

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, FEBRUARY 21, 2017
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: February 7, 2017, Regular Meeting February 7, 2017, Closed Session		1
	3	APPROVAL OF THE FEBRUARY 21, 2017 AGENDA		13
5:35	4	PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON A PROPOSED RESOLUTION REQUESTING THAT SUNDAY HUNTING BE BANNED IN WATAUGA COUNTY	MR. DERON GEOUQUE	15
5:40	5	PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON A PROPOSED PRE-APPLICATION FOR A \$100,000 GRANT FROM THE RECREATION TRAILS PROGRAM (RTP) FOR THE GUY FORD ROAD WATAUGA RIVER ACCESS, A/K/A LOWER GORGE ACCESS	MR. JOE FURMAN	19
5:45	6	PROPOSED AMENDMENTS TO THE HIGH IMPACT LAND USE ORDINANCE	MR. RIC MATTAR	23
5:50	7	WATAUGA COUNTY PUBLIC LIBRARY ANNUAL REPORT	MS. MONICA CARUSO	45
5:55	8	SHERIFF'S OFFICE VEHICLE PURCHASE REQUEST	CAPTAIN REDMON	53
6:00	9	REQUEST TO APPLY FOR A NORTH CAROLINA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES GRANT	MS. PAMELA THOMAS	57
6:10	10	WEST ANNEX ROOF DESIGN REQUEST	MR. ROBERT MARSH	59
6:15	11	TAX MATTERS A. Monthly Collections B. Refunds & Releases	MR. LARRY WARREN	67 69
6:20	12	REQUEST TO SURPLUS EQUIPMENT	MS. MARGARET PIERCE	77
6:25	13	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Sheriff's Office Requested Award to Retiring Officer B. Boards and Commissions C. Announcements	MR. DERON GEOUQUE	79 81 115
6:30	14	PUBLIC COMMENT		117
7:30	15	BREAK		117
7:35	16	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3)		117
7:45	17	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

February 7, 2017, Regular Meeting

February 7, 2017, Closed Session

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 7, 2017**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, February 7, 2017, at 8:30 A.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: John Welch, Chairman
 Billy Kennedy, Vice-Chairman
 Jimmy Hodges, Commissioner
 Larry Turnbow, Commissioner
 Perry Yates, Commissioner
 Anthony di Santi, County Attorney
 Deron Geouque, County Manager
 Anita J. Fogle, Clerk to the Board

Chairman Welch called the meeting to order at 8:33 A.M.

Commissioner Yates opened with prayer and Vice-Chairman Kennedy led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Welch called for additions and/or corrections to the January 17, 2017, regular and closed session minutes.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the January 17, 2017, regular meeting minutes as presented.

VOTE: Aye-5
 Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the January 17, 2017, closed session minutes as presented.

VOTE: Aye-5
 Nay-0

APPROVAL OF AGENDA

Chairman Welch called for additions and/or corrections to the February 7, 2017, agenda.

Commissioner Kennedy, seconded by Commissioner Yates, moved to approve the February 7, 2017, agenda as presented.

VOTE: Aye-5
 Nay-0

WATAUGA COUNTY SCHOOL SYSTEM MATTERS

- A. Superintendent Update*
- B. Lottery Funds Request*

Dr. Scott Elliott, Watauga County Schools Superintendent, gave an update of the school system. Watauga County Schools have recently been ranked third overall in the State and listed as the second best school system to teach. Dr. Elliott stated that they have had a 14% turnover rate and continued to attract great teachers. The school system has been able to fund the tech equipment project without leasing and gym floor refinishing was ongoing.

Dr. Elliot requested approval of Education Lottery Fund applications in a total amount of \$127,500. \$52,500 will be used for cafeteria upgrades including the replacement of ovens and kitchen equipment for K-8 schools and \$75,000 for the correction of flooding issues at Blowing Rock School.

Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to approve the Education Lottery Funds applications as presented by Dr. Elliott.

VOTE: Aye-5
Nay-0

COMMUNITY CARE CLINIC 2016 ANNUAL REPORT

Ms. Melissa Selby, Community Care Clinic Director, presented the Clinic's 2016 Annual Report. The report was for information only; therefore, no action was required.

HIGH COUNTRY UNITED WAY REPORT

Dr. Gary Childers and Nancy Reigel presented the results of the High Country United Way's Community Priorities Focus Groups. The report was for information only; therefore, no action was required.

PLANNING & INSPECTIONS MATTERS

- A. Request to Submit A Recreation Trails Program (RTP) Pre-Application for Guy Ford River Access*

Mr. Joe Furman, Planning and Inspections Director, presented a pre-application in the amount of \$100,000 from the Recreation Trails Program (RTP). The funds would be used for the Guy Ford Road River Access. Notification of the grant schedule was released in mid-January with the pre-application due February 24, 2017. If the pre-application is approved, a final application will be due July 14, 2017. The Guy Ford property was deeded to the County previously and is included in the Watauga Tourism Development Authority's Outdoor Recreation Plan. No County funds are being requested. Mr. Furman stated that a meeting where public comments can be received regarding the project is needed for the application and, therefore, requested a public hearing be scheduled for the February 21st meeting.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to authorize the submission of the Recreation Trails Program (RTP) pre-application in the amount of \$100,000 and schedule a public hearing for February 21, 2017, to allow citizen comment on the proposed pre-application.

VOTE: Aye-5
Nay-0

B. Request to Submit A Parks and Recreation Trust Fund (PARTF) Grant Application for Middle Fork Greenway

Mr. Furman presented a proposed application to the Parks and Recreation Trust Fund (PARTF) in the amount of \$500,000. The purpose of the grant is to fund Section 4B of the Middle Fork Greenway. The grant requires a \$500,000 match that will be provided by the land value, other grants, and donations. The project was endorsed by the Parks and Recreation Commission on December 14, 2016. No County funds would be required.

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to authorize the submission of the Parks and Recreation Trust Fund application (PARTF) in the amount of \$500,000.

VOTE: Aye-5
Nay-0

SECURITY SYSTEMS BID AWARD REQUEST

Mr. Robert Marsh, Maintenance Director, presented the following bids received for security systems for the East Annex, Anderson (Old AppalCart) Building, and Human Services Center.

SECURITY SYSTEMS BID RESULTS				
	Creekside Electronics	Skybest Security	Tyco	Mountain Heritage Systems
East Annex	Aiphone \$9,154 Camera <u>5,102</u> TOTAL \$14,256	\$14,463.30	\$32,402.70	Aiphone \$ 9,444.96 Camera <u>9,788.00</u> TOTAL \$19,232.96
Anderson Bldg.	Camera \$ 4,065 Security 536 Access Control <u>5,941</u> TOTAL \$10,542	\$11,353.45	\$24,535.71	Camera \$ 7,602.00 Security 902.49 Access Control <u>4,311.00</u> TOTAL \$12,815.49
Human Services	Camera \$ 8,481 Panic Button 1,465 Intercom 3,729 Access Control <u>9,435</u> TOTAL \$23,110	\$23,619.36	\$58,615.01	Security \$ 2,520.40 Panic/ Access 6,826.00 Camera <u>21,341.00</u> TOTAL \$30,687.40
Total Bid	\$47,908	\$49,436.11	\$115,553.42	Discount -\$ 9,410.39 Labor <u>22,560.00</u> \$75,885.46

The lowest responsive bidder was Creekside Electronics in the amount of \$47,908.

Funds were budgeted for FY 2016-2017 for the Anderson Building and Human Services Center. No funds were budgeted for the East Annex as the Probation and Parole Office did not request consideration to be included in the project until December 2016. However, funds have been identified in the Maintenance budget to cover the East Annex and the overage in the Human Services Center.

Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to accept the proposal from Creekside Electronics in the amount of \$47,908 for security systems for the East Annex, Anderson (Old AppalCart) Building, and Human Services Center and approve the \$4,800 contingency.

VOTE: Aye-5
Nay-0

COMMUNICATIONS AND EMERGENCY SERVICES MATTERS

A. Firehouse Subs Foundation Grant Submission Request for the Purchase of Automatic Electronic Defibrillators (AEDs)

Mr. Jeff Virginia, Emergency Services Director, requested permission to apply for a Firehouse Subs Foundation grant, in the amount of \$12,990.00, to provide Automatic Electronic Defibrillator's (AEDs) to be placed in various County buildings. If awarded the grant, staff would create a comprehensive training program on the use of AEDs and their appropriate location. This is an opportunity to enhance medical safety for the general public utilizing county facilities. Mr. Virginia stated that Zoll was chosen as the AED due to compatibility with Watauga Medics equipment.

Commissioner Yates, seconded by Commissioner Turnbow, moved to authorize the submission of a grant application, in the amount of \$12,990, to Firehouse Subs Foundation to provide Automatic Electronic Defibrillator's (AEDs) in County buildings as presented.

VOTE: Aye-5
Nay-0

B. Hazardous Mitigation Grant Program (HMGP) Morningside Drive Project

Mr. Virginia stated that in August of 2014, the Board approved the submittal of an application to the Hazardous Mitigation Grant Program (HMGP) for funding for the demolition and removal of a home located at 131 Morningside Drive in Boone. Several years ago numerous homes located in the area were demolished and removed along Morningside Drive as part of a HMGP project. At that time, the subject property owner was not interested in participating in the project. However, continued flood related issues after the sale of the home has prompted the new owners to request participation in the HMGP. Based on conversations with Mr. Stephen Sudderth, the Town of Boone was not interested in participating in the current application leaving the County the only option for assistance and relief for the home owner.

The total cost of the project is \$215,874 with a required match of \$53,968.50, which is to be paid by the State. The only cost to the County would be staff time and maintenance (mowing/weed eating) of the property once the project is completed. Staff would continue to work with the Town for possible incorporation into the existing lots already mitigated. Board approval was given to accept the grant from the Hazardous Mitigation Grant Program (HMGP) in the amount of \$215,874 with the required match of \$53,968.50 to be paid by the State.

The initial value of the property was \$189,400 and the new appraised value is \$220,000. Due to the new appraisal of the property, an additional \$30,600 is required to complete the project. No County funds are required.

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to request an additional \$30,600 from the Hazardous Mitigation Grant Program (HMGP) which brings the total project cost to \$246,474.

VOTE: Aye-5
Nay-0

PROPOSED APPOINTMENT OF HOME & COMMUNITY CARE BLOCK GRANT (H&CCBG) ADVISORY COMMITTEE AND LEAD AGENCY

Ms. Angie Boitnotte stated that each year the Board was required to appoint a lead agency and advisory committee to make recommendations on how to best expend the County's allocation from the Home and Community Care Block Grant (H&CCBG) funds. H&CCBG funds were established by the Older American's Act and were administered by the North Carolina Division of Aging.

The following were recommended for appointment to the committee: the Area Agency on Aging Director, Julie Wiggins, Linda Bretz, Murray Hawkinson, Tom Hughes, Beth Lovette, Margie Mansure, Sarah McKethan, Robin Winkler, Pat Coley, Kat Danner, Sherry Harmon, Gail Hawkinson, Bob Parker, Dr. Ed Rosenberg, and Betty Wyse. Commissioner Yates was appointed to this Committee at the December 5, 2016, Board of Commissioners meeting.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to waive the second reading and appoint the Area Agency on Aging Director, Julie Wiggins, Linda Bretz, Murray Hawkinson, Tom Hughes, Beth Lovette, Margie Mansure, Sarah McKethan, Robin Winkler, Pat Coley, Kat Danner, Sherry Harmon, Gail Hawkinson, Bob Parker, Dr. Ed Rosenberg, and Betty Wyse to the Home and Community Care Block Grant Advisory Committee.

VOTE: Aye-5
Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to appoint the Watauga County Project on Aging as the Lead Agency for Home and Community Care Block Grant funds.

VOTE: Aye-5
Nay-0

FINANCE MATTERS

A. Budget Amendments

Ms. Margaret Pierce, Finance Director, reviewed the following budget amendments:

Account #	Description	Debit	Credit
103586-332005	Exxon Grant		\$2,000
105550-449902	Exxon Grant	\$2,000	

The amendment recognized additional revenue received from the ongoing Exxon grant funds. No County dollars are required as match funds.

103300-343116	Governor's Crime Commission Grant		\$23,400
104210-452000	Capital Outlay – Data Processing Equipment	\$10,800	
104310-449901	NCDPS Grant	\$12,600	

The amendment recognized the acceptance of the Governor's Crime Commission grant funds, per Board approval at the December 5, 2016, meeting. No County dollars are required as match funds.

663300-374200	Coca~Cola Grant		\$680
667421-429001	Recycling Supplies	\$680	

The amendment recognized the acceptance of the Keep America Beautiful/Coca~Cola grant funds per Board approval at the December 20, 2016, Board meeting. Required local match funds are available in the recycling budget.

Commissioner Yates, seconded by Commissioner Turnbow, moved to approve the budget amendments as presented by Ms. Pierce.

VOTE: Aye-5
Nay-0

B. Vaya Health Quarterly Report

Ms. Margaret Pierce, Finance Director, presented the Vaya Health Quarterly Financial Report as required by Statute. No action was required.

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Consideration of Meeting Schedule

County Manager Geouque presented an updated schedule regarding the High Impact Land Use (HILU) moratorium. Based on the current process, staff recommended the Board schedule a Public Hearing on February 28, 2017, to seek citizen input regarding upcoming recommended changes to the High Impact Land Use ordinance.

The Planning Board is scheduled to meet February 13, 2017, to finalize recommendations for the HILU. These recommendations will be presented to the Board at the February 21, 2017,

meeting. The Board has a regular meeting scheduled on March 7, 2017, which is after the public hearing on February 28th but before the HILU moratorium expires on March 10, 2017.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to schedule the public hearing on February 28, 2017 at 5:30 PM to seek citizen input regarding potential changes to the HILU ordinance.

VOTE: Aye-5
Nay-0

B. Update on Sunday Hunting

County Manager Geouque stated that a draft resolution was prepared for consideration by the Board of Commissioners at a previous meeting. The North Carolina General Assembly amended the statutes to enact the current Sunday hunting regulations. The North Carolina Association of County Commissioners has recently provided some additional information regarding Sunday hunting. A copy of Session Law 2015-144 House Bill 640 is included. Part V, Section 5 (b) (highlighted) is of significance to the County regarding hunting on Sundays.

SECTION 5.(b) states:

(b) A county may by ordinance prohibit hunting on Sunday as allowed under G.S. 103-2, provided the ordinance complies with all of the following:

- (1) The ordinance shall be applicable from January 1 until December 31 of any year of effectiveness.*
- (2) The ordinance shall allow for individuals hunting in an adjacent county with no restriction on Sunday hunting to retrieve any animal lawfully shot from the adjacent county.*
- (3) The ordinance shall be applicable to the entire county.*

Section 5 continues with:

SECTION 5.(c) Subsection (b) of this section becomes effective October 1, 2017. A county may adopt an ordinance to prohibit Sunday hunting prior to October 1, 2017, but any such ordinance shall not become effective until October 1, 2017. The remainder of this section becomes effective October 1, 2015.

A resolution would only be required if the Board wished to pass an ordinance banning Sunday hunting with an effective date prior to October 1, 2017. In light of this information the Board has three (3) options to consider.

Option 1. Continue with the public hearing scheduled for February 21, 2017, to seek additional citizen input regarding Sunday hunting. Upon closing of the public hearing, the Board determines if an ordinance banning Sunday hunting is warranted, and directs staff to develop an ordinance for Board review and schedules an additional public hearing on the proposed ordinance. After the public hearing the Board adopts the ordinance with an effective date of January 1, 2018.

Option 2. Continue with the public hearing scheduled for February 21, 2017, to seek additional citizen input regarding Sunday hunting. Upon closing of the public hearing, the Board determines an ordinance banning Sunday hunting is not warranted; NCGS 103-2 would address Sunday hunting.

Option 3. The Board reviews and considers citizen input already received and determines an ordinance banning Sunday hunting is not warranted; and NCGS 103-2 NCGS 103-2 would address Sunday hunting. The public hearing scheduled for February 21, 2017, would be cancelled.

After lengthy discussion, no action was taken; therefore, the public hearing will be held on February 21, 2017, as scheduled.

C. Broadband Survey

County Manager Geouque stated that staff has developed a broadband survey to assess the County's broadband needs. The purpose of the study will be to identify areas with limited or no broadband access. Once these areas are identified a map will be created to provide to possible vendors for services. The County has partnered with Appalachian State University, County Library, and the North Carolina Information Technology Broadband Infrastructure Office.

The County Manager presented a copy of the public service announcement along with the link to the survey. Staff, with Board approval, will advertise the study on the County website, local newspapers, and University and School Board venues. Upon completion and analysis of the survey the results will be presented to the Board and further action will be determined at that time.

By consensus, the Board authorized staff to move forward with the study.

D. Boards and Commissions

County Manager Geouque presented the following recommendations for appointment:

Recreation Commission

The following recommendations were received from the listed agencies for appointment to the Recreation Commission:

Cove Creek School
Town of Boone

Mr. Toby Cone
Ms. Rebecca "Becky" Gosky

Tourism Development Authority

The terms of Matt Vincent and Greg Tarbuton on the Watauga County Tourism Development Authority (TDA) will expire on February 28, 2017. Both Mr. Vincent and Mr. Tarbuton are willing to continue to serve on the TDA board, and both are eligible for re-appointment to a 3-year term. With the recent changes to the TDA Bylaws a new board seat is also available for appointment. This appointment is also a 3 year term beginning March 1, 2017. One of the 3

appointments has to be a person that is involved in the promotion of tourism or whose business is engaged in some element of the tourism product. The other two seats don't carry any specific requirements, since our TDA board currently meets the requirements for 3 members who collect the occupancy tax.

Also, once the board appointments are made, the County Commissioners will need to appoint a TDA Board Chair. Current board chair, Matt Vincent, is willing to continue serving as Chair, if reappointed to another term and chosen for Chair. A list of current TDA Board Members was provided.

