

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, JULY 16, 2013
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: June 18, 2013, Regular Meeting		1
	3	APPROVAL OF THE JULY 16, 2013 AGENDA		11
5:35	4	COMMUNICATIONS & EMERGENCY SERVICES MATTERS	MR. JEFF VIRGINIA	
	A.	Proposed Southern Software Contracts/Agreements		13
	1.	CAD Support		
	2.	Paging Software		
	B.	Proposed Wireless Communications Contracts/Agreements		21
	1.	Infrastructure Equipment Maintenance		
	2.	Field Equipment Maintenance		
	3.	911 Equipment Maintenance		
	C.	Proposed Geo-Comm, Inc. Mapping Software Maintenance Contract		27
	D.	Public Hearing Request to Allow Comment on Proposed Road Names		35
5:40	5	PROPOSED RESOLUTION IN MEMORY OF DEPUTY SHERIFF WILLIAM RONALD MAST, JR.	CHAIRMAN MILLER	39
5:45	6	PROPOSED RESOLUTION REQUESTING TO NAME THE HWY 421 BRIDGE OVER THE SOUTH FORK OF THE NEW RIVER IN MEMORY OF DEPUTY SHERIFF WILLIAM RONALD MAST, JR.	CHAIRMAN MILLER	41
5:50	7	PROPOSED REVISIONS TO THE WATAUGA COUNTY TOURISM DEVELOPMENT AUTHORITY (TDA) BYLAWS	MR. WRIGHT TILLEY	47
5:55	8	BOONE AREA CYCLIST'S (BAC) REQUEST TO CONSTRUCT A PUMP TRACK AT ROCKY KNOB PARK	MR. ERIC WOOLRIDGE MR. KRISTIAN JACKSON	53
6:00	9	TAX MATTERS	MS. MITZI ROCHELLE	
	A.	Monthly Collections Report		55
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	A.	Proposed Performance Guarantee		81
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	C.	Public Hearing Request to Allow Comment on the Proposed Purchase of Property Located on NC Hwy 194		91

TIME	#	TOPIC	PRESENTER	PAGE
6:10	11	MISCELLANEOUS ADMINISTRATIVE MATTERS	MR. DERON GEOUQUE	
		A. Town of Boone's Request for Support and Cost Sharing for the Expansion of Water Services		95
		B. Mutual Aid Agreement Renewal with Watauga County Emergency and Rescue Squad, Inc.		97
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7:20	14	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3)		137
7:30	15	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

June 18, 2013, Regular Meeting

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 18, 2013**

The Watauga County Board of Commissioners held a regular meeting on Tuesday, June 18, 2013, at 5:30 P.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Nathan Miller, Chairman
David Blust, Vice-Chairman
Billy Kennedy, Commissioner
John Welch, Commissioner
Perry Yates, Commissioner
Stacy Eggers, IV, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

Chairman Miller called the meeting to order at 5:30 P.M.

Vice-Chairman Blust opened the meeting with a prayer and Commissioner Yates led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Miller called for additions and/or corrections to the May 9 and 13, 2013, special meeting minutes and June 4, 2013, regular meeting and closed session minutes.

Commissioner Kennedy, seconded by Commissioner Yates, moved to approve the May 9, 2013, special meeting minutes as presented.

VOTE: Aye-5
Nay-0

Commissioner Kennedy, seconded by Commissioner Yates, moved to approve the May 13, 2013, special meeting minutes as presented.

VOTE: Aye-5
Nay-0

The following three corrections were suggested for the June 4, 2014, regular meeting minutes:

Correction 1:

After discussion, Vice-Chairman Blust, seconded by Commissioner Yates, moved to amend the Fiscal Year 2014 Budget for the following special allocations:

Foscoe/Grandfather Community Center	increase to	\$1,500
Mountain Alliance	increase to	\$10,000
Hunger Coalition	increase to	\$8,500
Green Valley Park	increase to	\$8,000

Commissioner Kennedy requested that a work session be scheduled to allow for additional discussion.

After discussion, the following vote was taken on the above motion:

VOTE: Aye-3(~~Miller~~, Blust, Yates, **Welch**)
Nay-2(**Miller**, Kennedy ~~Welch~~)

*Clerk's Note: Later in the meeting the above vote was amended to: VOTE: Aye-4(Blust, Kennedy, Yates, **Welch**)
Nay-1(**Miller**)*

Correction 2:

Chairman Miller, seconded by Commissioner Yates, moved to reallocate \$36,700 (the remainder between the decrease to Smoky Mountain and the increases to various non-profits) to the Sheriff's Office to be used for uniforms and equipment.

After discussion, the following vote was taken on the above motion:

VOTE: Aye-~~5~~3(~~Miller, Blust, Yates~~)
Nay-0

Correction 3:

Commissioner Kennedy requested to officially change his vote to "Aye" for an earlier vote as corrected below:

After discussion, Vice-Chairman Blust, seconded by Commissioner Yates, moved to amend the Fiscal Year 2014 Budget for the following special allocations:

Foscoe/Grandfather Community Center	increase to	\$1,500
Mountain Alliance	increase to	\$10,000
Hunger Coalition	increase to	\$8,500
Green Valley Park	increase to	\$8,000

After discussion, the following vote was taken on the above motion:

VOTE: Aye-4(~~Miller~~, Blust, Kennedy, **Welch**, Yates)
Nay-1(**Miller** ~~Welch~~)

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the June 4, 2013, regular meeting minutes as amended.

VOTE: Aye-5
Nay-0

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the June 4, 2013, closed session minutes as presented.

VOTE: Aye-5
Nay-0

APPROVAL OF AGENDA

Chairman Miller called for additions and/or corrections to the June 18, 2013, agenda.

County Manager Geouque requested to add two additional transportation contracts with AppalCART; one for the Department of Social Services and one for Parks and Recreation.

The County Manager requested to remove the closed session from the meeting as there were no items to discuss.

Commissioner Welch, seconded by Commissioner Yates, moved to approve the June 18, 2013, agenda as amended.

VOTE: Aye-5
Nay-0

PROJECT ON AGING MATTERS

A. Proposed Allocation of Estimated FY 2014 Home and Community Care Block Grant (H&CCBG) Funds

Ms. Angie Boitnotte recommended accepting \$253,085 in Home and Community Care Block Grant (H&CCBG) funds for FY 2014. The required local match was \$28,121 and was present in the Project on Aging's FY 2014 budget.

H&CCBG funding was proposed to be allocated as follows:

H&CCBG Service	H&CCBG	Match
In-Home Aide	\$118,806	\$13,201
Congregate Meals	\$43,025	\$4,781
Home Delivered Meals	\$78,456	\$8,717
Transportation	\$12,798	\$1,422

Ms. Boitnotte stated that Title III-D funds were required to be used for Evidence Based Health Promotion (EBHP) classes for FY 2014 and those funds were to remain at the High County Area Agency on Aging to support EBHP programs across their seven-county region. Ms. Boitnotte stated that Family Caregiver Support Program funds (Respite II) would also remain at the High Country Area Agency on Aging level.

Commissioner Kennedy, seconded by Commissioner Yates, moved to approve the allocations of Home and Community Care Block Grant funds as presented by Ms. Boitnotte.

VOTE: Aye-5
Nay-0

B. FY 2014 AppalCART Contract

Ms. Boitnotte presented a proposed contract with AppalCART for transportation services in FY 2014. The proposed rates remained the same as the current fiscal year at \$0.75 per vehicle mile and \$13.29 per vehicle service hour.

County Attorney Eggers stated that the contract was standard and had been used in past years.

Vice-Chairman Blust, seconded by Commissioner Welch, moved to approve the AppalCART contract for transportation services at the Project on Aging for FY 2014 as presented.

VOTE: Aye-5
Nay-0

BUDGET AMENDMENTS

Ms. Margaret Pierce, Finance Director, reviewed the following budget amendments:

Account #	Description	Debit	Credit
103300-333000	Juvenile Crime Prevention Council Grant		\$3,742
105890-463146	Mediation & Restorative Justice	\$3,742	

The amendment recognized additional grant funds awarded by the NC Department of Public Safety through the Community Programs Section of the Division of Juvenile Justice as approved at the June 4, 2013, Board meeting

Account #	Description	Debit	Credit
293270-312009	Occupancy Tax Revenue		\$175,000
294140-449900	Administrative Fee	\$1,750	
294140-469900	Payment to Watauga Co. Tourism Development Authority	\$173,250	

The amendment recognized additional occupancy tax revenues estimates above budgeted amount and payment due to Watauga County District U Tourism Development Authority and Watauga County for statutory administrative collection fee.

Account #	Description	Debit	Credit
103839-384000	Donations		\$17,600
104310-451000	Capital Outlay	\$17,600	

The amendment recognized the donation of K-9s, Elvis and Moses, from Mount Vernon Church as approved at the June 4, 2013, Board meeting.

Account #	Description	Debit	Credit
103300-349909	NC Lottery Funds		\$201,000
105911-470013	Valle Crucis Basement Renovations	\$201,000	

The amendment recognized the award of the NC Lottery Funds approved at the March 19, 2013, Board meeting, and by the NC DPI on May 28, 2013.

Account #	Description	Debit	Credit
104278-435101	Maintenance/Repair Grounds – Old WHS		\$100,000
109800-498021	Transfer to Capital Projects Fund	\$100,000	
213980-398100	Transfer from General Fund		\$100,000
219930-459210	Caldwell Community College & Technical Institute	\$100,000	

The amendment transferred funds to the Capital Projects Fund and established a contingency for the new building construction at Caldwell Community College and Technical Institute's Watauga Campus. These funds were available due to savings on the WHS demolition.

Account #	Description	Debit	Credit
123300-336000	CDBG-SSH Grant		\$225,000
124910-449900	Housing Rehabilitations	\$180,000	
124910-449901	Local Option/Emergency Repairs	\$22,500	
124910-448000	Administration/Planning	\$22,500	

The amendment budgeted for the Community Development Block Grant (CDBG) Scattered Site Housing Project grant project per the ordinance approved at the May 21, 2013, Board meeting.

Account #	Description	Debit	Credit
103839-384000	Donations		\$65,000
103300-343316	NC DENR, Division of Water Quality Grant		\$65,000
104285-457005	Capital Outlay-Greenway	\$130,000	

The amendment recognized the grant award and donation of matching in-kind labor and construction costs for the New River Greenway project. The trail was completed by Blue Ridge Development Group per their agreement with the County dated June 19, 2012.

Account #	Description	Debit	Credit
103839-384000	Donations		\$38,000
104199-457000	Capital Outlay-Land	\$38,000	

The amendment recognized and formally accepted the donation of an easement for a portion of the Middlefork Greenway. The trail section was completed this year by Tweetsie per their agreement with the County dated, December 8, 2008.

Account #	Description	Debit	Credit
103839-384000	Donations		\$79,000
104199-457000	Capital Outlay-Land	\$79,000	

The amendment recognized and formally accepted the donation of an easement for a portion of the Middlefork Greenway. The trail section was being completed as a part of the North Carolina Department of Transportation project which was approved at the January 15, 2013, Board meeting.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the budget amendments as presented by Ms. Pierce.

VOTE: Aye-5
Nay-0

FY 2014 APPALCART CONTRACTS FOR PARKS AND RECREATION AND SOCIAL SERVICES

County Manager Geouque presented proposed transportation contracts with AppalCART for services in FY 2014 for the Departments of Parks and Recreation and Social Services. The proposed rates are the same as the current fiscal year at: \$1.25 per vehicle mile and \$14.68 per vehicle service hour for Parks and Recreation and \$1.40 per vehicle mile for Social Services.

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve transportation contracts with AppalCART with the Department of Parks and Recreation and Social Services as presented.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Request to Close Container Site on US Highway 221 South

County Manager Geouque stated that Mr. Keith Ebert had requested the Board close the container site located on US Highway 221 South. Mr. Ebert owns property and a home adjacent to the site. He would like the facility closed for several reasons: 1) the attraction of vermin and bears; 2) site location is not optimal as it is in a blind curve; and 3) designation of the Highway as a “scenic highway.”

The County Manager stated that the County was currently in the seventh (7th) year of a twenty (20) year lease on the property. As there was no termination clause in the lease, the County would be responsible for the remaining thirteen (13) years of the lease at a cost of \$35,700. Annual cost to operate the site is \$59,685. Sanitation staff is unaware of any other complaints regarding the site. In addition, staff has made several accommodations to ease Mr. Ebert’s concerns. Currently no recyclables are thrown into the dumpsters until after 10:00 A.M. and the trash truck is not dispatched for pick up until 12:00 P.M. or 1:00 P.M. unless required. These measures were developed by staff with the assistance of Mr. Ebert to reduce the noise level at the site.

The County Manager stated the following three options: 1) continue operating the site as/is with the measures currently in place; 2) close the site; or 3) relocate the site.

By consensus, the Board agreed to continue operations at the site with the measures currently in place.

B. Proposed Policy to Provide Preference to Local Vendors in Purchasing of Equipment and Supplies

County Manager Geouque stated that, per Commissioner request and discussion at the annual retreat, staff drafted a policy to provide a preference to local vendors in the purchasing of equipment and supplies. The policy would cover services and goods not covered by North Carolina General Statutes. The preference would allow a qualified County resident bidder to

match the price and terms of the lowest responsible nonresident bidder, if the County resident bidder's price was within five percent (5%) or \$10,000, whichever is less, of the nonresident bidder's price. If the resident bidder requests and qualifies for the price-matching preference, the resident bidder would first be offered the contract award and would have two (2) business days to accept or decline the award based on the lowest responsible nonresident bidder's price.

The County Manager presented a draft resolution which would need to be adopted to approve the policy. Current legislation was being considered at the state level to provide the same local preference to counties statewide. The Board may wish to wait for the North Carolina General Assembly to adjourn before adopting a County policy.

Commissioner Yates, seconded by Commissioner Welch, moved to adopt the resolution approving the Policy to Provide Preference to Local Vendors in Purchasing of Equipment and Supplies as presented.

VOTE: Aye-5
Nay-0

C. Proposed Policy for Naming County Facilities

County Manager Geouque stated that, per Commissioner request and discussion at the annual retreat, staff drafted a policy to provide for the naming of County facilities, property, and space. The Watauga County Library had requested approval by the Board to name a meeting room in the Library in honor of Ms. Evelyn Johnson.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the Policy for Naming County Facilities as presented.

VOTE: Aye-5
Nay-0

D. Debt Service Plan

County Manager Geouque stated that, based on previous discussions with the Board, it was staff's understanding to reduce County debt when opportunities arose. Due to the refinancing of the high school loan, the County realized a cost savings of \$329,113. As the refinancing was not completed prior to the adoption of the Fiscal Year 2012-2013 budget, staff was required to budget the full amount. Three options were available for the utilization of the savings: 1) Pay the funds on the Series B loan which would result in an estimated savings of \$11,900 and close the funding gap created by the previous Board's allocation of \$360,630 of the \$6 million debt service plan to the School Board. The remaining short fall would be \$19,617.; 2) Reduce the budgeted transfer to the Debt Service Fund from the General Fund in the current Fiscal Year 2012-2013 budget; 3) Transfer the funds to the Capital Projects Fund to be used as part of the Debt Service set aside plan for FY 2014-2015; or 4) Utilize the funds for Capital Improvement Projects.

The County Manager stated that staff recommended option one (1) as it would reduce the impact on the County's debt and also assist the County in meeting its debt service plan.

Commissioner Yates, seconded by Commissioner Welch, moved to approve option one (pay the funds on the Series B loan) as presented.

VOTE: Aye-5
Nay-0

E. Boards & Commissions

County Manager Geouque stated that the Voluntary Farmland Preservation Program Advisory Board recently nominated Ms. Jennifer Miller for an appointment to their Board.

Commissioner Kennedy, seconded by Commissioner Welch, moved to appoint Ms. Jennifer Miller to the Voluntary Farmland Preservation Program Advisory Board as recommended.

VOTE: Aye-5
Nay-0

County Manager Geouque stated that Mr. Frank Bolick and Mr. Dale Greene had submitted applications for appointment to the Town of Boone Planning Commission and Board of Adjustment, respectively. In addition, Mr. Wayne Green sent an email requesting consideration for appointment to either of the Town Boards. The Town of Boone supplied a list of vacancies in March and was unable to provide an updated list prior to the Board packet completion. All three names have been submitted to the Town of Boone for consideration. The Town Clerk sent an email stating the Council has deferred making nominations for appointment to ETJ positions for the past couple of months in order to allow for the receipt of additional applications. The Council would be considering board appointments at their June 20th regular meeting. Based on the list provided in March, it would appear there are four (4) vacancies for the Board of Adjustment and two (2) vacancies for the Planning Commission. Below is a listing of these vacancies.

Boone Board of Adjustment

Two (2) Regular Vacancies
One (1) Regular Term Set to Expire 6/2013
One (1) Alternate Vacancy

Boone Planning Commission

One (1) Regular Vacancy
One (1) Expired Term from 6/2012

Chairman Miller table consideration of appointments until the July 16, 2013, Board meeting.

MISCELLANEOUS ADMINISTRATIVE MATTERS

F. Announcements

County Manager Geouque announced that the first regular meeting in July had been cancelled and, therefore, the next regularly scheduled meeting will be held on July 16, 2013.

Chairman Miller stated that Board members had been invited to attend the Grand Opening of Blue Heaven Resort and Spa on Wednesday, June 19, 2013, 4:30 - 6:30 P.M. and an Open House on Saturday, June 22, 2013, 1:00 - 5:00 P.M.

PUBLIC COMMENT

Ms. Margaret Buck shared concerns regarding road construction.

ADJOURN

Commissioner Kennedy, seconded by Commissioner Yates, moved to adjourn the meeting at 6:08 P.M.

VOTE: Aye-5
Nay-0

Nathan A. Miller, Chairman

ATTEST:

Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE JULY 16, 2013, AGENDA

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AGENDA ITEM 4:

COMMUNICATIONS & EMERGENCY SERVICES MATTERS

A. Proposed Southern Software Contracts/Agreements

- 1. CAD Support**
- 2. Paging Software**

MANAGER'S COMMENTS:

Mr. Jeff Virginia, Emergency Services Director, will present renewals for the Computer Aided Dispatch (CAD) and paging software contracts with Southern Software. The cost of the CAD contract is \$8,668 and \$758 for the paging software contract. The contracts are necessary for the operation of the County's E911 system. Adequate funds have been budgeted in the current fiscal year to cover the \$9,426 renewal costs.

Board action is required to approve the contracts with Southern Software in the amount of \$8,668 and \$758, respectively.

**SOUTHERN SOFTWARE'S
ANNUAL SOFTWARE SUPPORT AGREEMENT
CAD™
24/7**

Southern Software's CAD™ Computer Aided Dispatch. This Software Support Agreement covers 24 hours a day, seven days a week support.

Problem Resolution

Southern Software will provide customer software support for mission critical operation of CAD™, 24 hours a day, seven days a week. This period includes holidays and weekends. This Agreement does not constitute a warranty but provides for mission critical problem resolutions at any time and non-mission critical problem resolutions of repeatable errors during normal business hours, EST. Southern Software cannot warrant the product will operate free of problems in perpetuity. Southern Software does not warrant third party software applications used in programs provided to customers, i.e., Microsoft® Word. The purpose of this Agreement is to provide the necessary technical assistance to ensure a timely problem resolution and to minimize down time. This Agreement is not intended to provide around-the-clock assistance for problems not deemed to be operation critical. Mission critical is defined as "any problem that renders the entire system unstable or inoperable".

For problems covered under this Agreement, Southern Software will provide the following:

- Telephone response within three hours of notification of the problem from 8:30 a.m. to 5:00 p.m., EST, Monday thru Friday. During this initial response, support personnel will determine the nature of the problem and severity. An attempt to resolve the problem will be made by giving instructions to the customer. Any problem deemed mission critical will take top priority over all other calls.
- Telephone response within one hour of notification of the problem after 5:00 p.m., EST and during holidays that fall on a normal work day. During this initial response, support personnel will determine the nature of the problem and severity. An attempt to resolve the problem will be made by giving instructions to the customer.
- If this is unsuccessful or the severity too great, then Southern Software will escalate to a Level 2 response. A Level 2 response involves a support technician connecting remotely to the customer's network using industry standard secure remote diagnostic methods to attempt to resolve the problem.
- If the problem is unable to be detected or resolved with a Level 2 response then a technician will be scheduled for an on site visit. There is no cost to the customer for the on site visit as long as the problem is with a Southern Software product or equipment covered by a Southern Software support contract and as long as the problem is not due to a virus or negligent actions/treatment

The user understands support staff may provide a temporary fix. A permanent fix will be provided at a later date.

Program Updates

Southern Software will provide program updates to support customers as new updates, fixes and features are added. Updates will be made universally to all supported customers at one time. No custom programming will be performed.

Third Party

If, at any time, an update of a third party's software is required, Southern Software will not incur the cost of such upgrade.

System Administrator

The customer agrees to have a designated administrator (primary contact for support and update issues). It is highly desirable that the administrator be knowledgeable in networking and Windows® operating systems.

Data Backup Statement

The customer understands that it is the customer's responsibility to ensure data backups are being made daily and verified for accuracy.

Virus Statement

The customer agrees to have virus protection software loaded on each machine and agrees to update it weekly. (Southern Software recommends updating your virus protection software on each machine daily.) This support contract does not cover assistance in the recovery of damage caused by viruses. **Southern Software will charge a fee for virus recovery assistance.**

Items not covered under this annual support agreement -

- **Installation and setup of new equipment.**
- **Transferring of data.**
- **Moving equipment from one site to another.**
- **On-site installation/reinstallation of Southern Software products or installation/reinstallation of third party software/products.**
- **Virus damage/recovery repair work.**
- **Recovery/repair work related to natural disasters such as lightning, floods, etc..**
- **Replacement of equipment that is out of warranty.**
- **Cost of upgrades to third party software including but not limited to Microsoft™ products (ie. Office, SQL, etc.), Anti-virus software, PcAnywhere™, etc. or cost of updates to operating systems.**
- **Data Conversions.**
- **On-site Training.**
- **Interfaces with third party products.**
- **Data loss due to drive crashes, machine failures, etc.**
- **Installation, Training and Data Conversions due to Re-architecture of Software.**

Benefits

- **The Software Support Agreement only covers software developed by Southern Software.**
- **Toll-free telephone support, seven days a week, 24 hours a day including holidays.**
- **24-hour fax availability**
- **Software Updates**
- **Remote System Support**
- **Annual User's Conference**
- **Free hardware/network assessments for upgrades.**
- **Free follow-up/new employee training at Southern Software's office.**

System Access/Customer Responsibility

The customer agrees to provide a dedicated computer capable of remote access for support purposes. The computer designated for remote connectivity shall allow access to all computers on the network requiring support.

This Annual Software Support Agreement provides coverage that begins September 1, 2013 and ends August 31, 2014 .

Annual Support \$8,668.00

By signing this document you are confirming that you have read and understand the terms and conditions of this annual support agreement.

Important- Support Renewal Clause

A lapse in support renewal will require that all outstanding support balances be paid in full prior to reinstatement of support. Support fees are non-refundable.

Customer Representative Signature

Date

WATAUGA COUNTY COMM & ES (CAD), NC

Name of Department

NOTE: IF A PURCHASE ORDER NUMBER IS REQUIRED ON THE SUPPORT INVOICE PLEASE ENTER HERE _____. IF THE NUMBER IS NOT AVAILABLE AT THIS TIME, PLEASE FAX THE PURCHASE ORDER TO (910)695-0251 WHEN IT IS AVAILABLE.

**SOUTHERN SOFTWARE'S
ANNUAL SOFTWARE SUPPORT AGREEMENT
ALPHA-NUMERIC PAGING
8:30 a.m., EST to 5:00 p.m., EST**

Alpha-Numeric Paging. This Software Support Agreement covers support from 8:30 a.m. to 5:00 p.m., EST, Monday through Friday.

Problem Resolution

Southern Software will provide customer software support for mission critical operation of **Alpha-Numeric Paging**, from 8:30 a.m. to 5:00 p.m., EST, Monday through Friday. This Agreement does not constitute a warranty but provides for mission critical problem resolutions and non-mission critical problem resolutions of repeatable errors during normal business hours, EST. Southern Software cannot warrant the product will operate free of problems in perpetuity. Southern Software does not warrant third party software applications used in programs provided to customers, i.e., Microsoft® Word. The purpose of this Agreement is to provide the necessary technical assistance to ensure a timely problem resolution and to minimize down time. Mission critical is defined as "any problem that renders the entire system unstable or inoperable".

For problems covered under this Agreement, Southern Software will provide the following:

- Telephone response within five hours of notification of the problem. During this initial response, support personnel will determine the nature of the problem and severity. An attempt to resolve the problem will be made by giving instructions to the customer.
- If this is unsuccessful or the severity too great, then Southern Software will escalate to a Level 2 response. A Level 2 response involves a support technician connecting remotely to the customer's network using industry standard secure remote diagnostic methods to attempt to resolve the problem.
- If the problem is unable to be detected or resolved with a Level 2 response then a technician will be scheduled for an on site visit. There is no cost to the customer for the on site visit as long as the problem is with a Southern Software product or equipment covered by a Southern Software support contract and as long as the problem is not due to a virus or negligent actions/treatment.

The user understands support staff may provide a temporary fix. A permanent fix will be provided at a later date.

Program Updates

Southern Software will provide program updates to support customers as new updates, fixes and features are added. Updates will be made universally to all supported customers at one time. No custom programming will be performed.

Third Party

If, at any time, an update of a third party's software is required, Southern Software will not incur the cost of such upgrade.

System Administrator

The customer agrees to have a designated administrator (primary contact for support and update issues). It is highly desirable that the administrator be knowledgeable in networking and Windows® operating systems.

Data Backup Statement

The customer understands that it is the customer's responsibility to ensure data backups are being made daily and verified for accuracy.

Virus Statement

The customer agrees to have virus protection software loaded on each machine and agrees to update it weekly. (Southern Software recommends updating your virus protection software on each machine daily.) This support contract does not cover assistance in the recovery of damage caused by viruses. **Southern Software will charge a fee for virus recovery assistance.**

Items not covered under this annual support agreement -

- **Installation and setup of new equipment.**
- **Transferring of data.**
- **Moving equipment from one site to another.**
- **On-site installation/reinstallation of Southern Software products or installation/reinstallation of third party software/products.**
- **Virus damage/recovery repair work.**
- **Recovery/repair work related to natural disasters such as lightning, floods, etc..**
- **Replacement of equipment that is out of warranty.**
- **Cost of upgrades to third party software including but not limited to Microsoft™ products (ie. Office, SQL, etc.), Anti-virus software, PcAnywhere™, etc. or cost of updates to operating systems.**
- **Data Conversions.**
- **On-site Training.**
- **Interfaces with third party products.**
- **Data loss due to drive crashes, machine failures, etc.**
- **Installation, Training and Data Conversion due to Re-architecture of Software.**

Benefits

- **The Software Support Agreement only covers software developed by Southern Software.**
- **Toll-free telephone support, Monday through Friday, 8:30 a.m. to 5:00 p.m., EST**

(Benefits continued)

- **24-hour fax availability**
- **Software Updates**
- **Remote System Support**
- **Annual User's Conference**
- **Free hardware/network assessments for upgrades.**
- **Free follow-up/new employee training at Southern Software's office.**

System Access/Customer Responsibility

The customer agrees to provide a dedicated computer capable of remote access for support purposes. The computer designated for remote connectivity shall allow access to all computers on the network requiring support.

