 - a. Ensure expenditure of funds consistent with the budget adopted by the ARLB;
 - b. Report directly to the ARL Director and the ARLB; and
 - c. Attend and report at all meetings of the ARLB.
6. The ARLB shall be delegated the power to assure compliance with all applicable State and Federal laws and eligibility for the receipt of State and Federal funds.
7. The ARLB shall be delegated the power to make recommendations to the member counties concerning the construction and improvement of the physical facilities of the libraries within the region; however, construction and maintenance of the physical facilities within each member county shall be the responsibility of that county unless the ARLB negotiates and the member counties approve a collaborative effort.
8. The ARLB shall make regular reports related to services and operations to the governing body of each member county as conveyed by approved reports of the ARL Director.
9. The ARLB shall obtain an annual independent audit of ARL accounts consistent with generally accepted accounting principles, and submit a copy of the audit to the State Library of North Carolina and to the finance officer of each member county.
10. The ARLB, staff, employees, or other agents shall not have the authority to incur any debt, obligation, liability, or other expense, not otherwise provided for in its existing appropriations, which would purport to place any liability

for such debt upon the member counties without an express vote of approval from each member county's Boards of Commissioners approving such indebtedness.

SECTION IV. Terms of Property Ownership

A major benefit of regional cooperation is that scarce resources may be shared among the various county residents without wasteful duplication; however, certain ownership restrictions shall apply:

- A. All buildings, grounds, facilities, furniture, equipment, books, materials, technology, resources, or other library assets owned or purchased by or for each member county or member county library shall be and remain the property of that county.
- B. All buildings, grounds, facilities, furniture, equipment, books, materials, technology, resources, or other library assets owned or purchased jointly by two or more member counties or member county libraries and not otherwise provided for under subsection A above shall be and remain the joint property of said counties, or, in the case of real property, shall be owned by said counties as tenants in common. The percentage ownership or interest of each county under this subsection B shall be as they may agree upon at the time of purchase or assumption of ownership.
- C. All furniture, equipment, books, materials, technology, resources or other library assets directly paid for or purchased with Regional or State funds and not owned or purchased by one or more of the member counties under subsection A or subsection B above shall be and remain the property of ARL. No real property shall be owned by or titled in the name of ARL, but shall instead be governed by the provisions of either subsection A or subsection B above.

SECTION V. Insurance Coverage and Indemnification

- A. Insurance Coverage
 - 1. Each member county shall maintain insurance coverage for the building(s) and grounds and other library facilities located within that county.
 - 2. ARL shall maintain insurance coverage for the contents of the buildings, the ARL Regional Office, and vehicles used to provide service.

B. Indemnification

1. ARL shall, to the extent legally permissible, indemnify each person who may serve or who has served at any time as an officer, director, board member, or employee against all expenses and liabilities, including, without limitation, counsel fees, judgments, fines, excise taxes, penalties and settlement payments, reasonably incurred by or imposed upon such person in connection with any threatened, pending or completed action, suit or proceeding in which he or she may become involved by reason of his or her service in such capacity; provided that no indemnification shall be provided for any such person with respect to any matter as to which he or she shall have been finally adjudicated in any proceeding not to have acted in good faith or in the reasonable belief that such action was in the best interests of the Appalachian Regional Library System; and further provided that any compromise or settlement payment shall be approved by a majority vote of a quorum of directors who are not at that time parties to the proceeding.

SECTION VI. Provisions for Amendment and Dispute Resolution

- A. This Agreement may be amended by instrument duly approved and executed by all of the member counties, subject to the requirements of this Section VI.
- B. Recommendations for amendments to this Agreement may be made by the ARLB or by any member county. Such recommendations shall be forwarded to the governing body of each member county in writing with a minimum thirty (30) day period for consideration provided. At any regular meeting of the governing body of each member county after expiration of said thirty(30) day period, the proposed amendments may be voted on by the governing body.
- C. Disagreements related to this Agreement shall be resolved first by a committee of representatives appointed by the governing body of each member county, with the assistance of their respective legal counsel if necessary. Should resolution by this method be unsuccessful, the governing bodies of the member counties may authorize resolution by such means as they may deem appropriate.

SECTION VII. Provisions for Withdrawal and Dissolution

- A. A member county proposing to withdraw from the ARL System shall give written notice on or before July 1 to the ARLB, the other member counties, and the State Library of North Carolina. The withdrawal shall be effective June 30 of the following calendar year.

- B. The withdrawing member county shall establish eligibility for grants to public libraries according to 07 NCAC 02I.0201 on or before the effective date of withdrawal.
- C. Should the withdrawing member county, following its written notice of withdrawal under subsection A above and prior to the effective date thereof, decide to rescind said notice, it shall do so by written notice to the other member counties and the State Library of North Carolina, whereupon it shall remain a part of the ARL System under all of the terms and conditions of this Agreement.
- D. Should that member fully withdraw, the Terms of Property Ownership as stated in Section IV shall apply.
- E. Unless the remaining member counties shall agree otherwise as set forth below, upon the withdrawal of only one member county this Agreement shall continue in full force and effect as between the remaining two member counties and said remaining counties shall remain a part of the ARL System.
- F. The ARL System shall be dissolved if at least two of the member counties withdraw in accordance with the procedures stated above, or if all of the member counties then comprising the ARL System should so agree by instrument duly approved and executed by their respective governing boards, or in any event upon expiration of the term of this Agreement as set forth in Section IX below. Any written instrument of dissolution entered into by the member counties may, but shall not be required to, include provisions for the resolution of outstanding debts and distribution of properties and resources, including appointment of a committee to accomplish the same as provided for in subsection H below.
- G. Upon dissolution, the disposition of all buildings, grounds, facilities, furniture, equipment, books, materials, technology, resources, and other library assets (collectively referred to for purposes of this subsection G as “property”) shall be governed by the following provisions:
 - 1. Property owned or purchased by or for a member county or member county library pursuant to Section IV. A. above shall remain the property of that county.
 - 2. Property owned or purchased jointly by two or more member counties or member county libraries pursuant to Section IV. B. above shall be divided among the member counties according to the percentage ownership or interest of each, or, should said member counties so agree, shall remain jointly owned.

3. Property directly paid for or purchased with Regional or State funds pursuant to Section IV. C. above and falling under the provisions thereof shall be divided equally between the member counties or, if required by law, shall revert to the State or such other entity as said law may require.
- H. The resolution of outstanding debts and the distribution of properties and resources jointly owned may be accomplished by a committee composed of representatives from each governmental unit, the current ARL Director, and a representative from the State Library of North Carolina.
 - I. After all outstanding debts are resolved, any remaining funds from the member counties shall be returned to them and the distribution of any remaining State or Federal funds shall be determined by the State Library.

SECTION VIII. Effective Date

This Agreement, in order to become effective, shall require the approval of the governing bodies of the member counties and shall become effective as of the date on which all said approvals are complete.

SECTION IX. Term and Termination: Review

- A. This Agreement shall, following the effective date hereof, continue to be in effect for a period of ten (10) years unless sooner terminated as set forth in Section VII above. The member counties may, either by amendment to this Agreement pursuant to Section VI above or by approval of a new interlocal agreement, extend the term hereof for such period as they may mutually agree upon.
- B. Upon the expiration of the term of this Agreement under subsection A above, the member counties shall immediately proceed with dissolution under Section VII and, upon completion of the same, this Agreement shall be considered terminated.
- C. This Agreement may be reviewed at any time by any of the member counties or the ARLB and, if modifications are deemed reasonable and necessary, amendments may be made according to the procedures stated above.

IN WITNESS WHEREOF, this Agreement has been executed by the principal official of the governing body of each party hereto, pursuant to authority of each respective governing body.

ASHE COUNTY:

Attest:

Ann Clark
Ann Clark, Clerk to the Board

By: Judy Porter Poe
Judy Porter Poe, Chair
Ashe County Board of Commissioners

Date: 7-2-12



PRE-AUDIT CERTIFICATE
Ashe County

This instrument has been pre-audited in the manner required by the local Government Budget and Fiscal Control Act, up to the annual amount of the appropriation by Ashe County for ARL.

By: Sandra Long 7-3-12
Sandra Long, Finance Director, Ashe County

WATAUGA COUNTY:

Attest:

Anita Fogle
Anita Fogle, Clerk to the Board

By: Nathan A. Miller
Nathan A. Miller, Chair
Watauga County Board of Commissioners

Date: 7.16.12

PRE-AUDIT CERTIFICATE
Watauga County

This instrument has been pre-audited in the manner required by the local Government Budget and Fiscal Control Act, up to the annual amount of the appropriation by Watauga County for ARL.

By: Margaret Pierce 7/31/12
Margaret Pierce, Finance Director, Watauga County

Attest:



Judy Snyder
Judy Snyder, Clerk to the Board

WILKES COUNTY:

By: Gary D. Blevins
Gary D. Blevins, Chair
Wilkes County Board of Commissioners

Date: 6-26-12

PRE-AUDIT CERTIFICATE
Wilkes County

This instrument has been pre-audited in the manner required by the local Government Budget and Fiscal Control Act, up to the annual amount of the appropriation by Wilkes County for ARL.

By: Jerry Shepherd 6/26/12
Jerry Shepherd, Finance Director, Wilkes County

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AGENDA ITEM 6:

**PROPOSED APPALCART RURAL OPERATING ASSISTANCE PROGRAM (ROAP)
GRANT APPLICATION**

MANAGER'S COMMENTS:

Mr. Craig Hughes, AppalCART Director, will request the Board approve the Rural Operating Assistance Program (ROAP) grant application for FY 2022. Watauga County was awarded \$179,265 a decrease of \$5,196 from last year's funding. The grant does not require a local match.

Board action is required to approve the Rural Operating Assistance Program (ROAP) grant application for FY 2022.



September 14, 2021

Mr. Deron T. Geouque
County Manager
Watauga County Administration Building
814 W. King Street, Suite 205
Boone, NC 28607

Dear Deron:

AppalCART would like to request Watauga County consider approval of the FY 2022 Rural Operating Assistance Program (ROAP) application. The State has allocated \$179,265 to Watauga County for FY 2022. This is a decrease from the 2020 amount by \$5,196. The funding is split into three (3) categories: Elderly and Disabled Transportation Assistance Program (EDTAP) \$69,405, Employment (EMPL) \$15,123, and Rural General Public (RGP) \$94,737. The only portion that requires a match is the RGP. The RGP requires a 10% match that is covered by fares (\$1-\$2) on the rural van routes.

These funds will provide over 23,000 trips for elderly, disabled, and low income individuals.

Note: RGP services are not limited to specific groups. The RGP routes run twice per day Monday-Friday.

A committee comprised of representatives from Watauga County Finance, Watauga County POA, Watauga County DSS, Watauga Opportunities, Inc., and AppalCART will be discussing the distribution of the funds to identify the greatest benefit to the county by making sure current service levels are maintained. A plan for distribution is not required as part of the application.

The first disbursement of funds is scheduled for October 30, 2021. Approval of the application by the County Commissioners will ensure the County receives the funding allocated to Watauga County.

The AppalCART Board will consider endorsement of how to distribute the funds after the previously mentioned committee meets.

We appreciate the Commissioners consideration of this grant application.

Sincerely,

Craig Hughes
Transportation Director

Application for Transportation Operating Assistance

FY2022 Rural Operating Assistance Program (ROAP) Funds

Name of Applicant (County)	Watauga
County Manager	Deron Geouque
County Manager's Email Address	Deron.Geouque
County Finance Officer	Misty Watson
CFO's Email Address	Misty.Watson.watgov.org
CFO's Phone Number	828-265-8007
Person Completing this Application	Craig Hughes
Person's Job Title	AppalCART Director
Person's Email Address	director@appalcart.com
Person's Phone Number	828-297-1300
Community Transportation System	AppalCART
Name of Transit Contact Person	Craig Hughes
Transit Contact Person's Email Address	director@appalcart.com

Application Completed by: _____ Date: _____
Signature

I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines. I certify and understand that if the monthly and annual milestone reports and any other status reports required by the Integrated Mobility Division (IMD) are not submitted on or before the due dates, the next scheduled disbursement will be held until all reports are submitted.

I further certify that ROAP funds will only be used for program purposes to provide trips and will not be used for Administrative or Operational expenses. If it is determined that ROAP funds have been misused, repayment of funds must be made.

Transit Director: _____ Date: _____
Signature

County Manager: _____ Date: _____
Signature

County Finance Officer: _____ Date: _____
Signature

Application Instructions

County officials should read the ROAP Program Administration Guide which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the **gray rectangle** and type each answer. If necessary, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-IMD Regional Grant Specialist assigned to the area served by the transit system.

FY2022 ROAP Program Schedule

Application Deadline	October 1, 2021
Anticipated Funds Disbursement	October 30, 2021

***Counties with unspent FY 2020/FY 2021 Carryover funding will retain the funds and the allocation will be adjusted accordingly.**

***Monthly reports due on 30th of month following reporting period.**

County’s Management of ROAP Funds

County governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process
- **ROAP funds are expended only on eligible activities as described in Appendix A of the ROAP Guidance.**
- **Supporting documentation of expenditures by all sub-recipients is required.**
- Service recipients meet eligibility requirements and their eligibility is documented.
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance.
- An accounting of trips and expenditures is provided on a monthly basis to IMD with supporting documents.
- ROAP funds received and expended are included in the local annual audit.

ROAP funds shall be disbursed in the traditional program allocations in each of the ROAP programs, however, if it is determined that a lump-sum payment can be made to the County, IMD reserves the right to change the method of distributing the funds. Counties have the flexibility to determine how the funding will be used to meet the needs of the citizens and how to sub-allocate the funding to meet the transportation needs, but the guidelines for each program used must be followed and trips accounted for by program used.