These are first readings and, therefore, no action was required.

Juvenile Crime Prevention Council (JCPC)

At the January 23, 2017 JCPC meeting, the members requested Judy Winecoff send in a volunteer application for a County Commissioner appointee position. The JCPC requests the first reading be waived and Ms. Winecoff be appointed to one of the vacant positions. Judy has been attending meetings for several months.

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to waive the second reading and appoint Ms. Judy Winecoff to the Juvenile Crime Prevention Council.

VOTE: Aye-5
Nay-0

Economic Development Commission

There are two vacancies on the Economic Development Commission. One vacancy is an unfulfilled term expiring June, 2017, and the other is an unfulfilled term expiring June, 2018. Those seats were occupied by individuals who have moved from Watauga County. The EDC has fourteen members; nine are appointees, the other five serve by virtue of their organizations, including one Commissioner. All members vote.

Several volunteer applications were also presented to the Board for consideration for various Boards and Commissions.

E. Announcements

County Manager Geouque announced the following:

- A public hearing is scheduled for Tuesday, February 21, 2017, at 5:30 pm to allow for citizen comment regarding Sunday hunting.
- A State of the Child Forum with the themes of Childhood Trauma and Trauma Informed Communities is scheduled for Friday May 5, 2017, from 8:00 A.M. until 4:30 P.M. at Boone United Methodist Church. The opening Keynote Speaker will be Dr. George "Tripp" Ake, a licensed psychologist who specializes in trauma and trauma treatment. Please see the attached email for more information.

PUBLIC COMMENT

Mark Hagaman requested the Board place the Sunday hunting issue on a ballot in November and let the people vote.

Nell Adams, Donna Akers, Doris Isaacs, Greg Mecomber, and Lee Jackson shared health and safety concerns regarding the old Boone Ready Mix property which is near their neighborhood.

Shivonne Quintero requested information regarding Boards and Commissions vacancies.

Commissioner Hodges encouraged Board members to drive by the old Boone Ready Mix property and to discuss the County's legal options regarding the property in closed session.

CLOSED SESSION

At 10:35 A.M., Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3) and Personnel Matters, per G. S. 143-318.11(a)(6).

VOTE: Aye-5
Nay-0

Commissioner Yates, seconded by Commissioner Turnbow, moved to resume the open meeting at 11:34 A.M.

VOTE: Aye-5
Nay-0

ADJOURN

Commissioner Yates, seconded by Commissioner Turnbow, moved to adjourn the meeting at 11:34 A.M.

John Welch, Chairman

ATTEST: Anita J. Fogle, Clerk to the Board

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AGENDA ITEM 3:

APPROVAL OF THE FEBRUARY 21, 2017, AGENDA

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AGENDA ITEM 4:

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON A PROPOSED RESOLUTION REQUESTING THAT SUNDAY HUNTING BE BANNED IN WATAUGA COUNTY

MANAGER'S COMMENTS:

A public hearing has been scheduled to seek citizen input regarding a draft resolution to ban hunting on Sundays in Watauga County. The county was previously unsuccessful in requesting that the ban on Sunday hunting not be lifted or otherwise exempt Watauga County from allowing hunting on Sundays.

The North Carolina General Assembly amended the statutes to enact the current Sunday hunting regulations. The North Carolina Association of County Commissioners has recently provided some additional information regarding Sunday hunting. A copy of Session Law 2015-144 House Bill 640 is included. Part V, Section 5 (b) (highlighted) is of significance to the County regarding hunting on Sundays.

SECTION 5.(b) states:

(b) A county may by ordinance prohibit hunting on Sunday as allowed under G.S. 103-2, provided the ordinance complies with all of the following:

- (1) The ordinance shall be applicable from January 1 until December 31 of any year of effectiveness.*
- (2) The ordinance shall allow for individuals hunting in an adjacent county with no restriction on Sunday hunting to retrieve any animal lawfully shot from the adjacent county.*
- (3) The ordinance shall be applicable to the entire county.*

Section 5 continues with:

SECTION 5.(c) *Subsection (b) of this section becomes effective October 1, 2017. A county may adopt an ordinance to prohibit Sunday hunting prior to October 1, 2017, but any such ordinance shall not become effective until October 1, 2017. The remainder of this section becomes effective October 1, 2015.*

A resolution would only be required if the Board wished to pass an ordinance banning Sunday hunting with an effective date prior to October 1, 2017. The Board has two (2) options to consider.

Option 1. Upon closing of the public hearing, the Board determines an ordinance banning Sunday hunting is warranted, and directs staff to develop an ordinance for Board review and schedules an additional public hearing on the proposed ordinance. After the public hearing the Board adopts the ordinance with an effective date of January 1, 2018.

Option 2. The Board reviews and considers citizen input already received and determines an ordinance banning Sunday hunting is **not** warranted; and NCGS 103-2 would address Sunday hunting.

Staff seeks direction from the Board.

PUBLIC HEARING NOTICE

THE WATAUGA COUNTY BOARD OF COMMISSIONERS WILL HOLD A PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON A PROPOSED RESOLUTION REQUESTING THAT SUNDAY HUNTING BE BANNED IN WATAUGA COUNTY. THE PUBLIC HEARING WILL BE HELD ON TUESDAY, FEBRUARY 21, 2017, AT 5:30 P.M. IN THE COMMISSIONERS' BOARD ROOM, LOCATED IN THE WATAUGA COUNTY ADMINISTRATION BUILDING AT 814 WEST KING STREET, BOONE, NORTH CAROLINA. PLEASE [CLICK HERE](#) TO VIEW THE PROPOSED RESOLUTION. INTERESTED PARTIES ARE ENCOURAGED TO ATTEND. FOR INFORMATION OR QUESTIONS PLEASE CALL THE COUNTY MANAGER'S OFFICE AT 828-265-8000.

JOHN WELCH
CHAIRMAN

STATE OF NORTH CAROLINA
COUNTY OF WATAUGA

DRAFT

**RESOLUTION
REQUESTING THE NORTH CAROLINA GENERAL ASSEMBLY
BAN SUNDAY HUNTING IN WATAUGA COUNTY**

WHEREAS, North Carolina General Statute 103-2 currently allows any landowner or member of the landowner's family, or any person with written permission from the landowner, may hunt with the use of firearms on Sunday on the landowner's property, except that all of the following limitations apply:

- (1) Hunting on Sunday between 9:30 A.M. and 12:30 P.M. is prohibited, except on controlled hunting preserves licensed pursuant to N.C.G.S. 113-273(g).
- (2) Hunting of migratory birds on Sunday is prohibited.
- (3) The use of a firearm to take deer that are run or chased by dogs on Sunday is prohibited.
- (4) Hunting on Sunday within 500 yards of a place of worship or any accessory structure thereof, or within 500 yards of a residence not owned by the landowner, is prohibited.
- (5) Hunting on Sunday in a county having a population greater than 700,000 people is prohibited; and

WHEREAS, Archery season is allowable seven days a week within the permit guidelines established by state game laws; and

WHEREAS, It is unlawful to hunt on Sundays on public lands, except that military installations under the exclusive jurisdiction of the federal government may allow hunting on Sundays; and

WHEREAS, North Carolina was one of only 11 states that banned hunting on Sundays in which the ban was in place for over 144 years; and

WHEREAS, a 2006 study requested by Governor Mike Easley, and conducted by the public opinion research firm Responsive Management, showed that the majority of North Carolina residents were opposed to Sunday hunting; and

WHEREAS, the study, "An Assessment of Public and Hunter Opinions and the Costs and Benefits to North Carolina of Hunting on Sunday," found 81 percent of the general population favored hunting, but 65 percent were opposed to hunting on Sundays. Among hunters, 38 percent supported Sunday hunting, while 53 percent were opposed; and

WHEREAS, Watauga County is predominately rural and Sunday hunting has the potential to threaten the serenity and safety of churches and its members throughout the County; and

WHEREAS, the Watauga County Commissioners received a petition in 2013 with over 700 signatures opposing the lifting of the ban on Sunday hunting.

NOW, THEREFORE BE IT RESOLVED, that the Watauga County Board of Commissioners request the North Carolina General Assembly allow Watauga County to ban hunting on Sunday.

ADOPTED this the ____ day of _____, 2017.

John Welch, Chairman
Watauga County Board of Commissioners

ATTEST:

Anita J. Fogle, Clerk to the Board

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AGENDA ITEM 5:

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON A PROPOSED PRE-APPLICATION FOR A \$100,000 GRANT FROM THE RECREATION TRAILS PROGRAM (RTP) FOR THE GUY FORD ROAD WATAUGA RIVER ACCESS, A/K/A LOWER GORGE ACCESS

MANAGER'S COMMENTS:

A public hearing has been scheduled to seek citizen input regarding the submittal of a pre-application in the amount of \$100,000 from the Recreation Trails Program (RTP). The funds would be used for the Guy Ford Road River Access. Notification of the grant schedule was released in mid-January with the pre-application due February 24, 2017. If the pre-application is approved by the RTP, a final application will be due July 14.

The Guy Ford property was deeded to the County previously and is included in the Watauga TDA's Outdoor Recreation Plan. No County funds are being requested.

Any input received from the public hearing will be reviewed and incorporated if appropriate.

PSA

PUBLIC HEARING NOTICE

THE WATAUGA COUNTY BOARD OF COMMISSIONERS WILL HOLD A PUBLIC HEARING TO ALLOW CITIZEN COMMENT REGARDING THE SUBMISSION OF A PRE-APPLICATION FOR A \$100,000 GRANT FROM THE RECREATION TRAILS PROGRAM (RTP) FOR THE GUY FORD ROAD WATAUGA RIVER ACCESS, A/K/A LOWER GORGE ACCESS. THE PUBLIC HEARING WILL BE HELD ON TUESDAY, FEBRUARY 21, 2017, AT 5:30 P.M. IN THE COMMISSIONERS' BOARD ROOM IN THE WATAUGA COUNTY ADMINISTRATION BUILDING LOCATED AT 814 WEST KING STREET, BOONE, NORTH CAROLINA. FOR INFORMATION OR QUESTIONS, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE AT 265-8000.

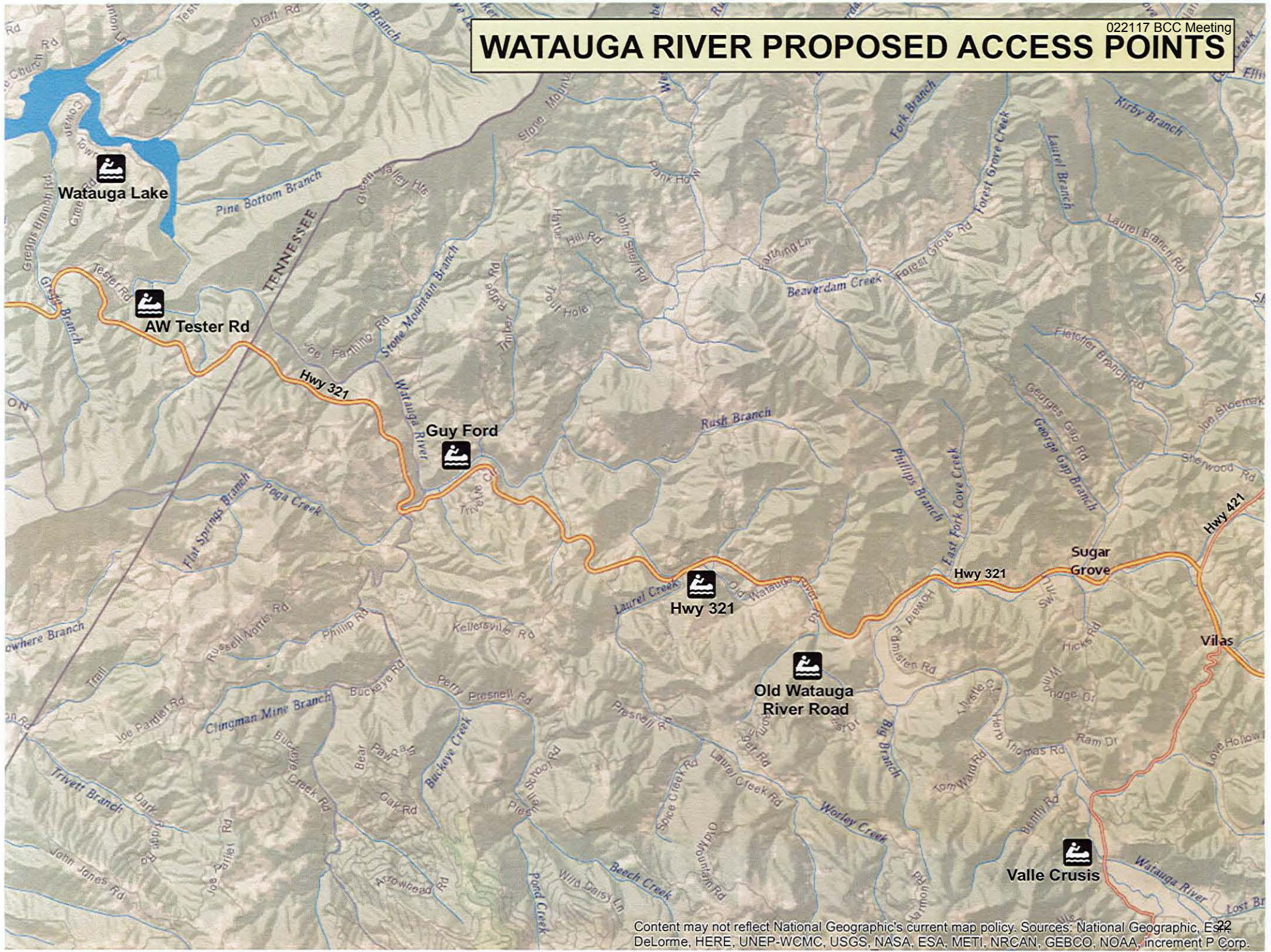
JOHN WELCH
CHAIRMAN

Memorandum

To: Deron Geouque
CC: Anita Fogle
From: Joe Furman, Planning & Inspections Director
Date: 2/1/2017
Re: RTP application for Guy Ford river access

I seek Board of Commissioners' approval to submit a pre-application for a \$100,000 grant from the Recreation Trails Program (RTP) for the Guy Ford Road Watauga River Access, a/k/a Lower Gorge Access. (see map). The pre-application is due February 24, 2017. The grant schedule was not announced until mid-January. If the pre-application review is favorable, a final application will be invited, due July 14, 2017. As you know, the subject land was deeded to the County by the Blue Ridge Conservancy. The project is included in the Watauga TDA's Outdoor Recreation Plan. No funds are requested from the County for this application. Edgar Peck will attend the February 7th Commissioners' meeting with me to answer questions, if any. We will ask the Commissioners to schedule a public hearing for the February 21st meeting; a meeting where public comments can be received is needed for the application. Here is the link to the application information: <http://www.ncparks.gov/more-about-us/grants/trail-grants/recreational-trails-program>. Edgar and I will also discuss the project in more detail at the Commissioners' retreat.

WATAUGA RIVER PROPOSED ACCESS POINTS



Content may not reflect National Geographic's current map policy. Sources: National Geographic, Esri, DeLorme, HERE, UNEP-WCMC, USGS, NASA, ESA, METI, NRCAN, GEBCO, NOAA, increment P Corp.

AGENDA ITEM 6:

PROPOSED AMENDMENTS TO THE HIGH IMPACT LAND USE ORDINANCE

MANAGER'S COMMENTS:

Included in your packet is a copy of the Planning Board recommendations for changes to the High Impact Land Use Ordinance. A public hearing has been scheduled for February 28, 2017 to seek citizen input regarding the recommended changes to the High Impact Land Use ordinance.

The Board will have one more scheduled meeting (March 7, 2017) after the public hearing on February 28 before the HILU moratorium expiration on March 10, 2017. The Board may provide additional direction or take no action at this time.



Ordinance to Regulate High Impact Land Uses

Watauga County, NC

Adopted March 18, 2003
Amended February 18, 2014
Amended July 7, 2015
Amended August 4, 2015
Amended October 21, 2015
Amended _____, 2017

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ARTICLE I

INTRODUCTION

Section 1 General Purpose. The following regulations of High Impact Land Uses (HILU) are adopted for the purpose of promoting the health, safety and general welfare of the citizens of Watauga County, and to promote the peace and dignity of the county; the Watauga County Commissioners hereby establish certain criteria relating to high impact land uses. These uses by their very nature produce objectionable levels of noise, odors, vibrations, fumes, light, smoke, and other impacts upon the lands adjacent to them. These standards shall allow for the placement and growth of such uses, while maintaining the health, safety, and general welfare standards of established residential and commercial areas in Watauga County.

Section 2 Legal Authority. This ordinance is adopted under the general ordinance authority granted to counties by the General Assembly of North Carolina. (General Statutes 153A-121 *et seq.*, and other pertinent statutes and amendments thereto).

Section 3 Territorial Coverage. Pursuant to NCGS § 153A-122, this ordinance shall apply to all areas of unincorporated Watauga County which are not within the extraterritorial planning jurisdictions of any municipalities. All municipalities, their respective corporate limits, and extra-territorial jurisdiction shall be exempted from the ordinance, unless they choose to adopt this ordinance or some form thereof. This ordinance does not apply to Watauga County owned and operated solid waste facilities or container sites.

ARTICLE II

REGULATED LAND USES

Section 1 Regulated Uses. This ordinance applies to the following High Impact Land Uses:

- A. Category 1. Asphalt Plants, Cement Mixing Facilities, Quarries/Stone Crushers, Chemical Manufacturing, Chemical Storage Facilities, Explosives Manufacturing, and Explosives Storage Facilities, Chip Mills, and Electricity Generating Facilities (excluding Wind and Solar Power Farms), **Motor Sports Facilities.**
- B. Category 2. Automotive Graveyards, Propane, ~~or~~ Gasoline, or Fuel Oil Bulk Storage Facilities, and Junk/Scrap Yards.
- C. Category 3. Electric Substations, Commercial/Industrial Development with aggregate building footprint 50,000 square feet or greater, Recycling Facilities, and Solar Power Farms. (Note: Wind Power Farms are regulated by separate Watauga County Ordinance.)