This Annual Software Support Agreement provides coverage that begins December 10, 2013 and ends December 9, 2014.

Annual Support: \$758.00

By signing this document you are confirming that you have read and understand the terms and conditions of this annual support agreement.

Important- Support Renewal Clause

A lapse in support renewal will require that all outstanding support balances be paid in full prior to reinstatement of support. Support fees are non-refundable.

Customer Representative Signature

Date

WATAUGA COUNTY COMM & ES (PAGIN, NC)

Name of Department

NOTE: IF A PURCHASE ORDER NUMBER IS REQUIRED ON THE SUPPORT INVOICE PLEASE ENTER HERE _____. IF THE NUMBER IS NOT AVAILABLE AT THIS TIME, PLEASE FAX THE PURCHASE ORDER TO (910)695-0251 WHEN IT IS AVAILABLE.

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AGENDA ITEM 4:

COMMUNICATIONS & EMERGENCY SERVICES MATTERS

B. Proposed Wireless Communications Contracts/Agreements

- 1. Infrastructure Equipment Maintenance**
- 2. Field Equipment Maintenance**
- 3. 911 Equipment Maintenance**

MANAGER'S COMMENTS:

Mr. Virginia will request the Board approve three maintenance contracts with Wireless Communications Inc. for the County's E911 system. The Infrastructure Equipment Maintenance, \$12,444, the Field Equipment Maintenance, \$7,896, and the 911 Equipment Maintenance, \$37,432.88, contracts are included in the current budget.

Board action is requested to approve the Infrastructure Equipment Maintenance, Field Equipment Maintenance, and 911 Equipment Maintenance contracts with Wireless Communications Inc. in the amounts of \$12,444, \$7,896, and \$37,432.88, respectively.



Wireless Communications inc. 1-800-346-5525

4800 Reagan Dr.
Charlotte, NC 28206

SERVICE AGREEMENT

(PLEASE PRINT)



Motorola Authorized Service Station

071613 BCC Meeting

DATE: 16-Apr-13

CUSTOMER/AGREEMENT NUMBER

CUSTOMER NAME: Watauga County

SERVICE LOCATION

ATTN: Jeff Virginia

CUSTOMER #:

BILLING ADDRESS: 184 Hodges Gap Rd.

Dept.

CITY / STATE / ZIP: Boone NC 28607

CUSTOMER CONTACT: Jeff Virginia

CONTRACT START DATE: 7/1/2013
AUTOMATIC RENEWAL: YES NO
EXPIRATION DATE: 6/30/2014

CUSTOMER PHONE #'s: 828-265-6922
Fax # - 828 262-5725

OFFICE USE ONLY
SERVICE MGT APPROVAL
FIN
LO
PR

Table with columns: QTY, DESCRIPTION & SERIAL NUMBERS, TYPE OF SERVICE (CUSTOMER LOCATION, SERVICE CENTER, 24 Hour EMERG.*), MONTHLY SVC AMOUNT (PER UNIT, EXTENDED). Includes row for 'Fixed Infrastructure Equip - Attachment A' with a monthly amount of \$1,037.00.

WHEN THIS AGREEMENT IS ACCEPTED BY Wireless Comm. THE EQUIPMENT ON THE CUSTOMER/AGREEMENT ORDER REFERENCED ABOVE WILL BE SERVICED BY Wireless Comm. IN ACCORDANCE WITH THE TERMS AND CONDITIONS PRINTED ON THE REVERSE SIDE. THIS AGREEMENT DOES NOT INCLUDE REPLACEMENT OF ANTENNAS OR BATTERIES, OR SERVICE OF ANY TRANSMISSION LINE, ANTENNA, TOWER OR TOWER LIGHTING UNLESS SUCH WORK IS DESCRIBED BELOW.

SPECIAL INSTRUCTIONS: See Attachment A for detailed equipment list. All Equipment is subject to the availability of parts and support from the original equipment manufacture. Non Motorola units may take longer to repair due to parts and support issues. Multicontract discount has been applied to this contract. Should one or more of the other contracts be canceled, normal contracts rates shall apply. 4 hour on site response time for emergency failures 7x24. For Service Call SERVICE CENTER: Charlotte, NC, Wireless Charlotte, 4800 Reagan Dr. Charlotte, NC 28206. 704 597 5220, Fax 597-5497. Toll Free 1-800-346-5525.

NEW AGREEMENT SUPPERSEDE AGREEMENT NUMBER(S): 1060

ADDITIONAL TERMS, DEFINITIONS AND CONDITIONS OF THIS SERVICE AGREEMENT ARE PRINTED ON THE REVERSE SIDE.

AUTHORIZED CUSTOMER SIGNATURE/P.O. # TITLE DATE

IS P.O. REQUIRED? YES ATTACHED P.O. #

Dave Walton
704-597-5220 ext. 610
Fax 704-597-7050

WIRELESS COMM. SALES/SERVICE REP (SIGNATURE) TELEPHONE #

PAYMENT CYCLE: ANNUALLY QUARTERLY MONTHLY OTHER
TAX EXEMPT: YES, ATTACH EXEMPT CERTIFICATE NO

Summary table with columns: TOTAL PER MONTH, TAXES, TOTAL. Shows \$1,037.00 per month and \$12,444.00 annual total.

THE ABOVE SERVICE AMOUNT IS SUBJECT TO STATE AND LOCAL TAXING JURISDICTIONS, TO BE VERIFIED BY WIRELESS COMM>

Attachment A
Watauga County Fixed Equipment

QTY	DESCRIPTION	TYPE	MODEL	SERIAL #	Location	NOTES
1	Channel 5 Base	Quantar	T5365A		Howard's Knob	
1	Fire channel Repeater	Quantar	T5365A	448CGP0087	Rich Mountain	
1	Sheriff Channel 1 Repeater	Quantar	T5365A	448CJT0071	Rich Mountain	
1	Sheriff Channel 3 Repeater	Quantar	T5365A	509CFF1263	Rich Mountain	
1	Sheriff 3 West Repeater	Quantar	T5365A	448CJD0048	Buckeye Knob	
1	Fire Buckeye 1 Repeater	Quantar	T5365A	448CJR0057	Buckeye Knob	
1	Fire Buckeye 2 Repeater	MTR3000	T3000A	512IMW0443	Buckeye Knob	
1	Fire Green Hill Repeater	MTR3000	T3000A		Green Hill	
2	Fire Wildcat Repeaters	MTR3000	T3000A		Wildcat	
			T3000A		Wildcat	
2	Argus Battery Chargers for Above repeaters					
1	Sheriff 3 Control Station	MTR3000	T3000A	512IMW0318	Dispatch	
1	Sheriff 3 West Control Station	MTR2000	T5544	512CGM0819	Dispatch	
1	Fire 1 Control Station	MTR2000	T5544	512CGM0820	Dispatch	
1	Boone Fire Control	MTR2000	T5544	512CJT0406	Dispatch	
1	Medics Control Station	MTR2000	T5544	512CJT0407	Dispatch	
1	Sheriff 1 Control Station	MTR2000	T5544	512CJT0408	Dispatch	
1	Boone PD Control Station with	CDM750	AAM25KKC9AA1AN		Dispatch	
1	Astro SPECTRA Console/VH	Astro Spectra	L04KKH9PW7AN	374CEC0091	Dispatch	See Note 1
1	MC2000 Tone Remote Deskset	MC2000	L3217		Dispatch	
1	XTL 5000 VIPER Console/VH	XTL5000	L20URS9PW1AN	276CJB0156	Dispatch	
1	Watauga Rescue Repeater	Quantar			Howard's Knob	

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Notes:

- 1) This equipment is no longer supported by Motorola and only reasonable effort repair service will be provided.
- 2) Repair/replacement of transmission line, antennas and grounding/lightning protection parts and labor are not covered under this agreement.
- 3) Interference and intermod issues are not covered in this contract.



Wireless Communications inc.

1-800-346-5525

4800 Reagan Dr.
Charlotte, NC 28206

SERVICE AGREEMENT

(PLEASE PRINT)



Motorola Authorized Service Station

071613 BCC Meeting

DATE: 4-Mar-13

CUSTOMER/AGREEMENT NUMBER

SERVICE LOCATION

CUSTOMER #:

Dept.

CUSTOMER NAME: Watauga County

ATTN: Jeff Virginia

BILLING ADDRESS: 184 Hodges Gap Rd. Box D

CITY / STATE / ZIP: Boone NC 28607

CONTRACT START DATE: 7/1/2012
AUTOMATIC RENEWAL: YES NO
EXPIRATION DATE: 6/30/2013

CUSTOMER CONTACT: Jeff Virginia
CUSTOMER PHONE #'s: 828-265-6900
Fax # - 828 262-5725

OFFICE USE ONLY
SERVICE MGT APPROVAL
FIN
LO
PR

WHEN THIS AGREEMENT IS ACCEPTED BY Wireless Comm. THE EQUIPMENT ON THE CUSTOMER/AGREEMENT ORDER REFERENCED ABOVE WILL BE SERVICED BY Wireless Comm. IN ACCORDANCE WITH THE TERMS AND CONDITIONS PRINTED ON THE REVERSE SIDE. THIS AGREEMENT DOES NOT INCLUDE REPLACEMENT OF ANTENNAS OR BATTERIES, OR SERVICE OF ANY TRANSMISSION LINE, ANTENNA, TOWER OR TOWER LIGHTING UNLESS SUCH WORK IS DESCRIBED BELOW.

Table with columns: QTY, DESCRIPTION & SERIAL NUMBERS, TYPE OF SERVICE (CUSTOMER LOCATION, SERVICE CENTER, 24 Hour EMERG.*), MONTHLY SVC AMOUNT (PER UNIT, EXTENDED). Includes rows for Motorola Portables, Non Motorola Portables, Motorola Mobiles, and Non Motorola Mobiles.

SPECIAL INSTRUCTIONS:
All Equipment is subject to the availability of parts and support from the original equipment manufacture. Non Motorola units may take longer to repair due to parts and support issues.
For Service Call SERVICE CENTER:
Charlotte, NC
Wireless Charlotte
4800 Reagan Dr.
Charlotte, NC 28206
704 597 5220, Fax 597-5497
Toll Free 1-800-346-5525

NEW AGREEMENT SUPERSEDE AGREEMENT NUMBER(S): 1060

ADDITIONAL TERMS, DEFINITIONS AND CONDITIONS OF THIS SERVICE AGREEMENT ARE PRINTED ON THE REVERSE SIDE.

AUTHORIZED CUSTOMER SIGNATURE/P.O. # TITLE DATE

IS P.O. REQUIRED? YES YES ATTACHED P.O. #

NO
Dave Walton
704-597-5220 ext. 610
Fax 704-597-7050
WIRELESS COMM. SALES/SERVICE REP (SIGNATURE) TELEPHONE #

PAYMENT CYCLE: ANNUALLY QUARTERLY MONTHLY OTHER (SPECIFY IN SPECIAL INSTRUCTIONS)
TAX EXEMPT: YES, ATTACH EXEMPT CERTIFICATE NO

Summary table with columns: TOTAL PER MONTH, TAXES, TOTAL. Shows monthly amount of \$658.00 and annual total of \$7,896.00.

THE ABOVE SERVICE AMOUNT IS SUBJECT TO STATE AND LOCAL TAXING JURISDICTIONS. TO BE VERIFIED BY WIRELESS COMM.



4800 Reagan Dr.
Charlotte, NC 28206

DATE: **1-Mar-13**

CUSTOMER/AGREEMENT
NUMBER

SERVICE LOCATION

CUSTOMER #:

Deot.

OFFICE USE ONLY	
SERVICE MGT APPROVAL	_____
FIN	_____
LOI	_____
PR	_____

CUSTOMER NAME: Watauga County

ATTN: Elaine Griffith

BILLING ADDRESS: 184 Hodges Gap Rd.

CITY / STATE / ZIP: Boone NC 28607

CONTRACT START DATE: 7/1/2013 AUTOMATIC RENEWAL: YES NO EXPIRATION DATE: 6/30/2014

CUSTOMER CONTACT: **Elaine Griffith**
CUSTOMER PHONE #'s: **828 265-5708**
Fax #: **828 265-7617**

WHEN THIS AGREEMENT IS ACCEPTED BY Wireless Comm. THE EQUIPMENT ON THE CUSTOMER/AGREEMENT ORDER REFERENCED ABOVE WILL BE SERVICED BY Wireless Comm. IN ACCORDANCE WITH THE TERMS AND CONDITIONS PRINTED ON THE REVERSE SIDE. THIS AGREEMENT DOES NOT INCLUDE REPLACEMENT OF ANTENNAS OR BATTERIES, OR SERVICE OF ANY TRANSMISSION LINE, ANTENNA, TOWER OR TOWER LIGHTING UNLESS SUCH WORK IS DESCRIBED BELOW.

QTY	DESCRIPTION & SERIAL NUMBERS	TYPE OF SERVICE			MONTHLY SVC AMOUNT	
		CUSTOMER LOCATION	SERVICE CENTER	24 Hour EMERG. *	PER UNIT	EXTENDED
1	Geo-Diverse Patriot 911 System including:	X		X		\$1,984.22
6	Sentinel Workstations	X		X		
3	CommandPost Units	X		X		
1	CommandPost Unit w/Docking Sta	X		X		
1	Spare Parts	X		X		
11	Monitors	X		X		
2	Spectracom Netclock	X		X	\$65.00	\$130.00
2	Tripplite UPS	X		X	\$65.00	\$130.00
1	Cassidian Software Support	X		X		\$1,414.06
1	Cassidian Remote Monitoring	X		X		\$1,020.83
					MONTHLY	\$4,679.11
	Covers Parts and Labor, all normal terms and conditions apply					

SPECIAL INSTRUCTIONS:

7x24 Emergency Callout service on fixed Equipment
UPS coverage does not include replacement batteries

For Service Call SERVICE CENTER:

Charlotte, NC
Wireless Charlotte
4800 Reagan Dr.
Charlotte, NC 28206
704 597 5220, Fax 597-5497
Toll Free 1-800-346-5525

PAYMENT CYCLE: ANNUALLY QUARTERLY MONTHLY OTHER (SPECIFY IN SPECIAL INSTRUCTIONS)

TAX EXEMPT: YES, ATTACH EXEMPT CERTIFICATE NO

TOTAL PER MONTH	\$4,679.11
TAXES Term	
TOTAL	\$37,432.88

THE ABOVE SERVICE AMOUNT IS SUBJECT TO STATE AND TAXING JURISDICTIONS, UNLESS OTHERWISE SPECIFIED BY WIRELESS COMM.

This instrument has been preaudited in the manner required by the local Government Budget and Fiscal Control Act.

7/3/13 Margaret Miller
Date Finance Director

NEW AGREEMENT SUPERSEDE AGREEMENT NUMBER(S): 1060

ADDITIONAL TERMS, DEFINITIONS AND CONDITIONS OF THIS SERVICE AGREEMENT ARE PRINTED ON THE REVERSE SIDE

AUTHORIZED CUSTOMER SIGNATURE/P.O. # _____ TITLE _____ DATE _____

IS P.O. REQUIRED? YES ATTACHED P.O. # _____ NO

Bruce Williams
336-324-3627
Fax 888-412-6139

WIRELESS COMM. SALES/SERVICE REP (SIGNATURE) _____ TELEPHONE # _____

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AGENDA ITEM 4:

COMMUNICATIONS & EMERGENCY SERVICES MATTERS

C. Proposed Geo-Comm Inc. Mapping Software Maintenance Contract

MANAGER'S COMMENTS:

Mr. Virginia will present a contract with Geo-Comm, Inc. for the mapping software maintenance contract. Geo-Comm, Inc. mapping allows for the E911 center to plot locations of individuals calling on cellular or land lines. The amount of the contract is \$9,625.

Board action is required to approve the contract in the amount of \$9,625 with Geo-Comm Inc. for mapping software.

Software Support Agreement

This Support Agreement' ("the Agreement") is made by and between **Watauga County Department of Communications and Emergency Services** ("the Customer"), organized under the laws of the state of North Carolina, and **Geo-Comm, Inc** ("GeoComm") a Minnesota corporation with its principal offices at 601 West St. Germain Street, St. Cloud, MN, 56301.

In this agreement the party who is contracting to receive the professional services shall be referred to as "the Customer," and the party who will be providing the services shall be referred to as "GeoComm."

GeoComm has an established background in communications engineering, geographic information systems development, cartography, software development and professional project management and is willing to provide those services to the Customer based on this background. The Customer desires to have services provided by GeoComm.

Therefore, the parties agree as follows:

Section 1 - Description of Service and Limitations of Exhibits

Beginning upon contract signing, GeoComm will provide the goods and services (collectively the Services) described in Exhibit A and attached and incorporated herein by reference, and shall be referred to as "the Exhibits." The Services are further explained in the Exhibits and include, without limitation, explanation concerning the following:

- Software Support Services

Section 2 - Payment

The Customer shall pay a fee to GeoComm of **\$9,625.00** plus sales tax for services as described in the Exhibits provided under this agreement by GeoComm. The Customer agrees to pay GeoComm in full within forty-five (45) days of contract signing. Services under this agreement will be provided from **September 1, 2013 through August 31, 2014.**

Section 3 - Termination

Either party, upon thirty (30) days written notice to the other party, may terminate this Agreement for violation of the material terms of this Agreement and failure to cure any deficiency within a reasonable time after notice thereof. In the event of termination for just cause by the Customer, GeoComm shall refund all amounts received to that point. In the event of termination for just cause by GeoComm, the Customer shall forfeit any funds paid and return any software and hardware received.

Section 4 - Relationship of Parties

The parties understand that GeoComm is an independent contractor and not an employee of the Customer.

Section 5 - Disclosure

GeoComm is required to disclose any outside activities or interests, including ownership or participation in the development of prior inventions, that conflict or may conflict with the best interests of the Customer. Prompt disclosure is required under this paragraph if the activity or interest is

related, directly or indirectly, to any activity that GeoComm may be involved with, on behalf of the Customer.

Section 6 - Employees

GeoComm's employees and agents, if any, who perform services for the Customer under this Agreement shall also be bound by the provisions of this agreement.

Section 7 - Injuries

GeoComm acknowledges its obligation to obtain appropriate insurance coverage for the benefit of GeoComm and its employees. GeoComm waives any rights to recover damages from the Customer for any injuries that GeoComm and/or its employees may sustain while performing services under this agreement and that are a result of the negligence of GeoComm or its employees or agents.

Section 8 - Indemnification

GeoComm agrees to indemnify and hold the Customer harmless from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against the Customer that result from the acts or omissions of GeoComm and/or its employees or agents.

Section 9 - Insurance

GeoComm shall obtain comprehensive general liability and workers compensation insurance for both personal injury and property damage with limits no less than those required under Customer State law. All policies shall not be cancelled, materially changed, or not renewed without thirty days prior notice thereof to the Customer. Minimum limits for GeoComm liability insurance shall be in the amount of \$1,000,000.00 for any number of claims arising out of a single occurrence under a single limit or combined limit or excess umbrella general liability insurance policy. GeoComm shall additionally obtain Worker's Compensation Insurance extending coverage to all its employees.

Section 10 - Data Confidentiality

GeoComm agrees to review, examine, inspect or obtain Customer data only for the purposes described in this agreement, and to at all times hold such information confidential. The obligation to protect the confidentiality of confidential information disclosed to the other party shall extend for a period of five (5) years following disclosure and shall survive early termination of this Agreement. All data, whether digital or hard-copy, provided to GeoComm by the Customer shall remain the legal property of the Customer, and shall not be distributed, sold or utilized by GeoComm for any purposes other than those defined in this contract, without the express permission of the Customer.

Section 11 - Nondiscrimination

During the performance of this Agreement, GeoComm agrees that no person shall, on the grounds of any status protected by law, be excluded from full employment rights in, participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all applicable federal and state laws against discrimination.

Section 12 - Assignment

GeoComm's obligations under this Agreement may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of the Customer, which consent shall not be unreasonably withheld.

Section 13 - Notices

All notices required or permitted under this agreement shall be in writing and shall be deemed delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

Watauga County Department of Communications and Emergency Services

Jeff Virginia, Director
184 Hodges Gap Road, Suite D, Boone, NC 28607
Phone (828) 264-3761 E-mail Jeff.virginia@watgov.org

GeoComm

Scott Wolhart, Technical Services Manager
601 West St. Germain Street, St. Cloud, MN 56301
Phone (320) 240-0040 Fax (320) 240-2389 E-mail swolhart@geo-comm.com

Section 14 - Entire Agreement

This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This agreement supersedes any prior written or oral agreements between the parties.

Section 15 - Amendment

This Agreement may not be modified or amended unless the amendment is made in writing and is signed by both parties.

Section 16 - Ownership

It is agreed by and between the parties that all products created as a result of this contract will be the sole property of the Customer. With the exception of GeoComm's proprietary software products, all products created and delivered under this agreement may be used, altered and distributed at the Customer's discretion.

Section 17 - Severability

If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this agreement is invalid or unenforceable, but that by limiting such provision it becomes valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

Section 18 - Laws to Be Observed

GeoComm shall keep fully informed of all Federal and state laws; all regulations pertaining to the Occupational and Safety Hazards Act (OSHA); all local laws, ordinances and regulations; and all orders and decrees of bodies and tribunals having any jurisdiction or authority, which in any manner affect the conduct of work.

Exhibit - A**Scope of Services for Watauga County, North Carolina**

GeoComm will provide the following support services to Watauga County, North Carolina from September 1, 2013 through August 31, 2014.

Software Support Services

GeoComm recognizes the critical nature of the Telecommunication role and has skilled personnel available 24x7 to provide technical or user assistance. Support services shall be provided in an advisory capacity via telephone, fax, or e-mail for the software products listed below.

Regular Support Services provided under this Agreement covers calls concerning the Software that are made during regular business hours, which are 8:00 a.m. to 5:00 p.m., Central Standard Time, Monday through Friday, holidays excluded.

Emergency Support Services will be provided outside the regular business hours noted above. Emergency calls are those needing immediate attention that cannot be addressed during regular business hours. GeoComm defines these calls as:

- a) System alarms where Software does not process calls
- b) System locks up repeatedly without ability to recover

If the Customer calls the hotline outside regular business hours with non-emergency matters that could be addressed during regular business hours, the Customer agrees to pay for such calls at the rate of \$95 per hour (minimum 1 hour), which fees shall be payable in addition to the annual fee described in the Support Fees section of this Agreement.

Software Maintenance

GeoComm shall distribute to the customer at no charge any software updates GeoComm develops during the term of this Agreement. The Customer is obligated to install these updates as quickly as possible upon receiving them from GeoComm.

The following software licenses are included in this agreement:

Software Description	# of Licenses	Total
GeoLynx 9-1-1 Software	5 full version licenses	\$6,875.00
GeoLynx 9-1-1 Software	4 back-up licenses	\$2,750.00
	Total:	\$9,625.00

Remote Connection Services

This Agreement shall also include remote connection to the Software for troubleshooting by GeoComm Technical Support Analysts.

The standard and preferred method for connection is GoToAssist over the internet. GoToAssist sessions are protected by end-to-end, government-approved, 128-bit Advanced Encryption Standard (AES) encryption, as well as SSL encryption of point-to-point connections. Additional GeoComm remote connection capabilities include:

- PCAnywhere
- Remote Desktop
- Microsoft VPN
- Cisco VPN

GeoComm's response time commitment is depicted in the following table:

Priority	Description	Response Time
Critical Impact – Service Not Available	Service is unavailable or halted Data is unavailable or nonfunctional Service productivity or functionality is severely compromised There is a complete loss of service for all End Users and there is no ability to avoid or reduce the incident via a workaround	Less than two clock hours 24 x 7
Major Impact – Severely Impaired	Service performance/functionality for all End users is seriously impaired or degraded Data accuracy is seriously impaired There is no ability to avoid or reduce the effect of the incident via a workaround	Less than four clock hours 24 x 7
Minor Impact – Minimal Degraded Performance or Functionality; Single User Issues	Service has encountered a non-critical issue with minimal loss of performance/functionality Data accuracy is minimally degraded May be identified as a functional defect Complete stoppage of a single End User A partial loss of service for a End User and there is a way to reduce the effect or completely avoid the impact of the incident via a workaround at a reasonable cost	Less than 16 business hours Monday through Friday 8 a.m. to 5 p.m. Central Standard Time
Low Impact – Single User Application Issue	Service is unavailable or degraded (not a complete work stoppage) for a Single End User There is a way to reduce the effect or completely avoid the impact of the incident via a workaround at a reasonable cost	Less than 24 business hours Monday through Friday 8 a.m. to 5 p.m. Central Standard Time
No Impact	Password resets Requests for access rights File restores Issues of similar importance	Less than 48 business Hours Monday through Friday 8 a.m. to 5 p.m. Central Standard Time

Software Support Exclusions

This Agreement does not include:

- a) Calls for service related to hardware problems
- b) Customized programming
- c) Issues related to other vendors
- d) Re-installation of software due to Customer upgrade of hardware or relocation of facilities
- e) GeoComm shall have no responsibility for the provision of, or payment for, on-site services provided to the Customer by a third party, unless such is specifically agreed to in advance by GeoComm and the Customer.

GeoComm's Software Support obligations hereunder shall not extend to, and expressly exclude, any malfunction, damage, or other matter arising out of or resulting from:

- a) The operation, malfunction, or interfacing with any system, equipment, or network provided or installed by any entity other than GeoComm

- b) Misuse or abuse of the software and systems by operators thereof or by any other third parties not under the control or employ of GeoComm
- c) Consumable supplies
- d) Acts of God, including, without limitation; lightning strikes and severe weather
- e) The reinstallation, tampering, or other modifications of the Software and systems installed by GeoComm, by operators of, or by any other third parties not under the control or employ of GeoComm

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AGENDA ITEM 4:

COMMUNICATIONS & EMERGENCY SERVICES MATTERS

D. Public Hearing Request to Allow Comment on Proposed Road Names

MANAGER'S COMMENTS:

Mr. Virginia will request that the Board schedule a public hearing to allow citizen comment on the new private and public road names. The public hearing is required by N.C.G.S. 153A-239.1. He requests the public hearing be set for the August 20, 2013, meeting at 5:30 P.M.

Board action is requested.



WATAUGA COUNTY

071613 BCC Meeting

DEPARTMENT OF COMMUNICATIONS & EMERGENCY SERVICES

184 Hodges Gap Road, Suite D ♦ Boone, North Carolina 28607

Phone (828) 265-5708

FAX (828) 265-7617

Email: Elaine.Griffith@watgov.org

Memorandum

Date: July 9, 2013
To: Deron Geouque
From: Jeff Virginia
RE: Road Name Hearing

As needed the Board of Commissioners holds a public hearing pursuant to NC General Statute 153A-239.1 to officially adopt new private and public road names. I request that the July 16, 2013, Board agenda include scheduling a public hearing. A list of new road names is attached.