Transportation Needs and Public Involvement in Funding Decisions	Yes	No
A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the Community Transportation System, to recommend how the ROAP funds should be sub-allocated?	X	

B. Were outreach efforts conducted to inform agencies about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided how to sub-allocate the ROAP funds?	X	
C. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?	X	
Financial Management of ROAP Funds	Yes	No
D. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?	X	
E. If yes, does the county have a written agreement with these agencies that addresses the proper use, return and accountability of these funds? (<i>Include a sample agreement with application</i>)		X
F. Do any of the organizations or departments receiving ROAP funds plan to use private transit contractors to provide the ROAP funded trips? (<i>Their procurement practices will need to meet all federal and state requirements for procurement of professional services.</i>)		X
G. Are ROAP funds deposited in an interest-bearing account?		X
H. Does the county provide local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?	X	
Monitoring and Oversight Responsibilities	Yes	No
I. Subrecipients of ROAP funds are required to provide sufficiently detailed progress reports and statistical data about trips provided and rider eligibility with ROAP funds. How frequently are these provided to the county? In what format? The County must be prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at a specific cost. What form of documentation is collected? Detailed Scheduling Software Billing	Mont hly	
J. Does the county require the subrecipients of ROAP funds to use the coordinated transportation services of the federally funded Community Transportation System operating in the county?		X
K. Will any of the subrecipients use their ROAP sub-allocation as matching funds for any of the following programs? (<i>Matching funds for operating assistance or purchase of service only.</i>) 5310 – Elderly Individuals and Individuals with Disabilities Program No 5311 - Non-urbanized Area Formula Program No 5316 – Job Access and Reverse Commute Program (JARC) No 5317 – New Freedom Program No		
L. Will any of the subrecipients charge a fare for a ROAP funded trip? Yes		
M. Describe the eligibility criteria to be used in this county to determine who will be provided ROAP funded trips. What documents are used to determine eligibility? POA transportation, POA E&D clients, Watauga Opportunities employment transportation, complimentary paratransit clients, and trips within Watauga County for RGP.		
N. Since the subrecipient can only use RGP funds to pay for 90% of the cost of a trip, will the Community Transportation System use fare revenue to generate the local 10% match requirement for RGP funds?	X	

CERTIFIED STATEMENT
FY2022
RURAL OPERATING ASSISTANCE PROGRAM
County of Watauga

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Integrated Mobility Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1B, FTA C 4704.1A, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2021 to June 30, 2022 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Watauga North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low-income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality, and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

Revised 09-09-21

- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2022 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Regional Grant Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in monthly reports to NCDOT – Integrated Mobility Division or its designee. **Back-up documentation is required to support the monthly reports, failure to provide documentation will affect future disbursements. The June report will be considered the annual report.**
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amount of FY2022 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly and Disabled Transportation Assistance Program (EDTAP)	<u>\$69,405</u>	<u>\$69,405</u>
Employment Transportation Assistance Program (EMPL)	<u>\$15,123</u>	<u>\$15,123</u>
Rural General Public Program (RGP)	<u>\$94,737</u>	<u>\$94,737</u>
TOTAL	<u>\$179,265</u>	<u>\$179,265</u>

WITNESS my hand and county seal, this 21st day of September, 2021.

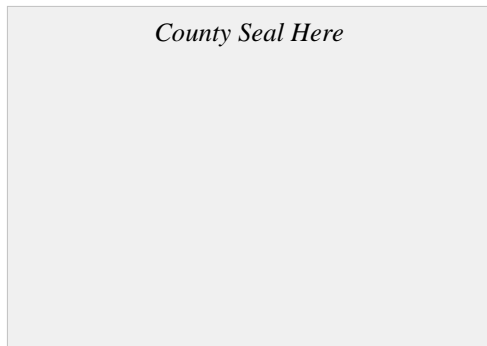
Signature of County Manager/Administrator

Signature of County Finance Officer

Printed Name of County Manager/Administrator

Printed Name of County Finance Officer

State of North Carolina County of Watauga



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AGENDA ITEM 7:**PROPOSED APPROPRIATIONS OF STATE FUNDS FOR SENIOR CENTERS****MANAGER'S COMMENTS:**

The Project on Aging received notification that each of the County's two senior centers are eligible to receive Senior Center General Purpose funding in the amount of \$14,257. The L. E. Harrill Senior Center, as a Center of Excellence, is eligible to receive \$10,693 which requires a 25% local match of \$3,564. The Western Watauga Community Center is eligible to receive \$3,564, which requires a 25% local match of \$1,188. The required match is present in the agency's FY22 budget.

Board action is required to accept the funding and the local match requirement.



Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: www.wataugacounty.org/aging angie.boitnotte@watgov.org

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Angie Boitnotte, Director

DATE: September 13, 2021

SUBJ: Appropriation of State Funds for Senior Centers

The Project on Aging received notification that each of the County's two senior centers are eligible to receive Senior Center General Purpose funding in the amount of \$14,257 on a reimbursement basis through an appropriation from the NC General Assembly and the Division of Aging. The L. E. Harrill Senior Center, as a Center of Excellence, is eligible to receive \$10,693 which requires a 25% local match of \$3,564. The Western Watauga Community Center is eligible to receive \$3,564, which requires a 25% local match of \$1,188. The required match is present in the agency's FY22 budget.

These funds can be used to support and develop programming and general operations including salaries, supplies, equipment, capital outlay, and other operating costs. We plan to use the funds to purchase equipment and supplies, and to cover other various ongoing expenses.

I recommend acceptance of these funds. I will plan to be present for discussion and questions.

Thank you for your consideration.

**CONTRACT Between
HIGH COUNTRY COUNCIL OF GOVERNMENTS
AREA AGENCY ON AGING
and**

Watauga County Project on Aging

Federal Tax ID# 566001816

Lois E. Harrill Senior center
Name of Senior Center Being Funded

I. Parties to the Contract:

This Contract, made and entered into this 7th day of September by and between Watauga County Project on Aging, hereinafter referred to as "Contractor" and the High Country Council of Governments, Area Agency on Aging hereinafter referred to as the "Agency". This Contract shall insure to the benefit of and be binding upon the parties hereto, their successors and legal representatives.

II. Effective Period:

This Contract period is effective July 1, 2021 and terminates on June 30, 2022, with the option to extend if mutually agreed, through a written amendment as provided for in Part XI.

III. Independent Status:

The parties hereto acknowledge that they are independent entities. Neither party shall represent itself as agent or employee of the other, nor shall either party bind or represent that it has the ability to bind the other to any monetary or legal obligation. The parties hereto acknowledge that neither this nor any provision hereof shall be deemed to create a partnership or joint venture between the parties.

IV. Liabilities and Legal Obligations:

Each party hereto agrees to be responsible for its own liabilities and that of its officers, employees, agents, or representatives arising out of this Contract including fiscal responsibility for deviations from this Contract.

V. Administrators for the Contract:

The persons named below shall be administrators for the respective parties and shall be the persons to whom notices provided for in this Contract shall be given and to whom matters relating to administration or interpretation of this Contract shall be addressed. Either party may change its administrator or his address or his telephone number by written notice to the other party.

For the Agency:

**Tim Price, Compliance Officer
High Country Area Agency on Aging
468 New Market Boulevard
Boone, N.C. 28607
(828) 265-5434 Ext. 122**

For the Contractor:

Watauga Project on Aging (Name)

132 Poplar Grove Conn. (Address)

Suite A

Boone, NC 28607

(828)265-8090 (Phone Number)

VI. General Provisions:

- A. The place of this Contract, controlling its status and form, shall be Watauga County, North Carolina, and all matters relating to the validity, construction, interpretation, and enforcement of this Contract shall be determined in the courts of Watauga County. Any Suit in federal district court relating to this Contract shall be brought in the United States District Court, Western District of North Carolina.
- B. This Contract supersedes all prior agreements between the parties and expresses their entire understanding with respect to the transactions contemplated herein. Any prior agreements, verbal understandings or otherwise, shall be deemed merged herein. In witness whereof, the Contractor and the Agency have executed this Agreement in duplicate originals, one of which is retained by each of the parties.

VII. Responsibilities of the Agency:

Make payment to the Contractor as described in Section IX of this Contract.

VIII. Responsibilities of the Contractor:

- A. The Contractor shall expend the award in keeping with the attached description indicating how funding will be utilized. Funding will not be disbursed until this description is received by the Agency.
- B. The Contractor is to use or expend state funds only for the purposes for which they were appropriated by the General Assembly. If the Contractor is a governmental entity, such entity is subject to the provisions of the requirements of OMB Circular A-133 and the NC Single Audit Implementations Act of 1987. Furthermore, contractor will comply with reporting requirements as defined by the G.S. 146-6.2 (see Attachment A).
- C. Submitting any other plans, reports, documents or other products that the Agency may specify.
- D. Complying with Title VI and VIII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA) and all requirements imposed by Federal regulations, rules and guidelines issued pursuant to these Titles for both personnel employed and clients served.
- E. None of the work to be performed under this contract which involves the specialized skill or expertise of the Contractor shall be subcontracted without prior approval of the Agency's contract administrator.
- F. The disclosure of information concerning services, applicants or recipients obtained in connection with the performance of this contract is prohibited. The use of such information is restricted to the performance of the Contractor's responsibilities specified in this contract.
- G. The Contractor expressly states that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this contract. The Contractor shall not employ any person having such interest during the

performance of this contract. The Contractor further agrees to notify the Agency in writing of any instance that might have the appearance of a conflict of interest. Upon execution of this contract and prior to disbursement of funds, the Contractor shall submit to the Agency a notarized copy of the Contractor's policy addressing conflict of interest in accordance with G.S. 143-6.1

IX. Payment for Services:

Payment to the contractor will be conducted in the following manner:

- A. The High Country Council of Governments will pay the contractor \$10,693. State funds will not exceed 75% of total expenditures. The total match requirement is \$3,564. Total funding, including minimum local match is \$14,257.
- B. The High Country Council of Governments will reimburse the contractor for expenditures. Reimbursement will be made when the senior center expenditure information is entered into the ARMS. As with all other non-unit reimbursement funding, the contractor is to send invoices or other backup documentation to the AAA monthly or as expenditures are incurred and entered into ARMS. This funding is to be coded as Senior Center general purpose funds, service code 176, fund source code 7.
- C. Because funding is provided on a reimbursement basis, all requests for reimbursement must be submitted to the AAA by May 31, 2022.
- D. It is understood and agreed between the Contractor and the Agency that the payment of compensation specified in this agreement, its continuation or any renewal or extension thereof, is dependent upon and subject to the allocation or appropriation of funds to the Agency for the purpose set forth in this agreement.

X. Copyrights and Distribution of Materials:

The Contractor may copyright materials originated in the performance of this contract. These copyrights notwithstanding, the Agency may use, disclose, duplicate and distribute all materials delivered under this Contract. The Contractor hereby grants to the Agency a royalty-free, non-exclusive

and irrevocable license to publish, translate, reproduce, deliver, perform, dispose of, and to authorize others so to do, all data, reports, publications, studies, curricula or other materials originated in the performance of this Contract. Such license shall be only to the extent that the Contractor has the right to grant such license. The Contractor may not market the products of this Contract for profit.

XI. Amendment:

This Contract may be modified by written amendment at any time. From time to time, changes in the scope of the services of the Contractor to be performed under this agreement are required. Such changes, including but not limited to any renewal of extension, that increase or decrease the amount of the Contractor's compensation, which are mutually agreed upon by and between the Contractor and the Agency shall be incorporated in written amendments to this contract and signed by both parties.

XII. Termination:

This Contract may be canceled in whole or in part at any time:

- A. By either party, immediately for cause, upon written notice to the other party delivered by registered mail with return receipt requested, or in person;
- B. By either party, upon at least thirty days notice in writing to the other party delivered by registered mail with return receipt requested, or in person; or
- C. By mutual consent of both parties. After receipt of a notice of termination, and except as otherwise directed by the Agency, the Contractor shall cease work under the Contract on the date, and to the extent specified, in the notice of termination. In the event of termination in part, both parties shall continue the performance of this Contract to the extent not terminated. If the Contract is terminated as provided herein, the Contractor will be paid for services actually delivered through the termination date.

XIII. Default:

Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this Contract shall not be deemed to be a waiver of any other subsequent breach and shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing, signed by an authorized representative of the Agency and attached to this Contract.

In witness whereof, the Agency and the Contractor have executed this contract as of the day first written above.

Watauga County

Attest:

_____ By: _____
Contractor

High Country Area Agency on Aging

Attest:

_____ By: _____
Tim Price, Area Agency on Aging Julie Wiggins, Executive Director
High Country Council of Governments High Country Council of Governments

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

By: _____
Julie Page, Finance Officer
High Country Council of Governments

Attachment A: Financial Reporting Requirements as Defined by General Statute 143-6.2

Annual Expenditures	Required Reporting to the Area Agency on Aging*	Funds Allowed for Cost of Audit
<ul style="list-style-type: none"> • Less than \$25,000 in State or Federal funds 	Certification (attachment #1) and State Grants Compliance Reporting <\$25,000 (attachment #2) <i>(NOTE: item # 11, Activities and Accomplishments does not have to be completed)</i> OR Audited Financial Statements in compliance with GAO/GAS (i.e. Yellow Book)	N/A
<ul style="list-style-type: none"> • Greater than \$25,000 and less than \$500,000 in State or Federal Funds. 	Certification (attachment #1) and Schedule of Grantee Receipts >\$25,000 or more (attachment #3) and Schedule of Receipts and Expenditures (attachment #4) OR Audited Financial Statements in compliance with GAO/GAS (i.e. Yellow Book)	N/A
<ul style="list-style-type: none"> • \$500,000+ in State funds and Federal pass through funds in an amount less than \$500,000 	Audited Financial Statement in compliance with GAO/GAS (i.e. Yellow Book)	May use State funds but not Federal funds
<ul style="list-style-type: none"> • \$500,000+ in State funds and \$500,000+ in Federal pass through funds (i.e. at least \$1 million in funding) 	Audited Financial Statement in compliance with OMB Circular A-133 (i.e. Single Audit)	May use State and Federal funds
<ul style="list-style-type: none"> • Less than \$500,000 in State funds and \$500,000+ in Federal pass through funds 	Audited Financial Statement in compliance with OMB Circular A-133 (i.e. Single Audit)	May use Federal funds but not State funds

Financial Reporting Requirements as Defined by General Statute 143-6.2 * Local non-profit or for-profit providers who chose to complete an audit may submit this information to the Area Agency on Aging in lieu of the Schedule of Grantee Receipts and the Schedule of Receipts and Expenditures.

**CONTRACT Between
HIGH COUNTRY COUNCIL OF GOVERNMENTS
AREA AGENCY ON AGING
and**

Watauga County Project on Aging

Federal Tax ID# 566001816

Western Watauga Community Center
Name of Senior Center Being Funded

I. Parties to the Contract:

This Contract, made and entered into this 7th day of September by and between Watauga County Project on Aging, hereinafter referred to as "Contractor" and the High Country Council of Governments, Area Agency on Aging hereinafter referred to as the "Agency". This Contract shall insure to the benefit of and be binding upon the parties hereto, their successors and legal representatives.

II. Effective Period:

This Contract period is effective July 1, 2021 and terminates on June 30, 2022, with the option to extend if mutually agreed, through a written amendment as provided for in Part XI.

III. Independent Status:

The parties hereto acknowledge that they are independent entities. Neither party shall represent itself as agent or employee of the other, nor shall either party bind or represent that it has the ability to bind the other to any monetary or legal obligation. The parties hereto acknowledge that neither this nor any provision hereof shall be deemed to create a partnership or joint venture between the parties.