Section 2 Definitions. The following definitions shall be used for the purposes of interpreting this ordinance. For terms not defined below, the common usage of the term shall prevail.

Agricultural Farm – A bona fide farm whose primary purpose is the production of agricultural products including but not limited to crops, fruits, Christmas trees, vegetables, ornamental or flowering plants, dairy, livestock, poultry, and all other forms of agricultural products having a domestic or foreign market.

Asphalt Plant – A facility utilizing equipment that blends, dries, heats and mixes aggregates with asphalt cement to produce hot mix asphalt (HMA), including *batch* and *drum* plants.

Assisted Living Facility – Any group housing and services program for two or more unrelated adults, however named, that makes available, at a minimum, one meal a day and housekeeping services and provides personal care services directly or through a formal written agreement with one or more NC licensed home care or hospice agencies.

Automobile Graveyard – An outdoor establishment which is used for storing, keeping, processing, buying or selling more than five (5) wrecked, abandoned, scrapped, ruined or dismantled motor vehicles or motor vehicle parts.

Cement Mixing Facility – A facility utilizing equipment that combines materials including but not limited to sand, water, aggregate, ash, and cement to form concrete, including *ready mix* and *central mix* plants.

Chemical – An element, chemical compound, a mixture of elements or compounds or both.

Chemical Manufacturing – A facility involved in the production, synthesis, formation, processing, refining, manufacturing, and/or distribution of chemical products in bulk.

Chemical Storage Facilities – A facility used for the storage of chemical compounds in bulk.

Child Care Facility – Includes child care centers, family child care homes, and any other child care arrangement not excluded by NCGS §110-86(2), that provides child care, regardless of the time of day, wherever operated, and whether or not operated for profit.

- a. A child care center is an arrangement where, at any one time, there are three or more preschool-age children or nine or more school-age children receiving child care.
- b. A family child care home is a child care arrangement located in a residence where, at any one time, more than two children, but less than nine children, receive child care.

Chip Mill – A mechanized facility that grinds whole logs into wood chips for paper, particle board and other products and is capable of producing at least 250,000 tons annually.

Commercial – Used for an occupation, employment, or enterprise that is carried on for profit by the owner, lessee, or licensee.

Dwelling– Any building, structure, manufactured home or mobile home, or part thereof, used and occupied for human habitation.

Educational Facility – ~~Includes~~ Elementary schools, secondary schools, community colleges, colleges, and universities, **including support facilities such as administration for all of the preceding.** Also includes any property owned **or operated** by those facilities used for educational, **vocational or athletic** purposes.

Electricity Generating Facility - A stand-alone plant, not ancillary to another land use which generates electricity to be distributed to consumers including but not limited to fossil fuel burning facilities and solar power farms. This definition shall not include electricity produced on an agricultural farm or residence whose use is limited to on-site consumption which only sells electricity to a public utility incidental to the on-site use.

Explosives Manufacturing – Manufacturing of a chemical compound, mixture, or device the primary or common purpose of which is to function by explosion. This term includes but is not limited to dynamite, black powder, pellet powder, initiating explosives, detonators, safety fuses, squibs, detonating cord, igniting cord, igniters, and display fireworks, but does not include hand-loaded small arms ammunition.

High Impact Land Use – For the purposes of this ordinance, means any and all of the Category 1, Category 2, and Category 3 uses listed in Article II, Section 1. Regulated Uses.

Industrial – Use engaged in the manufacturing, and basic processing of materials or products predominantly from extracted or raw materials, or previously prepared materials, including processing, fabrication, assembly, treatment, packaging, storage, sales, and distribution of such products.

Junk/Scrap Yards – An outdoor establishment primarily engaged in the collection, sorting, outdoor storage and/or distribution of recyclable scrap and waste materials including

automobiles, cans, steel containers, cast iron, appliances, construction materials, and other ferrous metals.

Motor Sports Facility – A facility, track or course open to the public upon which motor sports racing, racing practice or motor sports related activity is conducted and may include paved or dirt tracks, spectator seating/standing areas, concession areas, restrooms, parking facilities, and broadcast platforms or booths.

Nursing Home – A facility, however named, which is advertised, announced, or maintained for the express or implied purpose of providing nursing or convalescent care for three or more persons unrelated to the operator.

Ordinance Administrator – The Watauga County Department of Planning and Inspections.

Propane – A heavy flammable gaseous alkane C₃H₈, found in crude petroleum and natural gas, also known as LP Gas.

Propane, Gasoline or Fuel Oil Bulk Storage Facilities – A facility whose primary purpose is the storage, distribution, mixing or transfer of flammable or combustible liquids or gases received by or transferred by tank vessel, pipelines, tank car, piping, or portable tank or container. This definition shall not include filling stations used solely for distribution to individual consumers.

Processing – Any technique designed to change the physical, chemical, or biological character or composition of any material so as to render it safe for transport; amenable to recovery, storage or recycling; safe for disposal; or reduced in volume or concentration.

Public Outdoor Recreation Area – A tract of land owned by a government agency or a non-profit community group intended for use for active or passive recreation. This does not include similarly owned land intended for conservation.

Quarry/Stone Crusher – A place from which dimension stone, rock, construction aggregate, riprap, sand, gravel, or slate is excavated from the ground and/or processed for use.

Recovered Material – A material that has known recycling potential, can be feasibly recycled, and has been diverted or removed from the solid waste stream for sale, use, or reuse.

Recycling Facility – A building or structure used for the indoor collection, separation, storage and/or processing of recovered materials including non-ferrous metals and may include a time-limited outdoor material collection area. It does not include a thrift store, antique or secondhand store.

Religious Facility – A facility operated by religious organizations for worship, religious activity or instruction, and related accessory uses on the same site including living quarters and/or child care operations. Solo cemeteries are excluded.

Replacement Value – The cost to restore a structure to its previously existing condition as computed by an appraisal which has been conducted by an appraiser holding a North Carolina State Certified General Real Estate Appraisal License and conducted in compliance with generally accepted practices within the appraisal community.

Section 3. Regulations and Standards Imposed

A. Parking Space Requirements. Adequate parking facilities shall be provided to accommodate the type and intensity of vehicles likely to frequent High Impact Land Uses. Standards for specific land uses are as follows:

- (1) Retail uses shall provide a minimum of three (3) spaces per 1,000 square feet of floor area for buildings up to 10,000 SF in size, and (5) spaces per each 1,000 square feet of floor area in excess of 10,000 square feet.
- (2) Overnight accommodations shall provide a minimum of one and one-half (1.5) spaces per bedroom.
- (3) Factory, Industrial and Commercial (other than specified in (1) and (2) above) uses shall provide one and one-half (1.5) spaces per three employees computed on the total employment.

Parking spaces shall be at least nine (9) by eighteen (18) feet. Accessible spaces shall be provided in accordance with NC Building Code requirements. The Ordinance Administrator may permit deviations from the preceding specified standards based upon the expected parking needs of the establishment while recognizing the desire to limit excess parking area.

B. Building Height Limits. In order to allow for adequate fire protection, no building shall exceed a vertical height of forty (40) feet, measured as defined by the Watauga County Height of Structures Ordinance.

C. Outdoor Lighting Standards. High Impact Land Uses shall use outdoor lighting that does not create a nuisance on adjacent property, roadways, or pollute the night sky. These objectives are easily accomplished by choosing good quality, shielded fixtures. Therefore:

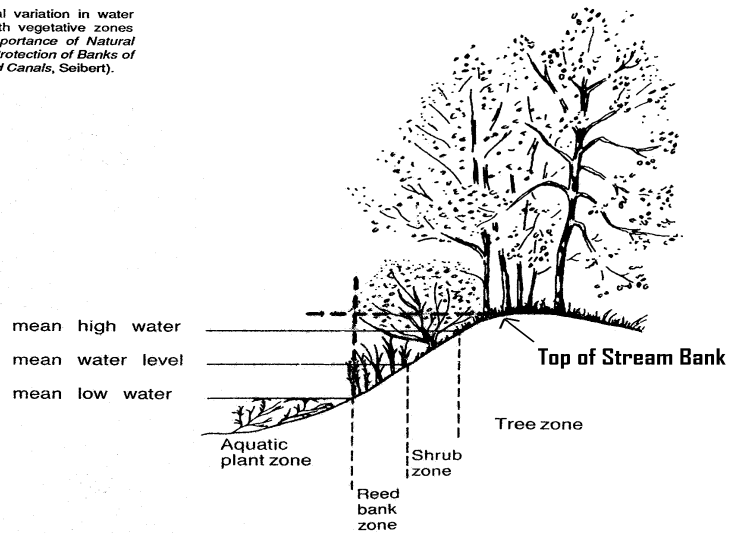
- (1) All parking lot lighting shall use full cutoff lighting fixtures;
- (2) Wall-packs and floodlights shall be either full cutoff design or have shields such that they do not put any light above the horizon and will be mounted to not shine on roadways and neighboring properties. Use of floodlights is discouraged;
- (3) Typical pole-mounted “dusk-to-dawn” security lights shall use reflecting “sky caps” instead of clear plastic refractors;
- (4) Building façade lighting shall not shine above the facades; and

- (5) For buildings required by the NC Building Code to have plans prepared by a design professional, the lighting levels shall be determined as defined by the Recommended Practices of the Illuminating Engineering Society of North America, or other recognized lighting publication. All other buildings comply with the requirement by virtue of compliance with (1) through (4) of this section.

D. Setbacks Required.

- (1) Category 1 & Category 2 High Impact Land Uses shall be set back ~~100~~ 200 feet from side and rear property lines.
- (2) Category 3 High Impact Land Uses shall be set back ~~75~~ 100 feet from side and rear property lines.
- (3) Where High Impact Land Uses adjoin each other, the required setbacks along common boundary lines for each High Impact Use may be reduced as follows:
- (a) Category 1 & Category 2 High Impact Land Uses – ~~45~~ 50 feet;
- (b) Category 3 High Impact Land Uses – 25 feet.
- (4) Category 1 & 2 High Impact Land Uses shall be set back ~~185~~ 200 feet from the edge of travelled area (stone or paved) of all public roads, **unless spacing requirements (subsection F) apply**. In no instance shall such setbacks be less than 20 feet from any recorded right of way or NCDOT property boundary.
- (5) High Impact Land Uses shall be set back from all perennial waters indicated by blue lines on the most recent versions of USGS 1:24,000 (7.5 minute) scale topographic maps as follows:
- (a) There shall be a 100 foot vegetative buffer (measured from the top of the stream bank as indicated below) for all “blue line” streams; the 30 feet closest to the top of the stream bank being undisturbed and 70 feet managed vegetation. Publicly accessible walkways may be allowed within the managed vegetation area.

Typical variation in water level correlated with vegetative zones (modified from: *Importance of Natural Vegetation for the Protection of Banks of Streams, Rivers and Canals*, Seibert).



- (6) No part of a yard provided around any building or structure for the purpose of complying with the provisions of this ordinance shall be included as a part of a yard required under this ordinance for any other building or structure.

E. Landscape Buffers Required. Each High Impact Land Use shall be effectively buffered by landscaping which lessens the visual impact of the development at road grade level and from all sides with non-High Impact Uses in place and increases the buffering of noise and particulate matter. Each applicant shall submit a landscape plan which describes in detail how the above objectives will be met. The Ordinance Administrator may reasonably require adjustments and/or alterations to any proposed landscape plan necessary to comply with the provisions of this ordinance.

- (1) Category 1 & Category 2 Landscape Buffers. All Category 1 & Category 2 High Impact Land Uses shall be buffered utilizing the following combination of landscape material designed for screening effect:

- (a) Deciduous trees – three (3) per 100 lineal feet of property boundary line; and
- (b) Evergreen trees – six (6) per 100 lineal feet of property boundary line; and
- (c) Shrubs – ten (10) per 100 lineal feet of property boundary line.

- (2) Category 3 Landscape Buffers. All Category 3 High Impact Land Uses shall be buffered utilizing the following combination of landscape material designed for aesthetic effect:

- (a) Deciduous/Evergreen trees – four (4) per 100 lineal feet of property boundary line; and

(b) Shrubs – ten (10) per 100 lineal feet of property boundary line.

Opaque fencing made from conventional material or masonry walls and existing healthy trees and shrubs may be used in combination with a reduced number of required trees and shrubs when landscape buffer objectives are met and plans are approved by the Ordinance Administrator.

(3) Plant material shall be inspected and approved prior to planting and must meet the following minimum size requirements:

(a) Deciduous trees shall be a minimum of 6 feet tall with a 1 ½ -inch caliper measured six inches above grade upon planting;

(b) Evergreen trees shall be a minimum of 6 feet tall upon planting;

(c) Shrubs shall be a minimum of 1 foot tall upon planting.

F. Spacing Requirements.

(1) Category 1 & Category 2 High Impact Land Uses may not be established within 1,500 feet of a public or private Educational Facility, NC licensed Child Care Facility, NC licensed Assisted Living Facility, NC licensed Nursing Home, Public Outdoor Recreation Area, or Religious Facility. In order to establish required spacing, measurement shall be made in a straight line, without regard to intervening structures or objects, from the nearest portion of the building, structure, or outdoor storage area utilized by Category 1 or 2 Land Uses, to the nearest property line of the above-listed facilities.

(2) Category 1 High Impact Land Uses may not be established within 750 feet of a dwelling. In order to establish required spacing, measurement shall be made in a straight line, without regard to intervening structures or objects, from the nearest portion of the building, structure, or outdoor storage area utilized by a Category 1 Land Use, to the nearest property line of a dwelling.

(3) Category 1 High Impact Land Uses may not be established within 1,500 feet of the right-of-way line of a roadway designated by NCDOT as a NC Scenic Byway or within 1,500 feet of the Blue Ridge Parkway.

Presence of a city, county or other political subdivision boundary shall be irrelevant for purposes of calculating and applying the spacing requirements of this Section.

G. Driveway Connection Permit Required: A driveway connection permit issued by NC Department of Transportation shall be obtained. A Traffic Impact Analysis shall be required from the applicant under the following circumstances, unless the Ordinance Administrator and NCDOT concur that one is unnecessary:

(1) The development proposes to have access to any public road at a location where sight distance in any direction along the road is less than 500 feet; or

- (2) The development proposes access onto a public road that does not have a paved width of at least 18 feet; or
- (3) The development proposes access to a public road with current NCDOT traffic counts that are 85% of capacity shown in the most recent Watauga County Comprehensive Transportation Plan and based upon ITE trip generation rates is projected to generate 1,500 or more weekday trips; or
- (4) The Ordinance Administrator determines that the proposed project will have a potential negative impact on the public road system due to the size of the project or existing transportation system or determines that there are safety concerns with the driveway location and design. If a traffic impact analysis is performed and that analysis concludes that improvements are required to the transportation system, the applicant may be required to complete those improvements in connection with the project as a condition of issuing a permit. Unless an agreement is executed by the County in which the time for the improvement is specified, the improvement shall be completed prior to issuance of a certificate of occupancy.

H. Federal and State Permits: The developer shall obtain all applicable federal and state Permits as a condition of issuance of a HILU Special Use Permit. Failure to obtain said permits shall result in revocation of the conditional Special Use Permit.

ARTICLE III

PRE-EXISTING HIGH IMPACT LAND USES

Section 1. Grandfathering of Pre-existing High Impact Land Uses. Any High Impact Land Use existing upon the date of adoption of this ordinance which does not conform to the requirements of this ordinance may continue so long as the use is not discontinued for more than two years. In cases where repair or renovation is necessary to re-occupy a vacant building, such construction must commence within two (2) years of last occupancy and proceed continuously to completion.

- A. Expansion. Grandfathered nonconforming High Impact Land Uses may be expanded provided the degree of nonconformity is not increased. In addition, the expansion shall comply with the standards of Article II, and the pre-existing development shall comply with the standards of Article II to the extent physically practicable as determined by the Ordinance Administrator, and upon issuance of a Special Use Permit pursuant to Article V, Section 9.
- B. Reconstruction. In cases of damage to grandfathered nonconforming buildings to the extent of seventy-five percent (75%) or less of the replacement value, repairs may be made, provided the original building footprint is maintained. When such damage exceeds seventy-five percent (75%) of the replacement value, repairs may be made only if the original building footprint is maintained and the standards of Article II are met to the

extent physically practicable as determined by the Ordinance Administrator, and upon issuance of a Special Use Permit pursuant to Article V, Section 9.

Compliance with a requirement of this ordinance is not physically practicable if compliance cannot be achieved without adding land to the lot where the nonconforming situation is maintained or moving a substantial structure that is on a permanent foundation. Mere financial hardship caused by the cost of meeting requirements does not constitute grounds for finding that compliance is not physically practicable.

Section 2. New High Impact Land Uses Regulated. After the effective date of this ordinance all new High Impact Land Uses as well as any pre-existing High Impact Land Uses which are moved, altered or enlarged shall conform to the regulations contained in this ordinance except as set forth in Article III, Section 1.

Section 3. Pre-existing Regulated Land Uses. After the effective date of this ordinance, new permits or approvals for any of the protected land uses listed in Article II, Section 3 (F) *Spacing Requirements* shall not have the effect of creating new non-conformities for any lawfully existing High Impact Land Use.

ARTICLE IV

PERMIT REQUIRED

Section 1. Permitting Process.