Attachments

PUBLIC HEARING NOTICE

BRUSHY FORK

Sky Vista*
Willow Ridge Lane*

COVE CREEK

Eggers Hollow

ELK

Smokey Bear Lane
Twain Place*
Change Twin Filly to Twin Filly Peak

MEAT CAMP

Jefferson Court*
Mt. Jefferson View Court*
Ossorio Court*
Ramsey Court*
Stone Court*
Stone Mountain Bluffs Parkway*

NEW RIVER

Snowy Doe Drive
Willies View
Mountain Bike Way
Boone Circle*
Fallview Lane*
Makers Lane*
Mesa Circle*
Parkwood Circle*

SHAWNEEHAW

King Arthurs Court

STONY FORK

Henries Farm Road
Parkway View Drive*

WATAUGA

Hidden Vista*
Upper Cascade*
Shooters Ridge Drive
Bear Ridge Trail*
West Ridge View*

*Indicates roads named in a recorded
subdivision

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AGENDA ITEM 5:

PROPOSED RESOLUTION IN MEMORY OF DEPUTY SHERIFF WILLIAM RONALD MAST, JR.

MANAGER'S COMMENTS:

Chairman Miller will present a resolution in memory of Deputy Sheriff William Mast, Jr., and request citizens, businesses, nonprofits, and state and local governments observe a moment of remembrance on July 26, 2013.

Board action is requested to approve the resolution.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

**RESOLUTION IN MEMORY OF
SHERIFF DEPUTY WILLIAM RONALD MAST, JR.
KILLED IN THE LINE OF DUTY
JULY 26, 2012**

WHEREAS, on the morning of July 26, 2012, Deputy Sheriff William R. Mast, Jr. gave his life in the service of the citizens of Watauga County; and

WHEREAS, law enforcement officers throughout Watauga County risk their own lives to protect the lives of others; and

WHEREAS, law enforcement officers of Watauga County conduct themselves in a manner that supports, maintains, and defends the Constitution of the United States and the Constitution of the State of North Carolina; and

WHEREAS, the family members and friends of Deputy Sheriff William R. Mast, Jr., bear the most immediate and profound burden of the absence of their loved one; and

WHEREAS, July 26, 2013, will mark the one year anniversary of this tragic day, the thoughts and prayers of the citizens of Watauga County are with the family and friends of William R. Mast, Jr.

NOW, THEREFORE, BE IT RESOLVED THAT THE WATAUGA COUNTY BOARD OF COMMISSIONERS stands in solidarity with the citizens of Watauga County as they celebrate the life and mourn the loss of a remarkable and selfless hero who represented the best of his community and whose memory will serve as an inspiration for future generations; and

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT THE WATAUGA COUNTY BOARD OF COMMISSIONERS:

1. Requests all flags to be flown at half-staff on July, 26, 2013.
2. Calls upon all of the citizens, businesses, nonprofits, and state and local governments in Watauga County to observe a moment of remembrance on July 26, 2013.
3. Encourages the observance of the moment of remembrance to last for 1 minute beginning at 10:00 AM Eastern Daylight Time by, to the maximum extent practicable:
 - a. Ceasing all work or other activity; and
 - b. Marking the moment in an appropriate manner, including by ringing bells, blowing whistles, or sounding sirens.

ADOPTED this the 16th day of July, 2013.



Nathan A. Miller, Chairman
Watauga County Board of Commissioners

ATTEST:

Anita J. Fogle, Clerk to the Board

AGENDA ITEM 6:**PROPOSED RESOLUTION REQUESTING TO NAME THE HWY 421 BRIDGE OVER THE SOUTH FORK OF THE NEW RIVER IN MEMORY OF DEPUTY SHERIFF WILLIAM RONALD MAST, JR.****MANAGER'S COMMENTS:**

Chairman Miller will present a resolution requesting the Board's consideration to name the Highway 421 Bridge over the South Fork of the New River in memory of Deputy Sheriff William Ronald Mast, Jr. The procedures for naming roads/bridges/ferries by NCDOT have been included in your packet for review. It is my understanding that the Board would need to adopt the resolution and then staff would submit background information on the nominee, description of what is requested to be named, and public input and support to NCDOT staff. NCDOT staff would review the information to ensure a previous facility has not been named and confirm that there is not any local opposition. After review the NCDOT staff will forward to the Road and Bridge Naming Committee and Board of Transportation for action. A Board member must endorse the request and present to the Committee and Board. A naming request reviewed and recommended by the Committee will be held for at least one month before being considered by the full Board.

In an effort to meet the public forum requirement by the NCDOT, staff would recommend the Board schedule a public hearing for the August 20, 2013 Board meeting. Upon completion of the public hearing the Board may adopt the resolution and forward to the NCDOT for consideration. Due to the fact that the bridge is located in the Town of Boone, the Boone Town Council would also need to adopt a resolution in a public forum in support of the naming of the bridge.

Should the Board wish to proceed; staff recommends the Board forward the attached resolution to the Town of Boone for support and adoption. In addition, the Board would need to schedule a public hearing for the August 20, 2013 Board meeting and then adopt the resolution as is or with changes.

Staff seeks direction from the Board.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

**PROPOSED RESOLUTION REQUESTING TO NAME
THE HWY 421 BRIDGE OVER THE SOUTH FORK OF THE NEW RIVER
IN MEMORY OF DEPUTY SHERIFF WILLIAM RONALD MAST, JR.**

WHEREAS, William Ronald Mast was born on August 16, 1988, in Watauga County; and

WHEREAS, William was active in his community, serving as a member of Snow Lodge #363 AF&AM and attending Bibleway Baptist Church; and

WHEREAS, William was a devoted and loving husband; and

WHEREAS, in 2009, William R. Mast was hired by the Watauga County Sheriff's Office; and

WHEREAS, Deputy Mast faithfully served, protected, and preserved the peace and well-being of the citizens and visitors of Watauga County; and

WHEREAS, on the morning of July 26, 2012, Deputy Sheriff William R. Mast, Jr. responded to a call for assistance resulting in him giving the ultimate sacrifice for his community.

NOW, THEREFORE, BE IT RESOLVED that the Watauga County Board of Commissioners supports the naming of the Highway 421 Bridge over the South Fork of the New River in Memory of Deputy Sheriff William Ronald Mast, Jr.

ADOPTED this the 16th day of July, 2013.



Nathan A. Miller, Chairman
Watauga County Board of Commissioners

ATTEST:

Anita J. Fogle, Clerk to the Board

PROCEDURES FOR NAMING ROADS/BRIDGES/FERRIES

The following documentation and information is required before any naming request will be considered by the Board of Transportation.

Information to be provided by the local nominating entity:

- 1. Background information on nominee.** Sufficient information must be provided to explain why the naming is warranted; for example, local, state, and/or national contributions and accomplishments. If the designee is recently deceased, the request will be reviewed after a one year waiting period except for extenuating circumstances.
- 2. Description of what is requested to be named.** The Board will consider naming Ferries, Interstate, US, and NC roads/bridges only, or more significant bridges on the state's secondary road system. The distance of road dedication should be approximately 5 miles or less. Law enforcement officers will be honored with bridge dedications in lieu of highways.
- 3. Resolutions from all local governing bodies associated with or affected by the request.** City or town councils and/or county commissioners must adopt resolutions in a public forum and in sufficient detail to adequately justify the request. The road or bridge must be entirely within the boundaries of the requesting governing body or bodies.
- 4. Strong public input and support.** Explain the degree to which the public supports the request and had notice of action with an opportunity for input.
- 5. Municipal officials and employees should be recognized with a municipally owned road or bridge** in lieu of a state owned road or bridge except when there is a significant connection or association between the individual and a specific state owned road or bridge.
- 6. The requesting party shall reimburse the Department \$1,000 toward the costs of the signs.** This represents approximately 50% of the sign cost.

NCDOT Staff Review:**7. Whether another facility has been previously named by the BOT.**

The Board does not name more than one facility for the same individual. Requests for duplicate family members reviewed on case by case basis.

8. If the facility is planned or under construction, expected completion date. The Board typically does not name facilities until approximately three months prior to completion.**9. Opposition.** The Board does not mediate local disagreements. Requests must be a unanimous decision to be considered.**Action by the Road and Bridge Naming Committee and Board of Transportation:**

- a. Board member must endorse request and present to Committee and Board.
- b. NCDOT Secretary and Board Chairman are Co-Chairs of the Committee and call meetings and approve the agenda.
- c. A naming request reviewed and recommended by the Committee will be "held" for at least one month before being considered by the full Board.

**SUPPLEMENTAL INFORMATION TO ASSIST WITH ROAD/BRIDGE NAMING REQUESTS
FROM INDIVIDUALS AND GOVERNMENTS:**

- The requesting party should have the family's support for the road or bridge naming request including agreement with the requested location of the dedication.
- The requested wording to appear on the actual signs needs to be stated in the resolution by the local government (with the family's concurrence) to insure the signs are manufactured correctly. Final wording is at the Department's discretion.
- Payment is due to the Department upon notification that the honorary designation has been approved by the Board. Signs will not be manufactured until payment is received.
- Local governments could consider the "Adopt a Highway" program as an alternative method of honoring an individual or group.
- The Board does not typically name a facility for accident victims. An individual's accomplishments and contributions to the state and community are used as criteria for consideration for a memorial designation.
- It is the responsibility of the individual seeking the road or bridge naming request to work directly with the local government to obtain the necessary resolution for submittal to the Board.
- Municipalities may name municipally owned streets or bridges in honor of individuals or groups. This does not require DOT review or approval.
- It is the Board's opinion that the Blue Star Memorial Highway designation honors all veterans and military groups in the state. Therefore, any other designation of a road or structure for veterans or military groups would be considered duplication.
- Honorary signs will be ground mounted; overhead signs will not be installed. Signs will be installed at the beginning and ending termini of the approved roadway segment, and will not be installed on exits, Y-lines, or intersecting roadways.
- Signs will not include titles except for certain designations as determined by the committee (i.e. Trooper, Congressman, Governor).
- Dedications for law enforcement officers are for North Carolina officers killed in the line of duty.
- Honorary designations will be roads/bridges and not structures or buildings.

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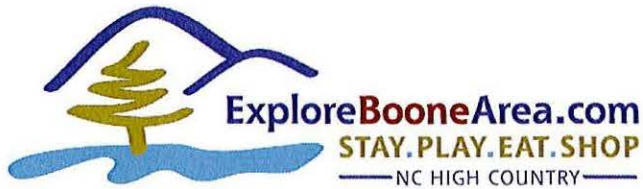
AGENDA ITEM 7:

**PROPOSED REVISIONS TO THE WATAUGA COUNTY TOURISM DEVELOPMENT
AUTHORITY (TDA) BYLAWS**

MANAGER'S COMMENTS:

Mr. Wright Tilley, WCTDA Director, will review proposed changes to the Watauga County Tourism Development Authority bylaws. In order for the changes to be effective, the Board of Commissioners is required to approve. The Watauga County TDA has already approved the changes. The Article IV (F) was a typo and should have read Article V (F).

Board action is requested to approve the bylaw changes as presented.



TO: Deron Geouque, County Manager
Watauga County Commissioners

FROM: Wright Tilley, TDA Executive Director

RE: TDA Bylaws Revision

The Watauga County TDA board recently reviewed the TDA bylaws and is now proposing the attached revised bylaws for approval by the Watauga County Commissioners. These revised bylaws have been approved by the Watauga County TDA board, but they must be approved by a majority action by the County Commissioners.

The following is a summary of the proposed changes to the bylaws:

Article III – Section 1: Delete the wording regarding terms of inaugural board to include “Two members with terms expiring February 28, 2009, and two members with terms expiring February 28, 2008, and two members with terms expiring February 28, 2007.”

Article III – Section 2a: Change wording to read, “Members shall serve terms of three years, with a limit of two consecutive terms. There must be a 2 year gap in service before re-appointment eligibility.”

Note: The term limits and gap in service are new requirements.

Article III – Section 4: correct spelling error from “reminder” to “remainder.”

Article III – Section 5: Remove the language regarding the County Manager, or his designee, serving as Secretary of the Authority.

Article IV (F): Amend language to read “To recommend tourism related capital expenditures.”

Article VI – Section 1: Change ninety-six (96) hours to “forty-eight (48) hours.”

**WATAUGA COUNTY
TOURISM DEVELOPMENT AUTHORITY
BY LAWS**

ARTICLE I. ESTABLISHMENT OF WATAUGA COUNTY TOURISM DEVELOPMENT AUTHORITY

The Watauga County Board of Commissioners for the purpose of advertising and promoting tourism in the County established the Watauga County Tourism Development Authority on December 5th, 2005.

ARTICLE II. OFFICE, BOOKS AND RECORDS

Section 1. Principal Office: Mailing Address

The principal office of the Authority shall be the Watauga County Administration Building, 814 West King Street, and its mailing address shall be Watauga County Tourism Development Authority, c/o County Manager’s Office, 814 West King Street, Boone NC 28607.

Section 2. Books and Records

Except as may otherwise be provided by resolution of the Tourism Development Authority, or as may be required by the business of the Authority, all records of the Authority shall be kept at the principal office of the Authority. Financial records will be kept in the office of the Watauga County Finance Officer.

ARTICLE III. TOURISM DEVELOPMENT AUTHORITY

Section 1. Appointment of Membership

The Authority shall consist of six (6) members appointed to three (3) year terms by the County Board of Commissioners, except for the initial appointees, whose terms shall be as follows:

Section 2. Tenure of Membership

- a. Members shall serve terms of three years, with a limit of two (2) consecutive terms. There must be a 2-year gap in service before re-appointment eligibility.
- b. Members desiring to resign should submit their resignation in writing to the Chairperson.
- c. Membership in the Authority is not transferable or assignable.

Section 3. Qualifications of Membership

- a. At least two (2) members of the Authority must be individuals who are affiliated with businesses that collect the occupancy tax levied by the Watauga County Board of Commissioners.
- b. At least three (3) members of the Authority must be individuals who are currently active in the promotion of travel and tourism in the Watauga County District U.

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Section 4. Vacancies of Membership

The Watauga County Board of Commissioners shall fill vacancies occurring in the Authority for the remainder of the unexpired term.

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Section 5. Officers

The County Board of Commissioners shall appoint a chairperson and the authority may choose a vice-chairperson if so desired. The Finance Officer of Watauga County shall serve ex officio as finance director for the Authority. This individual shall not be a member of the Authority and shall have no vote. The Chairman shall be the executive officer of the Authority, calling and presiding over all meetings, developing the agenda, and signing all bonds, contracts, checks and other instruments to be executed on behalf of the Authority.

Deleted: The County Manager, or his designee, shall serve as the Secretary of the Authority.

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Section 6. Compensation of Membership

No compensation shall be paid for services as members of the Authority.

ARTICLE IV. RULES AND CONDUCT

- (A) Faithful attendance at all meetings of the Authority and conscientious performance of the duties required of members of the Authority shall be considered a prerequisite of continuing membership on the Authority. If a member misses more than two (2) consecutive meetings, he/she may be replaced at the recommendation of the Authority, and at the discretion of the Watauga County Board of Commissioners.
- (B) No Authority member shall take part in the consideration and determination of any matter in which he/she has a direct personal or financial interest.
- (C) Each member shall maintain the confidential nature of confidential material which members may become privy to as a member of the Authority.
- (D) No Authority member shall directly or indirectly solicit any gift, or accept or receive any gift, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which a reasonable person would believe that the gift was intended to influence him/her in the performance of his/her duties, or was intended as a reward for any official action on his or her part.
- (E) The Authority may suspend or expel any of its appointed members for cause, and may terminate the membership of any of its appointed members by majority vote of its members and the approval of the Watauga County Board of Commissioners.

ARTICLE V. POWERS AND DUTIES

The Authority, upon its appointment shall study the tourism industry of the Watauga County District U and the most effective means of enhancing and promoting that industry and recommend any plans, actions and programs, which will, in accordance with the powers granted herein, serve to enhance and improve the tourism industry of the Watauga County District U. To this end, the Watauga County Board of Commissioners confers upon the Authority the following powers and duties:

- (A) To promote travel, tourism, and corporate travel in the Watauga County District U, sponsor tourist-related events and activities in the district, and finance tourist related capital projects in the District;
- (B) To contract with and/or hire an individual, agency or organization to advertise or market an area or activity, publish and distribute pamphlets and other materials, conduct market research, and engage in or sponsor similar promotional activities that attract tourists or business travel to the area;
- (C) To make recommendations to the Watauga County Board of Commissioners for the efficient and effective enforcement of the Watauga County District U Room Occupancy and Tourism Development Tax;
- (D) To conduct such market research as it deems necessary in order to devise and develop the goals and plans necessary to create an effective marketing plan to promote the travel and tourism industry in the District;
- (E) To make tourism-related expenditures that, in the judgment of the Authority, are designed to increase the use of lodging facilities, recreational facilities, and business establishments in the District or to attract tourists or business travelers to the District;
- (F) To recommend tourism related capital expenditures;
- (G) To select appropriate goals for the enhancement and development of the tourism industry in the District;
- (H) To seek, evaluate, and choose proposals from appropriate organizations which will address the established and approved goals of the Authority;
- (I) To evaluate the effective and efficient implementation of the officially adopted plans of the Authority and of the Watauga County Board of Commissioners;
- (J) To submit reports quarterly and at the close of the fiscal year, to the Watauga County Board of Commissioners regarding its receipts and expenditures for the preceding quarter and for the year in such detail as the Commissioners may require;
- (K) To make recommendations to the Watauga County Board of Commissioners regarding persons nominated to serve new terms or to fill vacant terms on the Watauga County District U Tourism Development Authority.

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Deleted: including expenditures required to improve and increase the recreational facilities located in the District and maintain the attractiveness of the District and its green areas;

ARTICLE VI. MEETINGS

Section 1. Regular and Special Meetings

The Authority shall meet at least quarterly. The Chairperson may call special Meetings of the Authority at any time. At least forty-eight (48) hours written notice of the time and place of Special Meetings shall be given by the Secretary or by the Chairperson to each member of the Authority. All Authority meetings, with the exception of closed session, are to be open to the public and held in accordance with Article 33C of Chapter 143 of the General Statutes of North Carolina, commonly referred to as the Open Meetings Law. The Secretary of the Authority shall keep a record of its members' attendance and the minutes of the Authority's meetings.

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Section 2. Quorum

A quorum shall consist of four (4) members of the Authority.

Section 3. Voting

All actions taken by the Authority are done so by majority vote of the members of the Authority. Each member of the Authority is entitled to one vote. Votes may not be assigned. All members may vote on an issue properly before the Authority unless a member has a direct personal or financial interest in the matter before the Authority.

ARTICLE VII. FISCAL YEAR AND BUDGET

Section 1. Fiscal Year

The Fiscal Year for the Authority shall begin July 1 and end June 30. The Authority shall develop and approve a budget for each fiscal year in accordance with the Local Government Budget and Fiscal Control Act.

Section 2. Expenditures

The Authority shall use at least two-thirds of the funds remitted to it by the Watauga County Board of Commissioners to promote travel and tourism in the Watauga County District U and shall use the remainder of the funds remitted to it for tourism-related expenditures.

ARTICLE VIII. AMENDMENTS

Except as otherwise provided by law, these By Laws, or any part thereof, may be amended, added to, altered or repealed at the pleasure of and by a majority affirmative vote of the members of the Authority and with the approval of the Watauga County Board of Commissioners.

Adopted this the _____ day of _____, 2013,

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Chairman, Watauga County Tourism Development Authority

ATTEST: Secretary, Watauga County Tourism Development Authority

APPROVED: Chairman, Watauga County Board of Commissioners

AGENDA ITEM 8:

BOONE AREA CYCLIST'S (BAC) REQUEST TO CONSTRUCT A PUMP TRACK AT ROCKY KNOB PARK

MANAGER'S COMMENTS:

Mr. Eric Woolridge, Board Member of Boone Area Cyclists, and Kristian Jackson, Trail Boss for Boone Area Cyclists, will request permission from the Board to construct a pump track at the Rocky Knob Park. Boone Area Cyclists have raised the funds to pay for the track.

Board action is required to authorize Boone Area Cyclist to construct the track at Rocky Knob Park.

MEMO

To: Watauga County Board of Commissioners
Deron Geouque, County Manager

From: Eric Woolridge, Board Member, Boone Area Cyclists
Kristian Jackson, Trail Boss, Boone Area Cyclists

Date: July 9, 2013

Re: Pump Track Facility at Rocky Knob Park

Boone Area Cyclists requests permission to construct a pump track at Rocky Knob Park. This small dirt bike track will be constructed near the parking lot and will be easily accessible to all riders, including kids.

The pump track area has been part of the original design, and BAC now has funds to construct the facility. The track will be constructed by a professional trail company, which will need to meet Watauga County insurance requirements. The project will take approximately three (3) days.

After completion, future signage will be installed that recognizes the businesses, organizations, and individuals that have pledged monetarily to construct the track.

During the meeting, we'll provide pictures of similar facilities.

AGENDA ITEM 9:

TAX MATTERS

A. Monthly Collections Report

MANAGER’S COMMENTS:

Ms. Mitzi Rochelle, Tax Collections Director, will present the Monthly Collections Report and be available for questions and discussion.

The report is for information only; therefore, no action is required.

Monthly Collections Report**Watauga County**

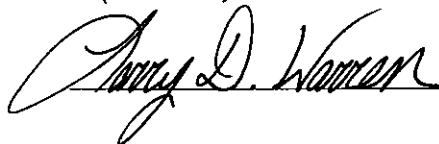
Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report June 2013

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
<u>General County</u>					
Taxes 2012	5,903.78		27,245,371.43	97.80%	97.71%
Prior Year Taxes	36,520.39		611,952.45		
Solid Waste Fees	9,885.55		1,876,772.21	97.08%	97.09%
Green Box Fees	3,358.74		512,710.00	96.34%	96.31%
Total County Funds	\$55,668.46		\$30,246,806.09		
<u>Fire Districts</u>					
Foscoe Fire	1,557.69		470,091.59		98.22%
Boone Fire	5,779.91		745,409.71		98.05%
Beaver Dam Fire	778.26		114,511.11		97.31%
Stewart Simmons Fire	2,565.35		157,066.14		95.05%
Zionville Fire	977.88		111,918.20		97.32%
Cove Creek Fire	1,652.33		230,860.00		97.13%
Shawneehaw Fire	390.68		95,097.11		97.53%
Meat Camp Fire	2,212.23		202,115.51		96.46%
Deep Gap Fire	1,980.06		188,113.18		96.51%
Todd Fire	1,172.22		65,855.24		98.03%
Blowing Rock Fire	3,642.97		469,682.16		97.40%
M.C. Creston Fire	663.88		5,876.85		85.01%
Foscoe Service District	240.73		71,357.05		98.48%
Beech Mtn. Service Dist.	0.00		1,986.15		99.92%
Cove Creek Service Dist.	0.00		301.10		100.00%
Shawneehaw Service Dist	181.71		5,489.79		97.41%
Blowing Rock Service Di	NA		NA		NA
Total Fire Districts	\$23,795.90		\$2,935,730.89		
<u>Towns</u>					
Boone	26,656.07		5,171,893.09	98.06%	98.19%
Municipal Services	802.89		118,820.27	99.31%	99.16%
Boone MV Fee	1,401.29		22,265.61	90.20%	90.69%
Blowing Rock	2,668.88		48,267.60	95.64%	95.25%
Beech Mtn.	2,083.64		40,344.74	91.64%	90.76%
Seven Devils	1,232.35		14,907.99	95.70%	92.04%
Total Town Taxes	\$34,845.12		\$5,416,499.30		
Total Amount Collected	\$114,309.48		\$38,599,036.28		



Tax Collections Director



Tax Administrator

AGENDA ITEM 9:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Ms. Rochelle will present the Refunds and Releases Report.

Board action is required to accept the Refunds and Releases Report.