IV. Liabilities and Legal Obligations:

Each party hereto agrees to be responsible for its own liabilities and that of its officers, employees, agents, or representatives arising out of this Contract including fiscal responsibility for deviations from this Contract.

V. Administrators for the Contract:

The persons named below shall be administrators for the respective parties and shall be the persons to whom notices provided for in this Contract shall be given and to whom matters relating to administration or interpretation of this Contract shall be addressed. Either party may change its administrator or his address or his telephone number by written notice to the other party.

For the Agency:

**Tim Price, Compliance Officer
High Country Area Agency on Aging
468 New Market Boulevard
Boone, N.C. 28607
(828) 265-5434 Ext. 122**

For the Contractor:

Watauga Project on Aging (Name)

132 Poplar Grove Conn. (Address)

Suite A

Boone, NC 28607

(828)265-8090 (Phone Number)

VI. General Provisions:

- A. The place of this Contract, controlling its status and form, shall be Watauga County, North Carolina, and all matters relating to the validity, construction, interpretation, and enforcement of this Contract shall be determined in the courts of Watauga County. Any Suit in federal district court relating to this Contract shall be brought in the United States District Court, Western District of North Carolina.
- B. This Contract supersedes all prior agreements between the parties and expresses their entire understanding with respect to the transactions contemplated herein. Any prior agreements, verbal understandings or otherwise, shall be deemed merged herein. In witness whereof, the Contractor and the Agency have executed

this Agreement in duplicate originals, one of which is retained by each of the parties.

VII. Responsibilities of the Agency:

Make payment to the Contractor as described in Section IX of this Contract.

VIII. Responsibilities of the Contractor:

- A. The Contractor shall expend the award in keeping with the attached description indicating how funding will be utilized. Funding will not be disbursed until this description is received by the Agency.
- B. The Contractor is to use or expend state funds only for the purposes for which they were appropriated by the General Assembly. If the Contractor is a governmental entity, such entity is subject to the provisions of the requirements of OMB Circular A-133 and the NC Single Audit Implementations Act of 1987. Furthermore, contractor will comply with reporting requirements as defined by the G.S. 146-6.2 (see Attachment A).
- C. Submitting any other plans, reports, documents or other products that the Agency may specify.
- D. Complying with Title VI and VIII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA) and all requirements imposed by Federal regulations, rules and guidelines issued pursuant to these Titles for both personnel employed and clients served.
- E. None of the work to be performed under this contract which involves the specialized skill or expertise of the Contractor shall be subcontracted without prior approval of the Agency's contract administrator.
- F. The disclosure of information concerning services, applicants or recipients obtained in connection with the performance of this contract is prohibited. The use of such information is restricted to the performance of the Contractor's responsibilities specified in this contract.
- G. The Contractor expressly states that he presently has no interest and shall not acquire any interest, direct or indirect, which would

conflict in any manner or degree with the performance of services required to be performed under this contract. The Contractor shall not employ any person having such interest during the performance of this contract. The Contractor further agrees to notify the Agency in writing of any instance that might have the appearance of a conflict of interest. Upon execution of this contract and prior to disbursement of funds, the Contractor shall submit to the Agency a notarized copy of the Contractor's policy addressing conflict of interest in accordance with G.S. 143-6.1

IX. Payment for Services:

Payment to the contractor will be conducted in the following manner:

- A. The High Country Council of Governments will pay the contractor \$3,564. State funds will not exceed 75% of total expenditures. The total match requirement is \$1,188. Total funding, including minimum local match is \$4,752.
- B. The High Country Council of Governments will reimburse the contractor for expenditures. Reimbursement will be made when the senior center expenditure information is entered into the ARMS. As with all other non-unit reimbursement funding, the contractor is to send invoices or other backup documentation to the AAA monthly or as expenditures are incurred and entered into ARMS. This funding is to be coded as Senior Center general purpose funds, service code 176, fund source code 7.
- C. Because funding is provided on a reimbursement basis, all requests for reimbursement must be submitted to the AAA by May 31, 2022.
- D. It is understood and agreed between the Contractor and the Agency that the payment of compensation specified in this agreement, its continuation or any renewal or extension thereof, is dependent upon and subject to the allocation or appropriation of funds to the Agency for the purpose set forth in this agreement.

X. Copyrights and Distribution of Materials:

The Contractor may copyright materials originated in the performance of this contract. These copyrights notwithstanding, the Agency may use, disclose, duplicate and distribute all materials delivered under this Contract. The Contractor hereby grants to the Agency a royalty-free, non-exclusive

and irrevocable license to publish, translate, reproduce, deliver, perform, dispose of, and to authorize others so to do, all data, reports, publications, studies, curricula or other materials originated in the performance of this Contract. Such license shall be only to the extent that the Contractor has the right to grant such license. The Contractor may not market the products of this Contract for profit.

XI. Amendment:

This Contract may be modified by written amendment at any time. From time to time, changes in the scope of the services of the Contractor to be performed under this agreement are required. Such changes, including but not limited to any renewal of extension, that increase or decrease the amount of the Contractor's compensation, which are mutually agreed upon by and between the Contractor and the Agency shall be incorporated in written amendments to this contract and signed by both parties.

XII. Termination:

This Contract may be canceled in whole or in part at any time:

- A. By either party, immediately for cause, upon written notice to the other party delivered by registered mail with return receipt requested, or in person;
- B. By either party, upon at least thirty days notice in writing to the other party delivered by registered mail with return receipt requested, or in person; or
- C. By mutual consent of both parties. After receipt of a notice of termination, and except as otherwise directed by the Agency, the Contractor shall cease work under the Contract on the date, and to the extent specified, in the notice of termination. In the event of termination in part, both parties shall continue the performance of this Contract to the extent not terminated. If the Contract is terminated as provided herein, the Contractor will be paid for services actually delivered through the termination date.

XIII. Default:

Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this Contract shall not be deemed to be a waiver of any other subsequent breach and shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing, signed by an authorized representative

of the Agency and attached to this Contract.

In witness whereof, the Agency and the Contractor have executed this contract as of the day first written above.

Watauga County

Attest:

_____ By: _____
Contractor

High Country Area Agency on Aging

Attest:

_____ By: _____
Tim Price, Area Agency on Aging Julie Wiggins, Executive Director
High Country Council of Governments High Country Council of Governments

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

By: _____
Julie Page, Finance Officer
High Country Council of Governments

Attachment A: Financial Reporting Requirements as Defined by General Statute 143-6.2

Annual Expenditures	Required Reporting to the Area Agency on Aging*	Funds Allowed for Cost of Audit
<ul style="list-style-type: none"> • Less than \$25,000 in State or Federal funds 	Certification (attachment #1) and State Grants Compliance Reporting <\$25,000 (attachment #2) <i>(NOTE: item # 11, Activities and Accomplishments does not have to be completed)</i> OR Audited Financial Statements in compliance with GAO/GAS (i.e. Yellow Book)	N/A
<ul style="list-style-type: none"> • Greater than \$25,000 and less than \$500,000 in State or Federal Funds. 	Certification (attachment #1) and Schedule of Grantee Receipts >\$25,000 or more (attachment #3) and Schedule of Receipts and Expenditures (attachment #4) OR Audited Financial Statements in compliance with GAO/GAS (i.e. Yellow Book)	N/A
<ul style="list-style-type: none"> • \$500,000+ in State funds and Federal pass through funds in an amount less than \$500,000 	Audited Financial Statement in compliance with GAO/GAS (i.e. Yellow Book)	May use State funds but not Federal funds
<ul style="list-style-type: none"> • \$500,000+ in State funds and \$500,000+ in Federal pass through funds (i.e. at least \$1 million in funding) 	Audited Financial Statement in compliance with OMB Circular A-133 (i.e. Single Audit)	May use State and Federal funds
<ul style="list-style-type: none"> • Less than \$500,000 in State funds and \$500,000+ in Federal pass through funds 	Audited Financial Statement in compliance with OMB Circular A-133 (i.e. Single Audit)	May use Federal funds but not State funds

Financial Reporting Requirements as Defined by General Statute 143-6.2 * Local non-profit or for-profit providers who chose to complete an audit may submit this information to the Area Agency on Aging in lieu of the Schedule of Grantee Receipts and the Schedule of Receipts and Expenditures.

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AGENDA ITEM 8:

TAX MATTERS

A. Monthly Collections Report

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.

The report is for information only; therefore, no action is required.


Monthly Collections Report

Watauga County

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report August 2021

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
<u>General County</u>					
Taxes 2021	5,650,497.95		5,654,038.80	15.47%	14.69%
Prior Year Taxes	30,688.29		90,736.72		
Solid Waste User Fees	350,940.03		364,546.80	13.28%	13.08%
Green Box Fees	32.69		93.87	NA	NA
Total County Funds	\$6,032,158.96		\$6,109,416.19		
<u>Fire Districts</u>					
Foscoe Fire	91,139.00		91,702.53	19.33%	18.14%
Boone Fire	124,820.95		127,002.70	14.04%	13.42%
Fall Creek Service Dist.	1,600.76		1,600.76	16.75%	14.15%
Beaver Dam Fire	13,695.52		13,975.61	13.47%	12.86%
Stewart Simmons Fire	49,783.94		50,159.72	19.26%	13.95%
Zionville Fire	12,419.38		12,779.76	10.81%	12.53%
Cove Creek Fire	34,532.70		34,862.30	14.55%	13.94%
Shawneehaw Fire	18,868.99		19,307.65	17.92%	15.50%
Meat Camp Fire	28,026.48		28,472.49	13.11%	12.42%
Deep Gap Fire	24,040.81		25,525.27	13.11%	11.68%
Todd Fire	9,302.01		9,316.48	15.05%	20.20%
Blowing Rock Fire	90,728.54		91,472.14	18.22%	17.62%
M.C. Creston Fire	778.41		778.41	13.04%	10.52%
Foscoe Service District	14,190.28		14,190.28	18.89%	12.30%
Beech Mtn. Service Dist.	7.54		7.54	0.47%	1.16%
Cove Creek Service Dist.	12.20		12.20	3.76%	0.00%
Shawneehaw Service Dist	393.37		415.34	5.32%	5.35%
	\$512,740.12		\$519,980.42		
<u>Towns</u>					
Boone	818,050.45		826,690.58	12.28%	13.55%
Municipal Services	25,079.47		25,236.99	12.16%	17.35%
Boone MV Fee	NA	NA	NA	NA	NA
Blowing Rock	NA	NA	NA	NA	NA
Seven Devils	NA	NA	NA	NA	NA
Beech Mountain	NA	NA	NA	NA	NA
Total Town Taxes	\$843,129.92		\$851,927.57		
Total Amount Collected	\$7,388,029.00		\$7,481,324.18		

 Tax Collections Director

 Tax Administrator

AGENDA ITEM 8:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Mr. Larry Warren will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

08/31/2021 15:25
Larry.Warren

WATAUGA COUNTY
RELEASES - 08/01/2021 TO 08/31/2021

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tncrapt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1520974 ART MART C/O JOHN BOND 681 WEST KING STREET BOONE, NC 28607	PP 2021 520974999 TAX RELEASES CLOSED STORE	2472	08/31/2021	C02	7899	0	G01 C02 G01L C02L	10.92 11.92 1.09 1.19
								25.12
1500848 B AND B MINI MART #1 4869 HWY 421 N VILAS, NC 28692	PP 2021 500848999 TAX RELEASES BUSINESS CLOSED	2227	08/31/2021	F07	7901	0	G01 F07	13.30 1.65
								14.95
1750863 BARNES, R MICHAEL PO BOX 2011 BLOWING ROCK, NC 28605	RE 2021 2807-78-1770-000 TAX RELEASES EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER	23638	08/31/2021	C03	7853	152,100	G01	612.96
1507414 BEACH, JOYCE 653 SUGAR LOAF ROAD BOONE, NC 28607	RE 2021 2903-20-1891-000 TAX RELEASES EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER	37533	08/31/2021	F09	7848	63,850	F09 G01	31.93 257.32
								289.25
1013168 BLANKENSHIP, SANDRA HOLDER 2109 ORCHARD RD DEEP GAP, NC 28618-	RE 2021 2970-16-1164-000 TAX RELEASES EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER	49299	08/31/2021	F10	7854	79,150	F10 G01	39.58 318.97
								358.55
1013770 BLUE RIDGE ELECTRIC MEMBERSHIP P O BOX 112 LENOIR, NC 28645	RE 2021 2921-80-1278-000 TAX RELEASES EXEMPT ENTITY	44332	08/31/2021	F02	7863	0	G01 F09	733.46 91.00
								824.46
1754762 BOWERS, GARY 952 44TH AVENUE CT NE HICKORY, NC 28601	RE 2020 1897-13-4575-000 REFUND RELEASE PROPERTY WAS MERGED 1897134785000	44411	08/26/2021	F12	7893	0	F12 G01	29.45 237.37
								266.82
1754762 BOWERS, GARY 952 44TH AVENUE CT NE HICKORY, NC 28601	RE 2020 1897-13-4575-000 REFUND RELEASE PROPERTY WAS MERGED 1897134785000 Reversal of release	44411	08/26/2021	F12	7894	0	F12 G01	-29.45 -237.37
								-266.82