A. ~~Development Permits~~ **Special Use Permit** Required

No ~~building or other structure~~ **use** subject to this ordinance shall be ~~erected, moved, added to, or structurally altered~~ **established or expanded, and no building used or occupied** without a ~~Development~~ **Special Use** Permit having been issued by the ~~Ordinance Administrator, and upon issuance of a Special Use Permit~~ pursuant to Article V, Section 9. ~~No building permit shall be issued except in conformity with the provisions of this ordinance.~~

B. Applications for ~~Development~~ **Special Use** Permits

All applications for ~~development~~ **Special Use** permits shall be accompanied by plans in duplicate, drawn to scale, showing the actual dimensions and shape of the lot to be built upon; the exact sizes and locations on the lot of any buildings already existing; the location and dimensions of the proposed building or alteration; and compliance with the standards of Article II. The application shall include such other information as may reasonably be required by the Ordinance Administrator, including a description of all existing or proposed buildings or alterations; existing and proposed uses of the buildings and land; conditions existing on the land parcel; and such other matters as may be necessary to determine conformance with, and provide for the enforcement of, this ordinance. ~~One copy of the plans shall be returned to the applicant by the Ordinance Administrator, marked either as approved or disapproved and attested to by his signature on such copy. The second copy of the plans, also so marked, shall be retained by the Ordinance Administrator.~~

- C. Administrator to Maintain Permit Records. The Ordinance Administrator shall maintain a record of all ~~Development~~ **Special Use** Permits and copies shall be furnished upon request to any interested person.
- ~~D. Remedies for Noncompliance. The failure to obtain any required Development Permit shall be a violation of this ordinance, punishable under Article VI of this ordinance. Further, Development Permits shall issue on the basis of applications approved by the Ordinance Administrator and authorize only the use, arrangement, and construction applied for and approved. Any use, arrangement or construction not in compliance with that authorized shall be a violation of this ordinance, and shall be subject to penalties and remedies provided by Article VI hereof.~~
- D. Building Permit. No permit required under the North Carolina State Building Code shall be issued for any activity for which a HILU Special Use Permit is required until the Special Use Permit has been issued.**

~~Section 2. Appeal of Permit Denial. If a Development Permit is denied by the Ordinance Administrator, the applicant may appeal the action of the Ordinance Administrator to the Board of Adjustment, as specified in Article V. Notice of Appeal must be received in writing by the Clerk for the Board of Commissioners within thirty (30) days of the final decision of the Ordinance Administrator or notice to the applicant of the decision, whichever is later. Appeals received after this thirty (30) day period are not timely and shall not be considered.~~

Section 2. Permit Expiration. A HILU Special Use Permit shall expire if a Building Permit or High Impact Land Use Occupancy Permit for such use is not obtained by the applicant within twenty four (24) months from the date of issuance.

Section 3. High Impact Land Use Occupancy Permit.

- A. The Ordinance Administrator shall issue a High Impact Land Use Occupancy Permit certifying that all requirements of this ordinance have been met prior to the occupancy or use of a building hereafter erected, altered or moved and/or prior to the change of use of any building or land.
- B. A High Impact Land Use Occupancy Permit, either for the whole or part of a building, shall be applied for coincident with the application for a Special Use Permit and shall be issued or denied within ten (10) days after the construction or structural alterations of the building, provided all ordinance requirements are met.

Section 4. Permit Revocation

- A. A permit or certificate may be revoked by the Ordinance Administrator for:
- (1) Any substantial departure from the approved application, plans, or specifications;
or
 - (2) Refusal or failure to comply with the requirements of state or local laws, or for false statements or misrepresentations made in securing the permit or certificate;
or

(3) Any permit or certificate mistakenly issued in violation of an applicable state or local law may also be revoked.

B. Appeal. Permit revocation may be appealed pursuant to Article V of this ordinance.

ARTICLE V

APPEALS, SPECIAL USE PERMITS AND VARIANCES

Section 1. Board of Adjustment. The Watauga County Board of Adjustment shall hear all appeals, requests for special use permits, requests for variances, and all challenges to the decision or interpretation of the Ordinance Administrator.

Section 2. Board of Adjustment Powers. The Board shall have the following powers:

- (a) To hear and decide appeals from a person with legal standing pursuant to NC General Statute §160A-393(d) of any final binding order, requirement, or determination made by the Ordinance Administrator charged with enforcement of the ordinance; ~~and~~
- (b) To hear and decide applications for Special Use Permits in accordance with Article V, Section 9; and
- (c) To hear and decide applications for variances from the requirements of this Ordinance in accordance with Article V, Section 5. Nothing in this Section shall be construed to broaden the power of the Board to permit a use by variance beyond that power given in Article V, Section 5 below.

Section 3. Administration. The Board shall adopt rules of procedures and regulations for the conduct of its affairs.

All meetings of the Board shall be open to the public.

The Board shall keep a record of its meetings, including of the vote of each member on every question, a fair and accurate summary of the evidence submitted to it, the documents (or accurate copies thereof) submitted to it and of all official actions. The Board shall give due notice of matters coming before it. **Due notice shall include posting a sign on property being considered by the Board as well as mailed notice to owners of property abutting and other property owners within 500 feet of the subject property, notice published in a newspaper of general circulation in the area two (2) weeks in advance of the evidentiary hearing, and an announcement of the hearing on the County's web site.**

In presenting an appeal, the petitioner shall bear the burden of proof, which shall be by the greater weight of the evidence. The Board shall rule if the petitioner has legal standing pursuant to NC General Statute § 160A-393 (d) in order to determine whether to hear the appeal.

All evidence presented to the Board shall be sworn.

The person acting as Board Chair is authorized to administer oaths to any witnesses in any matter coming before the Board.

Applications for ~~variances and~~ appeals for review of decisions of the Ordinance Administrator shall be filed with the County Clerk. **It shall be the responsibility of the Ordinance Administrator to provide the notice required pursuant to this Section 3 and NC General Statute 160A-388(a2).**

It shall be the responsibility of the Ordinance Administrator to notify the applicant or appellant of the disposition which the Board makes of any matter before it.

It shall be the responsibility of the Ordinance Administrator to issue or revoke a permit in accordance with the Board's action on an appeal or application, if a permit is authorized by the Board action.

Section 4. Quorum and Vote Required. A concurring vote of a simple majority of the members shall be required to decide upon all matters to come before the Board. For the purpose of this subsection, vacant positions on the Board and members who are disqualified from voting shall not be considered members of the Board for calculation of the requisite majority.

Section 5. Application of the Variance Power. When unnecessary hardships would result from strict application of the ordinance, upon application by an aggrieved party with standing, the Board of Adjustment may hold a hearing pursuant to NCGS §160A-388 (a2) and may grant variances to the provisions of the ordinance in accordance with the standards and procedures established in NCGS §160A-388(d), and as established by County policy.

The Board may impose reasonable conditions upon the granting of any variance in order to protect the public interest or neighboring property owners. Violation of any such conditions shall be a violation of this ordinance and subject to the penalties set forth in Article VI of this ordinance.

With regard to hardships involving the spacing requirements set forth in Article II, Section 3 (F), the Board may consider the character of the land separating the proposed regulated land use from the protected land use(s). The Board may grant a variance from the spacing requirements if natural or man-made conditions, including but not limited to a mountain ridge or highway, or mitigating actions proposed by the developer, offer adequate protection for secondary impacts of the regulated use.

Section 6. Application of Interpretation Power. An appeal from an order, requirement, or decision of the Ordinance Administrator shall be decided by the Board duly supported by competent evidence. In exercising this power, the Board shall act in a prudent manner so that the purposes and intent of the Ordinance shall be served. No decision shall have the effect of varying the terms of the Ordinance or permitting as a matter of right any use otherwise limited or prohibited hereunder.

Section 7. Appeal Stays Further Proceedings. An appeal to the Board of Adjustment from a decision or determination of the Ordinance Administrator stays all proceedings in furtherance of the decision or determination appealed from, except as provided in Section 8, during the pendency of the appeal.

Section 8. Exceptions to Stay of Action. An appeal to the Board of Adjustment of a decision or determination of the Ordinance Administrator shall not stay proceedings in furtherance of the decision or determination appealed from, if the Ordinance Administrator certifies either:

- (a) That a stay would cause imminent peril to life or property; or
- (b) That the situation subject to the appeal is transitory in nature and therefore, an appeal would seriously interfere with enforcement of this Ordinance.

In each instance, the Ordinance Administrator shall set forth in the certificate facts to support its conclusion.

Section 9. Application of Special Use Power

- (a) An application for a special use permit shall be submitted to the Board of Adjustment by filing a copy of the application with the Ordinance Administrator.
- (b) Subject to subsection (c), the Board of Adjustment shall issue the requested permit unless it concludes, based upon the information submitted at the hearing, that:
 - (1) The requested permit is not within its jurisdiction, or
 - (2) The application is incomplete, or
 - (3) If completed as proposed in the application, the development will not comply with one or more requirements of this Ordinance (not including those the applicant is not required to comply with under the circumstances specified in Article III, Pre-Existing High Impact Land Uses).
- (c) Even if the Board finds that the application complies with all other provisions of this chapter, it may still deny the permit if it concludes, based upon the information submitted at the hearing, that if completed as proposed, the development, more probably than not:
 - (1) Will materially endanger the public health or safety, or
 - (2) Will substantially injure the value of adjoining or abutting property, or
 - (3) Will not be in harmony with the area in which it is to be located, or
 - (4) Will not be in general conformity with the land-use plan, thoroughfare plan, or other plan officially adopted by the Board of Commissioners.
- (d) The Board shall consider whether the application is complete. If the Board concludes that the application is incomplete and the applicant refuses to provide the necessary information, the application shall be denied. A motion to this effect shall specify either the particular type of information lacking or the particular requirement with respect to which the application is incomplete. A motion to this effect, concurred in by a majority of the Board, shall constitute the Board's finding on this issue. If a

motion to this effect is not made and concurred in by a majority of members, this shall be taken as an affirmative finding by the Board that the application is complete.

- (e) The Board shall consider whether the application complies with all of the applicable requirements of this Ordinance. If a motion to this effect passes by a majority of members, the Board need not make further findings concerning such requirements. If such a motion fails to receive the majority vote or is not made, then a motion shall be made that the application be found not in compliance with one or more requirements of this chapter. Such a motion shall specify the particular requirements the application fails to meet. A separate vote may be taken with respect to each requirement not met by the application. It shall be conclusively presumed that the application complies with all requirements not found by the Board to be unsatisfied through this process. As provided in Subsection 9 (c) if the Board concludes that the application fails to meet one or more of the requirements of this section, the application shall be denied.
- (f) If the Board concludes that all such requirements are met, it shall issue the permit unless it adopts a motion to deny the application for one or more of the reasons set forth in Subsection 9 (c). Such motion shall propose specific findings, based upon the evidence submitted, justifying such a conclusion and is carried by a simple majority vote.
- (g) Subject to Subsection (h), in granting a special use permit, the Board of Adjustment may attach to the permit such reasonable requirements in addition to those specified in this chapter as will ensure that the development in its proposed location:
 - (1) Will not endanger the public health or safety,
 - (2) Will not injure the value of adjoining or abutting property,
 - (3) Will be in harmony with the area in which it is located, and
 - (4) Will be in conformity with the land-use plan, thoroughfare plan, or other plan officially adopted by the Board of Commissioners.
- (h) The Board may not attach additional conditions that modify or alter the specific requirements set forth in this ordinance unless the development in question presents extraordinary circumstances that justify the variation from the specified requirements.
- (i) Without limiting the foregoing, the Board may attach to a permit a condition limiting the permit to a specified duration.
- (j) All additional conditions or requirements shall be entered on the permit.
- (k) All additional conditions or requirements authorized by this Section are enforceable in the same manner and to the same extent as any other applicable requirements of this Ordinance.

- (l) A vote may be taken on application conditions or requirements before consideration of whether the permit should be denied for any of the reasons set forth in Subsections (b) or (c).

Section 10. Appeals of Board Actions. Every decision of the Board shall be subject to review at the instance of any aggrieved party in the Superior Court by proceedings in the nature of a petition for writ of certiorari. Such proceedings in the Superior Court shall be initiated within thirty (30) days of the filing of the decision in the office of the Ordinance Administrator or the delivery of the notice required in Article VI, Section 3, whichever is later. Appeals not received within this thirty (30) day period are not timely. The Superior Court is authorized to stay enforcement of this ordinance during the pendency of an appeal from the decision of the Board of Adjustment upon a hearing and the posting of a bond sufficient to the Court which will adequately protect the interests of the County.

ARTICLE VI

ENFORCEMENT AND PENALTIES

Section 1. Administration and Enforcement. The Ordinance Administrator shall be responsible for the administration and enforcement of this ordinance.

If the Ordinance Administrator shall determine that any of the provisions of this ordinance are being violated, he shall notify in writing the person responsible for such violation, indicating the nature of the violation and ordering the action necessary to within ten (10) working days correct the violation. He may order the discontinuance of illegal use of land, buildings, or structures; the removal of illegal buildings or structures or of addition, alterations, or structural changes thereto; the discontinuance of any illegal work being done; and may take any other action authorized by this ordinance to insure compliance with, or to prevent violation of, its provisions.

Section 2. Conflict with Other Laws. Wherever the provisions or application of this ordinance impose higher standards than are required in any other local ordinance or regulation, the provisions or application of this ordinance shall govern. Wherever the provisions of any other statute or local ordinance or regulation impose higher standards than are required by the provisions or application this ordinance, the provisions of such other statute or local ordinance or regulation shall govern.

Section 3. Penalties. Any person, firm or corporation who violates any provision of any article of this ordinance; or who shall violate or fail to comply with any order made hereunder; or who shall continue to work upon any structure after having received written notice from the Ordinance Administrator to cease work, shall, upon conviction, be guilty of a Class 3 misdemeanor as provided by NCGS § 14-4 and shall be punishable by a fine not to exceed fifty (\$50.00) dollars, or imprisonment not to exceed twenty days. Each day such violation shall be permitted to exist shall constitute a separate offense. Notice of violation shall be sufficient if directed to the owner, the agent of the owner, or the contractor and left at his known place of residence or place of business. In lieu of or in addition to the criminal penalties outlined above, each person violating this ordinance shall be subject to a civil

penalty, under NCGS § 153A-123(c), in the amount of \$200.00 per day. No penalty shall be assessed prior to notice to the violator. For every day a violator is in violation of this ordinance, it shall be considered a separate offense. If the violator does not pay such penalty within 30 days of notification of its assessment by written citation it and any subsequently accruing penalty may be recovered by the County in a civil action in the nature of a debt. Any contest of said penalty shall be by appropriate action taken in the General Court of Justice for Watauga County.

Section 4. Severability Clause. Should any section or provisions of this ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this ordinance as a whole, or any part hereof other than the part so declared to be unconstitutional or invalid.

Section 5. Ordinance Amendments. This ordinance may be amended by the Board of Commissioners following a public hearing on the proposed changes. The Board shall cause notice of the hearing to be published once a week for two successive calendar weeks. The notice shall be published the first time not less than 10 days nor more than 25 days before the date fixed for the hearing. In computing such period, the day of publication is not to be included but the day of the hearing shall be included.

Should any Federal or State regulation or statute incorporated herein by reference or otherwise referred to herein, be changed or amended, or should either require or mandate a different procedure or change or impose new, different or additional requirements, then, in that event, this ordinance shall be deemed to have been amended without further action to have complied with such new, additional or amended requirements.

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AGENDA ITEM 7:

WATAUGA COUNTY PUBLIC LIBRARY ANNUAL REPORT

MANAGER'S COMMENTS:

Ms. Monica Caruso, County Librarian, will present the Watauga County Public Library Annual Report.

The report is for information only; therefore, no action is required.



Shared Mission

The Appalachian Regional Library promotes knowledge, reading, and imagination; supports and encourages life-long learning; and contributes to the sense of community and the economic well-being of Ashe, Wilkes, and Watauga Counties.

Four Service Priorities





Want to get published?

Appalachian Regional Library's Literary Magazine



thingummywut



is now accepting submissions prose, poetry, and visual art for its 7th issue!

- Submissions are open to youth ages 18 and under
- Bring submissions to the Youth Desk at Watauga County Public Library or email them to jwinecoff@arlibrary.org
- Prose must be 2500 words or less
- Artwork may be submitted in its original form or a digital photo of the original may also be turned in.
- Include name, age, and contact information on your submission

Submissions are due by January 15th



reading





Post Card

Dear Brother
How are you?
I hope every body
is well. How's
are the black
chickens. I miss
ol. your brother
J.W. H.

Mr P. E. Heide Jr.
222 Arlington Ave S

Birmingham
Alabama

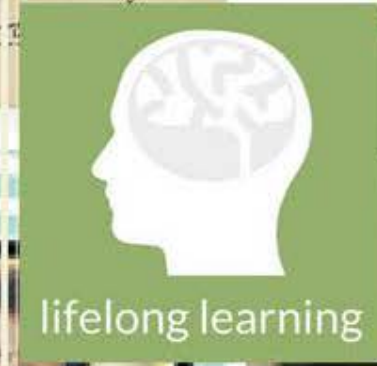


History Research

Using the Internet to start
exploring your Family History

**Tuesday, July 7,
2 pm**

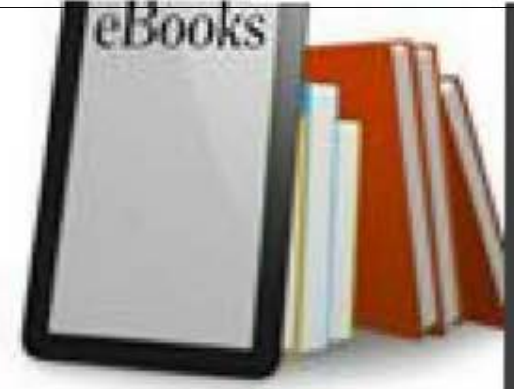
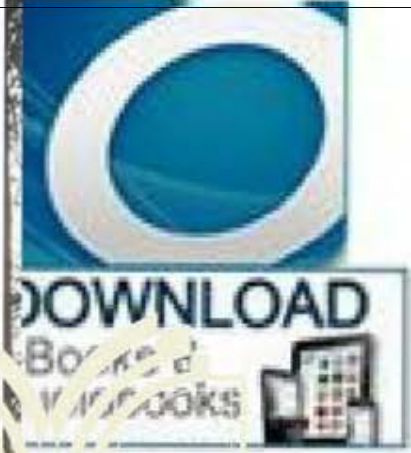
Watauga County Public Library
Meeting Room
with



November 6th
at 4:00 pm
Watauga County
Public Library



Technology Help By Appointment



We Have Ebooks!
Visit



TAKE YOUR WI-FI WITH

Mobile Hotspot



Why rely on public hotspots for Wi-Fi when you can bring your own with you, wherever you go?