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Mitzi.RochelleWATAUGA COUNTY
RELEASES - 06/01/2013 TO 07/02/2013PG 1
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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL EFF DATE JUR	REF NO	VALUE CHARGE	AMOUNT
1571766 ALDRIDGE, SHAWN EDWARD 165 CANNON LN VILAS, NC 286929655	MV 2012 BE81576 TAX RELEASES DUPLICATE PLATE OVERLAPPING WITH TEMP PL	31 06/30/2013 F07	3549	0 F07 G01	.15 .94 <hr/> 1.09
1729659 ALIGAYEN, MARIO AGAWIN 190 WOOD CIR BOONE, NC 28607-3842	MV 2013 BFC5806 TAX RELEASES OVERLAPPING BILLS WITH REG & TEMP PLT	31 06/30/2013 C02	3552	0 C02 CF2 G01	4.07 5.00 3.44 <hr/> 12.51
1730439 ALLEN WEALTH MANAGEMENT LLC 980 HWY 105 BOONE, NC 28607	PP 2012 1000103 351 REFUND RELEASE INCORRECT BILLING	06/30/2013 C02	3607	0 C02 G01	74.67 63.16 <hr/> 137.83
1577444 APLEY, JAMES EDWIN APLEY, ZILLAN 686 BH DUNCAN RD ZIONVILLE, NC 286989102	MV 2013 XVN7034 TAX RELEASES OUT OF COUNTY - SURRY	61 06/30/2013 F06	3468	0 F06 G01	.42 2.63 <hr/> 3.05
1558092 APPALACHIAN REALTY INC BLUE RIDGE PEDDLER INC PO BOX 597 VALLE CRUCIS, NC 28691	RE 2012 1000130 1878-23-4067-000 TAX RELEASES INCORRECT BILLING	06/30/2013 C04	3600	0 G01 SWF GB	544.31 62.00 25.00 <hr/> 631.31
1550058 APPALACHIAN SKI MTN, INC PO BOX 106 BLOWING ROCK, NC 286050106	MV 2012 AS76762 TAX RELEASES OUT OF COUNTY - SURRY	61 06/30/2013 F12	3466	0 F12 G01	.15 .94 <hr/> 1.09
1550058 APPALACHIAN SKI MTN, INC PO BOX 106 BLOWING ROCK, NC 286050106	MV 2012 AS76762 TAX RELEASES OUT OF COUNTY - SURRY Reversal of release	61 06/30/2013 F12	3467	0 F12 G01	-.15 -.94 <hr/> -1.09
1571772 APPALACHIAN SOUTH INC 206 PSI DR BOONE, NC 286075910	MV 2012 35343 BFC4511 TAX RELEASES PLT TURN-IN	06/30/2013 C02	3524	18,140 C02 G01	67.12 56.78 <hr/> 123.90
1633568 ASU FOUNDATION 553 BLOWING ROCK RD BOONE, NC 286074806	MV 2013 A3608 TAX RELEASES EXEMPT	81 06/30/2013 C02	3494	0 C02 CF2 G01	18.43 5.00 15.59 <hr/> 39.02

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 Mitzi.Rochelle

WATAUGA COUNTY
 RELEASES - 06/01/2013 TO 07/02/2013

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1500778 AVANT, BARBARA MATHESON 879 APPALACHIAN DR BOONE, NC 28607	MV 2012	29708	06/30/2013			7,224	C02	26.73
	PZZ8383 REFUND RELEASE TURN IN TAG			C02	3497		G01	22.61
								<u>49.34</u>
1635173 BALOGH, DEBRA KAY 330 HIGHLAND LAKES RD BLOWING ROCK, NC 286059905	MV 2012	38570	06/30/2013			5,753	F02	2.88
	1307UF TAX RELEASES PLATE TURN-IN			F02	3556		G01	18.01
								<u>20.89</u>
1736447 BB & T CENTRALIZED SOLUTIONS INC PO BOX 167 BB & T PROPERTY TAX COMPLIANCE WINSTON SALEM, NC 27102	PP 2012	1000108	06/30/2013			0	C02	6.25
	873 REFUND RELEASE INCORRECT BILLING			C02	3610		G01	5.29
								<u>11.54</u>
1736447 BB & T CENTRALIZED SOLUTIONS INC PO BOX 167 BB & T PROPERTY TAX COMPLIANCE WINSTON SALEM, NC 27102	PP 2012	1000109	06/30/2013			0	G01	5.29
	892 REFUND RELEASE INCORRECT BILLING			C03	3612			
								<u>5.29</u>
1640379 BB&T OF NORTH CAROLINA TAX DEPT PO BOX 167 WINSTON SALEM, NC 27102	PP 2012	1000102	06/30/2013			0	G01	25.48
	640379999 TAX RELEASES INCORRECT BILLING			C03	3609			
								<u>25.48</u>
1632966 BECKER, RANDAL LOUIS 165 OLD BOONE RD BLOWING ROCK, NC 286059916	MV 2012	14853	06/30/2013			1,088	F12	.54
	RLBEDD TAX RELEASES PLT TURN-IN			F12	3521		G01	3.41
								<u>3.95</u>
1632966 BECKER, RANDAL LOUIS 165 OLD BOONE RD BLOWING ROCK, NC 286059916	MV 2012	14853	06/30/2013			-1,088	F12	-.54
	RLBEDD TAX RELEASES PLT TURN-IN Reversal of release			F12	3522		G01	-3.41
								<u>-3.95</u>
1632966 BECKER, RANDAL LOUIS 165 OLD BOONE RD BLOWING ROCK, NC 286059916	MV 2012	14853	06/30/2013			1,088	F12	.54
	RLBEDD REFUND RELEASE PLT TURN-IN			F12	3523		G01	3.41
								<u>3.95</u>
1569364 BENDER, DENNIS L 1524 GEORGE HAYES RD BOONE, NC 28607	MV 2013	174	06/30/2013			10,125	F02	5.06
	WPY3067 TAX RELEASES TURN IN TAG			F02	3465		G01	31.69
								<u>36.75</u>

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Mitzi.Rochelle

WATAUGA COUNTY
RELEASES - 06/01/2013 TO 07/02/2013

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL EFF DATE JUR	REF NO	VALUE CHARGE	AMOUNT
1569364 BENDER, DENNIS L 1524 GEORGE HAYES RD BOONE, NC 28607	MV 2013	174 06/30/2013		12,375 F02	1.69
	WPY3067	F02		G01	10.57
	TAX RELEASES PLT TURN-IN		3469		12.26
1636400 BERRY, CHRISTOPHER BRENT QUALITY ELECTRIC PO BOX 2488 BANNER ELK, NC 28604	MV 2013	189 06/30/2013		0 C05	275.71
	BHS7969	C05		G01	134.84
	TAX RELEASES OUT OF COUNTY - AVERY		3544		410.55
1643099 BEVILLE, PATRICK A MCDEVITT, KENDAL B 111 BROOKSIDE DR BOONE, NC 28607	MV 2012	35450 06/30/2013		8,737 C02	32.33
	BFC4542	C02		G01	27.35
	TAX RELEASES TURNED TAG IN		3514		59.68
1582394 BLEDSOE, TIMOTHY ALLEN BLEDSOE, SHEILA FORD 6386 NC HIGHWAY 194 N BOONE, NC 286079061	MV 2012	14920 06/30/2013		3,942 F09	1.97
	ZRD8770	F09		G01	12.34
	TAX RELEASES		3484		14.31
1582394 BLEDSOE, TIMOTHY ALLEN BLEDSOE, SHEILA FORD 6386 NC HIGHWAY 194 N BOONE, NC 286079061	MV 2012	14920 06/30/2013		-3,942 F09	-1.97
	ZRD8770	F09		G01	-12.34
	TAX RELEASES		3485		-14.31
	Reversal of release		3484		
1582394 BLEDSOE, TIMOTHY ALLEN BLEDSOE, SHEILA FORD 6386 NC HIGHWAY 194 N BOONE, NC 286079061	MV 2012	14920 06/30/2013		3,942 F09	1.97
	ZRD8770	F09		G01	12.34
	REFUND RELEASE TURNED TAG IN		3486		14.31
1571591 BOVARD, WALTER B PO BOX 473 BLOWING ROCK, NC 28605	RE 2012	1000144 06/30/2013		0 FS1	22.70
	1980-76-3252-000	FS1		G01	142.10
	TAX RELEASES INCORRECT BILLING		3589		164.80
8800254 BROOME, RONALD MURRAY 1972 BLOWING ROCK RD BOONE, NC 286076150	MV 2013	303 06/30/2013		5,820 F02	2.91
	4P5945	F02		G01	18.22
	TAX RELEASES PLT TURN-IN		3499		21.13
1644212 ERR INC. PO BOX 1770 BLOWING ROCK, NC 286051770	MV 2011	38252 06/30/2013		0 F12	4.30
	TB17567	F12		G01	26.92
	TAX RELEASES OUT OF STATE TENN		3553		31.22

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1724159 CAMP, ZACHARY ALLEN 6965 HWY 421 SOUTH BOONE, NC 28607	MV 2012	35628	06/30/2013			1,422	C02	5.26
	BFC4798			C02			G01	4.45
	TAX RELEASES TURN IN TAG				3565			9.71
1522613 CANNON, HELEN COFFEY 270 SMITH ST VILAS, NC 28692	PP 2012	1000098	06/30/2013			0	LF	62.00
	204802700			F07			GB	25.00
	REFUND RELEASE INCORRECT BILLING				3606			87.00
1560462 COGAN, VERRELL PATRICK 574 HATTIE HILL ROAD VILAS, NC 28692	MV 2012	4037	06/30/2013			2,441	F04	1.22
	LWD2130			F04			G01	7.64
	REFUND RELEASE PLT TURN-IN				3548			8.86
1724490 CONRAD, ANITA M 414 WESTOVER AVE WINSTON SALEM, NC 27104	RE 2012	1000127	06/30/2013			0	F12	87.55
	2828-06-8037-000			F12			F12	87.55
	TAX RELEASES				3598		G01	548.06
	INCORRECT BILLING						G01	548.06
							SWF	62.00
							GB	25.00
							SWF	62.00
							GB	25.00
							1,445.22	
1643226 CORNECK, CHELSI ELYSE 1000 E KING ST BOONE, NC 286074324	MV 2013	618	06/30/2013			1,910	C02	7.07
	BFC5760			C02			G01	5.98
	TAX RELEASES INCORRECT VALUE -MILES BOS				3547			13.05
1576342 CRAIG, CHARLES MALCOLM 1868 GREEN HILL RD BLOWING ROCK, NC 286059369	MV 2012	35864	06/30/2013			0	F12	4.10
	BCE4517			F12			G01	25.67
	TAX RELEASES INCORRECT PLATE & BILL & VEHICLE				3507			29.77
1549530 CRITCHER, PHIL WARREN 1838 BURKETT RD BOONE, NC 286078257	MV 2012	7700	06/30/2013			462	F09	.14
	AB34315			F09			G01	1.45
	TAX RELEASES TURN IN TAG				3587			1.59
1549530 CRITCHER, PHIL WARREN 1838 BURKETT RD BOONE, NC 286078257	MV 2012	26870	06/30/2013			888	F09	.44
	BCE8206			F09			G01	2.78
	TAX RELEASES TURN IN TAG				3585			3.22

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE JUR	REF NO	VALUE CHARGE	AMOUNT
1549530 CRITCHER, PHIL WARREN 1838 BURKETT RD BOONE, NC 286078257	MV 2012 PHILSSS TAX RELEASES TURN IN TAG	4144	06/30/2013 F09	3586	670 F09 G01	.20 2.10 <hr/> 2.30
1549530 CRITCHER, PHIL WARREN 1838 BURKETT RD BOONE, NC 286078257	MV 2012 ZRX3892 TAX RELEASES TURN IN TAG	4145	06/30/2013 F09	3588	1,127 F09 G01	.34 3.53 <hr/> 3.87
1039189 CULLER, ESTEL 551 RAGAN CULLER RD BOONE, NC 28607	RE 2012 1000132 2902-29-9887-000 TAX RELEASES INCORRECT BILLING		06/30/2013 F09	3597	0 F09 G01	33.00 206.58 <hr/> 239.58
1520257 DEAL, VICTOR G JR 260 HARLEY PERRY RD ZIONVILLE, NC 286989793	MV 2012 RTR1631 REFUND RELEASE PLT TURN IN	35949	06/30/2013 F06	3574	2,455 F06 G01	1.23 7.68 <hr/> 8.91
1517806 DEAS, JOHN R DEAS, KATHY CORNETT 400 FARTHING ST BOONE, NC 28607	MV 2013 BX75757 TAX RELEASES PLT TURN-IN	727	06/30/2013 C02	3478	0 C02 CF2 G01	1.11 5.00 .94 <hr/> 7.05
1633027 DEBORD, ROY CARROLL DEBORD, AMY WATERS 125 SNOWDRIFT LN BOONE, NC 28607	MV 2012 4V5797 REFUND RELEASE PLT TURN-IN	23470	06/30/2013 F02	3583	1,675 F02 G01	.84 5.24 <hr/> 6.08
1736819 ENGLISH, MARK W PYKE, GEORGE A PO BOX 871 ANNA MARIA, FL 34216	RE 2012 1000148 1951-40-5237-000 TAX RELEASES INCORRECT BILLING		06/30/2013 C05	3591	0 G01 G01 G01	341.48 341.48 341.48 <hr/> 1,024.44
1572670 FEDELE, GEORGE ROBERT PO BOX 2132 BLOWING ROCK, NC 286052132	MV 2012 5469BP REFUND RELEASE PLT INACTIVE	11818	06/30/2013 C03	3498	1,907 C03 G01	5.34 5.97 <hr/> 11.31
1557624 FEDELE, SHERRI THORNTON 143 HENKEL ST P O BOX 2132 BLOWING ROCK, NC 28605	MV 2013 BFC5491 TAX RELEASES PLT TURN-IN	905	06/30/2013 C03	3495	5,566 C03 G01	15.58 17.42 <hr/> 33.00

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1551039 FINNERON, PAULA MARY FINNERON, SEAN P O BOX 631 VALLE CRUCIS, NC 28691	MV 2013 RTR1392 TAX RELEASES TURNED TAG IN	916	06/30/2013	F01	3477	3,983	F01 G01	1.99 12.47 <hr/> 14.46
1637100 FLORENCE, JACOB ALEXANDER 342 WOODLAND DR BOONE, NC 286074240	MV 2013 1B98BP TAX RELEASES TURN IN TAG	933	06/30/2013	F09	3503	0	F09 G01	1.15 7.17 <hr/> 8.32
1629580 FREEMAN, ROY LOGAN FREEMAN, LISA 146 PARKWAY VILLAGE DR BOONE, NC 28607	MV 2013 XTY9919 TAX RELEASES PLT TURN-IN	971	06/30/2013	F02	3573	12,035	F02 G01	6.02 37.67 <hr/> 43.69
1724343 GOLDEN SUNSET ENTERPRISES LTD 26500 W AGOURA RD STE 102-473 CALABASAS, CA 91302-1952	RE 2012 1000134 2849--4-3-99-55- TAX RELEASES INCORRECT BILLING	06/30/2013	F02	3596	0	F02 G01	281.65 1,763.13 <hr/> 2,044.78	
1736656 GORDON, CHRISTINA PO BOX 1764 BOONE, NC 28607-1764	MV 2012 AAK6592 TAX RELEASES PLT TURN-IN	36240	06/30/2013	F09	3551	2,153	F09 G01	1.08 6.74 <hr/> 7.82
1736792 GRAGG, PAUL CABELL GRAGG, BILLIE M PO BOX 1040 BOONE, NC 28607-1040	RE 2012 1000145 2817-15-3090-000 TAX RELEASES INCORRECT BILLING	06/30/2013	C03	3593	0	G01	144.61	
1592358 HAILE, JACK W HAILE, LEIGH A 174 WILDWOOD RUN BANNER ELK, NC 28604	MV 2012 4F53BP TAX RELEASES WRONG TAX DISTRICT	39460	06/30/2013	C05	3512	0	C05 G01	131.90 64.51 <hr/> 196.41
1631283 HALL, HOWARD REED JR HALL, MILDRED VAILLANCOURT 276 WOODLAND LN BLOWING ROCK, NC 286059993	MV 2012 XRH3799 TAX RELEASES TURN IN TAG	36377	06/30/2013	F02	3562	5,895	F02 G01	2.95 18.45 <hr/> 21.40
1567155 HAMBY, DOYCE ALLEN 128 MT ZION LN DEEP GAP, NC 286189407	MV 2013 XX9314 TAX RELEASES INCORRECT TAX VALUE Reversal of release	1216	06/30/2013	F10	3474	-1,000	F10 G01	-.50 -3.13 <hr/> -3.63

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE JUR	REF NO	VALUE CHARGE	AMOUNT
1567155 HAMBY, DOYCE ALLEN 128 MT ZION LN DEEP GAP, NC 286189407	MV 2013 XX9314 TAX RELEASES ALREADY PAID	1216	06/30/2013 F10	3475	0 F10 G01	1.25 7.83 <hr/> 9.08
1567155 HAMBY, DOYCE ALLEN 128 MT ZION LN DEEP GAP, NC 286189407	MV 2013 XX9314 TAX RELEASES INCORRECT TAX VALUE	1216	06/30/2013 F10	3471	1,000 F10 G01	.50 3.13 <hr/> 3.63
1628841 HARRELL, MICHAEL K HARRELL, JANET B 5145 ST ANDREWS ISLAND DR VERO BEACH, FL 32967	RE 2012 1000128 1940-76-4334-000 REFUND RELEASE INCORRECT BILLING	06/30/2013	C05	3595	0 G01 G01 G01 G01	352.44 352.44 352.44 352.44 <hr/> 1,409.76
1617742 HARRISON, PHILLIP SCOTT 380 RAM DR SUGAR GROVE, NC 28679	MV 2013 ZRX3572 TAX RELEASES INCORRECT VALUE	1295	06/30/2013 F07	3558	2,700 F07 G01	1.35 8.45 <hr/> 9.80
1735387 HASTINGS, LESLEY STANG 421 FAWN DR BOONE, NC 28607-8462	MV 2012 BFC3717 TAX RELEASES TURNED TAG IN	30740	06/30/2013 F02	3577	6,066 F02 G01	3.03 18.99 <hr/> 22.02
1559863 HEDRICK, MICHAEL DAROLD HEDRICK, DELORIS ANN 263 HARDAMAN CIR BOONE, NC 286078158	MV 2012 TB61790 TAX RELEASES OVERLAPPING PLATES WITH TEMP	30791	06/30/2013 F02	3505	0 F02 G01	1.63 12.74 <hr/> 14.37
1607906 HIGHAM, FRANCIS 142 TOP OF SEVEN DR BANNER ELK, NC 28604	MV 2005 1234643 SYB8444 TAX RELEASES INCORRECT TAX BILLING	06/30/2013	C04	3543	0 G01 C04	92.33 153.00 <hr/> 245.33
1623130 HIVELEY, EDWIN KENT PO BOX 103 SUGAR GROVE, NC 286790103	MV 2012 AAE9286 TAX RELEASES TURN IN TAG	33651	06/30/2013 F02	3563	3,150 F02 G01	1.58 9.86 <hr/> 11.44
1623130 HIVELEY, EDWIN KENT PO BOX 103 SUGAR GROVE, NC 286790103	MV 2012 BFC4010 REFUND RELEASE TURN IN TAG	30877	06/30/2013 F02	3564	6,140 F02 G01	3.07 19.22 <hr/> 22.29

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE JUR	REF NO	VALUE CHARGE	AMOUNT
1561786 HODGES, DOUGLAS GLENN 906 LOST RIDGE TRAIL VILAS, NC 28692	PP 2008 559878999 TAX RELEASES SOLD BOAT	1026931	06/30/2013 F07	3453	0 G01 F07	3.13 .50 <hr/> 3.63
1561786 HODGES, DOUGLAS GLENN 906 LOST RIDGE TRAIL VILAS, NC 28692	PP 2009 559878999 TAX RELEASES SOLD BOAT	1030137	06/30/2013 F07	3476	0 G01 F07	3.10 .50 <hr/> 3.60
1561786 HODGES, DOUGLAS GLENN 906 LOST RIDGE TRAIL VILAS, NC 28692	PP 2010 559878999 TAX RELEASES SOLD BOAT	1033353	06/30/2013 F07	3527	0 G01 F07	2.79 .45 <hr/> 3.24
1561786 HODGES, DOUGLAS GLENN 906 LOST RIDGE TRAIL VILAS, NC 28692	PP 2011 559878999 TAX RELEASES SOLD BOAT	2198	06/30/2013 F07	3528	0 G01 F07	2.50 .40 <hr/> 2.90
1561786 HODGES, DOUGLAS GLENN 906 LOST RIDGE TRAIL VILAS, NC 28692	PP 2012 559878999 TAX RELEASES SOLD BOAT	1859	06/30/2013 F07	3529	0 G01 F07 G01L F07L	2.25 .36 .23 .04 <hr/> 2.88
1592350 HODGES, JAMIE SCOTT HODGES, PATRICIA GAIL 734 ROBY GREENE RD BOONE, NC 28607	MV 2012 ALH1907 TAX RELEASES PLT TURN-IN	1414	06/30/2013 F02	3559	6,929 F02 G01	2.77 21.69 <hr/> 24.46
1555616 HOLDER, LINDA MAY HOLDER, JAMES EDWARD JR 4838 BETHEL RD SUGAR GROVE, NC 286799628	MV 2013 TB72838 TAX RELEASES DOUBLE BILLED	1461	06/30/2013 F04	3517	0 F04 G01	2.44 15.27 <hr/> 17.71
1730331 HURLBRINK, BARBARA MUNDER 129 GREEN VIEW DR SEVEN DEVILS, NC 28604-8501	MV 2013 VVD3954 TAX RELEASES OUT OF COUNTY - AVERY	1551	06/30/2013 C04	3479	0 C04 G01	130.15 79.88 <hr/> 210.03
1628540 HURST, NICHOLAS RYAN 353 CLARK SWIFT RD VILAS, NC 286929575	MV 2012 AKN8664 TAX RELEASES PLT TURN-IN	33765	06/30/2013 F07	3525	4,585 F07 G01	2.29 14.35 <hr/> 16.64

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1085471 ISAACS, JAMES EARL AND EDITH 160 HAZEL ST BOONE, NC 28607-8710	RE 2012 1982-33-3957-000 TAX RELEASES INCORRECT BILLING	1000129	06/30/2013	F07	3599	0	F07 G01	22.95 143.67 <hr/> 166.62
1298926 JOHNSON, EVELYN SHOOK 212 PARK RD BANNER ELK, NC 28604-9386	MV 2012 TZJ6646 TAX RELEASES DUPLICATE BILL	27862	06/30/2013	F01	3509	0	F01 G01	.84 5.23 <hr/> 6.07
1618131 KALLESTAD, SCOTT D KALLESTAD, ELAINE J 189 FOOTHILLS DR BOONE, NC 28607	MV 2013 WPY3013 TAX RELEASES PLT TURN-IN	1653	06/30/2013	F10	3482	2,391	F10 G01	1.20 7.48 <hr/> 8.68
1702563 KENNEDY, SEAN PATRICK 140 OLD BRISTOL ROAD BOONE, NC 28607	MV 2011 TA76926 TAX RELEASES DOUBLE BILLED PER LOIS	27223	06/30/2013	F02	3518	0	F02 G01	3.70 28.98 <hr/> 32.68
1569686 KRAUSE, SANDRA LLOYD 327 CHASE HILL DR BOONE, NC 286077915	MV 2013 BFC5308 TAX RELEASES PLT TURN-IN	1727	06/30/2013	C02	3542	1,365	C02 G01	5.05 4.27 <hr/> 9.32
1628211 LAUGHLIN, RUTH JEANNINE 5335 HWY 194 N BOONE, NC 28607	MV 2012 RYK5236 TAX RELEASES PLT TURN-IN	36909	06/30/2013	F09	3571	3,762	F09 G01	1.88 11.78 <hr/> 13.66
1610022 LAWRENCE, AARON T LAWRENCE, LESLIE B 680 JOHN SHELL RD SUGAR GROVE, NC 28679	MV 2012 AH3076 TAX RELEASES PLT TURN-IN	1727	06/30/2013	F04	3541	1,365	F04 G01	.68 4.27 <hr/> 4.95
1736420 LAWRENCE, PATRICIA F. 272 MORETZ FARM RD DEEP GAP, NC 28618	MV 2012 VYX3439 TAX RELEASES DUPLICATE BILL	36920	06/30/2013	F10	3506	0	F10 G01	3.34 20.91 <hr/> 24.25
1640596 LIPFORD, BOBBY RAY 22911 NC HIGHWAY 88 W ZIONVILLE, NC 286989563	MV 2012 BL2533 TAX RELEASES OUT OF COUNTY - ASHE	36969	06/30/2013	F06	3515	0	F06 G01	17.86 111.80 <hr/> 129.66

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1640596 LIPFORD, BOBBY RAY 22911 NC HIGHWAY 88 W ZIONVILLE, NC 286989563	MV 2012 BL2534 TAX RELEASES OUT OF COUNTY - ASHE	36970	06/30/2013	F06	3516	0 F06 G01	2.44 15.27 <hr/> 17.71
1554241 LOCKNER, VERNELLE LOCKNER, KATHERINE S 132 HODGES VALLEY RD BOONE, NC 28607	RE 2008 1991-71-8571-000 REFUND RELEASE Taxed for 2 LF's and GBox's	1355389	06/30/2013	F02	3582	0 LF GB	62.00 25.00 <hr/> 87.00
1554241 LOCKNER, VERNELLE LOCKNER, KATHERINE S 132 HODGES VALLEY RD BOONE, NC 28607	RE 2009 1991-71-8571-000 REFUND RELEASE Taxed for 2 LF's and GBox's	1400706	06/30/2013	F02	3581	0 LF GB	62.00 25.00 <hr/> 87.00
1554241 LOCKNER, VERNELLE LOCKNER, KATHERINE S 132 HODGES VALLEY RD BOONE, NC 28607	RE 2010 1991-71-8571-000 REFUND RELEASE Taxed for 2 LF's and GBox's	1446296	06/30/2013	F02	3580	0 LF GB	62.00 25.00 <hr/> 87.00
1554241 LOCKNER, VERNELLE LOCKNER, KATHERINE S 132 HODGES VALLEY RD BOONE, NC 28607	RE 2011 1991-71-8571-000 REFUND RELEASE Taxed for 2 LF's and GBox's	20834	06/30/2013	F02	3579	0 GB SWF	25.00 62.00 <hr/> 87.00
1554241 LOCKNER, VERNELLE LOCKNER, KATHERINE S 132 HODGES VALLEY RD BOONE, NC 28607	RE 2012 1991-71-8571-000 REFUND RELEASE Taxed for 2 LF's and GBox's	20760	06/30/2013	F02	3578	0 GB SWF	25.00 62.00 <hr/> 87.00
1587776 LONG, GILBERT MILES PO BOX 3264 BOONE, NC 286073264	MV 2012 BJE4979 REFUND RELEASE PLT TURN-IN	39900	06/30/2013	C02	3560	2,593 C02 G01	9.59 8.12 <hr/> 17.71
1734991 LONG, WILLIAM LUNSFORD 9 MOUNT BOLUS RD CHAPEL HILL, NC 27514-2638	MV 2013 ZRL8320 TAX RELEASES PLT TURN-IN	1815	06/30/2013	F01	3511	13,958 F01 G01	6.98 43.69 <hr/> 50.67
1649636 MARTINEZ SANCHEZ, JOSE PO BOX 192 ZIONVILLE, NC 286980192	MV 2012 DC3918 REFUND RELEASE PLT TURN-IN	28155	06/30/2013	F06	3576	4,163 F06 G01	2.08 13.03 <hr/> 15.11

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1628599 MASSI, JULIAN MARK 103 MAPLE PARK BLOWING ROCK, NC 28605	MV 2012	34113	06/30/2013			5,453	F12	2.73
	AJY1134			F12			G01	17.07
	REFUND RELEASE PLT TURN-IN				3540			<u>19.80</u>
1650732 MICHAELS STORES INC MICHAELS OF BOONE PO BOX 52427 MARVIN F POER & COMPANY ATLANTA, GA 30355	PP 2012	1000110	06/30/2013			0	C02	125.54
	896			C02			C02	802.53
	TAX RELEASES INCORRECT BILLING				3611		G01	<u>106.20</u>
								1,034.27
1440973 MILLER, SAMUEL HUGH 175 HUBERT NORRIS RD BOONE, NC 28607	MV 2012	37211	06/30/2013			8,890	F10	4.45
	MH7967			F10			G01	27.83
	TAX RELEASES INCORRECT TAX VALUE				3472			<u>32.28</u>
1572854 MILLER, WILLIAM ROBERT 585 LAKE RIDGE RD BOONE, NC 286076730	PP 2005	1017246	06/30/2013			0	G01	3.89
	285499991			F02			F02	.22
	TAX RELEASES SOLD BOAT				3530			<u>4.11</u>
1572854 MILLER, WILLIAM ROBERT 585 LAKE RIDGE RD BOONE, NC 286076730	PP 2005	1017247	06/30/2013			0	G01	3.95
	549999191			F02			F02	.20
	TAX RELEASES SOLD BOAT				3531			<u>4.15</u>
1572854 MILLER, WILLIAM ROBERT 585 LAKE RIDGE RD BOONE, NC 286076730	PP 2006	1020610	06/30/2013			0	G01	2.82
	572854999			F02			F02	.18
	TAX RELEASES SOLD BOAT				3532			<u>3.00</u>
1572854 MILLER, WILLIAM ROBERT 585 LAKE RIDGE RD BOONE, NC 286076730	PP 2007	1023880	06/30/2013			0	G01	2.82
	572854999			F02			F02	.18
	TAX RELEASES SOLD BOAT				3533			<u>3.00</u>
1572854 MILLER, WILLIAM ROBERT 585 LAKE RIDGE RD BOONE, NC 286076730	PP 2008	1027101	06/30/2013			0	G01	2.79
	572854999			F02			F02	.36
	TAX RELEASES SOLD BOAT				3534			<u>3.15</u>
1572854 MILLER, WILLIAM ROBERT 585 LAKE RIDGE RD BOONE, NC 286076730	PP 2009	1030294	06/30/2013			0	G01	2.75
	572854999			F02			F02	.35
	TAX RELEASES SOLD BOAT				3535			<u>3.10</u>