08/31/2021 15:25
Larry.Warren

WATAUGA COUNTY
RELEASES - 08/01/2021 TO 08/31/2021

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tncraprt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1754762 BOWERS, GARY 952 44TH AVENUE CT NE HICKORY, NC 28601	RE 2020	44411	08/26/2021			0 F12	29.45
	1897-13-4575-000			F12		G01	237.37
	TAX RELEASES PARCEL MERGED WITH OTHER PARCEL				7897		266.82
1754762 BOWERS, GARY 952 44TH AVENUE CT NE HICKORY, NC 28601	RE 2021	5403	08/26/2021			0 F12	-29.45
	1897-13-4575-000			F12		G01	-237.37
	TAX RELEASES PARCEL SHOULD HAVE BEEN DEACTIVATED Reversal of release				7895 7836		-266.82
1754762 BOWERS, GARY 952 44TH AVENUE CT NE HICKORY, NC 28601	RE 2021	5403	08/26/2021			0 F12	29.45
	1897-13-4575-000			F12		G01	237.37
	TAX RELEASES PARCEL SHOULD HAVE BEEN DEACTIVATED				7836		266.82
1754522 BRANDT, DEBORAH D 277 AVALON WAY DEEP GAP, NC 28618	RE 2021	33669	08/31/2021			45,000 F05	38.25
	2859-64-5572-000			F05		G01	181.35
	TAX RELEASES EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER				7838		219.60
1523830 CAMPBELL, MITCHELL CAMPBELL, DEBBIE 280 WALLACE LN BANNER ELK, NC 28604	RE 2021	15846	08/31/2021			100,000 F08	50.00
	1970-13-6568-000			F08		G01	403.00
	TAX RELEASES EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER				7856		453.00
1764285 CARRICO, BRAD ALAN POE, HOLLY 675 WHITE LAUREL LN BOONE, NC 28607	RE 2021	42912	08/31/2021			45,000 F02	27.00
	2920-06-4084-000			F02		G01	181.35
	TAX RELEASES EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER				7857		208.35
1742806 CATHERINE CHILES REVOCABLE TRUST 103 ARMORY ST HAMDEN, CT 06517	RE 2021	5823	08/31/2021			0 F12	388.30
	1897-86-6971-000			F12		G01	3,129.70
	TAX RELEASES PARCEL SHOULD HAVE BEEN DEACTIVATED				7811	SWF	80.00
							3,598.00
1513432 CHAMPION, CAROLYN 156 ELK RIDGE RD BOONE, NC 28607	RE 2021	45794	08/31/2021			93,600 F10	46.80
	2930-57-5317-000			F10		G01	377.21
	REFUND RELEASE EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER				7852		424.01

08/31/2021 15:25
Larry.Warren

WATAUGA COUNTY
RELEASES - 08/01/2021 TO 08/31/2021

P 3
tncraprt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1526801 COMBS, WILLA MAE MOODY 142 COMBS DIXON RD SUGAR GROVE, NC 28679-9645	PP 2021 3800 TAX RELEASES LISTED IN ERROR	1484	08/31/2021	F04	7832	0 F04 G01 F04L G01L	1.00 8.06 .10 .81 <hr/> 9.97
1786081 DALGLEISH, DONALD A. 660 CELEBRATION AVE 280 CELEBRATION, FL 34747	RE 2021 1950-45-1635-000 TAX RELEASES EXEMPTION DID NOT CALCULATE IN BILL	12679	08/31/2021	C05	7821	81,800 G01	329.65
1810144 DALLAS, JAMES R. DALLAS, JEANNE A. 323 WES RANDALL RD DEEP GAP, NC 28618	RE 2021 2849-98-0763-000 TAX RELEASES exemption did not calculate on bill	32889	08/31/2021	F05	7834	53,450 F05 G01	45.43 215.40 <hr/> 260.83
1794124 FORD, DUSTIN 475 FORD RD BOONE, NC 28607	RE 2020 2838-42-2622-000 TAX RELEASES GRANTOR RETAINED A LIFE ESTATE	1000065	08/31/2021	F12	7813	0 F12 G01	2.65 21.36 <hr/> 24.01
1794124 FORD, DUSTIN 475 FORD RD BOONE, NC 28607	RE 2020 2838-42-2622-000 TAX RELEASES GRANTOR RETAINED A LIFE ESTATE	1000066	08/31/2021	F12	7814	0 F12 G01	2.65 21.36 <hr/> 24.01
1794124 FORD, DUSTIN 475 FORD RD BOONE, NC 28607	RE 2020 2838-42-2622-000 TAX RELEASES GRANTOR RETAINED A LIFE ESTATE	1000067	08/31/2021	F12	7815	0 F12 G01	2.65 18.71 <hr/> 21.36
1794124 FORD, DUSTIN 475 FORD RD BOONE, NC 28607	RE 2020 2838-42-2622-000 TAX RELEASES GRANTOR RETAINED A LIFE ESTATE	1000068	08/31/2021	F12	7816	0 F12 G01	2.65 18.71 <hr/> 21.36
1543090 FORD, LOWE LIFE ESTATE 1077 FORD RD BOONE, NC 28607-9179	RE 2020 2838-42-9692-000 TAX RELEASES GRANTOR RETAINED A LIFE ESTATE Reversal of release	1000064	08/31/2021	F12	7817	0 F12 G01	-12.05 -85.07 <hr/> -97.12
1543090 FORD, LOWE LIFE ESTATE 1077 FORD RD BOONE, NC 28607-9179	RE 2020 2838-42-9692-000 TAX RELEASES GRANTOR RETAINED A LIFE ESTATE	1000064	08/31/2021	F12	7812	0 F12 G01	12.05 85.07 <hr/> 97.12

08/31/2021 15:25
Larry.Warren

WATAUGA COUNTY
RELEASES - 08/01/2021 TO 08/31/2021

P 4
tncraprt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1534796 GARULSKI, ROSS ANTHONY 700 RIVERSIDE DR BOONE, NC 28607	RE 2021	46197	08/31/2021			45,000	F09	22.50
	2931-36-2589-000			F09			G01	181.35
	TAX RELEASES VET EXEMPTION DIDNT CALCULATE				7898			203.85
1057975 GLENN, JAMES RALPH 802 CLARK SWIFT RD VILAS, NC 28692	RE 2021	16596	08/31/2021			57,350	F07	28.68
	1972-28-2350-000			F07			G01	231.12
	TAX RELEASES EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER				7859			259.80
1640381 GOODNIGHT, JAMES H 900 APPLETREE LN CARY, NC 27513-3000	RE 2021	28759	08/31/2021			0	F12	406.60
	2827-55-9772-000			F12			G01	3,277.20
	TAX RELEASES RELEASED AND RE-BILLED TO BUFFALO CREEK WILDERNESS SOUTH				7891			3,683.80
1211671 GRAHAM, LAURA L 242 JOHNSTON ST BOONE, NC 28607-5040	RE 2021	40267	08/13/2021			-180,800	C02	-795.52
	2910-80-3846-000			C02			G01	-728.62
	TAX RELEASES From CAMA Integration Reversal of release				7823			-1,524.14
1211671 GRAHAM, LAURA L 242 JOHNSTON ST BOONE, NC 28607-5040	RE 2021	40267	08/13/2021			180,800	C02	795.52
	2910-80-3846-000			C02			G01	728.62
	TAX RELEASES From CAMA Integration				7820			1,524.14
1641826 HAUGH, ROBERT S CARRAVONE, DEBRA A 788 CHESTNUT RIDGE TRL BANNER ELK, NC 28604	RE 2021	1298	08/31/2021			0	G01	1,001.05
	1878-48-1900-000			C04			SWF	80.00
	TAX RELEASES PROPERTY WAS MERGED AND CREATED AS PARCEL NUMBER 1878-49-1093-000				7829			1,081.05
1641826 HAUGH, ROBERT S CARRAVONE, DEBRA A 788 CHESTNUT RIDGE TRL BANNER ELK, NC 28604	RE 2021	1335	08/31/2021			0	G01	83.82
	1878-49-1061-000			C04				
	TAX RELEASES PROPERTY WAS MERGED AND CREATED AS PARCEL 1878-49-1093-000				7828			
1635076 HELMS, SHELENA 9476 NC HWY 194 S TODD, NC 28684	RE 2021	45234	08/31/2021			0	F11	3.50
	2924-64-9873-000			F11			G01	20.15
	TAX RELEASES CHURCH PARKING LOT; EXEMPT				7890			23.65

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1701135 HILL, BONNIE KNIGHT LIFE ESTATE 1620 SUNSET DR BLOWING ROCK, NC 28605	RE 2021 2817-37-5303-000 TAX RELEASES EXEMPTION DID NOT CALCULATE IN TYLER	26018	08/31/2021	C03	7830	120,300 G01	484.81
1768882 HULL, SHELLEY S 103 WEDLING WEG APT 3 BANNER ELK, NC 28604	RE 2021 1950-10-6844-003 TAX RELEASES EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER	11241	08/31/2021	C05	7858	65,550 G01	264.17
1816520 ISAACS, APRIL 193 CRANBERRY CREEK LANE ZIONVILLE, NC 28698	PP 2021 3610 TAX RELEASES REMOVED MH AND REPLACED WITH 2020 MODEL	1334	08/31/2021	F06	7843	0 F06 G01 SWF F06L G01L	1.78 14.35 80.00 .18 1.44 <hr/> 97.75
1085752 ISAACS, ROBERT FRANKLIN AND GAIL 136 TATER HILL RD ZIONVILLE, NC 28698-9255	RE 2021 1983-84-8568-000 TAX RELEASES EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER	19586	08/31/2021	F06	7861	71,750 F06 G01	35.88 289.15 <hr/> 325.03
1702315 JOEL ALLEN CHURCH TRUST PO BOX 644 VALLE CRUCIS, NC 28691	RE 2021 1970-85-6971-000 TAX RELEASES PROPERTY IS IN THE PRESENT USE PROGRAM	15967	08/31/2021	F07	7880	185,300 F07 G01	92.65 746.76 <hr/> 839.41
1516996 LESCH, JERRY EDWARD 184 SUNFLOWER LN BLOWING ROCK, NC 28605	RE 2021 1888-06-8372-000 TAX RELEASES EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER	3548	08/31/2021	F01	7860	55,600 F01 G01	27.80 224.07 <hr/> 251.87
1745794 LEWIS, LOUISE C/O DONALD LEWIS 1091 MABEL SCHOOL RD ZIONVILLE, NC 28698	RE 2020 1984-85-4143-000 TAX RELEASES PARCEL SOLD AND MERGED INTO 1984-85-3253-000	31086	08/31/2021	F06	7896	0 F06 G01 SWF	95.25 767.72 80.00 <hr/> 942.97
1815805 LIPFORD, RUBY ANN ECKARD MORETZ 7696 MEAT CAMP RD TODD, NC 28684	RE 2021 2915-05-1874-000 TAX RELEASES exemption came off due to transfer to ne w owner. she also qualified	42668	08/31/2021	FX9	7881	43,600 FX9 G01	21.80 175.71 <hr/> 197.51

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1105972 MCELRATH, JAMES DAVE 624 SEVEN OAKS RD BOONE, NC 28607-9164	RE 2021	44308	08/31/2021			87,600	F02	52.56
	2921-74-0270-000			F02			G01	353.03
	TAX RELEASES				7862			
	EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER							405.59
1818840 MENDOZA, ROMAN 247 VANNOY LANE BOONE, NC 28607	PP 2021	1398	08/31/2021			0	F02	3.00
	3703			F02			G01	20.15
	TAX RELEASES				7884		SWF	80.00
	LISTED UNDER ANOTHER ACCOUNT-SENT MENDOZA LF -NO RESPONSE WAS OFFICE LISTE						F02L G01L	.30 2.02
								105.47
1794377 MILLER, EVA NELL 1375 LINVILLE CREEK RD VILAS, NC 28692-9195	RE 2021	20972	08/31/2021			101,900	F07	50.95
	1991-09-8621-000			F07			G01	410.66
	TAX RELEASES				7835			
	EXEMPTION DID NOT TRANSFER FROM IAS TO tyler							461.61
1511243 MILLER, SHARON 12111 US HWY 421 N ZIONVILLE, NC 28698	RE 2021	22787	08/31/2021			78,800	F06	39.40
	1994-27-8585-000			F06			G01	317.56
	TAX RELEASES				7824			
	EXEMPTION DID NOT CALCULATE ON BILL/MUNI							356.96
1401835 MOORE, PLEZE M AND MARY PO BOX 2027 BOONE, NC 28607-2027	RE 2021	46208	08/31/2021			111,700	F10	55.85
	2931-37-9109-000			F10			G01	450.15
	TAX RELEASES				7849			
	EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER							506.00
1119320 NORRIS, CARL AND MARY 304 NORTH FORK RD ZIONVILLE, NC 28698-9464	RE 2021	19800	08/31/2021			56,750	F06	28.38
	1984-36-9653-000			F06			G01	228.70
	TAX RELEASES				7826			
	EXEMPTION DID NOT CALCULATE IN MUNIS							257.08
1225259 PARDUE, R C 310 MABEL SCHOOL RD ZIONVILLE, NC 28698-9449	RE 2021	22721	08/31/2021			45,000	F06	22.50
	1994-17-8359-000			F06			G01	181.35
	TAX RELEASES				7865			
	EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER							203.85
1511766 PARKER, DEBBIE T. PARKER, RONNIE J. 481 SAMPSON RD BOONE, NC 28607-7039	RE 2021	29499	08/31/2021			86,650	F12	43.33
	2828-86-1857-000			F12			G01	349.20
	TAX RELEASES				7885			
	EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER							392.53

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1810520 PARKER, LARRY MICHAEL 712 RANSOM ST BLOWING ROCK, NC 28605	RE 2021 2817-05-3205-000 TAX RELEASES EXEMPTION DID NOT TRANSFER FROM TYLER	25241	08/31/2021 C03	7873	82,250 G01	331.47
1124940 PEARSON, BILL 375 MOUNTAIN STREAM RD BLOWING ROCK, NC 28605	RE 2021 1897-33-4398-000 TAX RELEASES EXEMPTION REMOVED IN ERROR	5485	08/31/2021 F12	7837	89,700 F12 G01	44.85 361.49 <hr/> 406.34
1773651 PIETER JOOST VAN WATTUM REVOCABLE TRUST CATHERINE CHILES REVOCABLE TRUST 103 ARMORY ST HAMDEN, CT 06517	RE 2021 1897-86-5739-000 TAX RELEASES PARCEL WAS MERGED INTO LARGER TRACT	5819	08/31/2021 F12	7818	0 F12 G01	44.55 359.07 <hr/> 403.62
1128818 PORCH, CECIL 210 LOCUST LANE BOONE, NC 28607	RE 2021 1888-04-5800-000 TAX RELEASES EXEMPTION DID NOT TRANSFER FROM TYLER	3349	08/31/2021 F01	7867	50,700 F01 G01	25.35 204.32 <hr/> 229.67
1756149 PRESNELL, BETTY 1030 RUSH BRANCH RD SUGAR GROVE, NC 28679	RE 2021 1962-15-0407-000 TAX RELEASES PROPERTY WAS MERGED INTO LARGER TRACT	15027	08/31/2021 F04	7833	0 F04 G01 SWF	44.45 358.27 80.00 <hr/> 482.72
1811000 PRESNELL, GLORIA G, LIFE ESTATE PRESNELL, JAMES E LIFE ESTATE 125 APPLE RD BOONE, NC 28607	RE 2021 1991-92-3072-000 TAX RELEASES EXEMPTION DID NOT TRANSFER FROM TYLER	21679	08/31/2021 F02	7866	60,650 F02 G01	36.39 244.42 <hr/> 280.81
1818785 PRESNELL, TOMMY 110 BETTY CIRCLE BOONE, NC 28607	PP 2021 3691 TAX RELEASES MH OWNED BY JIMMY BROWN	1388	08/31/2021 F10	7875	0 F10 G01 SWF F10L G01L	.50 4.03 80.00 .05 .40 <hr/> 84.98
1811111 PROFFITT, PHILLIPD ED 142 LUM HAVEN RD VILAS, NC 28692	PP 2021 3294 TAX RELEASES TAGGED UM VEHICLE 8/16/21	1199	08/31/2021 F02	7850	5,000 F02 G01	3.00 20.15 <hr/> 23.15