2 week check out, no renewals

Make a reservation

\$5 a day overdue fine



Thank you for your support!

Save the date:

*Friday, April 7th at 9:30 am
for a library open house!*

AGENDA ITEM 8:

SHERIFF'S OFFICE VEHICLE PURCHASE REQUEST

MANAGER'S COMMENTS:

Captain Kelly Redmon will present a bid for a 2017 Chevrolet Silverado 2500 Crew Cab 4WD pickup from Ben Mynatt Chevrolet the North Carolina Sheriff's Association vendor. The cost for the vehicle including tax and tags is \$29,818.46. The current cost exceeds the budgeted amount and therefore a budget amendment will be forthcoming recognizing additional narcotics funds.

Board approval is required to award the bid for a 2017 Chevrolet Silverado 2500 Crew Cab 4WD pickup in the amount of \$29,818.46 to Ben Mynatt Chevrolet the North Carolina Sheriff's Association vendor.



WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD
BOONE, NORTH CAROLINA 28607
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.
SHERIFF

To: Deron Geouque- Watauga County Manager
From: Captain Kelly Redmon
Ref: Narcotics Division Vehicle Purchase



The Watauga Co. Sheriff's Office requests Board of Commissioners approval to purchase a 2017 Chevrolet Silverado 2500 Crew Cab 4 WD pickup from Ben Mynatt Chevrolet on the NC Sheriff's Association Contract #17-03-0912.

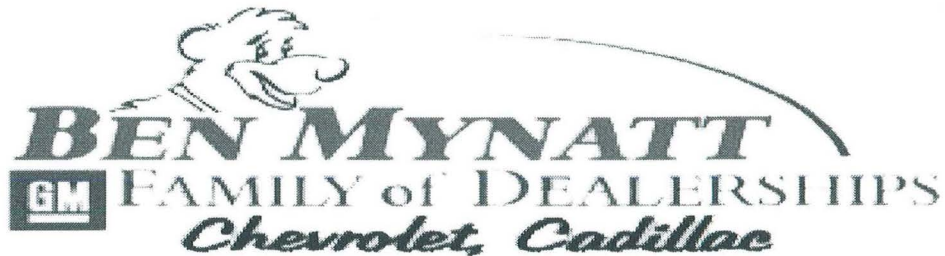
The price of the truck is \$28,935.40 plus \$868.06 for taxes and \$15.00 for tag. Totaling \$29,818.46.

Initially when I budget for this vehicle I had priced a 2017 Ford F150 but delayed purchasing it during the time that other budgeted vehicles were purchased because the vehicle would be utilized by plain clothes officer working narcotics enforcement.

In speaking with the narcotics officers it was suggested that a vehicle outside of normal fleet vehicles (Ford) might be looked at for their usage.

I looked into pricing of the Chevrolet products and discovered that the above vehicle meets their requirements. I had initially budgeted \$28,000 in the line item for a vehicle, however in my delay the pricing increased.

As a result, I am requesting that other narcotics funds be recognized in order to compensate for the deficit of \$1,818.46



281 Concord Parkway S., Concord, NC 28027

Phone 704-786-2151 * Fax 704-262-4820

Cell: 704-668-2270

Email mzalewski@benmynatt.com

December 7, 2016

To: Captain Kelly G. Redmon
Watauga Co. Sheriff's Office
Boone, NC

RE: NC Sheriff's Association Contract #17-03-0912, Spec #12

As per the NC Sheriff's contract; the price on one (1) 2017 Chevrolet 4WD 2500 Crew Cab WT delivered to your location is \$28,935.40. This includes delivery to your location with a minimum of ¼ tank of fuel. Pricing does not include any taxes, tag or registration fees.

The vehicle is as follows;

2017 Silverado 2500 Crew Cab 4WD pickup model # CK25743 with all standard equipment for the WT model.

The following options have been added:

Option PCR; Work Truck Fleet Convenience Package

Package Contains:

Heated Power Mirrors

Remote Keyless Entry

Remote Locking Tailgate

The price of stated options are included in total price listed above.

Thank you,
Mike Zalewski

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AGENDA ITEM 9:**REQUEST TO APPLY FOR A NORTH CAROLINA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES GRANT****MANAGER'S COMMENTS:**

Ms. Pamela Thomas, Recycling Coordinator, will seek authorization from the Board to submit a grant to the North Carolina Department of Environment and Natural Resources for four (4) 30-yard roll off containers for the Board of Education. Roll offs would be placed at Parkway, Green Valley, and Blowing Rock Elementary Schools with the fourth to serve as a trade out for emptying the other three. County staff would be responsible for servicing the roll off containers thus freeing up School staff for other job duties. No County funds are requested for this project.

Board approval is requested to submit a grant to the North Carolina Department of Environment and Natural Resources Community Waste Reduction and Recycling Grant in the amount of \$20,000 for four (4) 30 yard roll off containers with the required \$4,160 match to come from the Board of Education.

Watauga County Sanitation
Recycling Office

Memo

To: Deron Geouque
From: Pamela Thomas, Recycling Coordinator
cc: JV Potter, Donna Watson
Date: February 14, 2017
Re: Request for Permission to Apply for Grant related to School Recycling

This is a request to apply for grant funds from the North Carolina Department of Environment and Natural Resources “**2017 Community Waste Reduction and Recycling Grant**” to assist Watauga County Board of Education with the purchase of four (4) 30 yard roll off containers. The 30 yard roll off containers would be purchased for the use and placement at 3 elementary schools; Parkway, Green Valley and Blowing Rock Elementary Schools. The containers would be used to collect recyclable materials including paper, plastic, metal, and cardboard. The containers would be transferred to the Recycling Center by Watauga County Sanitation Department employees, with a system in place to keep track of the tonnage amounts of recycled paper, plastic, metal and cardboard for our schools receiving the roll offs.

Overall Project Cost: Estimated at \$24,160.00

*See Attached Quote Breakdown.

Total Proposed Grant Request: \$20,000

County Match: \$0.00

School Board Match: \$4,160.00 = 20% of grant total + anything in excess of funded amount.

Project Budget*:

Item	State Grant Award	Cash Match (20%+)	Total
4, 30 yd Roll Off Recycling Containers	\$20,000.00	\$4,160.00	24,160.00
TOTALS		\$4,160.00	\$24,160.00

AGENDA ITEM 10:**WEST ANNEX ROOF DESIGN REQUEST**

Mr. Robert Marsh, Maintenance Director, will request the Board approve an agreement with MRC to provide design services for roof and HVAC improvements for the West Annex building. MRC provided design and construction oversight for the AppalCart facility. Staff was very satisfied with the services rendered by MRC. MRC has provided design, oversight, and inspection services for Appalachian State University and Watauga County Schools System.

Staff recommends entering into an agreement with MRC for design services for the installation of a sloped metal roof system for the West Annex in the amount of \$32,100. \$27,000 was allocated in the FY 2016-2017 budget with the overage to come from within the Maintenance Department budget.

North Carolina General Statute 143-64.31 requires the hiring of architectural, engineering, surveying, construction management at risk services, design-build services, and public-private partnership construction services to be selected on the basis of demonstrated competence and qualification for the type of professional services required without regard to fee. However, NCGS 143-64.32 allows for an exemption on the above requirement in writing when an estimated professional fee is in an amount less than fifty thousand dollars (\$50,000).

Board action is required to enter into an agreement for design services for a metal roof system for the West Annex building in the amount of \$32,100 and exempt the project in accordance with NCGS 143-64.32.

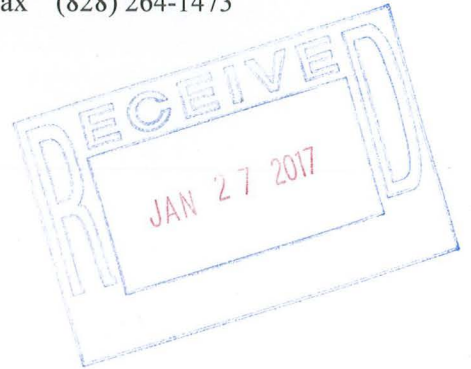


WATAUGA COUNTY


MAINTENANCE DEPARTMENT

969 West King St., Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

MEMORANDUM



TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director 

DATE: January 27, 2017

RE: West Annex Roof Design Recommendation

BACKGROUND

Staff requires the assistance of an engineering firm with detailed knowledge of commercial roofing systems for the purpose of surveying the West Annex to determine the best alternative for a long lasting, weather tight roof system for the West Annex Building (Agricultural Services Building).

The scope of services needed includes the design of a new sloped roof with metal roof panels and associated mechanical engineering design. North Carolina requires the design process be completed by a registered engineer, because the structure of the building will be affected by the new roofing system. Also, there are five HVAC units that are scheduled for replacement due to age. A mechanical engineer working as a sub-consultant to the roof engineer will design and oversee the replacement of these units. The County has contracted with Metal Roofing Consultants on several past projects with excellent results. MRC has vast experience in designing, managing and inspecting roof projects. MRC has completed projects at Appalachian State University, Mountain View Elementary, BREMCO (reengineering), Mabel Elementary, Cove Creek Elementary, Old Cove Creek Gym and the Old AppalCart Building.

FISCAL IMPACT

The FY 16-17 budget includes \$27,000 for roofing and HVAC design services. MRC's estimated fee to provide roofing and HVAC design is \$32,100. They have agreed to work for a negotiated sum provided they are selected to provide design services. North Carolina procurement regulations prohibit the County from negotiating the sum prior to selection.

RECOMMENDATION

Staff recommends the County enter into an agreement with MRC for design services for the installation of a sloped metal roof system for the West Annex building.

Metal Retrofit Roof Budget

Date: February 14, 2017

Owner: Watauga County Government

Address: 969 West King St.
Boone, NC 28607

Contact: Robert Marsh

Project: Agricultural Extension Building (W. Annex)
969 West King Street
Boone, NC 28607

A. Description:

a. Existing:

The roof is flat in nature with a slight slope to the back of the building where exterior gutters are located and tied into underground drainage. There appears to be 4 individual roof areas. The ages of these individual roof areas are not known exactly, but are assumed to be approximately 20 years. The existing roof membranes are an EPDM or PVC material. The existing structure is steel framed with steel bar joist, with the bar joist running from the front of the building to the gutters in the rear. There are approximately five (5) HVAC units on the main roof, along with three (3) fan units and five (5) vent stacks. The area of the Agricultural Extension Building roof is approximately 9,500 SF.

b. Proposed:

MRC proposes to design, bid, and administer the construction of a ½" in 12" sloped metal roof, covering the existing flat roof without removing the existing roof. Since the existing roof will not be removed, the interior activities will be able to proceed as normal. All necessary ridge, eave, rake, and other flashings will be included in the design package and roof budget. A light weight steel sub-structural system will be designed and installed to be directly attached to the existing building bar joist. The system would include an additional 6"

of fiberglass insulation and a standing seam metal roof system that will last well over 60 years in your local environment. Please visit MRC's website to view explanations of the metal roof retrofit process, see pictures of its application, and watch videos of the process during construction.

MRC will solicit HVAC professional design work from Stanford White Engineers to replace/relocate the existing HVAC mechanical equipment serving these building areas. The below HVAC Replacement Costs are an allowance budget for the repair/replacement work plus an allowance for Stanford White engineering. It will be adjusted after the HVAC design work is finalized and approved by the owner and more accurate contract budgeting can be accomplished. The curbs associated with the new mechanical units are included in the Metal Roof Budget Costs.

B. Metal Roof Budget Costs:

a. Roof Construction:

- i. Unit Price = \$18.00/SF
- ii. Size = 9,500 SF
- iii. Budget Price = \$171,000
- iv. Contingency = \$ 5,000
- v. Total = \$176,000

b. Engineering/ Administrative Services:

- i. Budget Price = \$22,600
 - 1. Includes normal MRC coordination with the mechanical engineer to insure proper coordination with the metal roof system, as well as contract administration associated with this work.
 - 2. Deduction if design work done in conjunction with design work for the Human Services Building = \$2,000
 - 3. Design = 10,500
 - 4. Construction Administration = \$12,100

c. Total Metal Roof Cost:

- i. Combined Construction & Engineering = **\$198,600**

C. HVAC Replacement Costs:

- a. HVAC replacement budget= \$60,000
 - i. Per Robert Marsh 9/30/16
- b. Engineering Design = \$ 9,500
- c. Total HVAC Replacement Cost = **\$69,500**

D. Total Project Budget Costs = **\$268,100**

E. Summary:

This budget pricing is preliminary in nature based on drawings available and aerial photography. This pricing is not a guarantee that the roof can be constructed for the budget pricing, but does reflect MRC's best estimate of these costs based on the information stated above and their knowledge of what like projects are currently costing. During the actual engineering phase this budget would be revised and the owner would be notified accordingly. When the final design is finalized MRC will again re-budget the project, based on this final design, and inform the owner. The owner will then direct MRC whether they wish to enter into the bidding stage in order to obtain competitive bids from qualified contractors.

Thank you very much for the opportunity to prepare these budget numbers for your county in order to consider the possibility of adding a sloped metal roof over your existing metal roof. It is MRC's opinion that such a roof, when properly designed and installed, will provide the lowest life cycle cost roof that will continue to perform for well over sixty (60) years.

Charles R. Howard

Charles R. Howard, PE
President

Roof Cost Analysis - Flat v Sloped Metal

Customer: **Watauga County Government**

Building Agricultural Building Date 1/26/2017 Size (SF) 9,500										
Roof system	Present Cost	Roof Maint. (20 years)	2nd Roof (@ year 20)	Total Cost (@ year 20)	Roof Maint. (20 years)	Replacement (@ yr. 40)	Total Cost (@ year 40)	Roof Maint. (20 years)	2nd Roof (@ year 60)	Total Cost (@ year 60)
	(W/O Engr)									
Flat roof	\$ 114,000	\$ 22,800	\$ 57,000	\$ 193,800	\$ 22,800	\$ 142,500	\$ 359,100	\$ 22,800	\$ 71,250	\$ 453,150
Unit Cost	\$ 12.00	\$ 0.12	\$ 6.00		\$ 0.12	\$ 15.00		\$ 0.12	\$ 7.50	
	Replace	(\$/SF/yr)		Maint/repair	(\$/SF/yr)		Maint/replace			Maint/repair
Sloped Metal	\$ 152,000	\$ 1,900	\$ -	\$ 153,900	\$ 1,900	\$ -	\$ 155,800	\$ 1,900	\$ -	\$ 157,700
Unit Cost	\$ 16.00	\$ 0.01	\$ -	Maint.	\$ 0.01	\$ -	Maint.	\$ 0	\$ -	Maint.
Total \$ Savings	\$ (38,000)	\$ 20,900	\$ 57,000	\$ 39,900	\$ 20,900	\$ 142,500	\$ 203,300	\$ 20,900	\$ 71,250	\$ 295,450
Metal/Flat	33.33%			-20.59%			-56.61%			-65.20%
	(More)			(Less)			(Less)			(Less)

Assumptions: 1) **Metal Roof** - Add slope to the flat roof, without removing the existing roof, by using a light gage steel framing system. Install a standing seam metal roof with an additional amount of unfaced fiberglass insulation (6").

2) **Flat Roof** - Total removal to the deck (required by code), additional insulation to meet current energy code, and installation of a modified bitumun roof. Roof replacement at year 20 to be a recovery roof only and at year 40 another total rear off and replacement. Finally at age 60, another roof recovery.

3) **Summary** - The metal retrofit roof could cost an additional \$38 K initially, but will be \$40K less expensive in 20 years, \$203K less expensive in 40 years, and a total of \$295K less expensive in 60 years. The metal roof during this period will only require minimal maintenance at at age 60 will still have at least 60 more years life.



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AGENDA ITEM 11:

TAX MATTERS

A. Monthly Collections Report

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.

The reports are for information only; therefore, no action is required.