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1572854 MILLER, WILLIAM ROBERT 585 LAKE RIDGE RD BOONE, NC 286076730	PP 2010 572854999 TAX RELEASES SOLD BOAT	1033498	06/30/2013	F02	3536	0	G01 F02	2.32 .30 <hr/> 2.62
1572854 MILLER, WILLIAM ROBERT 585 LAKE RIDGE RD BOONE, NC 286076730	PP 2011 572854999 TAX RELEASES SOLD BOAT	2344	06/30/2013	F02	3537	0	G01 F02	2.10 .27 <hr/> 2.37
1572854 MILLER, WILLIAM ROBERT 585 LAKE RIDGE RD BOONE, NC 286076730	PP 2012 572854999 TAX RELEASES SOLD BOAT	2572	06/30/2013	F02	3539	0	G01 F02 G01L F02L	1.88 .30 .19 .03 <hr/> 2.40
1533979 MONGUILLOT, JOHN EDWARD 171 POPLAR SUMMIT DR BOONE, NC 286074524	MV 2012 YESSRI REFUND RELEASE PLT TURN-IN	37232	06/30/2013	C02	3508	0	C02 CF2 G01	22.64 5.00 19.16 <hr/> 46.80
1617834 NIMENS, GRAHAM GRENVILLE 918 LITTLE LAUREL RD BOONE, NC 286077480	MV 2009 B862BP TAX RELEASES DUPLICATE BILL ON REG PLT & BRP PLT	1380159	06/30/2013	F02	3570	0	G01 F02	48.08 6.14 <hr/> 54.22
1623227 PATEL, SARINA 1273 RAVENS RIDGE CIR BOONE, NC 286077723	MV 2013 SARINA TAX RELEASES PLT TURN-IN	2377	06/30/2013	F02	3504	3,366	F02 G01	1.68 10.54 <hr/> 12.22
1617228 PIEPENBRING, RUSSELL JESSE 16125 WOOLWINE RD CHARLOTTE, NC 282788805	MV 2013 SSJ8187 TAX RELEASES OUT OF COUNTY - MECKL	2479	06/30/2013	C02	3481	0	C02 CF2 G01	2.00 5.00 1.69 <hr/> 8.69
1599413 PIMENTEL, FRANKLIN RADAMEZ PIMENTEL, LORRIE ELAINE 314 BEER CREEK LN DEEP GAP, NC 28618	MV 2012 RYK6261 TAX RELEASES PLT TURN-IN	40467	06/30/2013	F10	3500	2,415	F10 G01	1.21 7.56 <hr/> 8.77
1737544 POLAND, JUDITH ANN POLAND, JAMES EARL 476 MAJESCO DR BOONE, NC 28607-8697	MV 2013 BFC5357 TAX RELEASES PLT TRANSFER	2498	06/30/2013	F09	3480	0	F09 G01	6.53 40.85 <hr/> 47.38

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1735291 RASH, DWIGHT 101 PORTER STREET JEFFERSON, NC 28640	PP 2012	1000097	06/30/2013			0	F11	15.09
	841			F11			G01	67.45
	REFUND RELEASE				3602		LF	62.00
	INCORRECT BILLING						GB	25.00
								169.54
1729952 REED, RUSSELL NEAL REED, MARCIA KAY 245 HAWK RIDGE RD DEEP GAP, NC 28618-9788	MV 2012	37653	06/30/2013			14,293	F05	7.15
	AKN9457			F05			G01	44.74
	TAX RELEASES				3550			
	PLT INACTIVE AS OF 5/7/13							51.89
1626678 REIGEL, NANCY F REIGEL, TERRENCE W 375 TROY NORRIS RD BOONE, NC 286079013	MV 2012	6022	06/30/2013			2,191	F09	.66
	YYB1889			F09			G01	6.86
	REFUND RELEASE				3546			
	PLT TURN-IN							7.52
1730330 REYNOLDS, GIAAMATO 102 WOODLAND BLVD WILKESBORO, NC 28697	MV 2012	40581	06/30/2013			20,001	C03	56.00
	AAE7550			C03			G01	62.60
	TAX RELEASES				3575			
	PLATE EXCHANGED FOR PERSONALIZED PLT							118.60
1736596 RICHARDSON, THOMAS KEENE 481 MCGUIRE MOUNTAIN RD BANNER ELK, NC 28604-8884	MV 2012	37689	06/30/2013			431	F08	.22
	BFC4545			F08			G01	1.35
	TAX RELEASES				3567			
	PLT TURN-IN							1.57
1736596 RICHARDSON, THOMAS KEENE 481 MCGUIRE MOUNTAIN RD BANNER ELK, NC 28604-8884	MV 2012	37688	06/30/2013			2,607	F08	1.30
	BFC4634			F08			G01	8.16
	TAX RELEASES				3566			
	PLT TURN-IN							9.46
1606890 RILEY, ELIZABETH KNUPP RILEY, MARIAN AUBREY 241 WILD BLACKBERRY HILL BOONE, NC 286077987	MV 2012	40593	06/30/2013			1,250	F01	.63
	AAF1103			F01			G01	3.91
	TAX RELEASES				3501			
	INCORRECT TAX VALUE							4.54
1546003 RILEY, MARIAN AUBREY RILEY, ELIZABETH KNUPP 241 WILD BLACKBERRY HL BOONE, NC 286077987	MV 2012	37698	06/30/2013			250	F01	.13
	WPY2011			F01			G01	.78
	TAX RELEASES				3502			
								.91
1547888 ROTH, MELVYN E ROTH, RONA 6531 NW 72ND PL PARKLAND, FL 33067	MV 2012	37748	06/30/2013			0	F12	140.14
	CDB1162			F12			G01	877.26
	TAX RELEASES				3554			
	DUPLICATE							1,017.40

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE JUR	REF NO	VALUE CHARGE	AMOUNT
1721696 RUSSING, SARAH ASHLEY YOUNG 647 MIDDLE FORK RD BLOWING ROCK, NC 28605-9536	MV 2013 AAT2452 TAX RELEASES TURNED TAG IN	2759	06/30/2013 F12	3572	9,322 F12 G01	4.66 29.18 <hr/> 33.84
1572260 RUSSO, PAUL J JR RUSSO, MARIE I PO BOX 1251 BLOWING ROCK, NC 28605	MV 2012 4RIEBP TAX RELEASES TURN IN TAG	34666	06/30/2013 C03	3496	23,280 C03 G01	65.18 72.87 <hr/> 138.05
1736353 SANBORN, BRENT STEELE 517 FROZENHEAD RIDGE RD SUGAR GROVE, NC 28679-9747	MV 2012 PVQSM TAX RELEASES DOUBLE BILLED	37775	06/30/2013 F07	3526	0 F07 G01	8.12 50.80 <hr/> 58.92
1611975 SCHNEIDER, THOMAS JOSEPH 4212 OAK STREET PALM BCH GDNS, FL 33418	MV 2012 TYF9318 REFUND RELEASE PLT TURN-IN	21692	06/30/2013 F12	3584	480 F12 G01	.24 1.50 <hr/> 1.74
1606151 SHAW, RUSSELL C SHAW, AARON R 1651 HWY 194 NORTH BOONE, NC 28607	MV 2012 XSL5621 TAX RELEASES PLT TURN-IN	34735	06/30/2013 F02	3538	12,329 F02 G01	6.16 38.59 <hr/> 44.75
1580417 SLACK, REENE ANN 664 BH DUNCAN RD ZIONVILLE, NC 286989102	MV 2009 2046WC TAX RELEASES OLD BILL - DUPLICATE	1376907	06/30/2013 F06	3555	0 G01 F06	21.94 3.51 <hr/> 25.45
1553122 SMITH, THOMAS VERNON 1067 RHYMER BRANCH ROAD DEEP GAP, NC 28618	MV 2012 5H4057 REFUND RELEASE PLT TURN-IN (1 MONTH)	17712	06/30/2013 F05	3568	356 F05 G01	.18 1.11 <hr/> 1.29
1736558 STEURY, CAMERON S. 164 RABBIT RIDGE RD VILAS, NC 28692	PP 2012 888 TAX RELEASES INCORRECT BILLING	1000106	06/30/2013 F07	3601	0 F07 F07 G01 G01	2.20 2.47 13.74 15.43 <hr/> 33.84
1211952 TASHNER, JOHN HOLSTON 587 GORGE VIEW DR BLOWING ROCK, NC 28605	MV 2012 WVR1798 REFUND RELEASE PLT TURN-IN	6486	06/30/2013 F12	3545	3,233 F12 G01	1.62 10.12 <hr/> 11.74

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
12809 TEMPLETON, JEFFREY BROOKS 864 DECK HILL RD P.O. BOX 3601 BOONE, NC 28607	MV 2012	38031	06/30/2013			0	F02	17.50
	BEP8795			F02			G01	109.55
	TAX RELEASES				3510			
	4 BILLS SENT TO CUSTOMER - HE PD 1ST ONE							127.05
1725114 THE ELMER JENKINS PERSONA, L TRUST JENKINS, NORMA J 220 VILLAGE DR UNIT 304 BLOWING ROCK, NC 28605-7235	MV 2012	38049	06/30/2013			5,630	C03	15.76
	NOELT00			C03			G01	17.62
	TAX RELEASES				3483			
	TURN IN TAG							33.38
1650721 THE PANTRY INC 1599 PO BOX 1410 SANFORD, NC 27330	PP 2012	1000099	06/30/2013			0	C02	792.80
	650721999			C02				
	REFUND RELEASE				3608			
	INCORRECT BILLING							
1612262 TUTTLE, PAUL RAY TUTTLE, PATRICIA LYNN 3901 W ESTRELLA ST TAMPA, FL 33629	RE 2012	1000147	06/30/2013			0	F11	128.87
	2924-71-3600-000			F11			F11	128.87
	TAX RELEASES				3590		F11	92.05
	INCORRECT BILLING						F11	92.05
							F11	92.05
							G01	576.23
							G01	576.23
							G01	576.23
							G01	576.23
							G01	576.23
							G01	576.23
							SWF	62.00
							SWF	62.00
							SWF	62.00
							SWF	62.00
							GB	25.00
						GB	25.00	
						GB	25.00	
						GB	25.00	
						GB	25.00	
								3,850.04
1629804 VINCENT PROPERTIES INC GEORGE JACKSON VINCENT JR PO BOX 1238 BLOWING ROCK, NC 28605	MV 2012	3187	06/30/2013			29	C03	.08
	AKF8771			C03			G01	.09
	REFUND RELEASE				3487			
	CUSTOMER ADDRESS WAS INCORRECT							.17
1629804 VINCENT PROPERTIES INC GEORGE JACKSON VINCENT JR PO BOX 1238 BLOWING ROCK, NC 28605	MV 2012	3187	06/30/2013			-29	C03	-.08
	AKF8771			C03			G01	-.09
	REFUND RELEASE				3488			
	CUSTOMER ADDRESS WAS INCORRECT							-.17
	Reversal of release				3487			

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1629804 VINCENT PROPERTIES INC GEORGE JACKSON VINCENT JR PO BOX 1238 BLOWING ROCK, NC 28605	MV 2012	3187	06/30/2013			200	C03	.56
	AKF8771			C03			G01	.63
	REFUND RELEASE				3489			
	INCORRECT ADDRESS DID NOT GET BILL							1.19
1629804 VINCENT PROPERTIES INC GEORGE JACKSON VINCENT JR PO BOX 1238 BLOWING ROCK, NC 28605	MV 2012	3187	06/30/2013			-200	C03	-.56
	AKF8771			C03			G01	-.63
	REFUND RELEASE				3490			
	INCORRECT ADDRESS DID NOT GET BILL							-1.19
	Reversal of release				3489			
1629804 VINCENT PROPERTIES INC GEORGE JACKSON VINCENT JR PO BOX 1238 BLOWING ROCK, NC 28605	MV 2012	3187	06/30/2013			2,000	C03	5.60
	AKF8771			C03			G01	6.26
	REFUND RELEASE				3491			
	INCORRECT ADDRESS DID NOT GET BILL							11.86
1629804 VINCENT PROPERTIES INC GEORGE JACKSON VINCENT JR PO BOX 1238 BLOWING ROCK, NC 28605	MV 2012	3187	06/30/2013			-2,000	C03	-5.60
	AKF8771			C03			G01	-6.26
	REFUND RELEASE				3492			
	INCORRECT ADDRESS DID NOT GET BILL							-11.86
	Reversal of release				3491			
1629804 VINCENT PROPERTIES INC GEORGE JACKSON VINCENT JR PO BOX 1238 BLOWING ROCK, NC 28605	MV 2012	3187	06/30/2013			5,000	C03	14.00
	AKF8771			C03			G01	15.65
	REFUND RELEASE				3493			
	INCORRECT ADDRESS DID NOT GET BILL							29.65
1627175 WARD, TRAVIS LANE 968 US HIGHWAY 321 N VILAS, NC 286929479	MV 2012	38228	06/30/2013			0	F07	3.37
	TB61840			F07			G01	21.06
	TAX RELEASES				3513			
	DOUBLE BILLED							24.43
1627985 WARREN, WILLIAM SCOTT WARREN, WENDY A 388 BEVERLY HEIGHTS AVE BOONE, NC 28607	MV 2013	3316	06/30/2013			0	C02	74.19
	BFC5739			C02			CF2	5.00
	TAX RELEASES				3473		G01	62.76
	DUPLICATE OVERLAPPING PLTS							141.95
1729974 WELLS, HARLEY DEMMING III 830 GREYSTONE DR BOONE, NC 28607-9621	MV 2012	32419	06/30/2013			208	F12	.10
	44068			F12			G01	.65
	REFUND RELEASE				3519			
	PLT TURN-IN							.75
1729974 WELLS, HARLEY DEMMING III 830 GREYSTONE DR BOONE, NC 28607-9621	MV 2012	26064	06/30/2013			125	F12	.06
	6710			F12			G01	.39
	REFUND RELEASE				3520			
	PLT TURN-IN							.45

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1643002 WILSON, JAMIE ELIZABETH HICKMAN WILSON, TED ADAM 1818 GOFORTH RD BLOWING ROCK, NC 286058203	MV 2013 BEE3049 TAX RELEASES CUSTOMER HAS	3439	06/30/2013	F12	3569	0	F12 G01	4.28 26.79 <hr/> 31.07
1737430 WILSON, VIRGINIA FRANCES 1387 W BRUSHY FORK RD ZIONVILLE, NC 28698-9228	MV 2013 HD62794 TAX RELEASES OUT OF COUNTY - ASHE	3451	06/30/2013	F06	3470	0	F06 G01	11.84 74.12 <hr/> 85.96
1633295 WINKLER, CHARLES RYAN 2966 BAMBOO RD BOONE, NC 286078726	MV 2013 4T4484 TAX RELEASES PLT TYRN-IN	3472	06/30/2013	F02	3557	3,400	F02 G01	1.70 10.64 <hr/> 12.34
1736179 YADKIN VALLEY BANK HIGH COUNTRY BANK 328 E BROAD ST STATESVILLE, NC 28677	PP 2012 851 TAX RELEASES INCORRECT BILLING	1000107	06/30/2013	C02	3603	0	C02 G01	1,459.61 1,234.75 <hr/> 2,694.36
DETAIL SUMMARY	COUNT: 144	RELEASES - TOTAL				301,470		21,041.23

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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2005	PP	F02	BOONE FIRE PP	.42
2005	PP	G01	WATAUGA COUNTY PP	7.84
2005	MV	C04	SEVEN DEVILS MV	153.00
2005	MV	G01	WATAUGA COUNTY MV	92.33
2005 TOTAL			253.59	
2006	PP	F02	BOONE FIRE PP	.18
2006	PP	G01	WATAUGA COUNTY PP	2.82
2006 TOTAL			3.00	
2007	PP	F02	BOONE FIRE PP	.18
2007	PP	G01	WATAUGA COUNTY PP	2.82
2007 TOTAL			3.00	
2008	RE	GB	GREEN BOX RE	25.00
2008	RE	LF	SOLID WASTE RE	62.00
2008	PP	F02	BOONE FIRE PP	.36
2008	PP	F07	COVE CREEK FIRE PP	.50
2008	PP	G01	WATAUGA COUNTY PP	5.92
2008 TOTAL			93.78	
2009	RE	GB	GREEN BOX RE	25.00
2009	RE	LF	SOLID WASTE RE	62.00
2009	PP	F02	BOONE FIRE PP	.35
2009	PP	F07	COVE CREEK FIRE PP	.50
2009	PP	G01	WATAUGA COUNTY PP	5.85
2009	MV	F02	BOONE FIRE MV	6.14
2009	MV	F06	ZIONVILLE FIRE MV	3.51
2009	MV	G01	WATAUGA COUNTY MV	70.02
2009 TOTAL			173.37	
2010	RE	GB	GREEN BOX RE	25.00
2010	RE	LF	SOLID WASTE RE	62.00
2010	PP	F02	BOONE FIRE PP	.30
2010	PP	F07	COVE CREEK FIRE PP	.45
2010	PP	G01	WATAUGA COUNTY PP	5.11
2010 TOTAL			92.86	
2011	RE	GB	GREEN BOX RE	25.00
2011	RE	SWF	SOLID WASTE FEE	62.00
2011	PP	F02	BOONE FIRE PP	.27
2011	PP	F07	COVE CREEK FIRE PP	.40
2011	PP	G01	WATAUGA COUNTY PP	4.60
2011	MV	F02	BOONE FIRE MV	3.70
2011	MV	F12	BLOWING ROCK FIRE MV	4.30
2011	MV	G01	WATAUGA COUNTY MV	55.90
2011 TOTAL			156.17	
2012	RE	F02	BOONE FIRE RE	281.65

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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2012	RE	F07	COVE CREEK FIRE RE	22.95
2012	RE	F09	MEAT CAMP FIRE RE	33.00
2012	RE	F11	TODD FIRE RE	533.89
2012	RE	F12	BLOWING ROCK FIRE RE	175.10
2012	RE	FS1	FOSCOE SERV DIST RE	22.70
2012	RE	G01	WATAUGA COUNTY RE	9,355.87
2012	RE	GB	GREEN BOX RE	225.00
2012	RE	SWF	SOLID WASTE FEE	558.00
2012	PP	C02	BOONE PP	3,261.40
2012	PP	F02	BOONE FIRE PP	.30
2012	PP	F02L	BOONE FIRE LATE LIST	.03
2012	PP	F07	COVE CREEK FIRE PP	5.03
2012	PP	F07L	COVE CREEK FIRE LATE LIST	.04
2012	PP	F11	TODD FIRE PP	15.09
2012	PP	G01	WATAUGA COUNTY PP	1,540.92
2012	PP	G01L	WATAUGA COUNTY LATE LIST	.42
2012	PP	GB	GREEN BOX PP	50.00
2012	PP	LF	SOLID WASTE PP	124.00
2012	MV	C02	BOONE MV	163.67
2012	MV	C03	BLOWING ROCK MV	156.28
2012	MV	C05	BEECH MOUNTAIN MV	131.90
2012	MV	CF2	BOONE MV FEE	5.00
2012	MV	F01	FOSCOE FIRE MV	1.60
2012	MV	F02	BOONE FIRE MV	42.41
2012	MV	F04	BEAVER DAM FIRE MV	1.90
2012	MV	F05	STEWART SIMMONS FIRE MV	7.33
2012	MV	F06	ZIONVILLE FIRE MV	23.61
2012	MV	F07	COVE CREEK FIRE MV	13.93
2012	MV	F08	SHAWNEEHAW FIRE MV	1.52
2012	MV	F09	MEAT CAMP FIRE MV	6.71
2012	MV	F10	DEEP GAP FIRE MV	9.00
2012	MV	F12	BLOWING ROCK FIRE MV	149.53
2012	MV	G01	WATAUGA COUNTY MV	2,002.10
			2012 TOTAL	18,921.88
2013	MV	C02	BOONE MV	111.92
2013	MV	C03	BLOWING ROCK MV	15.58
2013	MV	C04	SEVEN DEVILS MV	130.15
2013	MV	C05	BEECH MOUNTAIN MV	275.71
2013	MV	CF2	BOONE MV FEE	25.00
2013	MV	F01	FOSCOE FIRE MV	8.97
2013	MV	F02	BOONE FIRE MV	19.06
2013	MV	F04	BEAVER DAM FIRE MV	2.44
2013	MV	F06	ZIONVILLE FIRE MV	12.26
2013	MV	F07	COVE CREEK FIRE MV	1.35
2013	MV	F09	MEAT CAMP FIRE MV	7.68
2013	MV	F10	DEEP GAP FIRE MV	2.45
2013	MV	F12	BLOWING ROCK FIRE MV	8.94
2013	MV	G01	WATAUGA COUNTY MV	722.07
			2013 TOTAL	1,343.58
			SUMMARY TOTAL	21,041.23

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT
C02	2012	C02 BOONE MV	3,425.07
C02	2012	CF2 BOONE MV FEE	5.00
C02	2012	G01 WATAUGA COUNTY MV	1,547.87
C02	2013	C02 BOONE MV	111.92
C02	2013	CF2 BOONE MV FEE	25.00
C02	2013	G01 WATAUGA COUNTY MV	94.67
C02	TOTAL		5,209.53
C03	2012	C03 BLOWING ROCK MV	156.28
C03	2012	G01 WATAUGA COUNTY MV	350.09
C03	2013	C03 BLOWING ROCK MV	15.58
C03	2013	G01 WATAUGA COUNTY MV	17.42
C03	TOTAL		539.37
C04	2005	C04 SEVEN DEVILS MV	153.00
C04	2005	G01 WATAUGA COUNTY MV	92.33
C04	2012	G01 WATAUGA COUNTY RE	544.31
C04	2012	GB GREEN BOX RE	25.00
C04	2012	SWF SOLID WASTE FEE	62.00
C04	2013	C04 SEVEN DEVILS MV	130.15
C04	2013	G01 WATAUGA COUNTY MV	79.88
C04	TOTAL		1,086.67
C05	2012	C05 BEECH MOUNTAIN MV	131.90
C05	2012	G01 WATAUGA COUNTY MV	2,498.71
C05	2013	C05 BEECH MOUNTAIN MV	275.71
C05	2013	G01 WATAUGA COUNTY MV	134.84
C05	TOTAL		3,041.16
F01	2012	F01 FOSCOE FIRE MV	1.60
F01	2012	G01 WATAUGA COUNTY MV	9.92
F01	2013	F01 FOSCOE FIRE MV	8.97
F01	2013	G01 WATAUGA COUNTY MV	56.16
F01	TOTAL		76.65
F02	2005	F02 BOONE FIRE PP	.42
F02	2005	G01 WATAUGA COUNTY PP	7.84
F02	2006	F02 BOONE FIRE PP	.18
F02	2006	G01 WATAUGA COUNTY PP	2.82
F02	2007	F02 BOONE FIRE PP	.18
F02	2007	G01 WATAUGA COUNTY PP	2.82
F02	2008	F02 BOONE FIRE PP	.36
F02	2008	G01 WATAUGA COUNTY PP	2.79
F02	2008	GB GREEN BOX RE	25.00
F02	2008	LF SOLID WASTE RE	62.00
F02	2009	F02 BOONE FIRE PP	6.49
F02	2009	G01 WATAUGA COUNTY PP	50.83
F02	2009	GB GREEN BOX RE	25.00
F02	2009	LF SOLID WASTE RE	62.00
F02	2010	F02 BOONE FIRE PP	.30
F02	2010	G01 WATAUGA COUNTY PP	2.32

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT
F02	2010	GB GREEN BOX RE	25.00
F02	2010	LF SOLID WASTE RE	62.00
F02	2011	F02 BOONE FIRE MV	3.97
F02	2011	G01 WATAUGA COUNTY MV	31.08
F02	2011	GB GREEN BOX RE	25.00
F02	2011	SWF SOLID WASTE FEE	62.00
F02	2012	F02 BOONE FIRE MV	324.36
F02	2012	F02L BOONE FIRE LATE LIST	.03
F02	2012	G01 WATAUGA COUNTY MV	2,037.35
F02	2012	G01L WATAUGA COUNTY LATE LIST	.19
F02	2012	GB GREEN BOX RE	25.00
F02	2012	SWF SOLID WASTE FEE	62.00
F02	2013	F02 BOONE FIRE MV	19.06
F02	2013	G01 WATAUGA COUNTY MV	119.33
F02 TOTAL			3,047.72
F04	2012	F04 BEAVER DAM FIRE MV	1.90
F04	2012	G01 WATAUGA COUNTY MV	11.91
F04	2013	F04 BEAVER DAM FIRE MV	2.44
F04	2013	G01 WATAUGA COUNTY MV	15.27
F04 TOTAL			31.52
F05	2012	F05 STEWART SIMMONS FIRE MV	7.33
F05	2012	G01 WATAUGA COUNTY MV	45.85
F05 TOTAL			53.18
F06	2009	F06 ZIONVILLE FIRE MV	3.51
F06	2009	G01 WATAUGA COUNTY MV	21.94
F06	2012	F06 ZIONVILLE FIRE MV	23.61
F06	2012	G01 WATAUGA COUNTY MV	147.78
F06	2013	F06 ZIONVILLE FIRE MV	12.26
F06	2013	G01 WATAUGA COUNTY MV	76.75
F06 TOTAL			285.85
F07	2008	F07 COVE CREEK FIRE PP	.50
F07	2008	G01 WATAUGA COUNTY PP	3.13
F07	2009	F07 COVE CREEK FIRE PP	.50
F07	2009	G01 WATAUGA COUNTY PP	3.10
F07	2010	F07 COVE CREEK FIRE PP	.45
F07	2010	G01 WATAUGA COUNTY PP	2.79
F07	2011	F07 COVE CREEK FIRE PP	.40
F07	2011	G01 WATAUGA COUNTY PP	2.50
F07	2012	F07 COVE CREEK FIRE MV	41.91
F07	2012	F07L COVE CREEK FIRE LATE LIST	.04
F07	2012	G01 WATAUGA COUNTY MV	262.24
F07	2012	G01L WATAUGA COUNTY LATE LIST	.23
F07	2012	GB GREEN BOX PP	25.00
F07	2012	LF SOLID WASTE PP	62.00
F07	2013	F07 COVE CREEK FIRE MV	1.35
F07	2013	G01 WATAUGA COUNTY MV	8.45
F07 TOTAL			414.59



07/02/2013 09:19
Mitzi.Rochelle

WATAUGA COUNTY
RELEASES - 06/01/2013 TO 07/02/2013

PG 22
tncrapt

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT
F08	2012	F08 SHAWNEEHAW FIRE MV	1.52
F08	2012	G01 WATAUGA COUNTY MV	9.51
F08	TOTAL		11.03
F09	2012	F09 MEAT CAMP FIRE MV	39.71
F09	2012	G01 WATAUGA COUNTY MV	254.16
F09	2013	F09 MEAT CAMP FIRE MV	7.68
F09	2013	G01 WATAUGA COUNTY MV	48.02
F09	TOTAL		349.57
F10	2012	F10 DEEP GAP FIRE MV	9.00
F10	2012	G01 WATAUGA COUNTY MV	56.30
F10	2013	F10 DEEP GAP FIRE MV	2.45
F10	2013	G01 WATAUGA COUNTY MV	15.31
F10	TOTAL		83.06
F11	2012	F11 TODD FIRE RE	548.98
F11	2012	G01 WATAUGA COUNTY RE	2,948.60
F11	2012	GB GREEN BOX RE	150.00
F11	2012	LF SOLID WASTE PP	62.00
F11	2012	SWF SOLID WASTE FEE	310.00
F11	TOTAL		4,019.58
F12	2011	F12 BLOWING ROCK FIRE MV	4.30
F12	2011	G01 WATAUGA COUNTY MV	26.92
F12	2012	F12 BLOWING ROCK FIRE MV	324.63
F12	2012	G01 WATAUGA COUNTY MV	2,032.19
F12	2012	GB GREEN BOX RE	50.00
F12	2012	SWF SOLID WASTE FEE	124.00
F12	2013	F12 BLOWING ROCK FIRE MV	8.94
F12	2013	G01 WATAUGA COUNTY MV	55.97
F12	TOTAL		2,626.95
FS1	2012	FS1 FOSCOE SERV DIST RE	22.70
FS1	2012	G01 WATAUGA COUNTY RE	142.10
FS1	TOTAL		164.80
	SUMMARY	TOTAL	21,041.23

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AGENDA ITEM 10:**PLANNING & INSPECTIONS MATTERS*****A. Proposed Performance Guarantee*****MANAGER'S COMMENTS:**

Capstone Collegiate Communities will submit the final plat to the Planning Board for the Cottages of Boone on July 15th, 2013. Mr. Furman will present a performance guarantee for Capstone Collegiate Communities in the form of cash to cover the remaining paving and plantings. Pending Planning Board approval on July 15th, Commissioners' approval is requested as set forth in Section 92 of the ordinance.