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1632885 QUALITY OIL COMPANY LLC PO BOX 2736 WINSTON SALEM, NC 27102	PP 2021	3412	08/31/2021			0	F07	397.18
	632885999			F07			G01	3,201.27
	TAX RELEASES				7846			
	EQUIPMENT NEEDS TO BE DIFFER				LOCATION			3,598.45
1618650 ROSS, BARRIE L ROSS, KRISTIE SUE 4908 SW 10TH AVE CAPE CORAL, FL 33914	RE 2021	8661	08/31/2021			178,300	G01	690.74
	1940-76-0799-000			C05			SWF	80.00
	TAX RELEASES				7839			
	ROUND HOUSE SPLIT IN HALF BY A				LARGE			770.74
	TREE IN DECEMBER 2020							
1618650 ROSS, BARRIE L ROSS, KRISTIE SUE 4908 SW 10TH AVE CAPE CORAL, FL 33914	RE 2021	8661	08/31/2021			-178,300	G01	-690.74
	1940-76-0799-000			C05			SWF	-80.00
	TAX RELEASES				7840			
	ROUND HOUSE SPLIT IN HALF BY A				LARGE			-770.74
	Reversal of release				7839			
1618650 ROSS, BARRIE L ROSS, KRISTIE SUE 4908 SW 10TH AVE CAPE CORAL, FL 33914	RE 2021	8661	08/31/2021			139,900	G01	563.80
	1940-76-0799-000			C05			SWF	80.00
	TAX RELEASES				7841			
	ROUND HOUSE SPLIT IN HALF BY FALLEN				TREE			643.80
1637558 SMITH, LISA MILLER 1644 TANGLEWOOD DRIVE HICKORY, NC 28601	PP 2017	3702	08/12/2021			805	G01	2.84
	637558999			F09			F09	.40
	TAX RELEASES				7809			
	MOBILE HOME DAMAGED IN WRECK							3.24
1637558 SMITH, LISA MILLER 1644 TANGLEWOOD DRIVE HICKORY, NC 28601	PP 2018	3552	08/12/2021			780	G01	2.75
	637558999			F09			F09	.39
	TAX RELEASES				7808			
	MOBILE HOME DAMAGED IN WRECK							3.14
1637558 SMITH, LISA MILLER 1644 TANGLEWOOD DRIVE HICKORY, NC 28601	PP 2019	3728	08/12/2021			755	G01	3.04
	637558999			F09			F09	.38
	TAX RELEASES				7807			
	MOBILE HOME DAMAGED IN WRECK							3.42
1637558 SMITH, LISA MILLER 1644 TANGLEWOOD DRIVE HICKORY, NC 28601	PP 2020	3063	08/12/2021			730	G01	2.94
	637558999			F09			F09	.37
	TAX RELEASES				7805			
	MOBILE HOME DAMAGED IN WRECK							3.31
1637558 SMITH, LISA MILLER 1644 TANGLEWOOD DRIVE HICKORY, NC 28601	PP 2021	3469	08/12/2021			710	G01	2.86
	637558999			F09			F09	.36
	TAX RELEASES				7804			
	MOBILE HOME DAMAGED FROM WRECK							3.22

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1767122 SPRING COMMUNCIATIIONS HOLDINGS INC PO BOX 743068 DALLAS, TX 75374	PP 2021	763	08/31/2021			0	C02	39.42
	2091			C02			G01	36.11
	TAX RELEASES				7871		C02L	3.94
	listed now under another name						G01L	3.61
								83.08
1625766 STANBERY, RICHARD C STANBERY, HEATHER E 1471 RIDGE RD BOONE, NC 28607	RE 2021	46643	08/31/2021			45,000	F09	22.50
	2932-30-3846-000			F09			G01	181.35
	TAX RELEASES				7844			
	VET EXEMPTION DID NOT TRANSFER TO TYLER							203.85
1745572 STOUT, PAUL K PO BOX 277 DEEP GAP, NC 28618	PP 2021	1482	08/31/2021			0	F04	.50
	3798			F04			G01	4.03
	TAX RELEASES				7825		F04L	.05
	ONLY OWNS LAND-SENT MH OWNER DISCOVERY BILL						G01L	.40
								4.98
1651100 SYSTEL BUSINESS EQUIPMENT CO PO BOX 35910 FAYETTEVILLE, NC 28303	PP 2021	3580	08/31/2021			0	G01	83.47
	651100999			C02			C02	61.36
	TAX RELEASES				7872		MS1	16.36
	equipment listed under wrong Dep. sched.						F09	.27
							F04	.32
							FS1	.34
							F06	.30
							F07	.39
							F10	.44
								163.25
1502145 TECK, J T C/O TIM AMMONS 305 GROSVENOR DRIVE RALEIGH, NC 27615	RE 2017	907	08/06/2021			38,100	G01	134.49
	1878-25-0702-002			C04				
	REFUND RELEASE INCORRECT SQUARE FOOTAGE				7803			
1502145 TECK, J T C/O TIM AMMONS 305 GROSVENOR DRIVE RALEIGH, NC 27615	RE 2017	907	08/05/2021			2,300	G01	8.12
	1878-25-0702-002			C04				
	REFUND RELEASE INCORRECT SQUARE FOOTAGE				7793			
1502145 TECK, J T C/O TIM AMMONS 305 GROSVENOR DRIVE RALEIGH, NC 27615	RE 2018	910	08/05/2021			2,300	G01	8.12
	1878-25-0702-002			C04				
	REFUND RELEASE INCORRECT SQUARE FOOTAGE				7794			

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1502145 TECK, J T C/O TIM AMMONS 305 GROSVENOR DRIVE RALEIGH, NC 27615	RE 2018 1878-25-0702-002 REFUND RELEASE INCORRECT SQUARE FOOTAGE	910	08/06/2021	C04	7802	38,100 G01	134.49
1502145 TECK, J T C/O TIM AMMONS 305 GROSVENOR DRIVE RALEIGH, NC 27615	RE 2019 1878-25-0702-002 REFUND RELEASE INCORRECT SQUARE FOOTAGE	914	08/06/2021	C04	7801	38,100 G01	153.54
1502145 TECK, J T C/O TIM AMMONS 305 GROSVENOR DRIVE RALEIGH, NC 27615	RE 2019 1878-25-0702-002 REFUND RELEASE INCORRECT SQUARE FOOTAGE	914	08/05/2021	C04	7795	2,300 G01	9.27
1502145 TECK, J T C/O TIM AMMONS 305 GROSVENOR DRIVE RALEIGH, NC 27615	RE 2020 1878-25-0702-002 REFUND RELEASE INCORRECT SQUARE FOOTAGE	7810	08/05/2021	C04	7796	2,300 G01	9.27
1502145 TECK, J T C/O TIM AMMONS 305 GROSVENOR DRIVE RALEIGH, NC 27615	RE 2020 1878-25-0702-002 REFUND RELEASE INCORRECT SQUARE FOOTAGE	7810	08/06/2021	C04	7800	38,100 G01	153.54
1502145 TECK, J T C/O TIM AMMONS 305 GROSVENOR DRIVE RALEIGH, NC 27615	RE 2021 1878-25-0702-002 TAX RELEASES INCORRECT SQUARE FOOTAGE	943	08/06/2021	C04	7799	38,100 G01	153.54
1502145 TECK, J T C/O TIM AMMONS 305 GROSVENOR DRIVE RALEIGH, NC 27615	RE 2021 1878-25-0702-002 TAX RELEASES INCORRECT SQUARE FOOTAGE	943	08/05/2021	C04	7797	2,300 G01	9.27
1506259 TRIPLETT, MICHAEL ROMEY 2642 US HWY 321 S BOONE, NC 28607-7751	RE 2021 2819-68-2266-000 TAX RELEASES EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER	28355	08/31/2021	F02	7876	88,750 F02 G01	53.25 357.66 410.91

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1521383 US BANK NATIONAL ASSOCIATION 1310 MADRID ST STE 100 MARSHALL, MN 56258	PP 2021	2476	08/31/2021			0	C02	1.46
	521383999			C02			F02	.14
	REFUND RELEASE				7798		MS1	.25
	LISTED WITH INCORRECT DEP. SCHEDULE						F07	.37
							G01	2.03
							F12	.24
								4.49
1811147 VAN EVERY, ALANA ROBIN, LIFE ESTATE 102 MEADOW LARK WAY VILAS, NC 28692	RE 2021	17891	08/31/2021			293,400	F07	146.70
	1980-58-8119-000			F07			G01	1,182.40
	TAX RELEASES				7827			
	EXEMPTION DIDNT CARRY OVER FROM MUNIS							1,329.10
1624460 WALLER, GREGORY T 1219 15TH AVE SAN FRANCISCO, CA 94122	RE 2018	46201	08/31/2021			11,800	F10	5.90
	2931-66-8124-000			F10			G01	41.65
	REFUND RELEASE				7889			47.55
1624460 WALLER, GREGORY T 1219 15TH AVE SAN FRANCISCO, CA 94122	RE 2019	46742	08/31/2021			11,800	F10	5.90
	2931-66-8124-000			F10			G01	47.55
	REFUND RELEASE				7888			53.45
1624460 WALLER, GREGORY T 1219 15TH AVE SAN FRANCISCO, CA 94122	RE 2020	43121	08/31/2021			11,800	F10	5.90
	2931-66-8124-000			F10			G01	47.55
	REFUND RELEASE				7887			53.45
1624460 WALLER, GREGORY T 1219 15TH AVE SAN FRANCISCO, CA 94122	RE 2021	46438	08/31/2021			11,800	F10	5.90
	2931-66-8124-000			F10			G01	47.55
	TAX RELEASES				7886			53.45
1633424 WARD, CAROLINE W 140 NORTHSIDE DR SUGAR GROVE, NC 28679	RE 2021	13801	08/31/2021			12,000	F07	6.00
	1952-71-7804-000			F07			G01	48.36
	TAX RELEASES				7874			
	EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER							54.36
1169911 WARD, VIOLA 2478 KELLERSVILLE ROAD BANNER ELK, NC 28604	PP 2021	1486	08/31/2021			4,000	F03	2.00
	3802			F03			G01	16.12
	TAX RELEASES				7810			
	MOBILE JUNK-LISTED AT \$1000							18.12

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1800290 WARNER, WENDY JANE 525 TARLETON CIR BOONE, NC 28607	RE 2021	30502	08/31/2021			73,650	F02	44.19
	2829-44-3635-000			F02			G01	296.81
	TAX RELEASES				7869			
	EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER							341.00
1615351 WATAUGA WOOD PRODUCTS PO BOX 1449 JEFFERSON, NC 28640	PP 2021	3316	08/31/2021			0	G01	1,105.63
	615351999			F09			F09	137.18
	REFUND RELEASE				7819			
	business closed							1,242.81
1613520 WATSON, CLYDE ALBERT 300 BURL WATSON RD BANNER ELK, NC 28604	RE 2021	13187	08/31/2021			112,300	FS8	56.15
	1950-84-6131-000			FS8			G01	452.57
	TAX RELEASES				7870			
	EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER							508.72
1458827 WATSON, GRADY LEE 227 RAY HAMBY LN DEEP GAP, NC 28618	PP 2021	2213	08/31/2021			0	G01	4.03
	458827999			F10			F10	.50
	TAX RELEASES				7842		G01L	.40
	LISTED IN ERROR						F10L	.05
								4.98
1817037 WEHRMANN, KENNETH D WEHRMANN, JESSICA L P O BOX 7 BLOWING ROCK, NC 28605	RE 2021	28613	08/31/2021			0	F02	31.62
	2819-97-5885-000			F02			G01	212.38
	TAX RELEASES				7878			
	PARCEL MERGED INTO 2819988031000							244.00
1817037 WEHRMANN, KENNETH D WEHRMANN, JESSICA L P O BOX 7 BLOWING ROCK, NC 28605	RE 2021	28615	08/31/2021			0	F02	39.00
	2819-97-7788-000			F02			G01	261.95
	TAX RELEASES				7877			
	PARCEL MERGED INTO 2819988031000							300.95
1817037 WEHRMANN, KENNETH D WEHRMANN, JESSICA L P O BOX 7 BLOWING ROCK, NC 28605	RE 2021	28636	08/31/2021			0	F02	55.20
	2819-98-8005-000			F02			G01	370.76
	TAX RELEASES				7879			
	PARCEL MERGED INTO 2819988031000							425.96
1175090 WEST, MAX LUTHER AND BARBARA 3353 WINKLERS CREEK RD BLOWING ROCK, NC 28605-9112	RE 2021	25022	08/31/2021			73,450	F02	44.07
	2809-83-0524-000			F02			G01	296.00
	TAX RELEASES				7831			
	exemption did not pull over from ias							340.07

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1634328 WILLIAM J BROWN LIVING TRUST BROWN, WILLIAM J 1011 NC HWY 194 N BOONE, NC 28607	RE 2021	41162	08/31/2021			45,000	F02	27.00
	2911-53-2797-000			F02			G01	181.35
	TAX RELEASES				7855			
	EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER							208.35
1731649 WILLIAMS, DONALD L 820 AHO RD BLOWING ROCK, NC 28605	RE 2021	28846	08/31/2021			117,650	F12	58.83
	2828-03-7348-000			F12			G01	474.13
	TAX RELEASES				7868			
	EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER							532.96
1601498 WILLIAMS, MARSHALL E JR PO BOX 188 BLOWING ROCK, NC 28605	RE 2021	6698	08/31/2021			65,650	F01	32.83
	1899-25-0674-000			F01			G01	264.57
	TAX RELEASES				7892			
	EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER							297.40
1743540 WINEBARGER, DOUGLAS 2581 MEAT CAMP RD BOONE, NC 28607	PP 2020	3104	08/31/2021			0	F09	.35
	1033			F09			G01	2.82
	TAX RELEASES				7882		F09L	.04
	SOLD IN 2019						G01L	.28
								3.49
1743540 WINEBARGER, DOUGLAS 2581 MEAT CAMP RD BOONE, NC 28607	PP 2021	320	08/31/2021			0	F09	.32
	1033			F09			G01	2.54
	TAX RELEASES				7883		F09L	.03
	SOLD IN 2019						G01L	.25
								3.14
1613404 WOOD, MICHAEL D 9271 NC HIGHWAY 194 N TODD, NC 28684-9559	RE 2021	45201	08/31/2021			74,250	F11	51.98
	2924-55-4829-000			F11			G01	299.23
	TAX RELEASES				7847			
	EXEMPTION DID NOT TRANSFER FROM IAS TO TYLER							351.21
DETAIL SUMMARY	COUNT: 103	RELEASES - TOTAL				3,613,080		33,974.91