Monthly Collections Report

Watauga County

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report January 2017

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
General County					
Taxes 2016	4,891,098.97	75.56%	25,314,322.00	94.13%	93.62%
Prior Year Taxes	29,772.15		419,228.24		
Solid Waste User Fees	427,655.75	68.88%	2,331,708.72	92.30%	92.01%
Green Box Fees	754.14	NA	5,313.02	NA	NA
Total County Funds	\$5,349,281.01		\$28,070,571.98		
Fire Districts					
Foscoe Fire	77,840.64	75.50%	432,907.21	94.44%	94.25%
Boone Fire	136,085.80	72.92%	831,558.08	94.23%	93.80%
Fall Creek Service Dist.	2,456.74	69.50%	8,512.07	88.48%	90.35%
Beaver Dam Fire	14,595.28	58.10%	94,789.74	90.59%	90.61%
Stewart Simmons Fire	42,809.66	81.40%	117,305.93	92.20%	90.99%
Zionville Fire	16,844.37	65.14%	103,363.87	91.85%	91.67%
Cove Creek Fire	37,449.07	68.64%	220,314.37	92.61%	92.31%
Shawneehaw Fire	17,566.75	73.08%	88,539.62	93.07%	92.88%
Meat Camp Fire	27,686.65	59.65%	185,364.32	90.76%	90.31%
Deep Gap Fire	23,473.94	64.99%	172,075.67	93.04%	93.23%
Todd Fire	11,260.97	74.40%	57,951.18	93.65%	92.76%
Blowing Rock Fire	80,697.42	77.72%	444,970.72	95.01%	94.03%
M.C. Creston Fire	888.85	48.98%	5,954.67	85.21%	79.34%
Foscoe Service District	10,701.14	76.94%	67,351.74	95.43%	94.33%
Beech Mtn. Service Dist.	629.06	94.11%	1,430.99	97.32%	51.92%
Cove Creek Service Dist.	21.50	100.00%	324.15	100.00%	100.00%
Shawneehaw Service Dist	573.38	26.44%	4,800.14	74.13%	75.02%
	\$499,124.48		\$2,829,002.40		
Towns					
Boone	1,215,702.03	83.98%	5,489,107.29	95.94%	95.52%
Municipal Services	14,476.73	57.46%	121,264.99	92.01%	91.83%
Boone MV Fee	0.00	NA	2,092.77	NA	NA
Blowing Rock	0.00	NA	2,465.40	NA	NA
Seven Devils	0.00	NA	1,532.21	NA	NA
Beech Mountain	0.00	NA	5,036.65	NA	NA
Total Town Taxes	\$1,230,178.76		\$5,621,499.31		
Total Amount Collected	\$7,078,584.25		\$36,521,073.69		

 Tax Collections Director

 Tax Administrator

AGENDA ITEM 11:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Mr. Warren will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

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WATAUGA COUNTY
RELEASES - 01/01/2017 TO 01/31/2017

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1584700 DISH NETWORK LLC DISH NETWORK TAX DEPT PO BOX 6623 ENGLEWOOD, CO 80155	PP 2016	2975	01/31/2017			0	C02	528.12
	584700999			F02			G01	356.41
	TAX RELEASES				6013		F02	136.21
	SYSTEM CALCULATED WRONG						F07	112.44
							F01	112.33
								1,245.51
1621796 FALLS, JEFFERY STEVEN 2061 BROWNSTONE COURT GASTONIA, NC 28054	PP 2016	3508	01/31/2017			0	SWF	80.00
	621796999			F12			G01	7.61
	TAX RELEASES				6012		F12	1.22
	SOLD IN 2015 TO HOLLAR, ALICIA						G01L	.76
							F12L	.12
								89.71
1077395 HICKS, WALTER MACK 246 DUSTY RD BOONE, NC 28607-7993	RE 2016	43270	01/31/2017			76,800	F02	46.08
	2921-62-2905-000			F02			G01	240.38
	ELDERLY OR DISABLED EXEMPTION				6011			
	SHOULD RECEIVE ELDERLY EXEMPTION							286.46
1760535 LIPPARD, NOAH M. 259 KEYSTONE DR BOONE, NC 28607	PP 2016	872	01/31/2017			12,110	C02	49.65
	1650			C02			G01	37.90
	TAX RELEASES				6010			
	INCORRECT VALUE ON TRAILER							87.55
1594259 MILLER, SANDRA L .SANDRA L MILLER REVOCABLE LIVING TRUST 931 SCENIC DR VILAS, NC 28692	RE 2011	20387	01/31/2017			38,800	FS1	19.40
	1991-00-2591-000			FS1			G01	121.44
	REFUND RELEASE				6023			
	INCORRECT SQAURE FOOTAGE							140.84
1594259 MILLER, SANDRA L .SANDRA L MILLER REVOCABLE LIVING TRUST 931 SCENIC DR VILAS, NC 28692	RE 2012	20316	01/31/2017			38,800	FS1	19.40
	1991-00-2591-000			FS1			G01	121.44
	REFUND RELEASE				6022			
	INCORRECT SQAURE FOOTAGE							140.84
1594259 MILLER, SANDRA L .SANDRA L MILLER REVOCABLE LIVING TRUST 931 SCENIC DR VILAS, NC 28692	RE 2013	29304	01/31/2017			38,800	FS1	19.40
	1991-00-2591-000			FS1			G01	121.44
	REFUND RELEASE				6021			
	INCORRECT SQUARE FOOTAGE							140.84
1594259 MILLER, SANDRA L .SANDRA L MILLER REVOCABLE LIVING TRUST 931 SCENIC DR VILAS, NC 28692	RE 2014	20440	01/31/2017			100,600	FS1	50.30
	1991-00-2591-000			FS1			G01	314.88
	REFUND RELEASE				6020			
	INCORRECT SQUARE FOOTAGE							365.18

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WATAUGA COUNTY
RELEASES - 01/01/2017 TO 01/31/2017

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1594259 MILLER, SANDRA L .SANDRA L MILLER REVOCABLE LIVING TRUST 931 SCENIC DR VILAS, NC 28692	RE 2015	20462	01/31/2017			100,600	50.30
	1991-00-2591-000			FS1		G01	314.88
	REFUND RELEASE INCORRECT SQUARE FOOTAGE				6019		365.18
1594259 MILLER, SANDRA L .SANDRA L MILLER REVOCABLE LIVING TRUST 931 SCENIC DR VILAS, NC 28692	RE 2016	20486	01/31/2017			38,800	19.40
	1991-00-2591-000			FS1		G01	121.44
	REFUND RELEASE INCORRECT SQ FOOTAGE				6015		140.84
1594259 MILLER, SANDRA L .SANDRA L MILLER REVOCABLE LIVING TRUST 931 SCENIC DR VILAS, NC 28692	RE 2016	20486	01/31/2017			-38,800	-19.40
	1991-00-2591-000			FS1		G01	-121.44
	REFUND RELEASE INCORRECT SQ FOOTAGE Reversal of release				6017 6015		-140.84
1594259 MILLER, SANDRA L .SANDRA L MILLER REVOCABLE LIVING TRUST 931 SCENIC DR VILAS, NC 28692	RE 2016	20486	01/31/2017			100,600	50.30
	1991-00-2591-000			FS1		G01	314.88
	REFUND RELEASE INCORRECT SQUARE FOOTAGE				6018		365.18
1632087 MUTH, DEBORAH ROBERTS .DEBORAH ROBERTS MUTH TRUST 1595 LINKSIDE DR ATLANTIC BEACH, FL 32233	RE 2012	6666	01/31/2017			21,300	10.65
	1899-36-1012-000			F01		G01	66.67
	REFUND RELEASE INCORRECT SQUARE FOOTAGE				6008		77.32
1632087 MUTH, DEBORAH ROBERTS .DEBORAH ROBERTS MUTH TRUST 1595 LINKSIDE DR ATLANTIC BEACH, FL 32233	RE 2013	30703	01/31/2017			21,300	10.65
	1899-36-1012-000			F01		G01	66.67
	REFUND RELEASE INCORRECT SQUARE FOOTAGE				6007		77.32
1632087 MUTH, DEBORAH ROBERTS .DEBORAH ROBERTS MUTH TRUST 1595 LINKSIDE DR ATLANTIC BEACH, FL 32233	RE 2014	6711	01/31/2017			20,500	10.25
	1899-36-1012-000			F01		G01	64.17
	REFUND RELEASE INCORRECT SQUARE FOOTAGE				6006		74.42
1632087 MUTH, DEBORAH ROBERTS .DEBORAH ROBERTS MUTH TRUST 1595 LINKSIDE DR ATLANTIC BEACH, FL 32233	RE 2015	6719	01/31/2017			20,500	10.25
	1899-36-1012-000			F01		G01	64.17
	REFUND RELEASE INCORRECT SQUARE FOOTAGE				6005		74.42
1632087 MUTH, DEBORAH ROBERTS .DEBORAH ROBERTS MUTH TRUST 1595 LINKSIDE DR ATLANTIC BEACH, FL 32233	RE 2016	6748	01/31/2017			20,500	10.25
	1899-36-1012-000			F01		G01	64.17
	TAX RELEASES INCORRECT SQUARE FOOTAGE				6004		74.42

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WATAUGA COUNTY
RELEASES - 01/01/2017 TO 01/31/2017

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1620877 POWDER HORN MOUNTAIN PROPERTY OWNERS ASS 1568 POWDER HORN MTN RD DEEP GAP, NC 28618	RE 2016	1000034	01/31/2017			22,100	F05	11.05
		2859-62-1189-000		F05			G01	69.17
	TAX RELEASES				6009			
	DOUBLE BILLED IN ERROR							80.22
1606099 VIOLA, CYNTHIA J VIOLA, ANDREW JOSEPH PO BOX 918 WAKE FOREST, NC 27588	PP 2015	1260	01/31/2017			0	G01	22.04
		171468600		FS8			FS8	3.52
	TAX RELEASES				6024		SWF	80.00
	LISTED UNDER jERRY DEAN ANDERSON						G01L	2.20
							FS8L	.35
								108.11
1606099 VIOLA, CYNTHIA J VIOLA, ANDREW JOSEPH PO BOX 918 WAKE FOREST, NC 27588	PP 2016	1458	01/31/2017			0	G01	22.04
		171468600		FS8			FS8	3.52
	TAX RELEASES				6025		SWF	80.00
	BILLED UNDER JERRY WAYNE ANDERSON						G01L	2.20
							FS8L	.35
								108.11
1543403 WINTER, WALTER WINTER, MARIE 200 WINTERBERRY TRL BOONE, NC 28607	PP 2016	721	01/31/2017			0	F01	1.50
		1402		F01			G01	9.39
	TAX RELEASES				6014		F01L	.15
	SOLD IN 2015						G01L	.94
DETAIL SUMMARY	COUNT: 21	RELEASES - TOTAL				633,310		3,913.61

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RELEASES - 01/01/2017 TO 01/31/2017

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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2011	RE	FS1	FOSCOE SERV DIST RE	19.40
2011	RE	G01	WATAUGA COUNTY RE	121.44
			2011 TOTAL	140.84
2012	RE	F01	FOSCOE FIRE RE	10.65
2012	RE	FS1	FOSCOE SERV DIST RE	19.40
2012	RE	G01	WATAUGA COUNTY RE	188.11
			2012 TOTAL	218.16
2013	RE	F01	FOSCOE FIRE RE	10.65
2013	RE	FS1	FOSCOE SERV DIST RE	19.40
2013	RE	G01	WATAUGA COUNTY RE	188.11
			2013 TOTAL	218.16
2014	RE	F01	FOSCOE FIRE RE	10.25
2014	RE	FS1	FOSCOE SERV DIST RE	50.30
2014	RE	G01	WATAUGA COUNTY RE	379.05
			2014 TOTAL	439.60
2015	RE	F01	FOSCOE FIRE RE	10.25
2015	RE	FS1	FOSCOE SERV DIST RE	50.30
2015	RE	G01	WATAUGA COUNTY RE	379.05
2015	PP	FS8	SHAWNEEHAW SERV DIST PP	3.52
2015	PP	FS8L	SHAWNEEHAW SERV DIST LATE LIST	.35
2015	PP	G01	WATAUGA COUNTY PP	22.04
2015	PP	G01L	WATAUGA COUNTY LATE LIST	2.20
2015	PP	SWF	SANITATION USER FEE	80.00
			2015 TOTAL	547.71
2016	RE	F01	FOSCOE FIRE RE	10.25
2016	RE	F02	BOONE FIRE RE	46.08
2016	RE	F05	STEWART SIMMONS FIRE RE	11.05
2016	RE	FS1	FOSCOE SERV DIST RE	50.30
2016	RE	G01	WATAUGA COUNTY RE	688.60
2016	PP	C02	BOONE PP	577.77
2016	PP	F01	FOSCOE FIRE PP	113.83
2016	PP	F01L	FOSCOE FIRE LATE LIST	.15
2016	PP	F02	BOONE FIRE PP	136.21
2016	PP	F07	COVE CREEK FIRE PP	112.44
2016	PP	F12	BLOWING ROCK FIRE PP	1.22
2016	PP	F12L	BLOWING ROCK FIRE LATE LIST	.12
2016	PP	FS8	SHAWNEEHAW SERV DIST PP	3.52
2016	PP	FS8L	SHAWNEEHAW SERV DIST LATE LIST	.35
2016	PP	G01	WATAUGA COUNTY PP	433.35
2016	PP	G01L	WATAUGA COUNTY LATE LIST	3.90
2016	PP	SWF	SANITATION USER FEE	160.00
			2016 TOTAL	2,349.14
			SUMMARY TOTAL	3,913.61

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WATAUGA COUNTY
RELEASES - 01/01/2017 TO 01/31/2017

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
C02	2016	C02	BOONE PP	49.65
C02	2016	G01	WATAUGA COUNTY PP	37.90
			87.55	
C02 TOTAL				
F01	2012	F01	FOSCOE FIRE RE	10.65
F01	2012	G01	WATAUGA COUNTY RE	66.67
F01	2013	F01	FOSCOE FIRE RE	10.65
F01	2013	G01	WATAUGA COUNTY RE	66.67
F01	2014	F01	FOSCOE FIRE RE	10.25
F01	2014	G01	WATAUGA COUNTY RE	64.17
F01	2015	F01	FOSCOE FIRE RE	10.25
F01	2015	G01	WATAUGA COUNTY RE	64.17
F01	2016	F01	FOSCOE FIRE RE	11.75
F01	2016	F01L	FOSCOE FIRE LATE LIST	.15
F01	2016	G01	WATAUGA COUNTY RE	73.56
F01	2016	G01L	WATAUGA COUNTY LATE LIST	.94
			389.88	
F01 TOTAL				
F02	2016	C02	BOONE PP	528.12
F02	2016	F01	FOSCOE FIRE PP	112.33
F02	2016	F02	BOONE FIRE RE	182.29
F02	2016	F07	COVE CREEK FIRE PP	112.44
F02	2016	G01	WATAUGA COUNTY RE	596.79
			1,531.97	
F02 TOTAL				
F05	2016	F05	STEWART SIMMONS FIRE RE	11.05
F05	2016	G01	WATAUGA COUNTY RE	69.17
			80.22	
F05 TOTAL				
F12	2016	F12	BLOWING ROCK FIRE PP	1.22
F12	2016	F12L	BLOWING ROCK FIRE LATE LIST	.12
F12	2016	G01	WATAUGA COUNTY PP	7.61
F12	2016	G01L	WATAUGA COUNTY LATE LIST	.76
F12	2016	SWF	SANITATION USER FEE	80.00
			89.71	
F12 TOTAL				
FS1	2011	FS1	FOSCOE SERV DIST RE	19.40
FS1	2011	G01	WATAUGA COUNTY RE	121.44
FS1	2012	FS1	FOSCOE SERV DIST RE	19.40
FS1	2012	G01	WATAUGA COUNTY RE	121.44
FS1	2013	FS1	FOSCOE SERV DIST RE	19.40
FS1	2013	G01	WATAUGA COUNTY RE	121.44
FS1	2014	FS1	FOSCOE SERV DIST RE	50.30
FS1	2014	G01	WATAUGA COUNTY RE	314.88
FS1	2015	FS1	FOSCOE SERV DIST RE	50.30
FS1	2015	G01	WATAUGA COUNTY RE	314.88
FS1	2016	FS1	FOSCOE SERV DIST RE	50.30
FS1	2016	G01	WATAUGA COUNTY RE	314.88
			1,518.06	
FS1 TOTAL				

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WATAUGA COUNTY
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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT
FS8	2015	FS8 SHAWNEEHAW SERV DIST PP	3.52
FS8	2015	FS8L SHAWNEEHAW SERV DIST LATE LIST	.35
FS8	2015	G01 WATAUGA COUNTY PP	22.04
FS8	2015	G01L WATAUGA COUNTY LATE LIST	2.20
FS8	2015	SWF SANITATION USER FEE	80.00
FS8	2016	FS8 SHAWNEEHAW SERV DIST PP	3.52
FS8	2016	FS8L SHAWNEEHAW SERV DIST LATE LIST	.35
FS8	2016	G01 WATAUGA COUNTY PP	22.04
FS8	2016	G01L WATAUGA COUNTY LATE LIST	2.20
FS8	2016	SWF SANITATION USER FEE	80.00
		FS8 TOTAL	216.22
		SUMMARY TOTAL	3,913.61

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AGENDA ITEM 12:

REQUEST TO SURPLUS EQUIPMENT

MANAGER'S COMMENTS:

Ms. Margaret Pierce, Finance Director, will request the Board surplus a 2008 Condor front loader trash truck.

Board action is required to surplus the 2008 Condor front loader trash truck at which time the vehicle will be offered for sale on GovDeals.



WATAUGA COUNTY

FINANCE OFFICE

814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Margaret Pierce, Finance Director
SUBJECT: Surplus Property
DATE: February 21, 2017

This is a request to surplus County property - 2008 Condor Front Loader trash truck. I request the Board of Commissioners declare the item surplus and approve disposal by electronic auction on GovDeals. This approval is necessary as we anticipate the sale price on the truck could exceed the County resolution allowing the County Manager to approve surplus under \$30,000.

Board action is requested.

AGENDA ITEM 13:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Sheriff's Office Requested Award to Retiring Officer

MANAGER'S COMMENTS:

G.S. 20-187.2, as included in your packets, allows governing bodies of a law enforcement agency to award a retiring member the service side arm at a price determined by the governing body. Captain Al Reed is retiring March 1, 2017. The Sheriff's Office requests that his respective side arm and badge be awarded upon his retirement and that the Board set the price of the side arm at \$1.

Board action is required to make this award.

Anita.Fogle

From: Dee.Rominger
Sent: Thursday, February 16, 2017 2:23 PM
To: Deron.Geouque
Cc: Len.Hagaman; Kelly Redmon; Tammy.Adams; Anita.Fogle
Subject: Captain Reed Service Weapon

Deron,

After consulting with Sheriff Hagaman please consider honoring the below request.

As you are aware, Captain Allen Reed will retire from the Sheriff's Office on March 1, 2017 after 27 years of service to law enforcement. It is customary that the Sheriff's Office award its' retiring law enforcement officers their service weapon as a token of their dedicated service to the citizens of Watauga County.

The Watauga County Sheriff's Office is formally requesting that Captain Allen Reed's issued service sidearm, a Remington 870 shotgun (serial number A665752M) be declared surplus for the purpose of retirement presentation in accordance with North Carolina General Statute 20-187.2.