Board action is requested to approve the subdivision performance guarantee as presented.

SECTION 92. Deferment of Improvements.

Where it is in the best interest of all parties concerned to defer the installation or completion of some required improvement, the Planning Board may approve the final plat if the subdivider posts a bond with surety or other guarantees satisfactory to the County Commissioners in an amount equal to the estimated cost of the deferred improvements plus twenty (20) percent. Such guarantees shall assure either the performance of the specified work or payment of the specified sum to the County if such improvements have not been installed within the time specified on the final plat. At least fifty percent (50%) of the required improvements shall be completed prior to submission of a request for approval of a performance guarantee by a subdivider.

Anita.Fogle

From: Joe Furman
Sent: Friday, July 05, 2013 1:21 PM
To: Deron.Geouque
Cc: Anita.Fogle
Subject: Performance guarantee

Deron,
Capstone Collegiate Communities will submit the final plat of Cottages of Boone for approval at the July 15th Planning Board meeting. It will be necessary for Capstone to provide a performance guarantee for the remaining paving and plantings, which will not be complete on that date. Section 92 of the Ordinance To Govern Subdivisions and Multi Unit Structures calls for Commissioners' approval of performance guarantees, which are to be the estimated cost of completion of the improvements plus 20%. Capstone proposes to provide cash. Pending Planning Board approval on the 15th, Commissioners' approval of the cash guarantee is requested on July 16th. Thanks.

Joe

Joseph A. Furman, AICP
Director, Watauga County Planning & Inspections and Economic Development
331 Queen Street, Suite A
Boone, NC 28607
(828) 265-8043
(828) 265-8080 (fax)
joe.furman@watgov.org

AGENDA ITEM 10:**PLANNING & INSPECTIONS MATTERS*****B. Proposed McGill Associates Supplemental Agreement*****MANAGER'S COMMENTS:**

Mr. Furman will request Board approval of the attached supplemental agreement with McGill Associates in the amount of \$17,000 to complete the engineering, permitting, and bid preparation for the US Highway 421 Greenway Underpass Project. The work is required to design and acquire a Letter of Map Amendment from FEMA and subsequent permitting from the Town of Boone. NCDOT has waived the competitive bidding process for this service. In addition, FEMA will charge \$10,000 for submission of the Map Amendment. All of these expenses are eligible for reimbursement under the greenway agreement funding with NCDOT. This work is required to be completed in order for the project to reach the bidding stage.

Board action is required to approve the supplemental agreement with McGill Associates in the amount of \$17,000 and the \$10,000 submission fee for FEMA.



May 23, 2013

Watauga County
 Mr. Joe Furman,
 Planning and Inspections/EDC Director
 331 Queen Street
 Suite A
 Boone, North Carolina 28607

RE: Civil Engineering/Bidding & Award
 Services/Supplemental Agreement
 New River Greenway Extension
 Watauga County, North Carolina

Dear Mr. Furman:

McGill Associates is pleased to submit this proposal to provide Civil Engineering and Bidding services for the subject project. It is our understanding the project will consist of preparing the submittal of the CLOMR to FEMA and the Town of Boone, Bidding and Award services for the proposed greenway extension along the South Fork of the New River. This proposal is intended to be a supplemental agreement to the contract for the design of the subject greenway executed in February 2011.

It is our understanding that the project generally consists of the following services:

ENGINEERING/BIDDING/AWARD PHASE SERVICES:

1. Prepare applications and submittal of FEMA Conditional Letter of Map Revision (CLOMR) for the proposed impacts within the South Fork of the New River floodway. Prepare as-built survey of the proposed construction within the floodway for the Letter of Map Revision (LOMR) documentation.
2. Update the permitting plans in order for bidding purposes. Include NC DOT approved construction details, specifications, special conditions, etc.
3. Prepare bid documents in accordance with NC DOT requirements which include MBE/EEO bidding standards.
4. Assist the OWNER in advertising, receiving, opening and evaluating bids.
5. Attend a pre-bid conference with the Owner and Contractors prior to bidding of the project.

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McGill Associates, P.A. • P.O. Box 1136, Hickory, NC 28603 • 1240 19th St. Lane NW, Hickory, NC 28601

Office: 828-328-2024 • Fax: 828-328-3870

Mr. Joe Furman
 May 23, 2013
 Page 2 of 3

6. Consult with, and advise the OWNER as to the acceptability of contractors and subcontractors and make recommendations as to the lowest, responsive, responsible bidder.
7. Assist the OWNER in the final preparation and execution of construction contracts and in checking Performance and Payment Bonds and Insurance Certificates for compliance.

We anticipate providing the above services at the following **fees**:

Civil Engineering including CLOMR	\$12,000.00
Bidding/Award Phase (Hourly not to Exceed)	<u>\$5,000.00</u>
Total Fixed Fee:	\$17,000.00

The above fees **do not** include geotechnical services before or during construction; structural, mechanical, electrical, gas line, or CATV design; traffic control studies or plans; or application or approval fees, which should be paid directly by the Owner. We can coordinate these additional services should the services be needed.

ADDITIONAL SERVICES

If any of the following services are required, they shall be charges as Additional Services and paid by the Owner as hereinafter provided.

1. Providing services to make measured drawings of existing conditions, or to verify the accuracy of drawings or other information furnished by the Owner of others.
2. Making revisions to drawings or other documents when such revisions are inconsistent with approvals or instruction previously given by the Owner, or are due to causes beyond the control of McGill Associates.
3. Work required because of errors in survey information provided by others.
4. Providing services of professional consultants for items of work other than those outlined under Basic Services.
5. Providing professional services made necessary by default of a contractor in the performance of the Construction Contract.
6. Preparing to serve and/or serving as an expert witness in connection with any public hearing, arbitration proceeding or legal proceeding, other than as specified in the Basic Services above.
7. Providing services to correct deficiencies in the design or construction of adjacent properties.
8. Providing construction administration services.
9. Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with the generally accepted Engineering practice.

Mr. Joe Furman
May 23, 2013
Page 3 of 3

OWNER'S RESPONSIBILITIES

1. The Owner shall provide full information regarding his site related requirements for the Project.
2. The Owner shall designate a representative authorized to act in his behalf with respect to the Project. The Owner or his representative shall examine documents submitted by McGill Associates and shall render decisions pertaining thereto promptly, to avoid unreasonable delay in the progress of McGill's work.
3. The Owner shall be responsible for all application/submittal fees.

REIMBURSABLE EXPENSES

Reimbursable Expenses are in addition to the compensation for Basic and Additional Services and include actual expenditures made by McGill Associates or their professional consultants in the interest of the Project, and may include, but are not necessarily limited to, the following:

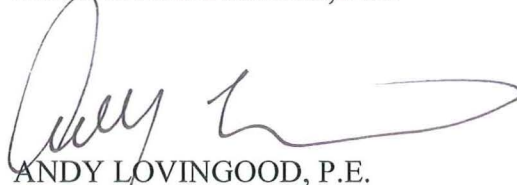
- a. Expense of transportation and living when traveling in connection with the Project; long distance calls; delivery fees; and fees paid for securing approval by authorities having jurisdiction over the Project.
- b. Expenses of reproductions, postage and handling of drawings including materials for in-office use and distribution to the Owner, contractors, architect, civil engineer, and government agencies.
- c. Any other expenses, if authorized by the Owner, as required for successful and expeditious completion of the work.

Payment:

Payment shall be made monthly as work progresses.

Thank you for the opportunity to work with you on this project. If the above is acceptable to you, please sign and return this proposal to me.

Sincerely,
McGILL ASSOCIATES, P.A.



ANDY LOVINGOOD, P.E.
Vice President

This proposal accepted this _____ day of _____, 2013.

Joe Furman
Watauga County

**BASIC FEE SCHEDULE**

April 1, 2010

<u>PROFESSIONAL FEES</u>	<u>Hourly Rate</u>
Senior Project Manager	\$155.00
Project Manager	\$135.00
Project Specialist	\$135.00
Financial Analyst	\$100.00
Senior Project Engineer	\$120.00
Project Engineer	\$105.00
Engineering Associate	\$ 85.00
Senior Engineering Technician	\$ 90.00
Engineering Technician	\$ 75.00
Senior Planner	\$100.00
Associate Planner	\$ 85.00
Property Specialist	\$ 65.00
Planner	\$ 70.00
Construction Services Manager	\$125.00
Senior Construction Administrator	\$100.00
Construction Administrator	\$ 80.00
Construction Document Coordinator	\$ 60.00
Administrative Assistant	\$ 60.00
Senior Construction Field Representative	\$ 75.00
Construction Field Representative	\$ 65.00
Surveying Services Manager	\$155.00
Survey Manager	\$105.00
Project Surveyor	\$ 90.00
Surveying Associate	\$ 75.00
Senior Survey Technician	\$ 65.00
Survey/GIS Technician	\$ 55.00
Survey Rodman	\$ 45.00
Electrical Services Manager	\$155.00
Firm Principal	\$180.00
Finance Officer	\$ 90.00
Senior CADD Operator	\$ 75.00
CADD Operator	\$ 65.00
Clerical	\$ 50.00

I. EXPENSES

- A. Mileage - \$0.65/mile
- B. Robotics/GPS Equipment - \$25/hr.
- C. Telephone, reproduction, postage, lodging, and other incidentals shall be a direct charge per receipt.

- II. **ASSOCIATED SERVICES** - Associated services required by the project such as soil analysis, materials testing, etc., shall be at cost plus ten (10) percent.

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McGill Associates, P.A. • P.O. Box 1136, Hickory, NC 28603 • 1240 19th St. Lane NW, Hickory, NC 28601

Office: 828-328-2024 • Fax: 828-328-3870

CONSULTING SERVICES AGREEMENT

This contract entered into this _____ day of _____, 20__ by and between Watauga County, NC hereinafter called the Client, and McGill Associates, P.A.;

Witnesseth that:

Whereas, the Client desires to engage McGill Associates to provide consulting services; and,

Whereas, the Client finds that the attached Scope of Services and terms of this agreement are acceptable; and,

Whereas, McGill Associates desires to provided said services and agrees to do so for the compensation and upon the terms and conditions as hereinafter set forth,

Now, therefore, the parties hereto do mutually agree as follows:

1. Scope of Services: McGill Associates shall provide the services attached hereto in the Exhibit "Scope of Services" to this Agreement, hereinafter called services. Additional services will be invoiced in accordance with the attached rate and fee schedule.

2. Standard of Care: McGill Associates will perform its services using that degree of skill and diligence normally employed by professional engineers or consultants performing the same services at the time these services are rendered.

3. Authorization to Proceed: Execution of this Consulting Services Agreement will be considered authorization for McGill Associates to proceed unless otherwise provided for in this Agreement.

4. Changes in Scope: The Client may request changes in the Scope of Services provided in this Agreement. If such changes affect McGill Associates cost of or time required for performance of the services, an equitable adjustment will be made through an amendment to this Agreement.

5. Compensation: The Client shall pay the compensation to McGill Associates set forth in the Exhibit "Basis for Compensation" attached hereto. Unless otherwise provided in the Basis for Compensation, McGill Associates shall submit invoices to the Client monthly for work accomplished under this agreement and the Client agrees to make payment to McGill Associates within thirty (30) days of receipt of the invoices. Client further agrees to pay interest on all accounts invoiced and not paid or objected to for a valid cause in writing within said thirty (30) days at a rate of 1-1/2 percent per month (18 percent per annum), until paid. Client agrees to pay McGill Associates' cost of collection of the amounts due and unpaid after sixty (60) days, including but not limited to, court costs and attorney's fees. McGill Associates shall not be bound by any provision such as contained in a purchase order or wherein McGill Associates waives any rights to a mechanic's lien or any provision conditioning McGill Associates' right to receive payment for its work upon payment to the Client by any third party. These general conditions are notice, where required, that McGill Associates shall file a lien whenever necessary to collect past due amounts. The Client agrees that failure to make payment in full within thirty (30) days of receipt of the invoice shall constitute a release of McGill Associates from any and all claims of negligence which Client may have. It is also mutually agreed that should the Client fail to make prompt payments as described herein, McGill Associates reserves the right to immediately stop all work under this agreement until disputed amounts are resolved.

6. Personnel: McGill Associates represents that it has, or will secure at their own expense, all personnel required to perform the services under this agreement and that such personnel will be fully qualified and adequately supervised to perform such services. It is mutually understood that should the scope of services require outside subcontracted services, McGill Associates may do so at their discretion.

7. Opinions or Estimates of Cost: Any costs estimates provided by McGill Associates shall be considered opinions of probable costs. These along with project economic evaluations provided by McGill Associates will be on a basis of experience and judgment, but, since McGill Associates has no control over market conditions or bidding procedures, McGill Associates cannot warrant that bids, ultimate construction cost, or project economics will not vary from these opinions.

8. Termination: This Agreement may be terminated for convenience by either the Client or McGill Associates with 15 days written notice or if either party fails substantially to perform through no fault of the other and does not commence correction of such non performance within 5 days of written

notice and diligently complete the correction thereafter. On termination, McGill Associates will be paid for all authorized work performed up to the termination date plus reasonable project closeout costs.

9. Assignability: This agreement shall not be assigned or otherwise transferred by either McGill Associates or the Client without the prior written consent of the other.

10. Severability: The provisions of this Consulting Services Agreement shall be deemed severable, and the invalidity or enforceability of any provision shall not affect the validity or enforceability of the other provisions hereof. If any provision of this consulting services agreement is deemed unenforceable for any reason whatsoever, such provision shall be appropriately limited, and given effect to the extent that it may be enforceable.

11. Ownership of Documents: All documents, calculations, drawings, maps and other items generated during the performance of services shall be considered intellectual property and remain the property of McGill Associates. Client agrees that the deliverables are intended for the exclusive use and benefit of, and may be relied upon for this project only by the Client and will not be used otherwise. Client agrees that any prospective lender, buyer, seller or third party who wishes to rely on any deliverable must first sign McGill Associates' Secondary Client Agreement.

12. Excusable Delay: If performance of service is affected by causes beyond McGill Associates control, project schedule and compensation shall be equitably adjusted.

13. Choice of Law: This Agreement shall be governed by the internal laws of the State of North Carolina.

14. Entire Agreement: This Agreement contains all of the agreements, representations and understandings of the parties hereto and supersedes any previous understandings, commitments, proposals, or agreements, whether oral or written, and may only be modified or amended as herein provided; and as mutually agreed.

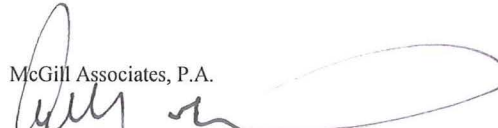
15. Attachments to this document:

- 1. Proposal including Scope of Services and Basis of Compensation
- 2. Fee Schedule

Client:
Authorized Signature: _____

Print Name: Joe Furman
Title: Planning & Inspections/EDC Director
Address: 331 Queen Street
Boone NC 28607

McGill Associates, P.A.


Print Name: ANDY C. LOVINGOOD, PE
Vice President
1240 19th St., Lane NW
Hickory, North Carolina 28603

Joe Furman

From: Laws, Joseph L [jlaws@ncdot.gov]
Sent: Tuesday, May 21, 2013 3:47 PM
To: Joe Furman
Cc: Pettyjohn, Michael A
Subject: RE: EB-5527 and EB-5612

Joe,

I am sorry for the delay in a response. Things are extremely busy around here.

Your letter requesting the usage of McGill Associates to complete the design phase of TIP project EB-5612 was received on April 30, 2013. As you stated in your letter, McGill Associates was previously selected to perform design service for this project under Federal Enhancement Funding (ER-2971K, WBS Element 3611.1.02) using competitive procurement. The Department has recently approved funding for this project under the Bicycle and Pedestrian Unit now known as Project EB-5612.

Since the majority of the design work has been completed by McGill Associates, using the competitive procurement process as previously stated, the Department approves the continuation of their professional services for this project. It is the opinion of the Department that a supplemental agreement to the original contract should be negotiated for the additional services.

Please consider this your notice to proceed with contacting McGill Associates and negotiating the additional services to be provided. Once the negotiation is complete, please provide the supplemental agreement to this office for review and approval.

Let me know if you have any further questions or need additional information.

Thanks,
 Joe Laws

From: Joe Furman [<mailto:Joe.Furman@watgov.org>]
Sent: Tuesday, May 21, 2013 2:41 PM
To: Laws, Joseph L
Subject: EB-5527 and EB-5612

Joe,

Hello, I hope you are doing well. I was just wondering if all is OK with our CE submission for EB-5527 and the request to use McGill Associates to complete the engineering for EB-5612??? Thank you.

Joe

Joseph A. Furman, AICP
 Director, Watauga County Planning & Inspections and Economic Development
 331 Queen Street, Suite A
 Boone, NC 28607
 (828) 265-8043
 (828) 265-8080 (fax)



WATAUGA COUNTY

*Department of
Planning & Inspections*

331 Queen Street Suite A • Boone, North Carolina 28607

Phone (828) 265-8043
TTY 1-800-735-2962
Voice 1-800-735-8262
or 711
FAX (828) 265-8080

April 29, 2013

Mr. Mike Pettyjohn
Division 11 Engineer
NC Department of Transportation
801 Statesville Road
North Wilkesboro, NC 28659

RE: EB 5612

Dear Mr. Pettyjohn,

Regarding the subject project, construction of a section of greenway along the South Fork New River, I request that Watauga County be allowed to forego competitive procurement for engineering design services. You may recall that the design for this project was completed using enhancement funds (Project ER-2971K, WBS Element 3611.1.02), and that the County, using competitive procurement, employed McGill Associates for the work. There is a small amount of work remaining – specifically submittal/approval to construct in the floodway and subsequent permitting by the Town of Boone. I request that the County be allowed to execute a supplemental agreement with McGill for this work. Please let me know if you need more information. Thank you.

Sincerely,

Joseph A. Furman, AICP
Director

AGENDA ITEM 10:

PLANNING & INSPECTIONS MATTERS

C. Public Hearing Request to Allow Comment on the Proposed Purchase of Property Located on Hwy 194

MANAGER'S COMMENTS:

Mr. Furman will request the Board schedule a public hearing for the August 20, 2013 Board meeting. The public hearing is required by North Carolina General Statutes 158-7.1 prior to the Board approving the purchase of the land on NC Highway 194 North for a business/commerce park. The due diligence work by McGill Associates will be completed and available prior to the hearing.

Board direction is requested to schedule the public hearing for the August 20, 2013 Board meeting.

§ 158-7.1. Local development.

(a) Each county and city in this State is authorized to make appropriations for the purposes of aiding and encouraging the location of manufacturing enterprises, making industrial surveys and locating industrial and commercial plants in or near such city or in the county; encouraging the building of railroads or other purposes which, in the discretion of the governing body of the city or of the county commissioners of the county, will increase the population, taxable property, agricultural industries and business prospects of any city or county. These appropriations may be funded by the levy of property taxes pursuant to G.S. 153A-149 and 160A-209 and by the allocation of other revenues whose use is not otherwise restricted by law.

(b) A county or city may undertake the following specific economic development activities. (This listing is not intended to limit by implication or otherwise the grant of authority set out in subsection (a) of this section). The activities listed in this subsection may be funded by the levy of property taxes pursuant to G.S. 153A-149 and G.S. 160A-209 and by the allocation of other revenues whose use is not otherwise restricted by law.

- (1) A county or city may acquire and develop land for an industrial park, to be used for manufacturing, assembly, fabrication, processing, warehousing, research and development, office use, or similar industrial or commercial purposes. A county may acquire land anywhere in the county, including inside of cities, for an industrial park, while a city may acquire land anywhere in the county or counties in which it is located. A county or city may develop the land by installing utilities, drainage facilities, street and transportation facilities, street lighting, and similar facilities; may demolish or rehabilitate existing structures; and may prepare the site for industrial or commercial uses. A county or city may convey property located in an industrial park pursuant to subsection (d) of this section.
- (2) A county or city may acquire, assemble, and hold for resale property that is suitable for industrial or commercial use. A county may acquire such property anywhere in the county, including inside of cities, while a city may acquire such property inside the city or, if the property will be used by a business that will provide jobs to city residents, anywhere in the county or counties in which it is located. A county or city may convey property acquired or assembled under this subdivision pursuant to subsection (d) of this section.
- (3) A county or city may acquire options for the acquisition of property that is suitable for industrial or commercial use. The county or city may assign such an option, following such procedures, for such consideration, and subject to such terms and conditions as the county or city deems desirable.
- (4) A county or city may acquire, construct, convey, or lease a building suitable for industrial or commercial use.
- (5) A county or city may construct, extend or own utility facilities or may provide for or assist in the extension of utility services to be furnished to an industrial facility, whether the utility is publicly or privately owned.
- (6) A county or city may extend or may provide for or assist in the extension of water and sewer lines to industrial properties or facilities, whether the industrial property or facility is publicly or privately owned.
- (7) A county or city may engage in site preparation for industrial properties or facilities, whether the industrial property or facility is publicly or privately owned.

(c) Any appropriation or expenditure pursuant to subsection (b) of this section must be approved by the county or city governing body after a public hearing. The county or city shall publish notice of the public hearing at least 10 days before the hearing is held. If the appropriation or expenditure is for the acquisition of an interest in real property, the notice shall describe the interest to be acquired, the proposed acquisition cost of such interest, the governing body's intention to approve the acquisition, the

source of funding for the acquisition and such other information needed to reasonably describe the acquisition. If the appropriation or expenditure is for the improvement of privately owned property by site preparation or by the extension of water and sewer lines to the property, the notice shall describe the improvements to be made, the proposed cost of making the improvements, the source of funding for the improvements, the public benefit to be derived from making the improvements, and any other information needed to reasonably describe the improvements and their purpose.

(d) A county or city may lease or convey interests in real property held or acquired pursuant to subsection (b) of this section in accordance with the procedures of this subsection. A county or city may convey or lease interests in property by private negotiation and may subject the property to such covenants, conditions, and restrictions as the county or city deems to be in the public interest or necessary to carry out the purposes of this section. Any such conveyance or lease must be approved by the county or city governing body, after a public hearing. The county or city shall publish notice of the public hearing at least 10 days before the hearing is held; the notice shall describe the interest to be conveyed or leased, the value of the interest, the proposed consideration for the conveyance or lease, and the governing body's intention to approve the conveyance or lease. Before such an interest may be conveyed, the county or city governing body shall determine the probable average hourly wage to be paid to workers by the business to be located at the property to be conveyed and the fair market value of the interest, subject to whatever covenants, conditions, and restrictions the county or city proposes to subject it to. The consideration for the conveyance may not be less than the value so determined.

(d1) Repealed by Session Laws 1993, c. 497, s. 22.

(d2) In arriving at the amount of consideration that it receives, the Board may take into account prospective tax revenues from improvements to be constructed on the property, prospective sales tax revenues to be generated in the area, as well as any other prospective tax revenues or income coming to the county or city over the next 10 years as a result of the conveyance or lease provided the following conditions are met:

- (1) The governing board of the county or city shall determine that the conveyance of the property will stimulate the local economy, promote business, and result in the creation of a substantial number of jobs in the county or city that pay at or above the median average wage in the county or, for a city, in the county where the city is located. A city that spans more than one county is considered to be located in the county where the greatest population of the city resides. For the purpose of this subdivision, the median average wage in a county is the median average wage for all insured industries in the county as computed by the Department of Commerce, Division of Employment Security, for the most recent period for which data is available.
- (2) The governing board of the county or city shall contractually bind the purchaser of the property to construct, within a specified period of time not to exceed five years, improvements on the property that will generate the tax revenue taken into account in arriving at the consideration. Upon failure to construct the improvements specified in the contract, the purchaser shall reconvey the property back to the county or city.

(e) All appropriations and expenditures pursuant to subsections (b) and (c) of this section shall be subject to the provisions of the Local Government Budget and Fiscal Control Acts of the North Carolina General Statutes, respectively, for cities and counties and shall be listed in the annual financial report the county or city submits to the Local Government Commission. The budget format for each such governing body shall make such disclosures in such detail as the Local Government Commission may by rule and regulation direct.

(f) At the end of each fiscal year, the total of the following for each county and city may not exceed one-half of one percent (0.5%) of the outstanding assessed property tax valuation for the county or city as of January 1 preceding the beginning of the fiscal year:

- (1) The investment in property acquired at any time under subdivisions (b)(1) through (b)(4) of this section and owned at the end of the fiscal year.

- (2) The amount expended during the fiscal year under subdivisions (b)(5) and (b)(7) of this section.
- (3) The amount of tax revenue that was taken into account under subsection (d2) of this section and was expected to be received during the fiscal year.

The Local Government Commission shall review the annual financial reports filed by counties and cities to determine if any county or city has exceeded the limit set by this subsection. If the Commission finds that a county or city has exceeded this limit, it shall notify the county or city. A county or city that receives a notice from the Commission under this subsection must submit to the Commission for its review and approval any appropriation or expenditure the county or city proposes to make under this section during the next three fiscal years. The Commission shall not approve an appropriation or expenditure that would cause a county or city to exceed the limit set by this subsection.

(g) Repealed by Session Laws 1989, c. 374, s. 1.

(h) Each economic development agreement entered into between a private enterprise and a city or county shall clearly state their respective responsibilities under the agreement. Each agreement shall contain provisions regarding remedies for a breach of those responsibilities on the part of the private enterprise. These provisions shall include a provision requiring the recapture of sums appropriated or expended by the city or county upon the occurrence of events specified in the agreement. Events that would require the city or county to recapture funds would include the creation of fewer jobs than specified in the agreement, a lower capital investment than specified in the agreement, and failing to maintain operations at a specified level for a period of time specified in the agreement. (1973, c. 803, s. 37; 1985, c. 639, s. 1; 1985 (Reg. Sess., 1986), c. 846, s. 1; c. 848, s. 1; c. 858, s. 1; c. 911, s. 1; c. 921, s. 1; 1987, c. 577, s. 1.1; 1989, c. 374, s. 1; 1991, c. 598, s. 6; c. 659, ss. 1, 2; 1991 (Reg. Sess., 1992), c. 793, s. 1; c. 799, s. 1; c. 938, s. 1; 1993, c. 31, s. 1; c. 42, s. 1; c. 246, ss. 1(a), 1(b); c. 275, s. 2; c. 358, s. 13; c. 497, ss. 22, 24; c. 536, ss. 1, 4; 2007-515, ss. 1, 7; 2011-401, s. 3.24.)