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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2017	RE	G01	WATAUGA COUNTY RE	142.61
2017	PP	F09	MEAT CAMP FIRE PP	.40
2017	PP	G01	WATAUGA COUNTY PP	2.84
2017 TOTAL			145.85	
2018	RE	F10	DEEP GAP FIRE RE	5.90
2018	RE	G01	WATAUGA COUNTY RE	184.26
2018	PP	F09	MEAT CAMP FIRE PP	.39
2018	PP	G01	WATAUGA COUNTY PP	2.75
2018 TOTAL			193.30	
2019	RE	F10	DEEP GAP FIRE RE	5.90
2019	RE	G01	WATAUGA COUNTY RE	210.36
2019	PP	F09	MEAT CAMP FIRE PP	.38
2019	PP	G01	WATAUGA COUNTY PP	3.04
2019 TOTAL			219.68	
2020	RE	F06	ZIONVILLE FIRE RE	95.25
2020	RE	F10	DEEP GAP FIRE RE	5.90
2020	RE	F12	BLOWING ROCK FIRE RE	40.05
2020	RE	G01	WATAUGA COUNTY RE	1,295.59
2020	RE	SWF	SANITATION USER FEE	80.00
2020	PP	F09	MEAT CAMP FIRE PP	.72
2020	PP	F09L	MEAT CAMP FIRE LATE LIST	.04
2020	PP	G01	WATAUGA COUNTY PP	5.76
2020	PP	G01L	WATAUGA COUNTY LATE LIST	.28
2020 TOTAL			1,523.59	
2021	RE	C02	BOONE RE	.00
2021	RE	F01	FOSCOE FIRE RE	85.98
2021	RE	F02	BOONE FIRE RE	410.28
2021	RE	F04	BEAVER DAM FIRE RE	44.45
2021	RE	F05	STEWART SIMMONS FIRE RE	83.68
2021	RE	F06	ZIONVILLE FIRE RE	126.16
2021	RE	F07	COVE CREEK FIRE RE	324.98
2021	RE	F08	SHAWNEEHAW FIRE RE	50.00
2021	RE	F09	MEAT CAMP FIRE RE	167.93
2021	RE	F10	DEEP GAP FIRE RE	148.13
2021	RE	F11	TODD FIRE RE	55.48
2021	RE	F12	BLOWING ROCK FIRE RE	986.46
2021	RE	FS8	SHAWNEEHAW SERV DIST RE	56.15
2021	RE	FX9	MEAT CAMP/CRESTON SERV DIST RE	21.80
2021	RE	G01	WATAUGA COUNTY RE	23,523.10
2021	RE	SWF	SANITATION USER FEE	320.00
2021	PP	C02	BOONE PP	114.16
2021	PP	C02L	BOONE LATE LIST	5.13
2021	PP	F02	BOONE FIRE PP	6.14
2021	PP	F02L	BOONE FIRE LATE LIST	.30
2021	PP	F03	FALL CREEK FIRE DISTRICT	2.00
2021	PP	F04	BEAVER DAM FIRE PP	1.82
2021	PP	F04L	BEAVER DAM FIRE LATE LIST	.15
2021	PP	F06	ZIONVILLE FIRE PP	2.08

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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT
2021	PP	F06L ZIONVILLE FIRE LATE LIST	.18
2021	PP	F07 COVE CREEK FIRE PP	399.59
2021	PP	F09 MEAT CAMP FIRE PP	138.13
2021	PP	F09L MEAT CAMP FIRE LATE LIST	.03
2021	PP	F10 DEEP GAP FIRE PP	1.44
2021	PP	F10L DEEP GAP FIRE LATE LIST	.10
2021	PP	F12 BLOWING ROCK FIRE PP	.24
2021	PP	FS1 FOSCOE SERV DIST PP	.34
2021	PP	G01 WATAUGA COUNTY PP	4,549.05
2021	PP	G01L WATAUGA COUNTY LATE LIST	10.42
2021	PP	MS1 BOONE MUNICIPAL SERV DIST PP	16.61
2021	PP	SWF SANITATION USER FEE	240.00
2021 TOTAL			31,892.49
SUMMARY TOTAL			33,974.91

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
C02	2021	C02	BOONE PP	114.16
C02	2021	C02L	BOONE LATE LIST	5.13
C02	2021	F02	BOONE FIRE PP	.14
C02	2021	F04	BEAVER DAM FIRE PP	.32
C02	2021	F06	ZIONVILLE FIRE PP	.30
C02	2021	F07	COVE CREEK FIRE PP	.76
C02	2021	F09	MEAT CAMP FIRE PP	.27
C02	2021	F10	DEEP GAP FIRE PP	.44
C02	2021	F12	BLOWING ROCK FIRE PP	.24
C02	2021	FS1	FOSCOE SERV DIST PP	.34
C02	2021	G01	WATAUGA COUNTY PP	132.53
C02	2021	G01L	WATAUGA COUNTY LATE LIST	4.70
C02	2021	MS1	BOONE MUNICIPAL SERV DIST PP	16.61
		C02 TOTAL		275.94
C03	2021	G01	WATAUGA COUNTY RE	1,429.24
		C03 TOTAL		1,429.24
C04	2017	G01	WATAUGA COUNTY RE	142.61
C04	2018	G01	WATAUGA COUNTY RE	142.61
C04	2019	G01	WATAUGA COUNTY RE	162.81
C04	2020	G01	WATAUGA COUNTY RE	162.81
C04	2021	G01	WATAUGA COUNTY RE	1,247.68
C04	2021	SWF	SANITATION USER FEE	80.00
		C04 TOTAL		1,938.52
C05	2021	G01	WATAUGA COUNTY RE	1,157.62
C05	2021	SWF	SANITATION USER FEE	80.00
		C05 TOTAL		1,237.62
F01	2021	F01	FOSCOE FIRE RE	85.98
F01	2021	G01	WATAUGA COUNTY RE	692.96
		F01 TOTAL		778.94
F02	2021	F02	BOONE FIRE RE	416.28
F02	2021	F02L	BOONE FIRE LATE LIST	.30
F02	2021	F09	MEAT CAMP FIRE RE	91.00
F02	2021	G01	WATAUGA COUNTY RE	3,529.47
F02	2021	G01L	WATAUGA COUNTY LATE LIST	2.02
F02	2021	SWF	SANITATION USER FEE	80.00
		F02 TOTAL		4,119.07
F03	2021	F03	FALL CREEK FIRE DISTRICT	2.00
F03	2021	G01	WATAUGA COUNTY PP	16.12
		F03 TOTAL		18.12
F04	2021	F04	BEAVER DAM FIRE PP	45.95
F04	2021	F04L	BEAVER DAM FIRE LATE LIST	.15
F04	2021	G01	WATAUGA COUNTY PP	370.36

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
F04	2021	G01L	WATAUGA COUNTY LATE LIST	1.21
F04	2021	SWF	SANITATION USER FEE	80.00
			F04 TOTAL	497.67
F05	2021	F05	STEWART SIMMONS FIRE RE	83.68
F05	2021	G01	WATAUGA COUNTY RE	396.75
			F05 TOTAL	480.43
F06	2020	F06	ZIONVILLE FIRE RE	95.25
F06	2020	G01	WATAUGA COUNTY RE	767.72
F06	2020	SWF	SANITATION USER FEE	80.00
F06	2021	F06	ZIONVILLE FIRE RE	127.94
F06	2021	F06L	ZIONVILLE FIRE LATE LIST	.18
F06	2021	G01	WATAUGA COUNTY RE	1,031.11
F06	2021	G01L	WATAUGA COUNTY LATE LIST	1.44
F06	2021	SWF	SANITATION USER FEE	80.00
			F06 TOTAL	2,183.64
F07	2021	F07	COVE CREEK FIRE RE	723.81
F07	2021	G01	WATAUGA COUNTY RE	5,833.87
			F07 TOTAL	6,557.68
F08	2021	F08	SHAWNEEHAW FIRE RE	50.00
F08	2021	G01	WATAUGA COUNTY RE	403.00
			F08 TOTAL	453.00
F09	2017	F09	MEAT CAMP FIRE PP	.40
F09	2017	G01	WATAUGA COUNTY PP	2.84
F09	2018	F09	MEAT CAMP FIRE PP	.39
F09	2018	G01	WATAUGA COUNTY PP	2.75
F09	2019	F09	MEAT CAMP FIRE PP	.38
F09	2019	G01	WATAUGA COUNTY PP	3.04
F09	2020	F09	MEAT CAMP FIRE PP	.72
F09	2020	F09L	MEAT CAMP FIRE LATE LIST	.04
F09	2020	G01	WATAUGA COUNTY PP	5.76
F09	2020	G01L	WATAUGA COUNTY LATE LIST	.28
F09	2021	F09	MEAT CAMP FIRE PP	214.79
F09	2021	F09L	MEAT CAMP FIRE LATE LIST	.03
F09	2021	G01	WATAUGA COUNTY PP	1,731.05
F09	2021	G01L	WATAUGA COUNTY LATE LIST	.25
			F09 TOTAL	1,962.72
F10	2018	F10	DEEP GAP FIRE RE	5.90
F10	2018	G01	WATAUGA COUNTY RE	41.65
F10	2019	F10	DEEP GAP FIRE RE	5.90
F10	2019	G01	WATAUGA COUNTY RE	47.55
F10	2020	F10	DEEP GAP FIRE RE	5.90
F10	2020	G01	WATAUGA COUNTY RE	47.55
F10	2021	F10	DEEP GAP FIRE PP	149.13
F10	2021	F10L	DEEP GAP FIRE LATE LIST	.10

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT
F10	2021	G01 WATAUGA COUNTY PP	1,201.94
F10	2021	G01L WATAUGA COUNTY LATE LIST	.80
F10	2021	SWF SANITATION USER FEE	80.00
F10 TOTAL			1,586.42
F11	2021	F11 TODD FIRE RE	55.48
F11	2021	G01 WATAUGA COUNTY RE	319.38
F11 TOTAL			374.86
F12	2020	F12 BLOWING ROCK FIRE RE	40.05
F12	2020	G01 WATAUGA COUNTY RE	317.51
F12	2021	F12 BLOWING ROCK FIRE RE	986.46
F12	2021	G01 WATAUGA COUNTY RE	7,950.79
F12	2021	SWF SANITATION USER FEE	80.00
F12 TOTAL			9,374.81
FS8	2021	FS8 SHAWNEEHAW SERV DIST RE	56.15
FS8	2021	G01 WATAUGA COUNTY RE	452.57
FS8 TOTAL			508.72
FX9	2021	FX9 MEAT CAMP/CRESTON SERV DIST RE	21.80
FX9	2021	G01 WATAUGA COUNTY RE	175.71
FX9 TOTAL			197.51
SUMMARY TOTAL			33,974.91

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AGENDA ITEM 9:

BUDGET AMENDMENTS

MANAGER'S COMMENTS:

Ms. Misty Watson, Finance Director, will review budget amendments as included in your packet.

Board approval is requested.



WATAUGA COUNTY
FINANCE OFFICE

814 West King St., Suite 216, Boone, NC 28607 Phone (828) 265-8007

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Misty Watson, Finance Director
SUBJECT: Budget Amendments
DATE: September 10, 2021

The following budget amendment requires the approval of the Watauga County Board of Commissioners. Board approval is requested.

<u>Account #</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
104950 451000	Capital outlay - equipment	2,600	
103839 389000	Other income		2,600

To recognize a trailer donated from the State for cooperative extension.

106124 412600	Personal trainers salaries	8,900	
103612 361221	Aquatics income		8,900

To recognize the addition of personal swim lessons for aquatics.

103991 399100	Fund Balance		80,507
109800 498021	Transfer to Capital Projects Fund	80,507	
213980 398100	Transfer from General Fund		80,507
219930 459122	CIP - Pavement repairs	1,011	
219930 459122	CIP - Roof mobile unit	24,042	
219930 459122	CIP - Security cameras	16,212	
219930 459122	CIP - Turf replacement at WHS	34,673	
219930 459122	CIP - 1:1 devices	4,569	

To return unused CIP funds from the completed projects listed above to set aside capital project funds for the schools.

106120 412100	Salaries - regular	37,528	
106120 426000	Salaries - part-time		20,800
106120 418100	Social security	1,280	
106120 418200	Local government retirement	4,293	
106120 418300	Health insurance	10,927	
106120 418900	Other frink 401K	1,876	
103612 370000	Recreation memberships		75,464
106120 418901	Other fringe 457	360	
106126 412100	Salaries - regular	4,000	

To recognize the addition of a P&R program assistant and a reclassification for P&R manager.

<u>Account #</u>		<u>Description</u>	<u>Debit</u>	<u>Credit</u>
499391	399102	Fund balance appropriated		3,124,583
499800	498021	Transfer to capital projects fund	3,124,583	
213980	398143	Transfer from CRC project fund		3,124,583
219930	449211	Future buildings	2,424,583	
219930	461200	Recreation facilities & maintenance	700,000	

Per Capital Ordinance requirements; to close out the Community Recreation Center capital project fund and transfer the remaining balance to the Capital Projects Fund per the original ordinance

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AGENDA ITEM 10:**MISCELLANEOUS ADMINISTRATIVE MATTERS*****A. Proposed Daymark Lease Renewal*****MANAGER'S COMMENTS:**

The lease with Daymark Recovery Services expired. Daymark Recovery Services would like to renew the lease with the same terms and conditions as the current lease. The space to be leased is at the County's Human Service Building and includes 13,775 square feet of space. Daymark agreed to lease the space at the rate of \$10 per square foot (\$137,750 per year) in monthly installments of \$11,479.17. The new lease term would be July 1, 2021 to June 30, 2024. Included in the lease under Section 10 is an additional fee in the amount of \$67,718 per year, to be paid in monthly installments of \$5,643, which is to cover utilities and janitorial services.

The current lease was drafted and approved by the County Attorney. The attached resolution will need to be adopted and the lease will need to be advertised for ten (10) ten days as required by the general statutes.