We deeply appreciate the County Commissioners honoring Captain Allen Reed for his many years of dedicated service and we would like to express our heartfelt thanks for Captain Reed's dedication and service to the citizens of Watauga County.

Captain Dee Dee Rominger
Criminal Investigation Unit
Watauga County Sheriff's Office
184 Hodges Gap Road
Boone, NC 28607
Office: 828-265-7604
Fax: 828-263-5345

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that might be sent in response to it may be considered public record and as such are subject to request and review by, and disclosure to, third parties.

AGENDA ITEM 13:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Boards and Commissions

MANAGER'S COMMENTS:

Tourism Development Authority

The terms of Matt Vincent and Greg Tarbutton on the Watauga County Tourism Development Authority (TDA) will expire on February 28, 2017. Both Mr. Vincent and Mr. Tarbutton are willing to continue to serve on the TDA board, and both are eligible for re-appointment to a 3-year term. With the recent changes to the TDA Bylaws a new board seat is also available for appointment. This appointment is also a 3 year term beginning March 1, 2017. One of the 3 appointments has to be a person that is involved in the promotion of tourism or whose business is engaged in some element of the tourism product. The other two seats don't carry any specific requirements, since our TDA board currently meets the requirements for 3 members who collect the occupancy tax.

Also, once the board appointments are made, the County Commissioners will need to appoint a TDA Board Chair. Current board chair, Matt Vincent, is willing to continue serving as Chair, if reappointed to another term and chosen for Chair. A list of current TDA Board Members is attached.

These are first readings.

Economic Development Commission

There are two vacancies on the Economic Development Commission. One vacancy is an unfulfilled term expiring June, 2017, and the other is an unfulfilled term expiring June, 2018. Those seats were occupied by individuals who have moved from Watauga County. The EDC has fourteen members; nine are appointees, the other five serve by virtue of their organizations, including one Commissioner. All members vote.

Note – Mr. Furman recommends the Commissioners delay filling the one current vacancy until June, at which time the vacancy could be filled at the same time as the other three expiring seats. The other current vacancy is for a term expiring in June 2018; the Commissioners could fill it now or also delay it until June. The EDC now meets quarterly, so you will have only one meeting between now and then.

Several volunteer applications have recently been received for various Boards and Commissions and are included in your packet.

TO: Deron Geouque, Watauga County Manager
Watauga County Board of Commissioners

FROM: Wright Tilley, Executive Director – Watauga County TDA 

RE: TDA Board Appointments

Dear Deron & County Commissioners,

Two board seats on the Watauga County TDA will expire on February 28, 2017. Those seats are currently being held by TDA Board Chair, Matt Vincent and by Greg Tarbutton. Both Matt and Greg have expressed an interest in continuing to serve on the TDA board, and both are eligible for re-appointment to another 3-year term.

With the TDA bylaws changes approved by the Board of Commissioners at the December 5 meeting, we also have a new board seat available for appointment. This appointment is also a 3 year term beginning March 1, 2017.

I know that you all have a number of applications to consider for these three (3) TDA board seats. One of the 3 appointments needs to be a person that is involved in the promotion of tourism or whose business is engaged in some element of our tourism product. That could include someone with an attraction, restaurant, or business that appeals to visitors to Watauga County. Lisa Cooper with the Mast General Store and Greg Tarbutton with the outdoor programs at Chetola Resort would meet that requirement. There may be others in the applicant pool that also meet that requirement.

The other two seats don't carry any specific requirements, since our TDA board currently meets the requirements for 3 members who collect the occupancy tax.

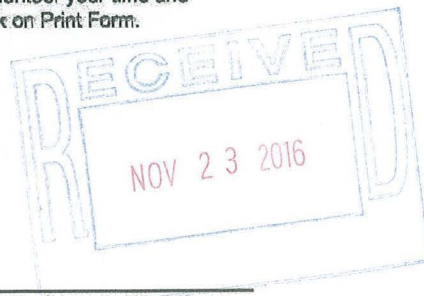
Once the board appointments are made, the County Commissioners will need to appoint a TDA Board Chair. Current board chair, Matt Vincent, is willing to continue serving as chair, if reappointed to another term and if the Commissioners would like him to continue in that role. The following is a list of current TDA Board Members:

Matt Vincent – TDA Board Chair, Vincent Properties & VPC Builders (term expires 2/28/17)
Tony Gray – Vice Chair, Choose & Cut Farm and Retired from ASU
Kim Rogers – Jenkins Rentals
Jim Neustadt – Valle Crucis Log Cabin Rentals
Brad Moretz – Appalachian Ski Mountain
Greg Tarbutton – Outdoor Programs at Chetola Resort (term expires 2/28/17)

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Christina Bailey
Home Address: 107-1 Marion Cornett Rd.
City: Boone Zip: 28607
Telephone: (H) 828-719-1670 (W) (Fax) _____
Email: Christina.spectrum@gmail.com
Place of Employment: Self employed Massage Therapist
Job Title: Massage Therapist

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

30

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga Medical Center Inc. Board of Trustees
2. Juvenile Crime Prevention
3. Recreation Commission

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

I studied Health Promotions at ASU and have lived in Boone for 11 years. I'm passionate about the preventative side of health (emotional, physical, & mental). I am a Massage Therapist, Yoga teacher & community organizer. I direct Village Vision which is a non-profit program under Blue Ridge Women in Agriculture that Celebrates Community, Local Food, & Service.

Volunteer
Experience:

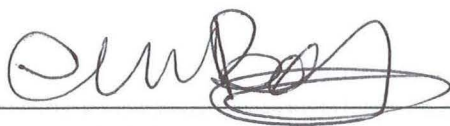
I coached "Girls On The Run", an elementary school program that teaches girls self empowerment while training to run a 5k. I was a mentor for several years through ~~the~~ Western Youth Network's Mentore program. I've done a lot of Massage volunteer work. As listed above I am the volunteer Director of Village Vision.

Other
Experience:

My internship was with the Community Outreach Director of Health & Human Services in Boone. I've planned many fund raisers and service projects over the years w/ various non profits.

Other
Comments:

I love this mountain community and am excited to serve in as many ways that I am needed and useful.!!

Signature: 

Date: 11/23/16

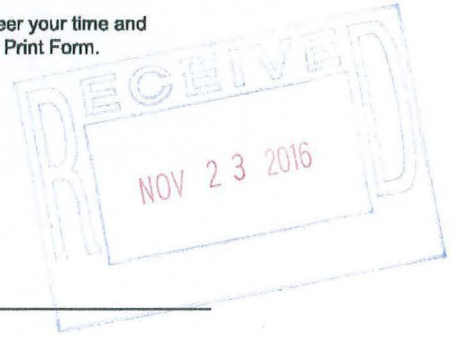
Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: TIMOTHY PERRI SR.
Home Address: 300 CHERRY DRIVE
City: BOONE Zip: 28607
Telephone: (H) 828-773-8151 (W) 828-262-0500 (Fax) _____
Email: timjperri@gmail.com
Place of Employment: ROD A. VUSOVIC, BANKRUPTCY ATTY.
Job Title: PARALEGAL

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input checked="" type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---------------------------------------|--|
| Gender | Ethnic Background |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |
| | <input type="radio"/> Native American |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. BOONE PLANNING
 2. LIBRARY
 3. BOARD OF ADJUSTMENT
- BOONE

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

PARALEGAL W/ R. VUSOVIC, ATTY 8/2012 - CURRENT
RECORD/VIDEO/LIFE MANAGER 10/1995 - 7/2012

Volunteer
Experience:

VOLUNTEERED 2-3 TIMES WEEK IN THE '16 ELECTION CAMPAIGN
VOLUNTEERED IN '90 & '92 ELECTIONS IN WATAUGA IN WATAUGA

Other
Experience:

Other
Comments:

I AM EXTREMELY HARD WORKING, SMART, & ORGANIZED AND
I'VE COMMITTED TO BECOME MORE INVOLVED IN THE PARTY AND
COMMUNITY.

Signature: 

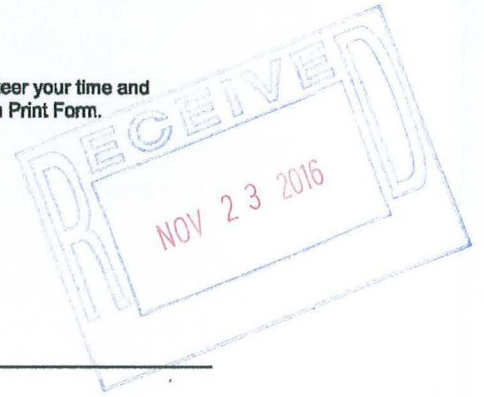
Date: 11/21/16

Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:



Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Thomas W. (Tom) Fisher
Home Address: 385 Kellwood Drive
City: Boone Zip: 28607
Telephone: (H) 828 262 5451 (W) N/A (Fax) _____
Email: fishertw@appstate.edu
Place of Employment: retired from Appalachian State Univ.
Job Title: former Exec. Director, Educational Outreach and Summer Prog.

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input checked="" type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|------------------------------|--|
| Gender | Ethnic Background |
| <input type="radio"/> Male | <input type="radio"/> African American |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Native American |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

- Caldwell Community College Advisory Committee
- Caldwell Community College Board Of Trustees

3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

While working for Appalachian, I led the development of the Appalachian Learning Alliance which extended Appalachian degree completion programs into ten Community Colleges in western North Carolina. I worked closely with leadership at Caldwell CC during the development of the Appalachian State University Center on the CCC& TI main campus and actively promoted undergraduate degree completion and graduate programs in that area.

Volunteer
Experience:


I have been a volunteer in the Boy Scouts of America for over 30 years and have been District Chairman, District Commissioner as well as having chaired over 250 Eagle Scout Boards of Review during the past 25 years in Watauga County.

Other
Experience:

Undergraduate Degree NCSU, Recreation Administration 1973
MA Political Science Appalachian State University 1980
Ed.S Higher Education Administration Appalachian State University, 1988

Other
Comments:

I am interested in serving the people of Watauga County in the area of higher education and in helping bridge the gaps between the university and the community college.

Signature: 

Date: 11-20 2016

Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230*

Name: James A Lorello
Home Address: 292 Fieldstream Drive
City: Boone Zip: 28607
Telephone: (H) 727-204-3334 (W) 828-262-2704 (Fax) _____
Email: jalorello@gmail.com
Place of Employment: Appalachian State
Job Title: Assistant Director of Student Conduct

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|--|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input checked="" type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneeshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---------------------------------------|--|
| Gender | Ethnic Background |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Native American |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Juvenile Crime Prevention Council (Jcpc) Juvenile Crime Prevention C
2. _____
3. _____

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

Assistant Director, Office of Student Conduct, Appalachian State- September 2014-Present
Serve as a Conduct Review Officer reviewing and adjudicating student behavior Also serve on the crisis response on the Dean of Students team.
Coordinator, University Housing, Appalachian State - July 2012-September 2014
Hall Director, Office of Residence Life, Georgetown University- June 2011-July 2012

Volunteer Experience:

National Association of Student Personnel Administrators (NASPA), Men and Masculinities Knowledge Community Co-Chair, 2014 - Present
Work on creating initiatives to support college men.
Bradford Park Boys Group
I have volunteered with a local church initiative since 2012 off and on to help support healthy masculinity of a local group.
Men on the Mountain
A student organization at Appalachian State that I advise centered on Mentorship and creating Healthy Masculinity of young men.

Other Experience:

Education:
Doctor of Education, Educational leadership, UNC Greensboro - Anticipated May 2018
Dissertation Title: Disrupting Masculinity and Patriarchy: Stories of Men in Recovery
My work centers on the development of masculinity and hypermasculinity in young men and the harms this may cause to both themselves and others.
Master of Arts, College Student Development, Appalachian State - May 2011
Bachelor of Arts, Religious Studies; Minor: Anthropology, University of South Florida - May 2009

Other Comments:

Really interested in finding more avenues in the community to continue my work with young men. Currently at Appalachian I am working on initiatives to discuss masculinity with college men, but the real work is with younger groups.

Signature: _____



Date: _____

12/1/16

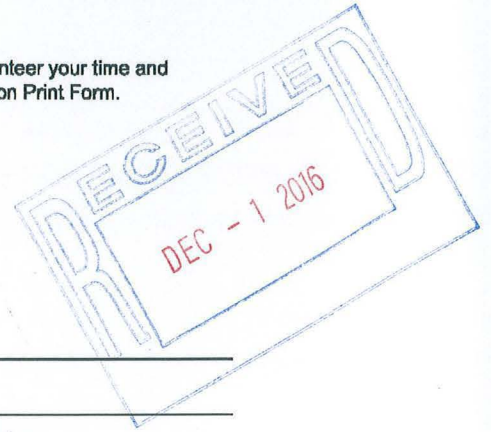
[Print Form](#)

[Reset Form](#)

Volunteer Application
Watauga County Boards And Commissions

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Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Renee Gamble
Home Address: 1807 Vanderpool Rd
City: Vilas Zip: 28692
Telephone: (H) 704 7776922 (W) _____ (Fax) _____
Email: renee.shulman@gmail.com
Place of Employment: ASU + self-employed
Job Title: Administrative Assistant to Faculty Senate + own/manage 3 rental properties in Watauga

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|---|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input checked="" type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga Co. Board of Adjustments
2. Boone Rural Fire Protection
3. Watauga Co. Planning Board
4. Tourism Development Authority
5. Economic Development Commission

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Appalachian State University - Administrative Assistant for Faculty Senate
Self-Employed - manage/own 3 rental properties in Watauga
Temple of the High Country - Office Manager
Ultimate Sleep - Assistant Office Manager
UNC Horizons - ~~Paraprofessionals~~ Para-professional Services
Indoor Environmental Systems - Office Manager

Volunteer
Experience:

Ⓢ OASIS + Women's Fund of the Blue Ridge

Other
Experience:

Other
Comments:

I went to college at ASU, moved away for work & then decided to move back. My husband & I have been living & working in Watauga since then (16 years). We plan to stay here the rest of our lives since we love the area & now have steady income from our rental properties. I would like to give back to this area by serving on a local committee, to learn & to help.

Signature: Kee Gall

Date: 11/28/16

Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

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Watauga County Commissioners' Office
914 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 263-8000
Fax: (828) 264-3230

Name: Louis B. Gallien, Jr
Home Address: 250 Little Harbour Ct.
City: Vilas Zip: 28692
Telephone: (H) 248-828-5307 (W) _____ (Fax) _____
Email: lbgallien@gmail.com
Place of Employment: Appalachian State
Job Title: Professor and former Dean

In Order To Assure County Wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Mcat Camp | <input type="radio"/> Shawmooshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input checked="" type="radio"/> Boone |




In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|---|
| <input type="radio"/> Foscoe-Grandfather Community | <input checked="" type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howard Creek Watershed | <input type="radio"/> Winder Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | | |
|---------------------------------------|--|--------------------------------|--|
| Gender | | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic | |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other | |
| | <input type="radio"/> Native American | | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Valle Crucis Historic Preservation Commission 
2. Caldwell Community College Board Of Trustees 
3. Valle Crucis Community Council 

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work
Experience:**

I have served on numerous historic commissions and one school board.

**Volunteer
Experience:**

Extensive with the Episcopal Church

**Other
Experience:**

**Other
Comments:**

Signature: _____

Date: _____



From: Robert Hoffman, MA, LPCA, Managing Partner
 PIEDMONT COUNSELING & DEVELOPMENT GROUP

Fax: (828)270-3840

Phone: (828)270-3840 x707

FAX

To: WATAUGA COUNTY COMISSIONS OFFICE

Fax: 828.264.3230

Phone:

Pages:

Re: VOLUNTEER APPLICATION PER LARRY TURNBOW

CONFIDENTIAL

Pursuant to Larry Turnbow's request, please find my attached application and summary of qualifications for the EDC.

Thank you,
Robert L. Hoffman

STATEMENT OF CONFIDENTIALITY: The information contained in this facsimile message is a client privileged and confidential information intended only for the use of the individual or entity named above. If the reader of this message IS NOT the intended recipient, you are hereby notified that any dissemination distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify us by telephone and return the original message to us at the above address via the US Postal Service. Thank you.