AGENDA ITEM 11:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Town of Boone's Request for Support and Cost Sharing for the Expansion of Water Services

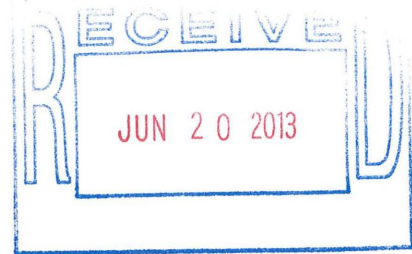
MANAGER'S COMMENTS:

The Town of Boone has requested the County's interest in supporting the expanding of water service in Boone and the surrounding area, and if the County would participate in cost-sharing to help provide additional water to these areas.

The Board may wish to schedule a work session with the Town of Boone to seek additional information and clarification.

Staff seeks direction from the Board.

Town of Boone



June 17, 2013

Watauga County
Deron T. Geouque, County Manager
814 W. King Street, Suite 205
Boone, NC 28607

Dear Deron:

As you are well aware, the Town of Boone has been working for many years to develop a new raw water intake and transmission main, and to upgrade the existing water plant to meet the future water demand for citizens in and around Boone. Our projected needs included water allocations for service along certain corridors leading into the town of Boone.

I have been instructed by the Mayor and Boone Town Council to contact Watauga County in order to gauge the County's support of expanding water service in Boone and the surrounding area, and if the County would participate in a cost-share to help provide additional water to these areas.

Please respond within the next 30 days, so the Water Use Committee can discuss your response at their next meeting. If you have any questions, please feel free to contact me at 268-6200.

Sincerely,

Greg Young
Town Manager

cc: Town of Boone Mayor and Council

AGENDA ITEM 11:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Mutual Aid Agreement Renewal with Watauga County Emergency and Rescue Squad, Inc.

MANAGER’S COMMENTS:

The County’s Mutual Aid Agreement between Watauga County and Watauga County Emergency and Rescue Squad, Inc., has expired. Staff has modified the agreement to allow for the automatic renewal of the contract unless either party gives a thirty (30) day notice.

Staff requests the Board approve the contract as presented, including the automatic renewal language.

**Rescue Protection and Mutual Aid Agreement
Between The County Of Watauga and
Watauga County Emergency and Rescue Squad, Inc.**

This Agreement made and entered into as of July 1, 2013, by and between Watauga County Emergency and Rescue Squad, Inc. – a voluntary non-profit association, hereinafter referred to as WCRS and the COUNTY OF WATAUGA, a body politic and corporate of the State of North Carolina, hereinafter referred to as the County.

Agreed upon by the parties hereto, together with the mutual covenants hereinafter set forth, agree as follows:

1. Watauga County Emergency and Rescue Squad, Inc. shall provide rescue services in their respective response district to the citizens of Watauga County as agreed upon by the parties hereto. This agreement shall commence once effective July 1, 2013, for two (2) years and may be terminated by one or both of the parties hereto in accordance with Section 6 of this agreement.
2. Watauga County Emergency and Rescue Squad, Inc., agrees to develop a budget and submit an audit in accordance with the guidelines set forth by Watauga County Commissioners.
3. This agreement shall be automatically renewed for successive one-year terms, unless canceled by either party by written notice of such cancellation to the other party at least thirty (30) days prior to the end of any renewal period and in accordance with Section Six (6) of this contract. The amount of compensation shall be determined by mutual consent of the parties on an annual basis consistent with the terms of Section 2 of this agreement.
4. WCRS understands and agrees that by entering into this agreement and providing rescue services, it is acting as an independent contractor, neither WCRS nor its employees, members or personnel shall be deemed or construed to be employees of the County. WCRS shall at all times carry liability insurance on its employees, members or personnel, and equipment relieving the County from any responsibility for damages or claims arising from the activities of its employees, members and personnel, or from the operation of its equipment. The County shall be named as an additional insured on all liability policies and WCRS shall furnish a Certificate of Insurance to the County annually and at any other time requested by the County.
5. WCRS agrees that it will indemnify and save the County harmless from any and all claims, suits, losses, damages, costs or other expenses.
6. Each party shall have the right to terminate this agreement without cause by giving the other party thirty (30) days written notice of termination, prior to the end of the contract period. In the event of termination, WCRS shall provide the County with a financial accounting, as required by the County, for all funds received by the WCRS and on-hand up to the date of termination. Either party shall have the right to terminate the agreement for cause in the event the other party materially breaches the terms of this Agreement.

7. The parties agree that this agreement is not transferable or assignable by either party without the written consent of the parties to the agreement.
8. This agreement constitutes the entire understanding of the parties and contains all the terms agreed upon with reference to the subject matter hereto. No modification or revision of this agreement shall be effective unless evidenced by a written document signed by both parties to this agreement.
9. In time of need, WCRS agrees to provide automatic and mutual aid to other Fire and Rescue Districts in the County upon request. Provided, however, this automatic and mutual aid is shall not unduly jeopardize the safety of the citizens within the WCRS's response district as determined by the Chief Officer or his designee.
10. WCRS agrees to provide rescue services for the County excluding the Blowing Rock Rescue district, which provides its own rescue services. WCRS shall be sole provider for rescue services for the County that is commensurate with rescue guidelines as set forth by the State of North Carolina for heavy rescue service standards. In the event the County wishes another agency to provide such services, notification shall be made to WCRS stating that they can provide equal services. The County shall then discuss the service and coverage with WCRS to ensure the same coverage would be provided.
11. Watauga County Emergency and Rescue Squad, Inc. is a volunteer agency. In the event the County wishes to have full time coverage, then compensation should be commensurate with coverage for example, if the County wants to guarantee coverage for 8, 12, or 24 hours or any combination, compensation would need to take place in order to cover those individuals working. Currently, all staff of WCRS are volunteers and respond as they can enabling them to cover all calls as they happen.

WATAUGA COUNTY

WATAUGA COUNTY EMERGENCY
AND RESCUE SQUAD, INC.

Nathan A. Miller, Chairman
Watauga County Board of Commissioner

Randy Collins, Chief
Watauga County Emergency & Rescue Squad, Inc.

ATTEST:

Anita J. Fogle, Clerk to the Board

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AGENDA ITEM 11:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Watauga Humane Society Request for Change to Distribution of Funding Allocation

MANAGER'S COMMENTS:

The Watauga Humane Society is requesting their funding allocation for Fiscal Year 2013-2014 be provided in a lump sum payment instead of quarterly payments per the agreement. The County has provided the allocation in a lump sum for the last two (2) years due to the Humane Society moving into their new facility and having cash flow issues.

Staff requests Board direction to provide the Humane Society's allocation in a lump sum amount instead of the quarterly allocation as specified in the agreement.

From: Jan Watson [<mailto:janwatson@charter.net>]
Sent: Monday, July 01, 2013 10:00 AM
To: Deron.Geouque; janwatson@charter.net
Subject: Watauga Humane Society

Dear Deron,

Last July, the Watauga Humane Society received its money from Watauga County in one lump sum. Would it be possible to receive the money again in one check rather than quarterly? Since we have received the entire amount in one check for the last two years, we assumed that we would receive it in the same manner for 2013 - 2014, and have thus planned our fund raisers accordingly. Thank you for your consideration of this matter.

**Jan Watson
President**

AGENDA ITEM 11:

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. Appointment of North Carolina Association of County Commissioners (NCACC) Annual Conference Voting Delegate

MANAGER'S COMMENTS:

The North Carolina Association of County Commissioners' (NCACC) Annual Conference is scheduled for August 22-25, 2013, in Guilford County. Each county in attendance is required to select a voting member for representation at the annual business meeting which is conducted as a part of the conference. Submission of the voting delegate is due August 9, 2013.

Board direction is requested.

From: Todd McGee <todd.mcgee@ncacc.org>
Sent: Thursday, June 20, 2013 1:32 PM
To: County Clerks
Cc: County Managers
Subject: Voting delegate form for NCACC Annual Conference (not NACo)
Attachments: Voting delegate form 2013.doc

Clerks and managers,

Attached is the voting delegate form for the 106th annual NCACC Annual Conference, which will be held in August in Guilford County. Please place the selection of a voting delegate on the agenda of an upcoming Board meeting, and then return the form to Sheila Sammons once you have chosen your delegate.

Thanks,



Todd McGee
Public Relations Director
North Carolina Association of County Commissioners
Phone (919) 715-7336 | Fax (919) 733-1065
www.ncacc.org
www.welcometoyourcounty.org





Designation of Voting Delegate to NCACC Annual Conference

I, _____, hereby certify that I am the duly designated voting delegate for _____ County at the 106th Annual Conference of the North Carolina Association of County Commissioners to be held in Guilford County, N.C., on August 22-25, 2013.

Signed: _____

Title: _____

Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Sheila Sammons by: **Friday, August 9, 2013:**

NCACC
215 N. Dawson St.
Raleigh, NC 27603
Fax: (919) 733-1065
sheila.sammons@ncacc.org

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AGENDA ITEM 11:**MISCELLANEOUS ADMINISTRATIVE MATTERS***E. Boards & Commissions***MANAGER'S COMMENTS:**

Mr. Frank Bolick and Mr. Dale Greene have submitted applications for appointment to the Town of Boone Planning Commission and Board of Adjustment, respectively. In addition, Mr. Wayne Green sent an email requesting consideration for appointment to the Town's Board of Adjustment. The Town of Boone has supplied an updated list of vacancies in July 2013. All three names have been submitted to the Town of Boone for consideration. The Town has submitted Richard Woods and Dr. Jerry Butler to serve on the Board of Adjustment. Additionally, the Council nominated both Mr. Woods and Dr. Butler to serve as Alternate ETJ members, if not considered for an ETJ Regular appointment. Also, the County received an application from Jon Tate for either an appointment to the Town's Planning Board or Board of Adjustment. Below is a listing of these vacancies.

Boone Board of Adjustment

Two (2) Regular Appointments
Two (2) Alternate Appointments

Boone Planning Commission

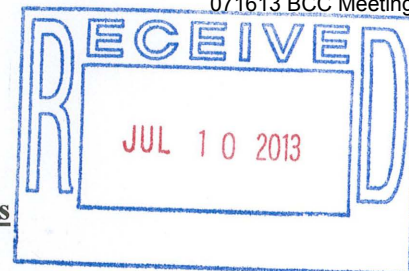
Two (2) Regular Appointments

The above are second readings and, therefore, action may be taken if so desired.

Ms. Julie Wiggins, Regional Ombudsman with the High Country Council of Governments, has requested that Mr. Herbert Hash be considered for appointment to the Watauga County Nursing Home Advisory Committee.

The AppalCART Board will have an at-large seat vacant effective August 26, 2013. AppalCART recommends that Ms. Kedith England be appointed to fill this seat.

The above is a first reading and, therefore, no action is required at this time.



BOONE BOARD OF ADJUSTMENT TERMS
5 Residents, 3 ETJ, 3-Year Terms; No Term Limits

VACANT
 (Resident)
 Appointed:
 Expires: 06-30-13

Matt Long
 (Alternate)(ETJ)
 435 Grand Blvd.
 Boone NC 28607
 Appointed: 04-15-11
 Expires: 06-30-12

Fred Hay
 (Resident)
 261 Eastview Drive
 Boone, N.C. 28607
 264-2412 (H)
 Appointed: 06-23-11
 Expires: 06-30-14

Thomas Herron (Resident)
 174 Tanglewood Drive
 Boone NC 28607
 262-9900
 Appointed: 6-21-12
 Expires: 06-30-15

Rick Woods (ETJ)
 193 Valley Stran Road
 Boone, N.C. 28607
 828-265-6767
 Appointed: 04-15-11
 Expires: 06-30-12

Virginia Roseman
 (Resident)
 125 Cherrybrok Lane
 Boone, NC 28607
 (828) 264-2120 (w) 264-9921 (r)
 Appointed: 09-22-11
 Expires: 06-30-13

Dr. Richard Crepeau
 (Resident)
 239 Cherrybrook Lane
 Boone, N.C. 28607
 719-9905
 Appointed: 06-21-12
 Expires: 06-30-15

Wellborn "Web" Alexander
 (Resident)(Alternate)
 154 Buttercup Court
 Boone, N.C. 28607
 263-5460 (w) 264-2668 (h)
 964-1804 (cell)
weabrnc@gmail.com
 Appointed: 07-19-12
 Expires: 06-30-15

Dr. Mark Bradbury
 (Resident)(Alternate)
 151 Tall Timber Trail
 Boone, N.C. 28607
 773-0901
Mdbradbury01@yahoo.com
 Appointed: 11-15-12
 Expires: 06-30-15

Harvard Ayers (ETJ)
 346 Fieldstream Drive
 Boone, N.C. 28607
 262-6381
 Appointed: 07-21-11
 Expires: 06-30-14



BOONE BOARD OF ADJUSTMENT
3 Resident, 3 ETJ, 3-Year Term

James Milner
(Resident)(Alternate)
198 Stratford Lane
Boone NC 28607
828-719-0408 or 355-9074 (h/w)
Appointed:06-18-10
Expires: 06-30-13

Dr. Bob Goddard
(ETJ Alternate)
352 Seven Oaks Road
Boone NC 28607
(H)
Appointed: 07/21/11
Expires: 6/30/14

Jimmy Marsh
(ETJ)
115 Valley Stran Drive
Boone NC 28607
264-2164 or 265-6613
Appointed:10-04-10
Expires: 6-30-13

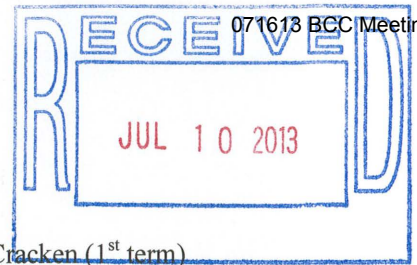
VACANT
(Resident Alternate)

Boone NC 28607
Appointed:
Expires: 6/30/14

Jesse McNeil
(Resident Alternate)
245 Farthing Street
Boone NC 28607
964-5027
Appointed: 11/17/11
Expires: 06/30/14

Vacant
(ETJ Alternate)

Boone NC 28607
Appointed:
Expires:



PLANNING COMMISSION TERMS

Connor Boyle (1st term)
 310 Park Street
 Boone, N.C. 28607
 828-200-4428
cboylebiz@gmail.com
 Appointed: 6-20-13
 Expires: 6-30-17

David Welsh (1st term)
 240 Grand Boulevard
 Boone, N.C. 28607
 963-0376
dw@davidjwelsh.com
 Appointed: 06-20-13
 Expires: 06-30-17

Matt Long (1st term)
 435 Grand Boulevard
 Boone, N.C. 28607
 773-1400
matt@capeheartandwashburn.com
 Appointed: 4-18-13
 Expires: 6-30-16

Phoenikx Buathier(ASU Student)
 134 Horn Ave. Apt. 10
 Boone, NC 28607
 419-357-0770
buathier@appstate.edu
 Appointed: 11-15-12
 Expires: 06-30-15

Jeff Templeton (ETJ) (1st term)
 864 Deck Hill Road
 Boone, N.C. 28607
 (H)
 Appointed: 04-15-11
 Expires: 06-30-14

Gregory Simmons (2nd term)
 310 Delmar Street
 Boone, N.C. 28607
 828-262-6991
 Appointed: 6-21-12
 Expires: 6-30-16

Dr. Susan McCracken (1st term)
 710 Tracy Circle
 Boone, NC 28607
 828-733-6096
sdmccracken@gmail.com
 Appointed: 2-23-12
 Expires: 6 -30-14

Robert P. Cherry (1st term)
 301 Perkins Street
 Boone, N.C. 28607
 295-7591 (0) 265-2827
 Appointed: 06-18-10
 Expires: 06-30-14

Dr. Cameron Lippard(ETJ)
 (1st term)
 417 Coffey Knob Road
 Boone, N.C. 28607
 355-9289 (H) 262-6396 (B)
 Appointed: 6-23-11
 Expires: 6-30-15

Web Alexander (1st term)
 154 Buttercup Court
 Boone, N.C. 28607
 263-5460 964-1804 (cell)
 Appointed: 10-18-12
 Expires: 6-30-15

Donald Dotson (ETJ) (1st term)
 1335 Highland Hall Road
 Boone, N.C. 28607
 262-0871 (W)
 Appointed: 10-22-08
 Expires: 6-30-12

Thomas Purpur(ETJ) (1st term)
 114 Ridge Point Drive
 Boone NC 28607
 423-727-2013 (w) 423-471-1616 (c)
 Appointed: 3-16-10
 Expires: 6-30-14



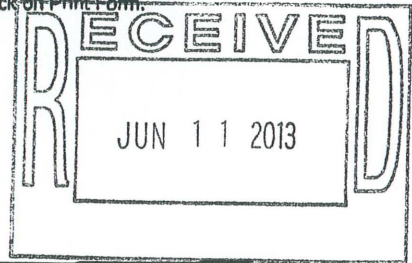
VACANT (ETJ)
Boone NC 28607
Appointed: Expires: 6-30-15

Planning Commission is appointed for 4-year terms, should have 5 ETJ members. 3-term limit.

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Dale Greene

Home Address: 815 Old 421 South

City: Boone

Zip: 28607

Telephone: (H) 8282644647

(W) 8282642177

(Fax) 8282644413

Email: jeffgreene@hollarandgreene.com

Place of Employment: Hollar and Greene Produce

Job Title: President

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|--|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input checked="" type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawnoeshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input checked="" type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---------------------------------------|--|
| Gender | Ethnic Background |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |
| | <input type="radio"/> Native American |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. TOWN of Boone Board of Adjustment
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Watauga Medical Center Board of Trustees
High Country Bank Board of Trustees

Volunteer
Experience:

Other
Experience:

Other
Comments:

Signature:

Rachel Greene

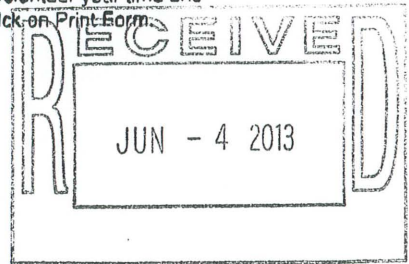
Date:

6/4/13

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Frank Bolick
Home Address: 180 Ridge Point Drive
City: BOONE Zip: 28607
Telephone: (H) 828-964-1190 (W) 828-264-2407 (Fax) 828-264-9030 (W)
Email: bolickfr@watauga.k12.nc.us 828-278-0669 (H)
Place of Employment: Watauga High School
Job Title: Vocational Agriculture Teacher

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|--|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input checked="" type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|---|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input checked="" type="radio"/> South Fork New River Watershed | <input checked="" type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | | |
|---------------------------------------|--|--------------------------------|--|
| Gender | | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic | |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other | |
| | <input type="radio"/> Native American | | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Town of Boone Planning Commission
2.
3.

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

15 years in NC Cooperative Extension Service (13 yrs. in Watauga/Avoy/Ashcroft counties). 2 years teaching @ WHS. Almost 30 years as a Landowner/Developer/Farmer in Watauga County

Volunteer Experience:

I currently teach Sunday School and serve as a deacon at 3 Forks Baptist Church here in Boone. I have been a Gideon in the Boone Camp. I have volunteered many times to help Hope Pregnancy Center, many sports teams in the area, as well as several evangelistic outreach efforts in the area.

Other Experience:

I am the faculty advisor to the WHS FFA chapter, which takes a fair amount of time outside the class and school hours. In my work experience I have been a regional + local traveling salesman, and I have worked for 2 1/2 years at the Employment Security Commission in Marion N.C. I do understand the importance of local and regional business outreach.

Other Comments:

Signature: 

Date: 5/20/13

From: wayneg@boonenc.org
Sent: Tuesday, March 05, 2013 8:44 AM
To: Anita.Fogle
Subject: Boone ETJ BOA members

Ms. Fogle:

Please send this to the Commissioners.

Watauga County Commissioners:

I have recently checked with the Town of Boone Department of Planning and Inspections. According to them, the Board of Adjustments has one opening for a full ETJ member and two alternative members.

As these members are appointed by the County, not the Town, I would like to be considered for any of the positions, but particularly the full membership. I do not live in the ETJ, but would like to be considered if you do not have enough qualified applicants that reside in this zone as I live very close to it. I believe you reached an agreement with the Town that you would give residents of the ETJ first priority.

I feel that I am qualified for membership in this organization as I worked as the defacto planner and the Zoning Administrator for the Town of Blowing Rock for five years. It would certainly not take me very long to catch up on any legal changes that have been made.

As some of you may remember, my request to be appointed to this Board instigated the previous controversy between the County and the Town concerning appointments to ETJ Boards. At that point in time, there had been vacancies on the various Boards concerning ETJ members that had not been filled for over a year. Regardless of whether you appoint me to this position or not, please take action to give the county residents that are disenfranchised from voting or running for office for the governing body that makes the laws affecting them. They do not deserve these positions remaining vacant. Also, county residents that do not live in the ETJ also deserve a voice in the administration of laws in the ETJ that will affect them.

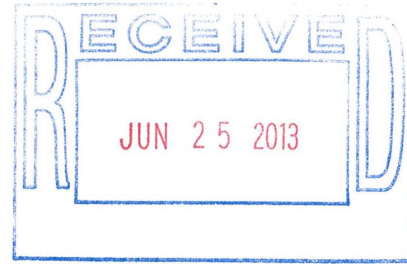
I must add that the last time you appointed members to the ETJ that did not live in the ETJ zone, you appointed people that lived in the Boone city limits. This defeated the purpose of having an ETJ representative and did nothing to appease the Town.

Thank you for your consideration.

Wayne Green
2028 Laurel Fork Road
Vilas, N.C. 28692

828-963-5086

Town of Boone



June 24, 2013

Ms. Anita Fogle, Clerk to the Board
Watauga County Commissioners
814 West King Street, Suite 205
Boone, NC 28607

Dear Anita:

At the June 20, 2013 regular meeting, the Boone Town Council nominated Richard L. Woods and Dr. Jerry Butler to serve on the Boone Board of Adjustment as ETJ Regular Members. Additionally, the Council nominated both Mr. Woods and Dr. Butler to serve as Alternate ETJ Members, if not considered for an ETJ Regular position.

Please forward this information to the County Commissioners so that they can make appointments for these positions. Copies of the applications are enclosed. If you have any questions, please give me a call.

Yours truly,

A handwritten signature in blue ink that reads "Kim".

Kimberly S. Brown
Town Clerk

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION, TASK FORCE,
ADVISORY BODY OR COMMITTEE
TOWN OF BOONE

FULL NAME: Mr. Richard L. Woods
Title First Middle Initial Last
(Mr./Ms./Mrs./Dr., etc.)

GENDER: Male

HOME ADDRESS: 193 Valley Stream Dr, Boone, NC 28607

PREFERRED CONTACT ADDRESS (if different from home address):
Same

EMAIL ADDRESS: rwoods72@gmail.com

TELEPHONE: day: _____; evening: (828) 265-6767 - cell

JURISDICTION OF RESIDENCE: Town of Boone
 Extra Territorial Jurisdiction (ETJ)
 Watauga County outside Town and ETJ
 Other (please identify): _____

HOW LONG HAVE YOU BEEN A RESIDENT OF THE ABOVE JURISDICTION: > 19 yr

DO YOU OWN REAL PROPERTY (land) IN THE TOWN OF BOONE: No

DO YOU OWN REAL PROPERTY IN THE ETJ: Yes

NAME OF BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE APPOINTMENT SOUGHT (list one only):
Board of Ad. Sustnment

WHY DO YOU WISH TO OBTAIN THIS APPOINTMENT?
Have been on Board & term expired willing to renew

ARE YOU FAMILIAR WITH THE TOWN'S 2006 COMPREHENSIVE PLAN? (It can be accessed at <http://www.townofboone.net/departments/development/pdfs/Comp.pdf>):
Yes

RATE YOUR SUPPORT FOR THE 2006 COMPREHENSIVE PLAN (with "1" signifying no support and "10" signifying great support):

1 2 3 4 5 6 (7) 8 9 10

PLEASE EXPLAIN YOUR LEVEL OF SUPPORT FOR THE COMPREHENSIVE PLAN:
I agree with planning in theory but worry about too much regulation. Civity needed. Sub growth

WHAT SKILLS, EDUCATION, TRAINING, EXPERIENCE OR AREA(S) OF EXPERTISE WOULD YOU BRING TO THIS APPOINTMENT? Previous member of Board

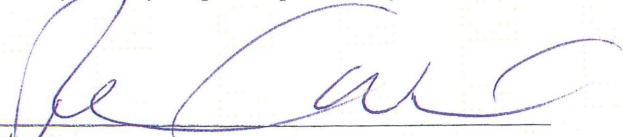
HAVE YOU HAD ISSUES WITH THE TOWN OF BOONE WHICH RELATE TO THE WORK OF THE BODY TO WHICH YOU SEEK APPOINTMENT? IF YES, PLEASE EXPLAIN: Not with the Board of adjuster

DO YOU HAVE ANY KNOWN OR POTENTIAL CONFLICTS OF INTEREST (INCLUDING MEMBERSHIP IN ANY ORGANIZATION, YOUR EMPLOYMENT, AND THE MEMBERSHIPS AND EMPLOYMENT OF ANY FAMILY MEMBER) THAT MIGHT ARISE IF YOU ARE APPOINTED? IF YES, PLEASE EXPLAIN: No

HAVE YOU EVER BEFORE SERVED ON ANY TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE. IF SO, PLEASE STATE THE NAME OF THE BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, AND THE APPROXIMATE DATES OF SERVICE: Board of adjuster, 10/10 - 7/12

IF YOU HAVE PREVIOUSLY SERVED ON A TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, PLEASE EXPLAIN THE QUALITY OF YOUR EXPERIENCE: Sect - Board for ETS matters

I hereby certify that the foregoing answers are true, and that should I be appointed to the board, commission, task force, advisory body or committee, and should a conflict of interest exist or develop with regard to a specific matter, I will disclose the conflict of interest and recuse myself from the deliberations and action involved. Conflicts of interest include, but are not limited to: a direct or indirect financial interest by myself or a member of my family, and other interest which impairs my ability to participate fairly in the deliberations and actions in question.


Signature

11/25/12
Date

APPLICATION FOR APPOINTMENT TO A BOARD, COMMISSION, TASK FORCE,
ADVISORY BODY OR COMMITTEE
TOWN OF BOONE

FULL NAME: Dr. Jerry L Butler
Title First Middle Initial Last
(Mr./Ms./Mrs./Dr., etc.)

GENDER: Male

HOME ADDRESS: 470 Eagle Drive Boone, NC 28601

PREFERRED CONTACT ADDRESS (if different from home address):
851 Blowing Rock Road, Boone, NC 28601

EMAIL ADDRESS: drbutler@boone.net
TELEPHONE: day: (828) 264-5858; evening (828) 264-5857

JURISDICTION OF RESIDENCE: Town of Boone
 Extra Territorial Jurisdiction (ETJ)
 Watauga County outside Town and ETJ
 Other (please identify):

HOW LONG HAVE YOU BEEN A RESIDENT OF THE ABOVE JURISDICTION: 21 yrs

DO YOU OWN REAL PROPERTY (land) IN THE TOWN OF BOONE: yes

DO YOU OWN REAL PROPERTY IN THE ETJ: yes

NAME OF BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE APPOINTMENT SOUGHT (list one only): Board of Adjustment

WHY DO YOU WISH TO OBTAIN THIS APPOINTMENT?
my years of experience will allow me to assist and guide others

ARE YOU FAMILIAR WITH THE TOWN'S 2006 COMPREHENSIVE PLAN? (It can be accessed at <http://www.townofboone.net/departments/development/pdfs/Comp.pdf>):

yes

RATE YOUR SUPPORT FOR THE 2006 COMPREHENSIVE PLAN (with "1" signifying no support and "10" signifying great support):

1 2 3 4 5 6 7 8 9 10

PLEASE EXPLAIN YOUR LEVEL OF SUPPORT FOR THE COMPREHENSIVE PLAN:

Looking at the future of Boone is critical. The plan must project into the future and lead the way with update changes.