STATE OF NORTH CAROLINA

DRAFT

COUNTY OF WATAUGA

Resolution of Watauga County Board of County Commissioners

Pursuant to NCGS 160A-272, notice is hereby given that at the regular commissioner meeting of the Watauga County Board of County Commissioners on September 21, 2021, the Watauga County Board of County Commissioners adopted a resolution which authorized Deron T. Geouque, County Manager, of Watauga County to lease to Daymark Recovery System, Inc., property known as Suite B in the Human Services Building (the "Leased Premises") located at 132 Poplar Grove Road Connector, Boone, NC 28607 (the "Property") in Watauga County, North Carolina, and being 13,775 square feet of property, for a term of three (3) years, with the lease automatic terminating in the event Daymark Recovery Services, Inc., is deemed to no longer be the authorized provider of mental health services pursuant to contractual arrangements with the Local Management Entity (LME) as defined by N.C. General Statute §122c et seq. The rent to be paid by Daymark Recovery Services, Inc., to Watauga County during the term of the lease is one hundred thirty seven thousand seven hundred and fifty dollars (\$137,750) per annum in payments of eleven thousand four hundred seventy nine dollars and seventeen cents (\$11,479.17) on or before the first of each month. The lease shall become effective July 1, 2021, which will be at least ten (10) days after the publication of this notice and formal adoption of the lease by the Board of Commissioners.

ADOPTED this the 21st day of September, 2021.

John Welch, Chairman
Watauga County Board of County Commissioners

ATTEST:

Anita Fogle, Clerk to the Board

DRAFT

STATE OF NORTH CAROLINA

LEASE AGREEMENT

COUNTY OF WATAUGA

THIS LEASE AGREEMENT, made and entered into this 21st day of September, 2021, by and between Watauga County, a body politic of the State of North Carolina, hereinafter referred to as Lessor; and Daymark Recovery Services, Inc., hereinafter referred to as Lessee;

WITNESSETH:

1. **PREMISES**: That for and in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set forth, the Lessor does hereby demise and lease unto the Lessee and the Lessee does hereby lease from the Lessor the property known as Suite B located at 132 Poplar Grove Road Connector; Boone, NC 28607.
2. **ACCEPTANCE OF PROPERTY**: Neither the Lessor nor its agents have made any representations with respect to the building, the land upon which it is erected, or the leased property except as expressly set forth therein and no rights, easements, or licenses are acquired by the Lessee by implication or otherwise except as expressly set forth in the provisions of this Lease. The taking of possession of the leased property by the Lessee shall be conclusive evidence that the Lessee accepts the same "as is" with the exception of the provision for improvements as set forth herein.
3. **TERM**: This lease shall be for a term of three years, commencing on July 1, 2021, and ending upon June 30, 2024. However, this lease shall automatically terminate in the event Daymark Recovery Services, Inc. is deemed to no longer be the authorized provider of mental health services pursuant to contractual arrangements with the Local Management Entity (LME) as defined by N.C. Gen. Stat. § 122C et seq.
4. **RENT**: The Lessee shall pay to the Lessor, rent for the premises equal to \$10.00 per square foot (or \$137,750 per year), payable on or before the 1st day of each month, in monthly installments of \$11,479.17 per month. All such payments shall be made to Watauga County, c/o Misty Watson, Finance Director, 814 West King Street, Suite 216, Boone, North Carolina, 28607, or to such other person or at such other place as Lessor may designate in writing.

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P.O. Box 193, 642 West King Street
Boone, NC 28607

5. **LATE FEES**: In the event that rent is not paid by the 1st of the month when rent is due and owing, such rent payment shall be subject to a late fee in the amount of \$25.00. This late fee shall not affect the Lessors right to declare this contract breached in the event of failure to pay rent as provided within this document.

6. **INSURANCE**: The Lessee shall obtain a public liability insurance policy for the minimum coverage of \$500,000 bodily injury and property damage liability (combined single limit), \$500,000 each occurrence and \$500,000 aggregate. Lessor shall be named as an additional insured on said policy and shall be furnished with a copy of same. Upon the Lessee's failure to obtain said public liability insurance policy, Lessor, may at its option, but is not required to do so, obtain such insurance and the costs thereof shall be paid as additional rent due and payable from Lessee on the next ensuing day that rent is due. Lessor shall not be liable to Lessee for any business interruption or any loss or damage to property or injury or death of persons occurring in or on the demised premises, or in any manner growing out of or connected with the Lessees' use and occupancy of the demised premises, or the condition thereof. This release shall also apply to the extent that such business interruption, loss or damage to property or injury to or death of persons is covered by insurance, regardless of whether such insurance is payable to or protects Lessor or Lessee, or both. Nothing herein shall be construed to impose any other or greater liability upon Lessor than what would have existed in the absence of this provision. Any insurance policies of the Lessee shall contain a clause to the effect that this release shall not affect the right of the insured to recover under such policies. The release in favor of the Lessor contained herein is in addition to and not in substitution for or in diminution of, the hold harmless and indemnification provisions of this Lease Agreement.

7. **REPAIRS**: Except as otherwise provided herein, the Lessee shall, at the Lessee's own expense, make all necessary repairs and replacements to the interior and exterior of the demised premises. All repairs and replacements shall be in quality and class at least equal to the original work. Upon default of the Lessee in making such repairs or replacements, the Lessor, may, but shall not be required to, make such repairs or replacements for the Lessee's account and the expense thereof which shall constitute and be collectable as additional rent.

Lessor shall make, at Lessors' own cost and expense, any and all repairs necessary to the roof, main corridor of the building, and exterior walls of the building. Notwithstanding the foregoing, the Lessor shall not be responsible for nor be liable for any such repairs, which are necessitated by the negligent actions or negligent failures to act on the part of the Lessee or any of the Lessee's agents.

8. **USE OF THE PROPERTY**: The Lessee shall use the property only for purposes of providing mental health and recovery services as defined by N.C. Gen. Stat. § 122C et seq.

9. **IMPROVEMENTS OF THE PROPERTY**: Any alterations or improvements may only be made by the Lessee with the written consent of the Lessor, which shall not be unreasonably withheld. Any alteration, addition or improvement made by Lessee, and any

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Boone, NC 28607

fixtures installed as a part thereof, shall at Lessor's option become the property of the Lessor, upon the expiration or other sooner termination of this lease; provided, however, that Lessor shall have the right to require the Lessee to remove such fixtures at the Lessee's cost upon such termination of this lease.

With the written consent of the Lessor which shall not be unreasonably withheld the Lessee shall have the right to construct, erect, place, paint, maintain and control of the demised premises, any sign or signs which may be necessary in the conduct of its business within the requirements of the Town of Boone Unified Development Ordinance, and it shall have the right to remove the sign or signs at the expiration or earlier termination of this lease, provided, that upon the removal of said sign or signs, the said building shall be put in the same condition it was in at the time of the placing or painting of said signs, as far as is reasonably possible.

10. **UTILITIES**: The Lessee shall pay all charges for gas, electricity, lights, heat, power and other communication service used, rendered or supplied upon or in connection with the demised premises and shall indemnify Lessor against any liability or damages on such account. Lessor shall pay all charges for water and sewer service used, rendered or supplied upon or in connection with the demised premises and shall indemnify Lessee against any liability or damage on such account. Utilities shall be transferred to the Lessee as soon as feasible upon the signing of this lease.

Additionally, Lessee shall reimburse the Lessor for the pro rata expenses relating to building operating expenses, including but not limited to janitorial services. Such amount shall be based upon the percentage of square footage of the overall building occupied by Daymark, which the parties agree constitutes thirty-nine percent (39%) of the total building area under this agreement. Such amount shall be paid to the County on a monthly basis at the same time and under the same conditions as payment of rent. The parties agree that this amount is currently \$5,643.00 per month, which may be adjusted based upon changes in expenses to the Lessor for overall building maintenance and janitorial services.

11. **ASSIGNING AND SUBLETTING**: The Lessee shall not assign this lease or sublet any part of the demised premises without the prior written consent of Lessor, which shall not be unreasonably withheld. Any transfer of the property interest owned by the Lessor shall be subject to this lease, and shall not affect the validity or enforceability of this lease by either the Lessor or the Lessee.

12. **SURRENDER OF THE DEMISED PREMISES**: At the expiration of the lease term, the Lessee shall surrender the demised premises in as good a condition as they were in at the beginning of the term, reasonable wear and tear and damages by the elements excepted.

13. **DAMAGE OR DESTRUCTION BY FIRE**: In the event that the demised premises shall be damaged or destroyed by fire, the elements or other casualty, during the continuance of this lease, to such extent that same cannot be restored to as good a condition as same were in prior to such damage within sixty (60) days thereafter, either the

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Boone, NC 28607

Lessor or Lessee shall have the right to cancel or terminate this lease with the rents to be adjusted as of the date of the damage or destruction. Lessee shall be responsible for all of its personal property on or about the demised premises and shall keep the same adequately insured against loss by fire or the elements.

14. **CONDEMNATION**: If the whole of the demised premises shall be condemned and taken by any governmental authority or other entity having a power of eminent domain, then this lease shall immediately terminate, and the Lessee shall have no interest in any damages and/or monies paid by virtue of such condemnation.

In the event of a partial appropriation or condemnation of the demised premises that does not materially affect the Lessee's use thereof, the Lessee shall continue in possession of the unappropriated part of the demised premises under the terms and conditions hereof, except that in such case if the Lessee actually loses the use of part of the demised premises, the Lessee shall be entitled to an equitable reduction in rent payable hereunder. In the event such partial appropriation or condemnation materially affects the Lessee's use of the demised premises, the Lessee may, at its option, terminate this lease and Lessor shall refund the Lessee any unearned rental existing at the time of said termination. However, the Lessee shall have no interest in any damages and/ or monies paid by virtue of such condemnation.

Notwithstanding the foregoing, Lessee shall be entitled to a separate award made to Lessee for loss of business, moving expense or the taking of Lessees fixtures or equipment, if a separate award for such items is made.

15. **INDEMNITY**: Except where caused by the intentional act of the Lessor, or its agents, employees, licensees or assigns, the Lessee shall indemnify and save Lessor harmless from and against any and all claims, actions, damages, liability and expense in connection with loss of life, personal injury and/or damage to property arising from or out of any occurrence in, upon or at the demised premises or any part thereof, or occasioned wholly or in part by any act or omission of the Lessee, its agents, employees or invitees. In case the Lessor (the Indemnified party) shall, without fault on its part, be made a party to any litigation instituted against the Lessee (the indemnifying party), then the indemnifying party shall protect and hold the indemnified party harmless and shall pay all costs, expenses and reasonable attorneys' fees that may be incurred or paid by the indemnified party in such litigation. In addition, Lessee shall pay all costs, expenses and reasonable attorneys' fees that may be incurred or paid by Lessor in enforcing the covenants and agreements of the Lessee contained in this lease.

16. **DAMAGES**: If the demised premises shall be deserted or vacated, or if proceedings are commenced against the Lessee in any court under a bankruptcy act or for the appointment of a trustee or receiver of the Lessees' property either before or after the commencement of the lease term, or if there shall be a default in the payment or rent or any part thereof for more than five (5) days after written notice that rent is past due by Lessor to Lessee, or if there shall be a default in the performance of any other covenant, agreement, condition, rule or regulation herein contained, or hereafter established on the

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part of the Lessee for more than twenty (20) days after written notice of such default by Lessor, this lease (if Lessor so elects) shall thereupon become null and void, and the Lessor shall have the right to re-enter or repossess the demised premises, either by force, summary proceedings, surrender or otherwise and dispossess and remove therefrom the Lessee, or other occupants thereof, and their effects, without being liable to any prosecution thereof. In such case, Lessor may, at its option, relet the demised premises or any part thereof, as the agent of the Lessee, and the Lessee shall pay Lessor the difference between the rent hereby reserved and agreed to be paid by the Lessor for the portion of the term remaining at the time of re-entry or repossession and the amount, if any, received or to be received under such reletting for such portion of the term.

17. **QUIET ENJOYMENT**: Lessor covenants that if and so long as Lessee pays the basic rent and performs all of the terms, covenants and conditions of this lease on Lessee's part to be performed, Lessee shall peaceably and quietly have, hold and enjoy the demised premises for the term of this lease, but always subject to the provisions of the lease.

18. **NOTICE**: All notices, consents, requests, instructions or other communications provided for herein, shall be deemed validly given, made and served if in writing and either delivered personally or sent by certified or registered mail, postage prepaid and, pending the designation of another address, addressed as follows:

IF TO LESSEE: Daymark Recovery Services, Inc.
Attn: Jerry Smith
2129 Statesville Blvd.
Salisbury, NC 28147

IF TO LESSOR: Watauga County
c/o Deron Geouque, County Manager
814 West King Street, Suite 205
Boone, NC 28607

Any such notices, consents, requests, instructions or other communications sent by certified or registered mail shall for the purposes of this lease be considered received two (2) days after it is deposited in the United States Mail, postage prepaid.

19. **MISCELLANEOUS**: All rights and liabilities herein given to or imposed upon either of the parties hereto shall extend to the principals, assigns and, administrators of such parties. Unless the context expressly or impliedly requires or indicates a contrary meaning whenever used in this lease, a noun or pronoun in any gender shall include the remaining genders, the singular shall include the plural and the plural shall include the singular. The laws of the State of North Carolina shall control this lease. This agreement comprises the entire understanding of the parties and may only be modified in writing, properly executed by the parties.

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Boone, NC 28607

IN WITNESS WHEREOF, the said Lessor and Lessee have caused this instrument to be duly executed and sealed, the day and year first above written.

LESSOR:

John Welch, Chair
Watauga County Board of Commissioners

Attest:

Anita J. Fogle, Clerk to the Board

LESSEE:

Daymark Recover Services, Inc.
_____, Director

Attest:

This instrument has been pre-audited in the manner required by the Local Government and Fiscal Control Act.

Misty Watson, Finance Director
Watauga County

**di Santi Watson Capua Wilson & Garrett, PLLC
P.O. Box 193, 642 West King Street
Boone, NC 28607**

STATE OF NORTH CAROLINA

LEASE AGREEMENT

COUNTY OF WATAUGA

THIS LEASE AGREEMENT, made and entered into this 5th day of June, 2018 by and between Watauga County, a body politic of the State of North Carolina, hereinafter referred to as Lessor; and Daymark Recovery Services, Inc., hereinafter referred to as Lessee;

WITNESSETH:

1. **PREMISES:** That for and in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set forth, the Lessor does hereby demise and lease unto the Lessee and the Lessee does hereby lease from the Lessor the property known as Suite B located at 132 Poplar Grove Road Connector; Boone, NC 28607.