Volunteer Application Watauga County Boards And Commissions

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Please sign and mail or fax to:

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814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 284-3230*

Name: _____

Home Address: _____

City: _____ Zip: _____

Telephone: (H) _____ (W) _____ (Fax) _____

Email: _____

Place of Employment: _____

Job Title: _____

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate if You Live in One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. | _____
2. | _____
3. | _____

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

[Empty text box for Work Experience]

Volunteer
Experience:

[Empty text box for Volunteer Experience]

Other
Experience:

[Empty text box for Other Experience]

Other
Comments:

[Empty text box for Other Comments]

Signature: _____

Date: _____

Print Form

Reset Form

Robert Lowell Hoffman, M.A., LPCA

(917) 696 – 7902 rhoffman@piedmontcdg.com

Experience	Piedmont Counseling and Development Group 2014 – present
	<p><i>Managing Partner and LPCA</i></p> <ul style="list-style-type: none"> • Responsible for the launch and management oversight of new vertically integrated, regional behavioral health practice – all day to day operations, marketing, personnel and internship pipeline in partnership with local universities • Lead design and implementation of Integrated Care with leading ACO system Cornerstone Healthcare (a Wake Forest subsidiary) • Lead oversight of direct to business (non-national) EAP contracts and behavioral health components for on-site employee health clinics with private and public entities for more than 3,000 employees • Paid Lecturer locally to area businesses, government agencies and educational institutions • Paid Consultant advising and leading change around organizational development • Successfully procured, implemented and presently manage meaningful use certified EMR and Practice Management system • Provide counseling services to children/adolescents, adults, and marital/couple units
	Lenoir Rhyne University 2015 – present
	<p><i>Adjunct Professor</i></p> <ul style="list-style-type: none"> • Currently instructing undergraduate students in the psychology department • Designed and teaching course entitled "Race, Gender and Sexual Identity Across the American Religious Landscape" chosen for full year 2016/2017 offering • Employ "flipped class" teaching paradigm • Class cumulative GPA consistently greater than 3.5
	Brookhaven Apparel Group 2011 – 2013
	<p><i>Owner, New York, NY</i></p> <ul style="list-style-type: none"> • Strategically led new business development for proprietary licensed brands Jack & Jinger, Beverly Hills Polo Club, Jackie Rogers and procurement efforts for new licenses Vera Wang, Nicole Miller, and Joseph Abboud • Liaised between manufacturers, licensors, licensees, design and sales to create and execute business plan marketing and pro-formas, P&L projections, and line assortments for brand launches
	The Jones Group 2007 – 2011
	<p><i>Business Unit Manager, New York, NY</i></p> <ul style="list-style-type: none"> • Fortune 500 Manager overseeing \$200mm wholesale and retail portfolio • Successfully led organizational change for department, consolidating 5 locations and streamlining personnel • Designed, implemented, and managed departmental quantitative tools and sales/merchandising systems, streamlining operations, increasing efficiency and accuracy of sales reporting and sell-through performance for \$1B Division • Elected to "RISE" by CEO Wes Card and JAG Excellence Committee – leadership program
	BELINA 2002 – 2006
	<p><i>Partner/Founder, New York, NY</i></p> <ul style="list-style-type: none"> • Founder of successful ladies sportswear firm sold nationwide in Nordstrom • Led strategic turnaround of ailing wholesale business prior to launch of new label; organized and streamlined operations, sales reporting, and merchandising initiatives
Education	
	<p>Montreat College <i>LPC Candidate, M.A. Mental Health Counseling, 2014</i> <i>Chi Sigma Iota Honors Member (3.8 GPA), Commencement Speaker</i></p> <p>Moravian College <i>B.A. English, 2000, Alpha Sigma Lambda Honors Member</i></p>
Service	
	Faith in America 2015 – present
	<i>Co - Chair</i>
	Exodus Homes 2015 – present
	<i>Presently lead coordination of free counseling services for leading area residential facility</i>
	F.E.G.S. -- Suited for Work 2007 – 2011
	<i>Voluntary Advisory Committee Member (Chair, 2008 – 09), New York, NY</i>
	<i>Led voluntary committee responsible for clothing thousands of displaced workers in NYC region</i>

Volunteer Application
Watauga County Boards And Commissions

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Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Jessica Lorello
Home Address: 292 Fieldstream Drive
City: Boone Zip: 28607
Telephone: (H) 9103748468 (W) _____ (Fax) _____
Email: jessica.lorello@gmail.com
Place of Employment: Appalachian State University
Job Title: Director, University Tutorial Services

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Story Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Sheweeshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
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- | | | |
|---|--|---|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input checked="" type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission
2. Watauga County Planning Board
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Director, University Tutorial Services at Appalachian State - current
Catering Manager, Reid's Catering - current
Wedding Coordinator, Events by Elizabeth Ashley - current
Assistant Director, International Student and Scholar Services at Appalachian State
University - August 2012-January 2014

Volunteer
Experience:

Festival of Trees Planning Committee in support of WYN
Previous Community Care Clinic Volunteer

Other
Experience:

Other
Comments:

I have lived in Boone for 6 years, as a graduate student, and now as an active community member. I am invested in this town, and this county to make sure it is the best for those who reside here. Boone has become home for me and I would like to take an active part in the place that I call home.

Signature: _____

Date: _____



Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230*

Name: Tina Houston

Home Address: 920 Odes Wilson Road

City: Zionville Zip: 28698

Telephone: (H) 8282976955 (W) 8282689600 (Fax) 8288989200

Email: tinahouston71@gmail.com

Place of Employment: Reids Cafe & Catering Co.

Job Title: Owner/Operator

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneeshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input checked="" type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---|--|
| Gender | Ethnic Background |
| <input type="radio"/> Male | <input type="radio"/> African American |
| <input checked="" type="radio"/> Female | <input type="radio"/> Hispanic |
| | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Other |
| | <input type="radio"/> Native American |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2. Recreation Commission
3. Juvenile Crime Prevention Council (Jcpc) Juvenile Crime Prevention Cou

Watauga County Boards And Commissions (Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

I have been self-employed for the previous twenty years in the hospitality industry. My company: employees 9 full-time year round staff and 28 part-time seasonal staff and offers internship programs to culinary students from the southeast. My career/ company bridges the private sector, works with many local non-profits, local agencies and with/within Appalachian State University.
I firmly believe a happy, well supported community and local government offers the opportunity for positive growth in: education, safe neighborhoods, the arts, available recreation, local food systems, strong economic viability and as a steward mountains that we call home.

Volunteer
Experience:

My 24 years in Boone have been spent supporting the following non-profits/events:
+Mountain Alliance, 13 years/Board Member/Board Chair
+Watauga Youth Network, 3.5 years/Board Member
+Two River Community School, 4 years/Board Member
+Mountain Pathways Montessori School, 4.5 years/Board Member
+Habitat for Humanity, events
+Children's Council, events
+High Country Recreation Summit, events

Other
Experience:

Other
Comments:

I love my community and feel passionate about all it has to offer and look forward to offering my time and energy in whatever capacity is most helpful.

Signature: _____

Date: _____

[Print Form](#)

[Reset Form](#)

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 284-3230*

Name: PATRICIA PARISH
Home Address: 1957 PEORIA ROAD
City: SUGAR GROVE Zip: 28679
Telephone: (H) 297-5388 (W) 963-8833 (Fax) 963-8833
Email: PPARISH@SKYBEST.COM
Place of Employment: STONEY CREEK REALTY
Job Title: BROKER/OWNER

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|---|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input checked="" type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
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| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winkers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

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- | | |
|---|--|
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| <input checked="" type="radio"/> Female | <input type="radio"/> Hispanic |
| | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Native American |
| | <input type="radio"/> Other |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

OWNER- STONEY CREEK ANTIQUES- 1979-PRESENT
BROKER @ CENTURY 21-ELLIOT PROPERTIES-1996-2006
BROKER/OWNER-STONEY CREEK REALTY- 2006-PRESENT

Volunteer
Experience:

VALLE CRUCIS SCHOOL CLASSROOM VOLUNTEER -1984-1987
BLOWING ROCK SCHOOL CLASSROOM VOLUNTEER-1988-1994
MEALS ON WHEELS VOLUNTEER- 2000-2002
WATAUGA/AVERY BOARD OF REALTORS-COMMUNITY ACTION COMMITTEE-
1998-2008

Other
Experience:

MY HUSBAND AND I OWN HIGHWAY ROBBERY IN DOWNTOWN BOONE AND
HAVE BEEN IN BUSINESS THERE SINCE THE FALL OF 1971.

Other
Comments:

Signature:

Patricia Parish

Date:

12-13-16

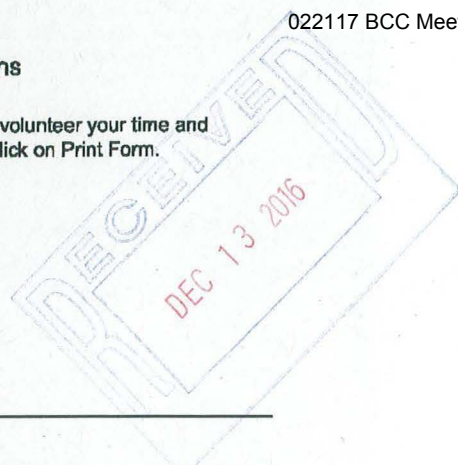
Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230*



Name: Lisa Cooper
Home Address: 223 Sycamore Trail
City: Banner Elk, NC Zip: 28604
Telephone: (H)828-963-6072 (W)828-963-6511 (Fax)828-963-7005
Email: lisa@mastgeneralstore.com
Place of Employment: Mast General Store
Job Title: President

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|---|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input checked="" type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
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| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

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- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2.
3.

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work
Experience:**

I am currently serving as the President of Mast General Store. I am currently serving on the Wells fargo local board,

**Volunteer
Experience:**

Volunteer board experience.
Watauga County TDA board 7 years
Watauga Community Foundation 3 years
NCSSM Board of Trustees current
Holy Cross Church vestry 3 years

**Other
Experience:**

My commitment to the community has always been strong. I have three children and raising them has been one of my biggest life experiences. This has helped guide me to be involved in the community and give back where possible.

I have always looked back with pride at the commitment we had as we developed the Watauga TDA from the start. I would be proud to be back on the board

**Other
Comments:**

Signature: _____

Date: _____

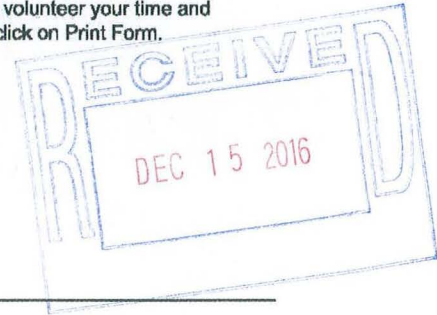
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Matthew Lucas
Home Address: 1220-2 Aho Rd
City: Blowing Rock Zip: 28605
Telephone: (H) 828-263-7614 (W) 828-355-5526 (Fax) _____
Email: mlucas@overmountainstudios.com
Place of Employment: Overmountain Studios
Job Title: Director of Marketing

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|---|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input checked="" type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Social Services Board
2. Watauga County Tourism Development Authority
3. Library Board

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

I am currently the Director of Marketing at Overmountain Studios, Inc, a locally owned and operated corporation. Previously, I worked in the Reservations Office at Appalachian Ski Mountain.

Volunteer Experience:

I am the social media coordinator for Quiet Givers, a local non-profit that works with other area charities and organizations to help fill gaps in community needs. We are a collaborative organization that crowd-sources needs by working with other groups, charities, and anonymous donors to get needs filled in a timely manner. As social media coordinator, I am the gatekeeper between our partner organizations and the public, corresponding with other organization to find the best solution for the needs, then passing them along to the public to fill through Facebook, email newsletters, and our website. We also serve meals at the Cove Creek Community Center every 5th Thursday through the Western Watauga Food Outreach. In addition, I have volunteered at the Back 2 School Festival, for which I also organized fundraisers with local businesses through Quiet Givers.

Other Experience:

I was a Tweetsie cowboy for nine years, during which time I met and formed relationships with many members of the community. My theatrical background has given me strong social and networking skills, and a wide variety of acquaintances. I have also worked as a professional film critic since 2004, and my work has been published in the Lexington Dispatch for 12 years now. I minored in English in college at ASU, which has helped me develop strong writing and communication skills. I have also done education internships/field experience at Blowing Rock Elementary and Reeds Elementary School in Lexington, NC.

Other Comments:

Although there are only three spots listed, I would be willing to serve on any board for which the Commission feels I am qualified.

Signature:



Date:

12/12/16

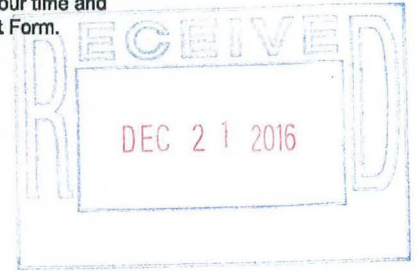
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Robert W. Holton

Home Address: 478 Forestridge Drive

City: Boone Zip: 28607

Telephone: (H) _____ (w) 8282643644 (Fax) 8282643725

Email: holton400@gmail.com

Place of Employment: Holton Mountain Rentals

Job Title: Owner

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain
- New River
- Beaver Dam
- Blue Ridge
- Elk
- Stony Fork
- Brushy Fork
- Meat Camp
- Blowing Rock
- North Fork
- Watauga
- Cove Creek
- Shawneehaw
- Laurel Creek
- Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- Foscoe-Grandfather Community
- Howards Creek Watershed
- South Fork New River Watershed
- Valle Crucis Historic District
- Winklers Creek Watershed
- Extraterritorial Area
f Maybe Not

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---------------------------------------|--|
| Gender | Ethnic Background |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Native American |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority

2. _____

3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Owned and operated Holton Mountain Rentals since 1980.

Volunteer
Experience:

Have preciously served on the Watauga County Economic Development Commission and on the Watauga County Tourism Development Authority.

Other
Experience:

While on Watauga County TDA helped develop the Watauga County Outdoor Recreation Plan and Rocky Knob Park..

Other
Comments:

I feel that the Watauga County TDA is important to help us grow our tourism industry while at the same time improving the quality of life for Watauga County citizens. Rocky Knob Park is an example of a capital project that serves a dual purpose by improving recreation opportunities for both locals and tourists. In addition I feel that the better the quality of life is in Watauga County the more Watauga County will be attractive to businesses wanting to locate here.

Signature:



Date:

12-12-2016

Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Matt Vincent
Home Address: 886 Hunting Hills Lane
City: Boone Zip: 28607
Telephone: (H) _____ (W) 8282950707 (Fax) 8288323882
Email: mvincent.vpc@gmail.com
Place of Employment: VPC Builders and Vincent Properties
Job Title: Contractor and Realtor

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input checked="" type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
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We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2. Economic Development Commission
3. Watauga County Planning Board

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

General Contractor
Realtor

Volunteer
Experience:

Past President of High Country Home Builders
Chair of Watauga County TDA
Board member on Purple Heart Homes
Town of Boone Planning Board


Other
Experience:

I was born and raised in the Boone and have lived here my entire life.

Other
Comments:

Would love the opportunity to serve on the Watauga County TDA again.

Signature: _____



Date: _____

1/4/17

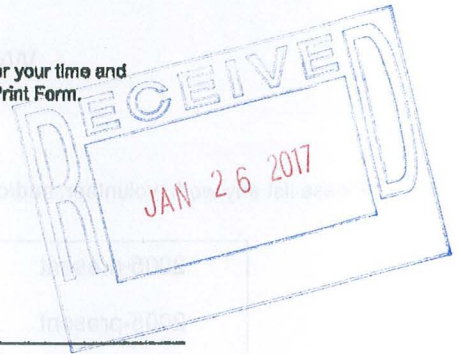
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

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Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 285-8000
Fax: (828) 264-3230



Name: Laura Mallard
Home Address: 511 Doe Ridge Rd
City: Boone Zip: 28607
Telephone: (H) 828-773-1853 (M) 828-262-7517 (Fax) _____
Email: polloconqueso@gmail.com
Place of Employment: ASU
Job Title: Senior lecturer department of geology

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|--|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
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| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

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- | | |
|---|--|
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- | | | | |
|---|--|--------------------------------|--|
| Gender | | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic | |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other | |
| | <input type="radio"/> Native American | | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Recreation Commission
2. Tourism Development Authority
3. _____

Volunteer Application
 Watauga County Board and Commissions
 (Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

2005-present	<u>Owner and Guide</u> River and Earth Adventures, Inc
2005-present	<u>Coordinator of Earth Science, Secondary Education Program</u> ASU
2003-present	<u>Senior Lecturer</u> Department of Geology Appalachian State University
2003-2005	<u>Snowboard Instructor</u> , Hawksnest Ski Resort
2001-2003	<u>Mountain Ambassador</u> Killington Resort, Vt
2001-2003	<u>Visiting Professor of Geology and Chemistry</u> Castleton State College
2002	<u>Visiting Professor of Geology</u> University of Vermont Continuing Ed.
2001-2005	<u>Summer Faculty</u> Governor's Institute of Science and Technology
2000-2001	<u>Director, Landscape Change Project</u> University of Vermont

Volunteer Experience:

Pretzels for kids at *High Country Beer Fest* 2011-present
 Volunteer, *The Childrens' Playhouse* ongoing
 Board of Directors, *Two Rivers Community School* 2015-present
 Advisory Board, *Discovery Place Education Studio at the Bank of America STEM Center for Career Development*
 Mentor and Pen Pal, *Letters to a Pre-Scientist*, 2010-present
 Curriculum Advisor, *Two Rivers Community School*, 2005
 Volunteer Scientist, *Science-By-Mail, Boston Museum of Science*, 1996-2000
 National Earth Science Week, *Geologist in the Park, Vermont* 1999-2000
 Trained volunteers for *Lake Champlain Basin Science Center, Vermont*

Other Experience:

Family involvement in Watauga County Parks and Recreation 2013- present
 Small Business owner in Outdoor Recreation Industry – River and Earth Adventures, Inc.
 13 years working at ASU. I have strong connections around campus.

Other Comments:

I care passionately about getting kids outside and moving. Our public schools are decreasing the number of days that students get outside. We need to make more programs or broaden the reach of existing programs to reach more kids.

I am an organized and hard-working participant when given a task. I look forward to helping Watauga County and its people.

Signature: Rama Mollard Date: Jan 26, 2017

AGENDA ITEM 13:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Announcements

MANAGER'S COMMENTS:

A public hearing will be held at a special meeting on Tuesday, February 28, 2017, at 5:30 P.M. to allow citizen comment regarding proposed amendments to the High Impact Land Use Ordinance.

**SPECIAL MEETING & PUBLIC HEARING
NOTICE**

THE WATAUGA COUNTY BOARD OF COMMISSIONERS WILL HOLD A SPECIAL MEETING ON TUESDAY, FEBRUARY 28, 2017, AT 5:30 P.M. TO HOLD A PUBLIC HEARING TO ALLOW CITIZEN COMMENT REGARDING PROPOSED AMENDMENTS TO THE HIGH IMPACT LAND USE ORDINANCE. THE MEETING WILL BE HELD IN THE COMMISSIONERS' BOARD ROOM IN THE WATAUGA COUNTY ADMINISTRATION BUILDING LOCATED AT 814 WEST KING STREET, BOONE, NORTH CAROLINA. FOR INFORMATION OR QUESTIONS, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE AT 265-8000.

JOHN WELCH
CHAIRMAN

AGENDA ITEM 14:

PUBLIC COMMENT

AGENDA ITEM 15:

BREAK

AGENDA ITEM 16:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)