WHAT SKILLS, EDUCATION, TRAINING, EXPERIENCE OR AREA(S) OF EXPERTISE WOULD YOU BRING TO THIS APPOINTMENT?

Real Estate Broker, Business Owner
General Contractor

HAVE YOU HAD ISSUES WITH THE TOWN OF BOONE WHICH RELATE TO THE WORK OF THE BODY TO WHICH YOU SEEK APPOINTMENT? IF YES, PLEASE EXPLAIN:

no - my experience has been positive

DO YOU HAVE ANY KNOWN OR POTENTIAL CONFLICTS OF INTEREST (INCLUDING MEMBERSHIP IN ANY ORGANIZATION, YOUR EMPLOYMENT, AND THE MEMBERSHIPS AND EMPLOYMENT OF ANY FAMILY MEMBER) THAT MIGHT ARISE IF YOU ARE APPOINTED? IF YES, PLEASE EXPLAIN:

NO

HAVE YOU EVER BEFORE SERVED ON ANY TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE. IF SO, PLEASE STATE THE NAME OF THE BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, AND THE APPROXIMATE DATES OF SERVICE:

DBDA for 5 years, Health Dept Board 8 yrs
Horn In the West - 8 yrs

IF YOU HAVE PREVIOUSLY SERVED ON A TOWN BOARD, COMMISSION, TASK FORCE, ADVISORY BODY OR COMMITTEE, PLEASE EXPLAIN THE QUALITY OF YOUR EXPERIENCE:

DBDA was a positive voice for downtown
the Horn and Health Dept touch all interest across the town and County

I hereby certify that the foregoing answers are true, and that should I be appointed to the board, commission, task force, advisory body or committee, and should a conflict of interest exist or develop with regard to a specific matter, I will disclose the conflict of interest and recuse myself from the deliberations and action involved. Conflicts of interest include, but are not limited to: a direct or indirect financial interest by myself or a member of my family, and other interest which impairs my ability to participate fairly in the deliberations and actions in question.

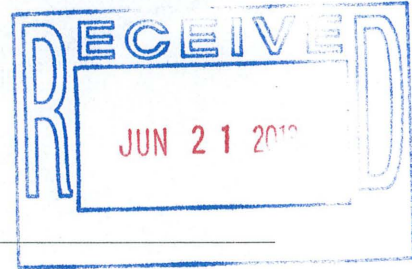
Signature Brett D. D.S.

Date 3-19-2013

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Jon Tate
Home Address: 408 Eagle Dr
City: Boone Zip: 28607
Telephone: (H) 828-260-4760 (W) 828-260-4760 (Fax)
Email: jonmtate@bellsouth.net
Place of Employment: LMS Parking
Job Title: Owner

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain, New River, Beaver Dam, Blue Ridge, Elk, Stony Fork, Brushy Fork, Meat Camp, Blowing Rock, North Fork, Watauga, Cove Creek, Shawneehaw, Laurel Creek, Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- Foscoe-Grandfather Community, Howards Creek Watershed, South Fork New River Watershed, Valle Crucis Historic District, Winklers Creek Watershed, Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- Gender: Male, Female; Ethnic Background: African American, Native American, Hispanic, Other, Caucasian

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

- 1. Boone Planning Board
2. Boone Board Of Adjustment
3.

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

I have worked in Boone and Watauga county for over twenty years. I first was an independent contractor for US Buildings for ten years and traveled the county making sells calls. After leaving US Buildings I purchased Grapevine Cafe on Howard street and ran it for four years. After selling Grapevine Cafe I started a parking enforcement company (LMS Parking) in Boone that services over seventy private parking lots within the town of Boone over the last ten years. I have had to work with the town council over many years dealing with private property rights and other issues pertaining to my business.

Volunteer Experience:

Helped with the Kraut Creek festival with security and parking. Worked with many food banks and church groups.

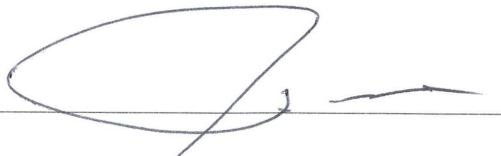
Other Experience:

I have built and remodeled several homes in the ETJ and have had to work with P&I to see projects completed. I have stared and have run several businesses in the town of Boone and have had to deal with the town council over disputes of private property rights. I have assisted in planing and building of many apartments complexes and commercial buildings within the Town of Boone.

Other Comments:

I submitted an application to the town in March of 2013 for the ETJ position on the Boone Planning board.

Signature:



Date:

6/19/13

I spoke with Nathan Miller on phone on 6/19/13



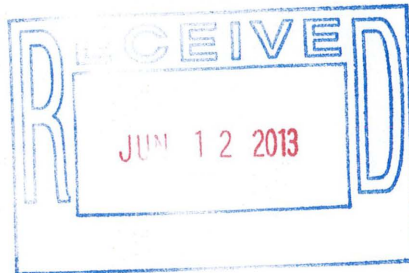
Robert L. Johnson
Chairman of the Board

Gary D. Blevins
Vice-Chairman

Brenda Lyerly
Secretary

Danny McIntosh
Treasurer

Rick Herndon
Executive Director



June 10, 2013

Ms. Anita Fogle
Clerk to the Board
814 West King Street
Boone, North Carolina 28607

Dear Ms. Fogle:

Mr. Herbert Hash has indicated his willingness to be appointed for a one-year term to the Watauga County Nursing Home Community Advisory Committee. Currently, one vacancy exists on the committee. I have enclosed an updated committee roster for your information.

Please submit Mr. Hash's name to the Commissioners for their consideration and let me know their decision at your earliest convenience. Mr. Hash's nomination form is enclosed. If you have any questions or concerns, please do not hesitate to contact me. Thank you for your attention to this matter.

Sincerely,

Julie Wiggins
Regional Ombudsman

Enclosures

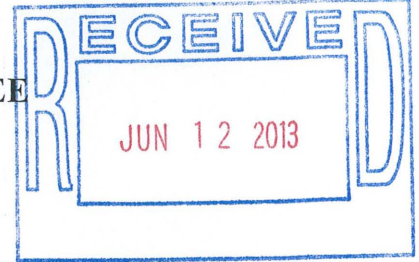
468 New Market Blvd.
Boone, NC 28607

Phone: 828-265-5434
Fax: 828-265-5439
TTY: 1-800-735-2962
Voice: 1-800-735-8262

Web: www.regiond.org

NOMINATION FORM

LONG TERM CARE
COMMUNITY ADVISORY COMMITTEE



Nominee Background Information

Name Herbert H. Hash, Jr.
Home Address 140 Kings Ridge Phone(H) 828/297-7309
Boone, NC Zip Code 28607
Business Address _____ Phone (W) _____
Zip Code _____
Email Address hashhh@skybest.com
Occupation Retired

Number of hours available per month for this position 5-10

Education B.S. in Forestry, Masters in Divinity + Theology

Business and civic experience and skills Habitat For Humanity

Founding Board of Hospitality House

Prison Chaplaincy
Areas of expertise and interest/skills Christian Ministry

College Teaching

THE FOLLOWING PERSONS ARE EXCLUDED BY LEGISLATION FROM SERVING ON THE COMMITTEE:

1. Persons or immediate family member of persons with a financial interest in a home served by a committee.
2. An employee or governing board member or immediate family member of an employee or governing board member of a home served by a committee. (A person paid by a home as a consultant is considered an employee).
3. The immediate family member of a patient in a home served by a committee. An "immediate family member" is defined as mother, father, sister, brother, spouse, child, grandmother, grandfather, and in-laws for the above.

I CERTIFY THAT NONE OF THE EXCLUSIONS LISTED ABOVE APPLY TO ME. I UNDERSTAND THAT I MUST NOTIFY THE OMBUDSMAN IMMEDIATELY IF MY SITUATION CHANGES WITH RESPECT TO THE ABOVE EXCLUSIONS.

Herbert H. Hash, Jr. Date 06/07/13
Signature of Applicant

Nomination form submitted by: Julie Wiggins, Ombudsman

Watauga County Long-Term Care Advisory Board

Gelene Atwood 1300 Old Hwy 421 South Boone, NC 28607 (828) 264-8222	Wanda Branch 614 Poplar Hill Dr. Boone, NC 28607 (828) 264-2360
George Miles, <i>Chairman</i> 1830 US 421 North Boone, NC 28607 (828) 264-8005	Fred Badders 154 Fairview Drive Boone, NC 28607 (828) 264-7677

Resident Advocate:

Julie Wiggins, Ombudsman

High Country Area Agency on Aging
828-265-5434 ext. 126
866-219-3643 (toll free)

Regulatory Agencies:

Watauga County Department of Social Services
Adult Care Home Specialist 828-265-8100

Division of Health Service Regulation: 800-624-3004

Anita.Fogle

From: info@appalcart.com
Sent: Thursday, June 20, 2013 9:56 AM
To: Anita.Fogle
Cc: Stephen Howard; John Dinkins; Elaine_Norris; David Blust; Andy Ball; Barry Sauls; Chris Turner; Greg Lovins; Jerry Moretz; Patrick Beville; Angie.Boitnotte; Kedith England
Subject: AppalCART - Kedith England

To: Anita Fogle and Board members,

Long-time Chair, Jerry Moretz, is retiring from the Board at the August 26, 2013 at 3PM meeting.

I called DSS-retired Kedith England and she has graciously accepted the invitation to serve on the AppalCART Board. DSS Elaine Norris is the “agency” rep and Kedith would be an “at large” rep. She has agreed to begin sitting in on the July 29, 2013 at 3PM meeting. The County commissioners will need to approve Kedith as a member as of the August 26, 2013 meeting?

Kedith England
828.264.2329 home
828.964.5507 cell
263 Old Bristol Rd
Boone, NC 28607
kedithoengland@netscape.net

Thank you,

Joanna Wilcox
828.297.1300x105
info@appalcart.com

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AGENDA ITEM 11:

MISCELLANEOUS ADMINISTRATIVE MATTERS

F. Announcements

MANAGER'S COMMENTS:

The Board is invited to attend the Ribbon Cutting and Open House at the new AppalCART facility on Friday, August 2, 2013, at 1:30 P.M.

The North Carolina Association of County Commissioners' (NCACC) Annual Conference is scheduled for August 22-25, 2013, in Guilford County. If you plan to attend, please inform Anita so that she may RSVP on your behalf.

The High Country Council of Governments' Annual Banquet is scheduled for Friday, September 6, 2013, at Linville Ridge. If you wish to attend, please notify Anita so she may assist in the registration.

You are invited to the
Ribbon Cutting and Open House



Friday August 2, 2013 at 1:30PM

**305 NC Hwy 105 Bypass
Boone, NC 28607**

**Transportation Director Christopher D. Turner
director@appalcart.com 828.297.1300x104**

appalcart.com

UNLOCKING OPPORTUNITIES



2013

106th ANNUAL CONFERENCE



GUILFORD COUNTY

AUGUST 22-25

**Register by July 23
to Receive the Early
Registration Rate!**

www.ncacc.org/annualconference



106th NCACC Annual Conference

August 22-25, 2013 – Guilford County

Sheraton Greensboro at Four Seasons/Koury Convention Center

“Unlocking Opportunities in 2013” is the theme for the Association’s 106th Annual Conference, which will be held August 22-25 at the Sheraton Greensboro at Four Seasons/Koury Convention Center in Guilford County.

County officials often hear about economic competitiveness and place in the global economy. How do national and state policy decisions impact local economies? How can policy-making at the county level ensure the county remains competitive in a changing and challenging environment? “Unlocking Opportunities” explores these questions with an eye on how a county’s economic well-being in the “New Economy” is tied to the global integration of its businesses.



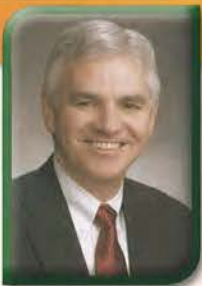
Dr. Robert Atkinson

Opening General Session

Friday, August 23, 8:30 – 10 a.m.

Keynote speaker Dr. Robert Atkinson is an expert in economic transformation and innovation, and has performed extensive research on how individual states are positioned to succeed in the “New Economy.” Dr. Atkinson is the founder and president of the Information Technology and Innovation Foundation, a Washington, D.C.-based technology policy think tank. He is also author of the *State New Economy Index* series, *Innovation Economics: The Race for Global Advantage* (2012) and *The Past and Future of America’s Economy: Long Waves of Innovation that Power Cycles of Growth* (2005).

Dr. Atkinson is a valued adviser to state and national policy makers, and a popular speaker on innovation policy nationally and internationally. He has testified before a number of committees in Congress and has appeared in various media outlets including CNN, Fox News, MSNBC, NPR, and NBC Nightly News. Atkinson also has a background in North Carolina: He received his Ph.D. in City and Regional Planning from UNC-Chapel Hill in 1989.



Keith Allred

LELA Pre-Conference Seminar

MADE IN AMERICA: GROUP DECISIONS BY DESIGN

Thursday, August 22, 10 a.m. – 3 p.m.

Registration fee: \$95

The most important decisions in local government are made by county commissions and city councils. Compared to individual decision-making, group decision-making has the potential to generate far superior solutions. When group decision-making goes badly, though, the outcomes tend to be even worse than the worst decisions individuals make.

Recognized internationally for his research, executive programs and consulting on group decision-making, Keith Allred will lead this fun and interactive LELA Pre-Conference Seminar that will give participants the skills and insights needed to realize the benefits and avoid the pitfalls of group decision-making.

The discussion is grounded in two sources of wisdom on group decision-making. First, the vision the founders had for American self-government and their belief that broad and diverse support is the best indicator of wise policies are discussed. Having built the structure of separation of powers on this foundational principle, understanding the founders’ views provides fundamental insights into effective group decision-making. Second, modern research has identified which kinds of group processes generate good decisions and which generate poor ones.

The lessons of both the founder’s vision and research for group decision-making are then applied by comparing two Kennedy Administration cases. First, the reasons for the disastrous decision regarding the Bay of Pigs are discussed drawing on the Harvard case study. Second, the reasons the same group made a remarkably effective decision just 18 months later in the Cuban Missile Crisis are explored drawing on excerpts from the movie “13 Days” that are based on transcripts from Kennedy’s secret taping system.

LOCAL ELECTED LEADERS

Academy

By attending the NCACC Annual Conference, county commissioners receive nine credits toward recognition for their commitment to lifelong learning through the Local Elected Leaders Academy (LELA) Recognition Program.

Through LELA, the NCACC and School of Government have established for individual county commissioners a three-level recognition program that will help the Association achieve one of its strategic goals, “strengthen county leadership and board development.” In addition, Pre-Conference Seminar attendees will receive six workshop credits.

For more information on the LELA Recognition Program, as well as a listing of commissioners who have received recognition, visit www.ncacc.org and follow the LELA link under the “Education” menu.

Agenda at a Glance

071613 BCC Meeting

Thursday, August 22

8:30 a.m. County Invitational Golf Tournament
10 a.m. – 3 p.m. LELA Pre-Conference Seminar
2 – 5:30 p.m. Exhibit Show open
TBA Host county facility tour: Guilford County
Detention Center
3:30 – 5:15 p.m. Workshop Block I
3:30 – 5:30 p.m. Ethics training
6 – 7:30 p.m. Opening Reception

Friday, August 23

8:30 – 10 a.m. Opening General Session
9 a.m. – 3 p.m. Spouse/guest lounge open
10 a.m. – 2 p.m. Exhibit Show open
10:30 – 11:45 a.m. Workshop Block II
11 a.m. – noon N.C. Association of County Clerks
business meeting
Noon Lunch in Exhibit Hall
Noon – 1:15 p.m. County Managers' Luncheon
12:30 – 1:15 p.m. N.C. Association of Black County Officials
(NCABCO) business meeting
1:45 – 3 p.m. Workshop Block III
3:30 – 4:45 p.m. Workshop Block IV

4:45 – 5:30 p.m. Youth Summit orientation
5 – 5:30 p.m. District Caucuses
6:30 – 10 p.m. Horn O' Plenty
8:30 – 10:30 p.m. Youth Summit breakout sessions

Saturday, August 24

7:30 – 8:30 a.m. President's Mentoring Initiative breakfast
9 a.m. – 3 p.m. Spouse/guest lounge open
8:45 – 9:45 a.m. Second General Session
10 – 11:15 a.m. Workshop Block V
10 a.m. – 1:45 p.m. Youth Summit: "Bottom Line!" and lunch/
evaluation
11:45 a.m. – 1:45 p.m. NCABCO Awards Luncheon
2:15 – 4:45 p.m. Annual Business Session
6 – 6:30 p.m. President's Reception
6:30 – 8:30 p.m. President's Banquet
8:30 – 9:30 p.m. New President's Reception

Sunday, August 25

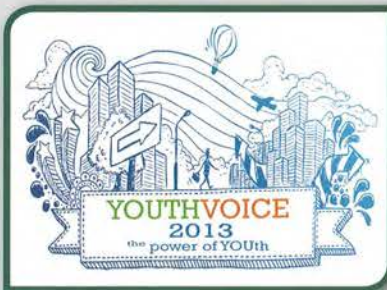
9:30 – 10:30 a.m. Closing Service



2013



YouthVoice 2013



Friday-Saturday, August 23-24

County commissioners will for the fourth consecutive year have an opportunity to connect with the next generation of leaders, as the 2013 Youth Summit will bring together youth delegates from 4-H Youth Development clubs and Boys and Girls Clubs of North Carolina.

YouthVoice 2013 offers sessions that help youth gain a better understanding of what county governments do and the role of commissioners as the governing body for counties, and provides multiple opportunities for youth and county officials to connect. The Summit was formed in 2010 as part of a youth leadership development initiative of then-NCACC President Mary Accor, a former Cleveland County commissioner. It also supports the mentoring initiative of current NCACC President

Howard Hunter III by providing an avenue for county officials to meet and talk to youth from their home counties prior to and during the Annual Conference.

The Association strives to bring a diverse mix of youth representatives from each of North Carolina's 100 counties to the Youth Summit. In 2012, the Summit drew 89 participants representing 70 counties.

The NCACC has partnered with 4-H Youth Development, a service of N.C. Cooperative Extension, to coordinate and bring youth delegates age 14-19 to the Summit since its inception. The Association welcomed Boys and Girls Clubs of North Carolina as a partner organization in 2012 to bring additional representatives to the Summit. Officers of the N.C. FEA Association are also invited to attend and participate.



Our 2013 Conference-Wide Sponsors



Gold Sponsor



Silver Sponsors:

Farragut Local Gov.
SfL+a Architects/FirstFloor

Bronze Sponsor:

Southern Health Partners

Other Sponsor:

FTI Consulting Inc.

Second General Session



Will Allen

Saturday, August 24, 8:45 – 9:45 a.m.

Agriculture remains North Carolina's largest economic driver, and a farmer will provide the General Session address on Saturday, August 24. Will Allen, founder and CEO of Growing Power, Inc., is an urban farmer who is transforming the cultivation, production and delivery of healthy foods to under-served, urban populations. One of Allen's focus areas is on community mentoring, particularly for youth. This focus compliments President Hunter's Mentoring Initiative and should be of strong interest to Youth Summit delegates, who will join county officials for this session.

Allen was honored as one of Time magazine's 100 World's Most Influential People in 2010, and he received a John D. and Katherine T. MacArthur Foundation "genius grant" in 2008. Among other honors, he was invited in February 2010 to the White House to join First Lady Michelle Obama in launching "Let's Move!" – her signature leadership program to reverse the epidemic of childhood obesity in America. He is the author of *The Good Food Revolution: Growing Healthy Food, People, and Communities* (2012).

Good Food Revolution: Growing Healthy Food, People, and Communities (2012).



Dr. Aaron Allen

President's Mentoring Initiative Breakfast

Saturday, August 24, 7:30 – 8:30 a.m.

Dawn Loggins' remarkable story of abandoned Cleveland County teen to Harvard University student has garnered national media attention. Her journey is not only one of extraordinary perseverance, but is also exemplary of the power of mentoring relationships to help a young person achieve great things. Dr. Aaron Allen, Principal of Burns High School, will share the story of how his school community rallied to provide Loggins a stable environment in which to thrive.

County officials and Youth Summit delegates will join together at this breakfast, which is sponsored by the President's Mentoring Initiative.



Tim Lowry

"A Senior Moment for the Young"

Closing Service with Storyteller Tim Lowry

Sunday, August 25, 9:30 – 10:30 a.m.

When an old person dies, it's like a whole library went up in smoke. This African proverb reminds us that senior citizens often hold the key for "Unlocking Opportunities" for young people in our communities. Their wisdom and insight, gleaned from a life of experience, is invaluable in the training of future leaders. Back by popular demand, Storyteller Tim Lowry will illuminate the biblical text "when I am old and grey headed ..." (Psalm 71:18) as he tells the story of a blind and deaf octogenarian at the DMV, a silly rabbit that would not heed his grandmother's advice, Russian grandmothers who crowned Tim the "teacher from God," and the importance of toilet paper when working with troubled teenagers.



Norma Houston



Frayda Bluestein

Ethics Training

Thursday, August 22, 3:30 – 5:30 p.m.

Legislation passed in 2009 requires all county commissioners to "receive a minimum of two clock hours of ethics education within 12 months after initial election or appointment to the office and again within 12 months after each subsequent election or appointment to the office."

The Association will offer county and municipal officials the opportunity to receive their required ethics training during a two-hour seminar taught by Norma Houston and Frayda S. Bluestein of the UNC School of Government.

Houston joined the School of Government in 2006. Prior to that, she served as Chief of Staff and General Counsel to State Senate President Pro Tempore Marc Basnight. She has also served as Dare County Attorney. She is a member of the North Carolina State Bar and serves on the boards of several organizations. Her areas of expertise include ethics and conflicts of interest.

Bluestein joined the School of Government in 1991. Prior to that, she worked for four years in a private law practice, focusing primarily on municipal and land use law. She also worked for one year in the Bill Drafting Division of the North Carolina General Assembly. Her areas of expertise include local government law, public records and open meetings.

County Invitational Golf Tournament



Thursday, August 22; shotgun start at 8:30 a.m.
Grandover Resort – East Course
\$55 per person (includes golf, light breakfast and lunch)

**Note that this is a non-metal spike facility.*

Opened in March 1996, Grandover Resort's East Course was designed by Gary Panks and David Graham. Many of the greens complexes were designed to give a stadium effect around them. The tree lined fairways provide a seasonal blaze of color offering our guests the feeling of being in a nature preserve in America's heartland of golf. In 2011, the East Course added six new tee areas to stretch the total yardage to 7250 from the championship tees.

Grandover Resort has had the privilege to have hosted numerous corporate and charity golf events over the years as well as competitive events such as the 2012 NCAA Division I Men's Golf Regional Championship, the 2012 Nationwide Tour Open Qualifier, and the 2011 NCAA Division III Men's Golf National Championship.

The County Invitational Golf Tournament is for registrants of the Annual Conference, sponsors and exhibitors only. Prizes, including first-place team trophies, will be awarded.

Opening Reception in the Exhibit Hall

Thursday, August 22, 6 – 7:30 p.m.

Tickets: Included with attendee registration; \$20 for guests

Kick off the Annual Conference in style at our traditional Opening Reception. Delicious appetizers and desserts will be available at locations throughout the Exhibit Hall. Mingle with county officials, exhibitors and other special guests in a relaxing atmosphere.

Horn O' Plenty

Friday, August 23, 6:30 p.m.

Tickets: \$30 for adults; \$15 for children ages 6-16. No charge for ages 5 and under.

The Horn O' Plenty highlights the fruits of the labor of farmers across the state. As the state's top economic engine, agriculture has well-established roots in North Carolina soil, and N.C. Cooperative Extension draws attention to the land's bounty at the Horn O' Plenty. North Carolina farms and other businesses and organizations donate food and money to make the event possible. Cooperative Extension employees will be on hand to greet and meet with county officials.

Youth Summit delegates will join county officials for the dinner and dessert portion of the Horn O' Plenty.



President's Reception and Banquet

Saturday, August 24, 6 – 8:30 p.m.

Tickets: \$35

Join conference attendees as B. Ray Jeffers is sworn in as the Association's 97th President – and first from Person County. The 2013-14 President Elect, First Vice President and Second Vice President will also be seated. Outgoing President Howard Hunter III of Hertford County will present the M.H. "Jack" Brock Outstanding County Commissioner Award, announce the latest class of inductees to the NCACC Hall of Fame, and honor commissioners who have reached at least 20 years of service with Long-Time County Service Awards. Reception and dinner entertainment will be provided by the Kevin Van Sant Quartet.





 NORTH CAROLINA

 ASSOCIATION OF COUNTY COMMISSIONERS

 215 N. Dawson St., Raleigh, NC 27603



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Ms. Anita J. Fogle
Watauga County Clerk to the Board
814 W King St Ste 205
Boone, NC 28607-3457

Registration Information

All registrations must be made online at www.ncacc.org/annualconference. An early registration rate of \$185 is available until July 23. Regular registrations (July 24 – August 2) are \$225; on-site registrations are \$249. A one-day registration (\$125) is also available.



All county officials must pay the registration fee, but there is no registration fee for spouses and guests. The registration fee includes admission to the Exhibit Show, Opening Reception, general and business sessions and workshops. Registrants also receive lunch on Friday in the Exhibit Hall and breakfast at the Saturday morning President's Mentoring Initiative breakfast.

Separate tickets must be purchased for the LELA Pre-Conference Seminar (\$95), Horn O' Plenty (\$30 age 17 and up; \$15 ages 6-16), N.C. Association of Black County Officials Awards Luncheon (\$35), and President's Reception and Banquet (\$35). Guest tickets for the Opening Reception are \$20.

Registration for the County Invitational Golf Tournament (\$55) must be made in advance via the Association's online registration website.

Late Registration, Cancellations & Refunds

The Association must give final counts for all meals and special tours several days prior to the conference and must pay for the number of confirmed attendees, which is the basis for the following policies:

- Registration deadline: Any registration received by the Association after 5 p.m. on Friday, August 2, will not be processed in advance; you must then register on-site.
- Refunds: Any person cancelling their registration must do so in writing or by fax prior to 5 p.m. on August 2 to qualify for a refund of registration fees and event tickets less a \$40 administrative fee. Any cancellation received after August 2 will not be refunded except for extraordinary emergencies and only if we have funds available to do so.

Accommodations:

The Sheraton Greensboro at Four Seasons, the host facility for the 2013 Annual Conference, is now accepting registrations. The special room rate of \$130 plus applicable taxes will be available until July 21 or until the group block is sold out, whichever comes first. When registering, please remember to use the group code: NCACC.

A link to the Sheraton's online reservations page is available on the Association's Annual Conference registration site. You may also reserve by phone at (336) 292-9161 or (800) 242-6556.

AGENDA ITEM 12:

PUBLIC COMMENT

AGENDA ITEM 13:

BREAK

AGENDA ITEM 14:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)