2. **ACCEPTANCE OF PROPERTY:** Neither the Lessor nor its agents have made any representations with respect to the building, the land upon which it is erected, or the leased property except as expressly set forth therein and no rights, easements, or licenses are acquired by the Lessee by implication or otherwise except as expressly set forth in the provisions of this Lease. The taking of possession of the leased property by the Lessee shall be conclusive evidence that the Lessee accepts the same "as is" with the exception of the provision for improvements as set forth herein.

3. **TERM:** This lease shall be for a term of three years, commencing on July 1, 2018, and ending upon June 30, 2021. However, this lease shall automatically terminate in the event Daymark Recovery Services, Inc. is deemed to no longer be the authorized provider of mental health services pursuant to contractual arrangements with the Local Management Entity (LME) as defined by N.C. Gen. Stat. §122C et seq.

4. **RENT:** The Lessee shall pay to the Lessor, rent for the premises equal to \$10.00 per square foot (or \$137,750 per year), payable on or before the 1st day of each month, in monthly installments of \$11,479.17 per month. All such payments shall be made to Watauga County, c/o Margaret Pierce, Finance Director, 814 West King Street, Suite 216, Boone, North Carolina, 28607, or to such other person or at such other place as Lessor may designate in writing.

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5. **LATE FEES**: In the event that rent is not paid by the 1st of the month when rent is due and owing, such rent payment shall be subject to a late fee in the amount of \$25.00. This late fee shall not affect the Lessors right to declare this contract breached in the event of failure to pay rent as provided within this document.

6. **INSURANCE**: The Lessee shall obtain a public liability insurance policy for the minimum coverage of \$500,000 bodily injury and property damage liability (combined single limit), \$500,000 each occurrence and \$500,000 aggregate. Lessor shall be named as an additional insured on said policy and shall be furnished with a copy of same. Upon the Lessee's failure to obtain said public liability insurance policy, Lessor, may at its option, but is not required to do so, obtain such insurance and the costs thereof shall be paid as additional rent due and payable from Lessee on the next ensuing day that rent is due. Lessor shall not be liable to Lessee for any business interruption or any loss or damage to property or injury or death of persons occurring in or on the demised premises, or in any manner growing out of or connected with the Lessees' use and occupancy of the demised premises, or the condition thereof. This release shall also apply to the extent that such business interruption, loss or damage to property or injury to or death of persons is covered by insurance, regardless of whether such insurance is payable to or protects Lessor or Lessee, or both. Nothing herein shall be construed to impose any other or greater liability upon Lessor than what would have existed in the absence of this provision. Any insurance policies of the Lessee shall contain a clause to the effect that this release shall not affect the right of the insured to recover under such policies. The release in favor of the Lessor contained herein is in addition to and not in substitution for or in diminution of, the hold harmless and indemnification provisions of this Lease Agreement.

7. **REPAIRS**: Except as otherwise provided herein, the Lessee shall, at the Lessee's own expense, make all necessary repairs and replacements to the interior and exterior of the demised premises. All repairs and replacements shall be in quality and class at least equal to the original work. Upon default of the Lessee in making such repairs or replacements, the Lessor, may, but shall not be required to, make such repairs or replacements for the Lessee's account and the expense thereof which shall constitute and be collectable as additional rent.

Lessor shall make, at Lessors' own cost and expense, any and all repairs necessary to the roof, main corridor of the building, and exterior walls of the building. Notwithstanding the foregoing, the Lessor shall not be responsible for nor be liable for any such repairs, which are necessitated by the negligent actions or negligent failures to act on the part of the Lessee or any of the Lessee's agents.

8. **USE OF THE PROPERTY**: The Lessee shall use the property only for purposes of providing mental health and recovery services as defined by N.C. Gen. Stat. §122C et seq.

9. **IMPROVEMENTS OF THE PROPERTY**: Any alterations or improvements may only be made by the Lessee with the written consent of the Lessor, which shall not be unreasonably withheld. Any alteration, addition or improvement made by Lessee, and any

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fixtures installed as a part thereof, shall at Lessor's option become the property of the Lessor, upon the expiration or other sooner termination of this lease; provided, however, that Lessor shall have the right to require the Lessee to remove such fixtures at the Lessee's cost upon such termination of this lease.

With the written consent of the Lessor which shall not be unreasonably withheld the Lessee shall have the right to construct, erect, place, paint, maintain and control of the demised premises, any sign or signs which may be necessary in the conduct of its business within the requirements of the Town of Boone Unified Development Ordinance, and it shall have the right to remove the sign or signs at the expiration or earlier termination of this lease, provided, that upon the removal of said sign or signs, the said building shall be put in the same condition it was in at the time of the placing or painting of said signs, as far as is reasonably possible.

10. **UTILITIES:** The Lessee shall pay all charges for gas, electricity, lights, heat, power and other communication service used, rendered or supplied upon or in connection with the demised premises and shall indemnify Lessor against any liability or damages on such account. Lessor shall pay all charges for water and sewer service used, rendered or supplied upon or in connection with the demised premises and shall indemnify Lessee against any liability or damage on such account. Utilities shall be transferred to the Lessee as soon as feasible upon the signing of this lease. Additionally, Lessee shall reimburse the Lessor for the pro rata expenses relating to building operating expenses, including but not limited to janitorial services. Such amount shall be based upon the percentage of square footage of the overall building occupied by Daymark, which the parties agree constitutes thirty -nine percent (39%) of the total building area under this agreement. Such amount shall be paid to the County on a monthly basis at the same time and under the same conditions as payment of rent. The parties agree that this amount is currently \$5,643.00 per month, which may be adjusted based upon changes in expenses to the Lessor for overall building maintenance and janitorial services.

11. **ASSIGNING AND SUBLETTING:** The Lessee shall not assign this lease or sublet any part of the demised premises without the prior written consent of Lessor, which shall not be unreasonably withheld. Any transfer of the property interest owned by the Lessor shall be subject to this lease, and shall not affect the validity or enforceability of this lease by either the Lessor or the Lessee.

12. **SURRENDER OF THE DEMISED PREMISES:** At the expiration of the lease term, the Lessee shall surrender the demised premises in as good a condition as they were in at the beginning of the term, reasonable wear and tear and damages by the elements excepted.

13. **DAMAGE OR DESTRUCTION BY FIRE:** In the event that the demised premises shall be damaged or destroyed by fire, the elements or other casualty, during the continuance of this lease, to such extent that same cannot be restored to as good a condition as same were in prior to such damage within sixty (60) days thereafter, either the

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Boone, NC 28607

Lessor or Lessee shall have the right to cancel or terminate this lease with the rents to be adjusted as of the date of the damage or destruction. Lessee shall be responsible for all of its personal property on or about the demised premises and shall keep the same adequately insured against loss by fire or the elements.

14. **CONDEMNATION**: If the whole of the demised premises shall be condemned and taken by any governmental authority or other entity having a power of eminent domain, then this lease shall immediately terminate, and the Lessee shall have no interest in any damages and/or monies paid by virtue of such condemnation.

In the event of a partial appropriation or condemnation of the demised premises that does not materially affect the Lessee's use thereof, the Lessee shall continue in possession of the unappropriated part of the demised premises under the terms and conditions hereof, except that in such case if the Lessee actually loses the use of part of the demised premises, the Lessee shall be entitled to an equitable reduction in rent payable hereunder. In the event such partial appropriation or condemnation materially affects the Lessee's use of the demised premises, the Lessee may, at its option, terminate this lease and Lessor shall refund the Lessee any unearned rental existing at the time of said termination. However, the Lessee shall have no interest in any damages and/ or monies paid by virtue of such condemnation.

Notwithstanding the foregoing, Lessee shall be entitled to a separate award made to Lessee for loss of business, moving expense or the taking of Lessee's fixtures or equipment, if a separate award for such items is made.

15. **INDEMNITY**: Except where caused by the intentional act of the Lessor, or its agents, employees, licensees or assigns, the Lessee shall indemnify and save Lessor harmless from and against any and all claims, actions, damages, liability and expense in connection with loss of life, personal injury and/or damage to property arising from or out of any occurrence in, upon or at the demised premises or any part thereof, or occasioned wholly or in part by any act or omission of the Lessee, its agents, employees or invitees. In case the Lessor (the Indemnified party) shall, without fault on its part, be made a party to any litigation instituted against the Lessee (the indemnifying party), then the indemnifying party shall protect and hold the indemnified party harmless and shall pay all costs, expenses and reasonable attorneys' fees that may be incurred or paid by the indemnified party in such litigation. In addition, Lessee shall pay all costs, expenses and reasonable attorneys' fees that may be incurred or paid by Lessor in enforcing the covenants and agreements of the Lessee contained in this lease.

16. **DAMAGES**: If the demised premises shall be deserted or vacated, or if proceedings are commenced against the Lessee in any court under a bankruptcy act or for the appointment of a trustee or receiver of the Lessee's property either before or after the commencement of the lease term, or if there shall be a default in the payment or rent or any part thereof for more than five (5) days after written notice that rent is past due by Lessor to Lessee, or if there shall be a default in the performance of any other covenant, agreement, condition, rule or regulation herein contained, or hereafter established on the

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part of the Lessee for more than twenty (20) days after written notice of such default by Lessor, this lease (if Lessor so elects) shall thereupon become null and void, and the Lessor shall have the right to re-enter or repossess the demised premises, either by force, summary proceedings, surrender or otherwise and dispossess and remove therefrom the Lessee, or other occupants thereof, and their effects, without being liable to any prosecution thereof. In such case, Lessor may, at its option, relet the demised premises or any part thereof, as the agent of the Lessee, and the Lessee shall pay Lessor the difference between the rent hereby reserved and agreed to be paid by the Lessor for the portion of the term remaining at the time of re-entry or repossession and the amount, if any, received or to be received under such reletting for such portion of the term.

17. **QUIET ENJOYMENT**: Lessor covenants that if and so long as Lessee pays the basic rent and performs all of the terms, covenants and conditions of this lease on Lessee's part to be performed, Lessee shall peaceably and quietly have, hold and enjoy the demised premises for the term of this lease, but always subject to the provisions of the lease.

18. **NOTICE**: All notices, consents, requests, instructions or other communications provided for herein, shall be deemed validly given, made and served if in writing and either delivered personally or sent by certified or registered mail, postage prepaid and, pending the designation of another address, addressed as follows:

IF TO LESSEE: Daymark Recovery Services, Inc.
Attn: Jerry Smith
2129 Statesville Blvd.
Salisbury, NC 28147

IF TO LESSOR: Watauga County
c/o Deron Geouque, County Manager
814 West King Street, Suite 205
Boone, NC 28607

Any such notices, consents, requests, instructions or other communications sent by certified or registered mail shall for the purposes of this lease be considered received two (2) days after it is deposited in the United States Mail, postage prepaid.

19. **MISCELLANEOUS**: All rights and liabilities herein given to or imposed upon either of the parties hereto shall extend to the principals, assigns and, administrators of such parties. Unless the context expressly or impliedly requires or indicates a contrary meaning whenever used in this lease, a noun or pronoun in any gender shall include the remaining genders, the singular shall include the plural and the plural shall include the singular. The laws of the State of North Carolina shall control this lease. This agreement comprises the entire understanding of the parties and may only be modified in writing, properly executed by the parties.

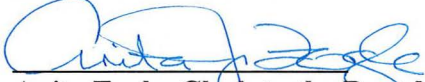
di Santi Watson Capua Wilson & Garrett, PLLC
P.O. Box 193, 642 West King Street
Boone, NC 28607

IN WITNESS WHEREOF, the said Lessor and Lessee have caused this instrument to be duly executed and sealed, the day and year first above written. 09/21/201 BCC Meeting

LESSOR:


John Welch, Chair
Watauga County Board of Commissioners


Attest:


Anita Fogle, Clerk to the Board

LESSEE:

Daymark Recover Services, Inc.
Billy R. West, Executive Director

Attest:


~~Jerry W. Smith, Finance Director~~
Alan Walker

This instrument has been pre-audited in the manner required by the Local Government and Fiscal Control Act.

 3-8-18
Margaret Pierce, Finance Director
Watauga County

CHRISTINE H PERKINS
NOTARY PUBLIC
ROWAN COUNTY, NC

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AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Boards and Commissions

MANAGER'S COMMENTS:

Watauga County Public Library

The Watauga County Library Board recommended Ms. Mary Ruthless be appointed to replace Mr. John Abbott, who resigned from the Board.



September 3, 2021

Mr. John Welch, Chair
Watauga County Board of Commissioners
Administrative Building, Suite 205
814 West King Street
Boone, NC 28607

Dear Mr. Welch:

At the regular meeting of the Watauga County Library Board on September 3, 2021, board members voted unanimously to recommend to Watauga County Commissioners that Mary Ruthless be appointed to the Watauga County Library Board to replace John Abbott, who resigned from the board.

Please approve the recommendation of the library board, and notify Mary and me of this reappointment. Thanks to you and all of the commissioners for your continued support of our library. Mary resides at 182 Daniel Boone Dr. Ext, Boone, NC 28607.

Sincerely,

Sandra Basel
Watauga County Library Board Chair

cc: Monica Caruso
Watauga County Librarian

Jane Blackburn
Regional Director of Appalachian Regional Libraries

AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Announcements

MANAGER’S COMMENTS:

Safe Harbor High Country Recovery Center for Women invites the Board to attend their Ribbon Cutting Ceremony on September 30, 2021, at 5:00 P.M. at 890 West King Street. Due to the COVID-19 pandemic, a reception will not follow the ribbon cutting ceremony.

Due to the Commissioners’ Board Room being used as an official polling site during One-Stop Voting and Election Day, the Board of Commissioners meetings scheduled for Tuesday, October 19 and Tuesday, November 2, 2021, will be held in the Community Room at the Community Recreation Center. Both meetings will begin at 5:30 P.M. as regularly scheduled.



*You're invited to a
Ribbon Cutting Ceremony*

**Safe Harbor High Country
Recovery Center for Women**

September 30, 2021 at 5pm
890 W. King St. Boone, NC 28607

Light Refreshments will be served

In light of the rising COVID numbers in the High Country, we have decided to forego the ribbon cutting reception. We will only go through the formality of cutting the ribbon for a photo shoot to share with the community. This will be held outside the Recovery Center office.

Because you were on our invitation list, we wanted to make you aware of the opening of Safe Harbor's High Country Recovery Center for Women. Please don't hesitate to call if you have any questions about our ministry and how we will collaborate with other providers in assisting women seeking recovery options.

Parking will be available after 5 pm on Queen Street. Take a right on Waters Street, then a right onto Queen Street. Parking is available at no cost after 5 pm on King Street as well as Queen Street.

AGENDA ITEM 11:

PUBLIC COMMENT

AGENDA ITEM 12:

BREAK

AGENDA ITEM 13:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)